

Sponsorship

application form: for receiving sponsorship local community group/organisation/individuals



Not for profit Community groups, organisations and individuals can apply for funding to support:

- ☐ projects, programs, activities or operational costs, eg newsletters, that benefit the Town of Walkerville community;
- ☐ capital purchases in support of a community project, program or activity.

Prior to submitting this form, applicants are required to read the Sponsorship Policy (from Council's website or printed copies on request).

applicant details

Name of organisation/group (if applicable): _____

Name of individual applicant: _____

Address: _____ Postcode: _____

Telephone: _____ Fax: _____

Email: _____

ABN number: _____

If you do not have an ABN number you must complete the *Declaration Where No Australian Business Number is Required* form attached to this application.

Please specify: ☐ Group ☐ Organisation ☐ Individual

1. Are you not for profit? ☐ Yes ☐ No

2. Are you a registered charity? ☐ Yes ☐ No

3. Are you registered for GST? ☐ Yes ☐ No

4. How are you funded? please describe

5. Do you receive other local, State or Federal funding? (If yes, please specify) ☐ Yes ☐ No



sponsorship application form



contact details

Name: _____

Telephone: _____ Mobile: _____ Fax: _____

Email: _____

6. Name of the program, project, activity or event:

Categories: ☐ Under \$1,000 ☐ \$1,000 to \$10,000 ☐ \$10,000 and above

7. Which members of the community does your organisation assist or represent?

8. Please provide a brief description of the program, project, activity or event. Maximum 100 words (Attach additional pages if required)

9. Benefits to the Community (describe how Walkerville will benefit from this program, project, activity or event and how many people you anticipate will take part.)

10. How will you know if your project has been successful? (what signs will you look for? How will you record these details?)

11. How will your organisation promote this program, project, activity or event to the wider community?

12. How will your organisation acknowledge the sponsorship received from the Town of Walkerville?



13. What is the activity/event date? _____
OR

14. What is the proposed project/program commencement date? _____

15. What is the estimated project/program completion date? _____

16. Will you be proceeding with this program, project, activity or event without sponsorship from Council. If not, explain why:

What is the total budget for your event/activity? _____

How much are you applying for in this application? _____

activity	council contribution	organisation contribution	other	total cost
total cost				

sponsorship application form



conditions of the funding

We / I, being the authorised officer/s of the organisation/ I, make the declaration and confirm and agree to the following:

- The information given in this application, including any attachments hereto is true and correct in every particular;
- That monies received from the Town of Walkerville will be spent on the approved activity and as outlined in the sponsorship application. The Town of Walkerville must approve any changes to the project;
- Any monies not expended on completion of the project will be returned to the Town of Walkerville;
- That Council's funding of the project will be promoted in publicity or promotions, of the event in consultation with the Council
- To provide the Town of Walkerville with a completed acquittal report form and brief financial statement detailing that monies have been expended in accordance with this funding application and subsequent Council approval, by 30 June of the second half of the financial year or 30 days after the event has finished.
- That failure to comply with these conditions may preclude our organisation from accessing further funds in the future;
- To indemnify and to keep indemnified and to hold harmless the Council, its servants and agents and each of them from and against all actions, costs, claims, charges, expenses and damages whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to a community project, program or activity.
- That permission is automatically granted by the successful application for the Council to publish and promote its support of the application in Council's own publications and published materials.

We further understand that any variation from the above conditions will require negotiation with the Town of Walkerville.

Signature: _____

Name: _____

Date: _____

Please forward application to:

Manager, Community Development & Engagement
Community Fund
Town of Walkerville, PO Box 55, Walkerville SA 5081
Fax: 8269 7820
Email: cfund@walkerville.sa.gov.au

Supporting our community

