

TEMPORARY PARKING VOUCHER APPLICATION FORM

A temporary vehicle specific parking vouchers may be issued to provide kerbside parking for

- Visitors or work contractors of residents, OR
- Resident vehicles when your usual off-street parking space is temporarily unavailable due to building renovations etc.

Please allow at least 3 business days for permit approval process.

OWNER/APPLICANT DETAILS

Name: _____

Residential Address: _____

Postal Address (if different from above) _____

Mobile Phone: _____

Email: _____

PROOF OF RESIDENCY – documents to be attached

Are you the Property Owner? YES NO (please circle one)

Documents to attach: ☐ Driver's Licence ☐ Tenancy agreement ☐ Rates Notice ☐ Current utility bill

APPLICATION TYPE AND VEHICLE DETAILS

☐ Building contractor vehicle ☐ Visitor vehicle ☐ Residential vehicle

Permit 1 – Rego No _____ make/model _____

Permit 2 – Rego No _____ make/model _____

Commencement Date: _____ End Date: _____

REASON FOR APPLICATION - additional pages may be attached

Provide Information to explain why the vehicle/s cannot be physically accommodated on-site for the temporary period. Provide evidence i.e. quote/s for building works, copy of contract for works etc

Name of Street for Voucher to be issued: _____

DECLARATION APPLICANTS SIGNATURE

I certify the information provided above is true and accurate and in making this application, I acknowledge that I have read, understand and agree to be bound by the conditions of issue and use of a Voucher in accordance with the Town of Walkerville General On-Street Parking Policy.

I/We realise that where a charge is made for a permit and no refund is to be made if I/We cease to reside at the above premises.

Signed: _____ Date: _____

Temporary Parking Vouchers Conditions of Issue and Use of Permits

A maximum limit of two vouchers per residence at any one time applies.

Vouchers are issued on a weekly or monthly basis. In instances where more vouchers are required (i.e. construction of a new dwelling), an applicant may apply for multiple vouchers.

To be eligible for a temporary parking voucher you must:

- be a resident of the Town of Walkerville
- provide details of the vehicle registration (where possible), or the address of the premises subject to the application and period for which the temporary vouchers is sought
- provide sufficient information to explain why the vehicle/s cannot be physically accommodated on-site for the temporary period.

Eligibility for a Temporary Parking Voucher is based on compliance of the conditions set out in the General On-Street Parking Policy.

Temporary Parking Vouchers Conditions of Issue and Use of Permits

1. Residential Parking Permits will be considered and administered by council administration based on the details contained within this policy.
2. The details of conditions for issue of permits are as follows:
Every permit must contain details of describing:
 - The type of Voucher
 - The street to which the permit applies.
 - Permit Number
 - Date of Issue
 - Expiry Date
3. Permits will be issued in respect to a specific street.
4. Permits are not transferable from one residential parking permit zone to another.
5. Vouchers must be displayed on the lower left hand side (passenger side) of the windscreen or placed on the front dashboard
6. Upon expiry of the temporary voucher, the voucher should be removed from the vehicle to which it is linked.
7. Council administration may, by notice in writing, revoke any Temporary Parking Voucher(s) where:
 - a) The holder of a voucher changes his or her place of residence in respect of which the voucher was issued, or
 - b) In the opinion of the Council, it is no longer appropriate that the resident(s) of particular street(s) are issued with Vouchers.
8. If an infringement notice for parking in accordance with the voucher is received, the holder of the voucher is required to make a written submission to Council for the notice to be waived.
9. Failure to display a valid voucher is not a reason for Council to waive expiation.
10. Permits cannot override other laws under Australian Road Rules, therefore parking in zones such as No Standing, No Parking, Bus Stops or adjacent to traffic lights, intersections, junctions or pedestrian crossings or any other parking restriction would remain prohibited.
11. The permit will not allow the vehicle displaying the permit to remain stationary in the same position for a period in excess of 24 consecutive hours.
12. Non-compliance with the conditions of permit issue and use may result in the cancellation of the permit.
13. Council administration reserves the right to change the Temporary Parking Voucher conditions of issue and use.
14. Costs will be documented in the Fees and Charges Schedule which is updated annually.

Replacement Temporary Parking Vouchers

- Replacement of Temporary parking vouchers are available upon presentation of a Statutory Declaration detailing the need for a replacement.

For further information contact the Customer Experience Team on 8342 7100

OFFICE USE ONLY			
ASSESSED BY:		DATE ASSESSED:	
COMMENTS:			
NO. CAR PARKS AVAILABLE:	Driveway	Garage/Carport	Paved/Other
PERMIT ZONE LOCATION:			
SPECIAL CONDITIONS:			
APPROVAL:	APPROVE / DECLINE		
REASON FOR DECLINE:			
RECEIPT DETAILS:			
AUTHORISED SIGNATURE:	<i>Inspector</i>		
PERMIT NUMBER/S:	<i>Admin</i>		

PAYMENT OPTIONS

Indicate payment type: CREDIT / DEBIT CARD ☐ CHEQUE ☐ IN PERSON ☐

Cash, Cheque or Card Payment will be required following approval

CUSTOMER CREDIT CARD AUTHORISATION

PLEASE COMPLETE THIS SECTION FOR ALL CREDIT & DEBIT CARD PAYMENTS

CARD NO:

CARD TYPE: Visa ☐ MasterCard ☐ EXPIRY DATE:

CSV No. (On back of card)

NAME ON CARD:

PHONE NO: Mobile 04

Other 8