



MINUTES

of

CEO PERFORMANCE REVIEW COMMITTEE MEETING

held in

**WALKERVILLE CIVIC CENTRE
COUNCIL CHAMBERS
66 WALKERVILLE TERRACE GILBERTON**

on

31 AUGUST 2020 at 4.00PM

MINUTES
31 August 2020

The meeting was declared open at 4.07pm

1. ATTENDANCE RECORD

1.1 Present

Mayor Elizabeth Fricker
Deputy Mayor Cr MaryLou Bishop
Cr James Williams
Cr Jennifer Joshi

In attendance

Richard Altman, Consultant
Vanessa Davidson, Council Secretariat

1.2 Apologies

1.3 Not Present / Leave of Absence

2. CONFIRMATION OF MINUTES

Moved: Cr Joshi
Seconded: Cr Bishop

CEO6/20-21

That the minutes of the CEO Performance Review Committee Meeting held on 19 August 2020 be confirmed as a true and accurate record of the proceedings.

CARRIED

3. REPORTS REQUIRING DECISION OF COMMITTEE

Nil.

4. REPORTS PRESENTED FOR INFORMATION

Nil.

5. CONFIDENTIAL REPORTS

5.1 CEO 2019 / 2020 Performance Review Report

Moved: Cr Williams
Seconded: Cr Joshi

CEO7/20-21

Recommendation (Public)

Pursuant to s90(3)(a)

Pursuant to section 90(2) of the *Local Government Act 1999* the CEO Performance Review Committee orders that all members of the public, except the CEO Performance Review Committee's Consultant, Richard Altman and the Council

Secretariat, Vanessa Davidson be excluded from attendance at the meeting for Agenda Item 5.1 CEO 2019 / 2020 Performance Review Report.

The CEO Performance Review Committee is satisfied that, pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda Item 5.1 is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer, in that details of her performance review will be discussed, which are sensitive and are details only known to those who have participated in the review process.

The CEO Performance Review Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because as the matter relates to details of the Chief Executive Officer's performance and remuneration.

CARRIED

The time 4.19pm being the meeting moved into confidence.

Recommendation (Confidential)

Moved: Cr Joshi
Seconded: Cr Bishop

CEO8/20-21

1. That the CEO 2019 / 2020 Performance Review Report and recommendations contained in the report (Attachment A) be received and noted by the CEO Performance Review Committee.
2. That the CEO Performance Review Committee develop a recommendation for Council for the remuneration of the CEO to be increase by 3.0%, with the increase to be deferred from 1 July 2020 to 1 January 2021 following a written request to Mayor Fricker from the Chief Executive Officer.

CARRIED

Recommendation (Public)

Moved: Cr Bishop
Seconded: Cr Joshi

CEO9/20-21

Pursuant to s.91(7)

That having considered Agenda Item 5.1 CEO 2019/ 2020 Performance Review in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the CEO Performance Review Committee, pursuant to section 91(7) of that Act orders that the report and minutes be retained in confidence until the Performance Review process has been

completed and that the report marked as Attachment A be retained in confidence for a period of 3 years.

And that the CEO Performance Review Committee resolves to end its confidential deliberations pursuant to section 90(2) of the *Local Government Act 1999* re admit the public.

CARRIED

The time 5.02pm being the meeting moved out of confidence.

6. CLOSURE

The time being 5.02pm the meeting was closed.

RELEASED