



MINUTES

of

COUNCIL MEETING

pursuant to the provisions of Section 91 of the
Local Government Act 1999

held at

**WALKERVILLE COUNCIL CIVIC CENTRE
COUNCIL CHAMBERS
66 WALKERVILLE TERRACE GILBERTON**

on

MONDAY 17 FEBRUARY 2025 AT 7.00PM

MINUTES
17 FEBRUARY 2025

The Presiding Member declared the meeting open at 7.00pm.

1. OPENING, WELCOME AND ACKNOWLEDGEMENT OF COUNTRY

Town of Walkerville would like to acknowledge the Kurna people as the traditional custodians of the land we are meeting on today, and respect their spiritual relationship with their country.

We recognise the many generations of stewardship the Kurna people have provided to this land, and respect that their cultural heritage and beliefs are as important today as they were for their ancestors.

2. ATTENDANCE RECORD

2.1 Present

Mayor Melissa Jones
Deputy Mayor Jay Allanson
Cr Steven Rypp
Cr James Williams
Cr John Zeppel
Cr Liz Trotter
Cr Anthony Vanstone
Cr Aman Kaur
Cr James Nenke

Staff in Attendance

Chief Executive Officer, Dr. Andrew Johnson
Group Manager Finance, Muhammad Jawad
Group Manager Assets & Infrastructure, James Kelly
Group Manager Public Relations, Sarah Spencer
Team Leader People, Governance and Risk, Jim Dickens
Policy Development Officer, Brittany Hensley

2.2 Apologies

Nil.

2.3 Not Present / Leave of Absence

Nil.

3. CONFIRMATION OF MINUTES

3.1 Ordinary Council meeting held on 20 January 2025

CNC019/02/25

Moved: Cr Zeppel

Seconded: Cr Rypp

That the minutes of the **Ordinary Council** meeting held on 20 January 2025 be confirmed as a true and accurate record of the proceedings.

CARRIED

3.2 Council Assessment Panel meeting held on 10 February 2025

CNC020/02/25

Moved: Cr Zeppel

Seconded: Cr Rypp

That the minutes of the **Council Assessment Panel** meeting held on 10 February 2025 be confirmed as a true and accurate record of the proceedings.

CARRIED

3.3 Walkerville Community Committee meeting held on 25 October 2024

CNC021/02/25

Moved: Cr Kaur

Seconded: Cr Trotter

That the minutes of the **Walkerville Community Committee** meeting held on 25 October 2024 be confirmed as a true and accurate record of the proceedings.

CARRIED

3.4 East Waste Special Board meeting held on 18 December 2024

CNC022/02/25

Moved: Cr Rypp

Seconded: Cr Trotter

That the minutes of the **East Waste Special Board** meeting held on 18 December 2024 be confirmed as a true and accurate record of the proceedings.

CARRIED

4. DECLARATIONS OF INTEREST BY COUNCIL MEMBERS

Nil.

5. BUSINESS ADJOURNED

Nil.

6. DEPUTATIONS

Nil.

7. PETITIONS

Nil.

8. MAYORS DIARY

8.1 Mayors Diary Report – February 2025

CNC023/02/25

Moved: Cr Trotter

Seconded: Cr Zeppel

That Council receives and notes the Mayoral Diary from 14 January 2024 to 10 February 2025.

CARRIED

9. COUNCIL MEMBER UPDATES

9.1 Cr Rypp thanked Council staff for holding the Backyard BBQ event.

9.2 Mayor Jones congratulated Cr Rypp for his 10 years of service in Local Government, and presented him with a 10 years of service certificate.

10. QUESTIONS FROM THE GALLERY

Nil.

11. QUESTIONS WITHOUT NOTICE

Nil.

12. QUESTIONS WITH NOTICE

Nil.

13. MOTIONS WITHOUT NOTICE

Nil.

14. MOTIONS WITH NOTICE

Nil.

15. DECISION REPORTS

15.1 Council Resolution Register

CNC024/02/25

Moved: Cr Rypp

Seconded: Cr Vanstone

That Council receives and notes the Council Resolution Register dated 11 February 2025, as a true and correct record, and confirms that it is satisfied that decisions marked as 'complete' have been fully enacted to the satisfaction of Council.

CARRIED

15.2 SALA Festival Rebate

CNC025/02/25

Moved: Cr Trotter

Seconded: Cr Williams

That Council, having considered the report titled '2025 SALA Rebate', resolves to:

- a) offer up to 30 rebates of \$145 per registration to artists exhibiting within the Town of Walkerville; and
- b) support artists in covering venue hire fees within the Town of Walkerville, up to \$3,000, and associated security, up to \$3,000.

CARRIED

15.3 ERA Water Budget Review 1 & 2 FY 2024/2025

CNC026/02/25

Moved: Cr Vanstone

Seconded: Cr Rypp

1. That the Council receives and notes ERA Water Budget Review 1 report as provided at Attachment A.
2. That the Council receives and notes ERA Water Budget Review 2 report as provided at Attachment B.
3. That the Council approves variations mentioned in ERA Water Budget Review 1 report.

CARRIED

15.4 Naming of Public Road converted under Section 210

CNC027/02/25

Moved: Cr Vanstone

Seconded: Cr Trotter

That Council assign 'Nottage Lane' name to the public road (Allotment 20 in Deposited Plan 519, as detailed in Certificate of Title Volume 5479 Folio 15, located at 29a Nottage Terrace, Medindie SA 5081) effective from 1 June 2025.

CARRIED

15.5 2025 National General Assembly – Canberra

CNC028/02/25

Moved: Cr Williams

Seconded: Cr Trotter

1. That Council approve the attendance of Mayor Melissa Jones, Deputy Mayor Jay Allanson and Chief Executive Officer (CEO) Dr Andrew Johnson at the Australian Local Government Association's National General Assembly and Australian Council of Local Government, to be held in Canberra from 25 - 27 June 2025.
2. That Council Members consider proposed notice/s of motion to the 2025 National General Assembly and submit suggestions to the CEO before close of business Friday, 28 February 2025, to allow proposed motions to be further developed and considered by Council at its March 2025 meeting.

CARRIED

15.6 Audit & Risk Committee Activities

CNC029/02/25

Moved: Cr Rypp

Seconded: Cr Kaur

That Council:

1. Receive and note the Audit & Risk Committee Activities Report.
2. Receive and note the Audit & Risk Committee Terms of Reference Tracker as at 3 February 2025, and as provided at Attachment A to this report.
3. Receive and note the minutes of the Audit & Risk Committee Meeting held on 14 October 2024, and as provided at Attachment B to this report.
4. Receive and note the minutes of the Special Audit & Risk Committee Meeting held on 9 December 2024, and as provided at Attachment C to this report.
5. Receive and note the minutes of the Audit & Risk Committee Meeting held on 10 February 2025, and as provided at Attachment D to this report.

CARRIED

15.7 Walkerville Oval Electronic Scoreboard Size and Location

CNC030/02/25

Moved: Cr Williams

Seconded: Deputy Mayor Allanson

1. That Council endorses 'Site 3' as shown in Image 2 as the final location of the electronic scoreboard, subject to an arborist's assessment to confirm the precise location.
2. That Council endorses the size of the electronic scoreboard being the '3 x 3' option, with a screen size measuring 6.72m x 3.84m.

CARRIED

16. INFORMATION REPORTS

16.1 FOGO Education Campaign Update

CNC031/02/25

Moved: Deputy Mayor Allanson

Seconded: Cr Kaur

That Council receives and notes the progress of the Food Organic Garden Organic (FOGO) education campaign.

CARRIED

16.2 Monthly Financial Report – January 2025

CNC032/02/25

Moved: Cr Vanstone

Seconded: Cr Rypp

That Council receives and notes the Monthly Financial Report as of 31 January 2025.

CARRIED

16.3 Monthly Works Report - January 2025

CNC033/02/25

Moved: Cr Trotter

Seconded: Cr Kaur

That Council note and receive the Monthly Works Report for January 2025.

CARRIED

16.4 2024/2025 Annual Community Plan – December Quarter Progress Report

CNC034/02/25

Moved: Cr Vanstone

Seconded: Cr Williams

That Council receives and notes the 2024/25 Annual Community Plan – December Quarter Progress Report.

CARRIED

17. **CONFIDENTIAL REPORTS**

17.1 Audit and Risk Committee Independent Membership

CNC035/02/25

Moved: Cr Trotter
Seconded: Cr Rypp

Pursuant to section 90(2) and 90(3)(a)

Pursuant to section 90(2) of the Local Government Act 1999 (the Act), the Council orders that all members of the public, except the Chief Executive Officer, Dr Andrew Johnson; Group Manager Finance, Muhammad Jawad; Group Manager Assets & Infrastructure, James Kelly; Group Manager Public Relations, Sarah Spencer; Team Leader People Governance and Risk, Jim Dickens; and Policy Development Officer, Brittany Hensley, be excluded from attendance at the meeting for Agenda Item 17.2 Audit & Risk Committee Independent Membership.

The Council is satisfied that pursuant to sections 90(3)(a) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being information regarding suitability for the position of Independent Audit & Risk Committee Member.

Accordingly, on this basis, the Council is satisfied that the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

CARRIED

The time being 7.31pm the meeting moved into confidence.

CNC036/02/25

Moved: Cr Trotter
Seconded: Cr Zeppel

That Council appoint Ninad Sinkar to the position of Audit & Risk Committee Independent Member for a term, commencing on 1 March 2025 until 31 December 2027.

CARRIED

CNC037/02/25

Moved: Cr Trotter
Seconded: Cr Zeppel

Pursuant to section 91(7)

That having considered Agenda Item 17.2 Audit & Risk Committee Independent Membership in confidence under section 90(2) & 90(3)(a) of the Act, the Council, pursuant to section 91(7) of that Act orders that the report and all attachments to this Agenda Item be retained in confidence for a period of five years and the minutes be retained until the successful candidate has been notified, and that pursuant to

section 91(9)(c) of the Act, the Council delegates to the Chief Executive Officer the review and power to revoke this Order.

CARRIED

The time being 7.32pm the meeting moved out of confidence.

17.2 ERA Water Update

CNC038/02/25

Moved: Cr Zeppel

Seconded: Cr Trotter

Pursuant to section 90(2) and 90(3)(d)

Pursuant to section 90(2) of the *Local Government Act 1999* (the **Act**) the Council orders that all members of the public, except the Chief Executive Officer Dr Andrew Johnson, Group Manager Assets & Infrastructure James Kelly, Group Manager Finance Muhammad Jawad, Group Manager Public Relations Sarah Spencer; Team Leader People Governance and Risk, Jim Dickens; and Policy Development Officer Brittany Hensley be excluded from attendance at the meeting for Agenda Item 17.2.

The Council is satisfied that pursuant to sections 90(3)(d) of the Act, the information to be received, discussed and considered in confidence as the information in relation to this agenda item includes information of a confidential nature (not being a trade secret) the disclosure of which -

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- (ii) would, on balance, be contrary to the public interest.

Accordingly, on this basis, the Council is satisfied that the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

CARRIED

The time being 7.32pm the meeting moved into confidence.

The Presiding Member, with consent of two-thirds of members present suspended the meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013 to allow informal discussion on item 17.2 ERA Water Update.

Formal meeting procedures were suspended at 7.36pm.

Formal meeting procedures resumed at 7.53pm

CNC039/02/25

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

CNC040/02/25

Moved: Cr Trotter

Seconded: Cr Zeppel

Pursuant to section 91(7)

That having considered Agenda Item 17.2 in confidence under section 90(2) & 90(3)(d) of the Act, the Council, pursuant to section 91(7) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act, orders that the report, minutes and all attachments to this Agenda Item be retained in confidence for a period of five (5) years and that pursuant to section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the review and power to revoke this Order.

CARRIED

The time being 7.52pm the meeting moved out of confidence.

17.3 Remuneration Tribunal Submission

CNC041/02/25

Moved: Cr Trotter

Seconded: Cr Zeppel

Pursuant to section 90(2) and 90(3)(j)(i)

Pursuant to section 90(2) of the *Local Government Act 1999* (the **Act**) the Council orders that all members of the public, except the Chief Executive Officer Dr Andrew Johnson, Group Manager Assets & Infrastructure James Kelly, Group Manager Finance Muhammad Jawad, Group Manager Public Relations Sarah Spencer; Team Leader People Governance and Risk, Jim Dickens; and Policy Development Officer Brittany Hensley be excluded from attendance at the meeting for Agenda Item 17.3.

The Council is satisfied that pursuant to sections 90(3)(j)(i) of the Act, the information to be received, discussed and considered in confidence as the information in relation to this agenda item includes information of a confidential nature (not being a trade secret) the disclosure of which –

- would divulge information provided on a confidential basis or to a Minister of the Crown, or another public authority or official.

Accordingly, on this basis, the Council is satisfied that the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

CARRIED

The time being 7.53pm the meeting moved into confidence.

CNC042/02/25

Moved: Cr Williams

Seconded: Cr Trotter

1. That Council endorse and authorise Mayor Melissa Jones to lodge the draft submission, shown in Attachment B to this report, to the Remuneration Tribunal, in response to the Tribunal's Draft Report on the 2024 Review of Minimum and Maximum Remuneration for Local Government Chief Executive Officers.
2. That the Mayor be authorised to amend the attached submission to align with any other submission made by ERA and the LGA if deemed appropriate.

CARRIED

CNC043/02/25

Moved: Cr Zeppel

Seconded: Deputy Mayor Allanson

Pursuant to section 91(7)

That having considered Agenda Item 17.3 in confidence under section 90(2) & 90(3)(j)(i) of the Act, the Council, pursuant to section 91(7) of that Act orders that the report, minutes and all attachments to this Agenda Item be retained in confidence until the matter has been finalised, and that pursuant to section 91(9)(c) of the Act

the Council delegates to the Chief Executive Officer the review and power to revoke this Order.

CARRIED

The time being 7.56pm the meeting moved out of confidence.

18. CLOSURE

The Presiding Member declared the meeting closed at 7.56pm.