



ANNUAL REPORT



2010
-11

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ABOUT WALKERVILLE



Photo courtesy of Cr Tony Reade

The Town of Walkerville – where unique history meets an exciting future.

Walkerville’s wide, tree-lined streets, distinctive character homes and rare village ambience still provide for modern, cosmopolitan living, complemented by close proximity to the tranquillity of the River Torrens.

As Adelaide’s most attractive and prestigious inner city address, Walkerville offers a lifestyle valued by residents and highly sought after by others.

Walkerville’s diverse and lively community is proud of the area’s rich history and unique character, which is being further enhanced by sensitively managed and exciting new developments.

OUR PLACE

The township of Walkerville was settled in November 1838, making it one of the first settled areas outside of central Adelaide. The Walkerville Council was proclaimed in 1855, and is one of the oldest council areas in South Australia.

Walkerville, situated on the north-eastern border of the Adelaide CBD, is the smallest metropolitan council and consists of the suburbs of Medindie, Gilberton, Walkerville and Vale Park.

Primarily a residential area, many of the town’s properties date back to the mid 1800s and provide a variety of dwelling styles ranging from single-fronted cottages to mansions of a grand scale. The built character of Walkerville is complemented by a mixture of wide, tree-lined streets found throughout Medindie and Vale Park, and the charming streets and laneways of Gilberton and Walkerville.

In 2010, reflecting the quality of the homes in the area and the proximity to Adelaide’s CBD, the Town of Walkerville was the first council area in metropolitan Adelaide to record a median house price of more than \$1 million.

The River Torrens is the boundary between the Town of Walkerville and the City of Norwood Payneham & St Peters, and the Linear Park is a highly valued recreational and environmental asset. Walkerville Council has been actively involved in the ongoing regeneration of this valuable bushland strip, which is now an important wildlife corridor for native birds and animals, as well as a magnet for walkers, cyclists and families wanting to enjoy the natural parkland setting. Caring for the River and its surrounds is one of Council’s priorities.

OUR PEOPLE

Walkerville's population of just over 7000 residents is predicted to grow in the coming years with estimates by Planning SA of more than 7500 residents by 2021. With new high-rise developments in Walkerville and Gilberton in the near future, this growth is expected to accelerate.

ABS statistics show that Walkerville's largest population group is those aged 35-59 years, representing 36% of the population.

Walkerville also has a high number of residents aged 60 years and over (27%), which is considerably more than the metropolitan Adelaide statistical average. This number is expected to continue to grow in the coming years, with these people requiring additional assistance and services in order to remain living independently at home.

Council is mindful of this demographic and its specific needs, and is factoring these into its consideration of everything from planning and zoning regulations (to allow for multiple, smaller residences that will suit older people, many of whom live on their own) to community services.

The three most prevalent occupation types of Walkerville residents are professionals, managers, and clerical and administrative workers, representing 65.7% of the employed resident population. This compares with a figure of 47.8% for metropolitan Adelaide, highlighting the high socio-economic status of the area.

Compared with the rest of metropolitan Adelaide, Walkerville has a higher proportion of householders who own their dwelling, a smaller proportion purchasing and a similar proportion who are renters.

However, Walkerville's population still represents a variety of socio-economic backgrounds and an increasingly culturally diverse populace, adding richness and variety to our community. To this cross-section of residents, Walkerville Council aims to provide a range of tailored services and to ensure community members are kept well informed of the role of Council and of the services available.

NEW DEVELOPMENTS

New developments, both residential and retail, in Gilberton and Walkerville will add an exciting new dimension to life in the area.

Protecting the environment through a commitment to the sensitive use of resources remains a priority of Council. To this end, projects such as storm water harvesting and the installation and use of solar power are well under way.

Plans for a new Civic and Community Centre are well advanced, following a prudential review and community consultation process during the year. Construction is expected to commence in the 2012-13 period.

STRATEGIC PLAN

Walkerville's Strategic Plan 2008-2018 was adopted in November 2008 and developed through a process of wide consultation involving community feedback on issues and directions for both the Town as a place and community, and the Council as an organisation.

The Strategic Plan represents the aspirations of the Walkerville community, and was developed and designed as a framework for the agreed desired future for the Town of Walkerville, through until 2018.

Council commenced the process of reviewing the Strategic Plan in February 2011, with the staging of a series of workshops with Elected Members, with the theme 'Sustainability through Place Making'.

Through these workshops, numerous strategic initiatives have been developed with the identification of three key strategy areas: Lively Local Culture; Economically Successful Community; and Sensitive Environments and Developments.

Subsequent work with consultants, together with input from staff, will see Council approve the release of the draft *Living in the Town of Walkerville Strategic Plan 2012-16* for public consultation during 2011-12. The planned consultation process will be extensive and dynamic, with a final draft plan presented to Council for adoption in February 2012.

Under the existing Strategic Plan, Walkerville's current Vision, Mission and Values are as follows:

VISION

A cohesive community actively participating in shaping a sustainable future that:

- provides an outstanding quality of life for our residents, prosperity for our businesses and creates opportunities to learn and grow
- builds on our diversity and strong sense of identity
- values our heritage
- celebrates our achievements.

MISSION

We will be a Council that listens and responds to our residents and ratepayers.

Councillors and Council staff, working together, will build relationships with our community and other Councils in the region. We will be resourceful managers of our assets and careful stewards of our valued quality of life. We will look for new ways to find effective local solutions.

VALUES

We will be known for our:

- integrity and responsibility
- accessibility and responsiveness
- commitment to learning
- open and inclusive approach to decision making
- sustainable management of our natural and built environments.



The Strategic Plan contains 16 key goals:

Goal 1: A well informed community that regularly uses our services and participates in events and activities.

Goal 2: The contribution made by schools, community organisations and individual volunteers is recognised and valued.

Goal 3: A physical and social environment that supports our older residents and contributes to people feeling safe.

Goal 4: Opportunities will be provided for young people to play an active role in their community.

Goal 5: Demonstrate our strong commitment to the natural environment by leading the way in taking environmentally responsible actions.

Goal 6: Support our community in adopting initiatives that contribute to a more sustainable use and management of energy, water and materials.

Goal 7: Review and update development plan policies to provide stronger guidance for sustainable development.

Goal 8: Encourage business opportunities that contribute to economic prosperity.

Goal 9: Maintain and strengthen the “Local Village” quality of our main streets and centres.

Goal 10: Accessible local services that support social interaction and promote physical activity.

Goal 11: Facilitate housing choice and diversity to cater for the needs of the community across all the stages of their lives.

Goal 12: Identify and protect heritage properties and historic character areas.

Goal 13: Learn from and promote our history.

Goal 14: Efficient and effective use of financial resources to maintain a good standard of infrastructure and assets for present and future generations.

Goal 15: Continue to act as ethical and responsible decision makers.

Goal 16: Provide consultative processes where the community feels satisfied that they have been included and their contribution valued.

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The Strategic Plan represents  
the aspirations of the  
Walkerville community...  
~~~~~

MESSAGE FROM THE MAYOR



~~~~~  
The past 12 months saw the Town of Walkerville make great progress in its efforts to further create a lively, inclusive and prosperous community.  
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Local government elections in November 2010 saw a new Elected Member body take the helm and I had the pleasure of becoming the Mayor of Walkerville at that time, having served on Council for more than five years previously. A further two supplementary elections were required early in 2011 to give us a full complement of Elected Members, which pleasingly also saw Tony Reade return to Council, for his fifth term. Tony has very generously provided many of the fabulous photos featured in this Annual Report. I'm thrilled that we now have an outstanding elected Council body made up of local residents who are committed to their role in serving the Walkerville community.

The past seven months have seen us all extremely busy as we continue to build on the efforts of the previous Council, and in particular I would like to acknowledge the contribution David Whiting made in his role as Mayor for four years, as well as those of the Elected Members who served with him.

The hard work and efforts of both this and the previous Council have resulted in some excellent outcomes in recent months that will result in a changing face for Walkerville. These include approval of the redevelopment of the former Department for Transport, Energy and Infrastructure (DTEI) building into a landmark 5 star art hotel, residential and office complex; approval of 45 Park Terrace at Gilberton (the former Channel 7 site) into a 217-dwelling development; the pending completion of the Walkerville Terrace streetscape project and the likely construction of a significant entry statement on the corner of Walkerville and Park Terraces as part of the design for SA Water's planned North South Interconnector pump station.

Many of these projects have been in the pipeline for many months, if not years, and to see these come to fruition is rewarding and heartening for both the community as a whole as well as the Council.

The past year also saw a considerable amount of effort put into investigations into the planned Civic and Community Centre redevelopment, including a prudential review and an extensive community consultation process, and it appears likely that Council will approve a budget for this project early in 2011-12, with work then commencing on detailed design concepts.

Once we have reached the stage of having a detailed design in the coming months we will then bring this to the local community for further consultation.

The significant achievements of the past 12 months have come about as a result of a commitment to communication, inclusiveness and transparency. Council has worked well as a cohesive team and we have been ever mindful of the great responsibility and accountability that comes with the role of Elected Member.

We have engaged with key stakeholders in all realms – from State and Federal Government Ministers and departments, and local Members of Parliament, to developers, other councils and bodies such as the Eastern Region Alliance (ERA).

In all instances we have been committed to open and robust democratic discussions and to the sharing of ideas and knowledge to ensure a sound decision-making process that results in positive outcomes for the Walkerville community.

The contribution of many active and dedicated individuals and groups is integral to the quality of life that we all enjoy in Walkerville. During the year we recognised Walkerville's Citizen of the Year, Margaret Wilson, and Volunteer of the Year, David Griffiths, and both these individuals are great examples of community contributors, as are groups such as Meals on Wheels.

I believe there is real scope not only for Council and these groups to work better together, but to identify ways for these groups to work with each other to achieve better outcomes for all. In line with that, the coming months will see the establishment of the Presidents Forum to bring together the leaders of many of Walkerville's local community groups.

This quarterly gathering will provide the opportunity for the sharing of ideas and resources, and the better coordination and planning of events, to maximise their contribution to making life in Walkerville so rich and interesting.

Walkerville's role within the Eastern Region Alliance (ERA) has been a continued focus for me, as it has for CEO Kiki Magro, this year. The seven Mayors of the ERA councils have formed the Federal Initiative Group (FIG), with the main priority being to identify the key regional issues and then build strong relations with the Federal Government ministers and senators, and identify opportunity to secure Federal Government funding for the betterment of the 350,000 residents across the eastern region.

A key focus for Council and Executive this year has been the development of the new draft Strategic Plan which will provide the first phase of a 'roadmap' for the Walkerville community for the next 30 years.

Living In The Town Of Walkerville Strategic Plan 2012-2016 anticipates an exciting, bold and adventurous journey where we further develop the work started by our predecessors. It aims to provide a vision and direction for Walkerville, guided by the aspirations and needs of current and future communities.

As Council's principal strategic planning document, *Living In The Town of Walkerville* will guide our decision making over the next four years as it reflects the outcomes needed to maximise social, cultural and economic opportunities now and into the future.

The achievements of the past 12 months in ensuring Walkerville is an outward looking community, a place that is highly desired, and one that has a reputation for innovation and inclusiveness have been as a result of a great deal of hard work by Councillors, CEO Kiki Magro and our small but dedicated staff and I would like to thank them all for their many efforts.

ELECTED MEMBERS

South Australian local government elections were held in November 2010, with a new Walkerville Council inducted in December.

A supplementary Council election was held in March 2011 for the position of Councillor, following an insufficient number of nominations in November's periodic election. Tony Reade was voted in at this time.

The resignation of Cr Jennie Hackett in February 2011 saw a second supplementary election held in May, at which time James Tizard was elected as a Councillor.



CR DAVID WHITING

Greatest achievement/s by Council during 2010-11: Walkerville Council's role as lead council in the Eastern Region Alliance's storm water harvesting project which eventually will enable all member councils to irrigate ovals, parks and gardens without the need to rely on mains water supply. Locally, the creation and adoption of our Urban Masterplan, a benchmark document in effective strategic

thinking and forward planning for local government in SA.

Aspirations for the coming year: The construction of a large and well equipped playground for our children, which would also include a robust set of adult exercise equipment. Community health and wellbeing is something Council should be actively involved in.



CR REX ADAMS

Greatest achievement/s by Council during 2010-11: Our involvement with and contribution to the Eastern Regional Alliance's water harvesting and saving initiatives. Completion of the Walkerville Terrace streetscape project and the possibility of future development on Walkerville Terrace in the near future.

Aspirations for the coming year: To ensure we see sensible growth in the Walkerville area, that we maintain infrastructure, and that we move forward and embrace current development approvals as this will greatly assist with enhancing the vitality of the Council area.



CR CAROLYN WIGG

Greatest achievement/s by Council during 2010-11: Completion of a major section of the Walkerville Terrace streetscape from Stephen Terrace to Smith Street. Progressing the Civic and Community Centre redevelopment to a stage where Council was confident that the concept designs were achievable, allowing planning for the commissioning of a detailed design for community consultation and development approval.

Aspirations for the coming year: Finalising Council's Strategic Plan, which directs our priorities for the next few years, and providing a program of community events that will attract participation by Walkerville residents.



CR PAUL WILKINS

Greatest achievement/s by Council during 2010-11: Putting Walkerville in the position to start work on the upgrade we need to the Civic and Community Centre.

Aspirations for the coming year: I hope to see the start of transformation of the town centre to develop a more lively and convivial environment.



CR GIANNI BUSATO

Greatest achievement/s by Council during 2010-11: Having the opportunity to contribute to the ongoing improvement in Council operations, including the preparation of asset management plans and commencing the development of a new Strategic Plan. This work will allow Council to better plan for the future and deliver on projects such as the recently completed upgrade of Walkerville Terrace.

Aspirations for the coming year: To continue the improvement story and to commence construction on the new Civic and Community Centre. As a member of the committee overseeing this redevelopment, I hope to contribute to the creation of a vibrant and sustainable place for all residents now and into the future.



CR TONY READE

Greatest achievement/s by Council during 2010-11: Seeing the reorganisation of staff which has streamlined the operation of Council and is providing improved services to the residents. The completion of the Walkerville Terrace streetscape project as a step forward in having a main street we can be proud of. The fact we made a positive start on providing a new Civic Centre.

Aspirations for the coming year: To see the commencement of the Civic Centre redevelopment as well as the hotel planned for the DTEI building, and taking steps to make Linear Park more accessible.



CR JAMES WILLIAMS

Greatest achievement/s by Council during 2010-11: The completion of a number of projects, including the Walkerville Terrace streetscape project, and the commencement of the design stage of the Civic Centre redevelopment project. These projects have been critical to kicking off the Urban Masterplan.

Aspirations for the coming year: Seeing the progression of key projects such as the Walkerville Terrace site, DTEI building transformation and redevelopment of the former Channel 7 site. Hopefully the completion of these projects will give Council the rates growth it needs to fund more projects and continue to improve services to our community.

VOTER REPRESENTATION

As a result of an electoral representation review during 2009-10, as required under the *Local Government Act 1999*, Council endorsed the removal of Walkerville's ward boundaries and ward system.

Council's current representation quota is one councillor for every 746 electors – eight Elected Members (plus the Mayor). The Town of Walkerville is the only remaining town council within metropolitan Adelaide and there are no other councils of a similar size and type with which to compare the representation quota.

Council's next review is scheduled to commence in 2017 at which time an invitation will be extended to interested persons to make written submissions expressing their views on the composition of Council.

ATTENDANCES AT COUNCIL MEETINGS

A total of 19 council meetings were held during the 2010-11 financial year, of which 12 were ordinary Council meetings and seven were special meetings of Council. Below is a list of the number of meetings each Elected Member attended. As this financial year included a Council election, the below list includes Councillors who have retired and/or resigned.

Mayor Wright	18
Cr Adams	18
Cr Busato	18
Cr Cheesman	8
Cr Hackett	4
(sworn in 22/11/10, resigned 22/2/11)	
Cr Reade	13
(sworn in 21/3/11)	
Cr Rich	6
(did not seek re-election at the November 2010 election)	
Cr Tizard	3
(sworn in 15/5/11)	
Cr Whiting	15
Cr Wigg	15
Cr Wilkins	17
Cr Williams	19



ELECTED MEMBER ALLOWANCES

Elected Members receive an annual allowance determined by the Remuneration Tribunal of South Australia to assist with expenses incurred that are associated with undertaking their role. The allowances paid in 2010-11 were:

Mayor	\$32,000
Deputy Mayor	\$10,000
Presiding member of a standing committee	\$10,000
Elected Members	\$8000

In addition, all out-of-pocket expenses are reimbursed, in accordance with Section 77 of the *Local Government Act 1999*. Other benefits included training and attendance at conferences relevant to their role and function on Council (see next page).

The Mayor is also provided with additional support and facilities to assist her to perform her official functions and duties. This includes Mayoral office space, a laptop computer, an internet service, a mobile telephone, home phone rental, copy paper and clerical assistance as required.

ELECTED MEMBERS TRAINING/CONFERENCES

During the 2010-11 financial year a budget of \$18,000 was allocated for Elected Member training and development, and attendance at seminars/conferences. A total of \$23,090 was spent.

Various training/seminars attended by each Elected Member were as follows:

Mayor Heather Wright

- Reconciliation SA – Apology Breakfast
- 2011 ALGA National General Assembly
- 2011 LGA Conference and General Meeting
- AIUS Seminar – Placemaking or Urban Design
- AIUS Seminar – Green Urbanism for Adelaide
- Workshops – Elections; Register of Interests; Allowances and Benefits; Industrial Relations; Melbourne Placemaking

Cr Carolyn Wigg

- Audit Committee Workshop
- 2010 LGA AGM and Associated Workshops
- Reconciliation SA – Apology Breakfast
- Green Cities Conference
- 2011 ALGA National General Assembly
- AIUS Seminar – Placemaking or Urban Design
- AIUS Seminar – Green Urbanism for Adelaide
- AIUS Seminar – Creating the Modern City of Adelaide – Planning and Politics
- AIUS Seminar – Mall Masterplan
- Workshops – Elections; Register of Interests; Allowances and Benefits; Industrial Relations; Melbourne Placemaking

Cr David Whiting

- Water Industry Alliance Seminar
- 2010 Earoph Congress
- 2010 LGA AGM and Associated Workshops
- 2011 NBN Conference
- AIUS Seminar – Placemaking or Urban Design
- AIUS Seminar – Green Urbanism for Adelaide
- AIUS Seminar – Mall Masterplan
- Workshops – Elections; Register of Interests; Allowances and Benefits; Industrial Relations; Melbourne Placemaking

Cr James Williams

- Audit Committee Seminar
- Workshops – Elections; Register of Interests; Allowances and Benefits; Industrial Relations; Melbourne Placemaking

Cr Gianni Busato

- Audit Committee Seminar
- AIUS Seminar – Placemaking or Urban Design
- Workshops – Elections; Register of Interests; Allowances and Benefits; Industrial Relations; Melbourne Placemaking

Cr Rex Adams

- Murray Darling Association – 66th National Conference and AGM
- Workshops – Elections; Register of Interests; Allowances and Benefits; Industrial Relations; Melbourne Placemaking

Cr Tony Reade

- AIUS Seminar – Placemaking or Urban Design
- 2010 LGA AGM and Associated Workshops
- Workshops – Elections; Register of Interests; Allowances and Benefits; Industrial Relations; Melbourne Placemaking

Cr James Tizard

- Melbourne Placemaking Workshop

Cr Philip Cheesman

- Audit Committee Workshop
- Workshops – Elections; Register of Interests; Allowances and Benefits; Industrial Relations

Cr John Rich

- 2010 LGA AGM and Associated Workshops

Cr Paul Wilkins

- Audit Committee Seminar
- Workshops – Elections; Register of Interests; Allowances and Benefits; Industrial Relations; Melbourne Placemaking

COMMITTEES OF COUNCIL

While the Council is the main decision making body, Section 41 of the *Local Government Act 1999* provides a mechanism to establish committees to:

- assist the Council in the performance of its function
- inquire into and report to the Council on matters within the ambit of the Council's responsibilities
- provide advice to the Council
- exercise, perform or discharge delegated powers, functions or duties.

When establishing a committee, the Council must determine the reporting and other accountability requirements that are to apply to that committee.

Current Section 41 committees are:

CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE

The Committee's role is to:

- review the performance of the Chief Executive Officer at least twice a year and report the findings to Council
- determine performance measures and targets on an annual basis
- make recommendations to Council regarding salary and conditions of employment on an annual basis
- select, if required, an independent panel member in collaboration with the Chief Executive Officer
- engage an independent support service agreed to by the members and the Chief Executive Officer to assist with the Chief Executive Officer's performance review process.

This committee's membership includes:

- Mayor Heather Wright
- Cr David Whiting
- Cr James Williams
- Cr Paul Wilkins (proxy)



FRIENDS OF THE WESLEYAN CEMETERY COMMITTEE

The Friends of the Wesleyan Cemetery Committee was formed by Council resolution in February 2011 to assist and ensure this volunteer group could undertake its activities in accordance with the *Local Government Act 1999* and other related Acts.

The Committee is comprised of up to 15 members, with the Mayor being one of these members.

A Chair, Deputy Chair, Secretary and Treasurer must be appointed from within the membership of the Committee.

The Committee's role is to:

- promote and encourage the enjoyment and appreciation of the Wesleyan Historic Cemetery
- identify opportunities for the enhancement of the Cemetery
- assist in the restoration, preservation and maintenance of the Cemetery grounds in a well planned and respectful manner.

When establishing a committee, the Council must determine the reporting and other accountability requirements that are to apply to that committee.

WALKERVILLE TERRACE STREETSCAPE COMMITTEE

The Committee's role is to oversee and coordinate the Walkerville Terrace Streetscape project.

Members of the Committee include:

- Cr James Williams (Chair)
- Mayor Heather Wright
- Cr Tony Reade (until 13/11/10)
- Cr Rex Adams (from 06/12/10)
- Cr Gianni Busato (proxy)

Other attendees are:

- Mr Bill Stefanopoulos – Executive Planning & Infrastructure
- Mr Jeff Sandford – Team Leader Works
- Mr Warwick Keates – Wax Design
- Mr Dan Walsh – Tonkin Consulting

Established with the role of overseeing and coordinating the Walkerville Terrace Streetscape project, other issues identified by the Council to be considered by the Committee included lower level and feature lighting, recycling of old pavers, review of the location of the time capsule, future public art locations, stormwater retention for tree and plant water, and removal of old shade constructions. All of these issues have been considered and addressed.

The project commenced in July 2010 and was substantially completed by the November 2010 Council elections. The construction phase of the project was slightly prolonged due to rain, but the end result is outstanding.

The Walkerville Terrace Streetscape project has transformed a tired and pedestrian hazard filled street into a more attractive, safe, vibrant, well lit and useable area for the whole community while giving existing and future Walkerville Terrace traders more exposure and useful space.

The widened footpath, narrow carriageway and additional public seating will assist in attracting more residents to the town centre, while decreasing the traffic speed and increasing the likelihood of passing traffic and the wider community stopping to see what Walkerville has to offer.

The project did not include a section of the footpath along the south eastern section of Walkerville Terrace, due to the pending development of the shopping centre. This section of Walkerville Terrace will be developed to a similar standard once the shopping centre is completed.

Walkerville Terrace is now also equipped with the appropriate infrastructure to support Council's strategic goal to transform Walkerville Terrace into a renowned destination for locals and visitors.

The traders of Walkerville are to be congratulated for their patience and understanding during the disruption to their daily business activity.

OTHER COMMITTEES

Other committees which operated during the year included:

AUDIT COMMITTEE

The Audit Committee was established in February 2007 to assist Council to meet its legislative and probity requirements under the *Local Government Act 1999* and other relevant legislation, standards and codes.

The primary role of the Audit Committee is to assist in financial reporting, management of risk, maintaining a reliable system of internal controls and facilitating the organisation's ethical development.

The Audit Committee's membership includes:

- Mr Rex Mooney (Independent Chair)
- Mr David McInerney
- Cr Gianni Busato
- Cr Paul Wilkins
- Cr James Williams

The Independent Members of the Audit Committee each receive a \$300 per meeting sitting fee. Elected Members receive no sitting fee.



BUILDING FIRE SAFETY COMMITTEE

The objective of the Building Fire Safety Committee is to investigate whether fire safety in existing buildings throughout the Council area is being adequately maintained and, where it is considered inadequate, ensure it is upgraded to provide an acceptable level of fire safety.

As the role of the Committee relates to fire safety in older existing buildings, the priority order of inspections is determined by a risk assessment basis related to the types of buildings that constitute a high fire safety risk.

The Committee's membership includes:

- David Nash (with Rene Arens as his deputy). Both work for Tonkin Engineering and hold the prescribed qualifications in building surveying
- Simon Hogben (with Ted Templer as his deputy). Both are Fire Safety Officers with South Australian Metropolitan Fire Service (SAMFS) and were nominated by the Chief Officer of SAMFS
- Council's Development Officer (Building)

DEVELOPMENT ASSESSMENT PANEL (DAP)

Council's Development Assessment Panel (DAP), pursuant to 56A of the *Development Act 1993*, operates and has delegated authority from Council to carry out the assessment of development applications with due regard to Council's Development Plan.

The Development Assessment Panel consists of three Councillors and four independent members and meets on the second Monday of each month, or as required.

The Panel's membership includes:

- Ms Skye MacDonald (Presiding Member)
- Ms Stephanie Johnston
- Mr Douglas Johnston
- Cr Rex Adams
- Cr Carolyn Wigg
- Cr Gianni Busato

There is one vacant position on the Panel.

The Presiding Member receives \$400 per meeting and Independent Members receive \$300 per meeting. Elected Members receive no sitting fee.

STRATEGIC PLANNING AND DEVELOPMENT POLICY COMMITTEE

The Strategic Planning and Development Policy Committee provides advice to Council on strategic planning and development policies to ensure:

- orderly and efficient development within the Council area
- high levels of integration of transport and land-use planning
- relevant targets set out in the Planning Strategy within the Council area
- the implementation of affordable housing policies set out in the Planning Strategy within the Council area
- other outcomes assigned to the Committee by the Council.

The Committee's membership includes:

- Cr David Whiting (Chair)
- Cr Carolyn Wigg
- Cr Paul Wilkins
- Cr Rex Adams

CHIEF EXECUTIVE OFFICER'S REPORT



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In 2010-11 the Town of Walkerville continued to put in place the practices, processes and systems required of a transparent, outcome-focussed and responsive organisation able to deliver the aspirations of the Council and community.
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As a result we have thoroughly evaluated our current capabilities, capacities and structures to identify where we are now, where we want to be and how we are going to get there. We have identified gaps, considered what we need to do to improve and determined what changes need to be made.

Recognising that service is at the heart of everything that we do, a comprehensive service improvement program was undertaken which has been driven by the view that providing outstanding customer service isn't the responsibility of only customer service staff, but everyone in the organisation.

This saw the introduction of many new systems and protocols which allow everyone to deliver on our customer service standards and to ensure that customer service staff are supported with the information they need to respond to customer enquiries. This service improvement program also saw a more focussed approach to the training of customer service staff, which now occurs more frequently.

The past year saw the renegotiation of enterprise agreements for all staff which ensures we have the flexibility required to meet the needs of those we serve. A good example of this is the enterprise agreement struck with our field staff, which saw a restructuring of their classification in recognition of their experience and skills as horticulturalists.

This team now has greater ownership of the tasks it undertakes and has more responsibility for managing the works program. Key Performance Indicators (KPIs) have been put in place and several new initiatives have already resulted, including the establishment of an immediate response team and the re-landscaping of the Smith Street Oval.

An emphasis on sound risk management (of environmental, social and economic issues), efficiency and effectiveness has been the driver for a series of continuous improvement processes during the past 12 months to create durability within the organisation.

The first stage in a comprehensive review of all our internal controls was carried out during the year, on our financial processes, which saw a series of improvements made which have been welcomed by our auditors. Other, non-financial, internal controls will be reviewed in 2011-12 and this process should be completed by July 2012.

Reflecting the fact we are mindful of our liabilities and wanting more detailed information about the state of Council's key assets, a complete and thorough assessment of all community and civic buildings took place during the year, which saw the development of a risk matrix for each.

We also commenced an assessment of public liability issues, particularly associated with the River Torrens Linear Park, and this will be concluded in 2011-12.

A complete overhaul of our asset management processes was undertaken and we commenced a thorough review of our stormwater pipe network and associated maintenance levels. We also reviewed Council's road infrastructure plan and undertook site inspections of all roads and footpaths, helping to determine priorities for our capital works program.

Like most organisations and businesses, we continue to be focused on the responsible management of Council's finances amid a range of competing interests. Our 10-year Financial Plan continues to keep rates at a level that's acceptable to the community. Again this year we have managed to ensure that we reported only a small operating deficit without significantly increasing rates, despite the fact that we have increased capital expenditure significantly to ensure long-term assets are adequately maintained.

Throughout my time here at Walkerville I have been committed to full transparency in our operations and have made a concerted effort to ensure that as much as possible, Council's decisions are made in the public realm, and not behind closed doors. As a result, I'm pleased to report that only five confidential items were considered at meetings of Council during 2011-12, down from nine the previous year. This is a trend that I am committed to see continuing in the coming years.

We finalised our new Development Plan for Gilberton this financial year, which was signed off by the State Government in May. While the final Development Plan allows for 10-storey buildings in the Park Terrace development, which was viewed by Council as excessive and inappropriate, rather than taking an adversarial position, we worked in partnership with the Minister to ensure that the final Development Plan provides the basis for quality development in the area.

The vision outlined in the Urban Masterplan has also been one of the key drivers in developing our new Strategic Plan and a considerable amount of work was done during this year to identify the three key themes – a Lively Local Culture, an Economically Successful Community, and Sensitive Environment and Development – in preparation for the launch of the draft document in October 2011 for community consultation.

This process has encouraged us to review all areas of our operations and has provided a real insight into what it is that we do as an organisation now, and what it is that we need to do in the future.

As a result, I am enormously excited about the future for Walkerville, its elected Council and this organisation and the many opportunities available to us.

ORGANISATIONAL ACCOUNTABILITY

.....
The Chief Executive Officer (CEO), Executive Management Team and Council staff are responsible for ensuring the decisions of the Elected Members are implemented, and that services and programs are delivered to the community.
.....

Accordingly, the CEO's key role is to ensure the organisation has the capacity to carry out these important roles.

ORGANISATIONAL STRUCTURE

The restructured Executive Management Team of the CEO and two executives introduced in 2009-10 has now been in place for a full financial year. The new structure has resulted in a more cohesive working relationship between Executive and staff, providing greater accountability and transparency.

During the year Council was able to fill a number of key staff positions to support Executive and add a depth of knowledge to Council's operations. These positions included property/contracts officer, principal planner, planning officer, building inspector and executive assistant.

Internal appointments were also made to the newly created positions of team leader service management, information management officer and customer service/ records officer.

In addition, Council engages trainees through external provider Maxima Group in the areas of customer service, library services and records to provide support to staff while offering opportunities to eligible job seekers.

Executive has worked closely with team leaders and staff to ensure effective two-way communication eliminates any barriers to cohesive and efficient service delivery.



The following chart shows the decision making and implementation process of Council.



EMPLOYMENT PRACTICES

During the year Council completed negotiations with the outside work group and administration staff (including library staff) to finalise enterprise bargaining agreements for both employee groups.

Annual performance management reviews for all staff continue to be a catalyst for continuous improvement, while a new service improvement project initiative has led to staff across the organisation having increased awareness and improved knowledge of Council's services and delivery standards.

The recruitment of key personnel in the planning and building areas has enabled Council to shorten turn-around times in this area and has enhanced Council's reputation across local government.

As a result of maintaining high safety standards in the workplace, Council received a substantial rebate from the worker's compensation scheme which has been used to introduce staff wellness initiatives including health fund/ gym membership subsidies, Pilates classes, and neck and shoulder massages.

The Executive team is made up of the CEO who is supported by two Executive Directors. Remuneration for these officers is a salary package which includes base salary, superannuation guarantee percentage, and private use of a fully maintained vehicle.



CHIEF EXECUTIVE
KIKI MAGRO

Elected Member advice and support
Governance
Policy
By-Laws
Employee management

Community engagement
Strategic planning
Legal framework
Resource allocation
Compliance
OHSW



EXECUTIVE FINANCIAL & EXTERNAL RELATIONS
LYNDON PRIOR

Customer service
Finance
IT
Records management
Library and SWAP
Leases and licences

Regional subsidiaries
Risk
Long-term financial planning
Investment portfolios
Rates



EXECUTIVE PLANNING & INFRASTRUCTURE
BILL STEFANOPOULOS

Parks and gardens
Planning and building
Civil projects

Asset management
Infrastructure and asset renewal planning

HUMAN RESOURCE MANAGEMENT

The following tables show the profile of employees as at 30 June 2011.

	FEMALE	MALE	TOTAL
AGE			
21-30	5	3	8
31-34	-	1	1
35-44	4	3	7
45-54	8	5	13
55-64	6	2	8
TOTAL	23	14	37

EMPLOYMENT STATUS			
Permanent – Full time	5	7	12
Permanent – Part time	8	-	8
Casual	6	1	7
Fixed term contract	5	7	12

LENGTH OF SERVICE			
0-2 years	12	8	20
2-5 years	3	3	6
5-10 years	3	2	5
10-15 years	1	1	2
Over 15 years	5	1	6

OCCUPATION STREAM			
Engineering	-	1	1
Build/Planning	1	4	5
Community Services	12	2	14
Works/Maintenance	-	7	7
Corporate/Governance	10	2	12

RISK MANAGEMENT/ OCCUPATIONAL HEALTH SAFETY & WELFARE

A continued emphasis on risk management and Occupational Health & Safety during the year reflects the organisation's strong focus on employee accountability and responsibility, and the importance of worker safety.

The OH&S Committee reports directly to the CEO, with an independent consultant chairing the Committee, and a comprehensive program of monthly and spot audit checks is carried out.

This emphasis saw Walkerville achieve a 94% result in the annual Risk Management Review conducted by the Local Government Mutual Liability Scheme.



POLICIES AND CODES

COUNCIL POLICIES

Council's policy documents and codes of conduct/practice provide a guide for Council's procedures and conduct of Council Members and Administration. Council has policies governing several areas of operation and these are outlined in the Freedom of Information Statement in this Annual Report.

All policies can be accessed on Council's website (www.walkerville.sa.gov.au).

Under the *Local Government Act 1999* Council is required to keep a list of registers and codes of conduct/practice. These include:

Code of Practice – Procedures at Meetings

The Local Government (Procedures at Meetings) Regulations 2000 specify certain procedures to be undertaken during the operation of Council meetings. These procedures govern:

- the meetings of a council
- the meetings of a council committee performing regulatory activities
- the meetings of any other council committee.

Council abides by the Regulations as per the *Local Government Act 1999*.

Code of Conduct – Elected Members

This Code of Conduct is a public declaration of the principles of good conduct and standards of behaviour that the community could reasonably expect of its Elected Members.

Code of Conduct – Employees

This Code of Conduct is a public declaration of the principles of good conduct and standards of behaviour the Walkerville Council has decided its stakeholders could reasonably expect Council employees to demonstrate in the performance of their duties and functions. This code is required by the *Local Government Act 1999*, Section 110.

Code of Practice – Access to Meetings and Documents

This Code of Practice is a public declaration relating to public access to Council and committee meetings and to the minutes of those meetings. This Code is required by the *Local Government Act 1999*, Section 92.

BY-LAWS

As required under the *Local Government Act 1999*, Council conducted a review of its by-laws during the year.

The following by-laws, made under the *Local Government Act 1999*, are in operation within the Council area:

By-Law No. 1 – Permits and Penalties

To provide for a permit system and continuing penalties in Council by-laws, to clarify the construction of such by-laws and to repeal by-laws.

By-Law No. 2 – Local Government Land

For the management and regulation of the use and access to local government land (other than streets and roads) vested in or under the control of the Council, including the prohibition and regulation of particular activities on local government land.

By-Law No. 3 – Roads

For the management, control and regulation of certain activities on roads.

By-Law No. 4 – Moveable Signs

To set standards for moveable signs on streets and roads, and to provide conditions for and the placement of such signs.

By-Law No. 5 – Dogs

For the management and control of dogs within the Council area.

Full copies of the by-laws are available from the Council office or can be downloaded from Council's website, www.walkerville.sa.gov.au

COMPETITIVE NEUTRALITY, SIGNIFICANT BUSINESS ACTIVITIES AND STRUCTURAL REFORM OF PUBLIC MONOPOLIES

The competition principles applicable to local government under the Competition Principles Agreement require that each local government authority issues a Clause 7 Statement.

Accordingly, Council advises that it:

- has no significant businesses defined as Category 1 businesses under Competitive Neutrality Principles
- has no by-laws which place barriers on market entry, conduct or discriminates between competitors
- has received no complaints alleging a breach of competitive neutrality principles by the agency
- has not been involved in any structural reform of monopolies.

CONFIDENTIALITY

While the *Local Government Act* requires meetings of Council or any of its committees to be open to the public, from time to time some matters need to be discussed in confidence, and confidential matters are covered by Sections 90 and 91 of the Act.

During the year, a total of five confidential items (including one verbal report) were considered at meetings of Council and Council committees under Section 90 and Section 91 – which is a considerable reduction from the previous year, when nine items were considered under confidentiality.

CONTRACTS AND TENDERS

Council is committed to ensuring fairness, transparency and accountability in the provision of services, the purchase of goods and services, and in the disposal of land and other assets.

The Town of Walkerville aims to ensure that it uses cost-effective methods to achieve best value for money and that it meets the needs of the community in the areas of:

- service provision (including the carrying out of works)
- purchasing goods
- selling and disposing of land and or other assets.

Council's Contracts and Tenders Policy outlines Council's required conduct in these areas and the principles that will guide its decision-making processes.

FREEDOM OF INFORMATION

Under Section 9(1) and (1a) of the *Freedom of Information Act 1997*, Council is required to publish an Information Statement annually (refer to Appendix). Included in this statement is a list of Council documents which are accessible to the community as required by law.

In accordance with the *Local Government Act 1999*, under Schedule 4 1(gb), Council must report on the applications it receives under the *Freedom of Information Act 1997* during the relevant financial year. Council did not receive any Freedom of Information applications throughout the 2010-11 financial year.

DATE	ITEM OF BUSINESS	ACTION / EXCLUSION	RELEASE DATE IF KNOWN
1 November 2010	DAP Plan Update	Report and Minutes (Section 90(3)(h))	Released
6 December 2010	Australia Day	Report and Minutes (Section 90(3)(a))	Released
21 February 2011	CEO Performance Review	Report and Minutes (Section 90(3)(a))	Released
18 April 2011	Volunteer of the Year	Report and Minutes (Section 90(3)(a))	Released
16 May 2011	Subsidary Update	Report and Minutes (Section 90(3)(b))	Released



ASSET MANAGEMENT

STREET CLEANING

Council employees air broom footpath litter into the kerb prior to collection by the street sweeper. The sweeping cycle is a minimum of four weeks based upon need and reduces to weekly during heavy leaf fall periods.

A footpath sweeper has been contracted to sweep footpaths in high litter areas such as Northcote Terrace and the shopping area of Walkerville Terrace.

STREET TREE MAINTENANCE

A total of 950 mature street trees were pruned and maintained during the year (850 by Council staff and a further 100 by contractors), representing 26% of Council's total 3650 street trees.

All street trees planted over the past three years were formatively pruned. All street trees less than three years old were watered regularly during the summer months.

WEED CONTROL

A summer and winter weed control program which includes all street verges and the River Torrens Linear Park is conducted by a contractor.



Photo courtesy of Cr Tony Reade

DEVELOPMENT

DEVELOPMENT ASSESSMENT

A total of 243 Development Applications were received during the 2010-11 year, which was 5% more than the previous year.

The combined value of these applications is \$90.949 million, substantially more than the \$25.477 million figure of the previous year. This higher figure is largely due to the \$65 million development of the former Channel 7 site at Gilberton.

Building inspections are a critical part of Council's development assessment role and during the financial year staff inspected 62% of all building applications, well in excess of Council's minimum requirement of 20%.

Walkerville has continued to experience a relatively buoyant residential real estate market, with a total of 244 property searches undertaken, a similar number to the previous year. These searches are undertaken for the vendor and form part of the statements that are required to be provided to intending purchasers. They include information relating to zoning, planning approvals, planning policies and rates.

DEVELOPMENT ASSESSMENT PANEL (DAP)

The Development Assessment Panel (DAP) met on 12 occasions during the year, to consider a total of 20 items.

There were no appeals lodged with the Environment Resources and Development Court (ERD Court) about DAP decisions.

PLANNING POLICY

There were two changes to Council's Development Plan during 2010-11, the first being gazetted on 4 November 2010, and the second on 30 June 2011.

Both these Development Plan changes dealt with the introduction and refinement associated with the state-wide Better Development Plan (BDP) modules. The BDP project is a collaborative initiative between the State Government and local government to improve existing Development Plans by updating ('converting') them using best practice wording and layouts. Under the project, 'converted' Development Plans are made easier to read and follow, with a standard format and structure (which can readily incorporate clearly marked local additions, including statements of desired character).

The General and Residential Development Plan Amendment (DPA) consolidated on 4 November 2010 introduced a number of significant changes to planning policies in Walkerville. Key changes in addition to introducing the BDP format include:

- The expansion of the Mixed Use Zone along Main North Road
- The replacement of the Commercial Zone around the Buckingham Arms with a Local Centre Zone
- The inclusion of all schools in the Residential Zone rather than a separate Education Zone
- The inclusion of desired character statements for all zones and policy areas
- The introduction of consistent setback requirements
- Inclusion of policies to limit garage dominance
- Policies to encourage group dwellings and residential flat buildings in appropriate circumstances in Vale Park
- The alignment of public notification categories with the Development Regulations.

Originally the DPA included policies allowing buildings of up to 4 storeys on the former Channel 7 site at Park Terrace Gilberton. These policies were amended by the Minister for Urban Development and Planning to allow in the order of 10-storey buildings. While Council opposed the amendments, these were added to the DPA.

As part of the 30-Year Plan for Greater Adelaide, the State Government started the Inner Metro Rim Structure Plan, which seeks to assist in achieving the population, dwelling and employment targets of the 30-Year Plan, identify and facilitate the resolution of strategic infrastructure issues, and facilitate the rezoning of land for residential and employment purposes. Although the Inner Metro Rim Structure Plan has not yet been publicly released, Council commented on earlier versions of the plan in an effort to align it with the Town of Walkerville's Urban Masterplan.

LOOKING FORWARD

Progress in the Development and Building area in the next 12 months is expected to include:

- Completing a Strategic Directions Report. All councils must ensure their Development Plans are consistent with the 30-Year Plan for Greater Adelaide, and the statutory process for achieving this alignment is known as the Strategic Directions Report. The review process requires Council to review the policies in its Development Plan and produce a Strategic Directions Report. This report is due in June 2012, and the review will commence soon.
- The River Torrens Linear Park (Eastern Section) Management Plan has been commissioned by the State Government, with the study area covering the immediate area around the River Torrens. The draft plan addresses the role of the Linear Park, the management thereof, safety and risk management, recreation, and future development.
- Council is involved in the Integrated Design Strategy (IDS), also known as 5000+ (referring to the Adelaide postal code), which is driven by the Integrated Design Commission (IDC). The IDS attempts to build a shared design vision for inner Adelaide, and it is hoped that a first draft of this strategy will be available in the 2011-12 year.
- Council will update and review its Disability Action Plan.
- Council will launch an Open Space Strategy, to investigate the potential future use and design of its parks and reserves.

DOG AND CAT MANAGEMENT

Council, in association with the Dog and Cat Management Board, continued to provide educational programs and information to the community on responsible pet ownership and urban animal management to ensure the safety of residents and the wellbeing of animals.

Council delivers the compliance and inspectorial service to the community via a collaborative agreement with the City of Prospect.

Dog registrations	876
Dog complaints:	
- barking	10
- wandering	12
- attacks (humans)	3
- attacks (animals)	6
Cat complaints	1

ENVIRONMENTAL HEALTH

The Eastern Health Authority (EHA) is a regional subsidiary of the Council and delivers a wide range of environmental health services to the community including immunisation services, surveillance of food safety, sanitation and disease control, and licensing of supported residential facilities.

EHA's staff has delegated responsibility under the *Public and Environmental Health Act 1987*, the *Food Act 2001*, the *Supported Residential Facilities Act 1992*, the *Environment Protection Act 1993* and the *Local Government Act 1999*.

EHA's full Annual Report is included in this report.

RESERVES AND RECREATION AREAS

Several significant projects were undertaken on reserve and recreation areas during the year, in addition to ongoing maintenance.

LINEAR PARK ACCESS

In order to improve access to the Linear Park, shared use paths were constructed at a cost of \$300,000 from Burlington Street to Fuller Street, and Hackney bridge to Gilberton low level bridge.

RESERVE MAINTENANCE AND IRRIGATION

Council maintains approximately 12.4 hectares of reserve area which includes formal gardens, ovals and passive reserves, with the River Torrens Linear Park, Walkerville Oval and Levi Park being the most significant reserve areas.

Activities undertaken by Council's hard working but small maintenance team of just four include grass cutting, tree maintenance, lighting maintenance and revegetation works.

All Council ovals, formal gardens, parks and reserves are watered in line with SA Water's guidelines and the Irrigating Public Open Space Code of Practice.

The use of new technology, installed in 2008, has improved the quality of the bore water used on Walkerville Oval, reducing the reliance on mains water.



Photo courtesy of Cr Tony Reade

ROAD MAINTENANCE AND RECONSTRUCTION

Road reconstruction work undertaken during 2010-11 included the excavation of existing road pavement, kerbing and bitumen footpaths, and construction of new road pavement, concrete kerb and gutter and brick paved footpaths.

Reconstruction work was undertaken during the year in Buckingham Street, Northcote Terrace, Wallace Street, Harris Road and Horrocks Street.

WALKERVILLE TERRACE

The \$1 million Walkerville Terrace redevelopment was largely completed in 2010-11.

LOOKING FORWARD

The following work has been undertaken in preparation for future infrastructure renewal in the coming 12 months:

- survey and design for the reconstruction of Harris Road
- data collection and analysis for a review of traffic control treatments
- preliminary design work on the stormwater management of Ascot Avenue – Lansdowne Terrace and the upgrade of the Devonshire and Hay Street drain.

~~~~~  
Council maintains approximately 12.4 hectares of reserve area  
which includes formal gardens, ovals and passive reserves  
~~~~~

WASTE MANAGEMENT

DOMESTIC WASTE COLLECTION

Walkerville Council is a member of the Eastern Waste Management Authority (East Waste), a regional subsidiary comprised of six metropolitan councils, established to collect and dispose of municipal waste.

East Waste provides a three bin service to Walkerville residents which includes a 140 litre waste bin (collected weekly), a 240 litre bin for recyclables (collected fortnightly) and a 240 litre green organic bin (collected fortnightly).

In the past year, East Waste collected the following volumes of waste:

Domestic waste	1835 tonnes
Recyclables	863 tonnes
Green organics	968 tonnes

An average of about 53% of waste collected by East Waste is diverted from landfill and either recycled or reused.

East Waste's full Annual Report is included in this report.

HARD WASTE COLLECTION

The annual hard waste collection occurred in October 2010, with 102 tonnes of waste collected over a four-day period at a cost of \$25,300.

HIGHBURY LANDFILL AUTHORITY (HLA)

East Waste operated a landfill at Highbury from 1971 to 1996 and at cessation of operations at the landfill, Highbury Landfill Authority (HLA) was established to administer the closure of the site. Walkerville Council has a 9.24% share in HLA.

Chief Executive Officer Kiki Magro was Council's representative on the HLA Board during the year.

Highbury Landfill Authority's full Annual Report is included in this report.

WASTE CARE SA

Waste Care SA, a regional subsidiary comprised of six metropolitan councils, established the Wingfield Resource Recovery Centre (WRRRC) in 2004 and has contracted Transpacific Industries Ltd (TPI) to operate the business of receiving, reusing, recycling and disposing of waste.

Council was represented on the Waste Care SA Board by Cr Whiting.

Waste Care SA's full Annual Report is included in this report.



COMMUNITY FUND

During the year Council undertook a review of its Community Fund to ensure it was meeting the needs of local community groups in assisting their capacity to provide events, services and programs for the benefit of the community.

Council engaged the services of New Focus Consulting to gain an in-depth understanding of community group needs, including their perceptions of the fund process, their expectations of how the Community Fund should be allocated, and to gain feedback on reporting requirements of recipients.

A revised selection criteria, an increased budget allocation that is aligned to Council's Strategic Plan and a simplified reporting requirement have resulted.

During the year Council made the following allocations from the fund:

Walkerville Sports Club	\$5000
Walkerville Cricket Club	\$5000
Rotary Club of Walkerville	\$1000
Matthew Lycos*	\$250

**Individual sponsorship to attend an international event*

COMMUNITY SERVICES

HOME AND COMMUNITY CARE (HACC) SERVICES

Walkerville has a high proportion of aged residents, with almost 20% aged over 70 years. Walkerville Council, in conjunction with the City of Prospect, provides home assist services for elderly, disabled and frail residents (and their carers) to allow them to remain living independently.

Trained staff visit and assess the needs of the person and deliver the services that are needed, such as domestic assistance, social support, home maintenance, transport (i.e. to medical appointments), home modification and advocacy.

Council's Home Assist services are mainly funded through the Home and Community Care (HACC) program, which is a joint Commonwealth and State Government initiative.

COMMUNITY BUS

Council offers a community bus service which is outsourced and operated by a professional company with highly experienced and trained staff. This weekly service picks up residents from the front door of their own home, takes them to the North Park shopping centre and returns them to their home.

This service receives some funding (\$9000) from HACC and is available for elderly and frail residents and their carers.



YOUTH

Walkerville Council, in conjunction with the City of Prospect, employs a Youth Development Officer who assists with coordinating valuable programs for younger members of the Walkerville community.

Numerous youth-focused events and programs were offered throughout the year:

- **Get the Drift!** – More than 300 teenagers from across Adelaide's eastern suburbs gathered at the Adelaide Festival Centre to learn how to cope with life's challenges at South Australia's largest youth event, held on 7 March 2011. This was the third collaborative youth event staged by the Eastern Region Alliance and helped young people to explore the subject of resilience, deal with the pressures of being a teenager and maintain a bigger picture view of their lives.
- **Youth Parliament** – Council sponsored three young people to participate in the 2011 YMCA Youth Parliament Program. The program provides young people aged 16 to 25 with an opportunity to voice issues of concern to them and be heard by those who have the power to make laws and influence change.
- **On the Same Wave** – Is a beach and sea safety program for young people aged 12 to 18 from new and emerging communities. Three surf safety days occurred in January 2011 at Semaphore, Henley and Brighton Surf Life Saving Clubs. The program aims to educate young people about the risks associated with beach and sea fun. The program was a collaborative initiative of 13 councils, Surf Life Saving SA and a multitude of youth organisations.
- **Prospect & Walkerville Youth Advisory Committee (YAC)** – The YAC used its funds to set up a new community support program, the Youth Initiative Grant. Nine youth projects were funded by YAC in 2010-11 to address priority areas identified in the Eastern Region Youth Action Plan.
- **Refugee Week** – Council partnered with Blackfriars Priory School and Adelaide United Football Club to organise a week-long soccer tournament, the Freedom from Fear Cup. The tournament aimed to increase awareness and acceptance of new arrivals and showcase talent.
- **Eastern Region Youth Network (ERYN)** – This provides an opportunity for youth service providers that work with young people in the eastern suburbs to network, share information, resources, skills and expertise. ERYN currently has 120 members ranging from local government officers, youth service providers, government agencies, peak bodies and education institutes. In 2010-11 ERYN meetings have attracted up to 30 or more people, making it a highly regarded network.
- **'When It Hits The Fan' information pocket card** – In response to local youth needs, the aim of this wallet-sized card is to assist young people to get help quickly and inform them of available support services in times of need. The card is proudly supported by the Department of Education and Children's Services and the Eastern Region Youth Network (ERYN). A total of 13,000 pocket cards are produced annually and distributed to all Year 10 students in the eastern region.



SWAP

The SWAP Library Network is a very successful collaboration across four local government areas – Walkerville, Norwood, Payneham & St Peters, Prospect and Campbelltown – and operates a shared library management system. As a result, Walkerville Library members have access to more than 240,000 items.

Projects initiated by SWAP during 2010-11 include:

- the upgrading of public PCs at the Prospect Library, and public and staff printers across the network to improve services for library members
- the introduction of enhancements to the online catalogue, such as cover art for items on the database, reader reviews and recommended titles, as well as format icons to assist users to identify the type of resource available
- a major upgrade to the SWAP firewall providing increased security for public and staff PCs across the network
- the virtualisation of all network servers which utilise new technology to enable one server to do the job of multiple servers, reducing power and heat consumption, and resulting in a better physical management of resources
- the commencement of a database cleaning project which will involve the merging of duplicate records in the library catalogue and the removal of outdated data.

WALKERVILLE PUBLIC LIBRARY

The Walkerville Public Library continued to be one of Council's most popular and utilised services, with more than 67,000 people visiting during 2010-11, a 9.5% increase on the previous year.

Borrowings from the library collection exceeded 104,000 items.

Library users also accessed a wide range of library facilities such as computers (with free and wireless internet access), colour printers and photocopiers, faxes, local history information, online databases and various daily newspapers.

As of 30 June 2011 the library collection totalled 24,906 items and 5086 people were registered users of the Walkerville Library, totalling 72% of the population.

The library continued to host a range of very successful children's programs, tailored to different age groups, as well as a popular school holiday program and Children's Book Week which attracted more than 900 children over 24 sessions.

Several author talks were hosted during the year with more than 160 people attending three very informative sessions by local authors and the Friends of Walkerville Library provided great support with catering for some of these events.

History Week again proved popular and the Walkerville Library continues a strong relationship with the Walkerville Historical Society.

COMMUNITY EVENTS

A number of events were held in 2010-11 which were well attended by Walkerville community members and these were important opportunities for the community to come together and celebrate. These included:

- **Town of Walkerville Miniature Christmas Pageant** – A record 1583 people visited and viewed this year's event, which was again held due to the enormous efforts of Peter Golding. A total of 63 floats were on display at the Walkerville Town Hall, with \$2355, the highest amount in the nine-year history of the pageant, raised and donated to Telethon.
- **Carols in the Village** – More than 1500 people enjoyed a comprehensive entertainment program featuring one of Australia's premier brass bands, a children's entertainer, and free games and activities operated by the YMCA. Father Christmas paid a visit and a large collection of food was undertaken for the Salvation Army Christmas Appeal.
- **Volunteer of the Year Award 2011** – This annual luncheon was held in May to recognise and thank the numerous community groups and volunteers who assist Council in providing services to the community. The Volunteer of the Year award was presented to David Griffiths.
- **Australia Day Awards** – On 26 January 2010 more than 250 people attended and enjoyed Council's Australia Day celebrations at the Walkerville Oval, which included an Australian citizenship ceremony and the presentation of the Citizen of the Year Award to Margaret Wilson.



More than 250 people attended and enjoyed Council's Australia Day celebrations at the Walkerville Oval

PROSPERITY

Goal 8: Encourage business opportunities that contribute to economic prosperity

Goal 14: Efficient and effective use of financial resources to maintain a good standard of infrastructure and assets for present and future generations

Goal 15: Continue to act as ethical and responsible decision makers

Council is pleased to report that it has again managed its financial affairs in an effective and efficient manner while continuing to deliver essential and desired community services, and maintain critical community infrastructure.

The financial reports will show that all financial Key Performance Indicators (KPIs) have been achieved within the respective target ranges previously set by Council. A small operating deficit has resulted from operations while capital expenditure levels have been maintained to ensure long-term assets such as plant, buildings and infrastructure are replaced at the same rate their useful life diminishes.

Council has again ended the year in a sound financial position with a strong balance sheet including cash reserves, all asset categories being managed and maintained, and accounts payable and receivable trading within terms.

LOOKING FORWARD

Council has commenced the process of reviewing its Strategic Plan and as a consequence a formal review of its Long-Term Financial Plan will also be undertaken. With the proposed redevelopment of the Civic and Community Centre site planned to be rolled out over the next few years, interest rate costs will impact on Council's short-term operating result.

However, to offset this increased expense, significant rate revenue growth is expected from a number of key development sites across the Council area. These include the Woolworths site on Walkerville Terrace, the old DTEI site and the former Channel 7 site at Gilberton, all of which are expected to progress over the next 12-18 months.



PROPERTY RATES

Council is responsible for providing health, waste and other services as well as maintaining building, recreational and infrastructure assets for and on behalf of the community. Through our annual planning and budget process, Council establishes what services will be provided, together with operational overheads, and determines the expected cost.

Council aims to raise sufficient funds to meet all identified costs for each year, and does this by charging a rate on property. While some money is received from other sources such as grants and fees, the largest portion (approximately 80%) of the money that Council needs comes from the property rates it charges.

RATING STRATEGY

The Rating Strategy is a broad statement by the Council on the approach that it will take in determining rates and the reasons for this approach. This process helps to ensure accountability to the community.

The Rating Strategy for 2010-2011 was adopted by Council as part of Council's Annual Business Plan for that year. It takes into account:

- valuations set by the Valuer-General
- the Town of Walkerville Strategic Directions 2008-2018
- inflation rates and Consumer Price Index (CPI)
- the Local Government Price Index
- the effect of rates on local business
- employment rates
- interest rates
- Council's loan borrowings
- any financial change imposed by legislation
- physical infrastructure requirements
- environmental impacts and opportunities
- income from fees and charges
- income from grants
- income from other sources.

Council continues to apply rates based on capital value of property as provided annually by the Valuer-General's office and land use.

Council endeavors to ensure rates are kept to a responsible level, consistent with meeting the needs and demands of the local community in maintaining infrastructure and providing services. Council also seeks to ensure that rates are applied fairly and equitably across the community. This is achieved by applying differential rates based on property use, currently residential, commercial and all other.

In 2010-11 the revenue raised from rates totalled \$5.46 million, an increase of 6.47% (including growth) from the previous year in line with Council's Long-Term Financial Plan, while the average residential rate increased from \$1416 to \$1499. Council provided a total of \$168,000 in mandatory and discretionary rate rebates to eligible community groups.

THE CORPORATION OF THE TOWN OF WALKERVILLE
FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JUNE 2011

2010/2011

AUDITED BY GALPINS
ACCOUNTANTS, AUDITORS &
BUSINESS CONSULTANTS 2/11/2011

**TOWN OF WALKERVILLE
GENERAL PURPOSE FINANCIAL REPORTS
FOR THE YEAR ENDED 20 JUNE 2011
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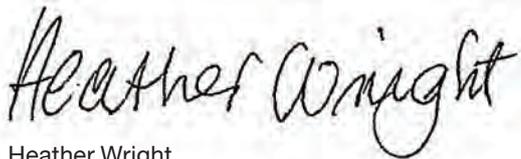
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**TOWN OF WALKERVILLE ANNUAL FINANCIAL
STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011**

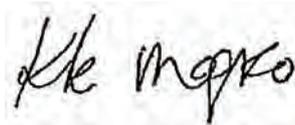
CERTIFICATION OF FINANCIAL STATEMENTS

I/we have been authorised by The Corporation of the Town of Walkerville to certify these financial statements in their final form. In our opinion;

- the accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.
- the financial statements present a true and fair view of Council's financial position at 30 June 2011 and the results of its operations and cash flows for the financial year.
- the internal controls implemented by Council provide reasonable assurance that Council's financial records are complete, accurate and reliable and were effective throughout the year.
- the financial statements accurately reflect Council's accounting and other records.



Heather Wright
Mayor



Kiki Magro
Chief Executive Officer

Dated the 28th day of October 2011.

TOWN OF WALKERVILLE
**STATEMENT OF
 COMPREHENSIVE INCOME**
 FOR THE YEAR ENDED 30 JUNE 2011

	NOTES	2011 (\$)	2010 (\$)
INCOME			
Rates	2	5,496,524	5,151,593
Statutory charges	2	261,497	137,471
User charges	2	460,670	449,244
Grants, subsidies and contributions	2	740,828	435,138
Investment income	2	152,824	130,730
Reimbursements	2	25,299	91,281
Other income	2	34,337	35,628
TOTAL INCOME		7,171,979	6,431,085
EXPENSES			
Employee costs	3	2,125,472	1,954,152
Materials, contracts & other expenses	3	3,717,853	2,994,345
Depreciation, amortisation & impairment	3	1,912,219	1,431,304
Finance costs	3	78,483	86,158
Net loss - joint ventures & associates	19	74,165	101,084
TOTAL EXPENSES		7,908,192	6,567,043
OPERATING SURPLUS / (DEFICIT)			
		(736,213)	(135,958)
Asset disposal & fair value adjustments	4	(314,913)	(5,976)
Amounts received specifically for new or upgraded assets	2	327,000	120,000
NET SURPLUS / (DEFICIT) TRANSFERRED TO EQUITY STATEMENT			
		(724,126)	(21,934)
Other Comprehensive Income			
Changes in revaluation surplus - infrastructure, property, plant & equipment	9	4,671,043	20,697,794
Transfer to accumulated surplus direct on establishment of new Sec 41 Committee		2,248	-
TOTAL OTHER COMPREHENSIVE INCOME		4,673,291	20,697,794
TOTAL COMPREHENSIVE INCOME		3,949,165	20,675,860
Share of Net Surplus / (Deficit)			
		(724,126)	(21,934)
Council		(724,126)	(21,934)
Share of Other Comprehensive Income			
		4,673,291	20,697,794
Council		4,673,291	20,697,794
TOTAL COMPREHENSIVE INCOME		3,949,165	20,675,860

This Statement is to be read in conjunction with the attached Notes.

TOWN OF WALKERVILLE

BALANCE SHEET

AS AT 30 JUNE 2011

	NOTES	2011 (\$)	2010 (\$)
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	5	2,034,860	3,140,358
Trade & other receivables	5	378,293	373,893
Inventories	5	5,938	6,039
TOTAL CURRENT ASSETS		2,419,091	3,520,290
NON-CURRENT ASSETS			
Financial Assets	6	202,489	223,109
Equity accounted investments in Council businesses	6	58,608	81,951
Infrastructure, Property, Plant & Equipment	7	98,789,952	93,881,464
Other Non-current Assets	6	119,640	382,602
TOTAL NON-CURRENT ASSETS		99,170,689	94,569,126
TOTAL ASSETS		101,589,780	98,089,416
LIABILITIES			
CURRENT LIABILITIES			
Trade & Other Payables	8	854,536	1,252,730
Borrowings	8	152,165	144,467
Provisions	8	311,534	278,757
TOTAL CURRENT LIABILITIES		1,318,235	1,675,954
NON-CURRENT LIABILITIES			
Borrowings	8	592,738	744,905
Provisions	8	19,422	9,159
Liability - Equity accounted Council businesses	6	433,621	382,799
TOTAL NON-CURRENT LIABILITIES		1,045,781	1,136,863
TOTAL LIABILITIES		2,364,016	2,812,817
NET ASSETS		99,225,764	95,276,599
EQUITY			
Accumulated Surplus		33,212,541	34,119,970
Asset Revaluation Reserves	9	65,401,622	60,730,579
Other Reserves	9	611,601	426,050
TOTAL EQUITY		99,225,764	95,276,599

This Statement is to be read in conjunction with the attached Notes.

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2011

	NOTES	ACCUMULATED SURPLUS (\$)	ASSET REVALUATION RESERVE (\$)	OTHER RESERVES (\$)	TOTAL EQUITY (\$)
2011					
Balance at end of previous reporting period		34,119,970	60,730,579	426,050	95,276,599
Restated opening balance		34,119,970	60,730,579	426,050	95,276,599
Net Surplus / (Deficit) for Year		(724,126)	-	-	(724,126)
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment		-	4,671,043	-	4,671,043
Transfer to accumulated surplus direct on establishment of new Sec 41 Committee		2,248	-	-	2,248
Transfers between reserves		(185,551)	-	185,551	-
BALANCE AT END OF PERIOD		33,212,541	65,401,622	611,601	99,225,764
2010					
Balance at end of previous reporting period		34,553,904	40,032,785	14,050	74,600,739
Restated opening balance		34,553,904	40,032,785	14,050	74,600,739
Net Surplus / (Deficit) for Year		(21,934)			(21,934)
Other Comprehensive Income					
Changes in revaluation surplus - infrastructure, property, plant & equipment		-	20,697,794	-	20,697,794
Transfers between reserves		(412,000)	-	412,000	-
BALANCE AT END OF PERIOD		34,119,970	60,730,579	426,050	95,276,599

This Statement is to be read in conjunction with the attached Notes

TOWN OF WALKERVILLE
CASH FLOW STATEMENT
FOR THE YEAR ENDED 30 JUNE 2011

	NOTES	2011 (\$)	2010 (\$)
CASH FLOWS FROM OPERATING ACTIVITIES			
RECEIPTS			
Operating receipts		7,240,282	6,320,086
Investment receipts		152,824	130,730
Grants utilised for operating purposes			
PAYMENTS			
Operating payments to suppliers & employees		(6,424,301)	(4,811,360)
Finance payments		(78,483)	(86,158)
NET CASH PROVIDED BY (OR USED IN) OPERATING ACTIVITIES		890,322	1,553,298
CASH FLOWS FROM INVESTING ACTIVITIES			
RECEIPTS			
Amounts specifically for new or upgraded assets		327,000	120,000
Sale of replaced assets		27,909	61,740
Repayments of loans by community groups		21,016	19,277
Direct contribution to equity new Sec 41 Committee		2,248	-
PAYMENTS			
Expenditure on renewal/replacement of assets		(1,555,023)	(880,126)
Expenditure on new/upgraded assets		(674,501)	(145,000)
Capital contributed to associated entities		-	(46,185)
NET CASH PROVIDED BY (OR USED IN) INVESTING ACTIVITIES		(1,851,351)	(870,294)
CASH FLOWS FROM FINANCING ACTIVITIES			
Payments			
Repayments of Borrowings		(144,469)	(135,561)
NET CASH PROVIDED BY (OR USED IN) FINANCING ACTIVITIES		(144,469)	(135,561)
NET INCREASE (DECREASE) IN CASH HELD		(1,105,498)	547,443
CASH & CASH EQUIVALENTS AT BEGINNING OF PERIOD	11	3,140,358	2,592,915
CASH & CASH EQUIVALENTS AT END OF PERIOD	11	2,034,860	3,140,358

This Statement is to be read in conjunction with the attached Notes

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 BASIS OF PREPARATION

1.1 COMPLIANCE WITH AUSTRALIAN ACCOUNTING STANDARDS

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011 dated 21 November 2011.

1.2 HISTORICAL COST CONVENTION

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 CRITICAL ACCOUNTING ESTIMATES

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 ROUNDING

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 THE LOCAL GOVERNMENT REPORTING ENTITY

Town of Walkerville is incorporated under the SA Local Government Act 1999 and has its principal place of business at 66 Walkerville Terrace, Gilberton. These financial statements include the consolidated fund and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. A separate statement of moneys held in the Trust Fund is available for inspection at the Council Office by any person free of charge.

3 INCOME RECOGNITION

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

4 CASH, CASH EQUIVALENTS AND OTHER FINANCIAL INSTRUMENTS

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 INVENTORIES

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

6 INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

6.1 INITIAL RECOGNITION

All assets are initially recognised at cost.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to infrastructure, property, plant & equipment when completed ready for use.

For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

6.2 MATERIALITY

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. At this time the materiality threshold as determined by Council is \$1,000 for all asset categories.

6.3 SUBSEQUENT RECOGNITION

Certain asset classes are re-valued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 7.

All non current assets other than receivables and investments are re-valued in accordance with the Local Government (Financial Management)

Regulations 1999. However, if at any time management considers that the carrying amount of an asset materially differs from its fair value then the asset will be re-valued regardless of when the last valuation took place. Non current physical assets that are acquired between revaluations are held at cost until the next valuation, where they are re-valued to depreciated replacement cost.

Revaluation increments arising upon revaluing the above mentioned non-current asset classes to their depreciated replacement cost are credited directly to the asset revaluation reserve.

6.4 DEPRECIATION OF NON-CURRENT ASSETS

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Buildings & Other Structures	2 to 100 years
Infrastructure	
Roadways pavement types	70 to 100 years
Roadways surface types	15 to 50 years
Kerb & watertable	70 years
Footpath types	15 to 40 years
Stormwater drainage	65 to 100 years
Other infrastructure	20 years
Structures	25 to 100 years
Reserve Furniture	4 to 80 years
Plant & Equipment	5 years
Furniture & Fittings	2 to 19 years
Library Books	10 to 15 years

6.5 IMPAIRMENT

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows,

and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been re-valued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

7 PAYABLES

7.1 GOODS & SERVICES

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 PAYMENTS RECEIVED IN ADVANCE & DEPOSITS

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 BORROWINGS

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

9 EMPLOYEE BENEFITS

9.1 SALARIES, WAGES & COMPENSATED ABSENCES

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on-costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on-costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

An accrual is made for 50% of unused sick leave for those Employees covered under ASU EB Agreement Number 6. Otherwise Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that

period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

10 CONSTRUCTION CONTRACTS

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

11 JOINT VENTURES AND ASSOCIATED ENTITIES

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

12 LEASES

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class, and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

13 GST IMPLICATIONS

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

14 PENDING ACCOUNTING STANDARDS

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2011 reporting period and have not been used in preparing these reports.

- AASB 1
First-time Adoption of Australian Accounting Standards
- AASB 5
Non-current Assets Held for Sale and Discontinued Operations
- AASB 7
Financial Instruments: Disclosures
- AASB 8
Operating Segments
- AASB 9
Financial Instruments
- AASB 101
Presentation of Financial Statements
- AASB 107
Statement of Cash Flows
- AASB 108
Accounting Policies, Changes in Accounting Estimates and Errors
- AASB 110
Events after the Reporting Period
- AASB 117
Leases
- AASB 118
Revenue
- AASB 119
Employee Benefits
- AASB 132
Financial Instruments: Presentation

- AASB 136
Impairment of Assets
- AASB 137
Provisions, Contingent Liabilities and Contingent Assets
- AASB 139
Financial Instruments: Recognition and Measurement
- AASB 1031
Materiality
- AASB 2009-11
Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Interpretations 10 & 12]
- AASB 2009-12
Amendments to Australian Accounting Standards [AASBs 5, 8, 108, 110, 112, 119, 133, 137, 1023 & 1032 and Interpretations 2, 4, 16, 1039 & 1052]
- AASB 2009-13
Amendments to Australian Accounting Standards arising from interpretation 19 [AASB 1]
- AASB 2010-1
Amendments to Australian Accounting Standards – Limited Exemptions from Comparative AASB 7 Disclosure for First-time Adopters [AASB 1 & AASB 7] AASB 2010-5
- Interpretation 4
Determining whether an Arrangement contains a Lease.
- Interpretation 14
AASB 119 – The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction

(Standards not affecting local government have been excluded from the above list.)

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

The Australian Accounting Standards Board is currently reviewing AASB 1004 Contributions. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.

TOWN OF WALKERVILLE
 NOTES TO AND FORMING PART OF THE FINANCIAL
 STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

NOTE 2 - INCOME

	NOTES	2011 (\$)	2010 (\$)
RATES REVENUES			
GENERAL RATES		5,458,976	5,127,100
Less: Mandatory rebates		(138,799)	(134,023)
Less: Discretionary rebates, remissions & write offs		(29,360)	(29,100)
		5,290,817	4,963,977
OTHER RATES (INCLUDING SERVICE CHARGES)			
Natural Resource Management levy		193,039	174,215
		193,039	174,215
OTHER CHARGES			
Penalties for late payment		13,369	13,401
		13,369	13,401
Less: Discretionary rebates, remissions & write offs		(701)	-
		5,496,524	5,151,593
STATUTORY CHARGES			
Town planning fees		193,889	83,886
Animal registration fees & fines		27,733	28,701
Parking fines / expiation fees		39,846	24,884
Sundry		29	-
		261,497	137,471
USER CHARGES			
Levi Park Management Fee		423,762	417,831
Sport & Recreation Hire		25,556	17,550
Library fees & sales		9,083	7,650
Sundry		2,269	6,213
		460,670	449,244
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		134,831	112,973
Banks & other		2,338	794
Loans to community groups		15,655	16,963
		152,824	130,730

NOTE 2 - INCOME (CONTINUED)

	NOTES	2011 (\$)	2010 (\$)
REIMBURSEMENTS			
- Sundry		25,299	91,281
		25,299	91,281
OTHER INCOME			
Rebates received		18,531	17,024
Sundry		15,806	18,604
		34,337	35,628
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Amounts received specifically for new or upgraded assets		327,000	120,000
Other grants, subsidies and contributions		483,054	379,971
"Individually significant item - additional Grants Commission payment"	see below	257,774	55,167
		1,067,828	555,138
<i>The functions to which these grants relate are shown in Note 2.</i>			
SOURCES OF GRANTS			
Commonwealth government		532,130	391,744
State government		491,620	43,394
Other		44,078	120,000
		1,067,828	555,138
INDIVIDUALLY SIGNIFICANT ITEM			
		257,774	55,167

On 28 June 2011 Council received payment of the first instalment of the 2011/12 grant totalling \$57,774. It is not known when the timing of these grant payments will be restored to normal schedule, but this will materially adversely affect Council's operating results as these amounts are recognised as income upon receipt.

In addition Council received \$200,000 from the Federal Government as host Council for the ERA Stormwater Harvest project.

NOTE 3 - EXPENSES

	NOTES	2011 (\$)	2010 (\$)
EMPLOYEE COSTS			
Salaries and Wages		1,656,373	1,425,814
Employee leave expense		207,290	314,034
Superannuation - defined benefit plan contributions	18	170,934	141,775
Workers' Compensation Insurance		90,875	72,529
TOTAL OPERATING EMPLOYEE COSTS		2,125,472	1,954,152
TOTAL NUMBER OF EMPLOYEES <i>(Full time equivalent at end of reporting period)</i>		28	24
MATERIALS, CONTRACTS & OTHER EXPENSES			
PRESCRIBED EXPENSES			
Auditor's Remuneration			
- Auditing the financial reports		9,818	9,020
- Other Auditors		-	-
Elected members' expenses		124,658	93,118
Election expenses		37,682	5,493
SUBTOTAL - PRESCRIBED EXPENSES		172,158	107,631
OTHER MATERIALS, CONTRACTS & EXPENSES			
Contractors		1,157,242	1,046,264
- Health services		72,518	63,048
- Waste Collection/ Management		693,459	676,763
Energy/ Fuels		242,502	258,084
Bank Charges		26,127	24,697
Insurances		137,432	126,316
Legal Expenses		45,895	50,667
Levies paid to government - NRM levy		193,039	174,215
Parts, accessories & consumables		234,252	200,331
Professional services (Consultants)		263,353	52,407
- Planning Consultants		189,088	52,251
- Strategic Planning Consultants		116,265	-
Sundry		174,523	161,671
SUBTOTAL - OTHER MATERIALS, CONTRACTS & EXPENSES		3,545,695	2,886,714
		3,717,853	2,994,345

NOTE 3 - EXPENSES (CONTINUED)

	NOTES	2011 (\$)	2010 (\$)
DEPRECIATION, AMORTISATION & IMPAIRMENT			
DEPRECIATION			
Buildings & Other Structures		576,160	254,570
Library Materials		68,150	63,788
Infrastructure		633,474	622,945
Stormwater drainage		168,254	106,625
Plant & Equipment		109,401	116,649
Furniture & Fittings		63,638	127,723
Structures		71,645	25,902
Reserve Furniture		221,133	113,102
- Irrigation infrastructure		364	-
		1,912,219	1,431,304
FINANCE COSTS			
Interest on Loans		78,483	86,158
		78,483	86,158

NOTE 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	NOTES	2011 (\$)	2010 (\$)
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT			
ASSETS RENEWED OR DIRECTLY REPLACED			
Proceeds from disposal		27,909	61,740
Less: Carrying amount of assets sold		342,822	67,716
NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS		(314,913)	(5,976)

NOTE 5 - CURRENT ASSETS

	NOTES	2011 (\$)	2010 (\$)
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		30,454	22,951
Deposits at Call		2,004,406	2,117,407
Short Term Deposits & Bills, etc		-	1,000,000
		2,034,860	3,140,358
TRADE & OTHER RECEIVABLES			
Rates - General & Other		106,332	98,593
Accrued Revenues		46,575	35,151
Debtors - general		193,419	208,232
Prepayments		11,778	11,332
Loans to community organisations		20,189	20,585
		378,293	373,893
INVENTORIES			
Stores & Materials		5,938	6,039
		5,938	6,039

NOTE 6 - NON-CURRENT ASSETS

	NOTES	2011 (\$)	2010 (\$)
FINANCIAL ASSETS			
RECEIVABLES			
Loans to community organisations		202,489	223,109
TOTAL FINANCIAL ASSETS		202,489	223,109
EQUITY ACCOUNTED INVESTMENTS IN COUNCIL BUSINESSES			
Eastern Health Authority	19	12,061	19,918
Wastecare SA	19	46,547	62,033
		58,608	81,951
OTHER NON-CURRENT ASSETS			
Capital Works-in-Progress		119,640	382,602
		119,640	382,602

NOTE 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
2010 (\$)				
Land	50,214,956	-	-	50,214,956
Historical Collection	255,440	-	-	255,440
Buildings & Other Structures	17,535,117	163,795	(7,293,229)	10,405,683
Library Materials	-	638,093	(432,162)	205,931
Infrastructure	34,966,244	677,090	(11,691,606)	23,951,728
Stormwater Drainage	8,720,322	-	(3,566,773)	5,153,549
Plant & Equipment	-	814,488	(529,798)	284,690
Furniture & Fittings	723,186	210,190	(713,296)	220,080
Structures	1,824,631	199,977	(755,487)	1,269,121
Reserve Furniture	3,332,998	-	(1,436,241)	1,896,757
- Irrigation Infrastructure	-	24,765	(1,236)	23,529
TOTAL PROPERTY, PLANT & EQUIPMENT	117,572,894	2,728,398	(26,419,828)	93,881,464
COMPARATIVES	97,378,314	2,513,410	(25,970,394)	73,921,330

This Note continues on the following pages.

	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
	2011 (\$)			
	50,219,223	-	-	50,219,223
	259,260	-	-	259,260
	17,509,216	262,287	(7,867,810)	9,903,693
	-	710,853	(500,312)	210,541
	34,382,104	2,013,723	(12,063,195)	24,332,632
	15,615,058	-	(6,105,653)	9,509,405
	-	774,900	(592,398)	182,502
	712,600	-	(314,861)	397,739
	1,824,631	413,001	(827,132)	1,410,500
	3,332,998	665,669	(1,657,375)	2,341,292
	-	24,765	(1,600)	23,165
	123,855,090	4,865,198	(29,930,336)	98,789,952
	117,572,894	2,728,398	(26,419,828)	93,881,464

NOTE 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT (CONTINUED)

	2010 (\$)	CARRYING AMOUNT...	
	CARRYING AMOUNT	ADDITIONS	
		NEW/UPGRADE	RENEWALS
Land	50,214,956	4,267	-
Historical Collection	255,440	-	-
Buildings & Other Structures	10,405,683	69,164	5,327
Library Materials	205,931	-	72,760
Infrastructure	23,951,728	-	1,336,633
Stormwater Drainage	5,153,549	47,828	-
Plant & Equipment	284,690	-	27,459
Furniture & Fittings	220,080	-	50,356
Structures	1,269,121	213,024	-
Reserve Furniture	1,896,757	340,218	325,450
- Irrigation Infrastructure	23,529	-	-
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	93,881,464	674,501	1,817,985
COMPARATIVES	73,921,330	145,000	616,360

VALUATION OF ASSETS

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non-material asset classes.

LAND & LAND IMPROVEMENTS

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition land under roads has not been recognised in these reports.

Land improvements, including bulk earthworks with an assessed unlimited useful life, are recognised on the cost basis. Additions are recognised at cost.

HISTORICAL COLLECTION

Pursuant to Council's election, the Historical Collection was re-valued as at 30 June 2011 by Tusmore Antiques.

BUILDINGS & OTHER STRUCTURES

Buildings and other structures are initially recognised on the cost basis. Pursuant to Council's election, Road infrastructure assets, including footpaths were re-valued as at 1 July 2009 by Maloney Field Services, Property Consultants and valuers.

INFRASTRUCTURE

Road Infrastructure – initially recognised on the cost basis and pursuant to Council's election road infrastructure including footpaths were re-valued as at 30 June 2008 by Tonkin Engineering.

...MOVEMENTS DURING YEAR (\$)			2011 (\$)
DISPOSALS	DEPRECIATION	NET REVALUATION	CARRYING AMOUNT
-	-	-	50,219,223
-	-	3,820	259,260
(321)	(576,160)	-	9,903,693
-	(68,150)	-	210,541
(322,255)	(633,474)	-	24,332,632
-	(168,254)	4,476,282	9,509,405
(20,246)	(109,401)	-	182,502
-	(63,638)	190,941	397,739
-	(71,645)	-	1,410,500
-	(221,133)	-	2,341,292
-	(364)	-	23,165
(342,822)	(1,912,219)	4,671,043	98,789,952
(67,716)	(1,431,304)	20,697,794	93,881,464

Stormwater drainage infrastructure – initially recognised on the cost basis and pursuant to Council’s election re-valued by as at 30 June 2011 by Tonkins Engineering

Structures – initially recognised on the cost basis and pursuant to Council’s election were re-valued as at 1 July 2009 by Maloney Field Services, property Consultants and valuers.

RESERVE FURNITURE

These assets are initially recognised on the cost basis and pursuant to Council’s election were re-valued as at 1 July 2009 by Maloney Field Services, Property Consultants and Valuers.

PLANT & EQUIPMENT

These assets are recognised on the cost basis.

FURNITURE & FITTINGS

These assets are initially recognised on the cost basis and pursuant to Council’s election furniture and fittings were re-valued as at 30 June 2011 by Maloney Field Services, Property Consultants and Valuers.

ALL OTHER ASSETS

These assets are recognised on the cost basis. Library books and other lending materials are capitalised in bulk, and written out when fully depreciated.

NOTE 8 - LIABILITIES

	2011 (\$)		2010 (\$)		
	NOTES	CURRENT	NON-CURRENT	CURRENT	NON-CURRENT
TRADE & OTHER PAYABLES					
Goods & Services		388,032	-	481,498	-
Amounts received in advance		97,711	-	355,354	-
Accrued expenses - employee entitlements		264,532	-	197,297	-
Accrued expenses - interest		14,023	-	17,264	-
Accrued expenses - other		90,238	-	201,317	-
		854,536	-	1,252,730	-
BORROWINGS					
Loans		152,165	592,738	144,467	744,905
		152,165	592,738	144,467	744,905
<i>All interest bearing liabilities are secured over the future revenues of the Council.</i>					
PROVISIONS					
Employee entitlements (including oncosts)		311,534	19,422	278,757	9,159
		311,534	19,422	278,757	9,159
MOVEMENTS IN PROVISIONS - 2011 YEAR ONLY (CURRENT & NON-CURRENT)			EMPLOYEE ENTITLEMENTS		
Opening Balance			287,916		
Additional amounts recognised			52,732		
(Less) Payments			(9,692)		
CLOSING BALANCE			330,956		
LIABILITY - EQUITY ACCOUNTED COUNCIL BUSINESSES					
Highbury Landfill	19		395,988		363,540
Eastern Waste Management	19		37,633		19,259
			433,621		382,799

NOTE 9 - RESERVES

NOTES	1/7/2010 (\$)	NET INCREMENTS (DECREMENTS) (\$)	TRANSFERS IMPAIRMENTS (\$)	30/6/2011 (\$)
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ASSET REVALUATION RESERVE

Land	30,714,522	-	-	30,714,522
Historical Collection	255,440	3,820	-	259,260
Buildings & Other Structures	8,780,946	-	-	8,780,946
Infrastructure	13,300,235	-	-	13,300,235
Stormwater Drainage	3,983,394	4,476,282	-	8,459,676
Furniture & Fittings	281,124	190,941	-	472,065
Structures	839,127	-	-	839,127
Reserve Furniture	2,480,751	-	-	2,480,751
Joint Ventures - Waste Care	95,040	-	-	95,040
TOTAL	60,730,579	4,671,043		65,401,622
COMPARATIVES	40,032,785	20,697,794		60,730,579

NOTES	1/7/2010	TRANSFERS TO RESERVE	TRANSFERS FROM RESERVE	30/6/2011
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OTHER RESERVES

150th Anniversary Art Reserve	14,050	-	-	14,050
Committed Expenditure Reserve	412,000	597,551	(412,000)	597,551
TOTAL OTHER RESERVES	426,050	597,551	(412,000)	611,601
COMPARATIVES	14,050	412,000	-	426,050

PURPOSES OF RESERVES

ASSET REVALUATION RESERVE

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets (less any subsequent impairment losses, where applicable).

COMMITTED EXPENDITURE RESERVE

To account for unexpended capital budget amounts to be carried forward to the next financial year. The amount is transferred out of the reserve in the subsequent reporting period.

150TH ANNIVERSARY RESERVE

To account for funds received by Council associated with the 150th anniversary celebration of Walkerville Council. The current Council may resolve to expend this money to reflect the intent and purpose it was initially received.

NOTE 10 - ASSETS SUBJECT TO RESTRICTIONS

	NOTES	2011 (\$)	2010 (\$)
CASH & FINANCIAL ASSETS			
Unexpended amounts received from Federal Government		186,735	-
Federal grant funds received on behalf of ERA for the Stormwater Retention feasibility study.			

NOTE 11 - RECONCILIATION TO CASH FLOW STATEMENT

	NOTES	2011 (\$)	2010 (\$)
(A) RECONCILIATION OF CASH			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:			
TOTAL CASH & EQUIVALENT ASSETS	5	2,034,860	3,140,358
BALANCES PER CASH FLOW STATEMENT		2,034,860	3,140,358
(B) RECONCILIATION OF CHANGE IN NET ASSETS TO CASH FROM OPERATING ACTIVITIES			
Net Surplus (Deficit)		(724,126)	(21,934)
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		1,912,219	1,431,304
Equity movements in equity accounted investments (increase) decrease		74,165	54,899
Net increase (decrease) in unpaid employee benefits		67,235	7,535
Grants for capital acquisitions treated as Investing Activity		(327,000)	(120,000)
Net (Gain) Loss on Disposals		314,913	5,976
		1,317,406	1,357,780
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		(4,350)	(165,086)
Net (increase) decrease in inventories		101	157
Net increase (decrease) in trade & other payables		(465,875)	320,291
Net increase (decrease) in other provisions		43,040	12,859
Net increase (decrease) in other liabilities		-	27,297
NET CASH PROVIDED BY (OR USED IN) OPERATIONS		890,322	1,553,298
(C) FINANCING ARRANGEMENTS			
Unrestricted access was available at balance date to the following lines of credit:			
Bank Overdrafts		100,000	100,000
LGFA CAD Facility		691,000	691,000
Corporate Credit Cards		25,000	4,500

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice. Council also has immediate access to a short-term draw-down facility, and variable interest rate borrowings under a cash advance facility, both from the Local Government Finance Authority of SA.

NOTE 12 - FUNCTIONS

Incomes, expenses and assets have been directly attributed to the following functions & activities

	INCOME		EXPENSES	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL
	2011 (\$)	2010 (\$)	2011 (\$)	2010 (\$)
Business Undertakings	423,762	417,830	31,050	70,152
Community Services	40,461	36,646	286,124	312,532
Culture	66,629	30,740	487,397	493,316
Environment	200,400	3,045	620,345	958,760
Recreation	82,116	81,330	1,290,395	1,112,464
Regulatory Services	237,630	171,946	631,847	551,623
Transport & Communication	357,582	225,736	855,876	799,379
Plant Hire & Depot/Indirect	-	-	234,252	200,331
Other Activities	31,585	42,021	80,639	75,638
Council Administration	5,731,814	5,421,791	3,316,102	1,891,764
TOTALS	7,171,979	6,431,085	7,834,027	6,465,959

Excludes net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

The activities relating to Council functions are as follows:

BUSINESS UNDERTAKINGS

Caravan Parks, Private Works,

COMMUNITY SERVICES

Public Order and Safety, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Children and Youth Services, community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries / Crematoria, Public Conveniences, Car Parking – non-fee-paying, and Other Community Amenities.

CULTURE

Library Services, Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

ENVIRONMENT

Waste Management, Domestic Waste, Green Waste, Recycling, Waste Disposal Facility, Other Waste Management, Other Environment, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

RECREATION

Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, and Other Recreation.

	OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	ACTUAL	ACTUAL				
	2011 (\$)	2010 (\$)	2011 (\$)	2010 (\$)	2011 (\$)	2010 (\$)
	392,712	347,678	-	-	1,350,550	1,250,750
	(245,663)	(275,886)	60,298	18,490	1,210,541	1,205,931
	(420,768)	(462,576)	54,495	-	-	-
	(419,945)	(955,715)	-	27,500	9,509,405	5,153,549
	(1,208,279)	(1,031,134)	-	55,504	22,341,292	21,896,757
	(394,217)	(379,677)	-	-	-	-
	(498,294)	(573,643)	479,145	195,306	24,332,632	23,951,728
	(234,252)	(200,331)	-	-	580,241	504,770
	(49,054)	(33,617)	-	-	9,846,028	10,605,641
	2,415,712	3,530,027	146,890	138,338	32,419,091	33,520,290
	(662,048)	(34,874)	740,828	435,138	101,589,780	98,089,416

REGULATORY SERVICES

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

PLANT/HIRE & DEPOT/ INDIRECT

Plant and equipment, including fleet vehicles.

TRANSPORT & COMMUNICATION

Bridges, Bus Service, Footpaths and Kerbing, Roads – sealed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

OTHER ACTIVITIES

All other activities not able to be classified in another activity and/or not significant in terms of reporting quantum.

COUNCIL ADMINISTRATION

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

NOTE 13 - FINANCIAL INSTRUMENTS

RECOGNISED FINANCIAL INSTRUMENTS

BANK, DEPOSITS AT CALL, SHORT TERM DEPOSITS

Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & conditions: Deposits are returning fixed interest rates between 4.5% and 5.0% (2010: 3% and 7.5%). Short term deposits have an average maturity of 1 day and an average interest rates of 4.68% (2010: 30 days, 2.5%).

Carrying amount: approximates fair value due to the short term to maturity.

RECEIVABLES - RATES & ASSOCIATED CHARGES (INCLUDING LEGALS & PENALTIES FOR LATE PAYMENT)

Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.

Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Carrying amount: approximates fair value (after deduction of any allowance).

RECEIVABLES - FEES & OTHER CHARGES

Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying amount: approximates fair value (after deduction of any allowance).

RECEIVABLES - OTHER LEVELS OF GOVERNMENT

Accounting Policy: Carried at nominal value.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth & State.

Carrying amount: approximates fair value.

RECEIVABLES - RETIREMENT HOME CONTRIBUTIONS

Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying amount: approximates fair value (after deduction of any allowance).

LIABILITIES - CREDITORS AND ACCRUALS

Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & conditions: Liabilities are normally settled on 30 day terms.

Carrying amount: approximates fair value.

LIABILITIES - RETIREMENT HOME CONTRIBUTIONS

Accounting Policy: To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms & conditions: Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying amount: approximates fair value for short tenancies; may be non-materially over-stated for longer tenancies.

LIABILITIES - INTEREST BEARING BORROWINGS

Accounting Policy: Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & conditions: secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 6.39% and 6.85% (2010: 6.39% and 6.85%)

Carrying amount: approximates fair value.

LIABILITIES - FINANCE LEASES

Accounting Policy: accounted for in accordance with AASB 117.

	DUE < 1 YEAR (\$)	DUE > 1 YEAR; < 5 YEARS (\$)	DUE > 5 YEARS (\$)	TOTAL CONTRACTUAL CASH FLOWS(\$)	CARRYING VALUES (\$)
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2011

FINANCIAL ASSETS

Cash & Equivalents	2,034,860	-	-	2,034,860	2,034,860
Receivables	259,286	72,350	130,139	461,775	461,775
TOTAL	2,294,146	72,350	130,139	2,496,635	2,496,635

FINANCIAL LIABILITIES

Payables	590,004			590,004	590,004
Current Borrowings	152,165			152,165	152,165
Non-Current Borrowings		296,402	296,336	592,738	592,738
TOTAL	742,169	296,402	296,336	1,334,907	1,334,907

2010

FINANCIAL ASSETS (\$)

Cash & Equivalents	3,140,358	-	-	3,140,358	3,140,358
Receivables	275,300	79,718	143,391	498,409	498,409
TOTAL	3,415,658	79,718	143,391	3,638,767	3,638,767

FINANCIAL LIABILITIES

Payables	897,376	-	-	897,376	897,376
Current Borrowings	144,467	-	-	144,467	144,467
Non-Current Borrowings	-	219,933	524,972	744,905	744,905
TOTAL	1,041,843	219,933	524,972	1,786,748	1,786,748

NOTE 13 (CONTINUED) - FINANCIAL INSTRUMENTS

The following interest rates were applicable to Council's borrowings at balance date:

	30 JUNE 2011		30 JUNE 2010	
	WEIGHTED AVERAGE INTEREST RATE (%)	CARRYING VALUE (\$)	WEIGHTED AVERAGE INTEREST RATE (%)	CARRYING VALUE (\$)
Overdraft	-	-	-	-
Other Variable Rates	-	590,004	-	897,376
Fixed Interest Rates	6.5	744,903	6.504	889,372
		1,334,907		1,786,748

NET FAIR VALUE

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

RISK EXPOSURES

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

NOTE 14 - COMMITMENTS FOR EXPENDITURE

	NOTES	2011 (\$)	2010 (\$)
CAPITAL COMMITMENTS			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
LAND			
Buildings		217,686	50,000
Parks, Gardens & Reserves		93,422	62,000
Roadways		135,820	300,000
Plant & Equipment		94,203	-
		541,131	412,000
These expenditures are payable:			
Not later than one year		541,131	412,000
		541,131	412,000
OTHER EXPENDITURE COMMITMENTS			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		48,750	-
Employee Remuneration Contracts		1,329,000	1,624,000
Asset Management		25,000	18,200
		1,402,750	1,642,200
These expenditures are payable:			
Not later than one year		477,000	392,200
Later than one year and not later than 5 years		925,750	1,250,000
		1,402,750	1,642,200

NOTE 15 - FINANCIAL INDICATORS

	2011	2010	2009
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These Financial Indicators have been calculated in accordance with Information Paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

OPERATING SURPLUS	\$	(736,213)	(135,958)	(89,581)
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Being the operating surplus (deficit) before capital amounts.

ADJUSTED OPERATING SURPLUS		(938,820)	(138,248)	(142,458)
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In each of June 2009, 2010 and 2010 the Commonwealth Government made an advance payment of one quarterly payment of the Financial Assistance Grant (see Note 3). Accordingly there were five "quarterly" payments in 2009, and four payments in each of 2010 and 2011. The Adjusted Operating Surplus and Adjusted Operating Surplus Ratio adjust for this distortion.

OPERATING SURPLUS RATIO				
OPERATING SURPLUS		(14%)	(3%)	(2%)

Rates - general & other less NRM levy

ADJUSTED OPERATING SURPLUS RATIO		(18%)	(3%)	(3%)
----------------------------------	--	-------	------	------

This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.

NET FINANCIAL LIABILITIES	\$	(251,626)	(924,543)	(457,891)
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Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses).

NET FINANCIAL LIABILITIES RATIO				
NET FINANCIAL LIABILITIES		(4%)	(15%)	(8%)

Total Operating Revenue less NRM levy

INTEREST COVER RATIO				
NET INTEREST EXPENSE		(1.1%)	(0.7%)	(1.3%)

Total Operating Revenue less NRM levy
less Investment Income

ASSET SUSTAINABILITY RATIO				
NET ASSET RENEWALS		94%	57%	82%

Depreciation Expense

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Asset Consumption Ratio

CARRYING VALUE OF DEPRECIABLE ASSETS		62%	62%	58%
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Gross value of depreciable assets

Total carrying value of depreciable assets divided by total reported value of depreciable assets before accumulated depreciation.

NOTE 16 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2011 (\$)	2010 (\$)
Income	7,171,979	6,431,085
less Expenses	7,908,192	6,567,043
OPERATING SURPLUS / (DEFICIT)	(736,213)	(135,958)
LESS NET OUTLAYS ON EXISTING ASSETS		
Capital Expenditure on renewal and replacement of Existing Assets	1,555,023	880,126
less Depreciation, Amortisation and Impairment	1,912,219	1,431,304
less Proceeds from Sale of Replaced Assets	27,909	61,740
	(385,105)	(612,918)
LESS NET OUTLAYS ON NEW AND UPGRADED ASSETS		
Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)	674,501	145,000
less Amounts received specifically for New and Upgraded Assets	327,000	120,000
	347,501	25,000
NET LENDING / (BORROWING) FOR FINANCIAL YEAR	(698,609)	451,960

NOTE 17 - OPERATING LEASES

Council holds no operating leases at the date of reporting

NOTE 18 – SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

MARKETLINK (ACCUMULATION FUND) MEMBERS

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9% in 2010/11 for Marketlink members and 3% for Salarylink members; 9% and 3% respectively in 2009/10). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

SALARYLINK (DEFINED BENEFIT) MEMBERS

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years of contribution and final average salary. Council makes

employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6% (6% in 2009/10) of "superannuation" salary. Given that Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation, the remaining 3% for Salarylink members is allocated to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent full actuarial investigation conducted by the Scheme's actuary, L C Brett, BSc., FIA, FIAA, of Brett and Watson Pty Ltd as at 30 June 2009, the Trustee has determined that the current funding arrangements are adequate for the expected Defined Benefit Plan liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

NOTE 19 - JOINT VENTURES & ASSOCIATED ENTITIES

All joint ventures and associated entities are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

HIGHBURY LANDFILL AUTHORITY

The Highbury Landfill Authority was formed in December 2005 to split the East Waste operations between collection services and landfill operations with a view to bringing new members into East Waste without them having any liability for the remediation of the landfill site at Highbury. Membership of the Highbury Landfill Authority is made up of the Town of Walkerville, the City of Burnside and the City of Norwood Payneham & St Peters.

	2011 (\$)	2010 (\$)
HIGHBURY LANDFILL AUTHORITY		
Council's respective interests are:		
- ownership interest in the joint operation	9.237%	9.237%
MOVEMENTS IN INVESTMENT IN JOINT OPERATION		
Opening Balance	(363,540)	(332,187)
New Capital Contributions		46,185
Share in Operating Result	(32,448)	(77,538)
SHARE IN EQUITY OF JOINT OPERATION	(395,988)	(363,540)

NOTE 19 - JOINT VENTURES & ASSOCIATED ENTITIES (CONTINUED)

EASTERN WASTE MANAGEMENT

The Eastern Waste Management Authority regional subsidiary was established pursuant to Section 43 of the Local Government Act 1999, for the purposed of the collection and disposal of waste within the areas of the constituent councils. The Authority is a regional subsidiary established by the City of Burnside, City of Norwood Payneham & St Peters, the Town of Walkerville, City of Mitcham, City of Campbelltown and Adelaide Hills Council. The transactions which occur between Council and the Authority are at arms length and are for the provision of waste management services.

	2011 (\$)	2010 (\$)
EASTERN WASTE MANAGEMENT		
Council's respective interests are:		
- ownership interest in the joint operation	3.23%	3.23%
MOVEMENTS IN INVESTMENT IN JOINT OPERATION		
Opening Balance	(19,259)	(10,249)
SHARE IN OPERATING RESULT	(18,374)	(9,010)
SHARE IN EQUITY OF JOINT OPERATION	(37,633)	(19,259)
EXPENDITURE COMMITMENTS		
Operating Expenditures payable		
Not later than one year	2,058,264	1,982,148
Later than one year and not later than 5 years	4,804,602	5,331,473
Later than 5 years	349,230	134,997
- Less future finance charges	(908,785)	(966,171)
	6,303,311	6,482,447
CONTINGENT LIABILITIES		
Each member of the operation is jointly and severally liable for the debts of the operation		
- arising from Council's share of the joint operation	204	145
- arising from joint and several liability of all members	816	580

EASTERN HEALTH AUTHORITY

The Town of Walkerville is one of five member councils of the Eastern Health Authority Inc (EHA). The other member councils are the City of Burnside, Campbelltown City Council, City of Norwood Payneham & St Peters and the City of Prospect.

	2011 (\$)	2010 (\$)
EASTERN HEALTH AUTHORITY		
Council's respective interests are:		
- ownership interest in the joint operation	5.88%	5.88%
MOVEMENTS IN INVESTMENT IN JOINT OPERATION		
Opening Balance	19,918	20,295
SHARE IN OPERATING RESULT	(7,857)	(377)
SHARE IN EQUITY OF JOINT OPERATION	12,061	19,918
EXPENDITURE COMMITMENTS		
Operating Expenditures payable		
Not later than one year	245,033	262,384
Later than one year and not later than 5 years	349,744	644,470
Later than 5 years	-	-
	594,777	906,854

WASTECARE SA

During 2003/2004, Wastecare SA, a regional subsidiary (the subsidiary) was established pursuant to Section 43 of the Local Government Act, by a number of constituent councils comprising of Adelaide, Campbelltown, Charles Sturt, Norwood Payneham & St Peters, Prospect and the Town of Walkerville.

	2011 (\$)	2010 (\$)
WASTECARE SA		
Council's respective interests are:		
- ownership interest in the joint operation	5.94%	5.94%
MOVEMENTS IN INVESTMENT IN JOINT OPERATION		
Opening Balance	62,033	76,192
SHARE IN OPERATING RESULT	(15,486)	(14,159)
SHARE IN EQUITY OF JOINT OPERATION	46,547	62,033
EXPENDITURE COMMITMENTS		
Operating Expenditures payable		
Not later than one year	201,552	198,452
	201,552	198,452

NOTE 20 - NON-CURRENT ASSETS HELD FOR SALE & DISCONTINUED OPERATIONS

Council has no no-current assets held for sale or has discontinued operations at the date of reporting

NOTE 21 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE BALANCE SHEET

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

LAND UNDER ROADS

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 37 km of road reserves of average width 20 metres.

NOTE 22 - EVENTS OCCURRING AFTER BALANCE SHEET DATE

There were no significant events occurring after balance sheet date to report.



Accountants, Auditors
& Business Consultants

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Laurie Galpin FCPA
David Chant FCPA
Simon Smith FCPA
David Sullivan CPA
Jason Seidel CA
Renaë Nicholson CA
Tim Muhlhausler CA

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INDEPENDENT AUDIT REPORT
TO THE COUNCILLORS OF
THE CORPORATION OF THE TOWN OF WALKERVILLE

Scope

The financial report and Chief Executive Officer's responsibility

The financial report comprises the Statement of Comprehensive Income, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement, accompanying Notes to the Financial Statements and the Chief Executive Officer's Statement of the Corporation of the Town of Walkerville (the Council) for the year ended 30 June 2011.

The Chief Executive Officer is responsible for the preparation and presentation of the financial report and the information contained therein. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

Audit Approach

We conducted an independent audit in order to express an opinion to the members of the Council. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether, in all material respects, the financial report presents fairly, in accordance with the Local Government Act 1999, the Local Government (Financial Management) Regulations 2011, applicable Accounting Standards and other mandatory professional reporting requirements in Australia, a view which is consistent with our understanding of the Council's financial position, and of its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report; and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Board.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and context of our procedures, our audit was not designed to provide assurance on internal controls.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Audit Opinion

In our opinion, the financial report of the Corporation of the Town of Walkerville for the year ended 30 June 2011 is properly drawn up:

- (a) so as to give a true and fair view of:
 - (i) the Council's state of affairs as at and its operating result and cash flows for the year ended on that date; and
 - (ii) the other matters required by Division IV of the Local Government Act 1999 to be dealt with in the accounts;
- (b) in accordance with the provisions of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011; and
- (c) in accordance with applicable Accounting Standards and other mandatory professional reporting requirements.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

Tim Muhlhausler
Partner

2 November 2011

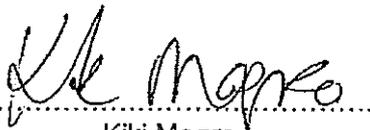
TOWN OF WALKERVILLE

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2011**

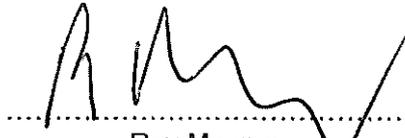
CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of The Corporation of the Town of Walkerville for the year ended 30 June 2011, the Council's Auditor, Galpins Accountants Auditors and Business Consultants has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Kiki Magro
CHIEF EXECUTIVE OFFICER



Rex Mooney
PRESIDING MEMBER
AUDIT COMMITTEE

Date: 28/10/2011.

TOWN OF WALKERVILLE
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2011

STATEMENT BY AUDITOR

I confirm that, for the audit of the financial statements of SA Model Council for the year ended 30 June 2011, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



GALPINS ACCOUNTANT AUDITORS & BUSINESS CONSULTANTS

Tim Muhlhausler

Dated this *2nd* day of *November* 2011



EASTERN REGION ALLIANCE (ERA)

.....
The Eastern Region Alliance (ERA) is a voluntary regional association of eastern metropolitan councils and includes the Town of Walkerville and the Cities of Burnside, Campbelltown, Prospect, Norwood, Payneham and St Peters, Tea Tree Gully and Unley.
.....



Formed in November 2008, ERA's mission is to secure (through research, lobbying, advocacy, cooperation, shared services and partnerships) a sustainable lifestyle, excellent services and facilities for Adelaide's eastern metropolitan region.

By actively seeking opportunities to work collaboratively, the ERA Councils are benefitting from increased sharing of knowledge and expertise, administrative efficiencies and opportunities to seek State and Commonwealth funding.

As ERA continues to develop, its activities should see better results for the 300,000 eastern community residents and greater environmental benefits, improved economies of scale and reduced service costs.

ERA has nine portfolios which are:

- Ageing and Health
- Business & Economic Development
- Corporate Communications and Media
- Corporate Services
- Environment
- Governance
- Infrastructure & Assets
- Libraries
- Open Space & Leisure Facilities
- Organisational Development
- Planning Policy
- Youth

An ERA Council CEO has responsibility for initiating and reporting progress within each portfolio, with Walkerville having responsibility for the Water, Assets and Infrastructure portfolio.

ERA's goal is for all seven participating councils to become totally non-reliant on mains water for their operations, including the maintenance of irrigated parks and sporting facilities.

The Councils believe this can be done by linking aquifers and storage via a regional system, and developing a cross-council stormwater loop, from which feeder line would radiate out to each Council area.

ERA Councils are seeking \$10 million from the Federal Government and \$6 million from the State Government for the \$33 million project, and funding submissions were prepared and lodged in February 2010, with this activity driven by Walkerville Council.

ANNUAL REPORTS OF THE REGIONAL SUBSIDIARIES

EASTERN HEALTH AUTHORITY

IMMUNISATION

DISEASE CONTROL



eastern health authority

2011

ANNUAL REPORT

FOOD SAFETY



EDUCATION



HEALTH PROMOTION

PUBLIC HEALTH



Local councils working together to protect the health of the community



MESSAGE FROM THE CHAIRPERSON



Following Local Government elections in November 2011, the Eastern Health Authority welcomed six new members (Councillors Barnett, Cornish, Dixon, Knoblauch, Monceaux and Pfitzner), and four previous members

(Councillors Fitzharris, Wigg and Whittington, and Mayor Wright) to the Board of Management. These members represent the five constituent councils of the Authority: Norwood, Payneham & St Peters; Burnside; Campbelltown; Prospect; and Walkerville. Since its inception the Authority, which is a regional subsidiary of the five Councils, has demonstrated how Local Government can work co-operatively to achieve a cost-effective and efficient delivery of public and environmental health services to ratepayers and residents.

The Authority is situated at the old St. Peters Town Hall complex, which is currently undergoing redevelopment to create a community hub. When completed the purpose-built facility will provide a modern and streamlined working environment, improved facilities for immunisation clinics, and spacious training and meeting rooms. Being located in such a complex assists in the identification of the Authority as a local government provider.

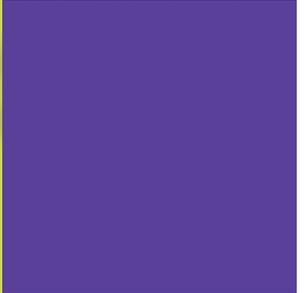
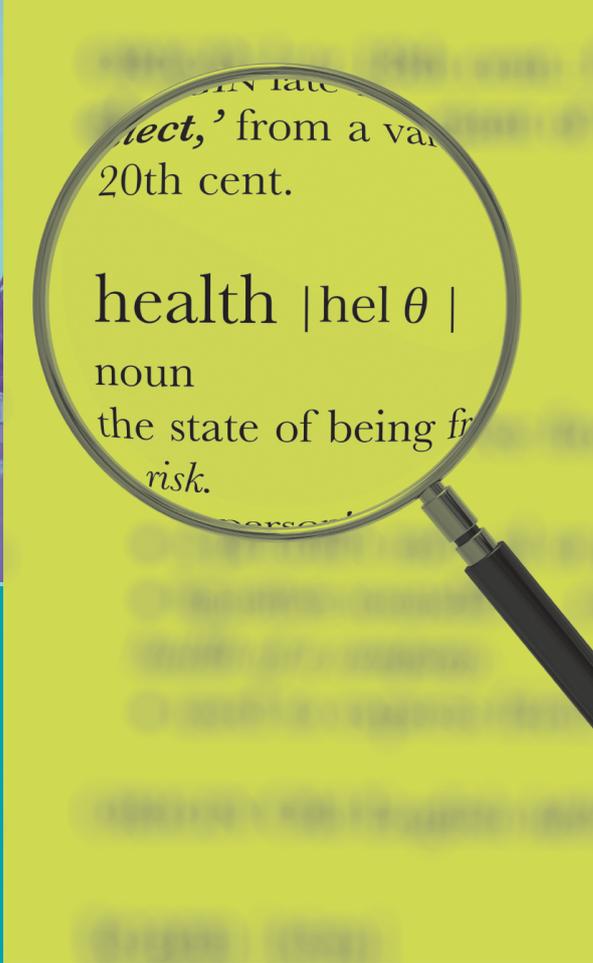
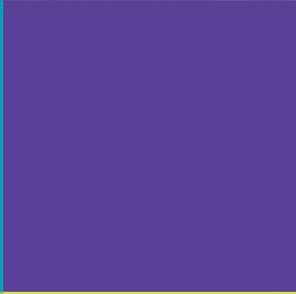
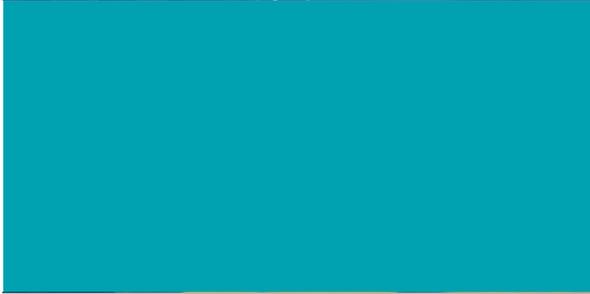
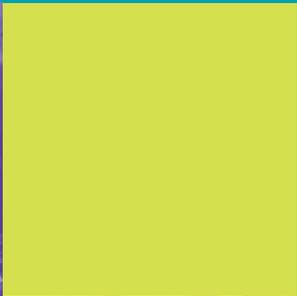
The Authority's Charter was reviewed in 2009 and a decision made by the Board to establish an Audit Committee comprising two independent members and one Board member. Although not a legal requirement, the Board considers such a committee appropriate to ensure that business risks are managed effectively and all corporate compliance requirements met.

The Eastern Health Authority continues to provide outstanding public and environmental health services to the community. As the largest immunisation provider for Local Government in South Australia, we are justifiably proud of our role in the prevention and control of communicable diseases. This year an emphasis was placed on promoting the benefits of vaccinations for seasonal flu, whooping cough and other childhood diseases, and on the need for increased public awareness of mosquito-borne diseases such as Ross River Virus and Barmah Forest Virus. The Authority also places a high priority on the education of the public and the training of food handlers in food safety practices. This has proven to be a great success and will further serve to protect our community from food-borne illness.

Supported Residential Facilities (SRFs), accommodate some of the most disadvantaged and vulnerable people in our community. The Authority is responsible for the licensing and regulation of standards for twelve such facilities in our member Councils' area. We also provide contract services to the City of Unley for the licensing of SRFs in its area. Authorised officers confront many complex issues associated with the management of SRFs and care of residents. Discussions are ensuing between the relevant authorities to explore formal training for officers in order to improve consistency and uniformity in the application of the legislation.

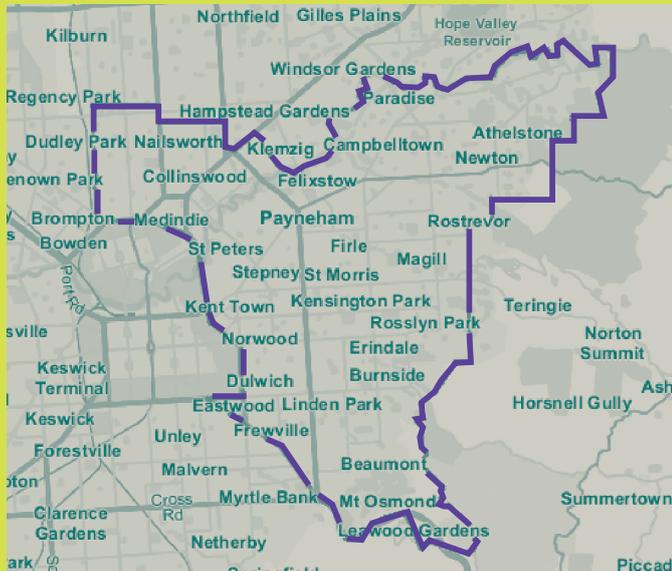
It has been my pleasure to once again work with the CEO, staff and Board of Management, and I thank them all for their commitment, diligence and support.

Sue Whittington
Chairperson



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ABOUT EASTERN HEALTH AUTHORITY



The Authority's constituent councils cross the eastern and inner northern suburbs of Adelaide

The Eastern Health Authority (the 'Authority') is a regional subsidiary established pursuant to the *Local Government Act 1999*.

Section 43 of the *Local Government Act 1999* enables two or more councils (known as constituent councils) to establish a regional subsidiary to perform a function of the councils in a joint service delivery arrangement. The function performed may be prescribed by the *Local Government Act 1999* or another Act.

The Authority's constituent councils are:

- City of Burnside
- Campbelltown City Council
- City of Norwood Payneham and St Peters
- City of Prospect
- The Corporation of the Town of Walkerville.

The region that the five councils encompass is predominantly residential with retail / commercial land use and limited industrial activity. Development dates from the mid 1800s and many heritage-listed buildings remain. Major features of the area include popular dining and shopping precincts, numerous public and private

schools, large sporting complexes, public swimming centres, hospitals, two national parks and a university. The River Torrens and five major creeks traverse the area.

The area covered by the Authority is located in Adelaide's eastern and inner northern suburbs. The Authority discharges its constituent councils' environmental health responsibilities that are mandated in the following legislation:

Public and Environmental Health Act 1987

Food Act 2001

Supported Residential Facilities Act 1992

Environment Protection Act 1993

A wide range of functions is performed to protect the health and wellbeing of 155,788 residents plus those people who visit the region. Functions include the provision of immunisation services, hygiene and sanitation control, licensing and monitoring of supported residential facilities and surveillance of food premises.

The table to the right provides a snapshot of the environmental health services provided for each constituent council.

The diversity and increasing complexity of environmental health makes it difficult for small organisations to have staff who are experienced and fully competent across all spheres of the profession. The Authority is structured to proficiently deliver all required services on behalf of its constituent councils.

Service provision opportunities minimise the constituent councils' financial contributions to the Authority's operations. During 2011, a contract was entered into with the City of Unley to provide immunisation services. This built upon an existing service delivery arrangement established in 2008 that involves the licensing of supported residential facilities under delegated authority on Council's behalf. Immunisation services continue to be provided under contract to Adelaide City Council.



	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Rateable Properties	20254	20557	19317	9513	3401	73042
Population of Council	43674	49281	34865	20710	7258	155788
Number of Food Premises	256	234	410	150	31	1081
Swimming & Spa Pools	19	3	19	2	2	45
Cooling Towers & Warm Water Systems	27	13	20	14	6	80
Supported Residential Facilities	4	3	1	3	1	12
Hairdressers/Beauty Treatment	55	48	88	28	7	226
Environmental Health Complaints	98	87	147	38	18	388
2011 SBIP Year 8 Enrolment Numbers	571	636	637	176	69	2089
2011 SBIP Year 9 Enrolment Numbers	603	644	660	184	67	2158
Immunisation Clinics – Vaccines Given	1201	941	7169	591	540	10442
Immunisation Clinics – Client Attendance	583	505	3406	305	278	5077

BOARD OF MANAGEMENT

The Authority is a body corporate, governed by a Board of Management.

The Board of Management is responsible for managing the business and administrative affairs of the Authority, ensuring that it acts in accordance with its Charter. Two elected members from each constituent council comprise the Board, which consists of ten members.

The Board met seven times during the year to consider the Authority's business. Meetings were conducted in accordance with the Local Government (Procedures and Meetings) Regulations 2000. The Board also met informally on one occasion to discuss the 2011-12 budget.

During 2010-11, the Board considered three items where it was necessary to exclude the public from discussion. The table below identifies the grounds on which the Board made this determination.

Local Government Act 1999	Description	Number of Times Used
Section 90(3)(a)	Information relating to the personal affairs of a person	1
Section 90(3)(b)	Information which could reasonably be expected to prejudice the commercial position of the Authority	1
Section 90(3)(e)	Information affecting the security of the Authority, members or employees of the Authority or Authority property	1

Board Member's term of office coincides with their term as an Elected Member of their respective council. Following the November 2010 local government elections, a new Board of Management was established and six new Board Members were appointed. The table below depicts the change in the Board of Management during the reporting period.

	July 2010 – November 2010	Meetings Attended
City of Burnside	Andrew Hillier	2
	David Lincoln	0
Campbelltown City Council	Terence Cody	2
	Anne Fitzharris	1
City of Norwood Payneham & St Peters	Lance Manser	2
	Sue Whittington	1
City of Prospect	Grace Fitzpatrick	1
	Tim Newall	1
Corporation of the Town of Walkerville	Carolyn Wigg	1
	Heather Wright	1
	December 2010 - June 2011	Meetings Attended
City of Burnside	Peter Cornish	4
	Anne Monceaux	5
Campbelltown City Council	Anne Fitzharris	4
	Jane Pfitzner	5
City of Norwood Payneham & St Peters	Garry Knoblauch	5
	Sue Whittington	5
City of Prospect	Kristina Barnett	4
	Ashley Dixon	5
Corporation of the Town of Walkerville	Carolyn Wigg	4
	Heather Wright	4

BOARD OF MANAGEMENT AS AT 30 JUNE 2011



SUE WHITTINGTON
City of Norwood
Payneham & St Peters
Chairperson



CAROLYN WIGG
Corporation of the
Town of Walkerville
Deputy Chairperson



PETER CORNISH
City of Burnside
Board Member



ANNE MONCEAUX
City of Burnside
Board Member



ANNE FITZHARRIS
Campbelltown City Council
Board Member



JANE PFITZNER
Campbelltown City Council
Board Member



GARRY KNOBLAUCH
City of Norwood
Payneham & St Peters
Board Member



KRISTINA BARNETT
City of Prospect
Board Member



ASHLEY DIXON
City of Prospect
Board Member



HEATHER WRIGHT
Corporation of the
Town of Walkerville
Board Member



There is nothing more important than the health and wellbeing of our local communities. Health is a human right, a vital resource for everyday life and a key factor of sustainability. For over a century local government has played a role in

ensuring this basic right is available to its communities. It has a responsibility to provide and facilitate preventive health services to protect the community from known health threats and identify and respond to new threats.

The Environmental Health profession, which helps to fulfill this role, is no different to others in local government in that it faces the current issue of skill shortages. Local Governments in Australia continue to examine a wide range of structural reforms and workforce issues. One area of reform being considered is in relation to shared services and regional arrangements which have obvious implications for the local government workforce.

In April the Australian Centre of Excellence for Local Government (ACELG) through its National Local Government Workforce Development Reference Group held the 4th National Local Government Workforce Development Forum in Canberra. As the Chief Executive Officer of the Authority I was invited to address a session considering Innovative Workforce Practices and Service Delivery. At the forum I delivered a presentation which outlined a historical background in relation to the Authority, how it is structured and operates, its many benefits and the challenges it faces. The session was well received and is a reminder of the uniqueness and the success of the service delivery model which the Authority delivers.

The financial governance of our organisation was strengthened with the implementation of the Authority's first Audit Committee this year. The committee is currently developing a work plan that will further improve policies and practices over a period of time. The successful implementation of an electronic records management system is another initiative that ensures compliance with legislation and best practice in records management.

Immunisation services are now being provided to the City of Unley on a contract basis. The Authority now provides services to seven local government areas and is clearly the biggest local government provider in South Australia.

The Authority prides itself on delivering environmental health services of a high quality on behalf of the constituent councils. To achieve this outcome requires committed staff and supportive management.

The scope and volume of work undertaken by our dedicated staff is clearly evident in this report. It is extremely pleasing that this work has recently been externally recognised. As well as a number of individual achievements and recognitions of staff, the Authority's overall performance was again recognised as a finalist in the 'Public and Environmental Health - Council of the Year' Awards.

The year ahead will be challenging but exciting. We have been planning for the move to a temporary location while our new office accommodation is designed and built. The finished product will be a huge improvement on our current accommodation and will benefit both the community and staff.

We will also be dealing with the implementation of the newly assented Public Health Act which will broaden the scope of public health and potentially expand local government's traditional role of enforcement.

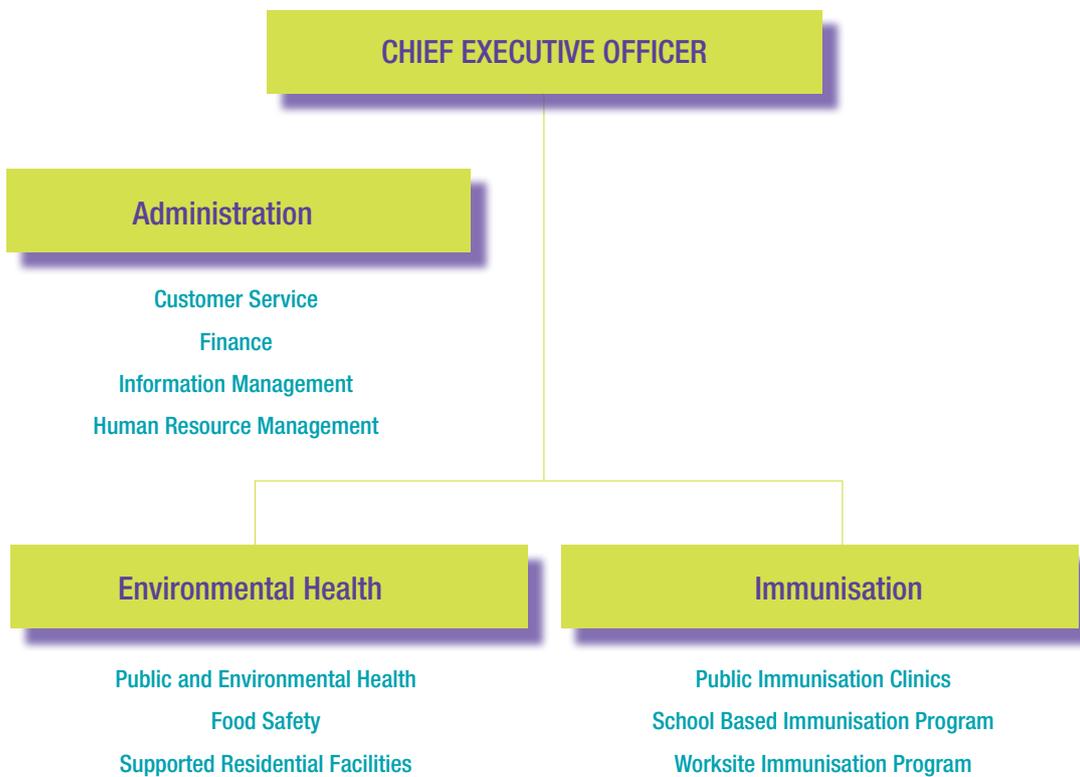
This legislation will give us the tools to deal with contemporary public health issues such as the potential health effects clandestine drug laboratories. There will be interesting times ahead while we grapple with the legislative shift. Having such dedicated staff and a supportive Board of Management will make dealing with these challenges much easier.

There has been more than the usual number of changes to the membership of the Board and our staff during the year. I would like to thank those people who have left us for their commitment and support and wish them well in the future.

Michael Livori
Chief Executive Officer

The Chief Executive Officer is responsible for the efficient and effective management of the affairs of the Authority in accordance with the Annual Business Plan.

The Authority comprises three functional areas – environmental health, immunisation and administration. The administration team, led by the Chief Executive Officer, supports the activities of the environmental health and immunisation teams. The Senior Environmental Health Officer and Immunisation Team Leader have responsibility for achieving the Annual Business Plan objectives relevant to their functional area.



Staffing as at 30 June 2011 comprised a total of 31 employees. The table below sets out the number of fulltime equivalent staff in each team. The table excludes temp staff and consultants, such as the Medical Officer of Health and Accountant.

	Total number of employees	Full time equivalent
Administration	5	4.3
Environmental Health	9	9.0
Immunisation	17	4.7
	31	18.0

The Authority has a Management Team comprising the Chief Executive Officer, Administration Officer, Senior Environmental Health Officer and Immunisation Team Leader. The Management Team meets on a fortnightly basis to ensure cross-departmental collaboration and sharing of information.

BUSINESS PLANNING

Annual Business Plan

The Annual Business Plan identifies core activities, outlines actions and sets measures to assess performance. Significant factors that influenced the preparation of the 2010-11 Annual Business Plan were:

- enterprise bargaining (4%) and increment level increases for staff employment arrangements
- a reduction in food auditing income
- the direct funding of depreciation
- set up and ongoing costs for an Audit Committee
- a number of projects to improve and strengthen administrative processes and governance.

An evaluation to determine whether the objectives of the Annual Business Plan's core activities found that the vast majority of actions were completed. Excellent

standards and output were maintained during a period of high staff changeover, although staffing resources were tasked to core activities.

Noteworthy achievements include the inaugural meeting of the Audit Committee and implementation of an electronic records management system, which will see long-term benefits to the organisation. The commencement of immunisation services to the City of Unley strengthened our relationship with this council, which is considering whether it requests membership of the Authority.

Business Continuity Plan

The Business Continuity Plan outlines how the Authority will recover and restore services in the event that an emergency affects the organisation. Computer systems are essential to many critical functions such as finance, information management and data relating to environmental health and immunisation functions.

The plan contemplates the implementation of a computer fail-over system. In the event of a major incident where computer systems are lost, it will be possible to access our systems via a fail-over system in a relatively short period ensuring critical functions continue appropriately.

The St Peters Library Precinct redevelopment during 2011 requires the Authority to temporarily relocate its office. Due to uncertainty about the redevelopment during the reporting period, the procurement of a fail-over system has been postponed and will be undertaken in conjunction with the office fit-out during 2011-12.

FINANCE

Audit Committee

A significant outcome of the 2009 Charter review was the need to establish an audit committee. The inaugural meeting of the Audit Committee was held in June 2011.

The Audit Committee plays a critical role in financial reporting processes by overseeing and monitoring the actions of management and external auditors. It addresses such issues as the approach being adopted to address business risks, corporate and financial governance responsibilities and legal compliance.

Membership of the Audit Committee comprises two independent members, Catherine Cooper (Presiding Member) and John Coombe, and a Board appointed member, Peter Cornish.

The Audit Committee identified the development of a work plan and long term financial plan as priorities for 2011-12.

HUMAN RESOURCE MANAGEMENT

Professional Development and Affiliation

The Board of Management and staff pride themselves on delivering high quality but efficient services to the constituent councils. Competent and professional staff are vital to the Authority being able to maintain this standard. Ongoing professional development and affiliation with professional networks ensures that staff continue to be exposed to new concepts and expand their knowledge.

Education and training sessions attended by staff during the reporting period addressed the following topics:

- Child-safe environment reporting
- Cardiopulmonary resuscitation
- Senior first aid
- School-based immunisation program and compiling statistics
- Injection technique
- Nursing continuing professional development requirements
- Public swimming pool regulation
- Food safety auditing



- Compulsive hoarding behaviour
- Records management and Trim
- Conflict management.

All staff participated in a team-building training day based on a corporate chef team challenge concept. Four teams were formed comprising of employees from environmental health, immunisation and administration. Each team was provided with an allowance to purchase food from the local supermarket. There was only two hours given to strategically develop and plan a meal, purchase the food, cook and then serve a meal to ten people.

Using team dynamics and the strengths of each team member, each group successfully completed the challenge. The facilitators provided a forum for staff to discuss the importance of team building and the various concepts and tools that could be implemented within the teams.



Conferences attended by staff include the 33rd Annual Environmental Health Australia State Conference and biannual Public Health Association of Australia National Immunisation Conference. The Chief Executive Officer presented at a National forum on the topic of workforce shortages and the benefits offered by a regional subsidiary.

Workforce shortages have had a direct impact upon staff recruitment. One strategy to address this is to ensure that university graduates are aware of the opportunities for a profession in local government. During the reporting period, two second year student nurses from the University of Adelaide were mentored during their community clinical nursing placement with the Authority.

As one of the largest local government providers of immunisation services in South Australia, the Authority is often consulted and invited to participate in the development or review of immunisation strategies. During the reporting period, the Team Leader Immunisation was invited to participate in:

- review of the content of a proposed approved immunisation course for nurses
- evaluation of the National Varicella vaccination program
- review of the National Immunisation Strategy
- a 12 month research project intended to optimise collaboration between education and public health sectors to enhance delivery of school based public health interventions.

Professional associations that the Authority and / or staff hold membership of include Environmental Health Australia, the Public Health Association of Australia and the Immunisation Providers Network (formerly South Australia Immunisation Network). Meetings of special interest groups and the ImPS Users Group were regularly attended.

Occupational Health, Safety and Welfare

A review of occupational health, safety and welfare (OHSW) procedures continued during the reporting period under the guidance of a consultant appointed by the Local Government Risk Services Workers Compensation Scheme (WCS). Implementation of the Authority's upgraded OHSW system commenced, for example, trained staff conducted ergonomic workstation assessments of all existing and newly appointed employees.

Due to the nature of the Authority's functions, disagreements arise and staff are required to be highly skilled in conflict management. Repeat exposure to conflict has the potential to be an OHSW issue for staff. To reduce the risk associated with conflict and enhance customer service, all staff attended conflict management training during 2010. New procedures have since been implemented to enhance the safety of staff (especially while working in isolation), improve reporting of incidents and ensure staff are adequately supported following incidents.

In recognition of the importance of staff wellbeing, the Authority participated in the Local Government Association's (LGA's) Healthy Lifestyle Program. Monthly health tips were provided along with a monthly Fitness2Live newsletter and online program that allowed staff to monitor their progress and access exercise ideas and recipes. Individual health assessments were offered to staff and participants received a detailed report outlining the results. Skin cancer checks were also offered to staff with referrals to GP's issued where appropriate. The LGA gave staff a presentation on "nutrition on the run", which gave staff valuable ideas and suggestions on how best to manage their nutrition in today's busy lifestyles.

As part of an ongoing OHSW, seasonal influenza vaccination was offered in April 2011. There was a 100% uptake by staff.

INFORMATION MANAGEMENT

Records Management

During 2009-10, a records management consultant was engaged to assess the Authority's records management systems and practices. It was identified that development and implementation of a records management program was required to comply with State Records' requirements.

The implementation of a records management program (Trim) was carried out during this financial year. Trim is a fully compliant Electronic Document and Records Management System (EDRMS) and will ensure that the Authority is accountable, compliant, can operate efficiently and provide timely access to accurate information to all stakeholders and mitigate risks to the organisation.

Prior to the introduction of Trim, staff were consulted and trained on all aspects of the program. The Records Management Consultant conducted sessions with each of the Team Managers to gain an understanding of the nature of the Authority's business to develop the Business Classification Scheme. Three Administration Officers were trained as Administrators of the system, which involved three days of training plus an additional day of training on the Business Classification Scheme. A member from each team was involved in User Testing and all staff had a session on Records Management Awareness.

Trim went live on 16 and 17 May 2011, which involved all staff attending a half-day training session. Administration Officers have continued to provide advice and assistance to staff in general records management keeping and in the use of Trim.

Post-implementation of the system is continuing with policies and procedures being developed. Administration Officers are to have further training

on sentencing of records and developing a records disposal program. A Disaster Preparedness and Vital Records Plan is also to be developed.

Website

The website has proven to be a valuable window to the Eastern Health Authority with all areas of the Authority represented. It has easy to use drop down menus and is divided into Corporate, Environmental Health and Immunisation sections. The website provides current and up to date information and can easily be updated by the website team. Two new staff members have received training to ensure the website content is accurate and current.

With the addition of "The Latest News" on the home page the public has a quick reference to important and current events. Public use continues to grow with over 57,000 page hits recorded during 2010-11. The immunisation timetable remains the most popular page hit for the Immunisation section with 1642 page hits and the Food Business Notification Page is the most utilised page in the Environmental Health section with 1646 hits.

Freedom of Information

One request for information under the *Freedom of Information Act 1991* was received from 1 July 2010 – 30 June 2011.

Access to information was refused on the grounds that the documents were deemed to be exempt pursuant to Schedule 1 Clause 7 of the Act. Disclosure of the documents could have reasonably prejudiced the future supply of information to the Authority and would have been contrary to public interest.

HEALTH EDUCATION AND PROMOTION

The promotion of public and environmental health within the community



HIGHLIGHTS



- 'Fight the Bite' promotional material was widely distributed to assist SA Health combat the increase in mosquito-borne disease such as Ross River Virus and Barmah Forest Virus.
- 117 food handlers attended the food handler training session 'Preventing Kitchen Nightmares – A Guide to Food Safety Fundamentals'.
- Public displays promoting the theme of Food Safety Week 2010 'Myths and Mastery' were held in an aim of debunking incorrect food safety beliefs held by consumers.
- Seasonal influenza vaccination was promoted live on Adelaide radio station's ABC 891 and FIVEaa.

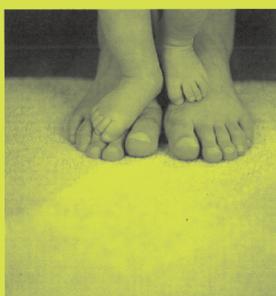
Promotion of public and environmental health is a statutory requirement of all Councils under the Public and Environmental Health Act 1987. The Authority engages in various activities and events to fulfil its duty under the Act of promoting proper standards of public and environmental health in its area. Through varied health promotion strategies, the Authority attempts to prevent the occurrence and spread of notifiable diseases within its area.

Health promotion and education is an integral role of the Authority and supports its enforcement functions. It is vital to provide the community with a clear understanding of all facets of health to create a proactive approach to healthy living environments. Health promotion activities that are routinely undertaken include:

- Promotion of public health messages via the constituent councils' community publications.
- Display of public health promotional and hand-out material in the customer service areas of the constituent councils, libraries and the Authority.
- Mail-out of the annual immunisation clinic timetable to community centres.
- Immunisation education sessions at child care centres.

IMMUNISATION INFORMATION
at
City Community Children's Centre
on
Tuesday 1st March 2011 at 6.30

Presented by Eastern Health Authority Immunisation Nurse



'PREVENTING KITCHEN NIGHTMARES – A GUIDE TO FOOD SAFETY FUNDAMENTALS'

The food handler training session 'Preventing Kitchen Nightmares – A Guide to Food Safety Fundamentals' continued into its third successful year. Environmental Health Officers (EHOs) conducted six training sessions with 87 people attending. In-house training was provided to 30 staff of two businesses.

The training program continues to attract businesses that provide food to vulnerable populations. There has also been a steady increase in the number of people attending from restaurants, delicatessens, home businesses and take-away food premises. There has been sound attendance from food proprietors who are new to the industry and are in the process of setting up a food business.

Following the training program review conducted last financial year, new activities were introduced to help participants better understand the 2hr/4hr rule and safe food processing, in particular cooling of potentially hazardous food. The updated information and activities were well received.

Overall, the training program continues to be a success, with interest from food businesses out of the Authority's area and participants returning on an annual basis. The training has enabled EHOs to develop a rapport with food handlers, proprietors and managers, resulting in a positive reception during inspections.

FOOD SAFETY WEEK

Australian Food Safety Week is a national event and initiative of the Food Safety Information Council that is held annually. The theme for 2010 'Myths and Mastery' focused on debunking incorrect food safety beliefs held by consumers and highlighted correct food safety practices.

During 8-14 November 2010, displays were held at the Norwood Mall and St Peters Library. The aim was to inform the public of the correct food hygiene procedures that should be undertaken in the household kitchen. Environmental Health Officers provided advice to the community to raise food safety awareness and answered any questions that the public had in regards to food safety. Posters were displayed and information was available to discredit incorrect food safety beliefs. Promotional food safety material including posters, thermometers, hand sanitising gels and soaps were given away to generate public interest and encourage participation.

In conjunction with the displays, the Authority conducted a Kitchen Nightmares Food Safety Course during Food Safety Week and provided resources to participants to promote the theme 'Myths and Mastery'. Overall, there was a positive reaction from the community and information was well received.



NEW FOOD BUSINESS INFORMATION PACK

The Authority has introduced an information pack that is provided to new food businesses following notification. The aim of the pack is twofold. For customer service purposes, the Authority is introduced as the enforcement agency on behalf of the constituent council and proprietors are informed of

the Authority's inspection fee policy. The information pack also aims to raise awareness of basic food safety principles. Included are SA Health posters and food industry bulletins, a list of local suppliers of equipment and details about 'Preventing Kitchen Nightmares – A Guide to Food Safety Fundamentals'.

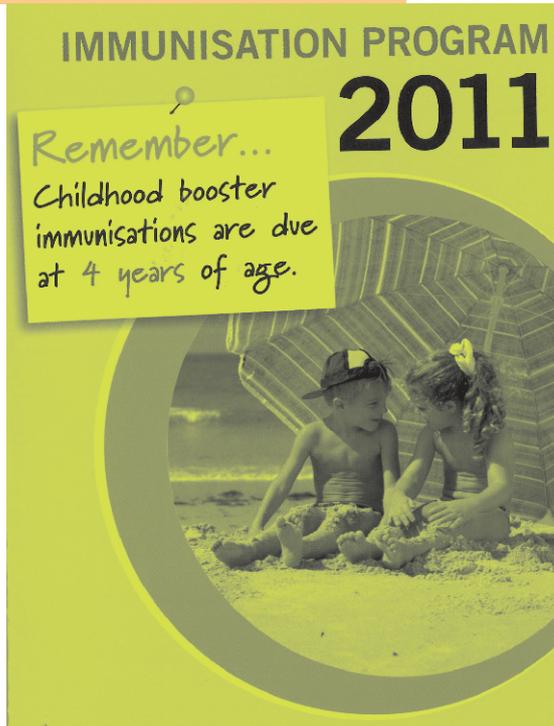
'FIGHT THE BITE'

Mosquitoes are a nuisance but they can also carry debilitating diseases that are transmitted to humans through their bites. During 2010-11, SA Health reported an increase in the number of notifications of Ross River Virus and Barmah Forest Virus in the Riverland and Murray Mallee area. The increase in notifications corresponded with above average rainfalls in South Australia.

To increase community awareness regarding the public health risks of mosquitoes, the Authority distributed 'Fight the Bite' promotional material produced by SA Health. The educative materials included posters, pamphlets and fact sheets with relevant literature concerning mosquito control and personal protection measures. The recipients, including constituent councils, medical centres, libraries, community centres and other venues where mosquito problems may occur, were encouraged to contact the Authority for further help or information.

'IMMUNISE AT 4'

The Authority continued to promote booster vaccinations due at four years of age. To improve awareness, parents of toddlers under four were verbally reminded at public clinics and an 'immunise at 4' sticker was placed on the front cover of the child's health record book. A 'Remember Note' featured prominently on the front of the 2011 immunisation timetable, 10,000 copies of which were distributed throughout the community during the year. Vaccinations were provided to 494 four year olds during the reporting period, an average of 41 per month.



SEASONAL INFLUENZA

The opportunity to promote seasonal influenza vaccination live on Adelaide radio arose when the Authority was approached to vaccinate Peter Goers on ABC 891 radio. A believer of annual Influenza vaccination, Peter discussed with the Team Leader Immunisation the benefits of receiving annual vaccination, especially for those medically at risk. Also live on Adelaide radio, the Team Leader Immunisation assisted with SA Health's promotion of seasonal Influenza vaccination. A flu shot was given to Amanda Blair of FIVEaa radio station while she spoke with Dr Paddy Phillips.

Seasonal Influenza Promotion live on 891 ABC Radio with Peter Goers being very brave when receiving his annual flu vaccine from one of the Authority's immunisation nurses.



PERTUSSIS PREVENTION

During the reporting period, the immunisation nurses made an ongoing commitment to educate parents and immediate carers of newborn babies of the need for adult Pertussis (whooping cough) dTpa booster vaccination due to continued outbreaks throughout Australia. 603 dTpa vaccines were administered at the public clinics. Of this, 427 were provided to parents, grandparents and carers of newborn babies. The remaining 176 dTpa vaccinations were government funded and mainly provided to adolescents.

'LIFT THE LIP'

The Authority was pleased to assist SA Dental Health promote free dental care for all toddlers and preschoolers through the public immunisation clinics. A dental nurse attended selected clinic venues to educate parents to 'Lift the Lip' of their child once a month. 'Lift the Lip' education brochures were made available to parents at all public clinics. The education program aims to reduce the alarming rise in children under eight years of age attending hospital for dental surgery.



IMMUNISATION

OBJECTIVES

The provision of a comprehensive, accessible and efficient immunisation service valued by the community



HIGHLIGHTS



- The Authority and the City of Unley entered into a three-year service agreement to provide Unley's immunisation service commencing January 2011.
- 30,083 vaccines were provided to the community during 2010-11, which is a 14% increase in service provision compared to the previous 'pandemic' year.
- 24,074 clients were serviced at the public clinics, school program and worksites, which is a 33% increase compared to 2008-09.
- An immunisation education program for year eight and nine students called "What is Immunisation All About" was introduced at selected schools during 2010-11.

The success of government immunisation programs has dramatically reduced morbidity and mortality of vaccine-preventable diseases in the population, especially in infants and young children.

The Authority contributes to this success as a proactive local government immunisation provider whose services encompass three main programs: public clinics, schools and workplaces. Education and balanced information on the benefits and possible risks of immunisation are valued parts of the Authority's comprehensive and free immunisation service to its community.

At the beginning of 2011, the Authority and the City of Unley entered into a three year service agreement to provide Unley's immunisation service, which includes three public clinics each month and the school based immunisation program to three high schools. The public clinics are accessible:

- once a month Saturday morning – drop-in
- once a month Thursday 4:00pm to 7:00pm – drop-in
- once a month Friday morning – by appointment.

The addition of these clinics to the Authority's public clinic timetable has enhanced the benefit of providing immunisation across a region. The communities in the seven councils serviced by the Authority now have a wider choice of immunisation venues, dates and times. Such a variety of clinics is an important strategy in improving access to services and enhancing immunisation coverage.

PUBLIC IMMUNISATION CLINICS

Since the Authority commenced immunisation service delivery for the City of Unley, the number of public clinics offered each month increased from approximately 30 to 33.

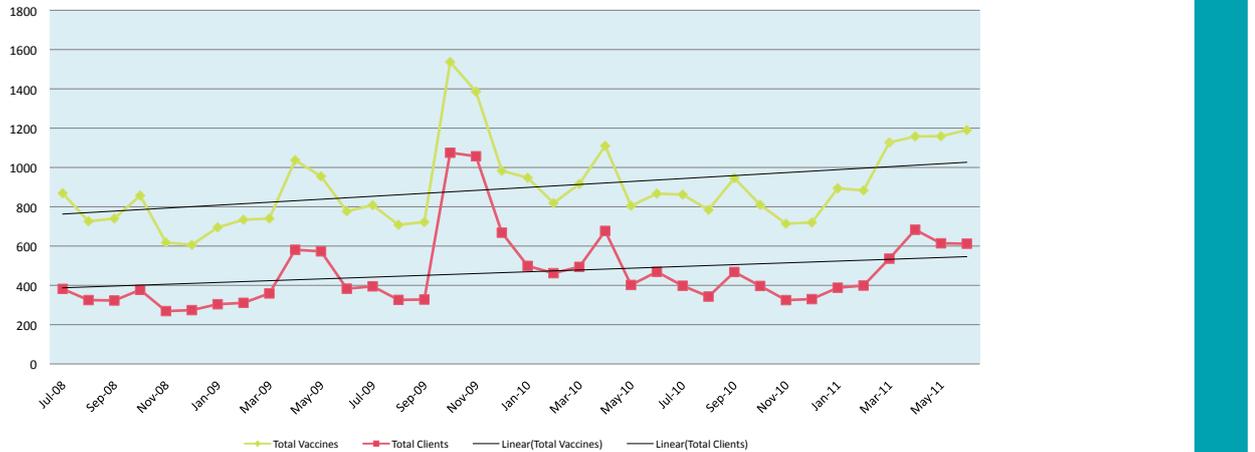
A total of 5718 clients attended the public immunisation clinics and received 11,727 vaccinations. Client attendance decreased by 19% this reporting period compared to 2009-10 when government funded H1N1 Influenza clinics were conducted. Coincidentally, this year's attendance shows an increase of 19% when evaluated against the 2008-09 client attendance (ie: prior to the H1N1 Influenza program).

A comparison of vaccines administered between 2009-10 and 2010-11 reveals only 2% less were given in spite of the lower attendance. The relative stability in vaccines administered and decline in clientele indicates that more babies and young children attended the public clinics during 2010-11.



The graph above right illustrates an ongoing increase in demand on the public clinics over the last three years. Peaks in attendance observed from March to May 2009, October to December 2009, March to April 2010 and March to May 2011 were attributable to increased demand for Influenza vaccination. This emphasises the importance of the community having access to different immunisation providers during the busy 'flu season', especially when there is a disease outbreak and high immunisation coverage is crucial.

All Clinics 3 Year Total of Clients & Vaccines (Financial)



Interest from the community for annual influenza immunisation continued during 2010-11. The government’s seasonal Influenza program was promoted at the public clinics targeting children and adults who were medically at risk of developing serious complications from influenza disease. During the three month pre-winter season (April to June) 975 influenza vaccines were administered, with 166 of these given to eligible clients who were considered medically at risk.

Pertussis (whooping cough) outbreaks within Australia are still higher than desired. Babies too young to

be immunised are the most vulnerable and can only be protected by high levels of immunity among those in contact with them. With this knowledge, booster Pertussis (dTpa) vaccination was promoted to all parents / carers, siblings and grandparents of new-born babies. A total of 603 booster doses of Pertussis (dTpa) were administered to this cohort during 2010-11. Of these, 427 were non-government funded vaccines, which represents a 244% increase on the previous year. As shown in the table below, Pertussis was the second most common vaccine preventable disease reported to SA Health during 2010-11 in the constituent council areas.

Vaccine Preventable Diseases reported to SA Health by Council Area											
1 July 2010 – 30 June 2011											
	Pertussis	Varicella	Rotavirus	Hepatitis A	Pneumococcal	Influenza	Haemophilus Influenzae HIB	Meningococcal	Measles	Mumps	Total
Burnside	149	43	21	-	1	148	1	1	1	1	1
Campbelltown	165	53	12	1		221	1	1	1	1	1
NPSP	113	33	12	-	1	108	-	-	-	-	-
Prospect	66	13	14	-	2	55	-	-	-	-	-
Walkerville	21	12	2	-	2	23	-	-	-	-	-
Total	514	154	61	1	16	555	2	2	2	2	2

Clients From Each Council Area and Venue They Attend									
Client Council of Origin	Total Clients Attending From Each Council Area	Venue							
		Burnside	Campbelltown	Prospect	Walkerville	Payneham - NPSP	Adelaide	Unley	
Burnside	942	36%	4%	4%	4%	4%	4%	2%	100%
Campbelltown	1178	3%	30%	30%	30%	30%	30%	0%	100%
NPSP	1741	6%	3%	3%	3%	3%	3%	1%	100%
Prospect	404	0%	1%	1%	1%	1%	1%	1%	100%
Walkerville	232	0%	5%	5%	5%	5%	5%	1%	100%
Adelaide	258	3%	2%	2%	2%	2%	2%	1%	100%
Unley	388	6%	0%	0%	0%	0%	0%	78%	100%
Other	575	11%	7%	7%	7%	7%	7%	10%	
	5718								

The table above illustrates the fact that residents took advantage of the variety of clinics offered by the Authority. If we look at the 942 Burnside residents as an example we find that while 36% of these people attended the Burnside clinic, 51% attended Payneham. Burnside residents attended every one of the venues offered during the year. This trend is similar for all councils served.

Due to the temporary relocation of the Authority's offices during 2011, the St Peters morning and evening clinics were transferred to the Payneham venue. The increased number of clinics held at Payneham accounts for the high proportion of clients attending from all council areas.

SCHOOL BASED IMMUNISATION PROGRAM

Including three high schools located in City of Unley, 96 sessions at 27 schools were booked for the 2011 School Based Immunisation Program (SBIP), which involved:

- year eight male and female students receiving two doses of Hepatitis B vaccine
- year eight male and female students receiving one dose of Varicella (chicken pox) vaccine
- year eight female students receiving three doses of Human Papillomavirus (HPV) vaccine
- year nine male and female students receiving one dose of Diphtheria-Tetanus-Pertussis (dTpa) vaccine.

This year the Authority introduced an immunisation education program at selected schools designed by SA Health called "What is Immunisation All About" for year eight and nine students. Six education sessions were provided at three high schools to both year levels.

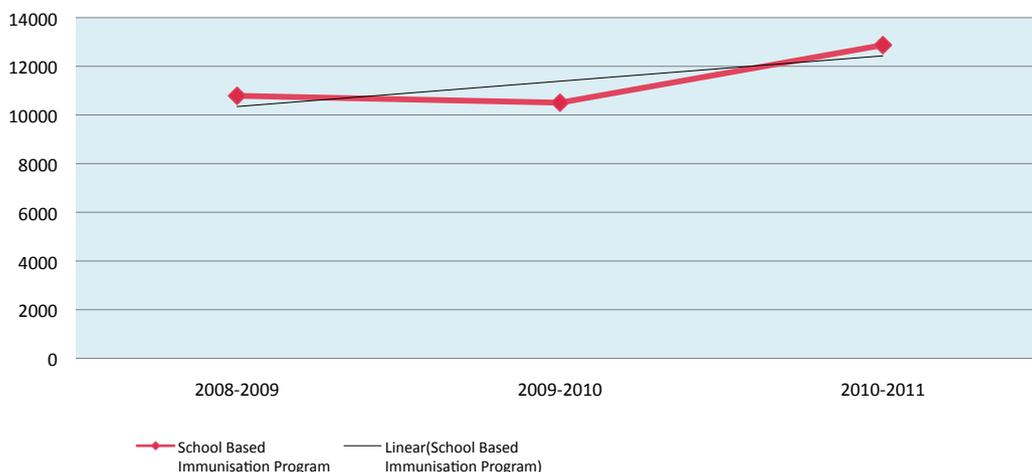
Vaccinations Administered for the 2010-11 School Based Immunisation Program					
School Program 2010-11	Hep B	VZV	HPV	dTp	Total
Adelaide	1156	486	1358	663	3663
Burnside	759	406	1543	510	3218
Campbelltown	827	256	522	646	2251
Norwood Payneham & St Peters	823	251	620	772	2466
Prospect	234	87	26	122	469
Unley (Jan – June 2011)	138	48	131	132	449
Walkerville	96	22	178	59	355
Total	4033	1556	4378	2904	12871

A brief background was given about how vaccination began, the benefits of vaccination and a description of the diseases students were to be vaccinated against. In addition, the nurse talked to the students about what to expect on the day of vaccination, e.g. to read the pre-vaccination checklist, possible side effects, to take home their immunisation record for their parents, to wear loose clothing and a reminder about the importance of having breakfast especially if anxious about vaccination. Feedback from the teachers and students on the education sessions showed a mixed response but overall the comments received were positive.

As detailed in the table above, 12,871 vaccines were delivered during 2010-11. This is a 23% increase from the previous year. Each vaccine type had an increased uptake. The Human Papillomavirus and Varicella immunisations increased the most at 39% and 38% respectively, from the previous year.

The graph below illustrates the increase in vaccines delivered during 2010-11 through the SBIP compared to the two previous years.

School Based Immunisation Program (Financial years)



WORKSITE IMMUNISATION PROGRAM

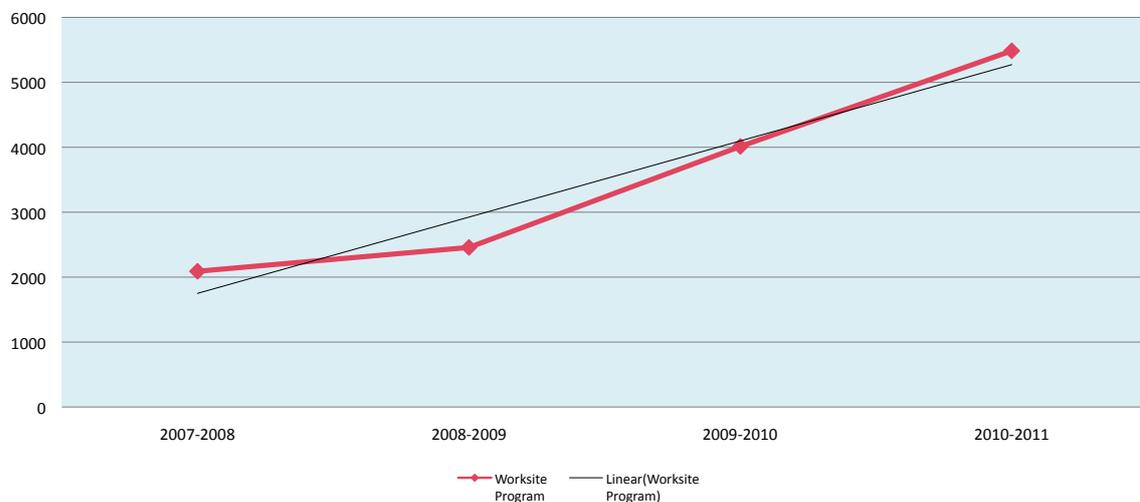
Seasonal Influenza promotional material was posted to nearly 300 business corporations during February 2011 for the forthcoming winter season. The number of workplace bookings increased during 2010-11 to 146, surpassing the previous 'Swine Flu' pandemic. This demonstrates that the demand for Influenza vaccination has not waned and the business community is aware of the benefits for their staff and workplace.

The table right shows a breakdown of the vaccine types administered at worksites. A total of 5485 vaccines were administered during 2010-11, an increase of 37% on the previous year. Greater demand was observed for vaccination against Influenza (32% increase), Pertussis and Hepatitis A & B.

Vaccines given - Worksite Program 2010-11	
Vaccine type	Total
Influenza	5215
Hepatitis B	4
Hepatitis A	8
Hepatitis A & B	108
ADT	1
dTpa	149
Total	5485

The graph below reflects the continued trend of an increase in vaccines delivered through the Worksite Program.

Worksite Program Vaccines Administered



VACCINE & COLD CHAIN MANAGEMENT

To remain potent, vaccines must be stored within the recommended temperature range by manufacturers of 2°C to 8°C. Incorrect storage of vaccines is not only wasteful and costly but can, particularly at temperatures below the recommendations, reduce vaccine effectiveness and cause vaccine failures.

Immunisation providers have a professional responsibility to administer effective vaccines. The Authority adheres to appropriate procedures for vaccine cold chain management using the current National Vaccine Storage Guidelines 'Strive for 5'.

Vaccine cold chain management during the reporting period involved:

- reviewing cold chain standard operating procedures
- recording the minimum and maximum temperature twice daily, and before vaccines were used
- checking freeze sensitive monitors placed on each shelf of the pharmaceutical refrigerator
- checking each temperature data logger twice daily and downloading graphs weekly or when the data loggers read out-of-temperature range
- calibration and service of the data loggers annually by a NATA approved agent
- regular maintenance and service of the pharmaceutical refrigerator
- regular vaccine stock take, rotating vaccines and disposing of vaccines that had passed the 'expiry date'
- ensuring correct management and maintenance of vaccine cold chain when transporting in a cooler to clinic venues
- ensuring staff were aware of the Cold Chain Backup Plan procedure in the event of a sustained power loss.

STANDING DRUG ORDERS

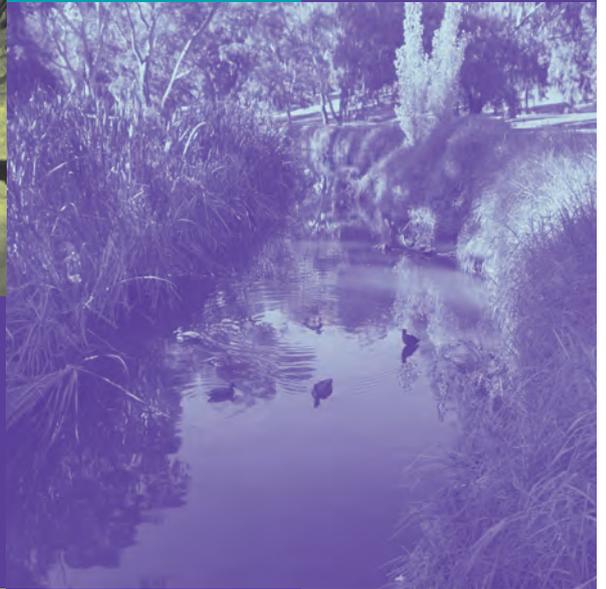
The Authority, as a local government organisation providing a community-based immunisation program, uses Standing Drug Orders (SDOs) that are reviewed and endorsed annually or updated as required. The SDOs are consistent with the current NHMRC Australian Immunisation Handbook and used in conjunction with the handbook to assist the immunisation nurses with best practice principles. The SDOs are endorsed by a committee, which comprises the Authority's Medical Officer of Health, Chief Executive Officer and the Team Leader Immunisation. All immunisation nurses sign the endorsed SDOs for each vaccine provided.

PUBLIC AND ENVIRONMENTAL HEALTH

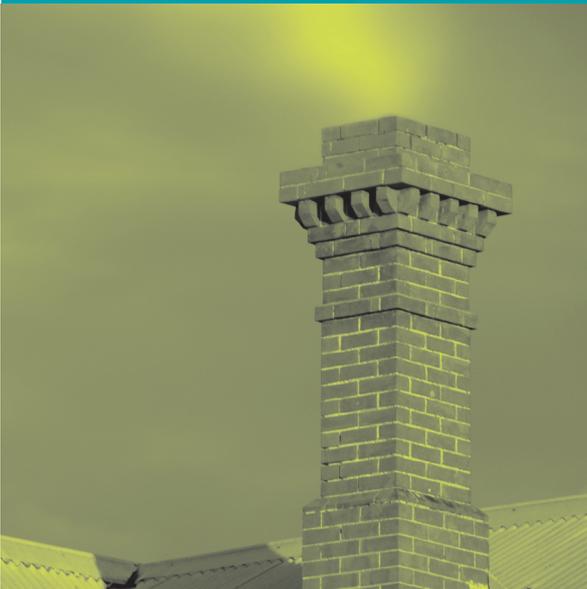
OBJECTIVES

Protection of the community from communicable and infectious disease

Protection of the community from environmental incidents that have the potential to have detrimental effects on health



HIGHLIGHTS



- The Authority exercised provisions of the Public and Environmental Health Act 1987 to ensure a dwelling previously used as a clandestine drug laboratory did not present a risk to human health.
- Eight notices under the Public and Environmental Health Act 1987 were issued due to premises being in an insanitary condition. In two instances, it was necessary for the Authority to take action in default and fulfil the requirements of the notices.
- The number of registered High Risk Manufactured Water Systems (HRMWS) continues to increase, enhancing the Authority's ability to investigate cases of Legionnaire's Disease.

'Environmental Health comprises those aspects of human health, including quality of life, that are determined by chemical, physical, biological, social and psychosocial factors in the environment. It also refers to the theory and practice of assessing, correcting, controlling and preventing those factors in the environment that can potentially affect adversely the health of present and future generations.'

(World Health Organisation 1972)

The Public and Environmental Health Act 1987 and Regulations are mechanisms employed by the Authority to fulfil its duty of care for the constituent councils. The Act deals with the following environmental health issues:

- prevention of insanitary conditions
- remediation of housing unfit for human habitation
- surveillance of swimming pool, spa pool, cooling tower and warm water system operation

- assessment of hairdressing salons, beauty salons, acupuncture clinics and tattoo parlours
- approval and inspection of waste control systems
- control of offensive activities and discharges of waste to the environment
- prevention and control of notifiable diseases.

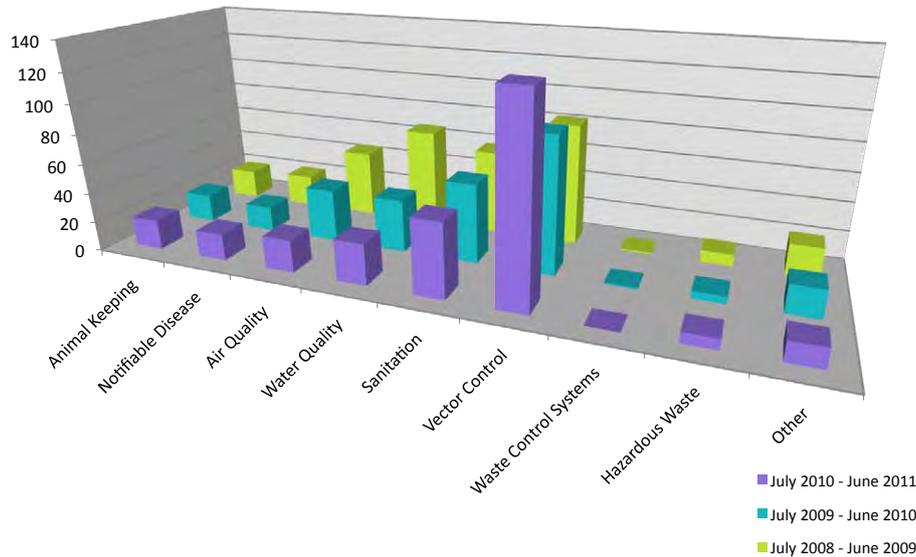
The Environment Protection Act 1993 is employed by the Authority to address environmental issues that impact on human health. Environmental Health Officers are appointed authorised officers under the Environment Protection Act 1993 and their powers are limited to enforcing provisions of the Environment Protection (Water Quality) Policy 2003 only.

COMPLAINTS AND REFERRALS

During 2010-11, Environmental Health Officers (EHOs) responded to 290 complaints under the Environment Protection (Water Quality) Policy 2003 and Public & Environmental Health Act 1987. As shown in the table below, the majority related to vector control and sanitation.

Public and Environmental Health Complaints received 1 July 2010 – 30 June 2011						
	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Animal Keeping	0	7	8	3	2	20
Notifiable Disease	7	4	6	0	1	18
Air Quality	3	9	8	1	1	22
Water Quality	4	11	11	1	1	28
Sanitation	16	12	19	1	2	50
Vector Control	34	19	54	15	10	132
Waste Control Systems	0	0	0	0	0	0
Hazardous Waste	1	3	3	0	0	7
Other	5	3	4	1	0	13
Total	70	68	113	22	17	290

Public and Environmental Health Complaints 2008 – 2011



The graph above represents complaints in each category received over the past three years. There was a significant increase of 43% in the number of complaints concerning vector control as compared to 2009-10. Over the last three years, vector control complaints have increased by 59%.

A decrease in air quality and water quality complaints has been observed over many years and this trend continued in 2010-11. The continuing decline is partly attributable to the risk-based approach to environment related complaints, whereby incidents that have the potential to affect public health are assigned priority. This was implemented in 2009-10, and constituent councils now respond in the first instance to assess the incident, arrange clean-up (if required) and educate the offender of their responsibility. Environmental Health Officers have assisted if enforcement under the Environment Protection (Water Quality) Policy 2003 is required. This has enabled officers to devote greater time to complex and newly emerging concerns that pose a

greater risk to public health such as hazardous wastes resulting from clandestine drug laboratories.

Animals

In line with recent years, 19 animal keeping complaints were investigated in 2010-11. Over half of the complaints were in relation to odours associated with animal keeping. Of these, equal numbers related to poultry / bird coups and the accumulation of cat / dog faeces. Several complaints concerned animal keeping practices that lead to poor sanitation or the attraction of vermin. Feeding of feral animals, such as cats and birds, were also issues of concern to the public. All complaints for the period represented nuisances rather than a direct risk to public health. EHOs provided information to the public on good animal keeping practices such as cat behaviour modification tips, spaying of domestic animals, coup/shelter requirements and maintenance practices to prevent odour.

Notifiable diseases reported to SA Health by council area 1 July 2010 – 30 June 2011

	Campylobacter	Salmonella	Legionellosis	Hepatitis A	Cryptosporidiosis	Rotavirus	Totals
Burnside	66	21	21	0	1	21	110
Campbelltown	66	32	32	1	2	12	114
NPSP	37	34	34	0	2	12	85
Prospect	13	6	6	0	2	14	36
Walkerville	13	4	4	0	0	2	19
TOTAL	195	97	97	1	7	61	364

Notifiable Disease

The Public and Environmental Health Act 1987 prescribes an extensive list of diseases that are notifiable including Hepatitis A, Influenza, Meningococcal and Smallpox. Notifiable diseases pose a risk to public health due to their severity and their effective mode of transmission. The table above provides a breakdown for each constituent council of food and water-borne diseases reported to SA Health over the past year.

The most frequently reported food borne diseases were Campylobacter and Salmonella. The reporting period saw 195 confirmed cases of Campylobacter

and 97 confirmed cases of Salmonella. As shown in the following table, the number of Campylobacter and Salmonella cases reported across our constituent councils had reduced since 2006-07 until this current reporting period when there has again been a moderate rise. Rates of disease fluctuate over time for a variety of reasons but common causes can be person-to-person spread and smaller incidences of transmission by contaminated foods. Often outbreak investigations are unable to determine precise modes of transmission. The Authority continued to focus on improved levels of regulation of the food industry and education about food handling.

Trend of Campylobacter and Salmonella over the past 5 years

	2006-07	2007-08	2008-09	2009-10	2010-11
Campylobacter	365	186	155	125	195
Salmonella	80	60	72	60	97

EHOs always respond to notifications of gastroenteritis outbreaks in aged care facilities primarily due to the vulnerability of the residents. There were nine notified incidents of gastroenteritis at aged care facilities in 2010-11, of which two were confirmed to be caused by Norovirus. When introduced into an aged care facility, Norovirus spreads easily due to its high rate of transmission between people. The Authority's role is to ensure appropriate infection control measures are implemented, and if the causative agent is not yet known, determine if food may be the source.

There was one notification of *Legionella pneumophila* requiring investigation by EHOs. The standard procedure involves collection of water samples from the person's home and an environmental investigation of other potential sources of *Legionella* that the person may have been exposed to. The exact source of the illness was not identified.

Air Quality

During 2010-11, there were 22 air quality complaints reported to the Authority. 64% of the complaints were related to smoke from wood heaters, odours associated with the sewerage system, and dust from development sites. Less common issues reported were linked to rubbish bins, chemical spray drift and odours arising from cooking activities.

Wood smoke can become a serious environmental nuisance for neighbours, affecting not only home comfort but more importantly their health. The Environment Protection Authority's position is to encourage neighbours to resolve problems between themselves or through mediation. If the problem was not resolved, Environmental Health Officers conducted an inspection to ensure the guidelines were observed and wood smoke minimised.

Vector Control

Vectors, such as rats, mice and mosquitoes, were a significant concern for the community during 2010-11. The Authority received 132 complaints about vectors, which represents a 46% increase from 2009-10. The increase may be attributable in part to an administrative change in the manner that rodent complaints are categorised.

Accumulation of refuse and poor poultry keeping was the common cause of rodent complaints. EHOs responded by inspecting to determine if rodents were attracted to or harbouring on the property of concern. Property owners were then instructed on appropriate ways to implement remedial action, if required.

To assist reduce rodent populations, free samples of rodent bait were provided to ratepayers and residents of the constituent councils. The service was promoted on the Authority's website and in mail-outs to residents. When residents required help with installing baits, EHOs visited the premises to give instruction.

The considerable rise in complaints is also likely to be due to an increase in mosquitoes. Above average rainfall in South Australia provided favourable breeding conditions. An increase in media attention and promotion by SA Health and the Authority has raised public awareness of mosquito-borne disease.

Sanitation

During 2010-11, 50 complaints were received concerning the insanitary condition of residential and commercial premises. In the majority, the condition of the premises did not pose a great risk to public health. Most complaints related to excessive vegetation and an accumulation of rubbish or other household materials in which rodents may harbour. A number of complaints were received about neglected swimming pools that contained standing water, which gave rise to the potential for mosquito breeding.

Fewer complaints involved instances of domestic squalor and hoarding but each consumed significant resources. Complaints arose when rat problems became persistent, odours emanated from the premises, or accumulated materials became evident. To reach an outcome that resolved the public health risk whilst considering vulnerable residents' needs, EHOs liaised with various agencies such as Domiciliary Care, the Office of the Public Trustee, the Office of the Public Advocate, Housing SA and Mind SA. A successful result was often accomplished from a multi-disciplinary approach.

Eight notices under the Public and Environmental Health Act 1987 were issued when it was not possible to resolve an insanitary condition through co-operation, or the circumstances were serious enough to warrant an escalated response. In one situation, it was necessary to issue a notice declaring the premises unfit for human habitation. The house was insanitary due to the hoarding behaviour of the occupant, and lacked facilities for sanitation and personal hygiene such as a toilet, shower and hot water. The medical profession does not define hoarding as a mental illness and this case highlighted the lack of social support available in some circumstances.

There were two instances during the year when the Authority exercised its power under the Public and Environmental Health Act 1987 and took action in default, in consultation with the constituent council. One case concerned a deceased estate. The second was a result of the owner's ongoing non-compliance. The cost of the two clean-ups totalled approximately \$55,000 and is to be recovered by the constituent council as rates in arrears.

CASE STUDY

A complaint was received suggesting the backyard of residential premises to be insanitary due to an accumulation of miscellaneous items.

The Authority was alerted to rodent activity on the premises and an increased presence of mosquitoes and flies. It was also alleged that plumbing connected to the dwelling may not be adequate.

Upon inspection, EHOs observed rodent droppings and a significant amount of refuse present in the backyard including putrescible waste. At the rear of the yard, a drum was used to harvest rainwater from a downpipe connected to the shed roof, which contained mosquito larvae. A corroded rainwater tank also provided a potential site for mosquitoes to breed.

EHOs took the time to build a rapport with the resident by using a collaborative approach with agency service providers. Officers attended on a number of occasions and provided the resident with the opportunity to improve the condition of the premises independently. After several failed attempts, the Authority coordinated a meeting with service agencies to explore possible solutions. Based on the outcome of the meeting, a notice was issued under the Public and Environmental Health Act 1987. In consultation with their client, the Office of the Public Advocate and Domiciliary Care SA organised a clean-up, reaching a satisfactory outcome. Dealings with the resident and service providers highlighted the importance of timely case management and the value of interagency collaboration.

Waste Control Systems

One application was received this year for an aerobic wastewater treatment system. The application was not approved as it is pending an engineer's report pertaining to the slope of the site. Also during 2010-11, the Authority was notified by SA Health of one approval issued for a permanent subsurface grey water diversion system within our jurisdiction.

This financial year has seen some developments in regards to waste control legislation. In July 2010, the Public and Environmental Health (Waste Control) Regulations 2010 commenced, replacing the 1995 Regulations. Along with the change in regulations, SA Health distributed the Onsite Wastewater Systems Code, which in the coming financial year will become the prescribed code under the Regulations.

In preparation for the adoption of the updated code, EHOs attended a training session, hosted by SA Health. The session covered aspects of the new Code, but more specifically the 'Guidelines for Assessment of Applications for Installation of Permanent Grey Water Diversion Systems'. Grey water diversion systems are expected to be a future growth area in the waste control industry, particularly due to continued awareness surrounding conservation of our water resources. However, at present these systems are quite costly to retrofit and also very space-consuming, hence most people opt for non-permanent grey water re-use measures. Assessment of applications for permanent grey water diversion systems will also soon become a local government responsibility.



Water Quality

EHOs responded to 28 complaints of pollution entering the stormwater system and local creeks. There has been a steady decline in the number of complaints received over the past three years from 67 complaints in 2008-09 to 36 in 2009-10. The primary reasons are likely to be the Authority's risk-based approach to complaints and improved industry compliance with the Environmental Protection (Water Quality) Policy 2003.

The complaints arising in 2010-11 include wash down of a roof into the stormwater, discharging of swimming pool water overflow into stormwater and poor waste control practices of a local business allegedly contaminating stormwater. EHOs provided educational material to contractors and issued verbal and written warnings on the basis that ongoing complaints would result in expiation. No expiations were issued this year.

Hazardous Substances & Infectious Wastes

During 2010-2011, seven complaints regarding hazardous substances & infectious wastes were received. These complaints included the incorrect disposal of sharps in public places, which EHOs safely removed.

To assist EHOs respond to asbestos-related enquiries, an information brochure was developed this year. Complaints about hazards that arose from improper handling, removal or disposal by property owners and occupants were investigated by EHOs.

From time to time, the Authority is notified by the South Australia Police of premises formerly used for the manufacture of illicit drugs. Clandestine drug laboratories involve the use of dangerous chemicals, which leaves residues of hazardous substances and waste products throughout the property.

As detailed in the following case study, a complaint was received about a dwelling formerly used as a clandestine drug laboratory that was on the market for sale. Legal advice was obtained as there was no precedent as to how the Public and Environmental Health Act 1987 could be applied. Due to the limitations of the Act, the Authority could not restrict people's access to the premises during the investigation. As a result, the dwelling remained open for inspection to unsuspecting buyers. It is expected that the Public Health Act, passed by Parliament early in 2011, will better address contemporary public health issues such as this.

CASE STUDY

The Authority received a complaint from a resident who was concerned about a neighbouring property that had been used as a clandestine drug laboratory. The expressed

concerns were in the interest of public safety as the dwelling was on the real estate market and open for inspection to the public.

In response to the complaint, the lawyer acting on behalf of the property owner was contacted to ascertain whether the premises has been remediated and verified as being fit for human habitation. The Authority used Section 41(1) of the Public and Environmental Health Act 1987, to enforce the owner to provide such documented evidence.

The lawyer submitted a written statement detailing the actions that had been taken to remediate the property. This information was referred to the SA Health who concluded that the actions undertaken may not have been sufficient to remove all contaminants from the property.

The Authority required the owner to undertake chemical sampling and analysis to determine whether the property constituted an insanitary condition as defined by the *Public and Environmental Health Act 1987*. The lawyer employed a professional Health and Safety Consultant to conduct the necessary analysis and determine if any airborne contaminants or surface residues were present.

The final Residual Chemical Hazard Assessment Report indicated that the premises did not have levels of residual contaminants that would pose a risk to public health. In consultation with SA Health, the premises were deemed to be fit for human habitation.

MONITORING AND SURVEILLANCE

Personal Grooming, Body Art and Health Care

This year 123 routine inspections of hairdressing salons, beauty clinics, tattooists and acupuncturists were conducted. Due to the increased risk of disease transmission associated with procedures that pierce the skin, beauty clinics, tattooists and acupuncturists are inspected annually. Hairdressing salons are inspected once every two years.



One hairdressing salon and one beauty clinic required follow-up inspections due to unsafe health and hygiene practices. Improved risk management procedures implemented at both premises were found to be satisfactory.

Two complaints were received in 2010-11 in relation to inadequate infection control procedures. If equipment is not adequately cleaned and sterilised or infection control procedures not employed, blood borne viruses and a range of infections can be transmitted to clients or operators.

Public Swimming Pools and Spas

During the year, EHOs conducted 80 routine inspections of 45 swimming pools and spas located at 31 sites. These facilities were assessed against the standards prescribed in the Public and Environmental Health (General) Regulations 2006.

Due to low disinfection and incorrect pH levels, 20 follow-up inspections were performed. The pools were immediately closed and reopened once compliance was verified. One complaint was received about a patron experiencing eye irritation and skin rash after swimming in a public pool.

Early in 2011, SA Health alerted local government of an increase in the number of Cryptosporidiosis cases in South Australia. Epidemiological investigation of the cases identified public swimming pools as a potential source of exposure. In response, the Authority wrote to all operators informing them of the outbreak and encouraging them to have procedures in place in the event they were required to decontaminate their pool. To promote healthy swimming behaviour by pool users, information sheets and posters were enclosed.

SA Health reported two separate cases of Cryptosporidiosis and required two public pools to be decontaminated as a precautionary measure. The pools were not the source of the parasite; instead, the two people had swum in these pools during their infectious period. The pools were re-opened once EHOs confirmed that decontamination had been performed and disinfection chemicals were reduced to safe levels.



Cooling Towers and Warm Water Systems

The Public and Environmental Health (Legionella) Regulations 2008 were enacted to improve the management and operation of cooling towers and warm water systems, also known as high-risk manufactured water systems (HRMWS).

Thirty-nine sites, comprising 80 HRMWS, were registered with the Authority this year. This represents an increase of nine sites and seven HRMWS when compared to 2009-10. In the three years that the Regulations have been operational, the resources applied to Legionella control have significantly increased. Whilst increasing registrations places further demand on resources applied to Legionella control, knowledge of where HRMWS are located in the community improves the Authority's ability to investigate cases of Legionnaires Disease.

Routine inspections of fifty-seven HRMWS took place during 2010-11. Due to new registrations, several were inspected for the first time. No inspections associated with complaints or notifications of Legionnaires Disease were required.

Non-compliance was mostly associated with warm water systems, as operators continue to become accustomed to the requirements of the Regulations. During routine inspections, EHOs often identified that operation manuals, site plans and maintenance records were insufficient. In a small number of instances, operators of cooling towers could not demonstrate that a compliant drift eliminator was fitted. Seven follow-up inspections were required during 2010-11, and non-compliance continues to be monitored to ensure the operation and maintenance of HRMWS effectively minimises the risk of Legionella.

The Regulations require operators of HRMWS to notify the Authority when high Legionella counts are detected. The Authority must then report this information to SA Health. This year, 29 notifications were received. Discussions ensued with operators to ensure their response was appropriate and decontamination was effective.

Lodging Houses

During 2010-11, EHOs conducted ten routine inspections of lodging and boarding houses. This type of accommodation is monitored to ensure living conditions do not pose a health risk to the residents. Problems commonly encountered include poor ventilation, accumulation of rubbish and the presence of mould. One follow-up inspection was required.

In June 2011, the Local Government Association advised that the Residential Tenancies (Rooming Houses) Regulations 1999 adequately provide for regulation of lodging houses and there appears no obvious need for local government's continued involvement. The Authority will consider this advice during 2011-12 and review its role in monitoring lodging houses into the future.

FOOD SAFETY

An acceptable standard of food hygiene and safety is maintained by food business and food handlers



HIGHLIGHTS



- > Food safety forums to educate food handlers and staff holders prior to special events has resulted in improved compliance with the Food Safety Standards
- > There was a 33% decline in food complaints received this year compared to 2009-10, in particular complaints about unclean food premises and food contaminated with foreign matter.
- > The Authority together with SA Health investigated two separate salmonella outbreaks linked to three food-manufacturing businesses.
- > There was a 59% decline in non-conformance involving food storage when compared to 2009-10 but a five-fold increase in the number of health and hygiene non-conformances, commonly associated with hand washing and smoking.

Promoting and regulating food safety is an important role of the Authority as consumers trust that the food they purchase will be safe. Through education and enforcement, Environmental Health Officers endeavour to equip food business with the necessary skills and knowledge to sell safe and suitable food.

The Food Act 2001 in conjunction with the Food Safety Standards (Chapter 3 of the Australia New Zealand Food Standards Code) aims to:

- ensure food for sale is both safe and suitable for human consumption
- prevent misleading conduct in connection with the sale of food
- provide for the application of the Food Standards Code.

The Authority monitors and promotes food safety by:

- conducting regular assessments of food premises including vehicles and special events using the Australian Food Safety Assessment inspection tool
- investigating food related complaints, alleged food poisoning and food recalls
- ensuring receipt of notification from all food businesses
- providing advice and information to food proprietors and the community on matters relating to food safety
- providing training on food safety and hygiene principles to food handlers
- being involved with Environmental Health Australia and state and local government agencies to encourage consistency in the application of legislation
- pursuing special initiatives that raise awareness of food safety amongst the community and food handler's understanding of food hygiene.

FOOD BUSINESS NOTIFICATION

Food businesses have a responsibility under the legislation to notify the Authority of specific details about their food business. As at 30 June 2011 there were 1081 known food premises operating within the Authority's jurisdiction, representing a small increase of 2% upon 2009-10. There is a significantly higher number of businesses in the categories of restaurant/ cafe and bakeries. Other predominant food business types include supermarkets, take-away, hotels and home-based businesses. The table below provides a breakdown of the number of food premises per constituent council area.

Number of Food Premises as at 30 June 2011						
	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Total	256	234	410	150	31	1081

FOOD SAFETY INSPECTIONS

Officers conducted 1295 inspections of food premises during the year, as represented in the table right. Of the total number of inspections, 89% involved routine and follow-up inspections. There was a decline in the number of routine inspections performed during the reporting period when compared with 2009-10. This was attributable to decreased staffing levels whilst four new staff were recruited. The 50% turnover of Environmental Health Officers (EHOs) and employment of three graduates created a need to ensure ongoing consistency in the Authority's approach to food safety. A 'buddy system' was implemented whereby a graduate was paired with an experienced officer who fulfilled the role of mentor. The officers worked together in the same assigned food area and the graduate was progressively exposed to more complex business types, investigations and enforcement activity as their skill developed.

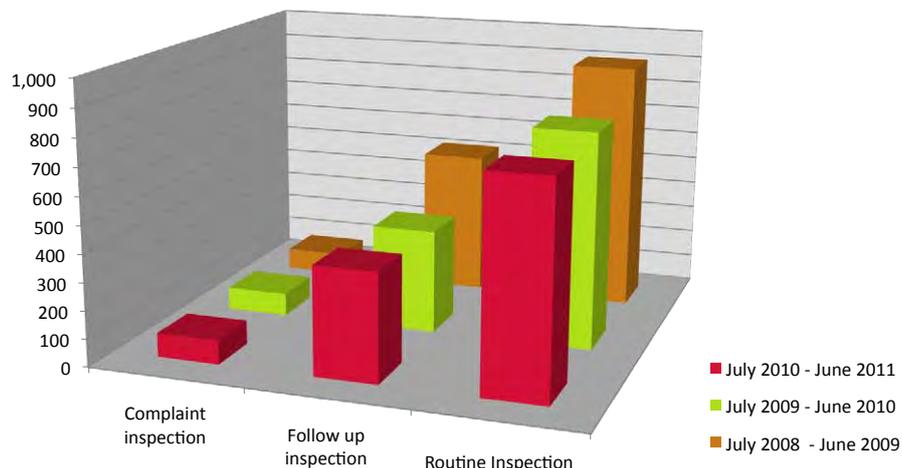
Food Premises Inspections 1 July 2010 – 30 June 2011						
	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Complaint Inspection	19	19	36	12	1	87
Follow Up	94	79	160	53	4	390
Routine Inspection	168	166	318	87	20	759
Special Event	0	1	3	4	0	8
Fit-out/Pre opening	5	9	18	3	1	36
Other inspections	3	6	3	3	0	15
Total	289	280	538	162	26	1295

Follow-up inspections of businesses have steadily increased over recent years. This indicates a commitment to ensure that non-compliance identified during an inspection is rectified within an appropriate timeframe.

Officers invested significant time in providing advice to proprietors of new / proposed food businesses, as indicated by the number of fit-out/pre-opening inspections. This service is considered to be an important opportunity to encourage ongoing communication and compliance by food proprietors.

In recent years, there has been an increased focus during inspections on food processing activities (i.e. cooking, cooling and reheating). The Authority has recognised that food handlers’ knowledge of safe food processing is deficient and on-site practices are non-compliant. EHOs have implemented various strategies to improve food processing methods. In situations where there are non-English speaking proprietors and food handlers, translated education material was provided. On one occasion this year, an interpreter accompanied an EHO during an inspection resulting in a significant improvement of food handling practices.

Comparison of type of food inspections performed 1 July 2008 – 30 June 2011





Special events held within the constituent council areas during 2010-11 ranged from street fairs, garden events, festivals and cultural events selling food to the community. The Authority monitors all special events where food is sold to ensure compliance with the requirements of the Food Safety Standards.

During the year, EHOs inspected a variety of events including the following:

- Prospect Fair
- Prospect Food Fashion and Wine Affair
- African Twilight Market
- Campbelltown Celebrates
- St Peters Fair
- Magill Alive
- Natuzzi Norwood Food and Wine Festival.

There was a strong focus in liaising with event coordinators prior to an event to organise forums with food handlers and stall holders. During these meetings, EHOs provided food safety information to inform food handlers of their responsibilities under the Food Act 2001 and Food Safety Standards. Appropriate food storage, temperature control, hand washing, preparation and sale of safe food to the public were highlighted as critical issues.



During each event, EHOs inspected every food stall to determine compliance with the Food Safety Standards. Food handlers were assessed on their application of food safety and hygiene principles. EHOs also considered the structure and fit out of each stall to ensure food was stored, prepared and displayed appropriately to ensure protection from contamination.

Stallholders were notified of non-compliances and instructed to take remedial actions to ensure the sale of safe food. Common problems included inadequate hand washing facilities, incorrect food storage and poor temperature control. These issues were followed-up on the day and monitored throughout the event.

Overall, the focus on food safety education prior to the events reflected a significant improvement in compliance with the Food Safety Standards in comparison to previous years, particularly in relation to labelling of food. During the year, no stalls were closed or prohibited from selling food.

FOOD COMPLAINTS

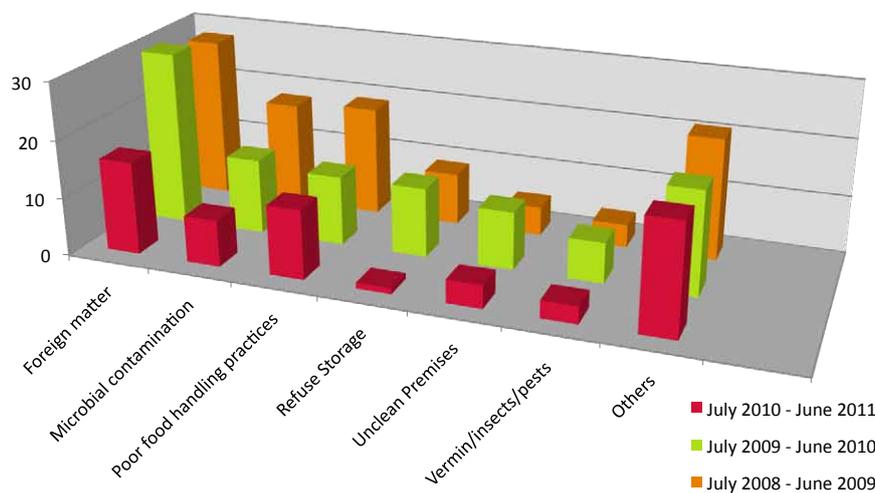
The Authority received 98 food complaints during the reporting period, which is a significant decline in comparison to the 140 complaints received in 2009-2010. In particular, 20 fewer complaints were received about food contaminated with foreign matter. Complaints related to unclean premises also decreased. The improved standard of cleanliness indicates that food businesses recognise their

responsibilities to maintain the standards that the officers have imposed at previous inspections.

Over the past three years, there has been a decline in complaints about food that is unsafe or unsuitable due to microbial contamination. This may be due to education provided to food handlers during inspections and food safety training sessions, resulting in an improvement in food handlers' skills and knowledge.

Food complaints received 1 July 2010 – 30 June 2011						
	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Alleged Food Poisoning	10	5	15	5	0	35
Unfit/Unsuitable/Unsafe food – foreign matter	2	5	5	4	0	16
Unfit/Unsuitable/Unsafe food – microbial contamination	3	2	1	2	0	8
Poor Hygiene or Food Handling Practices	4	2	2	4	0	12
Refuse Storage	0	1	0	0	0	1
Unclean Premises	3	0	1	0	0	4
Vermin/Insects/Pests on premises	1	0	2	0	0	3
Other	5	4	8	1	1	19
Total	28	19	34	16	1	98

Comparison of food complaints received 1 July 2010 – 30 June 2011



CASE STUDY

Two separate notifications of confirmed salmonella outbreaks were received from SA Health during 2010 -11.

Both outbreaks involved large numbers of people from around the greater Adelaide area who had purchased products from a range of retail food outlets. Epidemiological information collected from food-borne illness questionnaires and positive results from microbiological testing conducted in the marketplace by SA Health revealed in both outbreaks that products involved were linked to three food-manufacturing businesses located in the Authority's area.

Upon notification by SA Health, investigations commenced immediately and all premises were jointly visited by EHOs from the Authority and SA Health.

Following the first notification, an EHO conducted a food safety inspection of the business involved and assessed all food handling, food storage and food processing activities. A number of directions were given to the food business proprietor who co-operated fully with the Authority and SA Health. The inspection frequency assigned to the business was increased to enable handling processes to be regularly monitored.

In addition, and following advice from SA Health that the products involved in the outbreak were potentially hazardous foods and therefore subject to temperature control, a mail-out was organised. Information was sent to all retail food outlets selling high-risk bakery items providing direction on storage conditions. An EHO also conducted

unannounced visits to retail food outlets known to sell the implicated products to ensure the directions were being followed.

Food safety inspections conducted by EHOs as a result of the second notification assessed the food handling, food storage and food processing activities of the two business implicated. Two improvement notices were issued to the food business proprietor who co-operated fully with the Authority. The inspection frequency of the two food businesses was also increased.

Detailed microbiological and environmental sampling was conducted by SA Health, but in both outbreaks, results did not confirm the source of contamination.



COMPLIANCE AND ENFORCEMENT

During the reporting period, 71 food businesses received an improvement notice, which is a small increase upon the 64 improvement notices issued in 2009-10. There was a 35% increase in the number of improvement notices issued to bakeries in 2010-11 in comparison to 2009-10. The Authority and SA Health have continued to work collaboratively with bakeries to ensure food handlers have a better understanding of safe food processing methods and to identify where improvements are required.

Common non-compliances during the year related to food storage, food processing, maintenance of premises, fixtures and fittings, hand washing, cleaning and sanitising. While food storage features prominently, there was a 59% decline in non-conformance when compared with 2009-10. However, there was a five-fold increase in the number of health and hygiene related non-conformances, commonly associated with hand washing and smoking.

Breaches of the Food Safety Standards are a serious concern and with sufficient evidence, an expiation notice may be issued. There was a 48% decline in the number of expiations issued in 2010-11 in comparison to 2009-10. Twelve offences were expiated resulting in \$25,500 in fines. The following table itemises the expiations issued for breaches of the Food Act 2001 during the year.

Section	Offence	Expiations Issued
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 18	A food business must take all practicable measures to ensure all people on the food premises of the food business do not spit, smoke, or use tobacco or similar preparations in areas where there is unprotected food or surfaces likely to come into contact with food.	1
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 15	A food handler must, when engaging in any food handling operations not spit, smoke or use tobacco or similar preparations in areas in which food is handled	2
Food Act 2001 Section 21 Food Safety Standard 3.2.3 Clause 12	Fittings, fixtures and equipment must be adequate for the production of safe and suitable food	1
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 6	A food business must when storing food, store the food in such a way that it is protected from the likelihood of contamination and under temperature control.	2
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 17	A food business must, for each food premises: maintain easily and accessible hand washing facilities.	2
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 19	A food business must maintain food premises and all fixtures, fittings and equipment to a standard of cleanliness where there is no accumulation of garbage, except in garbage containers; recycled matter except in containers; food waste; dirt; grease or other visible matter.	3
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 24	A food business must take all practicable measures to eradicate and prevent the harbourage of pests on the food premises and those parts of vehicles used to transport food.	1

No prohibition orders were issued this year. One prosecution was initiated with five charges laid for offences under the Food Act 2001 and the Australia New Zealand Food Standards Code. The defendant plead not guilty and the trial is scheduled for August 2011.

During the year, an in-depth review of the Authority's enforcement policy was conducted. Officers reviewed past cases to assess common types of enforcement tools applied in the past. Following the review, the Authority has been conscious of applying a graduated response by utilising a broad range of enforcement options to achieve the best short and long-term food safety outcome. The review is likely to have been a factor influencing the decline in expiations and an increase in the number of warning letters issued.

The increase in follow-up inspections, warning letters and improvement notices, and decrease in expiations demonstrate Environmental Health Officer's effort to improve standards of food safety by developing a professional rapport with proprietors and encouraging voluntary compliance. When the approach did not succeed, or the severity of the offence warranted an escalated response, proportionate enforcement action was initiated.

FOOD SAFETY AUDITS

Food Safety Standard 3.3.1 'Food Safety Programs for Food Service to Vulnerable Populations' has been operational in South Australia for three years. Auditors and businesses alike have experienced a significant learning curve in that short period. Industry sectors contracted by these businesses to provide services, such as calibration, have also been challenged. The outcome however is positive - potential hazards to food safety are more effectively controlled, thereby reducing the likelihood of food-borne illness.

Standard 3.3.1 requires businesses that serve vulnerable populations, such as hospitals, aged care, childcare and delivered meals organisations, to implement an audited food safety program. As shown in the table below, 104 audits were conducted during 2010-11. Forty-three of these audits were of businesses located in council areas, other than the Authority's constituents, that elected to engage the Authority.

Whilst initially audited on a six monthly basis, many businesses demonstrated that they had effectively implemented their food safety program. As a result, the frequency of audit was extended to 12 months. This necessitated 22 follow-up audits to ensure that appropriate corrective action was taken to resolve non-conformances identified during the annual audit.

Cumulative Totals for Food Audits from 1 July 2010 – 30 June 2011							
	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total	Other
Audit	17	21	14	7	2	61	43
Follow up Audit	2	6	0	2	1	11	11
Total	19	27	14	9	3	73	54



HEALTH CARE AND COMMUNITY SERVICES

An appropriate level of care and standards are provided to residents of Supported Residential Facilities



HIGHLIGHTS



- > Following major fire safety upgrades over several years, no licence conditions addressing fire safety were imposed during 2010-11 as all supported residential facilities were found to be compliant.
- > Seven expiations were issued for failing to comply with conditions of a licence.
- > A supported residential facility was relicensed for a period of four months only due to the proprietor demonstrating a poor degree of compliance with the Supported Residential Facilities Act 1992.

Supported residential facilities (SRFs) are regulated under the Supported Residential Facilities Act 1992 to ensure adequate standards of care and amenity, and to protect the rights of residents. These facilities provide a low level of care to residents such as assistance with personal care, medication management and financial management together with accommodation and meals. The residents living in SRFs are vulnerable due to their array of mental, intellectual, physical and age-related disabilities.

Whilst the Minister for Families and Communities is responsible for promoting the objectives of the Act, local councils administer and enforce the Act. The Authority is the 'licensing authority' on behalf of the constituent councils and the City of Unley, and is responsible for monitoring the principles of the Act that relate to the management and administration of SRFs.

LICENSING AND MONITORING

During the reporting period, Environmental Health Officers conducted 31 routine visits, which included annual re-licensing audits and midyear inspections. Re-licensing audits addressed a range of issues including management and staffing, documentation (including service care plans, staff rosters, four-week rotational menus, financial solvency and management of resident's finances), dispute resolution, physical standards, nutrition, privacy/dignity/respect and personal care.

As a result of non-conformance observed by Environmental Health Officers (EHOs) during the audits and inspections, 12 follow-up visits were conducted. The common non-conformances related to structural maintenance, the provision of nutritional and varied food, staffing levels and issues concerning documentation management.

The Act requires that fire safety measures be in place to protect people onsite in the event of a fire. Reports received from councils' Building Fire Safety Committees informed the Authority as to whether each SRF was adequately fulfilling its obligations. During 2010-11, all SRFs were found to be compliant and no licence conditions addressing fire safety were imposed. This is a significant outcome after several years of combined effort between the Authority and the Building Fire Safety Committees resulting in major fire safety upgrades.

During the re-licensing period, ten SRFs were issued a licence. Four of the ten were granted licences subject to conditions that primarily related to building defects but also documentation, staffing and nutrition. One SRF was granted a short-term licence of four months only.

During 2009-10, six SRFs that operate predominantly as retirement villages were approved a two-year licence. For this reason, a re-licensing audit was not necessary this year but each SRF was inspected to ensure adequate standards of care and amenity were maintained for residents.

LICENCE TRANSFERS

Two applications for the transfer of a licence were processed and approved without conditions during 2010-11. The assessment process requires that a determination be made as to whether the applicant is a suitable person to be granted a licence.

Following approval, EHOs regularly attended each facility to ensure there was a smooth transition for the residents. In both instances, residents, family and health care workers expressed various concerns, which highlight the importance of change management in this environment. The complaints were investigated and resolved through unannounced visits and meetings with proprietors, managers and staff.

APPROVAL OF MANAGER AND ACTING MANAGER

During the year, three applications for approval of a manager and five applications for approval of an acting manager were processed. EHOs carried out a referee check and reviewed documentation outlining the person's qualifications to ascertain their suitability, all of which were deemed suitable to fulfil the role of manager or acting manager.

COMPLAINTS AND QUERIES

EHOs investigated seven complaints under the Act during 2010-11 that related to the quality of food served to residents, the competency and adequacy of staff, and standards of cleanliness. Inspections took place at different times of the day, including the evening, to evaluate the validity of the complaints and ensure improvements implemented were effective.

ENFORCEMENT ACTION

Seven breaches of Section 29(5) of the Act were expiated in 2010-11 resulting in \$1400 in fines. Under this provision of the Act, it is an offence not to comply with conditions of the licence.

2011

AUDITOR'S
REPORT



eastern health authority

General Purpose Financial Reports for the year ended 30 June 2011

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STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2011

	Notes	2011 \$	2010 \$
INCOME			
Council Contributions	2	1,198,300	1,111,400
Statutory charges	2	92,493	103,524
User charges	2	356,138	283,009
Grants, subsidies and contributions	2	125,667	124,736
Investment income	2	29,033	22,597
Other income	2	4,830	17,454
Total Income		<u>1,806,461</u>	<u>1,662,720</u>
EXPENSES			
Employee costs	3	1,392,731	1,227,049
Materials, contracts & other expenses	3	534,188	426,861
Depreciation, amortisation & impairment	3	13,177	13,540
Total Expenses		<u>1,940,096</u>	<u>1,667,450</u>
OPERATING SURPLUS / (DEFICIT)		(133,635)	(4,730)
Asset disposal & fair value adjustments	4	<u>-</u>	<u>(1,685)</u>
NET SURPLUS / (DEFICIT)		(133,635)	(6,415)
transferred to Equity Statement			
Other Comprehensive Income		<u>-</u>	<u>-</u>
TOTAL COMPREHENSIVE INCOME		<u>(133,635)</u>	<u>(6,415)</u>

This Statement is to be read in conjunction with the attached Notes.

BALANCE SHEET
as at 30 June 2011

	Notes	2011 \$	2010 \$
ASSETS			
Current Assets			
Cash and cash equivalents	5	352,737	496,155
Trade & other receivables	5	<u>145,449</u>	<u>132,765</u>
Total Current Assets		<u>498,186</u>	<u>628,920</u>
Non-current Assets			
Infrastructure, Property, Plant & Equipment	6	<u>22,861</u>	<u>19,852</u>
Total Non-current Assets		<u>22,861</u>	<u>19,852</u>
Total Assets		<u>521,047</u>	<u>648,772</u>
LIABILITIES			
Current Liabilities			
Trade & Other Payables	7	203,908	209,024
Provisions	7	<u>82,542</u>	<u>77,634</u>
Total Current Liabilities		<u>286,450</u>	<u>286,658</u>
Non-current Liabilities			
Provisions	7	<u>29,494</u>	<u>23,376</u>
Total Non-current Liabilities		<u>29,494</u>	<u>23,376</u>
Total Liabilities		<u>315,944</u>	<u>310,034</u>
NET ASSETS		<u>205,103</u>	<u>338,738</u>
EQUITY			
Accumulated Surplus		86,503	156,738
Other Reserves	8	<u>118,600</u>	<u>182,000</u>
TOTAL EQUITY		<u>205,103</u>	<u>338,738</u>

This Statement is to be read in conjunction with the attached Notes.

STATEMENT OF CHANGES IN EQUITY
for the year ended 30 June 2011

2011	Notes	Accumulated Surplus \$	Other Reserves \$	TOTAL EQUITY \$
Balance at end of previous reporting period		156,738	182,000	338,738
Restated opening balance		156,738	182,000	338,738
Net Surplus / (Deficit) for Year		(133,635)		(133,635)
Transfers between reserves		63,400	(63,400)	-
Balance at end of period		86,503	118,600	205,103
2010				
Balance at end of previous reporting period		66,029	279,124	345,153
Restated opening balance		66,029	279,124	345,153
Net Surplus / (Deficit) for Year		(6,415)		(6,415)
Transfers between reserves		97,124	(97,124)	-
Balance at end of period		156,738	182,000	338,738

This Statement is to be read in conjunction with the attached Notes

CASH FLOW STATEMENT

for the year ended 30 June 2011

	Notes	2011 \$	2010 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Operating receipts		1,811,680	1,649,249
Investment receipts		28,914	20,502
<u>Payments</u>			
Operating payments to suppliers & employees		<u>(1,976,576)</u>	<u>(1,699,995)</u>
Net Cash provided by (or used in) Operating Activities		(127,232)	(30,244)
 CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Sale of replaced assets		-	740
<u>Payments</u>			
Expenditure on renewal/replacement of assets		-	-
Expenditure on new/upgraded assets		<u>(16,186)</u>	<u>(3,196)</u>
Net Cash provided by (or used in) Investing Activities		(16,186)	(2,456)
 Net Increase (Decrease) in cash held		 (143,418)	 (32,700)
Cash & cash equivalents at beginning of period	9	<u>496,155</u>	<u>528,855</u>
Cash & cash equivalents at end of period	9	<u>352,737</u>	<u>496,155</u>

This Statement is to be read in conjunction with the attached Notes

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2011

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar (\$).

2 The Local Government Reporting Entity

Eastern Health Authority is a Regional Subsidiary incorporated under the SA Local Government Act 1999 and has its principal place of business at 101 Payneham Road, St Peters. These financial statements include the consolidated fund and all entities through which the Authority controls resources to carry on its functions. In the process of reporting on the Authority as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables are unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011

Note 1 - Significant Accounting Policies (cont)

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 10.

5 Office Furniture & Software

5.1 Initial Recognition

All assets are initially recognised at cost.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Authority includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Software	\$1,000
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5.3 Depreciation of Non-Current Assets

All office furniture and software assets are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Authority, best reflects the consumption of the service potential embodied in those assets.

Major depreciation periods for each class of asset are shown below. .

Furniture and Fittings	10 years
General Equipment	5 years
Computer Equipment	3 years
Computer Software	5 years
Artworks	indefinite

5.4 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Authority were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011

Note 1 - Significant Accounting Policies (cont)

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7 Employee Benefits

7.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as the Authority experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

7.2 Superannuation

The Authority makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 15.

8 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

9 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

10 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2011 reporting period and have not been used in preparing these reports.

- AASB 1 *First-time Adoption of Australian Accounting Standards*
- AASB 7 *Financial Instruments: Disclosures*
- AASB 9 *Financial Instruments*
- AASB 101 *Presentation of Financial Statements*
- AASB 107 *Statement of Cash Flows*
- AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*
- AASB 110 *Events after the Reporting Period*
- AASB 118 *Revenue*

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011

Note 1 - Significant Accounting Policies (cont)

- AASB 119 *Employee Benefits*
- AASB 132 *Financial Instruments: Presentation*
- AASB 137 *Provisions, Contingent Liabilities and Contingent Assets*
- AASB 139 *Financial Instruments: Recognition and Measurement*
- AASB 1031 *Materiality*
- AASB 2009-11 *Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Interpretations 10 & 12]*
- AASB 2009-12 *Amendments to Australian Accounting Standards [AASBs 5, 8, 108, 110, 112, 119, 133, 137, 1023 & 1032 and Interpretations 2, 4, 16, 1039 & 1052]*
- AASB 2010-4 *Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASBs 3, 7, 121, 128, 131, 132 & 139]*
- AASB 2010-5 *Amendments to Australian Accounting Standards [AASBs 1, 3, 4, 5, 101, 107, 112, 118, 119, 121, 132, 133, 134, 137, 139, 140, 1023 & 1038 and Interpretations 112, 115, 127, 132 & 1042]*
- AASB 2010-6 *Amendments to Australian Accounting Standards [AASBs 1 & 7]*
- AASB 2010-7 *Amendments to Australian Accounting Standards arising from AASB 9 [AASBs 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023, & 1038 and Interpretations 2, 5, 10, 12, 19, & 127]*
- *Interpretation 14* AASB 119 – The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction
(Standards not affecting local government have been excluded from the above list.)

The Authority is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

The Australian Accounting Standards Board is currently reviewing AASB 1004 *Contributions*. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011

Note 2 - INCOME

	Notes	2011 \$	2010 \$
COUNCIL CONTRIBUTIONS			
City of Burnside		307,365	286,923
City of Campbellown		289,569	259,922
City of Norwood, Payneham & St Peters		375,618	366,158
City of Prospect		153,400	135,601
Town of Walkerville		72,348	62,796
		<u>1,198,300</u>	<u>1,111,400</u>
STATUTORY CHARGES			
SRF Licences		5,804	6,346
Food Inspection		48,194	50,211
Legionella Registration and inspection		11,847	13,937
Fines, penalties & expiations		26,648	30,840
Other fines, penalties & expiations		-	2,190
		<u>92,493</u>	<u>103,524</u>
USER CHARGES			
Immunisation Fee for Service		59,313	66,442
Immunisation Worksites		126,320	84,661
Food Safety Training		5,000	6,736
Food Auditing		47,770	52,858
City of Unley		52,819	8,077
City of Adelaide		64,916	64,235
		<u>356,138</u>	<u>283,009</u>
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		29,033	22,597
		<u>29,033</u>	<u>22,597</u>
OTHER INCOME			
Motor Vehicle Reimbursements		3,880	13,735
Sundry		950	3,719
		<u>4,830</u>	<u>17,454</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Immunisation Fees - Schools		86,283	87,542
Child Immunisation Register		39,384	37,194
		<u>125,667</u>	<u>124,736</u>
Sources of grants			
Commonwealth government		-	18,258
State government		125,667	106,478
		<u>125,667</u>	<u>124,736</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011

Note 3 - EXPENSES

	Notes	2011 \$	2010 \$
EMPLOYEE COSTS			
Salaries and Wages		1,197,997	1,110,641
Employee leave expense		37,577	11,989
Superannuation - defined contribution plan contributions	15	71,395	56,625
Superannuation - defined benefit plan contributions	15	38,581	36,581
Workers' Compensation Insurance		14,162	11,213
Other		33,019	-
Total Operating Employee Costs		1,392,731	1,227,049
Total Number of Employees		17	16
<i>(Full time equivalent at end of reporting period)</i>			
MATERIALS, CONTRACTS & OTHER EXPENSES			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		6,500	8,990
- Other Services		-	-
Board of Management expenses		5,784	7,111
Operating Lease Rentals - non-cancellable leases	14		
- minimum lease payments		85,420	87,390
Subtotal - Prescribed Expenses		97,704	103,491
<u>Other Materials, Contracts & Expenses</u>			
Contractors		11,750	28,728
Energy		13,816	5,906
Individually Significant Items		63,444	-
Fringe Benefits Tax		8,978	24,220
Insurance		21,425	18,039
Maintenance		36,435	9,885
Legal Expenses		33,616	13,048
Motor Vehicle Expenses		18,455	19,538
Parts, accessories & consumables		96,109	67,056
Printing & Stationery		11,067	21,232
Telephone		10,990	13,438
Health Promotion		-	852
Rent		48,010	47,239
Sundry		62,389	54,189
Subtotal - Other Materials, Contracts & Expenses		436,484	323,370
		534,188	426,861
INDIVIDUALLY SIGNIFICANT ITEMS			
Records Management Project		63,444	-
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Office Furniture & Software		13,177	13,540
		13,177	13,540

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011

Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	Notes	2011 \$	2010 \$
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT			
<i>Assets renewed or directly replaced</i>			
Proceeds from disposal		-	740
Less: Carrying amount of assets sold		-	2,425
Gain (Loss) on disposal		<u>-</u>	<u>(1,685)</u>
NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS		<u>-</u>	<u>(1,685)</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011

Note 5 - CURRENT ASSETS

	Notes	2011 \$	2010 \$
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		22,877	53,354
Short Term Deposits & Bills, etc		<u>329,860</u>	<u>442,801</u>
		<u>352,737</u>	<u>496,155</u>
 TRADE & OTHER RECEIVABLES			
Accrued Revenues		5,994	5,875
Debtors - general		140,700	125,599
GST Recoupment		-	659
Prepayments		-	1,877
Total		<u>146,694</u>	<u>134,010</u>
Less: Provision for impairment		<u>1,245</u>	<u>1,245</u>
		<u>145,449</u>	<u>132,765</u>

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011**

Note 6 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2010			
	\$			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Office Furniture & Software	-	65,216	(45,364)	19,852
TOTAL PROPERTY, PLANT & EQUIPMENT	-	65,216	(45,364)	19,852
<i>Comparatives</i>		69,761	(37,140)	32,621

	2011			
	\$			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Office Furniture & Software	-	62,506	(39,645)	22,861
TOTAL PROPERTY, PLANT & EQUIPMENT	-	62,506	(39,645)	22,861
<i>Comparatives</i>	-	65,216	(45,364)	19,852

This Note continues on the following pages.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011**

Note 6 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2010	CARRYING AMOUNT MOVEMENTS DURING YEAR				2011
	\$	\$				\$
	CARRYING AMOUNT	New/Upgrade	Additions Renewals	Disposals	Depreciation	CARRYING AMOUNT
Office Furniture & Software	19,852	16,186	-	-	(13,177)	22,861
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	19,852	16,186	-	-	(13,177)	22,861
Comparatives	32,621	3,196		(2,425)	(13,540)	19,852

This Note continues on the following pages.

Valuation of Assets

At 1 July 2004 upon the transition to AIFRS, the Authority elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non-material asset classes.

Office Furniture and Software

Office furniture and software is recognised on the cost basis.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011

Note 7 - LIABILITIES

	Notes	2011		2010	
		Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES					
Goods & Services		45,949	-	76,767	-
Accrued expenses - employee entitlements		103,484	-	79,574	-
Accrued expenses - other		54,475	-	52,683	-
		<u>203,908</u>	<u>-</u>	<u>209,024</u>	<u>-</u>
 PROVISIONS					
Employee entitlements (including oncosts)		82,542	29,494	77,634	23,376
		<u>82,542</u>	<u>29,494</u>	<u>77,634</u>	<u>23,376</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011

Note 8 - RESERVES

OTHER RESERVES	1/7/2010	Transfers to Reserve	Transfers from Reserve	30/6/2011
Committed Expenditure	182,000	-	(63,400)	118,600
TOTAL OTHER RESERVES	182,000		(63,400)	118,600
<i>Comparatives</i>	<u>279,124</u>	-	<u>(97,124)</u>	<u>182,000</u>

PURPOSES OF RESERVES

Committed Expenditure Reserve

Funds set aside to fund budget initiatives including the development of a Regional Health Plan, a Computer-Failover System and a Performance Management System.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011

Note 9 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2011 \$	2010 \$
Total cash & equivalent assets	5	<u>352,737</u>	<u>496,155</u>
Balances per Cash Flow Statement		<u>352,737</u>	<u>496,155</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)		(133,635)	(6,415)
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		13,177	13,540
Net increase (decrease) in unpaid employee benefits		34,936	(8,245)
Net (Gain) Loss on Disposals		-	1,685
		<u>(85,522)</u>	<u>565</u>
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		(12,684)	(37,533)
Net increase (decrease) in trade & other payables		(29,026)	6,724
Net Cash provided by (or used in) operations		<u>(127,232)</u>	<u>(30,244)</u>

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011**

Note 10 - FINANCIAL INSTRUMENTS

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p>Terms & conditions: Deposits are returning 4.75% (2010: 2.75% and 4.5%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Fees & other charges	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Unsecured, and do not bear interest.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011**

Note 10 (cont) - FINANCIAL INSTRUMENTS

Liquidity Analysis

2011	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$	\$	\$	\$	\$
Financial Assets					
Cash & Equivalents	352,737	-	-	352,737	352,737
Receivables	146,694	-	-	146,694	146,694
Total	499,431	-	-	499,431	499,431
Financial Liabilities					
Payables	45,949	-	-	45,949	45,949
Total	45,949	-	-	45,949	45,949
2010	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$	\$	\$	\$	\$
Financial Assets					
Cash & Equivalents	496,155	-	-	496,155	496,155
Receivables	134,010	-	-	134,010	134,010
Total	630,165	-	-	630,165	630,165
Financial Liabilities					
Payables	76,767	-	-	76,767	76,767
Total	76,767	-	-	76,767	76,767

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets is the carrying amount, net of any allowance for doubtful debts. All investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the constituent Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011**

Note 11 - COMMITMENTS FOR EXPENDITURE

	2011	2010
<u>Notes</u>	\$	\$
Other Expenditure Commitments		
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:		
Audit Services	6,700	6,300
Employee Remuneration Contracts	<u>588,077</u>	<u>900,554</u>
	<u>594,777</u>	<u>906,854</u>
These expenditures are payable:		
Not later than one year	245,033	262,384
Later than one year and not later than 5 years	<u>349,744</u>	<u>644,470</u>
	<u>594,777</u>	<u>906,854</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011

Note 12 - FINANCIAL INDICATORS

	2011	2010	2009
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These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

Operating Surplus	\$ (133,635)	(4,730)	(123,201)
--------------------------	--------------	---------	-----------

Being the operating surplus (deficit) before capital amounts .

Operating Surplus Ratio

<u>Operating Surplus</u>	(11%)	0%	(13%)
Council Contributions			

This ratio expresses the operating surplus as a percentage of Council Contributions

Net Financial Liabilities	\$ (182,242)	(318,886)	(312,532)
----------------------------------	--------------	-----------	-----------

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses).

Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u>	(10.1%)	(19.2%)	(21.6%)
Total Operating Revenue less NRM levy			

Interest Cover Ratio

<u>Net Interest Expense</u>	(1.6%)	(1.4%)	(2.1%)
Total Operating Revenue less NRM levy less Investment Income			

Asset Sustainability Ratio

<u>Net Asset Renewals</u>	0%	(5.5%)	10%
Depreciation Expense			

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Asset Consumption Ratio

<u>Carrying value of depreciable assets</u>	37%	30%	47%
Gross value of depreciable assets			

Total carrying value of depreciable assets divided by total reported value of depreciable assets before accumulated depreciation.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011

Note 13 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2011 \$	2010 \$
Income	1,806,461	1,662,720
<i>less</i> Expenses	<u>1,940,096</u>	<u>1,667,450</u>
Operating Surplus / (Deficit)	(133,635)	(4,730)
<i>less</i> Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	-	-
<i>less</i> Depreciation, Amortisation and Impairment	13,177	13,540
<i>less</i> Proceeds from Sale of Replaced Assets	<u>-</u>	<u>740</u>
	(13,177)	(14,280)
<i>less</i> Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	16,186	3,196
	<u>16,186</u>	<u>3,196</u>
Net Lending / (Borrowing) for Financial Year	<u>(136,644)</u>	<u>6,354</u>

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2011**

Note 14 - OPERATING LEASES

Lease payment commitments of the Authority

The Authority has entered into non-cancellable operating leases for various items of computer and other plant and equipment.

No lease imposes any additional restrictions on the Authority in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit the Authority, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

	2011	2010
	\$	\$
Not later than one year	37,619	73,272
Later than one year and not later than 5 years	<u>3,055</u>	<u>35,413</u>
	<u>40,674</u>	<u>108,685</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2011

Note 15 – SUPERANNUATION

The Authority makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9% in 2010/11 for Marketlink members and 3% for Salarylink members; 9% and 3% respectively in 2009/10). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6.3% (6% in 2009/10) of "superannuation" salary. Given that Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation, the remaining 3% for Salarylink members is allocated to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent full actuarial investigation conducted by the Scheme's actuary, L C Brett, BSc., FIA, FIAA, of Brett and Watson Pty Ltd as at 30 June 2009, the Trustee has determined that the current funding arrangements are adequate for the expected Defined Benefit Plan liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.



eastern health authority

*Local councils working together
to protect the health of the community*

Annual Financial Statements for the Year Ended 30 June 2011

Statement by Chief Executive Officer

I, Michael Livori, the person for the time being occupying the position of Chief Executive Officer of the Eastern Health Authority, do hereby state that the Financial Statements of the Authority for the year ended 30 June 2011 are to the best of my knowledge presented fairly, and in accordance with accounting procedures which have been maintained in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999* made under that Act.

.....
Michael Livori

Chief Executive Officer

Dated this 31st day of August 2011

Adoption Statement

Laid before the Board of Management of the Eastern Health Authority and adopted on the 31st day of August 2011.

.....
Cr S Whittington

Chair

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE EASTERN HEALTH AUTHORITY INC

Report on the Financial Report

We have audited the accompanying financial report of the Eastern Health Authority Inc ('the Authority') which comprises the balance sheet as at 30 June 2011, and the statement of comprehensive income, statement of changes in equity, cash flow statement for the year ended on that date, a summary of the significant accounting policies, other explanatory notes and the Chief Executive Officer's Statement.

Chief Executive Officer's Responsibility for the Financial Report

The Chief Executive Officer of the Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud and error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Chief Executive Officer, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for an audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011. We confirm that the independence declaration required by the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011, has been provided to the Chief Executive Officer on 15 August 2011.

Auditor's Opinion

In our opinion financial report of the Eastern Health Authority Inc is in accordance with the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011 including:

- (a) giving a true and fair view of the Eastern Health Authority Inc financial position as at 30 June 2011 and of its performance for the year ended on that date; and
- complying with Australian Accounting Standards (including the Australian Accounting Interpretations); and
- (c) complying with Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011; and
- (d) in accordance with the provisions relating to Regional Subsidiaries of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011.

**DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS
COUNCIL AUDITOR**



**SAMANTHA ALLARD
PARTNER**

Signed on the 5th day of September 2011,
at 214 Melbourne Street, North Adelaide, South Australia 5006.



eastern health authority

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ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2011

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2011, the Authority's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Michael Livori
CHIEF EXECUTIVE OFFICER

Date: 24/8/11

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2011

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, I confirm that, for the purpose of the audit of the Eastern Health Authority for the year ended 30 June 2011, the Authority's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....
Paul Di Iulio
CHIEF EXECUTIVE OFFICER
Campbelltown City Council

Date: 25 July 2011

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2011

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, I confirm that, for the purpose of the audit of the Eastern Health Authority for the year ended 30 June 2011, the Authority's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....
Paul Deb
ACTING CHIEF EXECUTIVE OFFICER
City of Burnside

Date:

15-7-11

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2011

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, I confirm that, for the purpose of the audit of the Eastern Health Authority for the year ended 30 June 2011, the Authority's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Mario Barone
CHIEF EXECUTIVE OFFICER
City of Norwood Payneham & St Peters

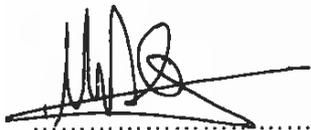
Date: 29 July 2011.

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2011

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, I confirm that, for the purpose of the audit of the Eastern Health Authority for the year ended 30 June 2011, the Authority's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....
Mark Goldstone
CHIEF EXECUTIVE OFFICER
City of Prospect

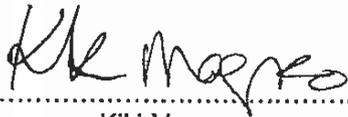
Date: 25 July 2011

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2011**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, I confirm that, for the purpose of the audit of the Eastern Health Authority for the year ended 30 June 2011, the Authority's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....
Kiki Magro

CHIEF EXECUTIVE OFFICER
Corporation of the Town of Walkerville

Date: 3 August 2011



**Auditor's Independence Declaration under Section 22 of the Local Government
(Financial Management) Regulations 2011 to the Eastern Health Authority Inc.**

I confirm that, for the audit of the financial statements of the Eastern Health Authority Inc. for the year ended 30 June 2011, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

A handwritten signature in black ink, appearing to read "Samantha Allard".

SAMANTHA ALLARD

Partner

**DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS
214 MELBOURNE STREET
NORTH ADELAIDE SA 5006**

Dated this 15th day of August 2011

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101 PAYNEHAM ROAD
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eastern health authority



EAST WASTE



ANNUAL REPORT 2010/ 2011

EAST WASTE

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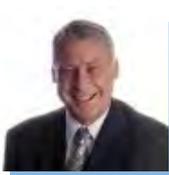
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Board of Management



Mr Paul di Iulio
Chairman
City of Campbelltown



Mr Bill Cossey
Adelaide Hills Council



Mr Mario Barone
City of Norwood,
Payneham & St Peters



Cr Elaine Grimm
City of Mitcham



Cr Grant Piggott
City of Burnside



Cr Gianni Busato
Corporation of the
Town of Walkerville

CHAIRMAN'S REPORT

This is my first full year as Chairman of East Waste. It is pleasing to note that the Board of East Waste has seen little change as a result of the Council elections held last November. The only change to the composition of the Board was Cr Grant Piggott who took over as the Burnside delegate after the elections, replacing Cr Peter Pavan who did not stand for re-election to the Burnside Council. Peter has been a long serving member of the East Waste Board and I take this opportunity to thank him for all his work on the Board.

Congratulations to Cr Elaine Grimm and Cr Gianni Busato who were renominated after the Council elections to continue their roles on the Board representing Mitcham and Walkerville Councils respectively. Mr Mario Barone was re-appointed to continue as the representative for Norwood, Payneham & St Peters and Mr Bill Cossey continued to represent the Adelaide Hills Council.

The Board continued to meet monthly during the year as required by the charter. The reviewed charter is yet to be accepted by Member Councils. The Board considered the resolution of the Burnside dispute as a priority before again presenting the reviewed charter to Member Councils.

At the time of writing this report I am delighted to advise that the dispute with the Burnside Council has been resolved to the satisfaction of the Board and Member Councils of East Waste. Burnside has paid the outstanding moneys owing and I take this opportunity to congratulate the new Council for taking the time to understand this long-running and complex dispute that commenced with the previous Council, and then settling the matter.

The new management structure of East Waste continued to evolve during the year. An Acting Operations Manager was appointed and a new position of Maintenance Manager was created. There was a greater emphasis on resourcing the Customer Service function within East Waste and a training program introduced across the whole organisation.

These changes are designed to make East Waste more responsive to the needs of Member Councils and their communities.

Operationally East Waste purchased five new Robotic Arm Collection Vehicles and trialled three GPS tracking systems to select the preferred system for East Waste. The GPS tracking system will improve reporting and costing methodologies for Member Councils. The GPS tracking system will be operational by the second quarter of this year and provide East Waste with improved efficiency and reduced costs.

As a result of the improved fleet management capability within East Waste, the Board and Member Councils are now looking to introduce other services such as litter collection, an at-call hard waste service and the possibility of street sweeping.

East Waste is committed to continually improving its operation. Negotiations have started to introduce Service Level Agreements with its Member Councils that will provide the framework for objective reporting on our performance and cost-effectiveness for all services provided to Member Councils.

East Waste's priorities for the new financial year will be the acceptance of the reviewed charter and a new 10 year Strategic, Business and Financial Plan.

Finally, I would like to thank the Board and staff of East Waste for their work and commitment during the year.

I commend the 2010/ 2011 East Waste Annual Report to you.

Paul di Iulio
Chairman

ACTING GENERAL MANAGER'S REPORT

Year in Review

East Waste operates 33 collection vehicles providing 18 separate collection services to its 6 Member Councils and one Client Council (Unley Council). This represents weekly collection services to over 123,000 households in metropolitan



Adelaide and the Adelaide Hills.

The annual turnover of East Waste is in excess of \$12 million and it employs 42 full time equivalent staff and up to 5 permanent casual drivers.



East Waste operates a small call centre with a Data Management System to record and respond to all que-

ries regarding the collection services. During the year it trialed 3 GPS tracking systems to further improve the fleet management and collection efficiency. The Board has previously resolved to change the basis for charging Member Councils to a common fleet approach. The preferred GPS tracking system, expected to be operational in October 2011, will allow East Waste to allocate the average hourly cost of running its truck fleet to each Member Council based on the actual truck hours spent on providing the collection service. East Waste will have a record that can be audited to ensure transparency in the allocation of costs to conform with the requirements of the East Waste Charter.

GOVERNANCE

As noted by the Chairman, the Burnside dispute has been successfully resolved. The Board has adopted an Annual Business Plan that will see the reviewed charter gazetted and a new 10 year Business Plan approved by the Board.

ADMINISTRATION & MANAGEMENT

Staff

East Waste accepted the resignation of its Operations Manager during the year. A promotion from within East Waste has seen a marked improvement in the operational standard of the collection services.

Additional staff resources were added to the customer service function and an upgrade of the database reporting system has been implemented.

A training program is now in place for all staff and drivers and a new staff appraisal system has been introduced with all staff being reviewed every six months.

Occupational Health, Safety & Welfare

East Waste now has a dedicated full-time Officer in this role and East Waste's safety performance has been very good during the year. The management of OHS&W is becoming more complex as increasing access for bin collection issues arise. East Waste is looking at introducing different style and sized trucks to meet these challenges and use technology to continue to provide a safe system of work to all employees.

Collection Service Performance Management

East Waste continues to try and engage its Member Councils to meet on a quarterly basis to discuss all the issues associated with the Member Council collection services. These meetings have been held during the year but are not always scheduled every quarter. East Waste is now in a position to provide objective feedback on the performance of its services via its Data Management System and looks forward to developing a simple Service Level Agreement that incorporates agreed Key Performance Indicators. Some progress has been made during the year but this work needs to be formalised and a calendar of meetings agreed with all Member Councils.

Financial Management

The budget for the year was based on a new costing methodology that was approved by the Board and allocates overhead of East Waste based on the actual cost of each service as a percentage of the total cost of providing all services to Member Councils—Member Councils share equally approximately 25% of the administrative costs of East Waste. This is in line with the recommendations of the costing report funded by Member Councils.

The performance to budget of East Waste during the year has been reasonable given the unplanned costs of employees' retirements and terminations and the increasing fuel prices in the second half of the year.

The Board has resolved to adjust actual costs for Councils on a quarterly basis after each budget review. This will ensure that each Council pays the actual cost of its services in each financial year and avoids issuing an adjustment invoice after the end of the financial year.

Operations Management

During the year East Waste undertook to service and maintain the truck fleet in its own workshop, better utilising existing resources. The outsourcing of maintenance is

now only undertaken when this work requires specialisation or expertise that is not available within East Waste. This approach is starting to reduce maintenance costs and meet industry benchmarks.

The GPS tracking system will provide better coordination and scheduling for service and repairs. It will also provide an ideal objective performance measurement for the drivers. This can then be incorporated into the Enterprise Bargaining Agreement.

East Waste is currently preparing proposals for Member Councils to provide litter services and an at-call hard waste service.

The Unley contract continues to be monitored closely to ensure compliance with the contract.

Member Council Initiatives

East Waste provided assistance to Member Councils to introduce the co-collection of food waste with green organics. The City of Norwood, Payneham & St Peters is planning to introduce this collection in the new financial year.



Trevor Hockley
Acting General Manager



Eastern Waste Management Authority Inc

Summary Financial Statement for the year ended 30 June 2011

	2011	2010
REVENUE	\$	\$
Collection Charges	12,386,164	11,881,867
Interest Income	26,032	13,431
Sundry Income	1,029,931	893,776
TOTAL REVENUE	13,442,127	12,789,074
EXPENSES		
Employee Costs	3,476,610	3,428,137
Materials, contracts & other expenses	7,872,707	7,203,444
Depreciation, amortization & impairment	2,014,981	1,876,370
Finance Costs	529,152	512,245
TOTAL EXPENSES	13,893,450	13,020,196
OPERATING SURPLUS/(DEFICIT)	(451,323)	(231,122)
Net gain (loss) on disposal or revaluation of assets	(96,298)	(24,956)
Income Tax Equivalent Charge arising from the the Principle of Competitive Neutrality	(21,247)	(22,869)
NET SURPLUS (DEFICIT)	(568,868)	(278,947)
TOTAL COMPREHENSIVE INCOME	(568,868)	(278,947)
CURRENT ASSETS		
Cash and Cash Equivalents	340,257	310,946
Trade and Other Receivables	591,909	477,042
Inventories	79,755	178,085
TOTAL CURRENT ASSETS	1,011,921	966,073
NON-CURRENT ASSETS		
Infrastructure, Property, Plant & Equipment	6,534,798	6,979,808
TOTAL NON-CURRENT ASSETS	6,534,798	6,979,808
TOTAL ASSETS	7,546,719	7,945,881
CURRENT LIABILITIES		
Trade and Other Payables	699,292	980,817
Borrowings	2,455,471	1,666,504
Provisions	48,511	52,247
TOTAL CURRENT LIABILITIES	3,203,274	2,699,568
NON-CURRENT LIABILITIES		
Borrowings	5,357,556	5,688,943
Provisions	151,117	153,730
TOTAL NON-CURRENT LIABILITIES	5,508,673	5,842,673
TOTAL LIABILITIES	8,711,947	8,542,241
NET ASSETS	(1,165,228)	(596,360)
EQUITY		
Accumulated Surplus (Deficit)	(1,165,228)	(596,360)
TOTAL EQUITY	(1,165,228)	(596,360)

HIGHBURY LANDFILL AUTHORITY

HIGHBURY LANDFILL AUTHORITY

ANNUAL REPORT 2010 / 2011

GOVERNANCE AND ADMINISTRATION

BOARD MEMBERS

BURNSIDE

Mr Paul Deb

(Board Member)

Mr Simon Bradley

(Proxy)

NORWOOD,

PAYNEHAM

& ST PETERS

Cr John Minney

(Board Member)

Mr Peter Perilli

(Proxy)

WALKERVILLE

Ms Kiki Magro

(Chair)

INDEPENDENT

MEMBER

Mr Paul Lightbody

Congratulations to Ms Kiki Magro (Chief Executive Officer, Walkerville Council) who was elected Chairperson of the Highbury Landfill Authority (HLA) at the Board Meeting on 16 February 2011. At the June Board Meeting Mr Paul Lightbody was also reappointed as the Independent Board Member of the HLA.

TJH Management Services Pty Ltd continue to provide administration and management services to the Highbury Landfill Authority. Member Councils are evaluating the best possible administration model going forward to manage the post-closure phase of the Highbury Landfill.

During the year HLA continued to review the risk profile of the site given that the Geosynthetic Clay Liner cap has been in place for 2 years. Further exploratory work was undertaken regarding landfill gas boundary conditions so that the Risk Management Plan for the site could be finalised and provided to the Environment Protection Authority (EPA). This final report will be forwarded to the EPA during the 2011/2012 year.

The HLA Audit Committee again met to review the adequacy of post-closure provision contained in the HLA Audited Financial Statements. The Audit Committee and the Board considered that the provision



Torrens Road Entrance

was adequate based on the best available information.

The Board of HLA has resolved to independently review the provision calculation in the 2011/2012 financial year.

Tenders were sought for the provision of auditing services for the next five years and Dean Newbery & Partners were engaged to provide these services.

SPECIAL POINTS OF INTEREST:

- Landfill gas monitoring wells have now been established on all boundaries of the site and are regularly monitored.
- A review of the original Risk Management Plan for the Highbury Landfill will be completed in 2012.
- Member Councils are considering the best management model for the post closure period of the Highbury landfill.

CLOSURE & POST-CLOSURE MANAGEMENT OF THE HIGHBURY LANDFILL



Natural vegetation germinating over the site

The site has been completely mulched with recycled product produced from the domestic green organics collections in Adelaide. Natural vegetation is starting to generate and the drainage and surface water management systems are working as designed.

Further revegetation work will be progressively implemented over the next 4 – 5 years.

CLOSURE & POST-CLOSURE MANAGEMENT (CONT)



Monitoring, Maintenance and Fire Control Access around the site

The site has been maintained in accordance with the Risk Management Plan. Annual slashing of the vegetation to control the fire risk is programmed and regular noxious weed spraying has also been completed. Any breaches in the security fencing are repaired immediately.

URS continued the groundwater monitoring program. An annual report of the results were provided to the EPA. HLA will conduct a groundwater risk assessment in the 2011/ 2012 year.



Panoramic view of the site

FINANCIAL SUMMARY FOR THE YEAR ENDING 30 JUNE 2011

Income Statement as at 30 June 2011

Balance Sheet as at 30 June 2011

	<u>2011</u>	<u>2010</u>		<u>2011</u>	<u>2010</u>
	\$	\$		\$	\$
REVENUE			CURRENT ASSETS		
Interest Received	4,438	10,201	Cash & Cash Equivalents	173,101	203,537
Sundry Income	4,201	4,251	Other	7,011	18,556
TOTAL REVENUE	8,639	14,452	Total Current Assets	180,112	222,093
EXPENSES			NON-CURRENT ASSETS		
Depreciation	11,555	10,043	Plant & Equipment	46,219	57,774
Highbury Closure Provision	348,368	843,838	Total Non-Current Assets	46,219	57,774
TOTAL OPERATING EXPENSES	359,923	853,881	TOTAL ASSETS	226,331	279,867
NET (DEFICIT) RESULTING FROM OPERATIONS	(351,284)	(839,429)	CURRENT LIABILITIES		
			Trade and Other Payables	2,295	48,527
			Other	2,520	4,140
			Provisions	343,000	343,000
			Total Current Liabilities	347,815	395,667
			NON-CURRENT LIABILITIES		
			Provisions	3,819,899	3,819,899
			Total Non-Current Liabilities	3,819,899	3,819,899
			TOTAL LIABILITIES	4,167,714	4,215,566
			NET ASSETS	(3,941,383)	(3,935,699)
			EQUITY		
			Accumulated Deficit	(3,941,383)	(3,932,699)
			TOTAL EQUITY	(3,941,383)	(3,932,699)



Control of surface water run off

AERIAL MAP OF LANDFILL GAS MONITORING LOCATIONS FOR THE HIGHBURY LANDFILL TO MONITOR COMPLIANCE WITH THE EPA LANDFILL LICENCE

LANDFILL GAS MANAGEMENT AT HIGHBURY

- The plan opposite shows the network of monitoring bores to assist in managing landfill gas on the site.
- Boundary landfill gas monitoring bores were monitored weekly during the year and the EPA has now authorized monthly monitoring.
- Boundary gas extraction bores have been established on the southern and eastern boundaries of the site.
- These additional boundary extraction bores have been connected to previously established boundary bores and connected to the gas extraction system.
- Energy Developments Ltd (EDL) extracts landfill gas from approximately 80 extraction bores located over the site.
- Landfill gas extraction generates approximately 1 megawatt of green electricity for 14-15 hours a day at the site.
- This is a renewable energy resource that is used by AGL and supports the State and nationwide initiative for renewable energy.



WASTE CARE SA

Waste Care SA

Annual Report 2010/2011

Chairman's Report



This is my first Annual Report as Chairman of Waste Care SA (WCSA). The personnel of the WCSA Board changed slightly as a result of the Elections at the end of last year, and I was fortunate enough to have had the experience to be in the position of being elected Chairman at the February 2011 Board Meeting.

On behalf of the new Board I would like to express our appreciation to the outgoing Members, Mr Adrian Sykes (former Chairman) and Mr Bob Fidock, Deputy Board Member from the City of Charles Sturt; Cr Ashley Dixon, Board Member and Cr Tim Newall, Deputy Board Member from the City of Prospect; and Cr Philip Cheesman, Board Member and Ms Kiki Magro, Deputy Board Member from the Corporation of the Town of Walkerville.

In turn, on behalf of the new Board I would like to congratulate the new Members, Cr Juliann Andriani, Board Member and Ms Jan Cornish, Deputy Board Member from the City of Charles Sturt; Mr Sam Green, Board Member and Mr Mark Goldstone, Deputy Board Member from the City of Prospect; and Cr David Whiting, Board Member and Mr Lyndon Prior, Deputy Board Member.

WCSA has remained ahead of budget during the year, and this is mostly due to increased tonnages at the WCSA facility. Transpacific Industries Group Ltd (TPI) is WCSA's contractors at the WCSA facility at Wingfield. TPI has continued to be active in the marketplace and pursuing all potential opportunities. It owns the landfill at Inkerman and in October last year opened a low level contaminated waste cell at the landfill.

WCSA, with its advocacy roll, continues to liaise closely with the Environment Protection Agency (EPA), Zero Waste SA (ZWSA) and other Local Government Waste Regional Subsidiaries. The Executive Officer has recently provided feedback to the Allen Consulting Group on the EPA Waste Levy.

The Executive Officer of Waste Care SA helped prepare a discussion paper on Local Government's position regarding the forecast increases in the levy. The recommendations from this report were reinforced to the consultants conducting the review.

Concern has been expressed by the Board regarding the potential cost impact of Carbon Tax on Member Councils and Local Government as a whole and WCSA will be discussing this with the Local Government Association. Member Councils will be kept advised on this matter.

Improved directional signage to the WCSA facility at Wingfield is also a concern and steps are being taken to ensure that WCSA does everything in its power to make the Wingfield Waste & Recycling Centre (WWRC) easy to find for ratepayers of Member Councils and the public at large.

Adelaide City Council has offered Lot 25 at Wingfield for sale to WCSA. This is the land that the WWRC occupies. The Board has authorised an environmental evaluation and put together a professional team to fully understand and assess this opportunity. A full prudential review is being undertaken and will be referred to Member Councils. Only Member Councils, under the Charter, have the authority to make this decision.

In finishing my report I would like to thank the staff of *TJH Management Services Pty Ltd* for their work during the year providing administration and management services to WCSA.

The coming year will be filled with challenges but also achievements as WCSA ensures that it uses its economies of scale and bargaining power to enable growth and profitable outcomes for the benefit of WCSA Member Councils.

I would like to present to you the Waste Care SA Annual Report for the 2010/2011 financial year.

John Kennedy



BOARD MEMBERS

Adelaide City Council

Mr Michael Sedgman

Board Member

Mr Mike Carey

Deputy Board Member

City of Campbelltown

Cr John Kennedy

Chairman

Mr Kevin Lowe

Deputy Board Member

City of Charles Sturt

Cr Juliann Andriani

Board Member

Ms Jan Cornish

Deputy Board Member

City of Norwood,

Payneham & St Peters

Mr Peter Perilli

Deputy Chairman

Cr John Frogley

Deputy Board Member

City of Prospect

Mr Sam Green

Board Member

Mr Mark Goldstone

Deputy Board Member

Corporation of the Town of Walkerville

Cr David Whiting

Board Member

Ms Kiki Magro

Deputy Board Member

The Year in Review

The WCSA Board adopted the Annual Plan and Budget, and the following report outlines the priorities and achievements of WCSA during the year.

Project and Contract Management – WCSA Facility

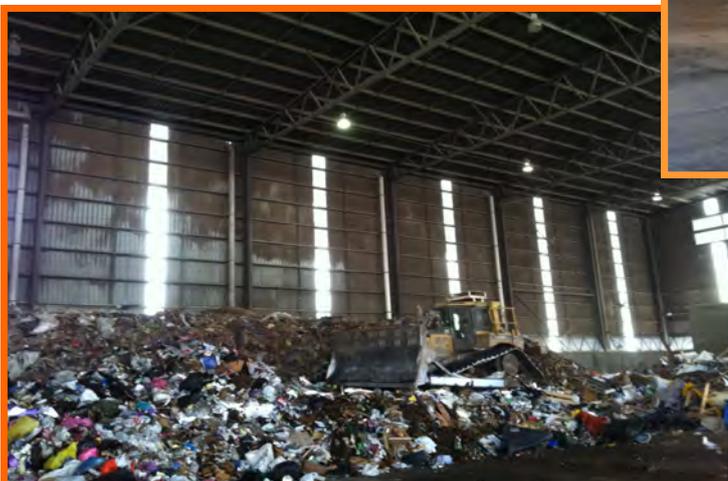
- ◆ Regular management meetings were convened during the year between Waste Care SA and TPI in accordance with the Operations Agreement
- ◆ A compliance audit is undertaken every six months to ensure that TPI meet all the requirements of the Project Agreement.
- ◆ The Mitcham Council conducted a trial during the year with two domestic collection vehicles bringing their waste to the WCSA Facility.
- ◆ TPI will lodge a Development Application to build additional offices and a board room onto the existing WCSA administration building.
- ◆ Two small fires were experienced in the transfer station during the year, one in October 2010 and one in January 2011. In both cases only minimal damage occurred and the repairs, which are the responsibility of TPI under the contract, were completed in a timely fashion. All fire fighting equipment and plans worked on both occasions.

Wingfield Waste & Recycling Centre (WWRC)

- ◆ A successful tour of the WWRC was conducted on 31 May 2011 to Board Members and relevant staff from Member Councils. The Board has now accepted a KESAB proposal to conduct waste tours for each Member Council community. WCSA will finance these tours and will review the success of this initiative at the end of the year.
- ◆ The Executive Officer attends bimonthly WWRC Marketing Committee Meetings which are convened by the Adelaide City Council and attended by other tenants of the WWRC (TPI, AMCOR, Adelaide Resource Recovery and Jeffries). Improved directional signage, increased water pressure, road safety and progress of the Education Centre are high on the agenda list at these meetings.
- ◆ The Wingfield Education Centre has been redeveloped by KESAB with money provided by WCSA and other tenants of the WWRC. This facility is expected to be fully operational by November 2011. This will achieve one of the keystone benchmarks set by the Board of WCSA to encourage community education on waste management and resource recovery.



Resource Recovery within the WCSA Facility



Domestic Waste and Commercial and Industrial Waste being compacted before loading onto A Double transport to Inkerman landfill



The Year in Review

Financial Management & Reporting

- ◆ The Audited Financial Statements for WCSA to June 2011 are on page 4 and show that WCSA exceeded the cash budget by approximately \$179,000 and has cash reserves around \$500,000.
- ◆ Given the cash reserves, subscriptions for Member Councils were reduced to \$50,000 for the financial year 2010/2011.
- ◆ The 10 year financial template is being upgraded to model various scenarios past the milestone date of December 2014 and evaluate the Lot 25 purchase opportunity.
- ◆ Knight Frank was engaged to undertake a valuation of the WCSA facility in accordance with Accounting Standards for Leasehold Assets. The value of the WCSA Facility as at June 2011 is \$12,500,000.



The Waste Care SA Facility



Member Councils tipping waste within the Waste Care SA Facility

Administration & Governance of WCSA

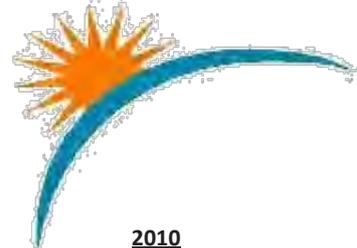
- ◆ The revised WCSA Charter was gazetted on 27 May 2010.
- ◆ A Board Calendar was developed to identify statutory and strategic objectives over a three year planning cycle.
- ◆ WCSA responded to ZWSA's five year waste strategy.
- ◆ The Board adopted a *Code of Conduct for Board Members*. WCSA are progressively reviewing all policies.
- ◆ The EO briefed the newly elected members of the Councils of Charles Sturt and Norwood Payneham & St Peters to ensure they had an understanding of the WCSA operations.

Broader Local Government & Member Council Issues

- ◆ At this stage the Cities of Prospect and Norwood Payneham & St Peters will provide separate kitchen containers and compostable bags for the collection of food waste with green organics. The City of Charles Sturt is promoting this collection to its ratepayers.


Trevor Hockley
EXECUTIVE OFFICER

Waste Care SA
councils working for a better environment



Summary Financial Statement for the year ended 30 June 2011

Income Statement as at 30 June 2011	<u>2011</u>	<u>2010</u>
<u>INCOME</u>	\$	\$
Members' Contributions	134,317	134,317
Investment Income	23,865	17,090
Sundry Income	4,649	-
Commercial Activities	1,366,663	1,301,219
TOTAL INCOME	1,529,494	1,452,626
<u>EXPENSES</u>		
Materials, Contracts & Other Services	554,694	554,521
Finance Costs	771,341	772,298
Depreciation, Amortisation & Impairment	364,170	364,170
TOTAL EXPENSES	1,690,205	1,690,989
NET (DEFICIT)	(160,711)	(238,363)
OTHER COMPREHENSIVE INCOME		
Changes in Revaluation of Property, Plant & Equipment	(100,000)	Nil
TOTAL COMPREHENSIVE INCOME	(260,711)	(238,363)
Balance Sheet as at 30 June 2011		
<u>ASSETS</u>		
CURRENT ASSETS		
Cash and Cash Equivalents	608,403	393,593
Receivables	468,766	515,577
Total Current Assets	1,077,169	909,170
NON-CURRENT ASSETS		
Plant & Equipment	11,576,509	12,040,679
Total Non-Current Assets	11,576,509	12,040,679
TOTAL ASSETS	12,653,678	12,949,849
<u>LIABILITIES</u>		
CURRENT LIABILITIES		
Trade & Other Payables	576,129	613,733
Other Current Liabilities	12,342	10,198
Short Term Loan	1,681,600	3,500,000
Total Current Liabilities	2,270,071	4,123,931
NON-CURRENT LIABILITIES		
Long Term Loan	9,600,000	7,781,600
Total Non-Current Liabilities	9,600,000	7,781,600
TOTAL LIABILITIES	11,870,071	11,905,531
<u>NET ASSETS</u>	783,607	1,044,318
EQUITY		
Accumulated Deficit	(716,393)	(555,682)
Asset Revaluation Reserve	1,500,000	1,600,000
TOTAL EQUITY	783,607	1,044,318

FREEDOM OF INFORMATION STATEMENT 2011 / 12

**ADOPTED: COUNCIL MEETING
18 JULY 2011**

1. INTRODUCTION

INFORMATION STATEMENT

This Information Statement is published by the Corporation of the Town of Walkerville in accordance with the requirements of the Freedom of Information Act 1991.

The Corporation of the Town of Walkerville is pleased to comply with the legislation and welcomes enquiries on any information listed in this statement.

An updated Information Statement is published every twelve months.

The Information Statement is available for viewing at the Council Office, 66 Walkerville Terrace, Gilberton or on Council's web site: www.walkerville.sa.gov.au.

A copy of the Information Statement can be purchased as per Council's Fees & Charges listing. An administration fee of \$15.00 per document will apply if staff are requested to do the photocopying of the document.

2. STRUCTURE AND FUNCTIONS OF THE COUNCIL

2.1 COUNCIL

Council, consisting of eight Councillors and the Mayor, is the decision-making body on all policy matters.

In keeping with legislative requirements the Council:

- Determines the policies to be applied by the Council in exercising its discretionary powers;
 - Determines the type, range and scope of projects to be undertaken by the Council;
- and
- Determines the resources which are to be made available to undertake such works and services.

Ordinary meetings of the full Council are held on the 3rd Monday (except public holidays when meetings are held on the Tuesday) of every month at 7.00pm.

Members of the public are welcome to attend.

2.2 COMMITTEES

Committees have been formed to streamline Council business where necessary.

The committees are:

- Audit Committee
- Building Fire Safety Committee
(Section 71, Development Act 1993)
- Chief Executive Officer Performance Review Committee
- Walkerville Terrace Streetscape Committee
- Strategic Planning and Development Policy Committee
- Friends of the Wesleyan Cemetery Section 41 Committee

They meet irregularly for special, specified purposes / projects.

2.3 DEVELOPMENT ASSESSMENT PANEL

The Council has established a Development Assessment Panel pursuant to Section 56A of the Development Act 1993.

The Panel has delegated authority from Council to carry out the assessment of Development Applications.

Meetings of the Panel are held as required on the second Monday of each month (or the second Tuesday, if the Monday is a public holiday) commencing at 5.30 pm in the Council Chambers, 66 Walkerville Terrace, Gilberton or as such place as the Development Assessment Panel determines. Meetings are not held if there is no business for the Panel to discuss.

Members of the public may attend Development Assessment Panel meetings.

2.4 AGENDAS AND MINUTES

All agendas and minutes of Council and Committees are placed on public display not less than three days prior to the meetings. Minutes of the meetings are on display within five days of the meetings at both the Council Offices and the Walkerville Public Library.

Meeting agendas and minutes can also be viewed on Council's web site: www.walkerville.sa.gov.au

2.5 WORKING PARTIES AND GROUPS

A number of staff committees have been established to assist with the Management of the Council and to comply with legislative requirements. These include (but are not inclusive):

- Executive Management Team
- Occupational Health, Safety and Welfare; Risk Management & Environmental Management Committee

2.6 DELEGATIONS

The Chief Executive Officer has the delegated authority from Council to make decisions on a number of specified administrative and regulatory matters. The Chief Executive Officer may sub-delegate such authority to other officers in particular circumstances.

The Council makes policy decisions which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken, and the resources which are to be made available to undertake such works and services.

3. SERVICES FOR THE COMMUNITY

Local Government is a multi-disciplinary business primarily serving the needs of its community.

The following list is indicative of the core functions:

- Administrative Services
- Asset Management & Maintenance
- Community Services
- Construction & Project Management
- Corporate Communications & Marketing
- Corporate Planning
- Development Assessment
- Development Plan Policy
- Economic & Business Development
- Elections
- Environmental Management
- Financial Management
- Fleet Management
- Governance
- Historical Records
- Home & Community Care
- Library Service
- Legislative Compliance
- Parks & Gardens
- Policy Development
- Public Health
- Significant Trees
- Subsidiaries
- SWAP Library Network
- Town Planning

The range of services provided by Local Government is in response to the needs and priorities of the community as determined by the Council. The services will be depending upon the Council's geographical location and size, development and growth patterns, and population profile.

Some services, however, Councils are required to provide by legislation.

4. PUBLIC PARTICIPATION

4.1 COUNCIL AND COMMITTEE MEETINGS

Members of the public have a number of opportunities to put forward their views on particular issues before Council. These opportunities are covered in Council's:

- Consultation Policy
- Public Question Time Policy
- Code of Practice – access to Council meetings, Council committees and Council documents

These documents are available from the Council Offices or the Walkerville Library for a small fee. They are also available on Councils website at www.walkerville.sa.gov.au.

5. ACCESS TO COUNCIL DOCUMENTS

5.1 DOCUMENTS AVAILABLE FOR INSPECTION

The following documents are available for public inspection at the Council Offices, 66 Walkerville Terrace, Gilberton between 9.00 am and 5.00 pm weekdays. Members of the public may purchase copies of these documents by payment of the fees set out in the Fees and Charges Register.

Inquiries concerning the procedures for inspecting and purchasing the Council's policy documents should be directed to Council staff.

Council Documents

- Annual Business Plan
- Audited Financial Statements
- Annual Report
- Assessment Record
- By-Laws
- Charters of subsidiaries that Council is a constituent Council (eg Eastern Health Authority; Eastwaste; Wastecare; Highbury Landfill)
- Committee Agendas
- Committee Minutes
- Council Agendas
- Council Minutes
- Community Land Management Plans
- Delegations – recorded under Local Government Act 1999
- Development Assessment Panel Agendas
- Development Assessment Panel Minutes
- Development Plan Amendment (once authorised for Public Consultation)
- Fees and Charges Listing
- Freedom of Information Statement
- Occupational Health Safety & Welfare Policy Manual
- Plan Amendment Reports
- Strategic Management Plan
- Voters Roll (LG (Elections) Act 1999)

Codes

- Code of Conduct for Elected Members
- Code of Conduct for Employees
- Code of Practice - Access to Council Meetings, Council Committees and Council Documents

Registers

- Register of By-laws and certified copies
- Register of Campaign Donations Returns
- Register of Community Land
- Register Development Applications / Consents / Approvals
- Register Dogs
- Register of Elected Members Allowances & Benefits
- Register of Interests – Elected Members / Board Members on subsidiaries
- Register of Interests - Employees
- Register of Parking Controls
- Register of Public Roads
- Register of Remuneration, salaries & benefits – staff

Policies

- Advertising Charges
- Budget Management
- Building Inspections
- Code of Conduct for Council Employees
- Code of Conduct for Elected Members
- Code of Practice Access to Council Meetings Council Committees and Council Documents
- Communication Strategy
- Community Fund Guidelines
- Consultation
- Contracts & Tenders
- Development Act Delegations
- Development – Building over easements
- Elected Members Allowances, Benefits Facilities & Support
- Elected Members Training & Development
- Emergency Risk Management
- Individual Sport, Academic & Cultural Sponsorship Guidelines
- Internal Review of Council Decisions
- Order Making
- Outdoor Dining Policy
- Parking Permits Residential policy
- Public Question Time policy
- Sponsorship accepting and provision of policy
- Stobie Pole Decoration policy
- Temporary Road Closure policy
- Town Hall Meeting Room free hire to community groups and educational bodies policy
- Use of Council Reserves Parks Gardens and Open Spaces incl Linear Park and Soldiers Memorial Gardens under Council Management

5.2 FREEDOM OF INFORMATION

Requests for access to other Council documents will be considered in accordance with the Freedom of Information Act 1991. Under this legislation, a written application accompanied by the prescribed application fee is required.

The application fee and the fees for dealing with the application (including photocopying of documents) are prescribed in the Freedom of Information (Fees and Charges) Regulations 2003. The Council must waive or remit fees for pensioners and other prescribed persons.

Freedom of Information requests should be addressed to:

Freedom of Information Officer
Town of Walkerville
PO Box 55
WALKERVILLE SA 5081

Forms are available from the Council Offices, 66 Walkerville Terrace, Gilberton.

Applications will be responded to as soon as practicable and in any event within 30 days of Council receiving a proper written request, together with the prescribed application fee.

6. AMENDMENT OF COUNCIL RECORDS

A person to whom access to Council documents has been given may apply under the Freedom of Information Act 1991 for the amendment of the Council's records if –

- the document contains information concerning the person's personal affairs;
and
- the information is available for use by the Council in connection with its administrative functions;
and
- the information is, in the person's opinion, incomplete, incorrect, out-of-date and misleading.

Applications must be in writing and contain the information specified in Section 31 of the Freedom of Information Act 1991. Forms for this purpose are available at the Council Office, 66 Walkerville Terrace, Gilberton.

Kiki Magro
Chief Executive Officer
November 2011

TOWN OF



WALKERVILLE