

community fund grants

application form: projects

for local community group/organisation/individuals



Not for profit Community groups, organisations and individuals can apply for funding to support:

- ☐ projects, programs or activities that benefit that Town of Walkerville community
- ☐ capital purchases in support of a community project, program or activity
- ☐ plaques

Grants are not available for organisational operating costs, eg newsletters or for purchase, replacement or new materials that are already covered in the assets and infrastructure program; eg park benches. Council has an annual budget for Community Fund grants which is awarded on merit.

Prior to submitting this form, applicants are required to read the Community Fund Program Policy. If applying for a plaque applicants are required to read the Plaques Policy (Policies can be downloaded from Council's website or printed copies on request).

applicant details

Name of organisation/group (if applicable): _____

Name of individual applicant: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

ABN number: _____

If you do not have an ABN number you must complete the *Declaration Where No Australian Business Number is Required* form attached to this application.

Please specify: ☐ Group ☐ Organisation ☐ Individual

1. Are you not for profit? ☐ Yes ☐ No

2. Are you a registered charity? ☐ Yes ☐ No

3. Are you registered for GST? ☐ Yes ☐ No

Postcode: _____

4. How are you funded? please describe

5. Do you receive other local, State or Federal funding? (If yes, please specify) ☐ Yes ☐ No

Name: _____

Telephone: _____



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contact details

Name: _____

Telephone: _____ Mobile: _____ Fax: _____

Email: _____

6. Name of the program, project, activity or event:

7. Which members of the community does your organisation assist or represent?

8. Please provide a brief description of the program, project, activity or event. Maximum 100 words (Attach additional pages if required)

9. Benefits to the Community (describe how Walkerville will benefit from this program, project, activity or event and how many people you anticipate will take part.)

10. How will you know if your project has been successful? (what signs will you look for? How will you record these details?)

11. How will your organisation promote this program, project, activity or event to the wider community?

12. How will your organisation acknowledge the grant received from the Town of Walkerville?



13. What is the activity/event date? _____
OR

14. What is the proposed project/program commencement date? _____

15. What is the estimated project/program completion date? _____

16. Will you be proceeding with this program, project, activity or event without funding from the community fund program.
If not, explain why:

Have you applied for other external funding for this program, project, activity or event, and if so when will funding be received?

☐ Yes ☐ No

activity	council contribution	organisation contribution	other	total cost
total cost				

Account number: _____



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conditions of the funding

We / I, being the authorised officer/s of the organisation/ I, make the declaration and confirm and agree to the following:

- The information given in this application, including any attachments hereto is true and correct in every particular;
- That monies received from the Town of Walkerville will be spent on the approved activity and as outlined in the project fund application. The Town of Walkerville must approve any changes to the project;
- Any monies not expended on completion of the project will be returned to the Town of Walkerville;
- That Council's funding of the project will be promoted in publicity or promotions, of the event in consultation with the Council
- To provide the Town of Walkerville with a completed acquittal report form and brief financial statement detailing that monies have been expended in accordance with this funding application and subsequent Council approval, by 30 June of the second half of the financial year or 30 days after the event has finished.
- That failure to comply with these conditions may preclude our organisation from accessing further funds in the future;
- To indemnify and to keep indemnified and to hold harmless the Council, its servants and agents and each of them from and against all actions, costs, claims, charges, expenses and damages whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to a community project, program or activity.
- That permission is automatically granted by the successful application for the Council to publish and promote its support of the application in Council's own publications and published materials.

We further understand that any variation from the above conditions will require negotiation with the Town of Walkerville.

Signature: _____

Name: _____

Date: _____

Please forward application to:

Manager, Community Development & Engagement
Community Fund
Town of Walkerville, PO Box 55, Walkerville SA 5081
Fax: 8269 7820
Email: cfund@walkerville.sa.gov.au

*Supporting
our community*

