



17
18

ANNUAL
REPORT

TOWN OF



WALKERVILLE

The Town of Walkerville acknowledges the Kurna people as the traditional custodians of this land, and respects their spiritual relationship with their country.

The Town of Walkerville recognises the generations of stewardship the Kurna people have provided to this land, and respects that their cultural heritage and beliefs are as important today, as they were for their ancestors.

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5081

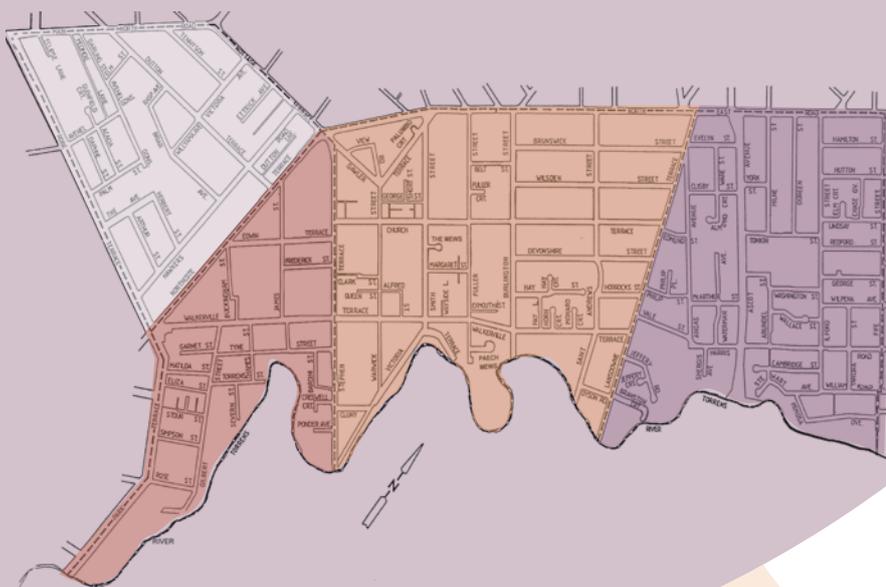
The Town of Walkerville encompasses the suburbs of Gilberton, Medindie, Vale Park and Walkerville and is located immediately north-east of the Adelaide CBD, approximately 4 kilometres from the Adelaide GPO.

The Town of Walkerville is the smallest Council in inner metropolitan Adelaide and covers a **land area of 3.5km²**.

The Township is home to approximately **8000** residents and remains the only Council in the inner metropolitan Adelaide region to have retained its **'Town' status**.

The Town of Walkerville is bordered by the River Torrens, the Adelaide Parklands and residential suburbs to the north and north-east. Its street boundaries are:

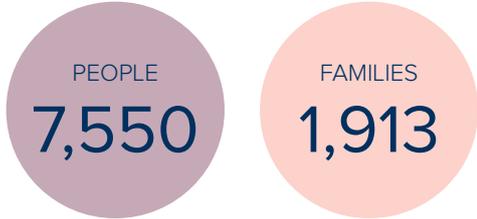
- Park Terrace
- Robe Terrace
- Main North Road
- Nottage Terrace
- North East Road
- Fife Street.



SNAPSHOT OF OUR COMMUNITY

2016 CENSUS INSIGHTS

AGES AND STAGES



THE MEDIAN AGE
44 yrs

COUPLES WITHOUT CHILDREN
43.6%

CHILDREN AGED BETWEEN 0 TO 14 YRS
14.9%

COUPLE FAMILIES WITH CHILDREN
43.6%

PEOPLE AGED 65 YRS AND OVER
22.5%

ONE PARENT FAMILIES
11.3%

LANGUAGE

73.6%

OF PEOPLE ONLY SPOKE ENGLISH AT HOME.

OTHER LANGUAGES SPOKEN AT HOME INCLUDED:



INCOMES

Average people per household: **2.3**

Median weekly household income
\$1,703

Median monthly mortgage repayments
\$2,000



Average motor vehicles per dwelling



Median weekly rent



29.9%
in a tertiary or technical institution



24.2%
in primary school



21.1%
in secondary school



0.6%
Other Dwelling



13.3%
Flat or apartment



21.9%
Semi-detached, row or terrace houses, townhouse



63.9%
Separate house

40.9% owned outright
26.6% owned with a mortgage
28.3% rented



townwide customer satisfaction survey

The 2018 Town-wide customer satisfaction survey provided greater insight around community satisfaction levels with the Township and Council. The aim of the survey was to provide a benchmark to guide Council's strategic planning and to measure community perceptions about living in the Town of Walkerville. The survey also provided Administration with up to date feedback on its performance in delivering services in key strategic areas.

BELOW ARE SOME OF THE FINDINGS:

SATISFACTION RATINGS

91% of residents surveyed were satisfied/very satisfied with living in the Town of Walkerville

63% were satisfied/very satisfied with Walkerville Terrace as a retail precinct

68% were satisfied/very satisfied with Council's customer service

68% were satisfied/very satisfied with the availability of on-street parking

79% said they did not want to pay a nominal amount for parking

74% rate their access to the Linear Park Trail as good or very good

COUNCIL CONTACT

50% of those surveyed had had some sort of contact with the Council in the previous 12 months:

36% by phone

31% in person at the Civic and Community Centre

19% via email.

82% of people surveyed were aware of Council's quarterly magazine *About town*:

68% of residents think it is a useful way of finding out about Council's activities

63% of respondents said they were aware that Council regularly seeks feedback and in the last 12 months, 1 in 3 residents have provided feedback to Council on a proposed project or decision.

PREFERRED METHODS OF COMMUNICATION:

54% *About town* (quarterly magazine)

37% email

32% social media

21% website

TOP THREE PRIORITIES FOR RESIDENTS

94% of respondents rated having a range of public open spaces, such as parks, gardens and playgrounds as their top priority

94% of respondents rated the visual presentation of the Township i.e tidy streets, lots of trees etc

93% rated ease of travelling and moving within the Township, whether by foot, bike or car as important to them

Approximately 8 out of 10 residents surveyed are satisfied with Council's performance in these three priority areas.

FUTURE FOCUS

Top five requests the community asked Council to focus on:

- 1 PARKS AND OPEN SPACES
- 2 ECONOMIC AND RETAIL
- 3 ENTERTAINMENT AND DINING
- 4 TRAFFIC MANAGEMENT
- 5 CAR PARKING

The survey was delivered in March 2018 by NewFocus and their full report can be downloaded from the website: www.walkerville.sa.gov.au/annualcommunitysurvey

Survey methodology and sample

A quantitative research approach was conducted utilising four different methods to achieve the desired data collection outcome. The data was collected between the 30 January and 18 February 2018.

- Computer assisted telephone interview: 181
- Surveys: 18
- Social Media: 121
- Total survey respondents: 326

message from the mayor



2018 is the final year of this Council's four year term and I will be stepping down from the role of Mayor in November 2018. As I reflect on our activities in 2017/18, I am also looking back on where we were in 2014.

As Mayor, I began my term with a clear mandate for what this Council would achieve by 2018. From the onset, I shared these ideas with the community at every opportunity and through these ongoing community conversations this vision evolved.

My vision was for a Council and community that would be invigorated through:

- long-term financial sustainability
- responsible debt management
- improved infrastructure
- maintaining our independence
- an enhanced 'village' atmosphere
- a revitalised Walkerville Terrace
- a level of service to the community that exceeded expectations.
- greater ease of movement around the Township – for motorists, pedestrians & cyclists
- beautification of the Township
- a focus on community wellbeing.

This vision has informed every operational and strategic decision that this Council has undertaken.

2017/18 has been another productive year for our Council; as well as something of a tumultuous period for the Local Government sector. As a Council, we were unanimous in our opposition to the introduction of rate capping and we presented our case through the Local Government Association. However, we understood that it would be determined at State Government level and we respected that.

In our corner of the world, we kept our focus on what really mattered: providing a high level of service to the community; investing in the infrastructure of the future; endorsing plans for disability, access and inclusion, animal management and traffic - and ensuring our continued financial sustainability by delivering our fourth positive budget since 2014.

I am particularly delighted to advise that our last budget has delivered an overall nett surplus of \$87,000. This is a significant result, when we compare the actual end of year result to our original budget, which forecast a surplus of \$1,000. I congratulate administration for their ongoing scrutiny and their continuous improvement persistence. This is an outstanding result.

As Elected Members, we have a responsibility to ensure that at the close of each election term, we leave the Council with a strong foundation and community goodwill to build upon. I

believe our Council is thriving and that the stage is set for the next four years.

- The two-year trial of the Depot Shared Services model with Campbelltown has been an outstanding success story for both Councils. The beautification of our Township has been something of a mantra for this Council. In my travels I receive positive feedback and support for our efforts to enhance the visual appeal of the Township. It's no surprise that our Townwide community survey showed that 94% rated the visual presentation of the Town as one of their top priorities.

Behind the scenes, the shared services model indirectly supports the case for our continued independence by showing how collaboration can be a far more productive tool than enforced amalgamation.

- The stormwater and road upgrade of Lansdowne Terrace will be completed in early 2019, marking the end of this Council's most significant investment in infrastructure that will serve future generations of the Town of Walkerville.
- In 2018, this Council demonstrated its ongoing support of the ANZAC Centenary by sponsoring the 2018 ANZAC Dawn Ceremony. Supporting this event, as well as the annual Rotary Art Show, contributes to the wellbeing of our community. Furthermore, these events bring people together, enhancing the 'village' atmosphere of our Town.



His Excellency the Hon Hieu Van Le AC, Governor of South Australia, 2018 Australia Day Citizen of the year recipient Melanie Champion de Crespigny, Mayor Grigg

- The revitalisation of Walkerville Terrace continued in 2017/18 with new businesses coming into the precinct, improved landscaping and enhancements to the Mary P Harris Reserve which has seen an increase in the use of this open space. In 2018, a new street library was installed on the reserve and consultation commenced on Stage 2 of the Harris and Howie Reserve renewal project.
- Through the delivery of four consecutive budgets the community has benefitted from ongoing financial stability. The 2017/18 budget was no exception and through the endorsement of our *Financial guiding principles*, this Council will have a financial framework that will ensure a consistent approach to financial management that goes beyond election cycles.

In January 2018, Mayor Robert Bria from the City of Norwood, Payneham and St Peters and I, officially opened the much awaited new Gilberton Swing Bridge at a community BBQ attended by seventy people.

Progress on this project may not have been as fast as some people would have liked. During the closure of the bridge there was concern expressed by residents about our two Councils not doing the right thing for this much-loved, heritage listed bridge. The facts were that this was a unique structure, that required a unique design solution. Our priority was ensuring that the heritage aesthetic of the original structure was respected and that the bridge would open to the public only when it was safe to do so.

On opening day all seemed forgiven. The bridge was celebrated and returned to the community and I am sure it will delight people for another century!

I can't think of a better metaphor which describes how community expectations and Council obligations can at times appear to be at odds with each other.

Many of the decisions we make – such as the refurbishment of the Gilberton Swing Bridge – are complicated by history, diverse opinions and legislative requirements. Council and community weren't adversaries facing off at opposite ends of the bridge – we were members of a community, with shared goals and interests and committed to achieving the best outcomes for all.

I sought to be a Mayor that bridged the divide between decisions made in the Council Chamber and how they impacted on people in the community.

As I reflect on the past four years, I want to thank you for the privilege of serving as the Mayor of the Town of Walkerville. Over this period, I have had the total support of Council's Administration and as such we have transformed how Council operates and we have renewed our relationship with the community.

I thank Kiki Magro, Chief Executive Officer, for her stewardship of the Administration team and I thank all the Elected Members for their commitment to the wellbeing of the Town of Walkerville.



Raymond (Ray) Grigg
Mayor of Walkerville

The 2017/18 Annual report was adopted by Council in October 2018 as per resolution CNC138/18-19



MEET THE ELECTED MEMBERS

council



MARYLOU BISHOP

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Walkerville was named after Captain John Walker R. N. who took up land in the district in 1838, two years after the first colonists arrived in South Australia.

In 2018, the village of Walkerville is 180 years old and has much to celebrate. I believe we have been a united, hard working, Council and each of us has followed diligently the guidelines set for us and expected of us, by the electorate 4 years ago. We have shown fiscal restraint, we have managed our budgets wisely, we have debated earnestly and with respect of each other, and we have thoughtfully advanced the liveability of our beautiful Walkerville. I believe we have listened to our community.

Our streets and parks are looking loved and well maintained, thanks to a great outdoor team. Our Wellbeing programs are being strongly supported by the community and our internal team are creating a diverse and exciting programme for the whole community. Just, look at what is on offer, in the *Cultivate5081* programme. The new format of the *About town* newsletter, which I love, is indicative of the thought our Council staff put into their efforts to communicate with the electorate. All our Council staff members are to be congratulated on what they do for our Town every day.

My passion is 'a more beautiful Walkerville' and we have much to look forward to in the future developments of our parks and ovals. We have a history of which to be proud, but also, mindful that this heritage can cost to be maintained and protected. Vale House (SHR 14175) is just one of our hidden gems. Given to the people of Walkerville in 1948 by the Levi family, this heritage building, built c1840, is the earliest surviving substantial residence left in South Australia and must be valued. There is still so much exciting work to do in creating 'a more beautiful Walkerville.'



GIANNI BUSATO

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This will be my last contribution to the *Annual report* as I no longer reside within the Town of Walkerville and I cannot contest the 2018 elections. I have served on the Council for 10 years and rather than look back over the past financial year I would like to reflect on the last 10 years more generally. Elected officials like to point out the physical improvements undertaken during their term in office. In my case, I have participated in the development of the Civic and Community Centre, the upgrade of Walkerville Terrace and the most recent town wide beatification program. However, the greatest achievement for the Town of Walkerville has been the improvement to governance and the greater involvement of the wider community in Council affairs. No longer does Council have a narrow view of what it thinks the community wants. It now has quantitative data obtained from a wide cross-section of the community via the annual community survey. This better informs decision making, especially around budget time.

The improvement to governance over the years is as a direct result of appointing our current CEO Kiki Magro in 2009 and the three mayors that she has served, David Whiting, Heather Wright and the outgoing Ray Grigg. In each term of Council there has been improvement upon improvement in the way Council operates. Although these improvements are not always visible by the residents and ratepayers it now means that the Town of Walkerville is no longer an organisation stuck in the 1980s, but an organisation that is a leader in Local Government today.

I have been fortunate to have served in a Council that has had three Mayors that conducted Council meetings that allowed for full and frank debates. While these meetings sometimes got a little heated the issues were fully debated by members before a vote was taken. In my opinion, this is the way it should be and I hope this process continues into the future.

Finally, I would like to thank Councillors and staff past and present for their help and understanding over the years and I wish the new incoming Council the best for the future.



ELIZABETH FRICKER

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The Town of Walkerville has continued its active engagement with the local community and built on the achievements of the previous year. The year can be characterised as one of consolidation and forward planning with a focus on financial viability to provide the capacity to drive new initiatives.

In November 2017, it was an honour to once again be elected Deputy Mayor, a role I have embraced and enjoyed and the closer interaction with the community has been particularly rewarding.

Over the past 12 months, the Women of Walkerville (WOW) Foundation has been very active. The July 2017 launch was well-received and enthusiastically supported by Walkerville residents. At the Christmas Fair the WOW working party members sold many raffle tickets for some lovely items. The money raised by the WOW, together with a State Government grant, has assisted in funding the Council's Administration to undertake 'White Ribbon' training to raise awareness of the often hidden problem in our communities of domestic violence and violence against women. The training will greatly benefit our Council staff and ultimately our residents and make our communities safer.

A highlight earlier this year for WOW, was the high tea at Nest Café, with raconteur and radio host Peter Goers entertaining everyone with stories from his illustrious career as an actor, reviewer, director and media personality.

This past year has seen the development of the *Financial guiding principles*, which were subsequently adopted in August 2018.

This new strategic document assists Council to operate within its means and ensure long-term financial stability for the Town of Walkerville. Council will be able to use the principles to assess its operational and capital plans and they will provide direction and a useful overarching framework for making decisions that impact on the Town of Walkerville's financial resources.



The *Walkerville Traffic Plan 2017- 2022* was developed during the past year. The strategic recommendations were reviewed by Council, prioritised and given priority in future works of the Council. At this stage the works will be implemented as part of current capital projects and traffic initiatives in future years.

The past four years have been both challenging as well as very rewarding. I have enjoyed my role as Councillor and, for the past 2 years, as Deputy Mayor. Thank you to the Administration staff that have advised, informed and assisted me and I would also like to express gratitude to the residents who engaged with me and taught me more about our beautiful Town. Also I wish to acknowledge and thank our Mayor and fellow Councillors for their passion and inspiration. It has been a year where we have worked hard to serve the local community and I am proud to have been part of the team that has hopefully made a positive contribution to the quality of life and amenity for residents in the Town of Walkerville.



MARGARET GRAHAM-KING

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The most important function of any government is to provide for the safety of those it represents. Much lip service is given to fostering a 'village atmosphere' in Walkerville but this can only happen when citizens feel secure to move about and associate freely. Council has an opportunity, indeed an obligation, to provide a climate where a sense of security is promoted. To some degree our Council has made moves in this direction but I consider, and those who have approached me urge, that there be a greater emphasis placed on this aspect of Council business.

Pedestrians should feel safe in negotiating streets and crossing roads. As commerce in the business district has increased, so also has traffic. The 40 km/h speed restriction on a portion of Walkerville Tce and the pedestrian crossing adjacent to Woolworths has been a success but as yet there has been little progress in providing some kind of pedestrian crossing between Warwick St and Stephen Tce. to assist schoolchildren and the elderly cross at this dangerous intersection. The fact that there is a very little used pedestrian crossing on Victoria St next to the Watson makes this lack even more incongruent. Further, I am constantly being asked for a greater emphasis to be placed on pedestrian safety at the entrance to the Woolworths car park.

Increasing population and business activity has brought with it an increase in the danger of criminal activity that extends into residential areas. There does seem to be a disproportionate concentration of the disadvantaged – those just out of prison, those addicted to, and providing illicit drugs and so on – in our district. Some may consider that Council has little influence in the demographic composition of its constituency but, to its credit, there is ongoing consultation between it, the housing authority and the police in an effort to reduce the appearance, if not the fact, of criminal behaviour. It has been pointed out, however, that the involvement of more than one body too easily allows the hand-balling of responsibility from one to the other. In my view Council needs to proactively coordinate and direct this ongoing activity to ensure that Walkerville does not receive a disproportionate percentage of those with a proclivity to criminal and anti-social behaviour.



DAVID SHETLIFFE

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In many ways this has been a 'business as usual' year for Council with no major new initiatives undertaken. Emphasis continues to be given to carrying out the fundamentals of Local Government.

However, the year was marked by constant media attacks on local Government as an institution. Therefore, it might be worth reflecting on the key role of Local Government and how well as a Council we perform.

In my view the key role of local Government is to maintain and develop the wellbeing of the community. But what is meant by 'community wellbeing'?

To me, it means the health and safety of the community, the provision of recreational, sporting and leisure activities (e.g the library). It means the preservation of the amenity for our houses and businesses through our *Development plan*, the reduction of conflict between land uses and between traffic and street character. It means ensuring safe roads and footpaths, good tree canopy and ample open space with appropriate facilities. It means fair regulation of car parking to ensure good access to businesses and schools without reducing residential amenity. It means creating places for people to linger and talk. The list goes on.

This is a very different role from how some try to reduce Local Government to the trite '3 R's'.

However, these goals must be achieved within the financial resources of Council and, in many cases, within legislation determined by other levels of Government. The extent to which the above list can be achieved depends on the willingness of the community to pay. And thus, good financial management, mitigation of risk, sound decision-making processes and effective community engagement become critical.

As I reflect on the year, I believe we have been able to address many of the matters listed above and have done so within our resources. Our major project in Lansdowne Terrace is underway, we've finally seen the storm damage in Linear Park repaired and we've started a fresh look at how to improve Howie Reserve.

However, there remain challenges for the future as we seek to mitigate some of our parking and traffic issues and consider the future for some of our dated community facilities. Cost pressures such as recycling costs continue to hit us and the demographics of our community continues to change. There is no end point for community wellbeing and so we continue to need good Local Government.



GRAHAM WEBSTER

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This is the final *Annual report* encompassing my four year term as a Councillor.

I will not re-contest at the 2018 election. This will end my 18 years in Local Government covering areas of urban planning, the environment, finance, governance and community services.

I believe the Council's financial position is in good health with debt and wages under control and asset maintenance returning to an acceptable standard.

Over the past four years the previous Labor State Government played a particularly destructive game by imposing increased costs on you by increasing costs to our Council in the areas of waste collection, public health, environmental protection and reduced open space, sport and recreation grants.

State Government costs transferred to us (and you) increased way beyond CPI which make a mockery of discussions over rate capping. We now see the new Liberal State Government doing the same.

Local Government is always going to be the punching bag for desperate State Governments and short-term thinkers in the community who don't want to understand the many legislated roles of Councils.

On the other hand, there have been some Councils who have alienated communities and fellow councils by forgetting that they are servants to their ratepayers. Paying a CEO's golf fees and councillors travelling overseas on a council expense account is just dumb.

Whilst the Walkerville Council exists with good governance, we will enjoy a sense of community that few other Councils can ever experience.

My mantra is '*Local Government is the only level of government you can still speak to and be heard. We are all ratepayers.*'

DAVID WHITING

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There has been considerable interest in the performance of the Local Government sector during the last year, with widespread allegations of overspending and mismanagement. Whether true or not, this has focussed a spotlight on the performance of all councils.

Whilst it would be inappropriate for me to comment on any other council's performance, I can state with confidence that the Town of Walkerville has done an exceptional job of efficiently and effectively managing your rate dollar.

We have further developed our long term financial plan to ensure stability and sustainability for the foreseeable future. Through careful project management we have achieved completion of our major infrastructure builds without significant cost overruns.

In addition we have embarked on a total revision of our leasing arrangements for clubs and organisations who use Council owned facilities in our Town. When completed, this will provide us with a modern leasing policy to ensure all organisations are treated equally whilst maintaining efficient use of rate dollars.

On a personal note, I introduced a policy to prevent long term parking of mobile homes in our car parks, a situation which was depriving many residents and visitors of valuable parking spaces as well as causing noise and distress to residents living nearby.

This will be my last report as an elected member as I will not be a candidate in the 2018 elections. When I complete my term in November 2018, I will have served as a member of council for over 25 years, including a term as Mayor. That time has seen a transformational change to the way we do business today as to when I was elected in March 1993. I believe we are now a much more professional outfit (indeed as are all councils despite the criticism) as I believe the sector has matured and moved with the times.

Despite the modern environment, we are still the closest form of government to the people, providing a human face to help you with your concerns and react rapidly when the need arises.

Whilst I am retiring from local Government, I will still be working as a volunteer to support my wife Heather's award winning local 'Our Patch' Project. If you see us planting and weeding in the linear park, please come over and say hello to our team of dedicated local volunteers.

Postscript: At the Local Government Association Conference Dinner on Wednesday 15 November 2017, Cr David Whiting was recognised for his invaluable service to Local Government. Cr Whiting, who is also a former Mayor of Walkerville (2006-2010) has dedicated 25 years of service to this community. Cr Whiting was recognised for his 'exceptional devotion and consummate engagement with the community of Walkerville.'





JAMES WILLIAMS

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The past 12 months have seen continued improvements across the Council area with efficiencies identified inside and outside of the office, particularly around the depot trial with Campbelltown Council.

I have continued to receive positive feedback from residents regarding the results of our beautification programs which includes, gardens and verges. The Township is looking as good as it ever has thanks to the extra investment of the community and Council.

Council has considered numerous plans during the past 12 months including the following:

- *Animal management plan*
- *Disability access and inclusion plan*
- *Traffic plan*
- *Financial guiding principles.*

I would encourage ratepayers that have a specific interest in any of these plans or other Council policies, to visit our website www.walkerville.sa.gov.au for further information. You can also contact customer service, which is another division of Council that we are always trying to improve. Ideally, why not attend one of our monthly Council meetings to see how issues are debated and decisions made in the Chamber.

In 2017/18 Council has also contributed to the 'village' atmosphere of the Town by supporting or presenting a range of community and Council events including:

- 2017 Miniature Christmas Pageant
- 2017 Walkervillage Christmas Fair
- 2018 Australia Day Citizenship Ceremonies at the Mary P Harris Reserve
- 2017 SALA event: *Visibility*
- 2017 Walkerville Art Show presented by Rotary Club
- 2018 Anzac Day Dawn Service, sponsored by Council
- 2018 Volunteer of the Year awards.

It was great to see the Gilberton Swing Bridge finally reopen to the public in January 2018. The refurbishment was managed by the City of Norwood, Payneham and St Peters on behalf of both Councils and demonstrated the benefits of cross-Council collaborations.

Our annual survey revealed that 91% of residents who took part in the survey were satisfied/very satisfied. As a long-time resident, business owner and Elected Member I certainly agree that this is a great place to live, work and go to school. There was much to celebrate in 2017/18 and the work continues to ensure our Council supports an inclusive, thriving and sustainable community for everyone.





ATTENDANCE AT **COUNCIL MEETINGS**

Council meets on the **third Monday** of each month. On average, meetings run for between 1.5 hours and 3 hours. Members of the **public are welcome** to attend these meetings and see their local representatives and Local Government in action.

Council meeting procedures follow the Local Government (procedures at meetings) regulations 2013.

When Council meeting dates coincide with a Monday public holiday, the meeting is held on the Tuesday.

Agendas and minutes are available from Council's website.

There were a total of 411 Council resolutions for 2017/18 financial year.

There were 13 outstanding Council resolutions presented to Council as at the June 2018 meeting.

2017/18 ORDINARY COUNCIL MEETING DATES:

	17 Jul 17	21 Aug 17	18 Sep 17	16 Oct 17	20 Nov 17	18 Dec 17	15 Jan 18	19 Feb 18	19 Mar 18	16 Apr 18	21 May 18	18 Jun 18	TOTAL
Ray Grigg	✓	✓			✓	✓	✓	✓	✓	✓	✓	✓	10
MaryLou Bishop	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	11
Gianni Busato	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12
Elizabeth Fricker	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	11
Margaret Graham-King	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12
David Shetliffe	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12
Graham Webster	✓			✓	✓	✓	✓	✓	✓		✓	✓	9
David Whiting	✓	✓	✓	✓	✓	✓	✓	✓			✓	✓	10
James Williams	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	11

ELECTOR REPRESENTATION REVIEW

An Elector Representation Review is a legislative requirement under the *Local Government Act 1999* (Section 12 (7)). Councils are required to undertake a review every eight years to determine whether the local community would benefit from changing the existing structure of the representation quota.

In 2017, Council completed a review of its current representation quota. Through the process of public consultation, Council invited community members to determine whether changes were required in respect to their elector representation.

An options paper was developed which detailed the advantages and disadvantages of changing the composition and structure of Council and the division of Council areas into wards.

No changes were made to Council's existing structure since that review.

REPRESENTATION QUOTA FOR THE TOWN OF WALKERVILLE*

619 Electors

9 Elected Members including the Mayor

*Postscript:

The Town of Walkerville is the only remaining 'Town' Council in inner metropolitan Adelaide and there are no other councils of a similar size and type with which to provide a comparison for the representation quota.

*Provided by the Local Government Association of South Australia.

ALLOWANCES

Elected Members receive an annual allowance determined by the remuneration tribunal to assist with expenses associated with undertaking their role. Elected Members are also issued with a Lenovo tablet, business cards and badges.

- **Mayor** \$37,947
- **Deputy Mayor** \$11,858
- **Presiding Member of a Standing Committee** \$11,858
- **Elected Members** \$9,487

In addition to this allowance, all out-of-pocket expenses incurred by Elected Members were reimbursed, in accordance with Section 77 of the *Local Government Act 1999*.

Other benefits included training and attendance at conferences relevant to their role and function on Council.

The Mayor of Walkerville is also provided with additional support and facilities to perform official functions and duties. This includes: office space (Mayoral parlour), a Lenovo tablet, iPhone, internet access and administrative support and diary management.

PROFESSIONAL DEVELOPMENT

During the 2017/18 financial year a budget of \$5,500 was allocated for Elected Member training, development and attendance at seminars or conferences.

A total of \$2,092 was spent on professional development for the following Elected Members.

Mayor Ray Grigg

- 2017 LGA Conference and Annual General Meeting
- 2018 LGA Next Practice Showcase and Ordinary General Meeting

Cr Elizabeth Fricker

- 2017 LGA Conference and Annual General Meeting
- 2018 LGA Next Practice Showcase and Ordinary General Meeting

Cr David Shetliffe

- 2017 Murray Darling Association Conference and Annual General Meeting
- 2017 ICTC National Main Street Conference.

COMMITTEES OF COUNCIL

Section 41 of the *Local Government Act 1999* provides a mechanism to establish committees that:

- assist the Council in the performance of its functions
- inquire and report to the Council on matters within Council’s responsibilities and:
 - provide expert advice to the Council
 - exercise, perform or discharge delegated powers, functions or duties.

When establishing a committee, the Council must determine the reporting and other accountability requirements that are to apply to that committee.

Elected Members, including the Mayor of Walkerville, are involved with a range of committees and panels.

Meeting procedures follow the Local Government (procedures at meetings) regulations 2013. The representation and attendance on committees and panels by Elected Members is included in the following information.

Activities undertaken by these committees are documented in agendas and minutes which are published on Council’s website.

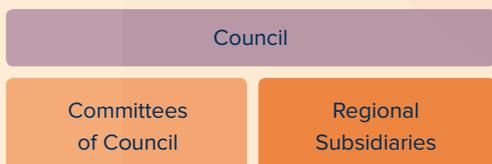
THE FOLLOWING COMMITTEES ARE ESTABLISHED UNDER SECTION 41 OF THE ACT:

CEO’s Performance Review Committee

The role of the Committee is to:

- review the performance of the CEO, (at least twice a year), and report their findings to Council
- determine performance measures and targets on an annual basis
- make recommendations to Council regarding salary and conditions of employment on an annual basis
- select, where required, an independent panel member in collaboration with the CEO
- engage an independent support service agreed to by the committee and the CEO to assist with the performance review process.

DECISION-MAKING STRUCTURE OF COUNCIL



MEMBERSHIP & ATTENDANCE

	9 Aug 17	9 April 18	TOTAL
Raymond Grigg Mayor	✓	✓	2
Gianni Busato Elected Member	✓	✓	2
James Williams Elected Member	✓	✓	2
Elizabeth Fricker Elected Member	✓	✓	2



Members of the Walkerville Wesleyan Committee receiving the 2018 Mayors Choice Award in May 2018.

Friends of the Walkerville Wesleyan Cemetery Committee

The Friends of the Wesleyan Cemetery Committee (the Committee) was formed under Section 41 of the *Local Government Act 1999*.

The Committee comprised up to 15 members. The chair, deputy chair, secretary and treasurer were appointed from within its membership.

The Committee's role is to:

- promote and encourage the enjoyment and appreciation of the Walkerville Wesleyan Cemetery
- identify opportunities for the enhancement of the site
- assist in the restoration, preservation and maintenance of the grounds in a planned and respectful manner.

Members on the Committee are not paid a sitting fee.

The Committee met on the 14 December 2017 for the final time as a Section 41 Committee

ATTENDEES:

Jim Everett Presiding Member

David Griffiths Independent

Brenda Keen Independent

Lyn Griffiths Independent

Raye Whitehead Independent

APOLOGIES:

Di Roberts Independent

Lynn Morgan Independent

Heather Wright Independent

Gareth Griffith Independent

The Committee in transition

At the March 2018, Ordinary meeting of Council, the Committee was dissolved and plans were in place to transition to the Wesleyan Cemetery Advisory Committee with new Terms of Reference.

During 2017/18, Expressions of Interest were advertised calling for four members of the community to join the Committee which will also include two Elected Members and two Administration staff.

Once established, the Wesleyan Cemetery Advisory Committee will be expected to meet up to four times per year.

An interim provisional Advisory Committee was established comprising:

- James Everett
- Raye Whitehead
- David Griffiths
- Cr David Shetliffe
- Cr James Williams
- Property and Contracts Officer
- Group Manager Assets and Infrastructure.

Women of Walkerville (WOW) Foundation

The Women of Walkerville Foundation comprises female Elected Members of the Town of Walkerville:

The Committee's overarching mission is to:

Enhance quality of life and facilitate activities and organisations that advocate for babies, children, youth, women's issues, literacy, mental health, inclusivity and cultural diversity, active ageing and home support. To ensure its activities broadly reflect the aspirations and intentions of *2016 – 2020 Living Walkerville: wellbeing for every age and stage*.

The foundation members are:

- Beverley Grigg, Mayoress of the Town of Walkerville & Patron
- Deputy Mayor Elizabeth Fricker and Chair
- Councillor MaryLou Bishop
- Councillor Margaret Graham-King
- Mayor Raymond Grigg, ex-officio member.

MEMBERSHIP & ATTENDANCE

	24 Oct 17	27 Feb 18	TOTAL
Beverley Grigg Mayoress of the Town of Walkerville and Patron		✓	1
Elizabeth Fricker Deputy Mayor and Chair	✓	✓	2
MaryLou Bishop Councillor	✓	✓	2
Margaret Graham-King Councillor	✓	✓	2
Mayor Raymond Grigg Ex-officio member	✓	✓	2

Attendances are not recorded for informal meetings.

In 2017/18 the Foundation donated funds raised from two events (the official launch of the Foundation in July 2017 and a High Tea Event in April 2018), towards Walkerville Council becoming an accredited White Ribbon workplace. Through the workplace accreditation program Council staff will gain the knowledge and skills to address the issue of domestic violence – within the workplace – and in the community they serve.

Audit Committee

The Town of Walkerville Audit Committee is established under Section 126 of the *Local Government Act 1999*.

The Committee meets at least four times per year at appropriate times in the financial reporting cycle; as business needs arise; or as decided by Council. The functions of an Audit Committee include:

- a) reviewing annual financial statements to ensure that they present fairly the state of affairs of the Council
 - i) proposing, and providing information relevant to a review of the Council's *Strategic plan* or *Annual business plan*
 - ii) proposing, and reviewing, the exercise of powers under Section 130A
 - iii) if the Council has exempted a subsidiary from the requirement to have an Audit Committee, the functions that would, apart from the exemption, have been performed by the subsidiary's Audit Committee
- b) Annually review the findings of the external audit or

- c) reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Council on a regular basis.

From the 2017/18 Audit Committee report:

'The Audit Committee has had a productive 2017/18 year, continuing to evolve and achieve continuous improvement in meeting its responsibilities under the Terms of Reference. The Committee has had an increased focus on reviewing risk management processes, in particular strategic risks and related controls. In accordance with the Terms of Reference, the role of the Audit Committee remains firmly as an oversight body to review and provide feedback to Council and management on issues related to accounting, audit, legislative compliance, financial and operational risk management, good governance and reporting practices. The Committee does not make decisions on behalf of Council.

As has been the established practice over recent years, the Committee has continued to review Council policies relevant to the scope of the Committee's functions. The Committee reviewed and made recommendations on a number of policies including:

- *Risk management policy*
- *Rating policy*
- *Disposal of land and assets policy*
- *Budget management policy.*

Other substantive issues dealt with during this period included a review of:

- *Financial guiding principles*
- Rate Capping advice to Council
- 2017/18 financial statements, external audit management letter and liaison with the external auditor
- External audit financial internal control review and Council's self-assessment of these controls
- Key performance ratio's as they relate to the *Long term financial plan*
- Quarterly budget reviews
- *2018/19 Draft budget* and *2017/18 Annual report*
- Audit Committee's Terms of Reference.

As Presiding Member I would like to thank both the External Members and the Elected Members for their diligence and contribution to the meetings and also the Management Group for the quality of the papers and their administrative support.'

GREG CONNOR
Presiding Member
1 July 2018

MEMBERSHIP AND ATTENDANCE

The Audit committee met on the below dates (not including workshops):

	7 Nov 17	11 Dec 17	5 Mar 18	30 May 18	5 Jul 18	TOTAL
Greg Connor Chair Independent	✓	✓	✓	✓	✓	5
Corinne Garrett Independent			✓	✓	✓	3
Elizabeth Fricker Elected Member	✓	✓	✓	✓	✓	5
Graham Webster Elected Member			✓			1
David Hitchcock Independent	✓	✓	✓	✓		4

Fee structure

- The Presiding Member was paid \$420 sitting fee per meeting
- Independent Members were paid \$350 sitting fee per meeting
- Elected Members on this Committee are not paid a fee.

Development Assessment Panel (DAP) / Council Assessment Panel (CAP)

Pursuant to Section 56A of the *Development Act 1993* the Town of Walkerville Council Development Assessment Panel (DAP) was first established in July 2001 for the purpose of acting as the 'relevant authority' in respect of development assessment as delegated to it by the Council.

The Development Assessment Panel (DAP) has delegated authority from Council, to carry out the assessment of development applications.

As of 1 October 2017, and in accordance with the *Planning, Development and Infrastructure Act 2016*, the Development Assessment Panel became known as the Council Assessment Panel (CAP)

The panel meets on the second Monday of each month, or as required. Members of the public can also attend DCP meetings.

Fee structure

- The Presiding Member was paid a sitting fee of \$420 per meeting.
- Independent Members were paid a sitting fee of \$350 per meeting.

Whilst they are selected on the criteria that they are Elected Members, they do not serve on the panel as Elected Members and are not paid a sitting fee.

2017/18 activities undertaken by the DAP and CAP are documented in agendas and minutes available from Council's website.

MEMBERSHIP AND ATTENDANCE

Development Assessment Panel

	10 Jul 17	24 Jul 17	11 Sep 17	TOTAL
David Shetliffe Elected Member	✓		✓	2
Margaret Graham-King Elected Member	✓			1
James Williams Elected Member	✓	✓	✓	3
Bill Chandler Independent	✓		✓	2
Doug Wallace Independent	✓	✓	✓	3
Phil Smith Independent	✓	✓	✓	3
Ross Bateup Independent	✓	✓	✓	3

Council Assessment Panel

	9 Oct 17	13 Nov 17	11 Dec 17	12 Feb 18	13 Mar 18	9 Apr 18	14 May 18	12 Jun 18	TOTAL
David Shetliffe Elected Member	✓	✓	✓	✓	✓	✓	✓		7
James Williams Elected Member								✓	1
Bill Chandler Independent	✓	✓	✓	✓	✓	✓	✓	✓	8
Doug Wallace Independent	✓	✓	✓	✓	✓	✓	✓	✓	8
Phil Smith Independent	✓	✓	✓	✓	✓	✓	✓		7
Ross Bateup Independent	✓	✓		✓	✓	✓	✓	✓	7

Strategic Planning and Development Policy Committee

The Committee was established under the *Development Act 1992 Section 101 (A) of the Development Act 1993*. It provides advice to Council on strategic planning and policy issues to ensure delivery of:

- orderly and efficient development within the Council area
- high-levels of integration of transport and land-use planning
- relevant targets set out in the planning strategy within the Council area
- the implementation of affordable housing policies set out in the planning strategy within the Council area
- other outcomes assigned to the committee by the Council.

MEMBERSHIP AND ATTENDANCE

	21 Jul 17	8 Feb 18	3 Apr 18	TOTAL
David Shetliffe Elected Member	✓	✓	✓	3
Elizabeth Fricker Elected Member	✓	✓	✓	3
Graham Webster Elected Member	✓	✓	✓	3
MaryLou Bishop Independent	✓	✓	✓	3

Fee structure

Elected Members on this Committee are not paid a fee

Walkerville and Prospect Building Fire Safety Committee (BFSC)

The Walkerville and Prospect Building Fire Safety Committee (BFSC) conducts regular meetings and undertake inspections as necessary in accordance with the powers prescribed in *Section 71* of the *Act* to identify and take action in relation to insufficiencies in fire safety.

Relevant buildings are identified, inspected and considered with regard to the fire safety objectives and performance criteria of the Building Code of Australia (BCA). Where necessary, the BFSC communicates with building owners to ensure compliance with the BCA is obtained. Where required, the BFSC may serve notices requiring work to be undertaken or, if there is a risk to life safety, to evacuate the building or part thereof.

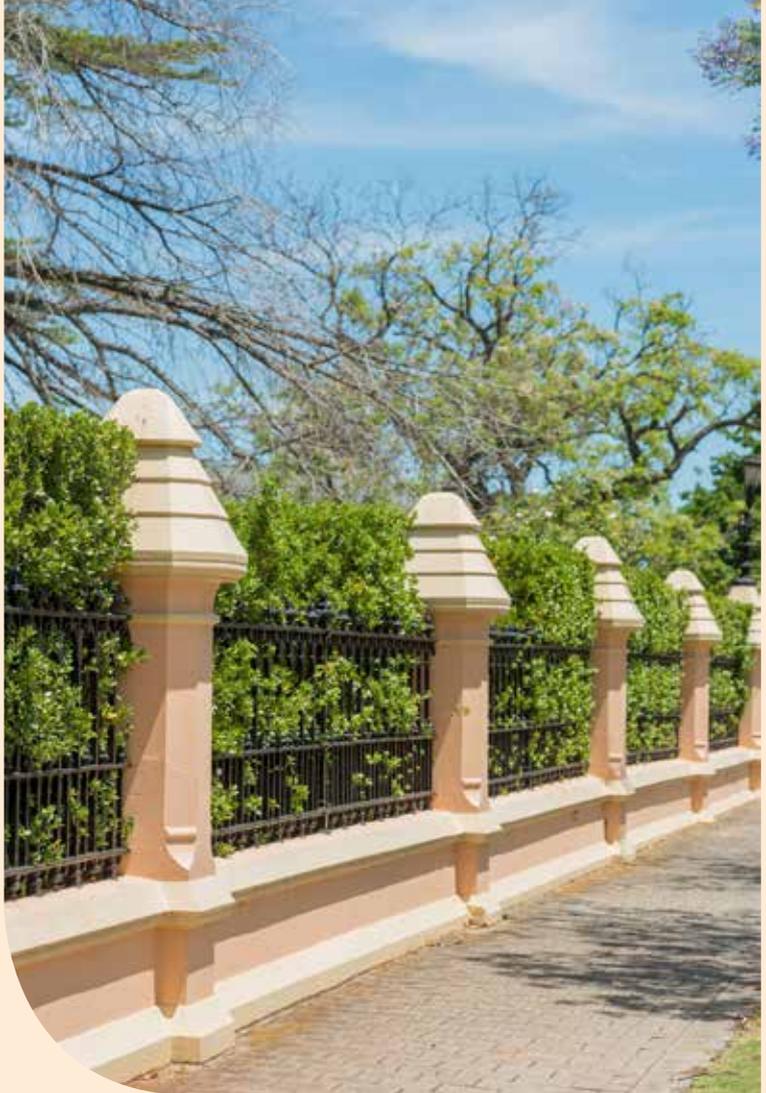
MEMBERSHIP AND ATTENDANCE

- Troy Olds, Presiding Member:
Tecon Australia / Town of Walkerville
- Chi Hok, Development Officer / Building:
City of Prospect
- A delegate from the Metropolitan Fire Service (MFS) : either David Kubler or Phil Evans
- Mark Kwiatkowski, Group Manager Planning,
Environment and Regulatory Services:
Town of Walkerville

	9 Aug 17	15 Nov 17	21 Feb 18	16 May 18	TOTAL
Troy Olds Presiding Member	✓	✓	✓	✓	4
Chi Hok Development Officer	✓	✓	✓	✓	4
Mark Kwiatkowski Group Manager Planning			✓	✓	2
David Kubler MFS Delegate	✓	✓		✓	3
Phil Evans MFS Delegate	✓		✓		2

Fee structure

Members are not paid a fee.



GOVERNANCE

FREEDOM OF INFORMATION

Under Section 9(1) and (1a) of the *Freedom of Information Act 1991*, Council is required to publish an information statement which lists documents that are available to the community.

This statement appears in the appendix I of this report. In accordance with the requirements of the *Local Government Act 1999*, Schedule 4 1(gb), Council must report on all applications it receives under the *Freedom of Information Act 1991*.

Council received two Freedom of information requests in 2017/18:

File number	Date registered
13.40.2.21	27/07/2017

The total number of development applications received by the Council in relation to the removal of a significant tree, or significant trees

13.40.2.22	11/12/2017.
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Copy of correspondence received by Council in November 2016 from the Body Corporate at the end of Waterman Avenue, Vale Park

POLICIES & CODE OF CONDUCT

Policies and Codes inform all Council's procedures and provide a guide for the conduct of Elected Members and staff. Council has policies governing key areas of operation and these are outlined in the Freedom of Information statement (see appendix).

CODE OF CONDUCT: ELECTED MEMBERS

This covers the principles of good conduct and standards of behaviour that the community and stakeholders could reasonably expect of its Elected Members and which is legislatively mandated.

CODE OF CONDUCT: EMPLOYEES

This covers the principles of good conduct and standards of behaviour that the community and stakeholders could reasonably expect of all Council employees and which is legislatively mandated.

CODE OF PRACTICE: ACCESS TO MEETINGS AND DOCUMENTS

This covers public access to meetings and to the minutes of those meetings.

BY-LAWS

The *Local Government Act 1999* allows Council to set by-laws.

Council currently has five by-laws.

By-Law no 1: Permits and penalties

To provide for a permit system and penalties in Council by-laws, to clarify the construction of such by-laws, and to repeal by-laws.

By-Law no 2: Local Government land

For the management and regulation of the use and access to Local Government land (other than roads) including the prohibition and regulation of particular activities on Local Government land and public places.

By-Law no 3: roads

For the management, control and regulation of certain activities on Council roads.

By-Law no 4: Moveable signs

To set standards for moveable signs on roads and to provide conditions of, and the placement of, such signs.

By-Law no 5: Dogs

For the management and control of dogs in the Council area.



COMMUNITY LAND

Council maintains *Community land management plans (CLMP)* for a number of properties under its care and control.

No new land was acquired during 2017/18

MANDATORY REGISTERS

LOCAL GOVERNMENT ACT 1999

- Section 68 Members register of interests
- Section 79 Members register of allowances and benefits
- Section 105 Officers register of salaries
- Section 116 Officers register of interests
- Section 188 Fees and charges
- Section 207 Community land
- Section 231 Public roads
- Section 252 By-laws

CONTRACTS AND TENDERS

Council remains committed to pursuing cost-effective methods and best value for money to ensure it meets the needs of the community in the areas of:

- service provision (including carrying out of work)
- purchasing goods and services
- selling and disposal of lands or assets.

INTERNAL REVIEW OF COUNCIL ACTION

In 2017/18 Council received two applications to review decisions made by Council as specified under *Section 270 of the Local Government Act 1999*.

Application 1: lodged 8 November 2017, relating to a decision of the CEO not to allow a tree to be removed from in front of the complainant's residence.

Costs incurred: \$3,504.84

Application 2: lodged 7 May 2018, relating to a decision of the CEO not to reinstate bluestone/slate to kerb in front of complainant's residence and a decision not to correct driveway access to that residence.

Costs incurred: \$6,486.92

Both reviews were undertaken by an independent provider and both found in favour of the CEO.

PUBLIC ACCESS TO DOCUMENTS

Members of the public are welcome to download policy, codes and administrative documents from Council's website. Printed copies of these documents are also available for public inspection from the Council during business hours.

Members of the public may purchase copies of the following documents by payment of the fees set out in the Fees and charges register.

GOVERNANCE

DOCUMENTS

- *2016-2020 Living Walkerville: wellbeing for every age and stage*
- *Annual business plan and budget*
- *Open space strategy*
- *Living in the Town of Walkerville: A strategic community plan for the Town of Walkerville*
- *A connected community: urban master plan*
- *Annual report*
- *Strategic directions report 2012*
- *Movement management plan*
- *Animal management plan*
- *Audited financial statements*
- *Assessment record*
- *Disability access and inclusion plan*
- *Traffic plan*

POLICIES

[Budget management policy](#)

[Building and swimming pool inspection policy](#)

[Building over easements policy](#)

[Caretaker policy](#)

[Code of conduct for council employees – legislated](#)

[Code of conduct for council members](#)

[Code of practice – access to council meetings, council](#)

[Committees and council documents policy](#)

[Collections policy](#)

[Community engagement and consultation policy](#)

[Community fund program policy](#)

[Council members allowance and benefits policy](#)

[Damage to Council infrastructure](#)

[Development Act delegations policy](#)

[Development enforcement and compliance policy](#)

[Disposal of land and assets policy](#)

[Elected member training and development policy](#)

[Elections – casual vacancies supplementary elections policy](#)

[Financial internal controls policy](#)

[Fraud and corruption prevention policy](#)

[Heritage management policy](#)

[Informal gatherings policy](#)

[Internal review of council decision policy](#)

[Lease and licence for community land and buildings policy](#)

[Liquor licence management policy](#)

[Local Government \(procedures at meetings\) Regulations 2013](#)

[Order making policy](#)

[Outdoor dining policy](#)

[Plaques policy](#)

[Procurement policy](#)

[Public land encroachment, including outdoor dining policy](#)

[Public question time policy](#)

[Rating policy](#)

[Request for service and general complaint handling policy](#)

[Residential parking permit policy](#)

[Risk management policy](#)

[Selection of road names policy](#)

[Social media policy](#)

[Sponsorship policy](#)

[Temporary road closure policy](#)

[Treasury management policy](#)

[Tree management policy](#)

[Use of Council reserves parks gardens and open spaces policy](#)

[Whistleblower protection policy](#)

CODES

- Code of conduct for Elected Members
- Code of conduct for Council employees
- Code of practice - access to council meetings, Council committees and Council documents
- Code of conduct for Development Assessment Panel members

REGISTERS

By-laws and certified copies

Campaign donations returns

Community land management plans

Community land (open space)

Development applications (DA) /consents/
approvals (DA register)

Dogs

Elected Members allowances & benefits

Interests – Elected Members

Interests – employees

Interests – Development assessment panel

Parking controls

Public roads

Salaries register (remuneration, salaries &
benefits – staff)

Council employees gifts and benefits register

Elected Members gifts and benefits register

Delegations register

Authorised officers register

Elected Members conflict of interest register

COMPETITIVE NEUTRALITY, SIGNIFICANT BUSINESS ACTIVITIES AND STRUCTURAL REFORM OF PUBLIC MONOPOLIES

According to Local Government's Competition principles agreement, Council is required to issue what is referred to as a Clause 7 statement. Accordingly, Council advises that it:

- has no significant businesses defined as category 1 businesses under Competitive neutrality principles has no by-laws which place barriers on market entry, conduct or discriminates between competitors
- has received no complaints alleging a breach of competitive neutrality principles by the agency
- has not been involved in any structural reform of monopolies.

CONFIDENTIAL MATTERS

While the *Local Government Act 1999* requires meetings of Council or any of its committees to be open to the public, from time to time some matters need to be discussed in confidence.

Confidential matters are not classified by Council, but defined by the *Local Government Act 1999 (Section 90 and 91)* and include, but are not limited to:

- commercial-in-confidence
- security matters
- staff matters
- legal advice/litigation
- personal affairs of people living or dead.

In 2017/18, 39 confidential items were considered at meetings of Council and Council Committees under Section 90 and Section 91

Confidential items are listed on the following pages with most recent decisions of Council appearing first.



CONFIDENTIAL MATTERS

committee	meeting date	report title	reason for confidentiality	resolution retention period	status
1. Council	18/06/18	ERA Water Independent Chair	Section 90(3)(h)	remain in confidence for a period of seven (7) years	Partial Release
2. Council	21/05/18	Walkerville Sports Club Financials	Section 90(3)(b)	For a period of 12 months	In confidence
3. Council	16/04/18	2018 Volunteer Awards	Section 90(3)(a)		Lifted
4. Council	16/04/18	Charlotte Balfour Watercolour	Section 90(3)(a)		Lifted
5. Council	16/04/18	River Torrens Linear Path – Led Lighting Upgrade Project Tender Evaluation Report	Section 90(3)(k)	Until the project is complete	Partial Release
6. Council	16/04/18	Walkerville Sports Club Financials	Section 90(3)(b)	For a period of 12 months or until the matter is finalised	In confidence
7. Council	16/04/18	ERA Water – Acquisition Offer	Section 90(3)(d)	For a period of 2 years	in confidence
8. Council	16/04/18	CEO Contract Renewal	Section 90(3)(a)	For a period of 2 years	Partial release
9. Council	19/03/18	Extension of Waste Disposal	Section 90(3)(k)		Lifted
10. Council	19/03/18	Walkerville Sports Club Financials	Section 90(3)(d)	Until the matter is finalised	In confidence
11. Council	19/02/18	Walkerville Sports Club Financials	Section 90(3)(d)	Until the matter is finalised	In confidence
12. Council	15/01/18	2018 Citizen of the Year Award	Section 90(3)(a)		Lifted
13. Council	15/01/18	Lansdowne Terrace Vale Park – Stormwater & Road Project Tender Evaluation Report	Section 90(3)(k)	Until the project is complete	Partial Release
14. Council	18/12/17	Walkerville Sports Club Financials	Section 90(3)(d)	Until the matter is finalised	In confidence
15. Council	21/08/17	CEO performance review 2016 2017	Section 90(3)(a)	For a period of 3 years	Partial release
16. Council	19/06/17	Walkerville Lawn Tennis Club lease	Section 90(3)(d)		Lifted
17. Council	19/06/17	INEA YMCA request for Lease Extension	Section 90(3)(d)		Lifted
18. Council	15/05/17	Strategic Property – Master Planning Framework	Section 90(3)(d)	Retain in confidence until 31 December 2020	In confidence
19. Council	15/5/2017	Leases and Licences update	Section 90(3)(d)		Lifted
20. Council	18/04/17	Howie Reserve Road closure update	Section 90(3)(d)		Lifted
21. Council	18/04/17	Land management Agreement 15 Briar Avenue Medindie	Section 90(3)(a)		Lifted
22. Council	20/03/17	Council 2017 Volunteer awards	Section 90(3)(a)		Lifted
23. Council	20/03/17	ERA Water financial report	Section 90(3)(d)		Lifted
24. Council	20/03/17	Leases and Licences Status	Section 90(3)(d)		Lifted
25. Council	16/01/17	LGA public lighting business case	Section 90(3)(d)	Until matter is finalised	In confidence
26. Council	16/01/17	ERA Water financial report	Section 90(3)(d)		Lifted
27. Council	16/01/17	Development Matters	Section 90(3)(i)		Lifted
28. Council	16/01/17	Land Management Agreement 15 Briar Avenue Medindie	Section 90(3)(a)		Lifted

committee	meeting date	report title	reason for confidentiality	resolution retention period	status
29. Council	21/11/16	Walkerville Sports Club – Financial Matters	Section 90(3)(d)	Until the matter is finalised	Partial release
30. Council	21/11/16	Howie Reserve – Road Closure	Section 90(3)(d)	Until the matter is finalised	In confidence
31. Council	27/09/16	Community Land Management Plans and Leases and Licenses Review Report 27 September 2016	Section 90(3)(d)		Lifted
32. Council	18/07/16	Levi Caravan Park Management Agreement Report July 2016	Section 90(3)(d)		Lifted
33. Council	16/05/16	INEA YMCA – Status Report	Section 90(3)(d)		Partial release
34. Council	18/01/16	Lease & Licence for Community Land and Buildings Policy	Section 90(3)(d)		Lifted
35. Council		Cemetery Management Walkerville Wesleyan Cemetery	Section 90(3)(d)		Lifted
36. Council	17/08/15	Levi Caravan Park	Section 90(3)(d)		Lifted
37. Council	17/08/15	YMCA Lease	Section 90(3)(d)		Lifted
38. Council	15/06/15	Walkerville Bowling and community Club Status Report No 2 2015	Section 90(3)(d)		Lifted
39. Council	18/05/15	Levi Caravan Park	Section 90(3)(d)		Lifted



Strategic framework



*Work health & safety and injury management plan



2016-2020 Living in the Town of Walkerville: a strategic community plan

Building sustainability for the Town of Walkerville is a key visionary strategy for Council and a fundamental foundation for future generations.

VISION

A Council that supports the aspirations and wellbeing of the community.

MISSION

This Council will make decisions and take actions that are shaped by the interest and values of the community. We respect our history that makes the Town of Walkerville unique. This Council will provide services that are equitable, responsible and sustainable.

VALUES

We are a Council that is transparent, accountable, fair, caring, honest, responsible, ethical, collaborative, adaptable, respectful, flexible.

The *2016-2020 strategic plan* for the Town of Walkerville outlines five key focus areas:

- vibrant local culture, inspired by diversity and inclusivity
- sustainable and resilient future, based on a sensitive and sensible approach to planning, heritage, economic development and the public realm
- transparent and accountable local tier of Government that is respected for its forward thinking approaches and cross-council collaborations
- healthy, connected and inspired community
- positive and respectful customer service experience delivered by professional, informed and cohesive work force.

Each focus area is supported by initiatives, desired outcomes and targets. Each target in our plan is aligned to targets in the *South Australia strategic plan* www.saplan.org.au

message from the CEO



When rate capping became a key issue in the 2018 State Election, it unleashed a powerful discussion on the role of Local Government and the value for money Councils provide to ratepayers.

While I do regret that the actions of some Councils were used to tarnish the sector as a whole, I welcomed the focus on the role of local Government.

Local Government should not be immune to scrutiny and while it operates within a prescribed legislative framework, it also needs to evolve, in order to thrive.

The analogy that is often used regarding Councils is that it's just about '*roads, rates and rubbish*'. While I am unaware of the origins of this analogy, I feel it seeks to diminish and reduce the scope of functions that local Councils undertake on behalf of their constituents.

Roads, rates and rubbish. How ironic that improving connectivity, safety and efficiency for people, goods and services travelling through our network of roads, cycling lanes and walking paths is actually an incredibly complex undertaking. Parking is another contentious issue, not only for retail destinations such as Walkerville Terrace, but also for our neighbourhood streets and in particular, streets adjacent to one of the five local schools in our Council area.

We are a small Council, with 36.4kms of road, 72.5km of footpaths and 81.6 km of kerbing and we work closely with our community – particularly our Parking reference groups - to reach a practical consensus on parking permits, speed zones, traffic calming devices, walking paths, linemarking on roads - to name but a few of the elements involved in managing roads. And of course, this does not include the actual upkeep of our infrastructure and ensuring that works programs are staged to ensure maximum longevity without compromising the integrity of our transport networks.

In 2014, this Council began investigating and consulting on its *Movement management plan*. In 2017, following a period of public consultation, the Council endorsed a *Traffic plan*, a supporting document that sets out recommendations across every aspect of movement for vehicles, cyclists, pedestrians and public transport.

On the infrastructure front, the road and stormwater upgrade to Lansdowne Terrace is our flagship infrastructure project for 2017/18 and all indicators are that the project is on schedule for completion in 2018/19.

Then there is the question of rubbish. Local Government is a key player in how our Country deals with waste management into the future. In 2017/18, we all felt the impact directly, when changes to China's National Waste Import Policy (also known as the National Sword Policy) had a financial impost on our annual budget. The issue of household waste and infill doesn't get resolved at the kerb when bins are collected. In 2017/18 we worked closely with East Waste to educate and promote the message of recycling and reducing infill, through articles in our quarterly newsletter, kitchen caddy giveaways and community information sessions and campaigns. The *East Waste annual report* is enclosed on pages 193 and 240.

And finally, there is the matter of rates. Since 2014, this Council has delivered four consecutive positive operating budgets. In 2017/18 work began on developing a framework for Council's first *Financial guiding principles*. This strategic document is intended to provide long-term financial continuity over successive Council terms. The *Financial guiding principles* were endorsed by Council in August 2018.

Of course, our Council goes beyond 'roads, rates and rubbish'.

The library continued its number one ranking in visits and collection items per capita, as defined by the Libraries Board of South Australia. Although we have a population of less than 8000 people, the library has 4,366 registered users.

Our community and wellbeing events are well received and attended and we continued to support major community events such as the 2017 Walkerville Art Show and the 2018 ANZAC Day Dawn Ceremony.

The success of the two-year trial of the Depot Shared Services model with Campbelltown Council continued to pay dividends in 2017/18. The Township has never looked better and the pride and ownership of our small, but dedicated depot team is unmistakable. As the seasons change, driving through our tree-lined streets and seeing our open spaces flourish is an absolute pleasure for residents and visitors alike.

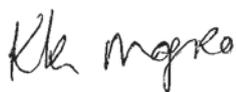
In 2017/18 a number of strategic documents were developed and adopted. In addition to the *Traffic plan*, we updated our *Animal management plan* and adopted a *Disability access and inclusion plan*, which was a first for this Council.

There was a renewed focus on how our Council can better generate revenue. In late 2017, we introduced paid advertising at highly competitive rates into our quarterly newsletter *About town* – although we continue to promote the work of our local community groups for free.

The office building on the depot site, located at 42 Fuller Street, Walkerville was leased to the City of Prospect to accommodate administrative staff during the construction of their new premises. In 2017/18 we continued to refine our licensing arrangements with our leasees.

Investing in the wellbeing and mental health of staff was another key priority. As CEO, I am committed to ensuring that the staff that serves the community, is itself well served with the necessary training and professional developmental tools. In the past 12 months a range of mental health initiatives and training opportunities were introduced to support staff – particularly those who are front of house. Furthermore, as an organisation we worked together to update our performance training system so that it would be more responsive to the professional aspirations of every employee. In 2018, we commenced an 18 month White Ribbon Accreditation Organisation program – one of the most important social change initiatives we have undertaken as an organisation.

Following the November 2018 Council Elections, our community will embark on a new chapter in its history. I would like to take this opportunity to sincerely thank Mayor Ray Grigg, Deputy Mayor Elizabeth Fricker, Councillors MaryLou Bishop, Gianni Busato, Margaret Graham-King, David Shetliffe, Graham Webster, David Whiting and James Williams, for their unstinting commitment to the people of the Town of Walkerville.



Kiki Margo
Chief Executive Officer





administration

STAFF PROFILE (HEAD COUNT)

EMPLOYEE PROFILE

Age	female	male	total
Under 21	0	0	0
21-30	6	0	6
31-34	3	0	3
35-44	6	4	10
45-54	5	2	7
55-64	6	3	9
65 plus	0	0	0
Total	26	9	35





LENGTH OF SERVICE YEARS

	female	male	total
0-2	13	1	14
2-5	4	3	7
5-10	6	4	10
10-15	1	1	2
15 plus	2	0	2
Total	26	9	35

EMPLOYMENT STATUS

	female	male	total
- full time permanent	2	5	7
- part time permanent	3	0	3
casual	0	0	0
fixed term contract	21	4	25
Total	26	9	35

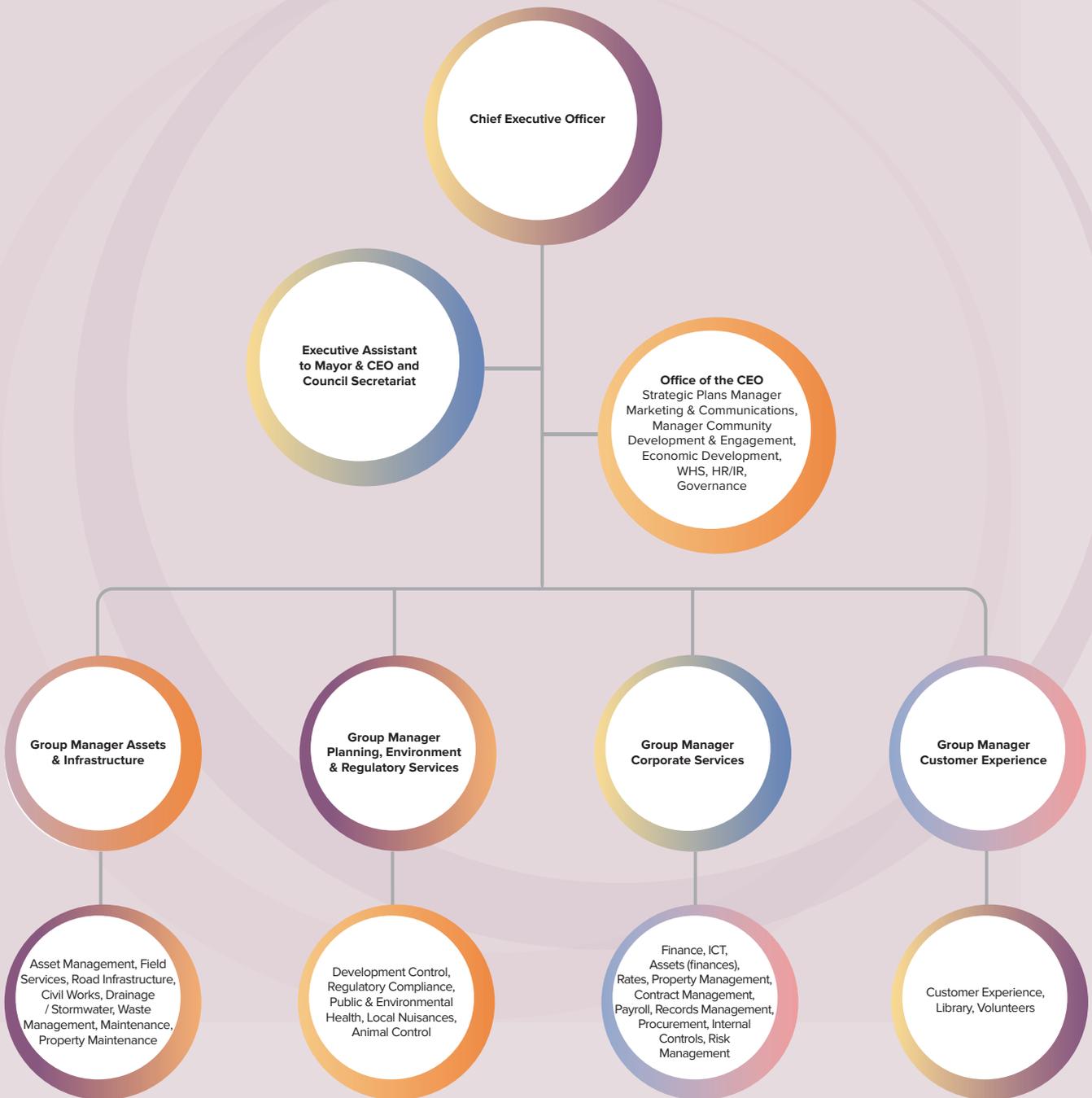
OCCUPATION STREAM

	female	male	total
engineering	0	2	2
building/planning	2	1	3
customer experience	13	0	13
works/maintenance	2	6	8
corporate/governance	9	0	9
Total	26	9	35

LENGTH OF SERVICE

	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18
0 - 2	12	10	11	11	15	14
2 - 5	11	15	15	8	8	8
5 - 10	3	5	5	10	10	10
10 - 15	4	3	3	4	3	3
15 +	5	4	3	3	1	2
Total	35	37	37	36	37	37

ORGANISATIONAL STRUCTURE



SALARY REGISTER + EMPLOYMENT STATUS

	Part Time (PT) or Casual (C)	FTE	Classification (Level)	Salary Scale	Salary	On Call Allowance	Motor Vehicle (MV): Full Use + Value or Fuel Card (FC)	MV & FC Value	Super	Total Package
Chief Executive Officer		1	Contract	216,029			MV 7,000	20,091		243,120
General Manager*		1	Contract	155,342			2,500	14,758		172,600
Group Manager Corporate Services		1	Contract	123,288				11,712		135,000
Group Manager Planning, Environment & Regulatory Services		1	Contract	121,005		FC	2,500	11,495		135,000
Manager Community Development & Engagement		0.8	Contract	108,219	86,575	FC	2,000	8,051		96,626
Group Manager Asset & Infrastructure		1	Contract	114,155		FC+MV	10,000	10,845		135,000
Group Manager Customer Experience		1	Contract	105,023				9,977		115,000
Manager Communications & Marketing		1	Contract	97,320		FC	2,000	9,245		108,565
Project Officer Assets & Infrastructure		1	Contract	84,934				8,069		93,003
Senior Planner	PT	0.9	Contract	87,508	78,757			7,482		86,239
Property & Contracts Manager		1	Contract	75,000				7,125		82,125
Council Secretariat / EA - Office of the Mayor		1	Contract	75,238	75,238			7,148		82,386
Protocol, Compliance & Governance Officer *		1	GO 6.3	81,091 - 86,411	86,411			8,036		94,447
Shared Depot Administration Officer	PT	0.6	GO 5.2	75,238 - 78,430	46,102			4,380		50,482
Rates & Payroll Officer		1	GO 4.4	68,859 - 73,645	73,645			6,849		80,494
Accounts Officer		1	GO 4.4	68,859 - 73,645	73,645			6,849		80,494
Co-ordinatory Customer Experience	PT	0.6	GO 4.4	68,859 - 73,645	44,187			4,198		48,385
Shared Depot Administration Officer		0.6	GO 3.4	62,657 - 67,446	40,468			3,844		44,312
Program & Events Coordinator		1		68,859	68,859			6,542		75,401
Civic & Urban Services		1	WC 3.3	69,984	69,984			6,509		76,493
Team Leader Beautification Services		1	WC 3.3	63,920 - 67,097	67,097	3,250		6,683		77,030
Customer Experience Officer		1	GO 3.2	62,657 - 67,446	64,251			6,104		70,355
Customer Experience Officer		1	GO 3.3	62,657 - 67,446	65,848			6,256		72,104
Customer Experience Officer		1	GO 3.1	62,657 - 67,446	62,657			5,952		68,609
Customer Experience Officer	PT	0.8	GO 3.2	62,657 - 67,446	51,401			4,883		56,284
Customer Experience Officer		1	GO 3.1	62,657 - 67,446	62,657			5,952		68,609
Concierge/Customer Service Officer		1	GO 3.4	62,657 - 67,446	67,446			6,407		73,853
Library Team Member	PT	0.66	GO 3.4	62,657 - 67,446	45,946			4,365		50,311
Library/Customer Service Officer		1	GO 3.4	62,657 - 67,446	67,446			6,407		73,853
WHS & Corporate Services Administration Officer	PT	1	GO 3.2	62,657 - 67,446	64,251			6,104		70,355
Development Assistant		1	GO 3.2	62,657 - 67,446	64,251			6,104		70,355
Regulatory Services Administration Officer		1	GO 3.1	62,657 - 67,446	62,657			5,952		68,609
Records Officer	PT	1	GO 3.4	62,657 - 67,446	67,446			6,407		73,853
Beautification Services Team Member		1	WC 2.3	57,572 - 60,750	60,750			5,650		66,400
Beautification Services Team Member		1	WC 2.3	57,572 - 60,750	60,750	3,250		6,080		70,080
Beautification Services Team Member		1	WC 2.3	57,572 - 60,750	60,750	3,250		6,080		70,080
Beautification Services Team Member		1	WC 2.3	57,572 - 60,750	60,750	3,250		6,080		70,080
* 2 positions included became vacant and were not refilled	FTE	35								



WORK HEALTH SAFETY AND RETURN TO WORK (WHS & RTW)

WHS&RTW programs continued to advance in their proactive approach to improving work, health and safety outcomes within the workplace.

The Town of Walkerville supports a culture of continuous improvement and reviews its practices through the executive management team meetings, team meetings, staff meetings and the WHS committee.

WHS is on the agenda for every meeting so that there can be open and transparent discussion at all levels of the organisation. Any concerns raised may be immediately addressed or noted for further investigation.

TRAINING

Training is tailored to meet the WHS & RTW needs associated with the diverse working environments experienced by administration and field staff.

In 2017/18 employees attended sessions on:

- Skytrust (WHS Management System)
- fire safety emergency warden refresher
- accident investigation
- hazard management
- competency assessment (various)
- WHS committee training
- eye awareness training
- eye vision screening
- heat stress/skin cancer awareness
- first aid – senior first aid certificate
- first aid – CPR refresher
- ride on mower competency
- working at heights/EWP
- WHS awareness for managers, supervisors and staff
- RTW awareness
- fraud and cyber awareness for managers
- hazardous substances awareness
- hazardous manual tasks, including individual ergonomic work station assessments
- Jack Hammer competency for depot team

- WHS responsibilities for all staff
- plant management depot team
- tag out training for depot team
- defensive driving for depot team
- child safe environment
- asbestos awareness for depot team
- bullying and harassment for all staff
- mental health awareness for all staff
- hearing screening for depot
- brush cutter operation competency for depot
- cement cutter operating competency for depot

WHS COMMITTEE

The Work Health Safety Committee is the administrative body that ensures that the organisation complies with all legislative requirements associated with WHS and RTW.

The Committee comprises three management representatives and three WHS representatives.

In the 2017/18 financial year, the Committee met four times and discussed and reported on all required aspects of the WHS & RTW plan and programs.

Meeting dates:

- 14 September 2017
- 14 December 2017
- 15 March 2018
- 28 June 2018



OUR WHS & RTW COMMITMENT:

THE TOWN OF WALKERVILLE IS COMMITTED TO PROVIDING A SAFE WORKPLACE IN ACCORDANCE WITH THE LAW AND ITS DUTY OF CARE TO EMPLOYEES, CONTRACTORS AND MEMBERS OF THE PUBLIC. WE FORMULATE WHS POLICIES, INSTRUCTIONS AND SUPPORTING PROCEDURES IN CONSULTATION WITH EMPLOYEES. OUR GOAL IS ZERO HARM, BUT WHERE INJURIES DO OCCUR IN THE WORKPLACE, WE HAVE A COMPREHENSIVE INJURY MANAGEMENT STRATEGY WHERE WORKERS ARE SUPPORTED AND OFFERED ALTERNATIVE DUTIES WHERE APPLICABLE. WE OFFER TRAINING TO STAFF IN SAFE WORK PRACTICES AND REGULARLY CONDUCT INTERNAL AND EXTERNAL AUDITS TO ENSURE SAFETY AT ALL TIMES TO ADDRESS CORE SAFETY HAZARDS AND RISKS WITHIN THE SCOPE OF THEIR OPERATIONS



HEALTH AND WELLBEING

Every year, Council is eligible for a performance based rebate from the LGA Workers Compensation Scheme.

The following health and wellbeing programs were offered to employees, with many of them funded from this rebate:

- free annual health assessments carried out by the Corporate Health Group, on behalf of Council's insurers, the LGA Workers Compensation Scheme
- free back and shoulder massages on a monthly basis
- free skin cancer screenings
- rebates for either annual gym membership or private health cover for eligible staff
- free flu vaccinations
- Hep A & B for field staff and designated first aid officers.

EMPLOYEE ASSISTANCE PROGRAM (EAP)

The program offers up to four free confidential counselling sessions to employees and their immediate family and is an important part of Council's health and wellbeing programs.

LGA MUTUAL LIABILITY SCHEME

The Local Government Association Mutual Liability Scheme (LGAMLS) provides Local Government Members with a fully integrated risk, claims and legal services for the management of civil liabilities. All South Australian councils are members of LGAMLS.

As a result of a review of the LGAMLS in 2017, Council audits for the LGA Mutual Liability scheme will occur every two years, instead of annually.

Walkerville Council's next audit is scheduled for after June 2018.

MILESTONES

- Council's WHS and RTW systems received a score of 100% for the LGAWCS KPI audit resulting in a substantial financial bonus. These funds were reinvested in WHS programs.
- The *Return to work management plan* was completed and adopted. The report remains in effect until December 2018.
- In June 2017, the *New worker induction manual* was reviewed and updated in house. The manual was formally approved by the CEO and trialed with three new employees.
- A new function was created within the WHS & RTW team. The Bullying and Harassment Officer is a liaison officer and first point of contact for staff with complaints or issues. The Bullying and Harassment Officer is separate to the Whistleblower Officer.
- Work continued on developing and enhancing the online Skytrust management system. Many WHS processes have transitioned to the online platform including: *WHS, Hazard & accident reporting and Contractor management*.
- Council received a \$3,887 grant from the LGAWCS from Walkerville's Risk Incentive program fund. This grant was allocated to Council's White Ribbon Accreditation program.
- In November 2017, a modified Hydralada bucket developed by the Depot Team and engineers from Top Gun Trailers was recognised by the LGA Mutual Liability Risk Management Major Award.
- In December 2017, a live lockdown drill was carried out by the LGRS to test Council's *Business continuity plan*.

COUNCIL IS AN EQUAL OPPORTUNITY EMPLOYER

CUSTOMER EXPERIENCE

It is recognised at a strategic level that customer service is one of the most important things we do and this is fully supported at both executive and Elected Member level. Every year, customer experience officers respond to hundreds of enquiries – in person, by email and over the phone. Outside of business hours, Council enquiries are managed by a 24 hour answering service.

CUSTOMER SERVICE REQUESTS

In 2017/18 customer experience staff responded to a range of issues and requests. Most of these were resolved at the first point of contact and were not recorded. Customer service requests that required ongoing follow-up were recorded and tracked.

abandoned vehicles	52	cat lost	5	fencing inspection	2
access cover lifted or missing - utility owned	1	cemetery enquiry	1	finance general	3
a-frames signs	2	complaint regarding council or employee	1	flooding - storm damage	1
animals - other	10	contractor - council engaged	1	footpath - construction	5
artwork - public land	1	council publication	1	footpath - maintenance	44
banners - put up and pull down	10	crossovers - driveways - construction	7	footpath - trip hazard	51
bbq maintenance	2	dead animal removal	16	furniture - maintenance	2
bee removal - council property	7	debtor request	1	furniture - new	3
bike lane	4	disabled parking - new	1	graffiti removal - council property	26
bin - damaged	1	dog attack - animal (where injuries occur)	2	graffiti removal - utilities	5
bin - not emptied	2	dog barking complaint	15	guard rails - inspection	1
bin - request for additional bins	2	dog faeces	1	hard waste - collection	2
bin - request for new bin(s)	1	dog found	11	hazardous waste	1
bin - street or reserve - emptied	4	dog harassment - person - no physical injuries	3	illegal dumping	53
bin - street or reserve - new or relocate	2	dog lost	14	illegal dumping investigation	17
birds (corella duck magpie etc)	3	dog nuisance	3	inflammable undergrowth - private property	12
bridge investigation & maintenance	5	dog wandering	7	insects (not bees or wasps)	3
building collapse	1	doggy dunnit bags - new dispenser stand	1	irrigation - council land	4
building compliance	35	doggy dunnit bags - replacement	3	line marking - faded	3
building fire safety	2	drag out	10	line marking - new	10
building inspection and advice	33	drains blocked - storm damage	5	linear park - maintenance	9
building other	14	encroachment - council owned tree	2	litter investigation	6
building site excessive noise (footing pour only)	1	encroachment - privately owned	6	miscellaneous request	5
bus shelter - damaged	2	European wasps	9	mowing - parks	4
bus shelter - graffiti	2	events - function preparation	7	mowing - verge	2
camping	2			outdoor dining	2
cat found	1			oval maintenance	7
				park lighting	9

Council photo



parking	126	signage - maintenance	17	tree - dead or dying	21
parking controls - new	20	signage - missing	2	tree - fallen tree or limb	39
parks - signage	2	signage - new	7	tree - inspection	14
pedestrian crossing investigation	1	significant tree enquiry	1	tree - new planting or replacement	24
planning enquiry	560	speed hump investigation	2	tree - removal	7
playground - maintenance	10	speed limit investigation	1	tree - watering	1
potholes	13	sprinklers/irrigation	4	tree pruning	47
property maintenance - council owned	5	stormwater - drains blocked	1	unsafe structure	2
public toilets	4	stormwater - manhole damaged or blocked	4	unsightly premises	5
rates - enquiries	2	stormwater - other/request for information	10	utilities - complaints	4
request to undertake work on council land	2	street light - linear park	1	vandalism - council property	2
resurfacing/resealing council roads	4	street light - maintenance	1	vegetation removal - berries nuts etc	5
road - kerb/guttering maintenance	11	street light - review - location/light level	2	verge - other	22
road - uneven surfaces and maintenance	6	street sweeping	35	weeding - not to spray	2
road repairs	11	traffic management investigation	9	weeding - parks	6
side entry pit repair	3	tree - damaged	2	weeding - request to spray - verge	6
				total	1713

PARKING INFRINGEMENTS



Parking infringements issued:

144

Waived

8

NON PARKING INFRINGEMENTS ISSUED

4

Waived

DOG AND CAT MANAGEMENT

Council continued to play a role in dog and cat management, responsible for registration, collection and return of stray dogs and cats and investigating complaints of barking or dog attacks in the community.

In 2017/18, Council had an ongoing role in providing input to the Dog and Cat Management Board regarding changes to dog and cat management and welfare in the State.

DOG AND CAT MANAGEMENT

total court actions for the year	0
number of official barking dog complaints received	14
number of official wandering dog complaints received	7
number of dogs collected and returned to owner before impounded	20
total number of dogs impounded	11
total number of dogs impounded and subsequently returned to the owner	9
number of reports of dog harassment to humans	3
number of reports of dog attacks on humans	5
number of reports of dog harassment to animals	2
number of reports of dog attacks on animals	7
number of cat complaints	5
Total number of dogs registered	871



community

LIBRARY

With more than 70,000 visits in 2017/18, the Library continued to be a vital focal point for the community. The library offers a multitude of print and digital resources, educational and social activities as well as a safe haven.

In 2018, the Libraries Board of South Australia compared the eighteen metropolitan councils using public library standards developed by the Australian Library and Information Association. Walkerville Library continued to receive the number one ranking in visits and collection items per capita. It also ranked second in membership as a percentage of population and third highest for the number of loans per capita and for the population served by internet devices.

There are 4,366 registered users of the library and there are many additional users who are registered with other libraries and access the library services as part of the One Card network.

The past year saw an increased focus on promoting events and engagement via Council's social media platforms. This broadened the demographic reach of the library and raised awareness of its programs to new audiences. The outcome was been an increase in event bookings and participation.

NEW INITIATIVES INCLUDED:

- **Introduction of PayPal**
Payment of notice fees and library fines is now available through PayPal or credit card.
- **Public internet access**
In November 2017, the public PCs and monitors were updated. The new hardware is more compact and provides access to the latest Windows systems and Office software.
- **Wireless access points** were also updated with an additional point installed near the gallery area (adjacent to the Town Hall), to extend the free public library wireless access throughout the Civic and Community Centre.
- **Apps**
The Customer Experience Team were trained in how to use Libby (an ebook and e-audio book app) and RB Digital (the eMagazine app). Staff were then able to pass on this training to library patrons.

LIBRARY BY NUMBERS:

total items borrowed	92,830
total holds placed on items	14,143
total registered borrowers	4,828
total number of items in the collection	21,445
total number of visitors	70,335
loans per day	312
total number of participants at adult programs	639
total number of participants in children's programs	2,875
total number of public pc sessions	6,974
total number of e-books and e-audiobooks borrowed	6,455
total number of e-magazines borrowed	1,612
total number of ancestry searches (family history)	2,359
total number of free one on one tech assistance sessions	201



HIGHLIGHTS

Regular ongoing programs continued in 2017/18 including *Play time* and *Baby bounce sessions* (0-3 year olds), *Story time* (2-5 year olds) and *LEGO* and *Coding Clubs* (teens). Due to increasing demand, a *Tech Thursday* was added to the existing *Tech Tuesday* sessions for adults.

HIGHLIGHTS FROM THE 2017/18 LIBRARY PROGRAMS INCLUDED:

2017 Book Week

The theme for the 2017 Book Week was *Escape to everywhere* and as part of this national literary event, a cosy little nook was set up in the foyer. This space was dedicated to children with displays and activities designed to encourage imaginative play and reflection.

Summer reading club

The *Summer reading club* was held between December 2017 and January 2018. The club encouraged young readers keep a record of how many books they read during the school holidays. Each child received a summer reading club pack and their names was entered into a national draw for an iPod.

Gift of reading

Walkerville Library and Wilderness School participated in the *Give the gift of reading* program in December 2017.

New books were donated by the community and given to AnglicareSA who distributed them in Christmas hampers.

2017/18 SCHOOL HOLIDAY PROGRAM

Summer art and craft

A Summer art and craft session was organised for young children to create a selection of inspired pieces including rainbow fish, fans and lanterns.

Animals anonymous

Two educational and highly entertaining *Animals Anonymous* sessions were held for children to experience, up close and personal, native Australian animals including snakes, lizards and birds.

Archaeology and Technology were the themes for the April 2018 school holiday program. Robogals promoted STEM subjects and research for young girls and *Sci-world Archaeology* proved a popular activity for would-be palaeontologists. Both events were booked out.

Meet the author

In April 2018, the library hosted Fiona McCallum, a South Australian author who has published ten novels. Fiona shared her life's journey and explained how she weaves her real life experiences into her fiction.

“I LEARNT ABOUT THE HISTORY OF WALKERVILLE, THE CHURCH AND SCHOOL, THE COUNCIL, SCHOOL AND CHURCH WORKED TOGETHER VERY WELL AND PROVIDED A VERY INTERESTING TOUR.”

HISTORY TOUR PATICIPANT*

Ukes for libraries

The ukuleles available for loan through the innovative *Ukes for Libraries program* have been extremely popular with borrowers. Every Monday, Rick Whitehead conducted classes for beginners and advanced players in the Civic and Community Centre. During the year, two Ukulele showcases were held featuring performances and singalongs with teacher Rick Whitehead and his students. These players also proved a popular attraction when they performed at the 2017 Walkerville Christmas Fair.

Aussie-Driver.com

In 2018, the library partnered with Aussie-Driver.com to offer free online practice tests based on the State's official driver manual. Practice tests include hints and explanations to help people prepare for the real test as well as a test simulator in exam mode.

2018 Adelaide Writers' Week

For the first time, the Library participated in a live stream of Adelaide Writers' Week. People who found it challenging to get into the CBD to attend the event could enjoy the outstanding line up of writers and thinkers in the comfort of the Town Hall.

2018 South Australia History Festival

The Library presented two events the 2018 South Australia History Festival.

History tour*

Library staff led a guided walking tour of St Andrews Church and Primary School followed by a morning tea. Feedback was very positive. (See quote above)

Human Library

The Human library was a place where people were on loan. Seven 'human books' from all walks-of-life could be 'borrowed' to share their life stories and experiences. The human library included Ray Grigg, Mayor of Walkerville, local media identity Graeme Goodings, author Pip Williams and the 2018 Town of Walkerville's Young Volunteer of the Year Marwa Abou Zeid

Street libraries

By June 2018, Council's first-ever street libraries were in the process of being installed in parks and gardens around the Township. Students from local schools decorated the library boxes.

FRIENDS OF THE WALKERVILLE LIBRARY

REPORT FROM THE PRESIDENT & CHAIR: JENNY HILLS

During the year, the Friends organised two author events. The first, held in June 2017, featured Angela Goode who has written extensively and compassionately about rural life in newspaper columns and in books. The Friends' second literary event – held in October 2017 – included a compelling presentation by Trevor Klein, who has worked at the Adelaide Zoo for many years and through his own research and interest in animals and the environment, is a font of knowledge and anecdotes.

The Friends donation to the library of \$7,729.77 for the year 2017/18 comprised \$2,250 for adult fiction, \$1,250 for adult non-fiction, \$1,500 for audio books, \$500 for children's books, \$500 for DVDs, \$729.77 for *Baby Bounce* instruments and toys, \$500 for local and family History and \$500 for large print books.

The Friends held their annual Christmas drinks party for members and invited guests including the Mayor Ray Grigg, Elected Members and the Hon Ms. Rachel Sanderson MP, Member for Adelaide.



CIVIC AND COMMUNITY CENTRE

The Civic and Community Centre has a number of multi-purpose venue spaces for hire.

These spaces comprise:

- Walkerville Town Hall
- 1855 Room
- foyer
- Library meeting room.

Many local groups, including Men's Probus, Rotary, Friends of the Walkerville Library and ECH Carers Group choose to hold their regular meetings and events at the Civic and Community Centre. To support their vital work and contribution Council waives all hire fees and charges to this sector in the Town of Walkerville.

Once a year, Council also offers local schools free use of the Walkerville Town Hall, which is typically used for their end of year events.

The following local groups entered into Memoranda of Understanding arrangements to have hire costs waived in 2017/18:

- Friends of the Walkerville Library
- Mens Probus Club of Walkerville
- Rotary Club of Walkerville: Pleasant Sunday Afternoon Concerts
- Walkerville Miniature Christmas Pageant (Peter Golding).
- ECH Carers Group.

Income stream absorbed through waiving of hiring fees of the Civic and Community Centre in 2017/18 was \$6,115. The Civic and Community Centre also has potential to generate income through hire for private and corporate functions. In 2017/18, 28 external groups hired the facilities, a number of these hired the facilities on an ongoing basis.

\$10,214

INCOME STREAM
GENERATED THROUGH
HIRE OF THE CIVIC AND
COMMUNITY CENTRE IN
2017/18



Council photo

SERVICES AND OPPORTUNITIES



IMMUNISATION CLINICS

Eastern Health Authority (EHA) serves five Constituent metropolitan Councils, including the Town of Walkerville. EHA supports the Council with a range of public health services throughout the year including immunisation clinics for its Constituent Councils and their residents.

In 2017/18, a total of 276 residents attended a public immunisation clinic, an increase of 103 clients from the previous year. 53% attended clinics at Eastern Health Authority offices in St Peters and 33% attended clinics in the Civic and Community Centre. The Walkerville clinic is held once a month on a Monday evening.

Eastern Health Authority also delivers the School Immunisation Program to Year 8 students at Wilderness School and administered 221 vaccines in the 2017 school year.

FREE COMMUNITY BUS

The community bus runs every Friday and eligible residents can utilise the service as many times as they like.

This weekly service picks up residents from their front door and takes them to North Park Shopping Centre and returns them home. For many it is a practical and safe way to meet new people and get out and about, without the hassle, or expense, of arranging transport. This community service is primarily intended for people who do not have private transport options or who have difficulties using or accessing public transport.

The free community bus service is completely funded by Walkerville Council and operated by an external professional company.

PICK UP & RETURNS

• July 2017	123
• August 2017	99
• September 2017	99
• October 2017	99
• November 2017	89
• December 2017	100
• January 2018	76
• February 2018	82
• March 2018	113
• April 2018	89
• May 2018	69
• June 2018	100
• Total	1138

JUSTICE OF THE PEACE

This weekly service continues to be popular with the local community. JPs offer their services on a volunteer basis.

Services offered by the JPs include: witnessing of affidavits certified copy, power of attorney, advanced directive care, expiation notices, lands titles, waiver of rights, witness signature, statutory declarations and 100 point ID checks.

2017/18 JP VISITS

• June	45
• July	90
• August	75
• September	70
• October	36
• November	52
• December	52
• January 2018	88
• February	135
• March 1	62
• April	70
• May	122
• June	106
• Total	1103

CROSS-COUNCIL COMMUNITY SUPPORT

ACTIVE AGEING

In 2017/18, the Town of Walkerville and City of Prospect continued to offer services that assisted older residents (more than 65 years of age) and younger people with a disability to live independently in their own homes.

Dedicated program coordinators based at the City of Prospect coordinate services and social programs for residents of the City of Prospect and the Town of Walkerville.

Partnering with a neighbouring Council is a cost efficient way to offer a diverse range of programs and services and programs for domestic assistance, home maintenance and modifications and social participation.

These include:

- exercise groups
- market run
- community brunch
- friendship groups
- men's shed
- fishing buddies
- lunch group
- zoo group
- seniors group
- matinee group
- strength for life
- matinee performance program

People wishing to access the programs are required to register through My AgedCare (1800 200 422 / www.myagedcare.gov.au). This gateway provides residents with a 'one stop shop' for all low and high care needs through to nursing home requirements. The City of Prospect acts as a service provider and provides home support services and social program activities for residents of the Prospect and Walkerville Council areas.

Community programs include:

- social support and activities in a community based group setting
- transport services i.e. assistance for people to get out and about.



UPTAKE OF SERVICES FROM TOWN OF WALKERVILLE RESIDENTS

	number of clients	occasions of service	total extent of service hours / \$
Social groups attendance			
Central Market trip	15	41	155.00
Collinswood friendship group	5	121	359.00
community lunch	23	116	232.00
cpr training	11	15	36.00
exercise group at Walkerville	21	362	362.00
lunch group	11	64	256.00
men's shed	5	57	224.25
matinee OOTS* performance	7	25	37.50
prospect friendship group	2	41	164.00
strength for life	6	117	117.00
zoo group	12	17	136.00
Total	118	976	2078.75
*Out of the square			
Domestic assistance			
cleaning	76	1,296	1840.50
Spring clean	15	16	43.00
Total	91	1,312	1883.50
Home garden & maintenance			
electrical	7	8	8.50
gardening	72	250	347.50
general house maintenance	15	30	39.50
gutter clean	44	50	75.50
plumbing	8	14	14.00
window clean	16	19	25.00
Total	162	371	510.00
Home modifications			
general modification	3	3	\$1,275.50
grab rails	9	10	\$2,431.00
smoke detector batteries	2	2	\$1.50
Total	14	15	\$3,708.00
Transport			
taxi vouchers	3	14	12.50
transport to activity	8	32	16.00
transport from activity	9	35	17.50
Total	20	81	46.00

Prepared by Denise Dunbar and Dianne Clifford 30/7/2018

242

Total number of people assisted

YOUTH

In 2017/18, Council offered its own range of youth specific activities through its library and wellbeing programs. In addition, Council continued to co-fund the Youth FM program.

The YouthFM radio program is produced by young people for young people with the support of the YouthFM Mentor. The YouthFM show is aired weekly on Thursday afternoons from 4pm at Three D Radio 93.7FM. Participants are between 15 and 25 years of age. This program provides training, skill development and career pathways in radio broadcasting and raises awareness of issues that impact on young people, promotes local youth events and provides air time to musicians. YouthFM is an initiative of City of Norwood Payneham & St Peters in partnership with Cities of Burnside, Campbelltown, Prospect, Town of Walkerville and Three D Radio.

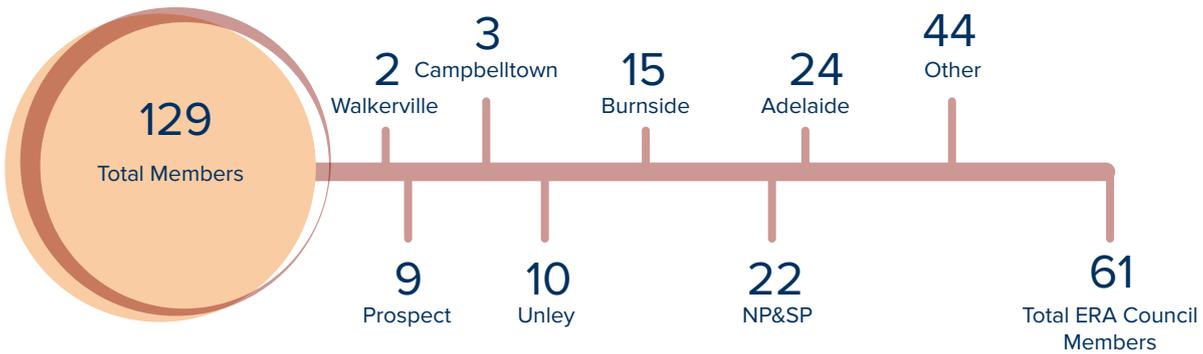
Council photo



EASTSIDE BUSINESS ENTERPRISE CENTRE (EBEC)

EBEC is a not for profit organisation supported by the Federal and Local Government funding members including the Town of Walkerville.

MEMBERSHIP BY COUNCIL



EBEC by numbers (as at 30/6/18)

TYPES OF EVENTS PRESENTED

Workshops	11
Member connect workshops	1
Networking evenings	8
Business lunches	5
Member Connect Lunch	1
Business breakfast	1

MARKETING

Newsletter subscriptions

2,175

Postscript: Information provided by EBEC



COMMUNITY PARTNERSHIPS

In line with its strategic focus areas, the Town of Walkerville supported the following community events in 2017/18:

- 2017 & 2018 Anzac Day Dawn Service presented by the Walkerville RSL
- 2017 Miniature Christmas Pageant presented by Peter Golding
- 2017 Walkerville Art Show presented by Walkerville Rotary.

Council has formalised some of these relationships by entering into Memorandum of Understanding (MOUs) with local community groups and organisations to ensure consistency, probity and fair dealing in transactions with third parties.

“FROM DAY ONE, LEAH’S ARTWORK HAS BECOME A REAL FOCAL POINT FOR THE COFFEE INSTITUTE AND THE WALKERVILLE TERRACE RETAIL PRECINCT. IT DEMONSTRATES HOW PUBLIC ARTWORK CAN ACTIVATE AND REVITALISE PUBLIC SPACES BY ADDING VIBRANCY AND INTEREST.”
MAYOR RAY GRIGG

GRANTS AND SPONSORSHIPS

2017/18 COMMUNITY FUND RECIPIENTS

Emmaline Edwards	Calisthenics	\$150
Rotary Club	Pleasant Sunday Afternoon concerts	\$1200
Rostrum Club	Programs	\$700
Walkerville Softball Club	Softball community growth program	\$850
Walkerville Historical Society	Binding of Walkerville Times	\$240
Noah Blazeka	Soccer	\$150
Angus Brake	Lacrosse	\$150
Leah Grant*	Mural concepts	\$300
Leah Grant*	Mural painting	\$3650
Walkerville Bowling Club	RSA training for staff	\$900
Rebecca Copeland	Gymnastics	\$150

2017/18 SPONSORSHIP RECIPIENTS

Rotary Club of Walkerville	Art Show	\$3000
Walkerville Historical Society	Printing of newsletters	\$585



Artist Leah Grant (Council photo)

TOTAL GRANT FUNDING

\$12,025

FEATURE STORY:

ANZAC CENTENARY: 2014 – 2018

In recognition of the significance of this event to the local community, Council continued to sponsor the ANZAC Day Dawn Service.

The Dawn Service is presented by Walkerville RSL with support from Walkerville Rotary.

As part of the 2018 ANZAC Day Dawn Service.

Mayor Raymond Grigg gave the keynote address to an estimated crowd of 1500 people, including past and present military personnel. This is an abridged version of his address:



Symbolically, this ceremony begins in darkness, but ends with the hope of a new day.

Across Australia and around the world, in major cities and in small towns; the time-honoured rituals of honouring our fallen service men and women are being observed.

In our own small corner of the world, we come together - not to glorify War - but to pay homage to those who made the ultimate sacrifice in the quest for Peace.

The meaning behind the traditions of this Ceremony make the distinction between celebration and commemoration.

Through prayer and music, by the laying of wreaths and the sounding of the Last Post, we come together in the spirit of reflection, remembrance and respect.

They say time waits for no one, but on this day – even if for a moment - time stands still as the nation stops to pay tribute.

We recognise that for many people, today remains a day of personal sadness and we stand alongside them in their grief.

In 2014, Australia began a four-year commemoration for the Centenary of World War One. Each year, we have followed the timeline of Australia's involvement in the Great War, the war to end all wars.

From the shores of Gallipoli to the bloody trenches of the Western Front and the desert campaigns in the Middle East.

On land, at sea, and in the air, legends were made, countries transformed and the very concept of warfare was redefined.

This was the first war to employ aircraft and tank warfare.

One hundred years ago, on the 1st April 1918, the Royal Air Force was established from the Royal Flying Corps, as the world's first independent Air Force.

And on this very day, one hundred years ago . . . three years after the landings at Gallipoli, the ANZACs were fighting at Villers-Bretonneux in France.

They suffered 2,400 casualties, but their victory proved a pivotal turning point in the war.

A century on, and the people of Villers-Bretonneux still honour and remember the Australians on ANZAC Day.

The Australian National Memorial is there and in a village school, a simple sign bears the message 'Never forget Australia'. My wife Bev and I have stood before this sign with great pride and humility.

ANZAC Day goes beyond the anniversary of the landing on Gallipoli in 1915.

I recently learned of the story of Leslie Clisby, a World War 2 hero who grew up in the Walkerville area. He was born in the first year of World War One. While his combat career only lasted a few months he became Australia's first fighter ace in World War 2 and the first RAF ace to be lost in the war.

He died never knowing he had been awarded the Distinguished Flyer Cross. An RAF pilot said of him "He was an Australian... and had thrown himself with a reckless abandon that was magnificent in its way"

Leslie Clisby wasn't born a hero.

He wasn't considered a brilliant student . . . but he was hardworking and determined to excel.

The ANZAC legend has been built on countless stories like this one – of seemingly ordinary young Australian men and women - who in the end, were not ordinary at all.

They were the sons and daughters of a nation who exemplified qualities that still show us the best of our shared humanity and who, in the worst of times, discovered the best of themselves.

Courage, valour, self-sacrifice and the bonds of mateship have created the legend of ANZAC - and these are qualities we can all aspire to in our daily lives.

A few years ago, I read out a message inscribed on the memorial at ANZAC Cover from the first President of Turkey, Mustafa Kemal Atatürk:

In closing, I would like to share those words with you again.

"You, the mothers, who sent their sons from faraway countries, wipe away your tears... your sons are now lying in our bosom and are in peace, . . . after having lost their lives on this land they have become our sons as well."

In 2018, that message is as strong as it ever was.

Let us always remember the countless Australian men and women - past and present - who served and died in wars and on operational service.

LEST WE FORGET



“COMMUNITY WELLBEING IS ABOUT THE HEALTH AND HAPPINESS OF THE COMMUNITY. OUR SENSE OF WELLBEING IS AFFECTED BY OUR PHYSICAL AND MENTAL HEALTH, THE RELATIONSHIPS BETWEEN US, THE NATURAL AND BUILT ENVIRONMENTS IN WHICH WE LIVE, THE ECONOMY, AND OUR ABILITY TO HAVE OUR SAY IN DECISIONS THAT MATTER TO US”

EXCERPT FROM 2016-2020, LIVING WALKERVILLE:
WELLBEING FOR EVERY AGE AND STAGE.

celebrating wellbeing





Council photos

2017 SOUTH AUSTRALIAN LIVING ARTIST (SALA) EXHIBITION: VISIBILITY

During the period of May and July 2017, clients from the ECH Day program on Walkerville Terrace and Year 7 students from Vale Park Primary School met once a week for eight weeks to collaborate on a multi-media, cross-generational arts project. They worked under the guidance of community artist Koruna Schmidt-Mumm.

The result were two significant artworks called *Visibility* and an accompanying exhibition which documented their shared creative journey. *Visibility* was officially launched by Mayor Ray Grigg as Council's entry in the 2017 SALA Festival. One of the artworks is on semi-permanent display in the Civic and Community Centre, the second artwork is transportable and has been on-loan to ECH and Vale Park Primary School for display.

TAI CHI CLASSES

To celebrate Active Ageing Week in September 2017. Tai Chi classes were held in the Town Hall with participants also enjoying a health inspired morning tea.

The event, which was presented as part of Council's Wellbeing program.

HISTORICAL MARKERS

On the 16th August 2017, Mayor Ray Grigg, launched a series of historical markers developed by Administration in collaboration with the Walkerville Historical Society. These new historical markers were installed at the following locations: Memorial Gardens, Belt, Crawford, Hawker, Thiele and Webster Reserves.

A video entitled 'A walk in the park with Ray Grigg, Mayor of Walkerville' was produced for Council's YouTube Channel.

ANTI-POVERTY WEEK

In October 2017, Council actively supported Anti-Poverty Week by setting up collection stations in the Civic and Community Centre for the following agencies:

- Foodbank SA
- Vinnies
- Catherine House.

VISIBILITY: A FORUM FOR SENIOR CITIZENS AND THEIR FAMILIES, FRIENDS AND CARERS

Active ageing is a key theme in Council's wellbeing vision. Council regularly runs events that are inclusive, empowering and responsive to our senior citizens and their families, friends and carers.

On the 25th October 2017, Council and the Rotary Club of Walkerville co-presented a half-day forum and expo-style event to inform people on how to access services available in their local area.

Residents had the opportunity to meet and speak to representatives from:

- Office of the Public Advocate
- Legal Services Commission
- Public Trustee
- SAPOL
- Commonwealth Home Support Services
- ARAS – Aged Rights Advocacy Service
- My Aged Care
- ECH Day program
- Allity



2017 WALKERVILLAGE CHRISTMAS FAIR

Each year, Council presents a Christmas community event for the Township. The focus on this event is providing a range of free activities and entertainment for children. Two significant elements were introduced in 2017 – a local traders market where people could purchase gifts and other items from local businesses and free pony and camel rides which were incredibly popular and considered the standout of the event.

Local businesses and community groups played a key role in the success of the event. Participating businesses were provided with a marquee, lighting, tables and other requested items at no cost to them.

As a result, there was a significant increase in local businesses and community groups represented on the day from previous years:

- Nest Café
- Sooki La La
- For me and my . . .
- Jamberry Nails
- Walkerville Ukelele Group
- Walkerville Rotary
- Walkerville Historical Society
- YMCA INEA
- East Waste information stand
- Vale Park Primary School
- St Andrew's Primary School
- Walkerville Primary School
- Walkerville Sports Club (Bar)
- Women of Walkerville Foundation charity raffle (raised more than \$500).

Free entertainment on offer included:

- performances by the K&N Brass Band, Tinsel the Reindeer, Bubble Gum Strum
- facepainting and a balloonist

- camel and pony rides (free)
- Snapple photobooth
- shoulder massages by 2 minute angels – presented as part of Council's Wellbeing program.
- Curler Moe's Popcorn

For the second time, the event was held on Levi Oval and the versatility of this location was fully realised in 2017. East Waste supported the event by providing bins which were clearly marked for general waste, recycling and organics and Levi Oval was left practically litter free after the event.

On the day of the event, there was a solid turn-out with an estimated crowd of more than 1000 attendances.

'Congratulations on the Fair. Our students were thrilled with the opportunity to sing and I hope you loved their performance. Many of our parents were there and they thoroughly enjoyed the fair and have made many comments about the unicorn headbands!'

Karin Dunsford, St Andrew's Primary School

'Well done to you and your Team on a Fantastic job with The Walkerville Carols. What a Massive turn out. The MC was brilliant and lively, the School Choirs were very entertaining, we loved them as were the Sound guys spot on with our cues. Please pass on our thanks to all. We had a Fun seeing lots of smiles including the adults participating in our performance.'

Toni Bini, Character works

2017 CHRISTMAS MINIATURE PAGEANT

The Walkerville Miniature Christmas Pageant is a static display of 60 Miniature Christmas Pageant Floats, many with their own on-board sound and movement, displayed on 75 metres of blue-lined roadway in the Walkerville Town Hall. 2017 was the 16th year anniversary of the event. A small band of loyal and dedicated volunteers & friends assembled the floats and staffed the event which ran from Wednesday November 22, 2017 to Sunday November 26, 2017.

His Excellency, The Honourable Hieu Van Le AC, Governor of South Australia and Mrs Le made an official visit to see the presentation, whilst the Lord Mayor of Adelaide and friends paid an informal visit.

Council continues to support this event through a Memorandum of Understanding. Administration oversees group bookings from local schools and nursing homes and promotes the event through Council's newsletter, promotional materials and banners.

THE NOMINATED CHARITY FOR 2017 WAS TELETHON SOUTH AUSTRALIA

Attendances over the five days

Adults: 668

Children: 797

Monies raised: \$2063.35



SINCERE THANKS MUST GO TO THE CORPORATION OF THE TOWN OF WALKERVILLE FOR THEIR ONGOING SUPPORT AND FAITH IN THIS COMMUNITY EVENT. THEY HAVE SUPPORTED ME FROM DAY 1, AND I SINCERELY APPRECIATE IT IMMENSELY. I DO KNOW FOR A FACT THAT THIS EVENT DOES BRING VISITORS FROM FAR AND WIDE FROM MANY OUTLYING SUBURBS AND COUNTRY AREAS, AND AM SURE THAT SOME OF THEIR INCOME IS SPENT IN THE LOCAL BUSINESSES IN THE TOWN.” PETER GOLDING



2018 AUSTRALIA DAY CITIZENSHIP CEREMONIES

His Excellency, the Honourable Hieu van Le AC, Governor of South Australia and Mrs Le were the special guests at Council’s citizenship ceremony held on 26 January 2018. Mayor Ray Grigg conferred citizenship on 12 individuals.

Melanie Champion de Crespigny was named *Australia Day Citizen of the Year* from the Town of Walkerville.

One hundred invited guests attended the ceremony. Although the ceremony is for new citizens and their families, it also provides an opportunity for them to meet representatives from local community groups as well as their Elected Members.

UKES FOR LIBRARIES AND UKULELE CLASSES

In 2017, as part of Council’s wellbeing programming, the Library became the first Australian library to be part of the *Ukes for Libraries* program, which donated three ukulele kits to the community.

The program includes weekly ukulele classes hosted by Rick Whitehead. At the end of each term, a Ukulele Showcase event is held in the Town Hall for students to show off their ‘uke’ skills to the community.

COMMUNITY LUNCHES

Community lunches are held monthly for all Home and Community Care (HACC) clients in the Walkerville Town Hall. The lunches are very popular and provide entertainment and a chance for people to get together and share a meal.

COMMUNITY INFORMATION KIOSK

Residents and visitors can now access Council information from a community kiosk installed in Walkerville Woolworths Shopping Centre. People can use the kiosk to view Council’s community events calendar, pay rates, access the library catalogue and so much more.

LEARN CPR

In January 2018, Council held a CPR session for the community. This was so well received that a second session was held in April 2018. David ‘Sess’ Glasspool from SA Ambulance Service ran both sessions. Attendees were taught compression only CPR and how to use an Automated External Defibrillator (AED).

STUDENTS IN THE COUNCIL CHAMBER

Students from Vale Park Primary School took part in ‘mock’ Council meetings on the 3rd and 4th of April 2018.

Administration worked with teachers and students to help them develop Council reports to be debated and resolved at the meeting. The idea was to give students hands-on experience in developing and presenting reports, negotiating different points of view and examining complex issues from a range of perspectives. Students elected a Mayor and eight Elected Members to preside at the mock Council meeting. The CEO, Kiki Magro and Mayor Raymond Grigg also took part in the meeting by providing guidance and insights into how Council runs its meetings and adheres to legislative frameworks. This is now an ongoing project.

WALKERVILLE WALKERS: HEART FOUNDATION WALKING PROGRAM

In late 2017, Walkerville Council became a host organisation and local co-ordinator for the Heart Foundation walking program. This initiative has provided very successful with participation increasing. The goal of the program is to provide opportunities for people who may not feel secure walking on their own, to stay active and meet new people. On 9 April 2018, the Mayor of Walkerville and CEO hosted a breakfast for the walkers.



Council photo



Council photo



VOLUNTEERS TAKE CENTRE STAGE

In May 2018, His Excellency, The Honourable Hieu Van Le AC, Governor of South Australia and Mrs Le joined Mayor Ray Grigg in presenting the annual *2018 Volunteer of the year awards* in the Walkerville Town Hall. This event is an opportunity for Council to meet and acknowledge the great contribution made to the wellbeing of the Township by volunteers. Approximately seventy volunteers and special guests enjoyed High Tea and every volunteer received a small gift from the Mayor of Walkerville.

Although many volunteers would say that volunteering is its own reward – it is equally true that local volunteers and volunteer organisations *should* be celebrated and recognised – and that is what the awards are about.

The recipients for 2018 were:

2018 VOLUNTEER OF THE YEAR: LYN O'GRADY

Lyn O'Grady has worked tirelessly for the Walkerville Historical Society for many years and has recently announced that she is retiring as President in 2018. Lyn also volunteers in the Library on Monday evenings to answer any questions residents have on the history of the area.



Lyn O'Grady: Volunteer of the Year

2018 YOUNG VOLUNTEER OF THE YEAR: MARWA ABOU ZEID

Born in Egypt, Marwa moved to Kuwait with her husband and immigrated with her family to Adelaide in 2015. An active and passionate local volunteer Marwa brings to the bounce into the Library's popular *Baby Bounce* program playing the ukulele and singing nursery rhymes.



Marwa Abou Zeid: Young Volunteer of the Year

MY AGED CARE INFORMATION SESSION

In April 2018, Council held a My Aged Care two-hour information session. My Aged Care is a Federal Government website and phone line. This free information session was designed to assist people navigate this first step. Volunteers were there to answer questions and concerns about the My Aged Care website and what questions to ask when phoning in.

More than 30 people attended the session. Due to community interest a follow-up session was held in June 2018.

AFTER SCHOOL TECH CLUB

As part of Council's wellbeing youth initiative a seven week after-school tech program commenced in May 2017. Participants engaged in a range of technology projects and learnt about coding, 3D design and printing, Lego robotics and the use of electrical circuits.

MUMS & BUBS YOGA

In May 2017, Council presented a six-week course of yoga for mums and bubs which offered gentle yoga classes for mothers and babies.

FOODIE EVENT: SIMON BRYANT

On May 2018 the popular chef, author, festival director and TV presenter, Simon Bryant was Council's culinary special guest for a one-off community event. More than 90 people flocked to the Town Hall to see Simon's cooking in action and taste some of his amazing food.

2018 COMMUNITY EVENT OF THE YEAR: MINIATURE XMAS PAGEANT

This is one of the most popular Christmas events in the Town of Walkerville. The event is the brainchild of Peter Golding who works throughout the year to make it the 'biggest miniature pageant in Town.' For 15 years, Peter and his volunteers have presented this incredible display of miniature Christmas floats. The event brings thousands of people into the Township and raises money for Telethon.



Peter Golding: 2018 Community Event of the Year: Miniature Xmas Pageant

2018 COMMUNITY EVENT OF THE YEAR: WALKERVILLE ART SHOW

The Walkerville Art Show presented by Walkerville Rotary is a significant event in our cultural calendar. The 2017 Art Show saw 150 artists display 450 works of art. Funds raised contribute to the following projects: mental health research, *Pleasant Sunday afternoon concerts*, solar powered lights for schools in Philippines, Thomas House in Cambodia, propagation of trees for post bushfire disaster at Pinery and sending equipment from the old RAH to a hospital in Kenya



Rotary President: Gavan McCormack, 2018 Community Event of the Year: Walkerville Art Show

2018 MAYOR'S CHOICE AWARD: FRIENDS OF THE WALKERVILLE WESLEYAN CEMETERY COMMITTEE

The Committee members were recognised for their commitment to the preservation and promotion of the historic Walkerville Wesleyan Cemetery on Smith Street, Walkerville. Established in 1846, this site of local historical interest and significance has benefitted greatly from the repair and restoration works undertaken by the Committee.

The Committee was established in 2011 and formally ceased operating as a Committee of Council in 2018.



L-R: Heather Wright, Lynn Morgan and Brenda Keen. Friends of the Walkerville Wesleyan Cemetery. 2018 Mayor's Choice Award.

beautiful





AREAS OF HIGHEST SATISFACTION FROM RESIDENTS WERE ALSO THOSE RATED OF MOST IMPORTANCE IN 2017: HAVING A RANGE OF OPEN SPACES (81% SATISFIED/VERY SATISFIED), VISUAL PRESENTATION OF THE TOWNSHIP (80% SATISFIED/VERY SATISFIED), AND EASE OF TRAVELLING WITHIN THE AREA (78% SATISFIED/VERY SATISFIED).



2017/18 TOWNWIDE COMMUNITY SATISFACTION SURVEY
CONDUCTED BY NEW FOCUS

tion

TOWN OF WALKERVILLE (TOW) /CAMPBELLTOWN CITY CAMPBELLTOWN (CCC) DEPOT SHARED SERVICES

In May 2018, BRM Holdich presented a final review of the two-year trial of the TOW/CCC Depot Shared Services model at the Ordinary Meeting of Council.

As per resolution CNC357/17-18, the Council:

- acknowledged the savings and service level improvements delivered as a result of the shared services model
- agreed to maintain the shared services model with the City of Campbelltown
- authorised the CEO to negotiate the renewal of the Heads of Agreement with the City of Campbelltown for another 5 years, expiring in June 2023.

Summary of the review

The review notes that the Shared Services model has been of benefit to Walkerville and its community. The report concluded that the trial had been a success.

KPI's established at the outset of the trial had been achieved.

Savings and service level improvements had been delivered.

Staff satisfaction remains high and the Community Satisfaction Survey in March 2018 highlights that resident satisfaction for applicable services has improved from 2016 and 2017.

LANDSDOWNE TERRACE

This \$2,500,000 road and stormwater upgrade is one of the most significant infrastructure projects undertaken by Council in recent years. Overall, the design, consultation and construction phases runs over two financial years. The project remains on track for completion in the 2018/19 financial year.

The project was initiated following a review of the existing stormwater network at Lansdowne Terrace. This review showed the network was at capacity and intervention was required to prevent future flooding and infrastructure damage. As the Lansdowne Terrace carriageway was also scheduled for reseal, it was determined by Council to align both projects.

In 2017/18 Councils contractors completed Stage 1 – including installation of pipework, rain gardens, and landscaping and resealing the road between Walkerville Terrace and its end (Linear Park).

GILBERTON BOARDWALK ACCESS

In 2017/18 Administration continued to liaise with SA Water in regards to remediation works that were required for the embankment adjacent to the Gilberton Boardwalk. Determining that the area would be unsafe, until these works were completed, Council made the decision to close access to the boardwalk. SA Water commenced remediation work in June 2018. The boardwalk reopened to the public in July 2018.

VALE PARK PRIMARY SCHOOL CROSSING

In 2017, in partnership with the Department of Planning, Transport and Infrastructure (DPTI), Council finalised designs for the school crossing at Vale Park Primary School. DPTI and Administration developed the concept designs to ensure the crossing was compliant and met the needs of the school. Feedback was sought from the school community and Administration consulted with neighboring residents, particularly residents along Tonkin Street who would be affected.

Administration also used this opportunity to review the nearby intersection of Milne and Tonkin Street. Both projects are scheduled to commence in October 2018.

ALFRED STREET PLAYGROUND

In June 2018, work commenced on the construction of a new playground, adjacent to Walkerville Oval. This is one of two playgrounds located with the Township.

GILBERTON SWING BRIDGE

In January 2018, Mayor Ray Grigg and Mayor Robert Bria, Mayor of the City of Norwood, Payneham and St Peters, officially opened the new Swing Bridge connecting both Council areas.

The Gilberton Swing Bridge is jointly owned by the City of Norwood Payneham & St Peters and the Town of Walkerville. The redevelopment was managed by the City of Norwood Payneham & St Peters on behalf of both Councils. The bridge had been closed to the public since 2016 and the reopening was warmly welcomed by residents from both Councils who enjoyed a community BBQ on the day.

The new structure integrated old materials and innovative sustainable technologies. The original frames of the bridge were maintained for heritage and aesthetic value and almost 400,000 plastic bags were recycled to make the distinctive new decking.

Town Hall floorboards

In late 2017, the continuing deterioration of the floorboards in the Walkerville Town Hall, resulted in repairs being undertaken earlier than planned. The budgeted refurbishment had been scheduled for January 2018, however in the interests of public safety, the decision was made to undertake the work ahead of schedule. The new floorboards were installed in mid-November 2017. Administration successfully relocated pre-existing bookings to alternative venues whilst the works were being carried out. The project was completed in time for the 2017 Walkerville Christmas Miniature Pageant.

BEAUTIFICATION WORKS

In 2017/18 a range of beautification inspired projects were carried out to enhance the appeal of the area.

These included:

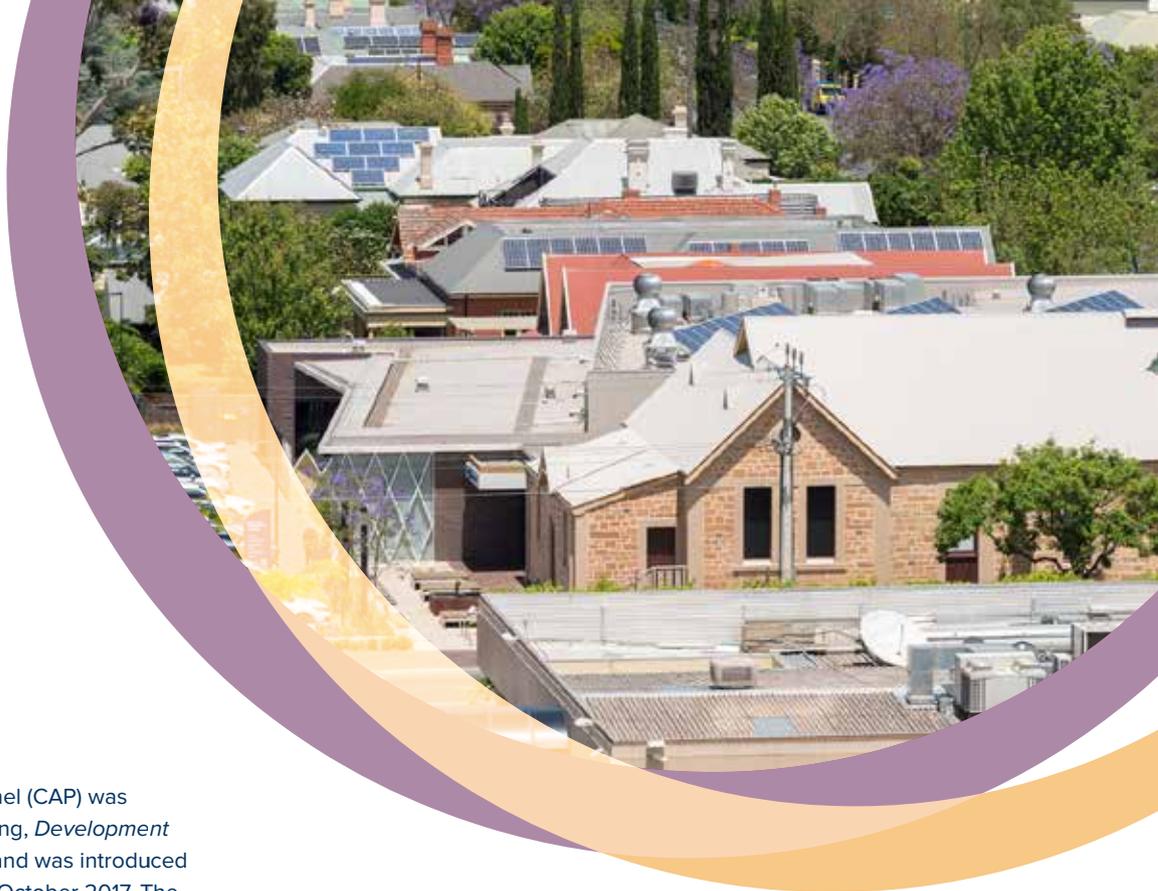
- new plantings along Robe Terrace mounds
- garden bed renewals along Walkerville Terrace
- new plantings for Vale Street (adjacent Levi Oval)
- upgrade of the existing fence along Watson Reserve (Victoria Terrace, Walkerville)





urban fabric





DEVELOPMENT

The Council Assessment Panel (CAP) was established under the Planning, *Development and Infrastructure Act 2016* and was introduced across Local Government in October 2017. The Panel (formerly known as the Development Assessment Panel DAP) reviews development applications for the Council.

Terms of Reference and operating procedures were reviewed to reflect the *Planning, Development and Infrastructure Act 2016* and the transition from the Development Assessment Panel to the Council Assessment Panel.

In 2017/18 DAP/CAP considered 16 applications

- 12 residential
- 4 commercial

APPLICATIONS

In 2017/18

- 254 development applications were received
- 61 building inspections were carried out
- 7 swimming pool inspections were carried out

APPEALS

A single (one) appeal was made through the Environment, Resources & Development Court in 2017/18 and resolved through mediation.

LOCAL NUISANCE AND LITTER CONTROL

The *Local Nuisance and Litter Control Act (2016)* and *Regulations (2017)* came into effect in July 2017.

The *Act* covers littering, illegal dumping and nuisance caused by dust, odour, noise, smoke or unsightly conditions.

The new *Act* gives Council increased powers to deal with issues that cause a nuisance in the community and centralises all complaints so that they may be actioned equitably and consistently. Much of this responsibility formerly sat with the Environmental Protection Authority (EPA).

In 2018/18, staff undertook specialised training regarding the changes to the *Act*. Administration received and resolved a number of complaints regarding alleged nuisance caused by dust, noise and unsightly conditions. Each of these matters were resolved internally.



ANIMAL MANAGEMENT PLAN

Every Council in South Australia is required under Section 26A of the *Dog and Cat Management Act 1995 (The Act)* to prepare a plan of management relating to dogs and cats every five years.

The Dog and Cat Management Act 1995 underwent significant changes that took effect from the 1st July 2018. All these changes are addressed in the plan, which replaced the *Strategic urban animal management plan* which expired in 2018.

The new plan provides Walkerville Council with an opportunity to address dog and cat management at a strategic level and implement initiatives to address the recent changes to the *Act*. Besides Council's statutory obligations under the *Act*, this plan also supports Council's strategic plan, *2016–2020 Living in the Town of Walkerville: a strategic community plan*.

The plan sets out Council's objectives when managing animals, as well as information about where dogs can be walked, and the requirement for dogs to be on-leash, or off-leash. The plan also outlines Council's position with respect to other animals like chickens, wasps, snakes and possums.

Following a period of public consultation in April and May 2018, the *Animal management plan* was adopted by the Council at the June 2018 Ordinary meeting of Council.

TRAFFIC PLAN

In November and December 2017, the *Draft Traffic plan* commenced its second phase of public consultation. The plan sets out Council's vision on how it plans to keeping people, goods and services moving on our roads and public transport networks with greater efficiency.

Existing communication channels such as *About town* and the *Weekly Round-up* email were used to promote the engagement period, tailored communications were sent to special interest groups, and social media was used to promote the consultation process. A printed flyer was also delivered to every household in the Township.

Two drop-in information sessions were held at the Civic and Community Centre on Thursday 23rd November and Saturday 25th November 2017.

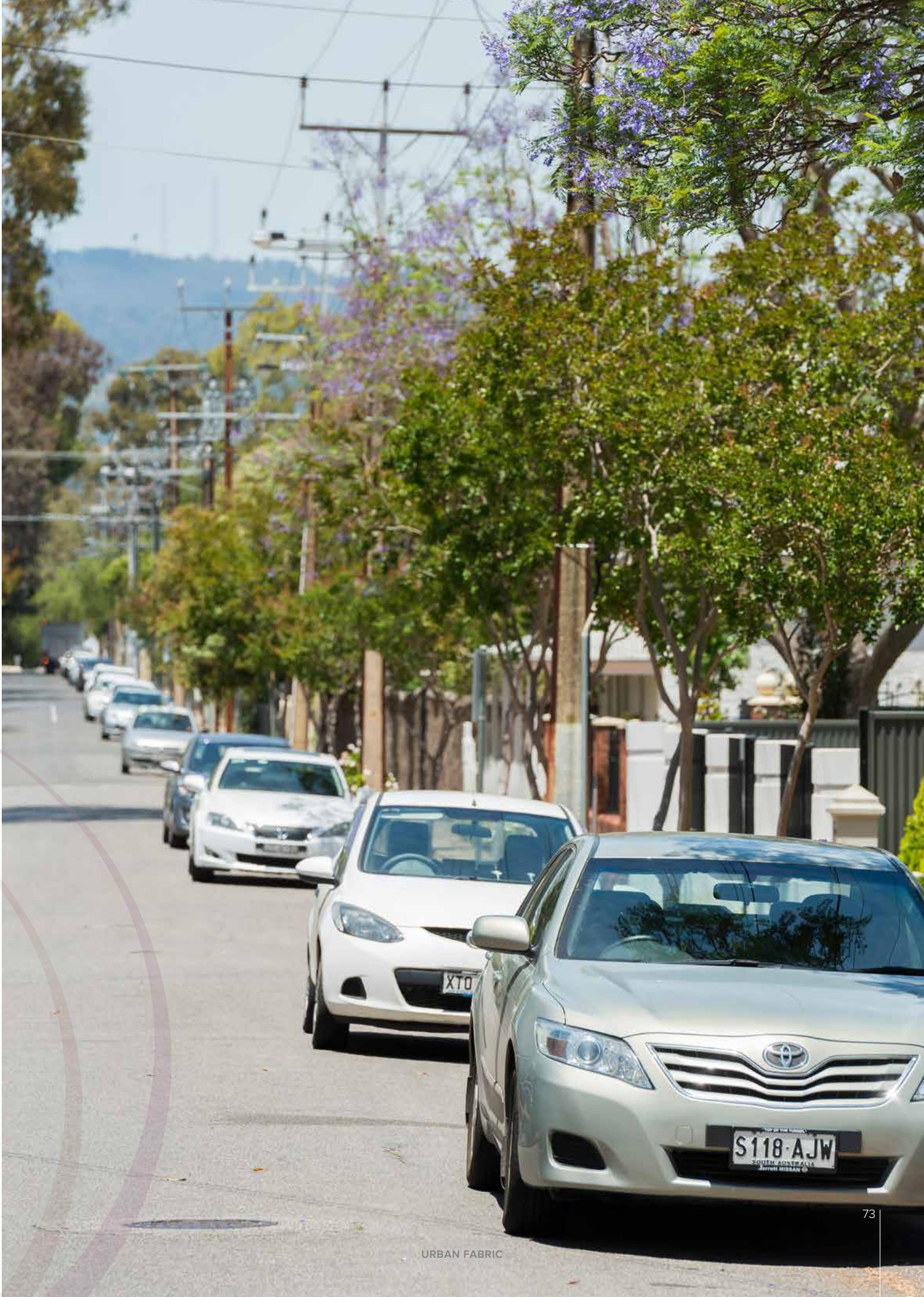
The revised plan put forward a number of recommendations for improvement in regard to:

- effective travel options
- attractive walking environment
- continuous cycling connections
- safe travel speeds
- efficient circulation
- community identity.

Recommendations in the draft were shaped by input and comments from previous community consultation during the first stage of the project.

This 2017 stage of consultation gave residents another opportunity to inform – as well as stay informed – on developing a Town-wide vision for its transport future.

The *Traffic plan* was endorsed by the Council in May 2018.



financials



Town of Walkerville

General Purpose Financial Statements for the year ended 30 June 2018

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- Statement of Financial Position	4
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Town of Walkerville

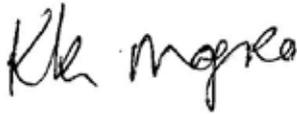
General Purpose Financial Statements for the year ended 30 June 2018

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Kiki Magro
CHIEF EXECUTIVE OFFICER



Raymond Grigg
MAYOR

Date: 18 October 2018

Town of Walkerville

Statement of Comprehensive Income

for the year ended 30 June 2018

\$ '000	Notes	2018	2017
Income			
Rates Revenues	2a	8,485	8,175
Statutory Charges	2b	286	364
User Charges	2c	543	525
Grants, Subsidies and Contributions	2g	397	737
Investment Income	2d	12	12
Reimbursements	2e	48	18
Other Income	2f	79	80
Net Gain - Equity Accounted Council Businesses	19	-	2,469
Total Income		9,850	12,380
Expenses			
Employee Costs	3a	3,138	3,180
Materials, Contracts & Other Expenses	3b	4,069	4,146
Depreciation, Amortisation & Impairment	3c	2,091	2,097
Finance Costs	3d	190	205
Net loss - Equity Accounted Council Businesses	19	74	-
Total Expenses		9,562	9,628
Operating Surplus / (Deficit)		288	2,752
Asset Disposal & Fair Value Adjustments	4	(255)	(218)
Amounts Received Specifically for New or Upgraded Assets	2g	54	56
Net Surplus / (Deficit) ¹		87	2,590
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	6,464	-
Other Movements		(59)	3
<i>Amounts which will be reclassified subsequently to operating result</i>			
Movements in Other Reserves	9b	1	-
Total Other Comprehensive Income		6,406	3
Total Comprehensive Income		6,493	2,593

¹ Transferred to Statement of Changes in Equity

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Town of Walkerville

Statement of Financial Position

as at 30 June 2018

\$ '000	Notes	2018	2017
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	411	612
Trade & Other Receivables	5b	424	321
Total Current Assets		835	933
Non-Current Assets			
Financial Assets	6a	92	104
Equity Accounted Investments in Council Businesses	6b	3,092	3,175
Infrastructure, Property, Plant & Equipment	7a	108,802	103,223
Other Non-Current Assets	6c	1,370	116
Total Non-Current Assets		113,356	106,618
TOTAL ASSETS		114,191	107,551
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	1,549	1,481
Borrowings	8b	62	58
Provisions	8c	571	618
Other Current Liabilities	8e	4	3
Total Current Liabilities		2,186	2,160
Non-Current Liabilities			
Borrowings	8b	5,640	5,501
Provisions	8c	68	78
Liability - Equity Accounted Council Businesses	8d	350	357
Total Non-Current Liabilities		6,058	5,936
TOTAL LIABILITIES		8,244	8,096
Net Assets		105,947	99,455
EQUITY			
Accumulated Surplus		34,441	34,414
Asset Revaluation Reserves	9a	71,115	64,651
Other Reserves	9b	391	390
Total Council Equity		105,947	99,455

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Town of Walkerville

Statement of Changes in Equity for the year ended 30 June 2018

\$ '000	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
2018					
Balance at the end of previous reporting period		34,414	64,651	390	99,455
a. Net Surplus / (Deficit) for Year		87	-	-	87
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	6,464	-	6,464
- Other Movements		(59)	-	1	(58)
Other Comprehensive Income		(59)	6,464	1	6,406
Total Comprehensive Income		28	6,464	1	6,493
Balance at the end of period		34,441	71,115	391	105,947
2017					
Balance at the end of previous reporting period		31,821	64,651	390	96,862
a. Net Surplus / (Deficit) for Year		2,590	-	-	2,590
b. Other Comprehensive Income					
- Other Movements		3	-	-	3
Other Comprehensive Income		3	-	-	3
Total Comprehensive Income		2,593	-	-	2,593
Balance at the end of period		34,414	64,651	390	99,455

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Town of Walkerville

Statement of Cash Flows

for the year ended 30 June 2018

\$ '000	Notes	2018	2017
Cash Flows from Operating Activities			
<u>Receipts</u>			
Operating Receipts		10,350	10,658
Investment Receipts		12	12
<u>Payments</u>			
Operating Payments to Suppliers and Employees		(7,762)	(7,845)
Finance Payments		(237)	(161)
Net Cash provided by (or used in) Operating Activities	11b	2,363	2,664
Cash Flows from Investing Activities			
<u>Receipts</u>			
Amounts Received Specifically for New/Upgraded Assets		54	56
Sale of Replaced Assets		2	176
Repayments of Loans by Community Groups		11	15
Distributions Received from Equity Accounted Council Businesses		2	41
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(1,642)	(1,092)
Expenditure on New/Upgraded Assets		(1,134)	(1,157)
Net Cash provided by (or used in) Investing Activities		(2,707)	(1,961)
Cash Flows from Financing Activities			
<u>Receipts</u>			
Proceeds from Borrowings		143	-
<u>Payments</u>			
Repayments of Borrowings		-	(359)
Net Cash provided by (or used in) Financing Activities		143	(359)
Net Increase (Decrease) in Cash Held		(201)	344
plus: Cash & Cash Equivalents at beginning of period	11	612	268
Cash & Cash Equivalents at end of period	11	411	612

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

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n/a - not applicable

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 15 October 2018.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

Town of Walkerville is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 66 Walkerville Terrace, Gilberton, SA 5081. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on

its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2015/16	\$105,150	\$222,927	- \$117,777
2016/17	\$344,894	\$227,625	+ \$117,269
2017/18	\$234,870	\$233,890	+ \$9,980

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Infrastructure, Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

The capitalisation threshold determined by Council is \$5,000 for all asset categories.

5.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

5.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Buildings & Other Structures	2 to 100 years
Roadways Pavement Types	70 to 100 years
Roadways Service Types	15 to 50 years
Kerb & Watertable	70 years
Footpath Types	15 to 40 years
Stormwater Drainage	65 to 100 years
Other Infrastructure	20 years
Structures	25 to 100 years
Reserve Furniture	4 to 80 years
Plant & Equipment	5 years
Furniture & Fittings	2 to 19 years

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

Due to a change of accounting treatment for capitalisation, library books are no longer capitalised and will be treated as an operating expense.

5.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

5.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service

is delivered or damage reinstated, or the amount is refunded as the case may be.

7 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

8 Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate 1.50% (2017, 1.55%)
Weighted avg. settlement period 1.78 years (2017, 1.43 years)

An accrual is made for 50% of unused sick leave for those employees covered under ASU EB agreement Number 6. Otherwise Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period and this experience is expected to recur in future reporting periods. Council does not make payment for untaken leave.

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

9 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

10 Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

11 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.

- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

12 New accounting standards and UIG interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

Town of Walkerville has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

Some Australian Accounting Standards and Interpretations have been issued but are not yet effective. Those standards have not been applied in these financial statements. Council will implement them when they are effective.

Effective for annual reporting periods beginning on or after 1 January 2018

- AASB 9 *Financial Instruments* This replaces AASB 139 *Financial Instruments: Recognition and Measurement*, and addresses the classification, measurement and disclosure of financial assets and liabilities.

The standard introduces a new impairment model that requires impairment provisions to be based on expected credit losses, rather than incurred credit losses. Based on assessments to date, council expects a small increase to impairment losses however the standard is not expected to have a material impact overall.

- AASB 15 *Revenue from Contracts with Customers*, AASB 1058 *Income of Not-for-Profit Entities* and AASB 2016-8 *Amendments to Australian Accounting Standards - Australian*

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

Implementation Guidance for Not-for-Profit Entities

AASB 15 will replace AASB 118 Revenue, AASB 111 Construction Contracts and a number of Interpretations. AASB 2016-8 provides Australian requirements and guidance for not-for-profit entities in applying AASB 9 and AASB 15, and AASB 1058 will replace AASB 1004 Contributions. Together they contain a comprehensive and robust framework for the recognition, measurement and disclosure of income including revenue from contracts with customers.

Council is still reviewing the way that income is measured and recognised to identify whether there will be any material impact arising from these standards.

Effective for annual reporting periods beginning on or after 1 January 2019

- AASB 16 *Leases*
- AASB 1058 *Income of Not-for-Profit Entities*
- AASB 1058 *Income of Not-for-Profit Entities* (Appendix D)
- AASB 2016-8 *Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities*
- AASB 2017-1 *Amendments to Australian Accounting Standards – Transfers of Investment Property, Annual Improvements 2014-2016 Cycle and Other Amendments*
- AASB 2017-4 *Amendments to Australian Accounting Standards – Uncertainty over Income Tax Treatments*
- AASB 1059 *Service Concession Arrangements: Grantors*
- AASB 1059 *Service Concession Arrangements: Grantors* (Appendix D)

Effective for annual reporting periods beginning on or after 1 January 2021

- AASB 17 *Insurance Contracts*
- AASB 17 *Insurance Contracts* (Appendix D)

13 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

14 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 2. Income

\$ '000	Notes	2018	2017
(a). Rates Revenues			
General Rates			
General Rates		8,447	8,116
Less: Mandatory Rebates		(224)	(187)
Less: Discretionary Rebates, Remissions & Write Offs		(53)	(49)
Total General Rates		8,170	7,880
Other Rates (Including Service Charges)			
Natural Resource Management Levy		296	278
Total Other Rates		296	278
Other Charges			
Penalties for Late Payment		19	17
Total Other Charges		19	17
Total Rates Revenues		8,485	8,175
(b). Statutory Charges			
Development Act Fees		15	14
Town Planning Fees		111	109
Animal Registration Fees & Fines		29	28
Parking Fines / Expiation Fees		83	53
Sundry		48	107
Special distributions from insurers		-	26
Insurance claims		-	27
Total Statutory Charges		286	364
(c). User Charges			
Hall & Equipment Hire		12	9
Property Lease		38	33
Sundry		9	4
Levi Park Management Fee		473	468
Library Fees & Sales		5	10
Other		6	1
Total User Charges		543	525

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 2. Income (continued)

\$ '000	Notes	2018	2017
(d). Investment Income			
Interest on Investments			
- Local Government Finance Authority		5	4
- Loans to Community Groups		7	8
Total Investment Income		12	12
(e). Reimbursements			
Roadworks		16	-
Sundry		32	18
Total Reimbursements		48	18
(f). Other Income			
Rebates Received		54	60
Sundry		6	5
LGFA Bonus		12	15
Other		7	-
Total Other Income		79	80
(g). Grants, Subsidies, Contributions			
Amounts Received Specifically for New or Upgraded Assets		54	56
Total Amounts Received Specifically for New or Upgraded Assets		54	56
Other Grants, Subsidies and Contributions		288	348
Roads to Recovery		109	389
Total Other Grants, Subsidies and Contributions		397	737
Total Grants, Subsidies, Contributions		451	793
The functions to which these grants relate are shown in Note 12.			
(i) Sources of grants			
Commonwealth Government		360	734
State Government		76	45
Other		15	14
Total		451	793
(ii) Individually Significant Items			
Grant Commission (FAG) Grant Recognised as Income		127	117

2017: In the month of June 2017, two quarters of the 2017/18 allocation of the Grants Commission FAG Grants, by the Federal Government being \$117k was paid to Council.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 2. Income (continued)

\$ '000	Notes	2018	2017
(h). Conditions over Grants & Contributions			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
Unexpended at the close of the previous reporting period		226	226
Unexpended at the close of this reporting period		<u>226</u>	<u>226</u>
Net increase (decrease) in assets subject to conditions in the current reporting period		<u>-</u>	<u>-</u>

Note 3. Expenses

(a). Employee Costs

Salaries and Wages		2,460	2,529
Employee Leave Expense		249	252
Superannuation - Defined Contribution Plan Contributions	18	203	189
Superannuation - Defined Benefit Plan Contributions	18	47	49
Workers' Compensation Insurance		132	121
Other - Income Protection Insurance		45	38
Other - Journey Insurance		<u>2</u>	<u>2</u>
Total Operating Employee Costs		<u>3,138</u>	<u>3,180</u>
Total Number of Employees (full time equivalent at end of reporting period)		32	34

(b). Materials, Contracts and Other Expenses

(i) Prescribed Expenses

Auditor's Remuneration			
- Auditing the Financial Reports		20	9
Bad and Doubtful Debts		-	1
Elected Members' Expenses		126	123
Election Expenses		<u>3</u>	<u>-</u>
Subtotal - Prescribed Expenses		<u>149</u>	<u>133</u>

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 3. Expenses (continued)

\$ '000	Notes	2018	2017
(b). Materials, Contracts and Other Expenses (continued)			
(ii) Other Materials, Contracts and Expenses			
Bank charges		35	34
Contractors		886	1,435
Contractors - Health services		113	107
Contractors - Waste collection/Management		700	702
Energy		53	56
Insurance		68	69
Maintenance		475	300
Legal Expenses		71	110
Levies Paid to Government - NRM levy		289	270
Levies - Other		21	20
Parts, Accessories & Consumables		41	47
Professional Services		209	187
Professional Services/Consultants - Planning Consultants		90	38
Professional Services/Consultants - Strategic Planning Consultants		83	62
Sundry		384	296
IT and Communicaiton		319	186
Fringe Benefits Tax		34	39
Training		49	55
Subtotal - Other Material, Contracts & Expenses		3,920	4,013
Total Materials, Contracts and Other Expenses		4,069	4,146
(c). Depreciation, Amortisation and Impairment			
(i) Depreciation and Amortisation			
Buildings & Other Structures		404	403
Infrastructure		1,109	1,092
Stormwater Drainage		109	102
Plant, Equipment, Furniture & Fittings		196	230
Library Books		43	46
Structures		73	70
Reserve Furniture		157	154
Subtotal		2,091	2,097
(ii) Impairment			
Nil			
Total Depreciation, Amortisation and Impairment		2,091	2,097

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 3. Expenses (continued)

\$ '000	Notes	2018	2017
(d). Finance Costs			
Interest on Overdraft and Short-Term Drawdown		177	188
Interest on Loans		13	17
Total Finance Costs		190	205

Note 4. Asset Disposal & Fair Value Adjustments

Infrastructure, Property, Plant & Equipment

Assets Renewed or Directly Replaced

Proceeds from Disposal		2	176
Less: Carrying Amount of Assets on Disposal		(257)	(394)
Gain (Loss) on Disposal		(255)	(218)
Net Gain (Loss) on Disposal or Revaluation of Assets		(255)	(218)

Note 5. Current Assets

(a). Cash & Cash Equivalents

Cash on Hand at Bank		60	261
Short Term Deposits & Bills, etc.		351	351
Total Cash & Cash Equivalents		411	612

(b). Trade & Other Receivables

Rates - General & Other		196	70
Accrued Revenues		24	171
Debtors - General		171	30
Prepayments		21	39
Loans to Community Organisations		12	11
Total Trade & Other Receivables		424	321

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 6. Non-Current Assets

\$ '000	Notes	2018	2017
(a). Financial Assets			
Receivables			
Loans to Community Organisations		92	104
Subtotal		92	104
Less: Allowance for Doubtful Debts		-	-
Total Receivables		92	104
Total Financial Assets		92	104
(i) Receivables Loans to Community Organisations			
Walkerville Sports Club		62	70
Walkerville Bowling & Community Club		30	34
		92	104
(b). Equity Accounted Investments in Council Businesses			
Eastern Health Authority	19	-	18
East Waste Management	19	-	102
ERA Water Regional Subsidiary	19	3,092	3,055
Total Equity Accounted Investments in Council Businesses		3,092	3,175
(c). Other Non-Current Assets			
Capital Works-in-Progress		1,370	116
Total Other Non-Current Assets		1,370	116

Town of Walkerville

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

Note 7a. Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/6/2017				Asset Movements during the Reporting Period							as at 30/6/2018				
		At Fair Value	At Cost	Accumulated Dep'n	Impairment	Asset Additions		WDV of Asset Disposals	Depreciation Expense (Note 3c)	WIP Transfers	Revaluation Decrements to Equity (A/R) (Note 9)	Revaluation Increments to Equity (A/R) (Note 9)	At Fair Value	At Cost	Accumulated Dep'n	Impairment	Carrying Value
						New/ Upgrade	Renovals										
Land - Community	3	50,704	-	-	-	-	-	-	-	-	-	-	50,704	-	-	-	50,704
Land - Other	2	17,771	4,446	-	-	-	-	-	-	-	-	-	17,770	4,446	-	-	4,446
Buildings & Other Structures	2	47,374	2,063	6,238	-	67	(56)	(404)	-	-	-	-	48,109	1,720	6,630	-	11,584
Infrastructure	3	9,634	356	25,505	-	733	(135)	(1,109)	-	-	-	-	9,656	7,568	26,187	-	23,642
Stormwater Drainage	3	1,603	530	4,754	-	50	-	(109)	-	-	6,592	-	1,604	578	5,455	-	11,769
Plant, Equipment, Furniture & Fixings	2	646	90	1,014	-	46	-	(8)	-	-	-	-	-	-	1,201	-	981
Library Books	3	-	1,857	-	-	256	(32)	(43)	-	(128)	-	-	-	4,296	1,857	-	2,439
Structures	3	-	615	1,857	-	67	(26)	(73)	-	-	-	-	-	665	2,680	-	2,877
Reserve Furniture	3	4,917	-	2,555	-	-	(157)	-	-	-	-	-	4,892	-	-	-	2,877
Historical Collection	3	360	-	-	-	-	-	-	-	-	-	-	360	-	-	-	360
Total Infrastructure, Property, Plant & Equipment		133,009	12,689	42,475	-	387	1,135	(257)	(2,091)	-	(128)	6,592	133,095	19,717	44,010	-	108,802
Comparatives		141,683	2,875	41,060	-	1,062	1,091	(394)	(2,097)	62	-	-	133,009	12,689	42,475	-	103,223

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

\$ '000

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Highest and best use For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land. Land under Council's care and control has been declared as community land under the provisions of the Local Government Act 1999.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Fair value hierarchy level 2 & 3 valuation: Land & Land Improvements

- Basis of valuation: Market Value
- Date of valuation: 30 June 2014
- Valuer: Maloney Field Services, Property Consultants and Valuers.

Fair value hierarchy level 2 valuation: Buildings & Other Structures

- Basis of valuation: Market Value / Written down current replacement cost
- Date of valuation: 30 June 2014
- Valuer: Maloney Field Services, Property Consultants and Valuers.

Infrastructure

Road Infrastructure

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2013
- Valuer: Maloney Field Services, Property Consultants and Valuers.

Stormwater Drainage

- Basis of valuation: Fair Value / Market Value / Written down current replacement cost
- Date of valuation: 30 June 2018.
- Valuer: Assetic Pty Ltd

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Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Fair value hierarchy level 2 & 3 valuation: Structures & Reserve Furniture

- Basis of valuation: Fair Value / Market Value / Written down current replacement cost
- Date of valuation: 30 June 2014
- Valuer: Maloney Field Services, Property Consultants and Valuers.

Historical Collections

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2014
- Valuer: Theodore Bruce

Plant, Equipment, Furniture & Fittings

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2014
- Valuer: Maloney Field Services, Property Consultants and Valuers.

Note 8. Liabilities

\$ '000	Notes	2018 Current	2018 Non Current	2017 Current	2017 Non Current
(a). Trade and Other Payables					
Goods & Services		715	-	836	-
Payments Received in Advance		161	-	116	-
Accrued Expenses - Finance Costs		3	-	50	-
Accrued Expenses - Other		670	-	479	-
Total Trade and Other Payables		1,549	-	1,481	-
(b). Borrowings					
Loans		62	5,640	58	5,501
Total Borrowings		62	5,640	58	5,501
All interest bearing liabilities are secured over the future revenues of the Council					
(c). Provisions					
Employee Entitlements (including oncosts)		571	68	618	78
Total Provisions		571	68	618	78

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Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 8. Liabilities (continued)

\$ '000	Notes	2018		2017	
		Current	Non Current	Current	Non Current
(d). Liability Accounted Investments in Council Businesses					
Highbury Landfill	19		350		357
Total Liability Accounted Investments in Council Businesses			350		357
(e). Other Liabilities					
Other Liability (Security Bond received)		4	-	3	-
Total Other Liabilities		4	-	3	-

Note 9. Reserves

\$ '000	1/7/2017	Increments (Decrements)	Transfers	Impairments	30/6/2018
(a). Asset Revaluation Reserve					
Land - Community	35,122	-	-	-	35,122
Buildings & Other Structures	5,189	-	-	-	5,189
Infrastructure	13,581	-	-	-	13,581
Stormwater Drainage	4,285	6,592	-	-	10,877
Plant, Equipment, Furniture & Fittings	375	-	-	-	375
Furniture & Fittings	472	-	-	-	472
Library Books	128	(128)	-	-	-
Structures	1,379	-	-	-	1,379
Reserve Furniture	3,566	-	-	-	3,566
Historical Collection	259	-	-	-	259
Historical Collection	170	-	-	-	170
JV's / Associates - Other Comprehensive Income	125	-	-	-	125
Total Asset Revaluation Reserve	64,651	6,464	-	-	71,115
Comparatives	64,651	-	-	-	64,651

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 9. Reserves (continued)

\$ '000	1/7/2017	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2018
(b). Other Reserves					
150th Anniversary Art Reserve	2	-	-	-	2
Other Reserves - Open Space Strategy Fund	220	-	-	-	220
Levi Caravan Park	168	-	-	-	168
Urban Tree Strategy	-	-	-	1	1
Total Other Reserves	390	-	-	1	391
Comparatives	390	-	-	-	390

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Available-for-sale Investments Reserve

This reserve records the net difference between original cost, and fair value at reporting date, of financial instruments classified as available-for-sale. On disposal of the financial instrument, the balance standing in the reserve in relation to that instrument is transferred to profit and loss (see Note 4).

The Urban Tree Replacement fund

Pursuant to Section 42(4) of the Development Act 1993, if Council grants approval for the removal of a Regulated Tree or Significant Tree, the Council is required to impose a condition requiring you to plant and maintain two (2) trees to replace every Regulated Tree and three (3) trees to replace every Significant Tree. Replacement trees cannot be planted within 10 metres of an existing dwelling or an existing in-ground swimming pool.

If there is no suitable location for you to plant replacement trees in accordance with the above criteria, or if you do not wish to plant replacement trees for whatever reason, the Council may allow you to pay money into its Urban Trees Fund at the rate of \$85.50* for each replacement tree that is not planted. Money paid into the Urban Trees Fund is used by the Council to either:

(a) maintain or plant trees which are or will (when fully grown) constitute significant trees; or (b) to purchase land in order to maintain or plant trees which are or will (when fully grown) constitute significant trees.

Note 10. Assets Subject to Restrictions

Council does not hold any assets subject to restrictions

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2018	2017
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(a). Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Total Cash & Equivalent Assets	5	411	612
Less: Short-Term Borrowings	8	-	-
Balances per Statement of Cash Flows		411	612

(b). Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus/(Deficit)		87	2,590
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		2,091	2,097
Equity Movements in Equity Accounted Investments (Increase)/Decrease		74	(2,469)
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(54)	(56)
Net (Gain) Loss on Disposals		255	218
Other (ERA Water cash)		-	6,101
		2,453	8,481
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		(102)	178
Net Increase/(Decrease) in Trade & Other Payables		68	19
Net Increase/(Decrease) in Unpaid Employee Benefits		(57)	85
Net Increase/(Decrease) in Other Liabilities		1	(6,099)
Net Cash provided by (or used in) operations		2,363	2,664

(c). Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	100	100
Corporate Credit Cards	17	25
LGFA Cash Advance Debenture Facility	10,191	10,191

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice. Council also has immediate access to a short-term draw-down facility, and variable interest rate borrowings under a cash advance facility, both from the Local Government Finance Authority of SA.

Town of Walkerville

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

Note 12a. Functions

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).											
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)			
	Actual 2018	Actual 2017	Actual 2018	Actual 2017	Actual 2018	Actual 2017	Actual 2018	Actual 2017	Actual 2018	Actual 2017		
\$ '000												
CEO & Governance	-	-	478	366	(478)	(366)	-	-	-	-	-	-
Communications & Marketing	3	-	114	159	(111)	(159)	-	-	-	-	-	-
Corporate Services	8,762	8,802	6,466	6,631	2,296	2,171	107	-	5,389	10,045	-	10,045
Community Services	20	9	138	103	(118)	(93)	-	-	-	-	-	-
Property & Contracts	519	503	224	236	295	267	-	-	-	-	-	-
Depot	-	-	-	-	-	-	-	-	-	-	-	64
Environment & Waste	11	27	700	702	(689)	(675)	-	-	-	-	-	-
Infrastructure	249	294	831	991	(582)	(697)	235	505	73,391	64,453	-	64,453
Customer Experience	35	67	101	25	(66)	42	55	-	-	-	-	185
Planning & Building	135	128	257	292	(122)	(164)	-	-	-	-	-	-
Public Order	116	81	179	123	(63)	(42)	-	-	-	-	-	-
Sports, Rec & Parks	-	-	-	-	-	-	-	-	35,411	32,804	-	-
Total Functions/Activities	9,850	9,911	9,488	9,628	362	283	397	737	114,191	107,551		

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 12b. Components of Functions

\$ '000

The activities relating to Council functions are as follows:

CEO & Governance

The Office of the CEO includes the provision of executive, administrative and clerical support services to the Council, CEO, Mayor, Elected Members, Executive Management Team, and Management Team and across the organisation for the delivery of Council services. Including an effective risk management framework and principles, WHS and Injury Management system, strategic planning, corporate governance services compliant with the Local Government Act 1999 and other relevant legislation, information to Council and Elected Members and facilitation of Council's requirements for Elections

Marketing & Communications

Developing communication and marketing materials to promote Council's activities and raise the profile of the Town of Walkerville in alignment with Council's strategic objectives. Including key strategic publications such as annual report, strategic reports, annual business plan. Development and production of promotional materials. Development of public engagement campaigns, Media management, Advertising, Temporary and permanent signage including banners, corflute's, interpretative signage and history boards, About town newsletter and speeches and other communications for the Mayor and Elected Members as required.

Community Development and Engagement

Working in partnership with the community to facilitate and deliver a range of services, programs and projects, separate from customer experience. These programs include, youth and elderly wellbeing programs, community sponsorships, volunteer co-ordination, volunteer of the year, co-ordination of Community Transport, community grants administration, Walkerville citizen of the year and citizenship ceremonies.

Customer Experience

Develop, implement and regularly review a Customer Service strategy which ensures all civic centre service points are welcoming, safe, purposeful and of high presentation standard as well as the delivery of excellent library services and customer experience by frontline Customer Experience staff. The Customer Experience team interacts directly with the community.

Planning, Environment & Regulatory Services

Provide planning, building control, compliance and property related services in accordance with the Development Act and other legislative requirements, as well as research and review elements to support Council's Development Plan and the Metropolitan Planning Strategy. Efficient assessment of Development and Building Applications in accordance with legislative requirements. Develop precinct plans to guide investment in Centres and public areas. Overseeing the strategic development of Councils open spaces and reserves. Dog and cat management. Overseeing Councils strategic traffic requirements incorporating road networks, pedestrian linkages and cycling connections throughout the township.

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 12b. Components of Functions (continued)

\$ '000

Asset & Infrastructure

Through excellent customer service provide assessment, design and project management services for the management, creation and removal of assets such as buildings, street lighting, stormwater management, drainage networks, traffic control facilities, signage, roads, footpaths, parks, reserves, sporting facilities and creek lines.

Manage Council's field staff and resources in the construction and maintenance, renewal and replacement of related Council assets. Coordination and management of Councils Asset Management Systems. Ensure project delivery pertinent to the Assets & Infrastructure portfolio are on time and budget. Outdoor workforce delivery (beautification). Collection and disposal of general waste, kerbside recycling, green waste, general litter collection and street sweeping.

Corporate Services

Corporate Services has a partnering relationship with the business managers across the department that provides a collaborative culture with a strong understanding of the business and financial management disciplines. Together with a strong corporate focus, which is linked to other corporate finance areas. Including Payroll services, ICT services, Internal controls/ risk management, Records Management, Procurement/contract management, Assess performance against budget, Review and present forecasts, Review Budgets and provide advice on budget preparation/planning and Contribute to strategic decision making and achieving strategic objectives

Note 13. Financial Instruments

\$ '000

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

No Fixed term deposits for 2018. Interest on 24hour call deposits 1.5%. (2017: 2.1% and 2.4%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 13. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Receivables

Rates & Associated Charges

(including legals & penalties for late payment)

Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.5625% (2017: 0.5833%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Fees & Other Charges

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Other Levels of Government

Accounting Policy:

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 13. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Receivables

Retirement Home Contributions

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Liabilities

Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities

Retirement Home Contributions

Accounting Policy:

To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms & Conditions:

Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying Amount:

Approximates fair value for short tenancies; may be non-materially overstated for longer tenancies.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 13. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Liabilities

Interest Bearing Borrowings

Accounting Policy:

Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & Conditions:

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 3.60% and 3.75% (2017: 3.75% and 4.2%).

Carrying Amount:

Approximates fair value.

Liabilities

Finance Leases

Accounting Policy:

Accounted for in accordance with AASB 117.

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2018					
Financial Assets					
Cash & Equivalents	411	-	-	411	411
Receivables	320	-	-	320	320
Total Financial Assets	731	-	-	731	731
Financial Liabilities					
Payables	1,385	-	-	1,385	1,385
Current Borrowings	62	-	-	62	62
Non-Current Borrowings	-	118	5,522	5,640	5,640
Total Financial Liabilities	1,447	118	5,522	7,087	7,087
2017					
Financial Assets					
Cash & Equivalents	612	-	-	612	612
Receivables	259	116	-	375	355
Total Financial Assets	871	116	-	987	967
Financial Liabilities					
Payables	1,318	-	-	1,318	1,315
Current Borrowings	173	-	-	173	58
Non-Current Borrowings	-	298	5,322	5,620	5,501
Total Financial Liabilities	1,491	298	5,322	7,111	6,874

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Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 13. Financial Instruments (continued)

\$ '000

The following interest rates were applicable to Council's Borrowings at balance date:

	30 June 2018		30 June 2017	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Other Variable Rates	3.60%	2,522	3.75%	2,321
Fixed Interest Rates	3.35%	3,180	3.35%	3,238
		<u>5,702</u>		<u>5,559</u>

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 14. Commitments for Expenditure

Council has no Commitments for Expenditure

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 15. Financial Indicators

\$ '000	Amounts	Indicator	Prior Periods	
	2018	2018	2017	2016

These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	288			
Total Operating Income	9,850	3%	22%	6%

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio

Net Financial Liabilities	6,967			
Total Operating Income	9,850	71%	54%	74%

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

Adjustments to Ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.

Adjusted Operating Surplus Ratio		3%	21%	6%
---	--	----	-----	----

3. Asset Sustainability Ratio

Net Asset Renewals	1,640			
Infrastructure & Asset Management Plan required expenditure	2,703	61%	44%	89%

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 15. Financial Indicators - Graphs (continued)

<p>1. Operating Surplus Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>0%</td> </tr> <tr> <td>2016</td> <td>6%</td> </tr> <tr> <td>2017</td> <td>22%</td> </tr> <tr> <td>2018</td> <td>3%</td> </tr> </tbody> </table>	Year	Ratio %	2015	0%	2016	6%	2017	22%	2018	3%	<p>Purpose of Operating Surplus Ratio</p> <p>This indicator is to determine the percentage the operating revenue varies from operating expenditure</p>	<p>Commentary on 2017/18 Result</p> <p>2017/18 Ratio 3% Target ratio 0-15%</p> <p>The reduction from 2017 is due to ERA Water Subsidiary. Excluding this would have resulted in a break even. The operation surplus in the current year includes a loss in Subsidiaries of \$76k. Excluding this would have resulted in a higher operating surplus of 4%</p>
Year	Ratio %											
2015	0%											
2016	6%											
2017	22%											
2018	3%											
<p>2. Net Financial Liabilities Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>84%</td> </tr> <tr> <td>2016</td> <td>74%</td> </tr> <tr> <td>2017</td> <td>54%</td> </tr> <tr> <td>2018</td> <td>71%</td> </tr> </tbody> </table>	Year	Ratio %	2015	84%	2016	74%	2017	54%	2018	71%	<p>Purpose of Net Financial Liabilities Ratio</p> <p>This indicator shows the significance of the net amount owed to others, compared to operating revenue</p>	<p>Commentary on 2017/18 Result</p> <p>2017/18 Ratio 71% Target ratio 0-120%</p> <p>Our Net Financial Liabilities continue to improve. This is a function of the overall financial result of the Council providing funds to pay down outstanding debt.</p>
Year	Ratio %											
2015	84%											
2016	74%											
2017	54%											
2018	71%											
<p>Adjusted Operating Surplus Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>-1%</td> </tr> <tr> <td>2016</td> <td>6%</td> </tr> <tr> <td>2017</td> <td>21%</td> </tr> <tr> <td>2018</td> <td>3%</td> </tr> </tbody> </table>	Year	Ratio %	2015	-1%	2016	6%	2017	21%	2018	3%	<p>Purpose of Adjusted Operating Surplus Ratio</p> <p>This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure</p>	<p>Commentary on 2017/18 Result</p> <p>2017/18 Ratio 3% Target ratio 0-15%</p> <p>The reduction from 2017 is due to ERA Water Subsidiary. Excluding this would have resulted in a break even. The operation surplus in the current year includes a loss in Subsidiaries of \$76k. Excluding this would have resulted in a higher operating surplus of 4%</p>
Year	Ratio %											
2015	-1%											
2016	6%											
2017	21%											
2018	3%											
<p>3. Asset Sustainability Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>53%</td> </tr> <tr> <td>2016</td> <td>89%</td> </tr> <tr> <td>2017</td> <td>44%</td> </tr> <tr> <td>2018</td> <td>61%</td> </tr> </tbody> </table>	Year	Ratio %	2015	53%	2016	89%	2017	44%	2018	61%	<p>Purpose of Asset Sustainability Ratio</p> <p>This indicator aims to determine if assets are being renewed and replaced in an optimal way</p>	<p>Commentary on 2017/18 Result</p> <p>2017/18 Ratio 61% Target ratio 90-110%</p> <p>The allocation of expenditure to asset management is directed by the Councils Asset Management Plan. The low Asset Sustainability ratio is due to the \$1,000k stormwater project not yet completed as this is a two year project.</p>
Year	Ratio %											
2015	53%											
2016	89%											
2017	44%											
2018	61%											

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 16. Uniform Presentation of Finances

\$ '000	2018	2017
The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.		
All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.		
The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.		
Income	9,850	12,380
less Expenses	(9,562)	(9,628)
Operating Surplus / (Deficit)	288	2,752
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(1,642)	(1,092)
<i>add back</i> Depreciation, Amortisation and Impairment	2,091	2,097
<i>add back</i> Proceeds from Sale of Replaced Assets	2	176
Subtotal	451	1,181
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(1,134)	(1,157)
<i>add back</i> Amounts Received Specifically for New and Upgraded Assets	54	56
Subtotal	(1,080)	(1,101)
Net Lending / (Borrowing) for Financial Year	(341)	2,832

Note 17. Operating Leases

Leases Providing Revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

Investment Property

Rentals received, and outgoings reimbursed, in relation to Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable.

Leases commitments under all non-cancellable lease agreements, including those relating to Investment Property, are as follows:

Not later than one year	15	16
Later than one year and not later than 5 years	45	35
Later than 5 years	-	-
	60	51

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Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 18. Superannuation

\$ '000

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2017/18; 9.50% in 2016/17). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2016/17) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 19. Interests in Other Entities

\$ '000

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

	Council's Share of Net Income		Council's Share of Net Assets	
	2018	2017	2018	2017
Joint Ventures	(74)	2,469	2,742	2,818
Total	(74)	2,469	2,742	2,818

(i) JOINT VENTURES, ASSOCIATES AND JOINT OPERATIONS

(a) Carrying Amounts

Name of Entity	Principal Activity	2018	2017
Highbury Landfill Authority	Waste Operations	(350)	(357)
Eastern Waste Management	Collection & Disposal of Waste	79	102
Eastern Health Authority	Public & Environmental Health Services	26	18
ERA Water Regional Subsidiary	Storm Water Harvesting	2,987	3,055
Total Carrying Amounts - Joint Ventures & Associates		2,742	2,818

Highbury Landfill Authority

The Highbury Landfill Authority was formed in December 2005 to split the East Waste operations between collection services and landfill operations with a view to bring new members in East Waste without them having any liability for the remediation of the landfill site at Highbury. Membership of the Highbury Landfill Authority is made up of the Town of Walkerville, the City of Burnside and the City of Norwood Payneham & St Peters.

Eastern Waste Management

The Eastern Waste Management Authority regional subsidiary was established pursuant to Section 43 of the Local Government Act 1999, for the purpose of the collection and disposal of waste within the areas of the constituent councils. The Authority is a regional subsidiary established by the Town of Walkerville, the City of Burnside, the City of Norwood Payneham & St Peters, the City of Mitcham, the City of Campbelltown and the Adelaide Hills Council. The transactions which occur between Council and Authority are at arms length and are for the provision of waste management services.

Eastern Health Authority

The Town of Walkerville is one of five member councils of the Eastern Health Authority Inc (EHA). The other member councils are the City of Burnside, Campbelltown City Council, City of Norwood Payneham & St Peters and the City of Prospect.

ERA Water Regional Subsidiary

ERA Water Regional Subsidiary was established in July 2015 to construct and manage a storm water harvesting project by three Councils, these being the Town of Walkerville, City of Burnside, City of Norwood Payneham & St Peters.

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 19. Interests in Other Entities (continued)

\$ '000

(b) Relevant Interests	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2018	2017	2018	2017	2018	2017
Name of Entity						
Highbury Landfill Authority	9%	9%	9%	9%	33%	33%
Eastern Waste Management	17%	17%	17%	17%	17%	17%
Eastern Health Authority	6%	6%	6%	6%	20%	20%
ERA Water Regional Subsidiary	33%	33%	33%	33%	33%	33%

(c) Movement in Investment in Joint Venture or Associate

	Highbury Landfill Authority		Eastern Waste Management	
	2018	2017	2018	2017
Opening Balance	(357)	(410)	102	25
Share in Operating Result	(18)	41	(54)	129
New Capital Contributions	25	12	31	-
Distributions Received	-	-	2	(52)
Council's Equity Share in the Joint Venture or Associate	(350)	(357)	81	102

	Eastern Health Authority		ERA Water Regional Subsidiary	
	2018	2017	2018	2017
Opening Balance	18	19	3,055	756
Share in Operating Result	8	(1)	(68)	2,299
Council's Equity Share in the Joint Venture or Associate	26	18	2,987	3,055

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 36.91 km of road reserves of average width 8.86 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. LEGAL MATTERS

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of one appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

Note 22. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2018, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 15/10/18.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 23. Related Party Transactions

\$ '000	2018	2017
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Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 17 persons were paid the following total compensation:

The compensation paid to Key Management Personnel comprises:

Short-Term Employee Benefits	1,086	1,127
Long-Term Benefits	69	92
Total	<u>1,155</u>	<u>1,219</u>

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Receipts from Key Management Personnel comprise:

2017: During the year Council received 1 planning and building application from key management personnel. This application was conducted in accordance with Council's policies and procedures.

Other Related Parties

Other parties that are deemed to be related to Council include the five subsidiaries it has an interest in.

\$ '000	Paid to	Received from
Highbury Landfill Authority	26	-
Eastern Waste Management	520	12
Eastern Health Authority	125	-

The following key management personnel are appointed by Council as their representative to the following regional subsidiaries;

Name of Entity	Board Member/s	Deputy Board Member/s
Highbury Landfill Authority	Cr Graham Webster	-
Eastern Waste Management	Cr Gianni Busato	Cr Graham Webster
Eastern Health Authority	Cr David Shetliffe	Cr Elizabeth Fricker
	Cr MaryLou Bishop	Cr Margaret Graham-King
ERA Water Regional Subsidiary	CEO - Kiki Magro	Cr David Whiting

No Key Management personnel received any compensation as representatives to any of the regional subsidiaries of Council.



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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE TOWN OF WALKERVILLE

Opinion

We have audited the accompanying financial report of the Town of Walkerville, which comprises the statement of financial position as at 30 June 2018, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and the Certification of the Financial Statements.

In our opinion, the financial report gives a true and fair view of the financial position of the Town of Walkerville as of 30 June 2018, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation of the financial report, which gives a true and fair view in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*, and for such internal control as the committee and management determines is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.



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Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

BENTLEYS SA AUDIT PARTNERSHIP

A handwritten signature in black ink, appearing to read "David Papa".

DAVID PAPA
PARTNER

Dated at Adelaide this 19th day of October 2018



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INDEPENDENT ASSURANCE REPORT ON INTERNAL CONTROLS OF THE TOWN OF WALKERVILLE

Opinion

We have audited the compliance of the Town of Walkerville (the Council) with the requirements of *Section 125 of the Local Government Act 1999* in relation to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2017 to 30 June 2018 are in accordance with legislative provisions.

In our opinion, the Council has complied, in all material respects, with *Section 125 of the Local Government Act 1999* in relation to Internal Controls, established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with legislative provisions for the period 1 July 2017 to 30 June 2018.

Limitation on Use

This report has been prepared for the members of the Council in accordance with *Section 129 of the Local Government Act 1999* in relation to Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than that for which it was prepared.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on internal controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Independence

In conducting our engagement, we have complied with the independence requirements of the Australian professional accounting bodies.



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The Council's Responsibility for the Internal Controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* in relation to Internal Controls, to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities are in accordance with legislative provisions.

Our Responsibility

Our responsibility is to express an opinion on the Council's compliance with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3100 *Compliance Engagements*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the *Council* has complied with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls specified above for the period 1 July 2017 to 30 June 2018. ASAE 3100 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

Our procedures included obtaining an understanding of internal controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, evaluating management's assessment of these internal controls, assessing the risk that a material weakness exists, and testing and evaluating the design and implementation of controls on a sample basis on the assessed risks.

BENTLEYS SA AUDIT PARTNERSHIP

A handwritten signature in black ink, appearing to read "David Papa", written over a white background.

DAVID PAPA
PARTNER

Dated at Adelaide this 19th day October of 2018

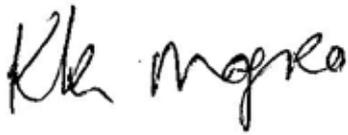
Town of Walkerville

General Purpose Financial Statements for the year ended 30 June 2018

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Town of Walkerville for the year ended 30 June 2018, the Council's Auditor, Bentleys has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Kiki Magro
CHIEF EXECUTIVE OFFICER



Greg Connor
PRESIDING MEMBER, AUDIT COMMITTEE

Date: 18 October 2018



Bentleys SA Audit Partnership

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Certification of Auditor Independence

I confirm that, for the audit of the financial statements of the Town of Walkerville for the year ended 30 June 2018, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

BENTLEYS SA AUDIT PARTNERSHIP

DAVID PAPA
PARTNER

Dated at Adelaide this 17th day of October 2018



A member of Bentleys, a network of independent accounting firms located throughout Australia, New Zealand and China that trade as Bentleys. All members of the Bentleys Network are affiliated only and are separate legal entities and not in Partnership. Liability limited by a scheme approved under Professional Standards Legislation. A member of Kreston International. A global network of independent accounting firms.



Town of Walkerville

Adjusted Statement of Comprehensive Income (Removal of Joint Venture impact) for the year ended 30 June 2018

\$ '000	Notes	2018	2017
Income			
Rates Revenues	2a	8,485	8,175
Statutory Charges	2b	286	364
User Charges	2c	543	525
Grants, Subsidies and Contributions	2g	397	737
Investment Income	2d	12	12
Reimbursements	2e	48	18
Other Income	2f	79	80
Total Income		9,850	9,911
Expenses			
Employee Costs	3a	3,138	3,180
Materials, Contracts & Other Expenses	3b	4,069	4,146
Depreciation, Amortisation & Impairment	3c	2,091	2,097
Finance Costs	3d	190	205
Total Expenses		9,488	9,628
Operating Surplus / (Deficit)		362	283
Asset Disposal & Fair Value Adjustments	4	(255)	(218)
Amounts Received Specifically for New or Upgraded Assets	2g	54	56
Net Surplus / (Deficit) ¹		161	121

subsidiary reports





Annual Report 2017/18

Message from the Chairperson



Public health safety and protection is a core responsibility of Local Government, and Eastern Health Authority (EHA), on behalf of its five Constituent Councils - Burnside, Campbelltown, Prospect, Norwood Payneham and St Peters and Walkerville - delivers this very important service to and for those communities.

Maintaining public health safety is an important function of EHA and staff are diligent in the monitoring of standards in high risk manufactured water systems, swimming pools and personal grooming and body-art premises. The licensing and registration of Supported Residential Facilities, that are home to many of the most vulnerable people in our community, are also a responsibility of EHA.

Eating out at cafes and restaurants and socialising at markets and events is a favourite pastime and has resulted in an increase in new food businesses and food vans. EHA is assiduous in the monitoring and enforcement of food safety standards. An important part of our role is to educate food businesses so that they are aware of the associated risks and required food safety measures. However, mandatory registration and training for all food businesses would be a welcome improvement in managing food safety in South Australia. These measures would greatly assist in improving food business food safety knowledge and compliance.

There has been an increase in the number of hoarding and squalor investigations. These investigations are complex and sensitive and require a co-ordinated approach by Government and non-Government agencies to address the issues and ensure residents are provided with the right care from key agencies.

As a prominent Local Government immunisation provider in South Australia, EHA has continued to promote the benefits of vaccination to all groups in the community, including work sites and families outside the Constituent Council areas. EHA has continued to work with SA Health and the University of Adelaide in the Meningococcal B Vaccine Herd Immunity Study. In 2017 the study was offered to 19 High Schools in the Constituent Council areas. The study will measure if the vaccine provides individual protection and if it reduces the risk of spread of the bacteria from person to person. This is a very important consideration as South Australia currently experiences the highest rate of Meningococcal B in Australia. The State Government has recently announced the provision of the quadrivalent flu vaccine free of charge for children under 5 years of age. Given the number of flu cases last year this is a welcome initiative.

EHA collaborates with key Government and non-Government agencies in all areas of environmental health and these agencies have shown great confidence in EHA's approach to the investigation and management of public health matters.

I thank the CEO and staff for their dedication. It has been a pleasure to work with the staff and the Board of Management, and I thank them all for their support and commitment.

Sue Whittington
Chairperson

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About Eastern Health Authority



Eastern Health Authority (EHA) has a proud history of promoting and enforcing public health standards in Adelaide's eastern and inner northern suburbs.

Continuing in the tradition of the East Torrens Council Board, which operated from 1899, the present day regional subsidiary protects the health and wellbeing of about 160,000 residents plus visitors. EHA is an excellent example of council shared service delivery.

Established under the *Local Government Act (1999)*, EHA works across our Constituent Council areas to improve public and environmental health standards.

City of Burnside

Campbelltown City Council

City of Norwood Payneham St Peters (NPSP)

City of Prospect

Corporation of the Town of Walkerville

With a single focus and highly specialised and experienced staff, EHA is well-equipped to deal with the increasing diversity and complexity of public and environmental health.

During 2017-18 EHA discharged the environmental health responsibilities of its five Constituent Councils under the *South Australian (SA) Public Health Act 2011*, *Food Act 2001*, and *Supported Residential Facilities Act 1992*.

Services include the provision of immunisation services, hygiene and sanitation control, licensing and monitoring of supported residential facilities and monitoring of food safety standards, including inspection of food premises. Immunisation services are provided to the City of Unley on a user-pays basis.

Chief Executive Officer's Report



Michael Livori
Chief Executive Officer

In 2017-18 Eastern Health Authority (EHA) continued to protect the health of the residents of our constituent councils by providing an industry leading public health protection program. I continue to be extremely proud of the work that EHA staff undertake in ensuring that appropriate public health standards are maintained in our area. The importance of the role we undertake can often not be fully appreciated due to the many 'invisible outcomes' of our work. The *Legionella* outbreak that didn't occur, the vaccine preventable disease you didn't get or the food poisoning you may have avoided are some of the examples of our 'invisible' public health protection service.

Immunisation is one of the most successful and cost effective public health protection initiatives. A marketing audit of our immunisation services was undertaken during the year and a marketing strategy and communication plan will be developed in 2019. In the last year we have seen an 18% increase in the number of people attending our immunisation clinics. Our online booking and appointment reminder system for public clinics which went live recently is a first in the industry. After initial feedback we refined the system and its use has continually increased as our clients become familiar with it.

Our School Based Immunisation program saw 59 visits being made to 19 high schools and the delivery of over 17,000 vaccines to high school students. Vaccination rates at our schools are 5% greater than the state average which is a credit to the staff who deliver this program. We continue to provide a competitive work based influenza immunisation programme to businesses which protects both the health of their staff and the business itself by reducing absenteeism. We provided over 4,200 vaccines to 98 businesses and rolled out an online booking system for our clients.



I continue to be extremely proud of the work that EHA staff undertake in ensuring that appropriate public health standards are maintained in our area. The importance of the role we undertake can often not be fully appreciated due to the many 'invisible outcomes' of our work.

The booking system provides businesses with availability information, an instant quote for service and manages the booking process for their staff.

The importance of the monitoring of standards in Food Businesses is reflected in the fact that over 4 million, or approximately one in five of all of us will be affected by foodborne gastroenteritis each year. There are approximately 60 deaths and 30,000 hospitalisations attributed to foodborne illness annually. Australia currently have one of the highest rates of salmonella infection in the developed world, with rates more than 3 times the average of other developed countries.

At a National level an Australian foodborne Illness Reduction Strategy 2018-2021, promoting a 'Food Safety Culture' from paddock to plate has been developed. We hope to see positive initiatives such as mandatory food safety training, food business registration and the expansion of the range of businesses requiring Food Safety Plans to be rolled out as part of the strategy.

At a local level we continue to promote a 'Food safety culture' within food businesses by providing information and education during the 1,470 inspections conducted at our 1,277 food businesses. Where necessary appropriate enforcement mechanisms are applied on a graduated and proportionate basis. 119 formal "Improvement Notices" were issued to 92 food premises. While it was pleasing that the numbers of expiated offences required to be issued reduced by over 50%, it was disappointing that it was still necessary to issue a significant number of Prohibition Notices which required closure of all or part of a food premise due to the significant health risk posed to the public.

Supported Residential Facilities (SRF) provide accommodation and personal care for people who require low-level assistance, accommodation and support to live a fulfilling life in a home-like environment. The introduction of the National Disability Insurance Scheme on the SRF sector is currently being considered by the State Government. The Department of Human Services (DHS) is undertaking a review which includes the legislation governing SRFs. The NDIS Quality and Safeguarding Commission will oversee services for NDIS participants and with the majority of SRF's being accredited as disability providers, local government's role is likely to change significantly in the future.

In November 2018 Local Council elections will be held. I would like to thank the current Board Members for their commitment to Eastern Health Authority over the last Local Government term of 4 years. Board Members have shown a genuine interest in Public Health and understand that the work we do is important to the health of our community, but often unrecognised. The Board's enthusiasm and support for the work EHA undertakes on behalf of our constituent councils is very much appreciated by all EHA staff.

In conclusion I would like to thank EHA's professional and committed staff for providing the highest quality health protection service to our constituent council's collective communities and making EHA such a wonderful organisation to lead.



Governance



Board of Management 2018

EHA is a body corporate, governed by a Board of Management comprised of two elected members from each Constituent Council. The Board met eight times (seven meetings and one workshop) during the year to consider EHA's business.

**Table 1 –
Number of Board of Management meetings
attended by individual Board Members**

Board Member	Attendance
Cr S Whittington	8
Cr G Knoblauch	8
Cr A Monceaux	5
Cr P Cornish	8
Cr J Kennedy	7
Cr M Ryan	4
Cr K Barnett	8
Cr T Evans	5
Cr M Bishop	5
Cr D Shetliffe	6

Board of Management as at 30 June 2018

City of Norwood Payneham & St Peters



Cr Sue Whittington
(Chair)



Cr Garry Knoblauch



Cr Marylou Bishop



Cr David Shetliffe

Corporation of the Town of Walkerville

City of Burnside



Cr Anne Monceaux
(Deputy Chair)



Cr Peter Cornish



Cr Kristina Barnett



Cr Talis Evans

City of Prospect

Campbelltown City Council



Cr Marijka Ryan



Cr John Kennedy

Finance Audit Committee

In accordance with the requirements of the *Local Government Act 1999*, EHA has established an Audit Committee.

Functions of the Committee include:

Liaising with external auditors, reviewing annual financial statements, reviewing the adequacy of accounting, reporting and other financial management systems.

Members of EHA's Audit Committee are Lisa Scinto (Presiding Member), Claudia Goldsmith (Independent Member) and Cr Talis Evans (Board Appointed Member). The committee held three meetings during the reporting period.

The Committee met on four occasions during the year. The Committee's work included considering the audited financial statements and External Audit recommendations and reviewing numerous financial and governance policies.

Annual Business Plan

EHA develops an Annual Business Plan to establish strategic directions and measures to assess its performance. The core activities are undertaken to deliver the objectives of the plan as detailed in this report.

Structure and Staffing

EHA comprises three functional areas – environmental health, immunisation and administration. The administration team, led by the Chief Executive Officer, supports the activities of the environmental health and immunisation teams. The Team Leader - Environmental Health and Team Leader - Administration and Immunisation have responsibilities for achieving the Annual Business Plan objectives relevant to their functional area.

Staffing as at 30 June 2018 comprised a total of 29 employees (18.2 FTE).

Financial Statements

The Audited Financial Statements for the year ending 30 June 2018 are provided on page 36. They show an Operating Surplus of \$138,552.



Immunisation

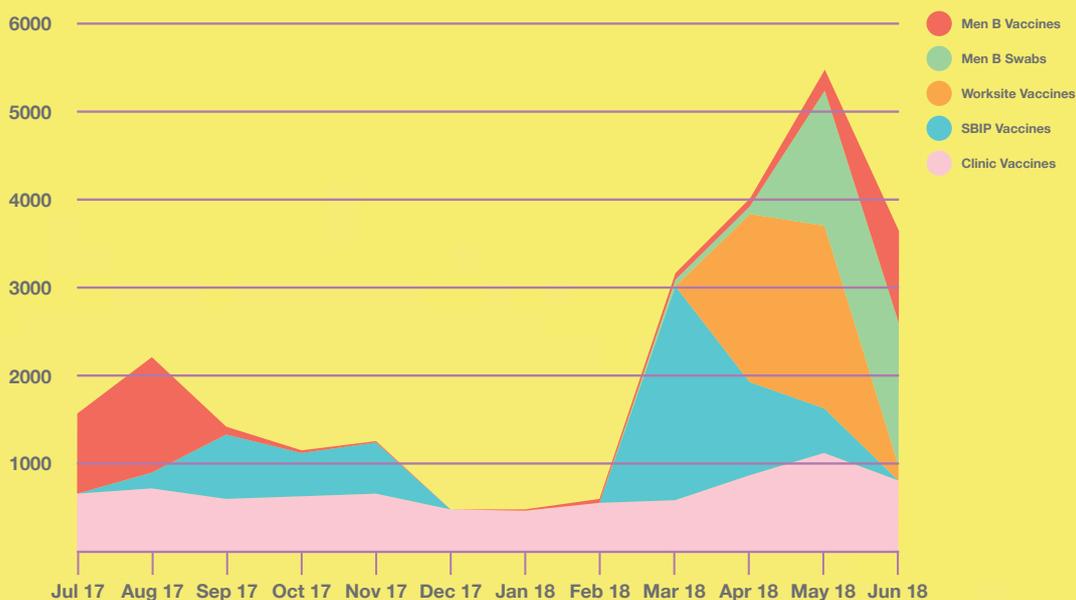


Immunisation is a safe and effective way of preventing the spread of infectious disease in the community.

The immunisation team provides a specialised and convenient immunisation service to the residents of its Constituent Councils. Services by EHA are delivered through Public Clinic, School and Workplace Immunisation programs.

As demonstrated in Graph 1, demand for those services significantly increased between May and June 2018 due to the expansion of the Annual Funded Influenza Program and the Meningococcal B Vaccine Herd Immunity Study.

Graph 1 – A graph illustrating the combined demand for all immunisation services over the last year



Public Immunisation Clinics

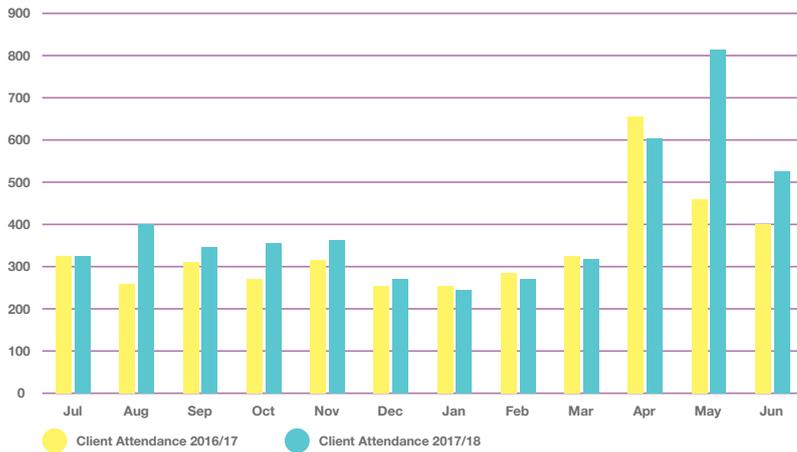
EHA provides public clinics to residents of its Constituent Councils at six locations, one being a client council. The range of clinic venues, days and times provided ensures convenient options are available for our residents.

A total of 4,865 clients were provided with 8,185 vaccinations. This was an increase of 730 clients (18%) in comparison to 2016-17 (Graph 2). This increase was due to the supply and availability of the meningococcal B vaccine, Bexsero and an increase in the number of Influenza vaccines administered in public clinics.

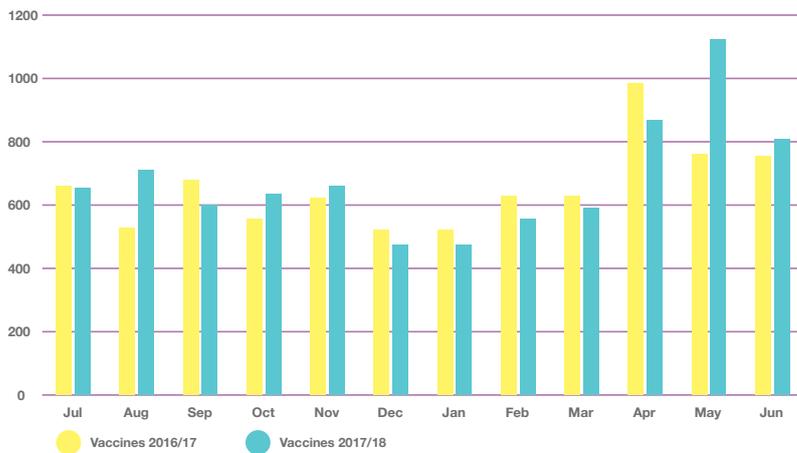
The online appointment system on the website continues to be well used. A total of 933 confirmed bookings were made using the online booking system with the peak months for bookings being from April to June 2018. Improvements to the system were uploaded to the system in May 2018 after a review by EHA staff.

EHA continues to assist families within our Constituent Councils with assessment of immunisation records. EHA assisted 89 families and 123 children with assessing and updating their immunisation history on the Australian Immunisation Register.

A total of 1,123 influenza vaccines were administered to clients in public immunisation clinics. This is a 45% increase (346 vaccines) in comparison with 2016-17. This increase was due to the expansion of the Funded Influenza program (SA) which offers free influenza vaccines to children aged 6 months to less than 5 years of age and additional vaccines to people aged 65 years and over.



Graph 2 – A graph illustrating client attendance at public immunisation clinics for the last two years



Graph 3 – A graph illustrating the number of vaccines delivered at public clinics for the last two years

Table 2 shows where Constituent Councils' residents chose to be vaccinated. It demonstrates that many residents chose the site that best suits their needs and that this was not necessarily in their own council area.

A clinic operating at City of Prospect was relocated in January 2018 to our St Peters venue due to the redevelopment of the Prospect Civic Centre. A large percentage of Prospect residents (74%) attended the clinic held at St Peters, while the remaining 26% attended alternative venues.

EHA provides public clinics to residents of its Constituent Councils at six locations.

Table 2 – The number of clients per council area and their choice of clinic venue

Where Clients come from (Council Area)	Number of Clients from Council Area	Where Clients attend (Clinic Venue by %)						Total %
		Burnside	Campbelltown	NPSP	Prospect	Walkerville	Unley	
Burnside	989	32%	3%	52%	0%	3%	9%	100%
Campbelltown	1013	4%	31%	59%	0%	2%	4%	100%
NPSP	1441	4%	3%	87%	0%	2%	3%	100%
Prospect	373	3%	2%	74%	8%	8%	5%	100%
Walkerville	276	1%	6%	53%	1%	33%	7%	100%
Unley	556	7%	1%	31%	0%	2%	59%	100%
Other	217	2%	14%	38%	1%	3%	42%	100%
Total Number of Clients	4,865							





School Immunisation Program (SIP) for 2017 Calendar year

During 2017, 59 visits were made to 19 high schools where a total of 8,514 vaccines were administered to Year 8 students. There were no changes to the National Immunisation Program for Adolescents in 2017 when compared to 2016 and vaccines delivered were almost identical.

The 2017 SIP to Year 8 students involved administering:

three doses of HPV vaccine

one dose of Varicella (chicken pox) vaccine

one dose of dTpa vaccine

Table 3 – A two year comparison of total vaccine types administered for the SIP for each Council area

Council Area	Total 2016	Total 2017
Burnside	2,542	2,634
Campbelltown	2,004	1,919
NPSP	2,356	2,443
Prospect	569	528
Walkerville	341	221
Unley	771	769
Total	8,583	8,514

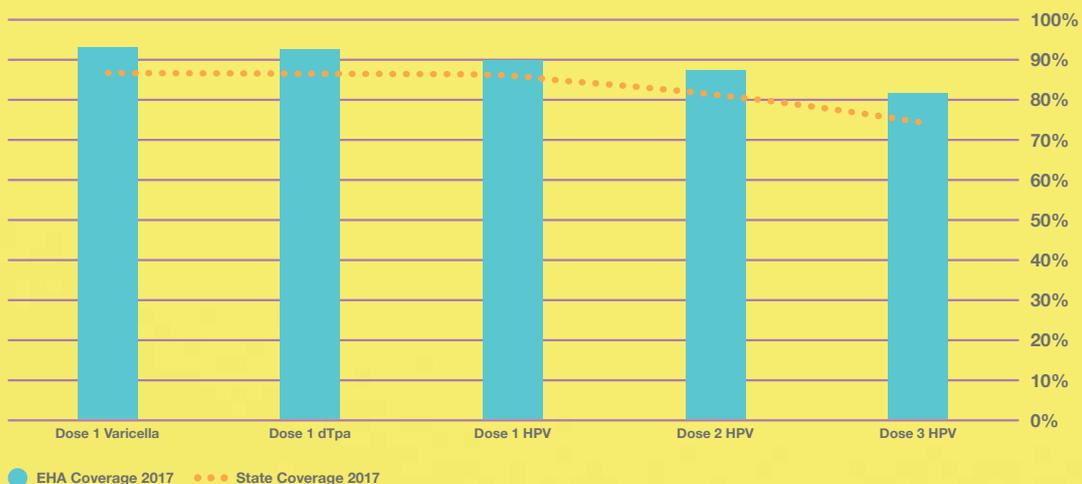


EHA accessed data from the HPV register to contact overdue students and remind them to attend a public clinic to receive any missed doses. This follow up has contributed to EHA achieving higher school coverage rates than the State average.

The number of student immunisations are submitted to SA Health each year. This data can then be accessed to compare vaccine coverage rates in our schools compared to the total coverage data in South Australia in order to measure the success of the program. The graph below demonstrates how the vaccine coverage rates in our schools compared in 2017 to the State average.

To increase the coverage rate in our Constituent Council areas and contract council area, EHA accessed data from the HPV register to contact overdue students and remind them to attend a public clinic to receive any missed doses. This follow up has contributed to EHA achieving overall higher school coverage rates than the State average.

Graph 4: A graph illustrating how EHA coverage data compares with the total coverage data in South Australia in 2017



Meningococcal B Vaccine Herd Immunity Study

EHA continued to work in partnership with SA Health and the University of Adelaide to deliver the two year study named 'B Part of It'. The purpose of the study is to collect data to find out whether there are herd immunity benefits as a result of giving the meningococcal B vaccination to students in the South Australian school community.

From July 2017 to June 2018 a total of 36 visits were made to 18 high schools. A total of 3,820 vaccinations were administered and 2,194 throat swabs were taken from participating students.

Table 4: The total swabs and vaccines administered in 2017-18 at school visits

Council Area	Total Swabs	Total Vaccines
Burnside	607	731
Campbelltown	930	834
NPSP	205	1,295
Prospect	320	313
Walkerville *	0	450
Unley	132	197
Total	2,194	3,820

*Note –Swabs for Walkerville Council area school were taken in 2016-17 year

In addition, the University of Adelaide invited EHA to participate in an extension to the study. This allowed Year 12 students who had left school to receive two free doses of the meningococcal B vaccine and provide a throat swab.

From January to June 2018, EHA administered and additional 359 meningococcal B vaccines and collected 234 throat swabs from school leaver students at public clinics.

On completion of the State-wide study, students will have the opportunity to be vaccinated with two doses of the meningococcal B vaccine and to contribute to the outcomes of the study through the analysis of the data collected from the throat swabs.

From July 2017 to June 2018 a total of 36 visits were made to 18 high schools. A total of 3,820 vaccinations were administered and 2,194 throat swabs were taken from participating students.

Worksite Immisation Program

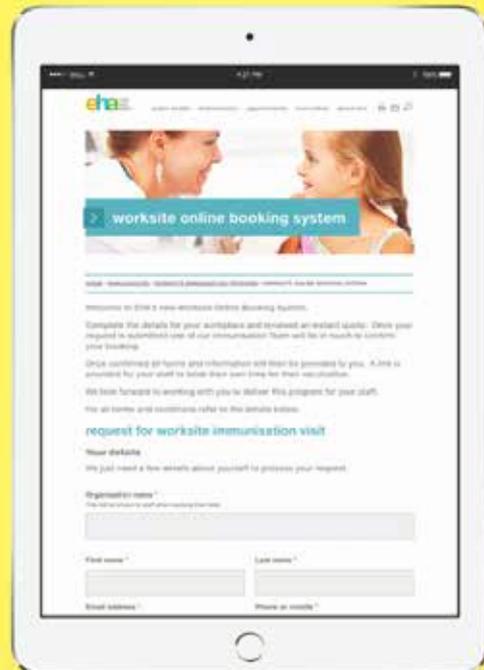
EHA provides an efficient and competitive service for workplaces to protect staff from the highly infectious influenza virus. A worksite program enables schools, childcare centres, government departments and private businesses to have their staff vaccinated on site by experienced nurses at a convenient time.

In December 2017, EHA launched an online booking system for worksite bookings. Ninety-one workplaces used this convenient service to book and manage their worksite program. The automated system allowed businesses to receive an instant quote for the booking based on approximate numbers of staff and to book a date and time convenient to the business.

All documentation needed to arrange the program is provided as part of the automated process. A link is sent to individual staff members to book their preferred appointment time. A survey of businesses who used this service noted that it was a time saving feature of the system.

A total of 98 worksite visits were conducted, with 4,218 vaccines delivered which was comparable to the previous year.

In December 2017, EHA launched an online booking system for worksite bookings. Ninety-one workplaces used this convenient service to book and manage their worksite program.



Public & Environmental Health

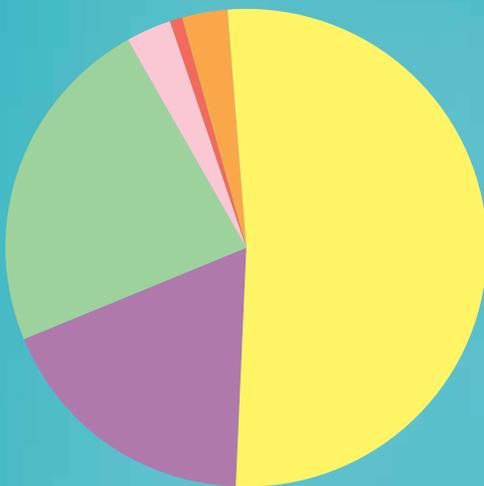


Environmental Health is the branch of public health that focuses on the interrelationships between people and their environment, promotes human health and well-being, and fosters healthy and safe communities.

website: [NEHA Environmental health](#)

The SA Public Health Act 2011 (the Act) and Regulations are mechanisms employed by EHA to fulfil its duty of care on behalf of the Constituent Councils with the following public health issues: prevention and management of domestic squalor and hoarding; surveillance of swimming pools, spa pools, high risk manufacturing water systems (cooling towers and warm water systems); assessment of personal care and body art premises; approval and inspection of waste control systems and prevention and control of notifiable diseases.

Graph 5 shows the proportion of time estimated to be spent in various areas administered under the SA Public Health Act 2011 during 2017-18. As shown in Graph 5 the greatest proportion of activities was committed to the investigation of public health complaints.



Graph 5 – A graph illustrating the proportion of EHO activities to administer the SA Public Health Act 2011 during 2017-18.

- Investigation of public health complaints - **52%**
- High Risk Manufacture Water Systems - Legionella Control - **18%**
- Management of recreational water - public pools / spas - **23%**
- Personal Care and Body Art - **3%**
- Approval and monitoring of waste water control systems - **1%**
- Compliance - **3%**



Complaints and Referrals

EHA received 182 public health related complaints/referrals from the public or State Government agencies.

Table 5 – A three year comparison of the type of public health complaints received

	2015-16	2016-17	2017-18
Notifiable Disease	35	37	12
Sanitation	60	56	38
Vector Control	121	110	108
Waste Control	4	0	2
Hazardous Substances	3	4	9
Other	28	21	13
Total	251	228	182

Vector control continues to account for a large proportion of public health complaints (Table 5). The number of vector control complaints investigated was comparative to the previous year. A high proportion of vector control complaints (84%) related to overgrown vegetation, accumulated refuse or poor poultry keeping that did not constitute 'harm to health' under the SA *Public Health Act 2011*. Often Environmental Health Officers (EHOs) are unable to obtain substantial evidence to identify the primary source of harbourage and information is issued to neighbouring homes. This approach is effective in notifying neighbouring residents of potential concerns.

The number of hazardous waste complaints requiring investigation doubled when compared to the previous year. These complaints involved the investigation of six asbestos and Category C Clandestine Drug Laboratory notifications at three separate residential properties.

All residential properties identified to be operating Category C Clandestine Drug Laboratories were issued Compliance Notices under section 92(1) of the SA *Public Health Act 2011*. The notices specified the requirements to undertake the necessary testing and cleaning to ensure that any public health risk was mitigated.

A joint investigation with the Environmental Protection Agency (EPA) and SafeWork SA was undertaken after it was reported that a roof made of asbestos containing material had been cleaned with a high-pressure hose. EHA issued an Emergency Notice under the SA *Public Health Act 2011* requiring the facility to close immediately pending further investigation. The EPA served an Environmental Protection Order requiring assessment and remediation of the exterior areas affected by contamination and SafeWork SA issued Notices requiring assessment and remediation of indoor areas. The premises reopened once the requirements the Order and Notices were met.

There were 36 sanitation complaints received and investigated, a significant decrease when compared to the previous two years (Table 6). Despite the decrease, the complexity and time to resolve sensitive matters involving severe domestic squalor and hoarding has significantly increased.

To consistently and objectively investigate these matters the 'SA Health's Foot in a Door – Stepping towards solutions to resolve incidents of severe domestic squalor in SA' Guidelines was used to assess the condition of the properties.

Three domestic squalor and one hoarding matter were determined to be a breach of the General Duty under the SA *Public Health Act 2011*. One Emergency Notice was issued under Section 92 of the SA *Public Health Act 2011*, involving a serious state of domestic squalor at a boarding house. EHA also exercised its power under the SA *Public Health Act 2011* and took action to remove the severe hoarding and squalor conditions at one property following non-compliance with the Notice.

A multi-disciplinary approach in all these cases was taken by EHA and other Government and non-Government agencies. This approach not only ensured the requirements within the Notices were met but the person also received the required support and care.

A multi-disciplinary approach in all these cases was taken by EHA and other Government and non-Government agencies. This approach not only ensured the requirements within the Notices complied, but the person also received the required support and care.

The number of hazardous waste complaints requiring investigation doubled when compared to the previous year. These complaints involved the investigation of six asbestos and Category C Clandestine Drug Laboratory notifications at three separate residential properties.

EHA continues to lead the Eastern Hoarding and Squalor Group (the Group). The Group continued into its sixth successful year and met four times. This collaborative forum for EHOs and representatives from Government and non-Government agencies allows for proactive discussion and information sharing on squalor and hoarding, as well as services and resources available to help resolve these issues.

Table 6 – A three year comparison of the total number of sanitation complaints and severe domestic squalor and hoarding complaints

	2015-16	2016-17	2017-18
Total number of Sanitation Complaints	60	56	38
Severe Domestic Squalor	9	15	6
Hoarding	12	13	6

Table 7 – A three year comparison of the number of enforcement action taken under the SA Public Health Act 2011

	2015-16	2016-17	2017-18
Preliminary Notice	1	3	1
General Duty Notice	3	4	4
Emergency Notice	1	2	2
Action on Default	0	0	1
Total Number of Notices issued	5	9	10

The SA Public Health Act 2011 prescribes a list of diseases that are notifiable (Table 18). Notification of these diseases allows for surveillance and investigation to be undertaken to protect the community from the risk of infectious disease.

In Australia, *Campylobacter* is the most commonly notified cause of gastroenteritis, with foodborne illness caused by

Salmonella significantly increasing over the past 20 years. In the past 20 years, there have been an estimated 56,200 cases of Salmonellosis (2,100 hospitalisations and 15 deaths) with 72% of these considered to be foodborne ('Australia's Foodborne Illness Reduction Strategy 2018-2021').

Table 8 – The number of reported notifiable diseases for 2017-18

	2017-18
<i>Campylobacter</i>	262
<i>Salmonella</i>	107
<i>Legionellosis</i>	0
<i>Cryptosporidiosis</i>	24
Hepatitis A	3
Rotovirus	113

Salmonella and *Campylobacter* continue to be the most frequently reported food borne disease within EHA's five Constituent Councils (Table 8). The reporting period saw 262 confirmed cases of *Campylobacter* and 107 confirmed cases of *Salmonella* (Table 8). Despite the high number of notifications of *Salmonella*, no cases were linked to food businesses within EHA that required investigation. This was a significant reduction compared to the 15 cases involving four food businesses the previous year.

SA Health also required the investigation of three child care and two aged care facilities in relation to gastroenteritis outbreaks. Officers ensured that appropriate infection control measures were implemented and that food processing practices were compliant with the Food Safety Standards.

During the year SA Health CDCB were notified of 23 confirmed cases of *Cryptosporidiosis* within EHA. No cases were associated with the public swimming pools within EHA and did not require further investigation.

Monitoring and Surveillance

A total of 43 high-risk manufactured water systems (HRMWS) were registered at 20 sites within EHA under the SA Public Health (*Legionella*) Regulations 2013.

All cooling tower systems were inspected once during the reporting period, with a total of 22 routine inspections undertaken at 13 sites (Table 9). No follow-up inspections or enforcement actions were required at any cooling tower sites.

All warm water systems were inspected at least once throughout year with a total of 40 routine inspections undertaken at seven warm water sites (Table 9). Three facilities elevated inspection frequencies resulted in a 29% increase in the number of routine warm water inspections when compared to the previous year (Table 9). One facility was issued with a Compliance Notice under the SA Public Health Act 2011 for failing to comply with the Regulations, specifically relating to failure to undertake system decontaminations every six months. Based on previous warnings of this non-compliance, the facility was subsequently issued with an Expiation Notice for two offences under the SA Public Health (*Legionella*) Regulations 2013.

Water samples were taken from all warm water systems and cooling towers sites during routine inspections. Testing of the samples resulted in 31 detections of *Legionella* (Table 9). Five of the six warm water sites received at least one detection of *Legionella*. The large number of detections compared to the previous year was in the main attributed to one site. This site has large number of warm water systems and had 25 detections.

Authorised Officers worked closely with the six facilities that reported detections of *Legionella* to ensure the systems were shut down and decontaminations were promptly undertaken as required by the Regulations. Additional follow up action was taken by EHA in response to ongoing detections of *Legionella* from the warm water systems at two sites. These facilities were issued with Notices to Secure Compliance with the General Duty under the SA Public Health Act 2011 requiring the implementation of Legionella Risk Management Plans (LRMP) in accordance with best practice guidelines from enHealth Australia.

The purpose of the LRMP is to assist facilities to conduct a comprehensive hazard identification audit of their water system infrastructure and to implement suitable control measures and verification to ensure the control measures are effective.

Since the implementation of the LRMP, subsequent water sampling conducted by EHA and also independently by the facilities have returned no detections of *Legionella* throughout the warm water systems.

No *Legionella* disease notifications that required investigation were received during the year. This is a significant decline when compared to the previous two years.

Table 9 – A three year comparison of the number of registered high risk manufactured water systems and the number of routine and follow-up inspections undertaken and *Legionella* high count test results.

	2015-16	2016-17	2017-18
Number of sites	22	20	20
Total number HRMWS registered	46	43	43
Number of system inspections	58	48	62
Number of follow-ups	1	5	2
Notices issued to HRMWS	0	0	4
Expiation Notices issued to HRMWS	0	1	1
Detections of <i>Legionella</i>	16	21	31
Investigation of <i>Legionella</i> disease notifications from CDCB	4	5	0

No Legionella disease notifications that required investigation were received during the year. This is a significant decline when compared to the previous two years.

Public Swimming Pools and Spas

During 2017-18 all swimming, spa and hydrotherapy pools were assessed against the standards prescribed in the *SA Public Health (General) Regulations 2013*.

Fifty eight routine inspections at 38 swimming pool and spa sites were conducted (Table 10). Inspections were conducted at least once for all outdoor pools and twice for indoor pools during the year. A large portion of scheduled inspections for indoor pools were undertaken at the end of the 2016-17 reporting year. As a result, the number of required indoor pool scheduled inspections decreased during 2017-18. A total of nine swimming pool and spa sites required follow-ups, two more than the previous year, with five follow-up inspections required at one pool site (Table 10).

Temporary closures of four swimming pool and spa sites were required during the year. The number of closures was consistent with the previous two years (Table 10). Two sites closed voluntarily; one to rectify inadequate disinfection levels and the other excessive chlorination levels. At another two sites recurring non-compliance relating to inadequate chlorine levels resulted in a Compliance Notice being issued under Section 92 of the *SA Public Health Act 2011*. The pool operators were instructed to close the pools to the public and undertake the necessary corrective actions. Multiple follow-up inspections were undertaken to confirm compliance with the Notices prior to the pool reopening for public use.

Two complaints related to the cleanliness of changerooms and patrons failing to shower prior to entering the pool. Investigation of the complaints identified the change rooms and amenities were well maintained and the water quality was within the parameters of the General Regulations.

Table 10 - A three year comparison of the number of routine and follow-up inspections conducted at spas, swimming, and hydrotherapy pools, and the number of *Cryptosporidiosis* notifications received

	2015-16	2016-17	2017-18
Number of Sites	27	28	28
Number of Pools/Spas	39	45	44
Inspections of Pools/Spas	52	65	58
Follow-ups of Pools/Spas	18	25	24
Notices issued to Pools/Spa	1	2	2
Pool Closures	3	4	4
Complaints	1	2	2
<i>Cryptosporidiosis</i> Complaints	5	1	1

Personal Care and Body Art (PCBA)

Two new tattoo premises opened within EHA (Table 11). All 12 tattoo premises involving high risk skin penetration practices were assessed against the standards prescribed in the *SA Public Health (General) Regulations 2013*.

The use of single-use needles by acupuncturists has reduced the risk of infection. Subsequently, inspection frequencies for these PCBA was decreased to 18-month inspection frequencies. All acupuncture premises are scheduled for inspection during 2018-19.

Table 11 – A three year comparison of the number of notified tattoo premises

	2015-16	2016-17	2017-18
Number of Tattoo Premises	7	10	12

Waste Control Systems

A small area within EHA's catchment is not connected to SA Water Sewer or a Community Wastewater Management Scheme, requiring the installation of an approved onsite waste water system.

During the year EHA received four waste control system applications. The systems were assessed in accordance with the requirements of the *SA Public Health (Wastewater) Regulations 2013*. One application included a greywater diversion system. Details of the plan were found not to meet the requirement of the Code and the application was not granted approval.

Three inspections were undertaken to determine progress of approved wastewater works and conduct assessments in accordance with the requirements of conditions of approval.

One complaint was received during the year of an unapproved system. The investigation is ongoing.

Food Safety

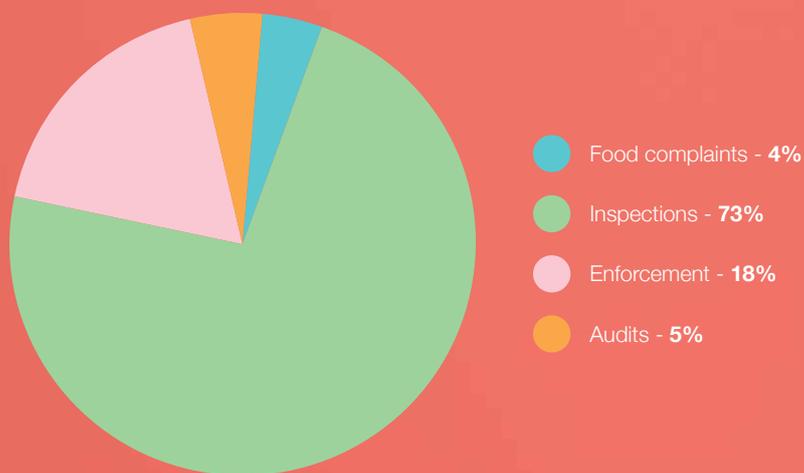


EHA administers the *Food Act 2001* in conjunction with the Food Safety Standards to protect the public from food-borne illness and associated risks.

Illnesses caused by the sale or consumption of unsafe food are preventable through education and intervention from EHO's during regular inspections and audits, investigation of complaints and where required, enforcement.

Graph 6 shows the proportion of time spent in various areas to administer the Food Act 2001 during 2017-18. As shown in the graph, 73% of EHO's activities was committed to scheduled and follow-up inspections of food businesses. These inspections enable EHOs to identify non-compliance, ensure safe processing practices are in place, and where required provide education and advice.

Graph 6 – A graph illustrating the proportion activities undertaken by EHO's to administer the Food Act 2001 during 2017-18.



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Food Safety Inspections, Complaints, Audits and Enforcement

As at 30 June 2018, a total of 1,282 known food premises were operating within EHA's jurisdiction, a small increase when compared to the previous year. Takeaways, cafes and restaurants continue to be the predominant types of food business.

A total of 167 businesses closed and 189 food business notifications advising of a new food business or change of ownership were lodged with EHA. Notifications of new food businesses and closures required the continual updating of the food business register.

Food businesses are classified on the basis of food safety risk, using the South Australian Food Business Risk Classification (FBRC) profiling framework (the Framework). The FBRC allows for the monitoring and enforcement to be aligned with the inherent food safety risk of the business, taking into account the business' performance during inspections.

A minimum and maximum inspection frequency range is applied to each risk classification. The frequency range allows for inspections to either be increased or decreased depending on whether or not compliance is satisfactory during the inspection.

As shown in Table 12, the majority of food businesses are risk classified as Priority 1, with takeaways and restaurants being the main types of businesses within this classification.

Priority 4 food businesses selling shelf stable and pre-packaged food are considered 'low risk' and are only inspected if there has been a change in activity or a complaint has been received.

Priority 1, 2 and 3 businesses that required to be inspected totalled 1,078. During the year 1,470 inspections were undertaken at these businesses (Table 13).

	P1	P2	P3	P4	Total
Number of food businesses – 2015-16	642	348	79	192	1,261
Number of food businesses – 2016-17	642	320	119	201	1,282
Number of food businesses – 2017-18	629	337	112	199	1,277

Table 12 – Number of food businesses, food inspections and follow-up inspections as per risk classification

Type of Inspection	2015-16	2016-17	2017-18
Routine	690	862	793
Follow up	578	570	557
Complaint	111	78	81
Pre-opening/Fit-out	21	20	31
Food Stalls at Special Events	97	90	8
Total	1,497	1,620	1,470

Table 13 – A three year comparison of the number of routine, follow-up and fit-out inspections undertaken and complaints received

EHA's food safety monitoring practice is to conduct thorough routine inspections and follow-up inspections to ensure non-compliances are rectified and appropriate food safety standards are maintained. Routine and follow-up inspections are opportunities for an EHO to provide advice and information and for businesses to demonstrate improved systems or processes to ensure food safety practices are implemented daily and permanently.

Table 14 – A three year comparison of the percentage number of follow up inspections conducted based on the number of routine inspections

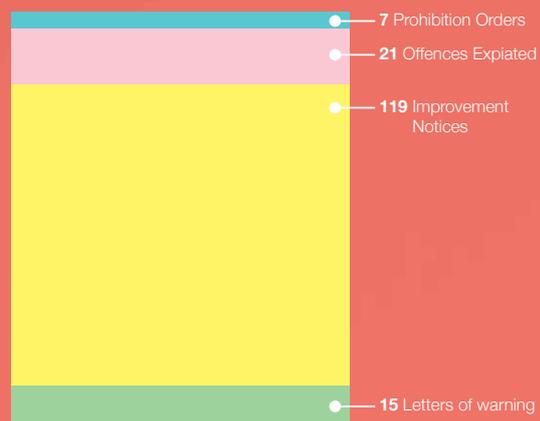
	2015-16	2016-17	2017-18
Routine inspections	690	862	793
Total number of follow-up inspections	578	566	557
Number of businesses requiring a follow-up inspection	377	354	360
% of routine inspections requiring a follow-up inspection	54%	41%	45%

A total number of 793 routine inspections were conducted during the year (Table 14). This decrease was attributed to fewer available Authorised Officers during the year. While there was a decrease in the number of routine inspections conducted, there was an increase in the percentage of food businesses (45%) requiring a follow-up inspection. This is reflective of the commitment to ensure non-compliances are rectified within an appropriate timeframe.

If repeated non-compliance continues, EHA's enforcement policy requires a graduated and proportionate response to be applied to either recurring or very serious food safety breaches.

Graph 7 demonstrates the graduated responses to enforcement. Legal action may be taken to repeat offenders in the form of written warnings, Improvement Notices, Prohibition Orders, Expiations or Prosecutions.

Graph 7 – A graph illustrating the graduated response to enforcement under the *Food Act 2001*





The majority of food businesses requiring legal action are P1 high risk businesses (Table 15). Enforcement action is however not limited to high risk businesses with warning letters and Improvement Notices also issued to moderate risk P2 food businesses (Table 15). Very serious food safety breaches also resulted in Prohibition Orders being served to seven high risk P1 businesses, which included restaurants and take-away food businesses.

Table 15 – A two year comparison of enforcement action taken as per risk classification

Warning Letter	P1	P2	P3	Total
2015-16	13	4	0	17
2016-17	11	1	0	12
2017-18	12	3	0	15

Improvement Notices	P1	P2	P3	Total
2015-16	76	17	0	93
2016-17	127	12	0	139
2017-18	108	11	0	119

Offences Expiated	P1	P2	P3	Total
2015-16	23	0	0	23
2016-17	41	2	0	43
2017-18	21	0	0	21

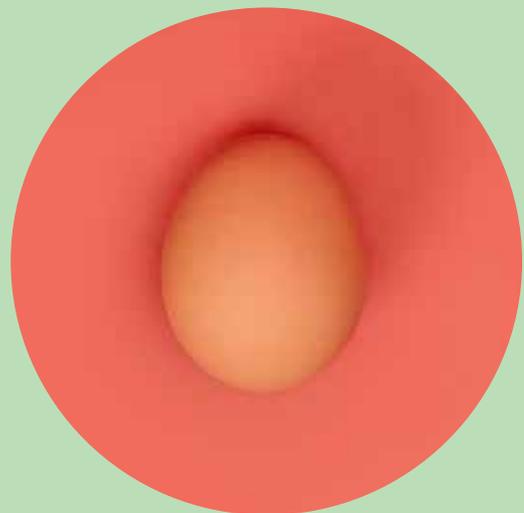
Prohibition Orders	P1	P2	P3	Total
2015-16	2	1	0	3
2016-17	9	1	0	10
2017-18	7	0	0	7

Improvement Notices continue to account for the majority of enforcement action taken, with a total of 119 Improvement Notices issued to 92 food businesses (Table 16). A total of 20 businesses received more than one Improvement Notice during the year.

Table 16 – A three year comparison of the percentage number of Improvement Notices issued based on the number of routine inspections

	2015-16	2016-17	2017-18
Routine inspections	690	862	793
Total number of Improvement Notices issued	93	139	119
Number of businesses issued with Improvement Notices	76	92	92
Number of businesses issued with multiple Improvement Notices	18	15	20
% of routine inspections resulting in the issue of an Improvement Notice	11%	11%	15%

While there was a decrease in the number of Improvement Notices issued, there was an increase in the percentage of routine inspections resulting in the issue of an Improvement Notice (Table 16).





In 2017-18, \$43,500 in fines were issued to 13 businesses for 21 offences committed under the *Food Act 2001* (Table 17). This represents a 51% reduction in the number of Expiation Offences required to be issued when compared to the previous year. It should be noted that the percentage of inspections resulting in the issue of an Expiation Notice was only 1.3%.

Table 17 - A three year comparison of the number of Expiation Notices issued, total number of expiable offences and expiable income received

	2015-16	2016-17	2017-18
Total number of Expiation Notices issued	14	20	13
Total number of Offences Expiated	23	43	21
Total amount	\$38,050	\$64,452	\$43,500

Table 18 - A three year comparison of the percentage of Expiation Notices issued per routine inspection

	2015-16	2016-17	2017-18
Routine inspections	690	862	793
Number of businesses issued with Expiation Notices	14	13	12
Expiation Notices as % of inspections	2.0%	1.5%	1.3%

Seven Prohibition Orders were issued, three less than the previous year (Table 19). The Prohibition Orders were issued due to significant vermin and cockroach activity, extremely poor standards of cleanliness and unsafe food processing practices.

Table 19 – A three year comparison of the number of Prohibition Orders issued

	2015-16	2016-17	2017-18
Routine inspections	690	862	793
Number of businesses issued with Prohibition Orders	3	10	7
Prohibition Orders as % of inspections	0.43%	1.2%	0.9%

EHA inspected 66 food stalls at seven major special events held within the Constituent Councils (Table 13). Food handlers were assessed on their application of food safety and hygiene practices. EHOs also considered the structure and fit out of each stall to ensure food was stored, prepared and displayed appropriately and safely.

As previously reported the demand for packaged ready-to-heat meals has increased, with restaurants and caterers responding to this demand by expanding their businesses to include locally sourced convenience meals.

Cook chill processing is complex and high risk and requires food handlers to have adequate skills and knowledge, as well as suitable equipment and structural facilities. Authorised Officers continue to monitor and identify food businesses undertaking this high risk process to ensure their knowledge and practices are appropriate.

EHA's proactive approach continues to raise the awareness of the risks associated with cook chill manufacturing to food businesses in our five Constituent Councils.

EHA and SA Health were invited to attend the Environmental Health Australia National Conference in October 2017 to provide a joint presentation relating to food businesses undertaking cook chill food processing. The presentation highlighted the technical and complex nature of this type of processing, with EHA providing two case studies relating to food businesses within our Constituent Council area.

Audits

Food businesses serving food to vulnerable populations, including hospitals, aged care facilities, child care centres and delivered meal organisations are captured under Food Safety Standard 3.3.1. This Standard requires food businesses to comply with Food Safety Standard 3.2.1, and the implementation of a documented and audited Food Safety Program.

As shown in Table 20, a total of 60 scheduled food safety audits and five follow-up audits were conducted within EHA's jurisdiction during the year. There was an increase in the number of audits conducted outside of EHA's jurisdiction when compared to the previous year.

Complaints

As shown in Table 21, EHA received a total of 83 food related complaints. These figures are comparable with the previous two years (Table 21).

Historically, alleged food poisoning accounts for a significant portion of food complaints. However, as shown in Table 21, there has been a continual decline in the number of complaints related to alleged food poisoning.

Poor personal hygiene or poor food handling practices accounted for a significant proportion (25%) of food complaints received during 2017-18 (Table 22). This increase may be attributed to the public's increased awareness of safe food practices, as more information is made readily available through websites and promoted via activities such as Food Safety Week.

Historically, alleged food poisoning accounts for a significant portion of food complaints. However, as shown in Table 21, there has been a continual decline in the number of complaints related to alleged food poisoning.



	2015-16		2016-17		2017-18	
	EHA	Other Council Areas	EHA	Other Council Areas	EHA	Other Council Areas
No. of Audits	31	37	55	33	60	37
No. of Follow-up Audits	10	2	3	1	5	1

Table 20 - A three year comparison of the number of audits and follow-up audits conducted in our five Constituent Councils and other Council areas

Table 21 – A three year comparison of the number of food complaints received

Type of Complaints Received	Total number of complaints received 2015-16	Total number of complaints received 2016-17	Total number of complaints received 2017-18
Food unsuitable/unsafe due to foreign matter	12	10	10
Food unsuitable/unsafe due to microbial contamination/growth	7	7	9
Food unsuitable/unsafe due to presence of unapproved or excessive chemical residues	2	1	0
Alleged food poisoning	24	20	14
Unclean premises	10	5	5
Poor personal hygiene or poor food handling practices	20	15	21
Vermin/insects/pests observed in premises	5	6	5
Refuse storage	11	11	9
Labelling issues	5	1	1
Other	2	4	8
Total	98	80	83

Health Care & Community Services



EHA Annual Report 17/18

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Environmental Health is the branch of public health that focuses on the interrelationships between people and their environment, promotes human health and well-being, and fosters healthy and safe communities.

website: [NEHA Environmental health](#)

Supported Residential Facilities

EHA is the licensing authority for all Supported Residential Facilities (SRF) within the Constituent Councils. A total of six facilities are licensed, with three Pension Only and three retirement Village /Dual License Facilities (Table 22).

During the year the number of SRFs licensed by EHA decreased from eight to six facilities. The decrease is attributed to two dual licensed facilities no longer meeting the criteria of an SRF.

Table 22 – A three year comparison of the number of SRF facilities licensed by EHA

2015-16	2016-17	2017-18
12	8	6

Licensing, Monitoring and Complaints

EHOs conducted 11 unannounced routine audits and six follow-up visits during 2017-18. An additional 10 inspections were required at one facility during an investigation.

The criteria assessed to determine compliance with the *Supported Residential Facilities Act 1992*, the *Supported Residential Facilities Regulations 2009* and the *Supported Residential Facilities Guidelines and Standards 2011*, included the following:

adequacy of documentation and suitability of service plans

level of staffing and appropriate qualifications

nutritional quality and variety of the food provided to the residents

solvency of the business

public liability insurance

structural condition of the premises

financial management

general amenity and cleanliness of the facility

medication management

privacy, dignity and respect of residents

evidence of an up to date Visitors' Book

The majority of non-compliances identified in the unannounced audits related to hygiene, structural maintenance and documentation management, particularly with regard to inadequate and inconsistent resident contracts. There were a limited number of non-conformances related to standards of care, including nutrition, medication management and control of personal finances.

Each facility was inspected for compliance with essential fire safety requirements by the respective Building Fire Safety Committee. Fire safety reports were provided to EHA as part of the licensing renewal process. Non-conformances highlighted in the fire safety report from one Constituent Council were communicated to EHA. This facility will continue to be monitored.

Non-conformances identified at the unannounced audits throughout the year were collated and reviewed prior to the re-licensing of the facilities. Where long term action was required or there were significant or persistent issues, conditions were imposed on the facility's licence for 2018-19.

Three facilities were issued licences for one year with no conditions. Two facilities were issued licences for one year with conditions. Conditions related to staffing levels, cleaning, maintenance and hygiene issues. These conditions will continue to be monitored and managed during subsequent audits throughout the year. One facility's Licence was extended with a short-term licence with conditions applied.

There were no complaints received during the year; a decline when compared to the previous two years (Table 23).

Table 23– A three year comparison of the number of SRF complaints received

2015-16	2016-17	2017-18
3	3	0

SRF Licence Transfer/New Licence

During 2017-18, one SRF licence transfer was received, processed and approved. The licence transfer application was the result of the sale of that business.

One application for a new supported residential facility was received during the year. Due to a recent change in the SRF legislation, Eastern Health Authority was unable to approve the licence application. The Minister for Social Inclusion revoked and replaced previous exemptions in relation to facilities of a specified class, which captured this particular application. A meeting was held with the applicant's representatives to advise of the implications of the legislative change. As a result, the facility was deemed ineligible to be licenced under the *Supported Residential Facilities Act 1992*.

SRF Facility Manager and Acting Manager approvals

Three manager applications and two acting manager applications were received during the year. The manager and acting manager applications were approved by EHA's Chief Executive Officer under delegated authority.

Summary Financial Statement for the year ending 30 June 2018

	2017	2018
INCOME		
Council Contributions	1,641,055	1,680,870
Statutory charges	155,492	150,594
User charges	294,343	392,185
Grants, subsidies and contributions	270,990	270,980
Investment income	11,598	12,923
Other income	11,767	20,553
TOTAL INCOME	2,385,245	2,528,105
EXPENSES		
Employee Costs	1,623,390	1,581,162
Materials, contracts & other expenses	699,827	746,550
Depreciation, amortisation & impairment	55,286	46,014
Finance costs	18,756	15,827
TOTAL EXPENSES	2,397,259	2,389,553
OPERATING SURPLUS (DEFICIT)		
Asset disposal & fair value adjustments	-	-
NET SURPLUS/(DEFICIT)	(12,014)	138,552
Other Comprehensive Income	-	-
TOTAL COMPREHENSIVE INCOME	(12,014)	138,552
CURRENT ASSETS		
Cash and cash equivalents	664,107	876,554
Trade and Other Receivables	129,625	122,329
TOTAL CURRENT ASSETS	793,732	998,883
NON-CURRENT ASSETS		
Infrastructure, Property, Plant & Equipment	387,928	341,914
TOTAL NON-CURRENT ASSETS	387,928	341,914
TOTAL ASSETS	1,181,660	1,340,797
CURRENT LIABILITIES		
Trade & Other Payables	138,358	197,380
Borrowings	61,440	64,393
Provisions	305,844	325,421
Liabilities relating to Non-current Assets held for Sale	-	-
TOTAL CURRENT LIABILITIES	505,642	587,194
NON-CURRENT LIABILITIES		
Borrowings	315,135	250,742
Provisions	35,264	38,690
TOTAL NON-CURRENT LIABILITIES	350,399	289,432
TOTAL LIABILITIES	856,041	876,626
NET ASSETS	325,619	464,171
EQUITY		
Accumulated Surplus	325,619	464,171
TOTAL EQUITY	325,619	464,171



Eastern Health Authority
General Purpose Financial Reports
for the year ended 30 June 2018

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EASTERN HEALTH AUTHORITY
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by Eastern Health Authority (EHA) to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of EHA's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.

Michael Livori
CHIEF EXECUTIVE OFFICER

Sue Whittington
CHAIRPERSON
EHA BOARD OF MANAGEMENT

Date: 29/08/2018

Eastern Health Authority

STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2018

	Notes	2018 \$	2017 \$
INCOME			
Council contributions	2	1,680,870	1,641,055
Statutory charges	2	150,594	155,492
User charges	2	392,185	294,343
Grants, subsidies and contributions	2	270,980	270,990
Investment income	2	12,923	11,598
Other income	2	20,553	11,767
Total Income		<u>2,528,105</u>	<u>2,385,245</u>
EXPENSES			
Employee costs	3	1,581,162	1,623,390
Materials, contracts & other expenses	3	746,550	699,827
Depreciation, amortisation & impairment	3	46,014	55,286
Finance costs	3	15,827	18,756
Total Expenses		<u>2,389,553</u>	<u>2,397,259</u>
OPERATING SURPLUS / (DEFICIT)		138,552	(12,014)
Other Comprehensive Income		<u>-</u>	<u>-</u>
TOTAL COMPREHENSIVE INCOME		<u>138,552</u>	<u>(12,014)</u>

This Statement is to be read in conjunction with the attached Notes.

Eastern Health Authority

STATEMENT OF FINANCIAL POSITION
as at 30 June 2018

	Notes	2018 \$	2017 \$
ASSETS			
Current Assets			
Cash and cash equivalents	4	876,554	664,107
Trade & other receivables	4	<u>122,329</u>	<u>129,625</u>
Total Current Assets		<u>998,883</u>	<u>793,732</u>
Non-current Assets			
Property, plant & equipment	5	<u>341,914</u>	<u>387,928</u>
Total Non-current Assets		<u>341,914</u>	<u>387,928</u>
Total Assets		<u>1,340,797</u>	<u>1,181,660</u>
LIABILITIES			
Current Liabilities			
Trade & other payables	6	197,380	138,358
Borrowings	6	64,393	61,440
Provisions	6	<u>325,421</u>	<u>305,844</u>
Total Current Liabilities		<u>587,194</u>	<u>505,642</u>
Non-current Liabilities			
Borrowings	6	250,742	315,135
Provisions	6	<u>38,690</u>	<u>35,264</u>
Total Non-current Liabilities		<u>289,432</u>	<u>350,399</u>
Total Liabilities		<u>876,626</u>	<u>856,041</u>
NET ASSETS		<u>464,171</u>	<u>325,619</u>
EQUITY			
Accumulated Surplus		<u>464,171</u>	<u>325,619</u>
TOTAL EQUITY		<u>464,171</u>	<u>325,619</u>

This Statement is to be read in conjunction with the attached Notes.

Eastern Health Authority
STATEMENT OF CHANGES IN EQUITY
for the year ended 30 June 2018

2018	Notes	Accumulated Surplus \$	TOTAL EQUITY \$
Balance at end of previous reporting period		325,619	325,619
Net Surplus / (Deficit) for Year		<u>138,552</u>	<u>138,552</u>
Balance at end of period		<u>464,171</u>	<u>464,171</u>
2017			
Balance at end of previous reporting period		337,633	337,633
Net Surplus / (Deficit) for Year		<u>(12,014)</u>	<u>(12,014)</u>
Balance at end of period		<u>325,619</u>	<u>325,619</u>

This Statement is to be read in conjunction with the attached Notes

Eastern Health Authority
STATEMENT OF CASH FLOWS
for the year ended 30 June 2018

CASH FLOWS FROM OPERATING ACTIVITIES	Notes	2018	2017
		\$	\$
<u>Receipts</u>			
Council contributions		1,848,957	1,805,161
Fees & other charges		150,594	155,492
User charges		446,747	404,589
Investment receipts		12,923	11,598
Grants utilised for operating purposes		346,809	298,296
Other		12,506	12,944
<u>Payments</u>			
Employee costs		(1,561,774)	(1,598,433)
Materials, contracts & other expenses		(965,710)	(906,594)
Finance payments		(17,165)	(19,984)
Net Cash provided by (or used in) Operating Activities		273,887	163,069
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Payments</u>			
Expenditure on renewal/replacement of assets		-	(21,494)
Net Cash provided by (or used in) Investing Activities		-	(21,494)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Payments</u>			
Repayments of borrowings		(61,440)	(58,623)
Net Cash provided by (or used in) Financing Activities		(61,440)	(58,623)
Net Increase (Decrease) in cash held		212,447	82,952
Cash & cash equivalents at beginning of period	11	664,107	581,155
Cash & cash equivalents at end of period	11	876,554	664,107

This Statement is to be read in conjunction with the attached Notes

EASTERN HEALTH AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1. Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2. Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3. Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Eastern Health Authority's (EHA) accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4. Rounding

All amounts in the financial statements have been rounded to the nearest dollar (\$).

2 The Local Government Reporting Entity

Eastern Health Authority is incorporated under the SA Local Government Act 1999 and has its principal place of business at 101 Payneham Road, St Peters, SA 5069. These financial statements include EHA's direct operations and all entities through which EHA controls resources to carry on its functions. In the process of reporting on EHA as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when EHA obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of EHA's operations for the current reporting period.

EASTERN HEALTH AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at EHA's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 8.

5 Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by EHA for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 7. No capitalisation threshold is applied to the acquisition of land or interests in land.

5.3 Depreciation of Non-Current Assets

Property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of EHA, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 5. Depreciation periods for assets have been estimated based on the best information available to EHA, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

5.4 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets carried at fair value whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if EHA were deprived thereof, are not assessed for impairment.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

EASTERN HEALTH AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to EHA assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

7 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

8 Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as EHA experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. EHA does not make payment for untaken sick leave.

8.2 Superannuation

EHA makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and EHA's involvement with the schemes are reported in Note 11.

9 Leases

Lease arrangements have been accounted for in accordance with AASB 117.

In respect of finance leases, where EHA substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class, and are amortised to expense over the period during which the EHA is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

EASTERN HEALTH AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

10 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

11 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2018 reporting period and have not been used in preparing these reports.

AASB 7	Financial Instruments – Disclosures
AASB 9	Financial Instruments
AASB 15	Revenue from Contracts with Customers
AASB 16	Leases
AASB 117	Leases
AASB 1058	Income of Not-for-Profit Entities

Standards containing consequential amendments to other Standards and Interpretations arising from the above - AASB 2010-7, AASB 2014-1, AASB 2014-3, AASB 2014-4, AASB 2014-5, AASB 2014-6, AASB 2014-7, AASB 2014-8, AASB 2014-9, AASB 2014-10, AASB 2015-1, AASB 2015-2, AASB 2015-3, AASB 2015-4, AASB 2015-5, AASB 2015-6 and AASB 2015-7.

(Standards not affecting local government have been excluded from the above list.)

EHA is of the view that other than AASB 16 and AASB 1058, none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

Accounting Standard AASB 16 *Leases* may have a material effect on the amounts disclosed in these reports, particularly in relation to Infrastructure, Property, Plant & Equipment, but does not commence until the 2019/20 financial period, and it is not EHA's intention to adopt this Standard early.

Accounting Standard AASB 1058 *Income of Not-for-Profit Entities* may have a material effect on the amounts disclosed in these reports, particularly in revenues from grants & subsidies, but does not commence until the 2019/20 financial period, and it is not EHA's intention to adopt this Standard early.

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 2 - INCOME

	Notes	2018 \$	2017 \$
COUNCIL CONTRIBUTIONS			
City of Burnside		424,220	419,128
Campbelltown City Council		406,328	379,026
City of Norwood Payneham & St Peters		512,052	515,322
City of Prospect		225,470	220,952
Town of Walkerville		112,800	106,627
		<u>1,680,870</u>	<u>1,641,055</u>
STATUTORY CHARGES			
SRF licences		2,408	3,462
Food inspections		82,390	71,435
Legionella registrations & inspections		19,952	16,143
Fines, penalties & expiations		45,844	64,452
		<u>150,594</u>	<u>155,492</u>
USER CHARGES			
Immunisation fee for service		134,375	38,795
Immunisation worksites		94,527	96,186
Food auditing		72,481	60,534
City of Unley		90,802	98,828
		<u>392,185</u>	<u>294,343</u>
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		12,923	11,598
		<u>12,923</u>	<u>11,598</u>

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

NOTE 2 - INCOME (continued)

	Notes	2018 \$	2017 \$
OTHER INCOME			
Motor vehicle reimbursements		10,157	4,873
Sundry		<u>10,396</u>	<u>6,894</u>
		<u>20,553</u>	<u>11,767</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Other grants, subsidies and contributions			
Immunisation fees - schools		78,940	85,353
Meningococcal B		160,306	153,869
Immunisation fees - AIR		<u>31,734</u>	<u>31,768</u>
		<u>270,980</u>	<u>270,990</u>
Sources of grants			
State government		<u>270,980</u>	<u>270,990</u>
		<u>270,980</u>	<u>270,990</u>

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 3 - EXPENSES

	Notes	2018 \$	2017 \$
EMPLOYEE COSTS			
Salaries and Wages		1,395,211	1,374,895
Employee leave expense		36,417	38,542
Superannuation - defined contribution plan contributions	11	103,545	109,975
Superannuation - defined benefit plan contributions	11	26,511	17,094
Workers' Compensation Insurance		15,960	15,430
Other - Agency Staff & Consultant Medical Officer		3,518	67,454
Total Operating Employee Costs		1,581,162	1,623,390
 Total Number of Employees		18	18
<i>(Full time equivalent at end of reporting period)</i>			
 MATERIALS, CONTRACTS & OTHER EXPENSES			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		7,000	7,500
Bad and Doubtful Debts		16,014	2,281
Board of management expenses		15,884	10,008
Lease payments		56,832	54,144
Subtotal - Prescribed Expenses		95,730	73,933
 <u>Other Materials, Contracts & Expenses</u>			
Accounting & internal audit		10,335	6,670
Contractors		25,093	24,173
Energy		9,241	8,260
Fringe benefit tax		19,090	19,694
Human resources		13,570	13,603
Income protection		17,822	18,997
Insurance		24,104	27,131
IT licencing & support		115,996	158,926
Legal expenses		25,301	12,115
Motor vehicle expenses		19,110	20,091
Office rent		102,773	101,153
Parts, accessories & consumables		172,753	131,688
Printing & stationery		26,496	21,268
Staff training		19,111	17,393
Sundry		28,145	23,658
Telephone		16,999	14,293
Work health & safety consultancy		4,881	6,781
Subtotal - Other Materials, Contracts & Expenses		650,820	625,894
		746,550	699,827

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 3 - EXPENSES (cont)

	Notes	2018 \$	2017 \$
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Buildings & Other Structures		23,642	23,642
Office Equipment, Furniture & Fittings		<u>22,372</u>	<u>31,644</u>
		<u>46,014</u>	<u>55,286</u>
FINANCE COSTS			
Interest on Loans		<u>15,827</u>	<u>18,756</u>
		<u>15,827</u>	<u>18,756</u>

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 4 - CURRENT ASSETS

	Notes	2018	2017
CASH & EQUIVALENT ASSETS		\$	\$
Cash on Hand and at Bank		88,297	148,773
Short Term Deposits & Bills, etc		788,257	515,334
		<u>876,554</u>	<u>664,107</u>
 TRADE & OTHER RECEIVABLES			
Debtors - general		137,672	129,625
Less: Allowance for Doubtful Debts		(15,343)	-
		<u>122,329</u>	<u>129,625</u>

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 5 - PROPERTY, PLANT & EQUIPMENT

	2017			2018		
	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Buildings & Other Structures	472,846	(141,044)	331,802	472,846	(164,686)	308,160
Office Equipment, Furniture & Fittings	336,992	(280,866)	56,126	336,992	(303,238)	33,754
TOTAL PROPERTY, PLANT & EQUIPMENT	809,838	(421,910)	387,928	809,838	(467,924)	341,914
Comparatives	788,345	(366,625)	421,720	809,838	(421,910)	387,928

This Note continues on the following pages.

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 5 - PROPERTY, PLANT & EQUIPMENT

	2017 \$	CARRYING AMOUNT MOVEMENTS DURING YEAR \$			2018 \$
	CARRYING AMOUNT	Additions		Depreciation	CARRYING AMOUNT
		New/Upgrade	Renewals		
Buildings & Other Structures	331,802	-	-	(23,642)	308,160
Office Equipment, Furniture & Fittings	56,126	-	-	(22,372)	33,754
TOTAL PROPERTY, PLANT & EQUIPMENT	387,928	-	-	(46,014)	341,914
<i>Comparatives</i>	421,720		21,494	(55,286)	387,928

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 6 - LIABILITIES

	Notes	2018		2017	
		Current	Non-current	Current	Non-current
		\$		\$	
TRADE & OTHER PAYABLES					
Goods & Services		104,142	-	72,431	-
Accrued expenses - employee entitlements		26,804	-	30,419	-
Accrued expenses - other		6,864	-	8,202	-
Other		59,570	-	27,306	-
		<u>197,380</u>	<u>-</u>	<u>138,358</u>	<u>-</u>
 BORROWINGS					
Loans		<u>64,393</u>	<u>250,742</u>	<u>61,440</u>	<u>315,135</u>
		<u>64,393</u>	<u>250,742</u>	<u>61,440</u>	<u>315,135</u>
 <i>All interest bearing liabilities are secured over the future revenues of the Council.</i>					
 PROVISIONS					
Employee entitlements - Annual leave (including oncosts)		144,139	-	146,832	-
Employee entitlements - Long service leave (including oncosts)		181,282	38,690	159,012	35,264
		<u>325,421</u>	<u>38,690</u>	<u>305,844</u>	<u>35,264</u>
 <i>Amounts included in provisions that are not expected to be settled within 12 months of reporting date.</i>		 38,690		 35,264	

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 7 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Statement of Financial Position as follows:

	2018	2017
	\$	\$
Total cash & equivalent assets	Notes 5 <u>876,554</u>	<u>664,107</u>
Balances per Cash Flow Statement	<u>876,554</u>	<u>664,107</u>

**(b) Reconciliation of Change in Net Assets to Cash
from Operating Activities**

Net Surplus (Deficit)	138,552	(12,014)
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	46,014	55,286
Net increase (decrease) in unpaid employee benefits	19,388	25,021
Change in allowances for under-recovery	-	(81,845)
	<u>203,954</u>	<u>(13,552)</u>
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	7,296	110,246
Net (increase) decrease in other current assets	-	-
Net increase (decrease) in trade & other payables	62,637	33,056
Net increase (decrease) in other provisions	-	33,319
Net increase (decrease) in other liabilities	-	-
Net Cash provided by (or used in) operations	<u>273,887</u>	<u>163,069</u>

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	5,000	5,000
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Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 8 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 1.5% and 2% (2017: 1.5% and 2%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Fees & other charges	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - other levels of government	<p>Accounting Policy: Carried at nominal value.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Interest Bearing Borrowings	<p>Accounting Policy: Carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p>Terms & conditions: secured over future revenues, borrowings are repayable biannually; interest is charged at fixed rate of 4.75% (2017: 4.75%)</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Finance Leases	<p>Accounting Policy: accounted for in accordance with AASB 117.</p>

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 8 (cont) - FINANCIAL INSTRUMENTS

Liquidity Analysis

2018	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$	\$	\$	\$	\$
Financial Assets					
Cash & Equivalents	876,554			876,554	876,554
Receivables	122,329	-	-	122,329	122,329
Total	998,883	-	-	998,883	998,883
Financial Liabilities					
Payables	163,712	-	-	163,712	163,712
Current Borrowings	64,393	-	-	64,393	64,393
Non-Current Borrowings	-	275,121	-	275,121	250,742
Total	228,105	275,121	-	503,226	478,847
2017	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$	\$	\$	\$	\$
Financial Assets					
Cash & Equivalents	664,107			664,107	664,107
Receivables	129,625	-	-	129,625	129,625
Total	793,732	-	-	793,732	793,732
Financial Liabilities					
Payables	100,374	-	-	100,374	99,737
Current Borrowings	78,607	-	-	78,607	61,440
Non-Current Borrowings	-	314,425	39,303	353,728	315,135
Total	178,981	314,425	39,303	532,709	476,312

The following interest rates were applicable to Council's borrowings at balance date:

	30 June 2018		30 June 2017	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
	%	\$	%	\$
Fixed Interest Rates	4.75	315,135	4.75	376,575
		<u>315,135</u>		<u>376,575</u>

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All EHA investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. There is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of EHA's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that EHA will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. EHA also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. EHA has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 9 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2018	2017
	\$	\$
Income	2,528,105	2,385,245
Expenses	<u>(2,389,553)</u>	<u>(2,397,259)</u>
Operating Surplus / (Deficit)	138,552	(12,014)
Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	-	(21,494)
Add back Depreciation, Amortisation and Impairment	46,014	55,286
	46,014	33,792
Net Lending / (Borrowing) for Financial Year	<u>184,566</u>	<u>21,778</u>

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 10 - OPERATING LEASES

Lease payment commitments of EHA

EHA has entered into non-cancellable operating leases for motor vehicles.
No lease imposes any additional restrictions on EHA in relation to additional debt or further leasing.

Leases in relation to motor vehicles permit EHA, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

	2018	2017
	\$	\$
Not later than one year	46,717	45,093
Later than one year and not later than 5 years	47,393	46,784
	<u>94,110</u>	<u>91,877</u>

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 11 – SUPERANNUATION

EHA makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2017/18; 9.50% in 2016/17). No further liability accrues to EHA as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. EHA makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2016/17) of "superannuation" salary.

In addition, EHA makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), EHA does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to EHA's contribution rates at some future time.

Contributions to Other Superannuation Schemes

EHA also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to EHA.

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 12 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED

There are no contingencies, assets or liabilities not recognised in the financial statements for the year ended 30 June 2018.

Note 13 - EVENTS OCCURRING AFTER REPORTING DATE

There were no events subsequent to 30 June 2018 that need to be disclosed in the financial statements.

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 14 - RELATED PARTY DISCLOSURES

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of EHA include the Chairperson, Board Members, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, Key Management Personnel were paid the following total compensation:

	2018 \$	2017 \$
Salaries, allowances & other short term benefits	171,153	164,250
Post-employment benefits		
Long term benefits		
Termination benefits		
TOTAL	171,153	164,250

Related Party Entity	Amounts received from Related Party during the financial year	Amounts outstanding from Related Party at the end of the financial year
City of Burnside	424,220	-
Campbelltown City Council	406,328	-
City of Norwood Payneham & St Peters	512,052	-
City of Prospect	225,470	-
Town of Walkerville	112,800	-

Description of Services provided to all related parties above:

Assist the Constituent Councils to meet their legislative responsibilities in accordance with the SA Public Health Act, the Food Act 2001 (SA), the Supported Residential Facilities Act 1992 (SA), the Expiation of Offences Act 1996 (SA), the Housing Improvement Act 1940 (SA) (or any successor legislation to these Acts) and any other legislation regulating similar matters that the Constituent Councils determine is appropriate within the purposes of EHA;

Take action to preserve, protect and promote public and environmental health within the area of the Constituent Councils.



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2018, Dean Newbery and Partners, Chartered Accountants, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Michael Livori
CHIEF EXECUTIVE OFFICER

Lisa Scinto
**PRESIDING MEMBER
AUDIT COMMITTEE**

Date: 15/8/18



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

CERTIFICATION OF AUDITOR INDEPENDENCE

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This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Paul Deb
CHIEF EXECUTIVE OFFICER
CITY OF BURNSIDE

Date: 24 August 2018.



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

CERTIFICATION OF AUDITOR INDEPENDENCE

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This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

.....
Paul Di Iulio
**CHIEF EXECUTIVE OFFICER
CAMPBELLTOWN CITY COUNCIL**

Date: 15.8.18



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2018, Dean Newbery and Partners, Chartered Accountants, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

.....
Cate Hart
CHIEF EXECUTIVE OFFICER
CITY OF PROSPECT

Date:



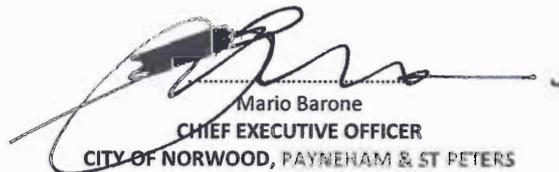
EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2018, Dean Newbery and Partners, Chartered Accountants, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Mario Barone
CHIEF EXECUTIVE OFFICER
CITY OF NORWOOD, PAYNEHAM & ST PETERS

Date: 06. 08. 2018



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2018, Dean Newbery and Partners, Chartered Accountants, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Kiki Magro

**CHIEF EXECUTIVE OFFICER
CORPORATION OF THE TOWN OF WALKERVILLE**

Date: 6/8/2018



local councils working together to protect the health of the community

ANNUAL REPORT

2017

2018

EastWaste



WELCOME

TO THE
CITY OF PROSPECT

EastWaste

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

EAST WASTE CONTENTS

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- 20 FINANCIAL STATEMENTS

EastWaste

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

2017-2018
THE YEAR IN REVIEW

22,528 3,346

TONNES OF RECYCLING
DIVERTED FROM
LANDFILL

TONNES OF
HARD WASTE
COLLECTED



A TOTAL OF

104,564

KERBSIDE TONNES COLLECTED



4.5

TONNES OF E-WASTE
COLLECTED FROM
3 MEMBER COUNCILS

32,885

TONNES OF ORGANIC WASTE
DIVERTED FROM
LANDFILL



EastWaste

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

2017-2018
THE YEAR IN REVIEW

5,500

RESIDENTS RECEIVING
'SPOTLIGHT ON WASTE'
NOTIFICATIONS EACH WEEK

3,220

PEOPLE REACHED IN
FACE TO FACE EDUCATION
WORKSHOPS & DISPLAYS



OVER

220,000

BINS COLLECTED EVERY WEEK



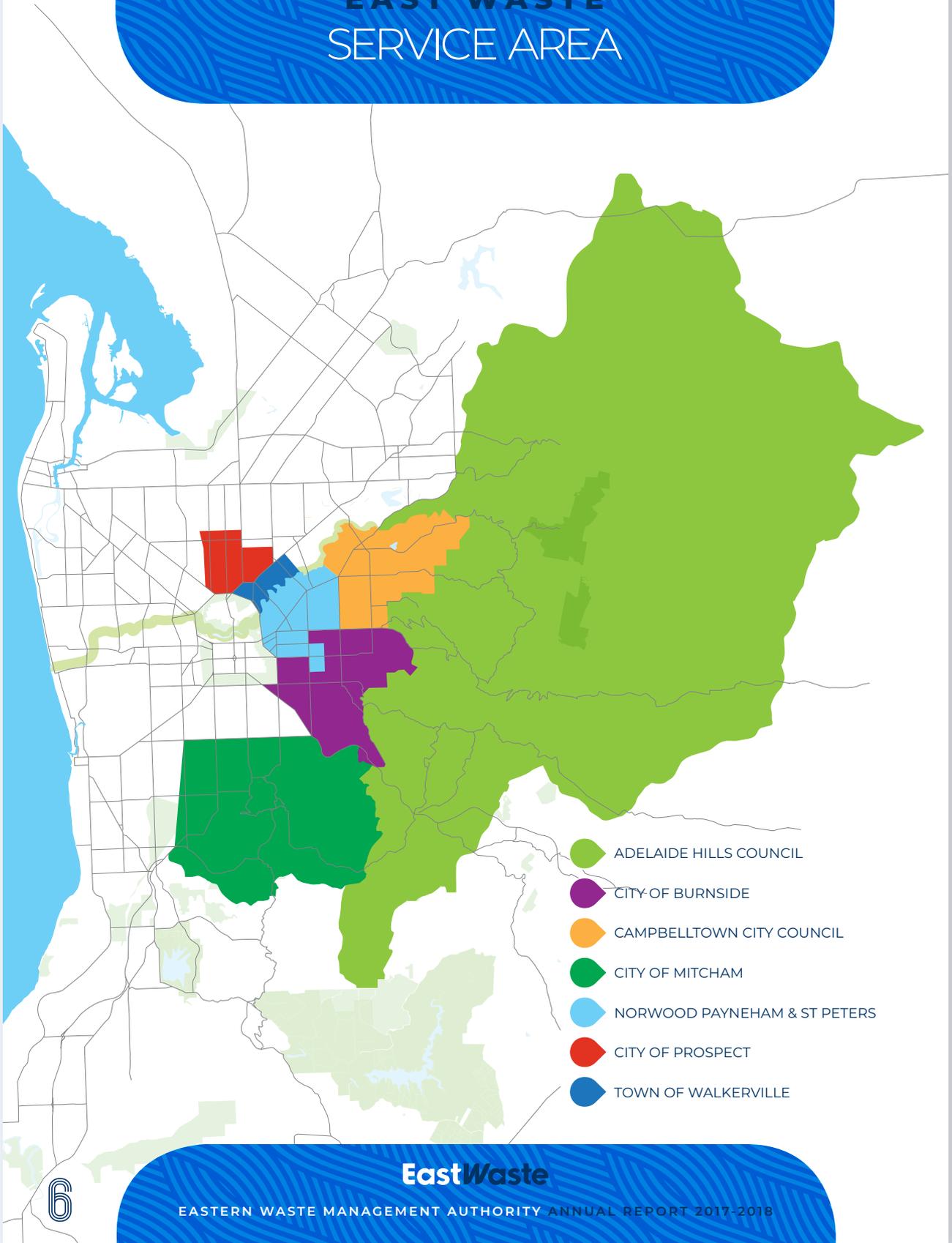
ZERO

FEE INCREASE TO OUR
MEMBER COUNCILS FOR
EAST WASTE SERVICES

19,500

PEOPLE REACHED PER
MONTH VIA EAST WASTE
SOCIAL MEDIA PLATFORMS

EAST WASTE SERVICE AREA



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EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018



EAST WASTE CHAIRPERSON'S REPORT

I write this report at a time of great public interest in the resource recovery industry. The impact of the China Sword Recycling decision has resulted in some short term challenges to the recyclables industry, but has also opened up some exciting opportunities.

As a waste and resource recovery collection business, East Waste has not been immune from the impacts of the China Sword decision, however I am pleased to report that East Waste has been proactive in its response to the short-term challenges presented and continues to show leadership in ensuring on-going viability of the recycling process, details of which I provide further in my report.

It is with great pleasure that I am able to provide the following highlights achieved by East Waste throughout the 2017/18 financial year. East Waste's General Manager Rob Gregory will detail further achievements and successes in his 2017/18 report.

City of Prospect

As of 1 October 2017, East Waste welcomed the City of Prospect as a Member Council. City of Prospect's addition has seen East Waste's membership grow to seven (7) Member Councils and East Waste providing a full suite of services to City of Prospect. City of Prospect is a highly engaged Council who has added great value to the already strong membership of East Waste.

Led by Ms Cate Hart, CEO, as its inaugural East Waste Board Member, Ms Hart has been an active and valued contributor not only to the Board, but the overall East Waste business.

I would like to take this opportunity to thank Ms Hart, the staff and Elected Members of City of Prospect for their professionalism and willingness to work with East Waste to ensure their transition to East Waste as a Member Council was a successful one. I, together with



Mr Brian Cunningham
Independent Chairperson

the Board and East Waste look forward to continuing our successful partnership long into the future and maximising the benefits a subsidiary model offers.

Financial Performance

The 2017/18 financial year has presented a number of financial challenges to East Waste, particularly with respect to the China Sword decision and significant increases in global fuel prices.

Throughout 2017/18, East Waste not only returned an operating surplus of \$408,000 to Member Councils but managed to do so with a 'nil fee increase' being applied. City of Prospect's membership commencing 1 October 2017, resulted in budget variations being applied at BR2 and BR3, to ensure East Waste continued to meet its commitment of providing a safe, high quality, low cost, waste and resource recovery service.

A 30% increase in global fuel prices throughout the year has seen an increase, and therefore impact on East Waste's expenditure. This impact, together with a return of an operating surplus

EastWaste

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018



EAST WASTE CHAIRPERSON'S REPORT



to Member Councils has resulted in East Waste realising an overall net deficit of \$332,000 for the 2017/18 financial year.

If considered with the operating surplus of \$338,000 realised in the 2016/17 financial year, East Waste has operated to a 'break even' result over the past two years.

Noting the volatility of the fuel market and the increase in service offerings provided by East Waste for 2017/18, this is an encouraging outcome in the current economic conditions.

China Sword

Thanks to media coverage over the past 12 months, public interest in the waste and resource recovery sector has never been higher. The interest has generally been positive, with the public genuinely interested and invested in the ongoing reuse and recycling of products.

Interest has stemmed from China's decision in July 2017 to severely restrict recyclable products

from across the world being traded through their borders. This ban was fully effective from March 2018 and has seen the recycling commodity market impacted significantly.

For the past many years the world has sold their co-mingled recycling to China, which China then used to make new products, particularly cardboard for packaging.

China has now made the decision to be self-sufficient and develop their own circular economy, which while a positive step for their country, has resulted in the remainder of the world trying to sell their recyclables to a smaller global market. This competition has seen a significant decrease in commodity prices.

Whilst there are challenges presently, it is important to note that recycling is still very much a viable option and a practice that will continue long into the future.

It is important that collectively we continue to



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EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

EAST WASTE CHAIRPERSON'S REPORT



reinforce that message to our communities and retain their confidence that recycling is critical and that the communities we serve will benefit most from continuing to recycle.

Whilst there are some short-term pricing impacts on local governments across Australia, this decision has resulted in positive and robust discussions as to how Australia can reuse and re-purpose both commercial and residential recyclables. It is pleasing to see government, industry and public engaged as to how we move forward from this point and there is great confidence that the future domestic recycling industry will be a strong one.

East Waste collected approximately 23,000 tonnes of recyclables across the 2017/18 financial year. This quantum of tonnes collected brings with it a level of responsibility as to the final destination of the material. East Waste has led the way in engaging with its Member Councils,

the State Government, the recycling industry and relevant stakeholders.

East Waste has been seen as strong voice at this time, and its ongoing leadership has provided a level of comfort and reassurance to Member Councils that continuing to dispose of recyclables is critical to the ongoing sustainability of our environment.

East Waste continues to be actively engaged in the shaping of the longer term vision of the South Australian recycling industry.

Education Focus

Interested stakeholders of East Waste would be aware of our commitment and investment in the "Why waste it?" education campaign, which is aimed at educating and promoting responsible behaviour around reducing waste and improving recycling, with the ultimate aim of reducing waste being sent to landfill.

EastWaste

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018





105

BUS SHELTER POSTERS
OVER 5 CAMPAIGNS PROMOTING
RECYCLING & COMPOSTING

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EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

EAST WASTE CHAIRPERSON'S REPORT

East Waste's education focus has gained considerable interest from all stakeholders, from residents through to the State Government, particularly since the China Sword decision. Of note has been the increased use of East Waste's whichbin.com.au website, which provides a detailed A-Z guide, assisting the community in knowing what items go in 'Which Bin' and how to divert many resources from landfill.

You will note littered throughout the Annual Report, education statistics and information which outlines the positive interest in East Waste's education campaign.

Thanks

I would now like to take this opportunity to say "thank you" to the East Waste Board, East Waste's General Manager Rob Gregory and East Waste staff.

To the East Waste Board, I thank you all for your valuable contributions to another successful year for East Waste. This year has presented some challenges, which have required a significant amount of your time and energy. Notwithstanding this increased commitment, all Directors of the East Waste Board continue to provide the utmost support and guidance not only to myself, but to the General Manager and his team.

To Rob Gregory, what a welcome it has been for you into the world of a General Manager within the waste and resource recovery industry. Rob has made an auspicious start in a most difficult time and our Board has been very pleased with the way he has risen to the occasion in a short space of time and under trying external pressures.

Rob's commencement of tenure coincided with the China Sword decision, which quickly saw him being presented with significant operational, political and governance challenges.

I am pleased to say that Rob has not only responded to the challenges, but has led the way in so many respects. Rob's leadership qualities, together with his stakeholder management capabilities, has ensured that he and his team have delivered and will continue to deliver to all Member Councils. I look forward to working with Rob again throughout the 2018/19 Financial Year.

To the East Waste staff, I, together with the East Waste Board again say thank you for a successful and productive year.

The inclusion of City of Prospect as a Member Council, together with another year of an increase in services being provided to Member Councils, continues to challenge you to respond. You have responded well and continue to commit to providing an efficient and effective service to all Member Councils.

I commend the 2017/18 East Waste Annual Report to you.

Brian Cunningham
Chairperson

EastWaste

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018





2000

ACTIVE USERS OF THE
WHICH BIN WEBSITE
PER MONTH

EastWaste

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

EAST WASTE GENERAL MANAGER'S REPORT

What a busy and exciting year it has been for East Waste.

Together we have:

- ◊ **Welcomed the City of Prospect as a new Member Council to East Waste**
- ◊ **Increased our service offerings to Member Councils**
- ◊ **Proactively responded to the China Sword decision**
- ◊ **Expanded our "Why waste it?" education campaign**
- ◊ **Consolidated the overall strength of our business**



Mr Rob Gregory
General Manager

City of Prospect

East Waste warmly welcomed City of Prospect as a Member Council, effective 1 October 2017. East Waste provides a full suite of services to City of Prospect, and the transition of these services to East Waste has been a positive one.

This transition and quick consolidation of services can be attributed to the dedicated staff of East Waste and City of Prospect, who worked closely together to ensure residents' waste collection needs continued 'business as usual'.

I would like to take this opportunity to thank CEO & East Waste Board Member Cate Hart and her hard-working team for their contribution to making their first year as a Member of East Waste a successful one. As with all our Councils, I look forward to working with the City of Prospect for a long time to come.

Increased Service Offerings

East Waste has for the past few years been committed to a continuous improvement pathway, which includes a sustainable focus on quality service delivery that is efficient, professional and consistent.

This focus has allowed East Waste to offer increased service delivery options to our Member Councils.

The 2017/18 Financial Year has been no different and East Waste has been pleased to consolidate the following new service offerings to Member Councils:

- 'At-call' Hard Waste Collection Service to City of Norwood, Payneham & St Peters residents
- Street & Park Litter Bin Collection Services to Campbelltown City Council
- Additional Bin Management Services to Adelaide Hills Council
- Full suite of services to City of Prospect

East Waste looks forward to continuing to provide these services to our Member Councils.

China Sword

Whilst East Waste is a waste and resource collection business, it has not been immune from the China Sword decision, details of which have been reported in the Chairperson's Report. East Waste has an environmental, social and corporate responsibility to ensure that collected kerbside recyclables (23,000 tonnes in 2017/18) are disposed of and repurposed in accordance with community expectations.

The China Sword decision has impacted world commodity prices for recyclable streams, however this does not mean that established practices of recycling need to cease, in fact,

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EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

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EAST WASTE GENERAL MANAGER'S REPORT

Kerbside Tonnages Collected 2017 - 2018



Member Council	Recyclables	Organics	Waste
Adelaide Hills Council	3,421	3,738	7,530
City of Burnside	3,989	6,423	8,002
Campbelltown City Council	3,973	6,282	9,822
City of Mitcham ¹	5,978	8,953	12,363
City of Norwood, Payneham & St Peters	3,269	4,386	6,917
City of Prospect ²	1,261	2,035	2,997
Town of Walkerville	637	1,068	1,520



- 1 City of Mitcham manages its own residential waste collection.
- 2 City of Prospect joined East Waste as a Member Council, commencing 1 October 2017, therefore collection data shown is for nine (9) months only.



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EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

EAST WASTE GENERAL MANAGER'S REPORT



it is quite the opposite. Australian recycling contractors have been impacted with immediate cost pressures due to the decision, which has in turn meant that these increased costs have been passed through to Local Governments across all of Australia.

Whilst there are some short-term financial impacts for East Waste's Member Councils, it is important to note that the China Sword decision has created widespread discussion within industry and government, resulting in innovative local solutions being considered for the repurpose and reuse of recyclables. This creates many opportunities and exciting times.

East Waste has been at the forefront of these discussions, which include short and long term solutions. The take home message for all residents and members of the public is that your recycling habits should not change, and where possible, improved, as the wonderful benefits

of recycling significantly outweigh the option of sending products to landfill.

In response to the China Sword decision, East Waste has been very pro-active in engaging its Member Councils, and continuing the strong education message to all residents. The East Waste Board established a Recycling Review Technical Working Committee to assist East Waste in navigating the immediate challenges presented in the recycling market.

Significant time and investment has been made in this Committee to ensure East Waste's Member Councils are well informed and remain confident with the ongoing kerbside collection of recyclables.

I echo the sentiments of East Waste's Chairperson, who states "East Waste continues to be actively engaged in the shaping of the longer term vision of the recycling industry."

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EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

15



22,528

TONNES OF RECYCLING
DIVERTED FROM LANDFILL
DURING 2017-2018

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EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

EAST WASTE GENERAL MANAGER'S REPORT



Consolidation of the East Waste Business

East Waste continues to perform well in an ever-changing economic environment. I am pleased to report that despite increased financial pressures beyond our control, East Waste has been fiscally astute and responsible in providing its services to Member Councils.

A 'break even' result across the past two financial years (17/18 and 16/17) is a real testament to the now established and embedded internal controls, processes and capabilities of East Waste. East Waste strives to provide quality service delivery that is consistent, efficient and professional and is a statement we (East Waste) apply across all facets of our business.

Whilst there is always room for improvement, I am committed to ensuring we consistently apply this level of service delivery to our Member Councils.

Thanks

I would like to thank the East Waste team for their commitment and dedication to their work, in what has been a challenging and busy year. My first year as General Manager has been an enjoyable one, which in no small part has been the welcome and support received.

To my Chairperson, Mr Brian Cunningham and the East Waste Board, I thank you for your valued guidance, contribution and support in my first year as General Manager.

I look forward to working with Member Councils, the Board and staff to deliver the requirements of the 2018/19 adopted Annual Plan and Budget.

Rob Gregory
General Manager

EastWaste

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018



EAST WASTE GOVERNANCE

East Waste is administered by a Board in accordance with the requirements of the Local Government Act 1999, the East Waste Charter, and various other legislative requirements. The membership of the Board comprises of eight directors – one director appointed by each of the Member Councils, and one independent person who acts as Chair.

The Board appoints a General Manager who is responsible for implementing the decisions made by the Board, and running the day-to-day operations of East Waste. The Board held seven

formal meetings over the 2017 – 2018 financial year. The table below details Board Member attendance.

BOARD MEMBER	MEETINGS
Mr Brian Cunningham (Chair)	7 of 7
Cr Linda Green (Adelaide Hills Council)	6 of 7
Cr Grant Piggott (City of Burnside)	6 of 7
Mr Paul Di Iulio (Campbelltown City Council)	7 of 7
Cr Karen Hockley (City of Mitcham)	6 of 7
Mr Mario Barone (City of Norwood, Payneham & St Peters)	6 of 7
Cr Gianni Busato (Corporation of the Town of Walkerville)	7 of 7
Ms Cate Hart (City of Prospect)	
Appointed September 2017, effective October 2017	5 of 6

DEPUTY DIRECTOR ATTENDANCE	
Mr Lachlan Miller (Adelaide Hills Council)	1 of 7
Mr Simon Bradley (City of Prospect)	
Appointed September 2017, effective October 2017	1 of 6

EAST WASTE GOVERNANCE

Audit and Risk Management Committee

In accordance with the requirements of the Local Government Act 1999, East Waste has an established Audit and Risk Management Committee (the Audit Committee).

The principal objective of the Audit Committee is to ensure that the East Waste Board meets its legislative and probity requirements as required

by the Local Government Act 1999 and other relevant legislation, standards and codes.

The Audit Committee held five formal meetings over the 2017 – 2018 financial year.

The following table details Audit Committee Member attendance.

AUDIT & RISK MANAGEMENT COMMITTEE MEMBER	MEETINGS
Mr Brian Cunningham (Chair)	5 of 5
Mr Mario Barone (City of Norwood, Payneham & St Peters)	5 of 5
Cr Grant Piggott (City of Burnside) Term completed December 2017	2 of 2
Cr Karen Hockley (City of Mitcham) Appointed to Audit Committee November 2017, effective January 2018	3 of 3
Mr Leigh Hall (Independent Member)	5 of 5
Mr Tim Muhlhausler (Independent Member)	4 of 5

The Audited Financial Statements for the year ending 30 June 2018 are provided at page 20.

Recycling Review Technical Working Committee

As per information provided in the Chairperson's Report and General Manager's Report, the China Sword issue has impacted Local Governments across all of Australia.

To assist in navigating the challenges and complexities that have arisen out of the China Sword decision, the East Waste Board established a Recycling Review Technical Working Committee (the Committee) in accordance with Clause 78 of the East Waste Charter.

Membership of the Committee is as follows:

RECYCLING REVIEW TECHNICAL WORKING COMMITTEE

Cr Karen Hockley (Chair)

Cr Grant Piggott (City of Burnside)

Mr Paul Di Iulio (Campbelltown City Council)

Mr Jeff Tate (Independent Member)

Mr Rob Gregory (East Waste)

Mr Shane Raymond (East Waste)

Since its establishment in April 2018, the Committee held three formal meetings in the 2017 - 2018 financial year.

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EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

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FINANCIAL STATEMENTS

2017-2018
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EastWaste

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CERTIFICATION OF FINANCIAL STATEMENTS

EASTERN WASTE MANAGEMENT AUTHORITY INC

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2018**

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by Eastern Waste Management Authority Inc. to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.*

- the financial statements present a true and fair view of the Authority's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year.

- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.

- the financial statements accurately reflect the Authority's accounting and other records.


.....
Rob Gregory
EXECUTIVE OFFICER


.....
Brian Cunningham
CHAIRPERSON

Date: 20/09/18

This Statement is to be read in conjunction with the attached Notes.

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2018

	Notes	2018 \$'000	2017 \$'000
INCOME			
User charges	2	12,689	13,068
Investment income	2	19	30
Grants, subsidies and contributions		15	40
Other	2	413	408
Total Income		13,136	13,546
EXPENSES			
Employee costs	3	5,605	5,164
Materials, contracts & other expenses	3	5,776	6,007
Finance costs		321	332
Depreciation, amortisation & impairment	3	1,767	1,724
Total Expenses		13,469	13,227
OPERATING SURPLUS / (DEFICIT)		(333)	319
transfer to Equity Statement			
Asset disposal & fair value adjustments	4	10	20
Amounts received specifically for new/upgraded assets		-	-
NET SURPLUS / (DEFICIT)		(323)	339
Other Comprehensive Income			
Changes in revaluation surplus - infrastructure, property, plant & equipment		-	-
Total Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME		(323)	339

This Statement is to be read in conjunction with the attached Notes.

EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENTS 2017-2018

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2018**

	Notes	2018 \$'000	2017 \$'000
INCOME			
Current Assets			
Cash and cash equivalents	5	1,376	1,984
Trade & other receivables	5	1,127	412
Total Current Assets		2,503	2,396
Non-current Assets			
Infrastructure, Property, Plant & Equipment	6	6,165	6,046
Total Assets		8,668	8,442
LIABILITIES			
Current Liabilities			
Trade & Other Payables	7	821	826
Provisions	7	530	491
Borrowings	7	2,007	1,701
Total Current Liabilities		3,358	3,018
Non-current Liabilities			
Borrowings	7	4,774	4,741
Provisions	7	63	72
Total Non-current Liabilities		4,837	4,813
Total Liabilities		8,195	7,831
NET ASSETS		473	611
EQUITY			
Accumulated Surplus		473	611
TOTAL EQUITY		473	611

This Statement is to be read in conjunction with the attached Notes.

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2018

	Accumulated Surplus \$'000	TOTAL EQUITY \$'000
2018		
Balance at end of previous reporting period	611	611
Net Surplus/ (Deficit) for Year	(323)	(323)
Other Comprehensive Income		
Contributed Equity	185	185
Distributions to Member Councils	-	-
Balance at end of period	473	473
2017		
Balance at end of previous reporting period	150	150
Net Surplus/ (Deficit) for Year	339	339
Other Comprehensive Income		
Contributed Equity	122	122
Distributions to Member Councils	-	-
Balance at end of period	611	611

This Statement is to be read in conjunction with the attached Notes.

EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENTS 2017-2018

**STATEMENT OF CASH FLOWS
AS AT 30 JUNE 2018**

	Notes	2018 \$'000	2017 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Receipts</i>			
Operating receipts		12,400	13,465
Investment receipts		20	28
<i>Payments</i>			
Employee costs		(5,548)	(5,279)
Materials, contracts & other expenses		(5,808)	(7,063)
Finance payments		(320)	(320)
Net Cash provided by (or used in) Operating Activities	8	744	831
CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Receipts</i>			
Sale of replaced assets	4	11	104
Sale of surplus assets	4	-	-
<i>Payments</i>			
Expenditure on renewal/replacement of assets	6	(1,887)	(2,522)
Expenditure on new/upgraded assets		-	-
Distributions to member councils		-	-
Net Cash provided by (or used in) Investing Activities		(1,876)	(2,418)
CASH FLOWS FROM FINANCING ACTIVITIES			
<i>Receipts</i>			
Capital contribution by member councils		185	122
Proceeds from Borrowings		1,971	1,926
<i>Payments</i>			
Repayments of Borrowings		(1,632)	(1,275)
Net Cash provided by (or used in) Financing Activities		524	773
Net Increase (Decrease) in cash held		(608)	(814)
Cash & cash equivalents at beginning of period	8	1,984	2,798
Cash & cash equivalents at end of period	8	1,376	1,984

This Statement is to be read in conjunction with the attached Notes.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian equivalents to International Financial Reporting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011.

The Authority is a Local Government Authority Section 43 Regional Subsidiary under the control of the Adelaide Hills Council, City of Burnside, Campbelltown City Council, City of Mitcham, City of Norwood, Payneham & St Peters, City of Prospect and the Corporation of the Town of Walkerville. The seven Member Councils have an equity share and the Board comprises a Director from each Council and an Independent Chair appointed by the absolute majority of the Member Councils.

1.2 Historical Cost Convention

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards which requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Authority's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000) for the first time this year.

2 The Local Government Reporting Entity

Eastern Waste Management Authority Inc. operates as a regional subsidiary pursuant to Section 43 of the Local Government Act 1999 and Section 25 of the Local Government Implementation Act 1999.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.



32,885

TONNES OF ORGANIC WASTE
DIVERTED FROM LANDFILL
DURING 2017 - 2018

EastWaste

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONT.)

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 9.

5 Property, Plant & Equipment

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use".

5.1 Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

5.3 Depreciation of Non-Current Assets

Property, plant and equipment assets are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Authority, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant & Equipment	5 - 10 years
Buildings & Other Structures	5 - 20 years

5.4 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Authority were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONT.)

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received.

Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7 Employee Benefits

7.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as the Authority's experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Authority does not make payment for untaken sick leave.

7.2 Superannuation

The Authority makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently.

Accumulation Fund Members

Accumulation fund members receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings in accordance with Superannuation Guarantee Legislation (9.5% in 2017/18; 9.5% in 2016/17). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Defined Benefit Members

Defined benefit scheme is where the benefit payable is based on a formula determined by the member's contribution rate, number of years of contribution and final average salary. The Authority makes employer contributions as determined by the scheme's Trustee based on advice from the Scheme's Actuarial.

The most recent full actuarial investigation conducted by the Scheme's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2014. The Trustee has determined that the current funding arrangements are adequate for the expected Salary link liabilities. However, future financial and economic circumstances may require changes to the Authority's contribution rates at some future time.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONT.)

The Authority also makes contributions to other superannuation schemes selected by employees under the 'choice of fund' legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the new assets of the scheme, and no further liability attaches to the Authority.

8 Leases

Lease arrangements have been accounted for in accordance with AASB 117.

In respect of finance leases, where the Authority substantially carries all the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed as assets under lease, and are amortised to expense over the period during which the Authority is expected to benefit from the use of the leased assets.

Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

9 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

10 Comparative Information

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with Australian Accounting Standards.

Comparative information in the Statement of Cash Flows have been amended to reclassify capital contributions by Member Councils from Investing Activities to Financing Activities. There is no impact on the previously reported financial performance or position of the Authority as a result of this change.

11 Critical Accounting Estimates and Judgements

The Board evaluate estimates and judgements incorporated into the financial report based on historical knowledge and best available current information.

Estimates assume a reasonable expectation of future events and based on current trends and economic data, obtained both externally and within the Authority



OVER

220,000

KERBSIDE BINS COLLECTED
EVERY WEEK FOR OUR
SEVEN MEMBER COUNCILS

EastWaste

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONT.)

12 New Accounting Standards

In the current year, the Authority adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Authority's accounting policies.

Certain new accounting standards have been published that are not mandatory for the 30 June 2018 reporting period and have not been used in preparing these reports.

The Authority is of the view that none of the new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

13 Highbury Landfill Authority Inc.

The Authority, originally known as the East Torrens Municipal Destructor Trust, was established on 19 July 1928 (the name change took place in 1993). As at 1 July 2004, the Authority comprised of 3 Member Councils, being the City of Norwood, Payneham & St Peters, City of Burnside and the Corporation of the Town of Walkerville.

On 5 August 2004, the City of Norwood, Payneham & St Peters, the City of Burnside and the Corporation of the Town of Walkerville established the Highbury Landfill Authority Inc. Its purpose included the facilitation of the closure and the post closure of the Highbury Landfill site, as well as managing the joint interests and liability of the Councils in relation to the closure of the site.

On 31 December 2004 the property known as the Highbury Landfill site was transferred from East Waste to Highbury Landfill Authority Inc.

On 1 January 2005, the Authority's Charter was amended to include the three new Member Councils – the City of Mitcham, the City of Campbelltown and the Adelaide Hills Council.

On 1 January 2005 a loan was created between the Authority and the Highbury Landfill Authority that represented the net value of assets in East Waste prior to 1 January 2005. This was an At Call Loan and interest had been capitalised until the loan was called in by the Highbury Landfill Authority in November 2008. The loan amount was \$873,000 and the Authority borrowed the money from the National Australia Bank with an Interest Only Loan. This loan has now been re-financed through the Local Government Finance Authority, to be repaid in 10 years.

The Board of the Authority resolved in February 2010 to charge Member Councils the loan repayments for this loan in their equity percentages as set out in the January 2006 Charter.

14 Recyclable Processing Activities

The Authority has not been, nor will it be in the future, financially impacted by the changes in overseas market conditions as a result of the China Sword Policy and changes in overseas recycled materials commodities market conditions. Under current arrangements held with Member Councils, the Authority passes on all income derived and recovers all costs incurred in managing waste management contracts on behalf of Member Councils.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 2 - INCOME

	Notes	2018 \$'000	2017 \$'000
USER CHARGES			
Household Refuse		4,547	4,173
Administration		239	215
Green Organics		3,700	3,531
Recyclables		3,213	3,178
Hardwaste		773	651
Litter		358	305
Waste Disposal		116	1,015
Recycle Rebate		306	815
Recycle Rebate - Member Councils		(306)	(815)
Recycle Processing Income		151	-
Member Council Waste Collection Rebate		(408)	-
		12,689	13,068
INVESTMENT INCOME			
Interest on investments		19	30
Local Government Finance Authority		19	30
OTHER INCOME			
Bin Supply		106	164
Replacement Bins		271	137
Sundry		36	107
		413	408

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 3 - EXPENSES

	Notes	2018 \$'000	2017 \$'000
EMPLOYEE COSTS			
Salaries and Wages		4,120	3,922
Employee leave expense		38	(114)
Superannuation		330	308
Wages Casual Agency		787	718
Workers' Compensation Insurance		166	200
Other		164	130
Total Operating Employee Costs		5,605	5,164
<i>Total Number of Employees (Full Time Equivalent as at reporting date)</i>		<i>50</i>	<i>51</i>
MATERIALS, CONTRACTS & OTHER EXPENSES			
Auditor's Remuneration		9	9
Board Expenses		28	25
Lease costs		316	240
Subtotal - Prescribed Expenses		353	274
Other Materials, Contracts & Expenses			
Advertising & Promotion		10	68
Disposal Fees		1,506	2,247
Electricity		41	34
Fuel, Gas & Oil		971	764
GPS Expenses		63	64
Insurance		101	21
Legal Expenses		70	27
Maintenance		1,736	1,516
Parts, Accessories & Consumables		84	63
Printing, Stationery & Postage		65	44
Professional Services		276	319
Recycle Processing Costs		151	-
Registration & Insurance - Trucks		126	272
Sundry		176	258
Telephone		47	36
Subtotal - Other Materials, Contracts & Expenses		5,423	5,733
		5,776	6,007
DEPRECIATION			
Buildings & Other Structures		-	7
Plant, Machinery & Equipment		1,767	1,717
		1,767	1,724

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 4 - ASSET DISPOSAL

	2018 \$'000	2017 \$'000
Notes		
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	11	104
Less: Carrying amount of assets sold	1	84
Gain (Loss) on disposal	10	20

NOTE 5 - CURRENT ASSETS

	2018 \$'000	2017 \$'000
Notes		
CASH & EQUIVALENT ASSETS		
Cash on Hand and at Bank	1,250	1,477
Deposits at Call	126	507
	1,376	1,984
TRADE & OTHER RECEIVABLES		
Debtors - general	1,098	396
Accrued Income	-	2
Prepayments	29	14
	1,127	412

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 6 - PROPERTY, PLANT & EQUIPMENT

Notes	2018 \$'000	2017 \$'000
Buildings & Other Structures - At Cost	78	78
Accumulated Depreciation	(48)	(40)
	30	38
Plant, Machinery & Equipment	14,448	12,571
Accumulated Depreciation	(8,314)	(6,563)
	6,134	6,008
Work in Progress (WIP)	1	-
Total Property, Plant & Equipment	6,165	6,046

	2017 \$'000	CARRYING AMOUNT MOVEMENT DURING YEAR \$'000				2018 \$'000
	<i>Carrying Amount</i>	<i>Additions</i>		<i>Disposals</i>	<i>Depreciation</i>	<i>Carrying Amount</i>
		<i>New/ Upgrade</i>	<i>Renewal</i>			
Buildings & Other Structures	38	-	-	-	(8)	30
Plant, Machinery & Equipment	6,008	1,886	-	(1)	(1,759)	6,134
Work in Progress	-	1	-	-	-	1
Total Property, Plant & Equipment	6,046	1,887	-	(1)	(1,767)	6,165
<i>2017 Totals</i>	<i>5,332</i>	<i>-</i>	<i>2,522</i>	<i>(84)</i>	<i>(1,724)</i>	<i>6,046</i>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 7 - LIABILITIES

Notes	2018 \$'000		2017 \$'000	
	Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES				
Goods & Services	697	-	703	-
Accrued expenses - other	124	-	123	-
	821	-	826	-
BORROWINGS				
Loans	2,007	4,774	1,701	4,741
	2,007	4,774	1,701	4,741
PROVISIONS				
Annual Leave	223	-	183	-
Long Service Leave	307	63	308	72
	530	63	491	72

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 8 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Statement of Financial Position as follows:

	Notes	2018 \$'000	2017 \$'000
Total cash & equivalent assets	5	1,376	1,984
Less: Short-term borrowings		-	-
Balances per Cash Flow Statement		<u>1,376</u>	<u>1,984</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)		(323)	339
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		1,767	1,724
Net increase (decrease) in unpaid employee benefits		38	(65)
Net increase (decrease) accrued interest charges		2	10
(Gain) / Loss on Disposal		(10)	(20)
		<u>1,474</u>	<u>1,988</u>
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		(716)	(51)
Net increase (decrease) in trade & other payables		(6)	(1,056)
Net increase (decrease) in other provisions		(8)	(50)
Net Cash provided by (or used in) operations		<u>744</u>	<u>831</u>

(c) Non-Cash Financing and Investing Activities

Acquisition of assets by means of:

- Physical resources received free of charge	-	-
- Non-cash grants & contributions	-	-
<i>Amounts recognised in Income Statement</i>	-	-
- Finance Leases	-	-

Total Non-Cash Financing and Investing Activities

-	-
---	---

(d) Financing Arrangements

Corporate Credit Cards	15	15
Cash Advance Debenture Facility	1,000	1,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 9 - FINANCIAL INSTRUMENTS

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & conditions: Deposits on Call do not have a maturity period and have an average interest rates of 1.5% (2017: 1.25%).

Carrying amount: approximates fair value due to the short term to maturity.

Receivables - Gate Fees & Associated Charges

Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Carrying amount: approximates fair value (after deduction of any allowance).

Liabilities - Creditors and Accruals

Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.

Terms & conditions: Liabilities are normally settled on 30 day terms.

Carrying amount: approximates fair value.

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any provision for doubtful debts. All investments are made with the SA Local Government Finance Authority and Bank SA. There is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. The Authority also has available a range of bank overdraft and short-term draw down facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Most of the Authority's financial instruments are at fixed rates. Any such variations in future cash flows will not be material in effect on either the Authority's incomes or expenditures.



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EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 9 - FINANCIAL INSTRUMENTS (CONT)

Liquidity Analysis

2018	Floating Interest Rate	Fixed Interest ≤ 1 year	Fixed Interest > 1 year ≤ 5 years	Fixed Interest > 5 years	Non-Interest Bearing	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<i>Financial Assets</i>						
Fair Value through P&L						
Cash Assets	1,250	126	-	-	-	1,376
Loans & Receivables						
Receivables	-	-	-	-	1,098	1,127
Total	1,250	126	-	-	1,098	2,503
<i>Financial Liabilities</i>						
Payables	-	-	-	-	697	821
Current Borrowings	-	2,007	-	-	-	2,007
Non-Current Borrowings	-	-	3,153	1,621	-	4,774
Total	-	2,007	3,153	1,621	697	7,602
EXCESS OF FINANCIAL ASSETS OVER LIABILITIES	1,250	(1,881)	(3,153)	(1,621)	401	(5,099)

2017	Floating Interest Rate	Fixed Interest ≤ 1 year	Fixed Interest > 1 year ≤ 5 years	Fixed Interest > 5 years	Non-Interest Bearing	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<i>Financial Assets</i>						
Fair Value through P&L						
Cash Assets	1,477	507	-	-	-	1,984
Loans & Receivables						
Receivables	-	-	-	-	396	396
Total	1,477	507	-	-	396	2,380
<i>Financial Liabilities</i>						
Payables	-	-	-	-	703	703
Current Borrowings	-	1,701	-	-	-	1,701
Non-Current Borrowings	-	-	3,350	1,391	-	4,741
Total	-	1,701	3,350	1,391	703	7,145
EXCESS OF FINANCIAL ASSETS OVER LIABILITIES	1,477	(1,194)	(3,350)	(1,391)	(307)	(4,765)

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 10 - COMMITMENTS FOR EXPENDITURE

Notes	2018 \$'000	2017 \$'000
Expenditure Commitments		
Other expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Audit Services	9	9
Truck Fleet Replacement	1,810	1,814
	<u>1,819</u>	<u>1,823</u>
These expenditures are payable:		
Not later than one year	1,819	1,823
Later than one year and not later than 5 years	-	-
Later than 5 years	-	-
	<u>1,819</u>	<u>1,823</u>

NOTE 11 - OPERATING LEASES

Lease payment commitments of Authority

No contingent rentals were paid during the current or previous reporting periods. No lease imposes any additional restrictions on the Authority in relation to additional debt or further leasing.

No lease contains any escalation clause. Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

Not later than one year	252	252
Later than one year and not later than 5 years	834	807
Later than 5 years	603	889
	<u>1,689</u>	<u>1,948</u>

NOTE 12 - EVENTS OCCURRING AFTER REPORTING DATE

There were no events after Balance Date that require to be disclosed.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 13 - DISCLOSURES OF RELATED PARTY TRANSACTIONS

The Key Management Personnel include the Chair of the Board, Chief Executive and other prescribed officers as defined under Section 112 of the *Local Government Act 1999*. In all, 4 persons were paid the following total compensation:

	2018 \$'000	2017 \$'000
Salaries, allowances & other short term benefits	405	370
Long term benefits	-	30
TOTAL	405	400

Transactions with Related Parties:

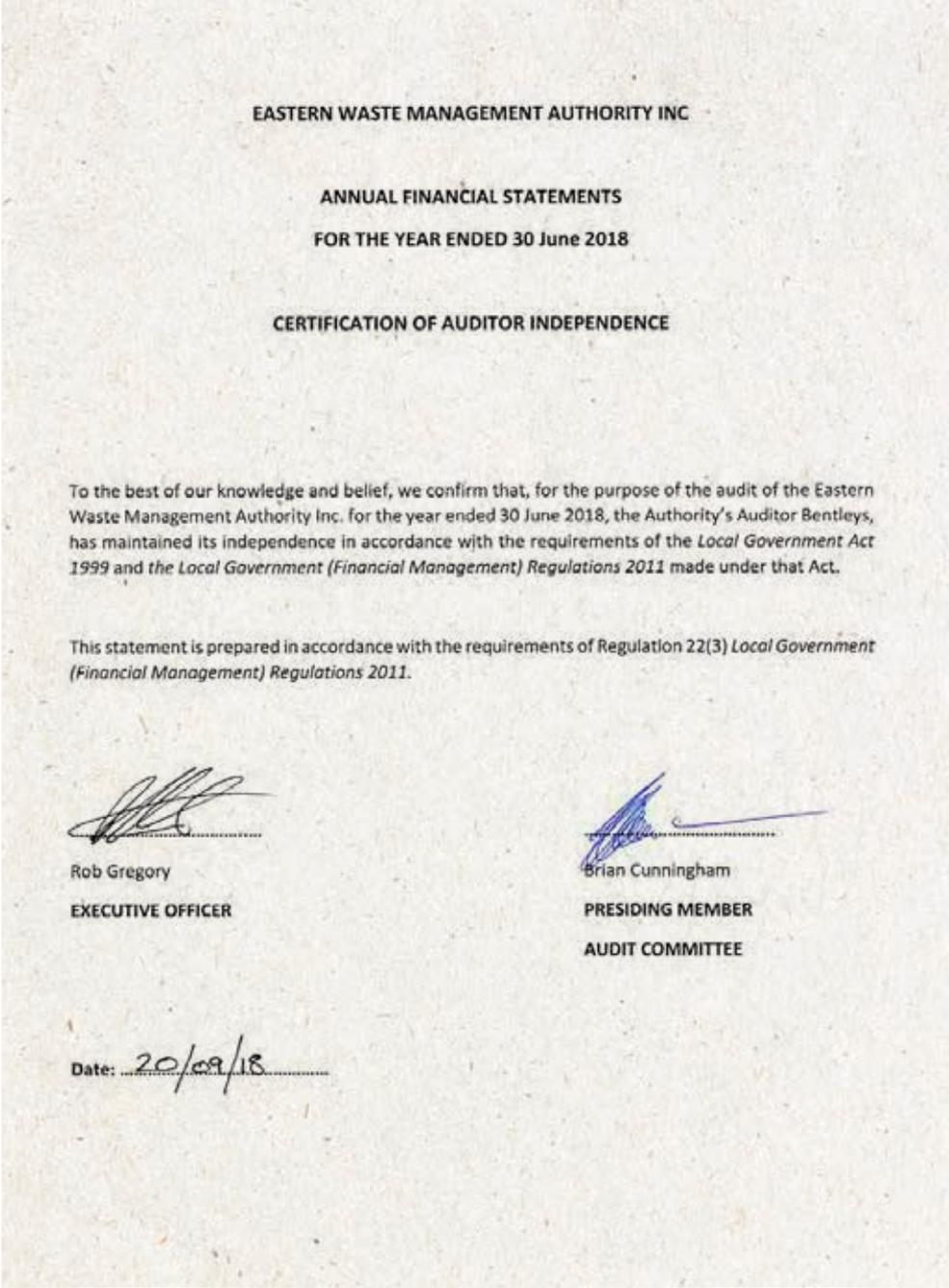
The following transactions occurred with Related Parties:

Related Party Entity	Sale of Goods and Services (\$'000)	Amounts Outstanding from Related Parties (\$'000)	Description of Services Provided to Related Parties
Adelaide Hills Council	2,912	57	Provision of kerbside waste collection and hardwaste
City of Burnside	2,231	47	Provision of kerbside waste collection and hardwaste
City of Mitcham	2,089	81	Provision of kerbside waste collection and hardwaste
City of Norwood, Payneham & St Peters	2,078	556	Provision of kerbside waste collection and hardwaste
City of Prospect	873	284	Provision of kerbside waste collection and hardwaste
Corporation of the City of Campbelltown	2,505	62	Provision of kerbside waste collection and hardwaste
Corporation of the Town of Walkerville	469	8	Provision of kerbside waste collection and hardwaste

Amounts recorded as outstanding from Related Parties are recorded in Trade and other receivables in Note 5.

The Related Parties disclosed above are equity owners of the Authority and are referred to as Member Councils. Member Councils have equal representation on the Board of the Authority and accordingly have significant influence on the financial and operating decisions of the Authority. No one Member Council individually has control of those policies.

CERTIFICATION OF AUDITOR INDEPENDENCE



EastWaste

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018



Bentleys SA Audit Partnership

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Certification of Auditor Independence

I confirm that, for the audit of the financial statements of Eastern Waste Management Authority Inc for the year ended 30 June 2018, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

Bentleys SA Audit Partnership

David Papa
Partner

Dated at Adelaide this 20th September 2018



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INDEPENDENT AUDITOR'S REPORT



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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE EASTERN WASTE MANAGEMENT AUTHORITY INC

Opinion

We have audited the accompanying financial report of the Eastern Waste Management Authority Inc, which comprises the statement of financial position as at 30 June 2018, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and the Certification of the Financial Statements.

In our opinion, the financial report gives a true and fair view of the financial position of the Eastern Waste Management Authority Inc as of 30 June 2018, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation of the financial report, which gives a true and fair view in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*, and for such internal control as the committee and management determines is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.



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Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

BENTLEYS SA AUDIT PARTNERSHIP

A handwritten signature in black ink, appearing to read "D. Papa", written over a light-colored, textured background.

DAVID PAPA
PARTNER

Dated at Adelaide this 21st day of September 2018



OVER
19,300

PEOPLE REACHED PER MONTH
VIA EAST WASTE SOCIAL MEDIA
PLATFORMS

EastWaste

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2017-2018



At East Waste we are all about ...

“Providing a safe, high quality, low cost, waste and resource recovery collection service that responds to our community’s needs, while using innovation and technology to drive efficiencies, reduce cost, and have a minimal impact on the receiving environment”.

At East Waste we are moving towards ...

“Providing flexible and responsive waste and resource recovery collection services that focus on safety, high order recycling, elevated service levels, less vehicle movements, and lower emissions”.

At East Waste we contribute to our Member Council communities by ...

“Providing a responsive and proactive waste and resource recovery collection service that enhances streetscape amenity and assists in promoting a healthy lifestyle”.



EastWaste

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ANNUAL REPORT

2017-18

ERA WATER



MESSAGE FROM THE CHAIRPERSON

Eastern Region Alliance Water (ERA Water) has largely constructed the urban stormwater capture system and is starting to store water for first deliveries in the summer of 2018-19.

ERA Water will capture sustainable supplies of Urban Stormwater from Third and Fourth Creek, clean and treat the water and store it in the underground aquifer. The water will then be extracted from the aquifer and pumped to irrigate ovals, school playing fields and businesses. One of the unique aspects of this project is the cooperation between the three Councils in the design, construction and planning of a technically complex project. The Councils have secured a commercial advantage whilst also ensuring sustainable water supplies of locally produced water to the local community.

The project was funded through grants from the Commonwealth Government and the Adelaide and Mount Lofty Natural Resources Management Board along with borrowings by ERA Water. The major portions of the construction were completed during the reporting period and, whilst the first water is stored in the aquifers, connections will be gradually made over the next twelve months for first deliveries to some customers in the summer of 2018-19. This is an exciting project and from a governance perspective and technical aspect is world leading.

The Constituent Councils of ERA Water are those of the Corporation of the Town of Walkerville, City of Burnside and City of Norwood, Payneham & St Peters. They are to be congratulated in their leadership in supporting the project and consequent benefits that it will provide to their communities.

As Chairperson, I would like to thank them for their support and to also acknowledge and thank the hard work of the Acting General Manager, Walbridge Gilbert Aztec and the construction teams for bringing this exciting project towards its fruition.

BRYAN JENKINS

ERA WATER CHAIRMAN

ABOUT ERA WATER

ERA Water Regional Subsidiary (ERA Water) is a regional subsidiary established on 21 July 2015 under Section 43 of the *Local Government Act 1999* which through its Charter provides for the supply of recycled urban storm water on behalf of its Constituent Councils in the eastern suburbs of Adelaide, South Australia.

THE CONSTITUENT COUNCILS

The Constituent Councils of ERA Water are:

- The Corporation of the Town of Walkerville Council
- The City of Norwood, Payneham and St Peters
- The City of Burnside

PURPOSE

ERA Water came into existence as a result of the Waterproofing Eastern Adelaide project (the Project) which was supported through funding from the Australian Government's National Urban Water and Desalination Plan, and the Adelaide and Mount Lofty Ranges Natural Resources Management Board.

ERA Water's prime purpose, through the collaborative long-term joint undertaking of the three Constituent Councils, is to implement and manage a water recycling scheme which captures, treats, stores and delivers stormwater for irrigation purposes and to sell this water to the Constituent Councils and other customers at a cheaper rate than purchasing water from SA Water. The scheme involves the establishment of wetlands, aquifer recharge and recovery infrastructure, pipeline installations and water storage facilities and utilises a process known as Aquifer Storage and Recovery (ASR) - a system of harvesting, treating and injecting the cleaned water into aquifers for later use.

The scheme comprises two treatment sites (which are capable of harvesting 600 ML of stormwater per annum and yielding for use 540 ML of water per annum) as well as 46km of distribution pipe network across each of the three Constituent Council areas. The distribution network is designed to deliver recycled water to Constituent Council reserves as well as to other potential customers in these areas and beyond (see Attachment showing a plan of the ERA Water network).

ERA Water expects to ultimately sell 458 ML per annum of water (84.8% of forecast availability), of which 214.7 ML per annum is committed to the three Constituent Councils on a 'take or pay' basis. An additional 243.3 ML per annum is forecast to be sold to other customers.

In forming the Subsidiary, the Constituent Councils recognised the need to deliver for their ratepayers and residents enhanced and improved services by the most efficient and cost effective means possible. Thus, in addition to the financial benefit of reducing operational spending on local reserve irrigation for the constituent Councils, ERA Water will assist to green suburbs and improve the quality of water that is discharged into the Gulf.

GOVERNANCE

BOARD OF MANAGEMENT

ERA Water is governed by a Board of Management composed of an Independent Chairperson and a representative from each Constituent Council as shown in the Table below. The Board held seven formal meetings during the 2017-18 financial year. The table below details Board Member attendance at each meeting.

	Member	Meetings Attended
Independent Chairperson	John O'Brien	5
City of Burnside (Independent Member)	Geoff Vogt	7
City of Norwood Payneham and St Peters	John Minney	6
Corporation of the Town of Walkerville	Kiki Magro	5
	David Whiting (Deputy)	2

John O'Brien resigned as Independent Chairperson at the Board meeting on 27 March 2018 and Geoff Vogt, Independent Member for City of Burnside was subsequently appointed as Acting Independent Chairperson until a new Independent Chairperson (Bryan Jenkins) was appointed on 11 July 2018 to replace John O'Brien.

Following the completion of Colin Pitman's contract as Acting General Manager of ERA Water at the end of May 2017, Nathan Silby from Wallbridge Gilbert Aztec undertook the role of Acting General Manager of ERA Water until 26 March 2018 when Brian Maguire was formally appointed as General Manager of ERA Water on a fixed term contract.

CONFIDENTIALITY

During the 2017-18 financial year, the Board considered reports of a confidential nature at five meetings where it was necessary to exclude the public from discussion. The table below identifies the grounds on which the Board made this determination

Local Government Act 1999	Description	Number of times used
90(3)(d)	Information relating to commercial information of a confidential nature (not being a trade secret)	5

GOVERNANCE

FREEDOM OF INFORMATION

No requests were received under the Freedom of Information Act during the 2017-18 financial year

STAFFING STRUCTURE

ERA Water appointed a General Manager (Brian Maguire) on a fixed term contract, commencing on 26 March 2018.

Apart from the General Manager, no other permanent staff were appointed by ERA Water

during the year.

The Town of Walkerville continued to provide ERA Water with financial, administrative and Board secretarial support functions and services throughout the 2017-18 financial year.

In addition, the City of Burnside provided temporary office accommodation and IT support for the new General Manager from 26 March 2018 until 31 May 2018.

FY2018 BUDGET and LONG TERM FINANCIAL PLAN

The Budget FY2017-18 and Long Term Financial Plan (LTFP) for ERA Water was prepared in early 2017 and subsequently adopted by the Constituent Councils. The Long Term Financial Plan included a number of assumptions regarding the scheme's operation, including water sales volumes over the next three years, water prices, expenses and operating costs, and depreciation rates.

The Long Term Financial Plan forecasts that ERA Water will generate cash surpluses from the 2020 financial year onwards.

CHARTER

The Charter for ERA Water was approved by the Minister for Local Government on 21 July 2015. The Charter sets out the responsibilities of ERA Water including its governance, financials and its responsibilities to the Constituent Councils.

FINANCE AUDIT COMMITTEE

The ERA Water Audit Committee held three meetings in the 2017-18 financial year. The work of the Committee over the past financial year has included reviewing ERA Water's audited Financial Statements, reviewing the draft Budget and Long Term Financial Plan, reviewing ERA Water's risk register, providing recommendations on financial and accounting policy matters, and considering external audit matters.

The Audit Committee Members in 2017-18 were:

- Corinne Garrett (Chairperson)
- Peter Holmes
- Roberto Bria
- John O'Brien (until his resignation on 27 March 2018)

As the two-year term of these Audit Committee members expired on 27 May 2018, the unanimous approval of the Constituent Councils was sought and obtained to re-appoint the three external independent members of the Committee (Corinne Garrett, Peter Holmes and Roberto Bria) for a further two-year term, effective from 28 May 2018.

It is also intended to seek the unanimous approval of the Constituent Councils to appoint the new Independent Chairperson of ERA Water as the fourth member of the Audit Committee, once the appointment of the new Independent Chairperson has been made.

FINANCIAL STATEMENTS

The Audited Financial Statements for the year ending the 30 June 2018 are provided in the annual report below and show an Operating Deficit of \$205,267 and Total Council Equity of \$8,960,638.

PROJECT

DESIGN AND CONSTRUCTION

The construction of the various components of the ERA Water scheme required under the scope of works outlined in the Federal Government Grant were successfully completed in July 2017. The remaining works to finalise the Shakespeare Reserve Booster Pump Station and Storage Tank, and the remediation of the Langman Reserve Underground Storage Tank site, were subsequently completed in late 2017.

Construction of Council Reserve irrigation connections are due to commence in September 2018. There are close to 50 reserves throughout the Town of Walkerville, City of Norwood Payneham & St Peters and City of Burnside areas. ERA Water will be coordinating the reserve connections on behalf of the Constituent Councils to ensure consistency of connections across the network.

The 3 major construction contracts were completed by the following Contractors in 2017-18:

- Distribution Network (Approx 40 Km) – SADB
- Electrical and mechanical works (pump stations, bores and control systems) – Guidera O'Connor
- Wetlands and Biofilters – SEM

It should be noted that during the construction period one bore was drilled downstream of Lower Portrush Road, but this bore was not connected to the system due to its low yield.

In addition, planting of the wetlands and biofilters was completed by LCS.

OPERATIONS AND MAINTENANCE

Guidera O'Connor are continuing to operate the scheme and undertake commissioning and maintenance activities. Guidera O'Connor's focus has been on injecting as much water as possible into the aquifer while still commissioning the scheme.

As at the end of June 2018, approximately 8.3 ML of water had been treated and injected into aquifer, across all four bores. In addition, approximately 30 ML of water had been harvested and used for commissioning activities (but not injected into the aquifer) including, filling of the wetlands, testing of the distribution network, flushing of the biofilters and testing of components. (i.e. the total volume of water harvested as at 30 June 2018 was approximately 38 ML)

The operations and commissioning activities that Guidera O'Connor have undertaken include:

- Flushing of biofilters
- Monitoring bore pressures and aquifer responses
- Injection in automatic mode and monitoring system responses
- Increasing injection flowrates to find maximum and optimum injection rates
- Increasing flows into biofilters to determine capacities and optimum flow rates
- Filling of the distribution network
- Testing of distribution pump stations
- Water quality monitoring
- Testing system shut off limits and shutdown/restart procedures
- Compliance testing (licence requirements)
- Control system function
- Critical control point setting adjustment based on operational performance
- Pump testing
- SCADA testing and refinement to display operational data
- Air valve testing and maintenance
- Screen maintenance

- UV system operation and maintenance
- System optimisation

LCS have been engaged to manage the landscaping in the initial phases of the project, including responsibility for weed control, plant watering (when system was not operational), algae removal and biofilter raking.

HARVEST & WATER SUPPLY

Harvesting of stormwater for the scheme did not commence until late April / early May 2018, due to some initial equipment operational issues that were unable to be resolved until there was flow in the system. Also, the very light summer rains did not provide enough flows to enable system commissioning and testing to be commenced any earlier.

The catchment was very dry leading into the winter rains, which resulted in shorter than usual tail water flows in Third Creek and Fourth Creek, thereby impacting harvest potential. Site observations have since indicated that the catchment is more reactive to rainfall once sufficient falls have been received to wet the catchment soils.

Next financial year (2018-19) the project focus will be on completing system commissioning of the scheme, establishing the plume of treated water in the underground aquifer and supplying the available volume of water to the Constituent Councils for irrigation of council reserves.

Water supply availability is expected to increase over the next three years as the aquatic plants and injection plume become established, and the efficiency of the system increases.

In 2015-16 the following annual water supply availability targets were initially forecast for the scheme:

2016-17 (Year 1)	Nil	Construction of the scheme
2017-18 (Year 2)	22.7 ML	5% of scheme water supply capacity
2018-19 (Year 3)	227 ML	50% of scheme water supply capacity
2019-20 (Year 4)	363 ML	80% of scheme water supply capacity
2020-21 (Year 5)	454 ML	100% of scheme water supply capacity

As mentioned above, the total volume of water harvested in 2017-18 (as at 30 June 2018) was 38 ML compared to the initial forecast of 22.7 ML for this same year.

However, based on the current actual bore operational capacities, and noting that one bore has not been connected to the system due to its low yield, the initial forecast water supply availability target for next year (2018-19) of 227 ML (or 50% of scheme capacity) has been downgraded and is now predicted to be between 100 ML to 120 ML, or 22% to 26% of the scheme water supply capacity.

It should also be noted that these annual water supply targets are rainfall dependent and will need to be verified when the long-term capacities of the current bores can be confirmed during the commissioning process.

Long term average rainfall and 2018 rainfall data has been provided in the section below for reference.

Based on current information, at least one more production bore will need to be added to the scheme to achieve the target harvest (water availability) volumes.

The Constituent Councils will be the first customers to be connected to the scheme in 2018-19. Connection of the Council reserves to the water distribution network will allow testing of the network prior to any other external customers being connected.

Over the next two years, ERA Water will seek to connect other customers, including non-Constituent Councils, private schools, Department for Education and Child Development schools, private sporting complex's and other businesses, to match water supply demand with availability.

The forecast total annual water supply demand from the Constituent Councils, based on historical irrigation water consumption data, is approximately 215 ML per year (or 47% of the scheme's water supply capacity)

RAINFALL DATA

The following rainfall figures have been taken from the Bureau of Meteorology's (BoM) Felixstow weather station.

Rainfall Adelaide																	
	Jan	Feb	Mar	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total				
Mean rainfall (mm)	20.6	15.6	26.8	39.0	60.9	76.5	77.5	67.8	59.6	41.9	29.5	29.1	550.6	40	1977		
Decile 5 (median) rainfall (mm)	19.6	10.4	19.9	33.2	62.1	76.6	70.5	69.2	54.8	36.4	28.6	23.2	537.0	42	1977		
Mean number of days of rain ≥ 1 mm	3.0	2.1	3.6	5.4	9.0	10.8	12.3	12.0	9.3	6.4	4.7	4.5	83.1	41	1977		
2018	6	5.4	5.0	23.4	66.4	37.8	42.8	76.0					262.8				

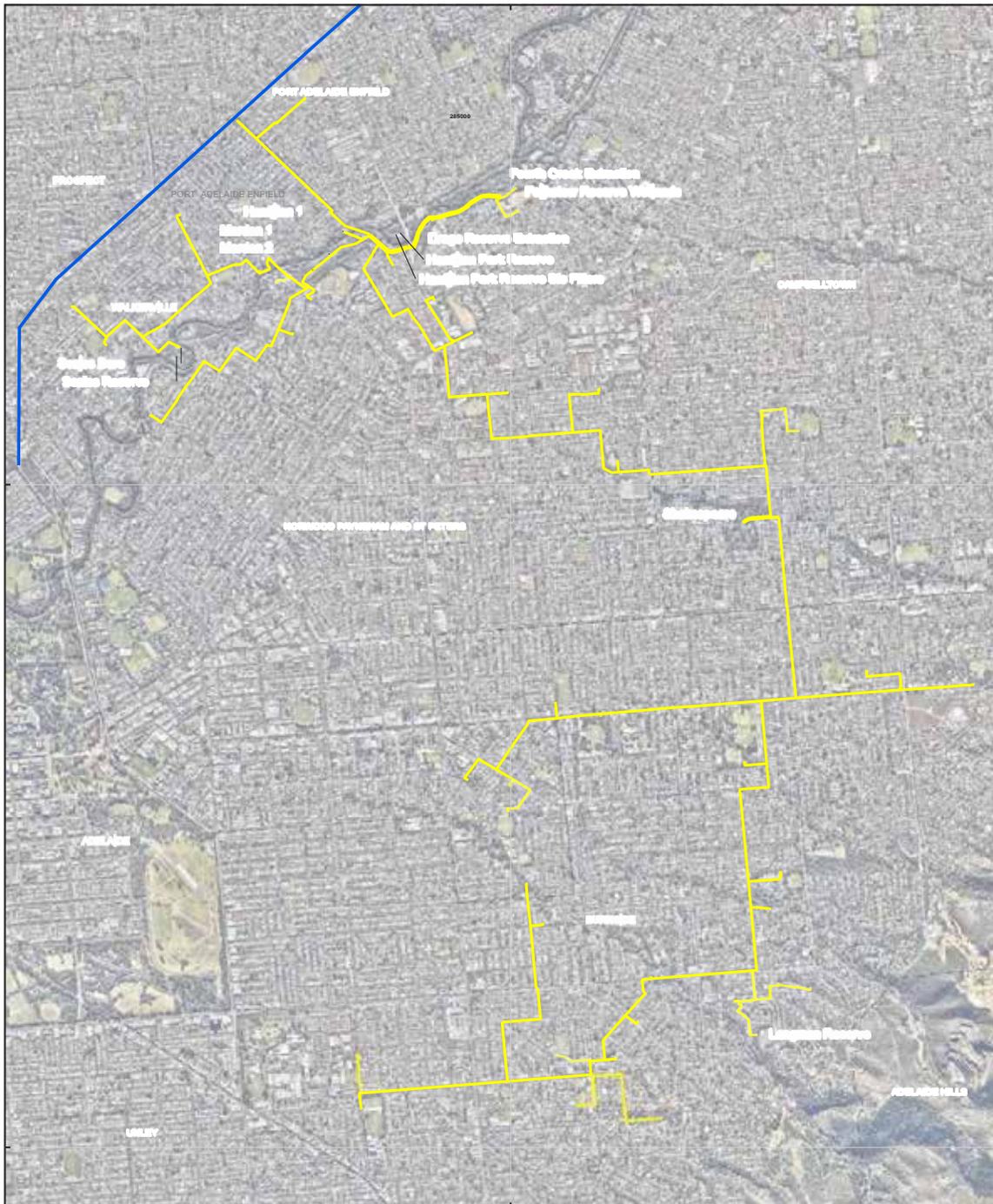
The following information is also provided on the Bureau's website:

Greater Adelaide in July 2018: driest July since 1997

Rainfall in July was below average throughout Adelaide and the Hills. Averaged across Greater Adelaide as a whole, it was the driest July since 1997. Both daytime and night time temperatures were warmer than average in most suburbs.

Drier than average

- July rainfall was below average at all reporting sites in Adelaide and the Hills
- For the Greater Adelaide region as a whole, it was the driest July since 1997
- Monthly rainfall at Adelaide (Kent Town) was close to average with a count of 17 rain days during the month, similar to the long-term average count of 16 rain days in July
- Rainfall totals ranged from 46% of average at Edinburgh RAAF to 87% of average at Kent Town
- Some sites in the northeast of Adelaide had their [lowest total July rainfall since 1997](#)



WGA
WALKERVILLE GALLERY
WATER

FELIXSTOW WETLANDS



HAMILTON PARK RESERVE PUMP STATION AND BIOFILTERS



LANGMAN RESERVE PUMP STATION AND UNDERGROUND TANK



March 2017

June 2017

October 2017



SHAKESPEARE RESERVE BOOSTER PUMP STATION



SCALES RESERVE PUMP STATION AND BORE





ERA WATER

ERA Water Regional Subsidiary

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2018

*The Corporation of the Town of Walkerville
The City of Norwood, Payneham and St Peters
The City of Burnside*

ERA Water Regional Subsidiary

General Purpose Financial Statements for the year ended 30 June 2018

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ERA Water Regional Subsidiary

General Purpose Financial Statements

for the year ended 30 June 2018

Certification of Financial Statements

We have been authorised by ERA Water Regional Subsidiary to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of ERA Water Regional Subsidiary's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year,
- internal controls implemented by ERA Water Regional Subsidiary provide a reasonable assurance that ERA Water Regional Subsidiary's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect ERA Water Regional Subsidiary's accounting and other records.



Brian Maguire
General Manager



Bryan Jenkins
Chairperson

Date: 15 October 2018

ERA Water Regional Subsidiary

Statement of Comprehensive Income

for the year ended 30 June 2018

\$	Notes	2018	2017
Income			
Investment Income	2a	2,116	35,900
Grants, Subsidiaries and Contributions	2b	-	-
Total Income		2,116	35,900
Expenses			
Employee Costs	3a	43,223	-
Materials, Contracts & Other Expenses	3b	164,160	506,183
Total Expenses		207,383	506,183
Operating Surplus / (Deficit)		(205,267)	(470,283)
Amounts Received Specifically for New or Upgraded Assets	2b	-	7,367,058
Net Surplus / (Deficit)		(205,267)	6,896,775
Other Comprehensive Income			
Nil		-	-
Total Other Comprehensive Income		-	-
Total Comprehensive Income		(205,267)	6,896,775

ERA Water Regional Subsidiary

Statement of Financial Position for the year ended 30 June 2018

\$	Notes	2018	2017
ASSETS			
Current Assets			
Cash and Cash Equivalents	4a	9,517	14,452
Trade & Other Receivables	4b	10,316	987,819
Subtotal		19,833	1,002,271
Non-Current Assets Held for Sale	5	-	-
Total Current Assets		19,833	1,002,271
Non-Current Assets			
Other Non-Current Assets	5	20,783,106	17,872,520
Total Non-Current Assets		20,783,106	17,872,520
TOTAL ASSETS		20,802,939	18,874,792
LIABILITIES			
Current Liabilities			
Trade & Other Payables	6	170,795	690,720
Borrowings	6	-	-
Provisions	6	3,339	-
Other Current Liabilities	6	-	-
Subtotal		174,135	690,720
Total Current Liabilities		174,135	690,720
Non-Current Liabilities			
Borrowings	6	11,668,166	9,018,166
Total Non-Current Liabilities		11,668,166	9,018,166
TOTAL LIABILITIES		11,842,301	9,708,887
Net Assets		8,960,638	9,165,905
EQUITY			
Accumulated Surplus		8,960,638	9,165,905
Total Council Equity		8,960,638	9,165,905

ERA Water Regional Subsidiary

Statement of Changes in Equity for the year ended 30 June 2018

\$	Notes	Asset			Total Equity
		Accumulated Surplus	Revaluation Reserve	Other Reserves	
2018					
Balance at the end of previous reporting period		9,165,905	-	-	9,165,905
Restated Opening Balance		9,165,905	-	-	9,165,905
a. Net Surplus / (Deficit) for Year		(205,267)	-	-	(205,267)
b. Other Comprehensive Income		-	-	-	-
Other Comprehensive Income		-	-	-	-
Total Comprehensive Income		(205,267)	-	-	(205,267)
c. Transfers between Reserves		-	-	-	-
Balance at the end of period		8,960,637	-	-	8,960,637

ERA Water Regional Subsidiary

Statement of Cash Flows for the year ended 30 June 2018

\$	Notes	2018	2017
Cash Flows from Operating Activities			
<u>Receipts</u>			
Grants, Subsidies and Contributions (operating purpose)		-	-
Investment Receipts		2,116	35,900
Other Receipts		977,503	329,780
Nil			
<u>Payments</u>			
Payments to Employees		(39,884)	-
Payments for Materials, Contracts & Other Expenses		(684,085)	(1,067,210)
Finance Payments			77,846
Net Cash provided by (or used in) Operating Activities		255,650	(623,684)
Cash Flows from Investing Activities			
<u>Receipts</u>			
Nil			
Amounts Received Specifically for New/Upgraded Assets			7,367,058
<u>Payments</u>			
Expenditure on New/Upgraded Assets		(2,910,586)	(15,773,160)
Net Cash provided by (or used in) Investing Activities	7	(2,910,586)	(8,406,103)
Cash Flows from Financing Activities			
<u>Receipts</u>			
Proceeds from Borrowings		2,650,000	9,018,166
<u>Payments</u>			
Nil			
Net Cash provided by (or used in) Financing Activities		2,650,000	9,018,166
Net Increase (Decrease) in Cash Held		(4,935)	(11,621)
plus: Cash & Cash Equivalents at beginning of period	7	14,451	26,072
Cash & Cash Equivalents at end of period	7	9,516	14,451
Total Cash, Cash Equivalents & Investments		9,516	14,451

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

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ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies

ERA Water is a Local Government Authority Section 43 Regional Subsidiary under the control of the Corporation of the Town of Walkerville, the City of Norwood, Payneham & St Peters and the City of Burnside. The principal accounting policies adopted by ERA Water Regional Subsidiary (ERA Water) in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying ERA Water's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Economic Dependency

Per Section 5.2 of the Authority's Charter, there may be a requirement for additional financial contributions to be made by Constituent Councils if there is insufficient working capital available to meet ERA Water's financial obligations. The Authority may be reliant on this additional financial support being provided to enable it to continue to operate on a going concern basis.

1.5 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

ERA Water is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 66 Walkerville Terrace, Gilberton SA 5081. These financial statements include the ERA Water's direct operations.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when ERA Water obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at ERA Water's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 8.

5 Infrastructure, Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (cont.)

constructed by ERA Water includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by ERA Water for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

As the scheme is not yet fully operational, all costs relating to the construction and commissioning of the scheme have been capitalised.

5.3 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of ERA Water, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Once the scheme is commissioned, ERA Water will assign major depreciation periods for each class of asset. Depreciation periods for infrastructure assets will be estimated based on the best information available to ERA Water.

5.4 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

5.5 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123. The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and

the amount (if any) of interest revenue offset against borrowing costs in Note 2.

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to ERA Water assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

7 Borrowings

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

10 Provisions for Reinstatement, Restoration and Rehabilitation

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation and rehabilitation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, and are carried at the net present value of estimated future costs.

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (cont.)

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements which may change. ERA Water's policy to maximise recycling is extending the operational life of these facilities, and significant uncertainty exists in the estimation of the future closure date.

11 Construction Contracts

Construction works undertaken by ERA Water for third parties are generally on an agency basis where the third party reimburses ERA Water for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

13 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

14 New accounting standards and UIG interpretations

In the current year, ERA Water adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to ERA Water's accounting policies.

ERA Water has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective with the exception of AASB 2015-7 *Amendments to Australian Accounting Standards – Fair Value Disclosures of Not-for-Profit Public Sector Entities*. Generally ERA Water applies standards and interpretations in accordance with their respective commencement dates. The retrospective application of AASB 2015-7 has exempted ERA Water from the disclosure of quantitative information and sensitivity

analysis for some valuations categorised within Level 3 of the fair value hierarchy.

At the date of authorisation of the financial report, AASB 9 *Financial Instruments* and AASB 2015-6 *Amendments to Australian Accounting Standards – Extending Related Party Disclosures to Not-for-Profit Public Sector Entities* are the only new accounting standards with a future application date that are expected to have a material impact on ERA Water's financial statements.

From 1 July 2016 AASB 124 *Related Party Disclosures* will apply to ERA Water, which means that ERA Water will disclose more information about related parties and transactions with those related parties.

AASB 9, which replaces AASB 139 *Financial Instruments: Recognition and Measurement*, is effective for reporting periods beginning on or after 1 January 2018 and must be applied retrospectively. The main impact of AASB 9 is to change the requirements for the classification, measurement and disclosures associated with financial assets. Under the new requirements the four current categories of financial assets stipulated in AASB 139 will be replaced with two measurement categories: fair value and amortised cost and financial assets will only be able to be measured at amortised cost where very specific conditions are met.

ERA Water is still reviewing the way that revenue is measured and recognised to identify whether AASB 15 *Revenue from Contracts with Customers* will have a material impact. To date no impact has been identified.

AASB 15 is effective from 1 January 2018 and will replace AASB 118 *Revenue*, AASB 111 *Construction Contracts* and a number of Interpretations. It contains a comprehensive and robust framework for the recognition, measurement and disclosure of revenue from contracts with customers.

Other amended Australian Accounting Standards and Interpretations which were issued at the date of authorisation of the financial report, but have future commencement dates are not likely to have a material impact on the financial statements.

16 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

17 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 2. Income

\$	Notes	2018	2017
(a). Investment Income			
Interest on Investments			
- Local Government Finance Authority		2,116	35,653
- Banks & Other			247
Total Investment Income		2,116	35,900
(b). Grants, Subsidies, Contributions			
Amounts Received Specifically for New or Upgraded Assets		-	7,367,058
Total Grants, Subsidies, Contributions		-	7,367,058

Note 3. Expenses

(a). Employee Costs

Salaries and Wages	36,881	-
Employee Leave Expense	2,839	-
Superannuation	3,504	-
Total Operating Employee Costs	43,223	-

(b). Materials, Contracts and Other Expenses

(i) Prescribed Expenses

Auditor's Remuneration		
- Auditing the Financial Reports	3,800	3,600
Subtotal - Prescribed Expenses	3,800	3,600

(ii) Other Materials, Contracts and Expenses

Contractors	-	13,795
Individually Significant Items - Power Augmentation	-	412,904
Insurance	53,254	22,374
Legal Expenses	-	6,839
Parts, Accessories & Consumables	-	-
Professional Services	40,050	25,540
Other	67,056	21,132
Subtotal - Other Material, Contracts & Expenses	160,360	502,584
Total Materials, Contracts and Other Expenses	164,160	506,184

(iii) Individually significant items

Amounts paid to SAPN to augment the power supply to ERA Water facilities	-	412,904
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ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

\$	Notes	2018	2017
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Note 4. Current Assets

(a). Cash & Cash Equivalents

Cash on Hand at Bank	9,517	14,452
Total Cash & Cash Equivalents	9,517	14,452

(b). Trade & Other Receivables

Accrued Revenues	-	-
Debtors - General	-	-
GST Recoupment	10,316	987,819
Subtotal	10,316	987,819
Total Trade & Other Receivables	10,316	987,819

Note 5. Non-Current Assets

(a). Other Non-Current Assets

Capital Works-in-Progress	20,783,106	17,872,520
Total Other	20,783,106	17,872,520
Total Other Non-Current Assets	20,783,106	17,872,520

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 6. Liabilities

\$	Notes	2018 Current	2018 Non Current	2017 Current	2017 Non Current
(a). Trade and Other Payables					
Goods & Services		42,840	-	609,274	-
Accrued Expenses - Finance Costs		104,978	-	77,846	-
Accrued Expenses - Salaries		5,269	-	-	-
Accrued Expenses - Other		17,709	-	3,600	-
Total Trade and Other Payables		170,795	-	690,720	-
(b). Borrowings					
Loans		-	11,668,166	-	9,018,166
Total Borrowings		-	11,668,166	-	9,018,166
(c). Provisions					
Employee Entitlements (including oncosts)		3,339	-	-	-
Other		-	-	-	-
Total Provisions		3,339	-	-	-

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

Note 7. Reconciliation to Statement of Cash Flows

\$	2018	2017
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(a). Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Total Cash & Equivalent Assets	9,517	14,452
Balances per Statement of Cash Flows	9,517	14,452

(b). Reconciliation of Change in Net Assets to Cash
from Investing Activities

Net Surplus/(Deficit)	(205,267)	6,896,775
Non-Cash Items in Income Statements		
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)	-	(7,367,058)
	(205,267)	(470,283)
Add (Less): Changes in Net Current Assets		
Net (Increase)/Decrease in Receivables	977,503	329,780
Net Increase/(Decrease) in Trade & Other Payables	(516,585)	(483,181)
Net Cash provided by (or used in) operations	255,651	(623,684)

(c). Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

LGFA Cash Advance Debenture Facility	13,000,000	12,000,000
Undrawn balance	1,331,834	2,981,834

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 8. Financial Instruments

\$	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2018					
<u>Financial Assets</u>					
Cash & Equivalents	9,517	-	-	9,517	9,517
Receivables	10,316	-	-	10,316	10,316
Other Financial Assets	-	-	-	-	-
Total Financial Assets	19,833	-	-	19,833	19,833
<u>Financial Liabilities</u>					
Payables	174,135	-	-	174,135	174,135
Current Borrowings	-	-	-	-	-
Non-Current Borrowings	-	-	11,668,166	11,668,166	11,668,166
Total Financial Liabilities	174,135	-	11,668,166	11,842,301	11,842,301

\$	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2017					
<u>Financial Assets</u>					
Cash & Equivalents	26,072	-	-	26,072	-
Receivables	987,819	-	-	987,819	987,819
Other Financial Assets	-	-	-	-	-
Total Financial Assets	1,013,891	-	-	1,013,891	987,819
<u>Financial Liabilities</u>					
Payables	612,874	77,846	-	690,720	-
Current Borrowings	-	-	-	-	-
Non-Current Borrowings	-	-	9,018,166	9,018,166	9,018,166
Total Financial Liabilities	612,874	77,846	9,018,166	9,708,886	9,018,166

The following interest rates were applicable
to Council's Borrowings at balance date:

	30 June 2018		30 June 2017	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Other Variable Rates	3.60%	11,668,166	3.75%	9,018,166
		11,668,166		9,018,166

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the ERA Water.

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements

for the year ended 30 June 2018

Note 8. Financial Instruments (continued)

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of ERA Water is the carrying amount, net of any allowance for doubtful debts. All ERA Water investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of ERA Water's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that ERA Water will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. ERA Water also has available a borrowing facility that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. ERA Water has only a variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 9. Uniform Presentation of Finances

\$	2018	2017
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The following is a high level summary of both operating and capital investment activities of ERA Water prepared on a simplified Uniform Presentation Framework basis. All Councils and subsidiaries in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

Income	2,116	35,900
less Expenses	<u>(207,383)</u>	<u>(506,183)</u>
Operating Surplus / (Deficit)	(205,267)	(470,283)
less Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	-	-
less Depreciation, Amortisation and Impairment	-	-
less Proceeds from Sale of Replaced Assets	<u>-</u>	<u>-</u>
Subtotal	-	-
less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	2,910,586	16,736,589
less Amounts Received Specifically for New and Upgraded Assets	-	(7,367,058)
less Proceeds from Sale of Surplus Assets (including Investment Property & and Real Estate Developments)	<u>-</u>	<u>-</u>
Subtotal	2,910,586	9,369,531
Net Lending / (Borrowing) for Financial Year	(3,115,853)	(9,839,814)

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

Note 10. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

POTENTIAL INSURANCE LOSSES

ERA Water insures against known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

ERA Water is not aware of any such claims at the reporting date.

Other potential claims not reported to ERA Water may have existed at reporting date.

Note 11. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2018, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

ERA Water has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the authorised for issue date is 31 August 2018.

ERA Water is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 12. Expenditure Commitments

Capital Commitments

ERA Water is contractually committed to the following expenditure;

	Remaining contract	Completion Date
Project Management	144,335	March 2019
Wetland maintenance	21,176	November 2018
Scheme operations and commissioning	86,000	November 2018

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

Note 13. Related Party Transactions

Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Authority include Brian Maguire (General Manager) and the members of the ERA Water Board including:

- Geoff Vogt (Acting Chairperson)
- Kiki Magro (Chief Executive - Corporation of the Town of Walkerville)
- John Minney (Councillor - City of Norwood, Payneham and St Peters)
- John O'Brien (former Chairperson)

Compensation paid to Key Management Personnel during the financial year:

Brian Maguire received employment entitlements to the value of \$43,233 in relation to his role as General Manager of ERA Water.

Geoff Vogt received sitting fees to the value of \$682 in relation to his role as Acting Chairperson of ERA Water.

John O'Brien received sitting fees to the value of \$6,720 in relation to his role as Chairperson of ERA Water.

Kiki Magro and John Minney received \$nil compensation.

Transactions with related parties:

The Related Parties disclosed below are equity owners of the Authority and are referred to as Member Councils. Member Councils have representation on the Board of the Authority and accordingly have significant influence on the financial and operating decisions of the Authority. No one Member Council individually has control of those policies.

Amounts received from related parties:

Town of Walkerville provided ERA Water with IT support (Internet connection for remote access to SCADA system), Board and Audit Committee secretarial support and Bookkeeping / Accounting services for the whole of the financial year.

City of Burnside provided furnished office accommodation for ERA Water General Manager from 26 March to 31 May 2018, as well as a laptop computer, printer and computer software (MS Office) for period 26 March to 30 June 2018.

**Auditor's Independence Declaration under Section 22 of the Local Government
(Financial Management) Regulations 2011 to the Eastern Region Alliance
Water Regional Subsidiary**

I confirm that, for the audit of the financial statements of the Eastern Region Alliance Water Regional Subsidiary for the year ended 30 June 2018, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



SAMANTHA CRETEN
PARTNER

Signed on the 16th day of October 2018,
at 214 Melbourne Street, North Adelaide, South Australia 5006

INDEPENDENT AUDITOR'S REPORT

To the members of the Eastern Region Alliance Water Regional Subsidiary

Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report, being a general purpose financial report, of the Eastern Region Alliance Water Regional Subsidiary (the entity), which comprises the Statement of Financial Position as at 30 June 2018, the Statement of Comprehensive Income, the Statements of Changes in Equity, the Statement of Cash Flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Certification of Financial Statements on the annual statements giving a true and fair view of the financial position and performance of the entity.

In our opinion, the accompanying financial report of the Entity is in accordance with the requirements of the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and the Australian Accounting Standards (including Australian Accounting Interpretations), including;

- (i) giving a true and fair view of the entity's financial position as at 30 June 2018 and of its performance for the year then ended; and
- (ii) that the financial records kept by the entity are such as to enable financial statements to be prepared in accordance with Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the need of the directors. Management's responsibility also includes such internal control as Management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

The management of the entity are responsible for overseeing the entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS



SAMANTHA CRETEN
PARTNER

Signed on the 16th day of October 2018,
at 214 Melbourne Street, North Adelaide

HIGHBURY LANDFILL AUTHORITY

ANNUAL REPORT 2017 / 2018

GOVERNANCE AND ADMINISTRATION

BOARD MEMBERS

BURNSIDE

Mr. Paul Deb
(Board Member)

NORWOOD, PAYNEHAM & ST PETERS

Cr John Minney
(Board Member)

WALKERVILLE

Cr Graham Webster
(Board Member and
Chair)

INDEPENDENT MEMBER—

AUDIT COMMITTEE
Mr. Peter Holmes

The Board of the Highbury Landfill Authority (HLA) remained unchanged during the year. The new Member Councils elected at the November 2018 Local Government elections will decide the makeup of the Board in early 2019.

The Independent Member on the Audit Committee remained Peter Holmes from Ferrier Hodgson. TJH Management Services Pty Ltd continued to provide administration and management services to the Highbury Landfill Authority (HLA).

The site is governed by the South Australian Environment Protection Authority (SA EPA) as a contaminated site covered by the Environment Protection Act 1993. The Authority has an ongoing environmental duty to manage the site and ensure that it has minimal impact on the surrounding environment. The site has remained stable and within an acceptable risk profile during the year.

The landfill gas quality continues to degrade and McMahon Services Australia Pty Ltd with funding by HLA continue to upgrade the gasfield infrastructure to extract as much gas as possible to run the flare 24 hours a day 7 days a week.



Torrens Road Entrance

The accounting standards require Highbury to estimate the future costs over an initial period of at least 25 years to meet the legislative requirements of a closed landfill in South Australia. HLA is now 8 years into the post closure management period and the provision in the accounts is a net present value (NPV) calculation of the future cash outflows to manage the remaining 17 years. As recommended by the HLA audit committee the provision calculation has been reviewed by Golder Associates Pty Ltd. Their recommendations have been adopted by the Board and that has resulted in no material change to the provision from last year.

SPECIAL POINTS OF INTEREST:

- The Risk Management Plan continued to be the measure of how the site was managed during the year.
- The Board has approved an Australian wide EOI process to explore Future Options for the closed landfill site. The outcomes of the EOI will be reviewed by the Board before being referred to Member Councils in March 2019.



Monitoring Bore in the landfill



The LoCal flare installed and operating at the Highbury landfill

C/- 21 Rundle Street, Kent Town SA 5067 Tel:08 8363 9100 Email: trevor@tjhms.com.au

CLOSURE & POST-CLOSURE MANAGEMENT

The site continues to revegetate naturally and is maintained with annual spraying for noxious weeds and regular grass cutting and maintenance. In accordance with the landfill closure plan, the retention pond is being planted out with appropriate plants to further improve the quality of water discharged off site.

The EPA are provided with monthly reports on landfill gas extraction and monitoring. These reports show compliance with the risk profile for the site.



Retention Pond

FINANCIAL SUMMARY FOR THE YEAR ENDING 30 JUNE 2018

Income Statement as at 30 June 2018			Statement of Financial Position as at 30 June 2018		
	2018	2017		2018	2017
	\$	\$		\$	\$
INCOME			CURRENT ASSETS		
Interest Received	116	301	Cash & Cash Equivalents	65,959	35,172
Sundry Income	22,741	35,147	Trade & Other Receivables	28,251	21,314
Highbury Landfill Provision	-	445,446	Total Current Assets	94,210	56,486
TOTAL REVENUE	22,857	480,894			
EXPENSES			NON-CURRENT ASSETS		
Materials, contracts & other expenses	2,500	2,500	Infrastructure, Property, Plant	211,949	237,168
Depreciation, amortisation & impairment	25,219	24,207	Total Non-Current Assets	211,949	237,168
Finance Payments	11,173	5,360	TOTAL ASSETS	306,159	293,654
Highbury Closure Provision	178,785	-			
TOTAL EXPENSES	217,677	32,067	CURRENT LIABILITIES		
OPERATING SURPLUS/ (DEFICIT)	(194,820)	448,827	Trade and Other Payables	16,778	37,570
			Borrowings	23,748	22,882
			Provisions	283,000	281,000
			Total Current Liabilities	323,526	341,452
			NON-CURRENT LIABILITIES		
			Borrowings	209,243	232,992
			Provisions	3,560,000	3,588,000
			Total Non-Current Liabilities	3,769,243	3,820,992
			TOTAL LIABILITIES	4,092,769	4,162,444
			NET ASSETS	(3,786,610)	(3,868,790)
			EQUITY		
			Accumulated Deficit	(3,786,610)	(3,868,790)
			TOTAL EQUITY	(3,786,610)	(3,868,790)



Re-vegetation of the landfill

HIGHBURY LANDFILL AUTHORITY

AERIAL MAP OF LANDFILL GAS MONITORING LOCATIONS FOR THE HIGHBURY LANDFILL TO MONITOR COMPLIANCE WITH THE EPA LANDFILL LICENCE



LANDFILL GAS MANAGEMENT AT HIGHBURY

- The plan opposite shows the network of monitoring bores to assist in managing landfill gas on the site.
- Boundary gas extraction bores have been established on the southern and eastern boundaries of the site.
- Landfill gas monitoring bores were monitored regularly during the year
- McMahons extracted landfill gas from approximately 80 extraction bores located over the site and flared the landfill gas.
- The landfill gas quality and quantity are declining and is insufficient to generate green electricity so the gas is burnt to reduce greenhouse gas emissions.
- The ongoing flaring of the landfill gas ensures that the gas is controlled from the site to comply with the risk management plan.

HIGHBURY LANDFILL AUTHORITY

General Purpose Financial Reports for the year ended 30 June 2018

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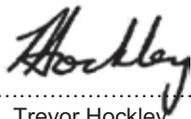
HIGHBURY LANDFILL AUTHORITY

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2018

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Authority to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.



.....
Trevor Hockley
CHIEF EXECUTIVE OFFICER



.....
Graham Webster
CHAIRPERSON

Date: 20 August 2018

HIGHBURY LANDFILL AUTHORITY
STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2018

	Notes	2018 \$	2017 \$
INCOME			
Interest Received	2	116	301
Sundry Income	2	22,741	35,147
Highbury Closure Provision	2	-	445,446
Total Income		<u>22,857</u>	<u>480,894</u>
EXPENSES			
Materials, contracts & other expenses	3	2,500	2,500
Depreciation, amortisation & impairment	3	25,219	24,207
Finance Payments		11,173	5,360
Highbury Closure Provision	3	178,785	-
Total Expenses		<u>217,677</u>	<u>32,067</u>
OPERATING SURPLUS / (DEFICIT)		(194,820)	448,827
Other Comprehensive Income		-	-
Total Other Comprehensive Income		<u>-</u>	<u>-</u>
TOTAL COMPREHENSIVE INCOME		<u>(194,820)</u>	<u>448,827</u>

This Statement is to be read in conjunction with the attached Notes.

HIGHBURY LANDFILL AUTHORITY
STATEMENT OF FINANCIAL POSITION
as at 30 June 2018

ASSETS	Notes	2018	2017
		\$	\$
Current Assets			
Cash and cash equivalents	4	65,959	35,172
Trade & other receivables	4	28,251	21,314
Total Current Assets		<u>94,210</u>	<u>56,486</u>
Non-current Assets			
Infrastructure, property, plant & equipment	5	211,949	237,168
Total Non-current Assets		<u>211,949</u>	<u>237,168</u>
Total Assets		<u>306,159</u>	<u>293,654</u>
LIABILITIES			
Current Liabilities			
Trade & other payables	6	16,778	37,570
Borrowings	6	23,748	22,882
Provisions	6	283,000	281,000
Total Current Liabilities		<u>323,526</u>	<u>341,452</u>
Non-current Liabilities			
Borrowings	6	209,243	232,992
Provisions	6	3,560,000	3,588,000
Total Non-current Liabilities		<u>3,769,243</u>	<u>3,820,992</u>
Total Liabilities		<u>4,092,769</u>	<u>4,162,444</u>
NET ASSETS		<u>(3,786,610)</u>	<u>(3,868,790)</u>
EQUITY			
Accumulated Surplus		(3,786,610)	(3,868,790)
TOTAL EQUITY		<u>(3,786,610)</u>	<u>(3,868,790)</u>

This Statement is to be read in conjunction with the attached Notes.

HIGBURY LANDFILL AUTHORITY

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2018

	Notes	Accumulated Surplus	TOTAL EQUITY
2018		\$	\$
Balance at end of previous reporting period		(3,868,790)	(3,868,790)
Net Surplus / (Deficit) for Year		(194,820)	(194,820)
Member Council Contributions - Recurrent Funding of Provision			
- City of Burnside		139,625	139,625
-City of Norwood Payneham & St. Peters		111,789	111,789
-Corporation of the Town of Walkerville		25,586	25,586
Balance at end of period		(3,786,610)	(3,786,610)
2017			
Balance at end of previous reporting period		(4,560,617)	(4,560,617)
Net Surplus / (Deficit) for Year		448,827	448,827
Member Council Contributions - Recurrent Funding of Provision			
-City of Burnside		122,487	122,487
-City of Norwood Payneham & St. Peters		98,067	98,067
-Corporation of the Town of Walkerville		22,446	22,446
Balance at end of period		(3,868,790)	(3,868,790)

This Statement is to be read in conjunction with the attached Notes

HIGHBURY LANDFILL AUTHORITY

STATEMENT OF CASH FLOWS for the year ended 30 June 2018

	Notes	2018 \$	2017 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Operating Receipts		38,834	22,359
Investment receipts		116	301
<u>Payments</u>			
Operating Payments to Suppliers		(251,108)	(248,300)
Finance payments		(11,173)	(5,360)
Net Cash provided by (or used in) Operating Activities	7	(223,331)	(231,000)
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Payments</u>			
Expenditure on renewal/replacement of assets		-	(252,180)
Net Cash provided by (or used in) Investing Activities		-	(252,180)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Member Council Contributions		277,000	243,000
Proceeds from borrowings		-	267,000
<u>Payments</u>			
Repayments of borrowings		(22,882)	(11,126)
Net Cash provided by (or used in) Financing Activities		254,118	498,874
Net Increase (Decrease) in cash held		30,787	15,694
Cash & cash equivalents at beginning of period		35,172	19,478
Cash & cash equivalents at end of period		65,959	35,172

This Statement is to be read in conjunction with the attached Notes

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2018

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation

The Highbury Landfill Authority (the Authority) is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. The Member Councils and their respective percentages of equity are as follows:

<i>Constituent Council</i>	<i>Equity Share %</i>
City of Burnside	50.406%
City of Norwood Payneham & St Peters	40.357%
Corporation of the Town of Walkerville	9.237%

The financial report was authorised for issue by certificate under clause 11 of the *Local Government (Financial Management) Regulations 2011*.

The following is a summary of the material accounting policies adopted by the Authority in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

Basis of preparation

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

Accounting Policies

(a) Competitive Neutrality

The Authority does not undertake commercial (for profit) activities.

The Authority holds an Environmental Authorisation under Part 6 of the Environment Protection Act 1993. The EPA Licence number is EPA15145 and this licence was renewed on 1st August 2016.

(b) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Plant and Equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by the Board of the Authority to ensure it is not in excess of the recoverable amount from these assets.

Depreciation

The depreciable amount of all fixed assets including building and capitalised lease assets, is depreciated on a diminishing value basis over their useful lives commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Plant and equipment	20%
Flare	10%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Highbury Landfill Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2018

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

(c) Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

(d) Cash And Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

(e) Investments

Investments represent monies on deposit at twenty-four hour call and on fixed deposit for twelve months or less.

(f) Revenue

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

(h) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(i) Critical Accounting Estimates and Judgments

The Authority evaluates estimates and judgements incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the association.

As per Golder's Report Highbury Landfill Authority does not have an EPA licence for the site. Ongoing consultation with the EPA is being held to determine future regulatory requirements & expectations relating to ongoing environmental management and monitoring at the site. The 2018 provision may need to be reviewed based on the outcome of the discussions with the EPA or if the risk profile of the site changes (e.g. if land to

Key assumptions from the provision calculated:

HLA has applied an additional allowance of \$60k in FY 2019 and \$50k in FY 2020 for further maintenance on the gas extraction system based on advice received from Golders due to further works being required to improve the performance and resilience of the system.

The provision has been calculated based on the assumption that the minimum requirements for ongoing operation of the flare will be met with gas collected.

The provision calculation has been based on a 25 year period. This period may be required to be longer if the site poses unacceptable environmental risks.

The Post Closure Provision has been calculated on the assumption that a capital purchase for \$350k will be made for a new environmental flare in FY 20 23, however it is possible that replacement of the existing flare may be needed sooner than FY 2023 due to potential unforeseen circumstances. As the provision calculation is based on member council's contributions, this outlay of funds is assumed to be funded by the member councils rather than external borrowings.

(j) Going Concern Basis

The Board of Management of HLA notes the accumulated deficit of \$3,786,610. The Authority is required to manage the post-closure of the Highbury landfill and the Authority has a statutory guarantee from its Member Councils to meet all financial obligations and accordingly has prepared the financial statements on a going concern basis.

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 2 - INCOME

		2018	2017
	Notes	\$	\$
OPERATING INCOME			
Interest Income		116	301
Sundry Income		22,741	35,147
Highbury Landfill Provision Movement	6	-	445,446
		<u>22,857</u>	<u>480,894</u>

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 3 - EXPENSES

	Notes	2018 \$	2017 \$
Materials, Contracts and Other Expenses			
Auditor's Remuneration			
- Auditing the financial reports		2,500	2,500
Depreciation			
Plant & Equipment		25,219	24,207
Highbury Closure Provision			
Movement in Provision	6	178,785	-
Total Expenses		206,504	26,707

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 4 - CURRENT ASSETS

	Notes	2018 \$	2017 \$
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		65,959	35,172
Investments in LGFA		-	-
		<u>65,959</u>	<u>35,172</u>
TRADE & OTHER RECEIVABLES			
Trade Receivables		24,370	12,259
GST Receivable		3,881	9,055
Total		<u>28,251</u>	<u>21,314</u>

HIGHBURY LANDFILL AUTHORITY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2018**

Note 5 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	CARRYING AMOUNT MOVEMENTS DURING YEAR										2018 \$ CARRYING AMOUNT	
	2017 \$ CARRYING AMOUNT									Net Revaluation		
	Additions New/Upgrade	Renewals	Disposals	Depreciation	Impairment	Transfers		In	Out			
Land						1,800	-				-	-
Plant & Equipment	235,368	-	-	25,219	-	-	-	-	-	-	210,149	
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	237,168	-	-	25,219	-	-	-	-	-	-	211,949	
Comparatives	9,795	252,180		24,207							237,168	

This Note continues on the following pages.

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 5 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Fair Value Level	2017 \$				2018 \$			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Land	-	1,800	-	1,800	-	1,800	-	1,800
Plant & Equipment	-	330,270	(94,902)	235,368	-	330,270	(120,121)	210,149
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	-	332,070	(94,902)	237,168	-	332,070	(120,121)	211,949
<i>Comparatives</i>		79,890	(70,695)	9,195	-	332,070	(94,902)	237,168

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 6 - LIABILITIES

	2018		2017		
	Notes	Current \$	Non-current \$	Current \$	Non-current \$
TRADE & OTHER PAYABLES					
Goods & Services		12,488		20,470	
Accrued expenses - other		4,290		17,100	
		16,778	-	37,570	-
BORROWINGS					
Loans		23,748	209,243	22,882	232,992
		23,748	209,243	22,882	232,992
PROVISIONS					
Provision for Highbury Post Closure		283,000	3,560,000	281,000	3,588,000
		283,000	3,560,000	281,000	3,588,000
<i>Movements in Provisions - 2018 year only</i>					
<i>(current & non-current)</i>					
Opening Balance			3,869,000		
(Less) Payments recorded & accrued			(204,785)		
Add (Less) Remeasurement Adjustments			178,785		
Closing Balance			3,843,000		

The Authority has an ongoing obligation under its EPA licence to manage the post-closure phase for the landfill for at least 25 years. A provision for the Highbury Landfill closure has been accrued. A net present value (NPV) calculation has then been made by estimating cash flows to manage the Highbury site in accordance with EPA Guidelines for a 25 year period commencing 1 July 2009. The cash outflows have been escalated at an inflation forecast of 3% per annum and the discount rate used is equivalent to the 10 year Commonwealth Bond rate - indicative mid rate 30 June 2018 adjusted to 30 June balance dates. This NPV calculation has been incorporated into the provision and represents the Authority's best estimate of its future liability to manage the Highbury Landfill post-closure phase.

In 2012, the Board of the Highbury Landfill Authority resolved to have the cash flow estimates and assumptions in the provision spreadsheet reviewed by Golder Associates. Their summary conclusion was that the provision appears to be reasonable based on available information.

The Audit Committee of the Highbury Landfill Authority has recommended that the provision be reviewed annually and that the provision be independently reviewed every 3 years. It was reviewed in 2018 by Golder Associates.

Golder Associates based their Post Closure provision estimates on the Authority having a further 17 year monitoring obligation as at 30 June 2018 and found the revised provision calculation reasonable, however the 2018 provision may need to be reviewed post 30 June 2018, as mentioned by Golder Associates, based on the outcome of discussions with the EPA or if the risk profile of the site changes (e.g. if land to the east of the site is re-zoned and developed for residential housing).

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 7 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

		2018	2017
	Notes	\$	\$
Total cash & equivalent assets	4	65,959	35,172
LGFA Investment A/C	4	-	-
Balances per Cash Flow Statement		<u>65,959</u>	<u>35,172</u>

**(b) Reconciliation of Change in Net Assets to Cash
from Operating Activities**

Net Surplus (Deficit)		(194,820)	448,827
Non-cash items in Income Statement			
Movement in Accrued Expenses		-	-
Movement in Post Closure Provision		178,785	(445,446)
Depreciation, amortisation & impairment		<u>25,219</u>	<u>24,207</u>
		9,184	27,588
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		(6,937)	(12,788)
Net increase (decrease) in trade & other payables		(22,582)	4,324
Net increase (decrease) in other provisions		<u>(204,785)</u>	<u>(250,124)</u>
Net Cash provided by (or used in) operations		<u>(225,120)</u>	<u>(231,000)</u>

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 8 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 1.6% and 2.2% (2017: 1.5% and 2.0%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Fees & other charges	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Interest Bearing Borrowings	<p>Accounting Policy: Carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p>Terms & conditions: secured over future revenues, borrowings are repayable (describe basis); interest is charged at a fixed rate of 3.75% (2017: 3.75%)</p> <p>Carrying amount: approximates fair value.</p>

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 8 (cont) - FINANCIAL INSTRUMENTS

Liquidity Analysis

2018	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets					
Cash & Equivalents	\$ 65,959	-	-	\$ 65,959	\$ 65,959
Receivables	28,251	-	-	28,251	28,251
Total	94,210	-	-	94,210	94,210
Financial Liabilities					
Payables	16,778	-	-	16,778	12,488
Current Borrowings	32,264	-	-	32,264	23,748
Non-Current Borrowings	-	161,325	80,663	241,988	209,243
Total	49,042	161,325	80,663	291,030	245,479
2017	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets					
Cash & Equivalents	\$ 35,172	-	-	\$ 35,172	\$ 35,172
Receivables	21,314	-	-	21,314	21,314
Total	56,486	-	-	56,486	56,486
Financial Liabilities					
Payables	37,570	-	-	37,570	20,470
Current Borrowings	32,165	-	-	32,165	22,882
Non-Current Borrowings	-	156,610	117,635	274,245	232,992
Total	69,735	156,610	117,635	343,980	276,344

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any allowance for doubtful debts. All Authority investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Authority's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. The Authority has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Highbury Landfill Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 9 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2018	2017
	\$	\$
Income	22,857	480,894
Expenses	<u>(217,677)</u>	<u>(32,067)</u>
Operating Surplus / (Deficit)	(194,820)	448,827
Net Outlays on Existing Assets		
Add back Depreciation, Amortisation and Impairment	25,219	24,207
	<u>25,219</u>	<u>24,207</u>
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	-	(267,000)
Amounts received specifically for New and Upgraded Assets	-	267,000
	<u>-</u>	<u>-</u>
Net Lending / (Borrowing) for Financial Year	<u>(169,601)</u>	<u>473,034</u>

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 10 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

PERFORMANCE GUARANTEE

The Environment Protection Authority no longer requires the Authority to have an EPA licence for the landfill site and the performance guarantee of \$25,000 is in the process of being cancelled with the Authority's bank.

HIGHBURY LANDFILL AUTHORITY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2018**

Note 11 - EVENTS OCCURRING AFTER REPORTING DATE

There were no events subsequent to 30 June 2018 that need to be disclosed in the financial statements.

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 12 - DISCLOSURES OF RELATED PARTY TRANSACTIONS

The Key Management Personnel include the Board and Chief Executive Officer under section 112 of the Local Government Act 1999. In all, one entity (TJH Management Services Pty Ltd) was paid the following total compensation management and administrative services:

	2018
Salaries, allowances & other short term benefits	\$ 58,133.00
Post-employment benefits	\$ -
Long term benefits	\$ -
Termination benefits	\$ -
TOTAL	\$ 58,133.00

Transactions with Related Parties

Related Party Entity	Sale of Goods & Services (\$)	Equity Contributions (\$)	Amounts Outstanding from Related Parties (\$)	Descriptions of Services provided to Related Parties
City of Burnside	-	139,625	-	Rehabilitation of landfill site
City of Norwood, Payneham & St.Peters	-	111,789	-	Rehabilitation of landfill site
Corporation of the Town of Walkerville	-	25,586	-	Rehabilitation of landfill site

The Related Parties disclosed above are equity owners of the Authority and as referred to as Member Councils. Member Councils have equal representations on the Board of the Authority and accordingly have significant influence on the financial operating decisions of the Authority. No one Member Council individually has control of those policies.

INDEPENDENT AUDITOR'S REPORT

To the members of the Highbury Landfill Authority

Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report, being a general purpose financial report, of the Highbury Landfill Authority (the entity), which comprises the Certification of Financial Statements on the annual statements giving a true and fair view of the financial position and performance of the entity, the Statement of Comprehensive Income, the Statement of Financial Position, the Statements of Changes in Equity, the Statement of Cash Flows for the year then ended 30 June 2018 and the notes comprising a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial report of the Highbury Landfill Authority is in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulation 2011*, including:

- (i) giving a true and fair view of the entity's financial position as at 30 June 2018 and of its performance and cash flows for the year then ended; and
- (ii) that the financial records kept by the entity are such as to enable financial statements to be prepared in accordance with Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Chief Executive Officer for the Financial Report

The Chief Executive Officer is responsible for the preparation and fair presentation of the financial report in accordance with the Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*. This responsibility includes determining that the basis of preparation described in Note 1 is appropriate to meet the need of the members. The Chief Executive Officer's responsibility also includes designing, implementing and maintaining internal controls relevant to enable the preparation of the financial report to be free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Chief Executive Officer is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

The Chief Executive Officer of the Highbury Landfill Authority is responsible for overseeing the entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS**



**JIM KEOGH
PARTNER**

Signed on the 23rd day of August 2018,
at 214 Melbourne Street, North Adelaide

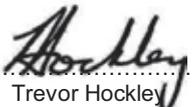
HIGHBURY LANDFILL AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2018**

CERTIFICATION OF AUDITOR INDEPENDENCE

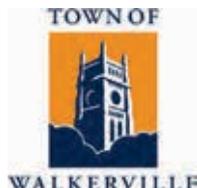
To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Highbury Landfill Authority for the year ended 30 June 2018, the Authority's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.


.....
Trevor Hockley
CHIEF EXECUTIVE OFFICER


.....
Cr John Minney
**PRESIDING MEMBER
AUDIT COMMITTEE**

Date: 20 August 2018



The Corporation of the Town of Walkerville

ABN 49 190 949 882

66 Walkerville Terrace, Gilberton SA 5081

PO Box 55, Walkerville SA 5081

File Number: 5.14.1.2
Please Quote Ref: OLT201829140
Contact Officer: Jayde Hanna, Executive Assistant

Telephone: (08) 8342 7100
Facsimile: (08) 8269 7820
Email: walkerville@walkerville.sa.gov.au
www.walkerville.sa.gov.au

15 August 2018

Highbury Landfill Authority
Attn: Trevor Hockley
C/- 21 Rundle Street
KENT TOWN SA 5067

VIA EMAIL ONLY: trevor@tjhms.com.au

Dear Trevor,

Re: Highbury Landfill Authority Audited Financial Statements

I Kiki Magro, CEO of the Corporation of the Town of Walkerville, Member Council of the Highbury Landfill Authority, state that to the best of my knowledge and belief, Dean Newbery & Partners, the Auditor of the Highbury Landfill Authority, has complied with Regulation 22(3) in that the Auditor has not undertaken any services to the Highbury Landfill Authority outside of the scope of the Auditor's functions under the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011.

Yours Sincerely

Kiki Magro
Chief Executive Officer

File Number: S.01914
Enquiries To: Mario Barone
Direct Telephone: (08) 8366 4539



**City of
Norwood
Payneham
& St Peters**

17 August 2018

Mr. Trevor Hockley
Executive Officer
Highbury Landfill Authority Inc.
C/O 21 Rundle Street
KENT TOWN SA 5067

**CHIEF
EXECUTIVE'S
OFFICE**

Dear Trevor,

HIGHBURY LANDFILL AUTHORITY AUDITORS FINANCIAL STATEMENTS

I, Mario Barone, Chief Executive Officer of the City of Norwood Payneham & St Peters, which is a Constituent Council of the Highbury Landfill Authority, state that to the best of my knowledge and belief, Dean Newbery & Partners, the Auditor of the Highbury Landfill Authority, has complied with Regulation 22(3), in that as Auditor of the Authority, Dean Newbery & Partners has not undertaken or provided any services to the Highbury Landfill Authority, outside of the scope of the Auditor's functions as described in the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011.

175 The Parade,
Norwood SA 5067

PO Box 204
Kent Town SA 5071

Telephone
8366 4555

Facsimile
8332 6338

Email
townhall@npsp.sa.gov.au

Website
www.npsp.sa.gov.au

Yours sincerely



Mario Barone, PSM
CHIEF EXECUTIVE OFFICER



100% Australian Made
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Community
Well-being is...
Social Equity
Cultural Vitality
Economic Prosperity
Environmental
Sustainability

[http://www.npsp.sa.gov.au/Shared Documents/CEO/Correspondence/General Public/2018/Letter to Trevor Hockley - Highbury Landfill Authority Auditors Financial Statements - 17 August 2018.docx](http://www.npsp.sa.gov.au/Shared%20Documents/CEO/Correspondence/General%20Public/2018/Letter%20to%20Trevor%20Hockley%20-%20Highbury%20Landfill%20Authority%20Auditors%20Financial%20Statements%20-%2017%20August%202018.docx)

Page 25

17 August 2018

Mr Trevor Hockley
Executive Officer
HIGHBURY LANDFILL AUTHORITY

Sent via email: trevor@tjhms.com.au

Dear Trevor

HLA AUDITED FINANCIAL STATEMENTS

I refer to your email of 14 August 2018.

As CEO of the City of Burnside, Member Council of the Highbury Landfill Authority, I state that, to the best of my knowledge and belief, Dean Newbery & Partners, the Auditor of the Highbury Landfill Authority, has complied with Regulation 22(3) in that the Auditor has not undertaken any services to the Highbury Landfill Authority outside of the scope of the Auditor's functions under the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Please accept this email as my attestation to the auditor's independence.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Paul Deb'.

Paul Deb
Chief Executive Officer

PPPPPP

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Page 26 PagePppe

Certification of Auditor's Independence

I confirm that, for the audit of the financial statements of the Highbury Landfill Authority for the year ended 30 June 2018, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



JIM KEOGH

Partner

DEAN NEWBERY & PARTNERS

CHARTERED ACCOUNTANTS

Dated this 23rd day of August 2018

appendix 1

freedom of

information





Freedom of Information

Statement 2017 / 2018

Adopted at ordinary meeting of Council held on 17 September 2018

1. Introduction

Information Statement

This Information Statement is published by the Town of Walkerville in accordance with the requirements of the Freedom of Information Act 1991.

The Town of Walkerville is pleased to comply with the legislation and welcomes enquiries on any information listed in this statement.

An updated Information Statement is published every twelve months.

The Information Statement is available for viewing at the Town of Walkerville Civic and Community Centre. The Information Statement is also available for viewing on Council's web site: www.walkerville.sa.gov.au.

A copy of the Information Statement can be purchased from the Council Civic and Community Centre as per Council's Fees & Charges listing.

2. Structure and Functions of the Council

2.1 Council

Council, consisting of eight Councillors and the Mayor, is the decision-making body on all policy matters.

In keeping with legislative requirements the Council:

- Determines the policies to be applied by the Council in exercising its discretionary powers;
- Determines the type, range and scope of projects to be undertaken by the Council; and
- Determines the resources which are to be made available to undertake such works and services.

Ordinary meetings of the full Council are held on the 3rd Monday, except public holidays when meetings are held on the Tuesday, of every month at 7.00pm.

All meetings of Council are held at the Town of Walkerville Civic and Community Centre.

Members of the public are welcome to attend.

Functions of the Council include:

- To plan at the local and regional level for the development and future requirements of its area;
- To provide services and facilities that benefit its area, its ratepayers and residents, and visitors to its area;
- To provide for the welfare, well-being and interests of individuals and groups within its community;
- To take measures to protect its area from natural and other hazards and to mitigate the effects of such hazards;
- To manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity;
- To provide infrastructure for its community and for development within its area;
- To promote its area to provide an attractive climate and locations for the development of business, commerce, industry and tourism;
- To establish or support organisations or programs that benefit people in its area or local government generally'
- To manage and, if appropriate, develop, public areas vested in, or occupied by, the Council;
- To manage, improve and develop resources available to Council;
- To undertake other functions and activities conferred by or under the Act (section 6 of the Local Government Act)

2.2 Committees

Committees have been formed to streamline Council business where necessary.

The committees are:

1. Audit Committee
2. Walkerville and Prospect Fire Safety Committee (Section 71, Development Act 1993)
3. Chief Executive Officer Performance Review Committee
4. Strategic Planning and Development Policy Committee
5. Friends of the Wesleyan Cemetery Section 41 Committee
6. Women of Walkerville

Committees of Council meet irregularly for special, specified purposes and/or projects.

2.3 Council Assessment Panel (Development Assessment Panel became obsolete on 1st October 2017)

Council has established a Council Assessment Panel pursuant to Section 56A of the Development Act 1993.

The Panel has delegated authority from Council to carry out the assessment of Development Applications.

Meetings of the Panel are held as required on the second Monday of each month, or the second Tuesday, if the Monday is a public holiday, commencing at 5.30pm at the Council Offices, or as such place as the Development Assessment Panel determines. Meetings are not held if there is no business for the Panel to discuss.

Members of the public may attend Council Assessment Panel meetings.

2.4 Agendas and Minutes

Agendas of Council and Committees are placed on public display not less than three days prior to the meetings.

Minutes of the meetings are placed on public display within five days following the meetings.

Agendas and Minutes can be viewed at the Town of Walkerville Civic and Community Centre.

Meeting agendas and minutes can also be viewed on Council's web site: www.walkerville.sa.gov.au

2.5 Working Parties and Groups

Staff committees have been established to assist with the Management of the Council and to comply with legislative requirements.

These include, but are not limited to:

- Management Team
- Work Health and Safety, Risk and Environmental Management Committee

2.6 Delegations

The Chief Executive Officer has the delegated authority from Council to make decisions on a number of administrative and regulatory matters. The Chief Executive Officer may sub-delegate such authority to other officers in particular circumstances.

Council makes policy decisions which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken, and the resources which are to be made available to undertake such works and services.

3. Services for the Community

Local Government is a multi-functional organisation primarily serving the needs of the community.

The following list is indicative of the core functions:

1. Administrative Services
2. Asset Management & Maintenance
3. Community Services
4. Construction & Project Management
5. Corporate Communications & Marketing
6. Corporate Planning
7. Development Assessment
8. Development Plan Policy
9. Economic & Business Development
10. Elections
11. Environmental Management
12. Financial Management
13. Fleet Management
14. Governance
15. Historical Records
16. Home & Community Care
17. Library Service
18. Legislative Compliance
19. Parks & Gardens
20. Policy Development
21. Public Health
22. Significant Trees
23. Subsidiaries
24. Town Planning

The range of services provided by Local Government is in response to the needs and priorities of the community as determined by Council. The services will be depending upon the Council's geographical location and size, development and growth patterns, and population profile.

Some services however, Council is required to provide by legislation.

4. Public Participation

Members of the community present at council meetings are required to behave in a respectful and appropriate manner to ensure that the meetings are not disrupted.

As a courtesy to all present in the meeting, we ask that your behaviour and those you are responsible for is appropriate for the setting. This means:

- Be quiet during proceedings;
- Not create a nuisance within the meeting;
- Be respectful for the protocols of the meeting;
- Not harass those attending the meeting, including Councillors, officers and other visitors;
- Not bring in any placards, posters or materials other than personal effects unless prior permission has been sought and granted from the Mayor/Presiding Member;
- Not display any physical violence or verbal abuse to anyone or anything within the meeting;
- Have mobile phones switched off or on silent, and not be used for recording of meeting proceedings.

A photo or recording of the meeting can only occur with permission from the Chairperson / Presiding Member of the meeting prior to the meeting. You need to ensure that consent is given first, and members of the community are not photographed or filmed unless you have their consent also. The only official and correct record of the meeting is the Council minutes.

Members of the public who do not behave appropriately will be warned, and if poor behaviour continues, will then be asked to leave.

4.1 Council and Committee Meetings

Members of the public have a number of opportunities to put forward their views on particular issues before Council.

These opportunities are covered in Council's:

- Community Engagement and Consultation Policy
- Public Question Time Policy
- Code of Practice – access to Council meetings, Council committees and Council documents Policy

These documents are available from the Town of Walkerville Civic and Community Centre for a small fee. They are also available on Council's website at www.walkerville.sa.gov.au.

5 Access to Council Documents

5.1 Documents Available for Inspection

The following documents are available for public inspection at the Town of Walkerville Civic and Community Centre, between 9.00am and 5.00pm weekdays. Members of the public may purchase copies of these documents by payment of the fees set out in the Fees and Charges Register.

Inquiries concerning the procedures for inspecting and purchasing the Council's policy documents should be directed to Council staff.

Council Documents

1. Annual Business Plan and Budget
2. Animal Management Plan
3. Audited Financial Statements
4. Annual Report
5. Assessment Record
6. By-Laws
7. Charters of subsidiaries that Council is a constituent Council (e.g. Eastern Health Authority, East Waste, Highbury Landfill, ERA Water)
8. Committee Agendas
9. Committee Minutes
10. Committee Terms of Reference
11. Council Agendas
12. Council Minutes
13. Community Land Management Plans
14. Delegations – recorded under Local Government Act 1999
15. Council Assessment Panel Agendas
16. Council Assessment Panel Minutes
17. Development Plan
18. Fees and Charges Listing
19. Freedom of Information Statement
20. Long Term Management Plans (Asset and Financial)
21. Open Space Strategy
22. Plan Amendment Reports
23. Living In the Town of Walkerville: A strategic plan for the Town of Walkerville
24. Urban Master Plan: A Connected Community
25. Voters Roll (LG (Elections) Act 1999)
26. Work Health Safety Policy Manual
27. Your Town: Strategic Directions Report 2012
28. Movement Management Plan

Codes

1. Code of Conduct for Elected Members
2. Code of Conduct for Council Employees
3. Code of Practice - Access to Council Meetings, Council Committees and Council Documents
4. Code of Conduct for Council Assessment Panel Members

Registers

1. By-laws and certified copies
2. Campaign Donations Returns
3. Community Land Management Plans
4. Community Land (Open Space)
5. Development Applications / Consents / Approvals (DA Register)
6. Dogs
7. Elected Members Allowances & Benefits
8. Interests – Elected Members / Board Members on subsidiaries
9. Interests - Employees
10. Parking Controls
11. Public Roads
12. Salaries Register (Remuneration, salaries & benefits – staff)
13. Council Employees Gifts and Benefits Register
14. Elected Members Gifts and Benefits Register
15. Delegations Register
16. Authorised Officers Register
17. Elected Members Conflict of Interest Register

Policies

1. Budget Management Policy
2. Building and Swimming Pool Inspection Policy
3. Building Over Easements Policy
4. Caretaker Policy
5. Code of Conduct for Council Employees - Legislated
6. Code of Conduct For Council Members
7. Code of Practice – Access to Council Meetings Council Committees and Council Documents Policy
8. Collections Policy
9. Community Engagement and Consultation Policy
10. Community Fund Program Policy
11. Council Members Allowance and Benefits Policy
12. Damage to Council Infrastructure Policy
13. Development Act Delegations Policy
14. Development Enforcement and Compliance Policy
15. Disposal of Land and Assets Policy
16. Elected Member Training and Development Policy
17. Elections – Casual Vacancies Supplementary Elections Policy
18. Financial Internal Controls Policy
19. Fraud and Corruption Prevention Policy
20. Heritage Management Policy
21. Informal Gatherings Policy
22. Internal Review of Council Decision Policy
23. Lease and Licence for Community Land and Buildings Policy
24. Liquor Licence Management Policy
25. Local Government (Procedures at Meetings) Regulations 2013
26. Order Making Policy
27. Outdoor Dining Policy
28. Parking Permits Residential Policy
29. Plaques Policy
30. Procurement Policy
31. Public Land Encroachment and including Outdoor Dining Policy
32. Public Question Time Policy
33. Rating Policy
34. Request for Service and General Complaint Handling Policy
35. Risk Management Policy

36. Selection of Road Names Policy
37. Social Media Policy
38. Sponsorship Policy
39. Temporary Road Closure Policy
40. Treasury Management Policy
41. Tree Management Policy
42. Use of Council Reserves Parks Gardens and Open Spaces Policy
43. Whistleblower Protection Policy

5.2 Freedom of Information

Requests for access to other Council documents will be considered in accordance with the Freedom of Information Act 1991. Under this legislation, a written application, which complies with the standard as defined in the Freedom of Information Act 1991, accompanied by the prescribed application fee, is required.

The application fee and the fees for dealing with the application, including photocopying of documents, are prescribed in the Freedom of Information (Fees and Charges) Regulations. The Council must waive or remit fees for pensioners and other prescribed persons.

Freedom of Information requests should be addressed to:

Freedom of Information Officer
Town of Walkerville
PO Box 55
WALKERVILLE SA 5081

Forms are available from the Town of Walkerville Civic and Community Centre.

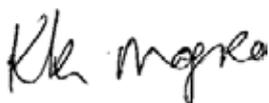
Applications will be responded to as soon as practicable and in any event within 30 calendar days of Council receiving a compliant, written request, together with the prescribed application fee.

6. Amendment of Council Records

A person to whom access to Council documents has been given may apply under the Freedom of Information Act 1991 for the amendment of the Council's records if –

- the document contains information concerning the person's personal affairs;
and
- the information is available for use by the Council in connection with its administrative functions;
and
- the information is, in the person's opinion, incomplete, incorrect, out-of-date and misleading.

Applications must be in writing and contain the information specified in Section 31 of the Freedom of Information Act 1991. Forms for this purpose are available at the Town of Walkerville Civic and Community Centre, located at 66 Walkerville Terrace Gilberton.



Kiki Magro
Chief Executive Officer

