



MINUTES

of

COUNCIL MEETING

to be held in the

**WALKERVILLE CIVIC CENTRE
COUNCIL CHAMBERS
66 WALKERVILLE TERRACE GILBERTON**

on

MONDAY 15 OCTOBER 2018 AT 7PM

Released

MINUTES
15 OCTOBER 2018

1. ATTENDANCE RECORD

1.1 Present

Mayor R Grigg
Deputy Mayor Councillor E Fricker
Councillor M Bishop
Councillor G Busato
Councillor D Shetliffe
Councillor G Webster
Councillor J Williams
Councillor D Whiting

Staff in attendance

Chief Executive Officer, K Magro
Council Secretariat, J Hanna
Group Manager Assets & Infrastructure, J Bowen
Acting Group Manager Customer Experience, M Kwiatkowski
Group Manager Corporate Services, K Bone
Manager Community Development & Engagement, F Deckert
Manager Communications & Marketing, S DeNicola
Acting Manager Planning & Regulatory Services, C Walker

1.2 Apologies

Councillor M Graham-King

1.3 Not Present / Leave of Absence

2. CONFIRMATION OF MINUTES

Moved: Cr Webster
Seconded: Cr Busato

CNC135/18-19

That the minutes of the Council meeting held on 17 September 2018 be confirmed as a true and accurate record of the proceedings.

CARRIED

3. DECLARATIONS OF INTEREST (material, actual, perceived)

Cr Webster declared a perceived interest in item 16.2 as it relates to The Watson as he is a resident and a member of the Strata Committee.

4. REPORTS FROM ELECTED MEMBERS HAVING ATTENDED TRAINING, CONFERENCES OR SEMINARS

7:03pm Cr Whiting arrived to the meeting.

4.1 Mayors Report

Moved: Cr Busato
Seconded: Cr Fricker

CNC136/18-19

That Council receives and notes the Mayoral Diary from 14 September 2018 to 11 October 2018.

CARRIED

5. QUESTIONS WITHOUT NOTICE

Cr MaryLou Bishop

What maintenance program is in place for the Robe Terrace mound?
How many outdoor field staff are employed by Council?
When are the roses being replanted in Hawkers roundabout?

Response provided by Group Manager Assets & Infrastructure to Question 1

Council has a maintenance program for the up-keep of the Robe Terrace mounds which falls into line with our levels of service for passive open spaces.

The garden beds are weeded on a quarterly basis as a rule of thumb, but this may change when weather conditions promote weed proliferation during the warmer months.

The mounds are watered subject to climatic conditions. Irrigation checks were completed in early September and irrigation has commenced again for the warmer weather and will be monitored accordingly.

The grassed sections of the mounds are mowed on a fortnightly basis (albeit, subject to growing conditions and resources). Whilst Council conducts broadleaf spray programs on our active spaces (Walkerville Oval & Levi Oval) the treatment hasn't been afforded to our passive areas in the past as Council officers have found that the grass generally outgrows the weeds during the growing season.

Response provided by Group Manager Assets & Infrastructure to Question 2

There are six outdoor field workers. One is predominately undertakes small civil works and the others look after the beautification program. There are some areas which are outsourced to Campbelltown through a shared services agreement.

Response provided by Chief Executive Officer to Question 3

Given that the question was taken on notice by the Group Manager Assets & Infrastructure, we will ensure that a response is provided to Councillors via email and included into the minutes.

Further response provided by Group Manager Assets & Infrastructure to Question 3

The area where roses have been removed is part of minor infrastructure upgrade works. The bench seat is being relocated and paving undertaken to provide better access to the reserve from the footpath on Dutton Terrace.

The time frame for completion is currently unavailable as we are waiting on quotes from contractors.

6. QUESTIONS FROM THE GALLERY

Nil.

7. QUESTIONS ON NOTICE

Nil.

8. PETITIONS

Nil.

9. DEPUTATIONS / REPRESENTATIONS / PRESENTATIONS

Nil

10. MOTIONS WITHOUT NOTICE

Nil.

11. MOTIONS WITH NOTICE

Nil.

12.REPORTS REQUIRING DECISION OF COUNCIL

12.1 Strategy

Nil.

12.2 Policy

Nil.

12.3 Operational

12.3.1 Draft Annual Financial Statements

Moved: Cr Whiting

Seconded: Cr Webster

CNC137/18-19

1. That the amended Audited Financial Statements for the financial year ended 30 June 2018 presented in Attachment A to this report be adopted by Council.
2. That the Adjusted Income Statement for the financial year ended 30 June 2018 presented in Attachment C to this report be adopted by Council for inclusion in the Annual Report.

CARRIED

12.3.2 Draft Annual Report 2017/18

Moved: Cr Webster
Seconded: Cr Fricker

CNC138/18-19

That Council adopt the Draft 2017/18 Annual Report as presented as Attachment A and that upon adopting the Draft Audited Financial Statements for the financial year ending 30 June 2018, that these Statements be included in the 2017/18 Annual Report.

CARRIED

12.3.3 Budget Review 1 2018/19

Moved: Cr Webster
Seconded: Cr Fricker

CNC139/18-19

That Council, having considered the first quarter expenditure and revenue trends for 2018/19 listed in this report resolves not to make any change to the current budget for the period ended 30 June 2019.

CARRIED

12.3.4 LGA Annual General Meeting Voting Delegates

Moved: Cr Shetliffe
Seconded: Cr Webster

CNC140/18-19

1. That Mayor Raymond Grigg be appointed as Council's Voting Delegate at the LGA AGM to be held on Friday 26 October 2018;
2. That Deputy Mayor Elizabeth Fricker be appointed as Council's Proxy Delegate, in the event that Mayor Grigg is unavailable.

CARRIED

12.3.5 Greater Adelaide Regional Organisation of Councils (GAROC) 2018-2020 – Election

Moved: Cr Fricker
Seconded: Cr Williams

CNC141/18-19

That Council, having considered the nominees for membership to GAROC, instructs the Mayor to complete the ballot paper in favour of the eight (8) candidates presented below:

1. Cr Christel Mex
2. Cr Grant Piggot
3. Cr Neville Grigg
4. Mayor David O'Loughlin
5. Cr Don Palmer
6. Mayor Karen Redman
7. Mayor Kevin Knight
8. Cr Jan-Claire Wisdom

CARRIED

12.3.6 Wesleyan Cemetery Advisory Committee – Terms of Reference

Moved: Cr Shetliffe
Seconded: Cr Williams

CNC142/18-19

1. That Council endorses the changes to the Membership of the Committee as referenced in the Terms of References (Attachment B) such that the Committee will consist of:
 - 2 Elected Members appointed by Council;
 - 6 members of the public appointed by Council following a public expression of interest process;
2. That Council appoints David Griffiths to the Committee as recommended by the Wesleyan Cemetery Advisory Committee;
3. That Council resolves to remove the two nominated staff representatives (Property & Contracts Officer and the Group Manager Assets & Infrastructure) as voting members from the Committee;
4. That Council resolves to remove the appointment of a representative of the Contracted Cemetery Management (Life's Memories) from the Committee.

CARRIED

12.3.7 Audit Committee Membership Appointment

Moved: Cr Shetliffe

Seconded: Cr Whiting

CNC143/18-19

That Council endorses the reappointment of Ms Corinne Garrett, as the Independent Member to the Audit Committee for a further two (2) year term commencing on 1 November 2018 and expiring 1 November 2020.

CARRIED

12.4 Subsidiaries

Nil

13. IDENTIFICATION OF ITEMS FOR INDIVIDUAL CONSIDERATION

Moved: Cr Whiting

Seconded: Cr Fricker

CNC144/18-19

That items 14.3.1, 14.3.2, 14.3.3, 14.3.4, 14.3.5, 14.3.6, 14.3.7, 14.3.8, 14.3.9, 14.4.1, 14.4.2 and 14.4.4 be moved as per their recommendations.

CARRIED

14. REPORTS PRESENTED FOR INFORMATION

14.1 Strategy

Nil

14.2 Policy

Nil

14.3 Operational

14.3.1 Works Report

Moved: Cr Whiting

Seconded: Cr Fricker

CNC145/18-19

That Council receives and notes the Works Report for September 2018.

CARRIED

14.3.2 2018/19 CAPEX Project Status Report

Moved: Cr Whiting

Seconded: Cr Fricker

CNC146/18-19

That Council receive and note the 2018/19 CAPEX Projects Status Report, October 2018.

CARRIED

14.3.3 Monthly Financial Report

Moved: Cr Whiting
Seconded: Cr Fricker

CNC147/18-19

That Council receives and notes the Monthly Financial Report as at 30 September 2018.

CARRIED

14.3.4 Customer Experience Quarterly Report

Moved: Cr Whiting
Seconded: Cr Fricker

CNC148/18-19

That Council receive and note the Customer Experience Quarterly Report for the July to September 2018 period.

CARRIED

14.3.5 Insurance Coverage Report

Moved: Cr Whiting
Seconded: Cr Fricker

CNC149/18-19

That the Council receives and notes the Insurance Coverage report for 2018/19.

CARRIED

14.3.6 Audit Committee Minutes

Moved: Cr Whiting
Seconded: Cr Fricker

CNC150/18-19

That Council receives and notes the Audit Committee minutes for the meeting convened on 8 October 2018.

CARRIED

14.3.7 Women of Walkerville Committee Minutes

Moved: Cr Whiting
Seconded: Cr Fricker

CNC151/18-19

That the minutes of the Women of Walkerville committee meeting held on 13 September 2018 be received and noted.

CARRIED

14.3.8 Wesleyan Cemetery Advisory Committee Minutes

Moved: Cr Whiting
Seconded: Cr Fricker

CNC152/18-19

That the minutes of the Wesleyan Cemetery Advisory Committee meeting held on 26 September 2018 be received and noted.

CARRIED

14.3.9 Outstanding Council Resolutions

Moved: Cr Whiting
Seconded: Cr Fricker

CNC153/18-19

That Council receives and notes the list of Council resolutions currently being processed as 11 October 2018.

CARRIED

14.4 Subsidiaries

14.4.1 East Waste Board Minutes

Moved: Cr Whiting
Seconded: Cr Fricker

CNC154/18-19

That Council receives and notes the Eastern Waste Management Authority Board Minutes for the meeting convened on 20 September 2018 be received and noted.

CARRIED

14.4.2 East Waste Monthly Tonnage

Moved: Cr Whiting
Seconded: Cr Fricker

CNC155/18-19

That the report provided by the Eastern Waste Management Authority (trading as East Waste), showing the monthly tonnages collected for the period July 2018 – June 2019.

CARRIED

14.4.3 ERA Water Progress Report

Moved: Cr Webster
Seconded: Cr Busato

CNC156/18-19

That the ERA Water Project Progress Report appearing as Attachment A of this report is received and noted.

CARRIED

14.4.4 ERA Water Board Minutes

Moved: Cr Whiting
Seconded: Cr Fricker

CNC157/18-19

That Council receives and notes the ERA Water Board Minutes for the meeting convened on 5 October 2018.

CARRIED

15. URGENT OTHER BUSINESS

15.1 Cr Busato queried when Councillors were required to return Council owned property with the upcoming elections.

Response provided by CEO

CEO advised that all equipment was required to be returned by 5pm on the 9 November 2018 and that an email to this effect was planned to be sent on Tuesday 16 October 2018.

15.2 Cr Williams formally thanked the Elected Member body and acknowledged the service of Cr Whiting as a previous Mayor and for his extensive contribution on Council and to the community. Cr Williams asked if the Mayor has enjoyed his time.

Response provided by Mayor Grigg

I have thoroughly enjoyed my time on Council and I am pleased with the progress we have made. I also note that many of the objectives Council initially wanted to achieve have been achieved. I also thank the CEO and her team for their advise, support and responsiveness to issues raised.

16. CONFIDENTIAL ITEM

16.1 Comparative Market Analysis Bowling & Community Club

Moved: Cr Whiting
Seconded: Cr Fricker

CNC158/18-19

Recommendation (Public)

Pursuant to s90(3)(d)

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except Council's Chief Executive Officer Kiki Magro, Group Manager Corporate Services Katy Bone, and Council Secretariat Jayde Hanna be excluded from attendance at the meeting for Agenda Item Walkerville Bowling & Community Club Lease Renewal.

The Council is satisfied that, pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.

CARRIED

Moved: Cr Webster
Seconded: Cr Whiting

CNC159/18-19

Recommendation (Public)

That Council receive and note the comparative market analysis for leasing fees that are similar in nature to the Walkerville Bowling & Community Club.

CARRIED

Moved: Cr Whiting
Seconded: Cr Webster

CNC160/18-19

Recommendation (Public)

Pursuant to s.91(7)

That having considered Agenda Item 'Comparative market analysis Bowling & Community Club' in confidence under section 90(2) and 90(3)(d) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report relevant to this Agenda Item be retained in confidence for a period of 12 months, excepting that Council authorises the release of the minutes and that pursuant to Section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the power to review and revoke this Order; and

That Council resolves to end its confidential deliberations pursuant to Section 90(2) of the *Local Government Act 1999* Council and re-admit the public.

CARRIED

At 8.03pm Cr Webster left the meeting.

16.2 Rebate Discretionary Request

Moved: Cr Whiting
Seconded: Cr Bishop

CNC161/18-19

Recommendation (Public)

That pursuant to Section 90(2) of the Local Government Act 1999 Council order that the public be excluded, with the exception of the Council's Chief Executive Officer, Kiki Magro, Council Secretariat Jayde Hanna and Group Manager Corporate Services, Katy Bone from being present at the meeting on the basis that the matter contained in this report is information of the nature specified in subsections 90(3) (a) of the Act being:

"Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)".

CARRIED

Moved: Cr Fricker
Seconded: Cr Busato

CNC162/18-19

Recommendation (Confidential)

That the Council accepts Mr JM Goode request for a discretionary rebate for the financial year ending 30 June 2019 for an amount of \$1,193.00.

CARRIED

Moved: Cr Fricker
Seconded: Cr Whiting

CNC163/18-19

Recommendation (Public)

That the Council, having considered the said information or matter in confidence under Part 3 of Chapter 6 of the Local Government Act 1999, orders, pursuant to Section 91(7) of the Local Government Act 1999, that the report, Attachment A and minutes relating to this Agenda Item be kept confidential until the matter is actioned, excepting that the Council authorises the release of the Council resolution to those parties identified in the substantive resolution relating to Agenda Item;

and

That Council resolves to end its confidential deliberations pursuant to Section 90(2) of the Local Government Act 1999 Council and re-admit the public.

CARRIED

16.3 Insurance Coverage Report (Attachment C related to item 14.3.5)

Moved: Cr Busato
Seconded: Cr Williams

CNC164/18-19

Recommendation (Public)

Pursuant to s90(3)(d)

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except Chief Executive Office, Kiki Magro, Group Manager Corporate Services, Katy Bone and Council Secretariat Jayde Hanna, be excluded from attendance at the meeting for Agenda Item Insurance-Attachment C.

The Council is satisfied that, pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda

Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.

CARRIED

Moved: Cr Whiting
Seconded: Cr Fricker

CNC165/18-19

Recommendation (Public)

That Council receives and notes the Mutual Risk Scheme Membership Summary Town of Walkerville – Attachment C in line with the Insurance Coverage report Agenda item 14.3.5.

CARRIED

Moved: Cr Shetliffe
Seconded: Cr Busato

CNC166/18-19

Recommendation (Public)

Pursuant to s.91(7)

That having considered Agenda Item Insurance Coverage - Attachment C in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that Attachment relevant to this Agenda Item be retained in confidence for seven (7) years and that pursuant to Section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the power to review and revoke this Order;

and

That Council resolves to end its confidential deliberations pursuant to Section 90(2) of the *Local Government Act 1999* Council and re-admit the public.

CARRIED

CLOSURE

The Mayor thanked all Elected Members for their contribution and support during their four year term and Administration for their contribution and support. The Mayor also congratulated Cr Fricker on being elected Mayor for the next four year term.

The meeting was closed at 8:07pm.