



MINUTES

Of

CEO PERFORMANCE REVIEW COMMITTEE

held in the

**WALKERVILLE CIVIC CENTRE
COUNCIL CHAMBER**

66 WALKERVILLE TERRACE GILBERTON

on

FRIDAY 3 APRIL 2020 AT 10AM

RELEASED

MINUTES
3 April 2020

The meeting was declared open at 10.10 am

1. ATTENDANCE RECORD

- 1.1 Present
Mayor Elizabeth Fricker
Deputy Mayor Cr MaryLou Bishop
Cr James Williams by audio - visual link
Cr Jennifer Joshi by audio - visual link

1.2 In Attendance

Vanessa Davidson, Council Secretariat

1.3 Apologies / Leave of Absence

Nil.

2. CONFIRMATION OF MINUTES

Moved: Cr Bishop
Seconded: Cr Williams

CEO16/19-20

That the minutes of the previous meeting held on 19 February 2020 be confirmed as a true and accurate record of the proceedings.

CARRIED

3. REPORTS REQUIRING DECISION

Nil.

4. REPORTS PRESENTED FOR INFORMATION

Nil.

5. CONFIDENTIAL REPORTS

- 5.1 CEO Performance Review Appointment of Consultant

Moved: Cr Joshi
Seconded: Cr Bishop

CEO17/19-20

Recommendation Public

Pursuant to section 90(2) of the *Local Government Act 1999* the CEO Performance Review Committee orders that all members of the public, except the Council Secretariat, Vanessa Davidson, be excluded from attendance at the meeting for Agenda Item 5.1

CEO Performance Review - Appointment of Consultant.

The CEO Performance Review Committee is satisfied that:

1. Pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information as it contains pricing information relating to a tender process for professional services.
2. Pursuant to section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to this Agenda Item are tenders for the provision of services to the Council and at this time the information relating to the tender process should not be made public.

In addition, the CEO Performance Review Committee has further considered that the information would on balance be contrary to the public interest because the disclosure of this information may result in a competitor receiving the information to the detriment of the proposed provider.

CARRIED

The time being 10.14 am the meeting moved into confidence

Recommendation (Confidential)

Moved: Cr Joshi

Seconded: Cr Williams

CEO18/19-20

The CEO Performance Review Committee recommends to Council that

1. The current Request for Quote process be abandoned and a new Request for Quote process be undertaken commencing in November 2020.
2. Richard Altman Consulting be appointed to assist the Chief Executive Officer's Performance Review Committee to undertake an annual performance review of the Chief Executive Officer for 2020/ 21 to 2021/ 22.
3. Administration write to Richard Altman and Rebecca Hunt and inform them that in accordance with clause 5.4 of the RFQ process the existing process will be abandoned.

CARRIED

Recommendation (Public)

Moved: Cr Joshi

Seconded: Cr Williams

CEO19/19-20

That having considered Agenda Item 5.1 CEO Performance Review – Appointment of Consultant in confidence under section 90(2), 90(3)(d) and 90(3)(k) of the *Local Government Act 1999*, the CEO Performance Review Committee, pursuant to section 91(7) of that Act recommends to Council that:

1. The Report, Minutes and Attachments A relevant to this Agenda Item be retained in confidence.
2. The Report, Minutes and Attachments be released once the matter the matter has been finalised.

And

That the CEO Performance Review Committee resolves to end its confidential deliberations pursuant to Section 90(2) of the *Local Government Act 1999* and re-admit the public.

CARRIED

The time being 10.19 am the meeting was reopened to the public.

7. CLOSURE

The meeting was closed at 10.19am.