



MINUTES
of
**CEO PERFORMANCE REVIEW COMMITTEE
MEETING**

Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999

Held at

**WALKERVILLE CIVIC CENTRE
1855 MEETING ROOM
66 WALKERVILLE TERRACE GILBERTON**

On

4 MARCH 2022 AT 10:00AM

MINUTES

4 March 2022

The meeting was declared open at 10:00am.

1. ATTENDANCE RECORD

1.1 Present

Mayor Elizabeth Fricker
Deputy Mayor, Cr Stephen Furlan
Cr James Williams
Cr Jennifer Joshi

In Attendance

Richard Altman, RA Consulting
Council Secretariat, Danielle Edwards

1.2 Apologies

Nil.

1.3 Not Present / Leave of Absence

Nil.

The Mayor welcomed the Strategic HR and Management Consultant Richard Altman.

2. CONFIRMATION OF MINUTES

CEO19/21-22

Moved: Cr Joshi
Seconded: Cr Williams

That the minutes of the CEO Performance Review Committee Meeting held on 21 January 2022 be confirmed as a true and accurate record of the proceedings.

CARRIED

3. REPORTS REQUIRING DECISION OF COMMITTEE

Nil.

4. REPORTS PRESENTED FOR INFORMATION

Nil.

5. CONFIDENTIAL REPORTS

5.1 CEO Pulse Report Review

CEO20/21-22

Moved: Cr Joshi

Seconded: Cr Furlan

Recommendation (Public)

Pursuant to s90(3)(a)

Pursuant to section 90(2) of the Local Government Act 1999 the CEO Performance Review Committee orders that all members of the public, except the CEO Performance Review Committee's Consultant, Richard Altman and Council Secretariat, Danielle Edwards be excluded from attendance at the meeting for Agenda Item 5.1 Feedback from the "Pulse" Performance Review Report February 2022.

The CEO Performance Review Committee is satisfied that, pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda Item 5.1 is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer, in that details of her performance review will be discussed, which are sensitive and are details only known to those who have participated in the review process.

The CEO Performance Review Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because as the matter relates to details of the Chief Executive Officer's performance and remuneration.

CARRIED

The time being 10:01am the meeting moved into confidence.

CEO21/21-22

Moved: Cr Furlan

Seconded: Cr Joshi

That the "Pulse" Performance Review Report February 2022 prepared by Mr Altman, the HR Consultant, be received and noted by the Committee.

CARRIED

CEO22/21-22

Moved: Cr Furlan

Seconded: Cr Joshi

Recommendation (Public)

Pursuant to s.91(7)

That having considered Agenda Item 5.1 Feedback from the "Pulse" Performance Review Report April 2021 in confidence under section 90(2) and (3)(a) of the Local Government Act 1999, the CEO Performance Review Committee, pursuant to section 91(7) of that Act orders that the report and minutes be retained in confidence until the Performance Review process has been completed and that the report marked as Attachment A be retained in confidence for a period of 3 years.

And that the CEO Performance Review Committee resolves to end its confidential deliberations pursuant to Section 90(2) of the Local Government Act 1999 re admit the public.

CARRIED

The time being 10:38pm the meeting moved out of confidence.

6. CLOSURE

That the next meeting of the committee will be held on Friday 6 May 2022 at 10:00am the Town of Walkerville Chamber.

The meeting was declared closed at 10:38am.