

The Town of Walkerville acknowledges the Kurna people as the traditional custodians of this land, and respects their spiritual relationship with their country.

In preparing this annual report, we recognise the generations of stewardship the Kurna people have provided to this land, and respect that their cultural heritage and beliefs are as important today, as they were for their ancestors.

Living in the Town of Walkerville means...

sharing a connection to nature and community

fostering a lively and diverse culture and celebrating our history and identity

creating a forward thinking, economically successful and environmentally responsible society

being adaptive and responsive to current and future generations.

*From *Living in the Town of Walkerville: a strategic plan for the Town of Walkerville* adopted by Council in March 2012.*

annual report 2011-12

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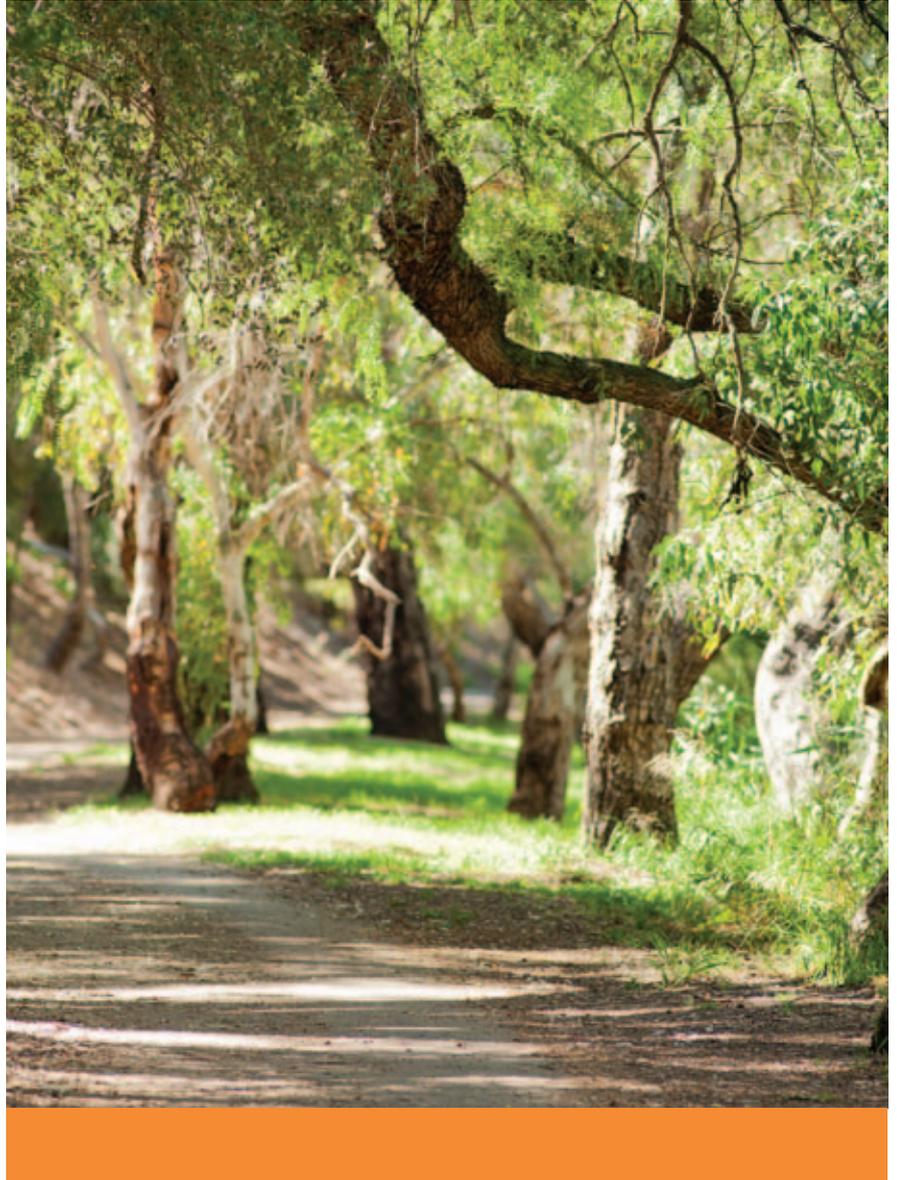
Our Town

The Town of Walkerville is located at the north-eastern fringe of the Adelaide CBD. Its borders are defined by the River Torrens, the Adelaide Parklands and residential suburbs to the north and north-east.

Home to the suburbs of Medindie, Gilberton, Walkerville and Vale Park, the Town of Walkerville is the smallest council within the metropolitan area of Adelaide. Covering an area of only 3.5 square kilometres, it remains the only council in metropolitan Adelaide to have retained its 'town' status.

The relatively small size of the Town and its population of slightly more than 7000 people offers a unique community scale in which the needs and aspirations of people can be incorporated into an adaptive and strategic vision for the future.

The rich history of our Indigenous and European past, interwoven with present-day social, economic and cultural opportunities, signify an era of renewed vitality, cultural richness and growth for everyone in the Town of Walkerville.



Our plan: *Living in the Town of Walkerville*

In September 2011, Council approved the release of its draft strategic plan for public consultation.

What followed was an innovative consultation process that canvassed the views of people of all ages and from all walks of life.

To gain a more informed understanding of community perceptions and expectations, Council held three public forums moderated by New Focus Pty Ltd. A communications and engagement specialist facilitated the workshops and ensured that residents were aware of the plan and could find ways to get involved. For the first time, Council used social media to bring new voices into the conversation.

This process of engagement culminated in a well-attended public event featuring an expert panel discussion and the screening of a specially commissioned video capturing the progress of the forums as well as 'vox pop' commentary from participants.

Living in the Town of Walkerville was formally adopted by Council in March 2012.

The strategic plan will shape Council's decision making and priorities during the next four years. It explains what Council will need to do to maximise the social, cultural and economic opportunities – now – and into the future.

Aligned with Council's urban master plan, *Living in the Town of Walkerville* outlines goals and objectives necessary to achieve the 2040+ vision for Walkerville.

The plan is focused on three central goals:

- a lively, local culture
- an economically successful community
- sensitive environments and development.

Each goal is supported by a theme plan, which sets out in detail, strategies, activities or projects that are necessary to realise the goals. In essence, theme plans articulate how Council intends to implement the strategic plan.

Strategic goals are underpinned by a range of objectives:

- **Community involvement:** encouraging active community involvement in events, activities and places.
- **Diverse culture:** promoting and supporting diverse cultural values, heritage and identity.
- **Active centre:** creating an active, well-connected Town Centre.
- **Mixed-use development:** identifying and developing mixed use opportunities along Main North Road and North East Road.
- **Linear Park:** creating a safe, well planned and bio-diverse Linear Park that allows for recreation along the river.
- **Sensitive development:** ensuring that development is in balance with the natural environment.
- **Connections:** creating accessible, useable and connected open spaces and streets.

The plan also forms the structure of Council's annual business plans which define specific projects, actions and resources required to achieve each objective.

Living in the Town of Walkerville also shares connections with *South Australia's strategic plan* and the Australian Government's *National urban policy*.



How it all comes together: strategic framework





Images JPE Design Studio

In focus: a building for the community

The redevelopment of the Civic Centre, Library and Town Hall was a key action from Council's urban master plan. It is a landmark project and represents a new era for the community.

Designed by JPE Design Studio this flagship building will be innovative in its design, environmentally sustainable and adopt the latest energy efficient principles. Most importantly, the new centre will be a place that truly belongs to everyone and focal point for civic pride and local identity.

The redevelopment will include the restoration and renewal of the Local Heritage listed Town Hall to bring this architectural gem back to its former glory.



In focus: timeline

During the past financial year the Civic & Community Centre redevelopment committee has been managing the design phase of the project and undertaken the following activities:

The proposed design brief process, architect's fees and timeframe were presented by JPE and the committee agreed on the proposed direction for the schematic design of the building.

The design brief and timeframe was further developed by JPE and endorsed by the committee.

The committee began the process of selecting a project manager to oversee the management of the project.



The schematic design for the building was further developed by JPE in conjunction with the committee.

A project manager was appointed.

Soil borelogs were taken for engineering purposes.

An arborist was engaged to undertake an assessment on tree specimens in the car park area.

The option of housing Council's Administration office and Library on the depot site in transportable buildings was explored, including indicative costs and layouts.

The schematic design was completed together with the planning application documentation and lodged with Development Assessment Commission.

● August 2011

● October 2011

● December 2011

● February 2012

● September 2011

A staff representative group was created to provide staff input and feedback on the proposed design.

● November 2011

Investigations began into securing temporary accommodation for Council's administration office and library during the construction works.

A Commonwealth heritage grant was applied for the Town Hall conservation works.

A surveyor was appointed to undertake a complete survey of the site.

● January 2012

An information session on the schematic design was held with the adjoining neighbours.





An information session held with the adjoining neighbours to the depot site in regard to the proposed temporary relocation of Council's administration office and library.

The proposed scope of conservation works to the Town Hall scope was presented by JPE and endorsed by the committee.

The contract documentation phase of the project was commenced by JPE.

● **April 2012**

● **June 2012**

● **March 2012**

● **May 2012**

● **September 2012**

Work will commence in 2013 with the project anticipated to be **completed by early 2014.**

The committee reviewed items of significance to be retained and re-used in the redevelopment.

The design development phase of the project commenced with a series of presentations by JPE.

The design development documentation for the project was completed by JPE and endorsed by the committee.

Tenders for the construction works were called with the appointment of a building contractor's schedule for the end of November 2012.



A message from the Mayor

When I was first elected Mayor I was asked what my aspirations were for the Town of Walkerville. Of course, there were several reasons I chose to become involved in local Government, but in terms of 'legacy', I said that mine would be the beautification of the Town.

That may seem a somewhat glib aspiration, but streets and neighbourhoods that are well planned and looked after also generate economic and social benefits for people who live and work in them. Suburbs like Walkerville are highly desirable and valued for their tree-lined streets and their proximity to green open spaces, such as the magnificent Linear Park. Well-designed landscaping and streetscaping lends character and appeal and creates a 'local' identity.

People often think of Councils in terms of managing capital works projects or providing day-to-day services, such as waste collection, dog and cat registrations and planning approvals – and indeed, this is all important work for local Government. However, I would urge you to also consider the contribution that our Council makes in the beautification of our community and the positive effects this has.

Over the last few years we have seen significant improvements and upgrades to Walkerville Terrace and beyond. Landscaping and streetscaping has been established along the Terrace and it will complement the major new developments currently underway. Gateway signage that reflects the corporate livery of the Council proudly 'welcomes' people into our Town. This type of work has no end date in the sense that we are in a process of continuous improvement and upgrading. With approximately 12.4 hectares of green open spaces including gardens, ovals, parks and reserves, we are 'constant gardeners' and our depot staff work tirelessly to keep these places looking their best throughout the year.

Where the opportunity arises to transform something ordinary into something memorable – we as a Council and a community should embrace it. The Gilberton Pumping Station could have been a stock-standard building – instead our participation in local reference groups, consisting of councillors, staff, myself and the community – gave us an opportunity to inform and influence SA Water and the designers throughout the process. The result will be an engineering feat cleverly disguised as an iconic architectural statement.

Change takes time and keeping things up-to-date takes diligence. Trying to work out where those changes will take us requires a conversation between Council and people in the community and being able to reach a consensus while respecting different points of view. So, in closing, I would like to share this anecdote with you. In June 2012, I invited people to a public lecture on pro-nuclear energy. It was a contentious topic and I received my fair share of criticism both from residents and in the media for choosing this subject matter. On the day, I welcomed a full-house to the Town Hall...and took a deep breath. There were disagreements with what the speakers had to say, there were protests – but what impressed me the most was the level of civility and respect in the room. People were able to listen, ask questions and put forward their views, without being shouted down or dismissed. That event made me particularly proud to be Mayor of Walkerville and I hope it says something about how we like to get things done here.

Heather Wright

Heather Wright
Mayor





WALKERVILLE
HALL

Your elected members at work

As at the 30th June, 2012, Council's current representation quota was one councillor for every 579 electors. This representation comprises eight elected members and the Mayor of Walkerville.

The Town of Walkerville is the only remaining 'town' council within metropolitan Adelaide and as such there are no other councils of a similar size and type with which to compare the representation quota.

In 2011, a supplementary election was required due to the death of Councillor James Tizard in August. As a result, Sinead Bernardi was elected to Council in December 2011.



Cr Rex Adams

Greatest achievement

Embracing the emergence of the shopping centre on Walkerville Terrace and the redevelopment of the former DTEI* site.

Aspirations for the coming year

To continue to see sensible growth in the Walkerville area. Endeavour to improve the Linear pathways along the River Torrens similar to what has happened along the Brisbane River and also strive to get an adult exercise equipment area and playground at Willow Bend.



Cr Sinead Bernardi

Greatest achievement

Council working cooperatively with all the interested parties to fill in the 'hole' and

bring some life and vitality back to Walkerville Terrace.

Aspirations for the coming year

I hope that Council can continue to provide excellent service to the community while working hard to try and keep our property rates relatively low. We currently have the second lowest rates compared to our neighbouring councils.



Cr Gianni Busato

Greatest achievement

The highlight of the year was the adoption of our new strategic plan. This new plan is a significant

departure from the previous plan and outlines in plain English the aspirations and goals the Council has for the area and its residents over the next four years. A great achievement that came out of the strategic plan process was the way Council sought the opinions from a range of diverse residents, even those that had never before interacted with Council. The involvement of residents in Council matters is crucial if Walkerville is to remain a unique and sustainable Local Government area. From what I saw the residents of Walkerville certainly get involved and this bodes well for the future.

Aspirations for the coming year

The main aim for 2012-2013 is to deliver a new Civic & Community Centre that significantly enhances the service delivery from Council to its residents. When completed I am sure that the centre will be a facility that residents will appreciate and enjoy spending time in. Another opportunity that Council must focus its attention on is the completion of the new shopping centre on Walkerville Terrace and the redevelopment of the former DTEI site. These two developments offer an opportunity to attract goods and services to Walkerville Terrace that residents currently travel outside the Council area to obtain. Residents in Walkerville deserve to have more goods and services within close proximity to where they live, and this will be the perfect opportunity to ensure Walkerville Terrace becomes such a destination.



Cr Tony Reade

Greatest achievement

Completion of the design for the Civic & Community Centre, which includes the

long overdue expanded library and community meeting rooms.

Aspirations for the coming year

To work toward the upgrading of the Town's infrastructure and to obtain a fair share of Federal and State Government grants. The completion of the Walkerville streetscape when the Woolworths development is finished in 2014. This new shopping precinct and the development on the former DTEI site immediately behind it will inject new life into the town centre. Council facilitation and support in these initiatives is critical.



Cr David Whiting

Greatest achievement

My focus has been on improving our natural environment specifically within the Linear Park.

To that end, Council has signed a joint comprehensive management plan with the Adelaide and Mount Lofty Ranges Natural Resource Management Board and Vale Park Our Patch (VPOP) for the ongoing revegetation and regeneration of the River Torrens Linear Park at Gilberton, Vale Park and Walkerville.

During 2012, Our Patch worked with Council, school and community volunteers to revegetate and landscape areas of the Linear Park. Our Patch areas now have approximately 200 species of locally native plants (100 species on the Wildflower Walk alone) having planted more than 28,000 tubestock with over 90% success rate.

→ continues over page

*Department Transport, Energy and Infrastructure



Your elected members at work

Approximately 60 of the species have conservation significance. Our Patch has grown more than 15,000 of these plants themselves. On-site recruitment of plants has been observed in more than 80 of these species. The project has developed many educational biodiversity resources for use at Vale Park Primary School. Copies of many of these have also been given to the schools in the Walkerville Council area and to many other schools.

Aspirations for the coming year

I will be concentrating my efforts on furthering the work of the Council and Vale Park Our Patch partnership. During the coming year, we will install Wildflower Walk trail signposts, seats, 'What's flowering now' posters and information pamphlets. We will continue to conduct training and information sessions on a regular basis with school students and members of the public.

At Willow Bend Reserve, we will install Forestry-provided logs to create an 'outdoor classroom'. At Gilberton we will install a 'log circle' and seating. Several log seats will be installed at the St Andrews Street steps.

Our ongoing work will see all of these sites weeded and re-weeded with the planting of a minimum of 1300 new plants this year.

Vale

James Tizard

1959 - 2011

The Mayor of Walkerville and the elected members wish to acknowledge the contribution of James Tizard who was elected to Council in February 2011.

James Tizard served as Councillor until August 2011.



Cr Carolyn Wigg

Greatest achievement

During the past year plans for a new library and community centre have progressed and the new

building will take shape on Walkerville Terrace in the next months. Residents will also see the long over due restoration and increased use of our historic 19th Century Town Hall. These are long term initiatives which will bring Council assets into the 21st Century and benefit many future generations of residents.

Less exciting but still worthy of a mention is the ongoing service Council provides each year to the Walkerville community in maintaining our roads and parks, health, library, planning and building services and collecting rubbish. These we take for granted, but they are a very important aspect of Council's annual work by its dedicated staff.

Aspirations for the coming year

Walkerville will continue to change as major projects such as the redevelopment of the former DTEI site, the shopping centre in the former 'hole', the Gilberton Pumping Station and the Civic and Community Centre are completed. Council has been working with residents to develop strategic plans for the future which recognise our lifestyle, economic base and environment. Council's challenge for the next year is to bring some of these plans to reality and ensure that Walkerville meets the needs of all our community, residents and businesses, young and elderly, families and singles.



Cr Paul Wilkins

Greatest achievement

Since first elected to Council in 2006 I have worked towards better library and community

facilities and it is very satisfying that this will now be achieved with the new Civic and Community Centre redevelopment.

Aspirations for the coming year

Retaining the distinctive ambience of Walkerville with a town centre which offers more choice and receives preference from more residents and visitors as a destination.



Cr James Williams

Greatest achievement

Over the past 12 months Council's greatest achievement has been the consultation process

underpinning our Town's strategic plan, and the plan itself. This provides critical feedback to the Council from the community on its future direction, and gives a level of comfort to Council in its decision making process.

Aspirations for the coming year

To see Walkerville Terrace transform into a shopping destination with a variety of shops including new and current businesses. This will provide more services for the residents of the Walkerville Council area, broader community and allow greater opportunities for people to meet within our Town.

Elected members: attendance at council meetings

Council meets on the third Monday of each month.

Where dates for council meetings coincide with a public holiday, the meeting is held on the following Tuesday. Everyone is welcome to attend these meetings and see their local representatives at work. Agendas and minutes are posted on Council's website.

In the 2011/12 financial year, a total of 16 council meetings were held; 12 were ordinary council meetings and four were special meetings of Council.

Below is the attendance record for each elected member.

Cr Adams	14	Cr Busato	16
Cr Reade	16	Cr Whiting	10
Cr Wigg	15	Cr Wilkins	14
Cr Williams	15	Cr Wright	16
Cr Bernardi	10	Cr Tizard	0

[As previously stated in this report, a supplementary election was required due to the death of Councillor James Tizard in August 2011. As a result, Cr Bernardi was elected to Council in December 2011 and attended every Council meeting after this date. Note: For annual reporting purposes this attendance record is required to include the late Councillor James Tizard.]

Elected members: allowances

Elected members receive an annual allowance determined by the remuneration tribunal to assist with expenses associated with undertaking their role.

In 2011/12 the following allowances were paid:

Mayor	\$34,138
Deputy Mayor	\$10,668
Presiding member of a standing Committee	\$10,668
Elected members	\$8,535

In addition, to this allowance, all out-of-pocket expenses were reimbursed, in accordance with Section 77 of the *Local Government Act 1999*.

The Mayor was also provided with additional support to assist in official functions and duties. This includes: Mayoral office space, an iPad, internet access, mobile phone and administrative assistance.

Elected members: professional development

During the 2011/2012 financial year, \$10,000 was allocated for training and development and attendance at seminars and conferences. A total of \$6,942 was spent.

Attendance by the Mayor and various elected members were as follows:

Mayor Heather Wright

- Mayor/Chairperson's residential seminar
- Westfield breakfast series
- Women of wisdom breakfast
- 2011 Local Government Association (LGA) annual general meeting and associated sessions
- LGA luncheon forum with Ministers of Government
- Luncheon seminar with Isobel Redmond, Leader of the Opposition
- Walking the walk: industrial relations in the real world seminar
- CEO performance management seminar
- 2012 LGA general meeting & showcase

Cr Rex Adams

- Council development assessment panel member: fundamentals seminar

Cr Tony Reade

- AIUS seminar – Riverbank project
- Westfield breakfast series



Committees of Council

Elected members: professional development (continued)

Cr David Whiting

- Luncheon seminar with Isobel Redmond, Leader of the Opposition
- AIUS Seminar: Harrison Market Research
- CBD & Town centre development conference, Sydney
- Zero Waste research centre book launch

Cr Carolyn Wigg

- Norman Waterhouse annual local government conference
- Westfield breakfast series
- AIUS seminar: Inner rim structure plan
- 2011 LGA annual general meeting and associated sessions
- LGA President's forum
- AIUS seminar: guest speaker, Robyn Archer
- AIUS Seminar: guest speaker, Ben Hewett
- Reform of the public integrity system in SA – luncheon seminar
- Zero Waste research centre book launch

Cr P Wilkins

- Westfield breakfast series
- CEO Performance management seminar

Cr James Williams

- Westfield breakfast series

Section 41 of the *Local Government Act 1999* provides a mechanism to establish committees that serve to:

- assist the Council in the performance of its functions
- inquire and report to the Council on matters within Council's responsibilities
- provide expert advice to the Council
- exercise, perform or discharge delegated powers, functions or duties.

When establishing a committee, the Council must determine the reporting and other accountability requirements that are to apply to that committee.

Committees established under Section 41 of the Act are:

Civic & community centre redevelopment committee

This committee was established in August 2011. Its function is to oversee the redevelopment of the new Civic & community centre and to ensure that the project is delivered on time, within budget and to the agreed standard.

The Committee is empowered with delegated authority to undertake the functions, roles and duties of Council in regard to the project, enabling it to make decisions in a timely manner relating to options, alternatives, changes, alterations and variations within the scope of works.

The committee comprises three elected members and a chair and meets monthly, or as required.

Membership:

- Mayor Heather Wright (Chair)
- Cr Gianni Busato
- Cr Carolyn Wigg
- Cr Paul Wilkins

Elected members are not paid a sitting fee.

Other attendees include:

- Mr Andrew Collier, Project Manager, Town of Walkerville
- Ms Jo Evans, JPE Design Studio
- Ms Michele Male, JPE Design Studio
- Mr Tom Vinall, JPE Design Studio

From time to time, other consultants may be invited to attend committee meetings.

CEO's performance review committee

The role of the committee is to:

- review the performance of the CEO, (at least twice a year), and report their findings to Council
- determine performance measures and targets on an annual basis
- make recommendations to Council regarding salary and conditions of employment on an annual basis
- select, where required, an independent panel member in collaboration with the CEO
- engage an independent support service agreed to by the committee and the CEO to assist with the performance review process.

Membership:

- Mayor Heather Wright
- Cr David Whiting
- Cr James Williams
- Cr Paul Wilkins (proxy)

Elected members are not paid a sitting fee.

Friends of the Walkerville Wesleyan Cemetery committee

The committee was formed by Council resolution in February 2011 to ensure that this volunteer group could undertake its activities in accordance with the *Local Government Act 1999* and other related Acts.

The committee comprises up to 15 members, including the Mayor of Walkerville. The chair, deputy chair, secretary and treasurer are appointed from within the membership.

The committee's role is to:

- promote and encourage the enjoyment and appreciation of the Walkerville Wesleyan Cemetery
- identify opportunities for the enhancement of the site
- assist in the restoration, preservation and maintenance of the grounds in a planned and respectful manner.

The committee achieved a significant milestone with the release of its *Conservation and management plan 2012-2019*. Adopted by Council in July 2012, the plan sets out policies intended to conserve and maintain the cemetery and its Local Heritage listing.

Walkerville Terrace streetscape committee

The committee's role was to oversee and coordinate the Walkerville Terrace streetscape project.

Membership:

- Cr James Williams (Chair)
- Cr Rex Adams
- Cr Gianni Busato (proxy)
- Mayor Heather Wright

Elected members and the Mayor are not paid a sitting fee.

Other attendees included:

- Mr Jeff Sandford, A/Manager Infrastructure, Town of Walkerville
- Mr Bill Stefanopoulos, Executive Planning and Infrastructure
- Mr Dan Walsh, Tonkin Consulting
- Mr Warwick Keates, Wax Design

In 2011, the committee had three meetings to finalise stage 1 of the streetscape project. The committee met for the final time on the 30 September 2011.

Other committees

Audit committee

This committee was established in 2007 to assist Council in meeting its legislative and probity requirements under the *Local Government Act 1999 (Section 126)* and other relevant legislation, standards and codes.

The primary role of the committee is to assist Council in the effective conduct of its responsibilities. This role encompasses:

- financial reporting
- management of risk
- maintaining a reliable system of internal controls
- ensuring strategic direction targets are met; and
- facilitating the organisation's ethical development.

Membership:

- Mr Rex Mooney, Independent Chair and Presiding member)
- Mr David McInerney, Independent member (until 30 March 2012)
- Cr Gianni Busato
- Cr Paul Wilkins
- Cr James Williams

The independent chair and presiding member was paid a \$500 sitting fee. The independent member was paid a \$300 sitting fee. Elected members are not paid a sitting fee.



Building fire safety committee

Established under the *Development Act 1993*, the role of the committee is to investigate whether fire safety in existing buildings in the Council area are being adequately maintained and, where they are not, to ensure they are upgraded to provide an acceptable level of safety.

As the role of the committee relates to fire safety in existing buildings, the priority order of inspections is determined by the:

- number of people that use the building
- age of the building
- level of risk the building presents to the public.

Membership:

- Mr David Nash, with Mr Rene Arens as his deputy. David Nash and Rene Arens are from Tonkin Engineering and hold the prescribed qualifications in building surveying.
- A fire safety officer from the South Australian Metropolitan Fire Service (SAMFS), nominated by the chief officer of SAMFS.
- A building development officer from the Council.

Development Assessment Panel (DAP)

The Development Assessment Panel (DAP) has delegated authority from Council, to carry out the assessment of development applications against Council's development plan.

The DAP consists of three elected members and four independent members. The committee meets on the second Monday of each month, or as required.

Membership:

- Ms Skye MacDonald (Presiding member)
- Mr Ross Bateup
- Mr Douglas Johnston
- Ms Stephanie Johnston
- Cr Rex Adams
- Cr Gianni Busato
- Cr Carolyn Wigg

The presiding member receives \$400 per meeting and independent members receive \$300 per meeting. Elected members are not paid a sitting fee.



Strategic planning and development policy committee

The committee was established under the *Development Act, 1992 Section 101 (A) of the Development Act 1993*. It provides advice to Council on strategic planning and policy issues to ensure delivery of:

- orderly and efficient development within the Council area
- high-levels of integration of transport and land-use planning
- relevant targets set out in the planning strategy within the Council area
- the implementation of affordable housing policies set out in the planning strategy within the Council area
- other outcomes assigned to the committee by the Council.

Membership:

- Cr David Whiting (Chair)
- Cr Rex Adams
- Cr Carolyn Wigg
- Cr Paul Wilkins

Elected members are not paid a sitting fee.



The year in review: From Kiki Magro, Chief Executive Officer

It's not usually my style to make literary references, but in this instance I think Charles Dickens' immortal opening line from a *Tale of Two Cities* is a particularly apt way to sum up the year in review:

"...it was the best of times, it was the worst of times..."

I begin on a sombre note by paying my own respects to the late James Tizard, who was elected to Council in February 2011 and only served as Councillor until August 2011.

In the busyness of our everyday, it often takes this kind of event to remind us what's really important.

As Chief Executive Officer, it would be remiss not to acknowledge the media speculation concerning allegations of systemic bullying and harassment within Council.

I need to acknowledge it, firstly, because Council does not condone this behaviour in any way, and secondly, to reassure those people in the community who have expressed their concerns about the wellbeing of staff and the impact on our work.

It certainly was not a high point to have our workplace portrayed in such a damaging way – and so publicly.

We are a small and diverse team at Council, representing a range of professional and working backgrounds; everything from graduates and gardeners, to librarians and lawyers. We have young trainees for whom this is their first real working experience and people who have worked here for many years. Like most small to medium sized organisations, we are a family made up of many parts. We work hard and take pride in our shared achievements.

As a result, these allegations and the resulting media did at times affect morale. I would like to take this opportunity to thank my team leaders and staff in the office, library and depot for keeping it all together and staying productive and proactive while these matters have been under investigation.

My priority as a CEO was twofold; to ensure that staff had access to appropriate support and that due diligence was adhered to from a legal point of view. I did not believe it would be in the best interests of Council to comment on confidential staff matters, nor could I comment on them. That's the side of the story that often gets overlooked with such an emotive subject matter.

Furthermore, the Walkerville 'brand' is something I feel particularly strong about. A brand is not a logo on a letterhead – it's everything that we do and how we do it. I like to say we are the 'boutique' Council of metropolitan Adelaide, not in the sense of size or exclusivity, but in the sense of offering specialist skills and services. Our reputation in local Government as a Council that punches above its weight is something we all work very hard to maintain. I want to reassure the community and our stakeholders that the management of day-to-day business and our long-term planning was never compromised.

In fact – as this annual report shows – it has been quite a remarkable year – in many ways, the best of years.

In late 2011 and early 2012, we broke new ground with an innovative consultation process on the draft strategic plan. We wanted the engagement to be meaningful and dynamic and to reach out to people who typically did not attend these kinds of events in the past. I was amazed and inspired by our community's passion

to get involved. During that process, it felt like we went on a journey with the people of Walkerville and what we shared helped to shape our strategic plan for the future. This experience has also redefined how we engage with the community.

It was also the year when long-held dreams of a new, Civic and Community Centre were formalised into something tangible. This bold, contemporary building is not just about bricks and mortar, it represents a new era for the Town of Walkerville.

Naming it the Civic and Community Centre was deliberate – this is not just Council's building – it's a place for people. The new facilities will be much more adaptive and responsive to the needs and expectations of our 21st century community. Now that we have a design and an expected starting date to begin building, I am already thinking ahead and anticipating opening day!

In the meantime, Council offices and library will be relocating into transportable buildings on the existing depot site. For much of 2012 we have kept in close contact with the community and with our stakeholders to ensure a seamless transition, with minimal disruption to our new neighbours in Fuller Street as well as our neighbours around Walkerville Terrace.

2012 was also the year that the infamous 'hole in the ground' became an actual building site. The Walkerville Shopping Centre and the redevelopment of the former DTEI site are going to inject new vitality and bring more people than ever into Walkerville Terrace – in essence, these developments will help us achieve a range of objectives from the strategic plan. And that's an important point to make, because in a small metropolitan Council like ours, everything is interconnected and what may have a minimal impact in a larger Council, has a much wider ripple effect here. Developments in our Town, don't just make money for other people, over time, they also increase rate revenue growth.

As we move towards the end of 2012, it feels like we have turned a corner on several projects and that all this activity is coalescing.

Our Town is changing. As a Council, we have a framework to deliver this change in a strategic context. As part of a community we have a responsibility to ensure that everyone has a chance to share in the opportunities ahead.

We're not there yet – but we are definitely closer.

Kiki Magro
Chief Executive Officer



List of boards and committees CEO is a member of:

- River Torrens Linear Park Committee
- Rundle Mall board member*
- Main Street board member
- Integrated Design Commission SA expert panel member
- Eastern Regional Alliance (ERA) member
- ERA Mayors and CEO's member
- Representative on the Highbury Landfill Authority Board

**The CEO is paid a sitting fee for the Rundle Mall board.*





Your Council at work

Council's role is to ensure that the decisions of the elected members are implemented, and that services and programs are delivered to the community. In effect, the CEO's primary function is to direct the organisation so that it maintains the capacity to carry out these functions efficiently, within budget and to a high standard.

During the year, Council filled the following key positions which enhanced the depth of knowledge and range of specialist skills offered within Council:

- Principal planning officer
- Project manager, Civic and Community Centre redevelopment
- Marketing and communications manager
- Protocol and compliance officer
- Work leader, depot.

Two trainees, originally recruited through external provider Maxima, were appointed to permanent roles in customer service and records management. Through the engagement of trainees, Council continues to provide valuable professional skills to people entering the workforce.

A library restructure saw the creation of one full-time position to complement an existing team of casual and part-time staff; and for the first time in several years, the depot has been operating at full staff capacity, ensuring greater efficiencies and improved levels of service.

The position of Occupational health, safety and welfare project officer was also back filled and it should be noted that Council scored particularly well in this area in comparison to other eastern metropolitan councils. A review carried out by the LGA Mutual Liability Scheme revealed significant improvements in risk management and the development of policies and practices.

The absence of two senior executives during this period was managed through the CEO's office. While the circumstances demanded some organisational and structural changes, Council continued to meet its legislative requirements and operational commitments to elected members and the community.

Throughout 2011/12 Council continued to reassess and improve the way it delivered services.

As a small Council there is an imperative – if not an obligation – to find innovative solutions to maximise resources. Through planning days, training and regular meetings, the CEO and senior staff provided opportunities that promoted best practice standards.

Sometimes, even a relatively minor change, can make a long-term impact. One example in 2011/12 was the transition from printed to electronic documents in delivering monthly agendas and reports to elected members. To make this happen every elected member was provided with their own iPad and staff developed systems and processes around managing the documentation in an electronic format.

After some initial trial and error, the outcome was a far more efficient and sustainable outcome for staff and elected members.

The library's move to the one card network which was approved by Council in March 2012 and launched in September 2012 is another example of how digital technology is streamlining and enhancing services. In early 2012, we also undertook a refresh of our website to make it easier for people to access information on-line. Work on enhancing the site will continue into 2013.

This year, we also looked more closely at our published online materials and commissioned a local professional photographer to capture the distinctive character of the Town and its residents. By including images of real people and places Council is reaffirming its commitment to being a people-centred, local Council – a commitment that was redefined through the consultative process around the strategic plan.

Library and customer services staff are the public face of the organisation. Their role and responsibilities are to give accurate and expert advice and treat people with respect and courtesy. In 2011/12 Council has been developing its own customer services charter that places the needs and expectations of our residents exactly where they ought to be – front and centre.



Employee profile

The following table shows the profile of employees as at the 30 June 2012.

Age	Female	Male	Total
Under 21	1	1	2
21-30	5	3	8
31-34	0	1	1
35-44	5	3	8
45-54	9	4	13
55-64	4	2	6
65 plus	1	1	2
Total	25	15	40



Occupation stream	Female	Male	Total
Engineering	0	1	1
Building / Planning	1	4	5
Community services	11	1	12
Works / Maintenance	0	7	7
Corporate / Governance	12	3	15

Employment status	Female	Male	Total
Permanent			
– full time	8	9	17
– part time	7	0	7
Casual	4	0	4
Fixed term contract	6	6	12

Length of service	Female	Male	Total
0-2 years	10	7	17
2-5 years	7	4	11
5-10 years	4	2	6
10-15 years	0	1	1
15 years plus	4	1	5



Salary register

	Part Time, Casual	No. of Positions	Classification (Level)	Salary Scale	Full Use MV	MV Value	Super	Total Package
Chief Executive Officer		1	Contract	184,515	Yes	10,500	17,160	212,175
Executive – Finance & External Relations		1	Contract	137,615			12,385	150,000
Executive – Planning & Infrastructure		1	Contract	137,237			12,763	150,000
Project Manager – Civic Centre Redevelopment		1	Contract	114,679			10,321	125,000
Principal Planner		1	Contract	100,917			9,083	110,000
Communications & Marketing Manager		1	Contract	86,500			7,785	94,285
Development Assessment Planner		1	Contract	75,000			6,750	81,750
Team Leader Works		1	GO 6	72,053 - 76,781	Restricted			
Property/Contracts Officer		1	GO 6	72,053 - 76,781				
Compliance & Protocol Officer		1	GO 6	72,053 - 76,781				
Executive Assistant		1	GO 5	66,854 - 69,690				
Team Leader Service Management		1	GO 5	66,854 - 69,690				
Development Officer – Building	PT	1	Contract	69,690				
Rates & Payroll Officer		1	GO 4	61,186 - 65,438				
OHS&W Project Officer	PT	1	Contract	55,674				
Accounts Officer		1	GO 3	55,674 - 59,929				
Information Management Officer		1	GO 4	61,186 - 65,438				
Customer Service Officer	PT	2	GO 3	55,674 - 59,929				
Customer Service/Records Officer		1	GO 2	50,001 - 54,260				
Customer Service Officer (Planning & Building)		1	GO 2	50,001 - 54,260				
Records/Customer Service Officer		1	GO 2	50,001 - 54,260				
Team Leader Library Services		1	GO 6	72,053 - 76,781				
Senior Library Officer		1	Contract	60,601				
Library Assistant	PT	2	GO 2	50,001 - 54,260				
Library Assistant	Cas	1	GO 2	50,001 - 54,260				
Library Team Member	PT	3	GO 2	50,001 - 54,260				
Library Team Member	Cas	2	GO 2	50,001 - 54,260				
SWAP Administrator Officer	PT	2	GO 4 Contract	61,186 - 65,438				
Cleaner	Cas	1	WCAT 1	44,197 - 46,511				
Maintenance Worker		1	WC 3	54,458 - 57,164				
Maintenance Supervisor/Worker		1	WC 3	54,458 - 57,164				
Works Leader		1	WC 3	54,458 - 57,164				
Municipal Employee		1	WC 2	49,050 - 51,757				
Maintenance Officer		1	WC 2	49,050 - 51,757				



Your library at work

More than 72,500 people visited the library during 2011/12, a 10.5% increase on the previous year.

As of 30 June 2012 some 5568 people were registered users of Walkerville Library – 28% of residents are library members.

Loans from the library collection exceeded 106,800 items from a collection of 24,500 items. Library staff made 194 visits to our 23 housebound members, an increase of 43% from the previous year.

Throughout the year, the library hosted a range of programs for children and adults.

Children's book week attracted more than 800 attendances and the *National year of reading* was launched in February 2012 by Greg Mackie, OAM, SA's Executive Director, Ageing, SA Health.

Regular children's activities such as *Storytime*, *Baby bounce* and *Toddler read & rhyme* sessions attracted 758 children.

In the last year, Walkerville Library launched its own Facebook page, which has proved an excellent way of keeping in touch with the community.

The Friends of Walkerville Library continued its support, not only in raising funds, but by supporting events and promoting the library to the wider community. Once again, the library and Walkerville Historical Society worked together on various well-attended events during *History Week* in May 2012.

The SWAP Library Network enables four local government areas – Walkerville, Norwood, Payneham, St Peters, Prospect & Campbelltown – to share library resources through a centralised library management system.

Projects initiated by SWAP this financial year include:

- Installation of new PCs for public and staff.
- Upgrades to Windows 7 operating system on all public and staff PCs across the network.
- Upgrades to Office 2010 on staff PCs.
- Installation of Firefox on all public PCs.
- Transition to the new statewide one card Library Management System.



In focus: one card is all you need

On the 27 September 2012, Walkerville Library made another technological leap forward when it became part of the one card library network.

In essence, this is an expanded and enhanced version of the SWAP network. It means Walkerville will be linked with 12 other libraries: Mitcham, Onkaparinga, Alexandrina, Marion, Playford, Salisbury, Tea Tree Gully, Port Adelaide Enfield, East Murray School Community, Karoonda, Lameroo, Pinnaroo.

As the name suggests – library users will only need one card to borrow from across the network. Items can be reserved through a centralised online catalogue and collected at a nominated library. Library members can be notified by email or SMS when requests come in.

Over the next three years, 130 public libraries in the State will be connected through one card. Which means you could borrow a book whilst on holiday in Mount Gambier and simply return it to Walkerville Library when you get home.





Policies and codes of conduct and practice

Policies and codes inform all Council's procedures and provide a guide for the conduct of elected members and staff.

Council has policies governing key areas of operation and these are outlined in the Freedom of information statement appears in the appendix.

The *Local Government Act* sets out a requirement that Council's policies are to be reviewed within 12 months of a general council election. As a result, Council undertook these reviews in October and November 2011.

As of the 30th June 2012, Council had 29 policies.

Under the *Local Government Act 1999* Council is required to keep a list of registers and codes of conduct and practice.

These include:

Code of practice – procedures at meetings

These procedures govern the meetings of:

- Council
- Council committees performing regulatory activities
- any other council committees.

Code of conduct – elected members

This covers the principles of good conduct and standards of behaviour that the community and stakeholders could reasonably expect of its elected members.

Code of conduct – employees

This covers the principles of good conduct and standards of behaviour that the community and stakeholders could reasonably expect of all Council employees.

Code of practice – access to meetings and documents

This covers public access to meetings and to the minutes of those meetings.

Policies and codes are available to the public from www.walkerville.sa.gov.au or from Council offices.

Competitive neutrality, significant business activities and structural reform of public monopolies

According to Local Government's Competition principles agreement, Council is required to issue what is referred to as a Clause 7 statement.

Accordingly, Council advises that it:

- has no significant businesses defined as Category 1 businesses under Competitive neutrality principles
- has no by-laws which place barriers on market entry, conduct or discriminates between competitors
- has received no complaints alleging a breach of competitive neutrality principles by the agency
- has not been involved in any structural reform of monopolies.



Confidentiality

While the Local Government Act requires that meetings of Council and its committees are open to the public, there are some instances where issues are required to be discussed in confidence.

Council does not have the authority to classify an issue as confidential. Instead, confidential matters are defined by the *Local Government Act (Section 90 and 91)* and include, but are not limited to:

- commercial-in-confidence
- Security matters
- Staff matters
- Legal advice/litigation
- Personal affairs of people living or dead

During the 2011/12 period, nineteen confidential items were considered at meetings of Council and Council committees. This represents a considerable increase from the previous year, when five items were considered under confidentiality.

Category	Section	Totals
Personal affairs	90 (3) (a)	3
Commercial advantage to a person or prejudice council's position	90 (3) (b)	9
Legal advice	90 (3) (h)	4
Litigation (actual or potential)	90 (3) (i)	3

The following confidential items were released:

16 January 2012 – Announcement of the 2012 Citizen of the year recipient.

6 April 2012 – Announcement of the 2012 Volunteer of the year recipient

Freedom of information

Under *Section 9(1) and (1a)* of the *Freedom of Information Act 1991*, Council is required to publish an information statement which lists documents that are available to the community. This statement appears in the appendix of this report.

In accordance with the requirements of the *Local Government Act 1999. Schedule 4 1(gb)*, Council must report on all applications it receives under the *Freedom of Information Act 1991*.

In 2011/12, Council received two Freedom of Information applications. One application related to rodent vermin issues, the other to site history of 104 Walkerville Terrace.



Mayor Heather Wright and Selamawit Tesfaye Alemu, 2012 Australia Day.

Occupational Health, Safety & Welfare and Injury Management (OHS&W and IM)

Council continued to perform well in the LGA's Workers compensation scheme with a steady increase in the annual bonus received for its claims and audit performance.

The OHS&W and IM system continues to improve the safety of Council staff through an extensive training framework that includes: accident investigation, hazard management, plant and machinery competency assessments, first aid, eye safety, asbestos management and bullying and harassment.

In 2011/12, Council conducted a review of all existing OHS&W and IM procedures and policies that would need to be reviewed and updated to bring Council in line the *Work health and safety Act*. The act is expected to be adopted in 2012/13.

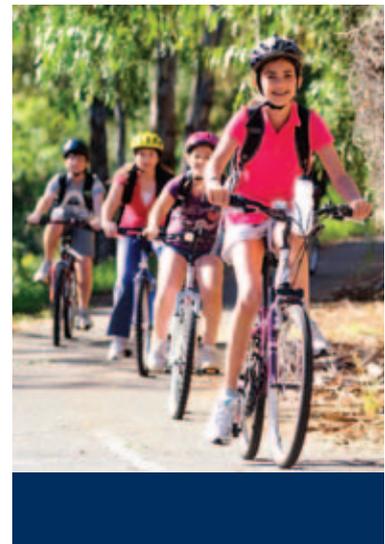
During the previous year, 12 safe operating procedures were reviewed (five relating to administration, seven for the depot).

Healthy lifestyle program

Council supported a range of healthy lifestyle initiatives to encourage staff to make better health and fitness choices.

Initiatives included: free voluntary health assessments, skin cancer screenings, eye sight screenings, shoulder and back massages, assistance with gym memberships and private health fees, healthy lunch and exercise programs.

Council also provided access to an Employee Assistance Program (EAP) that provides professional and confidential counselling to employees and their families.



In focus: Council gets a healthy bonus

Council achieved a 94% score in the annual risk management review conducted by the Local Government Association Mutual Liability Scheme (LGAMLS).

In 2011 Council achieved four categories above the Metropolitan average and in 2012 Council achieved five above the Metropolitan average.

Walkerville's overall percentage for the review increased from 90.4% in 2011 to 93.1% in 2012.

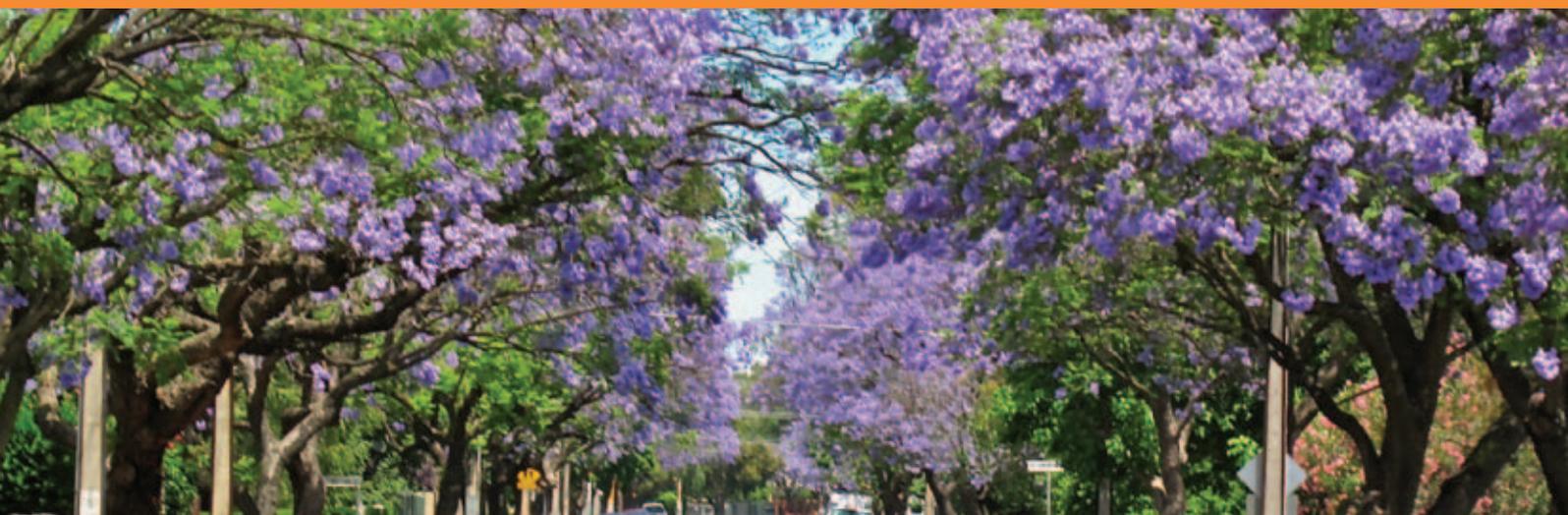
As a result the Risk Management Review and Council's Liability claim history & bonus is issued to council each year.

The bonus to Council increased from \$6854 to \$8398 an increase of \$1544.

The table below shows how Council performed against eastern metropolitan councils and local government.

Category of risk management review	Local government average	Metro average	Walkerville
Risk management systems & frameworks	77.9%	89.0%	90.4%
Business continuity & emergency	72.1%	86.5%	96.8%
Managing committees, volunteers / community programs	89.0%	96.3%	92.0%
Contract management systems	90.0%	93.1%	94.0%
Land / assets			
- general asset management	84.3%	93.0%	92.0%
- land use & operational framework	87.8%	96.1%	96.9%
Roads / systems & programmes	90.7%	94.2%	95.0%
Tree management	81.8%	92.2%	89.3%
Average overall result	84.2%	92.6%	93.1%

Photo Tony Reade



Asset management & capital works

Infrastructure and asset management plans relating to Transport and Stormwater were updated 2011/12.

Following a review of the *Infrastructure and management plans* and the *Road and infrastructure network, 20 year modelling report*, a *Transport capital renewal and stormwater upgrade program* was developed to guide Council's capital works program until 2018.

The *Road and infrastructure network, 20 year modelling report* was published in 2008 and is due to be updated in late 2012/13.

The main points of difference between 2008 report and the revised infrastructure and asset management plans are: the increase in projected asset replacement values from 2008 to 2012 figures: redefining of Council's rating conditions and a reprioritisation of the asset renewal program.

Capital works

Road reconstruction work undertaken during 2011/12 included:

- The reconstruction and asphalt resealing of Vale Street and Harris Road, including kerb and gutter maintenance and a realignment program prior to road resealing.
- The commencement of drainage works to reduce the risk of flooding in Devonshire Street commenced.
- The completion of stage 1 of new brick paved footpaths on North-East Road (Fife Street to Milne Street)

The following work has been undertaken in preparation for future infrastructure renewal:

- survey and design for the reconstruction of Clarke Street and St Andrews Street
- preliminary design work for Stage 2 brick paved paths on North East Road
- Replacement of Linear Park boardwalks.

Capital works projects included in the 2011/2012 budget but not delivered due to work on the North South Interconnection System Project Central Pipeline were the road resealing of:

- Yandra St (Wilpena to Harris)
- Wallace St
- Exmouth St and Warwick St (Walkerville Tce to Cluny Ave).

These projects have been rolled over and will be completed as part of Councils 2012/2013 works program.

Reserve maintenance and irrigation

Council maintains approximately 12.4 hectares of reserve area which includes formal gardens, ovals, parks and reserves, with the River Torrens Linear Park, Walkerville Oval and Levi Park being the most significant open space areas in the Township.

Activities undertaken by Council's maintenance team include grass cutting, irrigation maintenance, tree maintenance, lighting maintenance and revegetation works.

All Council ovals, formal gardens, parks and reserves are watered in line with SA Water's guidelines and the relevant Code of practice. Changes in irrigation practices during the previous year resulted in a reduction of potable water consumption and costs.

The use of new technology has improved the quality of the bore water used on Walkerville Oval, reducing the reliance on mains water.



Development

Development assessment

A total of 245 development applications were received during the 2011/12 year. This figure represents a 5% increase on the previous year.

The combined value of these applications was \$39,619,295. While that figure was substantially lower than the previous year, it should be noted that this was largely due to the \$65 million development of the former Channel 7 site at Gilberton being lodged in 2010/11.

In 2011/12 the Development Assessment Panel (DAP) considered 25 applications and was the planning authority responsible for approving two particularly significant developments:

- the redevelopment of the former Department of Transport, Energy and Infrastructure (DTEI) site into an arts themed hotel, and
- the development of the Walkerville shopping complex at 104 Walkerville Terrace.

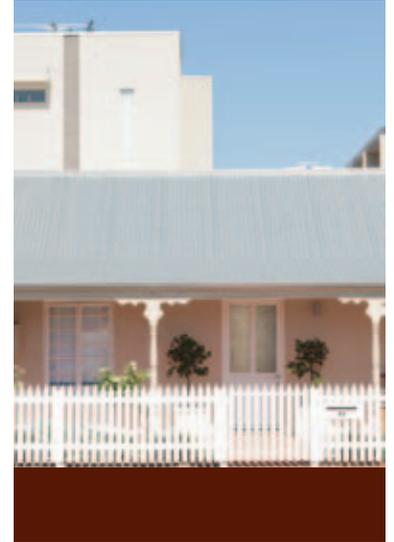
Both multi-purpose developments have the potential to generate long-term social, economic and cultural benefits for the future of the Township.

With a combined building cost of \$35,000,000, Council's DAP handled both the procedural matters and the merit based assessment of the applications.

Approvals were granted to separate the former DTEI car parking area near Walkerville Terrace from the remainder of the site. This area received an approval for the construction of the Walkerville Shopping Centre, which will include a Woolworths supermarket, 15 specialty stores, and a basement car park. Work has now commenced on the development which is expected to be complete in March 2013.

Building inspections are a critical part of Council's development assessment role and during the financial year staff inspected 63% of all building applications, which was well in excess of Council's minimum requirement of 20%.

The Town of Walkerville continued to experience a relatively buoyant residential real estate market, with a total of 209 property searches undertaken, a similar number to the previous year. These searches were undertaken vendors and form part of the statements that are required to be provided to intending purchasers. They include information relating to zoning, planning approvals, planning policies and rates.





In focus: our town centre is changing

Walkerville Shopping Centre

The new shopping centre on Walkerville Terrace will reactivate the town centre providing more retail and social experiences for residents and visitor.

The architectural design is intended to enhance the streetscape. When completed, the centre is expected to employ between 100 - 120 people.

The completion of the shopping centre will make a significant contribution to key objectives outlined in the strategic plan, namely: *creating an active, well-connected Town Centre.*



The Watson

For the redevelopment of the existing building on the former DTEI site, approval was granted to convert the building to accommodate a range of uses, including offices, restaurants, 12 hotel rooms, 231 apartments and a roof top garden.

The exterior of the building will be upgraded, and a new multi-deck car park will be constructed adjacent to Warwick Street.

The development will be known as *The Watson*, named in honour of the preeminent Australian Indigenous artist Tommy Watson.

The Watson will join an exclusive group of art series hotels created by the Asia Pacific Group who are renowned for creating one-of-a-kind, award-winning art-inspired hotels. As required by Council's Long-term financial plan, the dwellings within the building are expected to account for a 1% rate revenue growth.

Projected rate revenue growth from the former DTEI site, the former Channel 7 site at Gilberton and the Walkerville Shopping Centre is expected to reach a maximum of 3%. It is anticipated that this revenue growth will occur between 2014 and 2020.

Development

Development Assessment Panel (DAP)

The Development Assessment Panel (DAP) met on seven occasions during the year to consider 10 items.

One appeal relating to a DAP decision was lodged with the Environment Resources and Development Court. The result of this appeal was yet to be determined at the time of publication of this annual report.

Planning policy

There were no changes to Council's Development plan during 2011/12.

As part of *The 30 year plan for Greater Adelaide*, the State Government commenced work on the *Inner metro rim structure plan* which seeks to:

- assist in achieving the population, dwelling and employment targets of the *30 year plan*
- identify and facilitate the resolution of strategic infrastructure issues
- facilitate the rezoning of land for residential and employment purposes.

Council commented on early drafts of the *Inner metro rim structure plan* in an effort to align it with the Town of Walkerville's urban master plan. A shift in focus by State Government to the Adelaide CBD has meant the plan has not been finalised. At the time of publication of this annual report, the plan had not been publicly released.

Looking forward

All councils must ensure their Development plans are consistent with *The 30-year plan for Greater Adelaide*, and the statutory process for achieving this is known as the *Strategic directions report*. The process began in mid-2012 under the banner *Your Town*. In September 2012, Council held a community workshop inviting members of the community and key stakeholders to identify priorities around three key themes:

- Identifying & developing mixed-use development options
- Creating an active, well-connected and vibrant Town Centre
- Connecting places in the Town of Walkerville

An open invitation to participate and send submissions to the *Strategic directions review* was promoted through local media, Council website and through direct invitation. A summary of submissions will be fed into the final *Strategic directors report*.

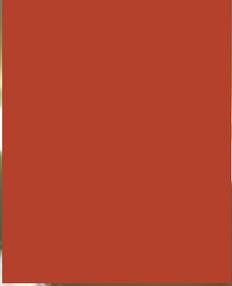
The draft *River Torrens Linear Park (eastern section) management plan* has been commissioned by the State Government to examine:

- the role and management of Linear Park
- safety and risk management
- recreation
- future development.

To complement this plan, Council will launch an *Open space strategy*, to investigate the potential future use of Linear park, and the design of its parks and reserves.

Given the expected increase of residents due to residential and commercial developments, Council also plans to produce a *Movement strategy and a Local area traffic management plan* which will focus on reducing vehicle congestion and improving infrastructure and amenities for pedestrians and cyclists.

Council has also commenced research into the introduction of an electronic development application lodgement and assessment system. The system is expected to be user friendly and reflects Council's continued support of environmentally friendly administrative practises.



Supporting community

Community fund

The fund contributes to local community groups to support events, services and programs that benefit the community. The fund also supports individuals to attend interstate and international events.

During the year Council supported the following groups and individuals:

- **Walkerville Lawn Tennis Club Inc**
Purchase of new maintenance equipment to the value of \$1000.
- **YMCA of Inner North East**
Purchase of new sporting equipment to the value of \$1720.
- **Joshua Haynes**
\$200 towards cost associated with competing at the 2012 National gymnastics championships in Sydney.
- **Rebecca Muecke**
\$200 towards costs associated with taking part in the 2012 World choir games in San Francisco.

Community bus

Council offers a community bus service which is outsourced and operated by a professional company with experienced and trained staff. This weekly service picks up residents from the front door of their own home, takes them to the North Park shopping centre and returns them to their home.

This service receives some funding (\$9000) from HACC and is available for elderly and frail residents and their carers.

Events

Fostering events that celebrate creativity and enrich our cultural life is part of Council's strategic vision – which is just one of the reasons that Council supported the following events in 2011/12.

- **Town of Walkerville miniature Christmas pageant**
Every year, this much-loved Christmas classic attracts hundreds of people of all ages. The brainchild of local resident Peter Golding, the pageant celebrated its 10 year anniversary in 2011. About 1500 people attended the event and \$2193.70 was raised for the Channel 9 Telethon.
- **Carols in the village**
More than 1000 people enjoyed a diverse program of entertainment including activities run by the YMCA, live music from the Kensington and Norwood Brass Band, choirs from Walkerville Primary School and St Andrews School and, of course, a visit from Father Christmas. Food was provided by the local Rotary Club, Walkerville Sports Club, Walkerville Bowling Club and St Andrews School. Donations of food were collected for the Salvation Army Christmas Appeal.
- **Volunteer of the year award**
This annual luncheon was held in May 2012 to recognise and thank the numerous community groups and volunteers who assist Council in providing services to the community. The award was presented to Rosslyn Obst. The event was part of National Volunteer Week.
- **Australia Day awards**
More than 40 people attended Council's Australia Day celebrations at the Walkerville Oval. Three residents become Australian Citizens during a ceremony hosted by Mayor Heather Wright.

Home and Community Care (HACC) Services

Town of Walkerville and City of Prospect jointly support programs for the most vulnerable residents in our community. The aim of these programs is to help elderly, disabled and frail residents (and their carers) to who wish to remain in their home.

Trained staff visit and residents and deliver services that are tailored to their situation. These include: domestic assistance, social support, home maintenance, transport (i.e. to medical appointments), home modification and advocacy.

Council's Home assist services are mainly funded through the Home and Community Care (HACC) program, which is a joint Commonwealth and State Government initiative.

In 2011/12 the program assisted 246 residents of Walkerville. This is an increase from 209 residents in the previous year.

Hours of service delivery in this financial year totalled 5432, compared to 4185 hours from the previous year.





Photo Alex Makeyer

In focus: a generous spirit

His Excellency Rear Admiral, Kevin Scarse, Governor of South Australia and Mrs Liz Scarse were special guests at the Volunteer of the year luncheon held on Friday, 18 May 2012.

While the presence of the Governor added a particular excitement to the proceedings –the focus remained firmly on the volunteers. As Mayor Heather Wright observed, ‘Volunteers are really special individuals. They give their time, their compassion and their considerable talents to making life better for people they don’t even know. Our communities are more enriching and inclusive places, because of the work done by volunteers.’

In 2012 six people were nominated in the *Volunteer of the year awards*.

- **Dennis Schlein and Andrew Jenkins** – were jointly nominated for their outstanding voluntary service to the Walkerville Football Club.
- **Rossllyn Obst** – was nominated for her decades of voluntary service to Walkerville and beyond.
- **The Minne Family** – Ken, Anne and Walter – showed that the family that volunteers together, wins together! The Minne’s were nominated for their work with Neighbourhood Watch.

From this diverse group of nominees, Rossllyn Obst was named the *2012 Volunteer of the year*.

Through four decades of voluntary service, Rossllyn has made an outstanding contribution to a number of organisations in Walkerville and beyond. Since the 1990s she has supported Meal and Wheels for the Prospect Kitchen and is involved in the monthly community lunches for older citizens in Walkerville and Prospect. Her work has touched the lives of people of all ages and from all walks of life.

(back left to right) Mayor, Governor, Dennis Schlein, Andrew Jenkins, Ken Minnie, Walter Minnie.
(front) Rossllyn Obst, Anne Minnie

Youth

Walkerville Council and the City of Prospect, jointly support the employment of a youth development officer to coordinate a range of programs and initiatives for young people aged between 16 and 25 years. The position is based within the City of Prospect.

Youth programs and activity in 2011/12 included:

Get the drift

In February 2012, more than 300 teenagers from Adelaide's eastern suburbs gathered at the Adelaide Festival Centre for *Get the drift*. This was the fourth youth event organised by the Eastern Region Alliance.

Young people took part in workshops facilitated by the Eastern Region Youth Network (ERYN). Topics included: driver safety, body image, cultural awareness, relaxation, healthy relationships, safe partying, fitness and recreation.

Youth Parliament

Three young people were sponsored to participate in the 2012 YMCA Youth Parliament. This program gives young people an opportunity to be heard by people in government who have the power to make laws an influence change.

On the same wave

In December 2011, thirteen metropolitan Councils, pooled their resources for a project designed to teach young people how to be safe in the ocean. Participants learned how a beach rescue is conducted, how to swim safely in the surf and the importance of sun protection.

The program was established in 2008, to address the rising reports of near misses and fatalities involving members of new and emerging communities on South Australian beaches.

Prospect and Walkerville Youth Advisory Committee (YAC)

Eight youth initiative grant applications were approved during 2011/12. The committee worked with funding recipients to implement a range of youth programs. The committee also provided assistance to implement two new programs: *Club 5082* and *Get back to boot camp*.

Club 5082

Club 5082 gives young bands and solo musicians, aged 25 years or under, the opportunity to work with industry professionals and perform in front of a live audience. Performances are held at Prospect Town Hall on Thursday nights from 7pm. This program was established by the Prospect and Walkerville Youth advisory committee in partnership with Learning Music Australia and Folk Federation.

Get back to boot camp

Supported by the Prospect and Walkerville Youth Advisory Committee (YAC), *Get back to boot camp* was introduced to encourage young people to get active and enjoy after-school fitness sessions in a fun and safe environment. The group meets each Wednesday at Levi Oval between 4-5pm.

When it hits the fan

When it hits the fan is a pocket-sized guide for young people with the latest information on essential support services. This initiative is supported by the Eastern Region Youth Network, the Eastern Region Alliance and the Office for Youth. Every year 13,000 guides are distributed to year 10 students in the eastern region.

YouthFM

YouthFM is a joint initiative of Cities of Burnside, Campbelltown, Norwood Payneham & St Peters, Prospect, Town of Walkerville and Three D Radio. The YouthFM radio show is produced by, and for, young people. The YouthFM airs Thursdays 4-5pm on Three D Radio 93.7 FM.

YouthFM provides training, development and career pathways in radio production; giving young people a platform to promote youth events and services, as well as air time to young musicians.

Eastern Region Youth Network (ERYN)

ERYN has more than 100 members ranging from local government officers, youth service providers, government agencies, peak bodies, church groups and education institutes. In 2011/12, ERYN meetings were well attended, giving all participants a valuable opportunity to come together and exchange ideas and build the profile of the network.

Dog and cat management

In association with the Dog and Cat Management Board, Council continued to provide educational programs and information to the community on responsible pet ownership and urban animal management to ensure the safety of residents and the wellbeing of animals.

Council delivers the compliance and inspectorial service to the community through a collaborative agreement with the City of Prospect.

Dog registrations 870

Dog complaints:

barking	6
wandering	17
attacks (involving people)	4
attacks (involving other animals)	2

Cat complaints: 0

Waste management

Domestic Waste Collection

Walkerville Council is a member of the Eastern Waste Management Authority (East Waste), a regional subsidiary comprising six metropolitan councils.

East Waste provides a three bin service to Walkerville residents which includes a 140 litre waste bin (collected weekly), a 140 litre bin for recyclables (collected fortnightly) and a 240 litre green organic bin (collected fortnightly).

In the past year, East Waste collected the following volumes of waste:

Domestic waste	1836 tonnes
Recyclables	796 tonnes
Green organics	948 tonnes

An average of about **48% of waste collected by East Waste is diverted from landfill and either recycled or reused.**

East Waste's latest annual report is enclosed in this report. (Refer annual reports regional subsidiaries).

Highbury Landfill Authority (HLA)

East Waste operated a landfill at Highbury from 1971 to 1996. When operations ceased, the HLA was established to administer the closure of the site.

Council has a 9.24% share in the Authority.

Kiki Magro, CEO, served as Council's representative on the HLA Board during 2011/12.

HLA's latest annual report is enclosed. Refer annual reports regional subsidiaries.

Waste Care SA

Waste Care SA is a regional subsidiary comprising six metropolitan councils.

Council was represented on the Waste Care SA Board by Cr David Whiting.

Waste Care SA's latest annual report is enclosed. Refer annual reports regional subsidiaries

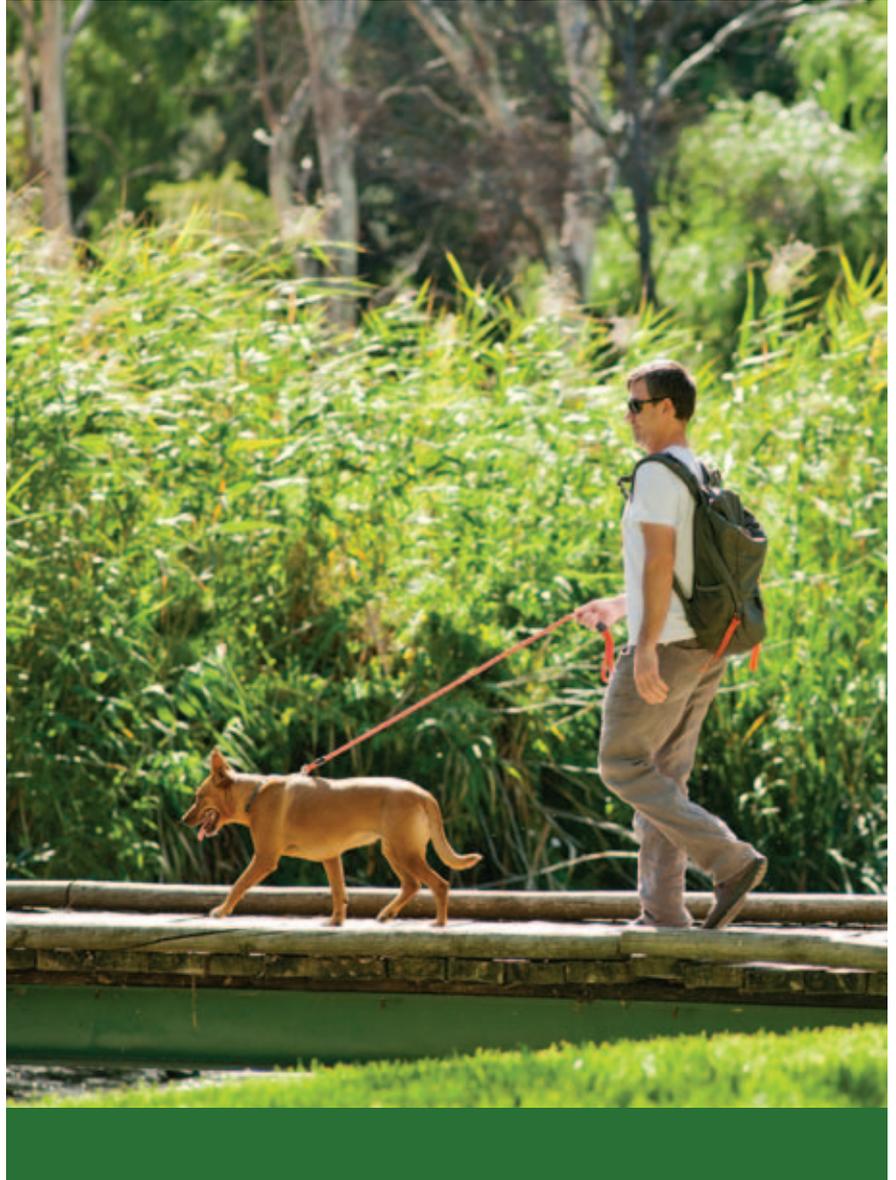


Environmental health

The Eastern Health Authority (EHA) is a regional subsidiary of the Council and delivers a wide range of environmental health services to the community including: immunisation services, surveillance of food safety, sanitation and disease control and licensing of supported residential facilities.

EHA's staff has delegated responsibility under the *Public and environmental health Act 1987*, the *Food Act 2001*, the *Supported residential facilities Act 1992*, the *Environment protection Act 1993* and the *Local Government Act 1999*.

EHA's latest annual report is enclosed in this report. (Refer annual reports regional subsidiaries).



Financial management

Council managed its financial affairs in an effective and efficient manner while continuing to deliver essential and desired community services, and maintain critical community infrastructure.

The financial reports will show that all financial Key Performance Indicators (KPIs) have been achieved within the respective target ranges previously set by Council. A small operating deficit has resulted from operations while capital expenditure levels have been maintained to ensure long-term assets such as plant, buildings and infrastructure are replaced at the same rate their useful life diminishes.

Council has again ended the year in a sound financial position with a strong balance sheet including cash reserves, all asset categories being managed and maintained, and accounts payable and receivable trading within terms.

Property rates

Council is responsible for providing health, waste and other services as well as maintaining building, recreational and infrastructure assets for and on behalf of the community. Through our annual planning and budget process, Council establishes what services will be provided together with operational overheads, and determines the expected cost.

Council aims to raise sufficient funds to meet all identified costs for each year, and does this by charging a rate on property. While some money is received from other sources such as grants and fees, the largest portion (approximately 80%) of the money that Council needs comes from the property rates it charges.

Rating strategy

The rating strategy is a broad statement by the Council on the approach that it will take in determining rates and the reasons for this approach. This process helps to ensure accountability to the community.

The rating strategy for 2011-2012 was adopted by Council as part of Council's *Annual business plan* for that year. It takes into account:

- valuations set by the Valuer-General
- the Town of Walkerville Strategic Directions 2008-2018
- inflation rates and Consumer Price Index (CPI)
- the Local Government Price Index
- the effect of rates on local business
- employment rates
- interest rates
- Council's loan borrowings
- any financial change imposed by legislation
- physical infrastructure requirements
- environmental impacts and opportunities
- income from fees and charges
- income from grants
- income from other sources.

Council continues to apply rates based on capital value of property as provided annually by the Valuer-General's office and land use.

Council endeavors to ensure rates are kept to a responsible level, consistent with meeting the needs and demands of the local community in maintaining infrastructure and providing services. Council also seeks to ensure that rates are applied fairly and equitably across the community. This is achieved by applying differential rates based on property use, currently residential, commercial and all other.

In 2011/12 the revenue raised from rates totalled \$5.81 million, an increase of 6.5% (including growth) from the previous year.

The average residential rate increased from \$1494 to \$1580. Council provided a total of \$170,759 in mandatory and discretionary rate rebates to eligible community groups.

How your rates compared in 2011/12?

Average residential value of \$714,000



*Norwood, Payneham & St Peters





Audited Financial Statements

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Council Certificate

TOWN OF WALKERVILLE

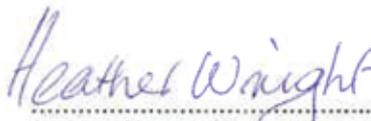
ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2012

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Council's financial position at 30 June 2012 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.


.....
Kiki Magro
CHIEF EXECUTIVE OFFICER


.....
Heather Wright
MAYOR

Date: 23/11/2012

Principal Financial Statements

Statement of Comprehensive Income for the year ended 30 June 2012

	Notes	2012 \$	2011 \$
INCOME			
Rates	2	5,855,701	5,496,524
Statutory charges	2	211,114	261,497
User charges	2	480,262	460,670
Grants, subsidies & contributions	2	277,640	740,828
Investment income	2	101,677	152,824
Reimbursements	2	45,196	25,299
Other income	2	66,477	34,337
Total Income		7,038,067	7,171,979
EXPENSES			
Employee costs	3	2,338,651	2,125,472
Materials, contracts & other expenses	3	4,222,698	3,717,853
Depreciation, amortisation & impairment	3	1,997,889	1,912,219
Finance costs	3	42,679	78,483
Net loss – joint ventures & associates	19	77,949	74,165
Total Expenses		8,679,866	7,908,192
OPERATING SURPLUS / (DEFICIT)		(1,641,797)	(736,213)
Asset disposal & fair value adjustments	4	(238,817)	(314,913)
Amounts received specifically for new or upgraded assets	2	341,000	327,000
NET SURPLUS / (DEFICIT) transferred to Equity Statement		(1,539,616)	(724,126)
Other Comprehensive Income			
Changes in revaluation surplus – infrastructure, property, plant & equipment	9	-	4,671,043
Transfer to accumulated surplus direct on establishment of new Sec 41 Committee		-	2,248
Total Other Comprehensive Income		-	4,673,291
TOTAL COMPREHENSIVE INCOME		(1,539,616)	3,949,165
Share of Net Surplus / (Deficit)			
Council		(1,539,616)	(724,126)
		(1,539,616)	(724,126)
Share of Other Comprehensive Income			
Council		-	4,673,291
		-	4,673,291
TOTAL COMPREHENSIVE INCOME		(1,539,616)	3,949,165

This Statement is to be read in conjunction with the attached Notes.

Principal Financial Statements

Balance Sheet as at 30 June 2012

	Notes	2012 \$	2011 \$
ASSETS			
Current Assets			
Cash and cash equivalents	5	1,709,212	2,034,860
Trade & other receivables	5	341,407	378,293
Inventories	5	5,792	5,938
Total Current Assets		2,056,411	2,419,091
Non-current Assets			
Financial Assets	6	183,215	202,489
Equity accounted investments in Council businesses	6	38,255	58,608
Infrastructure, Property, Plant & Equipment	7	98,142,632	98,789,952
Other Non-current Assets	6	518,102	119,640
Total Non-current Assets		98,882,204	99,170,689
Total Assets		100,938,615	101,589,780
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8	1,836,500	854,536
Borrowings	8	76,872	152,165
Provisions	8	300,315	311,534
Total Current Liabilities		2,213,687	1,318,235
Non-current Liabilities			
Borrowings	8	515,866	592,738
Provisions	8	31,697	19,422
Liability - Equity accounted Council businesses	8	491,217	433,621
Total Non-current Liabilities		1,038,780	1,045,781
Total Liabilities		3,252,467	2,364,016
NET ASSETS		97,686,148	99,225,764
EQUITY			
Accumulated Surplus		32,270,476	33,212,541
Asset Revaluation Reserves	9	65,401,622	65,401,622
Other Reserves	9	14,050	611,601
TOTAL EQUITY		97,686,148	99,225,764

Statement of Changes in Equity for the year ended 30 June 2012

	Notes	Accumulated Surplus \$	Asset Revaluation Reserve \$	Other Reserves \$	TOTAL EQUITY \$
2012					
Balance at end of previous reporting period		33,212,541	65,401,622	611,601	99,225,764
Restated opening balance		33,212,541	65,401,622	611,601	99,225,764
Net Surplus / (Deficit) for Year		(1,539,616)	-	-	(1,539,616)
Other Comprehensive Income					
Transfers between reserves		597,551	-	(597,551)	-
Balance at end of period		32,270,476	65,401,622	14,050	97,686,148
2011					
Balance at end of previous reporting period		34,119,970	60,730,579	426,050	95,276,599
Restated opening balance		34,119,970	60,730,579	426,050	95,276,599
Net Surplus / (Deficit) for Year		(724,126)	-	-	(724,126)
Other Comprehensive Income					
Changes in revaluation surplus – infrastructure, property, plant & equipment		-	4,671,043	-	4,671,043
Transfer to accumulated surplus direct on establishment of new Sec 41 Committee		2,248	-	-	2,248
Transfers between reserves		(185,551)	-	185,551	-
Balance at end of period		33,212,541	65,401,622	611,601	99,225,764



Principal Financial Statements

Cash Flow Statement for the year ended 30 June 2012

	Notes	2012 \$	2011 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Operating Receipts		7,001,181	7,240,282
Investment receipts		101,677	152,824
Payments			
Operating payments to suppliers & employees		(5,606,572)	(6,424,301)
Finance payments		(42,679)	(78,483)
Net Cash provided by (or used in) Operating Activities		1,453,607	890,322
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts			
Amounts specifically for new or upgraded assets		341,000	327,000
Sale of replaced assets		72,264	27,909
Repayments of loans by community groups		19,758	21,016
Direct contribution to equity new Sec 41 Committee		-	2,248
Payments			
Expenditure on renewal/replacement of assets		(1,617,375)	(1,555,023)
Expenditure on new/upgraded assets		(442,737)	(674,501)
Net Cash provided by (or used in) Investing Activities		(1,627,090)	(1,851,351)
CASH FLOWS FROM FINANCING ACTIVITIES			
Payments			
Repayments of Borrowings		(152,165)	(144,469)
Net Cash provided by (or used in) Financing Activities		(152,165)	(144,469)
Net Increase (Decrease) in cash held		(325,648)	(1,105,498)
Cash & cash equivalents at beginning of period	11	2,034,860	3,140,358
Cash & cash equivalents at end of period	11	1,709,212	2,034,860

Notes

to, and forming part of, the Principal Financial Statements for the year ended 30 June 2012

Note 1 Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011 dated 23 November 2012.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar.

2 The Local Government Reporting Entity

Town of Walkerville is incorporated under the SA Local Government Act 1999 and has its principal place of business at 66 Walkerville Terrace, Gilberton. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. A separate statement of moneys held in the Trust Fund is available for inspection at the Council Office by any person free of charge.

3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.



Notes

to, and forming part of, the Principal Financial Statements
for the year ended 30 June 2012

Note 1 Significant Accounting Policies (continued)

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to infrastructure, property, plant & equipment when completed ready for use.

For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

At this time the materiality threshold as determined by Council is \$1,000 for all asset categories.

6.3 Subsequent Recognition

Certain asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Buildings & Other Structures	2 to 100 yrs
Roadways pavement types	70 to 100 yrs
Roadways surface types	15 to 50 yrs
Kerb & watertable	70 yrs
Footpath types	15 to 40 yrs
Stormwater drainage	65 to 100 yrs
Other infrastructure	20 yrs
Structures	25 to 100 yrs
Reserve furniture	4 to 80 yrs
Plant & Equipment	5 yrs
Furniture & Fittings	2 to 19 yrs
Library Books	10 to 15 yrs

6.5 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of 'Payables'.

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

An accrual is made for 50% of unused sick leave for those Employees covered under ASU EB Agreement Number 6. Otherwise Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

10 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as 'payments received in advance'.

11 Joint Ventures and Associated Entities

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

12 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class, and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

13 GST Implications

In accordance with UIG Abstract 1031 'Accounting for the Goods & Services Tax'

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.



Notes

to, and forming part of, the Principal Financial Statements
for the year ended 30 June 2012

Note 1 Significant Accounting Policies (continued)

14 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2012 reporting period and have not been used in preparing these reports.

- AASB 9 Financial Instruments
- AASB 10 Consolidated Financial Statements
- AASB 11 Joint Arrangements
- AASB 12 Disclosure of Interests in Other Entities
- AASB 13 Fair Value Measurement
- AASB 119 Employee Benefits
- AASB 127 Separate Financial Statements
- AASB 128 Investments in Associates and Joint Ventures
- AASB 2010-6 Amendments to Australian Accounting Standards [AASBs 1 & 7]
- AASB 2010-7 Amendments to Australian Accounting Standards arising from AASB 9 [AASBs 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023, & 1038 and Interpretations 2, 5, 10, 12, 19, & 127]
- AASB 2011-1 Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project [AASB 1, AASB 5, AASB 101, AASB 107, AASB 108, AASB 121, AASB 128, AASB 132 & AASB 134 and Interpretations 2, 112 & 113]
- AASB 2011-5 Amendments to Australian Accounting Standards – Extending Relief from Consolidation, the Equity Method and Proportionate Consolidation [AASB 127, AASB 128 & AASB 131]
- AASB 2011-7 Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards [AASB 1, 2, 3, 5, 7, 9, 2009-11, 101, 107, 112, 118, 121, 124, 132, 133, 136, 138, 139, 1023 & 1038 and Interpretations 5, 9, 16 & 17]
- AASB 2011-8 Amendments to Australian Accounting Standards arising from AASB 13 [AASB 1, 2, 3, 4, 5, 7, 9, 2009-11, 2010-7, 101, 102, 108, 110, 116, 117, 118, 119, 120, 121, 128, 131, 132, 133, 134, 136, 138, 139, 140, 141, 1004, 1023 & 1038 and Interpretations 2, 4, 12, 13, 14, 17, 19, 131 & 132]
- AASB 2011-9 Amendments to Australian Accounting Standards – Presentation of Items of Other Comprehensive Income [AASB 1, 5, 7, 101, 112, 120, 121, 132, 133, 134, 1039 & 1049]
- AASB 2011-10 Amendments to Australian Accounting Standards arising from AASB 119 (September 2011) [AASB 1, AASB 8, AASB 101, AASB 124, AASB 134, AASB 1049 & AASB 2011-8 and Interpretation 14]
- AASB 2011-12 Amendments to Australian Accounting Standards arising from Interpretation 20 [AASB 1]

(Standards not affecting local government have been excluded from the above list.)

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

The Australian Accounting Standards Board is currently reviewing AASB 1004 Contributions. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.

Note 2 Income

	Notes	2012 \$	2011 \$
RATES REVENUES			
General Rates		5,810,686	5,458,976
Less: Mandatory rebates		(145,340)	(138,799)
Less: Discretionary rebates, remissions & write offs		(38,102)	(29,360)
		5,627,244	5,290,817
Other Rates (including service charges)			
Natural Resource Management levy		213,203	193,039
		213,203	193,039
Other Rates (including service charges)			
Penalties for late payment		15,437	13,369
		15,437	13,369
Less: Discretionary rebates, remissions & write offs		(183)	(701)
		5,855,701	5,496,524
STATUTORY CHARGES			
Town planning fees		143,757	193,889
Animal registration fees & fines		27,595	27,733
Parking fines / expiation fees		39,732	39,846
Sundry		30	29
		211,114	261,497
USER CHARGES			
Levi Park management fee		442,225	423,762
Library fees and sales		10,379	9,083
Sport & recreation hire		22,481	25,556
Sundry		5,177	2,269
		480,262	460,670
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		85,157	134,831
Banks & other		2,261	2,338
Loans to community groups		14,259	15,655
		101,677	152,824



Notes

to, and forming part of, the Principal Financial Statements
for the year ended 30 June 2012

Note 2 Income (continued)

	Notes	2012 \$	2011 \$
REIMBURSEMENTS			
Sundry		45,196	25,299
		45,196	25,299
OTHER INCOME			
Rebates received		37,266	18,531
Sundry		29,211	15,806
		66,477	34,337
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Amounts received specifically for new or upgraded assets		341,000	327,000
Other grants, subsidies and contributions		158,117	483,054
Individually significant item – additional Grants Commission payment	see below	119,523	257,774
		618,640	1,067,828
<i>The functions to which these grants relate are shown in Note 2.</i>			
Sources of grants			
Commonwealth government		336,817	532,130
State government		279,532	491,620
Other		2,291	44,078
		618,640	1,067,828
Individually Significant Item			
		119,523	257,774
<p>On 28 June 2011, Council received payment of the first instalment of the 2011/12 Grant Commission (FAG) grant. Similarly, on 14 June 2012 Council received payment of the first two instalments of the 2012/13 grant.</p> <p>This has materially increased Council's operating results in the current year, as these amounts are recognised as income upon receipt.</p> <p>Similarly material adverse effects will be experienced when the timing of these grant payments is restored to normal schedule. It is not known when this will occur.</p>			

Note 3 Expenses

	Notes	2012 \$	2011 \$
EMPLOYEE COSTS			
Salaries and Wages		1,655,210	1,656,373
Employee leave expense		386,595	207,290
Superannuation (defined benefit plan contributions)	18	200,262	170,934
Workers' Compensation Insurance		96,584	90,875
Total Operating Employee Costs		2,338,651	2,125,472
Total Number of Employees		29	28
<i>(Full time equivalent at end of reporting period)</i>			
MATERIALS, CONTRACTS & OTHER EXPENSES			
Prescribed Expenses			
Auditor's Remuneration			
– Auditing the financial reports		12,682	9,818
– Other Services		-	-
Elected members' expenses		139,098	124,658
Election expenses		15,083	37,682
Subtotal – Prescribed Expenses		166,863	172,158
Other Materials, Contracts & Expenses			
Contractors		1,309,292	1,157,242
– Health Services		83,577	72,518
– Waster Collection/Management		718,903	693,459
Energy/Fuels		184,869	242,502
ERA Stormwater Harvest Project		385,942	13,263
Bank Charges		29,156	26,127
Insurances		174,513	137,432
Legal Expenses		223,608	45,895
Levies paid to government - NRM levy		206,547	193,039
Parts, accessories & consumables		251,154	234,252
Professional services (Consultants)		158,033	263,353
– Planning Consultants		54,654	189,088
– Strategic Planning Consultants		140,043	116,265
Sundry		135,544	161,260
Subtotal – Other Materials, Contracts & Expenses		4,055,835	3,545,695
		4,222,698	3,717,853



Notes

to, and forming part of, the Principal Financial Statements
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Note 3 Expenses (continued)

	Notes	2012 \$	2011 \$
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Buildings & Other Structures		532,121	576,160
Library Materials		74,780	68,150
Infrastructure		669,984	633,474
Stormwater drainage		169,169	168,254
Plant & Equipment		63,988	109,401
Furniture & Fittings		151,045	63,638
Structures		101,783	71,645
Reserve Furniture		234,163	221,133
– Irrigation Infrastructure		856	364
		1,997,889	1,912,219
FINANCE COSTS			
Interest on Loans		42,679	78,483
		42,679	78,483

Note 4 Asset Disposal & Fair Value Adjustments

	Notes	2012 \$	2011 \$
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT			
Assets renewed or directly replaced			
Proceeds from disposal		72,264	27,909
Less: Carrying amount of assets sold		311,081	342,822
NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS		(238,817)	(314,913)

Note 5 Current Assets

	Notes	2012 \$	2011 \$
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		175,671	30,454
Deposits at Call		1,533,541	2,004,406
		1,709,212	2,034,860
TRADE & OTHER RECEIVABLES			
Rates – General & Other		106,468	106,332
Accrued Revenues		179,109	46,575
Debtors – general		25,529	193,419
Prepayments		10,596	11,778
Loans to community organisations		19,705	20,189
		341,407	378,293
INVENTORIES			
Stores & Materials		5,792	5,938
		5,792	5,938



Notes

to, and forming part of, the Principal Financial Statements
for the year ended 30 June 2012

Note 6 Non-current Assets

	Notes	2012 \$	2011 \$
FINANCIAL ASSETS			
Receivables			
Loans to community organisations		183,215	202,489
TOTAL FINANCIAL ASSETS		183,215	202,489
EQUITY ACCOUNTED INVESTMENTS IN COUNCIL BUSINESSES			
Eastern Health Authority	19	11,208	12,061
Wastecare SA	19	27,047	46,547
		38,255	58,608
OTHER NON-CURRENT ASSETS			
Capital Works-in-Progress		518,102	119,640
		518,102	119,640

Note 7 Infrastructure, Property, Plant & Equipment

2012	At Fair Value	At Cost	Accum Dep'n	Carrying Amount
	\$	\$	\$	\$
Land	50,219,223	-	-	50,219,223
Historical Collection	259,260	-	-	259,260
Buildings & Other Structures	17,509,216	339,092	(8,399,931)	9,448,377
Library Material	-	754,072	(575,092)	178,980
Infrastructure	33,618,374	3,067,155	(12,269,335)	24,416,194
Stormwater Drainage	15,615,058	-	(6,274,822)	9,340,236
Plant & Equipment	-	801,873	(529,714)	272,159
Furniture & Fittings	712,600	75,513	(465,906)	322,207
Structures	1,824,631	562,863	(928,915)	1,458,579
Reserve Furniture	3,649,523	447,123	(1,891,538)	2,205,108
Irrigation Infrastructure	-	24,765	(2,456)	22,309
TOTAL PROPERTY, PLANT & EQUIPMENT	123,407,885	6,072,456	(31,337,709)	98,142,632
2011 Comparatives	123,855,090	4,865,198	(29,930,336)	98,789,952

2011	At Fair Value	At Cost	Accum Dep'n	Carrying Amount
	\$	\$	\$	\$
Land	50,219,223	-	-	50,219,223
Historical Collection	259,260	-	-	259,260
Buildings & Other Structures	17,509,216	262,287	(7,867,810)	9,903,693
Library Material	-	710,853	(500,312)	210,541
Infrastructure	34,382,104	2,013,723	(12,063,195)	24,332,632
Stormwater Drainage	15,615,058	-	(6,105,653)	9,509,405
Plant & Equipment	-	774,900	(592,398)	182,502
Furniture & Fittings	712,600	-	(314,861)	397,739
Structures	1,824,631	413,001	(827,132)	1,410,500
Reserve Furniture	3,332,998	665,669	(1,657,375)	2,341,292
Irrigation Infrastructure	-	24,765	(1,600)	23,165
TOTAL PROPERTY, PLANT & EQUIPMENT	123,855,090	4,865,198	(29,930,336)	98,789,952
2010 Comparatives	117,572,894	2,728,398	(26,419,828)	93,881,464



Notes

to, and forming part of, the Principal Financial Statements
for the year ended 30 June 2012

Note 7 Infrastructure, Property, Plant & Equipment (continued)

	2011	CARRYING AMOUNT MOVEMENTS DURING YEAR					2012
	\$						\$
	CARRYING AMOUNT	Additions: New/Upgrade	Renewals	Disposals	Depreciation	Net Revaluation	CARRYING AMOUNT
Land	50,219,223	-	-	-	-	-	50,219,223
Historical Collection	259,260	-	-	-	-	-	259,260
Buildings & Other Structures	9,903,693	-	76,805	-	(532,121)	-	9,448,377
Library Materials	210,541	43,219	-	-	(74,780)	-	178,980
Infrastructure	24,332,632	-	1,053,433	(299,887)	(669,984)	-	24,416,194
Stormwater Drainage	9,509,405	-	-	-	(169,169)	-	9,340,236
Plant & Equipment	182,502	164,839	-	(11,194)	(63,988)	-	272,159
Furniture & Fittings	397,739	75,513	-	-	(151,045)	-	322,207
Structures	1,410,500	93,568	56,294	-	(101,783)	-	1,458,579
Reserve Furniture	2,341,292	65,598	32,381	-	(234,163)	-	2,205,108
Irrigation Infrastructure	23,165	-	-	-	(856)	-	22,309
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	98,789,952	442,737	1,218,913	(311,081)	(1,997,889)	-	98,142,632
Comparatives	93,881,464	674,501	1,817,985	(342,822)	(1,912,219)	4,671,043	98,789,952

Valuation of Assets

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non-material asset classes.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports.

Land improvements, including bulk earthworks with an assessed unlimited useful life, are recognised on the cost basis. Additions are recognised at cost.

Historical Collection

Pursuant to Council's election, the Historical Collection was re-valued as at 30 June 2011 by Tusmore Antiques.

Buildings & Other Structures

Buildings and other structures are initially recognised on the cost basis. Pursuant to council's election, Road infrastructure assets, including footpaths, were re-valued as at 1 July 2009 by Maloney Field Services, Property consultants and Valuers.

Infrastructure

Road Infrastructure: Initially recognised on the cost basis and pursuant to council's election road infrastructure, including footpaths, were re-valued as at 30 June 2008 by Tonkins Engineering.

Stormwater drainage infrastructure: Initially recognised on the cost basis and pursuant to Council's election were re-valued as at 30 June 2011 by Tonkins Engineering.

Structures: Initially recognised on the cost basis and pursuant to Council's election were re-valued as at 1 July 2009 by Maloney Field Services, Property Consultants and Valuers.

Reserve Furniture

These assets are initially recognised on the cost basis and pursuant to Council's election were re-valued as at 1 July 2009 by Maloney Field Services, Property Consultants and Valuers.

Plant & Equipment

These assets are recognised on the cost basis.

Furniture & Fittings

These assets are initially recognised on the cost basis and pursuant to Council's election furniture and fittings were re-valued as at 30 June 2011 by Maloney Field Services, Property Consultants and Valuers.

All other assets

These assets are recognised on the cost basis. Library books and other lending materials are capitalised in bulk, and written out when fully depreciated.

Note 8 Liabilities

	Notes	2012		2011	
		Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES					
Goods & Services		1,155,345	-	388,032	-
Payments received in advance		73,475	-	97,711	-
Accrued expenses – employee entitlements		355,216	-	264,532	-
Accrued expenses – interest		10,596	-	14,023	-
Accrued expenses – other		241,868	-	90,238	-
		1,836,500	-	854,536	-
BORROWINGS					
Loans		76,872	515,866	152,165	592,738
		76,872	515,866	152,165	592,738
<i>All interest bearing liabilities are secured over the future revenues of the Council.</i>					
PROVISIONS					
Employee entitlements (including oncosts)		300,315	31,697	311,534	19,422
		300,315	31,697	311,534	19,422
Movements in Provisions					
– 2011 year only (current & non-current)					
Opening Balance				287,916	
Additional amounts recognised				52,732	
Payments (Less)				(9,692)	
Closing Balance				330,956	
LIABILITY – EQUITY ACCOUNTED COUNCIL BUSINESSES					
Highbury Landfill	19		479,922		395,988
Eatern Waste Management	19		11,295		37,633
			491,217		433,621



Notes

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Note 9 Reserves

	1/7/2011	Net Increments (Decrements)	Transfers, Impairments	30/6/2012
ASSET REVALUATION RESERVE				
Land	30,714,522	-	-	30,714,522
Historical Collection	259,260	-	-	259,260
Buildings & Other Structures	8,780,946	-	-	8,780,946
Infrastructure	13,300,235	-	-	13,300,235
Stormwater drainage	8,459,676	-	-	8,459,676
Furniture & Fittings	472,065	-	-	472,065
Structures	839,127	-	-	839,127
Reserve Furniture	2,480,751	-	-	2,480,751
Joint Ventures - Waste Care	95,040	-	-	95,040
TOTAL	65,401,622			65,401,622
Comparatives	60,730,579	4,671,043	-	65,401,622
OTHER RESERVES	1/7/2011	Transfers to Reserve	Transfers from Reserve	30/6/2012
150th Anniversary Art Reserve	14,050	-	-	14,050
Committed Expenditure Reserve	597,551	-	(597,551)	-
TOTAL	611,601		(597,551)	14,050
Comparatives	426,050	597,551	(412,000)	611,601

Purpose of Reserves

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets (less any subsequent impairment losses, where applicable).

Committed Expenditure Reserve

to account for unexpended capital budget amounts to be carried forward to the next financial year. The amount is transferred out of the reserve in the subsequent reporting period.

150th Anniversary Reserve

to account for funds received by council with the 150th anniversary celebration of Walkerville Council. The current Council may resolve to expend this money to reflect the intent and purpose it was initially received.

Note 10 Assets Subject to Restrictions

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

	Notes	2012 \$	2011 \$
CASH & FINANCIAL ASSETS			
Unexpended amounts received from Federal Government		-	186,735

Federal grant funds received on behalf of ERA for the Stormwater Retention feasibility study.

Note 11 Reconciliation to Cash Flow Statement

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

(a) Reconciliation of Cash	Notes	2012 \$	2011 \$
Total cash & equivalent assets	5	1,709,212	2,034,860
Balances per Cash Flow Statement		1,709,212	2,034,860

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities	Notes	2012 \$	2011 \$
Net Surplus (Deficit)		(1,539,616)	(724,126)
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		1,997,889	1,912,219
Equity movements in equity accounted investments (increase) decrease		77,949	74,165
Net increase (decrease) in unpaid employee benefits		90,684	67,235
Grants for capital acquisitions treated as Investing Activity		(341,000)	(327,000)
Net (Gain) Loss on Disposals		238,817	314,913
		524,723	1,317,406
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		35,220	(4,350)
Net (increase) decrease in inventories		146	101
Net increase (decrease) in trade & other payables		892,462	(465,875)
Net increase (decrease) in other provisions		1,056	43,040
Net Cash provided by (or used in) operations		1,453,607	890,322

(c) Financing Arrangements	Notes	2012 \$	2011 \$
Unrestricted access was available at balance date to the following lines of credit:			
Bank Overdrafts		100,000	100,000
Corporate Credit Cards		25,000	25,000
LGFA Cash Advance Debenture facility		10,191,000	691,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice. Council also has immediate access to a short-term draw-down facility, and variable interest rate borrowings under a cash advance facility, both from the Local Government Finance Authority of SA.



Notes

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Note 12 Functions

Incomes, expenses and assets have been directly attributed to the following functions & activities:

2012	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME	TOTAL ASSETS HELD (CURRENT & NON-CURRENT)
	Actual	\$	Actual	\$	Actual	\$	\$	\$
Business Undertakings	442,225		172,007		270,218		-	1,371,446
Community Services	28,548		279,612		(251,064)		3,500	1,248,796
Culture	10,379		444,964		(434,585)		24,068	178,980
Environment	213,203		1,342,468		(1,129,265)		-	9,340,236
Recreation	22,481		1,386,220		(1,363,739)		-	2,227,417
Regulatory Services	211,114		176,352		34,762		-	-
Transport & Communication	249,092		731,948		(482,856)		43,112	24,934,296
Plant Hire & Depot/Indirect	-		372,300		(372,300)		-	272,159
Other Activities	5,176		15,291		(10,114)		-	11,229,163
Council Administration	5,855,849		3,758,704		2,097,145		206,960	50,136,122
TOTALS	7,038,067		8,679,866		(1,641,799)		277,640	100,938,615

2011	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME	TOTAL ASSETS HELD (CURRENT & NON-CURRENT)
	Actual	\$	Actual	\$	Actual	\$	\$	\$
Business Undertakings	423,762		31,050		392,712		-	1,350,550
Community Services	40,461		286,124		(245,663)		60,298	1,210,541
Culture	66,629		487,397		(420,768)		54,495	-
Environment	200,400		620,345		(419,945)		-	9,509,405
Recreation	82,116		1,290,395		(1,208,279)		-	22,341,292
Regulatory Services	237,630		631,847		(394,217)		-	-
Transport & Communication	357,582		855,876		(498,294)		479,145	24,332,632
Plant Hire & Depot/Indirect	-		234,252		(234,252)		-	580,241
Other Activities	31,585		80,639		(49,054)		-	9,846,028
Council Administration	5,731,814		3,316,102		2,415,712		146,890	32,419,091
TOTALS	7,171,979		7,834,027		(662,048)		740,828	101,589,780

Excludes net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Note 13 Financial Instruments

Recognised Financial Instruments:

Bank, Deposits at Call, Short Term Deposits

Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & conditions: Deposits are returning fixed interest rates between a% and b% (2011: c% and d%). Short term deposits have an average maturity of e days and an average interest rates of f% (2011: g days, h%).

Carrying amount: approximates fair value due to the short term to maturity.

Receivables

– Rates & Associated Charges
(including legals & penalties
for late payment)

Note: These receivables do not meet the definition of 'financial instruments' and have been excluded from the following disclosures.

Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Secured over the subject land, arrears attract interest of j% (2011: k%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying amount: approximates fair value (after deduction of any allowance).

Receivables

– Fees & other charges

Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying amount: approximates fair value (after deduction of any allowance).

Receivables

– other levels of
government

Accounting Policy: Carried at nominal value.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth & State.

Carrying amount: approximates fair value.

Receivables

– Retirement Home
Contributions

Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying amount: approximates fair value (after deduction of any allowance).

Liabilities

– Creditors and Accruals

Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & conditions: Liabilities are normally settled on 30 day terms.

Carrying amount: approximates fair value.

Liabilities

– Retirement Home
Contributions

Accounting Policy: To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms & conditions: Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying amount: approximates fair value for short tenancies; may be non-materially over-stated for longer tenancies.



Notes

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Note 13 Financial Instruments (continued)

Liabilities

– Interest Bearing Borrowings

Accounting Policy: Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & conditions: secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between l% and m% (2011: n% and p%)

Carrying amount: approximates fair value.

Liabilities

– Finance Leases

Accounting Policy: accounted for in accordance with AASB 117.

Liquidity Analysis

2012	Due < 1 year	Due > 1 year; < 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	1,709,212	-	-	1,709,212	1,709,212
Receivables	155,128	67,404	115,811	338,343	418,154
Total	1,864,340	67,404	115,811	2,047,555	2,127,366
Financial Liabilities					
Payables	1,481,284	-	-	1,481,284	1,427,663
Current Borrowings	76,872	-	-	76,872	76,872
Non-Current Borrowings	-	278,014	237,852	515,866	515,866
Total	1,558,156	278,014	237,852	2,074,022	2,020,401
2011	Due < 1 year	Due > 1 year; < 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	2,034,860	-	-	2,034,860	2,034,860
Receivables	259,286	72,350	130,139	461,775	461,775
Total	2,294,146	72,350	130,139	2,496,635	2,496,635
Financial Liabilities					
Payables	590,004	-	-	590,004	590,004
Current Borrowings	152,165	-	-	152,165	152,165
Non-Current Borrowings	-	296,402	296,336	592,738	592,738
Total	742,169	296,402	296,336	1,334,907	1,334,907

Note 13 Financial Instruments (continued)

The following interest rates were applicable to Council's borrowings at balance date:

	30 June 2012		30 June 2011	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
	%	\$	%	\$
Fixed Interest Rates	6.5	592,738	6.5	744,903
		592,738		744,903

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.



Notes

to, and forming part of, the Principal Financial Statements
for the year ended 30 June 2012

Note 14 Commitments for Expenditure

Capital Commitments

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

	Notes	2012 \$	2011 \$
Buildings		9,525,000	217,686
Parks, Gardens & Reserves		60,000	93,422
Roadways		513,547	135,820
Plant & Equipment		184,746	94,203
		10,283,293	541,131
These expenditures are payable:			
Not later than one year		6,250,706	541,131
Later than one year and not later than 5 years		4,032,587	-
		10,283,293	541,131

Other Expenditure Commitments

Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

	Notes	2012 \$	2011 \$
Audit Services		36,565	48,750
Employee Remuneration Contracts		2,504,426	1,329,000
Asset Management		30,000	25,000
		2,570,991	1,402,750
These expenditures are payable:			
Not later than one year		1,145,400	477,000
Later than one year and not later than 5 years		1,425,591	925,750
		2,570,991	1,402,750

Note 15 Financial Indicators

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements:

Operating Surplus Ratio

	2012	2011	2010
Operating Surplus	(29%)	(14%)	(3%)
Rates – general & other less NRM levy			

This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.

Adjusted Operating Surplus Ratio	(27%)	(18%)	(3%)
----------------------------------	-------	-------	------

In each of June 2009, 2010 and 2011 the Commonwealth Government made an advance of one quarterly payment of the Financial Assistance Grant. In June 2012 an advance of two quarterly payments was made (see Note 2). Accordingly there were four 'quarterly' payments in 2010 and 2011, and five payments in 2012. The Adjusted Operating Surplus Ratio adjusts for this distortion.

Net Financial Liabilities Ratio

	2012	2011	2010
Net Financial Liabilities	15%	(4%)	(15%)
Total Operating Revenue less NRM levy			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue (excluding NRM levy).

Asset Sustainability Ratio

	2012	2011	2010
Net Asset Renewals	83%	94%	57%
Infrastructure & Asset Management Plan required expenditure	*	*	*

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Amounts shown above an asterisk () indicate that depreciation expense has been used as a proxy, pending finalisation of the Infrastructure & Asset Management Plan.*



Notes

to, and forming part of, the Principal Financial Statements
for the year ended 30 June 2012

Note 16 Uniform Presentation of Finances

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	Notes	2012 \$	2011 \$
Income		7,038,067	7,171,979
less Expenses		8,679,866	7,908,192
Operating Surplus / (Deficit)		(1,641,799)	(736,213)
less Net Outlays on Existing Assets			
Capital Expenditure on renewal and replacement of Existing Assets		1,617,375	1,555,023
less Depreciation, Amortisation and Impairment		1,997,889	1,912,219
less Proceeds from Sale of Replaced Assets		72,264	27,909
		(452,778)	(385,105)
less Net Outlays on New and Upgraded Assets			
Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)		442,737	674,501
less Amounts received specifically for New and Upgraded Assets		341,000	327,000
		101,737	347,501
Net Lending / (Borrowing) for Financial Year		(1,290,758)	(698,609)

Note 17 Operating Leases

Council holds no operating leases at the date of this report.

Note 18 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9% in 2011/12; 9% in 2010/11). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6.3% (6.3% in 2010/11) of 'superannuation' salary.

In addition, Council makes a separate contribution of 3% of salary for Salarylink members to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink Fund is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by each employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Scheme's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2011. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.



Notes

to, and forming part of, the Principal Financial Statements
for the year ended 30 June 2012

Note 19 Joint Ventures & Associated Entities

All joint ventures and associated entities are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

Highbury Landfill Authority

The Highbury Landfill Authority was formed in December 2005 to split the East Waste operations between collection services and landfill operations with a view to bring new members in East Waste without them having any liability for the remediation of the landfill site at Highbury. Membership of the Highbury Landfill Authority is made up of the Town of Walkerville, the City of Burnside and the City of Norwood Payneham & St Peters.

HIGHBURY LANDFILL AUTHORITY	2012	2011
Council's respective interests are:	\$	\$
- ownership interest in the joint operation	9.237%	9.237%
Movements in Investment in Joint Operation:		
Opening Balance	(395,988)	(363,540)
Share in Operating Result	(83,934)	(32,448)
Share in Equity of Joint Operation	(479,922)	(395,988)

Eastern Waste Management

The Eastern Waste Management Authority regional subsidiary was established pursuant to Section 43 of the Local Government Act 1999, for the purpose of the collection and disposal of waste within the areas of the constituent councils. The Authority is a regional subsidiary established by the Town of Walkerville, the City of Burnside, the City of Norwood Payneham & St Peters, the City of Mitcham, the City of Campbelltown and the Adelaide Hills Council. The transactions which occur between Council and Authority are at arms length and are for the provision of waste management services.

EASTERN WASTE MANAGEMENT	2012	2011
Council's respective interests are:	\$	\$
- ownership interest in the joint operation	3.23%	3.23%
Movements in Investment in Joint Operation:		
Opening Balance	(37,633)	(19,259)
Share in Operating Result	26,338	(18,374)
Share in Equity of Joint Operation	(11,295)	(37,633)

Expenditure Commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

	2012	2011
Operating Expenditures payable	\$	\$
Not later than one year	1,815,585	2,058,264
Later than one year and not later than 5 years	3,338,258	4,804,602
Later than 5 years	-	349,230
- Less future finance charges	(538,314)	(908,785)
	4,615,529	6,303,311

Note 19 Joint Ventures & Associated Entities (continued)

All joint ventures and associated entities are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

Easter Health Authority

The Town of Walkerville is one of five member councils of the Eastern Health Authority Inc (EHA). The other member councils are the City of Burnside, Campbelltown City Council, City of Norwood Payneham & St Peters and the City of Prospect.

EASTERN HEALTH AUTHORITY	2012	2011
Council's respective interests are:	\$	\$
– ownership interest in the joint operation	6.22%	5.88%
Movements in Investment in Joint Operation:	\$	\$
Opening Balance	12,061	19,918
Share in Operating Result	(853)	(7,857)
Share in Equity of Joint Operation	11,208	12,061

Expenditure Commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

	2012	2011
Capital Expenditures payable	\$	\$
Not later than one year	520,000	-
	520,000	
Operating Expenditures payable		
Not later than one year	294,442	245,033
Later than one year and not later than 5 years	417,051	349,744
	711,493	594,777

Wastecare SA

During 2003/04, Wastecare SA, a regional subsidiary (the subsidiary) was established pursuant to Section 43 of the Local Government Act 1999, by a number of constituent councils comprising of Adelaide City Council, Campbelltown City Council, City of Charles Sturt, City of Norwood Payneham & St Peters, City of Prospect and the Town of Walkerville.

WASTECARE SA	2012	2011
Council's respective interests are:	\$	\$
– ownership interest in the joint operation	5.94%	5.94%
Movements in Investment in Joint Operation:	\$	\$
Opening Balance	46,547	62,033
Share in Operating Result	(19,500)	(15,486)
Share in Equity of Joint Operation	27,047	46,547

Notes

to, and forming part of, the Principal Financial Statements
for the year ended 30 June 2012

Note 19 Joint Ventures & Associated Entities (continued)

All joint ventures and associated entities are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

Expenditure Commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

	2012	2011
Operating Expenditures payable	\$	\$
Not later than one year	208,836	201,552
	208,836	201,552

Note 20 Discontinued Operations and Non-current Assets held for sale

Council has no non-current assets held for sale or has discontinued operations at the date of reporting.

Note 21 Contingencies & Assets & Liabilities not recognised in the balance sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

Land Under Roads

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports.

Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 2,485 km of road reserves of average width 20 metres.

Note 22 Events Occurring After Reporting Date

There were no significant events occurring after balance sheet date until the date of signing this report.

Audit Report



Accountants, Auditors
& Business Consultants

Patrick Dempsey *ICMA*
Laurie Galpin *ICMA*
David Chant *ICMA*
Simon Smith *ICMA*
David Sullivan *CPA*
Jason Seidel *CA*
Renaë Nicholson *CA*
Tim Muhlhauser *CA*

Mount Gambier
233 Commercial Street West
PO Box 246 Mount Gambier SA 5290
DX 29044
p 08 8725 3068
f 08 8724 9553
e admin@galpins.com.au

Stirling
Unit 4/3-5 Mount Barks Road
PO Box 727 Stirling SA 5152
p 08 8339 1255
f 08 8339 1266
e stirling@galpins.com.au

Norwood
3 Kensington Road
PO Box 546 Kent Town DC SA 5071
p 08 8332 3433
f 08 8332 3466
e norwood@galpins.com.au

www.galpins.com.au

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE THE CORPORATION OF THE TOWN OF WALKERVILLE

Report on the Financial Report

We have audited the accompanying financial report of The Corporation of the Town of Walkerville, which comprises the balance sheet as at 30 June 2012, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Council Certificate of The Corporation of the Town of Walkerville.

Council's Responsibility for the Financial Report

The Council is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards (including Australian Accounting Interpretations), the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as the Council determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Council's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies, the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011.

Audit Opinion

In our opinion, the financial report of The Corporation of the Town of Walkerville for the year ended 30 June 2012 is properly drawn up:

- (a) so as to give a true and fair view of:
 - (i) the Council's state of affairs as at 30 June 2012 and its operating result and cash flows for the year ended on that date; and
 - (ii) the other matters required by Division IV of the Local Government Act 1999 to be dealt with in the accounts;
- (b) in accordance with the provisions of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011; and
- (c) in accordance with applicable Accounting Standards and other mandatory professional reporting requirements.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Tim Muhlhauser CA, Registered Company Auditor
Partner

26 November 2012

Council certificate of auditor independence

TOWN OF WALKERVILLE

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2012

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of The Corporation of the Town of Walkerville for the year ended 30 June 2012, the Council's Auditor, Galpins Accountants Auditors and Business Consultants has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.


.....
Kiki Magro
CHIEF EXECUTIVE OFFICER


.....
Gianni Busato
ACTING PRESIDING MEMBER
AUDIT COMMITTEE

Date: 23/11/2012



Audit certificate of auditor independence

TOWN OF WALKERVILLE
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2012

STATEMENT BY AUDITOR

I confirm that, for the audit of the financial statements of The Corporation of the Town of Walkerville for the year ended 30 June 2012, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Tim Muhlhauser

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

Dated this 26th day of November 2012

Annual Report of the regional subsidiaries

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Eastern Health Authority



eastern health authority

2012 Annual Report



Message from the Chairperson



During the past year Eastern Health Authority (EHA) has continued to excel in the provision and delivery of public and environmental health services to its constituent councils. EHA is a fine example of co-operation within Local Government and is held in high regard as an effective public health model.

EHA has been temporarily located at George Street Norwood whilst the St Peters Town Hall complex has been undergoing redevelopment. The renovated community hub (which will include a modernised library and Cultural Heritage Centre), will provide a contemporary and stream lined working environment for staff and improved facilities for immunisation clinics.

EHA is responsible for the licensing and regulation of standards in 16 Supported Residential Facilities (SRFs). These facilities accommodate some of the most disadvantaged and vulnerable people in our community and Authorised Officers (AOs) are required to deal with many complex issues that occur within the facilities.

The Supported Residential Facilities Advisory Committee to the Minister for Communities and Social Inclusion, of which I am a member, has in conjunction with AOs Special Interest Group, instituted a series of training workshops. The workshops will assist AOs when dealing with licensing matters such as financial and medication management and mental health issues, all of which affect the residents' wellbeing. I look forward to the 2014 review of the SRF Act which may provide the opportunity to further improve standards for this vulnerable population.

As the largest immunisation provider for Local Government in South Australia EHA is proud of its role in the prevention and control of communicable diseases. This year an emphasis was placed on promoting the benefits of vaccinations against Invasive Pneumococcal Disease, Whooping Cough and Human Papillomavirus.

I take this opportunity to congratulate the CEO and staff on again being awarded the Public and Environmental Health Council of the Year Award. It has been a great pleasure to work with the CEO, staff and Board Members over the past year. All have displayed diligence and enthusiasm in the execution of their duties and I thank them for their dedication and support.

Sue Whittington
Chairperson

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About Eastern Health Authority

The Eastern Health Authority (EHA) provides a range of environmental health services to the community on behalf of its constituent councils in the eastern and inner northern suburbs of Adelaide, South Australia. The constituent councils are:

- City of Burnside (Burnside)
- Campbelltown City Council (Campbelltown)
- City of Norwood Payneham and St Peters (NPSP)
- City of Prospect (Prospect)
- The Corporation of the Town of Walkerville (Walkerville)

EHA is a regional subsidiary established under Section 43 of the Local Government Act 1999. Section 43 enables two or more councils (known as constituent councils) to establish a subsidiary to provide specified services of the council or to perform a function of the council under the Local Government Act or other Acts.

EHA discharges the environmental health responsibilities of the five constituent councils under the Public and Environmental Health Act 1987, Food Act 2001, Supported Residential Facilities Act 1992 and Environmental Protection Act 1993. Services include immunisations, hygiene and sanitation control, licensing and monitoring of supported residential facilities, and inspection of food premises.

Immunisation services are provided to Adelaide City Council and the City of Unley. EHA also licences and monitors supported residential facilities on behalf of the City of Unley.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Rateable Properties	20 450	22 169	19 224	9 654	3 425	74 922
Population of Council	42 190	49 649	36 404	19 955	7 262	155 460
Number of Food Premises	241	235	424	151	34	1085
Swimming & Spa Pools number of sites	13	3	12	1	2	31
Cooling Towers & Warm Water Systems	10	23	23	4	1	61
Supported Residential Facilities	4	3	1	3	1	12
Hairdressers/Beauty Treatment	60	52	90	29	7	238
Environmental Health Complaints	81	76	89	26	9	281
2012 SBIP Year 8 Enrolment Numbers	622	580	622	181	74	2079
2012 SBIP Year 9 Enrolment Numbers	623	643	660	176	71	2173
Immunisation Clinics – Client Numbers	911	1301	1691	428	181	4512
Immunisation Clinics – Vaccines Given	1904	2673	3614	846	356	9393

Chief Executive Officer's Report

The past year has again been challenging and rewarding for EHA. This report details a vast amount of both preventative and regulatory work undertaken by our dedicated staff. The important public health work undertaken on behalf of constituent councils is often unrecognised by the general public. Many would not be aware of the breadth and depth of work undertaken by councils to protect the health of their communities.

New Public Health issues are constantly emerging. The South Australian Public Health Act 2011 now provides a modernised, flexible legislative framework to respond to both new and traditional public health challenges. We are currently in a transitory stage with its introduction and in time we will be able to use the legislation to deal with contemporary issues such as clandestine drug laboratory contamination. We look forward to using this modernised tool and the challenges of its implementation.

The Public Health Act 2011, Councils will require councils to develop public health plans, which are consistent with the State Public Health Plan. The plans should respond to public health challenges within the local area. The public health planning cycle is every 5 years and can be integrated with Councils strategic planning under the Local Government Act 1999. Councils can either undertake planning within their Council boundaries or adopt a regional approach in conjunction with other Councils.

Councils provide many services which impact on their communities' health and wellbeing. These include environmental health, development and infrastructure planning, community facilities, transport planning and community services. The Public Health planning process is designed to be a strategic, multi-disciplinary exercise which adopts a holistic approach to assessing the public health impacts and opportunities across local government. Initial discussions have been held with constituent council staff to consider the potential to develop a Regional Public Health Plan. I look forward to progressing this further in the year ahead.

An exciting upgrade of the St Peters Library precinct is currently taking place and I am thrilled that EHA will base its activities from refurbished offices within the facility in late 2012.

In October 2011 EHA entered into an "Agreement to Lease" office accommodation at the St Peters Precinct with the City of Norwood Payneham and St Peters. The Agreement requires us to undertake an office fit-out to agreed specifications after the base build is completed by the council. It gives the right to a 10 year lease with a right of renewal for a further ten year

Following a selective tender process, Dimitty Andersen Architects were engaged to develop plans for the fit out. They have worked closely with staff to design a contemporary, purpose built and functional work space that we can call home for years to come.

Local councils working together to protect the health of the community



I am extremely proud to be able to report that EHA was again judged winner of the 'Public and Environmental Health Award – Metropolitan Council of the Year' for 2010-11. I accepted the award from the Hon Minister for Health John Hill on behalf of EHA at the Local Government Association general meeting held in April 2012.

This year was the seventh and last time the award will be presented due to changes in local council public health reporting requirements on which it is based.

We were shortlisted for the award on six of the seven years that it was presented, were the inaugural winner of the award in 2006, in addition to being this year's winner.

Our staff are certainly our organisations biggest asset and the recognition received through these awards is a reflection of their continuing dedication and commitment. It is also reflective of the interest and support shown by the Board of Management to EHA and public health generally. EHA continues to be a shining example of the effectiveness of regional cooperation and resource sharing.

Michael Livori
Chief Executive Officer



Michael Livori accepting the 'Public and Environmental Health Award – Metropolitan Council of the Year' for 2010-11 from Hon Minister for Health John Hill

Governance

Board of Management 2012

EHA is a body corporate, governed by a Board of Management.

The Board held formal meetings six times during the year to consider EHA's business and also met informally on one occasion to discuss the 2012-13 budget.

The table below details Board Member attendance at meetings.

	Board Member	Meetings Attended
City of Burnside	Cr P Cornish	7
	Cr A Monceaux	5
Campbelltown City Council	Cr J Pfitzner	6
	Cr A Fitzharris	2
	Cr J Kennedy, Proxy	1
City of Norwood Payneham & St Peters	Cr S Whittington	7
	Cr G Knoblauch	7
City of Prospect	Cr K Barnett	6
	Cr A Dixon	6
Corporation of the Town of Walkerville	Cr C Wigg	3
	Mayor H Wright (1/7/2011 to 23/02/12)	1
	Cr S Bernardi (23/02/12 to 30/06/12)	3
	Cr G Busato, Proxy	1

During 2011-12, the Board considered three items where it was necessary to exclude the public from discussion. The table below identifies the grounds on which the Board made this determination.

Local Government Act 1999	Description	Number of Times Used
Section 90(3)(a)	Information relating to the personal affairs of a person	2
Section 90(3)(d), and 90(3)(k)	Commercial Information of a confidential nature	1



Board of Management 2012

City of Norwood Payneham & St Peters



Cr Sue Whittington
Chair Person



Cr Garry Knoblauch

City of Burnside



Cr Peter Cornish
Deputy Chair



Cr Anne Monceaux

Campbelltown City Council



Cr Anne Fitzharris



Cr Jane Pfitzner

City of Prospect



Cr Kristina Barnett



Cr Ashley Dixon

Corporation of the Town of Walkerville



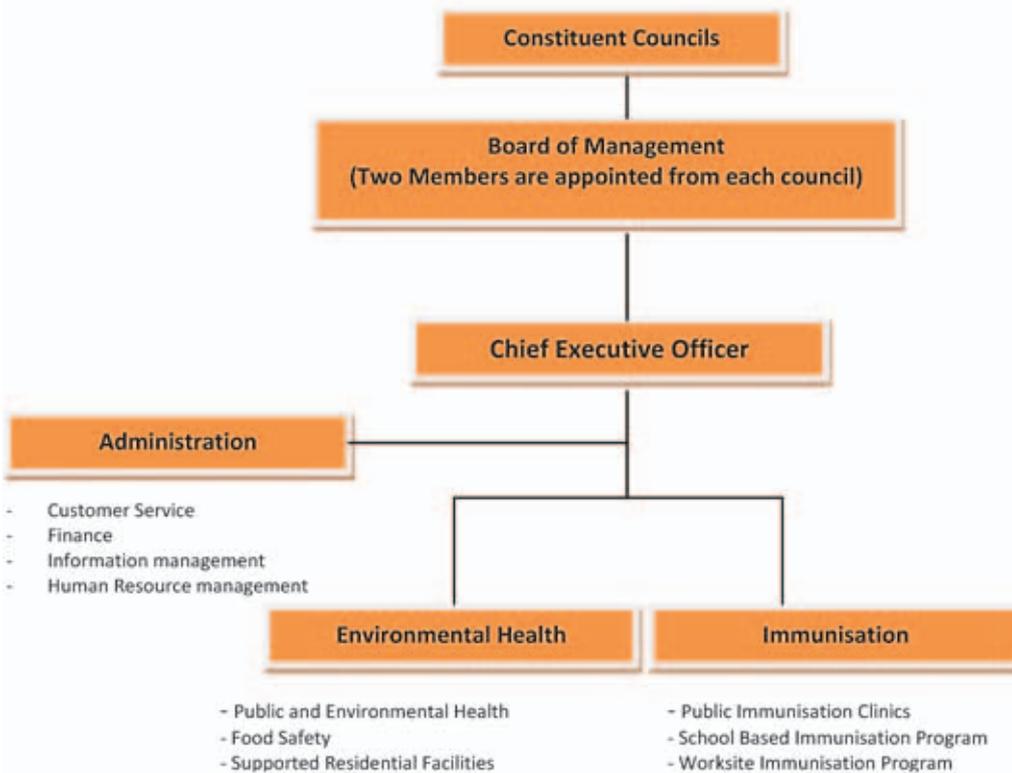
Cr Carolyn Wigg



Cr Sinead Bernardi

Structure and Staffing

EHA comprises three functional areas – environmental health, immunisation and administration. The administration team, led by the Chief Executive Officer, supports the activities of the environmental health and immunisation teams. The Senior Environmental Health Officer and Immunisation Team Leader have responsibilities for achieving the Annual Business Plan objectives relevant to their functional area.



Staffing as at 30 June 2012 comprised a total of 30 employees (18 FTE). The table below sets out the number of staff in each team. The table excludes temp staff and consultants, such as the Medical Officer of Health and Accountant.

	Total Number of Employees	FTE
Administration	5	4.3
Immunisation	15	4.7
Environmental Health	10	9
Total	30	18



Business Planning

Annual Business Plan

The Annual Business Plan identifies core activities, outlines actions and sets measures to assess performance. Factors and assumptions that influenced the preparation of the 2011-12 Annual Business Plan were:

- Enterprise Bargaining (4%) and increment level increases for staff employment arrangements;
- The continuation of the contract service to monitor Supported Residential Facilities on behalf of the City of Unley;
- The continuation of arrangements with organisations that use our immunisation services on a contract basis (Adelaide City, City of Unley and Worksites);
- Workforce considerations in relation to the recently introduced Electronic Performance Management System;
- Construction of Office Fit-out and relocation to refurbished accommodation at the St Peters Library Precinct;
- Increase in rent costs;
- Increase in financing costs for office fit-out;
- Increase in accounting assistance with Financial Statements;
- Public Health Act 2011 replacing the Public and Environmental Health Act 1987
- Public and Environmental Health (Wastewater Systems) Regulations 2007 replacing the Public and Environmental Health (Waste Control) Regulations 1995
- New food business risk classification system

The core activities that has been undertaken to deliver on the objectives of the plan are detailed in this report.

Finance

Audit Committee

EHA's Audit committee met on two occasions during the year. The Committee's work included considering the audited financial statements, providing the Board with recommendations in relation to the appointment of an external auditor and policy development. A long term financial plan will be developed in the next reporting period.

Financial Statements

The Audited Financial Statements for the year ending 30 June 2012 are provided on page 40. They show an Operating Deficit of \$16,363 which was a \$35,723 improvement on the budgeted operating result.

Occupational Health, Safety and Welfare

In 2011 WorkCover SA advised EHA that they will be evaluated in late 2012 for their legislative compliance as part of the Local Government Association Self-insurance Evaluation.

Detailed reviews were undertaken of occupational health, safety and welfare (OHSW) policies and procedures, under the guidance of consultants provided by the Local Government Association Workers Compensation Scheme (LGAWCS).

The LGAWCS consultants have assisted with the reviewing and updating of existing policies and procedures through gap analysis, preparing EHA's management team and key staff through education, hazard identification and risk assessment training.

Throughout the review process all staff were consulted and had the opportunity to provide feedback on EHA's OHSW procedures at regular team and general staff meetings.

As part of an ongoing OHSW immunisation program, seasonal influenza vaccination was offered in April 2012, with a 99% uptake by staff.

Records Management

The TRIM Electronic Document and Records Management System introduced in the previous financial year has continued to be a great asset in the keeping and compliance of EHA's records. Staff have continued to be trained in the use of the system and are supported by the three administrators of the program. Further in house training has been provided to all new staff by the TRIM administrators.

During this financial year, a role was created for a staff member to lead and coordinate the operation of TRIM. An Administration Officer's position was reviewed and extended to incorporate this role in March 2012. The role involves providing records management advice, support and training to all employees and sentencing off-site storage and disposal of EHA's records.

A vital records register will be developed and included in a disaster recovery plan for official records.

Freedom of Information

One request for information under the Freedom of Information Act 1991 was received during 1 July 2011 – 30 June 2012.

The application was not able to be processed. The applicant was asked to narrow the scope of the request, however a response was not received.

An on-line survey on the "Cost of Administering FOI On-line 2010-2011" was completed.



Health Education and Promotion

Promotion of public and environmental health is a statutory requirement of all Councils under the *South Australian Public Health Act 2011*. EHA engages in various activities and events to fulfil its duty under the Act of promoting proper standards of public and environmental health in its area. Through varied health promotion strategies, EHA attempts to prevent the occurrence and spread of notifiable diseases within its area.

'Immunise at 4' – increasing coverage rates in 4 year olds

Immunisation staff continued to promote the booster vaccinations due at four years of age, and also made families aware that the vaccines could be administered safely from three and a half years of age. To improve awareness, parents of toddlers under four were informed at clinics and a reminder 'immunise at 4' sticker was placed on the front cover of the child's health record book. As part of the promotion, a 'Reminder Note' featured prominently on the front cover of the 2012 immunisation timetable, of which 10,000 copies were distributed throughout the community during the year.

In addition, 46 recall letters were mailed to families whose 4 year old children showed no record of receiving their booster vaccinations.

Vaccinations were provided to 398 four year olds at the clinics during 2011-2012.

As at 31 March 2012, Australian Childhood Immunisation Register (ACIR) reported the immunisation coverage rates for 4 year olds in South Australia at 89%, compared to the national average of 90.5%. The report showed a 2% increase in the South Australian 4 year old coverage and a national increase of 1.5% since 2011.

State-wide 'Big Help for Little Adventurers' Launch by Minister Hill

Support was given to SA Health with their state-wide awareness campaign to increase the coverage rates in 4 year olds. In August 2011, EHA provided the clinic venue and contacted previous clients to be part of the media launch by the Minister of Health of the 'Big Help for Little Adventurers' promotional program.

The campaign is aimed to remind parents about the importance of the booster vaccinations required before their child prepares for the big adventure at Kindy. Promotional materials were aimed at both parents and children to assist in conveying the messages, and were mailed out to all children turning three and half years of age.

Immunisation staff utilised the fun materials made available to providers, a koala face mask and stickers relating to the story book, which proved to be very popular with all the 'Little Adventurers' who attended the clinics for their booster vaccinations.

2012 State-wide Seasonal Influenza Promotion

Assistance was provided to SA Health in its promotion of the 2012 seasonal influenza vaccination program. Immunisation staff gave a flu vaccination to Amanda Blair of FIVEaa radio station in Rundle Mall, while she spoke on air with Chief Medical Officer, Professor Paddy Phillips on the benefits of having an annual influenza vaccination.

ABC Behind the News (BTN) story – ‘The Importance of Vaccinations’

During 2011 South Australia and the Nation still experienced high numbers of pertussis (whooping cough) notifications. In May 2012, the ABC Behind the News (BTN) program approached EHA to assist with a story being produced on immunisation – ‘The Importance of Vaccinations’.

The program covered the national increase of whooping cough outbreaks and the importance of having a whooping cough booster vaccination for adolescents and adults. It also demonstrated how a booster vaccine helps to prevent the spread to children too young to be fully vaccinated.

Staff provided a clinic setting and vaccinated BTN reporter, Sarah Larsen, live on camera.

‘Preventing Kitchen Nightmares – A Guide to Food Safety Fundamentals’

The food handler training session ‘Preventing Kitchen Nightmares – A Guide to Food Safety Fundamentals’ continued into its fourth year. Environmental Health Officers (EHOs) conducted 7 training sessions with 98 people attending. In house training was provided to 22 staff from one business.

The training continues to be a success, with interest from food businesses out of EHA’s area and participants returning on an annual basis. The training has enabled EHOs to develop a rapport with food handlers, proprietors and managers, resulting in a positive reception during inspections.

Information in Languages Other Than English

To provide an improved service to food handlers of non-English speaking backgrounds, EHOs trialled the Babylon software program to translate written material. The program is able to translate words, phrases and whole documents into multiple languages. Documents translated during the trial included letters, notices and handout material. To ensure the translation was accurate a re-translation into English was also completed.

Translated information has helped to ensure EHO directives were clearly understood. The feedback from customers has been positive as there is an improved understanding of why corrective action was necessary. As a result, this resource is now available on an ongoing basis.



Food Safety Week

Food Safety Week was held from the 7-13 November 2011. The theme “Vulnerable Populations” focused on the young, old, pregnant and immuno compromised. Meals on Wheels provide meals for the aged community, which made this organisation an ideal target for the promotion of food safety.

Labels were designed with three simple food safety messages:

- “Throw away after one day - don’t store food for too long”
- “Keep me in the fridge - refrigerate when not in use”
- “Heat, eat, discard - if you reheat me, throw away any leftovers”.

Labels were affixed to meals distributed via the Meals on Wheels Kent Town kitchen, to residents within EHA’s constituent councils. At the conclusion of Food Safety Week, the Operations Manager of Meals on Wheels decided to extend the initiative into the following week.

The Food Safety Week initiative achieved its aim of distributing comprehensive messages to the aged community and reached approximately 750 homes.

‘Fight the Bite’

‘Fight the Bite’ promotional information provided by SA Health was distributed to councils, medical centres, libraries and community centres. The educative materials included posters, pamphlets and fact sheets regarding mosquito control and prevention measures. This year SA Health released a pamphlet designed specifically for tourist destinations, which was distributed to caravan parks, hotels and recreation sites. All recipients were encouraged to contact EHA for further help or information.

Immunisation – Introduction

The success of global government immunisation programs has dramatically reduced morbidity and mortality of vaccine-preventable diseases in the population, especially in infants and young children.

EHA contributes to this success as a proactive local government immunisation provider for seven councils in the north-eastern metropolitan region, whose services encompass three main programs: public clinics, schools and workplaces.

Responsible vaccine cold chain management, education and balanced information on the benefits and possible risks of immunisation is a significant part of EHA's comprehensive immunisation service to its community.

It was recognised that non-Medicare temporary resident families in the community were having difficulty in finding providers to service their under-immunised children. To fill this important gap, during 2011-12 an appointment system for temporary resident families to provide a catch-up history assessment service was initiated, together with fee for service follow up vaccinations.

The appointment system has proved to be very successful, with 130 overseas children immunised in line with the Australian National Immunisation Program. Most importantly, this program has reduced the risk of a possible outbreak of vaccine-preventable diseases within our community.

Public Immunisation Clinics

An average of five public clinics a week are delivered throughout the five constituent and two client council residential areas. There are a variety of accessible venues which cover appointment only, casual drop-in, mornings, late afternoons, evenings and Saturday morning clinics. Providing a variety of accessible clinics is important for maintaining and improving immunisation coverage. In today's busy lifestyle, it is also a key factor for families being able to find a provider that suits them.



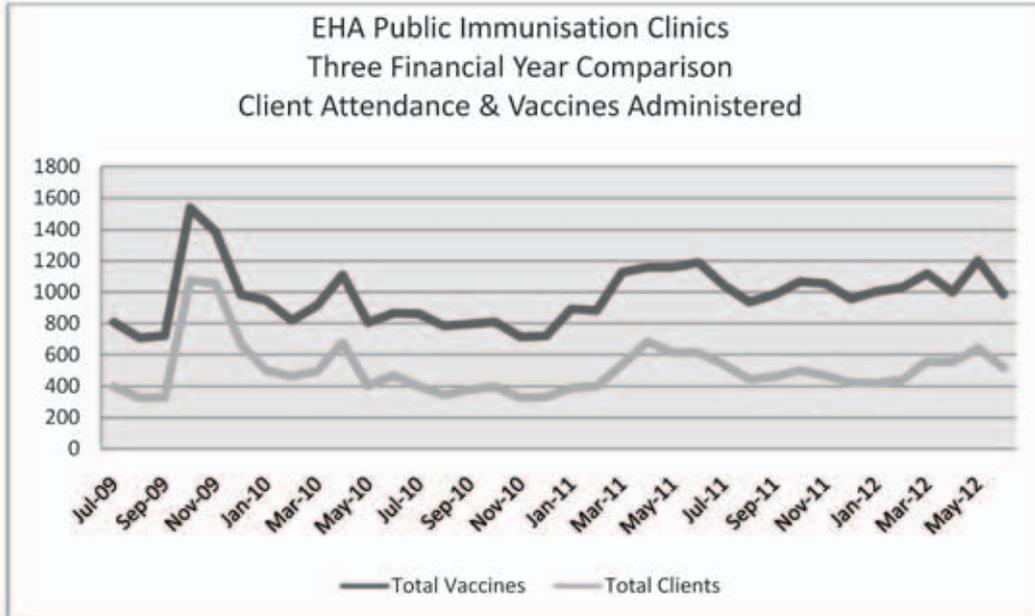
The table below demonstrates the client's choice of venue from their Council of Origin 2011-2012

Clients' Council Of Origin	Total number of Clients from Each Council Area	Burnside Clinic Venue	Campbelltown Clinic Venue	NPSP Clinic Venue	Prospect Clinic Venue	Walkerville Clinic Venue	Adelaide Clinic Venue	Unley Clinic Venue	Total %
Burnside	911	38%	4%	43%	1%	5%	3%	6%	100%
Campbelltown	1301	3%	34%	59%	1%	2%	0%	1%	100%
NPSP	1691	6%	4%	82%	1%	4%	1%	2%	100%
Prospect	428	2%	1%	38%	44%	9%	4%	2%	100%
Walkerville	181	0%	6%	50%	2%	38%	3%	1%	100%
Adelaide	303	5%	2%	31%	5%	10%	36%	11%	100%
Unley	792	9%	0.5%	12%	1.5%	2%	2%	73%	100%
Other	586	8%	11%	37%	7%	5%	8%	24%	100%
Total Number of Clients	6193								

If we look at the Burnside residents (911) as an example (highlighted) we find that 38% of these residents attended the Burnside clinic, while 62% chose to attend other EHA clinic venues. This trend is similar for the majority of councils.

There were 6193 clients, an average of 119 a week, attending clinics during 2011-12, which is an increase of just over 8% from 2010-11. A total of 12925 vaccines were administered to these clients, 1198 more (or 10%) than the previous year. This trend supports the accessibility of EHA's clinics to the community.

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The graph above demonstrates the peaks and troughs in demand for public clinics over a 3 year period. The peaks observed in attendance represent the demand for the annual influenza vaccination. The graph also demonstrates an ongoing increase in patronage and vaccinations given.

Continued Focus on Pertussis Prevention in South Australia and Nationally

Pertussis (whooping cough) outbreaks within Australia occur every three to four years. Babies too young to be immunised are the most vulnerable and can only be protected by high levels of immunity among those in contact with them.

Due to the prolonged increase of pertussis notifications throughout Australia, immunisation staff have continued their commitment to educate parents and immediate carers of babies less than 6 months of age of the need for an adult pertussis (whooping cough) booster vaccination.

A total of 604 adolescent/adult dTpa vaccines were administered at clinics. Of this, 428 were provided to parents, grandparents and carers of babies less than 6 months of age. The remaining 176 dTpa vaccinations were government funded and mainly provided to year 9 students in the clinic setting. These numbers represent a 244% increase over the last two years.

The table below shows there has been a significant decrease of Pertussis disease notifications reported to SA Health for the constituent council areas. The ongoing promotion and increased administration of the dTpa vaccine may have played a part in the dramatic reduction of Pertussis outbreaks in 2011-12.

Local councils working together to protect the health of the community



Comparison of Two Vaccine Preventable Notifiable Diseases Reported to SA Health by EHA Council Area for 1 July 2010 – 30 June 2011 & 1 July 2011 – 30 June 2012				
Council Area	2010-11 Pertussis	2011-12 Pertussis	2010-11 Influenza	2011-12 Influenza
Burnside	149	16	148	136
Campbelltown	165	25	221	224
NPSP	113	10	108	133
Prospect	66	2	55	41
Walkerville	21	3	23	27
Total	514	56	555	561

School Based Immunisation Program

The School Based Immunisation Program (SBIP) involved the:

- Year 8 male and female students receiving two doses of Hepatitis B vaccine
- Year 8 male and female students receiving one dose of Varicella (chicken pox) vaccine
- Year 8 female students receiving three doses of Human Papillomavirus (HPV) vaccine
- Year 9 male and female students receiving one dose of Diphtheria-Tetanus-Pertussis (dTpa) vaccine

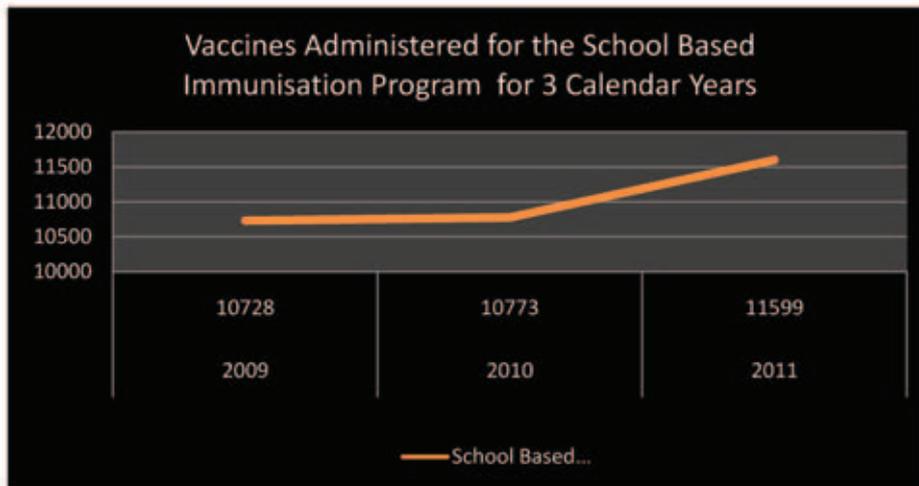
During the 2011 SBIP, a total of 11599 vaccines were administered to the year 8 and 9 students. The vaccinations were provided through 96 school sessions at 27 schools.

The SBIP statistics are based on the previous school calendar year from February to December.

The table below details the vaccine types delivered for the SBIP during February – December 2011 for each Council Area

VACCINE TYPES ADMINISTERED FOR THE 2011 SCHOOL BASED IMMUNISATION PROGRAM					
School Program 2011	Hep B	VZV	HPV	dTpa	Total
Adelaide	1136	349	1152	617	3254
Burnside	768	209	875	489	2341
Campbelltown	755	258	626	485	2124
NPSP	817	245	643	485	2190
Prospect	248	87	32	124	491
Unley	292	67	298	192	849
Walkerville	89	22	180	59	350
Total	4105	1237	3806	2451	11599

The table below demonstrates an 8% increase in the vaccines administered since 2010. This increase links to EHA commencing the immunisation service in 2011 on behalf of the City of Unley.



Worksite Immunisation Program

The 2012 seasonal influenza promotional material was mailed to nearly 300 business corporations prior to the forthcoming winter season.

The number of workplace bookings during 2011-12 was 115. This is 21% less than the previous year which is a result of a previous major client using their own Occupational Health Safety & Welfare registered nurse for their staff influenza program.

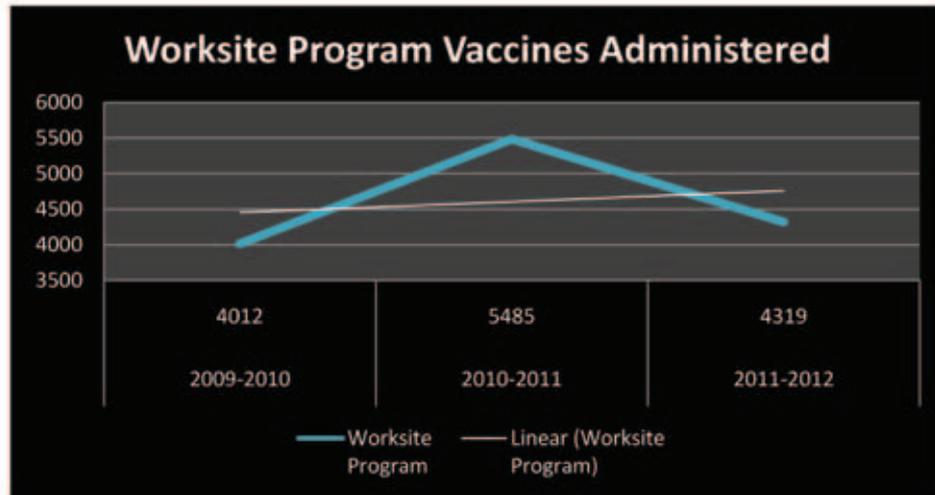
The table below shows a breakdown of the vaccine types administered at worksites. A total of 4317 vaccines were administered during 2011-12, a decrease of 21% on the previous year. There was less demand for vaccination against Influenza (21%), Pertussis and Hepatitis A & B.

Vaccines provided at the 2011 – 12 Worksite Program

Vaccine type	Total
Influenza	4289
Hepatitis B	2
Hepatitis A	2
Hepatitis A & B	6
ADT	1
dTpa	17
Total	4317



Even with the decreased worksite bookings for 2011-12, the longer term linear average, in the graph below, shows an increase over time.



Immunisation Case Study

Introducing the Prevenar 13 (pneumococcal) Vaccine

Streptococcus pneumoniae is the bacterial pathogen responsible for invasive pneumococcal diseases (IPD) such as bacteraemia, meningitis and pneumonia. It is also responsible for non invasive diseases such as acute otitis media and sinusitis. IPD is a major cause of morbidity and mortality particularly in children less than 2 years of age.

With the decrease of invasive pneumococcal disease (IPD) caused by *Streptococcus pneumoniae* serotypes covered by Prevenar 7 vaccine, Australia is now experiencing an increase in the serotypes not covered by this 7-valent vaccine. Cases of IPD caused by serotypes not currently covered by Prevenar 7, predominately 19A have been increasing.

Serotype 19A is emerging as the leading cause of IPD in Australia for children less than 2 years of age. This is particularly concerning given it is also a serotype associated with multiple antibiotic resistance.

From the 1 July 2011 South Australia replaced the use of the 7-valent pneumococcal conjugate vaccine Prevenar with a 13-valent pneumococcal conjugate vaccine, Prevenar 13 in line with changes to the National Immunisation Program.

The Commonwealth government also funded a supplementary dose of Prevenar 13, to be offered to children 12-35 months of age who previously received Prevenar 7.

Of the 1198 extra vaccines given at EHA's public clinics for 2011-12, 603 – or just over 50%, were due to the supplementary dose of the Prevenar 13 vaccine being provided to infants aged between 12 – 35 months.

Public and Environmental Health - Introduction

'Environmental Health addresses all the physical, chemical, and biological factors external to a person, and all the related factors impacting behaviours. It encompasses the assessment and control of those environmental factors that can potentially affect health. It is targeted towards preventing disease and creating health-supportive environments. This definition excludes behaviour not related to environment, as well as behaviour related to the social and cultural environment, and genetics'. – World Health Organisation (WHO), 2012

EHA fulfils its duty of public health care for the constituent councils through the administration of The Public and Environmental Health Act 1987 and Regulations.

Complaints and Referrals

During 2011-12 EHA received 281 complaints from the public or referred by SA Health or the Environment Protection Authority SA. As outlined in the table below the total number of complaints represents a 3% decrease when compared with 2010-2011.

The adopted risk based-approach to environment related complaints along with constituent council support to assess incidences in the first instance, has seen a continual decline of the number and water quality complaints dealt with by EHA.

	2011 - 12	2010 - 11	2009 - 10
Animal Keeping	8	20	19
Notifiable Disease	28	18	17
Sanitation	50	50	54
Vector Control	133	132	92
Waste Control	4	0	1
Air Quality	16	23	36
Water Quality	19	28	36
Hazardous Substances	13	7	5
Other	10	13	19



Notifiable Diseases

The Public and Environmental Health Act 1987 prescribes a list of diseases that are notifiable to SA Health Communicable Disease Control Branch. Notification of these diseases enables the required investigation and surveillance to be undertaken to prevent their spread and protect the community.

During the period 2010-11, EHA observed a spike in the number of reported cases of Salmonella and Campylobacter, in line with the increased number of reported cases outlined in the State of Public and Environmental Health Report 2010-11. As shown in the tables below, Campylobacter and Salmonella was still the most common form of notifiable disease however there was a 26% and 27% decrease respectively in the number of reported cases when compared to 2010-11. Factors that may influence the decline may be associated with more public awareness of food hygiene practices and EHA's continued focus to improve levels of regulation of the food industry and education about food handling.

Although the number of food borne illness was lower than in previous years the number of complaints associated with eating at a food premises has increased. Again this trend may be due to more awareness from the public and increased testing by doctors. Often when a case of food poisoning occurs it is very difficult to determine the mode of transmission and a food outlet is rarely implicated. EHA therefore focuses on improved regulation of the food industry and education about food handling.

As represented in the table below, there was a slight increase in the number of *Cryptosporidiosis* cases received during the year. In 2011-12 two swimming centres were decontaminated as a result of individuals with confirmed cases of *Cryptosporidiosis* using the pools. Where a swimming pool is implicated as being a potential source of *Cryptosporidiosis* it will undergo a complete disinfection procedure. EHA continues to provide the public and pool operators with educational material regarding personal hygiene practices when symptoms are present.

	Campylobacter	Salmonella	Cryptosporidiosis	Legionellosis	Hepatitis A	Rotavirus
Burnside	49	19	6	3	0	1
Campbelltown	47	8	2	0	0	4
NPSP	28	29	1	1	0	10
Walkerville	7	3	0	0	0	2
Prospect	14	11	0	1	0	1
Total	145	70	9	5	0	18

	2011-12	2010-11	2009-10
Campylobacter	145	195	125
Salmonella	70	97	60
Legionellosis	5	5	4
Cryptosporidiosis	9	7	3

Animal Keeping

Ten animal keeping complaints required investigation during the 2011-2012 period. This represents a 48% decrease from previous periods. Odour and poor sanitation associated with keeping poultry accounted for the majority of the complaints. EHOs worked with general inspectors from constituent councils to investigate and resolve these complaints. All complaints received during the period represented nuisances rather than public health risks. EHOs provided information to the public on good animal keeping behaviour to prevent odour and the attraction of vermin.

	2011-12	2010-11	2009-10
Number of Complaints	10	19	19

Sanitation

Officers investigated 50 insanitary condition complaints of residential and commercial premises. The majority of complaints related to overgrown vegetation and accumulation of materials. Most premises were not deemed "insanitary" under the *Public and Environmental Health Act 1987* as the condition of the premises did not represent a public health risk.

Complaints relating to neglected swimming pools that contained stagnant water, which gave rise to the potential for mosquito breeding were also received.

During 2011-12 six notices were issued under Section 15 of the *Public and Environmental Health Act 1987*. Two residential properties were declared to be unfit for human habitation.

There was one instance during the year when EHA exercised its power under the *Public and Environmental Health Act 1987* and took action on default, in consultation with the constituent council. The action on default was a result of the owner's ongoing non-compliance. The cost of the clean-up totalled approximately \$8545.00 and is to be recovered by the constituent council as rates in arrears.

	2011-12	2010-11	2009-10
Notices s15(1)	4	7	3
Notices s15(2)	2	1	2
Number of Complaints	50	50	54



Sanitation - Case Study

EHA received an urgent call from the South Australian Police (SAPOL) requesting the immediate assistance of Authorised Officers at a property under investigation. Detectives had entered the house to find an excessive accumulation of miscellaneous items and a severe rodent infestation, posing a potential health risk to the occupants.

Authorised Officers immediately attended the premises and observed a large amount of putrescible waste and evidence of rodent activity throughout the premises. The house had inadequate facilities for showering and personal hygiene, due to the inaccessibility to running water in the bathroom, kitchen and toilet and unavailability of a hot water system.

EHOs determined that an insanitary condition existed and the house was unfit for human habitation and issued a notice under section 15(2) of the Public and Environmental Health Act 1987.

During the investigation EHA collaborated with external organisations including SAPOL and Families SA. The EHOs developed a rapport with the property owner, and successfully encouraged the owner to undertake the required actions to improve the condition of the premises. As a result the notice was removed.

Hazardous Substances & Infectious Wastes

During 2011-2012, 13 complaints regarding hazardous substances and infectious wastes were received. These complaints included clandestine drug laboratories, asbestos and incorrect disposal of sharps in public places.

There has been a 61% increase in the number of hazardous and infectious substance complaints when compared to 2009-10. The rise is due to the notifications by the South Australian Police Force of premises formerly used for the manufacture or illicit drugs. EHA investigated five clandestine drug laboratories and liaised with the property owners, to ensure that the sites were appropriately remediated in order to protect public health.

During the year two asbestos related complaints were received and investigated using EHA's asbestos information brochure. EHOs were able to effectively investigate the complaints and provide information on the safe removal, handling or disposal of asbestos to occupants and property owners.

A total of six complaints regarding incorrect disposal of sharps in public places were received. The used syringes were collected and contained in approved sharps containers and disposed in an appropriate manner.

Clandestine Lab - Case Study

SAPOL advised EHA of two connected clandestine drug laboratories that required action to ensure public safety. One laboratory allegedly operated out of a butcher's shop, the second laboratory out of a residential premises. The alleged offender owned both the residential property and business.

During the investigation the alleged offender stated that the butcher shop had not been in operation for some time and the laboratory was not set up until after the shop ceased operation. The presence of rotting meat, invoices and other evidence collected by SAPOL indicated that this information was inaccurate. Primary Industries and Regions SA (PIRSA) assisted with the investigation of selling of meat from a premises used as a clandestine drug laboratory and to enforce testing on equipment in the shop. The owner of the food premises was contacted and instructed to implement a testing and remediation plan under Section 41 of the Public and Environmental Health Act 1987. Following the clean up testing was conducted, and levels were found to be within acceptable limits and the shop declared fit for human habitation.

EHA required the alleged offender who was the property owner to arrange testing and remediation of the residential premises. To date, the property owner has not arranged testing due to financial hardship. EHA acknowledged the property owners circumstances, and outlined in writing their responsibilities to notify potential buyers of the condition of the premises under the Land and Business (Sale and Conveyancing) Act 1994.



Vector Control

During 2011-12, 133 vector complaints such as rats, mice and mosquitoes were received and investigated which was comparable to the number of complaints received the previous year.

Overgrown vegetation, accumulated refuse or poor poultry keeping was the common cause for rodent complaints. EHA continues to provide free samples of rodent bait to ratepayers and residents of the constituent councils, to assist with the reduction of rodent populations.

During the summer period a significant number of complaints were received regarding mosquito breeding resulting from creeks, unmaintained swimming pools and ponds. A small number of complaints were received related to pigeons.

During investigations where EHOs do not have substantial evidence to identify the primary source of harbourage a general rat or mosquito mail out is issued to neighbouring homes. The letters have been effective in notifying neighbouring residents and on occasions residents have contacted EHA to obtain further advice on vector management.

	2011-12	2010-11	2009-10
Number of Complaints	133	132	92

Air Quality

During 2011-12, EHA received 18 air quality complaints. The majority (66%) of the complaints were related to animal shelters, accumulation of dog faeces, chemicals and odours arising from cooking activities. Less common air quality complaints linked to wood smoke, dust from development sites and spray painting fumes were also received.

As shown in the table below there has been a 50% decrease in the number of air quality complaints received over the past three years. The significant decline may be attributed to using the Environmental Protection Authorities approach to encourage neighbours to resolve the wood smoke issues between themselves or through mediation. EHOs may conduct an inspection if the problem is not resolved.

	2011-12	2010-11	2009-10
Total number of complaints	18	22	36

Water Quality

EHA responded to 19 complaints regarding pollution entering the stormwater system and local creeks.

There has been a 47% decline in the number of complaints received over the past three years. The primary reasons are likely to be EHA's risk-based approach to complaints and assistance provided by the constituent council's general inspectors. The general inspectors conduct the initial investigation due to their ability to attend to these types of complaints immediately. EHA inspects the site if the incident has the potential to have a detrimental effect on public health or if a council officer has requested assistance so that the Environment Protection (Water Quality) Policy 2003 can be enforced.

	2011-12	2010-11	2009-10
Number of Complaints	19	36	26

Monitoring and Surveillance

Cooling Towers and Warm Water Systems

Following the commencement of the Public and Environmental Health Regulations in 2009, a total of 53 sites comprising 96 high-risk manufactured water systems (HRMWS), were registered with EHA during 2011-12. This represents a 36% increase in the number of registered sites and 20% increase in the HRMWS when compared to 2010-11.

The Regulations require operators of HRMWS to notify EHA when high *Legionella* counts are detected. This year, 20 notifications were received, a 49% decrease when compared to 2009-10. The decrease may be attributed to a number of factors, including an increased awareness of system operators of the risks associated with HRMWS, and an increase in the successful treatment of problem sites. Decontamination was carried out in all cases, and re-testing conducted post decontamination returned results compliant with the legislation.

	2011-12	2010-11	2009-10
Registered sites	53	39	30
HRMWS	96	80	73
Number of Inspections	62	57	30
Number of Follow-ups	10	7	24
Notifications	20	29	39

EHA received three *Legionella* disease notifications from the Department of Health during the reporting period. Authorised Officers conducted home investigations, which included taking samples from the hot water systems, and temperature profiling of the properties. In one case, *Legionella* was detected in the hot water system, due to the temperature of the hot water system having been turned down. The system was decontaminated and the temperature of the hot water system was increased.



Legionella - Case Study

EHA received notification from SA Health of a resident from the City of Burnside where a positive test for *Legionella pneumophila* was found. SA Health requested Authorised Officers to conduct an investigation of the residents' home to determine whether the infection had originated from *Legionella* bacteria present in the hot water system.

The investigation required officers to undertake a temperature profile of the hot water system to determine any temperature variations within the pipe work throughout the property. Samples from each hot water outlet were taken for microbiological testing, along with drawings to outline the piping from the hot water unit to all outlets, including approximate distances to each outlet. The hot water unit was inspected to determine the age, condition, temperature and the type of system. Officers performed a desktop audit to identify any registered cooling tower systems located within 500 metres of the house, that present a potential source of *Legionella* infection.

Following the investigation the officers found that the temperature of the hot water ranged from 44.1°C to 48.3°C, which is an ideal temperature for the growth of *Legionella* bacteria. Furthermore, one water sample returned a positive *Legionella* count of 200 cfu/mL. Although the species of *Legionella* detected was not pneumophila, the results indicated that there was a high potential for the growth of *Legionella pneumophila* within the system.

As a result, decontamination of the entire hot water system within the premises was undertaken, and the temperature of the hot water unit was increased, to ensure that the temperature within the pipe work exceeded 60°C, as recommended under the Public and Environmental Health (Legionella) Regulations 2008.

Public Swimming Pools and Spas

During the reporting period, 98 routine inspections of 42 swimming pools and spa pools located at 31 sites were conducted. A total of 11 follow up inspections were conducted as a result of low disinfection and incorrect pH levels. The proprietors of these facilities were advised to close their pool for public use. Pools were reopened once compliance with the regulations was verified.

Two complaints were received regarding individuals infected with *Cryptosporidiosis* who had swum in a public pool during their infectious period. The pool operators were directed to undertake precautionary swimming pool decontaminations. EHOs monitored the closure of the pools until the decontamination guidelines set by SA Health had been achieved.

During the reporting period EHA provided education to proprietors and pool operators on how to minimise the public health implications associated with public swimming and spa pools. Educative material was distributed including information regarding *Cryptosporidiosis* control, faecal release response strategies and pool user responsibility. These issues were further discussed with pool operators during routine inspections.

Overall, there has been a significant improvement in compliance with the Public and Environmental Health (General) Regulations 2006. There was a 45 percent decrease in the number of follow up inspections required compared to 2010-11. This is likely to be due to the additional resources that have been invested in educating pool operators.

	2011-12	2010-11	2009-10
Inspections	98 (31 sites)	80 (31 sites)	92 (35 sites)
Follow-ups	11	20	10
Complaints	2	1	1
Cryptosporidiosis complaints	2	2	0

Personal Grooming, Body Art and Health Care

EHOs routinely inspected 86 premises during 2011-12, consisting of 69 hair and beauty salons, 12 acupuncturists and five tattooists. In total, 19 premises required follow-up inspections. Due to the increased risk of disease transmission associated with procedures that pierce the skin, beauty clinics, tattooists and acupuncturist are inspected annually.

EHA received one skin penetration complaint relating to a confirmed case of Hepatitis C. Investigation of the complaint identified current infection control procedures was adequate.

	2011-12	2010-11	2009-10
Total Number of Inspections	86	123	101



Waste Control Systems

Since 1 July 2011, EHA has approved 3 new aerobic waste water treatment systems. Two of the systems were approved as part of a new dwelling development approval and the third replaced a failing septic tank and soakage trench. EHA was also notified by SA Health of 2 approvals for permanent subsurface grey water diversion systems within our jurisdiction.

EHA receives a small number of waste control complaints each year with the majority of complaints regarding odour. Four complaints were received during the year. Two complaints related to poor maintenance of an aerobic system, resulting in effluent discharging onto the street. The owners of the property were required to undertake immediate action and undertake the necessary repairs.

Lodging Houses

During 2011-12, EHA conducted a literature review to determine whether it is effective to continue to monitor lodging houses. The following was identified:

- Lodging house residents are provided with protection through existing legislation, Housing Improvement Act 1940, Residential Tenancies Act 1995 and The Development Act 1993. These pieces of legislation can all be used to ensure a property is fitted with adequate toilet and hygiene facilities.
- An assessment of the routine inspections conducted between 1 July 2009 and 30 June 2011, identified that only three follow up inspections were required and all facilities were considered fit for human habitation.

The above information was risk assessed using the Local Government Environmental Health Enterprise Risk Management Resource Draft risk assessment tool (2001). When looking at the risk matrix tool the overall risk assessment description was considered low.

It was concluded that annual routine inspections will be discontinued as EHA's resources can be better invested in other areas of public health that present higher risk and priority. EHA will continue to respond and address any related complaints or concerns that are received on behalf of a resident, the housing authority or tenancies board.

Food Safety - Introduction

EHA promotes food safety of food through the administration of the Food Act 2001 in conjunction with the Food Safety Standards. A total of 1085 known food premises were operating within EHA's jurisdiction. Take-away, cafes and restaurants are the predominant types of food businesses, along with supermarkets hotels and home based businesses.

The table below provides a breakdown of the number of food premises per constituent council area.

	Burnside	Campbelltown	Norwood Payneham St Peters	Prospect	Walkerville	Total
Number of Food Businesses	241	235	424	151	34	1,085

Food Safety Inspections, Compliance and Enforcement

Authorised Officers conducted 1490 inspections of food premises during the year. A total of 840 (56%) routine inspections and 556 (37%) follow-up inspections were conducted as shown in the table below. The remaining 94 inspections were fit-out and complaint inspections.

	2011-12	2010-11	2009-10
Routine Inspections	840	759	779
Follow-up Inspection	556	390	375

Over the past three years there has been an increase in the number of routine and follow-up inspections. The significant increase in the number of follow-up inspections indicates a commitment to ensure that non-compliance identified during an inspection is rectified within an appropriate timeframe.

The Food Act 2001, does not require new / proposed food businesses to seek fit-out / preopening approval. EHOs actively monitor new or extensive changes to existing food premises to provide advice and ensure these food premises comply with relevant legislation and standards. Whilst EHOs invest a significant amount of time, this service is considered to be proactive and encourage communication and compliance by food proprietors.

Special events held within the constituent council areas during 2011-12 ranged from variety markets, festivals and fairs and cultural events selling food to the community. Inspections of these events were undertaken to ensure compliance with the requirements of the Food Safety Standards.

There has been a small decrease in the number of improvement notices, and a consistent



number of expiations issued this year compared with 2010-11. The application of EHA's enforcement policy, along with the EHOs commitment to educate and efforts to build a professional rapport with proprietors are factors influencing the decline in improvement notices and consistent number of expiations issued.

	2011-12	2010-11	2009-10
Improvement Notices	67	71	64
Expiation Notices	12	12	23

The following table itemises the expiations issued for breaches of the Food Act 2001 during the year, resulting in \$23 300.00 in fines.

Section	Offence Type	Expiations Issued
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 6	Food Storage	3
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 7	Food Processing	1
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 8	Food Display	1
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 3	Health & Hygiene of Food Handlers	1
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 19	Cleanliness	1
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 20	Cleaning & Sanitising	2
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 24	Animals & Pests	1
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 17	Hand Washing Facilities	2

No prohibition orders were issued this year. One prosecution was initiated in 2010-11 with five charges laid for offences under the Food Act 2001 and Australia New Zealand Food Standards Code. After preparing for a trial the defendant pleaded guilty to three offences. A plea of guilty was accepted subject to conditions and the defendant agreed to a number of undertakings set by EHA. Fines and costs totalling \$25,000 were awarded to EHA and criminal convictions were recorded against both defendants.

Food Complaints

EHA received 103 food complaints during 2011-12. While the figure was slightly higher than the previous year, there was a 26% decrease when compared to 2009-10.

	2011-12	2010-11	2009-10
Number of Food Complaints	103	98	140

As shown in the table below, alleged food poisoning accounted for 28% (29) of the total number of food complaints received during 2011-12. Only one alleged food poisoning complaint was justified. This trend is evident throughout all food complaints received. Although there was an increase in the number of complaints when compared to 2010-11, only 18% of complaints received this year were justified. This result may be attributed to the limited evidence provided by the complainant, various sources of contamination and the difficulty in observing instances of poor food handling practices due to officer presence.

Type of Complaints Received	Total Number of complaints received	Number of complaints Justified/ Confirmed
Food unsuitable/unsafe due to foreign matter	14	2
Food unsuitable/unsafe due to microbial contamination / growth	12	5
Food unsuitable/unsafe due to presence unapproved or excessive chemical residues	0	0
Alleged food poisoning	29	1
Confirmed food poisoning	8	2
Unclean premises	1	0
Poor personal hygiene or poor food handling practices	16	3
Vermin / insects / pests observed in premises	5	4
Refuse storage	6	2
Labelling issues	1	0
Other <ul style="list-style-type: none"> - Use-by/ Best Before - Quality of food - Dirty bread crates during delivery - Structural - Odours - Dogs and outdoor dining 	11	0



Food Auditing

Food Safety Standard 3.3.1 'Food Safety Programs for Food Service to Vulnerable Populations' has been operational in South Australia for four years. The standard requires businesses that serve vulnerable populations, such as hospitals, aged care, childcare and delivered meals organisations, to implement an audited food safety program. As shown in the table below, 89 audits were conducted within EHA's jurisdiction during 2011-12. A total of 39 food businesses were audited in other council areas, other than EHA's constituents.

During the past four years food businesses have demonstrated that they have effectively implemented their food safety program (FSP). Twenty two follow up audits were conducted to ensure any non-conformances were rectified and documented processes were recorded in accordance to their FSP.

	Burnside	Campbelltown	Norwood Payneham St Peters	Prospect	Walkerville	EHA Total	Other Council Areas
Number of Audits	17	13	11	8	1	50	39
Number of Follow-up Audits	3	6	5	0	1	15	7

Case Study – Prosecution of Suzette’s Gourmet Café

An anonymous complaint was received relating to the delivery of food to Suzette’s Gourmet Café. Environmental Health Officers responded immediately and found an extensive amount of food that was unsuitable for sale due to the growth of mould and spoilage bacteria which had caused the food to ferment, discolour and breakdown.

It was concluded from the investigation and numerous inspections which followed, that practices leading to the sale of unsuitable food occurred with the knowledge of the director of the business. Despite officers’ instruction to dispose of food determined to be unsuitable, unsuitable food continued to be found to be available for sale at subsequent inspections.

Prosecution proceedings were initiated against the proprietor, Khodair Nominees Pty Ltd, and the director responsible for the day to day operations of the business, Suzette Khodair.

The defendants entered a not-guilty plea and a trial was set to commence in August 2011. Following negotiations on the eve of the trial, the defendants pleaded guilty to three offences namely:

- Sale of unsuitable food in breach of Section 17(2) of the Food Act 2001
- Sale of food past its use-by date in breach of Section 21(1) of the Food Act 2001 and Clause 3 of Standard 1.2.5 of the Australia New Zealand Food Standards Code
- Storage of food in a manner that it was not protected from the likelihood of contamination in breach of Section 21(1) of the Food Act 2001 and Clause 6(1) of Standard 3.2.2 of the Australia New Zealand Food Standards Code.

A plea of guilty was accepted subject to the defendants agreeing to a number of undertakings set by EHA designed to improve food safety practices at this business.

A sentencing hearing took place on 17 August 2011 and the Magistrate delivered his sentence on 1 September 2011.

The Magistrate (Mr A.A. Grasso) remarked that:

“ ... I do agree with the submission of the complainant that the current offending reflects a long standing problem with issues that had already been raised by the complainant. The complainant does not allege that there has been any complaint of ill health arising from the consumption of food from the defendants premise. However, a number of complaints have been received by the complainant regarding the quality of food sold.”



and

“...the defendant admits to being at fault in not checking food and also being mistaken that mouldy food could be separated from the remainder (e.g. from a lump of cheese) and now accepts that would have been inappropriate in any event.

and

“... Clearly compliance with the Legislation is designed to ensure that consumers pay for quality products that are not hazardous to health and safety”

Fines and costs totalling \$25,000 were awarded to EHA and criminal convictions were recorded against both defendants. The Court also noted the undertakings made by the defendants. Officers will continue to inspect the premises on a regular basis to ensure compliance is maintained.

Health Care and Community Services - Introduction

Supported Residential Facilities (SRFs) provide accommodation to people in the community who require personal care and support. A low level of care is provided to residents, such as assistance with medication management, personal care, and financial management, as well as supplying meals and accommodation. Residents living in SRFs are vulnerable due to the disability or impairment that is often associated with these clients, whether that be physical, intellectual or psychiatric.

Licensing & Monitoring

Authorised Officers conducted 32 routine visits during the reporting period, which included re-licensing audits and mid licence inspections.

A total of 17 follow up inspections were conducted as a result of non-conformances relating to structural maintenance, staffing levels, insufficient record keeping and documentation, and unsatisfactory standards of cleanliness.

EHA in collaboration with Environmental Health Australia developed an audit tool to improve accuracy and consistency of each audit. Following an audit the facilities were provided with a comprehensive audit report.

The nutritional tool recently endorsed by the Department of Families and Communities, was adopted by EHA as a guide to assessing nutritional value of meals provided at each facility. As a result, a number of recommendations were made to facilities in order to improve the diet and nutrition of their residents.

During the licensing period, 13 SRFs were re-licensed. One facility was granted a licence subject to conditions, due to structural defects and another facility was granted a short-term licence, due to ongoing structural concerns. The facility was subsequently granted a twelve month licence during the annual licensing period as all conditions had been met.

Dual licensed SRFs operate under both the Supported Residential Facilities Act 1992 and the Retirement Villages Act 1987 and are considered for a two year licence. During 2011-12, five dual licensed SRFs were granted a two year licence without conditions. One dual licensed SRF was inspected to ensure adequate standards of care as the licence does not expire until 30 June 2013.

EHA received two applications for transfer of an SRF licence during the reporting period. Under delegated authority, the Chief Executive Officer approved the transfer of both licences, one subject to conditions.



Complaints

Authorised Officers investigated 14 complaints under the SRF Act during 2011-12 in relation to six SRFs. The concerns included:

- standards of cleanliness
- structural suitability of facilities
- competency of staff
- nutritional adequacy of food served to residents
- management of resident's finances

Officers collaborated with organisations such as Department of Families and Communities, Public Trustee, and resident advocacy organisations to achieve suitable outcomes and ensure compliance with the Act.

Approval of Manager and Acting Manager

Four applications for Manager and three applications for Acting Manager of a SRF were received during the reporting period. Following referee checks and a review of the applicant's qualifications, two manager and two acting manager applications were deemed suitable to fulfil the roles. The remaining applications are currently being assessed.

Summary Financial Statement for the year ending 30 June 2012 ³⁹

	2012	2011
INCOME		
Council Contributions	1,323,448	1,198,300
Statutory charges	95,156	92,493
User charges	380,930	356,138
Grants, subsidies and contributions	132,314	125,667
Investment income	22,626	29,033
Reimbursements	36,827	-
Other income	5,367	4,830
TOTAL INCOME	1,996,668	1,806,461
EXPENSES		
Employee Costs	1,472,336	1,392,731
Materials, contracts & other expenses	526,176	534,188
Depreciation, amortisation & impairment	14,509	13,177
TOTAL EXPENSES	2,013,021	1,940,096
OPERATING SURPLUS (DEFICIT)	(16,353)	(133,635)
Asset disposal & fair value adjustments	2,632	-
NET SURPLUS/(DEFICIT)	(13,721)	(133,635)
Other Comprehensive Income	-	-
TOTAL COMPREHENSIVE INCOME	(13,721)	(133,635)
CURRENT ASSETS		
Cash and cash equivalents	396,526	352,737
Trade and Other Receivables	103,192	145,449
TOTAL CURRENT ASSETS	499,718	498,186
NON-CURRENT ASSETS		
Infrastructure, Property, Plant & Equipment	44,019	22,861
TOTAL NON-CURRENT ASSETS	44,019	22,861
TOTAL ASSETS	543,737	521,047
CURRENT LIABILITIES		
Trade & Other Payables	220,609	203,908
Provisions	87,108	82,542
Liabilities relating to Non-current Assets held for Sale	-	-
TOTAL CURRENT LIABILITIES	307,717	286,450
NON-CURRENT LIABILITIES		
Provisions	44,638	29,494
TOTAL NON-CURRENT LIABILITIES	44,638	29,494
TOTAL LIABILITIES	352,355	315,944
NET ASSETS	191,382	205,103
EQUITY		
Accumulated Surplus	191,382	86,503
Other Reserves	-	118,600
TOTAL EQUITY	191,382	205,103

Local councils working together to protect the health of the community



East Waste



ANNUAL REPORT 2011/ 2012

EAST WASTE

1 Temple Court, Ottoway SA 5013
 PO Box 26, Mansfield Park SA 5012
 Ph 08 8347 5111 Fax 08 8240 3244
 Email: east@eastwaste.com Website www.eastwaste.com

Board of Management



Mr Paul di Iulio
 Chairman
 City of Campbelltown



Mr Bill Cossey
 Adelaide Hills Council



Mr Mario Barone
 City of Norwood,
 Payneham & St Peters



Cr Elaine Grimm
 City of Mitcham



Cr Grant Piggott
 City of Burnside



Cr Gianni Busato
 Corporation of the
 Town of Walkerville

CHAIRMAN'S REPORT

Governance

Membership of the Board remained unchanged for the year and I wish to express my appreciation to Board Members for their contribution at the monthly Board Meetings.

The Board continues to provide a high level of strategic advice and governance.

It was pleasing that all Member Councils finally endorsed the revised Charter of East Waste. This Charter will set a new strategic framework for East Waste and focus the organisation on the core activity of waste collection services for Member Councils.

The Charter will be gazetted once the membership of the new Board has been decided by each Member Council together with the appointment of an Independent Chair.

A new 10 year Strategic, Financial and Business Continuity Plan will be required. East Waste has commenced reviewing and adopting policies and procedures that meet the highest governance standards.

Financial Management

The Audited Financial Statements for East Waste show a marked improvement in the equity within East Waste due in part to the back payment by Burnside Council.

Strict budget control during the year has seen all Member Councils receive a credit on their fees for the year reflecting the Charter requirement to charge Member Councils only the actual cost of the service.

The East Waste GPS system is now fully operational and the Board has resolved to calculate the future cost of all services provided by East Waste using the common fleet costing methodology. This will see Member Councils paying by actual truck hours worked using the GPS system and lead to further efficiencies in the utilisation of the 33 trucks comprising the East Waste fleet.

East Waste continued to comply with its capital replacement policy and use the local buy contracts to procure 5 new Robotic Arm Collection Vehicles.

Operations Management

East Waste collected over 1.7 million bins during the year.

The Key Performance Indicator for the waste collection industry is missed bins. East Waste's database shows that missed bins only account for 0.1% of all collections.

East Waste continues to focus on one key objective which is to pick up every bin presented for collection and to respond to any request regarding waste collection within 24 hours or as agreed with the resident.

The East Waste Enterprise Agreement is due to expire in November this year and negotiations are well advanced in agreeing a new 3 year deal with the employees of East Waste that fairly rewards our drivers but delivers a productive and efficient service.

East Waste has planned during the year, in conjunction with Adelaide Hills and Burnside Councils, the introduction of new waste collection services. Adelaide Hills commenced their fortnightly green organics collection in September 2012 and Burnside will introduce a new 3 bin kerbside collection service in early December 2012.

Finally, I would like to thank the Board and staff of East Waste for their work and commitment during the year.

I commend the 2011-2012 East Waste Annual Report to you.

Paul di Iulio
 Chairman



ACTING GENERAL MANAGER'S REPORT

Year in Review

GOVERNANCE

Charter

All Member Councils have now endorsed the revised charter. The Charter will be gazetted once Member Councils have nominated their Board Members pursuant to the revised Charter.

10 Year Business Plan, Financial Plan and Business Continuity Plan

This work has been delayed with resources focused on gazettal of the new charter, as this sets the strategic framework and reporting requirements for East Waste. This work will be undertaken during the 2012/2013 year.

Continual Improvement in Governance

The revised Charter sets out the policies and procedures to be adopted for East Waste. East Waste has commenced a review of all existing policies to ensure compliance with the revised Charter. This work will continue into the new financial year.



ADMINISTRATION & MANAGEMENT

Succession Planning, Management & Administration Team

The Operations Manager has now had over 18 months' experience in the role and has undergone several training programs that have allowed him to act in the Acting General Manager role while the incumbent was on annual leave.

An extensive review of the maintenance role in East Waste has been carried out. Several procurement contracts have been approved with significant savings. The utilisation of the existing workshop has been enhanced with in-house servicing with outsourcing only for specialised work such as transmissions, brakes and compactor repairs. This key function of East Waste involves over \$1 million of expenditure and is constantly under review.

The regular human resource management functions, appraisals, etc, have been ongoing and appropriate training provided, with performance management of all personnel.

Occupational Health, Safety & Welfare

East Waste has had an excellent record over the 12 months regarding the KPI's for OH&S. East Waste is part way through implementing the One System Implementation Program and has maintained its rebate percentage of 45.7, with a KPI audit score of 82%.

Collection Service Performance Management

With the resolution of the Burnside dispute, East Waste has worked with this Council to again be the primary point of contact for residents regarding the waste collection services. Individual Member Council Service Level Agreements are in place with Adelaide Hills Council and Burnside Council with the other Councils to follow.



The GPS system provides another resource to better handle customer queries and provide efficiency in meeting customer service needs. Quarterly meetings with most Member Councils to discuss all the issues associated with the collection service are held and minutes kept of these meetings. Reports are also provided from the database system of East Waste, tracking key performance indicators such as collecting missed bins within one day, etc.

ANNUAL REPORT 2011/ 2012

Financial Management

East Waste's budget was set on the activity based system previously used. The performance to budget has been met during the year, with all Councils to receive a credit on the fees paid. The Board and Member Councils have previously resolved to introduce a common fleet costing methodology based on the GPS tracking system now on all East Waste trucks. This system has been delayed as the software has been refined to equitably proportion travel time when trucks work across two Council areas and then travel to the processing facility. It is expected that the Board will receive common fleet costing reports from the 1st July 2012.

The Board has resolved to prepare the budget for the coming financial year on the activity based costing method, but adjustments to actual costs for the 2012/2013 year will be based on the common fleet costing model.

Operations Management

EB negotiations for the next three years have commenced with the drivers. Negotiations centre on performance measures relying on information from the database and GPS systems of East Waste. This approach will further improve the performance and efficiency of East Waste collections.

All major supply contracts have now been reviewed. Substantial savings have been made, and a claim for \$300,000 made with a major supplier of services to East Waste as a result of a discount not being passed on when the contract was extended.

East Waste has successfully tendered for kitchen bio-baskets that have now been delivered in the Norwood Payneham & St Peters Council. East Waste continues to cooperate with the Burnside Council in the introduction of its three-bin system and is providing assistance and new bins for the Adelaide Hills Council green organics collection that commenced in September 2012.

East Waste has engaged a service provider to redevelop its website and has liaised with all Member Councils regarding this initiative. This will provide East Waste with the ability to regularly update the website and make available a resource for Member Councils to include their information on both their Council and East Waste websites.

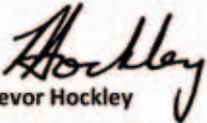
The Board has received a comprehensive report on the Unley contract. Negotiations with Unley Council will be progressed during the 2012/2013 year.

The Board and Member Councils approved capital for a new training room for the drivers of East Waste. Planning approval has been granted and the construction of the training room is due to be completed in October 2012. This facility will provide a resource for East Waste to better communicate and train its workforce.

Non-Core Activities of East Waste

East Waste is in the process of ceasing its hooklift operation. The hooklift truck is being trialled by a sister Local Government organisation with a view to transfer the truck in the new financial year while still protecting the existing Member Councils use. The hooklift services the Adelaide Hills Council and the Campbelltown depot. These services will be maintained in any arrangement finalised by East Waste. This initiative will remove a loss-making activity for East Waste.

During the year various Member Councils have asked East Waste to evaluate *at call hard waste services* and *litter services*. A litter collection service has been included in the 2012/2013 budget and may be accessed by Member Councils if there are savings to be made when compared to their existing contracts.


Trevor Hockley
Acting General Manager



Eastern Waste Management Authority Inc

Summary Financial Statement for the year ended 30 June 2012

	2012	2011
REVENUE	\$	\$
Collection Charges	12,913,196	12,386,164
Interest Income	40,573	26,032
Sundry Income	1,803,950	1,029,931
TOTAL REVENUE	14,757,719	13,442,127
EXPENSES		
Employee Costs	3,525,866	3,476,610
Materials, contracts & other expenses	7,992,116	7,872,707
Depreciation, amortization & impairment	1,953,813	2,014,981
Finance Costs	451,996	529,152
TOTAL EXPENSES	13,923,791	13,893,450
OPERATING SURPLUS/(DEFICIT)	833,927	(451,323)
Net gain (loss) on disposal or revaluation of assets	664	(96,298)
Income Tax Equivalent Charge arising from the the Principle of Competitive Neutrality	(19,158)	(21,247)
NET SURPLUS (DEFICIT)	815,433	(568,868)
TOTAL COMPREHENSIVE INCOME	815,433	(568,868)
CURRENT ASSETS		
Cash and Cash Equivalents	1,336,741	340,257
Trade and Other Receivables	529,515	591,909
Inventories	12,771	79,755
TOTAL CURRENT ASSETS	1,879,027	1,011,921
NON-CURRENT ASSETS		
Infrastructure, Property, Plant & Equipment	4,615,587	6,534,798
TOTAL NON-CURRENT ASSETS	4,615,587	6,534,798
TOTAL ASSETS	6,494,614	7,546,719
CURRENT LIABILITIES		
Trade and Other Payables	1,226,924	699,292
Borrowings	1,628,082	2,455,471
Provisions	195,516	48,511
TOTAL CURRENT LIABILITIES	3,050,522	3,203,274
NON-CURRENT LIABILITIES		
Borrowings	3,729,472	5,357,556
Provisions	64,416	151,117
TOTAL NON-CURRENT LIABILITIES	3,793,888	5,508,673
TOTAL LIABILITIES	6,844,409	8,711,947
NET ASSETS	(349,795)	(1,165,228)
EQUITY		
Accumulated Surplus (Deficit)	(349,795)	(1,165,228)
TOTAL EQUITY	(349,795)	(1,165,228)

Highbury Landfill Authority



HIGHBURY LANDFILL AUTHORITY

ANNUAL REPORT 2011/2012

GOVERNANCE AND ADMINISTRATION

BOARD MEMBERS

BURNSIDE

Mr Paul Deb
(Board Member)

Mr Graeme Brown
(Proxy)

NORWOOD, PAYNEHAM & ST PETERS

Cr John Minney
(Board Member)

Mr Peter Perilli
(Proxy)

WALKERVILLE

Ms Kiki Magro
(Chair)

INDEPENDENT MEMBER— AUDIT COMMITTEE

Mr Andrew McLachlan

SPECIAL POINTS OF INTEREST:

- The Board has approved a groundwater risk assessment for the site.
- The Risk Management Plan for the Highbury Landfill is constantly under review.
- The Highbury Closure Provision was independently assessed during the year and was found to be a reasonable estimate of future cost for the post-closure phase.

During the year Mr Graeme Brown was appointed as deputy Member of the Board for Burnside Council and the Independent Board Member Mr Paul Lightbody finished his 1 year term extension

Member Councils have not re-appointed an Independent Member to the Board and the Highbury Landfill Authority extends its thanks to Mr Lightbody for his excellent technical advice over many years.

TJH Management Services Pty Ltd continued to provide administration and management services to the Highbury Landfill Authority.

The Board resolved in March 2012 to receive a report on the preferred options to manage the post-closure phase of the landfill. A report will be considered by the Board before the end of the year that will determine the way forward for the Highbury Landfill Authority (HLA).

The site continues to be governed by an Environment Protection Authority licence requiring six monthly monitoring of groundwater and monthly monitoring of landfill gas. The site has remained reasonably stable and within its approved risk profile. As part of an ongoing risk management approach to the site, the Board has approved a groundwater risk assessment study.



Torrens Road Entrance

The accounting standards require Highbury to estimate the future costs over a 25 year period to meet the legislative requirements of a closed landfill in South Australia. As resolved last year by the Board, an independent review of the provision calculations and assumptions was conducted by Golder Associates. Golders found the provision to be a reasonable estimate of the future cash required to manage the site.

The provision in the accounts is a net present value (NPV) calculation that is sensitive to the discount rate used. HLA uses the Commonwealth 10 year bond rate projections and these rates have significantly decreased which has seen the provision increase to just under \$4.9 million.



Natural vegetation germinating over the site

CLOSURE & POST-CLOSURE MANAGEMENT



Monitoring, Maintenance and Fire Control Access around the site

The site has been maintained in accordance with the Risk Management Plan. Annual slashing of the vegetation to control the fire risk is programmed and regular noxious weed spraying has also been completed. Any breaches in the security fencing are repaired immediately.

URS conducted groundwater monitoring on two occasions during the year. The yearly report and summary of the results were provided to the Environment Protection Authority consistent with the EPA licence.



Panoramic view of the site

FINANCIAL SUMMARY FOR THE YEAR ENDING 30 JUNE 2012

Income Statement as at 30 June 2012

Balance Sheet as at 30 June 2012

	<u>2012</u>	<u>2011</u>		<u>2012</u>	<u>2011</u>
	\$	\$		\$	\$
REVENUE			CURRENT ASSETS		
Interest Received	4,419	4,438	Cash & Cash Equivalents	302,264	173,101
Sundry Income	1,176	4,201	Other	7,062	7,011
TOTAL REVENUE	5,595	8,639	Total Current Assets	309,326	180,112
EXPENSES			NON-CURRENT ASSETS		
Depreciation	9,244	11,555	Plant & Equipment	38,775	46,219
Highbury Closure Provision	905,027	348,368	Total Non-Current Assets	38,775	46,219
TOTAL OPERATING EXPENSES	914,271	359,923	TOTAL ASSETS	348,101	226,331
NET (DEFICIT) RESULTING FROM OPERATIONS	(908,676)	(351,284)	CURRENT LIABILITIES		
			Trade and Other Payables	11,451	2,295
			Other	9,660	2,520
			Provisions	254,000	343,000
			Total Current Liabilities	275,111	347,815
			NON-CURRENT LIABILITIES		
			Provisions	4,616,249	3,819,899
			Total Non-Current Liabilities	4,616,249	3,819,899
			TOTAL LIABILITIES	4,891,360	4,167,714
			NET ASSETS	(4,543,259)	(3,941,383)
			EQUITY		
			Accumulated Deficit	(4,543,259)	(3,941,383)
			TOTAL EQUITY	(4,543,259)	(3,941,383)



Revegetation looking East over the site



AERIAL MAP OF LANDFILL GAS MONITORING LOCATIONS FOR THE Highbury Landfill to monitor compliance with the EPA Landfill Licence



LANDFILL GAS MANAGEMENT AT Highbury

- The plan opposite shows the network of monitoring bores to assist in managing landfill gas on the site.
- Boundary gas extraction bores have been established on the southern and eastern boundaries of the site.
- Landfill gas monitoring bores were monitored monthly during the year
- Energy Developments Ltd (EDL) extracts landfill gas from approximately 80 extraction bores located over the site.
- Landfill gas extraction generates approximately 1 megawatt of green electricity for 12-14 hours most weekdays.
- This is a renewable energy resource that is used by AGL and supports the State and nationwide initiatives for renewable energy.

WastecareSA



Waste Care SA

Annual Report 2011-2012

BOARD MEMBERS

Adelaide City Council

Mr Michael Sedgman
Board Member

Mr Sean McNamara
Deputy Board Member

City of Campbelltown

Cr John Kennedy
Chairman
Mr Kevin Lowe
Deputy Board Member

City of Charles Sturt

Cr Jullann Andriani
Board Member
Ms Jan Cornish
Deputy Board Member

City of Norwood, Payneham & St Peters

Mr Peter Perilli
Deputy Chairman
Cr John Frogley
Deputy Board Member

City of Prospect

Cr Ashley Dixon
Board Member
Mr Mark Goldstone
Deputy Board Member

Corporation of the Town of Walkerville

Cr David Whiting
Board Member
Mr Lyndon Prior
Deputy Board Member

Chairman's Report



I am now in the second year of my 4 year term as Chairman of Waste Care SA. The composition of the Board changed slightly during the year with the resignation of Mr Sam Green from the City of Prospect

around February this year. Mr Green has been replaced by Cr Ashley Dixon and the Deputy Board Member for Adelaide City Council is now Mr Sean McNamara.

I take this opportunity to thank the outgoing Members and welcome the new representatives to the Board.

Waste Care SA has again met it's Budget for the year and has now built up a reasonable cash reserve. This has allowed the Board to no longer charge subscriptions to Member Councils for the coming financial year while still maintaining disposal rates at or below inflation.

Transpacific Industries Group Ltd (TPI) operate the WCSA facility under contract and have found the year challenging given the slow down in the South Australian economy. It is pleasing to note that TPI still met all its requirements under the Operations Agreement based on the 6 monthly compliance audits conducted by Waste Care SA.

A further challenge for the waste industry was the introduction of the Carbon Tax. The Board and Member Councils spent considerable time assessing the impact on Local Government to ensure that only the actual cost of the Carbon Tax payable on Member Councils tonnes would be paid to TPI. This negotiation continues but the recommended position to be taken by WCSA is not to pay an up-front estimate of the future Carbon tax liability for domestic waste but to guarantee the payment of the Carbon Tax when it is collected by the ATO.

The first part of the year involved the Board overseeing an exhaustive assessment of the environmental and economic impacts to WCSA in the event it purchased Lot 25 from the Adelaide City Council. The Board considered a confidential report on this matter in December 2011 and decided not to proceed with the sale and this decision has been endorsed by Member Councils.

Once the decision was taken regarding the land purchase, WCSA turned its attention to its future operations past the first 10 year term of the Project Agreement with TPI.

A workshop was convened in June with Board Members to canvas all the options regarding the future of Waste Care SA. The consensus view from the workshop was to further evaluate an option to extend the agreement with TPI for a further 5 years and negotiate an extension to the buy-back option at the end of the 5 year extension. A further workshop is to be convened later in the year and the outcomes from this work will see a new 5 year business plan in consultation with Member Councils.

The Board agreed to fund community tours for Member Councils at the Wingfield Waste & Recycling Centre through KESAB who operate the Education Centre sponsored by the site partners including Waste Care SA. The feedback from my community in Campbelltown was excellent. Education is a high priority for Waste Care SA.

Waste Care SA also assisted in the study funded by Zero Waste SA regarding medium density domestic waste collection challenges as a result of the 30 year plan for Greater Adelaide.

In finishing my report I would like to thank the staff of *TJH Management Services Pty Ltd* for their work during the year providing administration and management services to WCSA.

The coming year will see the Board of Waste Care SA set the new strategic direction so that the key objective of competitive waste processing infrastructure is maintained for Member Councils.

I would like to present to you the Waste Care SA Annual Report for the 2011/ 2012 financial year.

John Kennedy



The Year in Review

The WCSA Board adopted the Annual Plan and Budget, and the following report outlines the priorities and achievements of WCSA during the 2011/2012 year.

Project and Contract Management – WCSA Facility

- ◆ Regular management meetings were convened during the year between Waste Care SA and TPI in accordance with the Operations Agreement. TPI appointed Mr Simon Jenner as State Manager—SA Post Collections during the year to assist Mr Geoff Webster who has been promoted to a national role within TPI.
- ◆ A compliance audit was undertaken in October 2011 and March 2012 to ensure that TPI meet all the requirements of the Project Agreement.
- ◆ The Mitcham Council continued to deposit some of their domestic waste at the WCSA facility.
- ◆ TPI were successful in receiving a Zero Waste SA grant to establish commercial and industrial waste recovery infrastructure at the WCSA facility. This improvement to the site is subject to a development application and confirmation from WCSA of future tenure for TPI past December 2014.
- ◆ TPI conducted regular maintenance on the site as required under the project agreement and also gained approval from the Environment Protection Authority (EPA) to receive waste under the Waste to Resources - Environment Protection Policy. This has resulted in a new EPA licence for the WCSA facility current to the 31st October 2016.

Wingfield Waste & Recycling Centre (WWRC)

- ◆ The Wingfield Interpretive Centre show cases environmental sustainability through contemporary learning at Adelaide's largest waste management and transfer facility. Approximately 1,000 vehicles per day deliver waste to the Wingfield site for processing of one million tonnes of waste each year. The Wingfield Interpretive Centre facilitates interactive learning and education for all ages relevant to recycling, resource recovery, waste management and transfer system. The facility also demonstrates use of organics, water harvesting and re-use of construction and demolition waste.
- ◆ The Executive Officer attends bimonthly WWRC Marketing Committee Meetings which are convened by the Adelaide City Council and attended by other tenants of the WWRC (TPI, AMCOR, Adelaide Resource Recovery and Jeffries). The key issues during the year related to water supply for fire fighting better signage around the entrances to the WWRC. There was progress on both these issues with SA Water and the Department of Planning, Transport and Infrastructure respectively.



Resources being recovered at the Waste Care facility



Children visiting the Wingfield Interpretive Centre facilities



The Year in Review

Financial Management & Reporting

- ◆ The Audited Financial Statements for WCSA to June 2012 with a comparison to June 2011 are on page 4 and show that WCSA met its budget for the year and has cash reserves around \$500,000.
- ◆ The board has approved this year's budget without the need to charge any subscriptions to Member Councils given the strong WCSA bank balance.
- ◆ With the decision not to proceed with the purchase of Lot 25 from the Adelaide City Council, the board has commenced planning for the future of WCSA past December 2014 (the initial 10 year term of the project agreement). A workshop was convened with the board in June and the development of a new strategic plan will evolve over the remainder of this year.
- ◆ WCSA has its loans to fund the WCSA facility with the Local Government Finance Authority and received a bonus of \$11,322 during the year.
- ◆ The board and Member Councils took a keen interest on the cost impacts of the carbon tax that was introduced from the 1st of July this year. The recommended strategy from the Audit Committee was to only pay the actual cost of the carbon tax when it falls due, rather than an estimate up front for the future tax liability that would be paid for domestic waste over a 42 year period based on an agreed model in the carbon tax legislation. Negotiations regarding this position are progressing with TPI in accordance with the operations agreement.



The Waste Care SA Facility



A Member Council truck tipping waste at the Waste Care facility

Administration & Governance of Waste Care SA

- ◆ The administration of WCSA is outsourced to TJH Management Services Pty. Ltd. under a contract to November 2014.
- ◆ The WCSA Auditors, HLB Mann Judd found no issues with this year's audit.
- ◆ The revised Charter has operated throughout the year and sets the strategic framework for the new business plan with a planning horizon to June 2016.

Broader Local Government & Member Council Issues

- ◆ WCSA responded to the Zero Waste SA funded study titled State Waste Management Guidance for Medium Density, High Density and Multi-Unit Developments in Metropolitan Adelaide.

Trevor Hockley
EXECUTIVE OFFICER

Waste Care SA
councils working for a better environment



Summary Financial Statement for the year ended 30 June 2012

Income Statement as at 30 June 2012	<u>2012</u>	<u>2011</u>
<u>INCOME</u>	\$	\$
Members' Contributions		134,317
Investment Income	21,082	23,865
Sundry Income		4,649
Commercial Activities	1,350,848	1,366,663
TOTAL INCOME	1,371,930	1,529,494
<u>EXPENSES</u>		
Materials, Contracts & Other Services	582,829	554,694
Finance Costs	756,111	771,341
Depreciation, Amortisation & Impairment	361,271	364,170
TOTAL EXPENSES	1,700,211	1,690,205
NET (DEFICIT)	(328,281)	(160,711)
<u>OTHER COMPREHENSIVE INCOME</u>		
Changes in Revaluation of Property, Plant & Equipment		(100,000)
TOTAL COMPREHENSIVE INCOME	(328,281)	(260,711)
Balance Sheet as at 30 June 2012		
<u>ASSETS</u>		
<u>CURRENT ASSETS</u>		
Cash and Cash Equivalents	494,511	608,403
Receivables	667,016	468,766
Total Current Assets	1,161,527	1,077,169
<u>NON-CURRENT ASSETS</u>		
Plant & Equipment	11,215,238	11,576,509
Total Non-Current Assets	11,215,238	11,576,509
TOTAL ASSETS	12,376,766	12,653,678
<u>LIABILITIES</u>		
<u>CURRENT LIABILITIES</u>		
Trade & Other Payables	625,389	576,129
Other Current Liabilities	14,452	12,342
Short Term Loan		1,681,600
Total Current Liabilities	639,841	2,270,071
<u>NON-CURRENT LIABILITIES</u>		
Long Term Loan	11,281,600	9,600,000
Total Non-Current Liabilities	11,281,600	9,600,000
TOTAL LIABILITIES	11,921,441	11,870,071
<u>NET ASSETS</u>	455,325	783,607
<u>EQUITY</u>		
Accumulated Deficit	(1,044,675)	(716,393)
Asset Revaluation Reserve	1,500,000	1,500,000
TOTAL EQUITY	455,325	783,607



Appendix

Freedom of Information Statement

1. Introduction

Information Statement

This Information Statement is published by the Corporation of the Town of Walkerville in accordance with the requirements of the Freedom of Information Act 1991.

The Corporation of the Town of Walkerville is pleased to comply with the legislation and welcomes enquiries on any information listed in this statement.

An updated Information Statement is published every twelve months.

The Information Statement is available for viewing at the Council Office, 66 Walkerville Terrace, Gilberton or on Council's web site: www.walkerville.sa.gov.au.

A copy of the Information Statement can be purchased as per Council's Fees & Charges listing. An administration fee per document will apply if staff are requested to do the photocopying of the document.

2. Structure and Functions of the Council

2.1 Council

Council, consisting of eight Councillors and the Mayor, is the decision-making body on all policy matters.

In keeping with legislative requirements the Council:

- Determines the policies to be applied by the Council in exercising its discretionary powers;
- Determines the type, range and scope of projects to be undertaken by the Council; and
- Determines the resources which are to be made available to undertake such works and services.

Ordinary meetings of the full Council are held on the 3rd Monday (except public holidays when meetings are held on the Tuesday) of every month at 7.00pm.

Members of the public are welcome to attend.

2.2 Committees

Committees have been formed to streamline Council business where necessary.

The committees are:

- Audit Committee
- Building Fire Safety Committee (Section 71, Development Act 1993)
- Civic and Community Centre Redevelopment Section 41 Committee
- Chief Executive Officer Performance Review Committee
- Walkerville Terrace Streetscape Committee
- Strategic Planning and Development Policy Committee

Friends of the Wesleyan Cemetery Section 41 Committee

They meet irregularly for special, specified purposes / projects.

2.3 Development Assessment Panel

The Council has established a Development Assessment Panel pursuant to Section 56A of the Development Act 1993.

The Panel has delegated authority from Council to carry out the assessment of Development Applications.

Meetings of the Panel are held as required on the second Monday of each month (or the second Tuesday, if the Monday is a public holiday) commencing at 5.30 pm in the Council Chambers, 66 Walkerville Terrace, Gilberton or as such place as the Development Assessment Panel determines. Meetings are not held if there is no business for the Panel to discuss.

Members of the public may attend Development Assessment Panel meetings.

2.4 Agendas and Minutes

All agendas and minutes of Council and Committees are placed on public display not less than three days prior to the meetings. Minutes of the meetings are on display within five days of the meetings at both the Council Offices and the Walkerville Public Library.

Meeting agendas and minutes can also be viewed on Council's web site: www.walkerville.sa.gov.au

2.5 Working Parties and Groups

A number of staff committees have been established to assist with the Management of the Council and to comply with legislative requirements. These include (but are not inclusive):

- Executive Management Team
- Occupational Health, Safety and Welfare; Risk Management & Environmental Management Committee

2.6 Delegations

The Chief Executive Officer has the delegated authority from Council to make decisions on a number of specified administrative and regulatory matters. The Chief Executive Officer may sub-delegate such authority to other officers in particular circumstances.

The Council makes policy decisions which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken, and the resources which are to be made available to undertake such works and services.

3. Services for the Community

Local Government is a multi-disciplinary business primarily serving the needs of its community.

The following list is indicative of the core functions:

- | | |
|---|---|
| <input type="checkbox"/> Administrative Services | <input type="checkbox"/> Governance |
| <input type="checkbox"/> Asset Management & Maintenance | <input type="checkbox"/> Historical Records |
| <input type="checkbox"/> Community Services | <input type="checkbox"/> Home & Community Care |
| <input type="checkbox"/> Construction & Project Management | <input type="checkbox"/> Library Service |
| <input type="checkbox"/> Corporate Communications & Marketing | <input type="checkbox"/> Legislative Compliance |
| <input type="checkbox"/> Corporate Planning | <input type="checkbox"/> Parks & Gardens |
| <input type="checkbox"/> Development Assessment | <input type="checkbox"/> Policy Development |
| <input type="checkbox"/> Development Plan Policy | <input type="checkbox"/> Public Health |
| <input type="checkbox"/> Economic & Business Development | <input type="checkbox"/> Significant Trees |
| <input type="checkbox"/> Elections | <input type="checkbox"/> Subsidiaries |
| <input type="checkbox"/> Environmental Management | <input type="checkbox"/> SWAP Library Network |
| <input type="checkbox"/> Financial Management | <input type="checkbox"/> Town Planning |
| <input type="checkbox"/> Fleet Management | |

The range of services provided by Local Government is in response to the needs and priorities of the community as determined by the Council. The services will be depending upon the Council's geographical location and size, development and growth patterns, and population profile.

Some services, however, Councils are required to provide by legislation.

4. Public Participation

4.1 Council and Committee Meetings

Members of the public have a number of opportunities to put forward their views on particular issues before Council. These opportunities are covered in Council's:

- Public Policy Consultation & Communication Policy
- Public Question Time Policy
- Code of Practice – access to Council meetings, Council committees and Council documents

These documents are available from the Council Offices or the Walkerville Library for a small fee. They are also available on Council's website at www.walkerville.sa.gov.au.

5. Access to Council Documents

5.1 Documents Available for Inspection

The following documents are available for public inspection at the Council Offices, 66 Walkerville Terrace, Gilberton between 9.00 am and 5.00 pm weekdays. Members of the public may purchase copies of these documents by payment of the fees set out in the Fees and Charges Register.

Inquiries concerning the procedures for inspecting and purchasing the Council's policy documents should be directed to Council staff.

Council Documents

- Annual Business Plan
- Audited Financial Statements
- Annual Report
- Assessment Record
- By-Laws
- Charters of subsidiaries that Council is a constituent Council (eg Eastern Health Authority; Eastwaste; Wastecare; Highbury Landfill)
- Committee Agendas
- Committee Minutes
- Council Agendas
- Council Minutes
- Community Land Management Plans
- Delegations – recorded under Local Government Act 1999
- Development Assessment Panel Agendas
- Development Assessment Panel Minutes
- Development Plan Amendment (once authorised for Public Consultation)
- Fees and Charges Listing
- Freedom of Information Statement
- Occupational Health Safety & Welfare Policy Manual
- Plan Amendment Reports
- Strategic Management Plan
- Voters Roll (LG (Elections) Act 1999)

Codes

- Ethical Code of Conduct for Elected Members
- Ethical Code of Conduct for Employees
- Code of Practice - Access to Council Meetings, Council Committees and Council Documents

Registers

- Register of By-laws and certified copies
- Register of Campaign Donations Returns
- Register of Community Land
- Register Development Applications / Consents / Approvals
- Register Dogs
- Register of Elected Members Allowances & Benefits
- Register of Interests – Elected Members / Board Members on subsidiaries
- Register of Interests - Employees
- Register of Parking Controls
- Register of Public Roads
- Register of Remuneration, salaries & benefits – staff

Policies

- Budget Management
- Building Inspections
- Caretaker
- Code of Practice Access to Council Meetings Council Committees and Council Documents
- Communication Strategy
- Community Fund & Guidelines
- Consultation
- Contracts & Tenders
- Development Act Delegations
- Development – Building over easements
- Elected Members Allowances, Benefits Facilities & Support
- Elected Members Training & Development
- Ethical Code of Conduct for Council Employees
- Ethical Code of Conduct for Elected Members
- Internal Controls
- Internal Review of Council Decisions
- Memorial Plaque
- Order Making
- Outdoor Dining Policy
- Parking Permits Residential
- Public Question Time
- Selection of Road Names
- Sponsorship accepting and provision of policy
- Stobie Pole Decoration
- Temporary Road Closure
- Town Hall Meeting Room free hire to community groups and educational bodies
- Tree Management
- Use of Council Reserves Parks Gardens and Open Spaces including Linear Park and Soldiers Memorial Gardens under Council Management

5.2 Freedom of Information

Requests for access to other Council documents will be considered in accordance with the Freedom of Information Act 1991. Under this legislation, a written application accompanied by the prescribed application fee is required.

The application fee and the fees for dealing with the application (including photocopying of documents) are prescribed in the Freedom of Information (Fees and Charges) Regulations 2003. The Council must waive or remit fees for pensioners and other prescribed persons.

Freedom of Information requests should be addressed to:

Freedom of Information Officer
Town of Walkerville
PO Box 55
WALKERVILLE SA 5081

Forms are available from the Council Offices, 66 Walkerville Terrace, Gilberton.

Applications will be responded to as soon as practicable and in any event within 30 days of Council receiving a proper written request, together with the prescribed application fee.

6. Amendment of Council Records

A person to whom access to Council documents has been given may apply under the Freedom of Information Act 1991 for the amendment of the Council's records if –

- the document contains information concerning the person's personal affairs;
- and
- the information is available for use by the Council in connection with its administrative functions;
- and
- the information is, in the person's opinion, incomplete, incorrect, out-of-date and misleading.

Applications must be in writing and contain the information specified in Section 31 of the Freedom of Information Act 1991. Forms for this purpose are available at the Council Office, 66 Walkerville Terrace, Gilberton.

Kiki Magro

Chief Executive Officer

July 2012

TOWN OF



WALKERVILLE