



Disability Discrimination Act (1992)

Access Walkerville

DDA ACTION PLAN

Adopted by Council

18 May 1999

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This document has been presented in larger than usual type face to improve it's readability for those who have some degree of visual impairment and is also available on audio cassette for persons who are unable to read it for any reason.

SECTION ONE

Scope

Introduction

Purpose

Aim

Goals

Principles

INTRODUCTION

The Federal Disability Discrimination Act (1992) is legislation intended to ensure that people with a disability have equal access to services and facilities and are treated as fairly as people without a disability.

Part 3, Section 59 to 65 allows organisations such as Councils to register an Action Plan with the Human Rights and Equal Opportunities Commission, detailing the strategies to be implemented in order to comply with the Act.

The Town of Walkerville acknowledges the need for people with disabilities to be treated equally, and has accepted its responsibilities to integrate all residents into a harmonious community through the strategies developed in this Action Plan.

PURPOSE

The purpose of the Action Plan is to equip the Council with the knowledge and skills to provide all services to its customers in a manner which:

- Maximises access to all citizens including those with disabilities.
- Enables participation of people with disabilities in the life of the community, with dignity and as few barriers as practicable.
- Achieves as far as practicable, equity of service delivery through the development of appropriate policies and the implementation of those policies across all functions of Council.

AIM

To develop an Action Plan that identifies issues and suggests strategies to address the needs of people living in the Town of Walkerville, that have some form of disability as defined in the Disability Discrimination Act 1992, and to lodge this plan with the Human Rights and Equal Opportunities Commission.

GOALS

Council's goals in undertaking this project are to:-

- Prepare an Action Plan suitable for lodgement with the Human Rights & Equal Opportunities Commission.
- Achieve elected member and staff commitment to the DDA Action Plan.
- Co-operate with other levels of government, to increase disability awareness within the community and at all levels of Council planning and delivery of services.
- Develop strategies to ensure that the ongoing delivery of Council services to the community is in keeping with changing needs.
- Develop an adequate system to handle complaints concerning disability discrimination.
- Provide equal employment opportunities for persons with disabilities.
- Identify barriers to persons with disabilities and to develop strategies for the eventual removal of those barriers.
- Ensure that all designs and alterations to civic infrastructure be carried out to facilitate access for persons with disabilities.
- Ensure, all Council services and facilities are accessible to people with disabilities wherever reasonable.
- Ensure that all works or programs undertaken by external consultants or contractors are in accordance with the objectives of the DDA.

PRINCIPLES

The development of the Action Plan has been underpinned by the following principles adapted from the Disability Discrimination Act (1992).

PRINCIPLE 1

People with disabilities have the same basic human rights as other members of society and we will endeavour to enable them to exercise those basic human rights.

PRINCIPLE 2

Provision of programs, facilities and services within the Town of Walkerville will be flexible and complement existing family and community supports.

PRINCIPLE 3

People with disabilities have the same rights as others to access services and programs within the Town of Walkerville in a manner which maximises these rights.

PRINCIPLE 4

We will strive to develop an integrated community to ensure that all people who live, work in or visit the Town of Walkerville, have equal access to all council facilities, services and programs.

PRINCIPLE 5

Information about council facilities, services and programs, will be provided in a variety of media as required or requested by the community.

PRINCIPLE 6

People with disabilities within the Town of Walkerville have the same opportunity as other residents to participate in council's decision making processes.

PRINCIPLE 7

Service providers within the Town of Walkerville will be encouraged to maximise access to their facilities, programs and services.

PRINCIPLE 8

The Town of Walkerville is an equal opportunity employer.

SECTION TWO

Town of Walkerville

**Geographic
Demographic**

GEOGRAPHIC

The Town of Walkerville is a small inner urban council in Metropolitan Adelaide, with a population of 6726 as at the 1996 census. It occupies 3.527 sq kms abutting the north eastern boundary of the City of Adelaide bounded on the east by the River Torrens and on the western side by Main North and North East Roads. It is predominantly residential.

DEMOGRAPHIC

The Town being an early inner suburb of metropolitan Adelaide, is consequently fully developed. Its population is relatively stable although it has been aging and slowly declining in numbers. The Walkerville area has the second highest average age in metropolitan Adelaide.

A survey was conducted by the Australian Bureau of Statistics (ABS) in 1993 (Survey of Disability, Aging and Carers) in which it was found that one in six Australians have a disability.

Based upon this statistical information, Figure 1 has been formulated to estimate the number of people with disabilities living within the Town of Walkerville

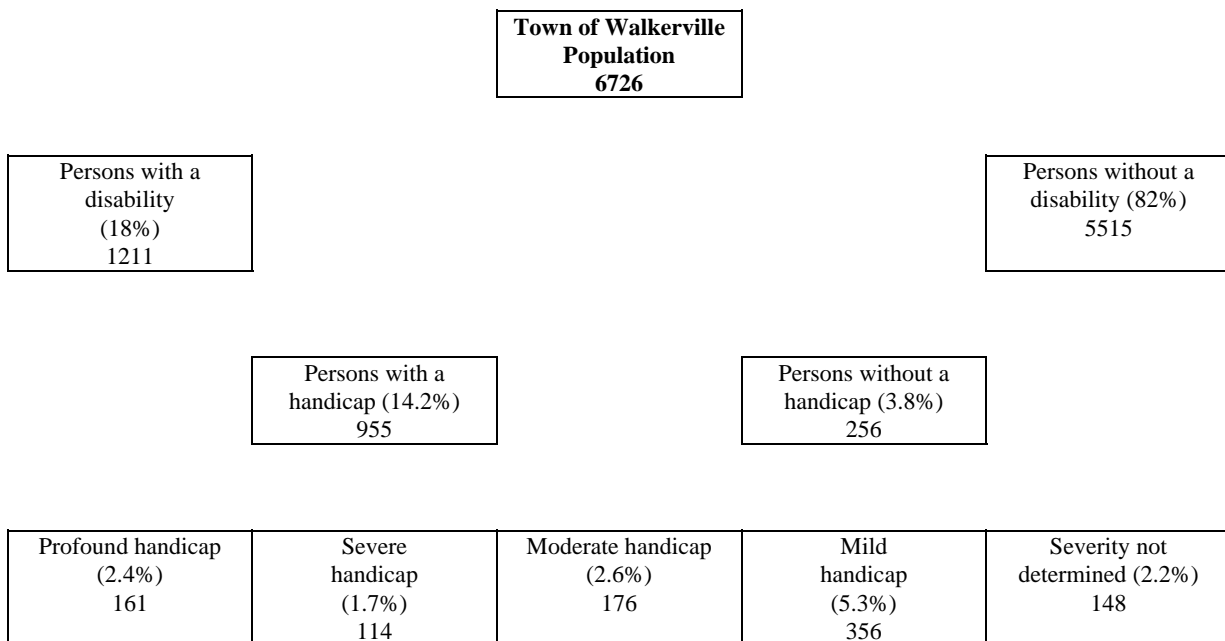


Fig 1 - Number of Walkerville residents with & without a disability Derived from ABS survey, 1993

SECTION THREE

Council Structure

Corporate Motto

Vision Statement

Council Activities

Budget

CORPORATE MOTTO*

*To serve the people of Walkerville,
to enhance their quality of life
through integrity and care.*

VISION STATEMENT*

Council's Vision for the Town is to:

- Maintain and build upon the social, physical and environmental heritage of Walkerville for the benefit of the whole community.
- Be at the forefront of best practice and customer service in the administration of the Town and to work with the people of the Town to enhance their quality of life.
- Create an urban form and built environment which protects the best from the past, but meets contemporary needs and creates a quality, high amenity living and working environment.
- Turn major thoroughfares into attractive landscaped boulevards with the adverse impact of transport minimised.
- An attractive and vibrant town centre which reflects the values and spirit of Walkerville in a manner which services the needs of the community.
- A range of responsive community services and facilities to meet identified needs.
- Implement environmentally sustainable development and practices by Council and community.
- Develop the Town's infrastructure to a consistently high standard with overhead installations removed wherever possible to achieve high levels of amenity and safety.

* From draft strategic plan, 1998 may be subject to amendment.

COUNCIL ACTIVITIES

The Disability Discrimination Act (1992) has relevance and implications in each department and Council has responsibilities under the Disability Discrimination Act (1992) as:-

- an employer
- an advocate
- an educator
- a provider of services
- a provider of information
- a contractor of services
- a regulator of local rules/laws
- a strategic & social planner
- a planner & designer of facilities & infrastructure
- a builder & maintainer of facilities & infrastructure
- an approver of designs & developments for open space & buildings

Currently the Town of Walkerville manages its responsibilities through three main areas of function. The Chief Executive Officer who is responsible for the efficient and effective management of the resources, operations and affairs of the Council.

Planning & Environmental Services

- Building
- Planning & Development
- Inspectorial
- Health
- Environmental Protection

Administrative Services

- OHS&W
- Human Resources
- Administration
- Information Technology
- Payroll
- Budgets
- Asset Management
- Manage Investments
- Financial Statements

Engineering & Community Services

- Community Support
- Community Development
- Environment
- Communication
- Recreation
- Libraries
- Community Centre
- Community Transport
- Maintenance of council owned buildings
- Civil Works
- Parks & Gardens
- Traffic Management

BUDGET

Council generally budgets for a total cash expenditure in the order of \$3.3m.

Due to rate capping imposed by the State Government for the 1197/987 and 1998/99 financial year, expenditure on major Disability Discrimination Act (1992) projects will be limited in this period. Implications of the Disability Discrimination Act (1992) will be taken into account when any works are undertaken through normal budget expenditure.

Council is currently developing a three year financial plan and this will facilitate budgetary allocations for works and programs identified through this plan.

SECTION FOUR

DDA Process

Background

Consultation

Communication

Staff Project Team

BACKGROUND

WHAT IS A DISABILITY?

The definition used in the Disability Discrimination Act (1992) is very broad and includes some conditions not usually thought of as disabilities. The Disability Discrimination Act (1992) makes it unlawful to discriminate against a person with a disability, or their associates, on the basis of a disability they have, may have had in the past, or may acquire in the future.

It includes a disability that is:-

- physical
- intellectual
- psychiatric
- the presence of disease causing organisms (eg HIV)
- neurological
- learning disability
- physical disfigurement
- sensory

The Disability Discrimination Act (1992) covers discrimination in a number of areas of public life including employment, education, access to premises used by the public, provision of goods, services and facilities.

TERMS USED TO DESCRIBE A DISABILITY

The World Health Organisation defines three common terms associated with people with disabilities:-

Impairment: an anatomical or functional abnormality or loss which may or may not result in disability

Disability: a loss or reduction of functional ability which results from an impairment.

Handicap: the social disadvantage caused by a disability.

This means that an impairment is a medical condition; a disability is the resulting functional consequence and handicap is the social consequence.

The ABS defines three levels of handicap - self care, mobility and verbal communication, with four levels of severity for each ie profound, severe, moderate and mild.

WHAT IS “DISABILITY DISCRIMINATION”?

Discrimination may be direct, indirect, may result from discriminatory questions or take the form of harassment.

Direct discrimination is when a person with a disability (or their associate) is treated (or is about to be treated) less favourably than someone without a disability.

Indirect discrimination occurs when a condition stops a person with a disability (or their associate) from doing something eg a physical barrier, policy, procedure, practice, selection, rules or requirements.

Discriminatory questions are those asking information which can be used to discriminate against the person and would not be asked of a person without a disability in the same situation.

Harassment includes behaviour that offends, humiliates, intimidates or creates a hostile environment.

DEVELOPMENT OF THE ACTION PLAN

DATE	ACTION
April 1996	<ul style="list-style-type: none"> • Attendance of two staff at State Local Government Disability Conference
November 1997	<ul style="list-style-type: none"> • Attendance of two staff at training seminar for local government conducted
January 1998	<ul style="list-style-type: none"> • Establishment of project team to prepare draft Action Plan • Development of Consultant's brief • Call for tenders
February 1998	<ul style="list-style-type: none"> • First meeting of DDA project team and establishment of process • Selection of Consultants - Social Options Australia commence review of Council documentation • Agreement with SPARC Disability Foundation re awareness training • Invitations for membership of reference group
March 1998	<p>Community Inclusion (4 weeks)</p> <ul style="list-style-type: none"> • First meeting of reference group • Letters to community groups re input • Newspaper advertisement inviting comments • Council Newsletter article inviting comments
April - May 1998	<ul style="list-style-type: none"> • Staff & elected member awareness training • Focus group sessions • Allocation of tasks to project team members in relation to writing up the Action Plan • Focus group sessions • Sample audit of streetscapes and parks • Audit of Council facilities

June 1998	<ul style="list-style-type: none"> • Prepare Draft Action Plan • Consultant's input • Reference group meeting to assess draft Action Plan
July 1998	<ul style="list-style-type: none"> • Departmental implementation strategies defined
September 1998	<ul style="list-style-type: none"> • Draft Action Plan submitted to Council
May 1999	<ul style="list-style-type: none"> • Draft Action Plan accepted by Council
June 1999	<ul style="list-style-type: none"> • Action Plan lodged with the Human Rights & Equal Opportunities Commission
Ongoing	<ul style="list-style-type: none"> • Ongoing Staff Training in disability awareness & Disability Discrimination Act (1992) implications

CONSULTATION

Community

In order to encourage as much community input as possible, it was agreed to use a range of consultation techniques.

Media Advertising

Advertisements were placed in the local newspaper and the Council's community newsletter informing the community of the project and inviting community input .

Focus Group Sessions

Key community groups and individuals were invited to participate in a focus group. This group session was designed to identify issues and concerns effecting the community and suggest means of improving or overcoming them. Although response to the invitations were disappointing, the outcomes of the focus group are very beneficial to a wider understanding of communication and service issues.

The focus group was run by Council staff in association with the consultants and included key members of staff, residents representing visual and mobility impairments, contractors, representatives of disability groups including elderly people who make up a high proportion of Walkerville's population.

The group discussion covered the following topics:

Introduction

- Background to the project
- Objectives of the group
- Services assessment
- Identification of problems
- Suggestions for improvement
- Additional services that are required

Attitudes

- An exploration of attitudinal issues which hinder access to anyone?

Physical barriers

- buildings
- street infrastructure
- parks and other public places

General discussion

- other relevant issues

COMMUNICATION

Through communication to the community at large, several people made written and verbal comments to members of the Reference group. An invitation was also placed on the Internet to provide an opportunity for people to respond about issues of concern for people with disabilities.

STAFF PROJECT TEAM

To ensure corporate exposure to, and ownership of the Disability Discrimination Act (1992) Action Plan, a project team comprising representatives from all departments was established.

- Engineering & Community & Information Services - Manager, Works Supervisor
- Planning & Environment Services - Manager & Development Officer
- Administration - Administration Officer

The project team met regularly over the life of the project to develop the consultant's brief, assist with reviews, consultation and drafting the report.

SECTION FIVE

Training

Disability Discrimination Act (1992)

Disability Awareness

DISABILITY AWARENESS

Purpose Of Training

To raise the awareness of the elected members, managers and staff:-

- of the Disability Discrimination Act (1992) and its implications for local government;
- the development of the Action Plan;
- to reaffirm Council's commitment to customer and community needs;
- to provide an opportunity to discuss barriers and explore experiences staff have encountered when serving people with disabilities.

Twelve key staff drawn from each function area including one Manager and six elected members participated in a two and a half hour Disability Discrimination Act (1992) 'Awareness Workshop' on 8 and 30 April 1998. The workshop was presented by the SPARC Disability Foundation.

The interactive training included:-

- Overview of the DDA and action plan process.
- Equitable Access video
- Disability types
 - ⇒ overview
 - ⇒ physical
 - ⇒ sensory
 - ⇒ mental health video
- Barriers that Limit Access
 - ⇒ physical
 - ⇒ information / communication
 - ⇒ attitude

Summary

The outcomes of the training included:-

Stigma

The need to overcome the stigma of disability

Visual

- Ongoing action to remove obstructions for the visually impaired i.e footpath signs, overgrowth low level hoardings etc.
- Audio taping of newsletters etc as requested by members of the community.
- Avoidance of sharp corners and glary surfaces.

Intellectual

- Precise, legible and simple signage.
- Improved communication skills

Hearing

- Audio information in written form
- Visual indicators

Mobility

- Carpet on floor difficult for wheel chairs
- Ramp inside office but not for street entrance into building
- Counter too high
- Some doors too heavy to open

Cultural

- Consider providing information and community data in different languages if a need arises within the community.

The general perception of the training by participants was that it identified many obstacles and difficulties often faced by people with disabilities and their associates, that may have been overlooked by staff generally through previous lack of awareness.

SECTION SIX

Review process

Review of Current Activities

Physical Audit Programs/Services Current Initiatives

REVIEW OF CURRENT ACTIVITIES

Documentation

In May 1998 the consultants undertook a review of Council documentation and policies to ensure compliance. (See Appendix One)

Those documents included:-

- Policy Manual 1993 (updated 1997)
- Development plan Review Final Report
- Various Community Information brochures
- Community Newsletter

The review process there were no formal procedures for responding to specific access issues as they are raised either within Council or from the community. A strategy to redress this situation is included in Section 7 under the heading of Administrative.

Other suggestions and comments made by the Consultants will be taken into account whenever brochures or documents are revised. A summary of the Documentation Review appears in the appendices.

PHYSICAL AUDIT

Facilities & Infrastructure

The following facilities were audited by the Consultants and the issues raised are dealt with in Section Seven. The full results of the facilities audits appears in the appendices.

List of Buildings

Municipal Offices - 66 Walkerville Tce Gilberton

Town Hall - 66 Walkerville Tce Gilberton

Library - 62 Walkerville Tce Gilberton

Works Depot - 42 Fuller St Walkerville

- Garage & Workshop
- Depot Shelter
- Office / Staffroom / Amenities / open carport

Walkerville Centre - 82 Walkerville Tce Walkerville

Child Care Centre - 13 Alfred St Walkerville

Y.M.C.A Recreation Centre - 39 Smith St Walkerville

Walkerville Bowling Club – Corner Smith St & Church Tce Walkerville
Football Clubrooms - 24 Smith St Walkerville
Old Football Clubrooms - 24 Smith St Walkerville
Amenities Block - 24 Smith St Walkerville
Creswell Park Amenities Block - 18 Creswell Ct Gilberton
Amenities Block Willow Bend Reserve - Shergis Ave Vale Park
Levi Caravan Park - 69 Lansdowne Tce Vale Park

- Vale House
- Vale House Amenities Block
- Levi Park Amenities Block
- Levi Park Amenities Block & Laundry
- General Store & Office
- Caretakers Cottage

Ongoing auditing will be conducted by staff once training has been undertaken.

PROGRAMS & SERVICES

Communication Barriers

The review process and focus group identified a number of barriers which limit accessibility to Council services and facilities for people with disabilities. Strategies to address them are set out in Section Seven.

CURRENT INITIATIVES

Council and staff are endeavouring to identify provisions and procedures which can be implemented immediately to assist those with disabilities and their associates.

Implementation of issues identified in Consultant's audit to be achieved to timeframes set out in Section Seven.

SECTION SEVEN

Implementation Strategies

Implementation

IMPLEMENTATION

Implementation Schedule

The following table sets out the issues and barriers identified during the process of preparing this plan. It sets out responsibilities for implementation, timing and cost estimates to assist Council's decision making.

Applicable Standards

Currently the Building Code of Australia and relevant disability standards are under review. These revisions are due in January 1999. Should they vary significantly it may be necessary for Council to reschedule implementation in line with constraints on available resources.

IMPLEMENTATION SCHEDULE

BARRIER	STRATEGY	RESPONSIBILITY	TIME
Municipal Offices	Municipal Offices	Municipal Offices	Municipal Offices
Carpark	<ul style="list-style-type: none"> • Repaint ground symbol • Install raised parking sign to be visible from entrance • Provide directional sign to Municipal Office 	ECS ECS ECS	Completed 1999 1999
Main Entrance	<ul style="list-style-type: none"> • Alter function of building so that it is no longer main entrance. • New main entrance to office & library at other end of building with ramped access. • Designate Carpark entrance as main entry for Town Hall. • Provide alternative entrance sign at Walkerville Tce • Contrast all step edges 	CEO CEO PES PES PES	1999 1999 1999 1999 1999
Office Front Counter	<ul style="list-style-type: none"> • Rework counter in office rearrangement to provide lower section of front counter with adequate knee clearance under counter • Entrance through counter to offices capable of access by motorised wheelchair. 	PES PES	1999 1999
Unisex Toilet	<ul style="list-style-type: none"> • Short term - Remove sliding door and widen doorway of current disability toilet • Enlarge toilet into cleaner's store and refit to comply with AS1428.2 standards. 	PES CEO	1999 1999

NAC = No Additional •
Cost

BARRIER	STRATEGY	RESPONSIBILITY	TIME
Town Hall	Town Hall	Town Hall	Town Hall
Town Hall	<ul style="list-style-type: none"> • Establish carpark entrance as main entrance. • Lower light, air-conditioning controls. • Consult with hearing organisations re installation of hearing augmentation. • Provide ramped or level access from emergency exit on Stephen Tce. • Develop, promulgate & practice emergency procedures which include safe egress for people with disabilities in all buildings. • Carpark entrance doors supply "Push" sign for both sides of entry door. • Contrast colour on all step nosings. 	PES PES PES PES PES PES PES	1999 1999 1999 2000 1999 1999 1999
Council Chamber & Meeting Room	Council Chamber & Meeting Room	Council Chamber & Meeting Room	Council Chamber & Meeting Room
Council Chambers & Meeting Room	<ul style="list-style-type: none"> • Short term provide alternative accessible space for meetings when required • Longer term provide access via ramp or lift to Council Chamber & Committee Room 1 	CEO PES	Immediate - include policy in Policy Manual 2003
Library	Library	Library	Library
Main Entrance	<ul style="list-style-type: none"> • See Municipal Offices re alterations to building for combined main entrance. • Courtyard entrance provide warning sign on inside automatic door • Long term replace with sliding door design 	PES PES PES	1999 1999 2001
Unisex Toilet	<ul style="list-style-type: none"> • Lower light switch • Ensure entrance passage is kept clear of furniture and obstacles 	PES PES	1999 1999

BARRIER	STRATEGY	RESPONSIBILITY	TIME
Library Evacuation	<ul style="list-style-type: none"> Develop, promulgate & practice evacuation & safe haven procedures 	ECS	1999
Works Depot	Works Depot	Works Depot	Works Depot
Carparking	<ul style="list-style-type: none"> Provide & sign wide bay park 	ECS	1999
Toilet	<ul style="list-style-type: none"> Provide unisex toilet with level entrance 	PES	1999
Office & Lunchroom Steps	<ul style="list-style-type: none"> Remove steps in long term Short term provide portable ramp 	PES PES	2003 1999
Community Centre	Community Centre	Community Centre	Community Centre
Toilet	<ul style="list-style-type: none"> Provide adequate and equitable access to unisex toilet 	PES	Subject to Recreational Facilities Review
Carpark	<ul style="list-style-type: none"> Provide signed disability park 	ECS	1999
Telephone	<ul style="list-style-type: none"> Resite and lower telephone with hearing augmentation 	PES	1999
Stage & Mayberry Room	<ul style="list-style-type: none"> Provide hearing augmentation and wheelchair access to stage. Short term needs may be met by ramp. 	PECS PECS	Subject to Recreational Facilities Review 1999
Child Care Centre	Child Care Centre	Child Care Centre	Child Care Centre
Smith St Carpark	<ul style="list-style-type: none"> Create & sign disability bay Remove hoop barrier at Alfred St path entrance 	ECS ECS	1999 1999
Entrances	<ul style="list-style-type: none"> Provide ramped or level front and side entrances 	PES	1999
Toilets	<ul style="list-style-type: none"> Convert existing staff toilet to unisex accessible unit 	PES (needs inspection)	2001
Evacuation	<ul style="list-style-type: none"> Develop additional emergency policy to include people with disabilities 	ECS to promote with private operator	1999

BARRIER	STRATEGY	RESPONSIBILITY	TIME
YMCA Fitness Centre	YMCA Fitness Centre	YMCA Fitness Centre	YMCA Fitness Centre
Carpark	<ul style="list-style-type: none"> Repaint ground disability sign 	ECS	1999
Steps and Stairs	<ul style="list-style-type: none"> Contrast step edges on all steps & stairs 	PES	1999
Entrance	<ul style="list-style-type: none"> Widen single entrance door to clear 850mm width Widen southern entrance door to basketball court 	PES PES	2000
Emergency Exits	<ul style="list-style-type: none"> Provide level access at eastern exits of basketball court Develop promulgate and practice safe egress policies for people with disabilities 	PES ECS to promote with YMCA management	2000 1999
Bowling Club	Bowling Club	Bowling Club	Bowling Club
Carpark	<ul style="list-style-type: none"> Provide raised disability park signage to be visible from entrance Provide directional signage to ramped entrance on western side of clubrooms 	ECS ECS	1999 1999
Entrances	<ul style="list-style-type: none"> Provide ramped entrance to facility Church & Smith St Cnr. Remove steps at Clubroom main & Lounge entrances Widen Lounge entrance door to 850mm clear width 	PES PES PES	1999 Subject to Recreational Facilities Review 1999
Unisex Toilet	<ul style="list-style-type: none"> Provide new unisex toilet, shower & change facility in space on western side of existing Male toilet 	PES	Subject to Recreational Facilities Review
Controls & Counters	<ul style="list-style-type: none"> Lower switches & provide lowered bar section with knee clearance 	PES	1999

BARRIER	STRATEGY	RESPONSIBILITY	TIME
Bowling Rinks	<ul style="list-style-type: none"> • Provide handrails at eastern and western central corners of rinks • Investigate long term provide ramped access to rinks & meantime maintain portable ramp access 	ECS (discuss resp. for installation with club) ECS	2000 2003
Evacuation	<ul style="list-style-type: none"> • Develop equivalent evacuation measures for people with disabilities. Currently no rear exit 	PES to promote with Bowling Club.	1999
Football Club	Football Club	Football Club	Football Club
Carpark	<ul style="list-style-type: none"> • Carpark should be sealed and signed when redevelopment plans are finalised • Possibly demolish old Clubrooms when other visiting team facilities are provided • Create paved pathway up slope from eastern drive to shaded area and Clubroom entrance steps • Provide level paved area under tree area as alternative viewing space for wheelchair users 	ECS ECS ECS	Subject to Recreational Facilities Review
Entrances	<ul style="list-style-type: none"> • Create accessible entrances to both levels of Clubrooms and verandah viewing area • Urgently colour contrast all internal and external step nosings 	PES PES	Subject to Recreational Facilities Review 1999
Toilets & Changerooms	<ul style="list-style-type: none"> • Provide accessible toilets at both ground floor and upper level of Clubroom • Provide accessible change facilities 	ECS ECS	Subject to Recreational Facilities Review
Ground Floor	<ul style="list-style-type: none"> • Provide level pathways around exterior of lower ground floor with special attention to kiosk area 	ECS	Subject to Recreational Facilities Review
Controls & Counters	<ul style="list-style-type: none"> • When access is provided, attention should be paid to all internal fittings and counters 	ECS/PES	Subject to Recreational Facilities Review
Evacuation	<ul style="list-style-type: none"> • Develop, promulgate and practice evacuation procedures 	PES	1998

BARRIER	STRATEGY	RESPONSIBILITY	TIME
Smith St Amenities Block	Smith St Amenities Block	Smith St Amenities Block	Smith St Amenities Block
Carpark	<ul style="list-style-type: none"> • Create and sign one disability carpark 	ECS	1999
Amenities Block	<ul style="list-style-type: none"> • Provide unisex toilet • Short term - Improve access to existing entrances and widen doors 	ECS PES	Subject to Recreational Facilities Review 2000
Creswell Park Amenities Block	Creswell Park Amenities Block	Creswell Park Amenities Block	Creswell Park Amenities Block
Amenities Block	<ul style="list-style-type: none"> • Provide accessible toilet facility • Improve ramp gradient to Linear Park • Sign toilet facility at ramp entrance 	ECS ECS ECS	Depends on review of future of courts 1999
Willow Bend Reserve Amenities Block (off Ascot Ave)	Willow Bend Reserve Amenities Block	Willow Bend Reserve Amenities Block	Willow Bend Reserve Amenities Block
Carpark	<ul style="list-style-type: none"> • Level and seal carpark and provide signed disability parking • Provide accessible pathways from carpark to amenities block • Improve gradient to Linear Park path 	ECS ECS ECS	2000 2000 2000
Amenities Block	<ul style="list-style-type: none"> • Improve paving under and around pergola • Provide accessible unisex toilet • When complete, sign toilet facilities at Linear Park entrance 	ECS ECS ECS	2000 2000 2000
Levi Park (Caravan Park)	Levi Park (Caravan Park)	Levi Park (Caravan Park)	Levi Park (Caravan Park)
Kiosk & Office	<ul style="list-style-type: none"> • Improve access to office and kiosk by removal of 70mm step entrance • Provide 1 disability public telephone • Provide toilet directional signage at Frome Parade 	Park Manager Park Manager Park Manager	1999 2000 1999

BARRIER	STRATEGY	RESPONSIBILITY	TIME
Unisex Toilet	<ul style="list-style-type: none"> Widen entrance door and convert to inward opening 	Park Manager	2000
General Toilet Block	<ul style="list-style-type: none"> Provide grabrails in at least one male/female cubicle and one shower facility 	Park Manager	2000
Accommodation	<ul style="list-style-type: none"> Provide a wheelchair accessible unit at rear of Vale House, incorporating existing TV room Short term - widen turning space by removing old screen wall at entrance to TV room 	Park Manager	2000
		Park Manager	2000
Linear Park Access	<ul style="list-style-type: none"> Develop ramped access to Linear Park from Levi Park in the long term 	Park Manager	2001
Evacuation Policy	<ul style="list-style-type: none"> Develop disability evacuation policy, promulgate and practice 	Park Manager	1999
External Environment	External Environment	External Environment	External Environment
Replacement Program	<ul style="list-style-type: none"> In accordance with replacement program, provide and upgrade street infrastructure, including kerb ramps, street furniture, access to parks, crossfalls, etc. 	ECS	Ongoing
Overhanging Vegetation	<ul style="list-style-type: none"> Monitor and clear overhead vegetation to 2m for safe access 	PES	Ongoing

ADMINISTRATIVE

BARRIER	STRATEGY	RESPONSIBILITY	TIME
Coverage of issues in Equal Employment Opportunity Policy	Review Policy Manual and include appropriate reference	Admin	1999
Lack of procedure to address DDA issues when raised	Review Policy Manual and include appropriate procedure and responsibilities.	PES	1999
Staff Awareness and acceptance of people with disabilities in the workforce.	Include as part of staff induction process. Provide training (see below)	Admin	1999
Increased awareness of needs of customers and employees with a disability and how to identify needs.	Develop and deliver training for Council staff - possible link with SPARC Disability Foundation	Admin	
Assistance for employees with a disability to overcome performance or personal problems.	Ensure staff members are aware of community support services and advocacy.	Admin	Ongoing
Rates notices and other communications - ability of customers to read and understand	Ensure use of plain English or alternative formats should circumstances require this Ensure printed matter is suitable for readers with visual impairment.	1999	Admin

BARRIER	STRATEGY	RESPONSIBILITY	TIME
Electoral services - voting information to be presented in manner to assist people with intellectual and visual disabilities.	<ul style="list-style-type: none"> • Encourage candidates to present information in brief plain English. • Investigate possibility of providing candidate information in large print, audio and computer disc etc through the library. • Ensure polling places are accessible to people with disabilities. 	In time for 2000 election.	Admin
Footpath obstructions in front of shops and business premises	Educate proprietors to maintain adequate paths of travel (continuous 1.5m wide) along footways to assist vision impaired people and those using wheelchairs and similar vehicles.	1999	PES
Community Concerns	Community Concerns	Community Concerns	Community Concerns
Services and needs not targeted adequately	Future planning priorities to be based on identification of specific needs targeted to the location of individuals.	PES	Ongoing
Not knowing who to contact	Council to designate and publicise a disability services contact officer	CEO	1999

BARRIER	STRATEGY	RESPONSIBILITY	TIME
Need for a regular “checking” contact to people unable to phone Council	Identify people living alone without regular contact and investigate possibility of a volunteer contact service.	ECS	1999
Lack of volunteer structure	Establish a volunteer structure for community based network to assist those in need.	ECS	1999
People unaware of Council services.	Promote services using a variety of mediums, such as current audio tape of Council newsletter, to better publicise existing and future services.	ECS	1999 - ongoing
Some services no longer meet needs.	Review current services & identify unmet and new needs	ECS	Ongoing

BARRIER	STRATEGY	RESPONSIBILITY	TIME
Lack of transport preventing people with disabilities participation.	<ul style="list-style-type: none"> • Provide transport assistance to community consultations and events for those without transport or who are unable to afford the cost. • Ensure Community bus is available to all • Ensure provision is made for people to contribute by mail, fax, email, telephone. • Ensure consultation events take account of people with hearing impairments and that hearing loops are provided at venues. <p>Ensure local government election materials provide alternative information and voting methods</p>	ECS	1999 -2000
Council policies not in accordance with DDA requirements.	Review policies for compliance with DDA	CEO	1999
Some street intersections do not provide kerb ramps.	<ul style="list-style-type: none"> • Ensure Council has a planned street footpath replacement program. • Target localities known to be used by people with mobility restrictions to ensure continuous accessible paths are provided. • Ensure regular maintenance programs are in place to trim overhanging branches and other obstructive growth. 	ECS	1999 -ongoing

BARRIER	STRATEGY	RESPONSIBILITY	TIME
Some library services are not accessible to those with sensory and mobility impairments	<ul style="list-style-type: none"> • Ensure the library has an adequate range of large print and listening books and that these resources are rotated regularly to provide new material. • Provide signage and promote library staff service assistance to access library resources. 	ECS	1999 - ongoing
Removal of garbage and using existing disposal systems not always possible for people with disabilities.	Identify individuals who may need specific assistance and provide appropriate service.	ECS	1999
Increase awareness of volunteering opportunities within the Council.	Promote volunteering for people with disabilities across disability sectors and services in the Council	ECS	1999 - ongoing

NAC = No Additional Cost

SECTION EIGHT

Monitoring

Reference Group Monitoring Strategies

REFERENCE GROUP

The DDA Reference Group consisted of five residents, three elected members, a representative of SPARC Disability Foundation and four members of Council's staff.

These persons included one with visual impairment, wheel chair users and elderly persons with experience of disability, and Council officers included a receptionist, Development Officer, Manager Engineering & Community Services and Manager Planning and Environmental Services.

The Reference Group met on three occasions, has reviewed this document and should remain in existence to meet infrequently ie 6 monthly, and will be the "watchdog" and driver of the Action Plan, making recommendations to Council where appropriate for its implementation or amendment.

The group will play an holistic role, ensuring that Council integrates the Disability Discrimination Act (1992) Action Plan into the Strategic Plan and undertakes annual reviews and evaluation of all target areas.

The group will, on a periodic basis, oversee the integration of the Disability Discrimination Act (1992) Action Plan principles and policies into all aspects of Council business from planning, building, designing, infrastructure provision, employment, induction and training.

MONITORING STRATEGIES

- Community feedback - promote the Action Plan through media and seek ongoing feedback/comments from residents;
- Ongoing audits of facilities and infrastructure;
- Incorporation of the Action Plan into the Strategic Plan with annual reviews of progress and changing requirements in association with the Reference Group;
- Regular surveys conducted staff to monitor implementation of the Action Plan.
- Include Action Plan requirements in annual budget planning.

SECTION NINE

Conclusions

Acknowledgements

CONCLUSIONS

The development of the Action Plan has given Council an opportunity to critically examine its policies, procedures and practices in relation to making Walkerville accessible to all.

The audit of facilities has highlighted some of the issues that need to be addressed and Section Seven details the strategies to be put in place to provide all residents with enhanced accessibility within the Walkerville community.

Ongoing training of existing staff and incorporating Disability Discrimination Act (1992) awareness training into the induction of new staff will ensure that our Customer Service philosophy carries through to all residents including those with a disability.

Council acknowledges that funding all the necessary improvements will be long term, but will make the necessary budget commitments to progressively undertake the required works.

If the Council staff have had their awareness of disability issues raised by this process then it has been worthwhile. If we can make some real changes to the lives of our residents with special needs then we are successfully meeting our responsibilities to the whole community.

ACKNOWLEDGEMENTS

Council wishes to gratefully acknowledge the enthusiastic contribution of the following people:

- Mr Richard and Mrs Becky Llewellyn of Disability Consultancy Services for their high quality professional contribution in excess of their consultancy brief.
- SPARC Disability Foundation -
 - ⇒ Mr Paul Christie for undertaking awareness training of staff and elected members and contribution to the Reference Group.
 - ⇒ Mrs Sue Twelftree and Mr Tony Doyle for inspirational contribution to awareness training.
- Resident Reference Group members, Mr Bill Jackson, Mrs Nancy Giltrow, Ms Kate Fennell, Mr Harvey Burton, Mrs Dot Mason.
- Councillors Fiona Bachmann (Chair of Reference Group), Rex Adams and David Whiting.
- Staff Project Team members, Mrs Jasmine Goode, Mr Michael Essex, Mr Mark Draper and Mr Dennis Batge.

SECTION TEN

Appendices

Appendix One

Consultant Report

DDA Review of Town of Walkerville Policy Manual

The DDA Review of the Town of Walkerville Policy Manual found it to be a document, which is simple to read and understand. The document uses inclusive language and has no obvious discriminatory terminology in regard to people with disabilities.

There is some debate within disability circles as to whether special reference should be made to the requirements of people with disabilities or whether the use of general inclusive language, such as "ensuring access for all citizens" is more preferable.

My own view is that depending on the context, some reminder such as, "including those with disabilities" can be an advantage. Disability issues have a history of being forgotten and ignored. Reminder references, especially in planning documents, I believe, have some merit.

Specific comments are;

Page 40 Appointment of Polling Places. Suggest adding .."ensure all sites are accessible to people with disabilities".

Page 89 Employee Retirement. I am not familiar with the area of age discrimination, but you may need to check the words ..."shall retire at 65 years"

Page 94 Circulation of Agendas & Minutes to the Media. This was the only reference I found about circulating Council Minutes etc. While it is not particularly relevant to the media, somewhere it could be said that these documents are available on request in other forms other than the written word.

Page 116 Tourism. I suggest this is one of those areas where specific reference to visitors and tourists with disabilities may be a good idea.

Page 122 Tree Planting. Again it may be beneficial to add something about the need to select varieties which do not shed berries, pods etc, on footpaths.

Promotion

I also noted several good ideas and features, which deserve promotion. These are;

- Customer Service: Using Ward Forums as a way of promoting, establishing and communicating disability issues.
- Promoting Customer Grievance Procedures
- Promoting the SWAP Library Network and assistance with special reader knowledge

Richard Llewellyn

April 1998

APPENDIX TWO

Name: Walkerville Bowling Club

Address: 24A Smith Street Walkerville 5081

Date: March 1998

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
Carpark			
• Disability parking bay (1 per100) (2500mm vert clearance)	2890.1 Clause 14.2, 1428.2 Clause 14.1-2	2x12 bays	Walkerville Sports Oval
• Signage (visible from entrance)	1428.2 Clauses 17-19	NO	Ground marked only
Continuous Accessible External Footpath (Street)			
• Street around building (width = 1200mm min, height 2m clearance - trees and overhead obstacles)	1428.2 & 1428.4 Clauses 7-10	OK	
• Street kerb ramps (1:8)	1428.2 Clause 8.4, 8.4.6	OK	
• Street cambers and crossfalls (1:40 max)	1428.1 Clause 6.6	OK	
• Main entrance accessible from street	1428.2 Clause 11 & 23	NO	Suggest making accessible entrance at Church Tce & Smith St
• Alternative entrance	1428.2 Clause 11 & 23	YES	Ramped access off carpark on western side of Club building
• Footpath safe and traversable by all users	1428.2 Clause 8,9, 27	YES	
Entrances			
• Main entrance door clear opening (850mm)	1428.2 Clause 11	1100mm	Sliding door
• Alternative door clear opening (850mm)	1428.2 Clause 11	780mm	Widen door to lounge & remove step
• Are entrances level? (Steps > 3mm)		60mm	Remove step, ramp or provide temporary ramp.
Continuous Accessible Internal Paths			
• Surfaces (min lip 3mm, carpet pile 6mm)	1428.2 Clause 9	OK	Level floors, main area lino with lounge carpeted
• Circulation space (180* >1540mm, min 1500mm)	1428.2 Clauses 6-10	OK	
• Public telephones (operable parts 1100 max)	1428.2 Clause 30	770	Office phone
• Furniture & fitments (700-870mm)	1428.2 Clause 24	870mm	Kitchen serving counter, Bar 1060mm, Verandah fixed benches
Sanitary Facilities: Unisex Toilet (1500-1900mm clear turning space)			
• Signage	1428.2 Clauses 16-18	M/F only	Following measurements are for the Female non accessible toilets only
• Outer door width: (850mm)	1428.2 Clause 11.5	760mm	
• Handle (900-1000mm)	1428.2 Clause 23	N/A	Push open
• Inner door width: (850mm)	1428.2 Clause 11.5	620mm	
• Inward/ outward/ sliding door opening	1428.2 Clause 15.3.3	OUT	5 cubicles, 3 with grabrails
• Grabrail: 30-40mm diameter	1428.2 Clauses 10.2, 15.3.2	28mm	

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
50-60mm from wall	1428.1 Clause 7.2(d)	50mm	
800-810mm to top of grabrail	1428.2 Clause 15, Fig 13	840mm	
L or R transfer space (facing toilet)		N/A	
• Toilet height: (460-480 mm)	1428.2 Clause 15 Fig 12c	410mm	
• Flush control: (1100mm max)	1428.2 Clause 15	1100mm	
• Basin height: (<900 mm Knee clearance below)	1428.1 Clause 11.3	900mm	
• Light switch control: (900-1100mm)	1428.2 Clause 23	1300mm	
• Shower controls: (1000-1100mm)	1428.1 Clause 11.5,12.2	N/A	
Sanitary Facilities: Wide bay cubicle in M/F Toilet (details as above for wide bay cubicle)		N/A*	See above for Female toilet measurements
Bowling Rink & Surrounds	No specific code		
• Access to Rink		300mm step from path	Club provides a long Decpac ramp for bowlers using wheelchairs to access rinks. Suggest providing a hand railed step at eastern & western cnrs of each rink to assist bowlers
• Rink paths (<1200mm)		1400mm	
• Handrails (865-900mm from step)	1428.2 Clause 13	NO	Suggest providing as above
• Ramp gradients (ramps: 6m = 1:14, 14m = 1:19)	1428.2 Clause 8	OK	Two ramps on western side of Clubrooms
Controls			
• Light switches (common reach zone 700-1200)	1428.2 Clause 23	1300mm	Long term lower switches
• Emergency switches & controls	1428.2 Clause 23, 2999 Clause 15.1 (c)		
• Air-conditioning controls	1428.2 Clause 23	1500mm	Lower air-conditioning control
Auditoriums and Meeting Rooms	1428.2 Clause 26	N/A	
Hearing Augmentation	1428.2 Clause 21	N/A	
• Provided in fixed seating areas or meeting rooms	1428.2 Clause 21.1		
• Signage	1428.2 Clause 16		
Egress Policy	BCA RD 97/01		
• Exit doors		NO	Rear access doors down steps
• Safe havens		NO	Low risk area
• Disability emergency evacuation policies		NO	<i>Develop, promulgate & practice evacuation policy</i>

N/A = Not Applicable

* = Qualification

Recommendations: It is suggested that priority work is making an accessible entrance from Church St, Providing level access to Clubroom and Lounge, stepped and hand-railed access to each rink, building a unisex toilet and shower facility and improve disability parking & entrance signs. Lower priority work is lowering light and control switches and section of Bar counter

Name: Child Care Centre

Address: 13 Alfred Street Walkerville 5081

Date: March 1998

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
Carpark			Smith Street, bituminised unmarked carparks
• Disability parking bay (1 per100) (2500mm vert clearance)	2890.1 Clause 14.2, 1428.2 Clause 14.1-2	NO	No marked disability bays
• Signage (visible from entrance)	1428.2 Clauses 17-19	N/A	Suggest creating 1x wide bay signed carpark
Continuous Accessible External Footpath (Street)	1428.2 & 1428.4 Clauses 7-10		
• Street to building (width = 1200mm min, height 2m clearance - trees and overhead obstacles)	Clauses 6 - 10	NO	Alfred St footpaths not wide enough for a wheelchair. Remove hooped barrier on path at western side of Centre. Smith St entrance OK
• Street kerb ramps (1:8)	1428.2 Clause 8.4, 8.4.6	OK	
• Street cambers and crossfalls (1:40 max)	1428.1 Clause 6.6	OK	
• Main entrance	1428.2 Clause 11 & 23	75mm	Alfred St entrance door. Entrance gate to Centre padlocked
• Alternative entrance	1428.2 Clause 11 & 23	150mm	Smith St entrance door. Entrance gate has 1570mm child proof lock
• Footpath safe and traversable by all users	1428.2 Clause 8,9, 27	OK	
Entrances			
• Main entrance door clear opening (850mm)	1428.2 Clause 11	800mm	Smith St entrance door
• Alternative door clear opening (850mm)	1428.2 Clause 11	760mm	Alfred St entrance door
• Exertion		Low	
Continuous Accessible Internal Paths			
• Surfaces (min lip 3mm, carpet pile 6mm)	1428.2 Clause 9	OK	
• Circulation space (180* >1540mm, min 1500mm)	1428.2 Clauses 6-10	OK	
• Public telephones (operable parts 1100 max)	1428.2 Clause 30	N/A	
• Furniture & fitments (700-870mm)	1428.2 Clause 24	N/A	Child size
Sanitary Facilities: Unisex Toilet (1500-1900mm clear turning space)	1428.2 Clause 15	NO	Single staff adult facility only and child facilities <i>*Following measurements are for this single adult facility only</i>
• Signage	1428.2 Clauses 16-18	N/A	
• Outer door width: (850mm)	1428.2 Clause 11.5	680mm	Opens to a large storeroom and small toilet cubicle
• Handle (900-1000mm)	1428.2 Clause 23	1270mm	
• Inner door width: (850mm)	1428.2 Clause 11.5	680mm	
• Inward/ outward/ sliding door opening	1428.2 Clause 15.3.3	Inward	
• Grabrail: 30-40mm diameter	1428.2 Clauses 10.2, 15.3.2	N/A	
50-60mm from wall	1428.1 Clause 7.2(d)		
800-810mm to top of grabrail	1428.2 Clause 15, Fig 13		

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
L or R transfer space (facing toilet)			
• Toilet height: (460-480 mm)	1428.2 Clause 15 Fig 12c	410mm	
• Flush control: (1100mm max)	1428.2 Clause 15	1150mm	
• Basin height: (<900 mm Knee clearance below)	1428.1 Clause 11.3	820mm	
• Light switch control: (900-1100mm)	1428.2 Clause 23	1500mm	
• Shower controls: (1000-1100mm)	1428.1 Clause 11.5,12.2	N/A	
Sanitary Facilities: Wide bay cubicle in M/F Toilet (details as above for wide bay cubicle)		N/A	Child toilets are in accordance with child requirements
Stairs & Ramps	1428.2 Clause 13, 8	N/A	
• Adjacent to accessible pathways			
• Contrasting step edges	1428.2 Clause 13		
• Handrails (865-900mm from step)	1428.2 Clause 13		
• Ramp gradients (ramps: 6m = 1:14, 14m = 1:19)	1428.2 Clause 8		
Controls			
• Light switches (common reach zone 700-1200)	1428.2 Clause 23	1500mm	Appropriate unless staff member has other requirements
• Emergency switches & controls	1428.2 Clause 23, 2999 Clause 15.1 (c)		
• Air-conditioning controls	1428.2 Clause 23		
Auditoriums and Meeting Rooms	1428.2 Clause 26	N/A	
Hearing Augmentation	1428.2 Clause 21	N/A	
• Provided in fixed seating areas or meeting rooms	1428.2 Clause 21.1		
• Signage	1428.2 Clause 16		
Egress Policy	BCA RD 97/01		
• Exit doors		NO	All entrances to building have steps 150 & 75mm
• Safe havens		NO	
• Disability emergency evacuation policies		NO	<i>Develop extended disability policy, promulgate & practice</i>

N/A = Not Applicable

* = Qualification

Recommendations: The Centre is an old inaccessible building to adults using wheelchairs. Although not ideal it would probably be manageable for child using a wheelchair. It is recommended that that the hooped barrier to the gravel path off Alfred St is removed to allow wheelchair access, a wide bay disability signed carpark is created in Smith St. carpark. On a lower priority the Centre entrance doors should be widened and the steps removed. A staff unisex toilet facility could be created within the existing toilet area. Staff do have a displayed evacuation policy, but this could be extended to account for children with hearing and other disabilities.

Name: Community Centre (Senior Citizens Club) **Address:** 82 Walkerville Terrace Walkerville **Review Date:** March 1998

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
Carpark		YES	7 Bays. Entrance through Sussex Hotel off Stephen Terrace Bituminised
• Disability parking bay (1 per100) (2500mm vert clearance)	2890.1 Clause 14.2, 1428.2 Clause 14.1-2	NO	Create disability park & sign
• Signage (visible from entrance)	1428.2 Clauses 17-19	NO	
Continuous Accessible External Footpath (Street)	1428.2 & 1428.4 Clauses 7-10		
• Street to building (width = 1200mm min, height 2m clearance - trees and overhead obstacles)	Clauses 6 - 10	YES	
• Street kerb ramps (1:8)	1428.2 Clause 8.4, 8.4.6	OK	
• Street cambers and crossfalls (1:40 max)	1428.1 Clause 6.6	OK	
• Main entrance accessible from street	1428.2 Clause 11 & 23	YES	
• Alternative entrance	1428.2 Clause 11 & 23	YES	Rear entrance brick and cement path from bituminised carpark
• Footpath safe and traversable by all users	1428.2 Clause 8,9, 27	YES	
Entrances			
• Main entrance door clear opening (850mm)	1428.2 Clause 11	YES 850	
• Alternative door clear opening (850mm)	1428.2 Clause 11	NO 800	Low priority. Fitted with security door
• Exertion		OK	
Continuous Accessible Internal Paths			
• Surfaces (min lip 3mm, carpet pile 6mm)	1428.2 Clause 9	OK	Vinyl floor coverings, with carpet in Mayberry room
• Circulation space (180* >1540mm, min 1500mm)	1428.2 Clauses 6-10	NO	Entrance to unisex toilet off Male airlock. Female toilet entrance obstructed by protruding telephone, hazardous for visually impaired
• Public telephones (operable parts 1100 max)	1428.2 Clause 30	NO 1480	
• Furniture & fitments (700-870mm)	1428.2 Clause 24	OK	
Sanitary Facilities: Unisex Toilet (1500-1900mm clear turning space)	1428.2 Clause 15	YES	Off Male toilet airlock. Passage turning space inadequate for large wheelchairs. Door openings exasperate problem
• Signage	1428.2 Clauses 16-18	OK	
• Outer door width: (850mm)	1428.2 Clause 11.5	NO 780	Door opens inwards
• Handle (900-1000mm)	1428.2 Clause 23	NO 1170	
• Inner door width: (850mm)	1428.2 Clause 11.5	NO 770	Internal inside lock 1370mm
• Inward/ outward/ sliding door opening	1428.2 Clause 15.3.3	Outward	
• Grabrail: 30-40mm diameter	1428.2 Clauses 10.2, 15.3.2	YES 30	
50-60mm from wall	1428.1 Clause 7.2(d)	YES 36	

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
800-810mm to top of grabrail	1428.2 Clause 15, Fig 13	NO 900	
L or R transfer space (facing toilet)		RIGHT	
• Toilet height: (460-480 mm)	1428.2 Clause 15 Fig 12c	NO 420	
• Flush control: (1100mm max)	1428.2 Clause 15	YES 820	
• Basin height: (<900 mm Knee clearance below)	1428.1 Clause 11.3	YES 740	Excellent colour coded red & blue hot 7 cold taps
• Light switch control: (900-1100mm)	1428.2 Clause 23	NO 1430	Paper dispenser NO 1160mm Bag hooks NO 1750mm
• Shower controls: (1000-1100mm)	1428.1 Clause 11.5,12.2	N/A	
Sanitary Facilities: Wide bay cubicle in M/F Toilet (details as above for wide bay cubicle)		NO	Female 3 cubicles with grabrails. Door width 670mm No wheelchair access. NB. Protruding phone in passage a hazard
Kitchen & Meeting Rooms			
• Kitchen door width: (850mm)	1428.2 Clause 11.5	NO 770	
• Handle (900-1000mm)	1428.2 Clause 23	OK 700	
• Kitchen Cupboards & benches		OK	Counter 900mm, Table 770mm, Top of storage cupboards 1170mm
• Mayberry Room door width: (850mm)	1428.2 Clause 11.5	NO 810	From passage, from Brewster Hall NO 720mm
• Handle (900-1000mm)	1428.2 Clause 23	NO 1200	
• Brewster Room door width: (850mm)	1428.2 Clause 11.5	OK	Entrance from passage OK Door to stage 800mm. 3 steps to stage, 450mm rise. No wheelchair access to stage
• Elliott Room door width: (850mm)	1428.2 Clause 11.5	N/A	Door locked-No key available. External Playgroup door 800mm
Controls			
• Light switches (common reach zone 700-1200)	1428.2 Clause 23	NO 1500	
• Emergency switches & controls	1428.2 Clause 23, 2999 Clause 15.1 (c)	N/A	
• Air-conditioning controls	1428.2 Clause 23	N/A?	
Auditoriums and Meeting Rooms	1428.2 Clause 26		
Hearing Augmentation	1428.2 Clause 21		
• Provided in fixed seating areas or meeting rooms	1428.2 Clause 21.1	NO	P/A system in Mayberry room. No hearing augmentation
• Signage	1428.2 Clause 16		
Egress Policy	BCA RD 97/01		
• Exit doors		OK	
• Safe havens		OK	
• Disability emergency evacuation policies		NO?	<i>Develop, promulgate & practice</i>

N/A = Not Applicable

• = Qualification

Recommendations: Highest priority is the poor access to the unisex toilet. A signed disability carpark should be created, the telephone lowered and resited. Door widths although not to codes are not critical and access to the stage and hearing augmentation should also be considered in the future

Name: Creswell Park Amenities Block

Address: 18 Creswell Ct Gilberton 5081

Reviewed: March 1998

Issue	MEETS DDA REQUIREMENTS =	N/A	Yes	No	Comments
1. Car park/parking (AS2890.1 Clause 14.2 & 1428.2 Clause 14)					
• Is there a carparking facility?				NO	Non-marked gravel parking area
• Are there designated spaces?	N/A				
• Are designated spaces signed?	N/A				
2. Approaches and entrances (AS1428.2 Clauses 6 – 27)					
• Do all entrances serve all users?				NO*	Creswell Court has road access – Linear Park 1:6 to 1:8 asphalted access ramp
• Is disability entrance clearly signed?	N/A				
• Do streetscape elements provide continuous pathways?			YES*		No footpath on Creswell Court. Stephen Terrace kerb ramps OK.
3. Sanitary facilities (AS1428.2 Clause 10 – 23)					No wheelchair access to toilet block
• Signage			YES		Male/female signage only
• Level access into toilet				NO	Male toilet 120mm step, female toilet two steps 1 x 120mm, 1 x 90mm
• Outer door width			YES*		
• Entrance turn circle				NO*	900mm x 950mm
• Pedestal height	N/A				390mm
• Sink	N/A				No sink
• Transfer space	N/A				No space to either side
4. Fixed seating (AS1428.2 Clause 27)					
• Is there adequate seating for all users?	N/A				
5. Service facilities (AS1428.2 Clause 29)					
• Are drinking fountains useable by all?	N/A				
• Are BBQ facilities useable by all?	N/A				
6. Recreational equipment					
• Does recreational equipment serve all users?	N/A				Walkerville Lawn Tennis Club entrance gate 1360mm wide. Level entrance to shelter. Surrounding area, rough gravel and grass.
• Is shade provided for all users?			YES*		Tennis pavilion wheelchair accessible inside the gate.

7. Special features				
<ul style="list-style-type: none"> Are there special features for people with disabilities? 		YES		Creswell Court does provide steep access to Linear Park. Wheelchair users should approach with caution as gradients vary between 1:6 to 1:8.
<ul style="list-style-type: none"> Are any special features signed? 			NO	No access sign on Creswell Court to Linear Park

Comments/ Recommendation Summary: *In long term, a single accessible toilet could be provided. Improve ramp gradient access to nearby park.*

Name: Walkerville Football Club Rooms

Address: 24a Smith Street Walkerville

Review Date: March 1998

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
Carpark		YES	Off Smith St (bituminised), Off Warwick St gravel & unmarked
• Disability parking bay (1 per100) (2500mm vert clearance)	2890.1 Clause 14.2, 1428.2 Clause 14.1-2	YES	2 marked bays of Smith St, no marked bays off Warwick St
• Signage (visible from entrance)	1428.2 Clauses 17-19	NO	
Continuous Accessible External Footpath (Street)	1428.2 & 1428.4 Clauses 7-10		
• Street to building (width = 1200mm min, height 2m clearance - trees and overhead obstacles)	Clauses 6 - 10	YES	
• Street kerb ramps (1:8)	1428.2 Clause 8.4, 8.4.6	OK	
• Street cambers and crossfalls (1:40 max)	1428.1 Clause 6.6	OK	
• Main entrance accessible from street	1428.2 Clause 11 & 23	YES	Both entrances to oval area OK
• Alternative entrance	1428.2 Clause 11 & 23	YES	
• Footpath safe and traversable by all users	1428.2 Clause 8,9, 27	YES*	Parts of paths are rough gravel or grass 40mm step from carpark to cement path around ground stand. Needs levelling to provide easier W/C access
Entrances			
• Main entrance door clear opening (850mm)	1428.2 Clause 11	NO 770	Double doors each 770mm, 17 steps from driveway to upper floor main entrance
• Alternative door clear opening (850mm)	1428.2 Clause 11	N/A	
• Exertion		OK	
Continuous Accessible Internal Paths			
• Surfaces (min lip 3mm, carpet pile 6mm)	1428.2 Clause 9		
• Circulation space (180* >1540mm, min 1500mm)	1428.2 Clauses 6-10		
• Public telephones (operable parts 1100 max)	1428.2 Clause 30	NO 1800	Orange phone off bar. Office phone desk height
• Furniture & fitments (700-870mm)	1428.2 Clause 24	NO	Bar height 1120mm, Servery Counter 1080mm. Ground floor Kitchen counters 900-920mm
Sanitary Facilities: Unisex Toilet (1500-1900mm clear turning space)	1428.2 Clause 15	NO	
Sanitary Facilities: Wide bay cubicle in M/F Toilet		NO	External ground floor F/toilet door width 720mm, step from path 93mm Internal M2 cubicles, F3 cubicles Door widths 540mm Old 1920's Club Rooms has a right hand wide bay cubicle, toilet door width 780mm.
Stairs & Ramps	1428.2 Clause 13, 8		
• Adjacent to accessible pathways		YES	
• Contrasting step edges	1428.2 Clause 13	NO	All edges need to be urgently painted with a yellow nosing

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
• Handrails (865-900mm from step)	1428.2 Clause 13	NO 1000	
• Ramp gradients (ramps: 6m = 1:14, 14m = 1:19)	1428.2 Clause 8	N/A	
Lifts	1735 Clauses 7-15	N/A	
• Size (AS 1735.12 + 300mm each way)			
• Controls External/Internal (range 700 -1200mm)	1428.2 Clause 23		
• Announcements (Audio, Visual, Tactile)	1735 Clauses 7-15		
Controls			
• Light switches (common reach zone 700-1200)	1428.2 Clause 23	NO 1600	
• Emergency switches & controls	1428.2 Clause 23, 2999 Clause 15.1 (c)	N/A	
• Air-conditioning controls	1428.2 Clause 23	NO 1600	
Ground Floor Meeting Room	1428.2 Clause 21, 26	NO	Ground floor No wheelchair access, no hearing augmentation
Balcony		NO	1650mm wide verandah/balcony with 2steps, 150 & 170mm high
Old Club Rooms		NO	Entrance step 180mm, Door width 760mm
•			
Egress Policy	BCA RD 97/01		
• Exit doors		NO	
• Safe havens		NO	
• Disability emergency evacuation policies		NO	<i>Develop, promulgate & practice</i>

N/A = Not Applicable

• = Qualification

Recommendations:

- The old Clubrooms circa 1920's are used as change rooms for visiting teams & should be eventually demolished.
- The Clubrooms built in the mid 1970's are inaccessible to wheelchair users and hazardous for others. All toilets are on the ground floor and accessible from the up stairs bar by steep stairs of some 16 steps. Stair nosings should be painted throughout the facility as a matter of urgency. The whole area should be assessed for redesign and plans for accessible redevelopment undertaken. It is understood that some discussions have been held with the Bowling Club regarding sharing new joint facilities.
- Wheelchair access to Oval surrounds is poor. The existing brick path under the trees on the eastern side of the Club rooms could be upgraded in accordance with AS1428.2 Clause 8, and extended down the grassed slope to the roadway adjacent to the rear Bowling club entrance. This would at least provide shade and some weather protection. This slope is also a possible way to provide a possible way of providing access to the Club rooms upper floor. Level access to the cement paths surrounding the buildings to provide access to the front kiosk.
- An accessible unisex toilet & probably a shower should be provided somewhere in the ground floor area. The current female toilet may be one option.
- Carpark should be sealed when redevelopment plans have been made.

Name: Levi Park, Vale House & Caravan Site

Address: Lansdowne Terrace Walkerville SA 5081

Review Date: March 1998

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
Carpark			
• Disability parking bay (1 per100) (2500mm vert clearance)	2890.1 Clause 14.2, 1428.2 Clause 14.1-2		August Parade gravel non marked public parking. Each site has paved private parking area
• Signage (visible from entrance)	1428.2 Clauses 17-19	N/A	
Continuous Accessible External Footpath (Street)			
• Street to building (width = 1200mm min, height 2m clearance - trees and overhead obstacles)	1428.2 & 1428.4 Clauses 7-10		
• Street kerb ramps (1:8)	1428.2 Clause 8.4, 8.4.6	OK	Harris Road & Lansdowne Tce
• Street cambers and crossfalls (1:40 max)	1428.1 Clause 6.6	OK	
• Main entrance accessible from street	1428.2 Clause 11 & 23	OK*	To Park OK, Harris Rd. <i>Improve entrance to office verandah via ramp 1:6</i>
• Alternative entrance	1428.2 Clause 11 & 23	OK	Lansdowne Tce Lodge entrance
• Footpath safe and traversable by all users	1428.2 Clause 8,9, 27	OK*	Road ways within park are speed humped, footpaths are brick paved
Entrances			
• Is entrance to office accessible to all users?		NO 70mm	Office & kiosk . <i>Remove 70mm step at entrance</i>
• Main entrance door clear opening (850mm)	1428.2 Clause 11	NO 780	
• Alternative door clear opening (850mm)	1428.2 Clause 11	N/A	
• Exertion		OK	Screen door
Continuous Accessible Internal Park Paths			
• Surfaces (min lip 3mm)	1428.2 Clause 9	OK*	Roadways have speed humps
• Circulation space (180* >1540mm, min 1500mm)	1428.2 Clauses 6-10	OK	
• Public telephones (operable parts 1100 max)	1428.2 Clause 30	NO	4 standard public phones. <i>Provide disability phone (Harris Road)</i>
• Furniture & fitments (700-870mm)	1428.2 Clause 24	OK	Barbecues & picnic tables under shade trees
Sanitary Facilities: Unisex Toilet & Shower (1500-1900mm clear turning space required)			
• Signage	1428.2 Clauses 16-18	NO	<i>Frome Parade provide additional directional signage near entrance to M/F ablution blocks & unisex toilet & shower facility.</i>
• Outer door width: (850mm)	1428.2 Clause 11.5	NO 780	<i>Widen door. Entrance slope 1:12</i>
• Handle (900-1000mm)	1428.2 Clause 23	OK 1000	
• Inner door width: (850mm)	1428.2 Clause 11.5	N/A	
• Inward/ outward/ sliding door opening	1428.2 Clause 15.3.3	Outward	<i>Door should be changed to inward opening because of entrance slope</i>
• Grabrail: 30-40mm diameter	1428.2 Clauses 10.2, 15.3.2	OK 30	

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
50-60mm from wall	1428.1 Clause 7.2(d)	OK* 64	Should present no problems
800-810mm to top of grabrail	1428.2 Clause 15, Fig 13	OK*825	Should present no problems
L or R transfer space (facing toilet)		Left	
• Toilet height: (460-480 mm)	1428.2 Clause 15 Fig 12c	OK* 460	Toilet slightly too low. Should present no problems
• Flush control: (1100mm max)	1428.2 Clause 15	NO 1220	
• Basin height: (<900 mm Knee clearance below)	1428.1 Clause 11.3	OK 800	Good knee clearance & long handled tap controls
• Light switch control: (900-1100mm)	1428.2 Clause 23	OK 1000	
• Shower controls: (1000-1100mm)	1428.1 Clause 11.5,12.2	OK 900	Adjustable hand held shower rose, Shower bench 470mm, shower grabrail 810 & 2 nd vertical one for those standing
Caravan Park M/F Sanitary Facilities: Wide bay cubicles ? (Frome Parade)		NO	<ul style="list-style-type: none"> No wide bay cubicles or grabrails are provide in M/F toilet or shower blocks. <i>Suggest installing several grabrails to assist in toilet and showers</i> Entrance door 820mm level access. 2x toilets door width 540mm, Shower door width 560mm, Bench seating 460mm high
Levi Park Oval Change-rooms (August Parade)		NO	
Stairs & Ramps	1428.2 Clause 13, 8		
• Adjacent to accessible pathways		OK	
• Contrasting step edges	1428.2 Clause 13	NO	Vale House heritage entrance steps only, not open to public
• Handrails (865-900mm from step)	1428.2 Clause 13	OK	Southern steps leading to Linear Park. <i>Provide ramped access</i>
• Ramp gradients (ramps: 6m = 1:14, 14m = 1:19)	1428.2 Clause 8	N/A	
Vale House circa 1840 A two storied building with below ground rooms. National Trust listed and currently not open to the public.			
• Western entrance via 9 steps over 1400mm rise to verandah			<i>It is recommended that a wheelchair accessible unit is established incorporating the existing TV room and rear of Vale house when upgrading.</i>
• Double opening entrance doors 1100mm with 80mm step			
• Northern Frome St (rear) entrance level. Gate width 820mm, Rear door 900mm wide. Level cement path			
TV Room	Originally a toilet block at the rear of Vale House. Now a guest TV common room		
• Entrance door (850mm)	1428.2 Clause 11	No 780	<i>Provide wider turning space by removing some of old screening wall. (see also above recommendation for accessible unit.)</i>
• Door handle (900-1000mm)	1428.2 Clause 23	OK 900	
• Floor surface low pile carpet on cement		OK	
Cabins & Caravans Levi Park	Site contains 19 cabins & 8 on-site vans. A ramp is available for wheelchair users to two cabins but there are no special provisions other than beds on legs. Current cabins are not recommended for people with high dependency.		

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
Egress Policy	BCA RD 97/01		
• Exit doors		NO	All cabins and vans have only one stepped exit
• Safe havens		NO	
• Disability emergency evacuation policies		NO	<i>Develop disability evacuation policy, promulgate & practice</i>

N/A = Not Applicable * = Qualification

Name: **Smith Street Amenities Block**

Address: **24 A Smith Street Walkerville 5081**

Review Date: **March 1998**

Issue	MEETS DDA REQUIREMENTS =	N/A	Yes	No	Comments
1. Car park/parking (AS2890.1 Clause 14.2 & 1428.2 Clause 14)					
• Is there a carparking facility?			X		
• Are there designated spaces?				X	Create and sign 1x disability carpark
• Are designated spaces signed?				X	
2. Approaches and entrances (AS1428.2 Clauses 6 – 27)					
• Do all entrances serve all users?			X		
• Is disability entrance clearly signed?	X				
• Do streetscape elements provide continuous pathways?			X		
3. Sanitary facilities (AS1428.2 Clause 10 – 23)				NO	No Unisex or wide bay facilities provided in Male toilet
• Signage			M/F		No wide bay female toilet signage 2 standard cubicles 1 wide bay (F only)
• Level access into toilet			X		
• Outer door width			760mm		
• Entrance turn circle			1060 x 790		Too narrow for large wheelchairs or scooters to enter
• Pedestal height			430mm		
• Sink			780mm		
• Transfer space			Left		Grabrail 900mm high
4. Fixed seating (AS1428.2 Clause 27)			N/A		
• Is there adequate seating for all users?					
5. Service facilities (AS1428.2 Clause 29)					
• Are drinking fountains useable by all?			N/A		
• Are BBQ facilities useable by all?			N/A		
6. Recreational equipment			N/A		
• Does recreational equipment serve all users?					
• Is shade provided for all users?					

Comments/ Recommendation Summary: Provide unisex accessible facility in the long term. In the short term improve access to entrances by widening entrance doors especially in the female facility and then sign appropriately. Create and sign disability wide bay carpark

Name: Walkerville Library

Address: 66 Walkerville Terrace Gilberton 5081 Date: February 1998

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
Carpark			
• Disability parking bay (1 per100) (2500mm vert clearance)	2890.1 Clause 14.2, 1428.2 Clause 14.1-2	1x	
• Signage (visible from entrance)	1428.2 Clauses 17-19	NO	<i>Install raised Disability Parking sign</i>
Continuous Accessible External Footpath (Street)			
• Street to building (width = 1200mm min, height 2m clearance - trees and overhead obstacles)	1428.2 & 1428.4 Clauses 7-10	NO	<i>Provide ramped access from street. Remove 170mm step to front door, 120mm step to verandah, 30mm step from footpath to ramp & automatic door</i>
• Street kerb ramps (1:8)	1428.2 Clause 8.4, 8.4.6	1:12	Cnr Sussex Tce
• Street cambers and crossfalls (1:40 max)	1428.1 Clause 6.6	OK	
• Main entrance accessible from street	1428.2 Clause 11 & 23	NO	<i>See above & provide alternative entrance sign in short term</i>
• Alternative entrance	1428.2 Clause 11 & 23		
• Footpath safe and traversable by all users	1428.2 Clause 8,9, 27	OK	
Entrances			
• Main entrance door clear opening (850mm)	1428.2 Clause 11	840mm*	Door handle 1100-1200mm
• Alternative door clear opening (850mm) Courtyard entrance	1428.2 Clause 11	820mm*	<i>Automatic door. Requires inward swinging warning sign on inside</i>
• Exertion		OK	
Continuous Accessible Internal Paths			
• Surfaces (min lip 3mm, carpet pile 6mm)	1428.2 Clause 9	OK	
• Circulation space (180* >1540mm, min 1500mm)	1428.2 Clauses 6-10	OK	
• Public telephones (operable parts 1100 max)	1428.2 Clause 30	N/A	
• Furniture & fitments (700-870mm)	1428.2 Clause 24	OK	Computer desk 720mm
Sanitary Facilities: Unisex Toilet (1500-1900mm clear turning space)			
• Signage	1428.2 Clauses 16-18	OK	
• Outer door width: (850mm)	1428.2 Clause 11.5	840mm*	Clear opening 10mm less than code. Low priority
• Handle (900-1000mm)	1428.2 Clause 23	1150mm	
• Inner door width: (850mm)	1428.2 Clause 11.5	N/A	
• Inward/ outward/ sliding door opening	1428.2 Clause 15.3.3	Inward	
• Grabrail: 30-40mm diameter	1428.2 Clauses 10.2, 15.3.2	30mm	

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
50-60mm from wall	1428.1 Clause 7.2(d)	55mm	
800-810mm to top of grabrail	1428.2 Clause 15, Fig 13	790mm	
L or R transfer space (facing toilet)		R/hand	
• Toilet height: (460-480 mm)	1428.2 Clause 15 Fig 12c	430mm	
• Flush control: (1100mm max)	1428.2 Clause 15	870mm	
• Basin height: (<900 mm Knee clearance below)	1428.1 Clause 11.3	800mm	
• Light switch control: (900-1100mm)	1428.2 Clause 23	1160mm	<i>Lower light switch</i>
• Shower controls: (1000-1100mm)	1428.1 Clause 11.5,12.2	N/A	
Sanitary Facilities: Wide bay cubicle in M/F Toilet (details as above for wide bay cubicle)			
Stairs & Ramps	1428.2 Clause 13, 8	N/A	
• Adjacent to accessible pathways			
• Contrasting step edges	1428.2 Clause 13		
• Handrails (865-900mm from step)	1428.2 Clause 13		
• Ramp gradients (ramps: 6m = 1:14, 14m = 1:19)	1428.2 Clause 8		
Lifts	1735 Clauses 7-15	N/A	
• Size (AS 1735.12 + 300mm each way)			
• Controls External/Internal (range 700 -1200mm)	1428.2 Clause 23		
• Announcements (Audio, Visual, Tactile)	1735 Clauses 7-15		
Controls		N/A	Staff operated
• Light switches (common reach zone 700-1200)	1428.2 Clause 23		
• Emergency switches & controls	1428.2 Clause 23, 2999 Clause 15.1 (c)	1050mm	Courtyard entrance call button.
• Air-conditioning controls	1428.2 Clause 23		
Auditoriums and Meeting Rooms	1428.2 Clause 26	N/A	
Hearing Augmentation	1428.2 Clause 21	N/A	
• Provided in fixed seating areas or meeting rooms	1428.2 Clause 21.1		
• Signage	1428.2 Clause 16		
Egress Policy	BCA RD 97/01		
• Exit doors		NO	<i>Front main exit not available for wheelchair users, 160mm step</i>
• Safe havens		NO	
• Disability emergency evacuation policies		NO	<i>Develop, promulgate & practice</i>

N/A = Not Applicable

* = Qualification

Name: Walkerville Municipal Offices

Address: 66 Walkerville Tce GILBERTON

Date: March 1998

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
Carpark			
• Disability parking bay (1 per100) (2500mm vert clearance)	2890.1 Clause 14.2, 1428.2 Clause 14.1-2	1 bay	Repaint ground disability symbol
• Signage (visible from entrance)	1428.2 Clauses 17-19	N/A	Install raised parking sign for disability bay to be visible from entrance
Continuous Accessible External Footpath (Street)			
• Street to building (width = 1200mm min, height 2m clearance)	1428.2 & 1428.4 Clauses 7-10	OK	
• Street kerb ramps (1:8)	1428.2 Clause 8.4, 8.4.6	-	
• Street cambers and crossfalls (1:40 max)	1428.1 Clause 6.6	-	
• Main entrance accessible from street	1428.2 Clause 11 & 23	3 x 500	Provide ramped entrance on Walkerville Tce. Requires an alternative entrance sign posted at front till ramped.
• Accessible entrance at courtyard (off car park)	1428.2 Clause 11 & 23	OK	Level entrance to glass double doors with wheelchair symbol
• Footpath safe and traversable by all users	1428.2 Clause 8,9, 27	OK	
Entrances			
• Clear door opening (850mm)	1428.2 Clause 11	NO- 810	Suggest automatic door.
• Exertion		Heavy	Adjust door closing mechanism.
Continuous Accessible Internal Paths			
• Surfaces (min lip 3mm, carpet pile 6mm)	1428.2 Clause 9	OK	
• Circulation space (180* >1540mm, min 1500mm)	1428.2 Clauses 6-10	NO - 690	Construct new accessible entrance into office.
• Public telephones (operable parts 1100 max)	1428.2 Clause 30	N/A	
• Furniture & fitments (700-870mm)	1428.2 Clause 24	NO - 990	Lower a section of front counter with open knee clearance in lower section.
Sanitary Facilities: Unisex Toilet (1500-1900mm clear turning space)			
• Signage	1428.2 Clauses 16-18	OK	Low pile carpet
• Outer door width: (850mm)	1428.2 Clause 11.5	OK	
• Handle (900-1000mm)	1428.2 Clause 23	1060	Pushplate inwards
• Inner door width: (850mm)	1428.2 Clause 11.5	NO - 740	Remove sliding door and widen entrance
• Inward/ outward/ sliding door opening	1428.2 Clause 15.3.3		Inward push on outer door and inner door is sliding.
• Grabrail: 30-40mm diameter	1428.2 Clauses 10.2, 15.3.2	OK - 30	
50-60mm from wall	1428.1 Clause 7.2(d)	OK - 55	

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
800-810mm to top of grabrail	1428.2 Clause 15, Fig 13	OK - 835	
L or R transfer space (facing toilet)		Right	Right hand space facing toilet
• Toilet height: (460-480 mm)	1428.2 Clause 15 Fig 12c	NO - 430	Raise 30mm and fix loose pedestal.
• Flush control: (1100mm max)	1428.2 Clause 15	OK - 960	
• Basin height: (<900 mm Knee clearance below)	1428.1 Clause 11.3	OK -825	
• Light switch control: (900-1100mm)	1428.2 Clause 23	NO-1230	Lower light switch.
• Shower controls: (1000-1100mm)	1428.1 Clause 11.5,12.2	NO - 1270	
Sanitary Facilities: Wide bay cubicle in M/F Toilet (details as above for wide bay cubicle)		NO	3 standard cubicles. No grabrails. Suggest grabrail in at least one cubicle.
Stairs & Ramps	1428.2 Clause 13, 8		
• Adjacent to accessible pathways		N/A	
• Contrasting step edges	1428.2 Clause 13	NO	Highlight step edges with contrast nosings -tape or paint.
• Handrails (865-900mm from step)	1428.2 Clause 13	OK	
• Ramp gradients (ramps: 6m = 1:14, 14m = 1:19)	1428.2 Clause 8	NO	Town Hall lobby to Office 1:10 ramp. Length 1500mm
Controls		N/A	Staff operated
• Light switches (common reach zone 700-1200)	1428.2 Clause 23		
• Emergency switches & controls	1428.2 Clause 23, 2999 Clause 15.1 (c)		
• Air-conditioning controls	1428.2 Clause 23		
Hearing Augmentation	1428.2 Clause 21	N/A	
• Provided in fixed seating areas or meeting rooms	1428.2 Clause 21.1		
• Signage	1428.2 Clause 16		
Egress Policy	BCA RD 97/01		
• Exit doors			
• Safe havens			
• Disability emergency evacuation policies			

Name: Walkerville Town Hall and Council Chamber Address: 66 Walkerville Tce GILBERTON 5081 Review Date: Feb 1998

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
Carpark			
• Disability parking bay (1 per100) (2500mm vert clearance)	2890.1 Clause 14.2, 1428.2 Clause 14.1-2	1 bay	Close to alternate entrance to Town Hall. <i>Repaint ground disability symbol.</i>
• Signage (visible from entrance)	1428.2 Clauses 17-19	NO	<i>Pole sign disability bay to be visible from entrance.</i>
Continuous Accessible External Footpath (Street)			
• Street to building (width = 1200mm min, height 2m clearance)	1428.2 & 1428.4 Clauses 7-10		
• Street kerb ramps (1:8)	1428.2 Clause 8.4, 8.4.6	OK	Sussex St corner 1:12
• Street cambers and crossfalls (1:40 max)	1428.1 Clause 6.6	OK	
• Main entrance accessible from street	1428.2 Clause 11 & 23	NO- 3 x 500	<i>Provide ramped entrance on western side of Walkerville Tce. Requires an alternative entrance sign posted at front till ramped.</i>
• Alternate entrance	1428.2 Clause 11 & 23	OK	Courtyard entrance on level.
• Footpath safe and traversable by all users	1428.2 Clause 8,9, 27	OK	
Door Entrances			
• Main clear door opening (850mm)	1428.2 Clause 11	NO - 810	<i>Suggest automatic door.</i>
• Alternate clear door opening (850mm)	1428.2 Clause 11	OK	Glass double doors from carpark with wheelchair symbol. <i>Supply "push" sign for both sides of appropriate door.</i>
• Exertion		Heavy	<i>Adjust door closing mechanism.</i>
Continuous Accessible Internal Paths			
• Surfaces (min lip 3mm, carpet pile 6mm)	1428.2 Clause 9	OK	Town Hall carpet with parquet dance area.
• Circulation space (180* >1540mm, min 1500mm)	1428.2 Clauses 6-10	OK	
• Public telephones (operable parts 1100 max)	1428.2 Clause 30	NO	
• Furniture & fitments (700-870mm)	1428.2 Clause 24	OK - 870	Kitchen counter in Town Hall.
Sanitary Facilities: Unisex Toilet (1500-1900mm clear turning space)	1428.2 Clause 15		<i>Long term provide new unisex toilet to AS1428.2</i>
• Signage	1428.2 Clauses 16-18	OK*	Unisex toilet off main lobby corridor.
• Outer door width: (850mm)	1428.2 Clause 11.5	OK - 850	
• Handle (900-1000mm)	1428.2 Clause 23		Inside
• Inner door width: (850mm)	1428.2 Clause 11.5	NO-740	<i>Remove sliding door and widen doorway.</i>
• Inward/Outward/ Sliding door opening	1428.2 Clause 15.3.3	OK	Inward push on outer door, inner door sliding.
• Grabrail: 30-40mm diameter	1428.2 Clauses 10.2, 15.3.2	30	
50-60mm from wall	1428.1 Clause 7.2(d)	55	

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
800-810mm to top of grabrail	1428.2 Clause 15, Fig 13	835	<i>Low priority to lower grabrail</i>
L or R transfer space (facing toilet)		Right hand	Right hand space facing toilet
• Toilet height: (460-480 mm)	1428.2 Clause 15 Fig 12c	NO - 430	<i>Raise 30mm and fix loose pedestal.</i>
• Flush control: (1100mm max)	1428.2 Clause 15	960	
• Basin height: (<900 mm Knee clearance below)	1428.1 Clause 11.3	OK - 825	
• Light switch control: (900-1100mm)	1428.2 Clause 23	NO -1230	<i>Lower light switch.</i>
• Shower controls: (1000-1100mm)	1428.1 Clause 11.5,12.2	1270	
Sanitary Facilities: Wide bay cubicle in M/F Toilet (details as above for wide bay cubicle)		F- 3 M - ?	3 standard cubicles. <i>Suggest grabrail in at least one cubicle.</i>
Stairs & Ramps	1428.2 Clause 13, 8		
• Adjacent to accessible pathways		OK	
• Contrasting step edges	1428.2 Clause 13	NO	<i>Contrast step nosings.</i>
• Handrails (865-900mm from step)	1428.2 Clause 13	NO-1060	Brick wall alternative at 900mm Action low priority
• Ramp gradients (ramps: 6m = 1:14, 14m = 1:19)	1428.2 Clause 8	N/A	
Controls			
• Light switches (common reach zone 700-1200)	1428.2 Clause 23	1200	
• Emergency switches & controls	1428.2 Clause 23, 2999 Clause 15.1 (c)	1100	
• Air-conditioning controls	1428.2 Clause 23	1500	<i>Low priority lower air- conditioning control</i>
Meeting Rooms			
• Meeting Room No. 1		NO	Inaccessible to wheelchair users down 14 steps. Entrance door 770mm. No hearing loop. Carpeted, light switch 1200mm. <i>Use alternative Town Hall space when required.</i>
• Council Chamber		NO	Inaccessible to wheelchair users up 7 steps. Entrance door 880mm. Light switch 1200mm. Air-conditioning control 1400mm. Mayoral podium 2 x 300mm rise. Council tables OK. <i>Use alternative Town Hall space when required.</i>
Hearing Augmentation	1428.2 Clause 21	NO	
• Provided in fixed seating areas or meeting rooms	1428.2 Clause 21.1		<i>Suggest providing hearing augmentation system in Town Hall.</i>
• Signage	1428.2 Clause 16	N/A	
Egress Policy	BCA RD 97/01		
• Exit doors		NO	Stephen Tce exits from Town Hall - northern = 300mm step, southern exit - 200mm step. <i>Ramp and sign southern exit.</i>
• Safe havens		NO	
• Disability emergency evacuation policies		NO	<i>Develop, promulgate and practice disability evacuation policy.</i>

Name: Walkerville Town Hall and Council Chamber Address: 66 Walkerville Tce GILBERTON 5081 Review Date: Feb 1998

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
Carpark			
• Disability parking bay (1 per100) (2500mm vert clearance)	2890.1 Clause 14.2, 1428.2 Clause 14.1-2	1 bay	Close to alternate entrance to Town Hall. <i>Repaint ground disability symbol.</i>
• Signage (visible from entrance)	1428.2 Clauses 17-19	NO	<i>Pole sign disability bay to be visible from entrance.</i>
Continuous Accessible External Footpath (Street)			
• Street to building (width = 1200mm min, height 2m clearance)	1428.2 & 1428.4 Clauses 7-10		
• Street kerb ramps (1:8)	1428.2 Clause 8.4, 8.4.6	OK	Sussex St corner 1:12
• Street cambers and crossfalls (1:40 max)	1428.1 Clause 6.6	OK	
• Main entrance accessible from street	1428.2 Clause 11 & 23	NO- 3 x 500	<i>Provide ramped entrance on western side of Walkerville Tce. Requires an alternative entrance sign posted at front till ramped.</i>
• Alternate entrance	1428.2 Clause 11 & 23	OK	Courtyard entrance on level.
• Footpath safe and traversable by all users	1428.2 Clause 8,9, 27	OK	
Door Entrances			
• Main clear door opening (850mm)	1428.2 Clause 11	NO - 810	<i>Suggest automatic door.</i>
• Alternate clear door opening (850mm)	1428.2 Clause 11	OK	Glass double doors from carpark with wheelchair symbol. <i>Supply "push" sign for both sides of appropriate door.</i>
• Exertion		Heavy	<i>Adjust door closing mechanism.</i>
Continuous Accessible Internal Paths			
• Surfaces (min lip 3mm, carpet pile 6mm)	1428.2 Clause 9	OK	Town Hall carpet with parquet dance area.
• Circulation space (180* >1540mm, min 1500mm)	1428.2 Clauses 6-10	OK	
• Public telephones (operable parts 1100 max)	1428.2 Clause 30	NO	
• Furniture & fitments (700-870mm)	1428.2 Clause 24	OK - 870	Kitchen counter in Town Hall.
Sanitary Facilities: Unisex Toilet (1500-1900mm clear turning space)			
• Signage	1428.2 Clauses 16-18	OK*	Unisex toilet off main lobby corridor.
• Outer door width: (850mm)	1428.2 Clause 11.5	OK - 850	
• Handle (900-1000mm)	1428.2 Clause 23		Inside
• Inner door width: (850mm)	1428.2 Clause 11.5	NO-740	<i>Remove sliding door and widen doorway.</i>
• Inward/Outward/ Sliding door opening	1428.2 Clause 15.3.3	OK	Inward push on outer door, inner door sliding.
• Grabrail: 30-40mm diameter	1428.2 Clauses 10.2, 15.3.2	30	
50-60mm from wall	1428.1 Clause 7.2(d)	55	

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
800-810mm to top of grabrail	1428.2 Clause 15, Fig 13	835	<i>Low priority to lower grabrail</i>
ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
L or R transfer space (facing toilet)		Right hand	Right hand space facing toilet
• Toilet height: (460-480 mm)	1428.2 Clause 15 Fig 12c	NO - 430	<i>Raise 30mm and fix loose pedestal.</i>
• Flush control: (1100mm max)	1428.2 Clause 15	960	
• Basin height: (<900 mm Knee clearance below)	1428.1 Clause 11.3	OK - 825	
• Light switch control: (900-1100mm)	1428.2 Clause 23	NO -1230	<i>Lower light switch.</i>
• Shower controls: (1000-1100mm)	1428.1 Clause 11.5,12.2	1270	
Sanitary Facilities: Wide bay cubicle in M/F Toilet (details as above for wide bay cubicle)		F- 3 M - ?	3 standard cubicles. <i>Suggest grabrail in at least one cubicle.</i>
Stairs & Ramps	1428.2 Clause 13, 8		
• Adjacent to accessible pathways		OK	
• Contrasting step edges	1428.2 Clause 13	NO	<i>Contrast step nosings.</i>
• Handrails (865-900mm from step)	1428.2 Clause 13	NO-1060	Brick wall alternative at 900mm Action low priority
• Ramp gradients (ramps: 6m = 1:14, 14m = 1:19)	1428.2 Clause 8	N/A	
Controls			
• Light switches (common reach zone 700-1200)	1428.2 Clause 23	1200	
• Emergency switches & controls	1428.2 Clause 23, 2999 Clause 15.1 (c)	1100	
• Air-conditioning controls	1428.2 Clause 23	1500	<i>Low priority lower air- conditioning control</i>
Meeting Rooms			
• Meeting Room No. 1		NO	Inaccessible to wheelchair users down 14 steps. Entrance door 770mm. No hearing loop. Carpeted, light switch 1200mm. <i>Use alternative Town Hall space when required.</i>
• Council Chamber		NO	Inaccessible to wheelchair users up 7 steps. Entrance door 880mm. Light switch 1200mm. Air-conditioning control 1400mm. Mayoral podium 2 x 300mm rise. Council tables OK. <i>Use alternative Town Hall space when required.</i>
Hearing Augmentation	1428.2 Clause 21	NO	
• Provided in fixed seating areas or meeting rooms	1428.2 Clause 21.1		<i>Suggest providing hearing augmentation system in Town Hall.</i>
• Signage	1428.2 Clause 16	N/A	
Egress Policy	BCA RD 97/01		
• Exit doors		NO	Stephen Tce exits from Town Hall - northern = 300mm step, southern exit - 200mm step. <i>Ramp and sign southern exit.</i>

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
<ul style="list-style-type: none"> Safe havens 		NO	
<ul style="list-style-type: none"> Disability emergency evacuation policies 		NO	<i>Develop, promulgate and practice disability evacuation policy.</i>

Issue	MEETS DDA REQUIREMENTS =	N/A	Yes	No	Comments
1. Car park/parking (AS2890.1 Clause 14.2 & 1428.2 Clause 14)					
• Is there a carparking facility?			X		Off Ascot Avenue & at Shergis Avenue dead end street, on street only.
• Are there designated spaces?				X	
• Are designated spaces signed?				X	
2. Approaches and entrances (AS1428.2 Clauses 6 – 27)					
• Do all entrances serve all users?				X	Shergis Ave stepped access to Linear Park, Ascot Ave via long ramped 1:6 gradient
• Is alternative disability entrance clearly signed?	X				
• Do streetscape elements provide continuous pathways?			X		
3. Sanitary facilities (AS1428.2 Clause 10 – 23)					
• Is there a unisex accessible facility?				X	Male / Female only 80mm entrance step from concrete path
• Signage					M/F only
• Outer door width (850mm)				X	770mm clear width, Door handle 1100mm
• Entrance turn circle (1500-1900mm)	X				
• Pedestal height (460-480mm)			X		440mm
• Flush control (1100mm Max)				X	1250mm
• Sink (<900mm with knee clearance)			X		840mm
• Transfer space (Left or Right facing toilet)	X				
4. Fixed seating (AS1428.2 Clause 27)					
• Is there adequate seating for all users?			X		Bench seating under pergola
5. Service facilities (AS1428.2 Clause 29)					
• Are drinking fountains useable by all?			X		850mm drinking spout under pergola
• Are BBQ facilities useable by all?	X				
6. Recreational equipment					
• Does recreational equipment serve all users?			X		Asphalt tennis courts
• Is shade provided for all users?			X		Trees & pergola

Comments/ Recommendation Summary:

This facility has the potential to provide an important recreational and toilet facility for people with disabilities. Pave parking area with paved path to toilet facilities & tennis courts. Provide and sign disability parking and unisex accessible toilet. Improve access path to Linear Park and provide accessible toilet directional signage to facilities on Ascot Ave. Provide alternative disability access sign at Shergis Ave entrance.

Name: Walkerville Works Depot

Address: 42 Fuller Street Walkerville

Review Date: March 1998

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
Carpark		YES	6 Lined bituminised carparks at entrance
• Disability parking bay (1 per100) (2500mm vert clearance)	2890.1 Clause 14.2, 1428.2 Clause 14.1-2	NO	
• Signage (visible from entrance)	1428.2 Clauses 17-19	N/A	
Continuous Accessible External Footpath (Street)	1428.2 & 1428.4 Clauses 7-10		
• Street to building (width = 1200mm min, height 2m clearance - trees and overhead obstacles)	Clauses 6 - 10	YES	
• Street kerb ramps (1:8)	1428.2 Clause 8.4, 8.4.6	OK*	Cnr Margaret & Fuller NO 1:6 & 1:7
• Street cambers and crossfalls (1:40 max)	1428.1 Clause 6.6	OK*	Sections of Fuller St footpath rough and affected by tree roots
• Main entrance accessible from street	1428.2 Clause 11 & 23	YES	
• Alternative entrance	1428.2 Clause 11 & 23	N/A	
• Footpath safe and traversable by all users	1428.2 Clause 8.9, 27	N/A	Entrance drive by road only
Entrances			
• Office entrance door clear opening (850mm)	1428.2 Clause 11	NO 760	Step to office 90mm
• Lunch room door clear opening (850mm)	1428.2 Clause 11	NO 790	Step to lunchroom 75mm
• Exertion		OK	
Depot Grounds & Outbuildings Continuous Accessible Paths			
• Surfaces (min lip 3mm)	1428.2 Clause 9	YES	Concrete yard with short ramped access to garages and other outbuildings
• Public telephones (operable parts 1100 max)	1428.2 Clause 30	N/A	
• Furniture & fitments (700-870mm)	1428.2 Clause 24	OK	
Sanitary Facilities: Unisex Toilet (1500-1900mm clear turning space)	1428.2 Clause 15	NO	
• Signage	1428.2 Clauses 16-18		
• Outer door width: (850mm)	1428.2 Clause 11.5		
• Handle (900-1000mm)	1428.2 Clause 23		
• Inner door width: (850mm)	1428.2 Clause 11.5		
• Inward/ outward/ sliding door opening	1428.2 Clause 15.3.3		
• Grabrail: 30-40mm diameter	1428.2 Clauses 10.2, 15.3.2		
50-60mm from wall	1428.1 Clause 7.2(d)		
800-810mm to top of grabrail	1428.2 Clause 15, Fig 13		

ELEMENT & GENERAL COMMENTS	AS - BCA Code Requirement	Actual mm	Comment / Recommended Action
L or R transfer space (facing toilet)			
• Toilet height: (460-480 mm)	1428.2 Clause 15 Fig 12c		
• Flush control: (1100mm max)	1428.2 Clause 15		
• Basin height: (<900 mm Knee clearance below)	1428.1 Clause 11.3		
• Light switch control: (900-1100mm)	1428.2 Clause 23		
• Shower controls: (1000-1100mm)	1428.1 Clause 11.5,12.2		
Sanitary Facilities: Wide bay cubicle in M/F Toilet (details as above for wide bay cubicle)		NO	Single female toilet off lunch room, passage 1000mm wide. No wheelchair access. Male 2 cubicles & shower. No wheelchair access
Stairs & Ramps	1428.2 Clause 13, 8	N/A	
• Adjacent to accessible pathways			
• Contrasting step edges	1428.2 Clause 13		
• Handrails (865-900mm from step)	1428.2 Clause 13		
• Ramp gradients (ramps: 6m = 1:14, 14m = 1:19)	1428.2 Clause 8		
Lifts	1735 Clauses 7-15	N/A	
• Size (AS 1735.12 + 300mm each way)			
• Controls External/Internal (range 700 -1200mm)	1428.2 Clause 23		
• Announcements (Audio, Visual, Tactile)	1735 Clauses 7-15		
Controls			
• Light switches (common reach zone 700-1200)	1428.2 Clause 23	N/A	
• Emergency switches & controls	1428.2 Clause 23, 2999 Clause 15.1 (c)		
• Air-conditioning controls	1428.2 Clause 23		
Auditoriums and Meeting Rooms	1428.2 Clause 26	N/A	
Hearing Augmentation	1428.2 Clause 21	N/A	
• Provided in fixed seating areas or meeting rooms	1428.2 Clause 21.1		
• Signage	1428.2 Clause 16		
Egress Policy	BCA RD 97/01		
• Exit doors		OK*	No wheelchair access to lunch area or office rooms
• Safe havens		N/A	
• Disability emergency evacuation policies		NO	<i>Develop, promulgate & practice</i>

N/A = Not Applicable

- = Qualification

Recommendations: Although a wheelchair user could not access or use toilet facilities or the staff and office areas, the priority for addressing these barriers is probably not high given the nature of the area. Other undercover alternative spaces are available to conduct business. The provision of a unisex toilet for sharing with Female workers is recommended for the future. A disability carpark is recommended although it would also be possible for someone with a severe disability could drive into the paved area.