



MINUTES

Of

CEO PERFORMANCE REVIEW COMMITTEE

held in the

**WALKERVILLE CIVIC CENTRE
COUNCIL CHAMBER**

66 WALKERVILLE TERRACE GILBERTON

on

Monday 29 July 2019 at 4 pm

RELEASED

MINUTES
29 July 2019

The meeting was declared open at 4pm.

1. ATTENDANCE RECORD

1.1 Present
Mayor Elizabeth Fricker
Deputy Mayor Cr James Williams
Cr Stephen Furlan

1.2 In Attendance
Richard Altman, Consultant

1.3 Apologies / Leave of Absence

Cr MaryLou Bishop was granted a leave of absence by Council on 17 June 2019 for the period 13 July to 4 August 2019.

2. CONFIRMATION OF MINUTES

Moved: Cr Williams
Seconded: Cr Furlan

CEO1/19-20

That the minutes of the previous meeting held on 17 May 2019 be confirmed as a true and accurate record of the proceedings.

CARRIED

3. REPORTS REQUIRING DECISION

Nil.

4. REPORTS PRESENTED FOR INFORMATION

Nil.

5. OTHER BUSINESS

Nil.

6. CONFIDENTIAL REPORTS

6.1 CEO 2018 / 2019 Performance Review Report

Moved: Cr Furlan

Seconded: Cr Williams

CEO2/19-20

Recommendation (Public)

Pursuant to s90(3)(a)

Pursuant to section 90(2) of the *Local Government Act 1999* the CEO Performance Review Committee orders that all members of the public, except the CEO Performance Review Committee's Consultant, Richard Altman be excluded from attendance at the meeting for Agenda Item 5.1 CEO 2018 / 2019 Performance Review Report.

The CEO Performance Review Committee is satisfied that, pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda Item 5.1 is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer, in that details of her performance review will be discussed, which are sensitive and are details only known to those who have participated in the review process.

The CEO Performance Review Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because as the matter relates to details of the Chief Executive Officer's performance and remuneration.

CARRIED

The time being 4.05pm the meeting moved into confidence.

Moved: Cr Furlan

Seconded: Cr Williams

CEO3/19-20

That Standing Orders be suspended for a period of twenty minutes to enable the Committee to discuss Attachment A to the report and ask clarifying questions of Mr Altman, the Consultant.

CARRIED

Moved: Cr Williams
Seconded: Cr Furlan

CEO4/19-20

That Standing Orders be suspended for a further twenty minute period to enable the Committee to finalise the discussion regarding Attachment A to the report.

CARRIED

Moved: Cr Williams
Seconded: Cr Furlan

CEO5/19-20

Recommendation (Confidential)

1. That the CEO 2018 / 2019 Performance Review Report and recommendations contained in the report (Attachment A) be received and noted by the CEO Performance Review Committee.
2. That the CEO Performance Review Committee develop a recommendation for Council for the remuneration of the CEO to be increase by 2.5 %, with the increase to be effective from 1 July 2019.

CARRIED

Moved: Cr Furlan
Seconded: Cr Williams

CEO6/19-20

Recommendation (Public)

Pursuant to s.91(7)

That having considered Agenda Item 5.1 CEO 2018/ 2019 Performance Review in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the CEO Performance Review Committee, pursuant to section 91(7) of that Act orders that the report and minutes be retained in confidence until the Performance Review process has been completed and that the report marked as Attachment A be retained in confidence for a period of 3 years.

And that the CEO Performance Review Committee resolves to end its confidential deliberations pursuant to Section 90(2) of the *Local Government Act 1999* re admit the public.

CARRIED

The time being 4.55pm the meeting moved out of confidence.

7. CLOSURE

The meeting was closed at 4.57pm.