



NOTICE

of

COUNCIL MEETING

Pursuant to the provisions of section 84 (1) of the
Local Government Act 1999

to be held

via electronic means through live streaming at
<https://www.youtube.com/channel/UCZxKI13S3M8n8zxKI5LFT9w>

as afforded for through the Electronic Participation in Council Meetings Notice 2020, SA
Government Gazette, 31 March 2020 and resolved by Council.

on

MONDAY 18 OCTOBER 2021 AT 7PM



KIKI CRISTOL
CHIEF EXECUTIVE OFFICER

Issue Date: 14 OCTOBER 2021

MEMBERSHIP

MAYOR ELIZABETH FRICKER - PRESIDING MEMBER

Cr R Ashby AM
Cr S Furlan
Cr C Wilkins

Cr M Bishop
Cr J Joshi
Cr J Williams

Cr N Coleman OAM
Cr J Nenke

DISCLAIMER – Please note that the contents of the Council Agenda have yet to be considered by Council and recommendations may be altered or changed by the Council in the process of making the formal Council decision.

AGENDA

18 OCTOBER 2021

ACKNOWLEDGEMENT OF COUNTRY

Town of Walkerville would like to acknowledge the Kurna people as the traditional custodians of the land we are meeting on today, and respect their spiritual relationship with their country.

We recognise the many generations of stewardship the Kurna people have provided to this land, and respect that their cultural heritage and beliefs are as important today as they were for their ancestors.

1. ATTENDANCE RECORD

- 1.1 Present
- 1.2 Apologies
- 1.3 Not Present / Leave of Absence

2. CONFIRMATION OF MINUTES

- 2.1 That the minutes of the Ordinary Council meeting held on the 20 September 2021 be confirmed as a true and accurate record of the proceedings. 6

3. DECLARATIONS OF INTEREST (material, actual, perceived)

4. DEPUTATIONS / REPRESENTATIONS / PRESENTATIONS

- 4.1 David & Stephanie Murdock - Residential Parking Restrictions – Arthur Street and The Avenue, Medindie (*associated to Agenda Item 11.1*)

5. MAYORS DIARY

- 5.1 Mayors Diary 18

6. REPORTS FROM ELECTED MEMBERS HAVING ATTENDED TRAINING, CONFERENCES, SEMINARS OR EXTERNAL MEETINGS (NON-COUNCIL SPECIFIC)

7. REPORTS FROM ELECTED MEMBERS HAVING ATTENDED SUBSIDIARY BOARD MEETINGS

- 7.1 ERA Water Board Meeting 23 September 2021 – Cr MaryLou Bishop

8. QUESTIONS FROM THE GALLERY

- 8.1 *During the COVID -19 restrictions members of the public wishing to ask a question must provide the question(s), in writing, to the Chief Executive Officer **before 5pm on Monday 18 October 2021** with a maximum of two questions per person;*

8.2 *Answers to the questions will be provided via live streaming of the Council meeting and in the minutes of the meeting;*

8.3 *Further information on the questions from the gallery policy can be located on Council's website.*

9. QUESTIONS WITHOUT NOTICE

10. QUESTIONS WITH NOTICE

Nil.

11. PETITIONS

11.1 Petition – Residential Parking Restrictions – Arthur Street and The Avenue, Medindie (*associated to Agenda Item 4.1*) 21

12. MOTIONS WITHOUT NOTICE

13. MOTIONS WITH NOTICE

Nil.

14. REPORTS REQUIRING DECISION OF COUNCIL

14.1 Strategy

Nil.

14.2 Policy

Nil.

14.3 Operational

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14.3.7	Future Living Code Amendment – Co-housing Project Policy	483

14.4 Subsidiaries

Nil.

15. IDENTIFICATION OF ITEMS FOR INDIVIDUAL CONSIDERATION

16. REPORTS REQUIRING DISCUSSION AND / OR PRESENTED FOR INFORMATION

16.1 Strategy

16.1.1 Update Local Heritage in Transition DPA 514

16.2 Policy

Nil.

16.3 Operational

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16.3.6 Women of Walkerville Committee Minutes 23 September 2021 599

16.3.7 CEO Performance Review Committee Minutes 24 September 2021 607

16.3.8 Strategic Planning & Development Policy Committee Minutes 16 September 2021 613

16.4 Subsidiaries

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16.4.3 East Waste Board Minutes 30 September 2021 633

16.5 Outstanding Council Resolutions / Action Report 641

17. CORRESPONDENCE

17.1 Correspondence to Mayor Fricker from Green Adelaide 657

18. URGENT OTHER BUSINESS

19. CONFIDENTIAL ITEMS

19.1 Strategic Property (Smith & Fuller) Expressions of Interest Tender

19.2 Public Lighting Pre-Action Notice Update

19.3 Jones (Watson Car Park) Discretionary Rebate Application 2021/22

19.4 Walkerville Developments Pty Ltd (Watson Car Park) Discretionary Rebate Application 2021/22

20. CLOSURE



MINUTES
of
COUNCIL MEETING
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as afforded for through the Electronic Participation in Council Meetings Notice 2020, SA Government Gazette, 31 March 2020 and resolved by Council.

on

MONDAY 20 SEPTEMBER 2021 AT 7PM

MINUTES

20 SEPTEMBER 2021

The Meeting was declared open at 7:00pm.

ACKNOWLEDGEMENT OF COUNTRY

Town of Walkerville would like to acknowledge the Kaurna people as the traditional custodians of the land we are meeting on today, and respect their spiritual relationship with their country.

We recognise the many generations of stewardship the Kaurna people have provided to this land, and respect that their cultural heritage and beliefs are as important today as they were for their ancestors.

1. ATTENDANCE RECORD

1.1 Present

Mayor Elizabeth Fricker
Cr Rob Ashby AM
Cr MaryLou Bishop
Cr Norm Coleman OAM
Cr Stephen Furlan
Cr Jennifer Joshi
Cr James Nenke
Cr Conrad Wilkins
Cr James Williams

Staff in Attendance

Chief Executive Officer, Kiki Cristol
Group Manager Assets & Infrastructure / Acting Group Manager PERS, Ben Clark
Group Manager Corporate Services & Strategic Projects, Scott Reardon
Group Manager Customer Experience, Danielle Garvey
Manager Community Development and Engagement, Fiona Deckert
Communications & Marketing Manager, Sarah Spencer
Council Secretariat, Danielle Edwards

1.2 Apologies

Nil.

1.3 Not Present / Leave of Absence

CNC59/21-22

Moved: Cr Wilkins

Seconded: Cr Joshi

That Council approve Cr Ashby's request for Leave of Absence from 4 October 2021 to 26 October 2021, inclusive.

CARRIED

2. CONFIRMATION OF MINUTES

- 2.1 Ordinary Council meeting held on the 16 August 2021 and Special Council Meeting held on the 15 September 2021

CNC60/21-22

Moved: Cr Bishop

Seconded: Cr Coleman

That the minutes of the Ordinary Council meeting held on the 16 August 2021 and the Special Council Meeting held on the 15 September 2021 be confirmed as a true and accurate record of the proceedings.

CARRIED

3. DECLARATIONS OF INTEREST (material, actual, perceived)

- Cr Williams declared a perceived interest in agenda item 16.3.9 'Suburban Boundary Realignment – preliminary consultation results (renaming Vale Park)' as he owns property in the area of concern and advised that he would remain in the Chamber during the discussion of the item, participate in the debate and vote on the agenda item.
- Cr Coleman declared a perceived interest in agenda item 16.3.9 'Suburban Boundary Realignment – preliminary consultation results (renaming Vale Park)' as he lives in the area of concern and advised that he would remain in the Chamber during the discussion of the item, participate in the debate and vote on the agenda item.
- Cr Wilkins declared a perceived interest in agenda item 16.3.9 'Suburban Boundary Realignment – preliminary consultation results (renaming Vale Park)' as he lives in the area of concern and advised that he would remain in the Chamber during the discussion of the item, participate in the debate and vote on the agenda item.
- Chief Executive Officer, Kiki Cristol, declared an interest in Confidential agenda item 19.2 'CEO 2020/21 Performance Review Report', pursuant to Section 120 of the *Local Government Act 1999* and advised that she will not be in attendance and would leave the Chamber during the discussion of the item.

4. DEPUTATIONS / REPRESENTATIONS / PRESENTATIONS

Nil.

5. MAYORS DIARY

5.1 Mayors Diary

CNC61/21-22

Moved: Cr Wilkins
Seconded: Cr Bishop

That Council receives and notes the Mayoral Diary from 13 August 2021 to 16 September 2021.

CARRIED

6. REPORTS FROM ELECTED MEMBERS HAVING ATTENDED TRAINING, CONFERENCES OR SEMINARS

Nil.

7. REPORTS FROM ELECTED MEMBERS HAVING ATTENDED SUBSIDIARY BOARD MEETINGS

7.1 ERA Water Special Board Meeting 20 August 2021 – Cr Bishop provided a verbal update.

7.2 EHA Board Meeting 8 September 2021 – Cr Nenke and Cr Coleman attended. Cr Nenke provided a verbal update.

8. QUESTIONS FROM THE GALLERY

Nil.

9. QUESTIONS WITHOUT NOTICE

Nil.

10. QUESTIONS ON NOTICE

Nil.

11. PETITIONS

Nil.

12. MOTIONS WITHOUT NOTICE

Nil.

13. MOTIONS WITH NOTICE

13.1 Review of Services Provided by EHA to Town of Walkerville – Cr James Nenke

CNC62/21-22

Moved: Cr Nenke

Seconded: Cr Coleman

With regard to the May 2021 Confidential item 19.1: Review of Services Provided by EHA to Town of Walkerville, Administration is requested to present further information in a report at the November 2021 meeting. The report is to detail the feasibility and costings of all options available to Council to best deliver the Environmental Health Service. The recommendation to this report is to include an option to take relevant action to rescind the existing resolution, along with alternative options presented based on the findings detailed within the report.

CARRIED

14. REPORTS REQUIRING DECISION OF COUNCIL

14.1 Strategy

Nil.

14.2 Policy

14.2.1 Community Fund Program Policy Review

CNC63/21-22

Moved: Cr Williams

Seconded: Cr Wilkins

That Council defer item 14.2.1 Community Fund Program Policy Review.

CARRIED

14.3 Operational

14.3.1 Behavioural Management Framework - Consultation

CNC64/21-22

Moved: Cr Williams

Seconded: Cr Furlan

That Council, in response to the Local Government Associations (LGA) request for feedback on the new and proposed Behaviour Management Framework, instructs Administration to write to the LGA and the Office for Local Government that Council supports the LGA Option B, which will see the Behavioural Management Framework process commencing post-election (December 2022).

CARRIED

14.4 Subsidiaries

Nil.

15 IDENTIFICATION OF ITEMS FOR INDIVIDUAL CONSIDERATION

CNC65/21-22

Moved: Cr Williams

Seconded: Cr Joshi

That items 16.3.5, 16.3.6, 16.3.7, 16.3.8, 16.4.1, and 16.5 be moved as per their recommendations.

CARRIED

16 REPORTS REQUIRING DISCUSSION AND / OR PRESENTED FOR INFORMATION

16.1 Strategy

Nil.

16.2 Policy

Nil.

16.3 Operational

16.3.1 Monthly Works Report – August 2021

CNC66/21-22

Moved: Cr Furlan

Seconded: Cr Williams

That Council receives and notes the Works Report for August 2021.

CARRIED

16.3.2 Monthly Financial Report – August 2021

CNC67/21-22

Moved: Cr Furlan

Seconded: Cr Joshi

That Council receives and notes the Monthly Financial Report as at 31 August 2021.

CARRIED

16.3.3 Wesleyan Cemetery Advisory Committee – 2020/21 Annual Report

CNC68/21-22

Moved: Cr Williams
Seconded: Cr Furlan

That Council receives and notes the Wesleyan Cemetery Advisory Committee's Annual Report for the financial year 2020-2021.

CARRIED

16.3.4 Wesleyan Cemetery Advisory Committee Minutes

CNC69/21-22

Moved: Cr Williams
Seconded: Cr Bishop

That Council receives and notes the minutes of the Wesleyan Cemetery Advisory Committee from their meeting held 8 September 2021.

CARRIED

16.3.5 Walkerville Oval Redevelopment Committee Minutes

CNC70/21-22

Moved: Cr Williams
Seconded: Cr Joshi

That Council receives and notes the minutes of the Walkerville Oval Redevelopment Committee from their meetings held 10 August 2021 and 26 July 2021.

CARRIED

16.3.6 Women of Walkerville Committee Minutes

CNC71/21-22

Moved: Cr Williams
Seconded: Cr Joshi

That Council receives and notes the minutes of the Women of Walkerville Committee meeting held on 19 August 2021.

CARRIED

16.3.7 Decisions of Council Assessment Panel – Update

CNC72/21-22

Moved: Cr Williams

Seconded: Cr Joshi

That Council notes that the Council Assessment Panel did not meet on Monday 13 September 2021 as no items were raised for consideration by Council Administration and hence no decisions were made by the Council Assessment Panel.

CARRIED

16.3.8 Strategic Planning & Development Policy Committee Minutes

CNC73/21-22

Moved: Cr Williams

Seconded: Cr Joshi

That Council receives and notes the minutes of the Special Strategic Planning and Development Policy Committee meeting held on 31 August 2021.

CARRIED

16.3.9 Suburban Boundary Realignment – preliminary consultation results (renaming Vale Park)

CNC74/21-22

Moved: Cr Bishop

Seconded: Cr Ashby

That Council receives and notes the preliminary consultation results for the Suburban Boundary Realignment.

CARRIED

16.4 Subsidiaries

16.4.1 East Waste Board Minutes 22 July 2021

CNC75/21-22

Moved: Cr Williams

Seconded: Cr Joshi

That Council receives and notes the ERA Water Board Minutes for the special meeting convened on 20 August 2021.

CARRIED

- 16.4.2 Recycling Contract - Quarterly Service Rate (Rise & Fall) & Annual kerbside tonnages

CNC76/21-22

Moved: Cr Williams

Seconded: Cr Joshi

That Council receives and notes the changes in the gate rate for the current quarter for kerbside recyclable materials and the annual tonnages for the Town of Walkerville's waste services.

CARRIED

16.5 Outstanding Council Resolutions / Action Report

CNC77/21-22

Moved: Cr Williams

Seconded: Cr Joshi

That Council receives and notes the list of Council resolutions currently being processed as at 16 September 2021.

CARRIED

17 CORRESPONDENCE

CNC78/21-22

Moved: Cr Joshi

Seconded: Cr Williams

That the correspondence as listed below be received and noted.

- 17.1 Correspondence to Mayor Fricker from the Hon David Speirs MP
- 17.2 Correspondence to Mayor Fricker from the Hon John Darley MLC
- 17.3 Correspondence to the Hon Corey Wingard MP from Town of Walkerville and City of Prospect

CARRIED

18 URGENT OTHER BUSINESS

Nil.

19 CONFIDENTIAL ITEMS

19.1 Donnelly (Watson Car Park) Discretionary Rebate Application 2021/22

CNC79/21-22

Moved: Cr Ashby

Seconded: Cr Williams

Recommendation (Public)

Pursuant to s90(3)(b)

Pursuant to Section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except the Chief Executive Officer Kiki Cristol, Group Manager Corporate Services & Strategic Projects Scott Reardon, Group Manager Asset & Infrastructure Ben Clark, Group Manager Customer Experience Danielle Garvey, Manager Community Development & Engagement Fiona Deckert and Council Secretariat Danielle Edwards, be excluded from attendance at the meeting for Agenda Item 19.1 'Donnelly (Watson Car Park) Discretionary Rebate Application 2021/22'.

The Council is satisfied that, pursuant to section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

CARRIED

The time being 8:30pm the meeting moved into confidence.

CNC81/21-22

Moved: Cr Nenke

Seconded: Cr Coleman

Recommendation (Public)

Pursuant to s.91(7)

That having considered Agenda Item 'Donnelly (Watson Car Park) Discretionary Rebate Application 2021/22' in confidence under section 90(2) and (3)(b) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report and attachments relevant to this Agenda Item be retained in confidence until the matter is resolved, excepting that the Council authorises the release of the Council resolution to those parties identified in the substantive resolution relating to this Agenda Item to enable enactment of the resolution and that pursuant to Section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the review and power to revoke this Order;

and

That Council resolves to end its confidential deliberations pursuant to Section 90(2) of the *Local Government Act 1999* and re-admit the public.

CARRIED

The time being 8:33pm the meeting moved out of confidence.

19.2 CEO 2020/21 Performance Review Report

CNC82/21-22

Moved: Cr Coleman

Seconded: Cr Wilkins

Recommendation (Public)

Pursuant to s90(3)(a)

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except Council's HR Consultant, Richard Altman and Council Secretariat, Danielle Edwards be excluded from attendance at the meeting for Agenda Item 19.2 CEO 2020/21 Performance Review Report.

The Council is satisfied that, pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being Kiki Cristol, Chief Executive Officer, Corporation of the Town of Walkerville.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the matter relates to details of the Chief Executive Officer's performance and remuneration.

CARRIED

The time being 8:33pm the meeting moved into confidence.

CNC87/21-22

Moved: Cr Joshi

Seconded: Cr Nenke

Recommendation (Public)

Pursuant to s.91(7)

That having considered Agenda Item 19.1 CEO 2020/21 Performance Review Report in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report, attachments and minutes relevant to this Agenda Item be retained in confidence until the Performance Review process has been completed and that the report marked as Attachment A be retained in confidence for a period of 3 years and that pursuant to Section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the review and power to revoke this Order;

and

That Council resolves to end its confidential deliberations pursuant to Section 90(2) of the *Local Government Act 1999* Council and re-admit the public.

CARRIED

The time being 9:29pm the meeting moved out of confidence.

20. CLOSURE

The Presiding Member declared the meeting closed at 9:29pm.

Meeting: Council

Title: Mayor’s Diary

Responsible Manager: Chief Executive Officer, Kiki Cristol

Author: Council Secretariat, Danielle Edwards

Key Pillar: Strategic Framework – Key Pillar – Leadership – A responsible and influential local government organisation

Type of Report: **Information Only**

Recommendation

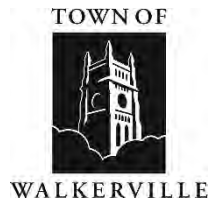
That Council receives and notes the Mayoral Diary from 16 September 2021 – 14 October 2021.

Summary

Date of Meeting	Subject	Attendees
16 September 2021	Communications catch up	Mayor Elizabeth Fricker and Communications & Marketing Manager Sarah Spencer.
16 September 2021	Citizenship Ceremony	Mayor Elizabeth Fricker, Manager Community Development & Engagement Fiona Deckert and Program & Events Officer Adriane Dade.
20 September 2021	Mayoral Agenda briefing	Mayor Elizabeth Fricker, CEO Kiki Cristol and Council Secretariat Danielle Edwards.
20 September 2021	Council meeting	Mayor Elizabeth Fricker, Elected Members, CEO Kiki Cristol, senior staff and Council Secretariat Danielle Edwards.
22 September 2021	Mayor and CEO weekly catch up	Mayor Elizabeth Fricker, Deputy Mayor Rob Ashby AM and CEO Kiki Cristol.
22 September 2021	Council Informal Gathering	Mayor Elizabeth Fricker, Elected Members, CEO Kiki Cristol, senior staff, ERA Water Chairperson Jeff Tate, ERA Water General Manager Wally Iasiello and ERA Water Financial representative Michael Richardson.

Date of Meeting	Subject	Attendees
23 September 2021	Walkerville Oval Redevelopment Committee Meeting	Mayor Elizabeth Fricker, Deputy Mayor Rob Ashby AM, Cr MaryLou Bishop, Cr James Williams, Cr Conrad Wilkins, CEO Kiki Cristol, Group Manager Corporate Services & Strategic Projects Scott Reardon, Group Manager Assets & Infrastructure Ben Clark, Communications & Marketing Manager Sarah Spencer, Council Secretariat Danielle Edwards and Specialist External Member Paul Di Iulio.
23 September 2021	Women of Walkerville Committee Meeting	Mayor Elizabeth Fricker, Cr Jennifer Joshi, Cr MaryLou Bishop, various members of the Committee, Manager Community Development and Engagement Fiona Deckert, Program and Events Officer Adriane Dade and Council Secretariat Danielle Edwards.
24 September 2021	CEO Performance Review Committee Meeting	Mayor Elizabeth Fricker, Deputy Mayor Rob Ashby AM, Cr James Williams, Cr Jennifer Joshi, Council's HR Consultant Richard Altman and Council Secretariat Danielle Edwards.
28 September 2021	Mayor and CEO weekly catch up	Mayor Elizabeth Fricker, Deputy Mayor Rob Ashby AM and CEO Kiki Cristol.
28 September 2021	Meeting with Minister for Planning and Local Government Hon. Vickie Chapman MP regarding Scotty's Code Amendment.	Mayor Elizabeth Fricker, Minister for Planning and Local Government Hon Vickie Chapman MP, Member for Adelaide Hon. Rachel Sanderson MP, Minister's advisor Oliver Luckhurst-Smith and CEO Kiki Cristol
1 October 2021	ERA Mayors Breakfast	Mayor Elizabeth Fricker and various ERA Mayors
1 October 2021	Walkerville Art Show Preview and Opening Night 2021	Mayor Elizabeth Fricker, Premier Steven Marshall MP, Member for Adelaide Hon. Rachel Sanderson MP, Cr Jennifer Joshi, Cr MaryLou Bishop, Rotary President Richard Bentley and various members of Walkerville community.
6 October 2021	Mayor and CEO weekly catch up	Mayor Elizabeth Fricker and CEO Kiki Cristol
7 October 2021	Meeting with St Andrews School	Mayor Elizabeth Fricker, CEO Kiki Cristol, St Andrews School Principal Jackie Becher and St Andrews Director of Marketing and Community Engagement Marissa Brown.

Date of Meeting	Subject	Attendees
7 October 2021	Council Informal Gathering	Mayor Elizabeth Fricker, Elected Members, CEO Kiki Cristol, senior staff, Action Market Research Director Luke Sexton and Action Market Research and Strategy Manager Nicola Pitt.
13 October 2021	Mayor and CEO weekly catch up	Mayor Elizabeth Fricker and CEO Kiki Cristol
13 October 2021	LGA facilitated Mayors Forum	Mayor Elizabeth Fricker and various Local Government Mayors.



Item No: 11.1

Date: 18 October 2021

Attachment: A

Meeting:	Council
Title:	Petition – Residential Parking Restrictions – Arthur Street and the Avenue, Medindie
Responsible Manager:	Chief Executive Officer, Kiki Cristol
Author:	Council Secretariat, Danielle Edwards
Key Pillar:	Strategic Framework – Key Pillar 3 – Mobility and Movement – Provide easy traffic and pedestrian movement throughout the town
Key Focus Area:	Financial Guiding Principle 4 – Robust and transparent allocation and prioritisation of resources
Type of Report:	Decision Required

Recommendation

That Council:

1. receives and notes the petition appearing at Attachment A as received from Lead Petitioners David and Stephanie Murdock, in relation to Residential Parking Restrictions – Arthur Street and The Avenue, Medindie; and
2. in response to the feedback received from the affected residents, revokes the 3 hour parking restrictions to Arthur Street and The Avenue, Medindie, removes all 3 hour restricted signage in the street; and
3. revokes all Residential Parking Permits and Transferable Parking Permits issued to all residents on Arthur Street and The Avenue, Medindie; and
4. instructs Administration to reimburse residents on Arthur Street and The Avenue, Medindie who have paid for and received Transferable or Residential Parking Permits since 1 May 2021 and delegates to the Chief Executive Officer the authority to reimburse those residents on Arthur and The Avenue, Medindie who may have purchased Transferable or Residential Parking Permits prior to 1 May 2021; and
5. that this order will come into effect at 9am on Tuesday 19 October 2021, noting that the 3 hour restricted signage will take some time to remove.

Summary

On 27 September 2021, the Chief Executive Officer received a petition from the Lead Petitioners David and Stephanie Murdock on behalf of 18 like-minded residents, seeking Council to revoke parking restrictions to Arthur Street and The Avenue, Medindie, remove all signage in Arthur Street and The Avenue as well as disregard the requirement for residential parking permits for Arthur Street and The Avenue.

Background

On 1 July 2021, 3 hour parking restrictions on parking in the Medindie and Gilberton suburbs were implemented by Council.

Pursuant to the Local Government (Procedures at Meetings) Regulations 2013, petitions must:

- (a) be legibly written or typed or printed; and
- (b) clearly set out the request or submission of the petitioners; and
- (c) include the name and address of each person who signed or endorsed the petition; and
- (d) be addressed to the Council and delivered to the principal office of the Council.

Where a petition is received, the Chief Executive Officer must ensure that the petition, including a statement as to the nature of the request or submission and the number of signatures or the number of persons endorsing the petition, is placed on the agenda for the next ordinary meeting of Council.

Petition Data

Petition data was provided demonstrating a total of 18 residences from both Arthur Street and The Avenue unanimously agreeing to the petition request.

Additionally, only three of the nine residents from Herbert Street participated causing insufficient response from Herbert Street residents to take any action.

The data below is based on information provided in the petition.

Street of Residence	Residences who Agree	Residences who Disagree	Total Responding Residences	Total Residences in street	Percentage of Responding Residences
Arthur Street	11	Nil	11	14	79%
The Avenue	7	Nil	7	10	70%
Herbert Street	2	1	3	9	33%

Attachment

Attachment A	Petition – as received via email 27 September 2021
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The Corporation of the Town of Walkerville
 PO Box 55
 WALKERVILLE SA 5081
 Email 'Office of CEO' <office@walkerville.sa.gov.au>

Dear Sirs/Mesdammes

Please find below Petition. We also request the opportunity to appear as a deputation at the next council meeting.

Thank you
 David & Stephanie Murdock
 ■ Arthur Street
 MEDINDIE SA 5081

Petition to Council – Residential parking restrictions – Arthur Street and The Avenue MEDINDIE

Head Petitioners- David & Stephanie Murdock

Council to receive and note the petition below from the Lead Petitioners **David & Stephanie Murdock of ■ Arthur Street MEDINDIE** (plus attachments set out further)

Petition for Arthur Street (and The Avenue) Parking

- Is currently the spill-over car parking areas during school hours for Wilderness School teachers, students and parents
- Is not used by non-residents apart from people affiliated with Wilderness School
- Requires sensible and flexible consideration to retain the unique amenity of the location
- Does not require traffic restrictions to be imposed because they **serve no purpose** other than to:
 - Antagonise and inconvenience existing residents and unfairly burden them with ongoing costs and vehicle registrations
 - Antagonise and inconvenience Wilderness School Teachers, Students and Parents
 - Provide opportunity for predators and itinerants due to students moving vehicles every 3 hours
 - Cost the Walkerville Council to implement and monitor for **no monetary gain** because Wilderness users will simply move their cars three hourly in any event
 - Reduce the value of existing residences

SOLUTION

FOR Arthur Street (and The Avenue) area and residents:

- Do not enforce the proposed restrictions
- Remove all signage in the Street
- Do not enforce residents having to apply for permits
- Keep existing spill-over situation with Wilderness School in place

There is absolutely no benefit in applying parking restrictions to Arthur Street (and the Avenue) and the Walkerville Council should apply a pragmatic and considered decision not to implement proposed changes from 1st July 2021.

Background and attachments:

- **16/4/22** Request for Service/General Complaints Form lodged by David & Stephanie Murdock Outlining our letter to residents expressing our concerns and seeking feedback
- **7/5/21** Response from Ben Clark, Group Manager Assets and Infrastructure Walkerville Council
- **2/6/21**
 - Request for Service/General Complaints Form Lodged by David & Stephanie Murdock enclosing all responses from residents
 - Specific responses to letter from Ben Clark 7/5/21
 - Letter to the Mayor
 - Letter to the CEO
- **25/6/21** Meeting with the Mayor and CEO at Council office, with subsequent advice to prepare a petition for submission

Petition responses:

Arthur Street Residents

YES: 11 NO: NIL TOTAL RESIDENCES: 14

The Avenue Residents

YES: 7 NO: NIL TOTAL RESIDENCES: 10

Herbert Street

YES: 2 NO: 1 TOTAL RESIDENCES: 9

SUMMARY OF PETITION

In view of the overwhelming majority agreeance for Arthur Street and The Avenue residents we urge the Council to:

- 1. Remove all signage in Arthur Street and The Avenue,***
- 2. Disregard the requirement for residential parking permits for Arthur Street and The Avenue***

Insufficient response from Herbert Street residents to take any action.

Other comments:

The unique character of lower Medindie (due to its isolation from Public Transport, Shops and access) should not be compromised due to an accident of inclusion. No external consultants have reviewed the parking as it specifically relates to Arthur Street and The Avenue.

The Avenue is arguably one of Adelaide's pre-eminent streets.

In the 22nd Century and with the advent of Covid-19 a different home/work environment is now the norm.

Specifically, in our home **right now** we have:

- a daughter and her boyfriend working from home (with a car each)
- a son and his girlfriend studying/working from home (with a car each)
- three personal cars and a boat

TOTAL 8 vehicles/boat!

This is why we chose Medindie for our residence. And yet we are punished and granted one transferable permit! A bizarre penalty for living in a quiet Street in a large home on a large block. Who gets the one transferable? What about tradesmen, lunch guests plus elderly family, friends overnight visiting from the country?

The end result could well encourage subdivision (oddly you get more parking on the street!) and maximising sales value in anticipation of moving to somewhere more vehicle friendly.

We are looking for a pragmatic approach rather than a sledge hammer to crack a nut, or a one size fits all approach.

We do not care what other suburbs, cities, councils or countries adopt when there is a simple solution.

Also noting our petition to AGREE was *(subject to the **right to review in the future** should the current situation and circumstances alter).*

Therefore no downside at present *to remove all signage in Arthur Streets and The Avenue and in turn the requirement for residential parking permits for those streets.*

Partition for Arthur Street Parking

Arthur Street

- Is currently the spill-over car parking area during school hours for Wilderness School teachers, students and parents
- Is not used by non-residents apart from people affiliated with Wilderness School
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 - Cost the Walkerville Council to implement and monitor for **no monetary gain** because Wilderness users will simply move their cars three hourly in any event
 - Reduce the value of existing residences

SOLUTION

FOR Arthur Street area and residents:

- Do not enforce the proposed restrictions
- Remove all signage in the Street
- Do not enforce residents having to apply for permits

There is absolutely no benefit in applying parking restrictions to Arthur Street and the Walkerville Council should apply a pragmatic and considered decision not to implement proposed changes from 1st July 2021.

Please circle either AGREE or DISAGREE according to your decision.

AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... DAVID & STEPHANIE MURDOCK

Address..... [REDACTED] ARTHUR ST MEDINDIE SA 5081

Date..... 11/7/21

Partition for Arthur Street Parking

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AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... Rick + Lorraine Albestri.....

Address..... [Redacted] Arthur Street Medindie SA 5081.....

Date..... 11/7/2021.....

^ePartition for Arthur Street Parking

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AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... ANGEL F. LOPEZ

Address..... ARTHUR ST, MEDINDIE 5081

Date..... 11/7/2021

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AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name... CHRIS AND ELMA CHRISTOPHER

Address... ARTHUR ST. MEDINDIE SA 5081

Date... 11/7/21

^e Partition for Arthur Street Parking

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Please circle either AGREE or DISAGREE according to your decision.

AGREE

Totally agree as new rules are very inconvenient

(subject to the right to review in the future should the current situation and circumstances alter)

THANKS DAVID FOR ACTIONING THIS

DISAGREE

Name..... SUE WRIGHT

Address..... [REDACTED] ARTHUR ST MEDUNDA

Date..... 11/7/21

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AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... Georgina Craun Jeff Eastley

Address..... Arthur St Medindie 5081

Date..... 11/7/21

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AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... MELISSA SLATTERY.....

Address..... ARTHUR STREET, MEDINDIE.....

Date..... 15/7/21.....

^ePartition for Arthur Street Parking

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AGREE ✓✓

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name.....

Mark Pickard

Address.....

Arthur st Medindie

Date.....

11/7/2021

Petition for Arthur Street Parking

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Please circle either AGREE or DISAGREE according to your decision.

AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... Toby & Jo Hill

Address..... Arthur Street - Medarave

Date..... 4/8/21

Petition for Arthur Street Parking

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AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... PHILLIP BRUNNING

Address..... [REDACTED] ARTHUR STREET MEDINDIE

Date..... 5.8.21

Petition for Arthur Street Parking

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Please circle either AGREE or DISAGREE according to your decision.

AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... Peter White

Address [redacted] Arthur St
Medindie

Date..... 9.8.21

Petition for The Avenue MEDINDIE Parking

The Avenue

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 - Reduce the value of existing residences and the amenity of the location

SOLUTION

FOR The Avenue Medindie area and residents:

- Do not enforce the proposed restrictions
- Remove all signage in the Street
- Do not enforce residents having to apply for permits
- Keep existing spill-over situation with Wilderness School in place

There is absolutely no benefit in applying parking restrictions to The Avenue and the Walkerville Council should apply a pragmatic and considered decision not to implement proposed changes from 1st July 2021.

Please circle either **AGREE** or **DISAGREE** according to your decision.

AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... RICHARD T. WALSH AM.....

Address..... THE AVENUE MEDINDIE 5081.....

Date..... 4/8/21.....

Petition for The Avenue MEDINDIE Parking

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AGREE


(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... GIOVANNI ZAPPIA & KATHERINE EYRE

Address [REDACTED] THE AVENUE, MEDINDIE SA 5081

Date..... 7/8/21



Petition for The Avenue MEDINDIE Parking

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AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... Mrs - Mrs R.P.T. Greenelade

Address..... [Redacted] The Avenue Medindie

Date..... 7th Aug 2021

Petition for The Avenue MEDINDIE Parking

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AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... Ben & Alli Trussell

Address..... [Redacted] The Avenue Medindie

Date..... 22/8/21

Petition for The Avenue MEDINDIE Parking

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AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... AVASTAIR & TONI McVACALAN

Address THE AVENUE MEDINDIE SA 5081

Date..... 12/8/2021

Petition for The Avenue MEDINDIE Parking

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AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name.....

Address

Date.....

Sully & Rodney Wetmore
The Avenue Medindie
17th August 2021

The Avenue

Petition for ~~Herbert Street~~ MEDINDIE Parking

Herbert Street

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SOLUTION

The Avenue

FOR Herbert Street Medindie area and residents:

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- Keep existing spill-over situation with Wilderness School in place

There is absolutely no benefit in applying parking restrictions to Herbert Street and the Walkerville Council should apply a pragmatic and considered decision not to implement proposed changes from 1st July 2021.

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AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name *Scott Dolling*

Address [REDACTED] *The Avenue, Medindie*

Date *4/7/21*

Petition for Herbert Street MEDINDIE Parking

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SOLUTION

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AGREE

I agree with all "Solutions"

(subject to the right to review in the future should the current situation and circumstances alter)

P.S. I have never witnessed any bad "Street" behaviour of any Student, Parent or Teacher in all the 46+ years of living in Herbert Street.

Name

Mrs Pamela Rowlings

Address

Herbert Street Medindie 5081

Date

4/8/21

I have lived at [redacted] Herbert St. for 46 years, my daughter and now my Granddaughters are all Wilderness girls. I am happy for the School to use the street as parking, it is only during school hours etc, I told W. Council this 10 years ago when they first mentioned this. Pamela Rowlings,

Petition for Herbert Street MEDINDIE Parking

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AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... Akbar Nouruzi.....

Address [redacted] Herbert St Medindie.....

Date..... 11/08/2021.....

Petition for Herbert Street MEDINDIE Parking

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Please circle either AGREE or DISAGREE according to your decision.

AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

SAME OWNER FOR TWO PROPERTIES
REFER COMMENTS FROM OTHER "PREFER NOT" RESPONSE

Name.....PREFER NOT.....

Address.....HERBERT ST MEDINDIE.....

Date.....4.8.21.....

Petition for Herbert Street MEDINDIE Parking

Herbert Street

- Is currently one of the spill-over car parking areas during school hours for Wilderness School teachers, students and parents
- Is not used by non-residents apart from people affiliated with Wilderness School
- Requires sensible and flexible consideration to retain the unique amenity of the location
- Does not require traffic restrictions to be imposed because they **serve no purpose** other than to:
 - Antagonise and inconvenience existing residents and unfairly burden them with ongoing costs and vehicle registrations
 - Antagonise and inconvenience Wilderness School Teachers, Students and Parents
 - Provide opportunity for predators and itinerants due to students moving vehicles every 3 hours
 - Cost the Walkerville Council to implement and monitor for **no monetary gain** because Wilderness users will simply move their cars three hourly in any event
 - Reduce the value of existing residences and the amenity of the location

SOLUTION

FOR Herbert Street Medindie area and residents:

- Do not enforce the proposed restrictions
- Remove all signage in the Street
- Do not enforce residents having to apply for permits
- Keep existing spill-over situation with Wilderness School in place

There is absolutely no benefit in applying parking restrictions to Herbert Street and the Walkerville Council should apply a pragmatic and considered decision not to implement proposed changes from 1st July 2021.

Please circle either AGREE or DISAGREE according to your decision.

AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

SINCE PARKING RESTRICTIONS THIS IS THE FIRST TIME IN LAST FEW YEARS VISITORS CAN PARK IN OUR STREET!! (INCLUDING TRADE)

Name.....PREFER.....NOT.....

Address.....HERBERT ST MEDINDIE.....

Date.....4.8.21.....

COUNCIL IS AWARE OF OUR SUPPORT FOR CURRENT RESTRICTIONS

Petition for Arthur Street Parking

- Is currently the spill-over car parking areas during school hours for Wilderness School teachers, students and parents
- Is not used by non-residents apart from people affiliated with Wilderness School
- Requires sensible and flexible consideration to retain the unique amenity of the location
- Does not require traffic restrictions to be imposed because they **serve no purpose** other than to:
 - Antagonise and inconvenience existing residents and unfairly burden them with ongoing costs and vehicle registrations
 - Antagonise and inconvenience Wilderness School Teachers, Students and Parents
 - Provide opportunity for predators and itinerants due to students moving vehicles every 3 hours
 - Cost the Walkerville Council to implement and monitor for **no monetary gain** because Wilderness users will simply move their cars three hourly in any event
 - Reduce the value of existing residences

SOLUTION

FOR Arthur Street area and residents:

- Do not enforce the proposed restrictions
- Remove all signage in the Street
- Do not enforce residents having to apply for permits
- Keep existing spill-over situation with Wilderness School in place

There is absolutely no benefit in applying parking restrictions to Arthur Street and the Walkerville Council should apply a pragmatic and considered decision not to implement proposed changes from 1st July 2021.

Please circle either AGREE or **DISAGREE** according to your decision.

AGREE

(subject to the right to review in the future should the current situation and circumstances alter)

DISAGREE

Name..... Angela Brock

Address ... ██████ Hawks Rd,

Date..... 9/5/22



Request for Service/General Complaints Form

As per Council's Request for Service and General Complaint Handling Policy

To complete this form electronically, please download and complete in Adobe.

Customer Details

Name	David and Stephanie Murdock
Organisation <i>(if relevant)</i>	
Address	■ Athur Street MEDINDIE SA 5081
Postal address <i>(if different from above)</i>	
Contact phone numbers	[REDACTED]
Email	[REDACTED]

Request/Complaint Details

Type of request	<input type="checkbox"/> Request for Service <input type="checkbox"/> Request for Information <input checked="" type="checkbox"/> Complaint
Date of request	2nd June 2021
Description of request/complaint <i>(please include as much detail as possible or attach photos or other relevant documents under the Attachment section)</i>	<p>Re:Proposed Parking Restrictions The Avenue, Arthur Street and Herbert Street Medindie</p> <p>We refer to the above, canvassed to take effect from 1st July 2021. Please find attached self- explanatory correspondence to date for your information (including from Ben Clark)</p> <p>Having received resounding agreement from the residents in the above Streets, we would the Council to reconsider the above as soon as practicable and well before 30th June 2021.</p> <p>In action on this matter will only serve to drag the matter out when the action suggested is simple to proceed with and can be reviewed in due course.</p> <p>Thanking you in anticipation.</p> <p>Please note a hard copy has been sent to Kiki Cristol, Ben Clark and The Mayor</p>

TOWN OF



WALKERVILLE

- 66 Walkerville Terrace, Gilberton
- 8342 7100
- walkerville@walkerville.sa.gov.au
- PO Box 55, Walkerville SA 5081

Request for Service/ General Complaints Form

Attachments

Please attach any relevant photos/documents.

[Click here to attach files](#)

Desired Resolution

Please provide details on how you would like the matter resolved.

Desired resolution/outcome	FOR The Avenue, Arthur Street and Herbert Street area and residents: •Do not enforce the proposed restrictions •Remove all signage in these Streets •Do not enforce residents having to apply for permits •Keep existing spill-over situation with Wilderness School in place
Would you like a representative from Council to contact you regarding this matter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Preferred contact method	<input type="checkbox"/> Phone <input checked="" type="checkbox"/> Email <input type="checkbox"/> Post

Lodgement of Form

You can lodge your form by clicking the "Submit via email" button, or alternatively select the "Print form" button and post to PO Box 55, Walkerville SA 5081 or deliver to 66 Walkerville Terrace, Gilberton. If you require further assistance, please call our friendly Customer Experience Officers on 8342 7100.

[Submit via email](#)

[Print form](#)

[Save form](#)

ORIGINALS

Arthur Street
MEDINDIE SA 5081

2nd June 2021

Mayor Elizabeth Fricker
Walkerville Council
PO Box 55
WALKERVILLE SA 5081

Dear Elizabeth

Re: Proposed Parking Restrictions The Avenue, Arthur Street and Herbert Street Medindie

We refer to the above, canvassed to take effect from 1st July 2021.

Please find attached self- explanatory correspondence to date for your information.

Having received resounding agreement from the residents in the above Streets we would like to discuss this important matter further with you as soon as practicable.

We do appreciate your busy schedule and work load and therefore suggest you provide some convenient times for us to chat.

Thanking you in anticipation.

Yours sincerely

David & Stephanie Murdock

Ph [REDACTED]

Email [REDACTED]

2nd June 2021

Ms Kiki Cristol
Chief Executive Officer
Walkerville Council
PO Box 55
WALKERVILLE SA 5081

Dear Kiki

Re: Proposed Parking Restrictions The Avenue, Arthur Street and Herbert Street Medindie

We refer to the above, canvassed to take effect from 1st July 2021.

Please find attached self- explanatory correspondence to date for your information (including from Ben Clark)

Having received resounding agreement from the residents in the above Streets, we would the Council to reconsider the above as soon as practicable and well before 30th June 2021.

Inaction on this matter will only serve to drag the matter out when the action suggested is simple to proceed with and can be reviewed in due course.

Thanking you in anticipation.

Yours sincerely

David & Stephanie Murdock

Ph [REDACTED]

Email [REDACTED]

cc Ben Clark
Group Manager Assets and Infrastructure

SUMMARY

We have received consistent responses in agreement with our initial from residents at The Avenue, Arthur Street and Herbert Street in relation to our canvassing of them (12 emails attached hereto). No disagreement received from any residents in the Streets mentioned.

The Avenue, Arthur Street and Herbert Street:

- Form a unique and distinct precinct in lower Medindie
- Are currently the spill-over car parking area during school hours for Wilderness School teachers, students and parents
- Have 21 Conservation Area Contributory properties out of the 39 properties facing onto them (six of these are also proposed Heritage Place Historic properties)
- Require sensible and flexible consideration to retain the unique amenity of the location
- Do not require traffic restrictions to be imposed because they **serve no purpose** other than to:
 - Antagonise and inconvenience existing residents and unfairly burden them with ongoing costs and vehicle registrations
 - Antagonise and inconvenience Wilderness School Teachers, Students and Parents
 - Provide opportunity for predators due to students moving vehicles every 3 hours
 - Cost the Walkerville Council to implement and monitor for **no monetary gain** because Wilderness users will simply move their cars three hourly in any event
 - Reduce the value of existing residences

SOLUTION

FOR The Avenue, Arthur Street and Herbert Street area and residents:

- Do not enforce the proposed restrictions
- Remove all signage in these Streets
- Do not enforce residents having to apply for permits
- Keep existing spill-over situation with Wilderness School in place

There is absolutely no benefit in applying parking restrictions to The Avenue, Arthur Street and Herbert Street and the Walkerville Council should apply a pragmatic and considered decision not to implement proposed changes from 1st July 2021 in these streets.

By adopting a decision not to implement the proposed changes from 1st July 2021 there is in fact a benefit to retain the existing amenity without any cost to either the Council or residents.

Further, reduced likelihood of predators and itinerants presence during the day if Wilderness Students are moving their cars.

Specific responses to your letter dated 7th May 2021:

Council has made a conscience effort to limit the number of signs and also the number of sign posts to reduce the visual impact to residents. You will notice that a large majority of signs have been placed on existing stobie poles or light poles for this reason. The size of the remainder signs were also reduced to smaller than the entry signs.

Noted – but would prefer no signs on The Avenue, Arthur Street and Herbert Street

Our Permit Policy is consistent with a number of other Council's with similar policies where onsite parking spaces are used to justify the number of permits per property. Generally, this is because street parking isn't required for larger properties and is required for those properties with limited space on their properties to park multiple vehicles.

We are not interested in other council policies.

Walkerville council has sufficient resources to make sensible and relevant decisions based on their residents and specific or unique needs to enhance the amenity (not detract) of the very special suburb and streets of Medindie. The alternative is subdivision of blocks like ours because we cannot park and cannot have guests during the week nor interstate or country visitors with cars.

Further your general assertion is factually incorrect and out of date.

Larger properties generally attract larger families, work persons, maintenance persons, guests and interstate and country visitors.

As you are aware the work and home distinction has change forever due to the impact of Covid 19.

Specifically, at our home over the past 12 months we have had two of our three children living at home with their respective boy-friend and girl-friend staying over regularly.

They need to study and work from our home online **during the week – this is the new norm!**

They all have cars.

We personally have three cars and a boat. This is perfectly reasonable for a house on a double block in Medindie.

Thus, all up we can have 7 vehicles and a boat at our property in the normal course of a week-day.

Why should we be punished for having a larger property by a false and unreasonable assumption in regard to parking?

The idea is to attract more residents and families with children to larger homes in Medindie - I would have thought?

In addition, we have a tennis court with weekday guests for play. Plus bridge meetings, lunches etc etc during weekdays. Again, a normal use for a larger property.

Parking controls similar to this can be seen in a number of suburbs near the CBD and surrounds. It is unlikely that these controls will have a negative impact on property value around this area.

We do not believe your baseless, very general statement. Rather we assert you are incorrect and there will be a negative impact on our property. Most certainly the residents who we have canvassed are not happy and this can only reflect in comments to the general public at large and their perception of living in Medindie. If a potential purchaser in Medindie had the choice of two similar houses, one with parking restrictions and one without there is no doubt the home with no parking restrictions would be chosen.

Our Permit charges are set in our Fees and Charges Register and align with other permit schemes across SA.

We do not care about the rest of SA. This is irrelevant. Walkerville council can be flexible and not simply follow the leader.

This 3P parking plan is not only for Medindie and takes in other suburbs where parking demand is from other sources such as bus commuters or business users. Over time there may be other parking demands arise (that are not school related).

We do not care about other suburbs or streets. This is irrelevant. There are no other parking demands other than school related for The Avenue, Herbert Street and Arthur Street. There is no issue with bus commuters or business users. If this was to occur then reassess then.

Three hours restrictions are only during daylight hours. The street is free to park on usual visiting times such as after work or weekends. If parking on the street for extended periods the vehicle would only need to be moved once or twice during the day (and may do so just by running errands or day to day activities)

A very disappointing response. We take this to suggest that the existing Wilderness School teachers, students and parents who currently park on The Avenue, Arthur Street and Herbert Street simply circumvent the parking restrictions by moving their cars on a three hourly basis?

Thus, endangering students who are forced to wander around the streets throughout the day (with potential for predators), upset teachers and parents **for no revenue gain! But significant cost of enforcement from inspectors and council resources.**

Similarly, you expect our work/study from home children, guests and visitors to move their cars during the day?

Waste of time, money and energy for no-one's benefit!

Finally, this is a Council endorsed strategy to drive and improve the parking situation across the Township. We want to keep residential streets for resident parking and limit the number of all-day parkers from outside the Council area. Our Regulatory Services Team will be happy to assist with the registrations of the vehicles on your property and are able to process multiple vehicles at one time if required.

We understand the sentiment and agree with the general strategy.

However, this does not mean that the council cannot be flexible and sensible for specific streets or situations.

Why should we register vehicles for our property when there is no need to do so?

We are happy to live with the current situation where Wilderness School uses our streets for their parking during School Hours.

As mentioned by you, Wilderness School will simply continue to use our street for their parking during school hours by moving their cars every three hours.

Thus, your proposed restrictions are pointless and only serve to frustrate all concerned and actually inconvenience the residents for no gain!

In relation to the impact on Wilderness:

□ This will need to be monitored, however there has been a significant volume of overflow parking from the school to nearby streets which has created access and congestion issues for local residents given the high volume of all day parking. We agree. However, we have been living comfortably with this situation for many years.

□ Any proposed Development works undertaken by Wilderness on their land will be managed under the Planning and Design Code via a Development Application. The requirements for Parking Spaces for this space will depend on the type of development proposed and the likely demand for parking. It would be ideal to obtain more on-site parking for the Wilderness Site from a traffic management perspective. We agree. However, the Walkerville Council is a toothless tiger when dealing with Wilderness School. They simply override your powers by going direct to the DAC.

□ Operation and function of school pick up and drop off is managed in collaboration with Wilderness particularly when experiencing difficulties with driver behaviour (e.g. inappropriate student pickup/drop off locations). Driver Behaviour can also be addressed via SAPOL's Traffic Watch Program.

<https://forms.police.sa.gov.au/Runtime/Form/TW+Data+Entry+Form/>

Perhaps the council should work with Wilderness School to assist in:

- Purpose built Pickup drop off zone – common interstate
- Purpose built car park – refer Prince Alfred College recent purchase of a building to erect a car park for the benefit of teachers, students, parents and visitors
- Perhaps purchase of property on Northcote terrace which backs onto Wilderness or the recent purchase of 16 Hawkers Road (2,100 square meters) to facilitate a drive through drop off and park zone from Nottage to Hawkers Road.

David Murdock (DGM)

From: Lopez, Angel (Health) [REDACTED]
Sent: Wednesday, 21 April 2021 10:46 AM
To: David Murdock (DGM)
Subject: New Parking Permit Zones

Categories: Personal

Dear David and Stephanie,

Thanks for yesterday's hand-delivered letter

Dr Marina Kochetkova and I from [REDACTED] Arthur Street are in agreeance with the comments in that letter. In particular we like your point 4 "about doing nothing" until "Wilderness sorts its own parking out".

Best wishes,
Angel

Angel F Lopez AO MBBS PhD FRCPA FAHMS FAA
[REDACTED] Arthur St, Medindie, SA 5081
TE: [REDACTED]

David Murdock (DGM)

From: Peter Slattery [REDACTED]
Sent: Monday, 19 April 2021 7:47 PM
To: David Murdock (DGM)
Subject: New parking permit zones

Categories: Personal

Dear David and Stephanie,

We have your letter regarding parking restrictions affecting our street. We agree with your comments. The current proposed arrangements are severely detrimental to the ordinary use of properties falling within the restriction zone.

Well done for raising your concerns with the council. If we can assist please let us know.

Peter & Melissa Slattery
[REDACTED] Arthur St Medindie

David Murdock (DGM)

From: Gwynne [REDACTED]
Sent: Sunday, 18 April 2021 10:50 AM
To: David Murdock (DGM)
Subject: New Parking Permit Zones - Medindie

Categories: Personal

We are fully in agreeance with the content of the letter regarding the Enforced New Parking Permit Zones – Medindie from 1st July 2021 drafted by David and Stephanie Murdock.

Wilderness School and the Walkerville Council have consistently shown a poor regard for the residents surrounding the school by placing their own interests above those of the residents.

The Murdock letter identifies the many issues which Wilderness has ignored with regard to parking and basically made it the residents problem and not theirs.

I was educated at Wilderness along with my sister Sara and my two daughters Madeline and Ella. We hold the school in high regard in every area except for the on-going parking issues which they have consistently ignored, avoided and by-passed. We understand the difficulties faced by the school with regard to parking for staff, students and parents but their consistent failure to take any concrete steps to address the issue with an increase in on-site parking or the establishment of a drop-off, pick-up area, **WITHIN THE SCHOOL GROUNDS**, highlights their contempt for the local residents and our basic rights.

Yours sincerely.....Gwynne Craven & Jeff Easley

[REDACTED] Arthur Street
Medindie SA 5081
[REDACTED]

David Murdock (DGM)

From: Jodie Hill [REDACTED]
Sent: Tuesday, 18 May 2021 4:54 PM
To: David Murdock (DGM)
Cc: Toby Hill
Subject: New Parking Permit Zones

Categories: Personal

Dear David

Apologies for being late in our response to your letter.

Toby and I are in agreeance with your comments regarding the new Parking Permit zones in Medindie.

Kind regards
Jodie & Toby Hill

[REDACTED] Arthur Street
Medindie SA 5081

[REDACTED]

[REDACTED]

[REDACTED]

David Murdock (DGM)

From: Chris Christopher [REDACTED]
Sent: Monday, 19 April 2021 2:20 PM
To: David Murdock (DGM)
Subject: new parking permit zones

Categories: Personal

Hello David,

We refer to your recent letter re "enforced new parking zones" and can confirm Elma and I, both of [REDACTED] Arthur St Medindie are in total agreeance with the subject matter on this subject in your letter and will support it in moving forward.

Regards,

Chris Christopher
Director

[REDACTED]

Note: This message is for the named person's use only. It may contain confidential, proprietary or legally privileged information. No confidentiality or privilege is waived or lost by any mistransmission. If you receive this message in error, please immediately delete it from your system, destroy any copies of it and notify the sender. You must not, directly or indirectly, use, disclose, distribute, print, or copy any part of this message if you are not the intended recipient. [REDACTED] reserves the right to monitor all e-mail communications through its networks. Any views expressed in this message are those of the individual sender, except where the message states otherwise and the sender is authorised to state them to be the views of any such entity.

David Murdock (DGM)

From: Ben [REDACTED]
Sent: Wednesday, 5 May 2021 2:07 PM
To: David Murdock (DGM)
Subject: Street Parking - Medindie

Categories: Personal

Dear David

Thank you for the excellent letter regarding the parking around Medindie and your ongoing discussions with Wilderness.

It is timely as I was having a conversation with a teacher from Melbourne Grammar recently about the significant investments eastern state schools are making in teacher welfare, off street car parking, especially for the cold dark winter nights.

I have noticed more and more itinerants walking the streets of lower Medindie lately, many more homeless living across in the park and the presence of the homes for ex prisoners is also ever present.

The ongoing investment shortcoming in the schools greatest asset, their teachers should not be delayed further and should be a high priority of what appears to be an esteemed board.

The behaviour of drivers is getting worse not better as Adelaide grows and welcomes families from cultures where road safety and the value of courtesy isn't a high priority. Thanks to the outstanding work schools like Wilderness do the new generation of families do learn this courtesy but they aren't the ones driving today. Any easing of congestion would improve safety.

If you wish for any further feedback please let me know.

Kind Regards

Ben Trussell
[REDACTED] The Avenue
Medindie

David Murdock (DGM)

From: Kate Cox [REDACTED]
Sent: Thursday, 6 May 2021 8:14 PM
To: David Murdock (DGM)
Subject: New Parking Permit Zones

Categories: Personal

In agreeance.

Kate & Tom Cox
[REDACTED] The Avenue
Medindie, SA 5081

David Murdock (DGM)

From: Richard Walsh [REDACTED]
Sent: Tuesday, 20 April 2021 11:58 AM
To: David Murdock (DGM)
Subject: New parking permit zones.

Categories: Personal

To David & Stephanie Murdock. Susan and myself are in total agreement with your letter sent to us. The onerous parking restrictions being forced upon us by council are outrageous . the huge inconvenience to domestic staff ,gardeners and tradesman is just not on .As you say the nonsense of shuffling cars every 3 hours is crazy, it also doesn't solve the problem. As to cost i already pay Walkerville Council considerable rates. Last year [REDACTED]. I think it would be better to drop the whole thing and put the onus on the school to sort something out .I admit those living in Hawkers Rd have a problem I don't think we do. Forgive me if this E mail is not the best I am not very computer savvy Kind Regards.
Richard Walsh. [REDACTED] The Avenue Medindie 5081.

David Murdock (DGM)

From: Alastair Mclachlan [REDACTED]
Sent: Friday, 23 April 2021 7:18 PM
To: David Murdock (DGM)
Subject: New parking Permit Zones

Categories: Personal, Red Category

We are in agreeance with the letter prepared by David and Stephanie Murdoch regarding new parking permit zones.

Kind Regards

Alastair and Toni McLachlan
[REDACTED] The Avenue Medindie SA 5081

David Murdock (DGM)

From: Craig James [REDACTED]
Sent: Monday, 19 April 2021 5:04 PM
To: David Murdock (DGM)
Cc: Priya James
Subject: New Parking Permit Zones

Categories: Personal

Dear David and Stephanie,

We are in complete agreement with your comments regarding the new enforced parking permit zones in Medindie. I remember previous parking time zone trials and as you suggest, from a resident point of view, doing nothing is better than this current proposal where the resident pays for an exemption permit.

The elephant in the room is of course Wilderness School whose building size footprint and ratio of building to "wilderness areas" has marched on relentlessly in the 25 years we have been resident in Herbert Street. It is of course a wonderful school and asset for the community but it has made no provision for parking and safe drop off pick up areas throughout this expansion period. As you correctly point out , Hawkers road at school drop off time is a scary place. As you also correctly point out, there is no parking problem in school holidays which does seem to represent a "clue" .

The Wilderness school executive/board bypassing of due process to go through to the DAC directly is I hope not what they teach in their school curriculum to students.

Yours sincerely

Dr Craig James
Dr Priya Selva-Nayagam
[REDACTED] Herbert Street Medindie

Sent from my iPad

David Murdock (DGM)

From: Marina Nitchingham [REDACTED]
Sent: Wednesday, 21 April 2021 5:49 PM
To: David Murdock (DGM)
Subject: Fw: New Parking Permit Zones
Attachments: File0109.PDF

Categories: Personal, Red Category

Hi David,

I have for many years complained to Walkerville Council regarding the parking of "P Plate" Wilderness students and teachers in front of my residence at [REDACTED] Herbert Street, Medindie. I attended the meeting in 2014 and attach a letter sent in 2014 to Ludo and a response from Council who at that time found the "timed parking limits" unacceptable.

Moving forward eight years and nothing has changed. In the interim the council has attempted many changes to fix the same old problem but to no avail.

We as rate payers do not appear to have a voice when it comes to Walkerville Council. The signs erected, are very poorly worded, not specific to which areas are restricted and will no doubt be very poorly policed by a time/resource challenged

council. The only ones who will be penalised are we the rate payers.

I'm not sure why I should be micromanaging the handing out of parking permits to interstate visitors, tradies, dog groomers and friends who attend at my property for over 3 hours and be paying for the more than one as a resident in this area.

When Council asked for comments on the proposed changes I for one took the time to put my input. No reply has been forthcoming but letters on proposed changes seem to be making their way to my letterbox.

Wishing you all the best in your attempt to make the Council change its parking restriction roll out.

Kind regards,

Marina Nitchingham

From: Marina Nitchingham [REDACTED]
Sent: Saturday, 3 May 2014 4:59 PM
To: [REDACTED]
Subject: Re: Parking

Dear Ludo,

I have put a submission into council protesting the further expansion of Wilderness School without giving adequate consideration to staff parking and parking for it's year 12 students.

In November 2013, after many weeks of being unable to find any parking spots down my street on weekdays for workmen/ visitors to my house, at [REDACTED] Herbert Street, Medindie I wrote to the council complaining about the situation and received a very unsatisfactory reply. (see attachment)

I, like you, as a rate payer am very unhappy about the situation we are currently experiencing. Certainly in the past 12 years of living at this address, the problem has increased exponentially.

The reason has been patently made clear by your letter detailing the significant increase in student/ staff

numbers.

I now am forced to put my bins on the road itself on Mondays for fear that a car will be parked in front of them and my bin not emptied as has occurred in the past.

I will come to the meeting on Monday despite not having confirmed my availability to attend, just to give voice to this situation which I am deeply unhappy with.

Kind regards

Marina Nitchingham

[REDACTED]
Herbert Street

Medindie

TOWN OF



WALKERVILLE

Town of Walkerville
ABN 49 190 949 882

Temporary location
until early 2014:
42 Fuller Street
Walkerville SA 5081
PO Box 55
Walkerville SA 5081

Telephone
08 8342 7100
Facsimile
08 8269 7820

Email
walkerville@walkerville.sa.gov.au
Website
www.walkerville.sa.gov.au

Our Reference: XEM201310186
Your Reference: 20.67.2.2

A147

20 November 2013

M.M. Nitchingham
Herbert Street
MEDINDIE SA 5081

Dear Ms Nitchingham

Recent changes to parking restrictions around the Wilderness School have been implemented to improve traffic flow and safety in the area. A result of this improvement is that some vehicles will park further from the school in surrounding side streets. This is considered a positive step in improving the safety of motorists and children attending the school.

In the Town of Walkerville residents who do not have adequate resident parking on their property may be eligible for a residential permit. However, there is a criteria that must be met for eligibility. If you do not have adequate parking facilities on your property please see the enclosed resident parking guidelines to check if you may qualify for a permit.

Placing time limit parking restrictions is considered a last resort as the time limits apply to all motorists including residents and their visitors. The practice of installing time limits has a similar effect to that of your complaint by shifting those vehicles to beyond the time limit parking restrictions.

Yours Sincerely

A handwritten signature in blue ink, appearing to read 'B. G. ...', written over a light blue circular stamp.

Team Leader Community Safety

TOWN OF



WALKERVILLE

The Corporation of the Town of Walkerville

ABN 49 190 949 882

66 Walkerville Terrace, Gilberton SA 5081

PO Box 55, Walkerville SA 5081

File Number: 14.55.3.34

Please Quote Ref: OLT20214766

Contact Officer: Group Manager, Assets & Infrastructure Ben Clark

Telephone: (08) 8342 7100

Facsimile: (08) 8269 7820

Email: walkerville@walkerville.sa.gov.au

www.walkerville.sa.gov.au

7 May 2021

David and Stephanie Murdock
■ Arthur Street
MEDINDIE SA 5081

Dear Mr and Ms Murdock

Re: New Parking Permit Zones - Medindie from 1st July 2021

Thank you for your considered views on the new Parking Permit Zones. I have provided further supporting information below.

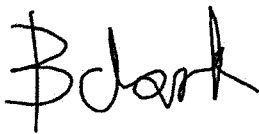
- Council has made a conscientious effort to limit the number of signs and also the number of sign posts to reduce the visual impact to residents. You will notice that a large majority of signs have been placed on existing stobie poles or light poles for this reason. The size of the reminder signs were also reduced to smaller than the entry signs.
- Our Permit Policy is consistent with a number of other Councils with similar policies where onsite parking spaces are used to justify the number of permits per property. Generally, this is because street parking isn't required for larger properties and is required for those properties with limited space on their properties to park multiple vehicles.
- Parking controls similar to this can be seen in a number of suburbs near the CBD and surrounds. It is unlikely that these controls will have a negative impact on property value around this area.
- Our Permit charges are set in our Fees and Charges Register and align with other permit schemes across SA.
- This 3P parking plan is not only for Medindie and takes in other suburbs where parking demand is from other sources such as bus commuters or business users. Over time there may be other parking demands arise (that are not school related).
- Three hours restrictions are only during daylight hours. The street is free to park on usual visiting times such as after work or weekends. If parking on the street for extended periods the vehicle would only need to be moved once or twice during the day (and may do so just by running errands or day to day activities)

In relation to the impact on Wilderness:

- This will need to be monitored, however there has been a significant volume of overflow parking from the school to nearby streets which has created access and congestion issues for local residents given the high volume of all day parking.
- Any proposed Development works undertaken by Wilderness on their land will be managed under the Planning and Design Code via a Development Application. The requirements for Parking Spaces for this space will depend on the type of development proposed and the likely demand for parking. It would be ideal to obtain more on-site parking for the Wilderness Site from a traffic management perspective.
- Operation and function of school pick up and drop off is managed in collaboration with Wilderness particularly when experiencing difficulties with driver behaviour (e.g. inappropriate student pickup/drop off locations). Driver Behaviour can also be addressed via SAPOL's Traffic Watch Program. <https://forms.police.sa.gov.au/Runtime/Form/TW+Data+Entry+Form/>

Finally, this is a Council endorsed strategy to drive and improve the parking situation across the Township. We want to keep residential streets for resident parking and limit the number of all-day parkers from outside the Council area. Our Regulatory Services Team will be happy to assist with the registrations of the vehicles on your property and are able to process multiple vehicles at one time if required.

Yours sincerely



Ben Clark
Group Manager Assets and Infrastructure



Request for Service/General Complaints Form

As per Council's Request for Service and General Complaint Handling Policy

To complete this form electronically, please download and complete in Adobe.

Customer Details

Name	David and Stephanie Murdock
Organisation <i>(if relevant)</i>	
Address	Arthur Street MEDINDIE SA 5081
Postal address <i>(if different from above)</i>	
Contact phone numbers	
Email	

Request/Complaint Details

Type of request	<input type="checkbox"/> Request for Service <input type="checkbox"/> Request for Information <input checked="" type="checkbox"/> Complaint
Date of request	16th April 2021
Description of request/complaint <i>(please include as much detail as possible or attach photos or other relevant documents under the Attachment section)</i>	<p>Re : Enforced New Parking Permit Zones - Medindie from 1/7/2021</p> <p>Please find attached letter which we have sent to the residents of Robe Terrace, Arthur Street, Herbert Street, The Avenue and Hawkers Road in lower Medindie.</p> <p>The letter is self explanatory and expresses our concerns and wishes in regard to the New Parking Permit Zones specifically regarding the streets above.</p> <p>We are seeking the Councils understanding and action in relation to our concerns.</p> <p>Feedback from our fellow residents will also be provided in due course.</p> <p>Thank you for your consideration. Yours sincerely David and Stephanie Murdock</p>

Attachments

Please attach any relevant photos/documents.

[Click here to attach files](#)

Desired Resolution

Please provide details on how you would like the matter resolved.

Desired resolution/outcome	Leave the existing parking arrangements in the Streets mentioned as they were.
Would you like a representative from Council to contact you regarding this matter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Preferred contact method	<input type="checkbox"/> Phone <input checked="" type="checkbox"/> Email <input type="checkbox"/> Post

Lodgement of Form

You can lodge your form by clicking the "Submit via email" button, or alternatively select the "Print form" button and post to PO Box 55, Walkerville SA 5081 or deliver to 66 Walkerville Terrace, Gilberton. If you require further assistance, please call our friendly Customer Experience Officers on 8342 7100.

[Submit via email](#)

[Print form](#)

[Save form](#)

TOWN OF



WALKERVILLE

66 Walkerville Terrace, Gilberton
 8342 7100
 walkerville@walkerville.sa.gov.au
 PO Box 55, Walkerville SA 5081

Request for Service/ General Complaints Form

Arthur Street
MEDINDIE SA 5081

Enforced New Parking Permit Zones - Medindie from 1st July 2021

As fellow residents of the following streets in MEDINDIE :

Robe Terrace
Arthur Street
Herbert Street
The Avenue
Hawkers Road

we would like to make several comments regarding the New Parking Permit Zones to be enforced from 1st July 2021 specific to the streets above.

Our comments to be prefaced in so far as:

1. we had a daughter who attended Wilderness School and we are grateful for her fantastic experience and education.
2. having one of the most pre-eminent schools in Australia is a great asset to our suburb and we are fortunate to have Wilderness at our doorstep.

As you are aware we are most fortunate to live in a unique pocket of lower Medindie.

Please find enclosed the attachment to my letter to Wilderness dated **2nd December 2014**.

There were numerous other residents who were in total agreeance with our comments expressed back in 2014. Unfortunately, Wilderness School elected to take a higher pathway than the Walkerville Council recommendations. Wilderness by-passed due process at that time by increasing the scale of the development to \$8.5m so that the State Government Development Assessment Commission (DAC) could override the Council and all of its stakeholders.

In respect of the streets mentioned above it is clear that over the school holidays there are few parking issues. Vehicles on the street are residents, visitors and tradesmen.

Our parking issues are a direct result from Wilderness School.

Issues today

As a resident of Medindie we do not want to:

- have visual pollution of parking signs (no matter how supposedly non-intrusive) on our streets
- have the onerous chore of providing details of the registrations etc of the vehicles on our property (and each time one changes)
- **pay** for the privilege of Residential Exemption Permit (\$53.10). We pay substantial rates. Every vehicle attached to our property should automatically be granted a permit. We live in a four bedroom house and at times we have 6 adults and 7 vehicles at our property. The current proposal based on the number of off-street car parks on our property would only entitle us to one transferable residential parking permit! With three cars off-street and one transferable under the current provisions where can the other three cars park without being fined? An absurd and unfair dilemma.

- inform friends, interstate or country guests staying with us that they only have three hours on the street
- see the value of our house decrease because potential purchasers are impacted by the effect of all of the above on the amenity of our location
- See Wilderness School impacted poorly because Teachers, Students and Parents are discouraged to stay at, or join the school because of the parking restrictions. All concerned will have to move their cars every three hours during their breaks or between class, come rain hail or shine. Decreasing teacher and student collaboration during down times and affect the cohesiveness of the School.

What can be done?

1. Wilderness School has recently purchased 16 Hawkers Road Medindie (2,100 square metres). Any work proposed or intended on that site should include the provision of extensive and substantial parking. Undercroft would be ideal. The School Council ignored the community and Walkerville Council wishes and guidelines back in 2014 and should make restitution for their own benefit and the community. The excuse at that time of \$1m cost being too much could have been offset by a fund raiser whereby donors could have made a tax-deductible donation for a named individual parking site(s) to be used by Teachers, Students and visitors.
2. A fully integrated and user friendly "pick up and drop off zone" is also essential. A designated indented bay or area on the school side for drivers to pick up or drop off children. By picking up or dropping off children at inappropriate locations places all concerned at risk.

Schools who have addressed parking use it as a selling point. Wilderness should be put on notice now, so that any planning contemplated in the future encompasses parking.

3. There should be no insulting charge for residents to have a residential exemption permit (Wilderness can pay if there is to be a charge!)
4. **What about doing nothing? Remove the signs in our streets and go back to the current situation of the School using our streets as a car park during school hours and school terms. This is not ideal but better than the current Parking Permit Zones where cars will simply be parked and moved around every three hours. A good temporary solution until Wilderness sorts its own parking out.**
5. If signs are to remain they should say "school holidays exempt"

We are sorry to burden you, but if you are in agreeance with our comments would you kindly email your response to:



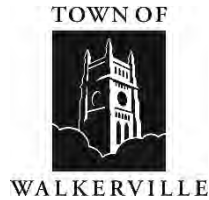
May we suggest the subject header is "New Parking Permit Zones "

And a simple "in agreeance" with your name and address would be best together with any other comments you may wish to make.

We have copied this letter to Walkerville Council and Wilderness School.

Thanks for your consideration.

David and Stephanie Murdock



Item No: 14.3.1

Date: 18 October 2021

Attachment: A

Meeting:	Council
Title:	2020/21 Annual Report
Responsible Manager:	Communications & Marketing Manager, Sarah Spencer
Author:	Communications & Marketing Manager, Sarah Spencer
Key Pillar:	Strategic Framework – Key Pillar 7 – Leadership – A responsible and influential local government organisation
Type of Report:	Decision Required

Recommendation

1. That Council adopt the 2020/21 Annual Report, as presented in Attachment A.
 2. That Council authorise Administration to insert the Audited Financial Statements for the financial year ending 30 June 2020 into the Annual Report, once adopted by Council at the November Meeting.
 3. That Council authorise Administration to make minor amendments of a formatting or technical nature to the 2020/21 Annual Report as required.
-

Summary

Each year, Administration presents the Town of Walkerville Annual Report to Council for endorsement to comply with the *Local Government Act 1999*, which stipulates: “A council must, on or before 30 November in each year, prepare and adopt an annual report relating to the operations of the Council for the financial year ending on the preceding 30 June”.

Background

The 2020/21 Annual Report meets mandatory requirements as prescribed by the *Local Government Act 1999* and other related Acts and statutory requirements. These requirements include publishing the annual reports in full of the following subsidiaries:

- East Waste
- Eastern Health Authority
- ERA Water
- Highbury Landfill Authority

Discussion/Issues for Consideration

Elected Members should note that images in Attachment A are of a low resolution in order to reduce the file size for the Agenda. This will be corrected at publication for the online and printed versions.

At the time of writing, Council's Audited Financial Statements were not received from the Auditors and as such, will be presented to Council for consideration in November (either Ordinary Meeting or Special Meeting). Once adopted, this information will be inserted into the Annual Report document, as per previous years, and supplied to relevant legislative authorities.

Options for Consideration

Option 1

1. That Council adopt the 2020/21 Annual Report, as presented in Attachment A.
2. That Council authorise Administration to insert the Audited Financial Statements for the financial year ending 30 June 2020 into the Annual Report, once adopted by Council at the November Meeting.
3. That Council authorise Administration to make minor amendments of a formatting or technical nature to the 2020/21 Annual Report as required.

Option 2

That Council endorse the 2020/21 Annual Report with the following amendments:

- a.....
- b.....
- c.....

Analysis of Options

Option 1

Administration is of the view that the 2020/21 Annual Report achieves all legislative requirements and provides an accurate presentation of Council's undertakings for the previous 12 months.

Option 2

This option provides Elected Members with the opportunity to make any changes to the Annual Report.

Financial Implications

Funding for the design, production and print of the report has been allocated within the current marketing and communications budget.

Community Implications

The Annual Report provides the community with a detailed outline of the financial and non-financial activities of Council for the financial year 2020/21.

Regional Implications

As part of Council's activities during the 2020/21 financial year, a number of regional collaboration initiatives and projects were undertaken, including its membership on various regional subsidiaries.

Governance Implications

The 2020/21 Annual Report meets all mandatory requirements as prescribed by the *Local Government Act 1999* and other related Acts and statutory requirements. In accordance with the *Local Government Act 1999*, Council must adopt its annual report before 30 November 2020.

Preferred Option & Reasoning

Option 1 is the preferred option as it achieves all legislative requirements and provides an accurate presentation of Council’s undertakings for the previous 12 months.

Attachment

Attachment A	Town of Walkerville 2020/21 Annual Report
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20/21 annual report

TOWN OF  WALKERVILLE



The Town of Walkerville **acknowledges** the Kurna people as the traditional custodians of this land and respects their spiritual relationship with their country.

The Town of Walkerville **recognises** the generations of stewardship the Kurna people have provided to this land and **respects** that their cultural and heritage beliefs are as important to the living Kurna people today, as they were for their ancestors.


Town of Walkerville

66 Walkerville Terrace, Gilberton SA 5081


telephone 08 8342 7100

walkerville@walkerville.sa.gov.au

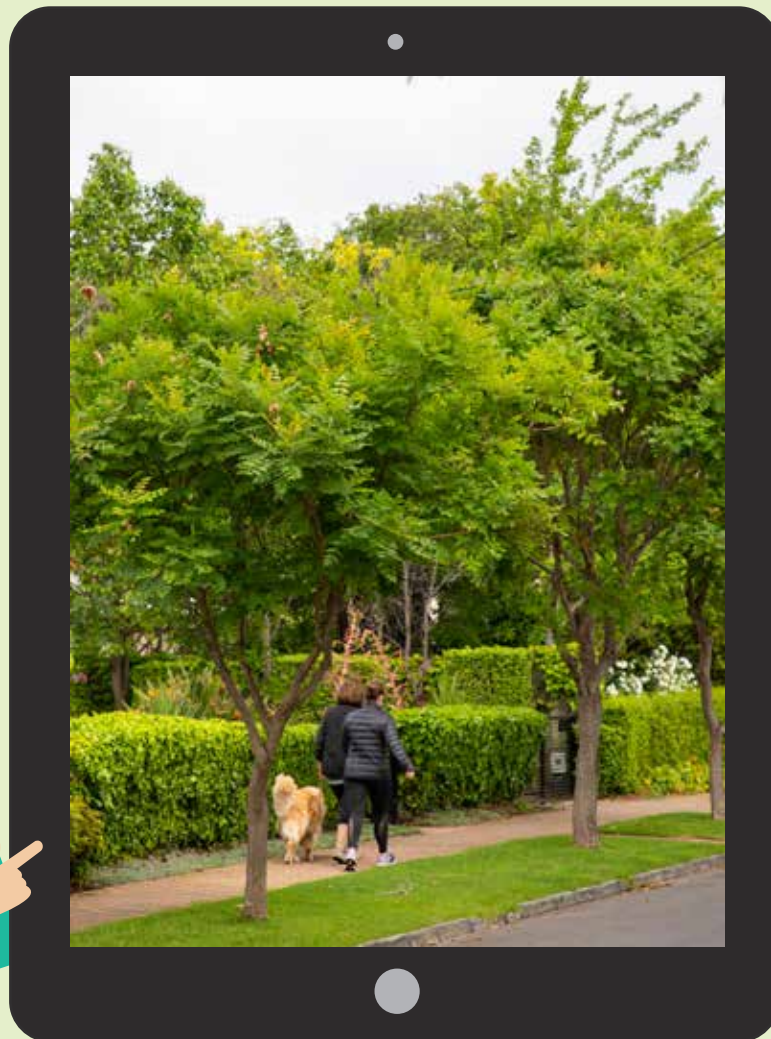
walkerville.sa.gov.au

 @walkerville5081

 WalkervilleLibrary

 TownofWalkerville

 @townofwalkerville



Photography: Simon Casson or The Set Up
(unless otherwise indicated)
Design & Production: The Set Up

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walkervillage

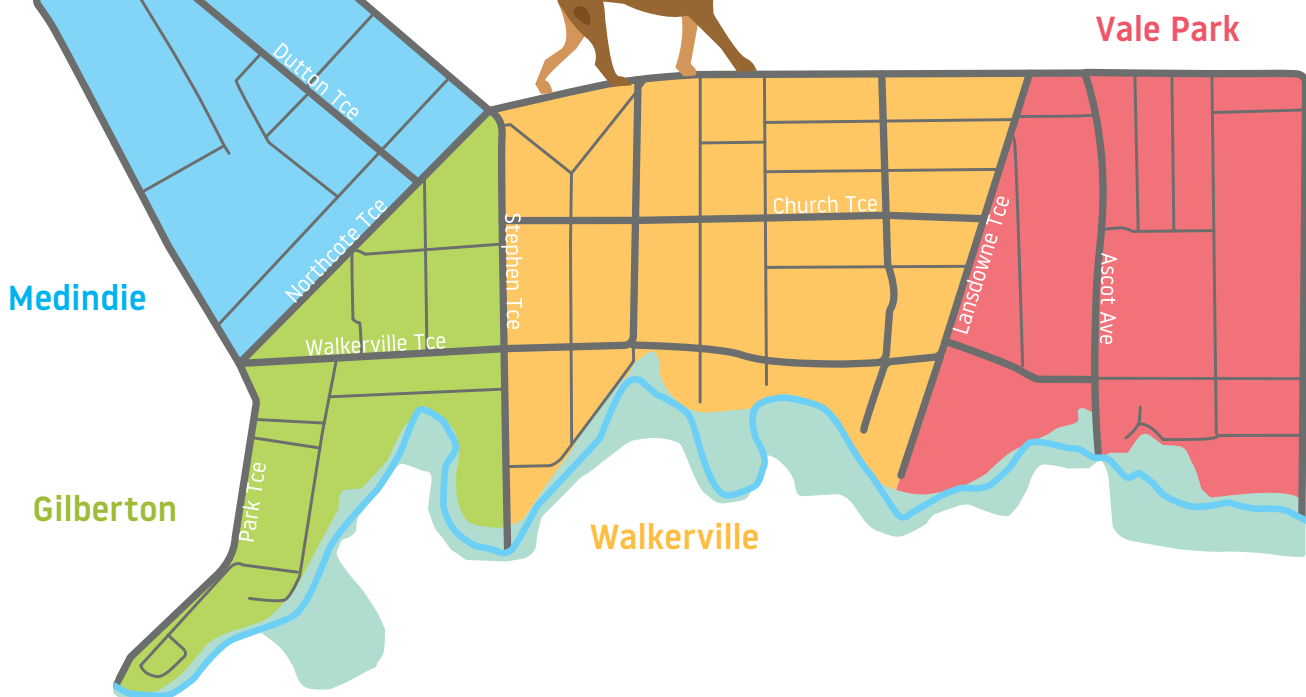
5081

The Town of Walkerville encompasses the suburbs of Gilberton, Medindie, Vale Park and Walkerville. It is located immediately northeast of the city of Adelaide, approximately six kilometres from the Adelaide GPO.

There are a total of 4,069 rateable properties in the Town of Walkerville.

The Town of Walkerville is the smallest Council in metropolitan Adelaide and covers a land area of 3.5km². The Township is home to almost 8,000 residents and remains the only Council in metropolitan Adelaide to have retained its 'Town' status. The Town of Walkerville is bordered by the River Torrens, the Adelaide Parklands and residential suburbs to the north and northeast. Its street boundaries are:

- Park Terrace;
- Robe Terrace;
- Main North Road;
- Nottage Terrace;
- North East Road;
- Fife Street.



community snapshot

7,550 estimated residential population

48.7% male 51.3% female

2,077 Residents born overseas

1,589 Volunteers

44 Median age

350 ha total land area

24 assets and reserves

language

73.6% of people only spoke English at home

Other languages spoken at home included:

Mandarin 3.2%

Italian 2.5%

Greek 2.5%

Cantonese 1.5%

Vietnamese 1.4%

more than **4,500** registered motor vehicles

1 motor vehicle 1,098

2 motor vehicles 1,011

3 or more vehicles 496

Number of motor vehicles not stated 89

None 239

education

38.6% Completed a Bachelor Degree or higher level

65.7% Completed year 12 or equivalent

income

median weekly incomes

\$796 Single

\$1,703 Household

\$500 Median weekly mortgage repayment

\$330 Median weekly rent

3,335

number of private dwellings

1,874 separate house

643 semi-detached, row or terrace house, townhouse

327 1 storey 316 2+ storey

389 flat or apartment

241 1 or 2 storey block 64 3 storey block 84 4+ storey block 0 attached to a house

19 other dwelling

12 caravan 0 cabin, houseboat, improvised home, tent, sleepers out 7 house or flat attached to a shop, office, etc

401 unoccupied private dwellings

9 dwelling structure un stated



36.4km roads

72.5km footpaths

81.6km kerbing

* Australian Bureau of Statistics 2016 Census data

message from the mayor

“Life keeps throwing me stones.
And I keep finding the diamonds.”

Ana Claudia Antunes

They say it is not what
happens to you, but how you
react to it that matters.

From the Great Plague and the Great Depression to World War I and the COVID-19 pandemic – history has taught us that circumstances can change very quickly. However, regardless of the dilemma – whether that be disease, financial downturn or wellbeing – the strength of the community triumphs in the long run. The Town of Walkerville is proof of this, particularly over the past financial year. We entered the year blindsided with the onset of COVID-19 still in the midst, unsure what it held for us, yet we came out stronger on the latter half of it. In preparation for the unknown and upon reflection of the economic climate, Council made the choice to reconsider and reprioritise its 2020/21 budget in order to keep rates as low as possible and remain financially prudent, which in hindsight was the best decision we could have made at the time. The focus on continuing operational projects and deferring major capital projects meant we kept the local economy turning, while easing the burden of major rate hikes on the community.



While other Councils voluntarily closed their doors, we continued with our offices open until directed by higher authorities. We maintained our essential services and remained accessible to our community. We took on hardship requests, waived fines when possible and conducted welfare checks on our most vulnerable. Although we had to cancel events, we moved to a virtual presence and became one of the first Councils in the State to share programs online. We continued with public consultation, but moved to new and creative mediums to do this. Digital processes, which were set to be completed in years, were fast tracked within a matter of weeks. We used our resources to the best of our ability in a time where we were truly tested not only as a Council, but as a community.

Despite its disruption of daily economic life, the coronavirus pandemic did not prevent Council from completing a wonderful variety of projects. In 2018, we began the journey towards one of the most important social change initiatives we had ever undertaken – becoming a White Ribbon Accredited Organisation. It was in 2020 that the Town of Walkerville was approved as a White Ribbon Accredited Organisation – an excellent achievement to add to our portfolio.



When we learnt that domestic violence cases increased by 11% across South Australia since the beginning of COVID-19, we felt we needed to do more to assist those in danger. We discovered a new initiative interstate called Domestic Violence (DV) Safe Phone, which aims to provide domestic violence victims with a secondary 'safe' phone they can hide in case they need to contact emergency services. As part of Council's White Ribbon commitment, we have partnered with the DV Safe Program to become a collection point for mobile phones.

In 2020/21, I was so pleased that the Town of Walkerville was accepted as a Small Business Friendly Council (SBFC) by the South Australian Small Business Commissioner, John Chapman. The initiative aims to assist Council in enabling economic development, enhancing local relationships, boosting networking and encouraging business opportunities. As part of the SBFC Initiative, Council will work towards meeting specific goals of the SBFC Charter and staff will have access to information sharing and networking between Councils across the State – including workshops, newsletters and case studies. We also continued partnerships with business organisation Propel SA and the Eastern Region Alliance (ERA) Economic Development Group, to provide invaluable networking and mentor services to our businesses.

In addition, the year brought about several other exciting updates. After a long silence, the chimes of St Andrew's Church bells once again hummed through the Township. Council contributed \$25,000 to the restoration project, where the 134-year-old bells were repaired and lifted back into the tower by crane.



“ Council made the choice to reconsider and reprioritise its 2020/21 budget in order to keep rates as low as possible and remain financially prudent.

”

Council delivered a new roundabout – the first of its kind in SA – at the intersection of Walkerville Terrace and Smith Street using a unique reconstruction process. By using this new method of development, Council doubled the lifespan of the asset and it is now expected to last approximately 25 years.

After three decades, 2020/21 will go down in history as the year that the Walkerville Oval redevelopment finally came to life. We received notification that we were successful in a State Government grant application and will begin work in the forthcoming year.

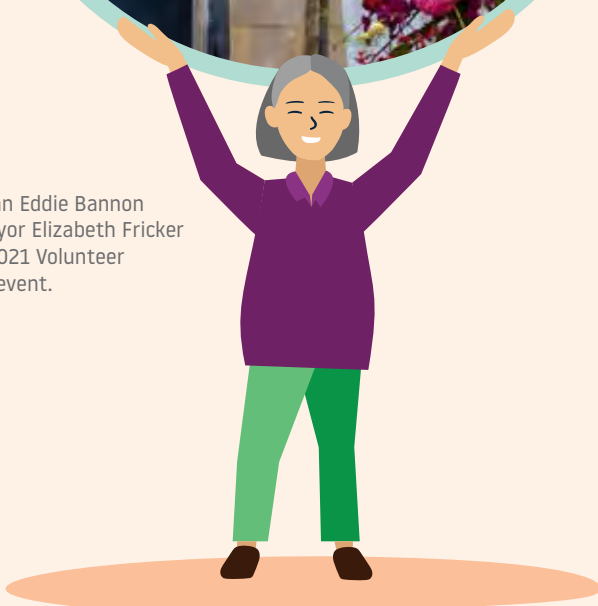
To conclude, I wish to reflect on one of my messages in 2020 where I shared with the community a few lines from Angela Blanchard – a globally recognised expert in community development whose long-term disaster recovery strategies have successfully revitalised neighbourhoods across the world – *“The human spirit is not extinguishable. You can’t build on broken. Pay attention to the strength, skills and aspirations of those around you. Build on those. People can survive individually, but they thrive collectively”*. I believe that although we continue in trying times, nothing will extinguish the Walkerville spirit.




Elizabeth Fricker
Mayor of the Town of Walkerville



Comedian Eddie Bannon with Mayor Elizabeth Fricker at the 2021 Volunteer Awards event.





“ I believe that although we continue in trying times, nothing will extinguish the Walkerville spirit. ”

elected member reflections



Robert Ashby AM

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rashby@walkerville.sa.gov.au

It was a privilege to serve the Town of Walkerville community as Deputy Mayor across the latter half of 2020/21. I wish to acknowledge my fellow Elected Members, community and Administration for their assistance and encouragement in this new and unfamiliar role. It allowed me to gain a closer connection to the internal functions of the Council, as well as the opportunity to better understand the role and responsibilities of staff and in particular, connect with senior personnel.

The redevelopment of Walkerville Oval is one of the projects I have been closely associated with and it is excellent to see Council receive external funding for the upgrade. After years of work, I look forward to seeing the upgrade completed and the positive flow-on effects it will bring to Walkerville. It is a very exciting redevelopment that will not only greatly improve the physical structure on site, but also improve the oval and surrounds.

It was great to see a new lessee of Levi Caravan Park (now called Levi Adelaide Holiday Park), who are in the process of redeveloping the site to include a pool and improved cabins.

In addition, I was pleased with the upgrade of the western end of Levi Park, the progress of Hamilton Reserve and the resolution to include new toilet facilities for these locations, as well as Willow Bend.

I am a strong believer in Council's primary functions being "roads, rates and rubbish". While I consider some footpaths still need attention, our road and footpath networks are generally in very good order. We completed a \$220,000 upgrade of Warwick Street, which included a road reseal and new school crossing at Walkerville Primary. Recent Lansdowne Terrace roadway and landscaping improvements are looking exceptionally good.

I found my role as a board member of East Waste to be highly rewarding. I believe the organisation's effort in ensuring our waste collection is of the highest standard, along with its promotion of public education, has been truly outstanding.

There is a large degree of anticipation as we look forward to the potential of 39 Smith Street. I believe that this valuable community land should be retained for indoor and outdoor community purposes, including recreation and sporting activities.

There has been a large number of landmark projects come to the table throughout 2020/21. We are in the midst of some big changes and proposals – including the rezoning of key sites such as the Buckingham Arms Hotel and Scotty's Motel – which will ensure an interesting future for Council and the Town of Walkerville.

I thank the community, Councillors and Administration for a busy, yet progressive, 2020/21 and I look forward to seeing many projects come to fruition in 2021/22.



MaryLou Bishop

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mbishop@walkerville.sa.gov.au

If there were no changes in life, we would not have butterflies.

On many occasions over the past year, Council has sought feedback from the residents of the Town of Walkerville. We have been pleased with the quality and volume of responses received. I read them all and I am particularly excited by the feedback we are getting from our younger residents. Those in the 25-55 age bracket, the future of Walkerville, are seeking change and looking forward with enthusiasm at all we have ahead of us in the next two years. By listening to our younger residents, and making changes, we are acknowledging their contribution and thereby giving them ownership and positive reinforcement to value the Town in which they live.

In 2020/21, Council budgeted and planned for exciting changes to the playground at Levi Park, which was due for completion at the beginning of the next financial year. During consultation, it was fabulous to see the design greeted with gratitude and applause from our community.

Classic examples of future changes are the upgrade of Hamilton Reserve in Vale Park and the exciting new proposal for the Walkerville Oval precinct, both of which are going to lift the appearance and quality of life in the Town. These are all exciting developments.

The past financial year saw us straddled between two planning systems – Council's repealed Development Plan and the implemented Planning and Design Code, which came into effect on 19 March 2021. I was regularly accosted by residents with "why and how did Council allow the construction of that house which does not enhance the appearance of my street?" There has been confusion among the community, however, moving forward, we are in the hands of PlanSA.

If a development application is lodged with Council, which complies with the provisions set out in the Code, it is not reasonable to refuse an application based on taste. We are now bound by the State Government's development priorities, limiting Council's ability to influence development in the Township. Rather, time will judge whether a building holds its value both aesthetically and financially. We have an architecturally designed house in my street that in the 1970s won House of the Year, but it has not stood the test of time, and 50 years later, is block value and ready for demolition.

Continual change is inevitable and excitingly is being embraced with enthusiasm by our younger residents. The Town of Walkerville has some great times ahead.



Norm Coleman OAM

0417 817 568

ncoleman@walkerville.sa.gov.au

It was an honour to be a member of Council the past year, working alongside an Administration that takes a serious and professional approach to their individual portfolios.

The Town of Walkerville may be the smallest Council within the CBD, but it punched well above its weight over the previous 12 months.

The 2020/21 year saw several projects that were in the pipeline start to become a reality. A prime example was the redevelopment of Walkerville Oval – which will showcase Walkerville as a key inner-city sporting precinct. I would like to thank the State Government for its support in providing funding as part of the Local Government Infrastructure Program, which enabled this project to come to life.

In a bid to address parking issues across Medindie and Gilberton, Council agreed to introduce a 3-hour Parking Permit Zone in certain streets. The purpose of the zone was to stop people from leaving their cars in local streets for an extended period of time. We rolled out a communications strategy where we informed the community of the changes over six months, prior to implementation in July. I believe it was a good outcome for residents.

The parking zone was one of the projects heavily influenced by Council's Strategic Planning and Development Policy Committee, of which I am a member. On this Committee, we also had a role in finalising a new initiative called Streets of Distinction, which would see signage placed in key locations in the Township to identify historical points of interest. Each one would include a QR code to provide a more detailed history online.

In addition, I was pleased with the progress of several nice little family areas in the Township that would be enjoyed by both the young and old, particularly Levi Park. We budgeted for this in 2020/21 and it was great to see it nearing completion by the end of the year.

As a Councillor and in my role as Walkerville RSL President, it was heartwarming to see the community come back together for the ANZAC service. It was well attended by government officials and the Walkerville community – I was particularly pleased with the increase of more children and young adults.

As we head into 2021/22, I am looking forward to a number of projects – including reaching an outcome for 39 Smith Street that will benefit the entire community and upgrading Vale House to a standard where it can be better enjoyed, thanks to external grant funding.

To this end, I encourage residents to visit Council's website and sign up to the e-news to remain informed over the coming financial year.



Stephen Furlan

0409 222 326

sfurlan@walkerville.sa.gov.au

The past financial year continued with its challenges due to COVID-19, for both residents and businesses within the Town of Walkerville. It is with hope that the next 12 months will return us to the level of stability and consistency that we all desire.

In 2020/21, I maintained my role as a member of both the Audit Committee and Council Assessment Panel, as well as continuing with an active role in the finance and planning areas of Council. Both of these portfolios are of great interest to me and ensure that as an Elected Member, I have the opportunity to contribute and provide input into key areas of Council business.

As a small Council, we maintained our independence, which was crucial in allowing us to provide services specific to our residents. To achieve this, we continued to operate in a financially sustainable and prudent manner, which was reflected in the *2020/21 Annual Business Plan*.

Noticeable achievements of 2020/21 included:

- **Streetscaping improvement**
There was a significant effort in improving and upgrading our streets, such as the Warwick Street footpath, road reseal and school crossing upgrade, as well additional Township landscaping.
- **On-street parking review**
Council investigated ways to deal with parking-related issues across the Town with the aim of ensuring appropriate controls were implemented for the benefit of local residents.



- **Levi Park changes**
A new lessee was appointed to the former Levi Caravan Park. Its subsequent upgrade is set to take place during the upcoming financial year. In addition, Levi Park itself received an upgrade at the corner of Lansdowne Terrace.
- **Walkerville Oval Redevelopment**
Receiving confirmation of \$4 million from the State Government as part of the Local Government Infrastructure Program allowed us to begin a once-in-a-generation opportunity to upgrade this key facility to further enhance and expand its use as a central sporting area for our community.
- **Planning Code implementation**
The implementation of the new State Planning and Design Code was a big undertaking by Council's Planning Team and will continue to have its challenges.

In 2020/21, I was pleased with the positive interaction that continued to exist amongst Councillors and Council Administration.

The CEO, Council staff, Mayor and my fellow Councillors worked both diligently and effectively in managing challenges, whilst maintaining services to meet the needs of the community – many thanks to them.

I am looking forward to the next 12 months and the progress of some of our projects, which will further enhance the great area we live in.



Jennifer Joshi

0425 406 798

jjoshi@walkerville.sa.gov.au

This was my third year as an Elected Member and the past 12 months in particular proved both rewarding and insightful. The Town of Walkerville remained financially sustainable while focusing on key priorities. Even through the unprecedented times of 2020/21, Council strived to improve efficiency, deliver projects on time and meet the expectations of the diverse needs of the community.

The highlight of the past financial year for me was learning we had been successful in our request for a \$4 million Local Government Infrastructure Program grant from the State Government to progress the Walkerville Oval Redevelopment. This project had been on hold for several years due to the lack of funding available. This grant will allow the precinct to be upgraded to an excellent standard, whilst providing our residents with a new state-of-the-art community and sporting hub.

A focus for 2020/21 was consulting with the community and planning for the upgrade of our parklands – including Hamilton Reserve, Willow Bend Reserve and Levi Park. It will be wonderful to see families enjoy the outdoor play areas, picnic at the barbecue areas and explore the new pool at the revamped Levi Adelaide Holiday Park, once these redevelopments are completed.

Safety and traffic management was another focus as we liaised with the community in our review and rollout of the Gilberton and Medindie 3-hour Parking Permit Zone.

Resource accessibility was offered and promoted across Council channels to cater for the diverse needs of the community. The library further improved its selection of books, magazines and digital learning resources. It also introduced new video streaming service “Kanopy” and digital media library “Axis 360”.

On a personal front, I thoroughly enjoyed being involved in various community events including the Citizenship Day Ceremony, ANZAC Day, Women of Walkerville (WOW) High Tea and May History Talks, as well as fundraising initiatives to support victims of domestic violence.

I was also pleased with the consultation feedback during the 2021/22 *Annual Business Plan* process, where we received a huge number of positive responses. It is heartening to see the community involvement and enthusiasm. I would like to encourage you to register your email address on Council’s website to receive our newsletter – the *Weekly Round Up* – and participate in the ongoing consultation processes, as your feedback is invaluable.

It was a delight to interact with residents, welcome new citizens and watch our community thrive in 2020/21. I look forward to working with you in the year ahead.



James Nenke

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A significant focus of mine since being elected has been to encourage and support the progress of Asset Management within Council. Asset Management is the projection of forthcoming works and ensuring Council has the required funding and resource capability to meet the projected demand.

Last year, I advised that Administration had developed an Asset Management Plan and acquired a new Asset Management software (Assetic), which enabled the analysis of how roads and footpaths would react to varying budget levels and intervention times for replacement.

I am pleased to report that Assetic was used during the 2021/22 budget review process and provided Council the opportunity to reduce our road capital budget without detrimentally impacting the service provision to our ratepayers.

It must also be stated that the growth of Asset Management within Council was greatly assisted by the appointment of various staff who continued to drive these processes forward by capturing more asset data and building our mapping and Assetic software. This was a real credit to Council’s Administration.

Throughout 2020/21, Council finalised some important projects, such as the improvements to Warwick Street, which included a new path and school crossing – both aiding the safety of parents and children moving between school drop-off and pick-up.

We also began the planning stages of key open space redevelopments. I am looking forward to the upgrade of Hamilton Reserve along the River Torrens in Vale Park. I believe this will be a great community reserve as it will provide a barbecue and shelter area, as well as an area where young children can ride safely around a small track designed specifically for their needs.

It was interesting to reflect on the Urban Masterplan that Council commissioned in 2010 – a strategic document, which planned 20 to 30 years of projects with the aim to improve economic and community outcomes. In many ways, the Urban Masterplan guides Council’s decision-making, resulting in how we view our Township today – and from my perspective, it has been quite progressive.

Finally, I encourage everyone to actively engage with Council’s consultation surveys, as community participation can only assist with Council’s decision making.

Conrad Wilkins

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To my fellow Town of Walkerville residents, what a past 18 months we have lived through. I congratulate the community for keeping one another safe in the midst of the COVID-19 pandemic, by giving up our freedoms in the short term, to ensure that everyone will have the chance to get through this in the long run. I sympathise with those who have lost loved ones or have not been able to be with those that they love, it is a great sacrifice. Although we are not out of the woods yet, as long as we continue to heed the advice we are receiving, it will not be long until we are back to normal.

I applaud Administration for their flexibility throughout the past year. They have continued to provide the services that they have been permitted to under State Government-led restrictions, as well as managing to accomplish what our residents and Elected Body have pushed them to achieve. Some of those key achievements include:

- beginning upgrades to Levi Park and Hamilton Reserve;
- securing funding for a major redevelopment of Walkerville Oval;
- planning for an upgrade of the prominent pedestrian link from the shopping centre to Walkerville Oval along Alfred Street;
- completing a road reseal and new crossing at Warwick street, making it safer for school children and parents;
- securing new tenants at Levi Caravan Park, including an upcoming upgrade to the site;
- undertaking the 39 Smith Street Expression of Interest process, which I am sure will provide an exciting new place for our community when finalised.



It was an enormous year for the Elected Member body. Many major decisions were made for the betterment of the Township. Much of 2020/21 involved the strategic preparation for the years ahead. The forthcoming 12 months will be a testament to the planning and difficult decision-making during this year.

As we progress our projects, know that your representatives are listening to you and aiming to ensure we will deliver our goals for 2021/22.





James Williams

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After many years of planning and ‘getting our ducks in a row’, Council has managed to be in position to act on many initiatives, some that have been in the pipeline for the past two to three Council terms.

The past 12 months and the next 12 months will see the most significant changes to the Town of Walkerville area since the development of the Watson apartments, Woolworths and the surrounding streetscape.

Please click on the dot point links below for further information on each of these projects. With the support of Council and grant funding, we successfully completed, commenced or committed funds to the following projects during 2020/21:

- **Public Art Strategy**
Including the mural on the corner of Smith Street and North East Road.
- **Wesleyan Cemetery**
Public survey and consideration of the future care of the Cemetery.
- **Walkerville Oval precinct**
Secured \$4 million from the State Government as part of the Local Government Infrastructure Program, along with Council’s \$4 million contribution to redevelop the precinct’s buildings and open space.
- **Levi Park**
Upgrade to the western end of Levi Park with resurfaced tennis courts, barbecue area and table tennis table, as well as a new lease agreement for the former Levi Caravan Park with the installation of a swimming pool.

- **Hamilton Reserve**
Commencement of works to include a bike track, barbecue, shelter, play area and public toilet.
- **39 Smith Street**
Consideration for the future use of the whole site.
- **Communication strategies**
Use of various methods of communication – from postcards, mailouts, surveys and the Walkerville e-news – to enable Council get the maximum feedback from multiple age groups to assist in decision-making.
- **Walkerville signage project**
Identification of Streets of Distinction, Heritage Trail Markers and Heritage Plaque signage to include key historical information about our Township.
- **Supporting community events**
Including Remembrance Day, ANZAC Day, Walkerville Rotary Art Show and Walkerville Mini Christmas Pageant.

Council has faced many challenges throughout the course of the past year, some of which will continue to pose challenges – including the implementation of the new Planning and Design Code, along with COVID-19 restrictions. Despite the difficulties, it has equally been an exciting term of Council to see many subtle changes within our public realm that will make an immense difference to the beautiful area in which we are fortunate enough to live.

Many other plans have been considered and implemented over the past 12 months. I would encourage residents to visit the website at www.walkerville.sa.gov.au and subscribe to our *Weekly Round Up* email at www.walkerville.sa.gov.au/community/weeklyroundup to stay informed on everything “Walkerville”.



message from the CEO

The way we deal with challenges determines our success.

The year that was 2020/21 threw us all into a world of disarray in one way or another. As a Council, we experienced difficulty in determining how to deal with the coronavirus pandemic. However, we did not falter from our responsibilities. We pushed through and focused on delivering our core services to the community, despite the unpredictability of the COVID-19 mayhem.



Our resilience as both a Council and as a community was truly inspiring. Despite the constant hurdles to overcome, we showed courage in the face of diversity. All in all, considering the tumultuous year of 2020/21, the triumphs outweighed the difficulties. Our fiscally prudent budget assisted us in a strong and speedy recovery from the strictures of the COVID-19 pandemic and we received our largest share of government grant funding in the Town of Walkerville history. This unexpected windfall of \$4.35 million in external funding would allow a number of significant projects to come to life, including the Walkerville Oval Redevelopment, Hamilton Reserve Rejuvenation Project and Vale House Conservation Works. In addition, we made major improvements to our public consultation methods – including introducing QR codes, postcards from Walkerville and engagement videos – which resulted in unprecedented volumes of public submissions.

With our focus on operational projects, we addressed community concern in regards to traffic management. Two years of consultation on parking and traffic in Gilberton and Medindie allowed for the development of the Medindie Transport & Parking Plan and Gilberton Local Area Traffic Management & Parking Plan. As a result of feedback in relation to these plans, Council introduced the rollout of a new 3-hour Parking Permit Zone to combat concerns about non-residential vehicles in local streets for extended periods of time.

“ All in all, considering the tumultuous year of 2020/21, the triumphs outweighed the difficulties. ”

A \$220,000 upgrade and renewal of Warwick Street was also completed to address safety issues. The project included a road reseal, new school crossing at Walkerville Primary, the installation of a new permeable footpath along the north-eastern side of Warwick Street and the renewal of the garden bed at the corner of Warwick Street and Church Terrace.

In addition, the local development process as we knew it, would see significant change with the rollout of the State Government's new Design Code. It was the biggest reform of planning in 25 years and consolidated South Australia's 72 Development Plans into one rulebook. The electronic planning system was launched in March 2021, providing online development assessment and processing via a modern ePlanning platform.

Mayor Elizabeth Fricker and CEO Kiki Cristol dropping their unused phones in Council's Domestic Violence Safe Phone collection box.



Our Planning Team was phenomenal in its months of preparation leading up to the launch in order to ensure staff were as educated as possible to provide the required knowledge to our community. It was a big year for development in the Town of Walkerville, as we also reviewed Council's list of 545 Contributory Items as part of a Local Heritage Development Plan Amendment (DPA). This resulted in 34 properties identified for elevation to Local Heritage Places, which was an excellent outcome in keeping with our Township's desire to preserve our history.

On further reflection of my opening statement and on all that was achieved in 2020/21, despite the challenges faced, I am of the firm belief that the Town of Walkerville and its response to COVID-19, was the epitome of success.



Kiki Cristol
Chief Executive Officer

CEO Kiki Cristol, Councillor and Walkerville RSL President Norm Coleman OAM, Mayor Elizabeth Fricker and Councillor MaryLou Bishop at the 2020 Remembrance Day Ceremony at Memorial Gardens.





Mayor's Choice Award winner and Council Beautification Team member Dave Williams with CEO Kiki Cristol at the 2020 Volunteer of the Year Awards.

strategic plan updates

strategic framework



2020-2024

Living in the Town of Walkerville: a strategic community plan

The 2020–2024 Strategic Plan sets out the direction and aspirations of Council.

Driving strong policy, creating sustainability, securing the wellbeing for all and delivering outcomes in the Town of Walkerville are key tactics, which formulate the overarching strategy. This plan provides a framework for decisions about infrastructure investment, assets, community and corporate services. The basis behind this vision is to build a resilient Township for future generations. This plan grew out of the 2016-2020 *Living in the Town of Walkerville: a strategic community plan*.

Projects and budgets are assessed on their capacity to deliver the outcomes in the plan, as well as for how they align to the objectives of the seven key pillars:

- **Places and spaces:** create useable open space facilities that meet community needs and promote physical activity.
- **Safety:** support the provision of a safe and supportive social environment that contributes to people and families feeling safe.
- **Mobility and movement:** provide easy traffic and pedestrian movement throughout the Town.
- **Assets:** continue to provide for and maintain a good standard of assets and public infrastructure.
- **Heritage:** protect and maintain the unique history of the Township and its buildings
- **Economy:** create the means to enable economic diversity and encourage business opportunities.
- **Leadership:** a responsible and influential local government organisation.

This plan was adopted on 18 May 2020 as per resolution CNC382/19-20.

Vision

A liveable, cohesive, safe, active and sustainable Township.

Mission

We will provide services that are affordable, equitable and sustainable.

Values

We are fair and ethical in our decision making.



2020/21 strategic plan update

“The 2020/21 financial year marked the end of a four-year plan and the beginning of a new strategic slate for Council. We said sayonara to the *2016-20 Living in the Town of Walkerville: a strategic community plan* – having successfully delivered on its objectives – and hello to a new vision for the following four years. This Strategic Plan provides a roadmap of where the community said they want to go and how we are going to get there through the delivery of seven key pillars and their corresponding desired outcomes.

An economically successful community is one that offers a variety of experiences. It allows business entrepreneurs to flourish and promotes opportunities for residents to wander, shop, eat, drink, play and work. The Town of Walkerville has responded to the community's desire to have a Township that is centred on a connection to lifestyle and cultural identity – which includes a range of business and retail activity represented by a variety of cafes, restaurants, food markets and shopping essential stores. Our cultural and social diversity combined with the Town's history, cultural heritage and natural assets creates a solid foundation on which to build a dynamic, sustainable and inclusive future. This plan promotes just that.

The past year began the delivery of actions stemming from the desired outcomes of the plan in order to achieve the above key elements. The following pages demonstrate the progress throughout 2020/21 as we strive to reach the completion of all actions by 2024.”

Kiki Cristol
Chief Executive Officer



Pillar: places and spaces

Objective

Create useable open space facilities that meet community needs and promote physical activity.

Desired outcome	Action	Progress	Due date
Public space amenities are improved, providing a variety of active and passive public infrastructure	• Hamilton Reserve upgraded	Commenced	October 2021
	• Tennis courts upgraded	Commenced	October 2021
	• Public toilets at Willow Bend upgraded	Commenced	October 2021
	• New public toilet installed at Hamilton Reserve	Commenced	February 2021
Areas of planted visual amenity are developed to compliment the village appeal	• Levi Park (western end) landscaping upgraded	Commenced	August 2021
	• Willow Bend tennis court landscaping upgraded	Commenced	December 2021
	• Smith Street / North East Road pocket reserve upgraded, including public art	Completed	December 2020
Use of public space is encouraged for cultural activities to stimulate social cohesion	• Promote use of open space to community groups and sports clubs	Ongoing	2020-2024
	• Utilise Levi Park for Christmas Fair	Ongoing	November each year
	• Utilise Mary P Harris for Citizenship Ceremony on Australia Day	Ongoing	January each year
People-oriented activities at key town precincts are promoted and encouraged	• Applications received from community groups to hold people-oriented activities are supported	Ongoing	January each year
	• People-oriented activities are widely promoted in <i>About Town</i> , <i>Weekly Round Up</i> , social media and on Council's website	Ongoing	2020-2024
Public Art Strategy is developed and implemented	• Public Art Strategy is developed and endorsed by Council, following public consultation	Completed	July 2020
	• Public art is progressively implemented as opportunities and funding is made available	Ongoing	2020-2024
	• Public art is installed at Smith Street / North East Road pocket reserve	Completed	December 2020
Signage and wayfinding to amenities and places of interest across the town are expanded	• Signage and wayfinding to places of interest are identified, endorsed and funding allocated in the annual budget	Ongoing	Streets of Distinction, Heritage Trail Markers and Suburb Markers: October 2021
			Future signage considered as part annual budget in 2021/22 and 2022/23

Pillar: safety

Objective

Support the provision of a safe and supportive social environment that contributes to people and families feeling safe.

Desired outcome	Action	Progress	Due date
Lighting is improved throughout the township	<ul style="list-style-type: none"> Streets and areas requiring improved lighting are identified and included in the annual budget 	Ongoing	To be considered as part of annual budget
Outdoor activity is encouraged and provided for	<ul style="list-style-type: none"> Outdoor infrastructure is delivered in line with the <i>Long Term Financial Plan</i> and <i>Asset Management Plans</i> 	Ongoing	To be considered as part of annual budget
Programs that target socially isolated or vulnerable groups are introduced	<ul style="list-style-type: none"> Programs are identified and included in <i>Cultivate5081</i> in line with Council's Wellbeing Strategy 	Ongoing	To be considered as part of annual budget
Activities for teenagers and support for vulnerable groups are provided	<ul style="list-style-type: none"> Programs are identified and included in <i>Cultivate5081</i> in line with Council's Wellbeing Strategy 	Ongoing	To be considered as part of annual budget
Collaboration with key stakeholders to identify and respond to crime, fear of crime and anti-social behaviour	<ul style="list-style-type: none"> Regular meetings are held throughout the year with representatives of SAPOL and SAHA 	Ongoing	2020-2024
	<ul style="list-style-type: none"> Initiatives identified in response are funded through community grants, sponsorships, MOUs, grant funding and/or included in Council's annual budget 	Ongoing	To be considered as part of annual budget



Pillar: mobility and movement

Objective

Provide easy traffic and pedestrian movement throughout the Town.

Desired outcome	Action	Progress	Due date
Traffic flow and road user behaviour are improved through targeted education programs and activities in partnership and collaboration with key stakeholders	<ul style="list-style-type: none"> Education and communication program aligned to local area traffic plans are undertaken 	Ongoing	Annually as local area traffic plans are implemented
Road and footpath conditions are improved through safety audits, design, construction and management of local roads and footpaths	<ul style="list-style-type: none"> Road and footpath condition ratings are assessed via Assetics and reviewed yearly 	Ongoing	Annually as part of Asset Management Plans and incorporated into annual budget process and <i>Long Term Financial Plan</i>
Advocate to the State Government to improve the wider transport network	<ul style="list-style-type: none"> In collaboration with the LGA, advocate to the State Government to improve the wider transport network and in particular, manage traffic flows along Stephen Terrace and Ascot Avenue 	Ongoing	2020-2024
Traffic flow and road user behaviour is improved through enforcement of legislation and Council Policy	<ul style="list-style-type: none"> Traffic restrictions actively enforced by Community Safety Officer(s) 	Ongoing	2020-2024
	<ul style="list-style-type: none"> Community is informed of changes to local area traffic management plans / restrictions via flyers, <i>About Town</i> and <i>Weekly Round Up</i> 	Ongoing	2020-2024
	<ul style="list-style-type: none"> Council provided with quarterly report on traffic enforcement activity 	Ongoing	Quarterly each year
Pedestrian-friendly areas are designed and developed	<ul style="list-style-type: none"> Hamilton Reserve is upgraded to allow for passive and active recreation 	Commenced	October 2021
	<ul style="list-style-type: none"> Public areas are identified for the installation of park benches, barbecues, shelters and street furniture 	Ongoing	Annually as part of Asset Management Plans and incorporated into annual budget process and <i>Long Term Financial Plan</i>
Safe and interconnected networks of cycle/walking paths to key everyday destinations such as schools, shops, sports and recreational areas are developed	<ul style="list-style-type: none"> Interconnected networks are identified, designed and factored into the <i>Long Term Financial Plan</i> 	Ongoing	2020-2024
	<ul style="list-style-type: none"> Grant funding is sourced to offset costs 	Ongoing	As funding opportunities are available

Pillar: assets

Objective

Continue to provide for and maintain a good standard of assets and public infrastructure.

Desired outcome	Action	Progress	Due date
Physical and social infrastructure that match community demographics are promoted	• Walkable Walkerville map developed and promoted	Completed	August 2020
	• Wesleyan Cemetery – a cemetery guide is developed and promoted	Completed	December 2020
Council-owned infrastructure is managed and maintained in a sustainable manner and to a quality the community can afford	• Audits on Council-owned infrastructure undertaken every four years as a minimum. Upgrades and maintenance incorporated into the <i>Long Term Financial Plan</i>	Ongoing	2022
Asset Management Plans are reviewed annually	• Asset Management Plans are reviewed annually as part of the annual budget	Ongoing	May each year
Long Term Financial Plans accurately represent the true cost of maintaining Council owned infrastructure	• Valuations of assets are undertaken yearly and incorporated into the <i>Long Term Financial Plan</i>	Ongoing	May each year
Natural landscape environments are managed	• Landscape maintenance program is reviewed and updated every year	Ongoing	Annually
Council's infrastructure services are provided in an economically optimal manner	• Asset Management Plans are reviewed annually as part of the annual budget	Ongoing	May each year
	• Service level reviews are undertaken annually across various Council services	Ongoing	Annually
Council's infrastructure is maintained at an appropriate level that meets community needs	• Walkerville Oval precinct is redeveloped in response to community requirements and needs	Commenced	30 June 2024
New assets are assessed against whole of life cycle costs and the ability to fund new services	• Asset Management Plans are reviewed annually as part of the annual budget process	Ongoing	2020-2024
	• Prudential reviews are undertaken where required	Ongoing	2020-2024

Pillar: heritage

Objective

Protect and maintain the unique history of the Township and its buildings.



Desired outcome	Action	Progress	Due date
Heritage and culture are communicated through signage and public art that create a distinctive and unique sense of place	<ul style="list-style-type: none"> Signs are upgraded and/or replaced in line with Council's Heritage Management Policy 	Ongoing	To be considered as part of annual business plan
We celebrate the diverse heritage of our community	<ul style="list-style-type: none"> Each year an event and/or program is held for History Week (i.e. Wesleyan Cemetery; Author Talks, SALA) 	Ongoing	Annually
We promote and encourage the conservation of our heritage buildings and places	<ul style="list-style-type: none"> Heritage Plaque Fund is established yearly 	Ongoing	To be considered as part of annual budget
Heritage Conservation Funding Grants are made available	<ul style="list-style-type: none"> Heritage Management Policy is adopted by Council 	Completed	November 2020
We recognise our heritage through our Heritage Plaques Scheme	<ul style="list-style-type: none"> Heritage Plaque Fund Policy is reviewed and updated by Council 	Completed	January 2020
	<ul style="list-style-type: none"> Heritage Plaque Fund is established and offered yearly 	Ongoing	To be considered as part of annual budget
We digitise existing records of heritage assets to celebrate the town's rich built character and provide walking trail landmarks	<ul style="list-style-type: none"> Records of heritage are digitised 	Ongoing	2020-2024
	<ul style="list-style-type: none"> Walking trail landmarks are identified and signage markers are installed 	Ongoing	Heritage Trail Markers: October 2021

Pillar: economy

Objective

Create the means to enable economic diversity and encourage business opportunities.

Desired outcome	Action	Progress	Due date
Support and encourage business growth	<ul style="list-style-type: none"> Continue to fund, support and participate in Propel SA with City of Burnside and Campbelltown City Council 	Ongoing	To be considered as part of annual budget
Collaborate with like-minded Councils and organisations to promote the eastern region economy	<ul style="list-style-type: none"> Continue to support and participate in the Eastern Region Alliance Economic Development Group with City of Burnside, Campbelltown City Council, City of Prospect, City of Unley and City of Norwood, Payneham & St Peters 	Ongoing	2020-2024
Respond and adapt to business needs	<ul style="list-style-type: none"> Undertake a survey of businesses biennially to understand business needs 	Completed	March 2021 Next survey: March 2023
Reduce the cost of compliance as much as possible	<ul style="list-style-type: none"> Review Fees & Charges Schedule each year to ensure fair and equitable assignment of costs 	Ongoing	As part of annual budget
Explore joint ventures with private owners to mitigate development risk as a means of allowing projects to proceed, which otherwise may not	<ul style="list-style-type: none"> Provide pre-lodgement advice to private owners in order to identify critical issues early, while working collectively to achieve built form outcomes Develop 'Guidance Notes' to assist private owners on developments that may be affected by known 'perched water table', subject to a Council-funded consultant study 	Ongoing with all new developments Abandoned in 2020/21 due to budget constraints	2020-2024 2022
Provide business grants	<ul style="list-style-type: none"> Business 'Grant Policy & Guidelines' developed and endorsed by Council Annual Business Grants implemented as part of annual budget 	Abandoned in 2020/21 due to budget constraints Abandoned in 2020/21 due to budget constraints	To be considered as part of annual budget To be considered as part of annual budget
Host an annual business day in collaboration with key stakeholders	<ul style="list-style-type: none"> Survey businesses to determine what assistance and support they require of Council Hold business day event in association with Propel SA 	Ongoing Ongoing	2022/23 Annually
Encourage businesses to better utilise the public realm	<ul style="list-style-type: none"> Promote use of public realm in <i>About Town</i>, <i>Weekly Round Up</i> and Council's website 	Ongoing	2020-2024
Digital-based business attraction and retention scheme is developed and implemented	<ul style="list-style-type: none"> Digital Economy Strategy developed and adopted by Council 	Abandoned in 2020/21 (due for completion by 2024)	2024

Pillar: leadership

Objective

A responsible and influential Local Government organisation.

Desired outcome	Action	Progress	Due date
Seek out shared-services opportunities	<ul style="list-style-type: none"> Administration actively identifies and pursues shared-service models 	Ongoing	Annually
Promote accountable and transparent management of Council's finances and governance	<ul style="list-style-type: none"> All financial and non-financial policies are reviewed as determined by each respective policy 	Ongoing	Annually
	<ul style="list-style-type: none"> Internal control audits are in place, implemented and undertaken annually 	Ongoing	Annually
Flexible and adaptable in our decision making	<ul style="list-style-type: none"> Decisions are evidence-based and in line with Council policies, procedures and legislation 	Ongoing	2020-2024
	<ul style="list-style-type: none"> Council Agendas and Minutes appear on Council's website 	Ongoing	2020-2024
	<ul style="list-style-type: none"> Complaint handling policies are implemented and available to the community via Council's website 	Ongoing	2020-2024
Support and advocate on behalf of community groups	<ul style="list-style-type: none"> Community groups are surveyed biennially to ascertain their requirements and needs 	Abandoned in 2020/21 (next survey due in 2021/22)	30 June 2022
Maintain and regularly review an equitable property rating framework	<ul style="list-style-type: none"> Rating framework reviewed annually as part of annual budget 	Ongoing	Annually
	<ul style="list-style-type: none"> Rating Policy is reviewed and adopted by Council as part of annual budget 	Ongoing	Annually
Maintain and regularly review equitable fees and charges of Council services	<ul style="list-style-type: none"> Fees & Charges Schedule is reviewed and adopted by Council as part of annual budget 	Ongoing	Annually



Pillar: leadership

Objective

A responsible and influential Local Government organisation.

Desired outcome	Action	Progress	Due date
Represent and promote the needs, interests and aspirations of the community	• Undertake community surveys biennially to ascertain community needs	Abandoned in 2020/21 due to budget constraints	2023
	• Remain transparent through all forms of messaging, engagement and information sharing by posting latest news on the website, <i>Weekly Round Up</i> and social media, along with quarterly newsletter <i>About Town</i> where necessary	Ongoing	2020-2024
	• Undertake analysis of past and current crime statistics to determine trends and migration patterns for preventative initiatives	Ongoing	Annually
	• Develop a Safer City Strategy	Abandoned in 2020/21 (due for completion in 2023)	2023
	• Pursue grant funding to implement safer city initiatives	Ongoing	As funding opportunities are available
Position the Town of Walkerville as a centre for excellence in local government	• Walkerville Council staff are represented on relevant State Government and/or Agency Committees that deal with Local Government issues	Ongoing	2020-2024
Develop strategies to encourage the community to participate in consultation activities	<ul style="list-style-type: none"> • Implement a communication method for each level of consultation: <ul style="list-style-type: none"> ◦ Small to medium consultation: soft targeting with avenues including the <i>Weekly Round Up</i> and social media channels; ◦ Medium to large consultation: personalised and targeted approach via direct mail-out to the community as an initial notification in order to attract a higher engagement level. This should be paired with other methods including Survey Monkey and paid advertising through social media channels; ◦ All consultation where known in advance: notification through <i>About Town</i> newsletter. 	Ongoing	2020-2024

Pillar: leadership

Objective

A responsible and influential Local Government organisation.

Desired outcome	Action	Progress	Due date
Develop ecologically sustainable initiatives that contribute to better use and management of waste, energy and water	• Identify and install Water Sensitive Urban Design systems as a part of the capital program	Ongoing	2024
	• Install energy generation (solar panels) systems on Council-owned assets to ensure green star energy rating	Ongoing (due for completion in 2024)	2024
	• Develop initiatives for better management of Council's waste diversion via Council's Waste Advisory Group and East Waste	Abandoned in 2020/21 (due for completion in 2024)	2024
Develop adaptation strategies to effectively respond to the impact of climate change	• Review and update Resilient East Action Plan as adaptation strategies are identified and developed	Ongoing (due for completion in 2024)	2024

Disclaimer: Actions reported are those that can be considered in the 2020/21 financial year. Therefore, the number of actions may vary compared to the Strategic Plan total.



From the 84 actions across seven key pillars:

68 (80.95%) actions have been completed or are ongoing initiatives that will be continued throughout the Strategic Plan until 2024.

8 (9.52%) have been abandoned in 2021/22 due to reasons such as COVID-19, budget constraints or commencement scheduled for the 2021/22 and 2022/23 financial years.

8 (9.52%) projects have commenced and are in progress.



2020-2024

Living Walkerville: wellbeing for every age and stage

The 2020–2024 Wellbeing Strategy sets the direction and provides a framework for coordinated action to ensure Town of Walkerville residents of all ages are afforded the opportunity for optimal health and wellbeing so they can participate fully in their community.

This strategy aims to build Township resilience and support physical, social, mental and community wellbeing through eight key themes:

- **Theme 1:** young people 0 – 25
- **Theme 2:** women and men
- **Theme 3:** inclusivity and cultural diversity
- **Theme 4:** literacy
- **Theme 5:** mental health
- **Theme 6:** safety
- **Theme 7:** active ageing
- **Theme 8:** support at home.

This plan was adopted on 20 July 2020 as per Council resolution CNC5/20-21.

2020/21 strategic wellbeing update

“The 2020/21 year saw the completion of Council’s first Wellbeing Strategy – 2016-2020 *Living Walkerville: wellbeing for every age and stage* – where key targets were delivered across four years. It also marked the start of a new Wellbeing Strategy, which commenced the delivery of desired outcomes based on eight themes and their corresponding strategic initiatives.

Social and environmental factors such as income, education, employment, transport, social connectedness and open space all contribute to the health of the Town of Walkerville community. The new strategy recognises that the way we plan, design and build our communities has a significant influence on shaping health and wellbeing outcomes. Council’s vision is that the Town of Walkerville will be a thriving community where every person has the opportunity to live well.

Despite a difficult year as a result of COVID-19, it was pleasing to see positive impacts and achievements reached across the past 12 months as we embarked on the first year of our new strategy.

From advocating for elderly rights and providing home support to supporting women’s health and fostering inclusivity – we saw many successes and projects come to fruition. The following pages provide an update on the wellbeing achievements throughout 2020/21.”

Fiona Deckert
Manager Community
Development & Engagement



Theme: young people 0 – 25

Initiative	Desired outcome	Achievements
Supporting positive health outcomes for babies	<ul style="list-style-type: none"> Families have access to Eastern Health Authority (EHA) services, such as immunisation clinics 	<ul style="list-style-type: none"> EHA services were promoted and understood by the community
Supporting early childhood development	<ul style="list-style-type: none"> Families have access to a range of development opportunities that encourage social interaction and early learning skills 	<ul style="list-style-type: none"> Regular programs – Baby Bounce, Toddler Time, Story Time and Lego Club – were continued A new weekly technology program – Coding for Kids – was introduced A range of one-off events for children and carers were delivered, including children literacy development talks, National Simultaneous Story Time, writing picture books workshop, circus play for toddlers and children author talks
Young people are inspired to pursue their dreams and aspirations	<ul style="list-style-type: none"> Young people access community fund grants that support sporting, cultural or other endeavours Council provides programs that support young people, such as Youth FM Council delivers a range of activities and resources targeting young people 	<ul style="list-style-type: none"> Council supported young people with sporting grants to attend national championships Youth FM projects were promoted with local schools and young residents One-off events for young people were delivered, including learn robotics, art with spheros, 3D pens and animation creation workshops
Young people are engaged with their local community	<ul style="list-style-type: none"> Council provides a Civic and Community Centre environment that encourages use by young people Council partners with local schools in arts and culture events Council encourages contribution from students and young adults in community leadership 	<ul style="list-style-type: none"> Young people were provided with a dedicated study space in the Civic and Community Centre. A local wood artist was commissioned to produce a work bench as part of a study nook area in the Theresa Walker Gallery, which also included stools and integrated power Artwork by Walkerville Primary School students was placed on display at the Civic and Community Centre as part of the SALA Festival School excursions were held in the Council Chamber, providing insight into Local Government procedures
Partnering with local schools and community groups on Intergenerational Projects	<ul style="list-style-type: none"> Participants from local schools are nominated for Young Volunteer of the year award Council runs intergenerational programs 	<ul style="list-style-type: none"> Council's 2021 Young Volunteer of the Year was awarded to a Walkerville Primary School student The Nourishing Table program was undertaken with Vale Park Primary school students and local elderly residents

Theme: women and men

Initiative	Desired outcome	Achievements
Partnering with peak bodies that advocate for equal participation, gender pay gap, the prevention of domestic violence and elder abuse	<ul style="list-style-type: none"> Information and resources available in a range of languages, formats and channels Council is an equal opportunity employer (EEO) and complies with EEO policies and legislation Walkerville Council is an accredited White Ribbon Workplace 	<ul style="list-style-type: none"> Information on family and domestic violence issues and support services were promoted and accessible for the community via the website, brochures and weekly newsletter Council's website was available for translation in 109 languages Council complied with EEO legislation White Ribbon accreditation was achieved and staff received training in understanding domestic violence
Providing Volunteering opportunities	<ul style="list-style-type: none"> Opportunities are offered and supported for volunteers within the Civic and Community Centre Volunteers are recognised and celebrated at annual volunteer lunches 	<ul style="list-style-type: none"> Justice of the Peace and library volunteers were offered spaces and opportunities at the Civic and Community Centre, as COVID-19 restrictions allowed A Volunteer of the Year luncheon for 100 people was held at the Civic and Community Centre in May 2021
Existing assets are investigated for use as a community garden	<ul style="list-style-type: none"> Existing site or sites in the Town of Walkerville are used as a community garden 	<ul style="list-style-type: none"> Grant funding was received to progress a community garden at Mellor Court in collaboration with the Adelaide Botanic Gardens
Clear pathways for men to connect with programs and activities that specifically address men's issues	<ul style="list-style-type: none"> Council meets with community groups (including Men's Probus, Rotary, RSL) to ascertain what activities and programs are currently available and identify gaps 	<ul style="list-style-type: none"> Programs to enhance men's health and wellbeing were held throughout the year



Theme: inclusivity and cultural diversity

Initiative	Desired outcome	Achievements
Greater community interaction and participation	<ul style="list-style-type: none"> Diversity in our community is recognised and celebrated. We live and work in an environment that values a diverse range of views, knowledge and experiences and uses this to maximise our service delivery capabilities 	<ul style="list-style-type: none"> Library programs and events with a focus on diversity and cultural inclusion were designed and delivered Physical and digital content (including via the State OneCard Network) was offered in a range of languages Town of Walkerville’s recognition of cultural diversity was reflected in the recruitment of new citizens from China, Croatia, Persia and South Africa
Build socially cohesive communities	<ul style="list-style-type: none"> Promotion of stronger community relations and the development of sustainable community partnerships 	<ul style="list-style-type: none"> The library continued to offer a “language other than English (LOTE)” physical collection, as well as digital content in a range of languages, in conjunction with the State OneCard Network
Accessible Information	<ul style="list-style-type: none"> Information is available for people from different cultural backgrounds Information and programs are adapted for people with hearing loss or deafness, impaired vision, blindness or other disabilities 	<ul style="list-style-type: none"> Publications were made accessible in plain language, as well as a range of LOTE options Council’s website was available for translation in 109 languages Customer Experience staff assisted library patrons with hearing and vision impairments



Theme: literacy

Initiative	Desired outcome	Achievements
Build literacy, language and lifelong learning skills	<ul style="list-style-type: none"> Range of library services and resources continue to grow and adapt to meet community needs through literacy and learning programs and individual support 	<ul style="list-style-type: none"> Library content (physical and digital), programs and events, and personal tech support was expanded to meet evolving community needs
Help our community connect around the issue of literacy, offering ways to network, and work together to improve literacy for every individual, through book groups, author events and workshops	<ul style="list-style-type: none"> Library offers a range of language collections (print and audio) Library offers early childhood reading resources and activities The Library is recognised as a safe community “literacy hub” Programs on offer combine language and digital literacy activities The community has access to the International English Language Testing System (IELTS) online 	<ul style="list-style-type: none"> Library collections (physical and digital) were increased Children’s library activities were continued with the introduction of technology programs A child-friendly safe reading area continued to be available in the library area An expanded schedule of Digital Springboard and Be Connected short courses was delivered A range of “Learning English” print, CD and digital content was available via the library and State OneCard Network
Empower the community to become digital citizens and gain the skills and knowledge to use digital technology to participate in society, communicate with others and create and consume digital content	<ul style="list-style-type: none"> Facilitate access to programs for existing and emerging digital technologies that develop skills and knowledge for digital citizenship Staff are given effective tools, skills and information to support them in effectively assisting customers with literacy and digital needs 	<ul style="list-style-type: none"> A digital technology specialist was recruited in October 2020 to deliver technology programs The library’s free digital collections and content database was increased with Axis 360 (eBooks and eAudiobooks) and Kanopy (streaming service), offering thousands of movies, series and documentaries for free and exclusive use to Walkerville Library members New technology was invested in, including a range of robotics, new iPads to support the delivery of library programs and 3D pens/printing items (thanks to Friends of Walkerville Library) Periodic in-house training was held for frontline staff to ensure up-to-date knowledge and the ability to effectively assist customers

Theme: mental health

Initiative	Desired outcome	Achievements
Engage with key stakeholders in the mental health sector to raise awareness of mental health illnesses and understand the impact of mental health on communities	<ul style="list-style-type: none"> Awareness and understanding of mental health illnesses exists in the community through displays, website and Council's promotional networks Staff are given effective tools, skills and information to support them in dealing with customers with mental health illnesses 	<ul style="list-style-type: none"> Information sessions on mental health issues were presented to the community Helplines and links to services were accessible from Council's website Staff were trained in understanding mental health issues

Theme: safety

Initiative	Desired outcome	Achievements
Diversity of seniors and their right to safety is recognised	<ul style="list-style-type: none"> Programs and forums targeting high risk groups are provided 	<ul style="list-style-type: none"> Programs for seniors, the isolated and the vulnerable were offered and promoted through <i>Cultivate5081</i>
Increase awareness and understanding of digital safety	<ul style="list-style-type: none"> Adults and young people have access to cyber safety information and education programs to support digital safety 	<ul style="list-style-type: none"> One-on-one customer support was offered to residents and five digital short courses, including cyber safety, were run at the Civic and Community Centre
Support the provision of a safe environment for the community	<ul style="list-style-type: none"> Collaborate with key stakeholders and coordinate forums on how to deal with crime and anti-social behaviour 	<ul style="list-style-type: none"> Council regularly met with SAPOL to address local issues

Theme: active ageing

Initiative	Desired outcome	Achievements
Enhanced health and wellbeing	<ul style="list-style-type: none"> Active living is promoted and encouraged Partner with the Heart Foundation for walking programs 	<ul style="list-style-type: none"> Programs on exercise, healthy eating and dementia were offered The Walkerville Walkers was actively promoted and attendance increased by 25% in 2020/21
Services and programs are inclusive, empowering and responsive	<ul style="list-style-type: none"> Healthy lifestyle is promoted Key stakeholders engaged to provide forums and workshops on relevant topics 	<ul style="list-style-type: none"> Health and wellbeing forums and information sessions with key stakeholders were promoted throughout the year
Dementia Friendly Organisation	<ul style="list-style-type: none"> Walkerville is an accredited dementia friendly organisation Staff are trained to understand and assist people with dementia 	<ul style="list-style-type: none"> Dementia awareness training was held biannually for staff as part of the organisation's dementia friendly accreditation

Theme: support at home

Initiative	Desired outcome	Achievements
Ensure diverse needs of older people are supported and acknowledged	<ul style="list-style-type: none"> Programs and services are offered for vulnerable members of the community Members of the community with mobility issues have access to the Home Library Service 	<ul style="list-style-type: none"> Intergenerational community lunches were held monthly with local school children Suspended due to COVID-19 restrictions
Support people to remain in their own home for as long as they wish	<ul style="list-style-type: none"> Domestic assistance and home maintenance services are available Information is available on government funded programs and accessibility to services Continue to extend the reach of library services into the community for those who are unable to visit the library 	<ul style="list-style-type: none"> Home and community care services were promoted and actively used by residents Information was accessible through the library and on Council's website The library's free digital content was expanded to include Axis 360 and Kanopy, which could be accessed anywhere by Walkerville Library members
Fostering a sense of belonging and connection for families and carers	<ul style="list-style-type: none"> Families and carers have access to organisations that provide support services and information The community has a range of ways to express their interests and needs of library and Council services 	<ul style="list-style-type: none"> Support services were promoted via the website, <i>Weekly Round Up</i> and <i>About Town</i> newsletter Library content request forms were introduced and feedback surveys were completed using a range of methods



STEPHEN
TERRACE



walkerville chiropractic

2020-2024 Disability Access and Inclusion Plan (DAIP)

The Town of Walkerville is committed to ensuring that our community of all ages and abilities has the opportunity to live active, connected and fulfilling lives.

This *Disability Access and Inclusion Plan (DAIP)* describes the actions that Council will take over the next four years to facilitate equitable access to opportunities and services for people living with disability. This means considering disability access and inclusion in Council planning and putting in place measures to ensure people living with disability can participate in or use Council services, programs and facilities, and that they feel welcome and engaged in community life.

It aims to ensure that people with disability:

- have the same opportunities as other people to access the services and events organised by the Town of Walkerville;
- gain the same opportunities as other people to access the buildings and other facilities of Town of Walkerville;
- access information from the Town of Walkerville as readily as other people are able to access it;
- receive the same level and quality of service from the staff of the Town of Walkerville;
- have the same opportunities as other people to obtain and maintain employment within the Town of Walkerville.

This plan was adopted on 20 July 2020 as per Council resolution CNC5/20-21.

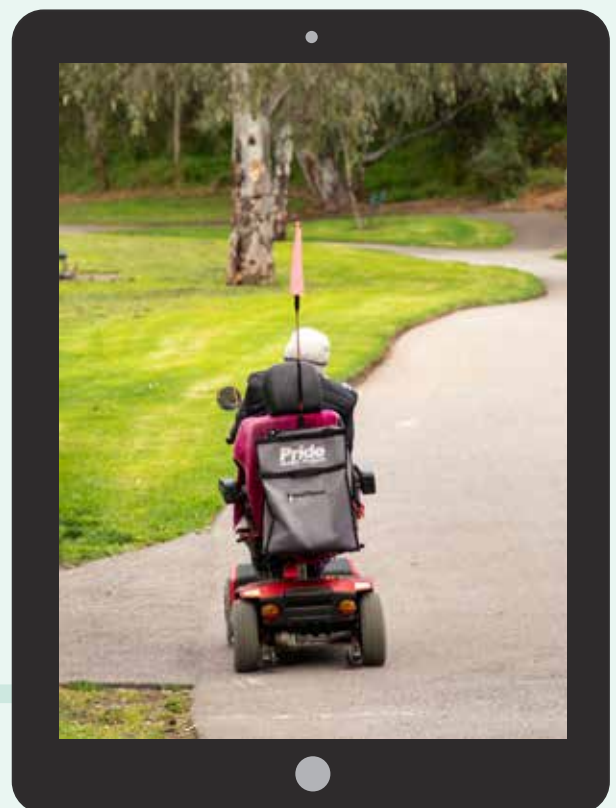
2020/21 DAIP update

Since Council's previous DAIP adopted in 2018, the *Disability Inclusion Act (2018)* and the *State Disability Inclusion Plan* have come into effect. As such, 2020/21 was the first year of the new DAIP and it responded to the four State plan priority areas of:

1. Inclusive communities for all
2. Leadership and collaboration
3. Accessible communities
4. Learning and employment.

The second DAIP builds on Council's 2020-2024 Wellbeing Plan, which aims to improve physical, mental and social wellbeing, as well as quality of life.

The following pages demonstrate the achievements of the DAIP actions over the past 12 months.



Inclusive communities for all

Action	Achievements and progress
Deliver access and inclusion training to all staff and Elected Members and relevant volunteers (including through induction processes) to continue to provide a welcoming and supportive environment for all	<ul style="list-style-type: none"> All new staff and volunteers completed 'Safe Environment' training on commencement of employment A tailored professional development team program was delivered (June 2020 to October 2020), which included development of skills to support a varied and diverse audience A White Ribbon Domestic Violence training session was held for staff Dementia awareness training was undertaken
Develop plain language one-page guidelines and checklist for accessible and inclusive planning of events, services, programs, and hire arrangements. Include information about access, communication, relationship building and available supports	<ul style="list-style-type: none"> A checklist was developed to ensure all events and programs were inclusive. The document will be finalised in 2021/22
Provide and review Council programs (e.g. digital literacy, yoga) to support participation of people with disability or those caring for people with disability	<ul style="list-style-type: none"> All programs and events offered supported participation of people with disability or those caring for people with disabilities
Review and design library processes and spaces to support participation by people living with disability or dementia and their carers (e.g. signage, layout, assistive technologies, greeters and one on one assistance)	<ul style="list-style-type: none"> Design and layout implications for people with disabilities or dementia and their carers were taken into consideration when reconfiguring spaces in the Civic and Community Centre
Celebrate all abilities and accessible and inclusive local businesses in Council communications and local media and through International Day of People with a Disability	<ul style="list-style-type: none"> Council provided promotion through its social media channels. It also completed a 2020/21 photoshoot which included showcasing accessible local businesses and community members
Develop a 'Diversity in all Documents' guide that encourages diverse images and text in Council documents and promotions	<ul style="list-style-type: none"> Guide scheduled for completion prior to the end of the 2020-2024 DAIP
Encourage community and disability organisations to apply for community grants for events, activities and programs that support access and inclusion	<ul style="list-style-type: none"> Council's Grants Finder online web program – which identified specific grant streams – was promoted to community and disability organisations
Promote opportunities for participation to disability organisation and those representing priority populations (e.g. CALD community)	<ul style="list-style-type: none"> A panel with representatives from disability field areas will be developed prior to the end of the 2020-2024 DAIP

Leadership and collaboration

Action	Achievements and progress
Continue to offer consultation processes that use multiple methods of engagement (e.g. written, on-line, face-to-face, and group sessions) and ensure that materials and events are accessible and inclusive	<ul style="list-style-type: none"> Several techniques were used for consultation processes to provide ample opportunity for feedback and digital videos were introduced for community engagement
Establish an Access and Inclusion Panel that includes people with lived experience of disability, carers or people working in the disability sector to provide input into Council projects or plans. Consider membership representing priority populations such as young people, women and CALD communities	<ul style="list-style-type: none"> Administration will meet with other Councils to discuss the establishment of a panel and how best to proceed in 2021/22
Develop an Access and Inclusion Register of people with lived experience of disability, or those representing the disability sector that would like to be kept informed of consultation opportunities, programs and events	<ul style="list-style-type: none"> A database of attendees at all events, including requests for those with lived disability, was recorded
Updates Council's Customer Request System to enable easy tracking of access and inclusion matters raised by the community	<ul style="list-style-type: none"> Scheduled for completion prior to the end of the 2020-2024 DAIP
Identify a position in Council to drive access and inclusion outcomes and provide a point of contact for community and stakeholders	<ul style="list-style-type: none"> Access and inclusion outcomes were provided to stakeholders by Council's point of contact – Manager Community Development & Engagement



Accessible communities

Action	Achievements and progress
Undertake an audit of Council owned and operated buildings, facilities and open spaces to assess their compliance with DDA Standards and identify priorities for upgrades (eg. to footpaths, toilets, entrances, parking, the library and play spaces)	<ul style="list-style-type: none"> Completed annually
Review and identify opportunity to improve the access and inclusion of Linear Park. Consider pathways, furniture, play spaces, public toilets and car parking	<ul style="list-style-type: none"> The installation of new DDA compliant toilets was approved for Willow Bend, Levi Park and Hamilton Reserve
Add value to “business as usual” public realm maintenance and upgrades by incorporating access and inclusion improvements	<ul style="list-style-type: none"> Access and inclusion improvements were considered and incorporated where appropriate during the design and maintenance of public realm assets
Identify priority reserves for establishing accessible infrastructure and features (e.g. dementia friendly and sensory gardens) in collaboration with aged care housing and disability service providers	<ul style="list-style-type: none"> Ongoing throughout 2020-2024 DAIP
Ensure that the Master Plans for Levi Caravan Park and the Walkerville Sporting Club address existing barriers to access, notwithstanding Council’s responsibility to preserve particular heritage attributes under certain circumstances.	<ul style="list-style-type: none"> Planning for the Levi Caravan Park upgrade included the need for disability access cabins to promote inclusivity. Disability friendly access would also be considered during the design phase of the Walkerville Oval Redevelopment project
Review lease agreements for groups using Council owned facilities to ensure access and inclusion requirements are specified and monitor regularly	<ul style="list-style-type: none"> Ongoing throughout 2020-2024 DAIP
Continue to provide a community bus service for Walkerville residents and Commonwealth Home Support Program (CHSP) clients and people living with disability who are unable to access their own transport	<ul style="list-style-type: none"> Ongoing throughout 2020-2024 DAIP
Complete review and update Council’s website to work towards meeting Web Content Accessibility Guidelines (WCAG)	<ul style="list-style-type: none"> Administration constantly reviewed and updated the website to meet WCAG



Accessible communities

Action	Achievements and progress
Provide information on the accessibility of Council facilities and programs including through the website, New Residents Information Pack, and targeted information to aged care and disability service providers and also the development of a map that shows the accessibility features of council facilities (e.g. entrances, toilets, parking, etc.)	<ul style="list-style-type: none"> A list of Council facilities was provided on its website, as well as the availability of disabled parking on its Walkable Walkerville Town map
Continue to provide and update an accessible collection through the library and home library service	<ul style="list-style-type: none"> The library's print and digital audio collections were regularly assessed and refreshed. The home library service remained suspended due to COVID-19 restrictions
Prepare Accessible Communication Guidelines to support the development and review of Council publications and promotional materials that are easy to read and comply with disability format standards	<ul style="list-style-type: none"> Scheduled for completion prior to the end of the 2020-2024 DAIP
Provide training or information to support planners to maximise access and inclusion outcomes through the development assessment process	<ul style="list-style-type: none"> Ongoing throughout 2020-2024 DAIP
Support the integration of Universal Design Principles and Age-Friendly Residential Living Guidelines into new developments through provision of advice to developers and participating in collaborative research and planning projects such as the Co-housing for Ageing Well program in partnership with UniSA	<ul style="list-style-type: none"> Ongoing throughout 2020-2024 DAIP



Learning and employment

Action	Achievements and progress
Provide training and systems for managers and human resources staff to support the recruitment and retention of people living with disability in employment or volunteer roles	<ul style="list-style-type: none"> Ongoing throughout 2020-2024 DAIP
All position advertisements and recruitment processes are Equal Employment Opportunity (EEO) compliant and in formats that comply with disability standards	<ul style="list-style-type: none"> All recruitment material and processes were EEO compliant and in formats that complied with disability standards
Work proactively with disability placement agencies to identify the barriers and explore opportunities for volunteering, placements and employment opportunities	<ul style="list-style-type: none"> Ongoing throughout 2020-2024 DAIP
Ensure position requirements are not unnecessarily restrictive, offer flexible working arrangements and provide systems that enable the ongoing employment of people living with disability	<ul style="list-style-type: none"> Ongoing throughout 2020-2024 DAIP
Undertake an access audit of all workplaces to ensure these are accessible for people working with disability	<ul style="list-style-type: none"> Scheduled for completion prior to the end of the 2020-2024 DAIP
Liaise with the LGA to identify potential training opportunities	<ul style="list-style-type: none"> Ongoing throughout 2020-2024 DAIP





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Are you a hobbyist, artist or maker and interested in creating something with a 3D Pen?

Come along and turn your creative design into construction reality with our 3D Desktop Pens.



Monday, 19 April
3.30pm - 5.00pm
Town Hall



administration

Leadership Team

As at 30 June 2021, the Leadership Team was made up of the Chief Executive Officer (CEO), four Group Managers and two Managers.

Council's Leadership Team is responsible for providing leadership across a broad portfolio of activities grouped into:

- **Office of the CEO**
(Governance, Elected Member support, Community Development & Engagement, Human Resources, Work Health & Safety and Marketing & Communications)
- **Corporate Services**
- **Planning, Environment & Regulatory Services**
- **Assets & Infrastructure**
- **Customer Experience**

These portfolios deliver outcomes for the community, providing excellent customer service and meaningful, challenging and rewarding careers at the Town of Walkerville.

Remuneration packages for the Leadership Team ranged from \$95,000 to \$262,000 per annum and were inclusive of 9.5% compulsory superannuation.

Some packages included a fully maintained vehicle with private use, mobile phone, laptop/iPad and professional development allowance.

employee profile (head count)

Female	Male	Total
21	14	35

employment status

	Female	Male	Total
Full Time	17	14	31
Part Time	4	0	4
Casual	0	0	0
Total	21	14	35



occupation stream (head count)

	Female	Male	Total
Governance	5	1	6
Corporate Services	4	1	5
Customer Experience	6	1	7
Assets & Infrastructure	2	9	11
Planning, Environment and Regulatory Services	4	2	6
Total	21	14	35

length of service (head count)

Years	Female	Male	Total
0-2	8	7	15
2-5	6	1	7
5-10	1	2	3
10-15	4	3	7
15 +	2	1	3
Total	21	14	35

length of service (comparison)

Years	2016/17	2017/18	2018/19	2019/20	2020/21
0-2	15	14	8	12	15
2-5	8	8	10	9	7
5-10	10	10	9	7	3
10-15	3	3	4	6	7
15 +	1	2	2	3	3
Total	37	37	33	37	35

organisation structure



Chief Executive Officer

Council Secretariat Executive Assistant to Mayor & CEO

Office of the CEO

- Communications & Marketing Manager
- Economic Development
- Human Resources
- Manager Community Development & Engagement
- Work Health Safety

Group Manager Assets & Infrastructure

- Asset Management
- Civil Works
- Drainage & Stormwater
- Field Services
- Maintenance
- Property Maintenance
- Road Infrastructure
- Waste Management

Group Manager Planning, Environment & Regulatory Services

- Animal Control
- Building Inspections
- Development Control
- Local Nuisances
- Planning
- Public & Environmental Health
- Regulatory Compliance

Group Manager Corporate Services & Strategic Projects

- Assets (finances)
- Contract Management
- Finance
- ICT
- Internal Controls
- Payroll
- Procurement
- Property Management (leases)
- Rates
- Records Management
- Risk Management

Group Manager Customer Experience

- Call centre
- Concierge
- Customer Experience
- Justice of the Peace
- Library
- Volunteers

salary register and employment status

register of salaries
2020/21

	Part Time (PT) or Casual (C)									
	FTE		Classification (Level)	Salary Scale	Salary	On Call Allowance	Motor Vehicle (MV): Full Use + Value of Fuel Card (FC)	MV Value	Super	Total Package
Chief Executive Officer	1		Contract	234,071			MV 7,000	21,769	262,840	
Group Manager Corporate Services & Strategic Projects	1		Contract	135,201				13,520	148,721	
Group Manager Planning, Environment & Regulatory Services	1		Contract	135,201				13,520	148,721	
Manager Community Development & Engagement	PT 0.8		Contract	115,177	92,142		FC 2,000	8,569	102,711	
Group Manager Asset & Infrastructure	1		Contract	126,068			MV 10,000	12,607	148,675	
Group Manager Customer Experience	1		Contract	128,143				12,814	140,957	
Strategic Development & Policy Planner	1		Contract	100,212				10,021	110,233	
Senior Planner	PT 0.8		Contract	95,010	76,008			7,601	83,609	
Planning Officer	1		Contract	74,760				7,476	82,236	
Project Officer Assets & Infrastructure	1		Contract	92,213				9,221	101,434	
Council Secretariat / EA – Office of CEO	1		Contract	79,999				8,000	87,999	
Communications & Marketing Manager	1		Contract	86,391				8,639	95,030	
Community Safety Officer	1		Contract	74,760				7,476	82,236	
Program & Events Officer	1		Contract	68,027				6,803	74,830	
Rates & Payroll Officer (Long Service Leave)	1		GO 4.4	74,760 - 79,958	79,958			7,996	87,954	
Rates & Finance Officer	1		Contract	74,760				7,476	82,236	
Accounts Officer	1		GO 4.4	74,760 - 79,958	79,958			7,436	87,394	
Records Management Officer	1		Contract	68,027				6,803	74,830	

	Part Time (PT) or Casual (C)		Classification (Level)	Salary Scale		On Call Allowance	Motor Vehicle (MV): Full Use + Value or Fuel Card (FC)	MV Value	Super	Total Package
	FTE				Salary					
Coordinator Customer Experience	1	Contract	74,760					7,476	82,236	
Concierge / Customer Service Officer	1	Contract	73,226					7,323	80,549	
Customer Experience Officer	1	Contract	68,027					6,803	74,830	
Customer Experience Officer	1	Contract	69,757					6,976	76,733	
Customer Experience Officer	1	Contract	68,027					6,803	74,830	
Regulatory Services Administration Officer	1	GO 4.1	74,760 - 79,958	74,760				7,476	82,236	
Shared Depot Administration Officer	PT	0.6	Contract	68,027	40,816			4,082	44,898	
Shared Depot Administration Officer	PT	0.6	GO 5.2	81,687 - 85,153	50,054			5,005	55,059	
WHS / HR Administration Officer	1	Contract	76,433					7,643	84,076	
Civic & Urban Services	1	WC 3.3	69,399 - 72,847	72,847				6,775	79,622	
Group Leader Landscape Design & Beautification Services	1	Contract	89,220					8,922	98,142	
Beautification Services Team Member	1	WC 2.3	62,506 - 65,657	65,957				6,134	72,091	
Beautification Services Team Member	1	WC 2.3	62,506 - 65,657	65,957	3,372			6,596	75,925	
Beautification Services Team Member	1	WC 2.3	62,506 - 65,657	65,957	3,372			6,596	75,925	
Beautification Services Team Member	1	WC 2.3	62,506 - 65,657	65,957	3,372			6,596	75,925	
Beautification Services Team Member	1	Contract	64,226					6,423	70,649	
FTE 32.80										



office of the ceo

The Office of the CEO provides support to the Elected Members through the provision of advice on strategy and policy direction, as well as ensuring that Council and Administration comply with statutory obligations.

The Office of the CEO supports the principles of equal opportunity to encourage the detection and elimination of discrimination, victimisation and sexual harassment, as well as promoting a state of equality among all sectors of the Town of Walkerville. It also ensures that all members of Administration are treated the same – irrespective of race, age, caring responsibilities, gender identity, disability, marital or domestic partnership status, intersex status, pregnancy, race, sex, sexual orientation, or spouse or partner's identity.

communications & marketing



“In a world that’s changing really quickly, the only strategy that is guaranteed to fail is not taking risks”

*Mark Zuckerberg,
Facebook Chief Executive Officer*

From quirky community signage and “hello from Walkerville” consultation postcards, to cartoon budget videos and promotion of the Township’s love for four-legged friends – in 2020/21, the portfolio of Communications & Marketing began the journey of a digital media transformation. Out-of-the-box methods of engagement and creative community notifications became the centre point of all major strategies for this department. QR codes were introduced across all consultation methods and information sharing through videos was identified as a major marketing channel.

Group Leader Landscape Design & Beautification Services Greg Stevens, Mayor Elizabeth Fricker, CEO Kiki Cristol and Manager Community Development & Engagement Fiona Deckert got involved with promotion for National Volunteer Week by joining the “Wave Your Appreciation” campaign by putting their hands up to thank our volunteers with a special smile.



2020/21 highlights

e-news

The Town of Walkerville introduced its first e-news product in 2020 in order to address a gap in Council's communication methods. The establishment of the new media mechanism through an integrated marketing platform provided the opportunity to share information instantaneously and allow the community to subscribe to Walkerville news directly via its website. MailChimp allowed a new community email database to be created where Council's weekly newsletter the *Weekly Round Up* could be pushed out to residents in the form of an e-news channel. This ensured the community was receiving latest news straight to their inbox by signing up to the mailing list. It also provided Administration with the ability to track click-through rates. The e-news is a way to connect with the local community to provide Council updates, events, news, grant prospects, support opportunities and initiatives.

Digital transformation

Throughout 2020/21, digital methods of engagement and information sharing was a key focus for Administration, including consultation postcards, an Annual Business Plan digital video and informational videos.

Business friendly tick of approval

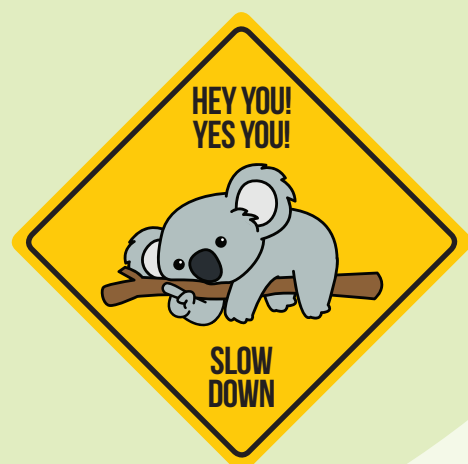
As a testament to Council's support of its small business community, the Town of Walkerville was accepted as a Small Business Friendly Council (SBFC) by the South Australian Small Business Commissioner John Chapman in October 2021. This achievement heightens Council's focus on stimulating economic development and assisting local companies in boosting business. The State-wide SBFC Initiative aims to assist Council in enabling economic development, enhancing local relationships, boosting networking and encouraging business opportunities. As part of the SBFC Initiative, Council will work towards meeting specific goals of the SBFC Charter and staff will have access to information sharing and networking between Councils across the State – including workshops, newsletters and case studies.

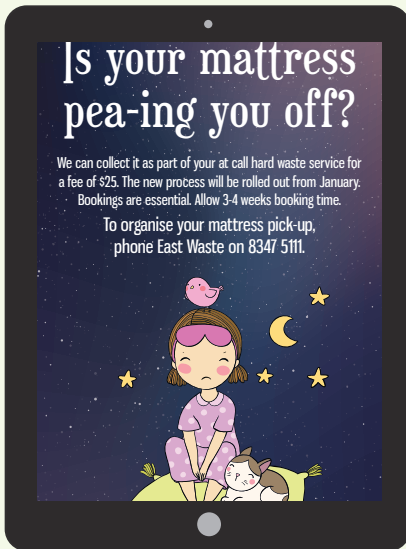
Suite of signage

Administration installed a suite of new signage throughout the district based on key areas of concern within the community. The unique designs are aimed at conveying targeted messages in both an educative and quirky manner. The range of signage follows the popularity of Council's COVID-19 corflutes in 2019/20. The signs received excellent feedback and it was important to continue producing informative messaging in engaging ways to strike a chord with the community.

The 2020/21 signage suite included:

- Is your mattress pea-ing you off?;
- Don't be a turd, scoop the poop;
- Kids at play, keep dogs away;
- No dogs, skateboards, bikes or scooters (or dogs riding skateboards, bikes or scooters) allowed within the fenced area;
- Hey you! Yes you! Slow down;
- New loo, new look;
- Bee cool, there are bees making honey in the area;
- Bee careful, there are bees in the area;
- Hey honey, have you heard the buzz... my bees are working in the area.





The Communications & Marketing Manager has direct oversight of all aspects related to the public relations and external image of Council. This includes:

- development, production and delivery of corporate publications;
- external communications;
- social media;
- website management;
- media management and inquires;
- mayoral speeches and messages;
- consultation processes;
- advertising and public notices.

Working closely with the Chief Executive Officer and the Mayor of Walkerville, the Communications & Marketing Manager develops key strategic messages through speeches, editorials and presentations for corporate events and activities. The Manager is also involved in developing communication materials for a range of public consultation engagements.

In 2020/21, key corporate documents managed by the Communications and Marketing portfolio, along with the delivery of promotional materials for programs, events and initiatives, included:

- 2020/21 Annual Business Plan;
- 2020/21 Annual Business Plan Summary;
- 2021/22 Draft Annual Business Plan for public consultation;
- 2019/20 Annual Report;
- Council's quarterly newsletter *About Town*;
- Council's weekly newsletter the *Weekly Round Up*;
- e-news;
- SALA Festival – Colour our Town;
- Adelaide Food Fringe Festival;
- *Cultivate5081* programs;
- library programming and promotions;
- Stick library.



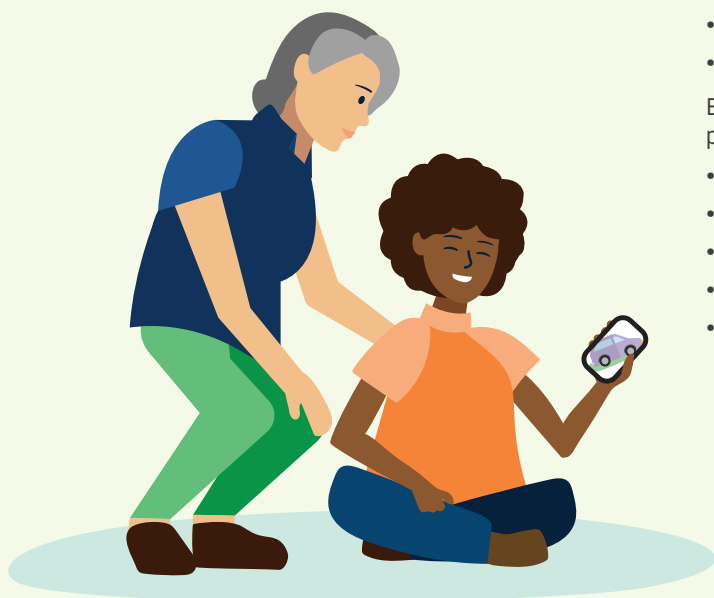
Community consultation & engagement

As per the *Local Government Act 1999*, Council is required to consult with its community. The Town of Walkerville's commitment to community consultation is outlined in Council's Community Consultation and Engagement Policy. The Township utilises a range of consultation and engagement methods to inform decision-making on major projects, issues and policies to obtain feedback from the community, key stakeholders and interested persons.

This includes:

- direct consultation via surveys, hard copy and online, and in person;
- information available on Council's website;
- *Weekly Round Up*;
- e-news;
- social media posts and advertising;
- public notices.

In 2021/22, Council reached its highest level of community participation. More than 150 responses were received in regards to the Walkerville Oval Redevelopment and the 2021/22 Draft Annual Business Plan had more than 230 responses at 30 June 2021 (consultation was to close on 2 July 2021).



The Town of Walkerville sought the community's views on the following matters:

- Walkerville Oval Redevelopment;
- Draft 2020-2024 Disability Access and Inclusion Plan (DAIP);
- 39 Smith Street: Proposed Revocation of Community Land Classification;
- Revised Request for Service and General Complaint Handling Policy;
- Draft Heritage Management Policy;
- Liquor Licence Management Policy;
- Business street party;
- Levi Park upgrade;
- Draft Order Making Policy;
- Draft Public Land Encroachment Policy;
- Draft Development Assessment Refund and Waiver Policy;
- Walky Talks;
- Cluny Ave – 3-hour parking controls;
- Draft Use of Council Parks, Gardens, Reserves and Open Space Policy;
- Local business sentiment;
- Draft Accredited Professional Policy;
- Technology at Walkerville;
- Local Heritage Development Plan Amendment (DPA);
- Draft Assessment Manager Reporting Policy;
- Draft Assessment Panel Reporting Policy;
- Draft Development Compliance and Enforcement Policy;
- Draft Mobile Food Vendor Policy;
- Draft Annual Business Plan 2021/21.

External consultation processes that the Town of Walkerville promoted included:

- South Australia's Road Safety Strategy to 2031;
- National Food Basket Survey;
- State Government draft Planning and Design Code (Code);
- Draft Suicide Prevention Bill;
- The Watson Telstra Tower.

Business & economic development

The Communications & Marketing Manager sits on the board of Propel SA and the Eastern Region Alliance (ERA) Economic Development Group. These roles do not attract a sitting fee.

Propel SA – which was formerly known as Eastside Business Enterprise Centre (EBEC) – is a not-for-profit organisation supported by the Town of Walkerville, City of Burnside and City of Campbelltown. It offers a range of services designed to help business succeed. Propel SA aims to help business owners by providing valuable, low-cost support. In 2021/21, the level of support to local businesses was increased by offering a free 12-month membership. An annual membership starts at \$360, which Council covered for those business owners who joined.

In 2020/21, Propel SA:

- offered a 12-month free membership package for local businesses;
- had a strategic planning session with board members in July 2021 to plan for the financial year;
- hired a Small Business Engagement Officer to build the membership base and source sponsorship opportunities;
- began an “Ask the Expert” series;
- ran a Marketing Workshop;
- started a new podcast series to showcase local businesses;
- held a successful AGM and “Christmas at the Ballroom” event;
- provided a complimentary “SME Business Advisory” session for selected businesses;
- hosted monthly networking events, including a session at the Sussex Hotel in February 2021;
- facilitated an “Economic and State Business Panel Breakfast” at Norwood Football Club in June 2021 with Minister for Innovation and Skills the Hon David Pisoni MP, Small Business Commissioner John Chapman, General Manager SAFA Anna Hughes, Deloitte Access Economics Partner Aaron Hill and Specialist Business Advisor Host Bevan Roberts;
- ran a success business golf day at Lochiel Park Golf Course in May 2021.



Burnside Mayor Anne Monceaux, Burnside CEO Chris Cowley, SA Small Business Commissioner John Chapman and Walkerville Mayor Elizabeth Fricker at the 2020 Small Business Friendly Council Workshop.

The Eastern Region Alliance Economic Development Group comprises six Councils – the Cities of Burnside, Campbelltown, Norwood, Payneham & St Peters, Prospect, Unley and the Town of Walkerville. In 2020/21, the Economic and Development Group continued to work towards improved cooperation, resource sharing, more effective working relationships and joint actions to address strategic priorities between Councils. Members also discussed State Government responses, which focused on business and investment, high-end strategies for local business reinvention, shared Council policies and business support programs.

In 2020/21, the ERA Economic Development Group:

- finalised the ERA Prospectus document (a publication showcasing the east for State Government, Federal Government and external agencies);
- completed a Business Sentiment Survey;
- discussed the Federal Budget and impacts on ERA;
- explored the State Budget and areas ERA could tap into;
- investigated the below topics:
 - accommodation in ERA;
 - office and retail vacancies in ERA;
 - professional services referral program;
 - home-based businesses;
 - ease of setting up a business in ERA;
 - small venue licence;
 - tenancy mix analysis.

community development & engagement



From home support services and sponsorship programs, to community events and venue hire – the Community Development & Engagement Team oversees the delivery of a range of services, programs and initiatives in alignment with the *2020-2024 Living Walkerville: wellbeing for every age and stage* – Council’s strategic document that focuses on the wellbeing of individuals living in the Town of Walkerville.

The Manager Community Development & Engagement advocates for strategic and policy development within the organisation and ensures that Council offers appropriate services and programs to the community.

The Program & Events Officer works collaboratively with the Customer Experience Team to develop and deliver high quality community events and programs under the *Cultivate5081* banner.

2020/21 community development highlights

Adelaide Food Fringe Festival

Council assisted local businesses by way of paying for their registration to be part of the Adelaide Food Fringe – an open access food and drink festival that supports and celebrates South Australia's food and beverage industry. As part of the festival in May 2021, Council held an Indigenous experience event in partnership with Something Wild – Australia's largest Indigenous-owned food and beverage company. Self-proclaimed foodie and General Manager Daniel Motlop hosted a masterclass where guests used their senses to touch, smell and taste different produce. They also enjoyed Green Ant Gin and Indigenous canapé tasting. The event was featured on Triple M and 10 News First Adelaide.

Something Wild General Manager Daniel Motlop at the Town of Walkerville's Adelaide Food Fringe event.

White Ribbon Accreditation

In July 2018, the Town of Walkerville began the journey towards one of the most important social change initiatives it had ever undertaken – becoming a White Ribbon Accredited Organisation. In August 2020, accreditation was achieved. Council continued to maintain its commitment to reduce and eradicate domestic violence from our community.

Domestic Violence (DV) Safe Phone

During domestic violence incidents, one of the first items to be broken or taken is the mobile phone, however, this is often the only way victims can reach out for help. The DV Safe Program aims to provide domestic violence victims with a secondary 'safe' phone they can hide in case they need to contact emergency services. In January 2021, Council became a partner of this program and an official collection point. Council collected 48 phones for this worthwhile program in 2020/21.



2020/21 program and event highlights

Live in the Lounge Room

Pro-singers, shower singers and all singers in between joined this new monthly session at the Civic and Community Centre. Local resident, singer, vocal educator and choral conductor Morgan Bramble started Live in the Lounge Room to provide people the ability to have a fun singalong as part of a casual choir. When it outgrew her living room, she partnered with the Town of Walkerville to host the sessions at the Civic and Community Centre in October 2020. The sessions were well attended and received excellent feedback from the community.

“Fun songs in a relaxed and welcoming environment. Lots of fun for beginners or accomplished singers alike. Every song has its own challenges, but every rehearsal you leave feeling accomplished and energised. And no, you don't have to sing on your own so you don't need to stress about stage fright! My fave creative outlet.”

Lauren

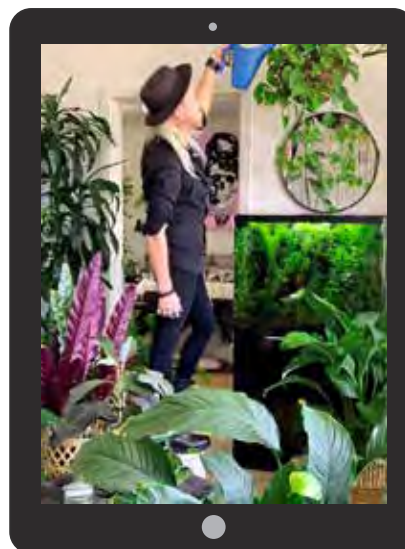


Laughter yoga

Participants had the opportunity to rediscover laughter and reap the health benefits in this quirky session. From stress reduction and immune system improvements, to mood boosting and pain management – Council's first session of laughter yoga was a success among the community. Each participant left happier, calmer and more positive. The session was hosted by TEDx speaker and author Annie Harvey.

Market and Workshop: Indoor Plants

Well-known SA designer and lover of all things green Markus Hamence – known as the Botanic Designer and for his bold taste in styling – ran a workshop on indoor plants in the Town Hall. Attendees learnt about the fusion of good interior design and inside greenery, as well as tips and tricks for caring for a wide range of indoor plants. A market with a range of plants and homewares followed.





2020/21 Council Civic event highlights

Citizenship ceremonies

From Singapore and Sri Lanka to Italy and Ireland – there was a great global representation of people who officially joined the Town of Walkerville community as Australian citizens across three ceremonies in 2020/21. Mayor Elizabeth Fricker conferred citizenship on 55 residents from more than 20 countries. In September 2020, the ceremony was held in the Council Chamber due to COVID-19 restrictions. Approximately 100 guests attended the Australia Day Citizenship Ceremony in January 2021 at Mary P Harris Reserve and a further ceremony was hosted in the Town Hall for Harmony Day in March 2021. Mayor Fricker said it was a privilege to welcome the new citizens and witness the joy on their faces as they officially became Australians in the Town of Walkerville.



Volunteer Awards

More than 100 local volunteers attended a luncheon in the Town Hall on 25 May 2021 as part of Council's annual Volunteer Awards ceremony. Mayor Elizabeth Fricker welcomed CEO of Volunteering SA/NT Ms Evelyn O'Loughlin to assist in presenting the awards, which were presented to the following:

- Volunteer of the Year: Patricia Stewart
- Young Volunteer of the Year: Amber Trappel
- Community Event of the Year: Walkerville Rotary Art Show
- Mayor's Choice Award: Deb Duckmanton.

In 2021, the theme for National Volunteer Week was: "Recognise. Reconnect. Reimagine."



Mayor Elizabeth Fricker with Mayor's Choice Award recipient Deb Duckmanton, Walkerville Rotary Art Show representative as winners of the Community Event of the Year, Young Volunteer of the Year Amber Trappel, Volunteer of the Year Patricia Stewart and CEO of Volunteering SA/NT Ms Evelyn O'Loughlin at the 2021 Volunteer Awards.

2020/21 ongoing services provided to the community

Free community bus

The community bus was in service every Friday and eligible residents were able to utilise the service as many times as they needed.

This weekly service picked up residents from their front door, took them to North Park Shopping Centre and returned them home. For many, it was a practical and safe way to meet new people and get out and about without the hassle or expense of arranging transport. This community service was primarily intended for people who did not have private transport options or who had difficulties using or accessing public transport. The free community bus service was completely funded by the Town of Walkerville and operated by an external professional company.

Pick-ups and returns 2020/21

July 2020	78
August 2020	54
September 2020	59
October 2020	43
November 2020	29*
December 2020	26*
January 2021	35
February 2021	50
March 2021	60
April 2021	74
May 2021	71
June 2021	73
Total	652

*Reduced clients due to COVID-19 lockdown



Community Fund Program

The Town of Walkerville established a Community Fund Program to enable eligible community groups, individuals and organisations to apply for projects, programs or activities that benefit the residents of the Township.

Individuals could apply for:

A grant to participate in sporting, musical, artistic or other competitions/activities/programs at a State, national or international level where the applicant was required to travel to participate. Applicants must be a resident or ratepayer of the Town of Walkerville.

Not-for-profit community groups, organisations and individuals could apply for funding to support:

- projects, programs or activities that benefit that Town of Walkerville community;
- capital purchases in support of a community project, program or activity;
- plaques.

Council has an annual budget for the Community Fund Program, which is awarded on merit.

2020/21 community fund recipients

Name	Project	Date received	Funding awarded
Rotary Club of Walkerville	Pleasant Sunday Afternoon concerts	23/11/20	\$1,600
Walkerville Softball Club	Uniforms for Community Back on Base program	19/01/21	\$900
Adelaide Food Fringe	Payment for three events in the Council area to participate in the Adelaide Food Fringe Festival	27/04/21	\$150
Rebecca Copeland	Individual sporting grant to attend Gymnastics tournament	06/05/21	\$150
John Rolls	Plants for revegetation of Linear Park	21/05/21	\$210

Sponsorship Program

Not-for-profit community groups, organisations and individuals could apply for funding to support:

- projects, programs, activities or operational costs (e.g. newsletters that benefit the Town of Walkerville community);
- capital purchases in support of a community project, program or activity.

2020/21 sponsorship recipients

Name	Project	Date received	Funding awarded
St Andrew's Church	Contribution to the Bell Tower appeal for the church	19/08/20	\$25,000
Rotary Club of Walkerville	Sponsorship for the Walkerville Art Show	22/09/20	\$3,000



Community members enjoying the 2020 Walkerville Art Show, hosted by Walkerville Rotary at St Andrew's School.

Community events

In line with its strategic focus areas, the Town of Walkerville supported the following community events in 2020/21:

- 2020 Walkerville Art Show presented by Walkerville Rotary;
- 2021 ANZAC Day Dawn Service presented by the Walkerville RSL;
- Walkerville Rotary Pleasant Sunday Afternoon concerts.

Memorandum of Understanding

Council has established the following Memorandum of Understanding (MOUs) with local community groups and organisations to ensure consistency, probity and fair dealing in transactions with third parties.

- Walkerville Rotary Club;
- Friends of the Walkerville Library;
- Walkerville Probuss;
- Miniature Christmas Pageant.

Venue hire

- The Civic and Community Centre offered a number of meeting rooms and the Town Hall for hire. In 2020/21, this generated an income of \$7,664.
- Many community groups who had entered into MOU arrangements with the Council had hire costs waived. In 2020/21, the total loss of income from waiving hire fees for groups, which entered into an MOU with Council, totalled \$4,271.

Cross-council community support

Commonwealth Home and Support Program (CHSP)

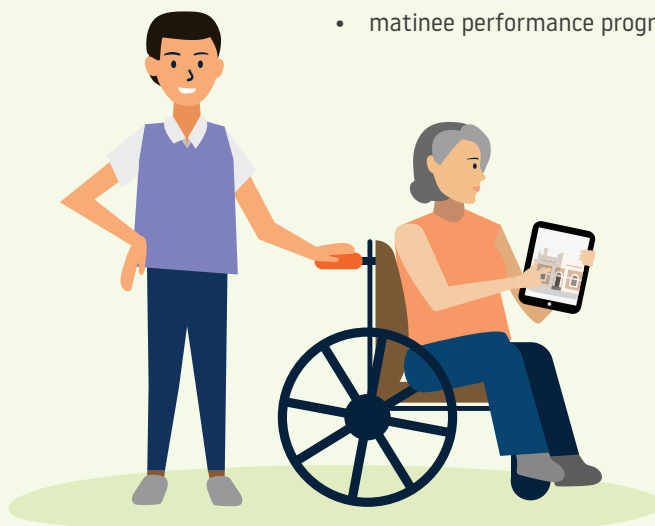
In 2020/21, the Town of Walkerville and City of Prospect continued to offer services that assisted older residents (more than 65 years of age) and younger people with a disability to live independently in their own homes.

Dedicated program coordinators based at the City of Prospect coordinated the services and social programs.

Partnering with a neighbouring Council was a cost efficient way to offer a diverse range of programs and services for domestic assistance, home maintenance and modifications and social participation.

These included:

- exercise groups;
- market run;
- community brunch;
- friendship groups;
- Men's Shed;
- fishing buddies;
- lunch group;
- zoo group;
- seniors group;
- matinee group;
- Strength for Life;
- matinee performance program.



2020/21 uptake of CHSP by Town of Walkerville clients

Total persons assisted – 138	Number of clients	Occasions of service	Total extent of service hours/\$
Social groups – attendance			
Men's Shed	4	41	153 hrs
Shopping Experience	7	15	59 hrs
Friendship Group	2	20	52 hrs
Community Lunch	11	27	58 hrs
Exercise Group at Walkerville	14	210	210 hrs
Strength For Life	8	220	224 hrs
Lunch Group	21	51	208 hrs
Social Programs – other	11	14	36.50 hrs
Active Thursday	9	16	48.50 hrs
Zoo Trip	2	2	24 hrs
Wellness Wednesday	1	1	4 hrs
Aqua Aerobics	5	56	112 hrs
Performance: Out of the Square concert	2	2	3 hrs
Total	97	675	1,192 hrs
Domestic assistance			
Cleaning – ongoing	66	1,054	1,564.25 hrs
Cleaning – short term	1	3	3 hrs
Spring clean	19	21	49 hrs
Total	86	1,078	1,616.25 hrs
Home garden and maintenance			
Gardening (ongoing)	32	219	279 hrs
Garden Tidy (one-off)	53	71	118 hrs
General House Maint. (Handyman)	24	36	54 hrs
Gutter Clean	28	31	42.50 hrs
Window Clean	32	32	55.50 hrs
Trades Services (Locksmith)	1	1	1 hr
Trades Services (Electrical)	4	5	11.25 hrs
Trades Services (Plumbing)	6	6	6.50 hrs
Total	180	401	567.75 hrs
Home Modifications			
General Modification	3	3	\$452.50
Grab Rails	6	6	\$1,336.80
Total	9	9	\$1,789.30
Transport			
Taxi Vouchers	5	24	14.50 hrs
Transport To Activity	9	55	27.50 hrs
Transport From Activity	9	55	27.50 hrs
Total	23	134	69.50 hrs

Upcoming in 2021/22:

Dementia Friendly Community Forum

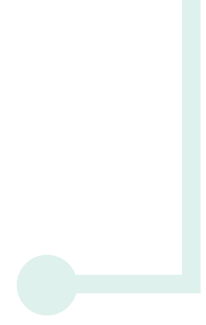
This community forum will enable people to learn more about dementia and discuss how we can work together to make our communities more aware and responsive to the needs of people living with dementia and their families and carers. Presented by State Member for Adelaide, Rachel Sanderson MP and the Town of Walkerville.

Community Garden Project

Council is working with the Botanic Gardens and SA Housing Authority on a pilot community garden program at Mellor Court, Gilberton. This program, which has been grant funded, focuses on engaging people in plant and garden related activities to achieve physical, mental, emotional, social and community benefits.

Community Exercise Program

The focus of this program will be functional training incorporating strength, mobility and cardio exercises. All age groups and people with any type of injury are welcome to join.



The following information relates to Council's governance activities in 2020/21.

Freedom of Information

The *Freedom of Information Act 1991* extends to every person the right to access information held by State and Local Government agencies. To access information in accordance with the *Freedom of Information Act 1991*, a person must submit an application clearly specifying the nature of the information required.

The application fee and the fees for dealing with the application, including photocopying of documents, are prescribed in the Freedom of Information (Fees and Charges) Regulations 2018. The Council must waive or remit fees for pensioners and other prescribed persons.

Freedom of Information requests should be addressed to:

Freedom of Information Officer
Town of Walkerville
PO Box 55
Walkerville SA 5081

Forms are available from the Town of Walkerville Civic and Community Centre.

Applications will be responded to as soon as practicable and in any event within 30 calendar days of Council receiving a compliant, written request, together with the prescribed application fee.

The Town of Walkerville received two Freedom of Information Requests in 2020/2021:

File Number: 13.40.2.25

Date Received: 7 January 2021

Requesting a list of addresses for which the ratepayer is a public/community housing provider.

File Number: 13.40.1.1

Date Received: 7 June 2021

Requesting documents relating to a specific development application.

Amendment of Council Records

A person to whom access to Council documents has been given may apply under the *Freedom of Information Act 1991* for the amendment of the Council's records if:

- the document contains information concerning the person's personal affairs;
- the information is available for use by the Council in connection with its administrative functions;
- the information is, in the person's opinion, incomplete, incorrect, out-of-date and misleading.

Applications must be in writing and contain the information specified in section 31 of the *Freedom of Information Act 1991*. Forms for this purpose are available at the Town of Walkerville Civic and Community Centre, located at 66 Walkerville Terrace, Gilberton.

Applications to amend Council Records should be directed to:

Freedom of Information Officer
Town of Walkerville
PO Box 55
Walkerville SA 5081

Or emailed attention to:
walkerville@walkerville.sa.gov.au
ATT: Freedom of Information Officer.

Documents available to the public

This section of the Annual Report details the documents which the Town of Walkerville makes available to the public in accordance with relevant legislation.

The documents and registers listed may be inspected:

- at the Town of Walkerville Civic and community Centre: 66 Walkerville Terrace, Gilberton SA 5081;
- on Council's website: www.walkerville.sa.gov.au

Copies of the documents are available for a small fee as detailed in Council's Schedule of Fees and Charges.

By-Laws

The *Local Government Act 1999* provides the ability for Council to make by-laws as a way of providing good governance to the community and which reflect current community standards. By-laws operate as a piece of legislation and may be enforced by means of issuing an expiation notice.

The Town of Walkerville has five by-laws to ensure the good rule and governance of the Township and for the convenience, safety and comfort of its community. These being:

By-Law no 1: Permits and penalties

To provide for a permit system and penalties in Council by-laws, to clarify the construction of such by-laws, and to repeal by-laws.

By-Law no 2: Local Government land

For the management and regulation of the use and access to Local Government land (other than roads) including the prohibition and regulation of particular activities on Local Government land and public places.

By-Law no 3: Roads

For the management, control and regulation of certain activities on Council roads.

By-Law no 4: Moveable signs

To set standards for moveable signs on roads and to provide conditions of, and the placement of, such signs.

By-Law no 5: Dogs

For the management and control of dogs in the Council area.



Codes

The following is a list of Codes that the Town of Walkerville maintains in accordance with the *Local Government Act 1999*:

- Elected Members Code of Conduct;
- Code of Practice for Access to Meetings and Documents;
- Council Employees Code of Conduct;
- Code of Practice – Procedures at Meetings;
- Council Assessment Panel Code of Conduct.

Terms of Reference

The following Council Committees are guided by a “Terms of Reference”, which defines the purpose and authorities of each entity:

- Audit Committee;
- Building Fire Safety Committee;
- Chief Executive Officer’s Performance Review Committee;
- Council Assessment Panel;
- Smith & Fuller EOI Evaluation Panel;
- Strategic Planning and Development Policy Committee;
- Walkerville Oval Redevelopment Committee;
- Waste Advisory Group;
- Wesleyan Cemetery Advisory Committee;
- Women of Walkerville Committee.

Policies and Procedures

Policies provide Council and Administration with the ability and direction to make decisions that are considered to be consistent and unbiased. A policy can also provide detail on the manner in which the Council undertakes, or requires others to undertake, certain works or activities. Procedures provide the step by step actions relating to specific tasks, usually in relation to a Policy.

Council has endorsed the following policies:

- Artificial Turf Removal Policy Procedure;
- Assessment Manager Reporting Policy;
- Assessment Panel Reporting Policy;
- Budget Management Policy;
- Building Inspection Policy;
- Building Over Easements Policy;
- Caretaker Policy;
- Cemetery and Memorials Policy;
- Community Engagement and Consultation Policy;
- Community Fund Program Policy;
- Complaints Handling Procedure under Council Members Code of Conduct;
- Damage to Council Infrastructure Policy;
- Development Act Delegations Policy;
- Development Compliance and Enforcement Policy;
- Disposal of Land and Assets Policy;
- Elected Members Allowances and Benefits;
- Elected Member Training and Development Policy;
- Elections – Casual Vacancies Supplementary Elections Policy;
- Financial Internal Controls Policy;
- Fraud and Corruption Prevention Policy;
- General On-Street Parking Policy;
- Heritage Management Policy;
- Heritage Plaques Policy;
- Heritage Plaques Fund Policy;
- Informal Gatherings Policy;
- Internal Review of Council Decisions Policy;
- Interpretative Signage Policy;
- Lease and Licence for Community Land and Buildings Policy;
- Liquor Licence Management Policy;
- Mobile Food Vendor Policy;
- Order Making Policy;
- Outdoor Dining Policy;
- Plaques Policy;
- Policy of Notification – Accredited Professionals;
- Privately Funded Development Plan Amendment Policy;
- Procurement Policy;
- Public Interest Disclosure Policy;
- Public Interest Disclosure Procedure;
- Public Land Encroachment Policy;
- Public Question Time Policy;
- Rating Policy;
- Request for Service and General Complaint Handling Policy;
- Residential Parking Permit Policy;
- Risk Management Policy;
- Selection of Road Names Policy;
- Social Media Policy;
- Sponsorship Policy;
- Temporary Road Closure Policy;
- Treasury Management Policy;
- Urban Forest Management Policy;
- Use of Council Parks, Gardens, Reserves and Open Spaces Policy.

Registers

The following is a list of registers that the Town of Walkerville maintains in accordance with legislative requirements:

- Assessment register (rateable land);
- Campaign donations returns for the 2018 Local Government Elections*;
- Community Land Management Plans;
- Community Land Register;
- Confidential Items Register;
- Council Employee Gifts and Benefits Register;
- Council Employee Register of Interests#;
- Council Employee Register of Salaries;
- Delegations Manual Register;
- Development applications (DA) / consents / approvals (DA register);
- Dog Register;
- Elected Members Allowances & Benefits Register*;
- Elected Member Conflict of Interest Register;
- Elected Members Gifts and Benefits Register;
- Elected Member Register of Interests;
- Register of By-Laws and certified copies;
- Register of Interests – Council Assessment Panel;
- Register of Public Roads;
- Schedule of Fees and Charges.

*A written application must be received by the Chief Executive Officer to view these registers.

#This register is not available to the public.



Other documents available for inspection

The following documents are available for public inspection at the Civic and Community Centre, 66 Walkerville Terrace, Gilberton, during business hours and are available on Council's website.

Many of the documents are available free of charge. Documents listed with an asterisk(*) may be purchased as per the fee listed in Council's Schedule of Fees and Charges.

The documents are listed under the responsible portfolio:

Office of the Chief Executive

- Urban Master Plan;
- *2020-2024 Living in the Town of Walkerville: a strategic community plan*;
- Town of Walkerville Annual Report;
- Administration policies and procedures;
- Agendas and Minutes of Council and Council Committees;
- Codes of Conduct – Council Members and Employees;
- Codes of Practice;
- Terms of Reference;
- Council Policies;
- Delegations Register;
- Voters Roll.

Marketing and Communications

- *About Town*;
- *Weekly Round Up*;
- Public Art Strategy.

Community Development and Engagement

- *2020-2024 Living Walkerville: wellbeing for every age and stage*;
- *2020-2024 Disability Access and Inclusion Plan (DAIP)*.

Assets and Infrastructure

- Open Space Strategy;
- Town of Walkerville Traffic Plan 2017-2022;
- Town of Walkerville – Movement Action Plan;
- Infrastructure and Asset Management Plans:
 - Transport;
 - Stormwater;
 - Buildings;
 - Regional Climate Adaptation Plan;
 - Integrated Vulnerability Assessment Report;
 - Climate Projections Report.

Corporate Services

- Annual Business Plan and Budget*;
- Long Term Financial Plan;
- Assessment Record*;
- Council's Schedule of Fees and Charges;
- Community Land Management Plans:
 - Parks, Reserves and Open Spaces;
 - Walkerville Oval Precinct;
 - Walkerville Memorial Gardens;
 - Linear Park;
 - Smith Street Sports and Recreation;
 - Creswell Reserve Sports and Recreation;
 - Walkerville Wesleyan Cemetery;
 - Levi Park;
- Audited Financial Statements*;
- Financial Guiding Principles.

Planning, Environment and Regulatory Services

- Animal Management Plan 2018/19-2023;
- Strategic Directions Report.

Emergency Management

- Business Continuity Plan;
- Zone Emergency Management Plan for Eastern Adelaide Zone;
- Key Hazards and Risks Summary.



work health & safety



Council's Work Health & Safety (WHS) and return to work (RTW) was led by a HR/WHS Administration Officer and supported by a WHS Coordinator via Council shared services.

Throughout 2020/21, Council continued to place WHS, RTW and risk at the forefront of its day-to-day activities. The WHS and RTW teams achieved positive audit results and inspection outcomes, reflecting the CEO's ongoing commitment to maintaining a safe place for all workers and visitors.

WHS Committee

Council's WHS Committee comprised five employees, two management representatives and three trained health and safety representatives.

The Committee met quarterly and constantly reviewed Council's WHS and Return To Work Management System, including hazards, incidents, audits, policies and instructions, risk assessments, legislative changes and plans and programs.

During 2020/21, the Committee met on the following dates:

- 24 September 2020;
- 10 December 2020;
- 18 March 2021;
- 17 June 2021.

Consultation with staff on the review of policies, instructions and WHS and risk initiatives assisted in framing a safety culture that was acknowledged for excellence throughout the Local Government sector.

Training

As a result of a training needs analysis for all staff, along with the update, review and introduction of WHS and RTW policies and instructions, the following training was undertaken during 2020/21:

- Skytrust (WHS Management System);
- fire safety emergency warden skills retention;
- training for the fire board (wardens);
- heat stress/skin cancer awareness for depot staff;
- first aid – senior first aid certificate;
- first aid – CPR refresher;
- fraud and cyber awareness for the Management Team;
- drug and alcohol awareness;
- WHS awareness for managers and supervisors;
- return to work for selected staff;
- health and safety representative – level 1;
- spill kit training;
- pole saw operation competency for depot staff;
- child safe environment;
- mental health awareness;
- chain of responsibility/load restraint for depot staff.



Health and Wellbeing

In 2020/21, the following health and wellbeing programs were offered to employees:

- free annual health assessments carried out by the Corporate Health Group, on behalf of Council's insurers, the LGA workers Compensation Scheme;
- free back and shoulder massages (funded by rebates received by Council's insurers);
- skin cancer screenings;
- rebates for either annual gym membership or private health cover for eligible staff;
- free flu vaccinations;
- mental health awareness.

Employee Assistance Program (EAP)

The EAP continues to support employee wellbeing by providing access to free confidential counselling sessions for themselves and their families, at any time.

Employees and their families have four free sessions available to them throughout the year.

LGA Mutual Schemes

All Councils in South Australia are members of the Local Government Association Mutual Schemes, which provides a service to Councils in risk services, insurances, public liability and asset management.

Councils are audited every two years for WHS and Risk Management performance. The last audit was 2019/20.

Key strategic deliverables

- Achieving 100% rebate for 100% compliances on the Risk Evaluation Action Plan submitted to the LGAWCS;
- Receiving a total rebate from the Local Government Association Risk Service Schemes of \$65,134. These funds were allocated to:
 - maintenance and annual update of Council's Business Continuity Plan (BCP);
 - library return RFID smart library book return bin to reduce manual handling;
 - battery-run hedge trimmers for the depot staff;
 - aerosol safety storage cage for the depot;
 - sit-stand desks;
 - ergonomic workstation chairs;
 - window screens in the customer experience area to stop glare;
 - mental health awareness training;
 - posters for the office front desk promoting the show of respect to staff from customers;
 - training of emergency wardens and trial evacuations;
 - mental health first aid certificate training;
 - panic alarms.
- Continuing to follow the *Work Health and Safety and Return to Work Strategic Plan*, which was approved in 2019/20;
- Undertaking a desktop review on the BCP in December 2020, where the plan was fully updated;
- Reviewing the Emergency Management System, which included risk assessment and emergency drills;
- Training of the Emergency Planning Committee and reviewing the Terms of Reference;
- Updating battery powered equipment for the Beautification Team;
- Continuing to develop, enhance and transition WHS processes over to the online Skytrust WHS management system;
- Responding to COVID-19, which included:
 - undertaking risk assessments;
 - procuring wipes and hand sanitiser;
 - placing social distancing markers on the floor of the Civic and Community Centre;
 - developing COVIDSafe plans;
 - providing guidance to the public on restrictions;
 - ensuring the safety of staff by providing gloves and hand sanitiser as requested.





assets & infrastructure

The Assets & Infrastructure Team consists of five groups of responsibility which are overseen by the Group Manager, Assets & Infrastructure. These areas of responsibility are:

- project planning and delivery;
- assets and infrastructure management;
- beautification services;
- urban and civil services;
- depot administration.

The role of this portfolio is to ensure the infrastructure throughout the Township is renewed, upgraded and maintained to maximise the quality and availability of assets for the community.

2020/21 highlights

Hamilton Reserve Rejuvenation Project

From a children's bike track loop and nature play equipment, to undercover barbecue areas and a public toilet – the vision for Hamilton Reserve was brought to life in 2020/21 with the approval of matched government funding to progress the project. In June 2021, Council was notified of its success in receiving \$319,825 from the State Government as part of the 2020/21 Open Space and Places for People Grant Program. The upgrade will ensure the park meets the current and future needs of both local residents and the many visitors who use the area on their journey through Linear Park. It will also provide a range of unstructured recreation opportunities for a variety of age groups, as well as improve the conservation of the reserve in order to supply the community with access to quality green open public space. Ground was broken in June and the project is due for completion in October 2021.

Warwick Street upgrade

A \$220,000 upgrade and renewal of Warwick Street was completed in March 2021 in order to improve pedestrian safety and Council's road network. The project started in December 2020 and included a road reseal, new school crossing at Walkerville Primary, the installation of a new permeable footpath along the north-eastern side of Warwick Street and the renewal of the garden bed at the corner of Warwick Street and Church Terrace.

Linear Park pathway revamp

An upgrade of the path between Jeffrey Road, Vale Park, and Willow Bend Reserve was undertaken in November 2020. Contractors were engaged to widen and resurface the pathway to enable better and a safer access for the community during their use of Linear Park.

Smith Street mural

The pocket reserve at the corner of Smith Street and North East Road received a makeover in December 2020. New landscaping was undertaken and artist Marciano Arents of Senman Creations painted a mural on the fence and traffic signal controller box. The aim of the artwork was to showcase Walkerville and act as an entry statement to the Township. The mural has a library theme, with each book spine highlighting the Town of Walkerville's seven key pillars from the *2020-2024 Living in the Town of Walkerville: a strategic community plan* and eight themes from the *2020-2024 Living Walkerville: wellbeing for every age and stage*.

Tree planting

The Beautification Team planted 132 trees throughout 2020/21. In addition, the Town of Walkerville partnered with SA Power Networks to begin a State-first street tree planting trial. The project involved planting new tree species in Vale Park that were considered suitable to locate under powerlines. The trial commenced in May 2021 and involved the planting of almost 30 street trees – including *Brachychiton populneus x acerifolius* 'Bella Pink', *Acer buergerianum* and *Corymbia eximia* 'Nana'. The existing oleander trees had reached their useful life expectancy and Council replaced them with the new species to ensure appropriate height and prune requirements could be met underneath powerlines.

Infrastructure renewal

Roads renewed:

- Church Terrace, Clarke Street, Gilbert Street, Hay Street, James Street, Horn Court, Severn Street, Smith Street (from North East Road to Church Terrace).

Footpaths renewed:

- Cambridge Street, Stewart Avenue.

Stormwater renewed:

- Relining of pipe along Park Terrace.

Levi Park redevelopment

Work on an upgrade of the western end of Levi Park began in June 2021. The redevelopment would include a table tennis table, picnic area, barbecue, increased landscaping and new fenced enclosure. The project was expected to be completed in August 2021.



Artist impression of the new loo layout at Willow Bend Reserve.

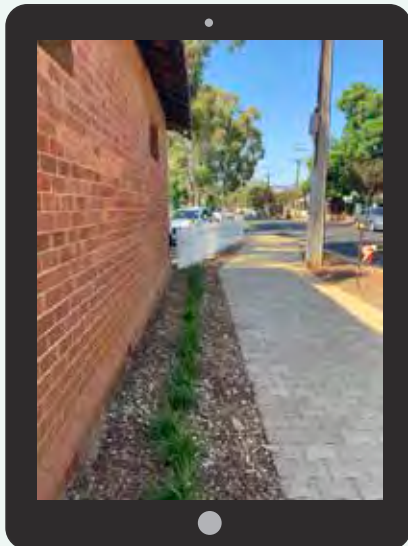
Upcoming in 2021/22

Willow Bend Reserve: new loo, new look

The Willow Bend toilet block will be demolished and replaced with a new disability friendly and automated self-cleaning Exeloo. The \$200,000 upgrade will result in reduced maintenance costs and compliment planned beatification and tennis court works nearby. The project is due to be completed by the end of 2021.

Township tennis courts

Council's three tennis sites across Town – Willow Bend, Levi Park and Gilbert Street – will receive new surfaces, netting and line marking. It will include the installation of new tennis netting and poles, along with netball and basketball provisions. A basketball ring will also be installed at Willow Bend. Works are expected to be completed by September 2021.



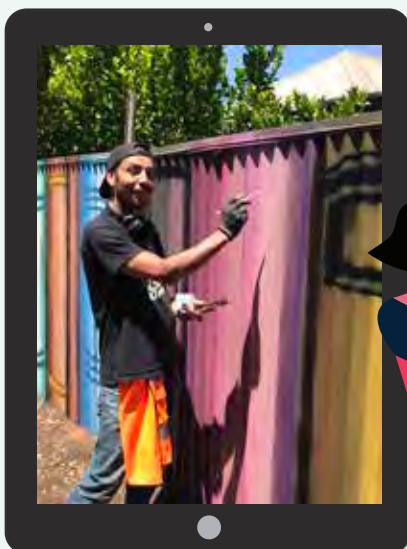
Renewal of the garden bed at the corner of Warwick Street and Church Terrace.

Alfred Street upgrade

A road and streetscape upgrade to make Alfred Street a more inviting and safer connection point between Walkerville Oval and the main retail strip along Walkerville Terrace will be undertaken in 2021/22. The project will:

- increase landscaping and tree planting to provide a corridor with surrounding streets;
- upgrade surfaces for stormwater management;
- turn Alfred Street into a one-way road (entrance from Walkerville Terrace and exit via Warwick Street) to assist with parking and vehicle access;
- create a shared use promenade link between Walkerville Terrace and Walkerville Oval to provide safer pedestrian linkages.

The project is expected to be completed by June 2022.



Senman Creations artist Marciano Arents completing the Smith Street mural.



Eden voyage project

A new ship-themed playground, barbecue area, timber decking, drinking fountain and landscaping are part of the plan for an upgrade to the eastern end of Levi Park. Designs are based on the history of Phillip Levi and his family, who the park is named after, and the vessel they first arrived on when moving to South Australia – the Eden. The revamp will also include a fully automated disability friendly Exeloo toilet block. The project is due for completion by June 2022.

River Torrens Linear Park path sealing

Asphalting of the existing unsealed path from Victoria Terrace to Fuller Street will be undertaken in order to create a 2m wide formal link along the river. Stormwater management will be completed and new handrails will also be installed.





corporate services

The Corporate Services Team has a partnering relationship with the business managers across the organisation and supports a collaborative culture with business and financial management disciplines and a strong corporate focus. The Corporate Services Team oversees:

- strategic projects;
- payroll & financial services;
- ICT services;
- internal controls and corporate risk management;
- records management;
- procurement and contract management;
- leases and licenses management;
- community land management;
- ongoing assessment of performance against budget forecasts;
- provision of advice on budget preparation and planning;
- commercial and financial advice.

2020/21 highlights

Business mobility initiative

In January 2021, the business mobility initiative was implemented. As part of the project, an organisation-wide roll out of laptop devices was undertaken to ensure business continuity in the event of further lock downs, shut downs or emergency events.

Cloud-based payroll

The Town of Walkerville transitioned to a new cloud-based payroll system – Definitiv – in June 2021. This significantly streamlined processes for the Payroll Team.

Levi Caravan Park

In September 2021, Council resolved (CNC126/20-21) to enter into a new long-term commercial lease with Across Australian Parks & Resorts Pty Ltd (AAPR) over the Levi Adelaide Holiday Park. AAPR are now in the process of undertaking a multi-million dollar upgrade of the park amenities, which includes a swimming pool and new disability access cabins.

Solar panel savings

As part of the 2019/20 Capital Projects budgeting process, the Town of Walkerville installed solar panels on the Community and Civic Centre roof in an attempt to offset some of the building's electricity costs. The installation of the Solar Panel Management System (SPMS) was completed in June 2020 and delivered under budget with a final total cost of \$70,599.50. One full year since the SPMS installation, between 1 July 2020 and 30 June 2021, the SPMS has:

- generated 41.54% of the Civic Centre's energy requirements; and
- delivered a total saving of \$20,363.52, representing a saving of 44.80% of the Civic Centre's total electricity costs from the previous year.

The SPMS also indicates that since the installation of the system, Council has reduced its Carbon Emissions by 32,278.65 kg, which is the equivalent to 963.42 trees planted.



2020/21 strategic projects

In 2020/21, the Corporate Services Team commenced and oversaw the following strategic projects.

- Walkerville Oval Redevelopment;
- Levi Adelaide Caravan Park Redevelopment;
- 39 Smith Street & 42-44 Fuller Street Redevelopment;
- 39 Smith Street Community Land Classification Revocation;
- Wesleyan Cemetery Future Operations.

It should be noted a number of these projects would also be continuing in the 2021/2022 financial year.



Procurement Policy

Pursuant to section 49 of the *Local Government Act 1999*, Councils are required to develop and maintain procurement policies that ensure probity, accountability and transparency across all operational practices that require the expenditure of public money.

In accordance with the requirements of the Act, and in consultation with the Audit Committee, Council has developed its current Procurement Policy which focuses on the observing to the following principles:

- demonstrated probity, accountability, responsibility and transparency;
- fairness and equitable treatment of all parties;
- achieving the best possible outcome;
- value for money and continuous improvement in the provision of services;
- the use of Council's resources in an efficient, effective and ethical manner;
- advancing Council's economic, social and environmental policies and objectives;
- providing a reasonable opportunity for competitive local businesses to contract with Council;
- demonstrated sensitivity to the current and future needs of a diverse community;
- appropriate management of risk;
- compliance with all statutory requirements.

National Competition Policy

In accordance with Australia's National Competition Policy (Clause 7) requirements, Council can report as follows:

1. While Council was engaged in many negotiations for the provision of goods and services to the public for the 2020/2021 financial year, some of which were of a business nature, it was concluded that none of these could be regarded as significant.
2. In relation to the complaints procedure, implemented in compliance with National Competition Policy, we can report that Council does not have any complaints pending. When complaints are received, they are dealt with according to Council's General Complaints Policy.

Following consideration by the Legislative Review Committee of the South Australian Parliament and Gazettal, Council's by-laws came into operation in 2015. The by-laws will be reviewed in 2022.

The by-laws do not restrict competition.

Community Land Management Plans

The Town of Walkerville is committed to maintaining all land under its management for a range of purposes including (but not restricted to) recreation, tourism, community use and conservation, as well as further ensuring that these valuable assets are managed in the best interests of the community; both current and future.

Consequently, in 2020-2021 Council finalised its Community Land Register (CLR) in accordance with Section 207 of the *Local Government Act 1999* and associated Community Land Management Plans (CLMP) in accordance with Section 196 of the *Local Government Act 1999* for those parcels either owned by, or under the care and control of, Council.

The CLR and CLMPs – which were first implemented in 2004, now include seven Management Plans which respectively govern the following:

1. Parks, Reserves and Open Space;
2. Walkerville Oval Precinct;
3. Walkerville Memorial Garden;
4. Linear Park;
5. Creswell Reserve Sports and Recreation;
6. Walkerville Wesleyan Cemetery;
7. Levi Caravan Park.

The scope of land covered under this document includes:

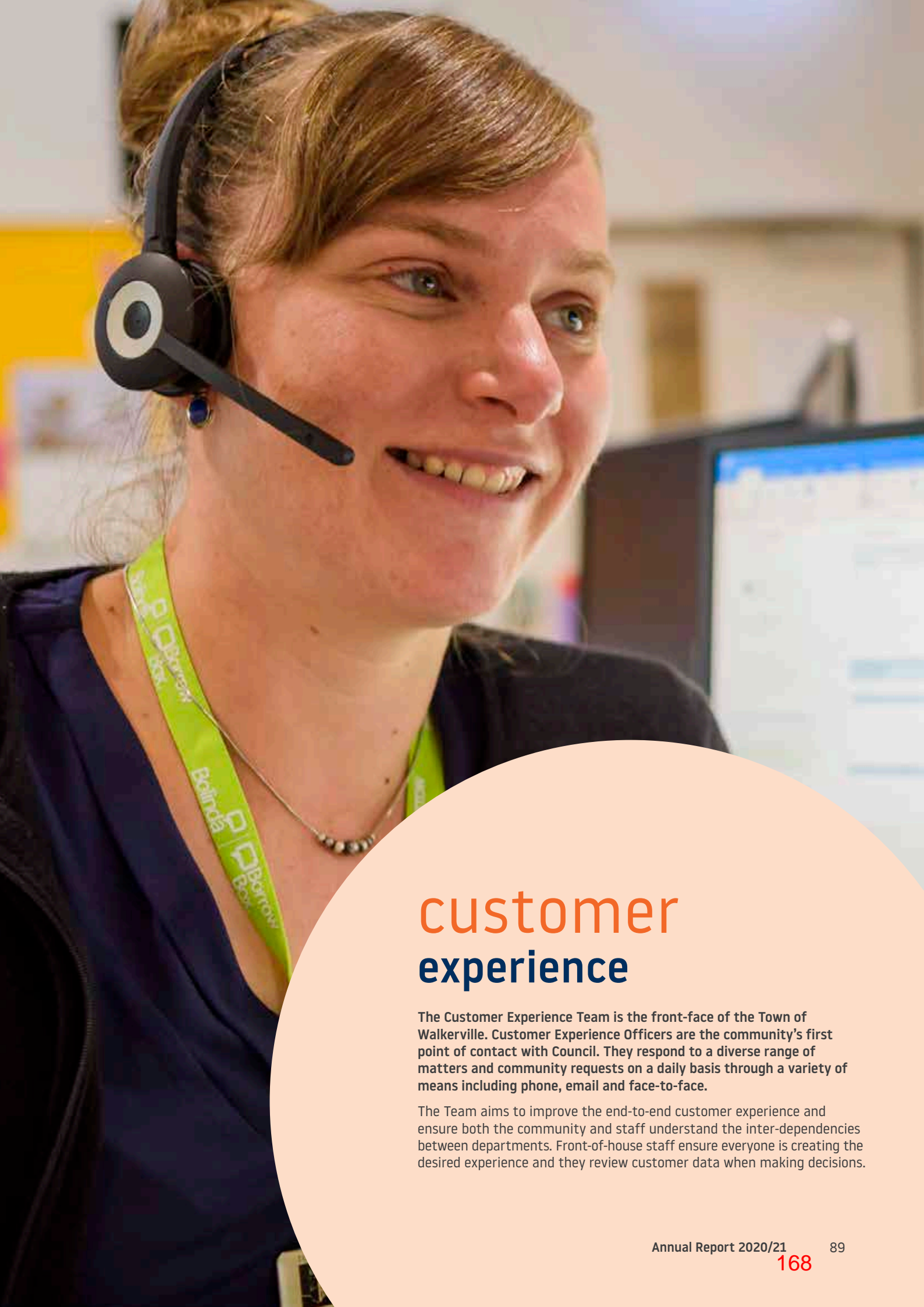
- 25 parcels of land owned by the Town of Walkerville, totaling approximately **138,260m²** in size; and
- 18 parcels of land under the care and/or control of the Town of Walkerville totaling approximately **176,186m²** in size.

No new land was acquired in 2020/2021.

No land was disposed of in 2020/2021.

It should be noted that the CLMP associated with the land located at 39 Smith Street Walkerville was still under review at 30 June 2021.

The above documents are available on Council's website.



customer experience

The Customer Experience Team is the front-face of the Town of Walkerville. Customer Experience Officers are the community's first point of contact with Council. They respond to a diverse range of matters and community requests on a daily basis through a variety of means including phone, email and face-to-face.

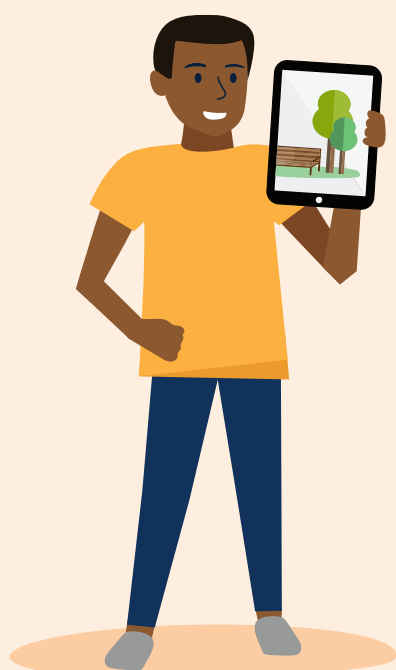
The Team aims to improve the end-to-end customer experience and ensure both the community and staff understand the inter-dependencies between departments. Front-of-house staff ensure everyone is creating the desired experience and they review customer data when making decisions.

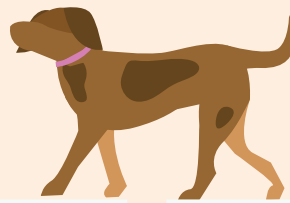
2020/21 customer service requests

A significant number of inquiries can be resolved by the Customer Experience Team as the first point of contact and are therefore not recorded. However, requests that require ongoing follow-up and input from other departments are recorded and tracked until they are resolved.

In 2020/21, the following requests were recorded:

Abandoned Vehicles	52	Birds (Corella Duck Magpie etc)	2	Dog Harassment – Person – No Physical Injuries	5
A-Frames Signs	2	Building Compliance	3	Dog Lost	13
Animals – Other	8	Building Inspection and Advice	6	Dog Nuisance	6
BBQ Maintenance	2	Building Other	18	Dog Wandering	5
Bee Keeping – Private Property	1	Building Site Excessive Noise (footing pour only)	1	Doggy Dunit Bags – Replacement	8
Bee Removal – Council Property	3	Building Work Inspection Notification	1	Dogs – Permit for Excess Dogs	1
Bike Racks Installation & Maintenance	1	Bus Shelter – Damaged	3	Drag Out	10
Bin – Not Emptied	6	Bus Shelter – Graffiti	3	Drains Blocked – Storm Damage	3
Bin – Stolen or Missing	1	Cat Found	2	Dust from Development	2
Bin – Street or Reserve – Emptied	2	Cat Lost	4	Encroachment – Privately Owned	12
Bin – Street or Reserve – New or Relocate	1	Cemetery Enquiry	1	European Wasps	16
Bins – Street Bin – Emptied	1	Community Facilities Feedback/Upgrade	2	Flooding – Storm Damage	1
		Complaint regarding Council or employee	2	Footpath – Construction	3
		Crossovers – Driveways – Construction	1	Footpath – Maintenance	32
		Dead Animal Removal	30	Footpath – Trip Hazard	41
		Dog Attack – Animal (where injuries occur)	3	Furniture – Maintenance	5
		Dog Barking Complaint	12	Graffiti – Unightly Premises – Private Property	1
		Dog Found	5	Graffiti Removal – Council Property	25
		Dog Harassment – Animal – No Physical Injuries	1	Graffiti Removal – Utilities	5
				Hazardous Waste	2





Home Assist – Aged Care	1	Playground – Maintenance	8	Street Light – Maintenance	1
Illegal Dumping	45	Potholes	6	Street Sweeping	16
Illegal Dumping Investigation	19	Property Maintenance – Council Owned	7	Syringes Needles Sharps – Council Property	2
Inflammable Undergrowth – Private Property	14	Public Toilets	4	Traffic Management Investigation	6
Insects (not bees or wasps)	5	Rates – Arrangement to Pay	2	Tree – Council Tree Stump Removal	2
Irrigation – Council Land	14	Rates – Enquiries	28	Tree – Damaged	10
Line Marking – Faded	4	Rats	1	Tree – Dead or Dying	10
Line Marking – Missing	3	Resurfacing/Resealing Council Roads	3	Tree – Fallen Tree or Limb	53
Line Marking – New	16	Road – Kerb/Guttering Maintenance	12	Tree – Inspection	30
Linear Park – Maintenance	6	Road – Uneven Surfaces and Maintenance	10	Tree – New Planting or Replacement	23
Litter Investigation	1	Road Repairs	1	Tree – Removal	6
Miscellaneous Request	3	Roads and Streets – Temporary Closures	1	Tree – Root Barrier Installation	1
Mowing – Parks	3	Side Entry Pit Repair	8	Tree – Watering	1
Mowing – Verge	1	Signage – Maintenance	17	Tree Pruning	59
Oval Maintenance	2	Signage – Missing	6	Unsightly Premises	11
Park Lighting	1	Signage – New	11	Utilities – Complaints	4
Parking	140	Signage – Regulatory	7	Vandalism – Council Property	1
Parking Controls – New	19	Sprinklers/Irrigation	2	Vegetation Removal – Berries Nuts etc	9
Parks – Signage	2	Stormwater – Drains Blocked	2	Verge – Other	31
Planning Complaint	1	Stormwater – Other/ Request for Information	8	Weeding – Parks	14
Planning Enquiry	34			Weeding – Request to Spray – Verge	8
Planting – New	1			Grand Total – Customer Requests	1153

2020/21 library highlights

Exclusive digital content

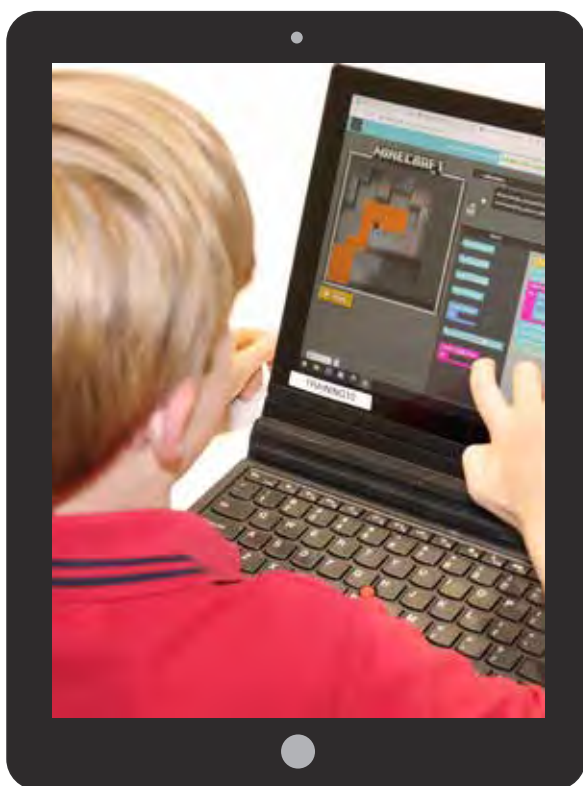
In response to the growing demand for online content, the focus in 2020/21 was the growth of the library's free digital collections and content. In particular, to provide exclusive access for Walkerville Library members. As part of its winning photo submission in the national library James Bennett 2021 Calendar, Council was awarded \$1,000 worth of Axis 360 e-content. The Axis 360 app allows members to read on the go, place items on hold and track their place in queue, as well as add digital content to a Wish List for a future check out. In addition, in May 2021, Walkerville Library introduced Kanopy – an ethical online streaming service offering thousands of movies, series and documentaries, free and exclusive to Walkerville Library members.

Science, Technology, Engineering, Art & Mathematics (STEAM)

Robots, 3D printing and tech programs were introduced to Walkerville Library, following the recruitment of a digital technology specialist to the Customer Experience Team in October 2020. The Town of Walkerville invested in a variety of STEAM equipment in 2020/21, including:

- a fleet of new iPads to support the delivery of library programs and events;
- a variety of new school holiday and one-off interactive sessions, including:
 - working with robotics;
 - 3D printing (thanks to Friends of Walkerville Library);
 - 3D pens;
 - Spheros art;
 - an expanded range of Digital Springboard and Be Connected short courses, to support the community in gaining the skills and knowledge to become confident digital citizens.

From Term 1, 2021, the library introduced a new “Coding for Kids” after school STEAM program for five to 12 year olds, offering local children hands-on opportunities to learn basic coding and improve problem solving, creativity and communication skills. Community response to this new early learning program was extremely positive, with each session being booked out in advance.



2020/21 library by the numbers

Bespoke Study Nook

A dedicated quiet space to stay and study was designed and installed at the Civic and Community Centre in November 2020. A local wood artist was commissioned to produce the bespoke work bench and stools with integrated power in the Theresa Walker Gallery. Public interest in work and study facilities was steadily increasing prior to the COVID-19 pandemic and only continued to grow as restrictions eased.

Library ranks on top

The *Assessment of Service Quality, Benefits and Satisfaction with Community Libraries in South Australia (June 2020)* study, involving 27 Councils, identified and measured the role public libraries play in their local communities. Results highlighted:

Customer Satisfaction

Walkerville Library rated 6.4 (State mean 6.12) of 7, and 97% of respondents stated they were satisfied or very satisfied customers of Walkerville Library.

Customer Recommendation

Walkerville Library scored 6.0 (State mean 5.99) of 7, with the majority indicating they would be “very likely” to recommend the library.

Customer Service Quality (expectation, performance & gap analysis)

More than 75% of respondent ranked Walkerville Library as meeting or exceeding customer expectations (State mean 69%). Staff performance scored an average of 5.23, also exceeding the State mean for customer expectation at 5.06.

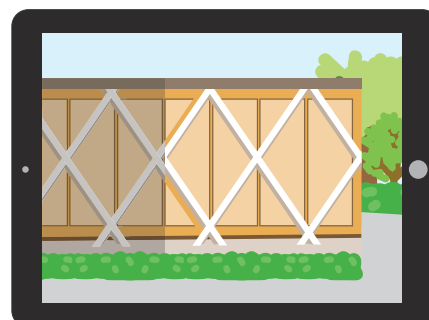
Customer Benefit Analysis (importance, attainment & gap analysis)

Walkerville Library respondents rated “enjoyment” (4.2), “relaxation” (3.9) and “improved education” (3.6), as the most important benefits of our library. Respondents reported higher levels of achievement for “socialising with family/friends”, and “improved wellbeing” at our library compared to the State’s mean.

Total days of operation	268
Total items borrowed in-library	75,459
Total number of e-books, e-audiobooks & e-magazines borrowed online	42,758
Total number of Kanopy streaming downloads online	71
Total items borrowed (library and online)	118,315
Total holds placed on items	12,378
Total registered borrowers	5,204
Total number of physical items in the collection	18,736
Total number of visitors	46,951
Loans per day (average)	
• Physical items/days of operation	282
• All items (physical & digital)/365 days	324
Total number of public PC sessions	2,396
Total number of public Wi-Fi internet users	3,046
Total number of free one on one tech assistance sessions	0 (due to COVID-19 restrictions)
Total number of ancestry searches (family history)	N/A [^]
Total number of LinkedIn Learning (previously Lynda Learning) online training logins	133*

[^] From early in the coronavirus pandemic, Ancestry allowed members remote access that is usually only possible within libraries. Whilst overall usage across the library network was much higher during this period, the number of individual library members who accessed remotely is not available.

* The number of individual library members who accessed this online learning platform has not been available since changing from Lynda to LinkedIn Learning in March 2021. It is anticipated this information will be available in coming months, however until then only a snapshot of network level performance are currently available and have been omitted from the above figures.



2020/21 library program and event highlights

2021 History Festival

A selection of interesting, surprising and informative sessions were offered as part of the 2021 History Festival:

History SA's travelling banner exhibitions

- **Citizens & Sisters:** changing South Australia: informed readers of the historical changes in women's rights starting in 1894, when South Australian women became the first women in Australia to win the right to vote and stand for Parliament.
- **Gallantry:** informed readers of the moving stories of the brave actions of five South Australians awarded the Victoria Cross and George Cross in the Second World War and the Vietnam War.

Walkerville, the Village: A Walking Tour

Local historian Lyn O'Grady led a guided walk back in time to imagine village life pre-1900. Participants viewed historical photographs to learn how the town has transformed over the years.

SCAN-FEST

Local historian Lyn O'Grady called on the community to share their history in our Town. Residents came to share photos and documents with Lyn to add to our history collection.

Introduction to family history talk

Volunteers from Genealogy SA came to speak about exploring and recording your family history. Participants learned simple research techniques and platforms, methods to keep records and software options to organise records.



CSI Forensics!

As part of the school holiday program, children put their thinking caps on to solve an imaginary mystery. Participants were tasked with the challenge of helping the headmaster to unravel answers after the school was destroyed. Children followed the clues, tested the soil samples, found the fingerprints and solved the crime.

Whittle & Weave

This creative, hands-on workshop used technology and techniques from long ago to forge modern masterpieces. Children explored historical links to design and technology while mastering new skills, using initiative and self-control and demonstrating persistence.

2020/21 library programs and events by the numbers

Programs and events	Delivery method	2020/21
Total number of participants	In-person	5,451
	Online*	2,434
Total		7,885
Total number of participants in children's programs	In-person	3,053
	Online*	1,377
Total		4,430

* Online delivered programs and events statistics are based on Facebook's Total Lifetime Views, i.e. number of times people viewed the video for three seconds or more; consistent with South Australian Public Library Services reporting methodology and not representative of the number that viewed the entire recording.



Friends of the Walkerville Library: 2020/21 in review

The Friends of the Walkerville Library is one of the few groups of its kind still in existence in South Australia.

From humble beginnings in 1987, the Friends has become its own close-knit community with the purpose of advocating for and representing Walkerville Library users, as well as raising funds for specific projects and initiatives by Customer Experience Officers. From all walks of life, members of the Friends aim to enrich and promote the library's collections, publications and treasures for public interest and education.

In 2020/21, although there were many challenges due to the impacts of COVID-19, the Friends Board managed to meet four times and progress goals for the future. This year, the Friends pledged \$10,423 to the library, which we know will go a long way in supporting programs and resources for a range of community groups and age categories. In line with the movement towards a digital culture and in response to a Walkerville Library technology survey, part of the money raised this year was put towards the purchase of a 3D printer for the library, which would provide patrons with the unique ability to learn and create three-dimensional items, such as shapes, toys and miniature figurines.

The main revenue stream of funding is provided through the sale of second-hand books. The Board acknowledges all those members, families and friends who made generous donations of their preloved books to support the Friends.

In particular, the Friends would like to thank:

- members for their continued support, especially through these challenging times;
- Board members for their time and dedication;
- Town of Walkerville Group Manager Customer Experience Danielle Garvey for her readiness to assist and advise the Board;
- library staff for their ongoing support of the Friends.

Despite all planned events throughout 2020/21 having to be postponed, we look forward to the upcoming financial year with optimism and the hope we will be able to get back to business, along with the resumption of regular activities.

We encourage new members of the community to join us on this journey as we continue to support Walkerville Library throughout 2021/22.

Lynette Adams
Chair of the Friends of the Walkerville Library





**STUDY DESK
AVAILABLE FOR USE**
...but we must ask you to follow:

-  Please use hand sanitiser
-  Maintain social distancing of 1.5 metres
-  Limit your use to 2 hours maximum

Thanks for your patience & understanding
UNIVERSITY OF CURT

Justice of the Peace

In 2020/21, Council continued to offer a weekly JP service from the Civic and Community Centre. JPs offered their services on a volunteer basis, three days a week.

Activities attended to by JPs included:

- witnessing of affidavits certified copy;
- power of attorney;
- advanced directive care;
- certification of statutory declarations for expiation reviews;
- lands titles;
- waiver of rights;
- witness signature;
- statutory declarations;
- 100 point ID checks.

Residents utilising JPs services in 2020/21

July 2020	105
August 2020	82
September 2020	68
October 2020	82
November 2020	57
December 2020	68
January 2021	53
February 2021	83
March 2021	116
April 2021	63
May 2021	94
June 2021	91
Total	962





planning, environment & regulatory services

The Planning, Environment & Regulatory Services (PERS) Team oversees the assessment of approximately 200 development applications per year, along with the provision of pre-lodgement advice and general development related enquiries and compliance.

The PERS Team manages the processing of parking related infringements, as well as litter and nuisance complaints under the *Local Nuisance and Litter Control Act 2016*. The Team also processes dog and cat registrations.

2020/21 highlights

New Planning and Design Code

The local development process as we knew it would see significant change with the rollout of the State Government's new Design Code. It was the biggest reform of planning in 25 years and consolidated South Australia's 72 Development Plans into one rulebook. The electronic planning system was launched on 19 March 2021, providing online development assessment and processing via a modern ePlanning platform. The Planning Team undertook months of preparation leading up to the launch in order to ensure staff were as educated as possible to provide the required knowledge to the community.

Parking Permit Zone

In a bid to address parking issues across Medindie and Gilberton, Council resolved (CNC154/20-21) to introduce a 3-hour Parking Permit Zone in certain streets at its Ordinary Meeting on 19 October 2020. The restrictions would be in place from Monday to Friday, 9am to 5pm, and eligible residents would be able to apply for on-street parking permits. The purpose of the zone was to stop people from leaving their cars in local streets for an extended period of time. Administration rolled out a communications strategy where the community was informed of the changes over six months, prior to implementation, which would occur on 1 July 2021.

Contributory Items review

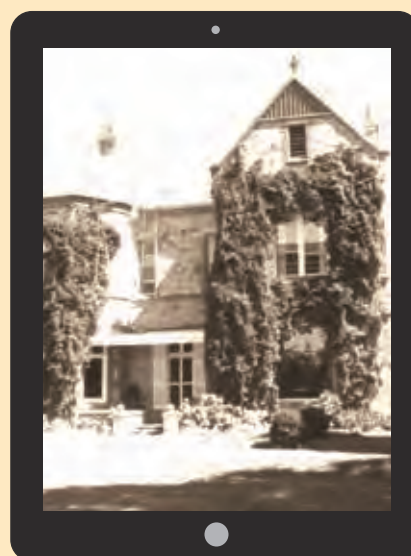
The Planning Team reviewed Council's list of 545 Contributory Items as part of a Local Heritage Development Plan Amendment (DPA). This resulted in 34 properties identified for elevation to Local Heritage Places, which was an excellent outcome in keeping with the Township's desire to preserve local history.

Streets of Distinction

This initiative identifies streets in the Township that have specific heritage and cultural significance:

- Church Terrace;
- Dutton Terrace;
- Edwin Terrace;
- Vale Street;
- Walkerville Terrace.

In December 2020, the Strategic Planning and Development Policy Committee approved (SPD16/20-21) the finalisation of the Streets of Distinction design. As part of the project, special bespoke blade signage will be installed in 2021/22 in key locations in the Township to identify historical points of interest. Each one would include a QR code to provide a more detailed history online.



Planning and development

The Council Assessment Panel (CAP) was established under the *Planning, Development and Infrastructure Act 2016* and was introduced across Local Government in October 2017. The CAP reviews and assesses applications that meet certain criteria and works towards supporting Council in implementing improved planning and built form outcomes across the Township.

On 19 March 2021, a new planning system was rolled out across the entire state of South Australia. The new PlanSA system is fully electronic, providing online development assessment and processing via a modern ePlanning platform.

Lodgements received against the repealed *Development Act 1993* (1 July 2020 – 18 March 2021)

Total 2020/21 Development Applications received	198
Development Applications (where Council was the relevant authority)	162
Appeals	1

2020/21 Development Applications (where CAP was the relevant authority)

Community Zone	2
Caravan and Tourist Park Zone	1
Park Zone	1
Mixed Use Zone	3
Residential	7
Commercial	0
Total	13

Lodgements received against the *Planning, Development and Infrastructure Act 2016* (19 March 2021 – 30 June 2021)

Total 2020/21 Development Applications received	48
Development applications (where Council was the relevant authority)	35
Appeals	0

2020/21 Development Applications (where CAP was the relevant authority)

There have been no items prepared against the provisions *Planning, Development and Infrastructure Act 2016* and presented before the CAP.



Development and Environmental Health (section 7 searches)

A section 7 (S7) search provides information on a particular property. It can only be ordered by, or on behalf of, a person who has an interest in land within the area.

For the purposes of ordering a search, the *Local Government Act 1999* (section 187) states that a person has an interest in land if and only if that person is:

- the owner of a registered estate or interest in the land; or
- an occupier of the land; or
- a person who has entered or declares to the Council that he or she proposes to enter into a contract to purchase the land; or
- a mortgagee or prospective mortgagee of the land.

A full section 7 search consists of three components:

Rates

A rates certificate is generated which shows rates levied for this financial year and outstanding rates due.

Environmental health

The specific property is checked against the contaminated land register to identify whether any relevant notices have been issued.

Development services

A search is done on previous applications to check whether there are any continuing conditions. A copy of the indemnity insurance (if available) is attached and any encumbrances, Land Management Agreements or current notices issued for that particular property are indicated on the search.

S7 searches (including full searches and rates searches)	200
Urgent S7 searches	121
Total	321

NB: Urgent S7 searches were ceased with the introduction of the new Planning and Design Code in March 2021. The *Land and Business (Sale and Conveyancing) Act 1994*, stipulates an eight-day turnaround for standard S7 searches.





Regulatory services

Parking infringements

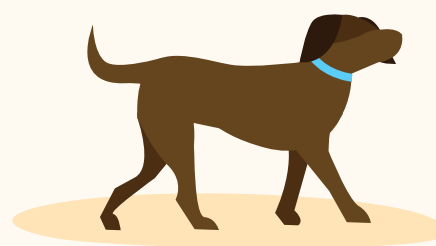
Council strives to balance the car parking needs of multiple road users with the expectations and needs of residents affected. Parking in the Town of Walkerville is a shared community asset that is in demand. On-street parking is a resource that requires careful management to ensure a wide range of users have fair and reasonable access.

Total expiation notices issued in 2020/21	1,385
Expiation Request for Reviews	144

Parking Infringement Statistics

Parking infringements	1,112
Warnings issued	240
Expiations waived	61
Non-parking infringements issued	20
Non-parking infringements waived	2
Total Expiation Revenue Received:	\$113,941.41

NB: Figures for 2020/21 were down in comparison to the previous financial year due to COVID-19, which resulted in Council providing warnings rather than fines where necessary, in consideration of financial pressures. Officers were also prevented from physically attending locations at times due to State-wide lockdowns.



Dog and cat management

Council continued to play a role in dog and cat management, responsible for registration, collection and return of stray dogs and cats, as well as investigating complaints of barking or dog attacks in the community.

In 2020/21, the Council had an ongoing role in providing input to the Dog and Cat Management Board regarding changes to dog and cat management and welfare in the State.

2020/21 dog expiation statistics

Expiations	20
Cancelled expiations	2
Total Revenue	\$2,524.57

2020/21 dog and cat management statistics

Total court actions for the year	Nil
Barking complaints	23
Wandering dog complaints	12
Dogs collected and returned to owner, prior to being impounded	4
Dogs impounded	2
Dogs impounded and returned to owner	1
Dog harassment to humans	1
Dog attacks on humans	1
Dog harassment to animals	2
Dog attacks on animals	2
Cat complaints	2
Authorised dog and cat management officers	1
Total of dogs registered	994
Total of cats registered microchip details	207

Local nuisance and litter control

The *Local Nuisance and Litter Control Act 2016* (Act) and *Local Nuisance and Litter Control Regulations 2017* came into effect in July 2017.

The Act covers littering, illegal dumping and nuisance caused by dust, odour, noise, smoke or unsightly conditions.

The Act gives Council increased powers to deal with issues that cause a nuisance in the community and centralises all complaints so that they may be actioned equitably and consistently. Much of this responsibility formerly sat with the Environmental Protection Authority (EPA).

In 2020/21, Administration received a number of complaints regarding alleged nuisance caused by dust, noise and unsightly conditions. Each of these matters were resolved internally.

2020/21 nuisance and litter complaints

Waste/dumped litter	35
Other animals/bird issues	3
Graffiti	41
Building dust/drag out	14
Unsightly conditions	8
Odour	Nil
Dust	5
Noise	20

Local Nuisance Statistics

Expiations	Nil
Total expiation revenue	Nil
Prosecuted offences	Nil
Nuisance abatement notices or litter abatement notices	Nil
Civil penalties negotiated under section 34 of the Act	Nil
Applications by Council to the Court for orders for civil penalties under section 34 of the Act and the number of orders made by the Court on those applications	Nil





[THE WATSON]

COFFEE INSTITUTE

C.I.

Council, consisting of eight Councillors and the Mayor, is the decision-making body on all policy matters.

In keeping with legislative requirements, the Council:

- acts a representative, which is the informed and responsible decision-maker in the interests of its community;
- provides and coordinates various public services and facilities;
- develops its community and resources in a socially just and ecologically sustainable manner;
- encourages and develops initiatives for improving the quality of life of the community;
- represents the interests of its community to the wider community.

Ordinary meetings of the full Council are held on the third Monday of each month, except public holidays when meetings are held on the following Tuesday at 7pm.

All meetings of Council are held at the Town of Walkerville Civic and Community Centre and streamed via YouTube for the community to watch live.



Section 6 of the *Local Government Act 1999* sets out the functions of the Council:

- to plan at the local and regional level for the development and future requirements of its area;
- to provide services and facilities that benefit its area, its ratepayers and residents, and visitors to its area (including general public services or facilities (including electricity, gas and water services, and waste collection, control or disposal services or facilities), health, welfare or community services or facilities, and cultural or recreational services or facilities);
- to provide for the welfare, well-being and interests of individuals and groups within its community;
- to take measures to protect its area from natural and other hazards and to mitigate the effects of such hazards;
- to manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity;
- to provide infrastructure for its community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that assists in the management of any area);
- to promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism;
- to establish or support organisations or programs that benefit people in its area or local government generally;
- to manage and, if appropriate, develop, public areas vested in, or occupied by, the council;
- to manage, improve and develop resources available to the council;
- to undertake other functions and activities conferred by or under an Act.

elector representation

The Town of Walkerville has nine Elected Members, including the Mayor, and 5,781 electors. This equates to a representation quota of 1:642.

The following table compares the Town of Walkerville's elector representation quota with neighbouring and other comparable Councils. The representation quota is determined by dividing the total number of electors for the area of the Council by the number of members of the Council.

Council	No of Elected Members	No of Electors	Representation Quota/Ratio
City of Burnside	13	32,083	2,468
City of Campbelltown	11	36,254	3,296
City of Norwood, Payneham & St Peters	14	25,862	1,847
City of Unley	13	27,602	2,123
City of Prospect	9	15,080	1,676
Town of Walkerville	9	5,781	642

5,781 Electors

9 Elected members including the Mayor

Source: Local Government Association of South Australia, July 2021.

The Process for Elector Representation Reviews

In accordance with section 12 of the *Local Government Act 1999* (Act), a Council is required to conduct an Elector Representation Review at least once every eight years. A review may relate to the composition of the Council or of the wards of the Council, or may relate to those matters generally. The Town of Walkerville currently has nine Elected Members and is not divided into wards.

The Act sets out the requirements for conducting a review and stipulates timeframes to ensure that members of the public have ample time to make submissions at key stages during the review process.

In order to commence a review, a Council is required to prepare a Representations Options Paper (Paper) which outlines the representation structures available. In conducting a review, a Council is required to consider whether its community would benefit from an alteration to its composition and/or its ward structure.

The Paper addresses the representation and governance issues that are likely to be raised during the review. It also presents the advantages and disadvantages of each option under consideration.

At the end of the consultation process, the Council must submit a report, detailing a summary of amendments resulting from any considerations in respect of the public consultation process, to the Electoral Commissioner of South Australia for certification.

Section 28 of the Act allows for eligible electors to initiate a proposal to alter the boundaries of a Council area, or ward boundaries, or the composition of the Council. This is a separate process from the automatic review provisions.

The Town of Walkerville conducted a representation review in 2017. The next scheduled review is due to occur between October 2024 and October 2025.



elected member allowances and benefits

In accordance with section 79 of the *Local Government Act 1999* (Act) and to promote openness, transparency and probity, the Chief Executive Officer is required to maintain a register, which details the allowances, reimbursements, support and benefits provided to Elected Members.

The register is updated each quarter and is required to be made publicly available on Council's website.

The Elected Member allowances are determined by a "Determination of the Remuneration Tribunal Allowances for Members of Local Government Councils", which has jurisdiction under section 76 of the Act. There are five Council Groups identified by the Remuneration Tribunal. The Town of Walkerville falls into Group 4.

Elected Members Allowances & Benefits Register – 01 July 2020 to 30 June 2021

Sec 76 - 80A of the *Local Government Act 1999*

	Allowance (Sec 76)	Reimbursed Expenses (Sec 77)	Phone/Data (Sec 77)	Vehicle Running Costs (Sec 77)	Taxi Fares (Sec 77)	Air Fares (Sec 77)
Mayor Elizabeth Fricker	41,350.44	0.00	769.73	0.00	36.43	0.00
Cr MaryLou Bishop	11,100.60	0.00	173.69	0.00	0.00	0.00
Cr James Williams	12,933.32	0.00	173.69	0.00	0.00	0.00
Cr Norman Coleman	10,346.65	0.00	173.69	0.00	0.00	0.00
Cr James Nenke	10,346.65	0.00	173.69	0.00	0.00	0.00
Cr Stephen Furlan	10,346.65	0.00	173.69	0.00	0.00	0.00
Cr Conrad Wilkins	10,346.65	0.00	173.69	0.00	16.50	0.00
Cr Robert Ashby	12,179.37	0.00	173.69	0.00	0.00	0.00
Cr Jennifer Joshi	10,346.65	0.00	173.69	0.00	0.00	0.00
Total	\$ 129,296.98	\$ -	\$ 2,159.25	\$ -	\$ 52.93	\$ -



	Mileage (Sec 77)	Meals	Training & Conferences (Sec 77)	Accommodation (Sec 77)	Facilities & Support (Sec 78)	Other	Total
Mayor Elizabeth Fricker	0.00	0.00	18.18	0.00	0.00	0.00	42,174.78
Cr MaryLou Bishop	0.00	0.00	0.00	0.00	0.00	0.00	11,274.29
Cr James Williams	0.00	0.00	0.00	0.00	0.00	0.00	13,107.01
Cr Norman Coleman	0.00	0.00	0.00	0.00	0.00	0.00	10,520.34
Cr James Nenke	0.00	0.00	0.00	0.00	0.00	0.00	10,520.34
Cr Stephen Furlan	0.00	0.00	100.00	0.00	0.00	0.00	10,620.34
Cr Conrad Wilkins	0.00	0.00	0.00	0.00	0.00	0.00	10,536.84
Cr Robert Ashby	0.00	0.00	0.00	0.00	0.00	0.00	12,353.06
Cr Jennifer Joshi	0.00	0.00	0.00	0.00	0.00	0.00	10,520.34
Total	\$ -	\$ -	\$ 118.18	\$ -	\$ -	\$ -	131,627.34



professional development

During the 2020/21 financial year a budget of \$5,615 was allocated for Elected Member training, development and attendance at seminars/conferences.

A total of **\$1,522** was spent on professional development for Elected Members for the below:

Mayor Elizabeth Fricker

- Economic and State Business Panel Breakfast;
- Maintaining Leadership Momentum;
- Prevention and Management of Bullying and Harassment in and out of Chamber.

Cr Stephen Furlan

- Development Compliance and Complaint Management.



the decision-making process

Decision-making is the most important activity undertaken by the Town of Walkerville, both by Council and Administration.

An effective decision-making process increases the likelihood that the decisions will be in the best interests of the entire community. The Council can only make decisions by resolution, that is, a motion being considered at a formal meeting of Council.

Council meetings are formal meetings of Council as defined under the Act and are required to be open to the public, although under certain conditions, meetings can be closed when Council considers certain items of business, in confidence, as prescribed by the Act. In order to promote transparency and accountability required for good governance, the closure of meetings is applied as infrequently as possible.

During the year under review, Council met to consider information, reports and recommendations from Administration in order to set budgets and arrive at decisions on strategies and policies to benefit the community.

Council's "Code of Practice – Access to Meetings & Documents" (Code) details Council's commitment to the principle of open and accountable government and encourages appropriate community participation in the business of Council.

The Code provides the community with information relating to:

- how to access agendas and minutes for meetings;
- public access to documents and meetings;
- the process to exclude the public from meetings;
- matters which the Council or Committee may order that the public be excluded from a meeting;
- how the Council will apply the confidentiality provisions of the Act;
- how confidentiality orders will be reviewed;
- accountability and reporting to the community;
- the availability of the Code;
- grievances about the use of the Code by Council.

The community is able to participate in Council meetings through presentations, deputations, petitions and questions from the public gallery.

The 12 Ordinary Council meetings held during the period of 2020/21 were live streamed to YouTube. This was a result of COVID-19 as the Minister for Transport, Infrastructure and Local Government issued a notice pursuant to section 302B of the *Local Government Act 1999* (Notice No 1), which provided Council the ability to make meetings available online, rather than allowing the public to physically attend the Chamber.

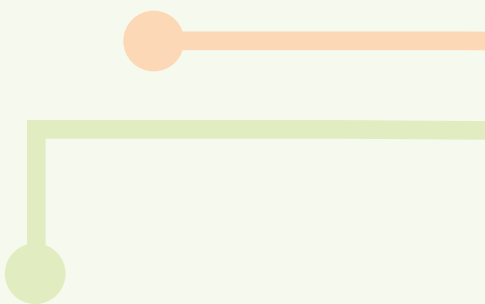
Agendas and Minutes

Agendas of Council and Committees are placed on public display no less than three days prior to the meetings.

Minutes of the meeting are placed on public display within five days following the meeting. Agendas and Minutes can be viewed at the Town of Walkerville Civic and Community Centre.

Meeting Agendas and Minutes can also be viewed on Council's website: www.walkerville.sa.gov.au

Members of the public can access the agenda for free online or pay a fee for a hard copy.





council meeting attendance

Ordinary Council meetings

Meetings were held on the third Monday of each month at 7pm in the Walkerville Civic Centre Council Chambers, 66 Walkerville Terrace, Gilberton.

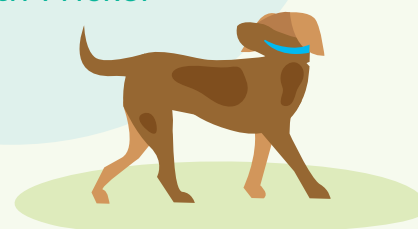
There were a total of 397 Council resolutions for the 2020/21 financial year.

There were 33 outstanding Council resolutions presented to Council as at the June 2021 meeting.

Full Council

Membership consists of the Mayor and eight Councillors. The Council elects a Deputy Mayor each November for a 12-month term.

Presiding Member: Mayor Elizabeth Fricker



Full Council meeting attendance

Elected Member	20 Jul 2020	3 Aug 2020*	17 Aug 2020	21 Sep 2020	28 Sep 2020*	19 Oct 2020	16 Nov 2020	30 Nov 2020*	21 Dec 2020	18 Jan 2021	15 Feb 2021	15 Mar 2021	19 Apr 2021	17 May 2021	21 Jun 2021	Total	Total %
Mayor Elizabeth Fricker	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15/15	100%
Cr Robert Ashby	✓	✓	✓	✓	✓	LOA	✓	✓	✓	✓	✓	A	✓	✓	✓	14/15	93.3%
Cr MaryLou Bishop	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15/15	100%
Cr Norm Coleman	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15/15	100%
Cr Stephen Furlan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15/15	100%
Cr Jennifer Joshi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15/15	100%
Cr James Nenke	✓	✓	✓	✓	A	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	13/15	86.7%
Cr Conrad Wilkins	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	✓	14/15	93.3%
Cr James Williams	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15/15	100%

A – apology for meeting

LOA – leave of absence

*special Council meeting

Informal Gatherings of Council

Sections 90(8) and (8a) of the *Local Government Act 1999* enable Council to lawfully hold designated Informal Gatherings of Council or a Council Committee, provided that:

- any matters discussed relating to a matter, which would normally form part of an agenda for a formal Council or Committee meeting are dealt with in such a way that the matter is discussed but a decision is not reached;
- the Council has adopted a policy on the holding of designated Informal Gatherings and discussions and all informal gatherings are held in accordance with the policy.

A copy of Council's Informal Gathering Policy is available on Council's website.

In 2020/21 Council held eight designated Informal Gatherings in accordance with the Council's Informal Gathering Policy.



The following matters were discussed:

7 July 2020	Draft Development Plan policies for the Buckingham Arms and surrounding sites that seek to transition from the current Local Centre Zone to Urban Corridor Zone (Transit Living Policy Area)
22 July 2020	Levi Caravan Park
31 July 2020	Gilberton Local Area Traffic Management Study (LATM)
15 September 2020	Co-housing as an alternative housing model aimed at allowing an aging population to age in place in the urban setting
2 November 2020	Feedback received from the community in response to the Walkerville Oval Redevelopment public consultation process
1 March 2021	2021/2022 Annual Business Plan & Budget process
4 May 2021	2021/2022 Annual Business Plan & Budget process
11 May 2021	2021/2022 Annual Business Plan & Budget process



council committees established under the *Local Government Act 1999*

Committees established under the *Local Government Act 1999* are colloquially known as section 41 Committees as this is where Council derives the power to establish such Committees.

To assist with its decision-making responsibilities, Council has established three section 41 Committees. Each Committee performs a specific purpose and its recommendations are presented to Council as the decision-making body.

Committees may comprise of:

- Elected Members only;
- Elected Members and Independent Members;
- Elected Members and members of the community.

The role and tasks of Committees are varied, however, Committees are generally established to:

- assist Council in the performance of its functions;
- inquire into matters and to provide and make recommendations to Council on matters within Council's responsibilities;
- provide advice to Council.

All Committees are required to operate within their own Terms of Reference and are required to make recommendations to Council. The recommendations will only take effect when adopted by Council.

During 2020/21, the Town of Walkerville had the following section 41 Committees:



Audit Committee meeting attendance from 1 July 2020 to 28 January 2021

Presiding Member: Greg Connor

Committee Member	27 Jul 2020	26 Oct 2020	Total	Total %
Mr Greg Connor (Independent)	✓	✓	2/2	100%
Ms Corinne Garrett (Independent)	✓	✓	2/2	100%
Mr David Hitchcock (Independent)	✓	✓	2/2	100%
Cr Stephen Furlan	✓	✓	2/2	100%
Cr Conrad Wilkins	A	A	0/2	0%
Mayor Elizabeth Fricker (Ex-Officio)	✓	A	1/2	50%
Cr Rob Ashby (Proxy)	N/A	✓	1/1	100%

A – apology for meeting

N/A – not appointed to the Committee at this date

Audit Committee meeting attendance from 28 January 2021 to 30 June 2021

Presiding Member: Ross Haslam

Committee Member	28 Jan 2021	6 May 2021	Total	Total %
Mr Ross Haslam (Independent)	✓	✓	2	100%
Mr David Hitchcock (Independent)	✓	✓	2	100%
Mr Colin Scarlett (Independent)	✓	✓	2	100%
Cr Stephen Furlan	✓	✓	2	100%
Cr Conrad Wilkins	✓	A	1	50%
Mayor Elizabeth Fricker (Ex-Officio)	✓	✓	2	100%
Cr Rob Ashby (Proxy)	N/A	N/A	N/A	N/A

N/A – not appointed to the Committee at this date

Fee structure

The Presiding Member was paid **\$420** per sitting fee per meeting.

Independent Members were paid **\$350** sitting fee per meeting.

Elected Members on this Committee were not paid a sitting fee.



CEO Performance Review Committee

The CEO Performance Review Committee comprises four Elected Members. Its role is to perform the function of a selection panel for the position of Chief Executive Officer, to monitor the performance of the appointee and review conditions of remuneration and employment on an annual basis.

Meetings of the CEO Performance Review Committee are held in May and November of each year and as required by the Committee.

CEO Performance Review Committee meeting attendance

Presiding Member: Mayor Elizabeth Fricker

Committee Member	27 Jul 2020	19 Aug 2020	31 Aug 2020	22 Sep 2020	8 Oct 2020	12 Nov 2020	18 Mar 2021	15 Apr 2021	14 May 2021	Total	Total %
Mayor Elizabeth Fricker	✓	✓	✓	✓	✓	✓	✓	✓	✓	9/9	100%
Cr Jennifer Joshi	✓	✓	✓	✓	✓	✓	✓	✓	✓	9/9	100%
Cr James Williams	✓	✓	LOA	✓	✓	✓	✓	✓	✓	8/9	88.9%
Cr MaryLou Bishop	✓	✓	✓	✓	✓	✓	N/A	N/A	N/A	6/6	100%
Cr Rob Ashby	N/A	N/A	N/A	N/A	N/A	N/A	✓	✓	A	2/3	66.7%

LOA – approved leave of absence

N/A – not appointed to the Committee at this date

Fee structure

Elected Members were not paid a sitting fee for attendance at Committee meetings.



Women of Walkerville Foundation Committee

The Women of Walkerville (WoW) Foundation Committee consists of female Elected Members and members of the community. In accordance with its Terms of Reference, the role of the Committee is to:

- enhance quality of life and facilitate activities with organisations that advocate for residents of Walkerville;
- ensure that its activities broadly reflect the aspirations and intentions of the *2020-2024 Living Walkerville: wellbeing for every age and stage*.

In 2020/21, WoW raised \$1,500 for the Eastern Adelaide Domestic Violence Service.

The events program included the following fundraising events:

- Mother's Day High Tea with the Hon Amanda Vanstone OA;
- May Talks with local historian Lyn O'Grady and Marble Hill owner Patricia Michell;
- History Festival tour of private residence 'Roseneath'.

Meetings of the Women of Walkerville Foundation Committee are held at least four times per financial year.

Fee structure

Members of the Women of Walkerville Committee were not paid a sitting fee.

Women of Walkerville Committee meeting attendance

Patron: Margot Vowles OAM

Presiding Member: Mayor Elizabeth Fricker

Committee Member	28 Jul 2020	8 Sep 2020	7 Oct 2020	24 Nov 2020	21 Jan 2021	4 Mar 2021	16 Apr 2021	29 Apr 2021	10 Jun 2021	Total	Total %
Mayor Elizabeth Fricker	✓	✓	✓	✓	✓	✓	✓	✓	✓	9/9	100%
Cr MaryLou Bishop	✓	✓	✓	A	✓	✓	A	A	✓	6/9	66.7%
Cr Jennifer Joshi	✓	✓	✓	✓	✓	✓	✓	✓	✓	9/9	100%
Margot Vowles OAM	✓	✓	A	✓	✓	✓	A	✓	A	6/9	66.7%
Lyn O'Grady	✓	✓	✓	A	✓	✓	✓	A	✓	7/9	77.8%
Rebecca Pertucco	A	✓	A	✓	A	A	✓	A	A	3/9	33.3%
Fiona Raptis	✓	✓	✓	✓	A	✓	A	✓	✓	7/9	77.8%
Ann Hartley	N/A	N/A	N/A	N/A	N/A	N/A	A	A	A	0/3	0%

A – apology for meeting

N/A – not appointed to the Committee at this date



WoW Committee Member Fiona Raptis, former Walkerville Mayor Heather Wright, WoW Committee Member Lyn O'Grady and WoW Presiding Member Mayor Elizabeth Fricker at the "Open Doors: Roseneath in Walkerville" History Festival event.

Walkerville Oval Redevelopment Committee

The Walkerville Oval Redevelopment Committee was established under section 41 of the *Local Government Act 1999* for the specific purposes of overseeing the proposed redevelopment of the Walkerville Oval – Sports & Community Hub at Smith Street, Walkerville, to ensure that it would be delivered on time, within budget and to the agreed quality.

Walkerville Oval Redevelopment Committee meeting attendance

Presiding Member: Mayor Elizabeth Fricker

Committee Member	13 Apr 2021	27 Apr 2021	11 May 2021	8 June 2021	Total	Total %
Mayor Elizabeth Fricker	✓	✓	✓	✓	4/4	100%
Cr Rob Ashby	✓	✓	A	✓	3/4	75%
Cr MaryLou Bishop	✓	✓	✓	✓	4/4	100%
Cr James Williams	✓	✓	✓	✓	4/4	100%
Cr Norm Coleman (Proxy)	✓	A	✓ (Proxy)	A	2/4	50%
Cr Conrad Wilkins (Proxy)	A	A	A	✓	1/4	25%

A – apology for meeting



committees

established under legislation

Audit Committee

Council's Audit Committee – which was established in accordance with section 126 of the *Local Government Act 1999* – comprises two Elected Members and three Independent Members. The Committee meets to evaluate and provide advice to Council on ways to improve the effectiveness of Council's:

- financial management;
- risk management;
- internal and external audit;
- internal controls.

The Committee also presents recommendations to Council on the Annual Business Plan and Budget, as well as Council policies.

In accordance with its Terms of Reference, the Audit Committee meets at least four times in the financial reporting cycle and is presided over by an Independent Member.

Council Assessment Panel (CAP)

The Council Assessment Panel is established in accordance with section 56A of the *Planning, Development and Infrastructure Act 2016*. CAP membership consists of four independent members and one Elected Member.

The CAP meets to consider and make decisions on certain types of development applications submitted to the Town of Walkerville.

The CAP makes decisions on development applications in accordance with the requirements of the *Planning, Development and Infrastructure Act 2016*.

It provides advice to Council about trends, issues and any other matters that may relate to the applications.

Decisions made by the CAP are not subject to review by Council. Rather, appeals may be heard by the Environment, Resources and Development Court.

The CAP meets on the second Monday of each month.

Fee structure

The Presiding Member was paid **\$420** per sitting fee per meeting.

Independent Members were paid **\$350** sitting fee per meeting.

The Elected Member on this Committee was not paid a sitting fee.

Council Assessment Panel meeting attendance

Presiding Member: Mr Kym Treadrea

Committee Member	13 Jul 2020	14 Sep 2020	12 Oct 2020	9 Nov 2020	14 Dec 2020	9 Mar 2021	12 Apr 2021	10 May 2021	Total	Total %
Mr Kym Treadrea	✓	✓	✓	✓	✓	✓	A	A	6/8	75%
Cr Stephen Furlan	✓	✓	✓	✓	✓	✓	✓	✓	8/8	100%
Mr Ross Bateup	✓	✓	✓	✓	✓	✓	✓	✓	8/8	100%
Ms Zoe Garnaut	✓	✓	✓	✓	✓	✓	✓	✓	8/8	100%
Mr Phil Smith	✓	✓	✓	✓	✓	A	✓	✓	7/8	87.5%

A – apology for meeting

Strategic Planning and Development Policy Committee

The Strategic Planning and Development Policy Committee is established in accordance with section 101 of the *Development Act 1993*. The role of the Committee is to provide advice to Council on strategic planning and policy positions to ensure:

- orderly and efficient development within the Council area;
- high-levels of integration of transport and land-use planning;
- relevant targets set out in the planning strategy within the Council area;
- the implementation of affordable housing policies set out in the planning strategy within the Council area;
- other outcomes assigned to the Committee by the Council.

Meetings of the Strategic Planning and Development Policy Committee are held on an as need basis, determined by Administration.

Fee structure

Cr James Williams was paid an allowance of **\$2,586.66** in his capacity as Presiding Member. No other members were paid a sitting fee.

Strategic Planning and Development Policy Committee meeting attendance

Presiding Member: Cr James Williams

Committee Member	23 Jul 2020	23 Sep 2020	16 Dec 2020	1 Apr 2021	Total	Total %
Cr James Williams	✓	✓	✓	✓	4/4	100%
Cr MaryLou Bishop	✓	✓	✓	A	3 /4	75%
Cr Norm Coleman OAM	✓	✓	✓	✓	4/4	100%
Cr Conrad Wilkins	✓	✓	✓	✓	4/4	100%
Mayor Elizabeth Fricker (Ex-Officio)	✓	✓	✓	A	3 /4	75%

A – apology for meeting



Walkerville and Prospect Building Fire Safety Committee

The Walkerville and Prospect Building Fire Safety Committee (BFSC) was set up under section 157 of the *Planning, Development and Infrastructure Act 2016*. The role of the BFSC is to identify and take action in relation to insufficiencies in fire safety.

Relevant buildings are identified, inspected and considered with regard to the fire safety objectives and performance criteria of the Building Code of Australia (BCA). Where necessary, the BFSC communicate with building owners to ensure compliance with the BCA is obtained. Where required, the BFSC may serve notices requiring work to be undertaken or, if there is a risk to life safety, to evacuate the building or part thereof.

Meetings of the Committee are held every third month.

Fee structure

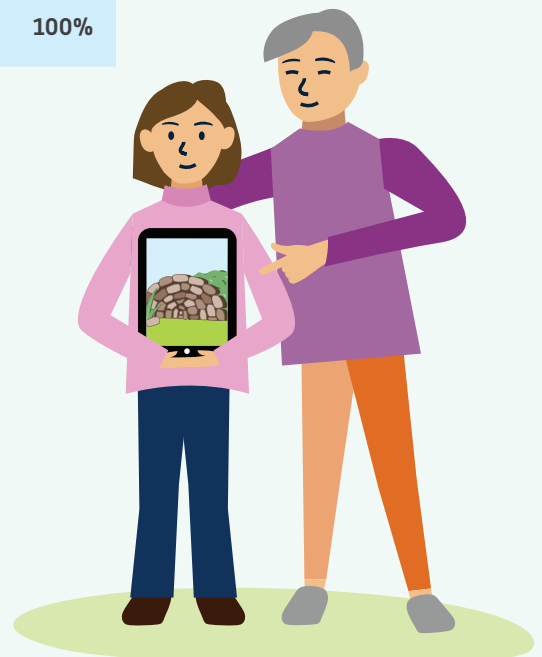
Members of the Walkerville and Prospect Building Fire Safety Committee were not paid a sitting fee.

Membership and attendance of the Walkerville and Prospect Building Fire Safety Committee from 1 July 2020 to 30 June 2021

Presiding Member: Mr Troy Olds

Committee Member	26 Aug 2020	2 Dec 2020	24 Feb 2021	26 May 2021	Total	Total %
Mr Troy Olds	✓	✓	✓	✓	4/4	100%
Ms Andreea Caddy	✓	✓	✓	✓	4/4	100%
Scott McLuskey (City of Prospect)	✓	A	A	A	1/4	25%
Chi Hok (City of Prospect)	✓	✓	✓	✓	4/4	100%
Mark Daly (Metropolitan Fire Service)	✓	✓	✓	✓	4/4	100%

A – apology for meeting





advisory groups and panels established by council resolution for strategic purposes

A Council may establish Advisory Groups or Panels as a mechanism for facilitating and improving community participation in its decision-making process. While not formally established under legislation, Advisory Groups provide particular expertise and advice to help Council make strategic decisions, or help engage community resources and opinion.

Decisions or recommendations from Advisory Groups and Panels are presented to a formal meeting of Council for consideration.

Council has established the following Advisory Groups and Panels:



Wesleyan Cemetery Advisory Committee

The Wesleyan Cemetery Advisory Committee consists of two Elected Members and five community representatives.

The role of the Advisory Committee is to:

- promote and encourage the enjoyment and appreciation of the Walkerville Wesleyan Cemetery;
- identify opportunities for the enhancement of the site;
- assist in the restoration, preservation and maintenance of the grounds in a planned and respectful manner.

Although the Committee's Terms of Reference state that the Advisory Committee is required to meet four times per year, only two formal meetings were held due to both COVID-19 restrictions and lack of a quorum in some instances.

Fee structure

Members of the Wesleyan Cemetery Advisory Committee were not paid a sitting fee.

Wesleyan Cemetery Advisory Committee meeting attendance

Presiding Member: Mr Jim Everett

Committee Member	9 Jul 2020	17 Dec 2020	Total	Total %
Cr James Nenke	✓	✓	2/2	100%
Cr James Williams	A	✓	1/2	50%
Mr Jim Everett	✓	✓	2/2	100%
Mr David Griffiths	✓	✓	2/2	100%
Ms Heather Wright	✓	✓	2/2	100%
Ms Raye Whitehead	✓	✓	2/2	100%
Mr John Jackson	A	A	0/2	0%

A – apology for meeting

Wesleyan Cemetery Advisory Committee Informal Gathering attendance

Committee Member	25 Feb 2021	26 May 2021	Total	Total %
Cr James Nenke	✓	A	1/2	50%
Cr James Williams	✓	✓	2/2	100%
Mr Jim Everett	✓	✓	2/2	100%
Mr David Griffiths	✓	✓	2/2	100%
Ms Heather Wright	✓	A	1/2	100%
Ms Raye Whitehead	N/A	N/A	N/A	N/A
Mr John Jackson	A	A	0/2	0%

A – apology for meeting

N/A – not appointed to the Committee at this date

Waste Advisory Group

The Waste Advisory Group consists of three Elected Members and three community representatives.

The role of the Waste Advisory Group is to:

- provide advice to Council on the direction and development of waste policy;
- provide advice to Council on key reforms to encourage the use of waste derived materials;
- provide advice to Council on key reforms to encourage the community to reduce waste to landfill;
- provide advice to Council to increase food and green organics diversion from general waste collections.

In accordance with its Terms of Reference, the Advisory Group meets on an as needs basis, with a minimum of four meetings per calendar year.

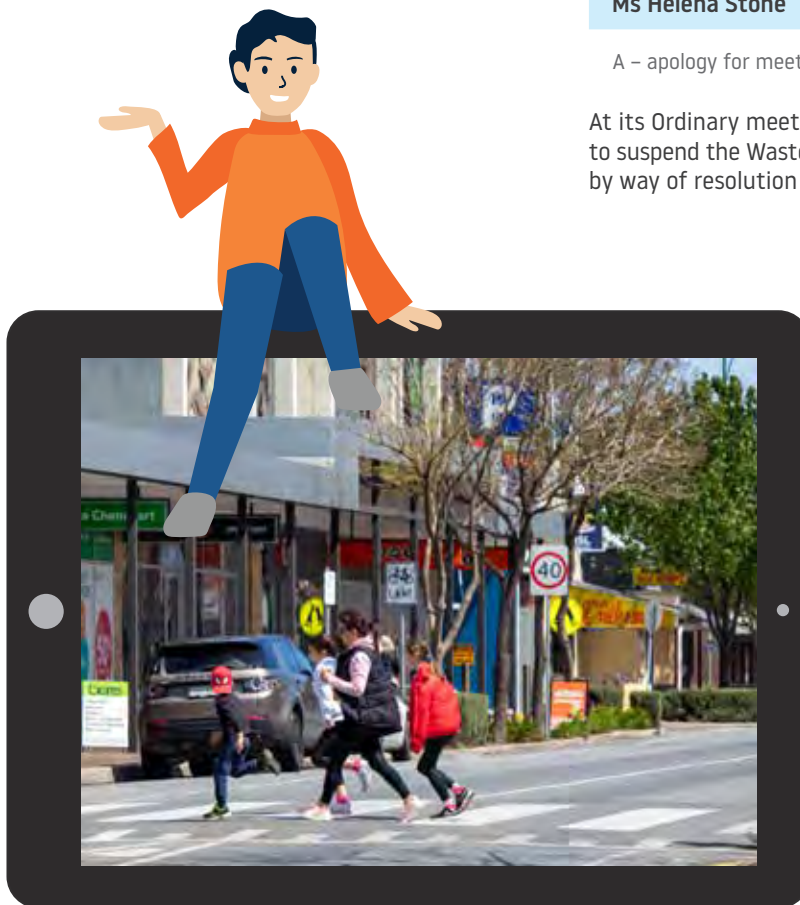
Waste Advisory Committee meeting attendance

Presiding Member: Cr James Williams

Committee Member	22-Jul-2020	3-Sep-2020	2-Dec-2020	Total	Total %
Cr James Williams	✓	✓	✓	3/3	100%
Cr Rob Ashby AM	A	✓	✓	2/3	66.7%
Cr Jennifer Joshi	✓	✓	✓	3/3	100%
Ms Kim Fong Ross	✓	✓	✓	3/3	100%
Mr John Rolls	✓	✓	✓	3/3	100%
Ms Helena Stone	✓	✓	✓	3/3	100%

A – apology for meeting

At its Ordinary meeting on 19 April 2021, Council resolved to suspend the Waste Advisory Group until 1 November 2022, by way of resolution (CNC344/20-21).



Fee structure

Members of the Waste Advisory Group were not paid a sitting fee.

Strategic Property (Smith & Fuller) EOI Evaluation Panel

The Strategic Property (Smith & Fuller) Evaluation Panel (Panel) was established by way of Council Resolution CNC294/20-21 of 15 February 2021, for the purpose of appointing Independent Members to oversee the drafting and evaluation of the Smith & Fuller streets Expressions of Interest.

Fee structure

Pursuant to Council Resolution CNC84/20-21, Independent Members were paid a **\$350** sitting fee per meeting.

Strategic Property (Smith & Fuller) EOI Evaluation Panel meeting attendance

Independent Members of the Evaluation Panel are guided by Administration and therefore, a Presiding Member is not required.

Committee Member	15 Feb 2021	18 Mar 2021	8 April 2021	Total	Total %
Mr Richard Angove	✓	✓	✓	3/3	100%
Mr Ross Haslam	✓	✓	✓	3/3	100%
Mr Colin Scarlett	✓	✓	✓	3/3	100%
Ms Mabel Tam	✓	✓	✓	3/3	100%
Mr Douglas Wallace	✓	✓	✓	3/3	100%

regional subsidiaries

Council is a member of the following four regional subsidiaries, which are established under section 43 of the *Local Government Act 1999*:

- East Waste;
- Eastern Health Authority;
- ERA Water;
- Highbury Landfill Authority.

Subsidiary annual reports are included in this document at page 140.



confidential matters

While the *Local Government Act 1999* requires meetings of Council or any of its Committees to be open to the public, from time to time some matters need to be discussed in confidence.

Confidential matters are not classified by Council, but defined by the *Local Government Act 1999* (sections 90 and 91) and include, but are not limited to:

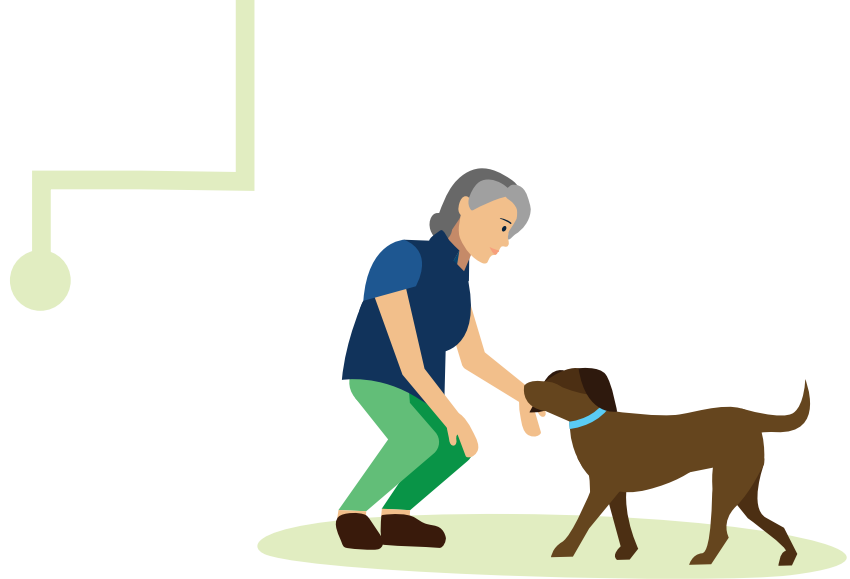
- commercial-in-confidence;
- security matters;
- staff matters;
- legal advice/litigation;
- personal affairs of people living or dead.

During 2020/21, of the 397 agenda items, 26 were considered in accordance with section 90 (3) of the *Local Government Act 1999*, where it was necessary to exclude the public from the discussion of a particular matter. This represents 6% of all decisions made by Council and its Committees.

The following table summarises the number of occasions that the provisions listed in section 90(2) (excluding the public during debate) or section 91(7) (documents to be kept confidential for a period of time) were used during the 2020/21 financial year. The confidential status was current at June 2021.

Confidential Orders

Date of meeting	Council / Committee	Subject Matter	Section 90(2)	Section 90(3)	Section 91(7)	Confidentiality Status
20 Jul 2020	Council	EHA Audit Committee Appointment of Representatives	1	90(3)(a)	1	Released
20 Jul 2020	Council	Levi Caravan Park – Application for COVID-19 Rent Relief	1	90(3)(b)	1	Released
17 Aug 2020	Council	Strategic Property Project – Smith & Fuller EOI Evaluation Panel	1	90(3)(k)	1	Order Remains
21 Sep 2020	Council	CEO 2019 / 2020 Performance Review Report	1	90(3)(a)	1	Partially Released
21 Sep 2020	Council	Walkerville Sports Club – Application for COVID-19 Rent Relief	1	90(3)(b)	1	Released
21 Sep 2020	Council	Levi Caravan Park Tender	1	90(3)(k)	1	Order Remains
21 Sep 2020	Council	Donnelly (Watson Car Park) Discretionary Rebate Request	1	90(3)(b)	1	Released
21 Sep 2020	Council	Goode (Watson Car Park) Discretionary Rebate Request	1	90(3)(b)	1	Released



Date of meeting	Council / Committee	Subject Matter	Section 90(2)	Section 90(3)	Section 91(7)	Confidentiality Status
21 Sep 2020	Council	Walkerville Developments Pty Ltd (Watson Car Parks) Discretionary Rebate Request	1	90(3)(b)	1	Released
28 Sep 2020	Council	Ryad Hill Pty Ltd – Application for COVID-19 Rent Relief	1	90(3)(b)	1	Released
19 Oct 2020	Council	Jones (Watson Car Park) Discretionary Rebate Request	1	90(3)(a)	1	Released
19 Oct 2020	Council	CEO Performance Review Appointment of Consultant	1	90(3)(d) 90(3)(k)	1	Order Remains
16 Nov 2020	Council	Review of Services Provided by EHA to Town of Walkerville	1	90(3)(b)	1	Released
16 Nov 2020	Council	Walkerville Citizen of the Year Awards	1	90(3)(a)	1	Released
16 Nov 2020	Council	Appointment of Independent Audit Committee Members	1	90(3)(a)	1	Released
16 Nov 2020	Council	Bancroft Custodian Pty Ltd (Watson Car Park) Discretionary Rebate Request	1	90(3)(a)	1	Released
21 Dec 2020	Council	ERA Water Appointment of Independent Chairperson	1	90(3)(a)	1	Released
15 Feb 2021	Council	Appointment of External Auditor 2021-2023	1	90(3)(k)	1	Released
15 Feb 2021	Council	Wesleyan Cemetery – Operational Status Update	1	90(3)(h)	1	Released
17 May 2021	Council	Review of Services Provided by EHA to Town of Walkerville	1	90(3)(b)	1	Released
17 May 2021	Council	Extension of Waste Disposal Contract	1	90(3)(k)	1	Released
17 May 2021	Council	2021 Volunteer Awards and Mayor’s Choice Award	1	90(3)(a)	1	Released
17 May 2021	Council	Town of Walkerville CEO “Pulse” Performance Review Report April 2021	1	90(3)(a)	1	Order Remains
Total Orders			23		23	



The following table identifies the grounds on which the Council considered the matters and determined to exclude the public from the discussion and the related documentation.

This differs from the total number of confidential orders as one confidential order fell under more than one subparagraph of Section 90(3)(a)-(n).

Section	Description	Total
90(3)(a)	information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)	8
90(3)(b)	information the disclosure of which – (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest	8
90(3)(c)	information the disclosure of which would reveal a trade secret	0
90(3)(d)	commercial information of a confidential nature (not being a trade secret) the disclosure of which – (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest	1
90(3)(e)	matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person	0
90(3)(f)	information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial	0
90(3)(g)	matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty	0
90(3)(h)	legal advice	1
90(3)(i)	information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council	0
90(3)(j)	information the disclosure of which – (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the council); and (ii) would, on balance, be contrary to the public interest	0
90(3)(k)	tenders for the supply of goods, the provision of services or the carrying out of works	5
90(3)(m)	information relating to a proposed amendment to a Development Plan under the <i>Development Act 1993</i> before a Development Plan Amendment proposal relating to the amendment is released for public consultation under that Act	0
90(3)(n)	information relevant to the review of a determination of a council under the <i>Freedom of Information Act 1991</i>	0
Total instances of 90(3) subparagraphs used		24

A total of 30 confidential orders expired, ceased to apply or were released during 2020/21, including 18 orders which were made in 2020/21.

There were nine confidential retention orders under section 91(7) that remained operative as at 30 June 2021.

Date of meeting	Council/ Committee	Subject Matter	Reason for Confidentiality
17 May 2021	Council	Town of Walkerville CEO "Pulse" Performance Review Report April 2021	90(3)(a)
19 October 2020	Council	CEO Performance Review – Appointment of Consultant	90(3)(d) & 90(3)(k)
21 September 2020	Council	Levi Caravan Park Tender	90(3)(k)
21 September 2020	Council	CEO 2019 / 2020 Performance Review Report	90(3)(a)
17 August 2020	Council	Strategic Property Project – Smith & Fuller EOI Evaluation Panel	90(3)(k)
18 May 2020	Council	ERA Water Independent Chairperson	90(3)(h)
19 August 2019	Council	CEO 2018/19 Performance Review Report	90(3)(a)
15 July 2019	Council	Masterplanning Strategic Sites	90(3)(d)
18 March 2019	Council	Masterplanning Strategic Sites	90(3)(b)
15 October 2018	Council	Insurance Coverage Report	90(3)(d)
17 September 2018	Council	Masterplanning Strategic Sites	90(3)(b)
16 July 2018	Council	Walkerville Sports Club Financials	90(3)(h)
18 June 2018	Council	Appointment of ERA Water Independent Chair	90(3)(h)
16 January 2017	Council	LGA public lighting business case	90(3)(d)

Please refer to the Confidential Items Register on Council's website for the current status of the items listed.

Delegations

The Chief Executive Officer has the delegated authority from Council to make decisions on a number of administrative and regulatory matters.

The Chief Executive Officer may sub-delegate such authority to other officers in particular circumstances.

Council makes policy decisions which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken, and the resources which are to be made available to undertake such works and services.

Council's delegation register is available for inspection at the Town of Walkerville Civic and Community Centre and on Council's website www.walkerville.sa.gov.au

Internal review of Council decisions

Section 270 of the *Local Government Act 1999* provides for any individual to request a review of a decision of the Council, the Administration and other people acting on Council's behalf.

A copy of Council's Internal Review of a Council Decision Policy is available from Council's website.

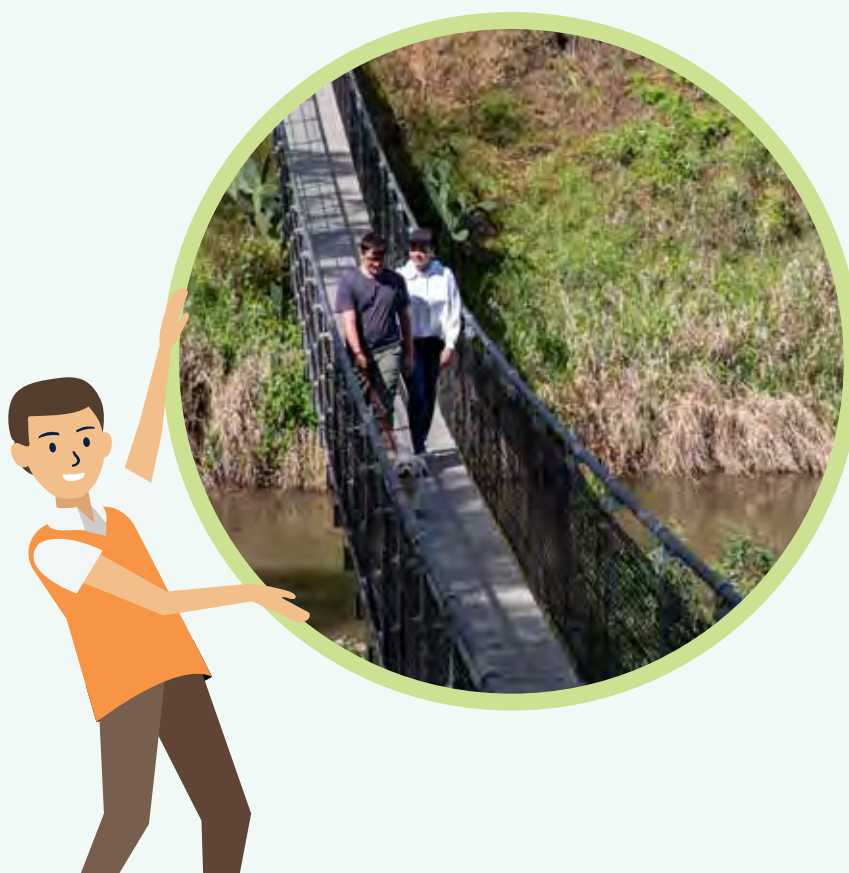
During 2020/21, Council received one application for a section 270 review of a Council decision relating to parking.

Applicants were notified of their right of review with SA Ombudsman should they remain dissatisfied.

SA Ombudsman enquiries

In 2020/21, one matter was referred to the SA Ombudsman by an interested party which was referred back to Administration by the SA Ombudsman.

No negative findings were made against the Town of Walkerville.



financial statements



TOW financial statements to come

subsidiary reports



EastWaste

ANNUAL
REPORT
2020-2021





East Waste is on a transformational path moving solely from a reactive waste collection logistics business to a broader resource manager and active community behaviour change agent.

EastWaste

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'Food scraps to green bin' and the use of kitchen caddies was promoted through bus shelters and street signs. Pictured: Kerry March and Michaela Tamlin from City of Mitcham.

EastWaste

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ANNUAL REPORT 2020-2021

Chairperson's Report

It is with much enthusiasm that I commend to you the second Annual Report of my tenure as Chair of East Waste for the 2020/21 financial year.

The challenges, opportunities and learnings that have come with the position have been thoroughly enjoyable and it is hard to communicate to those outside of the industry how much it is continually evolving. A number of moving parts, strategically, politically (policy) and operationally are constantly occurring. All of this is moving in a positive direction and East Waste continues to perform well and participate in the right discussions to benefit our Members and the community.

Financially, East Waste has performed strongly once again and through efficient and diligent budget management, coupled with favourable markets, East Waste has been able to deliver an Operating Surplus of \$726,000. These savings will be returned to our Member Councils. This alone demonstrates one of the key benefits and distinctions of being part of the East Waste subsidiary.

This great financial performance has unquestionably been aided by a highly engaged

and conscientious Audit and Risk Management Committee, which has worked with Management and the Board to further enhance the systems and Governance of the Organisation. I want to take this opportunity to thank all Members of the Audit and Risk Management Committee.

While in this vein, I must thank the members of our Board. Our meetings generate strong robust conversations and decision making which is applied to all matters. As a result, our Member Councils enjoy a high degree of confidence in the governance, processes and strategic direction of the Organisation. We will continue to build upon this. Many of the Board members have been a valuable counsel and this helps from time to time. I would specifically like to acknowledge Mario Barone's time on the Board. Mario sat on the Board and various sub-committees for a number of years. His insights on all matters were very valuable.

Through the 2030 Strategic Plan East Waste set a number of bold targets that it seeks to



Chairperson's Report



◆ The popular Why waste it? and Which Bin? education stalls were hosted at a total of 21 Council events.

aspire to achieve and we know that we cannot do these alone. We require the assistance and influence of many individuals and Organisations and are fortunate that we have already built some strong partnerships with parties like the Northern Adelaide Waste Management Authority (NAWMA), Fight Food Waste Cooperative Research Centre (FFW CRC), KESAB, the Environment Protection Authority and Green Industries SA (GISA). We look forward to continuing to work with these Organisations and others for the express benefit of our Member Councils.

Since its transformation from Zero Waste SA, we have been fortunate to have Vaughan Levitzke head up GISA. Vaughan's retirement earlier this year closes a long and distinguished Public Sector career and his legacy on the waste industry and support of local Councils will provides benefits well outliving his career. On behalf of East Waste we congratulate and thank Vaughan. We look forward to Dr Ian Overton, his replacement, putting his own strong stamp on the role and valued Organisation.

Earlier this year, as part of our project with the FFW CRC, which is supported by GISA and Adelaide University, we undertook the most comprehensive individual bin audit ever undertaken in South Australia. While the results

of the project are still being analysed, the early data coming from the project provides insight and will help shape not only East Waste's future behaviour change and education programs, but those more broadly rolled out through state and local government across Australia. The project is a fantastic demonstration of the value of like-minded, but diverse Organisations collaborating to advance research and innovate new ways to tackle age old problems.

In my 25 years in the waste industry, the only constant has been change itself. The year ahead will be no different and undoubtedly will deliver a number of opportunities and challenges. With the engaged Board, Administration and Member Councils that we have, we are exceptionally well placed to tackle each of these issues and maximise them for the benefit of our Member Councils.



◆ Fraser Bell
East Waste Chair

EastWaste

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ANNUAL REPORT 2020-2021



EastWaste

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ANNUAL REPORT 2020-2021



113,332 TOTAL TONNAGES COLLECTED



8,500,000+ ANNUAL BIN COLLECTIONS



3,275 HARD WASTE TONNES CONVERTED TO FUEL



56% OF MATERIAL DIVERTED FROM LANDFILL



45 COLLECTION VEHICLES



5,769 BIN REPAIRS UNDERTAKEN BY THE MOBILE TEAM



4,449 BIN DELIVERIES UNDERTAKEN PER YEAR



2,000+ ENQUIRIES RECEIVED & RESOLVED EACH WEEK

General Manager's Report

In reflecting on the year, the first thing that comes to mind is an enormous sense of gratitude. Gratitude to the East Waste staff who have continually adapted to the changing nature of the COVID environment that we live in. From our Drivers and Mechanics to Customer Service staff and Management, all have worked with us to ensure all our services could continue to be delivered regardless of the phase we found ourselves in.

East Waste adopted (and is continuing to do so) a number of changes to our business operations to ensure the health, safety and welfare of our staff and their families, well ahead of many others in the waste industry and to ensure we can continue to deliver our services. This was (and is) only possible with the continued support and adaptability of our staff. To all, my ongoing thanks.

In late 2020 the Board adopted a new 10-year Strategic Plan for East Waste. The 2030 plan sets the aspirational vision of being "The leading waste logistics Company in Australia through the delivery of innovative collection and resource

management services to our Member Councils and their communities."

Bold Key Performance Targets were set as part of this, most notably (and challengingly), 100% of food waste being separately collected and recycled by 2030. With a baseline of just 13% (2019 East Waste Audit), there is an enormous amount of work and step change required to achieve this. As will driving our kerbside diversion rate up to 75% which currently sit at 54%. Transferring food waste and compostable materials from the landfill bin (which currently make up almost 40% of the total contents (2019 East Waste Audit)) to the organics bin is undoubtedly the



General Manager's Report



key to achieving this target. As Fraser mentions in his report, we appreciate that we cannot do this alone and that we need the support and partnerships of others.

East Waste has for the past 4 years been a strong and active participant in the waste education and behaviour change space and our work over the past year is no different. Through the 2020/21 Annual Plan, East Waste committed to undertaking a review of East Waste's Education Program, principally with a view to determining the return on investment. Measuring the true value/benefit of any educational program is challenging and none more so than waste education, where a process of awareness and behaviour change is first needed before actual results can be realised. Typically, this is not instantaneous and can often be a long-protracted implementation. Undertaken by an independent economic firm, the results showed that the benefit-cost ratio (BCR) of the investment is a minimum of \$3.10 for every \$1.00 of investment expenditure incurred in implementing the education program.

This program is largely driven by our Education & Promotions Coordinator Megan Bekesi and her passion and active engagement in this space was

rewarded with being a joint winner of the Green Industries SA 2020 Women in Circular Economy Award winner. As a winner Megan receives funding to further study education in waste and we look forward to seeing her apply her findings to our already successful campaign.

Finally, I want to thank and acknowledge the Board and Audit and Risk Management Committee which have supported our initiatives and provided valuable feedback to solidify our strength as an organisation. To Chair, Mr Fraser Bell, your guidance and encouragement has been invaluable, but above these your enthusiasm for the industry and Organisation ensures the long-term viability of East Waste for our Member Councils.



Rob Gregory
General Manager

EastWaste

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'Food scraps to green bin' and the use of kitchen caddies was promoted through bus shelters and street signs. Pictured: Customer Service staff, Hedy Hashemi and Cristina Nazar from Town of Walkerville.

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Kerbside Tonnages Collected



Member Council	Recyclables	Organics	Waste
Adelaide Hills Council	3,559	4,560	7,190
City of Burnside	4,055	6,858	7,224
Campbelltown City Council	4,124	7,274	9,872
City of Mitcham	5,684	10,128	11,898 ¹
City of Norwood, Payneham & St Peters	3,531	4,931	7,224
City of Prospect	1,740	3,141	4,177
Town of Walkerville	663	1,087	1,211

¹ City of Mitcham undertakes the collection of waste for its residents.



East Waste Governance

East Waste is administered by a Board in accordance with the requirements of the Local Government Act, the East Waste Charter, and various other policies and codes.

The membership of the Board comprises of eight directors – one director appointed by each of the Member Councils, and one independent person who acts as Chair. The Board appoints a General Manager who is responsible for implementing

the decisions made by the Board, and running the day-to-day operations of East Waste.

The Board held eight formal meetings over the 2020-2021 financial year. The table below details Board Member attendance.

BOARD MEMBER	MEETINGS
Mr Fraser Bell (Chair)	6/6
Cr Linda Green (Adelaide Hills Council)	5/6
Mr Simon Bradley (City of Prospect) *Ceased 20 May 2021	3/4
Mr Vincent Cammell (City of Prospect) *Appointed 22 May 2021	1/2
Cr Julian Carbone (City of Burnside)	3/6
Mr Paul Di Iulio (Campbelltown City Council)	4/6
Mayor Heather Holmes-Ross (City of Mitcham)	4/6
Mr Mario Barone (City of Norwood, Payneham & St Peters) *Ceased 31 December 2020	2/2
Cr Mike Stock (City of Norwood, Payneham & St Peters) *Appointed 01/01/2021	4/4
Cr Rob Ashby (Corporation of the Town of Walkerville)	6/6
DEPUTY DIRECTOR ATTENDANCE	MEETINGS
Mr Craig Harrison (City of Mitcham)	1/6

East Waste Governance



Audit and Risk Management Committee

In accordance with the requirements of the Local Government Act 1999, East Waste has an established Audit and Risk Management Committee (the Audit Committee).

The principal objective of the Audit Committee is to ensure that the East Waste Board meets its

legislative and probity requirements as required by the *Local Government Act 1999* and other relevant legislation, standards and codes.

The Audit Committee held five formal meetings over the 2020-2021 financial year. The table below details Audit Committee Member attendance.

AUDIT & RISK MANAGEMENT COMMITTEE MEMBER	MEETINGS
Mr Fraser Bell (Chair)	4/5
Mr Mario Barone (City of Norwood, Payneham & St Peters) *Ceased 31/12/2020	2/2
Cr Mike Stock (City of Norwood, Payneham & St Peters) *Appointed 31/01/2021	1/1
Mr Simon Bradley (City of Prospect) *Appointed 01/01/2021 *Ceased 20/05/2021	1/2
Cr Linda Green (Adelaide Hills Council)	5/5
Mr Tim Muhlhausler (Independent Member) *Ceased 31/12/2020	2/2
Ms Emma Hinchey (Independent Member) *Appointed 01/01/2021	3/3
Ms Sandra Di Blasio (Independent Member) *Appointed 01/01/2020	5/5

The Audited Financial Statements for the year ending 30 June 2021 are provided on the following pages.

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2020-2021

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CERTIFICATION OF FINANCIAL STATEMENTS

EASTERN WASTE MANAGEMENT AUTHORITY INC

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2021

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by Eastern Waste Management Authority Inc. to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.*
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2021 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.



Rob Gregory
Executive Officer



Fraser Bell
Chairperson

Date: 30 SEPTEMBER 2021

Financial Statements 2020-2021

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2021

	Notes	2021 \$'000	2020 \$'000
INCOME			
User charges	2	16,707	16,756
Investment income	2	12	21
Grants, subsidies and contributions		-	-
Other	2	917	677
Total Income		17,636	17,454
EXPENSES			
Employee costs	3	6,089	5,851
Materials, contracts & other expenses	3	9,149	9,120
Finance costs	3	262	281
Depreciation & amortisation	3	1,986	2,069
Total Expenses		17,486	17,321
OPERATING SURPLUS		150	133
Asset disposal & fair value adjustments	4	105	60
NET SURPLUS		255	193
Other Comprehensive Income		-	-
Total Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME		255	193

This Statement is to be read in conjunction with the attached Notes.

Financial Statements 2020-2021

STATEMENT OF FINANCIAL POSITION FOR THE YEAR ENDED 30 JUNE 2021

	Notes	2021 \$'000	2020 \$'000
ASSETS			
Current Assets			
Cash and cash equivalents	5	3,168	2,322
Trade & other receivables	5	661	1,019
Total Current Assets		3,829	3,341
Non-current Assets			
Property, Plant & Equipment	6	8,098	7,652
Total Non-current Assets		8,098	7,652
Total Assets		11,927	10,993
LIABILITIES			
Current Liabilities			
Trade & Other Payables	7	1,609	1,205
Provisions	7	654	597
Borrowings	7	1,925	1,929
Total Current Liabilities		4,188	3,731
Non-current Liabilities			
Borrowings	7	6,423	6,221
Provisions	7	97	77
Total Non-current Liabilities		6,520	6,298
Total Liabilities		10,708	10,029
Net Assets		1,219	964
EQUITY			
Accumulated Surplus		1,219	964
Total Equity		1,219	964

This Statement is to be read in conjunction with the attached Notes.



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Financial Statements 2020-2021

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2021

	Accumulated Surplus \$'000	Total Equity \$'000
Balance at start of period - 1 July 2020	964	964
Net Surplus for Year	255	255
Other Comprehensive Income		
Contributed Equity	-	-
Distributions to Member Councils	-	-
Balance at end of period - 30 June 2021	<u>1,219</u>	<u>1,219</u>
Balance at start of period - 1 July 2019	706	706
Net Surplus for Year	193	193
Other Comprehensive Income		
Contributed Equity	65	65
Distributions to Member Councils	-	-
Balance at end of period - 30 June 2020	<u>964</u>	<u>964</u>

This Statement is to be read in conjunction with the attached Notes.

Financial Statements 2020-2021

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2021

	Notes	2021 \$'000	2020 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Operating receipts		18,457	17,136
Investment receipts		7	16
Employee costs		(6,012)	(5,795)
Materials, contracts & other expenses		(9,243)	(8,677)
Finance payments		(233)	(291)
Net cash provided by operating activities	8	2,976	2,389
CASH FLOWS FROM INVESTING ACTIVITIES			
Sale of replaced assets	4	124	81
Expenditure on renewal/replacement of assets	6	(2,452)	(2,297)
Net cash used in investing activities		(2,328)	(2,216)
CASH FLOWS FROM FINANCING ACTIVITIES			
Capital contribution by member councils		-	65
Proceeds from Borrowings		2,284	2,171
Repayments of Borrowings		(1,826)	(1,834)
Repayment of lease liabilities		(260)	(220)
Net cash provided by (used in) financing activities		198	182
Net Increase (Decrease) in cash held		846	355
Cash & cash equivalents at beginning of period	5	2,322	1,967
Cash & cash equivalents at end of period	5	3,168	2,322

This Statement is to be read in conjunction with the attached Notes.

Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian equivalents to International Financial Reporting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011.

The Authority is a Local Government Authority Section 43 Regional Subsidiary under the control of the Adelaide Hills Council, City of Burnside, Campbelltown City Council, City of Mitcham, City of Norwood, Payneham & St Peters, City of Prospect and the Corporation of the Town of Walkerville. The seven Member Councils have an equity share and the Board comprises a Director from each Council and an Independent Chair appointed by the absolute majority of the Member Councils.

1.2 Historical Cost Convention

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards which requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Authority's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

Eastern Waste Management Authority Inc. operates as a regional subsidiary and is incorporated under the SA Local Government Act 1999. Its principal place of business is at 1 Temple Court Ottoway.

3 Income Recognition

The Authority recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate. In cases where there is an 'enforceable' contract with a customer with 'sufficient specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied. Revenue is measured based on the consideration to which the Authority expects to be entitled in a contract with a customer. In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into a transaction where the consideration to acquire the asset is significantly less than

Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Cont.)

the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset that has been received to enable the Authority to acquire or construct a recognisable non-financial asset that is to be controlled by the Authority. In this case, the Authority recognises the excess as a liability that is recognised over time in profit and loss when (or as) the Authority satisfies its obligations under the transfer.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables are generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 9.

5 Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use".

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

5.3 Depreciation of Non-Current Assets

Property, plant and equipment assets are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Authority, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Asset Class	Estimated Useful Lives	Capitalisation Threshold
Plan, Machinery & Equipment	3-10 Years	>\$1,000
Buildings & Other Structures	5-20 Years	>\$1,000
Right-of-use-assets	Over period of expected lease	n/a

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Cont.)

Asset Class	Estimated Useful Lives	Capitalisation Threshold
Plan, Machinery & Equipment	3-10 Years	>\$1,000
Buildings & Other Structures	5-20 Years	>\$1,000
Right-of-use-assets	Over period of expected lease	n/a

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

5.4 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Authority were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7 Employee Benefits

7.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

The Authority has recognised for the first time in 2020/21 a liability for employee benefits relating to rostered day off (RDO) entitlements in Note 7 given entitlements are paid-out on termination of employment. Experience indicates that RDO entitlements are generally taken given there is a cap applied to the level of RDO entitlements allowed to be accrued.

No accrual is made for sick leave as the Authority's experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Authority does not make payment for untaken sick leave.



East Waste's public education program is largely driven by our Education & Promotions Coordinator Megan Bekesi. Her passion and active engagement in this space was rewarded with being a joint winner of the Green Industries SA 2020 Women in Circular Economy Award. Pictured: David Speirs MP, Minister for Environment and Water, and Megan Bekesi.

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Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Cont.)

7.2 Superannuation

The Authority makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). The Scheme has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with Superannuation Guarantee Legislation (9.5% in 2020/21; 9.5% in 2019/20). No further liability accrues to the Authority as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. The Authority makes employer contributions as determined by the Fund's Trustee based on advice for the appointed Actuary. The rate is currently 6.3% (6.3% in 2019/20) of 'superannuation' salary.

In addition, the Authority makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), the Authority does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2020. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to the Authority's contribution rates at some future time.

Contributions to Other Superannuation Schemes

The Authority also makes contributions to other superannuation schemes selected by employees under the 'choice of fund' legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the new assets of the scheme, and no further liability attaches to the Authority.

Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Cont.)

8 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates and is recorded as part of 'Payables'.

9 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

10 Comparative Information

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with Australian Accounting Standards.

11 Critical Accounting Estimates and Judgements

The Board evaluate estimates and judgements incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and based on current trends and economic data, obtained both externally and within the Authority.

The Authority has recorded a liability totalling \$0.47 million as at 30 June 2021 as a result of over estimating waste charges required to be recovered from Member Councils to fund operational expenses relating to the current financial year. A liability has been recorded in Note 7 as at 30 June 2021 which will be returned in the form of a reduction in waste collection fees to be charged to Member Councils in the following financial year.

12 New Accounting Standards

The Authority applied for the first-time certain new standards and amendments, which are effective for annual reporting periods beginning on or after 1 January 2020. New standards and amendments relevant to the Authority are listed below. The Authority has not early adopted any other standard, interpretation or amendment that has been issued but is not yet effective.

Amendments to AASB 101 and AASB 108 Definition of Material

The amendments provide a new definition of material that states, "information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide

Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Cont.)

financial information about a specific reporting entity". The amendments clarify that materiality will depend on the nature or magnitude of information, either individually or in combination with other information, in the context of the financial statements. A misstatement of information is material if it could reasonably be expected to influence decisions made by the primary users. These amendments had no impact on the financial statements of, nor is there expected to be any future impact to the Authority.

13 Highbury Landfill Authority Inc.

The Authority, originally known as the East Torrens Municipal Destructor Trust, was established on 19 July 1928 (the name change took place in 1993). As at 1 July 2004, the Authority comprised of 3 Member Councils, being the City of Norwood, Payneham & St Peters, City of Burnside and the Corporation of the Town of Walkerville.

On 5 August 2004, the City of Norwood, Payneham & St Peters, the City of Burnside and the Corporation of the Town of Walkerville established the Highbury Landfill Authority Inc. Its purpose included the facilitation of the closure and the post closure of the Highbury Landfill site, as well as managing the joint interests and liability of the Councils in relation to the closure of the site.

On 31 December 2004 the property known as the Highbury Landfill site was transferred from East Waste to Highbury Landfill Authority Inc.

On 1 January 2005, the Authority's Charter was amended to include the three new Member Councils – the City of Mitcham, the City of Campbelltown and the Adelaide Hills Council.

On 1 January 2005 a loan was created between the Authority and the Highbury Landfill Authority that represented the net value of assets in East Waste prior to 1 January 2005. This was an At Call Loan and interest had been capitalised until the loan was called in by the Highbury Landfill Authority in November 2008. The loan amount was \$873,000 and the Authority borrowed the money from the National Australia Bank with an Interest Only Loan. This loan was re-financed through the Local Government Finance Authority, to be repaid over 10 years.

The Board of the Authority resolved in February 2010 to charge Member Councils the loan repayments for this loan in their equity percentages as set out in the January 2006 Charter.

The loan was fully repaid in the 2019/20 financial year.



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Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 2 - INCOME

	Notes	2021 \$'000	2020 \$'000
USER CHARGES			
Waste Collection Income		12,327	12,159
Waste Processing Income		4,640	4,509
Administration		235	225
Member Council Waste Collection Rebate		(540)	(137)
		16,707	16,756
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		12	21
		12	21
OTHER INCOME			
Bin Supply		254	203
Replacement Bins		642	457
Sundry		21	17
		917	677
NOTE 3 - EXPENSES			
EMPLOYEE COSTS			
Salaries and Wages		4,924	4,599
Employee leave expense		76	56
Superannuation		403	381
Wages Casual Agency		490	467
Workers' Compensation Insurance		113	196
Other		83	152
Total Employee Costs		6,089	5,851
<i>Number of FTE Employees as at reporting date</i>		<i>57</i>	<i>59</i>

Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 3 - EXPENSES (Cont.)

	Notes	2021 \$'000	2020 \$'000
MATERIALS, CONTRACTS & OTHER EXPENSES			
Auditor's Remuneration		9	10
Board Expenses		29	33
Waste Processing Costs		4,614	4,532
Electricity		4	27
Fuel, Gas & Oil		993	1,076
Legal Expenses		27	34
Maintenance		2,214	2,123
Parts, Accessories & Consumables		2	11
Printing, Stationery & Postage		36	24
Professional Services		440	449
Registration & Insurance - Trucks		215	364
Sundry		566	437
		9,149	9,120
FINANCE COSTS			
Interest on Loans		234	247
Interest on Leases		28	34
		262	281
DEPRECIATION & AMORTISATION			
Buildings & Other Structures	6	10	25
Plant, Machinery & Equipment	6	1,725	1,788
Right-of-use assets	6	251	256
		1,986	2,069

Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 4 - ASSET DISPOSAL

	Notes	2021 \$'000	2020 \$'000
Proceeds from disposal		124	81
Less: Carrying amount of assets sold		(19)	(21)
Gain (Loss) on disposal		105	60

NOTE 5 - CURRENT ASSETS

CASH & CASH EQUIVALENTS

Cash on Hand and at Bank		2,995	1,160
Deposits at Call		173	1,162
		3,168	2,322

TRADE & OTHER RECEIVABLES

Debtors - general		654	1,013
Accrued Income		-	6
Prepaid Expenses		7	-
		661	1,019

Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 6 - PROPERTY, PLANT & EQUIPMENT

	Notes	2021 \$'000	2020 \$'000
Buildings & Other Structures - At Cost		325	162
Accumulated Depreciation		(92)	(82)
		233	80
Plant, Machinery & Equipment - At Cost		17,227	16,573
Accumulated Depreciation		(10,176)	(10,090)
		7,051	6,483
Right-of-use-assets		1,321	1,345
Accumulated Depreciation		(507)	(256)
		814	1,089
Total Property, Plant & Equipment		8,098	7,652

	2020 \$'000						2021 \$'000
	Carrying Value	Additions		Disposals	Depreciation	Adjustment	Carrying Value
		New/ Upgrade	Renewal				
Buildings & Other Structures	80	163	-	-	(10)	-	233
Plant, Machinery & Equipment	6,483	2,312	-	(19)	(1,725)	-	7,051
Right-of-use-asset	1,089	-	-	-	(251)	(24)	814
	7,652	2,475	-	(19)	(1,986)	(24)	8,098
2020	6,100	3,642	-	(21)	(2,069)	-	7,652

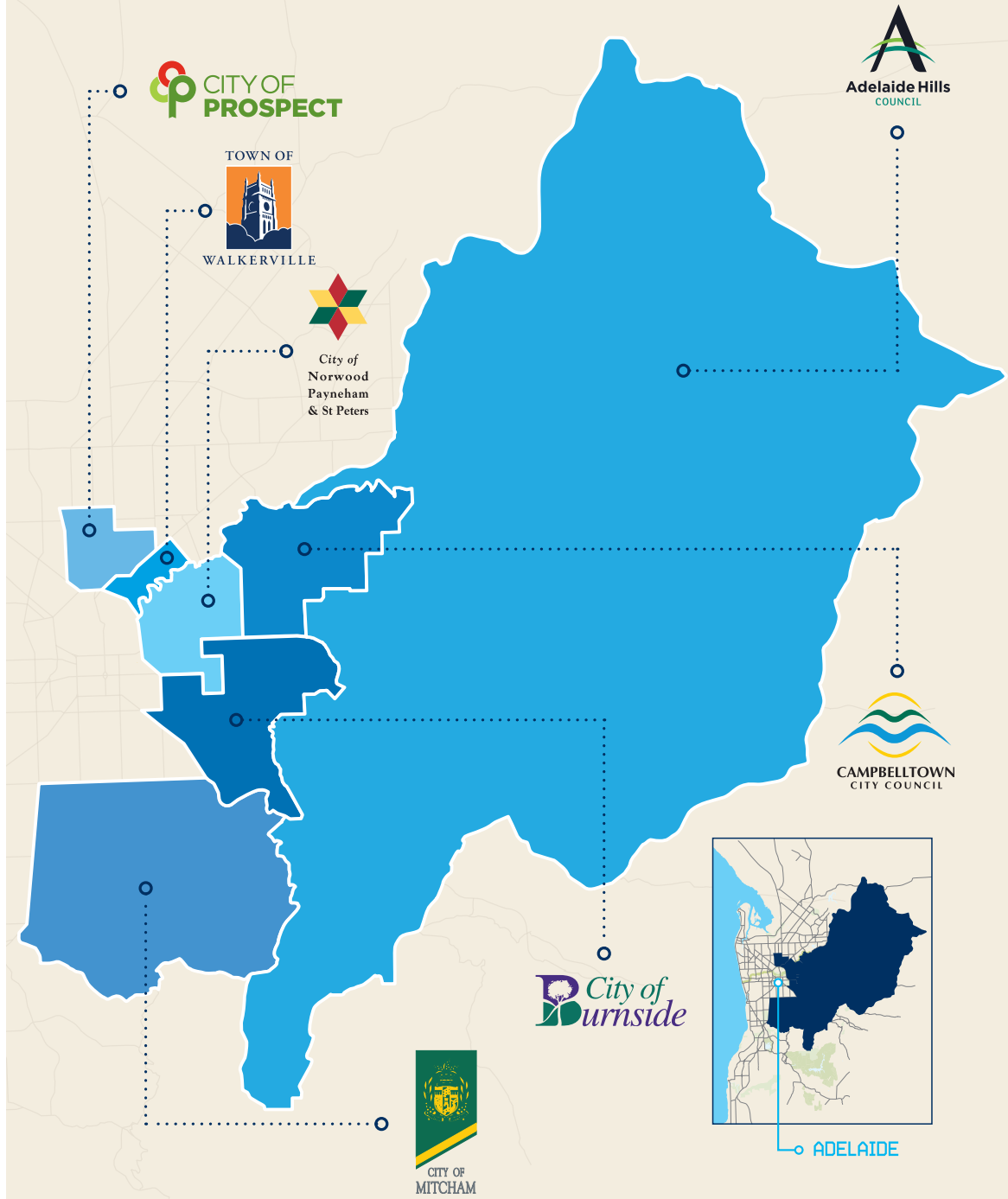
Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 7 - LIABILITIES

	2021		2020	
	\$'000		\$'000	
	Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES				
Goods & Services	902	-	998	-
Accrued expenses - other	707	-	207	-
	1,609	-	1,205	-
BORROWINGS				
Loans	1,679	5,805	1,692	5,334
Lease Liabilities	246	618	237	887
	1,925	6,423	1,929	6,221
PROVISIONS				
Annual Leave	302	-	304	-
Rostered-Day-Off (RDO)	51	-	-	-
Long Service Leave	301	97	293	77
	654	97	597	77

Current Service Area



EastWaste

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Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 8 - CASH FLOW RECONCILIATION

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	2021 \$'000	2020 \$'000
Total cash & equivalent assets	3,168	2,322
Balances per Cash Flow Statement	<u>3,168</u>	<u>2,322</u>

(a) Reconciliation of Change in Net Assets to Cash Flows from Operating Activities

Net Surplus (Deficit)	255	193
Non-cash items in Income Statement of Comprehensive Income		
Depreciation	1,986	2,069
Net increase (decrease) in employee benefits	(77)	(56)
Net increase (decrease) accrued expenses	24	(15)
(Gain) / Loss on Disposal	(105)	(60)
Waste Rebates	470	-
	<u>2,553</u>	<u>2,131</u>
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	363	(297)
Net increase (decrease) in trade & other payables	(94)	443
Net increase (decrease) in other provisions	154	112
Net Cash provided by (or used in) operations	<u>2,976</u>	<u>2,389</u>

(b) Financing Arrangements

Corporate Credit Cards	15	15
Cash Advance Debenture Facility - LGFA	1,000	1,000

Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 9 - FINANCIAL INSTRUMENTS

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: Initially recognised at fair value and subsequently measured at amortised cost.</p> <p>Terms & conditions: Deposits on Call do not have a maturity period and have an average interest rates of 0.3% (2020: 0.4% - 0.45%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Waste Collection Fees & Associated Charges	<p>Accounting Policy: Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Interest bearing borrowings	<p>Accounting Policy: initially recognised at fair value and subsequently at amortised cost. Interest is charged as an expense using the effective interest rate.</p> <p>Terms & conditions: secured over future revenues and Member Councils, borrowings are repayable on fixed interest terms. Rates between 1.7% - 5.35% (2020: 2.55% - 5.35%).</p>
Liabilities - Leases	<p>Accounting Policy: accounted for in accordance with AASB 16 as stated in Note 11.</p>

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any provision for doubtful debts. All investments are made with the SA Local Government Finance Authority and Bank SA. There is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. The Authority also has available a range of bank overdraft and short-term draw down facilities that it can access.

Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 9 - FINANCIAL INSTRUMENTS (Cont.)

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Most of the Authority's financial instruments are at fixed rates. Any such variations in future cash flows will not be material in effect on either the Authority's incomes or expenditures.

Liquidity Analysis

2021	Maturity			Non-Interest Bearing	Total
	≤ 1 year	> 1 year ≤ 5 years	> 5 years		
<i>Financial Assets</i>	\$'000	\$'000	\$'000	\$'000	\$'000
Cash & Equivalents	3,168	-	-	-	3,168
Receivables	-	-	-	654	654
Total	3,168	-	-	654	3,822
<i>Financial Liabilities</i>					
Payables	-	-	-	902	902
Borrowings	1,925	5,091	1,332	-	8,348
Total	1,925	5,091	1,332	902	9,250

2020	Maturity			Non-Interest Bearing	Total
	≤ 1 year	> 1 year ≤ 5 years	> 5 years		
<i>Financial Assets</i>	\$'000	\$'000	\$'000	\$'000	\$'000
Cash & Equivalents	2,322	-	-	-	2,322
Receivables	-	-	-	1,013	1,013
Total	2,322	-	-	1,013	3,335
<i>Financial Liabilities</i>					
Payables	-	-	-	998	998
Borrowings	1,929	5,460	726	-	8,115
Total	1,929	5,460	726	998	9,113

Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 10 - EXPENDITURE COMMITMENTS

Expenditure Commitments

The Authority has expenditure commitments totalling an estimated \$2 million as at reporting.

NOTE 11 - LEASES

Authority as a lessee

Right-of-use-assets

The Authority leases its administrative and depot facilities at Ottoway.

	Buildings & Other Structures \$'000	Total \$'000
At 1 July 2020	1,089	1,089
Additions of right-of-use-assets	-	-
Depreciation Charge	(251)	(251)
Adjustments to right-of-use-assets	(24)	(24)
At 30 June 2021	814	814

Set out below are the carrying amounts of lease liabilities and the movements during the period:

	2020 \$'000
At 1 July 2020	1,124
Additions	-
Accretion of interest	28
Payments	(258)
Adjustments to lease liability	(30)
At 30 June 2021	864
Current	265
Non-Current	599

NOTE 12 - POST BALANCE DATE EVENTS

There were no events post balance date that are required to be disclosed.

Financial Statements 2020-2021

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 13 - RELATED PARTY TRANSACTIONS

The Key Management Personnel include the Chair of the Board, Chief Executive and other prescribed officers as defined under Section 112 of the Local Government Act 1999. In all, 4 persons were paid the following total compensation:

	2021 \$'000	2020 \$'000
Salaries, allowances & other short term benefits	462	476
TOTAL	462	476

Transactions with Related Parties:

The following transactions occurred with Related Parties:

Related Party Entity	Sale of Goods and Services (\$'000)	Amounts Outstanding from Related Parties (\$'000)	Description of Services Provided to Related Parties
Adelaide Hills Council	3,307	55	Provision of kerbside waste collection and hard waste collection services
City of Burnside	3,064	79	Provision of kerbside waste collection and hard waste collection services
City of Mitcham	3,082	171	Provision of kerbside waste collection and hard waste collection services
City of Norwood, Payneham & St Peters	2,823	159	Provision of kerbside waste collection and hard waste collection services
City of Prospect	1,471	35	Provision of kerbside waste collection and hard waste collection services
Corporation of the City of Campbelltown	3,508	76	Provision of kerbside waste collection and hard waste collection services
Corporation of the Town of Walkerville	581	25	Provision of kerbside waste collection and hard waste collection services

Amounts recorded as outstanding from Related Parties are recorded in Trade and other receivables in Note 5.

The Related Parties disclosed above are equity owners of the Authority and are referred to as Member Councils. Member Councils have equal representation on the Board of the Authority and accordingly have significant influence on the financial and operating decisions of the Authority. No one Member Council individually has control of those policies.



EastWaste

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Financial Statements 2020-2021

CERTIFICATION OF AUDITOR INDEPENDENCE



Bentleys
THINKING AHEAD

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Adelaide SA 5001
ABN 42 877 041 902
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F +61 8 2512 7588
adelaide@bentleys.com.au
0800 542 218

Certification of Auditor Independence

I confirm that, for the audit of the financial statements of Eastern Waste Management Authority Inc for the year ended 30 June 2021, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

Bentleys SA Audit Partnership



David Papa
Partner

Dated at Adelaide this 30th September 2021

Financial Statements 2020-2021

INDEPENDENT AUDITOR'S REPORT



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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE EASTERN WASTE MANAGEMENT AUTHORITY INC

Opinion

We have audited the accompanying financial report of the Eastern Waste Management Authority Inc, which comprises the statement of financial position as at 30 June 2021, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and the Certification of the Financial Statements.

In our opinion, the financial report gives a true and fair view of the financial position of the Eastern Waste Management Authority Inc as of 30 June 2021, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation of the financial report, which gives a true and fair view in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*, and for such internal control as the committee and management determines is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

Financial Statements 2020-2021

INDEPENDENT AUDITOR'S REPORT



Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

BENTLEYS SA AUDIT PARTNERSHIP

DAVID PAPA
PARTNER

Dated at Adelaide this 1st day of October 2021

East Waste's behavioural change initiatives include eliminating food waste from being disposed of to landfill by targeting 100% of food waste collected from residential premises to be recycled by 2030.











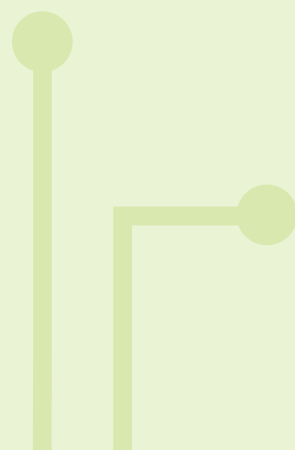
EastWaste

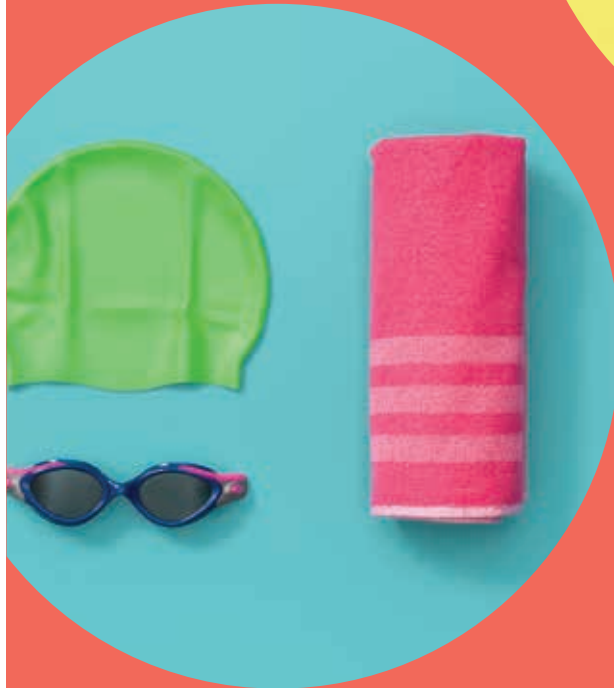
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EastWaste

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-  eastwaste.com.au







Message from the Chairperson

Cr Peter Cornish

With over 125 years of accumulated experience in its public health staff and over 100 years of accumulated experience in its immunisation staff; it is no wonder why EHA provides such a remarkable service for its community.

The Eastern Health Authority (EHA) continues to deliver remarkable service during this continued period of uncertainty of a global pandemic.

The residents and ratepayers of its five constituent Councils (the Cities of Norwood, Payneham and St Peters, Campbelltown, Burnside, Prospect and the Town of Walkerville) continued to benefit directly and indirectly from the operations of EHA. In June 2021, an independent service review which benchmarked EHA against other comparable Councils in Food inspection, Food enforcement and Immunisation activities was presented.

The review details that EHA conducts more food safety inspection, and the highest follow-up inspections as a total and percentage of premises within our service area. It also details EHA provides a greater immunisation service with the highest proportion of its aggregate population compared to other comparative Councils. The review did make governance and administrative recommendations ensuring EHA continuously improves and maintains and improves its current service levels. The Board will be addressing these recommendations.

With over 125 years of accumulated experience in its public health staff and over 100 years of accumulated experience in its immunisation staff; it is no wonder why EHA provides such a remarkable service for its community.

I thank all the hard working staff at EHA especially during a challenging year in the ever changing public health area.

I am thrilled to bring the 2020-21 Annual Report for your consideration.

Cr Peter Cornish
Chairperson

Annual Report 2020/21



About Eastern Health Authority

Eastern Health Authority (EHA) has a proud history of promoting and enforcing public health standards in Adelaide's eastern and inner northern suburbs.

Prospect	
Rateable Properties	10,148
Population of Council	21,520

Walkerville	
Rateable Properties	4,067
Population of Council	8,094

NPSP	
Rateable Properties	20,097
Population of Council	36,750

Campbelltown	
Rateable Properties	24,476
Population of Council	53,082

Burnside	
Rateable Properties	21,191
Population of Council	46,127

Total	
Rateable Properties	79,979
Population of Councils	165,573



Chief Executive Officer's Report

Michael Livori

The continual focus on COVID-19 related issues and disruptions has continued to dominate our lives during the past year. We have had to remain agile and adapt as the situation continues to unfold while continuing our important public health protection responsibilities. In addition to our existing health protection work, our staff continue to undertake COVID-19 compliance checks during their routine assessments in accordance with the Emergency Management Directions put in place to manage the pandemic. The crisis has certainly highlighted the importance of effective public health systems and responses.

Our public immunisation clinics continue to be very popular with 3,775 clients receiving 7,069 vaccines. With ongoing COVID-19 restrictions in place we continued with appointment-based clinics which has had an impact on the number of clients that can be serviced comparing to the previous year. The School Based Immunisation Programme delivered 10,497 vaccines to high school students and our coverage rates continue to be higher than the state average. An enhanced SMS reminder system for absentees was introduced with positive results. COVID-19 vaccines for students at schools are currently under consideration and we stand ready if they are added to the programme. Eastern Health Authority's (EHA) Workplace Influenza Program conducted between March and June assists businesses to protect their staff from the highly contagious influenza virus, reducing costly absenteeism. 107 workplace visits were undertaken, including eight new businesses, where 4,164 vaccines were administered.

Healthy communities require access to safe and suitable food. Monitoring food safety standards to ensure this occurs, continues to be one of our most important areas of core business. EHA is responsible for monitoring over 1,300 food business to ensure appropriate food safety standards are being maintained. Over 1,500 inspections were conducted during the year. While recognising the significant COVID-19 related pressures faced by food businesses, it was disappointing that there was a significant increase in Prohibition Orders issued. During the year, Prohibition Orders requiring a business to close for a period of time to rectify issues of concern were issued on 16 occasions. This course

of action is not undertaken lightly, however the public must be protected from the small number of proprietors who are willing to put their health at risk.

A food safety training program focusing on the fundamentals of food safety was designed and developed during the year aimed to improve food handlers' knowledge of safe food practices and in turn, businesses compliance with the Food Safety Standards. The program commenced in June and was fully subscribed with 24 participants with varying levels of experience in the food industry and from a variety of food businesses, such as schools, cafes, cinemas, and restaurants attending. Feedback provided by the participants was overwhelmingly positive with attendees requesting longer and additional sessions. The program will be refined based on the feedback and more sessions offered next year including via virtual platforms.

An independent organisational service review was finalised in June 2020, and we were extremely pleased with the findings. EHA was found to effectively manage the risk profile for public and environmental health and food safety across the region.

Annual Report 2020/21



EHA continues to lead the Eastern Hoarding and Squalor Group. The Group continued into its eighth successful year and met four times. This collaborative forum for Environmental Health officers and representatives from Government and non-Government agencies allows for proactive discussion and information sharing on squalor and hoarding.

On behalf of EHA I would like to thank our hardworking staff for their commitment and efforts during the year.

In terms of local government public health protection, EHA is structured in a unique manner. This structure allows us to have a single focus and be experts and leaders in our field. An independent organisational service review was finalised in June 2020, and we were extremely pleased with the findings. EHA was found to effectively manage the risk profile for public and environmental health and food safety across the region. Centralised services provided through a regional subsidiary model was well recognised and valued by stakeholders. A benchmarking exercise found EHA performs

well against other councils, particularly those that were most comparable in terms of population and resource allocations. The efficient and pro-active way in which EHA was able to adjust responsibilities and liaise with State agencies during COVID-19 was highly valued by stakeholders and the ability to pivot service delivery was seen as a strength. EHA was highlighted as a high performer in delivering immunisation services, citing professionalism and willingness to innovate and improve service quality. A median score of 9 out of 10 given by Constituent Councils for overall service quality, illustrates the value attributable to EHA's service delivery.

I would like to take this opportunity to thank the Board Members for the interest you have in public health and the support you provide to the EHA administration. It is valued and appreciated. On behalf of EHA I would like to thank our hardworking staff for their commitment and efforts during the year. None of the achievements outlined in this report would have been possible without you.

Michael Livori
Chief Executive Officer



Governance

Board of Management 2021

EHA is a body corporate, governed by a Board of Management comprised of two elected members from each Constituent Council. The Board met six times during the year to consider EHA's business.

City/Town	Member	Meetings Attended
City Of Burnside	Cr P Cornish	● ● ● ● ● ○
	Cr J Davey	● ● ● ● ○ ○
City Of Norwood Payneham & St Peters	Cr S Whittington	● ● ● ● ● ○
	Cr G Knoblauch	● ● ● ● ● ○
Campbelltown City Council	Cr J Kennedy	● ● ● ● ● ○
	M Hammond	● ● ● ● ● ○
City Of Prospect	Cr K Barnett	● ● ● ● ● ○
	N Cunningham	● ● ● ● ● ○
Town Of Walkerville	A Caddy	○ ○ ○ ○ ○ ○
	Cr J Joshi	○ ○ ○ ○ ○ ○

Finance Audit Committee

Members of EHA's Audit Committee include:

- Claudia Goldsmith Presiding Member
- Independent Member Madeleine Vezis
- Board Appointed Member Cr Peter Cornish

The Committee met on three occasions during the year.

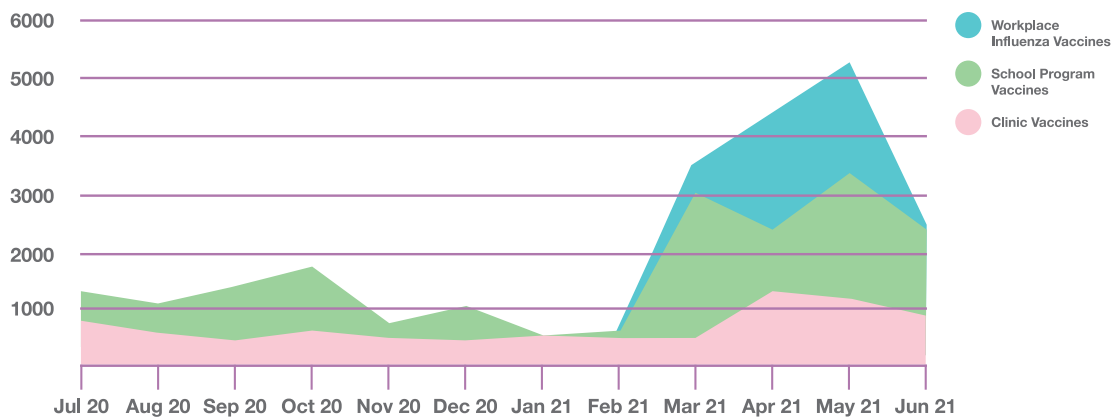




Immunisation

EHA provides a comprehensive, specialised, and convenient immunisation service by way of public immunisation clinics, school immunisation program and workplace immunisation programs to the residents of our Constituent Councils.

The combined demand for all immunisation services over the last year

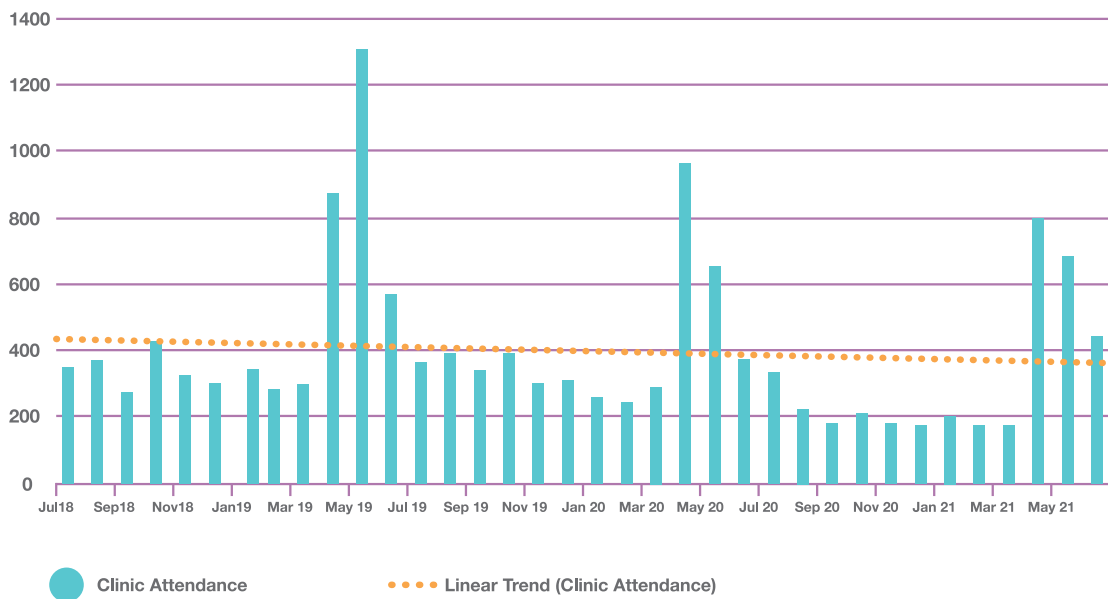




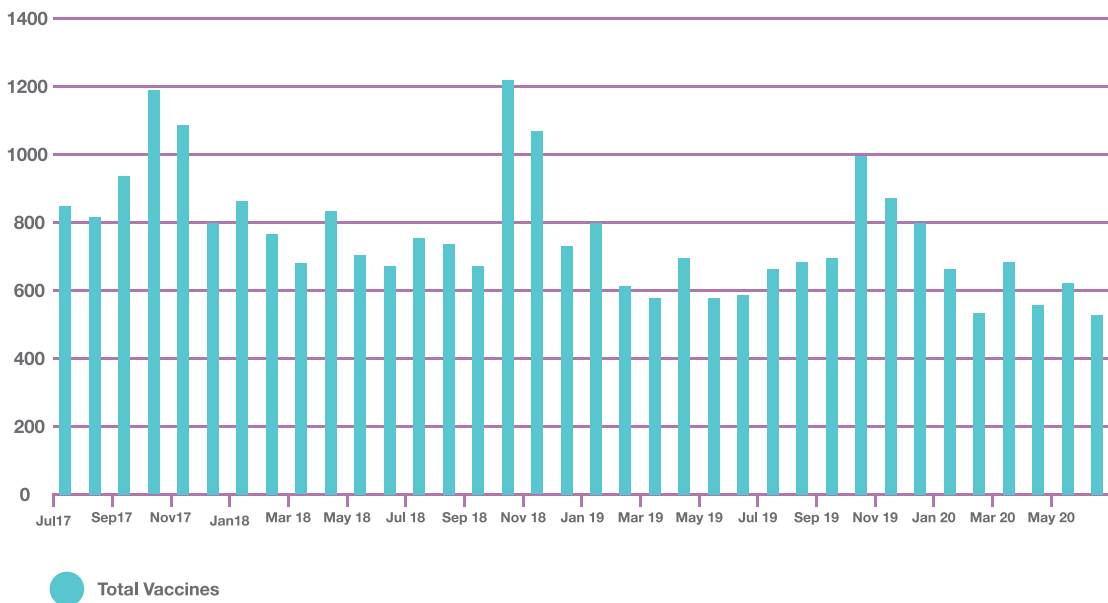
Public Immunisation Clinics

3,775 clients were provided with 7,069 vaccinations.

Client attendance at public immunisation clinics for the last 3 years



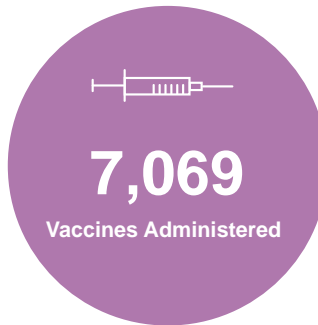
The number of vaccines administered at public clinics for the last 3 years.





The number of clients per council area and their choice of clinic venue

Where clients come from (Council Area)	Number of clients from Council Area	Where clients attend (Clinic Venue by %)			
		Burnside	Campbelltown	NPSP	Prospect
Burnside	914	21%	3%	76%	0%
Campbelltown	1,092	3%	16%	80%	1%
NPSP	1,020	2%	2%	95%	1%
Prospect	313	1%	2%	76%	21%
Walkerville	193	1%	0%	96%	3%
Other	243	9%	16%	72%	3%
Total Number of Clients	3,775				

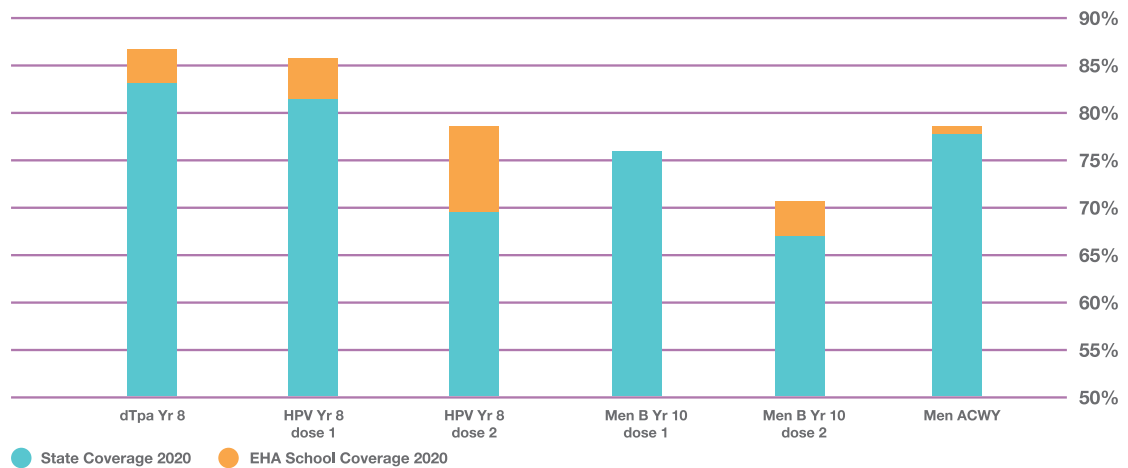




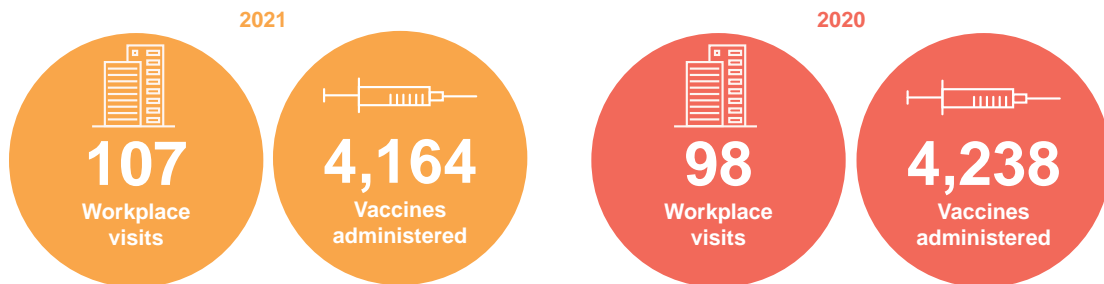
School Vaccinations for Calendar Year to Date – January to December 2020

Council	Human Papillomavirus (HPV)	Diphtheria Tetanus and Pertussis (dTpa)	Meningococcal B (Men B)	Meningococcal ACYW (Men ACWY)	Total
Burnside	1,212	476	1,059	682	3,429
Campbelltown	902	482	869	459	2,712
NPSP	1,193	547	1,040	555	3,335
Prospect	193	106	196	104	599
Walkerville	141	71	132	78	422
Total	3,641	1,682	3,296	1,878	10,497

A graph illustrating EHA vaccine coverage rates compared with the SA State coverage rates across all vaccines administered.



Workplace Immunisation Program





Public and Environmental Health

Environmental health is the branch of public health that focuses on the interrelationships between people and their environment, promotes human health and well-being, and fosters healthy and safe communities.

website: [NEHA Environmental health](#)



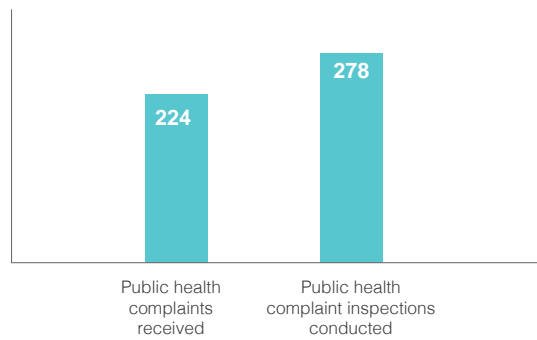
Complaints and Referrals

Environmental Health Officer's responsibilities under the SA Public Health Act 2011 continued to extend to respond to control of the COVID-19 Pandemic spread within South Australia.

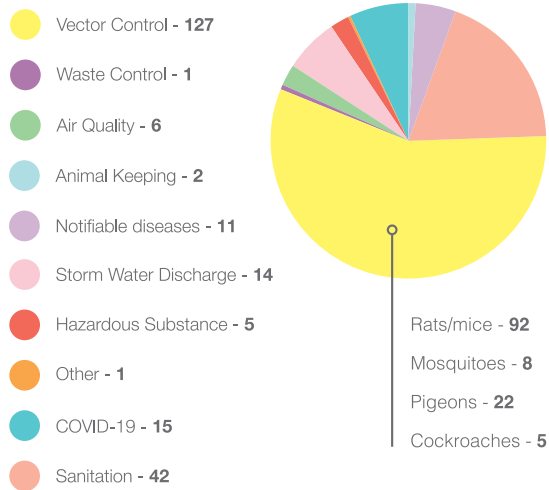
Public health related complaints/referrals from the public or State Government.

2018-19	2019-20	2020-21
162	213	224 ▲

1.24 inspections per complaint



Public Health Complaint Category



Vector Complaints– (increase)



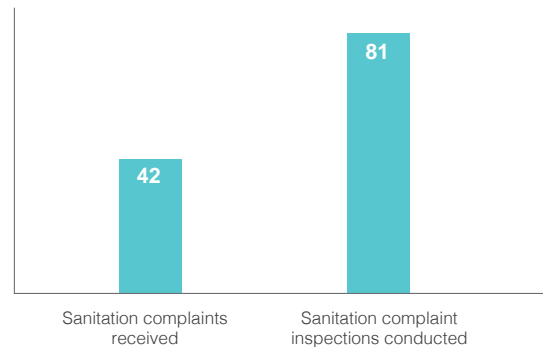
Squalor



Hoarding



1.92 inspections per complaint



14

Stormwater discharge complaints investigated a significant increase from 5 (2019-20)

15

COVID-19 Social Distancing Complaints a decrease from 28 complaints in 2019-20



Notifiable Diseases

	2019-20	2020-21
Campylobacter	267	248 ▼
Salmonella	79	38 ▼
Legionellosis	5	2 ▼
Cryptosporidiosis	5	4 ▼
Hepatitis A	1	0 ▼
Rotavirus	47	15 ▼
COVID-19	51	11 ▼

Monitoring and Surveillance

Cooling Towers and Warm Water Systems

19 Cooling Towers at 12 sites

Routine inspections	19
Follow-up inspection	1

18 Warm Water Systems at 4 sites

Routine inspections	10
Follow-up inspection	1

Water samples taken from all HRMWS sites during routine inspections - two detections of *Legionella* at two separate sites.

Two *Legionella* disease notifications were received from SA Health. Both required desktop reviews and no further action.

Public Swimming Pools and Spas

28 swimming pool and spa sites

Routine inspections	46
Follow-up inspection	16
Compliance Notice Issued	1

Personal Care and Body Art (PCBA)

All eight tattoo premises involving high risk skin penetration practice were assessed.

Waste Control Systems

A small area within EHA's catchment is not connected to SA Water Sewer or a Community Wastewater Management Scheme, requiring the installation of an approved onsite wastewater system.

Four wastewater applications for wastewater works were received and approved

Health Care and Community Services

5

Licence renewal applications were received and approved.

6

Unannounced routine licensing audits were conducted across 5 facilities.

3

Complaint investigations were undertaken. No further action taken.





Annual Report 2020/21



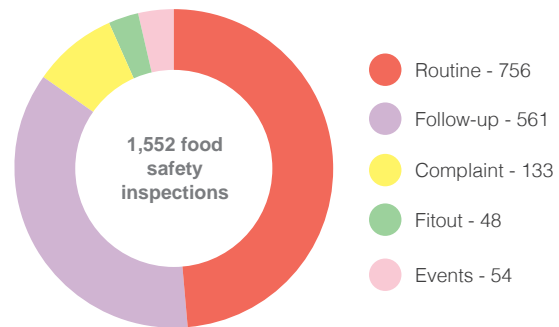
Food Safety

EHA administers the *Food Act 2001* in conjunction with the Food Safety Standards to protect the public from food-borne illness and associated risks.

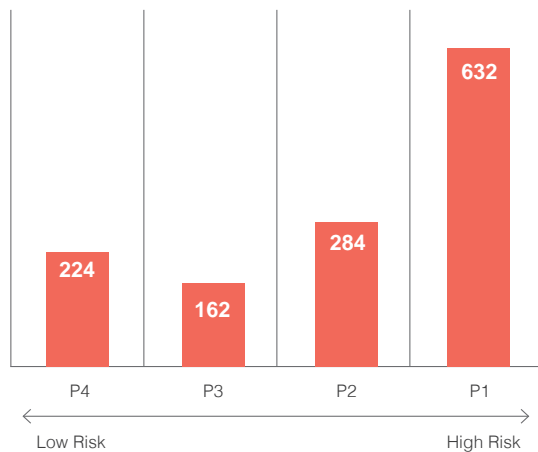
Food Safety Inspections

1,302 known food premises are operating as at 30/06/2021

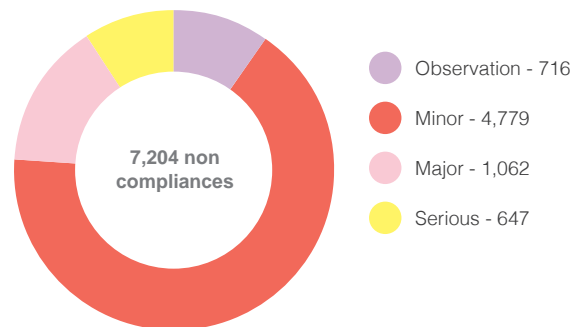
Type of food safety inspections undertaken during 2020-21



Number of food businesses per risk classification



Type of food safety non-compliances observed during 2020-21



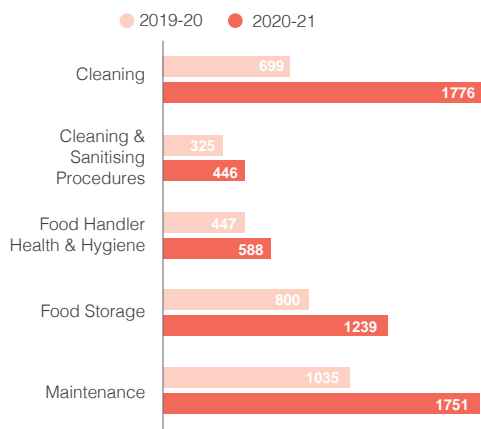
Increase in types of food safety non-compliances observed during routine inspections compared to the previous year. In particular:

64% Increase in the number of routine food inspections when compared to the previous year.

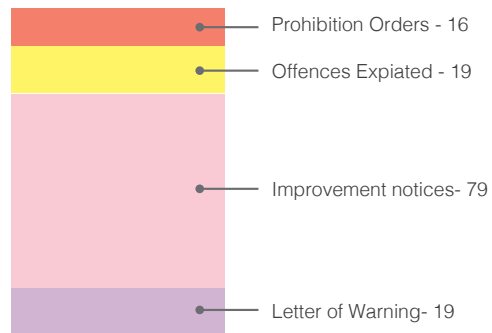




Two year comparison of the types of food safety non-compliances observed during routine inspections during 2020-21.

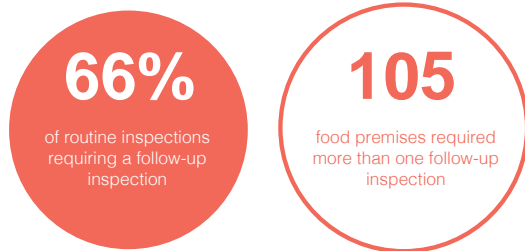


A graph illustrating the graduated response to enforcement under the *Food Act 2001*.



The majority of food businesses requiring legal action are P1 high risk businesses.

Food Safety Enforcement



Number of businesses requiring legal action per risk rating.

	P1	P2	P3
Warning Letter	18	1	0
Improvement Notices	65	13	1
Offences Expiated	12	2	0
Prohibition Orders	14	2	0



Improvement Notices

79 Improvement Notices issued to 54 food businesses

19 businesses issued with multiple Improvement Notices – accounted for 44 Improvement Notices

7.1% of routine inspections resulted in the issue of an Improvement Notice

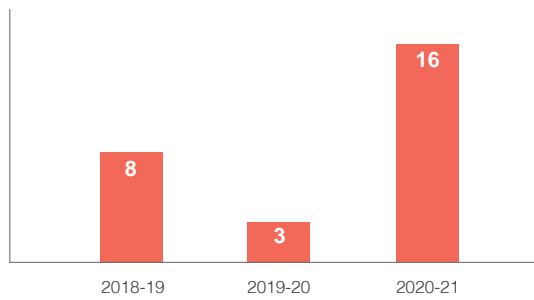
Expiations

14 businesses were expiated under the *Food Act 2001*

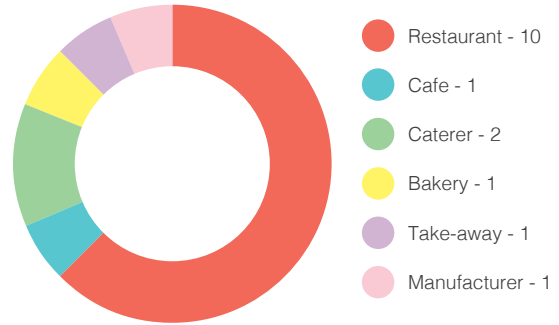
1.85% of routine inspections resulted in the issue of an Expiation Notice

Prohibition Orders

16 Prohibition Orders issued. 13 more when compared to the previous year.



Types of food businesses issued with a Prohibition Order during 2020-21.



Food Safety Audits

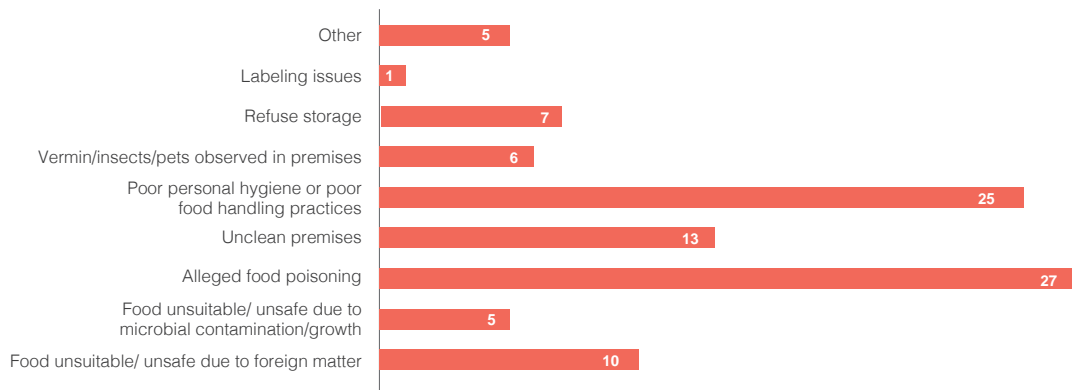
120 scheduled food safety audits food businesses serving food to vulnerable populations



Food Safety Complaints



Types of Food Complaints received in 2021





Summary Financial Statement for the year ending 30 June 2021

	2020	2021
INCOME		
Council Contributions	1,803,571	1,821,865
Statutory charges	72,447	150,625
User charges	330,134	235,151
Grants, subsidies and contributions	245,618	256,514
Investment income	8,183	4,901
Other income	4,031	4,5498
TOTAL INCOME	2,463,984	2,474,605
EXPENSES		
Employee Costs	1,636,215	1,635,933
Materials, contracts & other expenses	594,507	509,065
Depreciation, amortisation & impairment	190,358	190,797
Finance costs	56,305	48,445
TOTAL EXPENSES	2,477,385	2,384,240
OPERATING SURPLUS (DEFICIT)		
Asset disposal & fair value adjustments		
NET SURPLUS/(DEFICIT)	(13,401)	90,365
Other Comprehensive Income		
TOTAL COMPREHENSIVE INCOME	(13,401)	90,365
CURRENT ASSETS		
Cash and cash equivalents	721,310	782,896
Trade and Other Receivables	155,650	188,901
TOTAL CURRENT ASSETS	876,960	971,797
NON-CURRENT ASSETS		
Infrastructure, Property, Plant & Equipment	1,491,511	1,300,714
TOTAL NON-CURRENT ASSETS	1,491,511	1,300,714
TOTAL ASSETS	2,368,471	2,272,511
CURRENT LIABILITIES		
Trade & Other Payables	157,719	163,940
Borrowings	262,051	177,021
Provisions	307,885	307,903
Liabilities relating to Non-current Assets held for Sale		
TOTAL CURRENT LIABILITIES	727,655	648,864
NON-CURRENT LIABILITIES		
Borrowings	1,143,669	1,036,687
Provisions	22,268	21,716
TOTAL NON-CURRENT LIABILITIES	1,165,937	1,058,403
TOTAL LIABILITIES	1,893,592	1,707,267
NET ASSETS	474,879	565,244
EQUITY		
Accumulated Surplus	474,879	565,244
TOTAL EQUITY	474,879	565,244

Annual Report 2020/21





The General Purpose Financial Reports for the year ended 30 June 2021

Eastern Health Authority General Purpose Financial Reports for the year ended 30 June 2021

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EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021**

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by Eastern Health Authority (EHA) to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of EHA's financial position at 30 June 2021 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.

Michael Livori
CHIEF EXECUTIVE OFFICER

Cr Peter Cornish
CHAIRPERSON
EHA BOARD OF MANAGEMENT

Date: 31/8/21



Eastern Health Authority
Statement of Comprehensive Income
for the year ended 30 June 2021

	Notes	2021 \$	2020 \$
INCOME			
Council contributions	2	1,821,865	1,803,571
Statutory charges	2	150,625	72,447
User charges	2	236,151	330,134
Grants, subsidies and contributions	2	256,514	245,618
Investment income	2	4,901	8,183
Other income	2	4,549	4,031
Total Income		2,474,605	2,463,984
EXPENSES			
Employee costs	3	1,635,933	1,636,215
Materials, contracts & other expenses	3	509,065	594,507
Depreciation, amortisation & impairment	3	190,797	190,358
Finance costs	3	48,445	56,305
Total Expenses		2,384,240	2,477,385
OPERATING SURPLUS / (DEFICIT)		90,365	(13,401)
NET SURPLUS / (DEFICIT) (transferred to Equity Statement)		90,365	(13,401)
Other Comprehensive Income		-	-
Total Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME		90,365	(13,401)

This Statement is to be read in conjunction with the attached Notes.



Eastern Health Authority
Statement of Financial Position
as at 30 June 2021

ASSETS	Notes	2021	2020
		\$	\$
Current Assets			
Cash and cash equivalents	4	782,896	721,310
Trade & other receivables	4	188,901	155,650
Total Current Assets		<u>971,797</u>	<u>876,960</u>
Non-current Assets			
Infrastructure, property, plant & equipment	5	1,300,714	1,491,511
Total Non-current Assets		<u>1,300,714</u>	<u>1,491,511</u>
Total Assets		<u>2,272,511</u>	<u>2,368,471</u>
LIABILITIES			
Current Liabilities			
Trade & other payables	6	163,940	157,719
Borrowings	6	177,021	262,051
Provisions	6	307,903	307,885
Total Current Liabilities		<u>648,864</u>	<u>727,655</u>
Non-current Liabilities			
Borrowings	6	1,036,687	1,143,669
Provisions	6	21,716	22,268
Total Non-current Liabilities		<u>1,058,403</u>	<u>1,165,937</u>
Total Liabilities		<u>1,707,267</u>	<u>1,893,592</u>
NET ASSETS		<u>565,244</u>	<u>474,879</u>
EQUITY			
	Notes	2021	2020
		\$	\$
Accumulated Surplus		565,244	474,879
TOTAL EQUITY		<u>565,244</u>	<u>474,879</u>

This Statement is to be read in conjunction with the attached Notes.



**Eastern Health Authority
Statement of Changes in Equity
for the year ended 30 June 2021**

2021	Notes	Acc'd Surplus \$	TOTAL EQUITY \$
Balance at end of previous reporting period		474,879	474,879
Net Surplus / (Deficit) for Year		<u>90,365</u>	<u>90,365</u>
Balance at end of period		<u>565,244</u>	<u>565,244</u>
2020	Notes	\$	\$
Balance at end of previous reporting period		488,280	488,280
Net Surplus / (Deficit) for Year		<u>(13,401)</u>	<u>(13,401)</u>
Balance at end of period		<u>474,879</u>	<u>474,879</u>

This Statement is to be read in conjunction with the attached Notes



Eastern Health Authority
Statement of Cash Flows
for the year ended 30 June 2021

	Notes	2021 \$	2020 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Receipts:</i>			
Council Contributions		1,821,865	1,983,928
Statutory charges		150,625	72,447
User charges		227,736	373,345
Investment receipts		5,757	7,234
Grants utilised for operating purposes		256,514	245,618
Other revenues		4,549	4,031
<i>Payments:</i>			
Employee costs		(1,637,628)	(1,645,676)
Materials, contracts & other expenses		(525,832)	(802,416)
Finance payments		(49,988)	(57,773)
Net Cash provided by Operating Activities		253,598	180,738
 CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Payments:</i>			
Expenditure on renewal/replacement of assets		-	(24,677)
Net Cash used in Investing Activities		-	(24,677)
 CASH FLOWS FROM FINANCING ACTIVITIES			
<i>Payments:</i>			
Repayments of borrowings		(70,732)	(67,488)
Repayment of principal portion of lease liabilities		(121,280)	(110,535)
Net Cash used in Financing Activities		(192,012)	(178,023)
Net Increase (Decrease) in cash held		61,586	(21,962)
Cash & cash equivalents at beginning of period	7	721,310	743,272
Cash & cash equivalents at end of period	7	782,896	721,310

This Statement is to be read in conjunction with the attached Notes



Eastern Health Authority **Notes to and forming part of the Financial Statements** **for the year ended 30 June 2021**

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Authority's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar.

2 The Local Government Reporting Entity

Eastern Health Authority is incorporated under the SA Local Government Act 1999 and has its principal place of business at 101 Payneham Road, St Peters, SA 5069. These consolidated financial statements include the Authority's direct operations and all entities through which Authority controls resources to carry on its functions. In the process of reporting on the Authority as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income recognition

3.1 Revenue

The Authority recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Authority expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the Authority to acquire or construct a recognisable non-financial asset that is to be controlled by the Authority. In this case, the Authority recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.



Eastern Health Authority **Notes to and forming part of the Financial Statements** **for the year ended 30 June 2021**

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

4 Cash, Cash Equivalents and Other Financial Instruments

4.1 Cash, Cash Equivalent Assets

Cash assets include all amounts readily convertible to cash on hand at Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

5 Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 5.

5.3 Depreciation of Non-Current Assets

Property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Authority, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 5.

5.4 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Authority were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates and is recorded as part of "Payables". Interest free loans are carried at their nominal amounts; interest revenues foregone by the lender effectively being a reduction of interest expense in the period to which it relates.



Eastern Health Authority **Notes to and forming part of the Financial Statements** **for the year ended 30 June 2021**

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

8 Provisions

8.1 Employee Benefits

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Authority experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Authority does not make payment for untaken sick leave.

Superannuation:

The Authority makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and Authority's involvement with the schemes are reported in Note 12.

9 Leases

The Authority assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

Authority as a lessee:

The Authority recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

i) Right-of-use assets

The Authority recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset.

Right of use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets.

The right-of-use assets are also subject to impairment. Refer to the accounting policies in section 5.4 - Impairment above.

ii) Lease liabilities

At the commencement date of the lease, the Authority recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Authority uses its incremental borrowing rate or the interest rate implicit in the lease.

iii) Short-term leases and leases of low-value

The Authority applies the short-term lease recognition exemption to its short-term leases of equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

Annual Report 2020/21



Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

10 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

11 New and amended standards and interpretations

The Authority applied for the first-time certain standards and amendments, which are effective for annual periods beginning on or after 1 January 2020. New standards and amendments relevant to the Authority are listed below. The Authority has not early adopted any other standard, interpretation or amendment that has been issued but is not yet effective.

Amendments to AASB 101 and AASB 108 Definition of Material:

The amendments provide a new definition of material that states, "information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity." The amendments clarify that materiality will depend on the nature or magnitude of information, either individually or in combination with other information, in the context of the financial statements. A misstatement of information is material if it could reasonably be expected to influence decisions made by the primary users. These amendments had no impact on the financial statements of, nor is there expected to be any future impact to the Authority.



Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 2 - INCOME

	Notes	2021 \$	2020 \$
COUNCIL CONTRIBUTIONS			
City of Burnside		438,131	437,022
Campbelltown City Council		452,548	426,994
City of Norwood, Payneham & St Peters		586,308	559,954
City of Prospect		210,656	230,650
Town of Walkerville		103,032	102,500
Public Health Plan/Service Review (equal constituent share)		31,190	46,451
		1,821,865	1,803,571
STATUTORY CHARGES			
Inspection Fees: Food		91,852	53,213
Inspection Fees: Legionella		10,665	8,603
SRF Licences		3,255	1,520
Fines / expiation fees		44,853	9,111
		150,625	72,447
USER CHARGES			
Immunisation: Clinic Vaccines		62,086	87,341
Immunisation: Worksite Vaccines		96,879	98,799
Food Auditing		77,186	84,428
City of Unley		-	59,566
		236,151	330,134
INVESTMENT INCOME			
Interest on investments:			
Local Government Finance Authority		4,901	8,183
		4,901	8,183
OTHER INCOME			
Motor Vehicle Reimbursements		3,705	1,627
Sundry		844	2,404
		4,549	4,031
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Other grants, subsidies and contributions			
Immunisation: School Programme		180,024	220,308
Immunisation: ACIR		21,860	25,310
Immunisation: PHN Project		54,630	-
		256,514	245,618



Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 3 - EXPENSE

	Notes	2021 \$	2020 \$
EMPLOYEE COSTS			
Salaries and Wages		1,434,514	1,453,727
Employee leave expense		35,942	9,091
Superannuation - defined contribution plan contributions	11	128,218	124,020
Superannuation - defined benefit plan contributions	11	16,100	12,212
Workers' Compensation Insurance		17,050	18,441
Other - Agency staff and Consultant Medical Officer		4,109	18,724
Total Operating Employee Costs		1,635,933	1,636,215
Total Number of Employees		18	15
<i>(Full time equivalent at end of reporting period)</i>			
MATERIALS, CONTRACTS & OTHER EXPENSES			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		8,000	7,494
Bad and Doubtful Debts		-	1,227
Governance expenses		4,158	11,144
Lease Expenses - short term leases	10	3,769	6,000
Subtotal - Prescribed Expenses		<u>15,927</u>	<u>25,865</u>
<u>Other Materials, Contracts & Expenses</u>			
Accounting		8,848	5,473
Contractors		26,065	26,466
Energy		9,066	10,808
Fringe benefits tax		14,272	12,447
Human Resources		7,573	18,983
Income protection		18,355	24,177
Insurance		29,245	28,817
IT licencing & support		119,736	161,608
Legal Expenses		28,646	13,605
Motor vehicle expenses		15,399	14,250
Parts, accessories & consumables		143,529	181,373
Printing & stationery		21,155	15,088
Staff training		6,924	6,843
Sundry		24,149	21,889
Telephone		14,414	18,923
Work health & safety consultancy		5,761	7,892
Subtotal - Other Materials, Contracts & Expenses		<u>493,138</u>	<u>568,642</u>
		509,065	594,507



Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 3 - EXPENSE cont.

	2021	2020
Notes	\$	\$
DEPRECIATION, AMORTISATION & IMPAIRMENT		
Depreciation		
Buildings & Other Structures	23,642	23,642
Office Equipment, Furniture & Fittings	15,877	20,271
Right of Use Assets	10 151,278	146,445
	190,797	190,358
FINANCE COSTS		
Interest on Loans	6,332	9,650
Interest on Leases	42,113	46,655
	48,445	56,305



Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 4 - CURRENT ASSETS

	2021	2020
CASH & EQUIVALENT ASSETS	\$	\$
Cash on Hand and at Bank	405,770	168,947
Deposits at Call	377,126	552,363
	<u>782,896</u>	<u>721,310</u>
TRADE & OTHER RECEIVABLES		
Accrued Revenues	93	949
Debtors - general	163,116	154,701
Prepayments	25,692	-
Total	<u>188,901</u>	<u>155,650</u>
Less: Allowance for Doubtful Debts	-	-
	<u>188,901</u>	<u>155,650</u>



Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 5 - PROPERTY, PLANT & EQUIPMENT (PP&E)

Fair Value Level	2020				2021			
	Fair Value	Cost	Acc' Dep'n	Carrying Amount	Fair Value	Cost	Acc' Dep'n	Carrying Amount
Buildings & Other Structures	-	472,846	(211,970)	260,876	-	472,846	(235,612)	237,234
Office Equipment, Furniture & Fittings	-	264,186	(220,106)	44,080	-	264,186	(235,983)	28,203
Right of Use Assets	-	1,333,000	(146,445)	1,186,555	-	1,333,000	(297,723)	1,035,277
Total PP&E	-	2,070,032	(578,521)	1,491,511	-	2,070,032	(769,316)	1,300,714
Comparatives		712,355	(388,163)	324,192		2,070,032	(578,521)	1,491,511

This Note continues on the following pages.

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 5 - PROPERTY, PLANT & EQUIPMENT

	2020		Carrying amount movement during year						2021	
	\$		Net Adjust AASB 16	Additions		Disposals	Dep'n	Impair't	Carrying Amount	\$
	Carrying Amount			New / Upgrade	Renewals					
Buildings & Other Structures	260,876			-	-	-	(23,642)	-	237,234	
Office Equipment, Furniture & Fittings	44,080			-	-	-	(15,877)	-	28,203	
Right of Use Assets	1,186,555			-	-	-	(151,278)	-	1,035,277	
Total PP&E	1,491,511		-	-	-	-	(190,797)	-	1,300,714	
Comparatives	324,192		1,333,000		24,677		(190,358)		1,491,511	

This note continues on the following pages.





Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 6 - LIABILITIES

	Notes	2021		2020	
		Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES					
Goods & Services		122,323		108,316	
Accrued expenses - employee entitlements		38,575		39,736	
Accrued expenses - other		2,451		3,994	
GST Payable		591		5,673	
		<u>163,940</u>	<u>-</u>	<u>157,719</u>	<u>-</u>
BORROWINGS					
Loans		74,132	38,391	70,732	112,523
Leases Liabilities	10	102,889	998,296	191,319	1,031,146
		<u>177,021</u>	<u>1,036,687</u>	<u>262,051</u>	<u>1,143,669</u>
<i>All interest bearing liabilities are secured over the future revenues of the Authority.</i>					
PROVISIONS					
Employee entitlements (including oncosts)		307,903	21,716	307,885	22,268
		<u>307,903</u>	<u>21,716</u>	<u>307,885</u>	<u>22,268</u>



Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 7 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2021 \$	2020 \$
Total cash & equivalent assets	4	<u>782,896</u>	<u>721,310</u>
Balances per Cash Flow Statement		<u>782,896</u>	<u>721,310</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)	90,365	(13,401)
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	190,797	190,358
Net increase (decrease) in unpaid employee benefits	<u>(1,695)</u>	<u>(9,461)</u>
	279,467	167,496
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	(33,251)	12,550
Net increase (decrease) in trade & other payables	<u>7,382</u>	<u>692</u>
Net Cash provided by operations	<u>253,598</u>	<u>180,738</u>

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	5,000	5,000
------------------------	-------	-------

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.



Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 8 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost, interest is recognised when earned</p> <p>Terms & conditions: Deposits are returning fixed interest rates 0.30% (2020: 0.45%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Fees & other charges	<p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although Authority is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Authority's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - other levels of government	<p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Interest Bearing Borrowings	<p>Accounting Policy: initially recognised at fair value and subsequently at amortised cost, interest is charged as an expense using the effective interest rate</p> <p>Terms & conditions: secured over future revenues, borrowings are repayable; interest is charged at fixed rates between 4.75% (2020: 4% and 5%)</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Finance Leases	<p>Accounting Policy: accounted for in accordance with AASB 16 as stated in note 10</p>



**Notes to and forming part of the Financial Statements
for the year ended 30 June 2021**

Note 8 - FINANCIAL INSTRUMENTS (cont.)

Liquidity Analysis

2021	Due < 1 year	Due > 1 year ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	782,896			782,896	782,896
Receivables	163,209	-	-	163,209	163,209
Total	946,105	-	-	946,105	946,105
Financial Liabilities					
Payables	122,914	-	-	122,914	122,914
Current Borrowings	74,132	-	-	74,132	74,132
Lease Liabilities	102,889	330,236	668,060	1,101,185	1,101,185
Non-Current Borrowings	-	38,391	-	38,391	38,391
Total	299,935	368,627	668,060	1,336,622	1,336,622
2020	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	721,310			721,310	721,310
Receivables	155,650	-	-	155,650	155,650
Total	876,960	-	-	876,960	876,960
Financial Liabilities					
Payables	157,719	-	-	157,719	157,719
Current Borrowings	70,732	-	-	70,732	70,732
Lease Liabilities	121,280	386,361	714,824	1,222,465	1,222,465
Non-Current Borrowings	-	112,523	-	112,523	112,523
Total	349,731	498,884	714,824	1,563,439	1,563,439

The following interest rates were applicable to the Authority's borrowings at balance date:

	30 June 2021		30 June 2020	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
	%	\$	%	\$
Fixed Interest Rates	4.75	122,523	4.75	183,255
		<u>122,523</u>		<u>183,255</u>



for the year ended 30 June 2021

Note 8 - FINANCIAL INSTRUMENTS (cont.)

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposures:

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any impairment. All Authority investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Authority's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Authority also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Authority has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.



Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 9 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Authority prepared on a simplified Uniform Presentation Framework basis.

All local government Authority in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Authorities provide a common 'core' of financial information, which enables meaningful comparisons of each Authority's finances

	2021	2020
	\$	\$
Income	2,474,605	2,463,984
Expenses	<u>(2,384,240)</u>	<u>(2,477,385)</u>
Operating Surplus / (Deficit)	90,365	(13,401)
 Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	-	(24,677)
Add back Depreciation, Amortisation and Impairment	190,797	190,358
	190,797	165,681
 Net Lending / (Borrowing) for Financial Year	 <u>281,162</u>	 <u>152,280</u>



Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 10 - LEASES

Authority as a Lessee

Right of Use Asset

Set out below are the carrying amounts (written down value) of right of use assets recognised within Property, Plant & Equipment

Carrying Value	Building & Structures	Motor Vehicles	Total
At 1 July 2020	1,104,000	82,555	1,186,555
Depreciation Charge	(96,000)	(55,278)	(151,278)
At 30 June 2021	1,008,000	27,277	1,035,277

Set out below are the carrying amounts of lease liabilities (including under interest bearing loans and borrowings) and the movements during the period:

	2021	2020
Opening Balance	1,222,465	1,333,000
Payments	(191,319)	(110,535)
Closing Balance	1,031,146	1,222,465
Current	102,889	191,319
Non Current	998,296	1,031,146

The maturity analysis of lease liabilities is included in note 8

The following are amounts recognised on profit or loss:

Depreciation expense right of use asset	151,278	146,445
Interest expense on lease liabilities	42,113	46,655
Expenses relating to short term leases	3,769	6,000
Total amount recognised in profit and loss	197,160	199,100



Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 11 – SUPERANNUATION

The Authority makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2019-20; 9.50% in 2020-21). No further liability accrues to the Authority as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Authority makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2019-20) of "superannuation" salary.

In addition, Authority makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.34(a), Authority does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2020. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Authority's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Authority also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Authority.



Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 12 - CONTINGENT ASSETS AND CONTINGENT LIABILITIES

There are no contingencies, asset or liabilities not recognised in the financial statements for the year ended 30 June 2021.

Note 13 – EVENTS OCCURRING AFTER REPORTING DATE

There are no events subsequent to 30 June 2021 that need to be disclosed in the financial statements.



Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 14 - RELATED PARTY DISCLOSURES

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of EHA include the Chairperson, Board Members, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, the Key Management Personnel were paid the following total compensation:

	2021	2020
	\$	\$
Salaries, allowances & other short term benefits	180,314	182,847
TOTAL	180,314	182,847

Amounts received from Related Parties during the financial year:

	2021	2020
	\$	\$
City of Burnside	438,131	437,022
Campbelltown City Council	452,548	426,994
City of Norwood, Payneham & St Peters	586,308	559,954
City of Prospect	210,656	230,650
Town of Walkerville	103,032	102,500
Public Health Plan/Service Review (equal constituent share)	31,190	46,451
TOTAL	1,821,865	1,803,571

Amounts paid to Related Parties during the financial year:

	2021	2020
	\$	\$
City of Norwood, Payneham & St Peters	108,739	106,978
TOTAL	108,739	106,978

Description of Services provided to all related parties above:

Assist the Constituent Councils to meet their legislative responsibilities in accordance with the SA Public Health Act 2011, the Food Act 2001 (SA), the Supported Residential Facilities Act 1992 (SA), the Expiation of Offences Act 1996 (SA), (or any successor legislation to these Acts) and any other legislation regulating similar matters that the Constituent Councils determine is appropriate within the purposes of EHA; Take action to preserve, protect and promote public and environmental health within the area of the Constituent Councils.



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2021, the Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.


.....
Michael Livori
CHIEF EXECUTIVE OFFICER

.....
Claudia Goldsmith
**PRESIDING MEMBER
AUDIT COMMITTEE**

Date: 31 August 2021



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2021, the Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

.....
Chris Cowley
**CHIEF EXECUTIVE OFFICER
CITY OF BURNSIDE**

Date: 12 August 2021



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Eastern Health Authority for the year ended 30 June 2021, the Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....
Marjo Barone PSM
CHIEF EXECUTIVE OFFICER
CITY OF NORWOOD PAYNEHAM & ST PETERS

Date: 12. 08. 2021.



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2021, the Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

.....
Paul Di Iulio
**CHIEF EXECUTIVE OFFICER
CAMPBELLTOWN CITY COUNCIL**

Date: **27.7.21**



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2021, the Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Alison Hancock
**ACTING CHIEF EXECUTIVE OFFICER
CITY OF PROSPECT**

Date:

5/8/21



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2021, the Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Kiki Cristol

**CHIEF EXECUTIVE OFFICER
CORPORATION OF THE TOWN OF WALKERVILLE**

Date: 3 August 2021



Item 5.1 Attachment 1



Bentleys SA Audit Partnership

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Adelaide SA 5001
ABN 45 677 001 003
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F +61 8 8272 7960
john@bentleys.com.au
bentleys.com.au

Certification of Auditor Independence

I confirm that, for the audit of the financial statements of Eastern Health Authority Inc for the year ended 30 June 2021, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

Bentleys SA Audit Partnership

David Francis
Partner

Dated at Adelaide this 31st day of August 2021



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ANNUAL REPORT 2020-21

ERA WATER



ERA WATER ANNUAL REPORT 2020-21

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GENERAL MANAGER'S REPORT

It has been a year of challenges and some progress at Eastern Region Alliance Water (ERA Water). SA Water reduced its price of water by 18.7% from 1 July 2020 and this had a significant impact on the financial performance of ERA Water.

The performance of the project was again constrained by very low rainfall in the winter of 2020 particularly in July and August with totals of 21.4mm and 35.8mm against the averages of 76.6mm & 67.7 mm, it made for difficult injection conditions and the injection volume was less than 20219/20. 202.3 ML of water was injected and 186.3 ML of water was extracted and used for irrigation which means that 15 ML of water was banked.

Rainfall in the winter 2021 has commenced well with injection volumes exceeding expectations.

ERA Water drilled two additional injection/extraction bores which have been tested as successful and one is now connected to the system with the second additional bore to be connected in future years if a business case for doing so can be established.

All of the Constituent Council's used close to their predicted volumes of water. It is pleasing to note that the Constituent Councils are exploring new reserves for irrigation expansion to occur. The first third party sites were connected during the year with two sites connected.

Since its inception ERA Water has injected more water than it has extracted thus building up a bank of water that is available for meeting the Constituent Council's requirements particularly in a drought year when extraction volumes will exceed injection volumes as well as being available for sale to third parties.

ERA Water is committed to doing all that is possible to contain capital and operating costs, as well as seeking to increase revenue. As a result of an operations restructure \$200,000 per annum of ongoing costs has been removed from ERA Water.

ERA Water therefore faces a challenging environment with cost pressures extending the time period to the point where its finances are at breakeven.

WALLY IASIELLO

ERA WATER GENERAL MANAGER

ABOUT ERA WATER

ERA Water Regional Subsidiary (ERA Water) is a regional subsidiary of the Constituent Councils established on 21 July 2015 under Section 43 of the *Local Government Act 1999*. Its Charter provides for the supply of recycled urban storm water on behalf of its Constituent Councils in the eastern suburbs of Adelaide, South Australia.

THE CONSTITUENT COUNCILS

The Constituent Councils of ERA Water are:

- The Corporation of the Town of Walkerville
- The City of Norwood, Payneham & St Peters
- The City of Burnside.

PURPOSE

ERA Water was established as a result of the Waterproofing Eastern Adelaide Project (Project) and funded by the Constituent Councils which were supported through funding from the Australian Government's National Urban Water and Desalination Plan, and the Adelaide and Mount Lofty Ranges Natural Resources Management Board (now Green Adelaide Landscape Board).

ERA Water's prime purpose, is to implement and manage a water recycling scheme which captures, treats and delivers stormwater for irrigation purposes to the Constituent Councils and other customers, which makes a significant contribution to the protection of Adelaide's environment and helping create greener and cooler urban centres with flow on amenity and health benefits, as well as potential reductions in electricity demands (e.g., reduced air conditioner use) and costs and also reduces the reliance of Adelaide upon water from the Murray River. The scheme included the establishment of wetlands and biofilters, aquifer recharge and recovery infrastructure, pipeline installations and water storage facilities and utilises a process known as Managed Aquifer Recharge and Recovery (MAR) - a system of harvesting, treating and injecting the cleaned water into aquifers for later use.

The scheme comprises two treatment sites (which are capable of harvesting 600 ML of stormwater per annum and yielding for use 458 ML of water per annum) as well as 46 km of distribution pipe network covering each of the three Constituent Council areas. The distribution network is designed to deliver water to Constituent Council reserves as well as to other potential customers in these areas and beyond (see page 11 showing a plan of the ERA Water network).

The ERA Water scheme was designed to ultimately sell 458 ML per annum of water of which 204.7 ML per annum is committed to the three Constituent Councils. Once the Scheme is at full production capacity an additional 253.3 ML per annum may be available to be sold to other customers.

GOVERNANCE

BOARD OF MANAGEMENT

ERA Water is governed by a Board of Management composed of an Independent Chairperson and a representative from each Constituent Council as shown in the Table below. The Board held nine formal meetings during the 2020-21 financial year. The table below details Board Member attendance for meetings.

	Member	
Independent Chairperson	Bryan Jenkins	1
City of Burnside	Cr Sarah Hughes	9
City of Norwood Payneham and St Peters	Cr John Minney	9
Corporation of the Town of Walkerville	Kiki Cristol	5
Corporation of the Town of Walkerville	Cr MaryLou Bishop	4

Bryan Jenkins completed his term as Independent Chairperson on 11 July 2020.

Cr John Minney was appointed Acting Chairperson on 25 September 2020

Kiki Cristol completed her term as a Board Member on 1 January 2021

Cr MaryLou Bishop was appointed as a Board Member on 2 January 2021

Kiki Cristol was appointed proxy for Cr MaryLou Bishop on 2 January 2021

Cr Sarah Hughes completed her term as a Board Member on 29 June 2021

Chris Cowley commenced his term as a Board Member On 29 June 2021

Meetings were held on the following dates:

8 July 2020

27 August 2020

25 September 2020

13 November 2020

14 December 2020

5 February 2021

29 March 2021

3 May 2021

21 May 2021

Robin English resigned as General Manager on 9 March 2021 and Wally Iasiello was appointed as General Manager from 27 April 2021.

CONFIDENTIALITY

During the 2020-21 financial year, the Board considered reports of a confidential nature at nine meetings where it was necessary to exclude the public from discussion. The table below identifies the grounds on which the Board made this determination

Local Government Act 1999 times used	Description	Number
90(3)(a)	Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);	2
90(3)(c) 90(3)(d)	Information the disclosure of which would reveal a trade secret Information relating to commercial information of a confidential nature (not being a trade secret)	1
90(3)(d) 90(3)(k)	Information relating to commercial information of a confidential nature (not being a trade secret)	9

FREEDOM OF INFORMATION

No requests were received under the *Freedom of Information Act 1991* during the 2020-21 financial year

STAFFING STRUCTURE

The Board employs a General Manager. No additional staff were employed during the year.

SUPPORT FROM CONSTITUENT COUNCILS

The Town of Walkerville continued to provide ERA Water with Board secretarial support functions and services throughout the 2020-21 financial year and a location to hold a majority of Board meetings.

The City of Burnside contributed to accounting support during the year.

The City of Norwood Payneham & St Peters provided office accommodation and support for the General Manager.

FINANCIAL MATTERS

FY2021 BUDGET and LONG TERM FINANCIAL PLAN

The Budget FY2020-21 and Long Term Financial Plan (LTFF) for ERA Water were adopted by the Constituent Councils.

CHARTER

The Charter for ERA Water was approved by the Minister for Local Government on 21 July 2015. The Charter sets out the responsibilities of ERA Water including its governance, financials and its responsibilities to the Constituent Councils.

FINANCE AUDIT COMMITTEE

The ERA Water Audit Committee held five meetings in the 2020-21 financial year. The work of the Committee over the past financial year has included reviewing ERA Water's audited Financial Statements, reviewing the draft Budget and Long Term Financial Plan and the required budget reviews, providing recommendations on financial and accounting policy matters, and considering external audit matters.

The Audit Committee Members in 2019-20 were:	Meetings Attended
• Michael Parkinson (Chairperson)	5
• Brigid O'Neill	5
• Cr Grant Piggott	5

Meetings were held on the following dates:

2 September 2020

2 November 2020

28 January 2021

23 March 2021

20 May 2021

FINANCIAL STATEMENTS

The Audited Financial Statements for the year ending the 30 June 2021 are provided in the annual report below and show an Operating Deficit of \$ 981,605 and Total Council Equity of \$ 5,552,379.

PROJECT CONSTRUCTION

Construction and commissioning of a fifth bore was completed which will enable a larger amount of water to be injected.

Two connections to third parties have been made in 2020/21 one being a Port Adelaide Enfield Council reserve and the other a private school.

OPERATIONS AND MAINTENANCE

Engineering management of the Project has been performed by Walbridge Gilbert Aztec (WGA), the Project's designers, for a number of years, including the majority of 2020/21. Responsibility for operations and maintenance transferred from Guidera O'Connor to Mark Millington in November 2020. The term contract of WGA was not renewed when it expired.

At the end of the financial year 255.4 ML of water had been harvested at the Project's two intakes, with 202.3 ML having been treated to the required standard and injected into the aquifer and 186.3 ML had been provided to the Constituent Councils and third parties for irrigation. As the amount of water injected into the aquifer has been greater than the amount extracted since the start of the scheme 250.1 ML of water has been banked and can be used in a drought year when extraction will exceed injection. This is the first year that water has been available for the full watering season.

The harvest for 2020-2021 was constrained was by a relatively dry July and August with only 57.2mm of rainfall compared to the mean of 114.7mm and the overall total yearly rainfall of 428.2mm compared 470.4mm for 2019/20 and 551.4mm for average year. The ideal conditions for harvesting is for the catchment to get saturated by mid-June followed by regular low intensity rainfall in winter and spring. This ensures a steady flow of relatively clean water which is suitable for harvesting and injecting into the aquifer.

REGULATORY FRAMEWORK

ERA Water operates within a regulated framework that require licences from the Environment Protection Agency (EPA) and from the Essential Services Commission South Australia (ESCOSA), an Authorisation from the Department for Environment and Water (DEW) and Permits from the Green Adelaide Landscape Board.

The EPA Licence is to discharge stormwater to underground aquifers. There are a number of conditions attached to the licence including specifying criteria for water quality that have to be monitored on a continuous basis and have to be met to enable water to be injected into the aquifer. It also requires ERA Water to have a Managed Aquifer Recharge Risk Management Monitoring Plan (MARRMMP) which details amongst other things the sampling and testing regime for water quality monitoring as well as reporting requirements regarding injection and extraction data as well as annual reporting requirements.

The ESCOSA Licence is a Water Industry Licence and is issued subject to a number of conditions including compliance with laws and industry codes and reporting to ESCOSA on compliance.

The Authorisation from DEW is to be able to take water from the Central Adelaide Prescribed Wells Area. The amount of water able to be taken is dependent on volume of water recharged over the proceeding 5 years minus any volume that was extracted during those years or the annual volumetric limit.

The permits from the Green Adelaide Landscape Board are for Water Affecting Activity and enabled ERA Water to construct infrastructure on Third and Fourth Creeks to enable water to be harvested to inject into the aquifer. The permits were issued with a number of conditions primarily to ensure there are no adverse environmental impacts.

FINANCIAL MANAGEMENT AND STRATEGIC SUPPORT

BRM Advisory continue to provide Financial and Business Management support to the Board and General Manager.

RAINFALL DATA

In view of the dependence of the project upon rainfall, average monthly rainfall for Adelaide, and actual monthly rainfall since the commencement of ERA Water operations to 30th June 2021, has been provided below.

The following rainfall figures have been taken from the Bureau of Meteorology's weather station at Kent Town.

Rainfall Adelaide													
	Jan	Feb	Mar	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Mean rainfall (mm)	20.1	15.5	26.4	38.2	61.5	78.1	76.6	68.1	58.7	41.4	29.9	28.9	551.4
Recorded Rainfall													
2018	7.2	5.8	5.8	22.2	67.8	54.8	67.8	82.6	23.2	21.8	48.6	19.8	427.4
2019	0.0	9.0	8.2	5.4	87.4	82.6	39.2	50.6	48.2	18.6	15.4	9.4	374.0
2020	22.2	44.4	4.6	94.2	52.6	71.0	21.4	35.8	57.6	50.0	13.8	18.8	481.2
2021	30.6	25.8	13.2	16.8	38.0	106.4							

INJECTION AND EXTRACTION DATA

	Injection (ML)	Extraction (ML)	Cumulative Banked (ML)
2017/2018	5.5	3.9	1.6
2018/2019	97.3	19.0	79.9
2019/2020	237.9	83.7	234.1
2020/2021	202.3	186.3	250.1

DISTRIBUTION NETWORK FOR ERA WATER SCHEME





ERA Water Regional Subsidiary

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2021

*The Corporation of the Town of Walkerville
The City of Norwood Payneham and St Peters
The City of Burnside*

ERA Water Regional Subsidiary

General Purpose Financial Statements for the year ended 30 June 2021

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ERA Water Regional Subsidiary

General Purpose Financial Statements for the year ended 30 June 2021

Certification of Financial Statements

We have been authorised by ERA Water Regional Subsidiary to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of ERA Water Regional Subsidiary's financial position at 30 June 2021 and the results of its operations and cash flows for the financial year,
- internal controls implemented by ERA Water Regional Subsidiary provide a reasonable assurance that ERA Water Regional Subsidiary's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect ERA Water Regional Subsidiary's accounting and other records.



Walter Iasiello
General Manager

Date: 27th day of September 2021



Jeff Tate
Chairperson

Date: 27th day of September 2021

ERA Water Regional Subsidiary

Statement of Comprehensive Income for the year ended 30 June 2021

\$	Notes	2021	2020
Income			
User Charges	2a	613,297	281,391
Investment Income	2b	14,574	13,550
Reimbursements	2c	28,916	416,288
Other Income	2d	4	19,002
Total Income		656,791	730,231
Expenses			
Employee Costs	3a	103,381	104,661
Materials, Contracts & Other Expenses	3b	710,979	1,179,433
Depreciation, Amortisation & Impairment	3c	462,482	457,025
Finance Costs	3d	361,553	378,377
Total Expenses		1,638,395	2,119,496
Operating Surplus / (Deficit)		(981,605)	(1,389,265)
Amounts Received Specifically for New or Upgraded Assets		-	-
Net Surplus / (Deficit)		(981,605)	(1,389,265)
Total Comprehensive Income		(981,605)	(1,389,265)

ERA Water Regional Subsidiary

Statement of Financial Position for the year ended 30 June 2021

\$	Notes	2021	2020
ASSETS			
Current Assets			
Cash and Cash Equivalents	4a	106,205	146,868
Trade & Other Receivables	4b	65,497	32,973
Prepayments	4b	7,874	14,328
Subtotal		179,576	194,169
Total Current Assets		179,576	194,169
Non-Current Assets			
Other Non-Current Assets	5	20,573,300	20,644,651
Total Non-Current Assets		20,573,300	20,644,651
TOTAL ASSETS		20,752,876	20,838,820
LIABILITIES			
Current Liabilities			
Trade & Other Payables	6a	150,764	240,479
Provisions	6c	1,231	755
Subtotal		151,995	14,304,837
Total Current Liabilities		151,995	14,304,837
Non-Current Liabilities			
Borrowings	6b	15,048,502	14,063,603
Total Non-Current Liabilities		15,048,502	14,063,603
TOTAL LIABILITIES		15,200,497	14,304,837
Net Assets		5,552,379	6,533,983
EQUITY			
Accumulated Surplus		5,552,379	6,533,983
Total Council Equity		5,552,379	6,533,983

ERA Water Regional Subsidiary

Statement of Changes in Equity for the year ended 30 June 2021

\$	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
Balance at the end of previous reporting period		6,533,983	-	-	6,533,983
Restated Opening Balance		6,533,983	-	-	6,533,983
a. Net Surplus / (Deficit) for Year		(981,605)	-	-	(981,605)
b. Other Comprehensive Income		-	-	-	-
Other Comprehensive Income		-	-	-	-
Total Comprehensive Income		(981,605)	-	-	(981,605)
c. Transfers between Reserves		-	-	-	-
Balance at the end of period		5,552,379	-	-	5,552,379

ERA Water Regional Subsidiary

Statement of Changes in Equity for the year ended 30 June 2020

\$	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
2020					
Balance at the end of previous reporting period		7,923,248	-	-	7,923,248
Restated Opening Balance		7,923,248	-	-	7,923,248
d. Net Surplus / (Deficit) for Year		(1,389,265)	-	-	(1,389,265)
e. Other Comprehensive Income		-	-	-	-
Other Comprehensive Income		-	-	-	-
Total Comprehensive Income		(1,389,265)	-	-	(1,389,265)
f. Transfers between Reserves		-	-	-	-
Balance at the end of period		6,533,983	-	-	6,533,983

ERA Water Regional Subsidiary

Statement of Cash Flows

for the year ended 30 June 2021

\$	Notes	2021	2020
Cash Flows from Operating Activities			
<u>Receipts</u>			
User Charges		580,773	225,216
Investment Receipts		14,574	1,024
Reimbursements		28,916	656,500
Other Receipts		4	27,694
<u>Payments</u>			
Payments to Employees		(102,905)	(93,644)
Payments for Materials, Contracts & Other Expenses		(790,891)	(1,194,562)
Finance Payments		(364,902)	(473,465)
Net Cash provided by (or used in) Operating Activities		(634,431)	(851,237)
Cash Flows from Investing Activities			
<u>Receipts</u>			
Amounts Received Specifically for New/Upgraded Assets			
<u>Payments</u>			
Expenditure on New/Upgraded Assets		(391,131)	(182,511)
Net Cash provided by (or used in) Investing Activities	7	(391,131)	(182,511)
Cash Flows from Financing Activities			
<u>Receipts</u>			
Proceeds from Borrowings		984,899	1,150,000
Net Cash provided by (or used in) Financing Activities		984,899	1,150,000
Net Increase (Decrease) in Cash Held		(40,663)	116,253
plus: Cash & Cash Equivalents at beginning of period	7	146,868	30,615
Cash & Cash Equivalents at end of period	7	106,205	146,868
Total Cash, Cash Equivalents & Investments		106,205	146,868

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements for the year ended 30 June 2021

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ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies

ERA Water is a Local Government Authority Section 43 Regional Subsidiary under the control of the Corporation of the Town of Walkerville, the City of Norwood, Payneham & St Peters and the City of Burnside. The principal accounting policies adopted by ERA Water Regional Subsidiary (ERA Water) in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 Going Concern Basis

The Authority has an operating loss for FY2021 and the 10-year Long Term Financial Plan indicates that its operations are financially unsustainable without the support of its Constituent Councils.

The board of management notes that the authority has borrowings that it will continue to manage. The authority has a statutory guarantee from its member councils to meet all of its financial obligations and accordingly has prepared their financials on a going concern basis.

1.3 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.4 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying ERA Water's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.5 Economic Dependency

Per Section 5.2 of the Authority's Charter, there may be a requirement for additional financial contributions to be made by Constituent Councils if there is insufficient working capital available to meet ERA Water's financial obligations. The Authority may be reliant on this additional financial support being provided to enable it to continue to operate on a going concern basis.

1.6 Rounding

All amounts in the financial statements have been rounded to the nearest Dollar.

2 The Local Government Reporting Entity

ERA Water is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 175 The Parade, Norwood SA 5067. These financial statements include the ERA Water's direct operations.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when ERA Water obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at ERA Water's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 8.

5 Infrastructure, Property, Plant & Equipment

5.1 Initial Recognition

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by ERA Water includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. No capitalisation threshold is applied to the acquisition of land or interests in land.

5.3 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of ERA Water, best reflects the consumption of the service potential embodied in those assets.

5.4 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

5.5 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123. The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to ERA Water assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

7 Borrowings

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates and is recorded as part of "Payables".

In line with AASB 101, the disclosure of all CAD facility loan balances in the current financial year and comparative figures were reclassified from current liabilities to non-current liabilities as there is no expectation these facilities will be repaid in the next 12 months.

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

10 Provisions for Reinstatement, Restoration and Rehabilitation

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation and rehabilitation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs and are carried at the net present value of estimated future costs.

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements which may change. ERA Water's policy to

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

maximise recycling is extending the operational life of these facilities, and significant uncertainty exists in the estimation of the future closure date.

11 Construction Contracts

Construction works undertaken by ERA Water for third parties are generally on an agency basis where the third party reimburses ERA Water for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

13 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

14 New accounting standards and UIG interpretations

In the current year, ERA Water adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to ERA Water's accounting policies.

ERA Water has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective with the exception of AASB 2015-7 *Amendments to Australian Accounting Standards – Fair Value Disclosures of Not-for-Profit Public Sector Entities*. Generally ERA Water applies standards and interpretations in accordance with their respective commencement dates. The retrospective application of AASB 2015-7 has exempted ERA Water from the disclosure of quantitative information and sensitivity analysis for some valuations categorised within Level 3 of the fair value hierarchy.

At the date of authorisation of the financial report, AASB 9 *Financial Instruments* and AASB 2015-6 *Amendments to Australian Accounting Standards – Extending Related*

Party Disclosures to Not-for-Profit Public Sector Entities are the only new accounting standards with a future application date that are expected to have a material impact on ERA Water's financial statements.

From 1 July 2016 AASB 124 *Related Party Disclosures* will apply to ERA Water, which means that ERA Water will disclose more information about related parties and transactions with those related parties.

AASB 9, which replaces AASB 139 *Financial Instruments: Recognition and Measurement*, is effective for reporting periods beginning on or after 1 January 2018 and must be applied retrospectively. The main impact of AASB 9 is to change the requirements for the classification, measurement and disclosures associated with financial assets. Under the new requirements the four current categories of financial assets stipulated in AASB 139 will be replaced with two measurement categories: fair value and amortised cost and financial assets will only be able to be measured at amortised cost where very specific conditions are met.

ERA Water is still reviewing the way that revenue is measured and recognised to identify whether AASB 15 *Revenue from Contracts with Customers* will have a material impact. To date no impact has been identified.

AASB 15 is effective from 1 January 2018 and will replace AASB 118 *Revenue*, AASB 111 *Construction Contracts* and a number of Interpretations. It contains a comprehensive and robust framework for the recognition, measurement and disclosure of revenue from contracts with customers.

Other amended Australian Accounting Standards and Interpretations which were issued at the date of authorisation of the financial report, but have future commencement dates are not likely to have a material impact on the financial statements.

16 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

17 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 2. Income

\$	Notes	2021	2020
(a). User Charges			
Water Sales including annual supply charges		613,297	281,391
Total User Charges		613,297	281,391
(b). Investment Income			
Interest Income		5	-
LGFA distribution		14,569	13,485
LGAAMF distribution		-	64
Total Investment Income		14,574	13,550
(c). Reimbursements			
Reserve connection costs reimbursed		28,916	416,288
Total Reimbursements		28,916	416,288
(d). Other Income			
Insurance Claim		4	19,002
Total Other Income		4	19,002
Note 3. Expenses			
(a). Employee Costs			
Salaries and Wages		95,478	90,000
Movement in Leave Provision		476	7,495
Superannuation		7,427	7,166
Total Operating Employee Costs		103,381	104,661
(b). Materials, Contracts and Other Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		6,200	5,500
Electricity		90,789	101,118
Insurance		40,955	24,924
Maintenance		334,822	476,217
Professional Services		64,011	41,374
Connection Costs		54,171	433,255
Other		120,032	97,045
Total Materials, Contracts and Other Expenses		710,979	1,179,433
(c). Depreciation, Amortisation and Impairment			
Depreciation		462,482	457,025
Total Depreciation, Amortisation and Impairment		462,482	457,025
(d). Finance Costs			
Interest Expense		361,553	378,377
Total Finance Costs		361,553	378,377

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements for the year ended 30 June 2021

\$	Notes	2021	2020
Note 4. Current Assets			
(a). Cash & Cash Equivalents			
Cash at Bank		92,048	146,868
LGFA Council Deposits - 24HR Mthly		14,157	-
Total Cash & Cash Equivalents		106,205	146,868
(b). Trade & Other Receivables			
Trade debtors		25,666	23,424
Prepayments		7,874	14,328
GST Receivable		39,831	9,549
Subtotal		73,371	47,301
Total Trade & Other Receivables		73,371	47,301

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 5. Non-Current Assets

	as at 30/6/2020						Asset Movements during the Reporting Period						as at 30/6/2021	
	Cost	Acc. Dep'n	Written Down Value	New / Upgrade	Depreciation	Cost	Acc. Dep'n	Written Down Value	Cost	Acc. Dep'n	Written Down Value	Cost	Acc. Dep'n	Written Down Value
Civil Assets	13,025,608	337,848	12,687,760	324,580	216,526	13,350,188	554,374	12,795,814						
Electronic Assets	1,316,245	68,682	1,247,563	-	43,378	1,316,245	112,060	1,204,185						
Instrumentation & Control Assets	218,166	23,043	195,123	54,873	17,166	273,039	40,209	232,830						
Mechanical Assets	2,260,502	178,956	2,081,546	11,678	113,074	2,272,180	292,030	1,980,150						
Sunk Construction Costs	4,346,233	98,308	4,247,925	-	62,089	4,346,233	160,397	4,185,836						
Information Technology	1,454	121	1,332	-	291	1,454	414	1,040						
Water Treatment Equipment	199,170	15,767	183,403	-	9,958	199,170	25,725	173,445						
Total Infrastructure, Property, Plant & Equipment	21,367,378	722,725	20,644,652	391,131	462,482	21,758,509	1,185,209	20,573,300						
Comparatives	21,184,867	265,701	20,919,166	182,511	457,024	21,367,378	722,725	20,644,652						

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 6. Liabilities

\$	2021		2020	
	Current	Non Current	Current	Non Current
(a). Trade and Other Payables				
Trade and Other Payables	39,463	-	122,892	-
Accrued Expenses - Finance Costs	89,086	-	92,435	-
Accrued Expenses - Other	18,377	-	19,076	-
Accrued Expenses - Employment liabilities	3,838	-	6,075	-
Total Trade and Other Payables	150,764	-	240,479	-

(b). Borrowings

Loans	-	15,048,502	-	14,063,603
Total Borrowings	-	15,048,502	-	14,063,603

Unrestricted access was available at balance date to the following lines of credit:

LGFA Cash Advance Debenture Facility			15,300,000	15,300,000
Undrawn balance			251,498	1,236,397
ERA's Maturity Date on current CAD facilities held is as follows:				
Deal	Settlement	End Date		
ERA Water CA 2 Cash Advance	1,000,000	15/03/2033		
ERA 3 CAD	2,300,000	17/06/2034		
ERA CAD	12,000,000	15/12/2031		

Note: ERA Water is currently in discussions with it's Constituent Councils in relation to re-capitalising the subsidiary to ensure ongoing trading within ERA Water's existing line of credit.

(c). Provisions

Employee Entitlements	1,231	-	755	-
Total Provisions	1,231	-	755	-

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 7. Reconciliation to Statement of Cash Flows

\$	2021	2020
(a). Reconciliation of Cash		
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:		
Total Cash & Equivalent Assets	106,205	146,868
Balances per Statement of Cash Flows	106,205	146,868
(b). Reconciliation of Change in Net Assets to Cash from Investing Activities		
Net Surplus/(Deficit)	(981,604)	(1,389,265)
Non-Cash Items in Income Statements		
Depreciation, Amortisation & Impairment	462,482	457,025
Net increase (decrease) in unpaid employee benefits	476	4,857
	(518,646)	(927,383)
Add (Less): Changes in Net Current Assets		
Net (Increase)/Decrease in Receivables	(32,524)	173,549
Net Increase/(Decrease) in Trade & Other Payables	(89,715)	3,322
Net Cash provided by (or used in) operations	(640,885)	(750,512)

ERA Water

Notes to the Financial Statements

for the year ended 30 June 2021

Note 8. Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:

As at 30 June 2021, deposits are returning fixed interest rate of 0.3%.

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables - Fees & Other Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Authority's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Liabilities - Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities - Interest Bearing Borrowings

Accounting Policy:

Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

Terms & Conditions:

Secured over future revenues, borrowings are carried at their principal amounts; interest is charged at both fixed and variable rates between 1.4% and 2.9% (2020: 2.2% and 2.9%).

Carrying Amount:

Approximates fair value.

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements for the year ended 30 June 2021

Note 8. Financial Instruments

	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2021					
Financial Assets					
Cash & Equivalents	106,205	-	-	106,205	106,205
Receivables	65,497	-	-	65,497	65,497
Total Financial Assets	171,702	-	-	171,702	171,702
Financial Liabilities					
Payables	144,261	-	-	144,261	144,261
Non-Current Borrowings	-	-	15,048,502	15,048,502	15,048,502
Total Financial Liabilities	144,261	-	15,048,502	15,192,763	15,192,763
2020					
Financial Assets					
Cash & Equivalents	146,868	-	-	146,868	146,868
Receivables	32,973	-	-	32,973	32,973
Total Financial Assets	179,841	-	-	179,841	179,841
Financial Liabilities					
Payables	239,045	-	-	239,045	239,045
Non-Current Borrowings	-	-	14,063,603	14,063,603	14,063,603
Total Financial Liabilities	239,045	-	14,063,603	14,302,648	14,302,648

The following interest rates were applicable to Council's Borrowings at balance date:

	30 June 2021		30 June 2020	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Other Variable Rates	2.42%	15,048,502	2.63%	14,063,603
		15,048,502		14,063,603

Financial Liabilities

Financial liabilities do not include employee benefits such as wages payable, superannuation payable, or income tax withheld.

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the ERA Water.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of ERA Water is the carrying amount, net of any allowance for doubtful debts. All ERA Water investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of ERA Water's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that ERA Water will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. ERA Water also has available a borrowing facility that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. At the balance date, ERA Water has a combination of variable and fixed rate facilities of varying maturities.

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 9. Uniform Presentation of Finances

\$	2021	2020
The following is a high level summary of both operating and capital investment activities of ERA Water prepared on a simplified Uniform Presentation Framework basis. All Councils and Subsidiaries in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.		
Income	656,791	730,231
less Expenses	<u>(1,638,395)</u>	<u>(2,119,496)</u>
Operating Surplus / (Deficit)	(981,605)	(1,389,265)
less Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	-	-
Add back Depreciation, Amortisation and Impairment	462,482	457,025
Proceeds from Sale of Replaced Assets	-	-
Subtotal	462,482	457,025
less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(391,131)	(182,511)
Amounts Received Specifically for New and Upgraded Assets	-	-
Proceeds from Sale of Surplus Assets (including Investment Property & and Real Estate Developments)	-	-
Subtotal	(391,131)	(182,511)
Net Lending / (Borrowing) for Financial Year	(910,254)	(1,114,751)

Note 10. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

POTENTIAL INSURANCE LOSSES

ERA Water insures against known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance. ERA Water is not aware of any such insurance claims at the reporting date. Other potential claims not reported to ERA Water may have existed at reporting date.

PIPE REMEDIATION OR DAMAGE

ERA Water owns a network of pressurised underground pipes which could result in damage to public or private infrastructure in the event of failure. Further more, there may be long term remediation liabilities attached to some of ERA Water's pipeline assets. The cost of these potential liabilities cannot be reliably estimated and have not been included in these financial statements.

Note 11. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2021, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

ERA Water has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the authorised for issue date is 23 September 2021.

ERA Water is unaware of any material or significant "non adjusting events" that should be disclosed.

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 12. Expenditure Commitments

Capital Commitments

No known capital commitments exist at the balance date.

Other Expenditure Commitments

ERA Water has contracts in place with external providers for operations and maintenance services.

Note 13. Related Party Transactions

Key Management Personnel

Transactions with Key Management Personnel

At the Balance Date, the Key Management Personnel of the Authority include Wally Iasiello (General Manager) and the members of the ERA Water Board including:

- John Minney (Councillor - City of Norwood, Payneham and St Peters) (Acting Chairperson)
- MaryLou Bishop (Councillor - Corporation of the Town of Walkerville)
- Sarah Hughes (Councillor - City of Burnside)

Compensation paid to Key Management Personnel during the financial year:

MaryLou Bishop, Sarah Hughes and John Minney received \$nil compensation from ERA Water. During FY2021, remuneration paid to the General Manager totalled \$102,904.85 (inclusive of superannuation). The position of General Manager was held by Robin English between 1 July 2020 and 9 March 2021, and Wally Iasiello between 26 April 2021 and 30 June 2021.

Transactions with related parties:

The related parties disclosed below are equity owners of the Authority and are referred to as Constituent Councils. Constituent Councils have representation on the Board of the Authority and accordingly have significant influence on the financial and operating decisions of the Authority. No one Constituent Council individually has control of ERA Water.

Amounts received from related parties:

Town of Walkerville provided ERA Water with Board and Audit Committee secretarial support and Bookkeeping / Accounting services for part of the financial year.
City of Norwood Payneham & St Peters provided furnished office accommodation for ERA Water General Manager for the whole of the financial year.
City of Burnside funded part of the cost of bookkeeping and financial management support provided to ERA Water by a third party.
There were no amounts outstanding from constituent councils relating to unpaid water charges at the end of the financial year.

\$	Sale of Goods and Services	Amounts Outstanding from Related Parties	Description of Services Provided
Related Party			
	77,700	-	Provision of Water Sales and Connection Services
	212,843	-	Provision of Water Sales and Connection Services
	<u>283,220</u>	-	Provision of Water Sales and Connection Services
Total	<u>573,763</u>	-	

Auditor's Independence Declaration under Section 22 of the Local Government (Financial Management) Regulations 2011 to the Eastern Region Alliance Water Regional Subsidiary

I confirm that, for the audit of the financial statements of the Eastern Region Alliance Water Regional Subsidiary for the year ended 30 June 2021, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



JIM KEOGH
PARTNER

Signed on the 23rd day of August 2021,
at 214 Melbourne Street, North Adelaide, South Australia 5006

ERA Water Regional Subsidiary

General Purpose Financial Statements

for the year ended 30 June 2021

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of ERA Water Regional Subsidiary for the year ended 30 June 2021, the Council's Auditor, Dean Newbery and Partners has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Walter Iasiello
General Manager



Michael Parkinson
Presiding Member, Audit Committee

Date: 27th day of September 2021

Date: 27th day of September 2021

INDEPENDENT AUDITOR'S REPORT

To the members of the Eastern Region Alliance Water Regional Subsidiary

Opinion

We have audited the accompanying financial report of the Eastern Region Alliance Water Regional Subsidiary (the Entity), which comprises the Statement of Financial Position as at 30 June 2021, the Statement of Comprehensive Income, the Statements of Changes in Equity, the Statement of Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and other explanatory information and the Certification of the Financial Statements.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Entity as at 30 June 2021, and its financial performance and its cash flows for the year then ended in accordance with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and the Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Entity in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibility of the Board and Those Charged with Governance for the Financial Report

The Board is responsible for the preparation of the Entity's financial report in accordance with Australian Accounting Standards, the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*, and for such controls as the Board determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Board is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Board either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

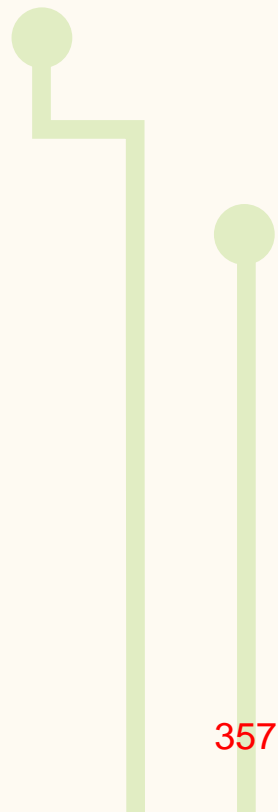
We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DEAN NEWBERY



JIM KEOGH
Partner

Signed on the 28th day of September 2021,
at 214 Melbourne Street, North Adelaide, South Australia 5006



HIGHBURY LANDFILL AUTHORITY

ANNUAL REPORT 2020 / 2021

GOVERNANCE AND ADMINISTRATION

BOARD MEMBERS

BURNSIDE

Mr. Chris Cowley
(Board Member)

NORWOOD, PAYNEHAM & ST PETERS

Cr John Minney
(Board Member
and Chair)

WALKERVILLE

Mr. Ben Clark
(Board Member)

INDEPENDENT MEMBER— AUDIT COMMITTEE

Corinne Garret

There were no changes to the Board or Audit Committee of the Highbury Landfill Authority (HLA) during the year. TJH Management Services Pty Ltd continued to provide administration and management services to HLA.

The Highbury Landfill is governed by the South Australian Environment Protection Authority (SA EPA) as a contaminated site covered by the Environment Protection Act 1993. The Authority has an ongoing environmental duty to manage the site and ensure that it has minimal impact on the surrounding environment. The site has remained stable and within an acceptable risk profile during the year.

The landfill gas quality continues to degrade and McMahon Services Australia Pty Ltd through its sub-contractor Biogas Systems is contracted to manage the gas field and flare the landfill gas.

The accounting standards require Highbury to estimate the future costs over an initial period of at least 25 years to meet the legislative requirements of a closed landfill in South Australia. HLA is now 11 years into the post closure management period and the provision in the accounts is a net present value (NPV) calculation of the future cash outflows to manage the remaining 14 years.



Torrens Road Entrance

As recommended by the HLA audit committee the provision calculation assumptions are reviewed every three years. Golder carried out the review this year as part of the financial audit function and found the provision calculation reasonable. Golder did recommend an additional \$100,000 be allowed over the next two years for maintenance of the ageing landfill gas collection system. This has been included in the provision this year.

HLA re-appointed Dean Newbery as its external auditor for the next five years after inviting four Local Government Auditing firms to submit a quote for the work.

SPECIAL POINTS OF INTEREST:

- The Risk Management Plan continued to be the measure of how the site was managed during the year.
- The board has previously resolved to work with Suez Recycling to investigate the feasibility of a solar power plant on the site to export green energy into the electricity grid. This work has been delayed with the takeover of Suez by Veolia. Work will continue on this project in the new year.



Control panel of flare operating



The LoCal flare installed and operating at the Highbury landfill

C/- PO Box 289, Brooklyn Park, SA 5032 Email: trevor@tjhms.com.au

CLOSURE & POST-CLOSURE MANAGEMENT

The site continues to revegetate naturally and is maintained with annual spraying for noxious weeds and regular grass cutting and maintenance in accordance with the landfill closure plan. The Leachate pond is designed to collect leachate from the landfill gas collection infrastructure of pipes and wells in the winter months. This leachate then evaporates during the summer months.

The EPA has access to monthly reports on landfill gas extraction and monitoring. These reports show compliance with the risk profile for the site.



Leachate Pond

FINANCIAL SUMMARY FOR THE YEAR ENDING 30 JUNE 2021

Income Statement as at 30 June 2021

Statement of Financial Position as at 30 June 2021

	<u>2021</u>	<u>2020</u>		<u>2021</u>	<u>2020</u>
	\$	\$		\$	\$
<u>INCOME</u>			<u>CURRENT ASSETS</u>		
Interest Received	213	838	Cash & Cash Equivalents	108,078	65,246
Sundry Income	18,710	21,261	Trade & Other Receivables	22,282	35,295
Highbury Landfill Provision	391,241		Total Current Assets	130,360	100,541
TOTAL REVENUE	410,163	22,099			
<u>EXPENSES</u>			<u>NON-CURRENT ASSETS</u>		
Materials, contracts & other expenses	3,000	2,830	Infrastructure, Property, Plant	136,295	161,513
Depreciation, amortisation & impairment	25,218	25,218	Total Non-Current Assets	136,295	161,153
Finance Payments	6,491	7,432	TOTAL ASSETS	266,655	262,054
Highbury Closure Provision		105,930			
TOTAL EXPENSES	34,709	141,410	<u>CURRENT LIABILITIES</u>		
OPERATING SURPLUS/ (DEFICIT)	375,454	(119,311)	Trade and Other Payables	9,733	13,329
			Borrowings	26,549	25,580
			Provisions	244,702	203,471
			Total Current Liabilities	280,984	242,380
			<u>NON-CURRENT LIABILITIES</u>		
			Borrowings	132,467	159,015
			Provisions	2,736,319	3,319,228
			Total Non-Current Liabilities	2,868,786	3,478,243
			TOTAL LIABILITIES	3,149,770	3,720,623
			NET ASSETS	(2,883,115)	(3,458,569)
			<u>EQUITY</u>		
			Accumulated Deficit	(2,883,115)	(3,458,569)
			TOTAL EQUITY	(2,883,115)	(3,458,569)



Re-vegetation of the landfill

AERIAL MAP OF LANDFILL GAS MONITORING LOCATIONS FOR THE HIGHBURY LANDFILL TO MONITOR COMPLIANCE WITH THE EPA LANDFILL LICENCE



LANDFILL GAS MANAGEMENT AT HIGHBURY

- The plan opposite shows the network of monitoring bores to assist in managing landfill gas on the site.
- Boundary gas extraction bores have been established on the southern and eastern boundaries of the site.
- Landfill gas monitoring bores were monitored regularly during the year
- McMahons through their sub-contractor Biogas Systems extracted landfill gas from approximately 80 extraction bores located over the site and flared the landfill gas.
- The landfill gas quality and quantity are declining and is insufficient to generate green electricity so the gas is burnt to reduce greenhouse gas emissions.
- The ongoing flaring of the landfill gas ensures that the gas is controlled from the site to comply with the risk management plan.

HIGHBURY LANDFILL AUTHORITY

General Purpose Financial Reports for the year ended 30 June 2021

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HIGHBURY LANDFILL AUTHORITY

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2021

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Authority to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the AuthorityTM financial position at 30 June 2021 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the AuthorityTM financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the AuthorityTM accounting and other records.



Trevor Hockley
CHIEF EXECUTIVE OFFICER



Cr John Minney
CHAIRPERSON

Date: 25 September 2021

HIGHBURY LANDFILL AUTHORITY
STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2021

	Notes	2021 \$	2020 \$
INCOME			
Interest Received	2	7	43
Sundry Income	2	18,710	21,261
LGFA Investment Income	2	206	795
Highbury Closure Provision	2	391,241	
Total Income		<u>410,163</u>	<u>22,099</u>
EXPENSES			
Materials, contracts & other expenses	3	3,000	2,830
Depreciation, amortisation & impairment	3	25,218	25,218
Finance Payments		6,491	7,432
Highbury Closure Provision	3	-	105,930
Total Expenses		<u>34,709</u>	<u>141,410</u>
OPERATING SURPLUS / (DEFICIT)		375,454	(119,311)
Other Comprehensive Income		-	-
Total Other Comprehensive Income		<u>-</u>	<u>-</u>
TOTAL COMPREHENSIVE INCOME		<u>375,454</u>	<u>(119,311)</u>

This Statement is to be read in conjunction with the attached Notes.

HIGHBURY LANDFILL AUTHORITY
STATEMENT OF FINANCIAL POSITION
as at 30 June 2021

ASSETS	Notes	2021 \$	2020 \$
Current Assets			
Cash and cash equivalents	4	108,078	65,246
Trade & other receivables	4	22,282	35,295
Total Current Assets		<u>130,360</u>	<u>100,541</u>
Non-current Assets			
Infrastructure, property, plant & equipment	5	136,295	161,513
Total Non-current Assets		<u>136,295</u>	<u>161,513</u>
Total Assets		<u>266,655</u>	<u>262,054</u>
LIABILITIES			
Current Liabilities			
Trade & other payables	6	9,733	13,329
Borrowings	6	26,549	25,580
Provisions	6	244,702	203,471
Total Current Liabilities		<u>280,984</u>	<u>242,380</u>
Non-current Liabilities			
Borrowings	6	132,467	159,015
Provisions	6	2,736,319	3,319,228
Total Non-current Liabilities		<u>2,868,786</u>	<u>3,478,243</u>
Total Liabilities		<u>3,149,770</u>	<u>3,720,623</u>
NET ASSETS		<u>(2,883,115)</u>	<u>(3,458,569)</u>
EQUITY			
Accumulated Surplus		(2,883,115)	(3,458,569)
TOTAL EQUITY		<u>(2,883,115)</u>	<u>(3,458,569)</u>

This Statement is to be read in conjunction with the attached Notes.

HIGHBURY LANDFILL AUTHORITY

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2021

	Notes	Accumulated Surplus	TOTAL EQUITY
2021		\$	\$
Balance at end of previous reporting period		(3,458,569)	(3,458,569)
Net Surplus / (Deficit) for Year		375,454	375,454
Member Council Contributions - Recurrent Funding of Provision			
- City of Burnside		100,812	100,812
-City of Norwood Payneham & St. Peters		80,714	80,714
-Corporation of the Town of Walkerville		18,474	18,474
Balance at end of period		(2,883,115)	(2,883,115)
2020			
Balance at end of previous reporting period		(3,539,258)	(3,539,258)
Net Surplus / (Deficit) for Year		(119,311)	(119,311)
Member Council Contributions - Recurrent Funding of Provision			
-City of Burnside		100,812	100,812
-City of Norwood Payneham & St. Peters		80,714	80,714
-Corporation of the Town of Walkerville		18,474	18,474
Balance at end of period		(3,458,569)	(3,458,569)

This Statement is to be read in conjunction with the attached Notes

HIGHBURY LANDFILL AUTHORITY

STATEMENT OF CASH FLOWS for the year ended 30 June 2021

	Notes	2021 \$	2020 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Operating Receipts		46,384	17,322
Investment receipts		212	838
<u>Payments</u>			
Operating Payments to Suppliers		(171,500)	(205,704)
Finance payments		(6,685)	(7,618)
Net Cash provided by (or used in) Operating Activities	7	(131,588)	(195,162)
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Payments</u>			
Expenditure on renewal/replacement of assets		-	-
Net Cash provided by (or used in) Investing Activities		-	-
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Member Council Contributions		200,000	200,000
Proceeds from borrowings		-	-
<u>Payments</u>			
Repayments of borrowings		(25,580)	(24,647)
Net Cash provided by (or used in) Financing Activities		174,420	175,353
Net Increase (Decrease) in cash held		42,832	(19,809)
Cash & cash equivalents at beginning of period	7	65,246	85,055
Cash & cash equivalents at end of period	7	108,078	65,246

This Statement is to be read in conjunction with the attached Notes

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2021

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation

Highbury Landfill Authority (the Authority) is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. The Member Councils and their respective percentages of equity are as follows:

Constituent Council	Equity Share %
City of Burnside	50.406%
City of Norwood Payneham & St Peters	40.357%
Corporation of the Town of Walkerville	9.237%

The financial report was authorised for issue by certificate under clause 11 of the *Local Government (Financial Management) Regulations 2011*.

The following is a summary of the material accounting policies adopted by the Authority in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

Basis of preparation

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

Accounting Policies

(a) Competitive Neutrality

The Authority does not undertake any commercial (for profit) activities.

The Authority has an environmental duty to manage the landfill as a contaminated site under the Environment Protection Act 1993.

(b) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Plant and Equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by the Board of the Authority to ensure it is not in excess of the recoverable amount from these assets.

Depreciation

The depreciable amount of all fixed assets including building and capitalised lease assets, is depreciated on a diminishing value basis over their useful lives commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Plant and equipment	20%
Flare	10%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Highbury Landfill Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2021

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

(c) Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

(d) Cash And Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

(e) Investments

Investments represent monies on deposit at twenty-four hour call and on fixed deposit for twelve months or less.

(f) Revenue

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

(h) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(i) Critical Accounting Estimates and Judgments

The Authority evaluates estimates and judgements incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the association.

Key assumptions from the provision calculated:

The provision provides for ongoing administrative costs to be paid per annum to recognise the costs associated with running the Authority and post closure obligations.

The provision has been calculated based on the assumption that the minimum requirements for ongoing operation of the flare will be met with gas collected.

The provision calculation has been based on a 23 year period. This period may be required to be longer if the site poses unacceptable environmental risks.

The Authority expects to construct a bio-filter in approximately 3 years at an estimated cost of \$300,000 for the on-going post closure remediation of the Landfill site. This money is likely to be borrowed from the Local Government Finance Authority and is not included in the Provision cashflow for the on-going post closure remediation of the Landfill site.

Highbury Landfill Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

(j) Going Concern Basis

The Board of Management of HLA notes the accumulated deficit of \$2,883,115. The Authority is required to manage the post-closure of the Highbury landfill and the Authority has a statutory guarantee from its Member Councils to meet all financial obligations and accordingly has prepared the financial statements on a going concern basis.

(k) New Accounting Standards

Amendments to AASB 101 and AASB 108 Definition of Material

The amendments provide a new definition of material that states, "information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about specific reporting entity". The amendments clarify that materiality will depend on the nature or magnitude of information, either individually or in combination with other information, in the context of the financial statements. A misstatement of information is material if it could reasonably be expected to influence decisions made by the primary users. These amendments had no impact on the financial statements of, nor is there expected to be any future impact to the Authority.

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 2 - INCOME

	Notes	2021 \$	2020 \$
OPERATING INCOME			
Interest Income		7	43
Sundry Income		18,710	21,261
LGFA Investment Income		206	795
Movement in Provision	6	391,241	-
		<u>410,163</u>	<u>22,099</u>

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 3 - EXPENSES

	Notes	2021 \$	2020 \$
Materials, Contracts and Other Expenses			
Auditor's Remuneration			
- Auditing the financial reports		3,000	2,830
Depreciation			
Plant & Equipment		25,218	25,218
Highbury Closure Provision			
Movement in Provision	6	-	105,930
Total Expenses		28,218	133,978

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 4 - CURRENT ASSETS

	2021	2020
	\$	\$
CASH & EQUIVALENT ASSETS		
Cash on Hand and at Bank	107,073	64,451
LGFA Investment Account	1,005	795
	<u>108,078</u>	<u>65,246</u>
TRADE & OTHER RECEIVABLES		
Trade Receivables	19,935	32,542
GST Receivable	2,347	2,753
Total	<u>22,282</u>	<u>35,295</u>

HIGHBURY LANDFILL AUTHORITY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2021**

Note 5 - PROPERTY, PLANT & EQUIPMENT

	CARRYING AMOUNT MOVEMENTS DURING YEAR										2021 \$
	2020										
	\$	Additions		Disposals	Depreciation	Impairment	Transfers		Net Revaluation	CARRYING AMOUNT	
CARRYING AMOUNT	New/Upgrade	Renewals	In				Out				
Land	1,800	-	-	-	-	-	-	-	-	-	1,800
Plant & Equipment	159,713	-	-	-	25,218	-	-	-	-	-	134,495
TOTAL PROPERTY, PLANT & EQUIPMENT	161,513	-	-	-	25,218	-	-	-	-	-	136,295
Comparatives	186,731	-	-	-	25,218	-	-	-	-	-	161,513

This Note continues on the following pages.

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 5 - PROPERTY, PLANT & EQUIPMENT

	2020				2021			
	AT FAIR VALUE	AT COST	ACCUM DEPN	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEPN	CARRYING AMOUNT
Land Plant & Equipment	-	1,800 330,270	-	1,800 159,713	-	1,800 330,270	-	1,800 134,495
TOTAL PROPERTY, PLANT & EQUIPMENT	-	332,070	(170,557)	161,513	-	332,070	(195,775)	136,295
<i>Comparatives</i>		332,070	(145,339)	186,731		332,070	(170,557)	161,513

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 6 - LIABILITIES

	Notes	2021		2020	
		Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES					
Goods & Services		4,125	-	8,816	-
Accrued expenses - other		5,608	-	4,513	-
		<u>9,733</u>	<u>-</u>	<u>13,329</u>	<u>-</u>
 BORROWINGS					
Loans		26,549	132,467	25,580	159,015
		<u>26,549</u>	<u>132,467</u>	<u>25,580</u>	<u>159,015</u>
 PROVISIONS					
Provision for Highbury Post Closure		244,702	2,736,319	203,471	3,319,228
		<u>244,702</u>	<u>2,736,319</u>	<u>203,471</u>	<u>3,319,228</u>
 <i>Movements in Provisions - 2021 year only</i> <i>(current & non-current)</i>					
Opening Balance			3,522,699		
(Less) Payments recorded & accrued			(150,437)		
Add (Less) Remeasurement Adjustments			(391,241)		
Closing Balance			<u>2,981,021</u>		

The Authority has an ongoing obligation under its EPA licence to manage the post-closure phase for the landfill for at least 25 years. A provision for the Highbury Landfill closure has been accrued. A net present value (NPV) calculation has then been made by estimating cash flows to manage the Highbury site in accordance with its EPA licence for a 25 year period commencing 1 July 2009. The cash outflows have been escalated at an inflation forecast of 2% per annum (2020:2%) and the discount rate used is equivalent to the 10 year Commonwealth Bond rate - indicative mid rate 30 June 2021 adjusted to 30 June balance dates. This NPV calculation has been incorporated into the provision and represents the Authority's best estimate of its future liability to manage the Highbury Landfill post-closure phase.

In 2012, the Board of the Highbury Landfill Authority resolved to have the cash flow estimates and assumptions in the provision spreadsheet reviewed by Golders Associates. Their summary conclusion was that the provision appears to be reasonable based on available information.

The Audit Committee of the Highbury Landfill Authority has recommended that the provision be reviewed annually and that the provision be independently reviewed every 3 years. As such, a review by Golder Associates was undertaken of the 2021 year-end provision and was found to be reasonable.

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 7 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2021 \$	2020 \$
Total cash & equivalent assets	4	<u>108,078</u>	<u>65,246</u>
Balances per Cash Flow Statement		<u>108,078</u>	<u>65,246</u>

**(b) Reconciliation of Change in Net Assets to Cash
from Operating Activities**

Net Surplus (Deficit)		375,454	(119,311)
Non-cash items in Income Statement			
Movement in Post Closure Provision		(391,241)	105,930
Depreciation, amortisation & impairment		<u>25,218</u>	<u>25,218</u>
		9,431	11,837
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		13,013	(22,098)
Net increase (decrease) in trade & other payables		(3,596)	(11,910)
Net increase (decrease) in other provisions		<u>(150,437)</u>	<u>(172,991)</u>
Net Cash provided by (or used in) operations		<u>(131,589)</u>	<u>(195,162)</u>

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 8 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p>Terms & conditions: Deposits are returning fixed interest rates of 0.30%</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Fees & other charges	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Interest Bearing Borrowings	<p>Accounting Policy: Carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p>Terms & conditions: secured over future revenues, borrowings are repayable (describe basis); interest is charged at a fixed rate of 3.75%</p> <p>Carrying amount: approximates fair value.</p>

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 8 (cont) - FINANCIAL INSTRUMENTS

Liquidity Analysis

2021	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$	\$	\$	\$	\$
Financial Assets					
Cash & Equivalents	108,078	-	-	108,078	108,078
Receivables	22,282	-	-	22,282	22,282
Total	130,360	-	-	130,360	130,360
Financial Liabilities					
Payables	9,733	-	-	9,733	9,733
Current Borrowings	32,265	-	-	32,265	26,549
Non-Current Borrowings	-	145,193	-	145,193	132,467
Total	41,998	145,193	-	187,191	168,749
2020	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$	\$	\$	\$	\$
Financial Assets					
Cash & Equivalents	65,246	-	-	65,246	65,246
Receivables	35,295	-	-	35,295	35,295
Total	100,541	-	-	100,541	100,541
Financial Liabilities					
Payables	13,329	-	-	13,329	13,329
Current Borrowings	32,265	-	-	32,265	25,580
Non-Current Borrowings	-	161,325	16,123	177,448	159,015
Total	45,594	161,325	16,123	223,042	197,924

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any allowance for doubtful debts. All Authority investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Note 4 in relation to individual classes of receivables, exposure is concentrated within the Authority's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. The Authority has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 9 - UNIFORM PRESENTATION OF FINANCES

	2021 \$	2020 \$
Income	410,163	22,099
Expenses	<u>(34,709)</u>	<u>(141,410)</u>
Operating Surplus / (Deficit)	375,454	(119,311)
 Net Outlays on Existing Assets		
Add back Depreciation, Amortisation and Impairment	25,218	25,218
	<u>25,218</u>	<u>25,218</u>
 Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	-	-
Amounts received specifically for New and Upgraded Assets	-	-
	<u>-</u>	<u>-</u>
 Net Lending / (Borrowing) for Financial Year	 <u>400,672</u>	 <u>(94,093)</u>

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 10 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

The Authority is expected to construct a bio-filter in the next 3 years for the on-going post closure remediation of the Landfill site at an estimated cost of \$300,000.

HIGHBURY LANDFILL AUTHORITY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2021**

Note 11 - EVENTS OCCURRING AFTER REPORTING DATE

There were no events subsequent to 30 June 2021 that need to be disclosed in the financial statements.

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 12 - DISCLOSURES OF RELATED PARTY TRANSACTIONS

The Key Management Personnel include the Board and Chief Executive Officer under section 112 of the Local Government Act 1999. In all, one entity (TJH Management Services Pty Ltd) was paid the following total compensation management and administrative services:

	2021
Contractor Payments	\$ 59,715.00
Post-employment benefits	\$ -
Long term benefits	\$ -
Termination benefits	\$ -
TOTAL	\$ 59,715.00

Transactions with Related Parties

Related Party Entity	Sale of Goods & Services (\$)	Equity Contributions (\$)	Amounts Outstanding from Related Parties (\$)	Descriptions of Services provided to Related Parties
City of Burnside	-	100,812	-	Rehabilitation of landfill site
City of Norwood, Payneham & St.Peters	-	80,714	-	Rehabilitation of landfill site
Corporation of the Town of Walkerville	-	18,474	-	Rehabilitation of landfill site

The Related Parties disclosed above are equity owners of the Authority and as referred to as Member Councils. Member Councils have equal representation on the Board of the Authority and accordingly have significant influence on the financial operating decisions of the Authority. No one Member Council individually has control of those policies.

HIGHBURY LANDFILL AUTHORITY


**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2021**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Highbury Landfill Authority for the year ended 30 June 2021, the Authority™'s Auditor, Dean Newbery, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.


Trevor Hockley
CHIEF EXECUTIVE OFFICER


Cr John Minney
**PRESIDING MEMBER
AUDIT COMMITTEE**

Date: 25 September 2021

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE Highbury Landfill Authority

Opinion

We have audited the financial report of the Highbury Landfill Authority (the Authority), which comprises the Statement of Financial Position as at 30 June 2021, the Statement of Comprehensive Income, the Statements of Changes in Equity, the Statement of Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and other explanatory information and the Certification of Financial Statements.

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Authority as at 30 June 2021, and its financial performance and its cash flows for the year then ended in accordance with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and the Australian Accounting Standards (including Australian Accounting Interpretations).

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Authority in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information other than the Financial Report and Auditor's Report Thereon

The Authority is responsible for the other information. The other information comprises the information included in the Authority's annual report for the year ended 30 June 2021, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibility for the Financial Report

The Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*. The Authority's responsibility includes establishing and maintaining internal control relevant to preparation and fair presentation of the financial report so that it is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Authority is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by those charged with governance.
- Conclude on the appropriateness of the Authority's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DEAN NEWBERY



SAMANTHA CRETEN
PARTNER

Signed on the 30th day of September 2021,
at 214 Melbourne Street, North Adelaide

27 September 2021

Mr Trevor Hockley
Executive Officer
Highbury Landfill Authority
PO Box 289
BROOKLYN PARK SA 5032
via email: trevor@tjhms.com.au

Dear Mr Hockley,

RE: Highbury Landfill Authority Financial Statements Year Ending 30 June 2021

I, Chris Cowley, CEO of the City of Burnside, Member Council of the Highbury Landfill Authority, state that to the best of my knowledge and belief, Dean Newbery, the Auditor of the Highbury Landfill Authority, has complied with Regulation 22(3) in that the Auditor has not undertaken any services to the Highbury Landfill Authority outside of the scope of the Auditor's functions under the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011.

Yours sincerely,



Chris Cowley
Chief Executive Officer



The Corporation of the Town of Walkerville

ABN 49 190 949 882

66 Walkerville Terrace, Gilberton SA 5081

PO Box 55, Walkerville SA 5081

File Number: 5.14.1.2
Please Quote Ref: OLT202150449
Contact Officer: Chief Executive Officer, Kiki Cristol

Telephone: (08) 8342 7100
Facsimile: (08) 8269 7820
Email: walkerville@walkerville.sa.gov.au
www.walkerville.sa.gov.au

27 September 2021

Trevor Hockley
Executive Officer
Highbury Landfill Authority
C/- PO Box 289
Brooklyn Park, SA 5032

Via Email: trevor@tjhms.com.au

Dear Mr Hockley,

RE: Local Government (Financial Management) Regulations 2011 – Regulation 22(3)

I Kiki Cristol, CEO of the Corporation of the Town of Walkerville, a Member Council of the Highbury Landfill Authority, state that to the best of my knowledge and belief, Dean Newbery, the Auditor of the Highbury Landfill Authority, has complied with Regulation 22(3) in that the Auditor has not undertaken any services to the Highbury Landfill Authority outside of the scope of the Auditor's functions under the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011.

Yours sincerely

Kiki Cristol
Chief Executive Officer

File Number: qA1933
Enquiries To: Lisa Mara
Direct Telephone: 8366 4549

28 September 2021

Mr Trevor Hockley
Executive Officer
Highbury Landfill Authority
c/- PO Box 289
BROOKLYN PARK SA 5032

Via email: trevor@tjms.com.au

Dear Trevor

I, Mario Barone, Chief Executive Officer of the City of Norwood Payneham & St Peters, (Member Council of the Highbury Landfill Authority), state that to the best of my knowledge and belief, Dean Newbery, the Auditor of the Highbury Landfill Authority, has complied with Regulation 22(3) in that the Auditor has not undertaken any services to the Highbury Landfill Authority outside of the scope of the Auditor's functions under the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

If you require any additional information regarding this matter please contact me.

Yours sincerely



Mario Barone PSM
CHIEF EXECUTIVE OFFICER



City of
Norwood
Payneham
& St Peters

175 The Parade
Norwood SA 5067

PO Box 204
Kent Town SA 5071

Telephone
8366 4555

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8332 6338

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Website
www.npsp.sa.gov.au



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Sustainability

Auditor's Independence Declaration under Section 22 of the Local Government (Financial Management) Regulations 2011 to the Highbury Landfill Authority

I confirm that, for the audit of the financial statements of the Highbury Landfill Authority for the year ended 30 June 2021, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

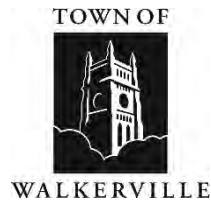


SAMANTHA CRETEN
PARTNER

Signed on the 27th day of September 2021,
at 214 Melbourne Street, North Adelaide, South Australia 5006







Item No: 14.3.2
Date: 18 October 2021
Attachments: A, B

Meeting: Council

Title: Budget Review One 2021-22

Responsible Manager: Group Manager Corporate Services & Strategic Projects, Scott Reardon

Author: Finance Business Partner, Vikki Purtle

Key Pillar: Strategic Framework – Key Pillar 7 – Leadership – A responsible and influential local government organisation

Key Focus Area: Financial Guiding Principle 1- Finances managed responsibly

Type of Report: **Decision Required**

Recommendation

That Council adopts Budget Review One for the 2021-22 financial year and the variances contained within it as the amended and current budget for the period ending 30 June 2022.

Summary

The purpose of this report is the consideration of Council's financial performance as at 30 September 2021 and to consider budget variations for the 2021-22 financial year based on the most recent forecasts.

Pursuant to Regulation 9 of Local Government (Financial Management) Regulations 2011, Council is required to prepare and consider at least three budget reviews each financial year. The budget reviews provide Council with insight to the financial performance of Council and to highlight areas of concern. They are used by Administration to present risks and opportunities for both revenue and expenditure in the current and forward years to Council. Each budget review is reviewed using Council's Financial Guiding Principles and Budget Management Policy.

For 2021-22, Budget reviews will be completed at the end of each quarter and presented at the next available Council meeting. Consistent with previous years, Budget Review Two (quarter ending 31 December 2021) will be used as the starting point for the 2022-23 budget process which will commence in early 2022. In addition, Budget Review Two will be included in the 2022-23 Annual Business plan.

The first Budget Review for the 2021-22 financial year has been prepared by adopting a consultative approach, whilst strictly adhering to Councils Financial Guiding Principles and Budget Management Policy. There will be no adjustment to the original budget operating surplus of \$58,567 for Budget Review One, however there will be a variation in the expenditure lines for Employee Costs and Materials, Contracts and Other Expenses due to a reallocation of budgets.

Due to timing, the Audit Committee has not reviewed Budget Review One as the meeting is scheduled for Thursday 21 October 2021.

Background

Regulation 9 of Local Government (Financial Management) Regulations 2011 states:

'A report showing a revised forecast of its operating and capital investment activities for the relevant financial year compared with the estimates for those activities set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances'.

Pursuant to Regulation 9 of Local Government (Financial Management) Regulations 2011, budget reviews are considered and endorsed after 30 September and before 31 May of each financial year.

Budget Review One and Three – are completed between 30 September and 31 May (both dates inclusive) in the relevant financial year and provides revised forecasts of the operating and capital investment activities for the relevant financial year compared with the estimates for those activities set out in the budget and presented in a manner consistent with the Uniform Presentation of Accounts.

Budget Review Two – is completed between 31 November and 15 March (both dates inclusive) in the relevant financial year and provides a revised forecast of the financial statements for the relevant financial year compared with estimates set out in the budget presented in a manner consistent with the Model Financial Statements.

Budget reviews give Administration the opportunity to update budget items which were unknown at the time of the original budget process, to reallocate budget allocations where required and to correct any errors that have been discovered.

Discussion/Issues for Consideration

Since the adoption of the 2021-22 Annual Budget on 19 July 2021, there have been no Council resolutions requiring budget amendments. The following items have been identified as requiring a variation in the budget for the 2021-22 financial year:

Employee Costs

- \$30k savings in Customer Experience Salaries & Wages due to staff vacancies during the period.

Materials, Contracts & Other Expenses

- \$30k additional expenditure on agency staff to cover vacancies in Customer Experience during the period.

The budget adjustments are in line with the Financial Guiding Principles as follows:

Priority 1 Stability

- *Council will plan to maintain a small operating Surplus.*

Budget Review One maintains a surplus consistent to that of the approved budget of \$58,567.

- *Operating surplus/(deficit) ratio target 0-15%.*

No change to the operating surplus/(deficit) ratio target of 0.54%, which remains between the 0-15% surplus target.

Priority 2 Affordability

- *Operational costs are considered together with capital Projects.*

- *Operational and capital budget will not exceed anticipated cash flows.*

Priority 3 Efficiency- Value for Money

- *Council will maintain an ongoing review of services.*

Budget Review One allows Administration to continue to deliver ongoing services provided by Council.

Staffing establishment levels are in line with workforce plans and delivery of outcomes.

Staff Leave Entitlements

In accordance with the CEO KPIs for the 2021-22 financial year, Council will be updated quarterly on the current staff leave entitlement liabilities. As at 30 September 2021, the following leave liabilities existed:

Leave Entitlement	Entitlement Amount
Annual Leave	\$ 220,426.91
COVID Leave	\$ 27,122.55
Long Service Leave	\$ 430,597.52
Rostered Day Off	\$ 638.71
Vested Sick Leave	\$ 42,402.00
	\$ 721,187.69

Notes:

1. COVID leave provisions expire 30 December 2021 and any unused leave will be extinguished on 1 January 2022.
2. Rostered Day Off only applies to Field Staff (Beautification Team).
3. Vested Sick Leave only applies to two staff, who are covered by Administration Enterprise Agreement. Practice ended in 2012, when the EA was updated.

Options for Consideration

Option 1

That Council adopts Budget Review One for the 2021-22 financial year and the variances contained within it as the amended and current budget for the period ending 30 June 2022.

Option 2

That Council make any other changes as it deems fit.

Analysis of Options

Option 1 allows Administration to adjust the 2021-22 budget to reflect the change in nature of expenditure for Employee Costs and Materials, Contracts & Other Expenditure. It is consistent with Council's Financial Guiding Principles and Budget Management Policy.

Financial Implications

Budget Review One forecasts an operating surplus of \$58,567, which does not differ to the original budget adopted by Council on 19 July 2021.

Details of adjustments made for Budget Review One are provided in the discussion section of this paper.

Community Implications

There are no foreseen Community Implications associated with the adoption of Budget Review One.

Regional Implications

There are no foreseen Regional Implications associated with the adoption of Budget Review One.

Governance Implications

Budget Review One is in line with Regulation 9 of *Local Government (Financial Management) Regulations 2011*, for Council to complete its first budget review after 30 September and before 31 May.

Preferred Option & Reasoning

Option 1 is the preferred option. The revised budget allows Administration to reallocate budgets between Employee Costs and Materials, Contract & Other Expenses while continuing the business of Council.

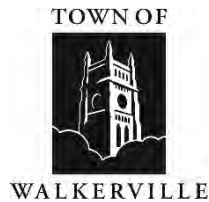
Attachments

Attachment A	Financial Statement
Attachment B	Capex Report

TOWN OF WALKERVILLE
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDING 30 JUNE 2022

	2021-22 Original Budget	2021-22 Budget Review BR1	2021-22 Revised Budget
INCOME	\$'000	\$'000	\$'000
Net Rates Revenue	9,404		9,404
Statutory Charges	358		358
User Charges	629		629
Grants, Subsidies & Contributions	297		297
Investment Income	-		-
Reimbursements	16		16
Other Income	147		147
Net Gain - Equity Accounted Council Businesses	-		-
Total Revenue	10,851	0	10,851
EXPENSES	\$'000	\$'000	\$'000
Employee Costs	3,637	(30)	3,607
Materials, Contracts & Other Expenses	4,807	30	4,837
Finance Costs	115		115
Depreciation, Amortisation & Impairment	2,233		2,233
Net Loss - Equity Accounted Council Businesses	-		-
Total Expenses	10,792	0	10,792
OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS	59	0	59
Asset Disposal & Fair Value Adjustments	-		-
Amounts Received Specifically for New/Upgraded Assets	400		400
Infrastructure, Property, Plant & Equipment Received FOC	-		-
NET SURPLUS/(DEFICIT)	459	0	459
OTHER COMPREHENSIVE INCOME			
Changes in Revaluation Surplus	2,352		2,352
Total Other Comprehensive Income	2,352	0	2,352
Total Comprehensive Income	2,811	0	2,811

30/09/2021		Capital Projects as at 30 September 2021				September			
GL Account	Job No	Project Name	Department	Original Budget	Total Budget	YTD Actuals	Orders	YTD Total	
1010010	10106	Civic Centre Alterations	Corporate Services	\$ 186,000.00	\$ 186,000.00	\$ -	\$ -	\$ -	
1090040	10930	It Capital Expenditure	Corporate Services	\$ 204,000.00	\$ 204,000.00	\$ 1,555.10		\$ 1,555.10	
	10931	Furniture & Fittings General	Corporate Services	\$ 52,000.00	\$ 52,000.00	\$ -	\$ -	\$ -	
1400080		Wesleyan Cemetery Upgrade	Assets & Infrastructure	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	
1630090	16400	Open Space Irrigation	Assets & Infrastructure	\$ 21,000.00	\$ 21,000.00	\$ -	\$ -	\$ -	
	16473	Hamilton Reserve - Exeloo	Assets & Infrastructure	\$ 210,000.00	\$ 210,000.00	\$ 46,013.50	\$ 142,430.50	\$ 188,444.00	
	16474	Levi Park - Eden Stage	Assets & Infrastructure	\$ 300,000.00	\$ 300,000.00	\$ -	\$ -	\$ -	
	16475	Open Space Infrastructure	Assets & Infrastructure	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	
1630050		River Torrens Revetment Project	Assets & Infrastructure	\$ -	\$ -	\$ -	\$ 47,450.00	\$ 47,450.00	
1640080		Sport & Recreation - Walkerville Oval	Corporate Services	\$ 1,000,000.00	\$ 1,000,000.00	\$ 4,500.00	\$ 2,250.00	\$ 6,750.00	
1640100		39 Smith Street Redevelopment	Corporate Services	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	
1640030		40 Smith Street Redevelopment	Corporate Services	\$ -	\$ -	\$ -	\$ 3,806.00	\$ 3,806.00	
1640040	16451	Levi Oval Tennis Court Resurfacing	Assets & Infrastructure	\$ -	\$ -	\$ 19,964.00	\$ -	\$ 19,964.00	
2000100	20455	K&G Various Locations	Assets & Infrastructure	\$ 100,000.00	\$ 100,000.00	\$ 9,804.95	\$ -	\$ 9,804.95	
2000130	20999	Various - Footpaths	Assets & Infrastructure	\$ 120,000.00	\$ 120,000.00	\$ -	\$ -	\$ -	
	20061	Various - Footpaths	Assets & Infrastructure	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 6,000.00	
	20075	Various - Footpaths	Assets & Infrastructure	\$ -	\$ -	\$ -	\$ 12,375.00	\$ 12,375.00	
2001100	20486	Alfred Street	Assets & Infrastructure	\$ 300,000.00	\$ 300,000.00	\$ -	\$ 14,931.00	\$ 14,931.00	
	20998	Various - Reseal	Assets & Infrastructure	\$ 179,000.00	\$ 179,000.00	\$ -	\$ -	\$ -	
2001200	20096	Traffic Management Devices	Assets & Infrastructure	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -	
	20422	Frederick Street Lighting Upgrade	Assets & Infrastructure	\$ 25,000.00	\$ 25,000.00	\$ 1,349.55	\$ -	\$ 1,349.55	
2020000	20233	Cambridge Street Stormwater	Assets & Infrastructure	\$ 196,000.00	\$ 196,000.00	\$ 1,000.00	\$ 10,676.00	\$ 11,676.00	
	20234	ERA Water Connection - Ascot Avenue	Assets & Infrastructure	\$ 35,000.00	\$ 35,000.00	\$ -	\$ -	\$ -	
	20235	ERA Water Connection - Ascot Avenue	Assets & Infrastructure	\$ -	\$ -	\$ -	\$ 17,000.00	\$ 17,000.00	
2210000	22101	Plant, Machinery & Light Fleet	Assets & Infrastructure	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 75,023.79	\$ 75,023.79	
2210050		Asset Management Plan	Assets & Infrastructure	\$ -	\$ -	\$ 13,750.00	\$ -	\$ 13,750.00	
				Totals	\$ 3,268,000.00	\$ 3,268,000.00	\$ 97,937.10	\$ 331,942.29	\$ 429,879.39



Item No: 14.3.3
Date: 18 October 2021
Attachments: A, B

Meeting: Council

Title: Suburban Boundary Realignment/Renaming Consultation Report

Responsible Manager: Communications & Marketing Manager, Sarah Spencer

Author: Communications & Marketing Manager, Sarah Spencer

Key Pillar: Strategic Framework – Key Pillar 7 – Leadership – A responsible and influential local government organisation

Type of Report: **Decision Required**

Recommendation

1. That Council instruct Administration to write to the Surveyor-General to seek his preliminary feedback on the findings of Council’s recent public consultation on the potential realignment or renaming of Vale Park, with the view of proceeding to the next stage of the process, if so determined by the Surveyor-General; and
2. That the results presented to the Surveyor-General will be as recommended by Action Market Research, being the removal of obvious duplicates and using weighted outcomes.

OR

That Council note the final consultation results and the Action Market Research statistical analysis report and resolves not to proceed any further.

Summary

This report provides Council with an overview of the methodology undertaken as part of the Suburban Boundary Realignment/Renaming consultation process, as well as an in-depth statistical analysis of results by external agency Action Market Research (Attachment A).

Background

At the 21 December 2020 Ordinary Meeting, Elected Members supported a Motion without Notice (**CNC225/21-22**) by Councillor MaryLou Bishop to *“investigate the impact to and interest of residents bounded by Lansdowne Tce, North East Rd, Ascot Avenue and the River Torrens to be designated as part of the suburb of Walkerville rather than Vale Park”*.

Following the decision, Administration consulted all Town of Walkerville ratepayers on whether there was community appetite to explore the prospect of realigning/renaming a portion of the suburb. This was a preliminary ‘fact-finding’ consultation in order to inform Council of community interest, prior to any further process being undertaken.

At Council’s direction, Administration liaised with the Surveyor-General and undertook further research in regards to the prospect of realigning/renaming a portion of Vale Park. Subsequent extensive reports

were provided to Council to assist with deliberations, including at the 19 April 2021 Ordinary Meeting of Council (**CNC333/20-21**).

On 17 May 2021, Council resolved (**CNC360/20-21**) to consult with the community on four alternate proposals to present to the community for feedback, prior to formal consideration on whether to proceed.

At its 20 September 2021 Ordinary Meeting, Council was presented with the preliminary consultation results. All results have since been collated, data entered and analysed, as presented in this report.

Discussion/Issues for Consideration

Council began community consultation at 9am on Tuesday 17 August 2021 and concluded 5pm on Wednesday 8 September 2021.

A survey 'pack' was distributed to all ratepayers, inclusive of:

- A letter on Town of Walkerville letterhead, detailing the purpose of the survey and how the ratepayer could participate (including a QR code to access the online survey);
- A hardcopy of the survey;
- A reply paid envelope.

In addition, the survey was promoted through Council's website and weekly newsletter – the *Weekly Round Up*.

In total, Council received 1,682 survey responses. Of these, 647 (38%) were hard copy submissions and 1,035 (62%) were online submissions via SurveyMonkey.

The hardcopy survey returns were data entered by Administration into SurveyMonkey to allow a complete and overarching analysis of all submissions.

Council also received 84 surveys after the closing date, which were therefore not included in the analysis. There were an additional 39 hard copy submissions, which were classified as "incomplete" due to instances such as skipping a question. Several emailed responses were also received, appearing as Attachment B to this report.

Of the total submissions received, 62% of the Township were in support of some form of boundary realignment/renaming. When confined to Vale Park ratepayers only, 82% were in favour of the change.

Many comments received during public consultation related to ratepayers being unsatisfied with the level of information included in the mailout letter and a lack of explanation for why Council was undertaking this process. The community should note that when an Elected Member proceeds with a Motion without Notice, that is endorsed, Administration must proceed – regardless of whether a "why" has been provided by an Elected Member. Consequently, Administration was instructed to go to consultation as a result of Councillors' interest in discovering if ratepayers were interested in a Vale Park realignment/renaming to create clearer boundary lines.

In consideration of the unprecedented number of survey responses received during consultation, as well as to remain transparent throughout the process, Administration engaged marketing agency Action Market Research to provide an extensive overview of the results, to check for accuracy and potential duplication of survey submissions.

Action Market Research presented their preliminary findings to Elected Members at an informal gathering held on Thursday 8 October 2021. The final completed statistical analysis appears as Attachment A, which identifies the below in relation to the survey:

Positive factors:

1. The topic is 'of interest' to the community;
2. The survey is very short, simple and easy to complete;

- Council has made it easy for the respondent to complete (reply paid envelope, QR code to scan);
- The survey has a high level of legitimacy, promoted strongly by Council using letterhead and using appropriate channels.

Elements to be cautious of:

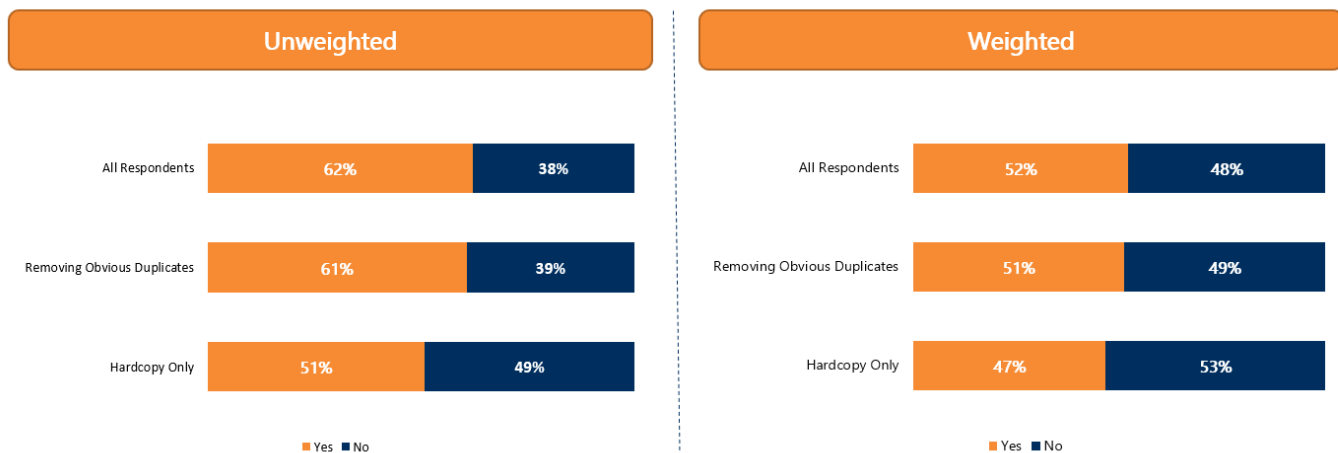
- The survey could be completed multiple times by the same respondent;
- The survey was accessible to anyone, including non-ratepayers, non-Town of Walkerville residents, those of any age;
- The response rate is high at approximately 27% of the population (using 2016 Census data, of those 18+ residing in Walkerville LGA);
- The topic specifically relates to an area of the Town of Walkerville community, which could lead to over-representation of this group within the results.

The consultant findings showed there were 134 obvious duplicate submissions. Based on the removal of these surveys, the analysis concluded that there was an ideal “confidence interval” – or low “error of margin” – of 2.22% at 95% confidence.

Action Market Research consequently concluded that Council should “**have confidence that the results are of a good quality**”. The researchers also recommended that the sample size of 1,548 (with the removal of duplicates) be presented to the Surveyor-General as the most accurate representation of results from the consultation process.

Below are the weighted and non-weighted graphs based on the questions raised during consultation:

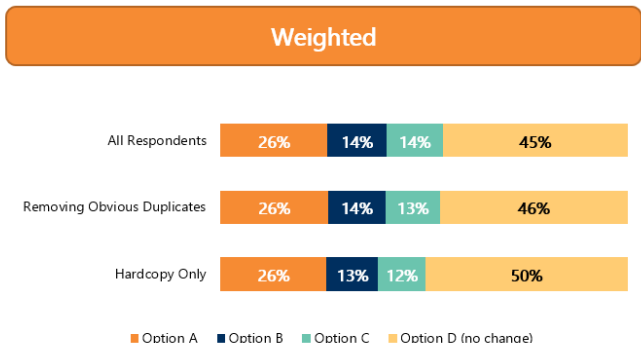
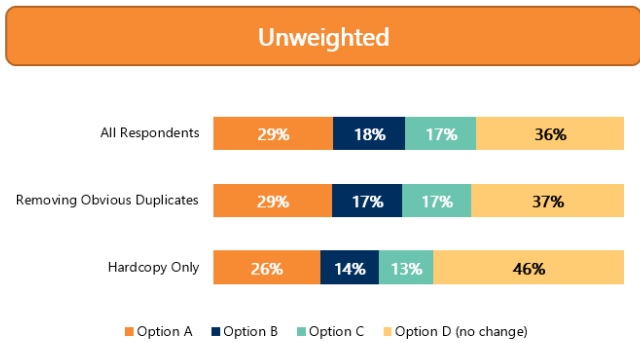
Q1. Are you in favour of a suburban boundary realignment and/or re-naming?



In the unweighted results, more than half of Town of Walkerville is in favour of a suburban boundary realignment and/or renaming.

Once weighting is applied, the result shifts to be more opposed to realignment and/or renaming, however for the All Respondents and Removing Obvious Duplicates options, more than 50% remain in favour, whereas 47% are in favour for the Hardcopy Only versions.

Q2. Which of the below options do you prefer?



When presented with the four options, the unweighted outcomes show a preference for some form of change, with more than 50% indicating either Option A, or B or C. Approximately a third of respondents in the All Respondents or Removing Obvious Duplicates options would prefer no change, whereas just under half (46%) of the Hardcopy Only option would prefer no change.

Out of the 'change' alternatives, Option A is the preferred alternative.

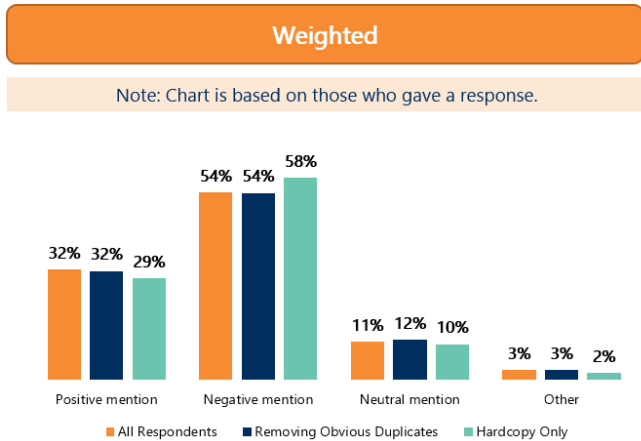
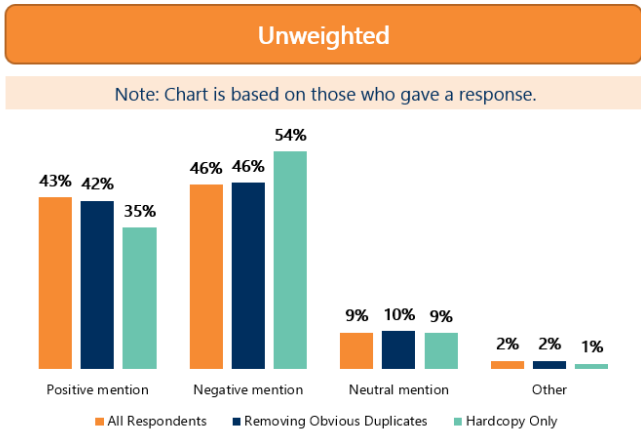
Option A + B (extending Walkerville) option is preferred by 40%-47%.
Option B + C (Renaming) option is preferred by 27%-35%.

With weighting applied, the preference for no change (Option D) increases for each of the options, however there still remains half or more of respondents wanting some form of change.

Out of the 'change' options, Option A is the preferred alternative.

Option A + B (extending Walkerville) option is preferred by 39%-40%.
Option B + C (Renaming) option is preferred by 25%-28%.

Comments [CODED]



The unweighted outcome shows that there were more negative than positive mentions provided overall.

The Hardcopy Only option provided a more negative comment when compared to the other options.

With weighting applied, the outcome becomes more negative than positive, with more than 50% of comments provided by all options negative.

Options for Consideration

Option 1

1. That Council instruct Administration to write to the Surveyor-General to seek his preliminary feedback on the findings of Council's recent public consultation on the potential realignment or renaming of Vale Park, with the view of proceeding to the next stage of the process, if so determined by the Surveyor-General; and
2. That the results presented to the Surveyor-General will be as recommended by Action Market Research, being the removal of obvious duplicates and using weighted outcomes.

Option 2

That Council note the final consultation results and the Action Market Research statistical analysis report and resolves not to proceed any further.

Analysis of Options

Option 1

Council may request the Surveyor-General to undertake an analysis of its recent consultation process. However, it is at the sole discretion of the Surveyor-General, whether to formally proceed, based on his perception of the results and whether there was an overwhelming response in favour of the change.

Option 2

Considering there was not an overwhelming majority of the Township in favour of a realignment/renaming, Council may choose to withdraw to proceed.

Financial Implications

The expected costs associated with a boundary realignment / renaming are primarily associated with the community consultation process as undertaken by the Surveyor-General – of which Councils are expected to provide a contribution. Based on previous discussions with the department, costs associated with the consultation process are estimated to be up to and including \$10,000.

The full breadth of associated costs will be determined prior to conducting the consultation process.

Community Implications

If Council was to ask the Surveyor-General to proceed with the process, he would undertake a new consultation process and the community would have the opportunity to re-participate in providing feedback.

Regional Implications

At this present time there are no perceived regional implications associated with this preliminary report, however, further information pertaining to perceived implications will be determined upon further discussions with the Surveyor-General.

Governance Implications

There are no known governance implications.

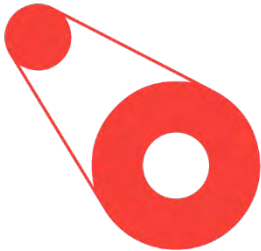
Preferred Option & Reasoning

Administration will be guided by Council.

Attachments

Attachment A	Action Market Research – statistical analysis report
Attachment B	Suburban Boundary Realignment/Renaming emailed correspondence

**action
market
research**



Suburban Boundary Realignment Consultation Data Review

Prepared for
Sarah Spencer
Town of Walkerville

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PO Box 289
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LEAD CONSULTANTS

Luke Sexton
Dr Nicola Pitt

DATE SUBMITTED

13 October 2021

REFERENCE

TOW0002



Company Details

COMPANY NAME

ACTION MARKET RESEARCH PTY LTD

CAN

123 697 647

TRADING NAME

ACTION MARKET RESEARCH

ABN

97 627 289 829

COMPANY DIRECTOR

Luke Sexton

ESTABLISHED

February 2007

COMPANY SECRETARY

Luke Sexton

BUSINESS BANK

Westpac

LOCATION

Based in Adelaide, Australia
GHD Building, Level 3/68 Grenfell Street
Adelaide SA 5000

INTERVIEWERS

100 ISO20252 / AMSRS trained
interviewers

PROFESSIONAL MEMBERSHIP

Director and Research Director are members of the Research Society
and both hold QPR status, and the company is a member of ADIA
(Australian Data and Insights Association)

ACCREDITATION

AS ISO20252: 2019
(Since August 2008)

PRIMARY CONTACT

Luke Sexton
Phone: +61 400 312 295
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PO Box 289 Rundle Mall
SA 5000

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Introduction

Action Market Research (AMR) was engaged by the Town of Walkerville to undertake a review of the data collected by Council for the Suburban Boundary Realignment consultation, and to provide guidance on its validity. This report details the outcomes of the review, including:

1. A review of the consultation methodology;
2. A review of the data and steps undertaken to clean;
3. A review of how representative the data captured is, and weighting undertaken to re-balance the outcomes;
4. Generation of the survey results.

Background and Research Objectives

At the 21 December 2020 Town of Walkerville Ordinary Council Meeting, Elected Members supported a Motion without Notice (CNC225/21-22) to *“investigate the impact to and interest of residents bounded by Lansdowne Tce, North East Rd, Ascot Avenue and the River Torrens to be designated as part of the suburb of Walkerville rather than Vale Park”*. The principle behind the Motion was to discover whether ratepayers were interested in a realignment/renaming in order to create clearer boundary lines.

Following further investigation by Town of Walkerville Administration and consequent feedback provided to Elected Members – at its 17 May 2021 Ordinary Meeting – Council resolved (CNC360/20-21) to consult with the community on four alternate boundary proposals.

Administration consulted all ratepayers on whether there was community appetite to explore the prospect of realigning/renaming a portion of Vale Park. This was a preliminary ‘fact-finding’ consultation in order to inform Council of community interest, prior to any further process being undertaken. This was necessary because the final decision of a boundary change is determined by the Surveyor-General, who required an overwhelming level of community support in order to proceed with any such change.

Our Team and Experience

Action Market Research is accredited to ISO20252:2019 and has been since September 2008, which means it closely adheres to the Australian Privacy Principles and Code of Ethics advocated by the Research Society and the Quality Procedures advocated by ADIA. With more than 15 years in the industry, Action has developed a reputation for high quality and reliable research services with an emphasis on customer service excellence delivered to our clients and any research participant we connect with.

The owner and director of the company, Luke Sexton, has more than 20 years of experience in the market research industry specialising in market research operations, including data collection, data processing and research reporting. Luke's specialty is ensuring that we will be able to find you the right types of people to participate in each aspect of a study, and ensuring sampling and representation is to a professional market research standard.

Dr Nicola Pitt obtained her doctorate of philosophy at Monash University and has over ten years' experience working in the research sector. She is a qualified sociologist by training specialising in both qualitative and quantitative fieldwork methodologies and brings these skills to each research project to be able to deliver high quality insights and interpretations of the data in response to the research objectives.

Both Luke and Nicola hold Qualified Professional Researcher (QPR) status from the Research Society. This means we adhere to the highest standards of quality and ethics, and utilise the most recent and up to date practices when undertaking our research activities.

Consultation Methodology

1. Summary of the Methodology Used

The Town of Walkerville undertook a consultation with its community between 17th August and 8th September 2021, with respondents able to participate in the consultation via:

- A hardcopy survey; or
- An online survey.

A survey 'pack' was distributed to all ratepayers, inclusive of:

- A letter on Town of Walkerville letterhead, detailing the purpose of the survey, and how the ratepayer could participate (including a QR code to access the online survey);
- A hardcopy of the survey;
- A reply paid envelope.

In addition, the survey was promoted via the Council newsletter, and promoted via the Council website.

A total of 1,682 respondents completed the survey, with:

- 642 hardcopy survey returns received (38%); and
- 1,035 online survey returns received (62%).

The hardcopy survey returns were data entered by Council into the online survey platform, and a single data file in Excel format has been provided for analysis purposes inclusive of all responses.

2. Consultation Methodology Review

The methodology undertaken for this consultation has achieved a strong response from the Town of Walkerville community. A review of the methodology was undertaken to determine:

- If there were any groups in the target population that were excluded from the research due to the methodology chosen;
- If there were any groups that should have been excluded from the research, but have been included due to the methodology chosen;
- If there is any anomaly that needs to be reviewed carefully.

From the review, it was determined there were four key areas to investigate in more detail, including:

1. Could the survey be completed multiple times by the same respondent?

The methodology allowed for a single respondent to complete the survey multiple times, potentially impacting the overall outcome by 'voting' on their preferred option multiple times.

It was determined that the data should be reviewed for obvious duplicate responses. The data provided included the time stamps of when a respondent started and ended the survey, and their IP Address, allowing us to review for duplicates using a combination of these variables, and exclude those who had obviously been completing a string of responses over a short time period.

2. Could the survey be completed by anyone?

The methodology allowed for anyone who had access to the hardcopy or online survey to participate. The methodology provided a flexible method for the community to participate, however, this could allow non-ratepayers, non-residents of Town of Walkerville, and individuals of any age to participate in the research.

Upon review of the data provided, it was determined there is nothing that could be done about non-residents of Town of Walkerville being included in the outcome, and is a limitation of the methodology chosen. While there is likely to be a small number of respondents that should be excluded due to this, the high number of overall survey responses means the impact of these will be minimal to the overall outcome.

3. The response rate is high (at 27% of the population using the 2016 Census)

The response rate is high for a community consultation, and a review of the methodology is important to ensure there are factors driving this strong response.

Upon review, there are several key factors driving a strong community response:

- The topic is 'of interest' to the community – the change of suburb name or a boundary realignment will directly impact the local community;
- The survey is very short, simple and easy to complete – the survey was only three questions, with the questions very easy to complete;
- Council had made it easy for the respondent to complete – the letter included a QR code to scan to access the online version of the survey, or ratepayers received a hardcopy version of the survey with an accompanying reply-paid envelope;
- The survey had a high level of legitimacy, promoted strongly by Council using letterhead, using the website, and using the newsletter.

It was determined that these factors, when combined, provide sufficient evidence for the high response rate to be justified.

4. Is there an over-representation of those who are directly impacted by the survey topic?

The survey topic would mostly impact Vale Park and Walkerville residents. Medindie and Gilberton residents are not as likely to be impacted by the proposed changes. If Town of Walkerville is intending to report based on the whole of the community, it is important to check that the Vale Park and Walkerville responses are not over-represented, as well as that the Medindie and Gilberton responses are not under-represented.

Upon review, it was determined that if reporting is to occur on a whole of community level, then data weighting is required to ensure the outcome is representative of the community. Doing this will not allow for a larger number of responses from one suburb to have greater influence on the overall outcome relative the actual size of their community within the overall population.

Data Review

Town of Walkerville provided access to the data output in Excel, inclusive of the following variables:

Variable Name	Variable Description
ID	Unique respondent ID
StartDate	The time stamp when the survey was first accessed
EndDate	The time stamp when the survey was completed
IP Address	The IP Address where the respondent completed the survey
Q1	The response to <i>'Are you in favour of a suburban boundary realignment and/or renaming?'</i>
Q2	The response to <i>'Which of the below options do you prefer?'</i>
Q3	The suburb the respondent resides in
Q4	The response to <i>'Please provide any commentary regarding a suburban boundary realignment and/or renaming'</i>

From the data provided, it was identified that obvious duplicate responses from the online survey completes could be checked using the respondents' IP addresses and the timestamps of when they started and ended the survey. The data provided did not allow for:

- Determining whether a respondent resides in the Town of Walkerville;
- Determining if the survey included those under the age of 18, or what ages the respondents are to see if there were any demographic limitations;
- Determining if the respondent had completed both a hardcopy and online version of the survey;
- Determining if the respondent had completed the survey using multiple IP Addresses.

As a result, we sought to review the data and the survey outcomes in three ways:

	Option 1 - Use All Respondents	Option 2 - Remove Obvious Duplicates	Option 3 - Use Hardcopy Surveys Only
Total Sample Size	1,682	1,548	647
Confidence Interval	+/- 2.11%	+/- 2.22%	+/- 3.68%
Cleaning applied	None	Removed those with duplicate IP Address that completed within same 10-minute period	Removed all online completes
Key Advantage	Largest sample size provided smallest confidence interval	Still provides a large sample size, and removes the obvious duplicates	Much higher likelihood of no duplicates, and all being Town of Walkerville residents
Key Disadvantage	Includes obvious and non-obvious duplicates	Includes non-obvious duplicates	Discards valid survey completes, and reduces the sample size

The outcomes for each of the questions are presented using these three alternatives. We decided to compare the results against the Hardcopy Only option as this option is much more likely to have been completed only once by a respondent, and is much more likely to include only Town of Walkerville residents. If the Hardcopy Only survey outcomes were similar to the other survey outcomes, then we could have greater confidence that the larger sample size options are of a good quality.

Data Weighting

When reporting on the total population, it is important to ensure the reported outcome is representative of the population from which you are surveying. In this instance, the data includes the suburb in which the respondent resides, and we can apply data weighting to ensure the outcome is representative of the suburb populations within Town of Walkerville. Using the 2016 Census data, the population statistics for each suburb is below, compared to the survey outcome for each of the three options we explored:

	2016 Census	Option 1 – All Respondents	Option 2 – Remove Obvious Duplicates	Option 3 – Hardcopy Only
Gilberton	19.1% (n=1,441)	8.5% (n=143)	8.4% (n=130)	9.4% (n=61)
Medindie	15.6% (n=1,182)	5.1% (n=85)	5.2% (n=80)	7.3% (n=47)
Vale Park	29.7% (n=2,245)	52.5% (n=883)	52.1% (n=807)	42.5% (n=275)
Walkerville	35.6% (n=2,687)	33.9% (n=571)	34.3% (n=531)	40.8% (n=264)
Total	100% (n=7,555)	100% (n=1,682)	100% (n=1,548)	100% (n=647)

As these results show, there is a clear under-representation of survey completes for Gilberton and Medindie (the numbers highlighted in lines 1 and 2 for each of the 3 options and coloured blue). There is also a clear over-representation of survey completes for Vale Park, and for Walkerville in the Hardcopy Only data option (the numbers highlighted in line 3 of each option and line 4 in option 3 and coloured red).

If reporting was to occur on the unweighted outcome, the results would be biased towards those living in Vale Park over those living in Gilberton and Medindie. It was determined that data weighting should be undertaken to re-balance the data within each of the three options reported.

Survey Results

The survey results are presented here for the three questions asked in the survey using the three data review options. Results are presented both unweighted and weighted.

Q1. Are you in favour of a suburban boundary realignment and/or renaming?

Unweighted

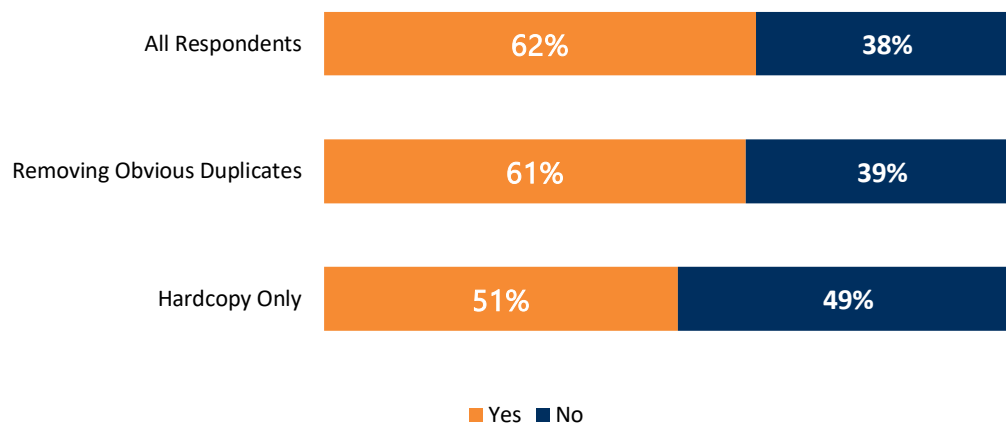


Chart 1 - Q1. Are you in favour of a suburban boundary realignment and/or renaming [Unweighted]

Weighted

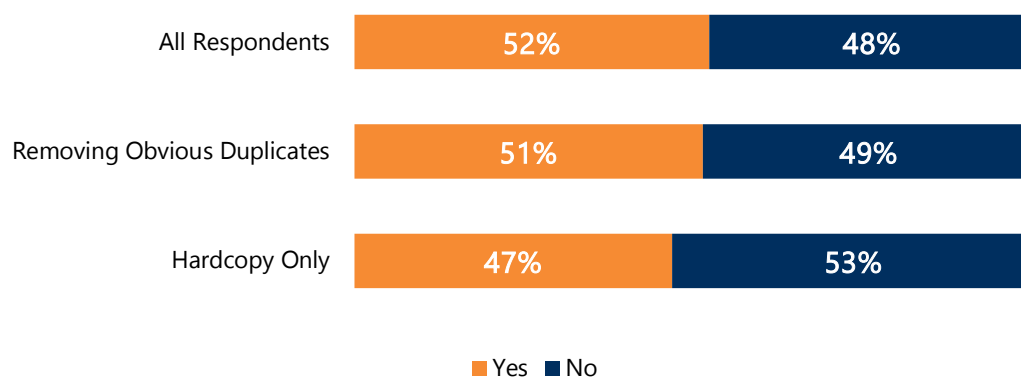


Chart 2 - Q1. Are in you favour of a suburban boundary realignment and/or renaming [Weighted]

Approximately half of Town of Walkerville would be in favour of a suburban boundary realignment and/or renaming. The representative outcome (the weighted outcome) shows relatively consistent outcomes across the three data options.

Q2. Which of the below options do you prefer?

Unweighted

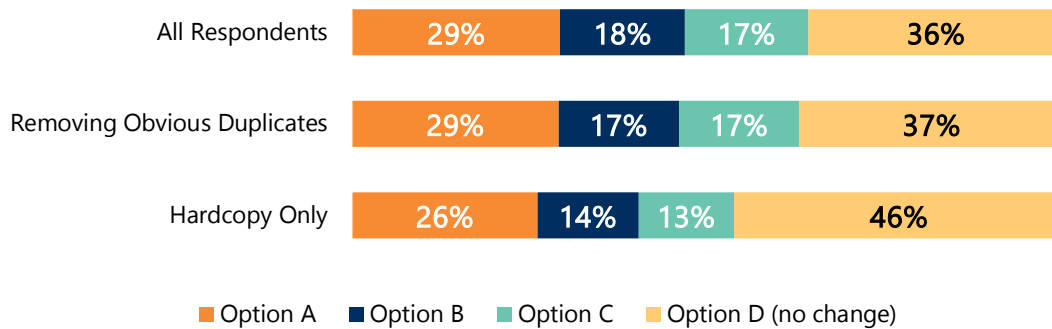


Chart 3 - Which of the below options do you prefer? [Unweighted]

Weighted

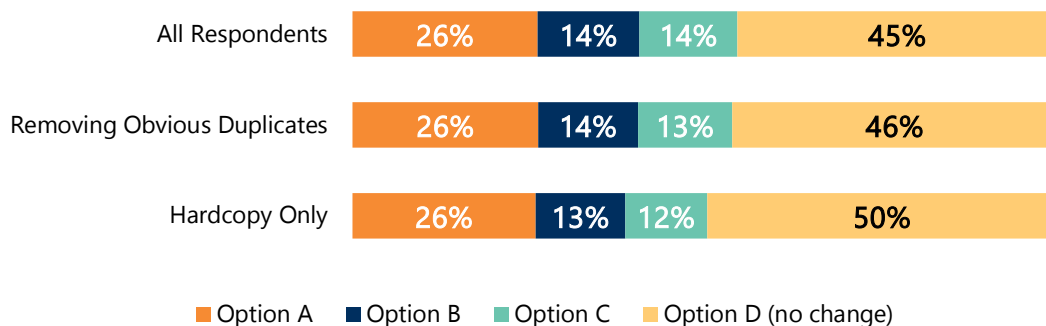


Chart 4 - Which of the below options do you prefer? [Weighted]

When presented with the four options, the weighted outcome shows half or more are wanting some form 'change' alternatives (Option A, B or C).

Out of the 'change' options, Option A is the preferred alternative.

Option A + B (extending Walkerville) is preferred by approximately 40%, and Option B + C (Renaming) is preferred by approximately 25%

The most important thing to note here is how similar the result is between each of the three data options, giving us greater confidence that the larger sample size options are of a good quality.

Comments

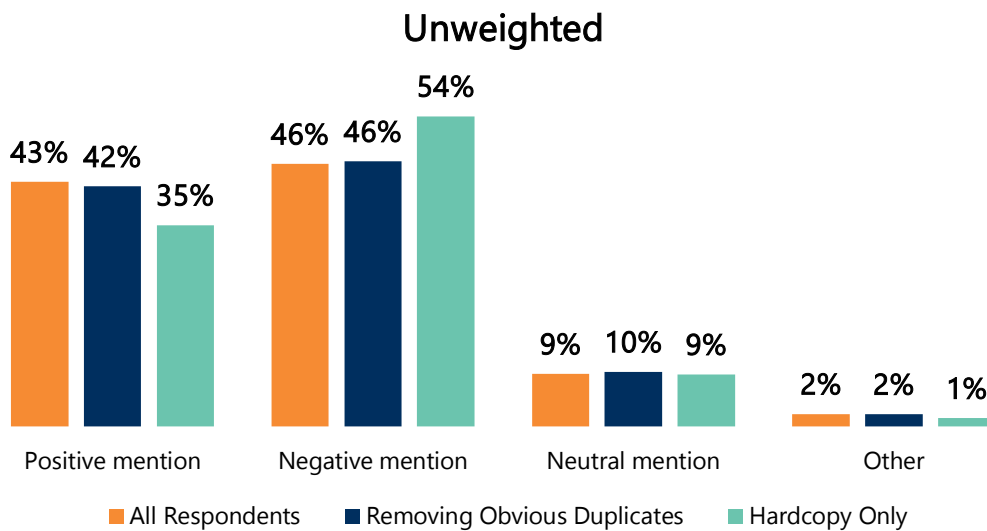


Chart 5 - Comments [Unweighted - Base is those who provided a response]

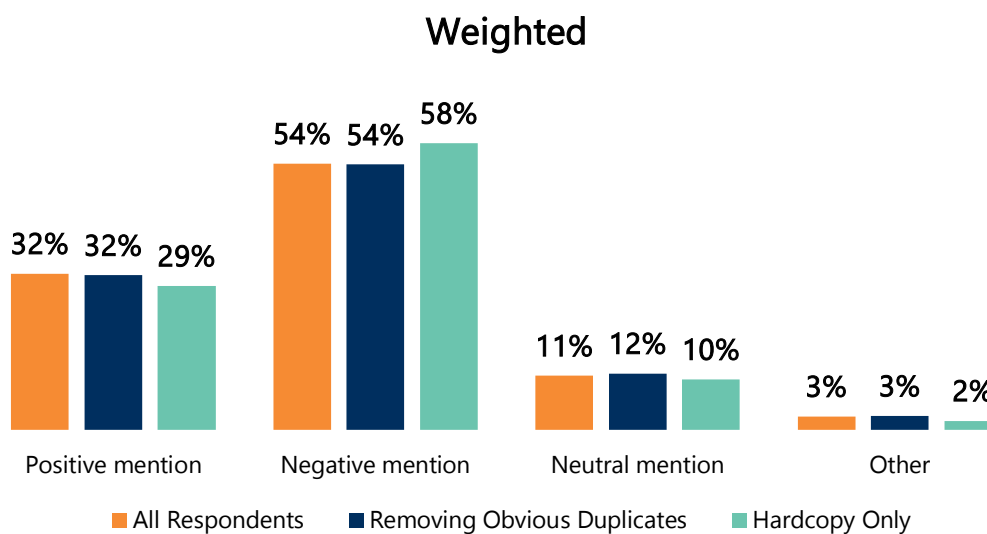


Chart 6 - Comments [Weighted - Base is those who provided a response]

The comments captured were more negative in nature than positive. Note these charts are based to those who provided a response, not the whole sample.

The important thing to note is how similar the results are again between the three data options.

Summary and Recommendation

This review encompassed:

- A review of the methodology was used to determine if there were any limitations or things to be cautious of. We have determined that the method used was a highly inclusive approach, and it was very easy for respondents to participate, providing a strong outcome. However, the key limitation with the methodology is the potential inclusion of respondents that reside outside of the Town of Walkerville, or those under the age of 18. We have been unable to determine the size of this limitation; however, we expect this to be negligible.
- A review of the data captured including a determination if there were any obvious duplicate responses to be removed. A total of 134 responses were tagged as obvious duplicates using the IP Address in conjunction with the survey completion timestamp.
- A review of how representative the data outcome was, and to determine if weighting should be applied. It was determined that the raw data outcome was under-represented in Gilberton and Medindie, and over-represented in Vale Park. The Walkerville outcome was very close to the 2016 Census figures. Weighting was applied to re-balance the population back to the 2016 Census outcome using the suburb data.

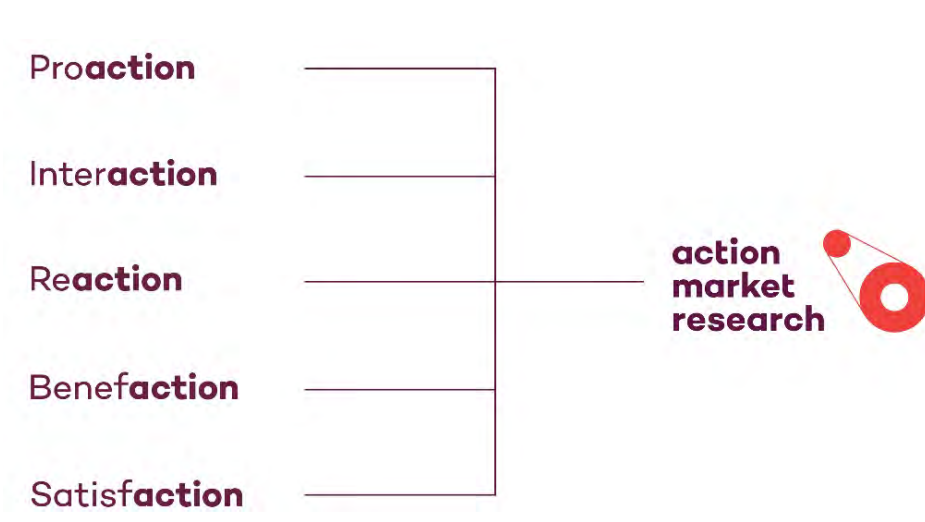
In summary, we recommend proceeding with using **Option 2 – Removing Obvious Duplicates**, and using the **weighted** outcome to ensure the results presented are representative of the Town of Walkerville community.

Who is Action?

Company Overview

Action Market Research believes in helping to make the world a better place. We are a full-service market research agency based in Adelaide, Australia. We pride ourselves on delivering excellent customer service and working closely with you to achieve your research goals.

Our organisation is founded on five key service pillars:



We engage in continual education about the market to inform and anticipate research needs (**proaction**); using the best measurement methods to capture accurate opinions, attitudes and reactions (**interaction**); delivering the highest quality experience in dealing with all stakeholders, internal and external (**reaction**); to make a difference through the highest quality research outcomes for the benefit of our clients, respondents and employees (**benefaction**).

That feeling you get when you feel nourished, energised and genuinely looked after is what we are all about! (satisfaction).

We place strong priority on each of the following characteristics:

- High quality fieldwork in a timely fashion, customized to meet the needs of our clients
- Providing value for money
- Taking full responsibility for each project's fieldwork function
- Providing feedback and guidance on questionnaire design
- Development of accurate sampling frames and generation of representative samples
- Client servicing and communication, and working as a key member of a research team
- Internal audits and quality control to ensure high quality outputs
- Continual improvement

Quality Statement

Action Market Research prides itself on the quality of its processes, people, service and final client deliverable.

Action Market Research is committed to building long-term partnerships and delivering real value and quality service.

Action Market Research has been accredited to **ISO20252:2019** since August 2008.

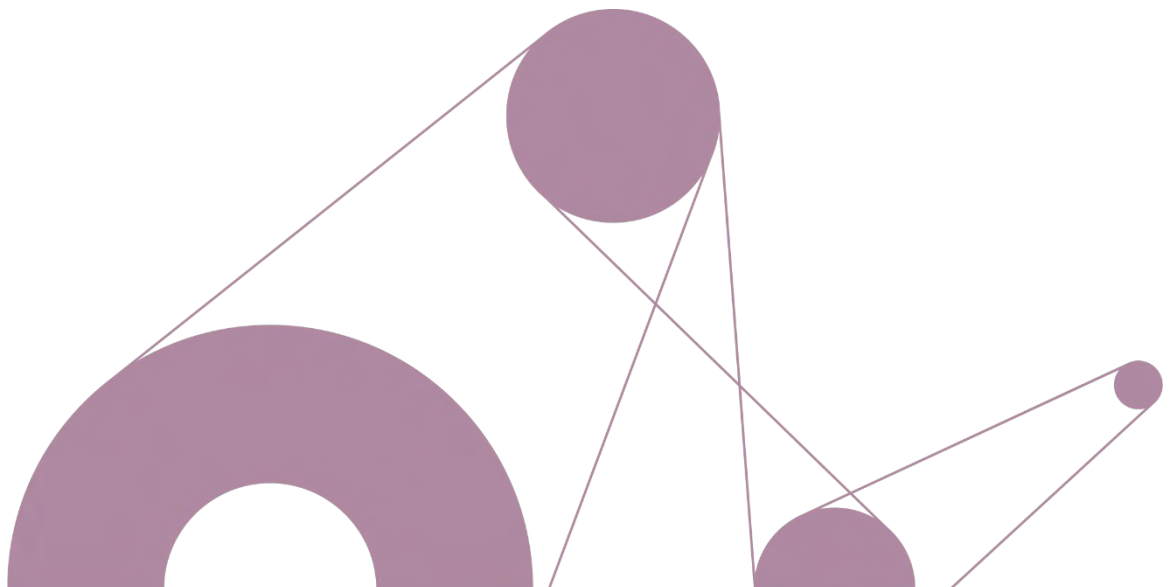
Action Market Research also adheres to the Australian Privacy Principles and Code of Ethics advocated by the Research Society and the Quality Procedures advocated by ADIA.

- All interviews are conducted by trained interviewers
- All interviewers working on a particular study are required to undergo a project briefing prior to working on the study, to inform them of the project specifics, review any pronunciations and definitions, run through a dummy interview and answer any questions they have
- The CATI script is thoroughly checked prior to going to field, including a two-person check to validate all pathways through the questionnaire to ensure skip patterns and other logic is followed correctly.

- We slow-start all projects by completing 5% of interviews, review the data at this point and undertake a 'data check edit', which verifies the questionnaire logic using Quantum software
- We verify the data at various points throughout the fieldwork period using this data check edit.
- 10% of all interviews undertaken by each interviewer is validated at random within 48 hours of the interview taking place. We re-ask key questions from the survey and match their responses, to determine if the interview took place, if the interviewer was polite and professional, and if they have any other concerns.
- Action Market Research also adheres to the Australian Privacy Principles and Code of Ethics advocated by the Research Society and the Quality Procedures advocated by ADIA
- Action Market Research is a member of ADIA, and Luke Sexton, its Director, and Nicola Pitt, its Research Director are both full members of the Research Society and hold QPR status.

Interviewing Team

We are 100% Australian owned and operated, and only employ Australians for all interviews. We are very conscious of only using clear English speakers. All interviewers are based in Adelaide. We have a total field team of 65 interviewers. From this 65, we have a core unit of 30 interviewers who have at least 2 years of telephone experience, and are classified as our 'Executive Level' interviewers.



From: [Dep Ford](#)
To: [Sarah Spencer](#)
Subject: EM202179075 - 40.87.2.8 - Reply to Vale Park realignment
Date: Wednesday, 1 September 2021 10:46:15 AM

Hi Sarah,

Thank you for your very quick reply to my query about the proposed Vale Park realignment. I have checked the link you provided to the Council minutes.

I would also appreciate if you do in fact include my email as an attachment to the consultation report as you suggest.

I have also already completed the survey, thank you for the reminder.

Regards and thanks

Dep Ford

From: [Sarah Spencer](#)
To: [REDACTED]
Subject: EM202178857 - 40.87.2.8 - Vale Park realignment/renaming
Date: Tuesday, 31 August 2021 11:14:00 AM

Hello Dep,

Thank you for your email and inquiry regarding the Suburban Boundary Realignment Survey.

Council resolved to proceed to community consultation on the proposed four options (A, B, C and D listed within the survey) at its Ordinary Meeting on 17 May 2021. You can find more information by viewing the Agenda [here](#).

Council has not resolved to investigate any other suburban boundary options at this time.

We will include your below email as an attachment to our consultation report to Council.

If you have not already done so, I would also suggest that you complete the survey [here](#) so that your feedback is included within the full survey analysis.

Regards,

Sarah Spencer
Communications & Marketing Manager

Town of Walkerville

Marketing and Communications | 66 Walkerville Terrace, Gilberton SA 5081
PO Box 55 | Walkerville SA 5081

[REDACTED]

From: [REDACTED]
Sent: Sunday, 29 August 2021 10:24 PM
To: Walkerville at Walkerville Council <walkerville@walkerville.sa.gov.au>
Subject: EM202178857 - 40.87.2.8 - Vale Park realignment/renaming

Dear Council Members,

I am the homeowner at [REDACTED] Vale Park, and I have received your notification regarding the potential realignment/renaming of Vale Park.

I feel it is unfair that there was no option to rename the whole of Vale Park to Walkerville.

I have spoken to a few of my fellow residents who feel the same.

Why was there not an option to rename all of Vale Park to Walkerville as now I feel excluded compared to the residents in the area that may be renamed.

I think the fairest options would be:

- leave Vale Park unchanged
- rename all Vale Park to Walkerville
- rename all Vale Park to North Walkerville

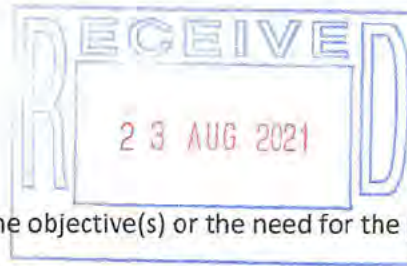
Has council considered, or would council consider the option to have all of Vale Park renamed to Walkerville? At least this way everyone would feel they are given the same opportunity.

Could you please reply to my email address - [REDACTED]

Thank you and Regards
Dep Ford

SUBURBAN BOUNDARY REALIGNMENT

The Survey makes no sense.



The 21 Dec. 2020 resolution of Council omitted to state the objective(s) or the need for the proposal.

It can be assumed that the Stakeholders, this includes the Council, are motivated by financial interests as Real Estate values in Walkerville are significantly higher than the Vale Park ones, judging by the spiel of Real Estate agents, listing a Vale Park property as being "adjacent Walkerville".

Thus an amended Option A, renaming all of Vale Park as Walkerville would be the most appealing to the Stakeholders.

Introducing the name North Walkerville is not warranted and should be reserved for the eventual renaming of Klemzig.

The realignment costs incurred by the property owners for address changes are adequately covered by the improved Capital Values but it should be made clear that due to this improvement the Council Rates will also increase.

Hubert van der Pennen



From: [Andrew Perry](#)
To: [Sarah Spencer](#)
Subject: Re: EM202179344 - 40.87.2.8 - Feedback: Recent survey on renaming/rezoning Walkerville Council suburbs
Date: Wednesday, 8 September 2021 3:37:18 PM

Thanks for that extensive response Sarah. I do appreciate it.

Regarding the minutes, I am not currently in a position to read through them but am grateful for you sending them through.

I still believe that some sort of precis of these minutes, or a short explanation of why it was being considered, would be considered best practice in communicating with rate payers about anything the council is proposing to do.

Thanks once again for the response.

Andrew

[REDACTED]

On Wed, 8 Sept 2021 at 15:01, Sarah Spencer [REDACTED] wrote:

Dear Mr Perry,

Thank you for your email dated 5 September 2021 and your feedback on the current Suburban Boundary Realignment consultation.

It is unfortunate to hear of your disappointment with the process taken, as it is always Council's intention to remain as transparent and informative as possible. Council consistently aims to find the right balance between providing enough information to residents without causing an influx of detail, and in this instance, it seems you feel Council has fallen short.

In response to your concerns and by way of background, as the recent letter confirms, this consultation is the result of a Motion without Notice put forth by Council in December 2020, in which Council sought to seek the community's feedback and interest on whether there was community appetite to explore the prospect of realigning/renaming a portion of Vale Park. For your convenience, I have provided a direct link to the relevant meeting minutes:

https://www.walkerville.sa.gov.au/_data/assets/pdf_file/0035/817847/MCNC12-211220-Minutes-21-December-PUBLIC.pdf

At Council's direction, Administration liaised with the Surveyor-General, undertook further research, and subsequent extensive reports were provided to the Council to assist with the deliberations. Similarly, links to the relevant meeting agendas are as follows:

https://www.walkerville.sa.gov.au/_data/assets/pdf_file/0047/878798/ACNC04-190421-Agenda-Public-19-April-2021_Updated.pdf

https://www.walkerville.sa.gov.au/__data/assets/pdf_file/0034/895642/ACNC05-170521-Council-Agenda-17-May-2021-PUBLIC.pdf

The current consultation was then undertaken in accordance with these Council decisions.

Please allow me to allay your concerns, however, by confirming that this is a preliminary 'fact-finding' consultation only, and one that will simply inform Council of the community's interest prior to any further formal direction and process taking place.

I note that should the matter proceed, further extensive consultation will be undertaken with both the Surveyor-General and the community so that all parties are informed throughout the entire process.

I again thank you for taking an interest in, and engaging with, the consultation process.

Regards,

Sarah Spencer
Communications & Marketing Manager

Town of Walkerville

Marketing and Communications | 66 Walkerville Terrace, Gilberton SA 5081
PO Box 55 | Walkerville SA 5081

From: Andrew Perry [REDACTED]

Sent: Sunday, 5 September 2021 10:25 PM

To: Walkerville at Walkerville Council <walkerville@walkerville.sa.gov.au>

Subject: EM202179344 - 40.87.2.8 - Feedback: Recent survey on renaming/rezoning Walkerville Council suburbs

Dear Walkerville Council board members and CEO,

I write to express my disappointment at my council rates, and the time of the council board and council employees, on this recent survey.

The document that was posted (which used more council rates) to rate payers gave no background as to why this proposal had been deemed to have sufficient merit to be put to council residents. Whilst it said it had been discussed and voted on at council it didn't articulate why the proposal was even considered in the first place.

A cynic - of which I count myself as one - would come to the view that a person who owned property either as a resident or as an investor in Vale Park wanted to increase their property values by leveraging off the reputation of Walkerville. And that they had managed to exert undue influence on council to get

them to put this ludicrous vote to residents.

I am always happy to change my view if presented with additional relevant information. At this stage that is not available, and I think this is such a ridiculous waste of every rate payer and council employees resources, that I have taken the rare step to write and voice my disappointment.

One of the reasons my family bought into this area was because it has such a great community feel which is partly due to the way our council manages the area. This proposal and accompanying survey distracts from that.

Andrew Perry

[REDACTED]

WALKERVILLE

[REDACTED]

From: [EV197 Home](#)
To: [Walkerville at Walkerville Council](#); [Elizabeth Fricker](#)
Cc: [Robert Ashby](#); [Conrad Wilkins](#); [James Williams](#); [MaryLou Bishop](#); [James Nenke](#); [Jennifer Joshi](#); [Norm Coleman](#); [Stephen Furlan](#)
Subject: EM202179423 - 40.87.2.8 - Re: Town of Walkerville Suburban Boundary Realignment
Date: Monday, 6 September 2021 9:05:14 PM

CEO Kiki Cristol

Mayor Elizabeth Fricker
Deputy Mayor Robert Ashby AM

Cr Conrad Wilkins

Cr James Wimmians

Cr MaryLou Bishop

Cr Stephen Furlan

Cr James Nenke

Cr Jennifer Joshi

Cr Norm Coleman OAM

Dear Ms Cristol, Mayor Fricker and Elected Members,

I write in relation to the Town of Walkerville's suburban boundary realignment survey currently out for consultation. I note that the original motion was "*to investigate the impact to and interest of residents bounded by Lansdowne Tce, North East Rd, Ascot Avenue and the River Torrens to be designated as part of the suburb of Walkerville rather than Vale Park*" which I am in support of.

Our family has lived in the Town of Walkerville district for over 40 years, our children attended school locally and our parents lived in Vale Park on the northern side of Ascot Avenue. When they were still with us, they were advocates for 'their part' of Vale Park to remain unchanged when this topic of discussion was raised in the past, as they were very much in favour of the natural boundary of Ascot Avenue separating Walkerville and Vale Park.

Having lived on Walkerville Terrace for many years, our children grew up and moved out, with my husband and I deciding to buy a property in the newly established community overlooking Linear Park on Shergis Avenue, Vale Park. It has never seemed logical to me that around 300 households past Levi Park, are not identified as part of the suburb Walkerville.

I support Option A which retains the suburb of Vale Park past the natural boundary of Ascot Avenue and amalgamates the other small portion of Vale Park, to the suburb of Walkerville. My understanding is that this would only account for around 300 households and many people I have spoken with in the community, would be supportive of this change.

Thank you for taking my views into consideration.

Warm regards,

Carene Evans



Vale Park SA 5081

From: Elizabeth Fricker <efricker@walkerville.sa.gov.au>
Sent: Thursday, 16 September 2021 2:57 PM
To: Mark Sharoglazov [REDACTED]
Cc: Danielle Edwards [REDACTED]; Kiki Cristol [REDACTED]
Subject: Re: Resident Feedback - Vale Park Boundary Realignment

Dear Mr Sharoglazov

Thank you for your [email](#) regarding the public consultation of the boundary and names of Walkerville and Vale Park.

I do appreciate the time you have taken of both filling in the survey and the sending the email.

We have had a very good response to the public consultation and I shall look forward to receiving the report detailing the electorates thoughts.

Kind regards,

Elizabeth

Mayor Elizabeth Fricker

Town of Walkerville
PO Box 55 | Walkerville SA 5081
M +61 466 396 670
www.walkerville.sa.gov.au | efricker@walkerville.sa.gov.au

On 16 Sep 2021, at 2:48 pm, Mark Sharoglazov
[REDACTED] wrote:

Dear Mayor Fricker,

I am a proud resident of Walkerville, living at [REDACTED], where I have lived for the past ten years. I was recently invited by the Council to complete a survey regarding a proposal, whereby the boundary of the suburb of Walkerville could be expanded to take in part of Vale Park and/or the name 'North Walkerville' could be introduced.

Having completed my survey I also wanted to provide some feedback (more than I could write on the survey form) to the elected members, as I do have serious concern about, and objection to, the proposed changes.

My objection is on the grounds that I feel any of the proposed changes would have a negative impact on property values in Walkerville. I say this not only as a resident, but also as a real estate agent. Vale Park is a lovely suburb, however the reality is, it is not perceived with the same degree of prestige as Walkerville.

Generally speaking, the landholdings are smaller (this has become even more so with recent higher density redevelopment occurring in Vale Park), the streets are narrower and the house styles are different. Vale Park is also one suburb further from the city than Walkerville with a lower median price. Bringing more Vale Park properties into the suburb of Walkerville would therefore be to the direct detriment of the median price in Walkerville.

I also feel that having a 'North Walkerville' will detract from exclusivity of the Walkerville suburb name. While locals will know the difference, I fear the general perception in the wider community would be that Walkerville and North Walkerville are much the same.

In closing, my opinion is that any name or boundary change for Vale Park is unnecessary. That said, if there is strong community appetite for the 'half' of Vale Park closest to Walkerville to be differentiated by name from the 'half' of Vale Park closest to Klemzig, I would support one 'half' being renamed, provided that the new name does not include the name Walkerville. Looking back in history, I believe part of Vale Park was originally named 'Hamilton Vale' – that name would have my support.

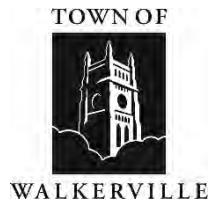
Thank you for taking the time to consider my feedback.

Yours faithfully,

Mark

Mark Sharoglazov

[Redacted signature block]



Item No: 14.3.4

Date: 18 October 2021

Attachments: A, B

Meeting: Council

Title: Community Engagement Charter

Responsible Manager: Communications & Marketing Manager, Sarah Spencer

Author: Communications & Marketing Manager, Sarah Spencer

Key Pillar: Strategic Framework – Key Pillar 7 – Leadership – A responsible and influential local government organisation

Type of Report: **Decision Required**

Recommendation

That Council instructs Administration to write to the LGA in support of the proposed Community Engagement Charter (appearing as Attachment A) and Model Community Engagement Policy (appearing as Attachment B).

Summary

The LGA is seeking feedback from Councils on its proposed Community Engagement Charter (CEC) and Model Community Engagement Policy, prior to presenting the draft documents to the Office of Local Government for consideration by the Minister.

As a result of the amendments to the *Local Government Act 1999*, a large number of prescriptive statutory provisions, relating to public consultation, will be deleted. The changes mean that matters in regards to public consultation and community engagement will be regulated by:

1. A Community Engagement Charter (CEC), published by the Minister (in the form of a Notice in the *Gazette*), which will apply State wide.
2. A mandatory Community Engagement Policy adopted by each Council, which must be consistent with the CEC.

The LGA is requesting feedback on the two draft documents by Thursday 28 October 2021.

Background

The State Government introduced the *Statutes Amendment (Local Government Review) Bill 2021* into Parliament to amend many aspects of the *Local Government Act 1999* and other legislation.

The Amendment Bill requires that Section 50 (Public Consultation) of the *Local Government Act 1999* is deleted and substituted with new sections that relate to a Community Engagement Charter and Council Community Engagement Policy.

Currently, section 50 of the Act requires all Councils to have a public consultation policy that, at a minimum, must include publication of a notice and a period of 21 days for submissions to be made for all matters where public consultation is prescribed.

A new State Community Engagement Charter will relate to community participation with respect to any decision, activity or process where compliance with the Charter is required by the Act. It will be largely focused on a 'principles based approach' to allow Councils to determine the exact activities they will undertake to best engage with their communities on their business.

In August 2021, Norman Waterhouse reviewed the draft Charter and provided edits to minimise the legal risks to Councils.

Discussion/Issues for Consideration

The Office for Local Government (OLG) asked the LGA to assist with developing the Community Engagement Charter. Following a 12-month project to prepare the Charter and a Model Policy, the LGA is now consulting with member Councils on the proposed documents:

1. Community Engagement Charter (Attachment A)
2. Model Community Engagement Policy (Attachment B)

The documents were prepared by a working group of representatives from the LGA and the Cities of Burnside and Onkaparinga, in consultation with the OLG.

The LGA will update the draft documents after receiving feedback from member Councils, before sending final recommendations on the Charter to the OLG.

The OLG will commence a separate review of the draft Charter and potentially undertake updates, before completing its own consultation process. The Minister will approve the final version of the Community Engagement Charter.

The Charter will require each Council to adopt a new Community Engagement Policy that will guide how they will implement the State CEC. The new policy will supersede any community engagement policies that Councils have in place.

The LGA Model Community Engagement Policy:

- Will provide guidance for Councils to prepare their own Community Engagement Policy;
- Will be consistent with the Minister-approved Community Engagement Charter;
- Will ensure Council can be compliant with their new statutory obligations and reduce other legal risks;
- Will give Council greater flexibility to engage with their communities about council decision-making;
- Councils must consult with their local communities about their proposed Community Engagement Policy before it commences.

Options for Consideration

Option 1

That Council instructs Administration to write to the LGA in support of the proposed Community Engagement Charter (appearing as Attachment A) and Model Community Engagement Policy (appearing as Attachment B).

Option 2

That Council instructs Administration to write to the LGA with the below suggestions to the proposed Community Engagement Charter (CEC) and Model Community Engagement Policy:

-

-

Option 3

That Council resolves to hold off providing feedback to the LGA on the proposed Community Engagement Charter (CEC) and Model Community Engagement Policy at this point in time and instead wait for the Office of Local Government to undertake its own consultation process.

Analysis of Options

Option 1

Administration is of the view that the proposed Community Engagement Charter in its current form provides a balance to ensure the protection of Council against legal matters, as well as more flexibility to appropriately inform and engage the community on Council matters.

Option 2

Council may wish to add additional suggestions or feedback to the LGA.

Option 3

Council may choose to wait until the Office of Local Government has prepared a final draft Charter for public consultation and providing comment at that point.

Financial Implications

There are no known financial implications to Council.

Community Implications

The Charter will provide mandatory requirements for Council when undertaking public consultation. Council will then review its Community Engagement Policy, where residents will have the opportunity to comment on any changes.

Regional Implications

The Community Engagement Charter will apply across the entire Local Government sector and as such, the standards will be consistent and uniform in their implementation.

Governance Implications

Council will need to ensure its policy is consistent with the Charter to avoid any governance or legal issues.

Preferred Option & Reasoning

Option 1 is the preferred option. The proposed CEC and Model Community Engagement Policy provides a balance to ensure the protection of Council against legal matters, as well as the opportunity to appropriately inform and engage the community on Council matters.

Attachments

Attachment A	LGA proposed Community Engagement Charter
Attachment B	Model Community Engagement Policy

Proposed Community Engagement Charter (CEC)

Consultation Version

September 2021

This document sets out the LGA proposed Community Engagement Charter (CEC) for the purposes of consultation with the sector.

Following receipt of feedback the final version of the proposed CEC will be presented to the LGA Board for approval for submission to the Minister for Local Government.

The Minister retains the discretion to determine the content of, and publish, the CEC in accordance with the requirements of section 50(1) of the Local Government Act 1999.

This resource has been prepared by the Local Government Association of SA (LGA) to assist councils with implementation of legislative changes arising from Local Government Reforms, incorporating advice from Norman Waterhouse, for the guidance of and use by member councils.

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Introduction

The *Local Government Act 1999* (the Act) recognises that it is not always appropriate for legislation to mandate that all community engagement should be conducted in the same manner for all decisions in every region of South Australia. The Act encourages councils to take a more fit-for-purpose approach to engagement, taking into account the particular matter under consideration, the type and needs of the local community and the advantages of new technology.

The Principles of the Act

Section 50 of the *Local Government Act 1999* sets out the principles underpinning this Charter as follows:

1. members of the community should have reasonable, timely, meaningful and ongoing opportunities to gain access to information about proposed decisions, activities and processes of councils and to participate in relevant processes;
2. information about issues should be in plain language, readily accessible and in a form that facilitates community participation;
3. participation methods should seek to foster and encourage constructive dialogue, discussion and debate in relation to proposed decisions, activities and processes of councils;
4. participation methods should be appropriate having regard to the significance and likely impact of proposed decisions, activities and processes;
5. insofar as is reasonable, communities should be provided with information about how community views have been taken into account and reasons for actions and decisions of councils.

These principles are consistent with principles adopted by individual councils over many years. They are informed by the International Association for Public Participation (IAP2) Core Values.

Purpose of the Community Engagement Charter

The views of the community are essential in helping to inform council decision-making processes.

This Community Engagement Charter (the Charter) relates to:

- community consultation and participation with respect to any decision, activity or process where compliance with the Charter is required by the Act; and
- any other circumstance where compliance with the Charter is required by the Act.

The Charter provides members of the community with the information they need to understand how councils approach decisions and an understanding of how they can effectively engage in local government matters and inform decision-making by councils.

The Charter includes the following components:

- categories of statutory process;
- mandatory requirements for all councils;
- adoption of community engagement policy;
- measuring performance; and
- giving of public notice.

Nothing in this Charter should be taken to limit a council’s ability to undertake other forms of community consultation or engagement, including other engagement methods, in respect of any decision, activity or process. However, a council, chief executive officer or delegate is not obliged to consider whether to undertake such other consultation or engagement before making the relevant decision or undertaking the relevant activity or process.

Categories of Statutory Processes

The Act provides the Charter may establish categories of statutory processes to which various parts of the Charter will apply.

The following categories are established:

Category A Statutory Processes	Category B Statutory Processes
<ul style="list-style-type: none"> • Section 12 – Composition and wards • Section 13 – Status of a council or change of various names • Section 50A – Public consultation policies • Section 92 – Access to meetings and documents – code of practice • Section 122 – Strategic management plans • Section 123 – Annual business plan and budget • Section 151 – Basis of rating • Section 156 – Basis of differential rates 	<ul style="list-style-type: none"> • All other decisions, activities and processes where a council is required by the Act to undertake public consultation

Mandatory Requirements for all Councils

The Act provides the Charter may, in relation to each category of statutory processes established by the Charter, specify mandatory requirements.

Category A Statutory Processes

The mandatory requirements for community consultation and participation in relation to Category A statutory processes are as follows:

Requirement	Specified Means
1. Give notice of the proposed decision, activity or process by at least one of the specified means	<ul style="list-style-type: none"> • Notice in a newspaper or other publication circulating in the area of the council • Notice on a website determined by the council or chief executive officer • Notice on a social media platform maintained by the council • Notice published in the Gazette
2. Invite interested persons to make submissions by way of at least one of the specified means	<ul style="list-style-type: none"> • Written submission within at least 21 days of the giving of notice • Completion of a survey or questionnaire within at least 21 days of the giving of notice • Provision of an online response via social media within at least 21 days of the giving of notice • Attendance in person, by representative or via electronic means at a council meeting or public meeting held at least 21 days after the giving of notice • Attendance in person, by representative or via electronic means at a workshop, focus group or interview held at least 21 days after the giving of notice
3. Give consideration to any submissions made in response to an invitation by specified means, as appropriate	<ul style="list-style-type: none"> • Report presented to a council meeting for consideration by council members • Submissions considered by the person or body with delegated authority to make the proposed decision or undertake the proposed activity or process (if delegable)
4. Insofar as is reasonably practicable, provide information about how community views were taken into account and reasons for decisions or actions of councils	<ul style="list-style-type: none"> • Report presented to a council meeting for consideration by council members • Information published on a website determined by the council or chief executive officer • Outcome of decision communicated to persons who made submissions • Outcome of decision communicated to person(s) affected by the decision

There is no obligation on a council to utilise more than one of the specified means in respect of each requirement.

A determination about which specified means will be utilised for each requirement may be made by:

- the council;
- the chief executive officer; or
- a delegate with power to make the relevant decision or undertake the relevant activity or process.

Category B Statutory Processes

The mandatory requirements for community consultation and participation in relation to Category B statutory processes are as follows:

Requirement
Comply with the council's community engagement policy adopted under section 50A of the Act.

Adoption of Community Engagement Policy

Section 50A of the Act requires a council to prepare and adopt a policy relating to community engagement for the purposes of the Act. A council must undertake public consultation in the preparation of its community engagement policy.

Information about a council's community engagement policy, and how the community can have input into the policy, must be accessible on a council's website.

A community engagement policy adopted by a council must provide for the undertaking of community engagement in respect of Category B statutory processes.

A community engagement policy adopted by a council may provide for:

- the undertaking of additional community engagement in respect of a Category A statutory process;
- the undertaking of community engagement in respect of a decision, activity or process that is neither a Category A nor a Category B statutory process.

The following principles and performance outcomes must be considered when a council adopts or alters a community engagement policy or substitutes a new policy.

The principles are a reference point for good engagement. If councils have regard to the principles of engagement in the preparation a community engagement policy, then the public can have confidence that the community engagement conducted pursuant to that policy will be appropriate and effective.

It is acknowledged that a council may not necessarily be able to accommodate all views in a final outcome of a consultation process. However, engagement should seek for a wide spectrum of views to be captured and reported. Feedback gained during community engagement is one of many factors that will be considered by the decision maker.

Principle	Performance Outcome
Members of the community should have reasonable, timely, meaningful and ongoing opportunities to gain access to information about proposed decisions, activities and processes of councils and to participate in relevant processes.	Information about decisions and how to access and contribute to the decision-making process is available and facilitates participation by affected and interested people.
Information about issues should be in plain language, readily accessible and in a form that facilitates community participation.	Information is made available using communication methods that reach the affected stakeholders, who can access it and understand how the matter would affect them.
Participation methods should seek to foster and encourage constructive dialogue, discussion and debate in relation to proposed decisions, activities and processes of councils.	The engagement method(s) enable the participation of the community in deliberation on council decisions.
Participation methods should be appropriate having regard to the significance and likely impact of proposed decisions, activities and processes.	The engagement method(s) meet objectives specific to the engagement process.
Insofar as is reasonable, communities should be provided with information about how community views have been taken into account and reasons for decisions or actions of councils.	Where relevant, people understand how their views are considered, the reasons for the outcomes and the final decision that was made.

Measuring Performance

Community engagement is undertaken to achieve better outcomes, decisions, projects and policies.

Establishing engagement objectives, and then measuring progress, helps to gauge how successful the engagement process has been. Evaluation can build transparency and accountability. It can contribute to the evidence base, identify good engagement practice and improve future practice.

Examples of how councils may measure engagement processes:

- number of formats used to distribute information;
- number of views and downloads on a website;
- number of registrations for engagement activities;
- numbers of participation/interactions in engagement activities;
- number of comment forms or questions submitted;
- number of methods used to allow for dialogue and deliberation;
- number of objectives set for the decision-making process that were met;
- levels of satisfaction with the decision-making process.

Giving Public Notice

The Act provides the Charter may provide for the giving of public notice under the Act.

Where the Act requires public notice to be given, public notice may be given for a specified matter by a notice:

- published on a website determined by the council or chief executive officer; and
- available for inspection upon request at the principal office of the council.

The specified matters are as follows:

Section 93(2) – Meeting of electors
Section 184(4) – Sale of land for non-payment of rates
Section 197(1) – Adoption of management plan
Section 198(4) – Amendment or revocation of management plan
Section 219(7) – Adoption or altering of a policy relating to assigning or changing a name of a road or public place
Section 237(4) – Notification of removal of vehicle where the owner is unknown or cannot be found
Section 234A(6a) – Prohibition of traffic or closure of streets or roads

Further Information

The LGA Community Engagement Guide provides additional information and support resources that supplements this Charter.

If you would like more information about your council's approach to engagement or to learn about how you can be more involved, the starting place is your local council's website. If you do not have access to the internet, council staff will be able to assist.



Community Engagement Model Policy - Consultation Version -

DRAFT
September 2021



This model policy was reviewed and substantially amended in August 2021, prompted by changes to the Local Government Act 1999 following the passage of the Statutes Amendment (Local Government Review) Act 2021.

This resource has been prepared by the Local Government Association of SA (LGA) to assist councils with implementation of legislative changes arising from Local Government Reforms, incorporating advice from Norman Waterhouse, for the guidance of and use by member councils.

For further information contact the Governance Team

148 Frome Street Adelaide SA 5000 | governance@lga.sa.gov.au | 08 8224 2000 | lga.sa.gov.au



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Format of this Model Policy

This model policy document has been developed to assist councils in the development of their own community engagement policies to ensure compliance with the requirements of the *Local Government Act 1999*.

Legal Framework

A council's legal obligations relating to community engagement are set out in the *Local Government Act 1999* (the Act), the Community Engagement Charter (the Charter) and their council community engagement policies, as amended from time to time.

Other publications may provide useful information for councils, council officers and communities, but do not form part of the legal framework. These publications include (but are not limited to) the Local Government Community Engagement Handbook, this Model Policy, council frameworks, documents and policies (other than the council community engagement policy) and information on a council website.

Effective engagement assists councils to make informed decisions that consider a number of factors, including legislative requirements, budget constraints, strategic directions, public safety, expert advice and community views. Councils must also weigh and balance competing social, economic, technical, environmental and cultural considerations before making each determination.

Section 50A of the Act requires councils to prepare and adopt a policy relating to community engagement which must be consistent with the Charter and provides for community consultation and participation.

A council's Community Engagement Policy, together with the Charter, will assist councils to make decisions that are representative of and support their communities.

Community Engagement Policy

Strategic Reference	
File reference	
Responsibility	
Revision Number	
Effective date	
Last revised date	
Minutes reference	
Next review date	
Applicable Legislation	Local Government Act 1999 s50A
Related Policies	
Related Procedures	

1. Introduction

Council is committed to open, accountable and responsive decision making, which is informed by effective communication and engagement between Council and the community.

Including communities in decision making processes is important to the successful development of appropriate and informed decisions and policies by Council.

Council's community includes people who live, work, study, own property, conduct private or government business, visit or use the services, facilities and public spaces and places of Council. Council recognises that a community may be a geographic location (community of place), a community of similar interest (community of interest) or a community of affiliation, practice or identity (such as industry or sporting clubs).

Section 50A of the *Local Government Act 1999* (the Act) requires Council to prepare and adopt a policy relating to community engagement for the purposes of the Act. The policy must be consistent with and comply with any requirements specified by the Community Engagement Charter (the Charter).

2. Policy Objectives

The purpose of this policy is to ensure that Council meets its legislative obligations regarding public consultation by:

- Using appropriate and cost effective community engagement methods which are relevant to each matters specific circumstances;
- Informing and engaging the local community, key stakeholders and interested parties; and
- Using feedback to enhance decision making.

3. Scope

This policy applies to decisions, activities or processes undertaken by the Council, a delegate of the Council or a person exercising power on the Council’s behalf, where compliance with this policy is required by the Act or the Charter.

This policy does not apply where the Council is exercising powers and functions under any other Act. For example, the Council is required to undertake community engagement processes under the *Planning, Development and Infrastructure Act 2016* (PDI Act). Those community engagement processes are to be undertaken in accordance with the PDI Act and are not impacted by this policy.

4. Policy Statement

The preparation and adoption of this policy fulfils Council’s obligations to prepare and adopt a policy under section 50A of the Act.

As required by the Charter, the following Principles and Performance Outcomes have been considered in the preparation of this policy:

Principle	Performance Outcome
Members of the community should have reasonable, timely, meaningful and ongoing opportunities to gain access to information about proposed decisions, activities and processes of Council and to participate in relevant processes.	Information about decisions and how to access and contribute to the decision-making process is available and facilitates participation by affected and interested people.
Information about issues should be in plain language, readily accessible and in a form that facilitates community participation.	Information is made available using communication methods that reach the affected stakeholders, who can access it and understand how the matter would affect them.
Participation methods should seek to foster and encourage constructive dialogue, discussion and debate in relation to proposed decisions, activities and processes of Council.	The engagement method(s) enable the participation of the community in deliberation on Council decisions.
Participation methods should be appropriate having regard to the significance and likely impact of proposed decisions, activities and processes.	The engagement method(s) meet objectives specific to the engagement process.
Insofar as is reasonable, communities should be provided with information about how community views have been taken into account and reasons for decisions or actions of Council.	Where relevant, people understand how their views are considered, the reasons for the outcomes and the final decision that was made.

Council will undertake public consultation in accordance with the requirements of the Act, the Charter and this Policy.

Council supports innovative approaches to community engagement, tailored to the individual circumstances of the proposed decision, activity or process. Council accepts that not all engagement approaches will be entirely successful and a well-intentioned engagement that does not generate the anticipated level of engagement, is not, in itself, a breach of this policy.

4.1. Categories of Statutory Processes

The Charter establishes categories of statutory processes to which various parts of the Charter will apply. The categories are as follows:

Category A Statutory Processes	Category B Statutory Processes
<ul style="list-style-type: none"> • Section 12 – Composition and wards • Section 13 – Status of a council or change of various names • Section 50A – Public consultation policies • Section 92 – Access to meetings and documents – code of practice • Section 122 – Strategic management plans • Section 123 – Annual business plan and budget • Section 151 – Basis of rating • Section 156 – Basis of differential rates 	<ul style="list-style-type: none"> • All other decisions, activities and processes where a council is required by the Act to undertake public consultation

5. Consultation Requirements

5.1. Category A Statutory Processes

Council will comply with the mandatory requirements set out in the Charter in relation to Category A Statutory Processes.

5.2. Category B Statutory Processes

Council will undertake community consultation and participation (community engagement) in relation to Category B Statutory Processes as follows:

Requirement	Examples of Possible Approaches
1. Distribute information about the proposed decision, activity or process	<ul style="list-style-type: none"> • Information published in a newspaper, community newsletter or other publication circulating in the area of Council • Information published on a website or other consultation platform determined by Council or Chief Executive Officer (CEO) • Information published on a social media platform maintained by Council • Information published in targeted letters or leaflet drops • Information published in the Gazette
2. Invite interested persons to make submissions	<ul style="list-style-type: none"> • Written submissions • Completion of a survey or questionnaire • Provision of an online response via social media • Attendance in person, by representative or via electronic means at a Council meeting or public meeting • Attendance in person, by representative or via electronic means at a workshop, focus group or interview
3. Give consideration to any submissions made in response to an invitation	<ul style="list-style-type: none"> • Report presented to a Council meeting for consideration by Council members • Submissions considered by the person or body with delegated authority to make the proposed decision or undertake the proposed activity or process (if delegable)
4. Insofar as is reasonably practicable, provide information about how community views were taken into account and reasons for decisions or actions of councils	<ul style="list-style-type: none"> • Report presented to a Council meeting for consideration by Council members • Information published on a website determined by Council or CEO • Outcome of decision communicated to persons who made submissions • Outcome of decision communicated to person(s) affected by the decision

There is no obligation on Council to utilise more than one approach in respect of each requirement. The examples provided in the above table are non-exhaustive and Council may utilise different approaches that are not specified in the table depending on the particular decision, activity or process to be engaged in.

A determination about what approach will be utilised for each requirement may be made by:

- Council;
- the CEO; or
- a delegate with power to make the relevant decision or undertake the relevant activity or process.

5.3. Other decisions, activities and processes

As provided for in the Charter, Council may, in its community engagement policy, provide for the undertaking of community engagement in respect of a decision, activity or process which is neither a Category A or Category B statutory process.

Council recognises that there may be decisions, activities and process for which the Act and Charter are silent in relation to community engagement, but for which community engagement may nevertheless be appropriate.

Council also recognises that in some circumstances, Category A or Category B statutory processes could be better informed by additional engagement steps that are not required by the Act, Charter or this policy.

In these instances, Council, the CEO or the delegate with power to make the relevant decision or undertake the relevant activity or process may determine to undertake optional engagement or additional engagement steps in its absolute discretion. In making such a decision, reference may be had to the optional or additional engagement steps and methods specified below.

Examples of circumstances where it may be appropriate to undertake additional engagement include:

- projects involving expenditure deemed ‘significant’ by the CEO; or
- matters that are likely to be of significant community interest.

Optional or additional engagement steps - Examples

Examples of further optional or additional engagement steps that Council may wish to consider specifying include:

- develop and adopt an engagement plan incorporating the provision of public notice on the proposed decision, activity or process and the method(s) by which an invitation to make submissions will be made. This plan could consider the requirements of the Act, the Charter and this policy and outline the scope of influence of the community on the matter.
- conduct engagement activities on the proposal in accordance with the engagement plan.
- consideration by Council or the person or body with delegated authority to make the proposed decision or undertake the proposed activity or process (if delegable) on the engagement activities undertaken, any submissions made.
- communicate the outcome via a website determined by Council or CEO or such other method as appropriate.

Optional or additional engagement methods - Examples

If the Council, CEO or relevant delegate decides to undertake optional or additional engagement steps, the steps may be informed or guided by the LGA Community Engagement Handbook.

Optional or additional consultation and engagement methods may include:

- Publication of information in a regular newsletter;
- Letters to residents and other stakeholders;
- Other direct mail publications or letterbox drops;
- Advertising in media outlets;
- Media releases to appropriate media outlets and community groups;
- Use of a community email database;
- Fixed displays, eg community notice boards; or
- Active and passive use of Council's website and social media;
- Community forums and stakeholder meetings;
- Direct consultation with community representative groups;
- Customer Surveys;
- Community group representations to Council workshops.

Council, the CEO or the relevant delegate is not required by this policy to undertake any optional or additional engagement steps or employ optional or additional engagement methods. Such a decision is at the absolute discretion of Council, the CEO or relevant delegate. In addition, Council, the CEO or relevant delegate is not required to consider, before making a decision or undertaking an activity or process, whether or not to undertake any optional or additional engagement steps or employ any optional or additional engagement methods.

6. Further Information

This policy will be available for inspection at the Council offices listed below during ordinary business hours and available to be downloaded, free of charge, from Council's website: www.xxxx.sa.gov.au



Item No: 14.3.5

Date: 18 October 2021

Attachments: A, B

Meeting:	Council
Title:	Green Adelaide National Park City
Responsible Manager:	Group Manager Assets & Infrastructure, Ben Clark
Author:	Group Manager Assets & Infrastructure, Ben Clark
Key Pillar:	Strategic Framework – Key Pillar 7 – Leadership – A responsible and influential local government organisation
Key Focus Area:	Financial Guiding Principle 4 – Robust and transparent allocation and prioritisation of resources
Type of Report:	Decision Required

Recommendation

That Council confirms its support for Green Adelaide's application for Greater Adelaide to be recognised as a National Park City based on the information provided in the Adelaide National Park City Charter (Attachment A).

Summary

At the Ordinary Council Meeting held 19 July 2021. Council resolved:

CNC10/21-22

That Council, in considering the report, including the attachments, titled "National Park City & LIDAR Data Capture" and dated 19 July 2021 resolves to:

1. *Prepare a response to Green Adelaide such that Council:*
 - a) *Provide in-principle support for Adelaide becoming a National Park City subject to consideration of the following:*
 - i. *The development of a draft Vision, Charter and Action Plan for the consideration of Councils;*
 - ii. *The endorsement of Councils, of the proposed governance structure that will ensure that an Adelaide National Park City is sustainable;*
 - iii. *That the proposed governance structure cannot mandate financial contributions from Councils;*
 - iv. *That the proposed governance structure be funded by Green Adelaide without any additional financial contribution from Councils;*
 - v. *That this matter is to be brought back to Council for further consideration when there is sufficient detail for Council to consider.*

As a result, Green Adelaide has written to the Chief Executive Officer and Mayor with the final National Park City Charter (Attachment A) and included a frequently asked questions document, seeking Council to confirm final support for the proposed application to recognise Great Metropolitan Adelaide as a National Park City.

Background

The National Park City concept was developed in London by Daniel Raven-Ellison, a teacher and geographer. The concept focuses on the planning of places, where the community connects with the natural environment.

Green Adelaide is leading a campaign for metropolitan Adelaide to become the second city in the world to gain National Park City (NPC) status. Green Adelaide has received responses from 500 residents in South Australia that support the idea of Adelaide as an NPC.

The NPC Foundation is a registered charity in England established to bring the idea of National Park Cities to life both in London and internationally. The NPC Foundation will assess candidate cities seeking to be given the NPC status against 23 criteria. There is a rigorous assessment criteria which a city has to pass before achieving NPC status.

NPC Foundation proposes that becoming an NPC will bring about international recognition to the city. It is proposed that there will be improvements in health and wellbeing of communities and individuals, the liveability, sustainability and natural elements of the city, and the financial resilience of the city by creating nature-based employment and circular economies.

London is the first city to achieve NPC standards and other cities seeking NPC include –

1. Galway, Ireland
2. Glasgow, Scotland
3. Newcastle, England
4. National Park City Wales (a city has not been named)

The “NPC Journey Book” features twenty-three criteria, which must be met, to the satisfaction of the NPC Foundation, for Adelaide to be invited to declare NPC status. These criteria range from the development of a Vision, Charter and Action Plan, through to widespread community support and formation of a governance structure to ensure an Adelaide National Park City is sustainable.

Becoming a NPC will bring international recognition to the collective effort of citizens, businesses, non-governmental organisations, and local and State Governments towards creating a physical and social urban landscape. It will improve the health and wellbeing of individuals and communities, the liveability, sustainability and natural elements of the city, and the financial resilience of the city by creating nature-based employment and circular economies, to name a few outcomes.

While London became a NPC via a 5 year grassroots community campaign, Green Adelaide pursued an initially government-lead approach. While these are different in nature, the intended outcome is the same – a city where people and nature are better connected, all of the time. The support of local government can play a key role in Adelaide becoming a National Park City, as the form of government closest to the community and most reflective of their voice. Much of the environmental and social work that local government currently delivers aligns to the NPC concept, and the benefits of this title will include an even more engaged and active community which cares for each other and their local environment. By signing the Adelaide National Park City Charter as a show of united support, Adelaide will become the world’s second NPC.

The short term goal is to have a multi-jurisdictional signing of the Adelaide National Park City Charter in Late July/early August and submitting the city’s application by October/November 2021.

Discussion/Issues for Consideration

National Park City

Green Adelaide has written to Council seeking support to achieve National Park City status for the city (greater metropolitan) of Adelaide. Council has received a final Charter developed by Green Adelaide along with a frequently asked questions (Attachment B) document outlining what becoming a National Park City means, any future obligations that may be required and the process to be undertaken. Green Adelaide has identified that once Council signs the Charter, there are no future obligations on Council

be it financially or resourcing. Noting that a Local Government network will be formed in which Council may be involved. There are opportunities to further support the initiative should Council wish, which can include using social media to share the Charter and seek further support.

The International NPC Charter and subsequent Green Adelaide Charter has general alignment with Council's strategic objectives and there is no future obligations for Council post signing of the Charter.

Options for Consideration

Option 1

That Council confirms its support for Green Adelaide's application for Greater Adelaide to be recognised as a National Park City based on the information provided in the Adelaide National Park City Charter.

Option 2

That Council does not support Green Adelaide's application for Greater Adelaide to be recognised as a National Park City based on the information provided in the Adelaide National Park City Charter.

Analysis of Options

Option 1

This option will align Council with other Resilient East member Council's while ensuring we are continuing to support initiatives that align to our strategic objectives outlined in our 2020-2024 Strategic Community Plan.

Option 2

This option would take Council out of alignment with the other Resilient East Council's and would fall out of alignment with Council's strategic objectives.

Financial Implications

There are no known financial implications of the recommendation.

Community Implications

There are no known community implications of the recommendation.

Regional Implications

Green Adelaide is seeking a united approach from metropolitan Councils, on the assumption that if Adelaide became a National Park City, we will all benefit.

Governance Implications

There are no known governance implications of the recommendation.

Preferred Option & Reasoning

Whilst Option 1 is the preferred option. Council is able to provide support while having no further obligations post signing the Charter. The initiative will also keep us in alignment with other Resilient East member Council's and passively supports our strategic objectives.

Attachments

Attachment A	Adelaide National Park City Charter
Attachment B	Adelaide NPC FAQs - Local Government

ADELAIDE NATIONAL PARK CITY*

CHARTER



Adelaide National Park City is a movement to improve greater Adelaide's liveability through a better connection between people and nature. It extends across the northern plains, eastern hills, southern vales and out into the marine environment.

Let's all work together to create a cooler, greener and wilder Adelaide and beyond.

Let's create a city that is rich with nature, and a place where people take action to be better connected with the environment and each other.

We are working together for better:

- ✳ Thriving urban spaces for nature and people
- ✳ Collective decision-making, learning and local action
- ✳ Air, land, freshwater and marine habitats for plants and animals
- ✳ Connections between people and nature, Kurna Yarta (Country) and community
- ✳ Health and wellbeing, diversity and inclusion
- ✳ Climate resilience
- ✳ Shared stories and celebrations

Sign the Charter

Sign this Charter to show your commitment to working together for Adelaide National Park City.

PRINT NAME: ORGANISATION:



SIGN HERE

DATE:

Marni ngadlu tampinhi ngadlu Kurna yartanga inparrinhi

It is good that we all acknowledge we are living on Kurna Country.

- ✳ What if we restored nature wherever we can? ✳ What if everybody could lose themselves in nature without leaving the city? ✳ What if we shared more knowledge, ideas, tools and experiences to connect with nature? ✳ What if there was more space for reconciliation with Kurna Miyurna (Kurna People) and recognition that all living things are a part of Kurna Yarta (Country)? ✳ What if more people grew their own food? ✳ What if there were more beautiful sights and sounds in the city? ✳ What if we thought more about those who will be living in the city seven generations from now? ✳ What if there was more celebration and spontaneity? ✳ What if we did more to care for the people, places and nature we are interdependent with? ✳ What if we had more balance and harmony within ourselves, our city and our world? ✳ What if there was better communication and collaboration between all levels of government and community?





Frequently Asked Questions

What is a National Park City?

It's a place, a vision and a community that is working together to make life better for people and nature. A National Park City recognises the value of urban life, habitats, landscapes, people and culture, and seeks to apply appropriate National Park principles to whole cities.

This is part of a timely global initiative designed to inspire action at all levels to improve the nature and well-being of cities, their people and their places. The first National Park City is London, and while Adelaide is likely to become the second, many other cities are also working towards this goal.

How does a city become a National Park City?

To become a National Park City, a submission must be made to the National Park City Foundation which responds to the 23 criteria included in the *National Park City Journeybook*. This submission then goes through an assessment process, before a decision is made.

Who is behind making Adelaide a National Park City?

Green Adelaide is leading the campaign to make Adelaide a National Park City, and will be presenting its submission to the National Park City Foundation in November 2021.

Is this just for the Adelaide CBD?

The proposed Adelaide National Park City covers all of greater Adelaide. This includes the northern plains, eastern hills, southern vales and marine environment, plus the city centre.

What is a National Park City Charter?

The Charter is a short document that sets out Adelaide's vision, aims and values as a National Park City. By signing the Charter, you are demonstrating your support for an Adelaide National Park City. This is a key step required by the National Park City Foundation.

What can I do to help?

One of the first steps to become an Adelaide National Park City is demonstrating support to the international National Park City Foundation. Please sign the Charter and share it with your friends, family, and colleagues.

What is my (organisation's) obligation if I sign the Charter?

Signing the Charter shows that you support Adelaide becoming a National Park City. There is no expectation or obligation that you must do anything after you've signed the Charter. However, if you'd like to take further action to contribute to making Adelaide a National Park City, you can find some ideas on [our website](#).



Frequently Asked Questions

What will happen if Adelaide becomes a National Park City?

Green Adelaide will continue to provide governance and resourcing for Adelaide National Park City as awareness and support grows. This will be done through the implementation of an action plan currently in development.

When the time is right, there will be a process whereby individuals, as representatives from a diverse range of sectors and organisations, will be invited to be part of the ongoing Adelaide National Park City leadership group or alliance. There is no strict timeframe for this to happen.

Adelaide National Park City is designed to have a long life. This is a global movement to improve the health and wellbeing of cities around the world.

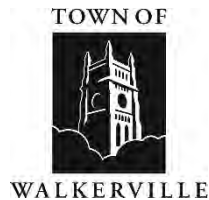
Will Adelaide becoming a National Park City duplicate work already happening?

There is no intention for Adelaide National Park City to duplicate or replace work already happening. Rather, success for Adelaide National Park City is about showcasing and encouraging action to connect people with nature in our city. This will involve identifying both new and current projects and programs that could further increase the liveability of greater Adelaide if multiplied or scaled-up across the landscape, and encourage community and organisations to make this to happen.

Adelaide National Park City will recognise and champion great work already being done by local governments and their communities.

Will local government continue to be involved?

Green Adelaide is committed to continuing to engage with local government once Adelaide has become a National Park City. Some of this will be through existing partnerships and projects, and there will also be a local government network established which will include nominated staff from your organisation. This network will help to determine opportunities for further involvement.



Item No: 14.3.6

Date: 18 October 2021

Attachment: A

Meeting:	Council
Title:	Revised Cemetery & Memorial Policy and New Cemetery Management Agreement
Responsible Manager:	Group Manager Corporate Services & Strategic Projects, Scott Reardon
Author:	Group Manager Corporate Services & Strategic Projects, Scott Reardon
Key Pillar:	Strategic Framework – Key Pillar 7 – Leadership – A responsible and influential local government organisation
Key Focus Area:	Community Land Management Plan
Type of Report:	Decision Required

Recommendation

1. That Council note the following recommendations as made by the Wesleyan Cemetery Advisory Committee on 9 September 2021:
 - *That Council endorse a 50 year lease term only;*
 - *That Council consider increasing the projected revenue for a 50 year lease and this be assessed annually based on the Annual Fees and Charges review process;*
 - *That Council direct administration to undertake masterplanning of the site for the purposes of asset management, capital expenditure programs and cost benefit analysis for consistency and longevity of the cemetery;*
 - *That Council identify possible future significant capital expenditure for items within the cemetery;*
 - *That any/all income generated from the sale of burials be redirected back into the cemetery in the first instance and excess funds be redirected into Open Space programs and/or projects.*
2. That Council receive and note the revised Cemetery & Memorial Policy, appearing as Attachment A to this report and endorses it for public consultation for a period of 21 days;
3. That Council authorises Administration to make any necessary minor amendments to the Cemetery & Memorials Policy of a technical or formatting nature prior to releasing the policy for public consultation;
4. That Council enter into a new Management Agreement (based on the same existing terms, conditions and fees currently in operation) with Adelaide Cemetery's Authority (ACA) over the whole of the land contained within Limited Certificate of Title **5874/2876** for a Term of three (3) years commencing 1 July 2021 for the purpose of ACA continuing the operational management of the Wesleyan Cemetery;
5. That the Chief Executive Officer be authorised to execute the new Management Agreement and any other associated operational documents;

6. That following the execution of the new Management Agreement, Administration and the Adelaide Cemeteries Authority commence the mandatory public notification process as prescribed by s.38 of the *Burial and Cremations Act 2013* as it pertains to the expiration of leases and re-use of an interment site;
7. That Council authorise Administration working with Adelaide Cemeteries Authority to develop and finalise any/all new applicable fees and charges that are associated with reinstating the burial of human remains within the Cemetery in preparation for their enactment in the 2022/2023 financial year;
8. That in accordance with the Wesleyan Cemetery Advisory Committee's endorsements as outlined in Recommendation 1 of this report, following the completion of Recommendation 2 Administration prepare a subsequent consultation feedback report, masterplan and business case as it pertains to the future operations of the Wesleyan Cemetery for the Committee's and Council's consideration.

Summary

As part of the Wesleyan Cemetery Advisory Committees (**Committee**) resolution **WC4/21-22** of 9 September 2021, the Committee endorsed the revised Cemetery & Memorial Policy 'in-principle'. The revised Cemetery & Memorial Policy is now presented for Council's consideration and endorsement to proceed to public consultation.

Additionally, the Committee recommended that Council enter into a new Management Agreement (**Agreement**) with Adelaide Cemetery's Authority (**ACA**) for a Term of three (3) years commencing 1 July 2021 (expiring 30 June 2024) in order for ACA to continue their operational management of the Wesleyan Cemetery.

Following the execution of the Agreement and conclusion of the community consultation, Administration will provide a subsequent report for the Committee and Council to consider which will outline the relevant consultation feedback, and provides both a masterplan and business case as it pertains to the future operations of the Wesleyan Cemetery.

Background

At their Ordinary Meeting of 19 August 2019, Council resolved:

CNC37/19-20

That Council having reviewed the final draft Cemetery and Memorials Policy appearing as Attachment D to this report, authorises Administration to release said Policy for public consultation once the following amendments have been made:

- *The term 'human remains' be replaced with the term 'cremated remains'.*
- *The heading of clause 10 be amended to read 'Community Memorial Sites in Public Open Space'.*

At their Ordinary Meeting of 21 October 2019, Council resolved:

CNC120/19-20

That Council:

1. *having reviewed the final draft Cemetery and Memorials Policy, appearing as Attachment A to this report, and noting that no feedback was received from the recent public consultation, adopts the draft Cemetery and Memorials Policy.*

2. *authorise Administration to make minor amendments of a formatting or technical nature to the draft Cemetery and Memorials Policy.*

At their Ordinary Meeting of 20 July 2020, Council resolved:

CNC14/20-21

1. *That the Council receives and notes the Wesleyan Cemetery Community Survey Feedback report;*
2. *That based on the Community Survey Feedback, Council directs Administration to consult with Adelaide Cemeteries Authority in order to obtain a full and complete understanding of the scope of legislative requirements and timelines associated with reopening the Wesleyan Cemetery to burials, in order to further assist Council in their deliberations should a future determination be made to reopen the site;*
3. *That a further report be returned to Council at a later date once all relevant information has been received and collated.*

At their Meeting of 9 September 2021, the Wesleyan Cemetery Advisory Committee resolved:

WC04/21-22

1. *That in Wesleyan Cemetery Advisory Committee receive and note the Management Agreement and Preliminary Burials Revenue Forecast report;*
2. *That in Wesleyan Cemetery Advisory Committee recommend that Council enter into and new Management Agreement with Adelaide Cemetery's Authority over the whole of the land contained within Limited Certificate of Title 5874/2876 for a Term of three (3) years commencing 1 July 2021 for the purpose of continuing the management of the Wesleyan Cemetery on behalf of Council;*
3. *That subject to the Committee's 'in principle' endorsement of the revised draft Cemetery & Memorial Policy appearing as Agenda Item 4.4 of this Agenda, the Wesleyan Cemetery Advisory Committee recommend that Council:*
 - a. *allocate \$50,000 in the 2022/23 financial year to undertake the necessary preparatory ground works for Stage 1 of the Wesleyan Cemetery earth burial allotment development; and*
 - b. *direct Administration and the Adelaide Cemeteries Authority to commence the mandatory public notification process as prescribed by s.38 of the Burial and Cremations Act 2013 as it pertains to the expiration of leases and re-use of an interment site.*
4. *That in Wesleyan Cemetery Advisory Committee recommend that:*
 - *Council endorse a 50 year lease term only;*
 - *Council consider increasing the revenue obtained for a 50 year lease and this be assessed annually based on the Annual Fees and Charges review process;*
 - *Council direct administration to undertake Master planning of the site for the purposes of asset management, capital expenditure programs and cost benefit analysis for consistency and longevity of the cemetery;*
 - *Council identify possible future significant capital expenditure for items within the cemetery ;*
 - *Income be redirected back into the cemetery in the first instance and excess funds be redirected into Open Space programs and/or projects.*

WC05/21-22

1. *That the Wesleyan Cemetery Advisory Committee receives and notes the Revised Draft Cemetery and Memorials Policy report;*
2. *That the Wesleyan Cemetery Advisory Committee endorses the revised draft Cemetery & Memorial Policy, appearing as Attachment A to this report, 'in principle' and recommends to Council the draft policy's adoption, so that Administration can proceed with the future operational planning for the implementation of the new policy provisions, which include but are not restricted to:*
 - a. *the setting of associated fees for the interment of human remains within the Wesleyan Cemetery;*
 - b. *the final geospatial planning for allotted burial sites in both the North and South sections of the Wesleyan Cemetery; and*
 - c. *the final design of a proposed landscaping and maintenance plan that will both allow for the integration of burial allotments in the southern section of the Wesleyan Cemetery, and the further beautification of dormant areas within the grounds of the Wesleyan Cemetery.*
3. *That the Wesleyan Cemetery Advisory Committee authorise Administration to make any necessary amendments to either the formatting and/or content of the revised draft Cemetery and Memorials Policy prior to Administration submitting the final draft policy and aforementioned operational provisions to Council for adoption.*

Discussion/Issues for Consideration

Revised Draft Cemetery & Memorial Policy

Council adopted the current Cemetery & Memorials Policy at the Ordinary Meeting of 21 October 2019. As a result of Council's operational position at that point in time, the policy did not include provisions that accommodated the interment of human remains within the Wesleyan Cemetery.

However, as a result of the findings of the 2020 Wesleyan Cemetery Community Survey, where the majority of responses supported the burial of human remains within the Wesleyan Cemetery and Council resolution **CNC14/20-21** of 20 July 2020 (outlined above), Administration commenced working directly with Adelaide Cemetery's Authority and the Wesleyan Cemetery Advisory Committee to develop the necessary policy position and mechanisms that would allow for the operational reinstatement of the interment of human remains.

Over the past 12 months, the revised policy has been subject to various iterations of review and the revised final Cemetery & Memorial's Policy (which incorporates provisions for the interment of human remains) is now submitted to ensure the new policy provisions are aligned with the Council's vision and objectives for the future operations of the Wesleyan Cemetery.

Community Consultation

It is expected that the public consultation will be conducted between **25 October 2021** and **15 November 2021** (inclusive), and in accordance with Council's current *Community Engagement and Consultation Policy* detailed information about the draft policy will be placed:

- on Council's website 'Open For Consultation' page and social media pages;
- in the Weekly Round Up during the term of the consultation;
- available for review and collection at the Civic Centre 66 Walkerville Tce, Gilberton.

Management Agreement

In accordance with resolution **CNC312/18-19** of March 2019, Adelaide Cemeteries Authority (**ACA**) first assumed the operational management of the Wesleyan Cemetery (**Cemetery**) in May 2019 for an initial term of six months (expiring 30 November 2019). This Agreement was later extended for an additional six months (commencing 1 December 2019) until 30 May 2020. No revenue was generated during this first initial 12 months on the basis that ACA utilised the period to undertake safety reviews / audits, update outdated signage and establish a new marketing campaign for the Cemetery.

The Management Agreement was then extended for a further 12 months commencing 1 June 2021. The Agreement expired 30 June 2021 and ACA are currently operating in Hold Over. It should be noted that during this second year of management (2020/21), revenue generated from ashes interments totalled \$18,636.36

In discussing the future operations of the Cemetery and the possible reinstatement of the interment of human remains, based on their preliminary evaluations and costings ACA have advised that the estimated income that could be generated from each earth burial allotment would likely range between \$7,500 and \$15,000. The primary factor in determining the amount chargeable would be dependent on the lease term offered (viz either 50 or up to 99 years). On the advice of the Committee, the provisions outlined in the revised Cemetery & Memorial's Policy¹ restrict burial interment rights within the Wesleyan Cemetery for a term of up to and including 50 years in the first instance.

Based on ACAs successful operation of the Cemetery to date, the Wesleyan Cemetery Advisory Committee have made the recommendation for Council to enter into a new longer term Management Agreement with ACA for a Term of three (3) years commencing 1 July 2021 so the ACA can continue managing the Wesleyan Cemetery and advise Council on all cemetery related matters.

s.38 Mandatory Notification Period

Pursuant to section 38 of the *Burial and Cremations Act 2013*, once an interment right expires, the relevant authority is entitled to re-use the site subject to first conducting a public notification process to contact any/all expired lease holders for the purpose of advising them of Council's intentions to re-use an interment site.²

As numerous areas located within the Cemetery contain sites with expired leases, Administration recommends commencing the notification process for the whole of the Wesleyan Cemetery as soon as practicable due to the mandatory two (2) year notification period.³

It should be noted that the last recorded burial in the Wesleyan Cemetery was 12 May 1973 (Ms Margaret Jane Walters)⁴ and as such all current burial leases will have expired in May 2023.

Masterplan and Business Case

As part of the recommendations made to Council by the Wesleyan Cemetery Advisory Committee on 9 September 2021, the Committee has suggest a masterplan and business case be developed for the future operations of the Cemetery for the purpose of identifying and developing:

- asset management;
- capital expenditure programs;
- cost benefit analysis for consistency and longevity of the cemetery.

Following the final execution of the new Management Agreement, Administration will work closely with ACA to develop these documents for both the Committee's and Council's future consideration.

¹ Town of Walkerville Cemetery & Memorial's Policy, s.5.4.

² *Burial and Cremations Act 2013* (SA), s.38 (2).

³ *Burial and Cremations Act 2013* (SA), s.38 (2) (c).

⁴ Lewis, J, 1988, *The Walkerville Story 150 Years*, Lutheran Publishing House, p.92.

Options for Consideration

Option 1

1. That Council note the following recommendations as made by the Wesleyan Cemetery Advisory Committee on 9 September 2021:
 - *That Council endorse a 50 year lease term only;*
 - *That Council consider increasing the projected revenue for a 50 year lease and this be assessed annually based on the Annual Fees and Charges review process;*
 - *That Council direct administration to undertake masterplanning of the site for the purposes of asset management, capital expenditure programs and cost benefit analysis for consistency and longevity of the cemetery;*
 - *That Council identify possible future significant capital expenditure for items within the cemetery;*
 - *That any/all income generated from the sale of burials be redirected back into the cemetery in the first instance and excess funds be redirected into Open Space programs and/or projects.*
2. That Council receive and note the revised Cemetery & Memorial Policy, appearing as Attachment A to this report and endorses it for public consultation for a period of 21 days;
3. That Council authorises Administration to make any necessary minor amendments to the Cemetery & Memorials Policy of a technical or formatting nature prior to releasing the policy for public consultation;
4. That Council enter into a new Management Agreement (based on the same existing terms, conditions and fees currently in operation) with Adelaide Cemetery's Authority (ACA) over the whole of the land contained within Limited Certificate of Title **5874/2876** for a Term of three (3) years commencing 1 July 2021 for the purpose of ACA continuing the operational management of the Wesleyan Cemetery;
5. That the Chief Executive Officer be authorised to execute the new Management Agreement and any other associated operational documents;
6. That following the execution of the new Management Agreement, Administration and the Adelaide Cemeteries Authority commence the mandatory public notification process as prescribed by s.38 of the *Burial and Cremations Act 2013* as it pertains to the expiration of leases and re-use of an interment site;
7. That Council authorise Administration working with Adelaide Cemeteries Authority to develop and finalise any/all new applicable fees and charges that are associated with reinstating the burial of human remains within the Cemetery in preparation for their enactment in the 2022/2023 financial year;
8. That in accordance with the Wesleyan Cemetery Advisory Committee's endorsements as outlined in Recommendation 1 of this report, following the completion of Recommendation 2 Administration prepare a subsequent consultation feedback report, masterplan and business case as it pertains to the future operations of the Wesleyan Cemetery for the Committee's and Council's consideration.

Option 2

That Council direct Administration to undertake the following alternate action(s):

- _____
- _____

Analysis of Options

The final revised policy was endorsed by the Wesleyan Cemetery Advisory Committee at their meeting 9 September 2021. The revised policy has been drafted in accordance with the relevant governing legislation and establishes a basis for the future operational management of the Wesleyan Cemetery.

Financial Implications

The revised policy is deemed to set out both strategic and operational terms of reference, which will enable the Wesleyan Cemetery to be managed efficiently and effectively, within relevant budgetary constraints.

Currently, annual costs associated with the operation and management of the Cemetery total approximately \$50,000. This amount is comprised by ACA's management fee and works associated with Council's annual landscaping and improvements plan.

ACA's Chief Operations Officer has suggested that due to the historic nature of the Wesleyan Cemetery, the scarcity of allotments and that the Cemetery is deemed to be a "niche site", Council could conservatively expect between 5 and 10 burial sales per year for burial leases of 50 years (thus generating up to \$75,000 per year in income).

Therefore, it can be argued that while Council incurs annual costs to run and maintain the Wesleyan Cemetery, these expenses will be offset by any revenue generated from new earth burials and ongoing ashes interments.

Community Implications

The revised Cemetery & Memorials Policy will provide direction and guidance on how the site will be managed going forward, thus aligning with the community's expectations of good governance and the acknowledgement that the location is one of significant historical value.

Regional Implications

There are no perceived Regional Implications associated with this report.

Governance Implications

The revised policy has been drafted in accordance with the *Burial and Cremation Act 2013* and associated Regulations and establishes a basis for the future operational management of the Wesleyan Cemetery.

Preferred Option & Reasoning

Option 1 is the preferred option. The final revised policy has been drafted in accordance with the relevant governing legislation, establishes a basis for the future operational management of the Wesleyan Cemetery, and has been endorsed by the Wesleyan Cemetery Advisory Committee.

Attachment

Attachment A	Revised Draft Cemetery & Memorial's Policy
--------------	--

Cemetery & Memorials Policy

Approval Date	Click or tap to enter a date.
Classification	Council Policy
Responsible Officer	Group Manager Corporate Services
Relevant Legislation	<i>Burial & Cremation Act 2013</i> <i>Local Government Act 1999</i>
Related Policies	Plaques Policy
Related Corporate Documents	Wesleyan Cemetery Brochure
Associated Forms	
Record Number	Click or tap here to enter text.
Council Resolution Number	
Last Reviewed 21/10/2019	Next Review After each Council election

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Revised Draft

1. Introduction

- 1.1. The Wesleyan Cemetery was opened in 1849, and began accepting public Interments in 1850.
- 1.2. Ownership and as such the operational management of the Wesleyan Cemetery transferred to the Corporation of the Town of Walkerville in 1972.
- 1.3. The Wesleyan Cemetery has historical significance as the resting place of many of the district's pioneers and respected citizens, and is recognised as having high aesthetic and memorial value as a representative example of an early village cemetery of the 1840s and 1850s.
- 1.4. Council is therefore committed to maintaining the historic nature and appeal of the Wesleyan Cemetery to ensure its longevity and the Townships connection to its history.

2. Scope

- 2.1. This Policy:
 - 2.1.1. outlines Council's objectives for the operational management of Wesleyan Cemetery as they relate to both the interests of the Town of Walkerville and the *Burial and Cremation Act 2013*; and
 - 2.1.2. sets out terms of reference and interment guidelines for Interment Rights as they relate to both the Cremated Remains and Bodily Remains.

3. Definition

Act	means the <i>Burials and Cremations Act 2013</i> .
Allocated Site	means a specific plot or site within the cemetery that has been allocated to the person holding the Interment Right for the purpose of interring either cremated or bodily remains.
Authorised Officer	means a person authorised by Council to ensure the administration and enforcement of s 59 of the Act
Bodily Remains	carries the same meaning as Bodily Remains in the <i>Burials and Cremations Act 2013</i> .
Council	carries the same meaning as Council in <i>the Local Government Act 1999</i> , but for the purpose of this policy also means the Corporation of the Town of Walkerville.
Cremated Remains	carries the same meaning as Cremated Remains in the <i>Burials and Cremations Act 2013</i> .
Interment Right	carries the same meaning as Interment Right in the <i>Burials and Cremations Act 2013</i> .
Interment Site	carries the same meaning as Interment Site in the <i>Burials and Cremations Act 2013</i> .

4. Principles

- 4.1. From the adoption of this Policy, all existing interment reservations will be honoured, and any renewal of Interment Rights will have regard to the basis on which the original burial sites were allocated.
- 4.2. While it is Council's intention to not segregate areas within the Wesleyan Cemetery for differing religions, for the purpose of s 23 of the Act, Council will have regard to the customs and specific needs of all those who apply for an interment permit, and will seek to accommodate any such customs and/or needs where reasonably in line with this Policy's objectives.
- 4.3. An application for the Interment of either Cremated or Bodily Remains must be submitted to and approved by Council, or the Council appointed Cemetery Manager, prior to the Interment occurring.
- 4.4. Interment Rights will only be granted by Council subject to the completion of an application form and payment of relevant fees.
- 4.5. All applicable fees and charges will be in accordance with the published Council Fees and Charges Schedule.
- 4.6. In considering applications and/or renewals of Interment Rights, Council will have regard to:
 - 4.6.1. the Cemetery's local historical significance as a burial place for many of the township's pioneers;
 - 4.6.2. the need for each cemetery site to be managed and maintained to a standard consistent with the significance and importance of a family memorial place;
 - 4.6.3. the availability of remaining sites and any known allocation to:
 - relatives of people already interred in the cemetery;
 - people with a long association to the area; and
 - those who have made contributions to the well-being and social fabric of the community.

5. Interment Rights

- 5.1. Pursuant to the provision of the *Burial and Cremation Act 2013*, Interment Rights may be granted for both the interment of Cremated Remains and Bodily Remains into a allocated site within the Wesleyan Cemetery.
- 5.2. Subject to the conditions outlined in section 8 of this Policy, Interment Rights for:

5.2.1 Cremated Remains (contained within an urn) may be granted to position an urn in either an allocated memorial site or niche wall, together with the erection of a plaque.

5.2.2 Bodily Remains (contained within a coffin/casket) may be granted for burial in either the North or South sections of the Wesleyan Cemetery, as outlined in Annexure A.

5.3 Interment Rights are not granted in perpetuity.

5.4 Interment Rights may be granted for a term of up to and including 50 years.

6 Renewal, Transfer or Surrender of Interment Rights

6.1 Renewal

6.1.1 At the expiration of an Interment Right Council may, upon application by the Interment Right holder or an authorised person, renew or extend an Interment Right upon completion of the relevant application form and payment of associated fee(s).

6.1.2 The term of a renewal may be granted for a term of up to and including 50 years.

6.2 Transfer or Surrender of Interment Right

6.2.1 A person/family holding an Interment Right for an unused allocated site, may seek the approval of Council to either surrender Interment Right, or transfer the Interment Right to another person/family.

6.2.2 Council will not unreasonably withhold its approval to surrender or transfer an Interment Right, however all costs associated with a surrender or transfer are to borne by the Interment Right holder.

6.3 Lost Documentation

Where possible, Council may at their discretion, reissue a copy/replacement of a letter confirming an Interment Right upon the receipt of a Statutory Declaration by the Interment Right holder or authorised person which sets out the circumstances in which the formal documentation was lost.

7 Conditions of Use for Interment Sites

7.1 Due to the historic nature of the existing grave sites, burials occurring in the North section of the Wesleyan Cemetery are to be hand dug only so as to ensure the existing graves and headstones are not disturbed or damaged. No machinery of any kind are to be used in or pass through this area.

- 7.2** For the purpose of section **5.2** of this Policy, the erection of headstones, monuments and/or structure atop an allocated burial sites may be permitted subject to:
- 7.2.1 the prior approval of a heritage adviser (as and where necessary) and/or Council; and
 - 7.2.2 the material, colour, size, font and/or shape of the proposed is consistent with the heritage look and nature of the pre-existing headstones within the Wesleyan Cemetery.
 - 7.2.3 Examples of appropriate material, colour, size, font and/or shape etc are outlined in Annexure B to this Policy.
- 7.3** Council reserves the right to refuse any such application for the erection of a headstone, monument and/or structure where, in the view of Council, the material, colour, size, font and/or shape is not consistent with the heritage look and nature of the pre-existing headstones within the Cemetery.
- 7.4** It should be noted that modern materials for a headstone, monument and/or structure may be used on the proviso they fit within the policy guidelines.
- 7.5** For the purpose of sections **7.2** and **7.3**, Council reserve the right to:
- 7.5.1 retain a limited number of preselected stone masons to undertake ANY headstone, monument and/or structure works within the Wesleyan Cemetery, of which an applicant will be obligated to use;
 - 7.5.2 refer any/all headstone, monument and/or structure design proposals to a Heritage Advisor in order to ensure the proposal is aligned with the objectives of this Policy.
 - 7.5.2.1 In the event of a referral, any/all associated costs are to be borne by the applicant.
- 7.6** Council may also approve an application for and earth grave when:
- 7.6.1 the structure's design and specification are in the opinion of Council, consistent with Council's objectives for the Wesleyan Cemetery;
 - 7.6.2 the structure's design and specification reflect the historic nature and relevance of the Wesleyan Cemetery; and
 - 7.6.3 all relevant landowner, planning and development consents and approvals have been obtained.

- 7.6.4 Council also reserves for any/all Mausoleum or Vault proposals to be either referred to a Heritage Advisor and/or be constructed by a limited number of preselected stone masons.
- 7.7 During the Interment Right term, any plaque, headstone, monument and/or structure linked to or erected on an allotted site the maintenance and restoration remains the responsibility of the Interment Right holder.
- 7.8 When and where necessary, Council may issue a notice on an Interment Right holder requiring them to undertake maintenance, repairs, removal or reinstatement of a plaque, headstone, monument and/or structure when damage has occurred.
- 7.9 Council reserves the right to remove any plaque, headstone, monument and/or structure were, in the view of Council, the plaque, headstone, monument and/or structure has become significantly damaged, grossly unsightly or public safety hazard
- 7.10 Flowers and wreaths may be placed on sites, but the placement of ornaments, trinkets or tributes on or adjacent to a site is not permitted. The Council has the discretionary right to remove any unattached ornament, trinket or tribute, broken masonry, decayed or broken wreath or dead flowers, cut down or remove any plant on any site within the cemetery grounds that is, in the opinion of Council's delegated Officer, unsightly, offensive or overgrown.

8 Reuse of Interment Site

- 8.1 At least twelve (12) months prior to its expiration of an Interment Right, in the event an Interment Right has not renewed by the holder, Council will take all necessary reasonable steps to advise the holder of the impending expiration.
- 8.2 If the holder does not seek to renew the Interment Right beyond the expiration date:
- 8.2.1 (for a burial site) the Interment Site will be deemed to have expired and Council, at their absolute discretion, has the right to reuse the site in accordance with the provisions of the Act;
- 8.2.2 (for the interment of cremated remains) the holder of the Interment Right may:
- 8.2.2.1 instruct the Council to move the interment remains to an unmarked location in the Wesleyan Cemetery; or
- 8.2.2.2 collect the remains for private disposal.

9 Community Memorial Site in Public Open Spaces

- 9.1** When requests for the placement of commemorative plaques, seats and memorials in public open space, Council will consider the balance between the desire to commemorate events or individuals and the ongoing enjoyment of natural, uncluttered open areas before any decision is made. Any existing plaque, seat or memorial cannot be taken as a precedent for future approvals
- 9.2** All applications will be assessed by the Council on a case-by-case basis. While Council will not grant Memorial Plaques in perpetuity, Council will approve an initial ten (10) year term, with the option for the donor to renew. In instances, where the plaque is considered to be of long-term historical/cultural value, Council may choose to extend the renewal period indefinitely at no additional cost to the donor.
- 9.3** Applications for the installation of a memorial seat may be submitted to the Group Manager, Asset & Infrastructure in writing, detailing:
- 9.3.1 the name of the person(s) to be commemorated;
 - 9.3.2 the proposed inscription / text to be used on the plaque;
 - 9.3.3 the preferred location of the seat; and
 - 9.3.4 a summary of the reasons for commemorating the individual (eg outlining their service to the community, achievements) and the contribution they have made to the Town of Walkerville.
- 9.4** No new memorial or plaque will be considered which commemorates a person, event or occasion that is already memorialised within the district, unless extenuating circumstances apply
- 9.5** The design and material selected for the plaque is determined by Administration to ensure consistency and compliance with Council's branding style guide and suitability for the location.
- 9.6** Each plaque will feature the Council logo
- 9.7** The size will be influenced by the location and size of the item that the plaque is affixed to. Council will attend to the installation of the plaque and maintain the plaque according to its ongoing maintenance program.
- 9.8** Personal items are not to be placed at or fixed to the memorial seat.
- 9.9** All care will be taken to maintain and care for the seats, however if the seats or plaques are vandalised or damaged, Council will not take responsibility for the damage. Council may repair or remove the seat if deemed unsafe or irreparable,

but any cost associated in the repair or replacement will be the responsibility of the Applicant.

9.10 Any memorial plaque and/or memorial seat deemed by the Council to be at the end of its useful life will be removed.

9.11 Council reserves the right to remove the seat and/or plaque, if:

9.11.1 the seating is situated in an area to be redeveloped; or

9.11.2 the site changes significantly in character and the item is not deemed suitable for the site.

10. Temporary Roadside Memorials

10.1. While the Town of Walkerville does not endorse the installation of roadside memorials, it understands that these types of memorials are often erected on impulse. It is Council's responsibility to provide a safe and efficient road network for all road users, therefore, any temporary roadside memorial found will have a "notice for removal" placed at the site to inform the responsible person that it will be removed within 60 days from the date of the notice. If it has not been removed within the allocated 60 days, Council will remove the memorial and store for a further period of 30 days. If unclaimed, the items will be disposed of in accordance with the Unclaimed Goods Act 1987.

10.2. Roadside memorials placed in a location where there is risk to road safety will be immediately removed by Council. Roadside memorials may not be located on, near, attached to, interfere with or obscure:

- traffic islands, medians or roundabouts;
- roadside infrastructure or traffic control devices;
- design deflection zone of barrier;
- traffic signals;
- intersections (including T intersections);
- curves;
- urban or rural freeways (including freeway ramps);
- edge of road seals;
- road signs; and/or
- the edge of shared paths.

11. Availability of Policy

11.1. This Policy will be available for inspection at Council's principal office during ordinary business hours and on Council's website www.walkerville.sa.gov.au

- 11.2. Copies will also be provided to interested members of the community upon request and payment of associated fees in accordance with Council's schedule of fees and charges.

12. Review

- 12.1. This Policy will be reviewed every three (3) years or otherwise as required.
- 12.2. Any queries or questions regarding this Policy should be directed to the Manager Property, Contracts & Strategic Projects by emailing walkerville@walkerville.sa.gov.au
- 12.3. Council may deviate from this policy by way of Council resolution.
- 12.4. Any complaints regarding a decision made in accordance with this policy may be directed to Council or to the Chief Executive Officer in accordance with section 270 of the *Local Government Act 1999*. The complaint will be considered under the Internal Review of Council's Decisions Policy.
- 12.5. Pursuant to section 270 (7) of the *Local Government Act 1999*, a formal request for review does not prevent a complaint being made to the Ombudsman at any time.

Revised Draft

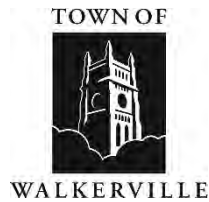
Cemetery & Memorials Policy—Annexure A



Cemetery & Memorial Policy - Annexure B







Item No: 14.3.7

Date: 18 October 2021

Attachments: A, B

Meeting:	Council
Title:	Future Living Code Amendment – Co-housing Project Policy
Responsible Manager:	Group Manager Planning Environment & Regulatory Services, Joshua Bowen
Author:	Senior Planner, Carly Walker
Key Pillar:	Strategic Framework – Key Pillar 7 – Leadership – A responsible and influential local government organisation
Key Focus Area:	Financial Guiding Principle 4 – Robust and transparent allocation and prioritisation of resources
Type of Report:	Decision Required

Recommendation

1. That Council receive and note the report titled 'Future Living Code Amendment – Co-housing project Policy' along with Attachments A and B.
2. That Council write to the State Planning Commission confirming their support for the Proposal to Initiate a Code Amendment - Future Living Code Amendment as contained in Attachment B, further confirming their agreement to be included within the affected area for the Code Amendment.
3. That Council request that Administration continue to engage with the Co-housing working group to assemble an appropriate engagement strategy to be costed and presented to Council for endorsement before formal public consultation commences.

Summary

The co-housing project has progressed to the next phase and the State Planning Commission has prepared a proposal to initiate a Code Amendment to the Planning and Design Code. This report seeks Council's endorsement of the proposal to initiate the Future Living Code Amendment and to notify the State Planning Commission of their formal involvement in the ongoing Code Amendment process.

Background

Council will recall Administration's involvement in the Co-housing for Ageing Well Project in 2020, which was a cross-collaborative design research project undertaken by Dr Damien Madigan from University of South Australia, the Office for Ageing Well, South Australian State Planning Commission, the Department of Planning, Transport and Infrastructure, City of Unley, City of Burnside, City of Prospect and the Town of Walkerville.

This project explored how the cohousing model of community focused living might be adapted as an alternative infill development form to allow older residents to age in place, within a small community

setting, whilst retaining and reusing existing character housing stock. This culminated in the production of the 'Cohousing for Ageing Well: a collaborative design research project', which was a policy paper published and presented in late 2020.

At the conclusion of the project, a submission was made on the Draft Phase Three Planning and Design Code that sought the adoption of newly defined form of development being 'Cohousing Accommodation'. The project was recognised in early 2021, having been the recipient of the LG Professionals SA Excellence Award in Cross Council Collaboration.

Since this time, the working group has continued to hold discussions with the State Planning Commission about progressing to the next phase, which involves formulation and integration of the planning policy into the Planning and Design Code framework.

On 5 October 2021, the State Planning Commission wrote to the Mayor (Attachment A) seeking formal endorsement of the proposal to initiate an amendment to the Planning and Design Code, titled Future Living Code Amendment (Attachment B), which has been prepared under section 73(2)(a) of the *Planning, Development and Infrastructure Act 2016*.

Discussion/Issues for Consideration

What policy changes are proposed?

A new definition of Cohousing is proposed which, if successfully endorsed, will be included within Part 7 - land use definitions, contained within the Planning and Design Code. Whilst in the early stages of policy formulation, the definition will seek to encapsulate the following characteristic elements of a cohousing project:

What is Cohousing?

Each Cohousing project is unique as it is designed with residents rather than for them. Designed to create a neighbourhood within a neighbourhood. Generally these mini communities have the following characteristics:

- the houses are privately owned, with residents owning a share of common areas, as per a unit development
- houses are self-contained, with their own kitchen, dining space, living space and bedroom(s); houses often have a front porch or some form of outward-facing design to encourage engagement among residents
- a common house provides a large kitchen, dining area and a living space(s) for residents to share a meal when they choose, to undertake hobbies, to socialise and to have meetings
- a common laundry and drying areas can be included, freeing space in the individual houses
- a guest room in the common house can be booked by residents for when family, friends or a carer come to stay, further freeing space in the individual houses
- shared amenities such as a swimming pool and barbecues can be incorporated
- car parking is consolidated such that residents must walk through the facility and past residences, further encouraging interaction and providing passive surveillance as a check on the welfare of neighbours.

It is envisaged that the policy will include a dedicated 'performance assessed' pathway for cohousing, new amended policy related to cohousing within the defined spatial area, reviewing whether additional general policy is required to the Code to encourage cohousing and a review of the Transport, Access and Parking General Policy (Table 1 and 2) in relation to car parking standards. An exploration will also be undertaken as to whether cohousing will be a specific class of development eligible for Local Design Review and whether guidance material in the form of a Practice Guideline will need to be prepared to guide the interpretation of the new cohousing policy.

Where will the policy change occur?

At this stage, the Code Amendment is only proposed across the Council areas of Prospect, Walkerville, Campbelltown, Burnside and Unley. It is worth noting that other local government authorities across the state have also been invited to participate.

Subject to further investigation and consultation, the proposed code amendment will largely be contained to the existing neighbourhood-type zones, in particular the Established Neighbourhood Zone, which includes all residential areas across Medindie, Walkerville, Gilberton and Vale Park.

Why should this Code Amendment occur within the Walkerville area?

There are a number of key planning challenges that will face South Australia within the coming decade and the largest one being planning for a rapidly ageing population. According to the *What we have heard report: Planning for a new retirement future (DPTI, 2018)*, it is forecast that by 2036 a quarter of all South Australians will be aged 65 and over and a fifth will be aged over 85.

Such a demographic will see an increase in demand for retirement based living, which raises the following challenges for planners and policy makers:

- Take-up by developers of alternative housing types i.e. stepping away from detached dwellings and Torrens Title format;
- Cost of living and housing affordability, particularly for a number of people who face retirement with mortgages in tow;
- Lack of housing choice, which is entrenched in traditional planning policy;
- Mitigating impacts of medium-rise and high-rise development alternatives i.e. overlooking etc; and
- Social isolation and mental health issues, which can be present in apartment-style living.

While many older people live in retirement villages or supported accommodation, the majority of older South Australians live independently in their own homes and would prefer to stay in their existing communities for as long as possible.

The Productivity Commission Research Paper – 'Housing Decisions of Older Australians (1 December 2015) concludes that most older Australians will not downsize during their retirement due to a lack of suitable downsizing options within the areas they wish to stay in. Looking back at the 2013 Housing Affordability - Demand and Supply Report (12 April 2013) it was found that only 28.8% of market dwelling supply in Walkerville includes one and two bedroom homes. This statistic is likely to be considerably lower now.

The Town of Walkerville Urban Masterplan clearly sets out a need to deliver a greater mix of dwelling and allotment sizes to suit an ageing population. According to the ABS 2016 data, the average age across Walkerville is 44 years. Whilst it might be difficult to see the necessity for such progressive housing policy at this time, it is reasonable to expect that the state wide ageing trend will filter into the Walkerville area over the coming decade. Further investigations into the housing supply and age demographic trend may be necessary to justify the policy to the Walkerville community.

Co-housing seeks to fill the gaps in housing supply and offer an alternative housing model, which allows an existing resident to develop their property to create one or two additional self-contained units with shared or communal areas i.e. laundry, entertaining space, whilst retaining existing

character houses and mature canopy coverage.

What will Walkerville Council's role be in the process?

The Minister for Planning & Local Government has appointed the State Planning Commission as the Designated Entity responsible for the Code Amendment process. Should Council be of a mind to proceed with the Code Amendment, Administration will be required to continue to engage in the Project Working Group to contribute to the following tasks:

1. Stage 1 - Establishment of Management and Governance Framework;
2. Stage 2 – Initiation and preparation of a draft Code Amendment;
3. Stage 3 – Community Engagement and finalisation.

Options for Consideration

Option 1

1. That Council receive and note the report titled 'Future Living Code Amendment – Co-housing project Policy' along with Attachments A and B.
2. That Council write to the State Planning Commission confirming their support for the Proposal to Initiate a Code Amendment - Future Living Code Amendment as contained in Attachment B, further confirming their agreement to be included within the affected area for the Code Amendment.
3. That Council request that Administration continue to engage with the Co-housing working group to assemble an appropriate engagement strategy to be costed and presented to Council for endorsement before formal public consultation commences.

Option 2

1. That Council receive and note the report titled 'Future Living Code Amendment – Co-housing project Policy' along with Attachments A and B.
2. That Council write to the State Planning Commission confirming that they do not wish to be involved with the Future Living Code Amendment as contained in Attachment B.
3. That Council request that Administration continue to engage with the co-housing working group to assist in the policy formulation and other consultation duties.

Analysis of Options

Option 1 seeks Council's endorsement to progress the 'Future Living Code Amendment' across the neighbourhood-type zones within the Walkerville Council Area, to be confirmed in writing to the State Planning Commission.

Option 2 seeks Council's endorsement to decline to proceed with the 'Future Living Code Amendment' across the neighbourhood-type zones within the Walkerville Council Area, to be confirmed in writing to the State Planning Commission.

Financial Implications

Walkerville Council's involvement with the Code Amendment has not been costed nor budgeted for. To date, Walkerville's involvement has been based on the contribution of funds from the ERA CEOs who had dedicated some \$23,000 to the project up to this point. As the formal Code Amendment process is in its infancy, it is unclear whether any additional funds will be required with respect to public consultation and messaging. It is expected that this will be clarified at the next phase of project.

Should funds from Walkerville Council be required, it will be costed and further endorsement sought from the Council.

Community Implications

It is unclear whether the Walkerville community will support the increased density that is proposed through the Future Living Code Amendment. If Council chooses to proceed with the proposed code amendment, a carefully designed and highly engaging consultation strategy will need to be formulated. Should considerable negative feedback be received during the consultation process, Council is not obliged to adopt the Code Amendment within Walkerville in line with the other Councils.

Regional Implications

At this stage, the same policy is proposed across other ERA Council areas.

Governance Implications

Only Council has the delegation under section 73(2)(b)(iv) of the PDI Act to initiate a proposal to amend a designated instrument with the approval of the Minister acting, on the advice of the Commission. Whilst technically, the State Planning Commission is the designated entity with respect to the Future Living Code Amendment, this report still seeks Council's formal endorsement to initiate the 'Future Living Code Amendment' within the Walkerville Council Area in accordance with this delegation.

Preferred Option & Reasoning

Option 1 is the preferred option and provides the most suitable response to the *2020-2024 Living in the Town of Walkerville: a strategic community plan* and the *Town of Walkerville Urban Masterplan*.

Attachments

Attachment A	Letter from Chair of the State Planning Commission
Attachment B	Proposal to initiate an amendment to the Planning and Design Code – Future Living Code Amendment

17742539

5 October 2021

Mayor Elizabeth Fricker
Town of Walkerville

By email: efricker@walkerville.sa.gov.au

Dear Mayor Fricker

Support for the Future Living Code Amendment

I write in relation to the intended amendment to the Planning and Design Code (the Code) by the State Planning Commission (the Commission) regarding cohousing ('future living').

As you would be aware, the Town of Walkerville has indicated a strong interest in this Code Amendment, and has been involved in a dedicated Project Group with other Eastern Regional Alliance councils and the University of South Australia, who also participated in the Cohousing for Ageing Well Project.

The Code Amendment seeks to facilitate the delivery of a new model of shared housing or 'cohousing' which responds to existing context and incorporates high design quality.

Subject to investigations, the Code Amendment is anticipated to propose:

- A dedicated 'performance assessed' pathway for cohousing;
- New/amended policy related to cohousing in the defined spatial area; and
- A review of existing policy, including:
 - examining whether additional general policy is required in the Code to encourage cohousing; and
 - reviewing the Transport, Access and Parking General Policy (Table 1 and Table 2) in relation to car parking standards for cohousing.

It is anticipated this policy framework could also be adopted by other local councils.

While the Commission has initiated this Code Amendment, it is now seeking the support of the five participating councils prior to moving forward, with detailed investigations and the preparation of the Code Amendment for public consultation.

The initiation proposal approved by the Commission is attached for your information.

Should you be supportive of the Code Amendment progressing based on the approved initiation proposal, it would be appreciated if this could be confirmed by the end of October 2021.

In terms of process, the Commission will then undertake pre-consultation engagement with key stakeholders and those involved in the existing Project Group to receive feedback on the draft Code Amendment and intended policy approach.

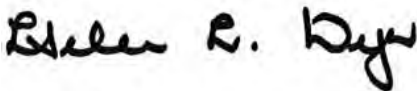
The Commission will also write to other councils during the pre-engagement process to seek interest in applying the new policy more broadly to residential areas in South Australia as part of the Code Amendment.

Thereafter, public consultation will be undertaken in accordance with the Community Engagement Charter.

The Commission therefore also seeks your council's support to assist with undertaking consultation and engagement with your local communities on the Code Amendment. The Attorney-General's Department will collaborate with your council staff when planning the engagement activities.

For further information, please contact Ms Anita Allen, Director, Planning & Development, Planning & Land Use Services, Attorney-General's Department, on 08 7109 7099 or via email: Anita.Allen@sa.gov.au.

Yours sincerely



Helen Dyer
Chair

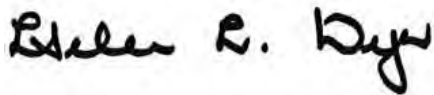
Att Approved Future Living Code Amendment – Proposal to Initiate

Cc Ms Kiki Cristol, Chief Executive Officer, Town of Walkerville

**PROPOSAL TO INITIATE AN AMENDMENT TO
THE PLANNING & DESIGN CODE**

Future Living Code Amendment

By the State Planning Commission



_____ (Signature Required)

CHAIR, STATE PLANNING COMMISSION

Date: 5 October 2021

This Proposal to Initiate document forms the basis for the preparation of a proposed amendment to the Planning and Design Code for the purpose of section 73(2)(a) of the *Planning, Development and Infrastructure Act 2016*.

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ATTACHMENTS

- A Cohousing for Ageing Well Report (August 2020)
- B Cohousing definition
- C Area Affected
- D Code Amendment Timetable

1. INTRODUCTION

The State Planning Commission (the Commission) is an independent body providing advice and leadership on all aspects of planning and development in South Australia. A key role is to ensure the Planning and Design Code (the Code) is maintained, reflects contemporary values relevant to planning and is responsive to emerging trends and issues.

The Proponent (the Commission) is proposing to initiate an amendment to the Code (the Code Amendment) as it relates to the whole of South Australia, excluding coastal waters (the Affected Area).

The Commission seeks to amend the Code pursuant to section 73(2)(a) of the *Planning, Development and Infrastructure Act 2016* (the Act). This 'Proposal to Initiate' details the scope, relevant strategic and policy considerations, nature of investigations to be carried out and information to be collected for the Code Amendment. It also details the timeframes to be followed in undertaking the Code Amendment.

The Commission in this case, the 'designated entity' responsible for conducting this Code Amendment process and is required to undertake consultation in accordance with the Community Engagement Charter and make final recommendations to the Minister for Planning and Local Government prior to consideration whether to approve, amend or refuse the Code Amendment.

1.1. Designated Entity for Undertaking the Code Amendment

In accordance with section 73(2)(a) of the Act, the Commission will be the Designated Entity responsible for undertaking the Code Amendment process. As a result:

- 1.1.1. The Commission acknowledges that it will be responsible for undertaking the Code Amendment in accordance with the requirements Act.
- 1.1.2. The Commission intends to undertake the Code Amendment by:
 - a) engaging with relevant State Government agencies and local governments, including the City of Unley, Campbelltown City Council, Town of Walkerville, City of Burnside, City of Prospect and any other interested councils, to provide the professional services required to undertake the Code Amendment; and
 - b) utilising professional expertise of employees of the Attorney-General's Department, including:
 - professional planning staff
 - communications staff
 - mapping and spatial data expert staff
 - ePlanning staff responsible for the management and operation of the Planning and Design Code.

- c) utilising housing research and design research expertise of the University of South Australia.

1.2. Rationale for the Code Amendment

Momentum for this Code Amendment stems from the outcomes of the Commission's 'Planning for a New Retirement Future' Symposium (2018), the 'Cohousing for Ageing Well Design Research Project Report' (June 2020), the recent implementation of the Phase Three (Urban Areas) Planning and Design Code (Code) in March 2021 (outcomes outlined in the associated Section 73 Engagement Report) and continuing demographic trends in relation to ageing of the population and the need to provide alternative and affordable housing options to enable this demographic of the population to age in place.

State Planning Commission's 'Planning for a New Retirement Future' Symposium

The State Planning Commission hosted a 'Planning for a New Retirement Future' Symposium on 20 August 2018 which sought to bring together a range of key stakeholders to discuss the opportunities and challenges around aged and retirement living in South Australia.

The outcomes of this Symposium resulted in the release of a What We Have Heard report 'Planning for a New Retirement Future'. Some of the recommendations of this report have been implemented through the first iteration of the Code (more detail on this below), however the recommendations of this report will need to be reviewed to help inform the outcomes of this Code Amendment.

Cohousing for Ageing Well Project

The City of Burnside, City of Prospect, City of Unley, Campbelltown City Council and Town of Walkerville (as part of the Eastern Region Alliance {ERA}) have participated in a cohousing research project in partnership with the University of South Australia, the Office for Ageing Well, the State Planning Commission (the Commission), and the Attorney General's Department (the Department). The project has delivered a suite of innovative, flexible housing designs across a range of allotment sizes that enable older people to downsize to smaller housing options within their own community. Where the focus of the Project was on the provision of housing options for older residents, the underlying housing model is applicable to a broad cross-section of the community.

A web link to the final Cohousing for Ageing Well report, prepared by Dr Damian Madigan is provided in **Attachment A**. A key recommendation of the project and final report is that the Code be amended to recognise cohousing as a distinct development type.

Feedback from Phase Three (Urban Areas) Code

Implementation of the Phase Three (Urban Areas) Code on 19 March 2021 resulted in the following first stage improvements to planning policy to support housing diversity, while recognising the changing aged demographics of our population including new definitions and policy specific to range of housing types including ancillary accommodation, supported accommodation, and retirement facilities.

In its *'Amendment for Phase Three (Urban Areas) Code Amendment Section 73(7) Engagement Report'* to the Minister for Planning and Local Government, the Commission acknowledged the following further suggestions identified in submissions:

Second round of consultation (4 November - 18 December 2020)

- Providing additional, diverse universally designed housing opportunities for older people to continue to live in their existing community and to 'age in place'.
- Exploring new models of housing outside of the traditional preference for detached dwellings on large allotments that can offer affordable, well designed and well-located options for our shifting demographics and household types.
- Facilitate independent housing as well as provide a pathway for the sensitive delivery of small-scale affordable housing in established areas.

State Planning Commission

In February 2021, the Commission provided in-principle support for the commencement of a 'Cohousing for Ageing Well' Code Amendment.

The Commission's decision to support the commencement of this policy review was reinforced by the Code Amendment being listed as an important work priority in the Commission's 2021 Work Plan under Strategy 1 – Planning for Future Neighbourhoods.

As the proposed amendment is listed as a priority in the above Work Plan, the Code Amendment is to be Commission-led with assistance provided by a dedicated Project Group involving the Councils and University of South Australia who participated in the Cohousing for Ageing Well Project.

Land Use/Planning context

The following policy components of the Code Framework reflect the first 'transition' (Stage 1) of policy addressing aged housing in the Code:

Stage 1: limited policy reform undertaken in relation to aged housing - **completed** through implementation of the Phase Three (Urban Areas) Code on 19 March 2021.

- Zones – the following list of zones provide policy and an associated deemed-to satisfy pathway for ancillary accommodation:

City Living Zone	Neighbourhood Zone
Established Neighbourhood Zone	Remote Areas Zone
General Neighbourhood Zone	Rural Zone
Hills Neighbourhood Zone	Rural Living Zone
Home Industry Zone	Rural Neighbourhood Zone
Housing Diversity Neighbourhood Zone	Rural Settlement Zone
Master Planned Neighbourhood Zone	Suburban Business Zone
Master Planned Renewal Zone	Suburban Neighbourhood Zone
Master Planned Township Zone	Township Neighbourhood Zone
Neighbourhood Zone	Township Zone

Remote Areas Zone	Urban Renewal Neighbourhood Zone
Rural Zone	Waterfront Neighbourhood Zone

Many of the above zones also provide a performance assessed pathway for supported accommodation and retirement facilities by default through the ‘All Other Code Assessed’ development category.

- Design and Design in Urban Areas General Development Policies – provides policy addressing the design of supported accommodation and retirement facilities in rural and urban areas.
- Land Use Definitions – provides new or updated definitions for ancillary accommodation, retirement facility and supported accommodation.

It should be noted that the alternative housing forms being considered by this Code Amendment are not considered to be ‘tiny houses’, ‘granny flats’, nor ‘ancillary accommodation’. Although small, the alternative cohousing housing models to be reviewed are differentiated by the aforementioned housing forms by both their size and amenity. They are also not designed to be subordinate to a main house, but as dwellings of equal hierarchy with others on the site.

Subject to investigations, this Code Amendment therefore intends to undertake wider policy reform in relation to alternative shared housing (**Stage 2**) including a focus on the following key matters:

- Consideration of additional policy to guide alternative forms of shared and cohousing;
- Review of assessment pathways for alternative forms of shared and cohousing.

It should also be acknowledged that this Code Amendment will not focus on reviewing any ownership or titling issues associated with cohousing. Cohousing as it is to be considered in this Code Amendment will essentially be on the basis that there is no land division involved, the accommodation is on the same allotment as an existing dwelling.

For the purposes of clarifying what is meant by ‘Cohousing’, a definition provided by the Cohousing for Ageing Well Project is provided in **Attachment B**.

While cohousing through this Code Amendment is being considered as an alternative model of housing for seniors and others, it is also acknowledged that may not be appropriate for the planning system to dictate that such housing is for seniors only. It is likely that cohousing will be a very attractive housing model for different age groups and household types.

2. SCOPE OF THE CODE AMENDMENT

2.1. Affected Area

The proposal seeks to amend the Code to introduce a new Code module relating to co-housing. It is proposed that it be applied to established residential areas in the five local government areas as shown in the map in **Attachment C**, however additional established residential areas in other parts of South Australia may be included where councils express interest in participation in the Code Amendment, and subject to further investigations.

2.2. Scope of Proposed Code Amendment

<p>Current Policy in the Planning and Design Code</p>	<p>The area of investigation is generally affected by policy in neighbourhood-type zones, particularly the Established Neighbourhood Zone, with the Character Area Overlay and Historic Area Overlay applying in certain cases.</p>
<p>Amendment Outline</p>	<p>The Code Amendment seeks to facilitate the delivery a new model of shared housing or ‘cohousing’, which responds to existing context and incorporates high design quality.</p> <p>A key part of the Amendment will be to determine how policy specifically relating to cohousing would be spatially applied to these areas. Accordingly, development of a new spatial layer in the Code (e.g. subzone or overlay) which geographically applies to the subject area will be investigated.</p>
<p>Intended Policy</p>	<p>Subject to investigations, the Code Amendment is anticipated to propose:</p> <ul style="list-style-type: none"> • A dedicated ‘performance assessed’ pathway for cohousing • New/amended policy related to cohousing in the defined spatial area • Review of existing policy including: <ul style="list-style-type: none"> ○ examining whether additional general policy is required in the Code to encourage cohousing; and ○ reviewing the Transport, Access and Parking General Policy (Table 1 and Table 2) in relation to car parking standards for cohousing. <p>In addition, investigations associated with this Code Amendment will explore other mechanisms and guides to assist in identifying and encouraging new cohousing, including:</p> <ul style="list-style-type: none"> • review of the possibility of ‘cohousing’ being designated a specific class of development eligible for Local Design Review; and • guidance material in the form of Practice Guidelines and/or advisory material to assist in the interpretation of new cohousing policy.

3. STRATEGIC ALIGNMENT

Proposed Code Amendment occurs within a state, regional and local strategic setting, which includes:

- State Planning Policies (SPPs)
- Regional Plans
- Other relevant strategic documents.

3.1. Alignment with State Planning Policies

The State Planning Policies (SPPs) set out the State’s overarching goals and requirements for the planning system. Under section 66(3)(f) of the Act, the Code must comply with any principle prescribed by a SPP.

The Code Amendment should be initiated because it aligns with or seeks to implement the following SPPs:

State Planning Policy (SPP)	Code Amendment Alignment with SPPs
<p>SPP 1: Integrated Planning</p> <p>Objective <i>To apply the principles of integrated planning to shape cities and regions in a way that enhances our liveability, economic prosperity and sustainable future.</i></p>	<p>This Proposal seeks to promote ‘integrated planning’ by allowing sites to be redeveloped to take advantage of established and well serviced locations in proximity to high frequency public transport to facilitate the addition of more diverse housing choices, including alternative forms of housing for seniors such as cohousing.</p>
<p>SPP 2: Design Quality</p> <p>Objective <i>To elevate the design quality of South Australia’s built environment and public realm.</i></p> <p>Policy 2.9 <i>Respect the characteristics and identities of different neighbourhoods, suburbs and precincts by ensuring development considers existing and desired future context of a place.</i></p> <p>Policy 2.11 <i>Manage the interface between modern built form of different scales with more traditional dwelling forms, including through the management of streetscape character, access to natural light,</i></p>	<p>The Proposal promotes the delivery of quality and contemporary design strategies and outcomes for the development of the Affected Area.</p>

State Planning Policy (SPP)	Code Amendment Alignment with SPPs
<p><i>visual and acoustic privacy, massing and proportions.</i></p> <p>Policy 2.12 <i>Create design solutions for infill development that improves the relationship between building and public spaces, and the interface with neighbours.</i></p>	
<p>SPP 3: Adaptive Reuse</p> <p>Objective <i>The adaptive reuse of existing buildings that enhance areas of cultural or heritage value, capitalise on existing investment and/or contribute to vibrant and liveable places.</i></p> <p>Policy 3.4 <i>Prioritise the adaptive reuse of buildings in areas of heritage or cultural value where it will contribute to active and vibrant places, or where it is a catalyst for additional development demand.</i></p>	<p>This Proposal will facilitate opportunities for the potential adaptive reuse of existing sites/housing, while offering opportunities to rejuvenate established neighbourhoods while allowing ‘ageing in place’ and the provision of smaller footprint dwellings.</p>
<p>SPP 5: Climate Change</p> <p>Objective <i>Provide for development that is climate ready so that our economy, communities and environment will be resilient to climate change impacts.</i></p> <p>Policy 5.1 <i>Create carbon-efficient living environments through a more compact urban form that supports active travel, walkability and the use of public transport.</i></p>	<p>The Proposal seeks to facilitate the development of alternative housing forms of aged accommodation which are sustainable.</p> <p>The Proposal also seeks to retain and reuse existing housing stock, maintain and or improve local streetscape character and retain mature landscape and / or the provision of deep root plant zones and commitment to tree planting as part of the any development.</p>
<p>SPP 6: Housing Supply and Diversity</p> <p>Objective <i>To promote the development of a well-serviced and sustainable housing and land choices where and when required.</i></p> <p>Policy 6.6 <i>A diverse range of housing types within residential areas that</i></p>	<p>The Proposal seeks to facilitate the development of different forms of housing, including that which takes advantage of the locational advantages offered by established areas.</p>

State Planning Policy (SPP)	Code Amendment Alignment with SPPs
<i>provide choice for different household types, life stages and lifestyle choices.</i>	

3.2. Alignment with Regional Plans

As with the SPPs, the directions set out in Regional Plans provide the long term vision as well as setting the spatial patterns for future development in a region. This includes consideration of land use integration, transport infrastructure and the public realm.

The following Regional Plans (identified as volumes of the South Australian Planning Strategy prepared under the *Development Act 1993*, and applicable until such time as the new Regional Plans are prepared and adopted under the Act) are relevant for consideration as part of this Code Amendment:

- The 30-Year Plan for Greater Adelaide (2017 Update) + The 30-Year Plan for Greater Adelaide - 2017 Update, Implementation Plan 2017/2018

Regional Plan Identified Priorities or Targets	Code Amendment Alignment with Regional Plan
30 Year Plan for Greater Adelaide (2017 Update)	
<p>Policy Theme: Transit corridors, growth areas and activity centres</p> <ul style="list-style-type: none"> • Policy 1: Deliver a more compact urban form by locating the majority of Greater Adelaide’s urban growth within existing built-up areas by increasing density at strategic locations close to public transport. (Map 2). • Policy 2: Increase residential and mixed use development in the walking catchment of: <ul style="list-style-type: none"> ○ strategic activity centres ○ appropriate transit corridors ○ strategic railway stations. <p>Policy Theme: Design Quality</p> <ul style="list-style-type: none"> • Policy 26: Develop and promote a distinctive and innovative range of building typologies for residential housing which responds to metropolitan Adelaide’s changing housing needs, reflects its character 	<p>Broadly, the key goals and strategies contained in the 30 Year Plan for Greater Adelaide (2017 Update) relating to the following areas will be given due consideration in the preparation of this Code Amendment:</p> <ul style="list-style-type: none"> • transit corridors, growth areas and activity centres; • design quality; • housing mix, affordability and competitiveness; • health, wellbeing and inclusiveness; and • climate change.

Regional Plan Identified Priorities or Targets	Code Amendment Alignment with Regional Plan
<p>and climate and provides a diversity of price points.</p> <ul style="list-style-type: none"> • Policy 27: Provide for transitions between higher density and multi-storey, mixed-use developments in activity centres, corridors and existing detached housing precincts. • Policy 30: Support the characteristics and identities of different neighbourhoods, suburbs and precincts by ensuring development considers context, location and place. <p>Policy Theme: Housing mix, affordability and competitiveness</p> <ul style="list-style-type: none"> • Policy 37: Facilitate a diverse range of housing types and tenures (including affordable housing) through increased policy flexibility in residential and mixed-use areas, including: <ul style="list-style-type: none"> ○ Ancillary dwellings such as granny flats, laneway and mews housing ○ Dependent accommodation such as nursing homes ○ Assisted living accommodation ○ Aged-specific accommodation such as retirement villages ○ Small lot housing types. • Policy 38: Explore the evolution of existing housing in local heritage areas to provide ancillary residences that encourage ageing in place and enable the release of equity to owners whilst protecting heritage values. • Policy 39: Promote universal and adaptable housing principles in new housing stock to support changing needs over a lifetime, including the needs of those who are less mobile. <p>Policy Theme: Health, wellbeing and inclusion</p> <ul style="list-style-type: none"> • Policy 47: Plan future suburbs and regenerate and renew existing ones 	

Regional Plan Identified Priorities or Targets	Code Amendment Alignment with Regional Plan
<p>to be healthy neighbourhoods that include:</p> <ul style="list-style-type: none"> ○ Diverse housing options that support affordability. ○ Walkable connections to public transport and community infrastructure. <p>Policy Theme: Climate change</p> <ul style="list-style-type: none"> ● Policy 107: Increase the proportion of low-rise, medium-density apartments and attached dwellings to support carbon-efficient living. 	

3.3. Alignment with Other Relevant Documents

Additional documents may relate to the broader land use intent within the scope of this proposed Code Amendment (or directly to the affected area) and therefore are identified for consideration in the preparation of the Code Amendment.

The following table identifies other documents relevant to the proposed Code Amendment:

Other Relevant Documents	Code Amendment Alignment with Other Relevant Documents
<p>Planning for a New Retirement Future Symposium – What We Have Heard Report (2019)</p>	<p>Planning for a New Retirement Future was a key discussion theme within a wide policy conversation about housing diversity that the State Planning Commission had with industry and the community when developing the first iteration of the Planning and Design Code.</p> <p>As part of this conversation, the Commission held a 'Planning for a New Retirement Future' event – the outcomes of which were documented in a What We Heard Report.</p> <p>The Code Amendment will have regard to the outcomes of the What We Have Heard report – 'Planning for a New Retirement Future'.</p>
<p>People and Neighbourhoods Discussion Paper (September 2019)</p>	<p>The Commission's People and Neighbourhoods Discussion Paper proposes a range of options to support housing diversity and preferences by facilitating a range of housing types in established areas such as retirement and aged care</p>

	<p>accommodation as well as small self-contained units.</p> <p>The Code Amendment will have regard to the recommendations of the People and Neighbourhoods Discussion Paper.</p>
<p>Cohousing for Ageing Well Project – Final Report (June 2020)</p>	<p>The Cohousing for Ageing Well Project investigated how existing older houses in Adelaide might be altered and extended to create one or more additional dwellings on an existing site, to create socially cohesive cohousing arrangements for older residents wishing to age in place.</p> <p>The Final Report explores a major gap in housing opportunities – the ‘missing middle’ of Adelaide’s older suburbs by outlining a series of development scenarios for cohousing on typical allotment sizes (eg. 325m², 530m², 675m² and 920m²) within the Unley, Burnside, Walkerville and Prospect Council areas.</p> <p>The Code Amendment will have regard to the recommendations of the Cohousing for Ageing Well Project - Final Report.</p>
<p>Amendment for Phase Three (Urban Areas) Code Amendment Section 73(7) Engagement Report</p>	<p>The Code Amendment will have regard to those issues raised through feedback on the Phase Three Code, as summarised in the Phase Three (Urban Areas) Planning and Design Code Amendment Engagement Report.</p>
<p>Productivity Commission Research Paper – <i>‘Housing Decisions of Older Australians’</i> (released 1 December 2015)</p>	<p>The Productivity Commission’s Research Paper concludes that there is desire for older people to ‘age in place’ and remain in their local community. It also concludes that most older Australians will not downsize during their retirement due to the lack of suitable downsizing options.</p> <p>The Code Amendment will have regard to the findings of the Productivity Commission’s Research Paper.</p>
<p>Cohousing Research Project conducted by the Institute for Sustainable Futures at the University of Technology Sydney (funded by a NSW Department of Family and</p>	<p>A research project which examined the opportunities presented by cohousing for seniors in NSW, the existing barriers to uptake, and provides ideas for overcoming these barriers.</p> <p>The Code Amendment will have regard to the findings of this research project.</p>

Community Services Liveable Communities Grant)	
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4. INVESTIGATIONS AND ENGAGEMENT

4.1. Investigations Already Undertaken

The table below identifies what investigations have already been undertaken in support of the proposed Code Amendment.

Investigation Undertaken	Summary of Scope of Investigations	Summary of Outcome of Recommendations
Commission-led Aged Care and Retirement Living Symposium	A Symposium was held by the Commission on 20 August 2018 to explore and understand the issues faced by business and residents.	<p>The outcomes of the Symposium were documented in the What We Have Heard Report 'Planning for a New Retirement Future'.</p> <p>The main outcomes of the Report for the Code were:</p> <ul style="list-style-type: none"> • ensure land use definitions are updated and that clear and consistent development assessment pathways are established for aged care and retirement living development; • ensure policy consistency across all council areas and provide options for housing flexibility to meet the needs and aspirations of older residents; • ensure policy is less prescriptive and more performance-based, and ensure that policy is reviewed regularly to keep pace with changing needs and demand; and • review restrictions relating to proposals for more than one home on an allotment; and • enhance the role of design and consider the possibility of including universal design principles in the Planning and Design Code.
People and Neighbourhoods Discussion Paper	The Commission's People and Neighbourhoods	The Discussion Paper concludes that:

Investigation Undertaken	Summary of Scope of Investigations	Summary of Outcome of Recommendations
(informed the first iteration of the Planning and Design Code)	<p>Discussion Paper proposed a range of options to support housing diversity and preferences by facilitating a range of housing types in established areas such as retirement and aged care accommodation as well as small self-contained units.</p> <p>The Discussion Paper also talked to the ‘missing middle’ in terms of housing – an identified policy gap of low-rise medium density housing options including dual occupancies, terrace houses, multi-dwelling houses and manor houses. Such offerings straddle the gap between low density single dwellings at one end of the housing spectrum and high density apartments at the other end.</p>	<ul style="list-style-type: none"> • new models of housing need to be pursued that can offer affordable, well-designed and well- located options for our shifting demographics and household types; • land use definitions in the current system can provide a barrier to the development of small-scale accommodation in established areas; and • there is a limited supply of opportunities to support retirement living in established areas due to growing demand, changing housing preferences and limited land supply. <p>The Discussion Paper therefore suggests that the Code should not limit housing choice but rather provide appropriate policies to manage the design of different dwelling types and provide appropriate pathways to ensure more complex developments undergo a more rigorous assessment.</p> <p>The Discussion Paper also includes a ‘Missing Middle Housing Case Study’ which was a precursor to the Cohousing for Ageing Well Design Project and this Code Amendment.</p>
Cohousing for Ageing Well Project and Final Report	<p>The Cohousing for Ageing Well Project (the project) investigated the appetite for this alternative housing model amongst residents and key stakeholders. It did not investigate viability related to financing, land titling or profitability.</p> <p>The project investigated how existing older houses in Adelaide might be altered and</p>	<p>A key recommendation of the project and final report is that the Code be amended to recognise cohousing as a distinct development type.</p> <p>The Cohousing for Ageing Well Project Team also provided a detailed submission on the Code outlining how it should be amended to provide recognition and support for Co-housing.</p> <p>Key recommendations outlined in the submission included:</p>

Investigation Undertaken	Summary of Scope of Investigations	Summary of Outcome of Recommendations
	<p>extended to create one or more additional dwellings on an existing site, to create socially cohesive cohousing arrangements for older residents wishing to age in place.</p> <p>The project investigated a mix of mostly one and two bedroom dwellings to allow for a doubling and tripling of existing density to be tested, while testing the amenity of small dwellings.</p> <p>The one bedroom dwellings investigated by the project were neither 'tiny houses', 'granny flats', nor 'ancillary dwelling units' (ADU).</p> <p>Although small, the cohousing accommodation proposed was differentiated by both its size and amenity. Importantly, none of the housing addressed by the project was designed to be subordinate to a 'main house', but as dwellings of an equal hierarchy.</p>	<ul style="list-style-type: none"> • Inserting a new cohousing definition in the Land Use Definitions; • Inserting into identified 'Neighbourhood' zones the term 'Cohousing Accommodation' along with a new sub-heading of 'Cohousing Accommodation' and associated policy; and • Pursuing a 'Performance Assessed' Development approach to 'Co-housing Accommodation' in the Code. <p>The submission also recommended that:</p> <ul style="list-style-type: none"> • Applicants should be incentivised in the Code to provide cohousing through increased density allowances and / or reduced car parking requirements; • All existing housing should be used as a model for cohousing accommodation, regardless of heritage status, age or typology; and • Model based upon outcome maintaining established built form and pattern and typical design criteria for a dwelling and outbuildings.

4.2. Further Investigations Proposed

In addition to the investigations already undertaken and identified above, the table below outlines what additional investigations that will be undertaken to support the Code Amendment.

Further Investigations Proposed	Explanation of how the further investigations propose to address an identified issue or question
<p>Review of interstate approaches to cohousing (including any recent planning reforms)</p>	<p>Cohousing is an accepted alternative housing model in several Australian states as well as overseas.</p> <p>An early stumbling block can be planning rules, which are often not readily adaptable to collaborative housing structures. Some very small projects – often involving extended families – take advantage of secondary dwelling allowances to turn single house blocks into a form of collaborative housing.</p> <p>In this context, it is prudent for the Commission to undertake a review of interstate experience / case studies to:</p> <ul style="list-style-type: none"> • determine the various types or models of cohousing, shared allotment, co-sited or co-located housing that exist; • examine what impediments (if any) exist to approving these developments; and • review the steps undertaken by relevant interstate planning jurisdictions to remedy any issues identified.
<p>Preparation of cohousing design studies which test what could be applied on a range of typical residential sites in the affected area</p>	<p>The design studies to be prepared in consideration of the following issues and assumptions:</p> <ul style="list-style-type: none"> • A whole-of-site approach is taken, where multiple dwellings access large high-amenity shared open space through a process of alterations and additions rather than wholesale demolition. • The model is based upon the principles of: <ul style="list-style-type: none"> - No land division - No wholesale demolition of the existing house on the site, but rather its retention, alteration and extension - A reconsideration of private open space in favour of larger areas of shared space - Permitted overlooking within the allotment, with the maintenance of existing privacy for neighbouring properties - Newly created dwellings not being subordinate to the existing dwelling, but rather creating a flat hierarchy of dwellings sharing the one site.
<p>Holistic planning approach</p>	<p>To ensure, appropriate measures are in place to consider the potential impacts of promoting cohousing in established areas, a review into other planning instruments and mechanisms under the Act is considered appropriate. This review will consider but is not limited to:</p> <ul style="list-style-type: none"> • the possibility of ‘cohousing’, ‘shared allotment’ ‘co-sited’ or ‘co-located’ housing being designated as a specific development type eligible for Local Design Review in the areas identified in this amendment; and • guidance material in the form of Practice Guidelines, advisory design guidelines and/or information sheets to

Further Investigations Proposed	Explanation of how the further investigations propose to address an identified issue or question
	assist in guiding the development of cohousing in appropriate locations.
Phase Three (Urban Areas) Section 73 Engagement Report in response to issues raised through consultation	Undertake a review of the issues and responses provided on housing diversity, aged accommodation, seniors housing and the like in the Phase Three (Urban Areas) Code Amendment Engagement Report.

4.3. Engagement Already Undertaken

To date, no public engagement / consultation has been undertaken in relation to this Proposal in accordance with Practice Direction 2.

However, early informal consultation has been undertaken with a number of key stakeholders (including the City of Unley, Town of Walkerville, Campbelltown City Council, City of Burnside and City of Prospect, the Local Government Association and the Office for Ageing Well – Department of Health and Wellbeing) in the process of undertaking the Cohousing for Ageing Well Project. This Project jointly funded by these organisations and the Attorney General’s Department involved early consultation that was non-statutory and related to the outputs directly stemming from the Project.

In addition, older residents from four of the above council areas (Unley, Burnside, Prospect and Walkerville) participated in a cohousing design community workshop on 6 December 2019 as part of the above Project to provide input to inform the development of four detailed cohousing design studies. These studies were then included in the final report to illustrate cohousing design principles.

It should be noted that the Commission has also agreed for the above Project Working Group to continue and to be involved in progressing the Code Amendment by contributing to the following key stages going forward:

- Stage 1 – Establishment of Management and Governance framework
- Stage 2 – Initiation and preparation of a draft Code Amendment
- Stage 3 – Community Engagement and finalisation.

4.4. Further Engagement Proposed

Further pre-consultation will be undertaken in relation to the scoping and policy development outputs stemming from the project, in order to support the Code Amendment progressing to formal consultation.

Further <u>Pre-Consultation</u>	Explanation of how the further engagement proposes to address an identified issue or question
<p>ERA Councils (including Unley, Walkerville, Campbelltown, Burnside and Prospect)</p> <p>Other interested councils</p> <p>University of South Australia</p> <p>Local Government Association</p> <p>Department for Health and Wellbeing - Office for Ageing Well</p> <p>Attorney-General's Department - Office of Design and Architecture South Australia</p>	<p>To identify areas where new policy encouraging cohousing could be spatially applied and provide input on the investigations and draft policy in the Code Amendment.</p>

5. CODE AMENDMENT PROCESS

5.1. Engagement Plan

The Code Amendment process will occur in accordance with the Community Engagement Charter and Practice Direction 2 – Consultation on the Preparation or Amendment of a Designated Instrument.

The Designated Entity will prepare an Engagement Plan prior to the commencement of engagement on the proposed Code Amendment. The Engagement Plan will include the following mandatory consultation requirements (which may be in addition to the engagement outlined in this Proposal to Initiate):

- If the Code Amendment is specifically relevant to particular councils (where a council did not initiate the proposal), the councils must be directly notified of the proposal and consulted.
- If the Code Amendment has a specific impact on one or more particular pieces of land in a particular zone or subzone (rather than more generally), the Designated Entity must take reasonable steps to give a notice in accordance with Regulation 20 of the *Planning, Development and Infrastructure (General) Regulations 2017*, to:
 - the owners or occupiers of the land; and
 - owners or occupiers of each piece of adjacent land;
- Consultation must also occur with any person or body specified by the State Planning Commission under section 73(6)(e) of the Act.
- Non-mandatory genuine engagement – key stakeholders/groups, community groups etc.

5.2. Engagement Report

Once engagement on the Code Amendment is complete, the Designated Entity will prepare an Engagement Report under section 73(7) of the Act.

The Designated Entity must ensure that a copy of the Engagement Report is furnished on the Minister and also published on the SA Planning Portal. This will occur in accordance with Practice Direction 2.

The Engagement Plan and the Engagement Report will also be considered by the State Planning Commission during the final stages of the Code Amendment process. The Commission will provide a report to the Environment, Resources and Development Committee of Parliament under section 74(3) of the Act. The Commission's report will provide information about the reason for the Code Amendment, the consultation undertaken on the Code Amendment and any other information considered relevant by the Commission.

5.3. Code Amendment Timetable

The Code Amendment is intended to be undertaken in line with the timeframe outlined **Attachment D**.

ATTACHMENT A

[Cohousing for Ageing Well – Design Research Report, August 2020](#) (web link)

ATTACHMENT B

What is Cohousing?

Each Cohousing project is unique as it is designed with residents rather than for them. Designed to create a neighbourhood within a neighbourhood. Generally these mini communities have the following characteristics:

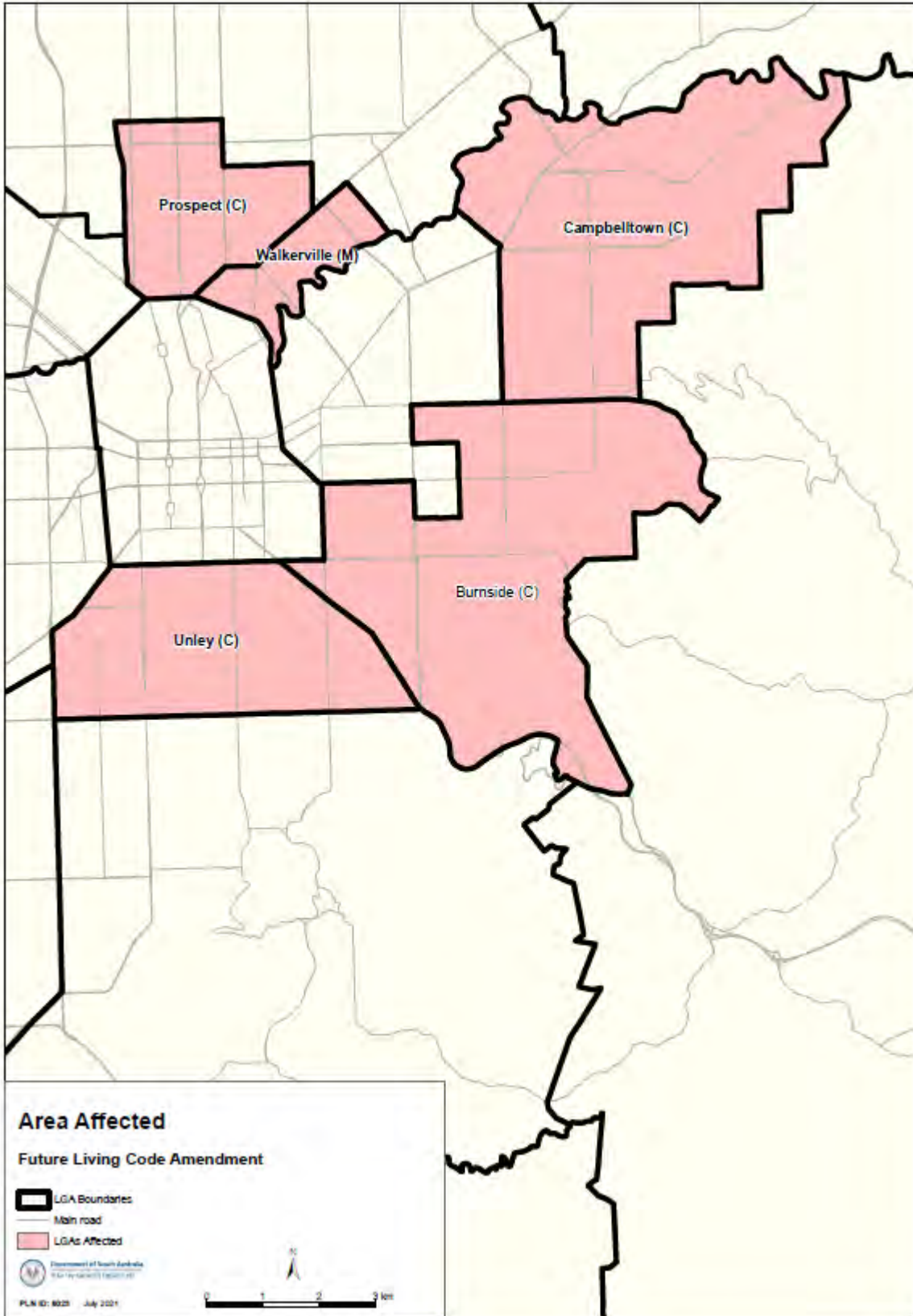
- the houses are privately owned, with residents owning a share of common areas, as per a unit development
- houses are self-contained, with their own kitchen, dining space, living space and bedroom(s); houses often have a front porch or some form of outward-facing design to encourage engagement among residents
- a common house provides a large kitchen, dining area and a living space(s) for residents to share a meal when they choose, to undertake hobbies, to socialise and to have meetings
- a common laundry and drying areas can be included, freeing space in the individual houses
- a guest room in the common house can be booked by residents for when family, friends or a carer come to stay, further freeing space in the individual houses
- shared amenities such as a swimming pool and barbecues can be incorporated
- car parking is consolidated such that residents must walk through the facility and past residences, further encouraging interaction and providing passive surveillance as a check on the welfare of neighbours.



Source: Cohousing for Ageing Well Design Research Report, August 2020

ATTACMENT C

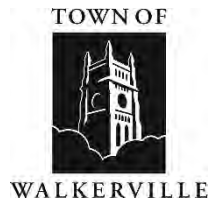
Map of Affected Area



ATTACHMENT D

Timetable for Code Amendment by the State Planning Commission

Step	Responsibility	Timeframe
Approval of the Proposal to Initiate		
Consideration and approval of Proposal to Initiate	Commission	September 2021
Preparation of the Code Amendment		
Engagement Plan prepared Investigations conducted; Code Amendment Report prepared Drafting instructions and draft mapping prepared	AGD on behalf of the Commission with input from participating councils	4-8 weeks (estimate)
Preparation of materials for consultation	AGD on behalf of the Commission with input from participating councils	Informed by the Engagement Plan
Engagement on the Code Amendment		
Code Amendment Report released for public consultation in accordance with the Community Engagement Charter and the prepared Community Engagement Plan	AGD on behalf of the Commission with input from participating councils	Informed by the Engagement Plan
Consideration of Engagement and Finalisation of Amendments		
Submissions summarised; amended drafting instructions provided, Engagement Report prepared	AGD on behalf of the Commission	Minimum 8 weeks (depending on extent of work required)
Prepare report to the Commission	AGD	4 weeks
Consideration of advice	Commission	5 weeks
Decision Process		
Minister considers the Code Amendment Report and the Engagement Report and makes decision	Minister	3 weeks
Implementing the Amendment (operation of the Code Amendment)		
Go-Live - Publish on the PlanSA Portal	AGD	2-4 weeks
Parliamentary Scrutiny		
Referral of approved Code Amendment to ERDC	AGD	8 weeks



Item No: 16.1.1

Date: 18 October 2021

Attachments: A, B

Meeting:	Council
Title:	Update Local Heritage in Transition DPA
Responsible Manager:	Group Manager Planning Environment & Regulatory Services, Joshua Bowen
Author:	Senior Planner, Carly Walker
Key Pillar:	Strategic Framework – Key Pillar 5 – Heritage – Protect and maintain the unique history of the township and its buildings
Key Focus Area:	Urban Master Plan
Type of Report:	Information Only

Recommendation

That Council receives and notes the report titled 'Update Local Heritage in Transition DPA, along with associated Attachment A and B.

Summary

On the 11 October 2021, the Minister for Planning and Local Government wrote to Council to advise that the Local Heritage in Transition Development Plan Amendment (DPA) was approved, seeing the elevation of the 34 places to Local Heritage Place status. This report seeks to inform Council of the Minister's decision and to outline the next steps.

Background

Council will recall that at the Ordinary Meeting held on the 21 June 2021 that the following resolution was made:

CNC404/20-21

1. *That Council endorse the Local Heritage in Transition DPA (Attachment A) to the Minister for Planning, seeking approval for the DPA.*
2. *That Council authorise the Chief Executive Officer (CEO) to sign Schedule 4B of the Development Regulations 2008 stating that the Local Heritage in Transition DPA is suitable for presentation to the Minister for Planning for approval, as contained in Attachment B - SCPA Report.*
3. *That Council authorise the CEO or nominee to undertake any administrative or grammatical amendments to the Local Heritage in Transition DPA (Attachment A) as required.*

On the 30 June 2021, the endorsed Local Heritage in Transition DPA package was forwarded to Plan SA, in accordance with the above resolution.

To summarise, the amendment sought the elevation of the following 34 contributory items to Table Walk/5 – Local Heritage Places contained within the Walkerville Council Development Plan. In response to objections from property owners, some 20 properties were removed from the original list of 54 properties; those properties included within the list and those removed are set out in Columns A and B, respectively.

Column A - Properties successfully elevated to Local Heritage Listing	Column B - Properties excluded from Local Heritage Listing on the objection of the affected owners
1. 7 Edwin Terrace, Gilberton	8 Gilbert Street, Gilberton
2. 11 Edwin Terrace, Gilberton	14 Gilbert Street, Gilberton
3. 16 Edwin Terrace, Gilberton	18 Gilbert Street, Gilberton
4. 6 Gilbert Street, Gilberton	10 James Street, Gilberton
5. 10 Gilbert Street, Gilberton	158 Stephen Terrace, Gilberton
6. 12 Gilbert Street, Gilberton	170 Stephen Terrace, Gilberton
7. 16 Gilbert Street, Gilberton	164 Stephen Terrace, Gilberton
8. 66 Gilbert Street, Gilberton	3 Arthur Street, Medindie
9. 3 Matilda Street, Gilberton	10 Dutton Terrace, Medindie
10. 20 Park Terrace, Gilberton	18 Dutton Terrace, Medindie
11. 146 Stephen Terrace, Gilberton	40 Dutton Terrace, Medindie
12. 3 Acacia Street, Medindie	35 Hawkers Road, Medindie
13. 6 Acacia Street, Medindie	8 Robe Terrace, Medindie
14. 28 Avenel Gardens Road Medindie	17 Robe Terrace, Medindie
15. 19 Briar Avenue, Medindie	30 Robe Terrace, Medindie
16. 41 Dutton Terrace, Medindie	42A Burlington Street, Walkerville
17. 46 Dutton Terrace, Medindie	44 Burlington Street, Walkerville
18. 15 Ettrick Avenue, Medindie	11A Church Terrace, Walkerville
19. 2 Herbert Street, Medindie	40 Church Terrace, Walkerville
20. 4 Herbert Street, Medindie	52 Church Terrace, Walkerville
21. 11 Northcote Terrace, Medindie	8 Wilsden Street, Walkerville
22. 53 Northcote Terrace Medindie	
23. 6 Palm Street, Medindie	
24. 22 Robe Terrace, Medindie	
25. 24 Robe Terrace, Medindie	
26. 1 The Avenue, Medindie	
27. 11 The Avenue, Medindie	
28. 1 Victoria Avenue, Medindie	
29. 1 Church Terrace, Walkerville	
30. 68 Church Terrace, Walkerville	
31. 85 Church Terrace, Walkerville	
32. 13 St Andrews St, Walkerville	
33. 22 St Andrews St, Walkerville	
34. 3 Wilsden Street Walkerville	

What effect will the listings have on those properties contained in Column A?

The *Planning, Development and Infrastructure (Transitional Provisions) Regulations 2017* provide for a DPA, once approved, to transition into the Planning and Design Code. This will see the 34 properties set out in Column A above to be included within the Local Heritage Place Overlay, contained within Part 11 of the Code. By extension, the Heritage Adjacency Overlay will also be applied over the adjacent properties which, by definition set out in the *Act*, extends over any property within 60m of the boundaries of the listed properties. The same 34 properties will then be removed from the Representative Building map located on the South Australia Planning Atlas (SAPPA).

Local Heritage Place Overlay

Whilst there are a number of new provisions that will apply to development on the site of the Local Heritage Place, the main policy shifts that will be experienced by owners of a Local Heritage listed property include:

- A higher bar set for demolition, which is limited to those components of the building that are excluded from the extent of the listing, or where the structural integrity or condition of the building represents an unacceptable risk to public or private safety and is irredeemably beyond repair;
- Conservation works to the exterior of the Place need to match the original materials to be repaired and utilise traditional work methods;
- Land division is only permitted where it creates allotments that maintain the heritage values of the Place and are of a dimension to accommodate new development that reinforces and is compatible with the values of the Place.

Heritage Adjacency Overlay

The Heritage Adjacency Overlay includes a limited set of policies that seeks to reduce the impact of adjoining development on the context around a Local Heritage Place. Specifically, it seeks to achieve the following outcomes:

- Development adjacent to a Place does not dominate, encroach or unduly impact on the setting of the Place;
- Land Division creates allotments that are of a size and dimension that enables the siting and setbacks of new buildings from allotment boundaries so that they do not dominate, encroach or unduly impact on the setting of the Place.

It is important to note that the *Planning, Development and Infrastructure (Transitional Provisions) Regulations 2017* does not include any interim protection measures. The implications of this means that any development application, including demolition, received before the changes take effect, will be assessed under the relevant Historic Area Overlay provisions, where the bar for protection is set lower.

Next Steps

In order for the Development Plan Amendment to take effect, a 'Notice' under Regulation 8(2) of the Transitional Regulations must be published in the Government Gazette. The updated Code reflecting the approved amendment must also be published on the Plan SA website. The Amendment will not take effect until such time as the Portal is updated reflecting the change.

The Amendment will then be referred to the Environment, Resource and Development Committee (ERDC) of Parliament in accordance with section 74(2) of the *Planning, Development and Infrastructure Act 2016*.

Plan SA have advised in writing that the DPA is scheduled for gazettal on Thursday 14 October 2021, which is likely to be deployed into the Code and come into effect around the 4 November 2021.

Once Administration are made aware of the effective date of the change, all owners of those properties contained within Columns A and B will be notified of the outcome in writing, thereby closing off the project.

Attachments

Attachment A	Letter from Minister for Planning and Local Government
Attachment B	Approved – Town of Walkerville Local Heritage in Transition Development Plan Amendment

The Hon Vickie Chapman MP

2019/17456/01

11 October 2021

Ms Kiki Cristol
Chief Executive Officer
Town of Walkerville

By email: kcristol@walkerville.sa.gov.au



**Government
of South Australia**

Deputy Premier

Attorney-General

**Minister for Planning
and Local Government**

GPO Exchange
10 Franklin Street
Adelaide SA 5000

GPO Box 464
Adelaide SA 5001
DX 336

Tel 08 8207 1723
Fax 08 8207 1736

Attention: Ms Carly Walker, Senior Planner, Town of Walkerville

Dear Ms Cristol

I refer to your letter requesting approval for the Local Heritage in Transition Development Plan Amendment (DPA) by the Town of Walkerville. I have now considered your request and am pleased to approve the Amendment as lodged.

As you are aware, on 19 March 2021 the new planning system became operational, with all remaining development plans revoked and replaced with the Planning and Design Code (the Code).

The *Planning, Development and Infrastructure (Transitional Provisions) Regulations 2017* (Transitional Regulations) provide for a DPA to be approved and transitioned into the Code following implementation.

I can advise that DPA will transition as follows:

- The addition of 34 new Local Heritage Places – identified by application of the Local Heritage Place Overlay and listing within Part 11 of the Code
- Associated amendments to the South Australian Property and Planning Atlas (SAPPA) including deletion of Representative Buildings identified as Local Heritage Places, and application of the Heritage Adjacency Overlay to adjoining properties.

In order for the Amendment to come into effect, a 'Notice' under Regulation 8(2) of the Transitional Regulations must be published in the *Government Gazette* advising of the amendment to the Code. The updated Code reflecting the approved amendment must also be published on the Plan SA website.

Please note that publication on the PlanSA website will likely occur after the date of Gazetteal – the Amendment will not be in effect until such time that the Portal is updated.

The Amendment will then be referred to the Environment, Resources and Development Committee of Parliament in accordance with section 74(2) of the *Planning, Development and Infrastructure Act 2016*.

Should you require further clarification or assistance in relation to the abovementioned matters, please contact Ms Nadia Gencarelli, A/ Team Leader – Code Amendments of the Attorney-General's Department on (08) 7109 7036.

Yours sincerely



VICKIE CHAPMAN MP
DEPUTY PREMIER
MINISTER FOR PLANNING AND LOCAL GOVERNMENT

Development Plan Amendment


By the Council

Town of Walkerville

Local Heritage in Transition Development Plan Amendment

For Approval

Declared by the Minister for Planning to be an approved amendment under Regulation 8(1)(d) of the *Planning, Development and Infrastructure (Transitional Provisions) Regulations 2017*



Signature

14 October 2021
Date of Gazette

Development Plan Amendment

By the Council

Town of Walkerville

Local Heritage
Development Plan Amendment

The Amendment

Amendment Instructions Table

Name of Local Government Area: Town Walkerville Council

Name of Development Plan: Walkerville Council Development Plan

Name of DPA: Local Heritage Development Plan Amendment

The following amendment instructions (at the time of drafting) relate to the Town of Walkerville Development Plan consolidated on 6 October 2016.

Where amendments to this Development Plan have been authorised after the aforementioned consolidation date, consequential changes to the following amendment instructions will be made as necessary to give effect to this amendment.

Amendment Instruction Number	Method of Change	Detail what in the Development Plan is to be amended, replaced, deleted or inserted.	Is Renumbering required (Y/N)	Subsequent Policy cross-references requiring update (Y/N) if yes please specify.
	<ul style="list-style-type: none"> • Amend • Replace • Delete • Insert 	If applicable, detail what material is to be inserted and where. Use attachments for large bodies of material.		
COUNCIL WIDE / GENERAL SECTION PROVISIONS (including figures and illustrations contained in the text)				
Amendments required (Yes/No): No				
ZONE AND/OR POLICY AREA AND/OR PRECINCT PROVISIONS (including figures and illustrations contained in the text)				
TABLES				
Amendments required (Yes/No): Yes				
Table Walk/4 Contributory Items				
1.	REPLACE	With the contents of Attachment A	N	N
Table Walk/5 Local Heritage Places				
2.	REPLACE	With the contents of Attachment B	N	N
MAPPING (Structure Plans, Overlays, Enlargements, Zone Maps, Policy Area & Precinct Maps)				
Amendments required (Yes/No): Yes				
Maps				
3.	REPLACE	Heritage Overlay Map Walk/2	With Contents of Attachment	N N
4.	REPLACE	Heritage Overlay Map Walk/3	With Contents of Attachment	N N

Attachment A

Replacement Table Walk/4 – Contributory Items

Black text – existing Contributory Items already listed in the Development Plan

Red text – deletions from the listing of existing Contributory Items

Table Walk/4 - Contributory items

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
2 Bardini Street GILBERTON			8513
4 Bardini Street GILBERTON			8514
1 Buckingham Street GILBERTON			8515
2 Buckingham Street GILBERTON			8516
3 Buckingham Street GILBERTON			8517
5 Buckingham Street GILBERTON			8518
7 Buckingham Street GILBERTON			8519
8 Buckingham Street GILBERTON			8520
9 Buckingham Street GILBERTON			8521
10 Buckingham Street GILBERTON			8522
11 Buckingham Street GILBERTON			8523
15 Buckingham Street GILBERTON			8524
15A Buckingham Street GILBERTON			8525
17 Buckingham Street GILBERTON			8526
5 Edwin Terrace GILBERTON			8527
7 Edwin Terrace GILBERTON			8528
8 Edwin Terrace GILBERTON			8529
11 Edwin Terrace GILBERTON			8530
12 Edwin Terrace GILBERTON			8531
14 Edwin Terrace GILBERTON			8532
16 Edwin Terrace GILBERTON			8533
18 Edwin Terrace GILBERTON			8534
22 Edwin Terrace GILBERTON			8535
24 Edwin Terrace GILBERTON			8536
28 Edwin Terrace GILBERTON			8537
30 Edwin Terrace GILBERTON			8538
32 Edwin Terrace GILBERTON			8539
1 Eliza Street GILBERTON			8540
2 Eliza Street GILBERTON			8541
4 Eliza Street GILBERTON			8542

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
5 Eliza Street GILBERTON			8550
6 Eliza Street GILBERTON			8543
7 Eliza Street GILBERTON			9034
8 Eliza Street GILBERTON			8544
9 Eliza Street GILBERTON			8545
10 Eliza Street GILBERTON			8546
11 Eliza Street GILBERTON			8547
12 Eliza Street GILBERTON			8548
13 Eliza Street GILBERTON			8549
2 Frederick Street GILBERTON			8551
3 Frederick Street GILBERTON			8552
4 Frederick Street GILBERTON			8553
5 Frederick Street GILBERTON			8554
6 Frederick Street GILBERTON			8555
7 Frederick Street GILBERTON			8556
8 Frederick Street GILBERTON			8557
10 Frederick Street GILBERTON			8558
12 Frederick Street GILBERTON			8559
14 Frederick Street GILBERTON			8560
1 Garnet Street GILBERTON			8561
3 Garnet Street GILBERTON			8562
5 Garnet Street GILBERTON			8563
7 Garnet Street GILBERTON			8564
8 Garnet Street GILBERTON			8565
9 Garnet Street GILBERTON			8566
12 Garnet Street GILBERTON			8567
1 Gilbert Street GILBERTON			8568
2 Gilbert Street GILBERTON			8569
6 Gilbert Street GILBERTON			8570
7 Gilbert Street GILBERTON			8571
8 Gilbert Street GILBERTON			8572
9 Gilbert Street GILBERTON			8573
10 Gilbert Street GILBERTON			8574

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
11 Gilbert Street GILBERTON			8575
12 Gilbert Street GILBERTON			8576
13 Gilbert Street GILBERTON			8577
14 Gilbert Street GILBERTON			8578
15 Gilbert Street GILBERTON			8579
16 Gilbert Street GILBERTON			9036
18 Gilbert Street GILBERTON			8580
22 Gilbert Street GILBERTON			8581
23 Gilbert Street GILBERTON			8582
24 Gilbert Street GILBERTON			8583
25 Gilbert Street GILBERTON			8584
26 Gilbert Street GILBERTON			8585
27 Gilbert Street GILBERTON			8586
29 Gilbert Street GILBERTON			8587
30 Gilbert Street GILBERTON			8588
1/ 31 Gilbert Street GILBERTON			8589
32 Gilbert Street GILBERTON			8590
33 Gilbert Street GILBERTON			8591
34 Gilbert Street GILBERTON			8592
35 Gilbert Street GILBERTON			8593
36 Gilbert Street GILBERTON			8594
37 Gilbert Street GILBERTON			8595
38 Gilbert Street GILBERTON			8596
40 Gilbert Street GILBERTON			8597
42 Gilbert Street GILBERTON			8598
44 Gilbert Street GILBERTON			8599
46 Gilbert Street GILBERTON			8600
47 Gilbert Street GILBERTON			8601
48 Gilbert Street GILBERTON			8602
50 Gilbert Street GILBERTON			8603
52 Gilbert Street GILBERTON			8604
54 Gilbert Street GILBERTON			8605
56 Gilbert Street GILBERTON			8606

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
66 Gilbert Street GILBERTON			8607
4 James Street GILBERTON			8608
6 James Street GILBERTON			8609
8 James Street GILBERTON			8610
10 James Street GILBERTON			8611
15 James Street GILBERTON			8612
1 Matilda Street GILBERTON			8613
3 Matilda Street GILBERTON			8614
4 Matilda Street GILBERTON			8615
6 Matilda Street GILBERTON			8616
8 Matilda Street GILBERTON			8617
9 Matilda Street GILBERTON			8618
11 Matilda Street GILBERTON			8619
13 Matilda Street GILBERTON			8620
14 Matilda Street GILBERTON			8621
5 Matilda Street GILBERTON			8622
24 Northcote Terrace GILBERTON			8623
26 Northcote Terrace GILBERTON			8624
28 Northcote Terrace GILBERTON			8625
8 Park Terrace GILBERTON			8627
9 Park Terrace GILBERTON			8628
10 Park Terrace GILBERTON			8629
12 Park Terrace GILBERTON			8630
13 Park Terrace GILBERTON			8631
14 Park Terrace GILBERTON			8632
15 Park Terrace GILBERTON			8633
16 Park Terrace GILBERTON			8634
17 Park Terrace GILBERTON			8635
18 Park Terrace GILBERTON			8636
19 Park Terrace GILBERTON			8637
20 Park Terrace GILBERTON			8638
28 Park Terrace GILBERTON			8639
2 Rose Street GILBERTON			9037

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
3 Rose Street GILBERTON			9039
5 Rose Street GILBERTON			9040
7 Rose Street GILBERTON			9041
8 Rose Street GILBERTON			9038
9 Rose Street GILBERTON			9042
9A Rose Street GILBERTON			9043
2 Severn Street GILBERTON			8640
4 Severn Street GILBERTON			8641
6 Severn Street GILBERTON			8642
10 Severn Street GILBERTON			8643
12 Severn Street GILBERTON			8644
2 Simpson Street GILBERTON			8645
4 Simpson Street GILBERTON			8646
6 Simpson Street GILBERTON			8647
7 Simpson Street GILBERTON			8648
8 Simpson Street GILBERTON			8649
9 Simpson Street GILBERTON			8650
124 Stephen Terrace GILBERTON			8651
128 Stephen Terrace GILBERTON			8652
130 Stephen Terrace GILBERTON			8653
132 Stephen Terrace GILBERTON			8654
140 Stephen Terrace GILBERTON			8655
142 Stephen Terrace GILBERTON			8656
146 Stephen Terrace GILBERTON			8657
158 Stephen Terrace GILBERTON			8658
164 Stephen Terrace GILBERTON			8659
170 Stephen Terrace GILBERTON			8660
1 Stour Street GILBERTON			8661
2 Stour Street GILBERTON			8662
3 Stour Street GILBERTON			8663
4 Stour Street GILBERTON			8664
5 Stour Street GILBERTON			8665
6 Stour Street GILBERTON			8666

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
7 Stour Street GILBERTON			8667
1 Torrens Street GILBERTON			8668
2 Torrens Street GILBERTON			8669
3 Torrens Street GILBERTON			8670
4 Torrens Street GILBERTON			8671
5 Torrens Street GILBERTON			8672
7 Torrens Street GILBERTON			8673
8 Torrens Street GILBERTON			8674
9 Torrens Street GILBERTON			8675
11 Torrens Street GILBERTON			8676
12 Torrens Street GILBERTON			8677
13 Torrens Street GILBERTON			8678
14 Torrens Street GILBERTON			8679
15 Torrens Street GILBERTON			8680
16 Torrens Street GILBERTON			8681
18 Torrens Street GILBERTON			8682
20 Torrens Street GILBERTON			8683
4 Tyne Street GILBERTON			8684
6 Tyne Street GILBERTON			8686
9 Tyne Street GILBERTON			8687
11 Tyne Street GILBERTON			8688
15 Tyne Street GILBERTON			8689
17 Tyne Street GILBERTON			8690
18 Tyne Street GILBERTON			8691
19 Tyne Street GILBERTON			8692
22 Tyne Street GILBERTON			8693
10 Walkerville Terrace GILBERTON			8695
16 Walkerville Terrace GILBERTON			8696
20 Walkerville Terrace GILBERTON			8697
21 Walkerville Terrace GILBERTON			8698
22 Walkerville Terrace GILBERTON			8699
23 Walkerville Terrace GILBERTON			8700
24 Walkerville Terrace GILBERTON			8701

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
25 Walkerville Terrace GILBERTON			8702
26 Walkerville Terrace GILBERTON			8703
27 Walkerville Terrace GILBERTON			8704
28 Walkerville Terrace GILBERTON			8705
29 Walkerville Terrace GILBERTON			8706
31 Walkerville Terrace GILBERTON			8707
32 Walkerville Terrace GILBERTON			8708
34 Walkerville Terrace GILBERTON			8709
36 Walkerville Terrace GILBERTON			8710
37 Walkerville Terrace GILBERTON			8711
38 Walkerville Terrace GILBERTON			8712
39 Walkerville Terrace GILBERTON			8713
42 Walkerville Terrace GILBERTON			8714
43 Walkerville Terrace GILBERTON			8715
44 Walkerville Terrace GILBERTON			8716
45 Walkerville Terrace GILBERTON			8717
46 Walkerville Terrace GILBERTON			8718
47 Walkerville Terrace GILBERTON			8719
48 Walkerville Terrace GILBERTON			8720
52 Walkerville Terrace GILBERTON			8721
54 Walkerville Terrace GILBERTON			8722
56 Walkerville Terrace GILBERTON			8723
58 Walkerville Terrace GILBERTON			8724
59 Walkerville Terrace GILBERTON			8725
60 Walkerville Terrace GILBERTON			8726
3 Acacia Street MEDINDIE			8727
5 Acacia Street MEDINDIE			8728
6 Acacia Street MEDINDIE			8729
3 Arthur Street MEDINDIE			8730
6 Arthur Street MEDINDIE			8731
10 Arthur Street MEDINDIE	Coach house to the rear of 27 Robe Terrace		8732
11 Arthur Street MEDINDIE			8733

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
12 Arthur Street MEDINDIE	Coach house to the rear of 28 Robe Terrace		8734
13 Arthur Street MEDINDIE			8735
1 Avenel Gardens Road MEDINDIE			8736
2 Avenel Gardens Road MEDINDIE			8737
3 Avenel Gardens Road MEDINDIE			8738
4 Avenel Gardens Road MEDINDIE			8739
5 Avenel Gardens Road MEDINDIE			8740
6 Avenel Gardens Road MEDINDIE			8741
7 Avenel Gardens Road MEDINDIE			8742
8 Avenel Gardens Road MEDINDIE			8743
9 Avenel Gardens Road MEDINDIE			8744
10 Avenel Gardens Road MEDINDIE			8745
11 Avenel Gardens Road MEDINDIE			8746
12 Avenel Gardens Road MEDINDIE			8747
13 Avenel Gardens Road MEDINDIE			8748
14 Avenel Gardens Road MEDINDIE			8749
15 Avenel Gardens Road MEDINDIE			8750
16 Avenel Gardens Road MEDINDIE			8751
17 Avenel Gardens Road MEDINDIE			8752
18 Avenel Gardens Road MEDINDIE			8753
19 Avenel Gardens Road MEDINDIE			9044
20 Avenel Gardens Road MEDINDIE			8755
21 Avenel Gardens Road MEDINDIE			8754
23 Avenel Gardens Road MEDINDIE			8757
24 Avenel Gardens Road MEDINDIE			8758
25 Avenel Gardens Road MEDINDIE			8759
27 Avenel Gardens Road MEDINDIE			8760
28 Avenel Gardens Road MEDINDIE			8761
29 Avenel Gardens Road MEDINDIE			8762
30 Avenel Gardens Road MEDINDIE			8763
31 Avenel Gardens Road MEDINDIE			8764
32 Avenel Gardens Road MEDINDIE			8765

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
33 Avenel Gardens Road MEDINDIE			8766
37 Avenel Gardens Road MEDINDIE			8767
3 Briar Avenue MEDINDIE			8768
4 Briar Avenue MEDINDIE			8769
6 Briar Avenue MEDINDIE			8770
12 Briar Avenue MEDINDIE			8771
19 Briar Avenue MEDINDIE			8772
1 Darling Street MEDINDIE			8773
3 Darling Street MEDINDIE			8774
4 Darling Street MEDINDIE			8775
5 Darling Street MEDINDIE			8776
6 Darling Street MEDINDIE			8777
7 Darling Street MEDINDIE			8778
8 Darling Street MEDINDIE			8779
9 Darling Street MEDINDIE			8780
11 Darling Street MEDINDIE			8781
12 Darling Street MEDINDIE			8782
14 Darling Street MEDINDIE			8783
16 Darling Street MEDINDIE			8784
18 Darling Street MEDINDIE			8785
20 Darling Street MEDINDIE			8786
11A Darling Street MEDINDIE			8787
2 Dutton Terrace MEDINDIE			8788
3 Dutton Terrace MEDINDIE			8789
4 Dutton Terrace MEDINDIE			8790
5 Dutton Terrace MEDINDIE			8791
7 Dutton Terrace MEDINDIE			8792
8 Dutton Terrace MEDINDIE			8793
9 Dutton Terrace MEDINDIE			8795
10 Dutton Terrace MEDINDIE			8794
11 Dutton Terrace MEDINDIE			8796
13 Dutton Terrace MEDINDIE			8797
14 Dutton Terrace MEDINDIE			8798

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
15 Dutton Terrace MEDINDIE			8799
16 Dutton Terrace MEDINDIE			8800
17 Dutton Terrace MEDINDIE			8801
18 Dutton Terrace MEDINDIE			8802
19 Dutton Terrace MEDINDIE			8803
20 Dutton Terrace MEDINDIE			8804
21 Dutton Terrace MEDINDIE			8805
22 Dutton Terrace MEDINDIE			8806
23 Dutton Terrace MEDINDIE			8807
25 Dutton Terrace MEDINDIE			8808
27 Dutton Terrace MEDINDIE			8809
29 Dutton Terrace MEDINDIE			8810
31 Dutton Terrace MEDINDIE			8811
33 Dutton Terrace MEDINDIE			8812
35 Dutton Terrace MEDINDIE			8813
39 Dutton Terrace MEDINDIE			8814
40 Dutton Terrace MEDINDIE			8815
41 Dutton Terrace MEDINDIE			8816
46 Dutton Terrace MEDINDIE			8817
48 Dutton Terrace MEDINDIE			8818
2 Elm Street MEDINDIE			8819
4 Elm Street MEDINDIE			8820
6 Elm Street MEDINDIE			8821
8 Elm Street MEDINDIE			8822
10 Elm Street MEDINDIE			8823
12 Elm Street MEDINDIE			8824
14 Elm Street MEDINDIE			8825
4 Ettrick Avenue MEDINDIE			8826
5 Ettrick Avenue MEDINDIE			8827
6 Ettrick Avenue MEDINDIE			8828
10 Ettrick Avenue MEDINDIE			8829
12 Ettrick Avenue MEDINDIE			8830
14 Ettrick Avenue MEDINDIE			8831

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
15 Ettrick Avenue MEDINDIE			8832
1 Hawkers Road MEDINDIE			8833
2 Hawkers Road MEDINDIE			8834
35 Hawkers Road MEDINDIE			8837
44 Hawkers Road MEDINDIE			8838
47 Hawkers Road MEDINDIE			8839
49 Hawkers Road MEDINDIE			8840
51 Hawkers Road MEDINDIE			8841
52 Hawkers Road MEDINDIE			8842
54 Hawkers Road MEDINDIE			8843
55 Hawkers Road MEDINDIE			8844
59 Hawkers Road MEDINDIE			8845
61 Hawkers Road MEDINDIE			8846
62 Hawkers Road MEDINDIE			8847
68 Hawkers Road MEDINDIE			8848
74 Hawkers Road MEDINDIE			8849
76 Hawkers Road MEDINDIE			8850
80 Hawkers Road MEDINDIE			8851
84 Hawkers Road MEDINDIE			8852
86 Hawkers Road MEDINDIE			8853
88 Hawkers Road MEDINDIE			8854
4 Hawkers Road MEDINDIE			8835
6 Hawkers Road MEDINDIE			8836
2 Herbert Street MEDINDIE			8855
4 Herbert Street MEDINDIE			8856
9 Herbert Street MEDINDIE			8857
11 Herbert Street MEDINDIE			8858
7 Northcote Terrace MEDINDIE			8859
11 Northcote Terrace MEDINDIE			8860
15 Northcote Terrace MEDINDIE			8861
17 Northcote Terrace MEDINDIE			8862
19 Northcote Terrace MEDINDIE			8863
49 Northcote Terrace MEDINDIE			8864

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
53 Northcote Terrace MEDINDIE			8866
61 Northcote Terrace MEDINDIE			8867
63 Northcote Terrace MEDINDIE			8868
65 Northcote Terrace MEDINDIE			8869
67 Northcote Terrace MEDINDIE			8870
69 Northcote Terrace MEDINDIE			8871
5 Nottage Terrace MEDINDIE			8872
7 Nottage Terrace MEDINDIE			8873
9 Nottage Terrace MEDINDIE			8874
13 Nottage Terrace MEDINDIE			8876
17 Nottage Terrace MEDINDIE			8877
21 Nottage Terrace MEDINDIE			8878
23 Nottage Terrace MEDINDIE			8879
25 Nottage Terrace MEDINDIE			8880
27 Nottage Terrace MEDINDIE			8881
31 Nottage Terrace MEDINDIE			20970
1 Palm Street MEDINDIE			8882
6 Palm Street MEDINDIE			8883
5 Robe Terrace MEDINDIE			8884
6 Robe Terrace MEDINDIE			8885
7 Robe Terrace MEDINDIE			8886
8 Robe Terrace MEDINDIE			8887
10 Robe Terrace MEDINDIE			8888
11 Robe Terrace MEDINDIE			8889
17 Robe Terrace MEDINDIE			8891
18 Robe Terrace MEDINDIE			8892
21 Robe Terrace MEDINDIE			8893
22 Robe Terrace MEDINDIE	rear coach house		8894
22 Robe Terrace MEDINDIE			17265
23 Robe Terrace MEDINDIE			8895
24 Robe Terrace MEDINDIE			8896
25 Robe Terrace MEDINDIE			8897
30 Robe Terrace MEDINDIE			8898

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
31 Robe Terrace MEDINDIE			8899
32 Robe Terrace MEDINDIE			8900
14 Robe Terrace MEDINDIE			8890
4 Tennyson Street MEDINDIE			8901
5 Tennyson Street MEDINDIE			8902
6 Tennyson Street MEDINDIE			8903
7 Tennyson Street MEDINDIE			8904
8 Tennyson Street MEDINDIE			8905
10 Tennyson Street MEDINDIE			8907
11 Tennyson Street MEDINDIE			8908
12 Tennyson Street MEDINDIE			8909
13 Tennyson Street MEDINDIE			8910
14 Tennyson Street MEDINDIE			8911
15 Tennyson Street MEDINDIE			8912
17 Tennyson Street MEDINDIE			8913
18 Tennyson Street MEDINDIE			8914
19 Tennyson Street MEDINDIE			8915
21 Tennyson Street MEDINDIE			8916
23 Tennyson Street MEDINDIE			8917
25 Tennyson Street MEDINDIE			8918
27 Tennyson Street MEDINDIE			8919
2 The Avenue MEDINDIE			8920
3 The Avenue MEDINDIE			8923
4 The Avenue MEDINDIE			8922
5 The Avenue MEDINDIE			8924
9 The Avenue MEDINDIE			8925
11 The Avenue MEDINDIE			8926
1 The Avenue MEDINDIE			8921
1 Victoria Avenue MEDINDIE			8927
2 Victoria Avenue MEDINDIE			8928
3 Victoria Avenue MEDINDIE			8929
4 Victoria Avenue MEDINDIE			8930
5 Victoria Avenue MEDINDIE			8931

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
6 Victoria Avenue MEDINDIE			8932
7 Victoria Avenue MEDINDIE			8933
8 Victoria Avenue MEDINDIE			8934
9 Victoria Avenue MEDINDIE			8935
14 Victoria Avenue MEDINDIE			8875
4 Alfred Street WALKERVILLE			8936
6 Alfred Street WALKERVILLE			8937
15 Alfred Street WALKERVILLE			8938
17 Alfred Street WALKERVILLE			8939
1 Brunswick Street WALKERVILLE			8940
54 Brunswick Street WALKERVILLE			8941
6 Burlington Street WALKERVILLE			8942
8 Burlington Street WALKERVILLE			8944
10 Burlington Street WALKERVILLE			8945
40 Burlington Street WALKERVILLE			8946
42 Burlington Street WALKERVILLE			8947
44 Burlington Street WALKERVILLE			8948
46 Burlington Street WALKERVILLE			8949
50 Burlington Street WALKERVILLE			8950
1 Church Terrace WALKERVILLE			8999
3 Church Terrace WALKERVILLE			8951
7 Church Terrace WALKERVILLE			8952
9 Church Terrace WALKERVILLE			8953
11A Church Terrace WALKERVILLE			8955
12 Church Terrace WALKERVILLE			8954
16 Church Terrace WALKERVILLE			8956
18 Church Terrace WALKERVILLE			9045
18A Church Terrace WALKERVILLE			9046
22 Church Terrace WALKERVILLE			8957
36 Church Terrace WALKERVILLE			8958
40 Church Terrace WALKERVILLE			8960
52 Church Terrace WALKERVILLE			17266
65 Church Terrace WALKERVILLE			8962

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
66 Church Terrace WALKERVILLE			8963
68 Church Terrace WALKERVILLE			9047
69 Church Terrace WALKERVILLE			8964
71 Church Terrace WALKERVILLE			8965
73 Church Terrace WALKERVILLE			8966
77 Church Terrace WALKERVILLE			8967
81 Church Terrace WALKERVILLE			8968
83 Church Terrace WALKERVILLE			8969
85 Church Terrace WALKERVILLE			8970
2 Clarke Street WALKERVILLE			8971
4 Clarke Street WALKERVILLE			8972
10 Clarke Street WALKERVILLE			8973
11 Clarke Street WALKERVILLE			9057
13 Clarke Street WALKERVILLE			17263
15 Clarke Street WALKERVILLE			8974
17 Clarke Street WALKERVILLE			9035
1 Exmouth Street WALKERVILLE			8975
3 Exmouth Street WALKERVILLE			8976
5 Exmouth Street WALKERVILLE			8977
35 Fuller Street WALKERVILLE			8978
36 Fuller Street WALKERVILLE			9058
49 Fuller Street WALKERVILLE			8979
2 Lansdowne Terrace WALKERVILLE			8980
4 Lansdowne Terrace WALKERVILLE			8981
6 Lansdowne Terrace WALKERVILLE			8982
8 Lansdowne Terrace WALKERVILLE			8983
10 Lansdowne Terrace WALKERVILLE			8984
12 Lansdowne Terrace WALKERVILLE			8985
2 Margaret Street WALKERVILLE			8986
4 Margaret Street WALKERVILLE			8987
6 Margaret Street WALKERVILLE			8988
8 Margaret Street WALKERVILLE			8989
10 Margaret Street WALKERVILLE			8990

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
12 Margaret Street WALKERVILLE			8991
39 Margaret Street WALKERVILLE			8992
41 Margaret Street WALKERVILLE			8993
45 Margaret Street WALKERVILLE			8994
35 Smith Street WALKERVILLE			8995
10 St Andrews Street WALKERVILLE			9048
13 St Andrews Street WALKERVILLE			9051
15 St Andrews Street WALKERVILLE			9052
17 St Andrews Street WALKERVILLE			9053
18 St Andrews Street WALKERVILLE			9049
19 St Andrews Street WALKERVILLE			9054
21 St Andrews Street WALKERVILLE			9055
22 St Andrews Street WALKERVILLE			9050
41 St Andrews Street WALKERVILLE			8996
149 Stephen Terrace WALKERVILLE			8997
155 Stephen Terrace WALKERVILLE			8998
161 Stephen Terrace WALKERVILLE			9000
163 Stephen Terrace WALKERVILLE			9001
165 Stephen Terrace WALKERVILLE			9002
167 Stephen Terrace WALKERVILLE			9003
169 Stephen Terrace WALKERVILLE			9004
171 Stephen Terrace WALKERVILLE			9005
177 Stephen Terrace WALKERVILLE			9006
130 Walkerville Terrace WALKERVILLE			9008
132 Walkerville Terrace WALKERVILLE			9009
134 Walkerville Terrace WALKERVILLE			9010
136 Walkerville Terrace WALKERVILLE			9013
138 Walkerville Terrace WALKERVILLE			9027
140 Walkerville Terrace WALKERVILLE			9028
141 Walkerville Terrace WALKERVILLE			9011
142 Walkerville Terrace WALKERVILLE			9029
144 Walkerville Terrace WALKERVILLE			9059
146 Walkerville Terrace WALKERVILLE			17264

Property Address	Description of Contributory item	Certificate of Title	DPLG ID
184 Walkerville Terrace WALKERVILLE			9014
186 Walkerville Terrace WALKERVILLE			9030
188 Walkerville Terrace WALKERVILLE			9060
190 Walkerville Terrace WALKERVILLE			9031
192 Walkerville Terrace WALKERVILLE			9032
193 Walkerville Terrace WALKERVILLE			9012
194 Walkerville Terrace WALKERVILLE			9033
14 Warwick Street WALKERVILLE			9016
16 Warwick Street WALKERVILLE			9017
18 Warwick Street WALKERVILLE			9018
20 Warwick Street WALKERVILLE			9019
22 Warwick Street WALKERVILLE			9020
24 Warwick Street WALKERVILLE			9021
26 Warwick Street WALKERVILLE			9022
27 Warwick Street WALKERVILLE			9023
28 Warwick Street WALKERVILLE			9024
29 Warwick Street WALKERVILLE			9025
31 Warwick Street WALKERVILLE			9026
3 Wilsden Street WALKERVILLE			17233
4 Wilsden Street WALKERVILLE			17259
5 Wilsden Street WALKERVILLE			17261
7 Wilsden Street WALKERVILLE			17262
8 Wilsden Street WALKERVILLE			17260

Attachment B

Replacement Table Walk/5 – Local Heritage Places

Black text – existing Local Heritage Places already listed in the Development Plan

Red text – new or amended Local Heritage Places proposed by the Development Plan Amendment

Table Walk/5 - Local Heritage Places

Property Address	Description and/or Extent of Listed Place	Lot No. or Part Sec	Plan No.	Certificate of Title	Section 23(4) Criteria	DPLG ID
1 Edwin Terrace GILBERTON	House & fence; External form, materials and detailing of the 2 storey 1870's residence including early cast iron fence. Excludes later additions and alterations.	A2 A1	F17734 F17734	CT 5688/278 CT 5688/278	a d e	8424
2 Edwin Terrace GILBERTON	One of a Pair of Houses; Overall form, materials and original details of the two storey semi-detached 1898 residences including stonework, verandas with timber and cast iron detail and chimneys, and masonry and cast iron fence. Excludes later alterations and additions.	A2	D1241	CT 5466/924	a b d	17269
3 Edwin Terrace GILBERTON	Craigmellon House & Fence; Overall form, materials and original details of the two storey 1880s residence including masonry and render wall and chimneys detail, cast iron verandas, and masonry and cast iron fence. Excludes later alterations and additions.	A10	F108454	CT 5194/904	a d e	8426
4 Edwin Terrace GILBERTON	One of a Pair of Houses; Overall form, materials and original details of the two storey semi-detached 1898 residences including stonework, verandas with timber and cast iron detail and chimneys, and masonry and cast iron fence. Excludes later alterations and additions.	A1	D1241	CT 5342/805	a b d	8425
7 Edwin Terrace GILBERTON	External form, materials and detailing of the c.1873-4 Italianate villa and c.1880 additions including blue stone walls with rendered quoins and surrounds and detailing, tower entrance portal, hipped roof, rendered masonry chimneys, timber joinery, cast iron and masonry front fence. The open garden setting is important in maintaining an appropriate context and setting for the residence.	A5	F12116	CT 5211/723	a d	8528
9 Edwin Terrace GILBERTON	Ivanhoe House & Fence; Overall form, materials and original details of the two storey 1890s residence including sandstone and render wall and chimneys detail, cast iron and timber verandas, and masonry and cast iron fence, entrance gates and lamps. Excludes later alterations and additions.	A20	D52418	CT 5691/17	a b d e	8427
11 Edwin Terrace GILBERTON	External form, materials and detailing of the c.1893-4 dwelling including sandstone walls with brick quoins and surrounds, gabled hipped roof, timber ventilators, brick chimneys, timber joinery, gabled verandah with timber posts, beams, friezes, fretwork and brackets. Excludes later additions and the low stone front fence. The open garden setting is important in maintaining an appropriate context and setting for the residence.	A4	D34309	CT 5079/439	a d	8530

Walkerville Council
Table Section
Table Walk/5 - Local Heritage Places **AMENDED**

Property Address	Description and/or Extent of Listed Place	Lot No. or Part Sec	Plan No.	Certificate of Title	Section 23(4) Criteria	DPLG ID
16 Edwin Terrace GILBERTON	External form, materials and detailing of the c.1885-7 Italianate villa and late c.1800s additions including bluestone walls with rendered Italianate detailing, elaborate archway and pediment, hipped roof, rendered masonry chimneys, timber framed verandah, cast iron balustrading, timber joinery, cast iron and masonry front fence. The open garden setting is important in maintaining an appropriate context and setting for the residence.	A79	F137130	CT 5635/337	a	8533
20 Edwin Terrace GILBERTON	Aston House & Fence; Overall form, materials and original details of the two storey 1890s residence including sandstone and render wall and chimneys detail, cast iron and timber verandas, and masonry and cast iron fence, entrance gates and lamps. Excludes later alterations and additions.	A4 A3	F137983 F137983	CT 5746/708 CT 5746/708	a b c d e	8428
6 Gilbert Street GILBERTON	External form, materials and detailing of the 1883-4 cottage including sandstone walls with brick quoins, surrounds and string courses, hipped and gabled roof, brick chimneys and timber joinery. Excludes later additions, verandah and front fence.	A79	F136830	CT 5873/938	a e	8570
8 Gilbert Street GILBERTON	External form, materials and detailing of the 1883-4 cottage including sandstone walls with brick quoins, surrounds and string courses, hipped and gabled roof, timber-framed concave verandah, brick chimneys and timber joinery. Excludes later additions and front fence.	A80	F136831	CT 5826/833	a e	8572
10 Gilbert Street GILBERTON	External form, materials and detailing of the 1883-4 cottage including sandstone walls with brick quoins, surrounds and string courses, hipped and gabled roof, c1900-1910 Federation style timber-framed verandah, brick chimneys and timber joinery. Excludes later additions and front fence.	A81	F136832	CT 5290/144	a e	8574
12 Gilbert Street GILBERTON	External form, materials and detailing of the 1883-4 cottage including sandstone walls with brick quoins, surrounds and string courses, hipped and gabled roof, timber-framed convex verandah, brick chimneys and timber joinery. Excludes later additions and front fence.	A82	F136833	CT 5535/635	a e	8576
14 Gilbert Street	External form, materials and detailing of the 1880-1 cottage including sandstone walls with brick quoins and surrounds, hipped roof, brick chimneys and timber joinery. Excludes later additions and front fence.	A82	F136833	CT 5608/754	a	8578
16 Gilbert Street GILBERTON	External form, materials and detailing of the 1898 cottage including sandstone walls with brick quoins and surrounds, hipped roof, timber-framed concave verandah, brick chimneys and timber joinery. Excludes later additions and front fence.	F2	C21115	CT 5869/749	a	9036

Walkerville Council
Table Section
Table Walk/5 - Local Heritage Places **AMENDED**

Property Address	Description and/or Extent of Listed Place	Lot No. or Part Sec	Plan No.	Certificate of Title	Section 23(4) Criteria	DPLG ID
18 Gilbert Street GILBERTON	External form, materials and detailing of the 1879 cottage including sandstone walls with brick quoins and surrounds, hipped roof, timber-framed concave verandah, brick chimneys and timber joinery. Excludes later additions and front fence.	F2	C21115	CT 5869/748	a	8580
19 Gilbert Street (corner Torrens Street) GILBERTON	Former Shop & Attached House ; Original external form, materials and details of the former shop and attached residence incorporating the principal front rooms, the front verandas and the predominant roof form associated with the building. Excludes later extensions facing Torrens Street.	A1	D66908	CT 5939/80	a c d	8429
21 Gilbert Street (corner Torrens Street) GILBERTON	Former Shop & Attached House ; Original external form, materials and details of the former shop and attached residence incorporating the principal front rooms, the front verandas and the predominant roof form associated with the house style. Excludes later extensions and rear alterations.	A54	D761	CT 5723/27	a d	8430
66 Gilbert Street GILBERTON	External form, materials and detailing of the c.1912-13 dwelling including rusticated sandstone walls with brick quoins and surrounds to windows and doors, plaster moulds, gabled hipped roof, timber bargeboards and finials, brick chimneys, timber joinery, corner gabled verandah with timber posts, beams, friezes and brackets. Excludes later additions and the front fence.	32 33	F136683 F136684	CT 5355/585 CT 5355/736	a d e	8607
10 James Street GILBERTON	External form, materials and detailing of the c.1896-8 former stables building, now dwelling including sandstone walls with brick quoins and surrounds to windows, bluestone plinth, hipped gabled roof, half-timbered gable bargeboards with roughcast infill, timber 'hay loft' hatch with timber brackets, brick chimneys, timber joinery. Excludes c.1980s minor alterations.	A33	D47440	CT 5442/189	a b	8611
13 James Street (original stables to 1 Edwin Tce) GILBERTON	Former Stables; Original external form, materials and details of the former stables.	A17	D67271	CT 5458/105	a d e	8431
32 Northcote Terrace GILBERTON	House and Outbuilding; External form, materials and details of the 1914 stone residence. Excludes the early timber and iron, and iron gates to Northcote Terrace. Excludes separate two-storey dwelling and later additions and alterations.	A99	D52338	CT 5716/865	a d e	8434
3 Matilda Street GILBERTON	External form, materials and detailing of the 1897 cottage including bluestone walls with brick quoins, surrounds and string courses, brick walls, hipped roof, brick chimney and timber joinery. Excludes later additions and front fence.	A2	F136736	CT 5481/540	a	8614

Walkerville Council
Table Section
Table Walk/5 - Local Heritage Places **AMENDED**

Property Address	Description and/or Extent of Listed Place	Lot No. or Part Sec	Plan No.	Certificate of Title	Section 23(4) Criteria	DPLG ID
11 Park Terrace GILBERTON	Former Thompson Memorial Church; External form, materials and detailing of the church. Excludes later additions and alterations.	A2	D444	CT 5878/38	a c d e	8435
20 Park Terrace GILBERTON	External form, materials and detailing of the c.1897-8 dwelling including sandstone walls with rendered quoins, moulds and surrounds, gabled hipped roof, rendered masonry chimneys, timber joinery, bullnose return verandah with cast iron posts and lacework, masonry and cast iron perimeter fence and gate with rendered masonry piers. Excludes later additions. The open garden setting is important in maintaining an appropriate context and setting for the dwelling.	A2	D22226	CT 5438/727	a d e	8638
off Severn Street GILBERTON	Suspension Bridge; Original detailing of the bridge. Excludes later footway cladding.				a c d	8437
off Severn Street GILBERTON	Jervis Entrance Arch; Form and detailing of arch.				a c	8436
146 Stephen Terrace GILBERTON	External form, materials and detailing of the 1900-01 Federation villa including sandstone walls with brick quoins and brick string coursework, gabled hipped roof, brick chimneys, timber joinery, ornate timber gable treatment and timber ventilators. Excludes later additions and the return front fence. The open garden setting is important in maintaining an appropriate context and setting for the residence.	A1	F105516	CT 5161/649	a d e	8657
158 Stephen Terrace GILBERTON	External form, materials and detailing of the c.1900-01 dwelling and c.1925-6 additions including masonry walls with pebbledash render and smooth rendered details, hipped and gabled roof, timber battened gables with pebbledash infill, brick chimneys, timber framed verandah and timber joinery.	A3	D15207	CT 5673/727	a	8658
164 Stephen Terrace GILBERTON	External form, materials and detailing of the c.1879 dwelling including sandstone walls with stucco dressings, gabled hipped roof, timber cross-bracing and ornate bargeboards, timber ventilators with stucco surrounds, brick chimneys, timber joinery, verandah with turned timber posts, ornate timber, fretwork, friezes and brackets. Excludes 21st century additions and the front fence.	A3	D37829	CT 5150/835	a e	8659
170 Stephen Terrace GILBERTON	External form, materials and detailing of the c.1910-12 bungalow including sandstone walls with brick quoins, surrounds and string courses, hipped and gabled roof, brick chimneys, timber framed verandah with timber friezes and brackets and timber joinery. Excludes later additions and front fence.	A3	D38742	CT 5167/753 CT 5244/88	a d	8660

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Table Section
Table Walk/5 - Local Heritage Places **AMENDED**

Property Address	Description and/or Extent of Listed Place	Lot No. or Part Sec	Plan No.	Certificate of Title	Section 23(4) Criteria	DPLG ID
1 Walkerville Terrace GILBERTON	Buckingham Arms Hotel; External form, materials and detailing of the hotel. Excludes later additions and alterations.	A56 A9 A3 A4 A2 A1 A57 A62	F137107 F137113 D1458 F137108	CT 5878/617 CT 5782/220 CT 5776/866 CT 5878/618 CT 5611/691 CT 5782/735	a c d f	8438
19 Walkerville Terrace GILBERTON	Olive House; External form, materials and detailing of the 1880's two storey residence. Excludes later additions and alterations.	A64	F137115	CT 5324/649	a d	8441
66 Walkerville Terrace GILBERTON	Walkerville Town Hall; Original sections of the 1893 building - excludes later alterations and additions.	A4	D41018	CT 5228/543	a c d	8443
3 Acacia Street MEDINDIE	External form, materials and detailing of the c.1906-7 Federation style dwelling including sandstone walls with rendered quoins, mouldings and surrounds, hipped and gabled roof, brick chimneys, castellated bay with arched casement window and half-timbered gable infill, timber framed verandah and timber joinery. Excludes later additions and front fence.	A51	D1620	CT5374/940	a d	8727
6 Acacia Street MEDINDIE	External form, materials and detailing of the two storey c.1904-5 dwelling and c.1920s additions in 'Arts & Crafts/Georgian Revival' style including brick and cement rendered walls, hipped and gabled tiled roof, half-timbered gables, brick chimneys, alcove entrance and oriel window above and timber joinery. Excludes later additions and front fence.	A101 A100	D41408 D41408	CT 5245/369 CT 5245/368	a d	8729
3 Arthur Street MEDINDIE	External form, materials and detailing of the c.1921-22 'Arts & Crafts/Georgian Revival' style dwelling including rendered masonry walls, hipped and gabled roof, rendered and turned chimneys, gable ventilators, classical portico and timber joinery. Excludes later additions and front fence.	A52	F136903	CT 5397/807	a d	8730
28 Avenel Gardens Road MEDINDIE	External form, materials and detailing of the c.1906-8 Federation villa including sandstone walls with brick quoins, string courses and surrounds, hipped and gabled roof, brick chimneys, corner turret, prominent gable, timber framed verandahs, tiled verandah floor with slate edging and timber joinery. Excludes later additions and front fence.	A53	D1620	CT 5546/982	a d	8761
11-13 Briar Avenue MEDINDIE	House and garden setting; Original external form and details of the c1940 house (excluding later additions) and the garden setting.	A2 A1	D23541 D23541	CT 5810/713 CT 5810/714	a d e	8444
15 Briar Avenue MEDINDIE	The Briars House; Overall form, materials and original details of the two storey 1880s residence, including colonnaded elevations, central square tower, sandstone and render wall and chimney detail. Excludes later alterations and additions.	A4 A2 A1	D23541 D23541 D23541	CT 5443/77 CT 5443/75 CT 5442/867	a b d e	8445
19 Briar Avenue MEDINDIE	External form, materials and detailing of the c.1914-15 'Arts & Crafts' bungalow including brick walls with blue stone plinth, hipped and gabled roof, tapered rendered chimneys with terracotta pots, timber framed gables, bow windows and timber joinery. Excludes later additions and front fence.	A3 A2 A1	F19553 F19553 F19553	CT 5432/717 CT 5432/717 CT 5432/717	a d e	8772

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Table Section
Table Walk/5 - Local Heritage Places **AMENDED**

Property Address	Description and/or Extent of Listed Place	Lot No. or Part Sec	Plan No.	Certificate of Title	Section 23(4) Criteria	DPLG ID
10 Dutton Terrace MEDINDIE	External form, materials and detailing of the c.1908-10 Federation dwelling and c.1911 additions including sandstone walls with rendered quoins and string courses on a bluestone plinth, hipped and gabled roof, brick chimneys, timber framed verandahs, tiled verandah floor with slate edging and timber joinery. Excludes later additions and front fence.	A6	F136957	CT 5806/794	a d e	8794
18 Dutton Terrace MEDINDIE	External form, materials and detailing of the c1903-4 villa and the c1920-22 two-storey additions including sandstone walls, rendered brick quoins, brick string coursework, gabled hipped roof, brick chimneys, verandah and timber joinery. Excludes front fence.	A10	F136961	CT 5275/715	a d	8802
40 Dutton Terrace MEDINDIE	External form, materials and detailing of the c.1915-7 'Arts & Crafts' bungalow including rendered masonry walls, hipped gabled roof, half-timbered gables, rendered masonry tapered chimneys with terracotta chimney pots and timber joinery. Excludes later additions and front fence.	A4	F114920	CT 5208/60	a d	8815
41 Dutton Terrace MEDINDIE	External form, materials and detailing of the c.1909 Federation dwelling including sandstone walls with brick quoins and rendered mouldings and detailing, gabled hipped roof, half-timbered gables, brick chimneys, timber framed porch, oriel window and timber joinery. Excludes later additions and front fence.	A48	F136999	CT 5741/766	a d	8816
46 Dutton Terrace MEDINDIE	External form, materials and detailing of the c.1915-6 dwelling including brick walls, hipped roof, brick chimneys, timber framed verandah and timber joinery. Excludes later additions and front fence.	A48	F136999	CT 5731/410	a d e	8817
53 Dutton Terrace MEDINDIE	House, Garden Setting & Fence (Sunbury); Original external form and details of the c1920 house (excluding later additions), original front fence and garden setting.	A3	F19291	CT 5667/989	a d e	8446
15 Ettrick Avenue MEDINDIE	External form, materials and detailing of the c.1901 former stables building and the c.1920 hayloft, including masonry walls, gabled roof, brick chimney, verandah and timber joinery. Excludes later additions, stucco render, verandah and front fence.	A151	D80141	CT 6036/131	a b	8832
17 Hawkers Road MEDINDIE	House (The Myrtles); Original external form, materials and detailing of the 1882/83 two storey house including the 1920's alterations.	A9	C21684	CT 5891/777	a c d e	8447
20 Hawkers Road MEDINDIE	Wilderness School (House); Original external form, materials and detailing of the c1905 house excluding later alterations and adaptations.	A65	F136916	CT 5832/79	a c d	8448
22 Hawkers Road MEDINDIE	Wilderness School (House); Original external form, materials and detailing of the c1901 house excluding later alterations and adaptations such as the classical revival veranda.				a c d	8449

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Property Address	Description and/or Extent of Listed Place	Lot No. or Part Sec	Plan No.	Certificate of Title	Section 23(4) Criteria	DPLG ID
35 Hawkers Road MEDINDIE	External form, materials and detailing of the c.1913-14 'Arts & Crafts' style dwelling including rendered and painted masonry walls, hipped and gabled tiled roof, rendered and painted masonry chimneys, half-timbered gables with timber detailing, prominent corner bay, masonry verandah columns and balustrading and timber joinery. Excludes later additions and front fence.	A8	F102947	CT 5126/425	a d	8837
42 Hawkers Road MEDINDIE	Wilderness School (House); Original external form, materials and detailing of the c1885 house excluding later alterations and adaptations.	A17	F136968	CT 5845/873	a c d	8450
2 Herbert Street MEDINDIE	External form, materials and detailing of the 1879 villa including bluestone and sandstone walls with rendered quoins, surrounds and string courses, masonry stairs leading to up to the dwelling, hipped roof, brick chimneys and timber joinery. Excludes later additions and front fence.	A4	D2600	C/T 5603/479	a e	8855
4 Herbert Street MEDINDIE	External form, materials and detailing of the 1879 villa including sandstone, bluestone and limestone walls with rendered quoins, surrounds and string courses, masonry stairs leading to up to the dwelling, hipped roof, brick chimneys, verandah and timber joinery. Excludes later additions and front fence.	A2	D65587	C/T 5938/864	a e	8856
11 Northcote Terrace MEDINDIE	External form, materials and detailing of the c.1903-5 two-storey Federation dwelling including sandstone walls with brick quoins and string courses and rendered mouldings, hipped and gabled tiled roof, brick chimneys, timber framed gables, bay window with fishscale roof, two-storey timber framed verandahs and timber joinery. Excludes later additions and front fence.	A10	D14705	CT 5263/195	a d e	8860
23 Northcote Terrace MEDINDIE	Wilderness School (House); Original external form, veranda details, materials and general detailing of the c1905 house excluding later alterations and adaptations.	A67	F136918	CT 5819/143	a c d	8451
25 Northcote Terrace MEDINDIE	Wilderness School (House); Original external form, veranda details, materials and general detailing of the c1894 house excluding later alterations and adaptations.	A94 A93	F136943 F136944	CT 5686/89 CT 5669/416	a c d	8452
27 Northcote Terrace MEDINDIE	Wilderness School (House); Original external form, veranda details, materials and general detailing of the c1890 house excluding later alterations and adaptations.	A76 A76 A76 A106	F136927 F211702 F136927 F211702	CT 5718/944 CT 5718/944 CT 5707/496 CT 5707/496	a c d	8453

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47 Northcote Terrace MEDINDIE	Wilderness School (House); Original external form, veranda details, materials and general detailing of the c1900 house and later c1913 extensions, but excluding later alterations and adaptations.	A66 A16 A23 A66 A16 A23 A66 A16 A23	F136917 F136967 F136974 F136917 F136967 F136974 F136917 F136967 F136974	CT 5799/783 CT 5799/783 CT 5799/783 CT 5796/298 CT 5796/298 CT 5796/298 CT 5795/870 CT 5795/870 CT 5795/870	a c d	8454
53 Northcote Terrace MEDINDIE	External form, materials and detailing of the 1882-3 dwelling including bluestone walls, rendered mouldings and surrounds, hipped roof, rendered masonry chimneys, verandah and timber joinery. Excludes later additions and front fence.	A2	D51693	CT 5622/719	a	8866
6 Palm Street MEDINDIE	External form, materials and detailing of the c.1905 dwelling and c.1912-13 'Arts & Crafts' remodeling including rendered masonry walls, hipped and gabled tiled roof, rendered masonry tapered chimneys with terracotta pots, gable with timber shingles, timber framed gable windows, porch with timber lintel and timber joinery. Excludes later additions and front fence.	A64	F8687	CT 5432/285	a d e	8883
8 Robe Terrace MEDINDIE	External form, materials and detailing of the c.1900-01 Federation dwelling including masonry walls, hipped gabled roof, brick chimneys, half-timbered gables and timber joinery, mid-19th century coach house and outbuildings to rear of property, early masonry and cast iron fencing with rendered masonry piers and blue stone plinth. Excludes later additions.	A66	D57874	CT 5860/15	a d e	8887
15 Robe Terrace MEDINDIE	House & Fence ; Original external form, materials and detailing of the large residence including walls, roof form and veranda. The listing also includes the early front fence on the Robe Terrace property boundary. Later alterations and additions to the dwelling, and the rear allotment (CT Reference 5669/3) containing outbuildings, are excluded from the listing.	A70 A46 A45 A70 A46 A45 A70 A46 A45	F136921 F136897 F136896 F136921 F136897 F136896 F136921 F136897 F136896	CT 5669/3 CT 5669/3 CT 5669/3 CT 5661/987 CT 5661/987 CT 5661/987 CT 5654/676 CT 5654/676 CT 5654/676	a d	8455
16 Robe Terrace MEDINDIE	House & Gates; Original external form, materials and detailing of the substantial two storey mansion including walls, roof form and veranda and early front gates. Listing includes early front fence. Any later alterations and additions are excluded.	A1	F107653	CT 5189/127	a d e	8456
17 Robe Terrace MEDINDIE	External form, materials and detailing of the c.1906-08 'Arts & Crafts' dwelling including sandstone walls, rendered surrounds, tiled gabled roof, timbered gables and detailing, brick chimneys, timber framed verandah and timber joinery. Excludes later additions and front fence.	A49	F136900	CT 5814/874	a d e	8891

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22 Robe Terrace MEDINDIE	External form, materials and detailing of the c.1906-08 'Arts & Crafts' dwelling including rendered masonry walls, rendered surrounds, hipped and gabled slate roof with terracotta finials, timbered gables and detailing, tapered chimneys and terracotta chimney pots, timber framed verandahs and balconies and timber joinery. The street-fronting fencing and corner entrance shelter are also included. Excludes later additions.	A34	F136881	CT 5606/980	a d e	17265
24 Robe Terrace MEDINDIE	External form, materials and detailing of the c.1877 Italianate villa, c.1880s additions and c.1910s additions including sandstone and rendered masonry walls, rendered quoins and moulded Italianate detailing, porch, hipped roof, mansard roof, chimneys and timber joinery. The front masonry plinth and cast iron fence is also included. Excludes later additions.	A31	F136882	CT 5512/402	a	8896
26 Robe Terrace MEDINDIE	House & Fence (St Stephens); Original external form, materials and detailing of the large residence including walls, roof form and veranda. Listing includes early front fence. Any later alterations and additions are excluded.	A34	F136885	CT 5553/828	a d	8458
27 Robe Terrace MEDINDIE	House & Fence (Rosemoynne); Original external form, materials and detailing of the large two storey residence including walls, roof form and projecting original chimneys. Listing includes early front fence. Excludes later front veranda and any other later alterations and additions.	A100 A99 A100 A99	D54482 D54482 D54482 D54482	CT 5795/711 CT 5795/711 CT 5795/710 CT 5795/710	a d e	8459
28 Robe Terrace MEDINDIE	House (Ennis); Original external form, materials and detailing of the large residence including walls, roof form, veranda and projecting original chimneys. Excludes any later alterations and additions.	A2 A1	F137853 F137853	CT 5257/402 CT 5257/402	a d	8460
30 Robe Terrace MEDINDIE	External form, materials and detailing of the c.1911-12 'Arts & Crafts/Old English' style dwelling and c.1914 additions including rendered masonry walls, hipped and gabled tiled roof, timbered gables and detailing, rendered masonry chimneys with terracotta chimney pots, alcove entrance and oriel window above and timber joinery. Excludes later additions and front fence.	A20	F136871	CT 5299/55 CT 5298/882	a e	8898
1 The Avenue MEDINDIE	External form, materials and detailing of the c.1900-02 Federation style dwelling including sandstone walls with rendered quoins and mouldings, hipped and gabled roof, masonry chimneys, corner turret, castellated bay window with associated timber gable with lattice infill, timber ventilators, timber framed verandah and timber joinery. Excludes later additions and front fence.	A7	D396	CT 5374/376	a d	8921
11 The Avenue MEDINDIE	External form, materials and detailing of the c.1880-1 two-storey dwelling including sandstone walls, sandstone quoins and rendered mouldings and surrounds, hipped roof, rendered masonry chimneys, timber framed verandah and balustrading and timber joinery. Excludes later additions and front fence.	A66	F23575	CT 5992/91	a e	8926

Property Address	Description and/or Extent of Listed Place	Lot No. or Part Sec	Plan No.	Certificate of Title	Section 23(4) Criteria	DPLG ID
12 The Avenue MEDINDIE	Willyama House, coach house and garden setting; Overall form, materials and original details of the single storey 1880s residence including sandstone and render wall and chimneys detail, and verandas, and masonry and cast iron fence, entrance gates and lamps (lamps subject to further clarification). Excludes later alterations and additions.	A7 A6 A8 A87	D104733 D104733 D104733 F136938	CT 5151/209 CT 5151/209 CT 5151/208 CT 5731/711	a b d e	8461
1 Victoria Avenue MEDINDIE	External form, materials and detailing of the c.1910-11 Federation villa including sandstone walls, hipped and gabled roof, sandstone 'clustered' pillar chimneys with terracotta pots, timber framed gables, verandahs with sandstone pillars and timber friezes, verandah turret with fish-scale tiling and timber joinery. Excludes later additions and front fence.	A1	D23386	CT 5559/711	a	8927
35 Angas Avenue VALE PARK	House; Original external form, materials and detailing of the c1905 house excluding later alterations and adaptations.	A63	F137514	CT 5777/685	a d	8463
37 Angas Avenue VALE PARK	House; Original external form, materials and detailing of the c1910 house excluding later alterations and adaptations.	A62	F137513	CT 5795/846	a d	8464
67 Angas Avenue VALE PARK	House; Original external form, materials and detailing of the c1905 house excluding later alterations and adaptations.	A35	F137486	CT 5660/302	a d	8465
32 Harris Road VALE PARK	House; Original external form, materials and detailing of the c1910 house excluding later alterations and adaptations.	A35	F137486	CT 5486/910	a d	8466
69 Lansdowne Terrace VALE PARK	House; Original external form, materials and detailing of the former gate house including face stone walls, roof form and elaborate timber barge board element. Excludes later alterations including filled in veranda elements, altered chimneys and altered window openings.	A81	F136232	CT 5874/181	a d	8468
71 Lansdowne Terrace VALE PARK	House; Original external form, materials and detailing of the double fronted residence. Excludes later alterations and additions including front veranda and carport.	A22	D7499	CT 5830/440	a d	8469
105 Lansdowne Terrace VALE PARK	House; Original external form, materials and details of c1880s residence. Excludes any later alterations and additions.	A3	D21457	CT 5447/27	a c d	8470

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Property Address	Description and/or Extent of Listed Place	Lot No. or Part Sec	Plan No.	Certificate of Title	Section 23(4) Criteria	DPLG ID
3 Wallace Street VALE PARK	House; Overall external form, materials and details of the residence including the walls and roof form. Excludes later alterations.	A15	F127649	CT 5333/713	a d	8471
11 William Road VALE PARK	House; Original external form, materials and detailing of the c1900 house excluding later alterations and adaptations.	A40	F127674	CT 5803/778	a d	8472
42A Burlington Street WALKERVILLE	External form, materials and detailing of the 1885 villa including sandstone walls with brick quoins and string courses and rendered Italianate surrounds, hipped gabled roof, brick chimneys, verandah with timber posts and cast iron brackets and timber joinery. Excludes later additions and front fence.	A2	F15184	CT6026/632	a e	8947
44 Burlington Street WALKERVILLE	External form, materials and detailing of the 1885 villa including sandstone walls on bluestone plinth with rendered quoins and rendered Italianate surrounds, hipped gabled roof, brick chimneys, verandah with timber posts, timber bargeboards and timber joinery. Excludes later additions and front fence.	A792	D79377	CT 6026/633	a e	8948
Church Terrace WALKERVILLE	Belt Memorial Garden; The extent of garden reserve including the front gates and the circular memorial.	A17	D4440	CT 5698/190	a d e	8473
1 Church Terrace WALKERVILLE	External form, materials and detailing of the c.1903-4 former post office and residence building including red brickwalls with rendered quoins, surrounds and courses, hipped and gabled roof, masonry gables with rendered Victorian Gothic parapet detailing with 'tudor' surrounds to ventilators and to windows and doors, bullnose profile verandah with timber framing and timber joinery. Excludes later additions, carport and fence.	A3 A4	D995	CT 5812/122	a b c	8999
11A Church Terrace WALKERVILLE	External form, materials and detailing of the c.1921-22 Californian bungalow including red brick walls, cement rendered embellishments, hipped and gabled tiled roof, brick chimneys with terracotta chimney pots, timber fretwork to gables, timber framed verandah and timber joinery. Excludes later additions and front fence.	A62	F137213	CT 55733/328	a d	8955
39 Church Terrace WALKERVILLE	St Andrew's School, Parish Hall; The external form and materials and detailing of the church hall including face red brick walls, window openings, roof form and fleche. Excludes any later additions or alterations including the toilet block.	A25	F105683	CT 5163/140	a c d	8474
40 Church Terrace WALKERVILLE	External form, materials and detailing of the c.1911-12 Federation villa including red brick walls with tan brick quoins, surrounds and string courses, hipped gabled roof, brick chimneys, verandah and timber joinery. Excludes later additions and front fence.	A62	F137213	CT 5425/500	a d	8960
52 Church Terrace WALKERVILLE	Monklands House and garden setting; Overall form, materials and original details of the two storey 1880s residence including steeply pitched roofs, face stone walls and chimneys with red brick trim. Excludes later alterations and additions.	A95 A94 A93 A92 A91	F137342 F137342 F137342 F137342 F137342	CT 5684/968 CT 5684/968 CT 5684/968 CT 5684/968 CT 5684/968	a d e	8476

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Property Address	Description and/or Extent of Listed Place	Lot No. or Part Sec	Plan No.	Certificate of Title	Section 23(4) Criteria	DPLG ID
68 Church Terrace WALKERVILLE	External form, materials and detailing of the c.1902-3 dwelling with c.1910 'Arts & Crafts' additions including red brick walls, hipped and gabled tiled roof, turned brick chimneys, half-timbered gables, verandahs, window shades and timber joinery. Excludes later additions and front fence.	A1	D19672	CT 5453/841	a	9047
74 Church Terrace WALKERVILLE	House; Overall external form, materials and details of the c1920 residents. Excludes any later alterations or additions and rear extensions.	A51	F17580	CT 5579/463	a d e	8477
85 Church Terrace WALKERVILLE	External form, materials and detailing of the 1894-5 villa including sandstone walls with brick quoins and string courses, limestone walls, hipped and gabled roof, decorative timber gables, brick chimneys, return verandah with cast iron posts, friezes, brackets and balustrading, timber joinery and staircase to front entry. Excludes later additions and front fence.	A150	D1157	CT 5453/841	a e	8970
1 Devonshire Street WALKERVILLE	House; Original external form, materials and detailing of the residence including walls and roof form, but excluding later alterations and additions.	A80	F137331	CT 5535/245	a d e	8478
20 Devonshire Street WALKERVILLE	Holmwood House; Overall form, material and original details of the two storey 1885 residence, including details reflecting original design. Excludes later alterations and additions.	A87	F137338	CT 5350/858	a d e	8479
7 Fuller Court WALKERVILLE	House (The Almonds); Original external form, materials and detailing of this c1850's residence including its early additions, but excludes and recent subsequent additions or alterations.	A30	F17580	CT 5579/463	a d e	8480
47 Fuller Street WALKERVILLE	House; Original external form, materials and detailing of this c1850's residence, but excluding later alterations and additions.	A2	F4007	CT 5511/470	a d	8481
51 Fuller Street WALKERVILLE	House & former Shop; Original external form, materials and detailing of this early shop and residence, including walls and roof form. Excludes all later alterations to the rear.	A49 A50 A49 A50	F137300 F137301 F137300 F137301	CT 5821/296 CT 5821/296 CT 5819/797 CT 5819/797	a d	8482
45 Gawler Terrace WALKERVILLE	House; Original external form, materials and detailing of this c1920s residence, including walls and roof form. Excludes all later alterations and additions, both to the side and to the rear.	A48	F110756	CT 5499/456	a d	8483
George Street WALKERVILLE	St Andrew's School, Dove Hall; The stone and brick overall form of the building and roof form. Excludes all later alterations and additions including changes to the window configuration.	A21 A22 A20 A19 A18 A17 A16 A15 A14 A13	D780 D780 D780 D780 D780 D780 D780 D780 D780 D780	CT 5824/811 CT 5824/811 CT 5824/811 CT 5824/811 CT 5824/811 CT 5824/811 CT 5824/811 CT 5824/811 CT 5824/811 CT 5824/811	a c d	8484
1-18/ 1 Margaret Street WALKERVILLE	Somerset Cottages; Overall form, materials and original details of the single storey row of 18 (in 2 blocks of 12 and 6) attached 1880s residence including face stone walls and chimneys with red brick trim and projecting gables. Excludes later alterations and additions.	A12 A11 A10 A2 A1	D1299 D1299 D1299 D1299 D1299	CT 5821/639 CT 5821/639 CT 5821/639 CT 5821/639 CT 5821/639	a b d e	8491

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Smith Street WALKERVILLE	Wesleyan Cemetery ; The extent of the cemetery reserve and includes early configuration, graves and early landscape quality including stone walls.	A93	F207215	CT 5874/230	a c d f	8485
17 Smith Street WALKERVILLE	Uniting Church; External form, materials and detailing of the 1912 stone building. Excludes later alterations and additions.	A80	F44394	CT 5900/707	a c d	8486
19-21 Smith Street WALKERVILLE	St Andrew's School Building (Kennion House); External form, materials and details of the 1920s red brick building.	A14	F137265	CT 5815/663	a d e	8487
26 Smith Street WALKERVILLE	House ; Overall external form, materials and details of the residence including the walls and roof form. Excludes later alterations to the rear.	A1	D41671	CT 5255/826	a d	8489
28 Smith Street WALKERVILLE	House ; Overall external form, materials and details of the residence including the walls and roof form. Excludes later alterations.	A80	F137231	CT 5743/141	a d	8490
22 Smith Street WALKERVILLE	St Andrew's School original building; The stone and brick overall form of the building and roof form. Listing excludes later alterations and additions.	A2 A1	F9456 F9456	CT 5153/755 CT 4008/793	a c d	8488
13 St Andrews St WALKERVILLE	External form, materials and detailing of the 1901-2 villa including sandstone walls with brick quoins, limestone walls, gabled hipped roof, decorative timber gables, brick chimneys, return verandah with timber framing and cast iron friezes and brackets and timber joinery. Excludes later additions and front fence.	A50	D48070	CT 5446/630	a e	9051
22 St Andrews St WALKERVILLE	External form, materials and detailing of the 1893-4 villa including sandstone walls with rendered quoins and surrounds and Italianate detailing, bluestone walls, gabled hipped roof, rendered masonry chimneys, front verandah with cast iron posts, friezes and brackets, northern side verandahs with timber framing and timber joinery. Front fence section with blue stone plinth, rendered masonry capping and piers and cast-iron infill and gate. Excludes later additions and corrugated iron and steel fencing.	A74	D57163	CT 5853/310	a	9050
159 Stephen Terrace WALKERVILLE	Walkerville Primary School; Overall form of the main school building, the adjacent building to the east and the small stone administration building. Excludes later alterations and additions, including the lean-to attached to the administration building.	A5 A65 A5 A65	F137984 F137216 F137984 F137216	CT 5797/697 CT 5797/697 CT 5817/179 CT 5817/179	a c d	8492
68 Walkerville Terrace WALKERVILLE	Sussex Hotel; Overall visible external elements of the 1930's upgrade facing Walkerville Terrace and Stephens Terrace, including awning and facade detailing. Excludes later alterations and additions.	A5	F108449	CT 5193/951	a c d	8493
75 Walkerville Terrace WALKERVILLE	Shop (Walkerville Drapers); Overall form of the original section of the shop. Listing excludes rear later extensions and altered front veranda posts	A2	F4988	CT 5220217	a d	8494

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77 Walkerville Terrace WALKERVILLE	Office; Overall form of the original section of the shop. Listing excludes any rear later additions.	A17	F104357	CT 5146/169	a d	8495
84-86 Walkerville Terrace WALKERVILLE	Former Houses; Front hipped roof section of cottage and veranda form and brick chimneys. Rear hipped roof section also encouraged for retention.	A24 A23	F137175 F137175	CT 5825/739 CT 5801/50	a d	8496
94 Walkerville Terrace WALKERVILLE	House; Front section of residence only. Excludes later lean-to addition and other alterations.	A26	F137177	CT 5707/509	a d	8497
95 Walkerville Terrace WALKERVILLE	House & Attached Shop ; Overall form, materials and original details of the shop and residence including early shopfront and veranda elements. Excludes later alterations and additions.	A38	F137189	CT 5718/951	a d	8498
99 Walkerville Terrace WALKERVILLE	Corner Shop and residence (now office); Overall form, materials and details of the shop and residence including early window configurations. Excludes later alterations and additions.	A6	F106653	CT 5173/812	a d	8499
100 Walkerville Terrace WALKERVILLE	Shop (Bootmakers); Overall form and detailing of the shop including veranda form and early shop front.	A35	F137186	CT 5805/424	a d	8500
105 Walkerville Terrace WALKERVILLE	Shop & Attached former House; Overall form, materials and original details of the shop and residence including early shopfront and veranda elements. Excludes later alterations and additions.	A2	D758	CT 5326/927	a d	8501
109 Walkerville Terrace WALKERVILLE	Shop & Attached House (now consulting room); Overall form, materials and original details of the shop and residence including early shopfront and veranda elements. Excludes later alterations and additions.	A73	F137224	CT 5364/793	a d	8503
111 Walkerville Terrace WALKERVILLE	Shop & Attached House (now office); Overall form, materials and original details of the shop and residence including early shopfront and veranda elements. Excludes later alterations and additions.	A72	F137223	CT 5775/532	a d	8504
113 Walkerville Terrace WALKERVILLE	House (now office); Overall form, materials and original details of the residence. Excludes later alterations and additions.	A10	F126134	CT 5241/550	a d	8505
125 Walkerville Terrace WALKERVILLE	House; Overall form, materials and original details of the c1884 residence. Excludes later alterations and additions.	A90	F137241	CT 5828/349	a d	8506
163 Walkerville Terrace WALKERVILLE	House; Overall form, materials and original details of the c1890 residence. Excludes later alterations and additions.	A3	D50836	CT 5630/912	a d	8507

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38 Warwick Street WALKERVILLE	House ; Overall form, materials and original details of the residence. Excludes later alterations and additions.	A28	F137179	CT 5737/169	a d	8508
46 Warwick Street WALKERVILLE	House (Clayton); Overall form, materials and original details of the two storey and single storey residence. Excludes later alterations and additions.	A29	F137180	CT 5786/588	a d	8509
3 Wilsden Street WALKERVILLE	External form, materials and detailing of the c.1901-2 Federation villa including sandstone walls, brick quoins and string courses, bluestone plinth, hipped and gabled roof, brick chimneys, half-timbered gables, timber framed verandahs, window shades and timber joinery. Excludes later additions and front fence.	A4	D38223	CT 5162/66	a d	17233
8 Wilsden Street WALKERVILLE	External form, materials and detailing of the 1903 Federation Queen Anne dwelling including sandstone walls, rendered quoins and string courses, 'Neo-Tudor' window surrounds, prominent corner turret, hipped and gabled roof, rendered masonry chimneys, half-timbered gables, timber framed verandah and timber joinery. Excludes later additions and front fence.	A6	F1038851	CT 5139/94	a d	17260
26 Wilsden Street WALKERVILLE	House and stone outbuilding; Overall external form, materials and details of the c1920's residence and stone outbuilding (former stables).	A11 A10	F104709 F104709	CT 5149/277 CT 5149/277	a d	8510
33 Wilsden Street WALKERVILLE	House; Overall external form, materials and details of the c1900 residence including the walls and roof form. Excludes later alterations.	A110	D1157	CT 5469/396	a d	8511
35 Wilsden Street WALKERVILLE	House; Overall external form, materials and details of the c1920's residence including the walls and roof form. Excludes later alterations.	A85 A84	F137435 F137435	CT 5784/717 CT 5784/693 CT 5784/693	a d	8512

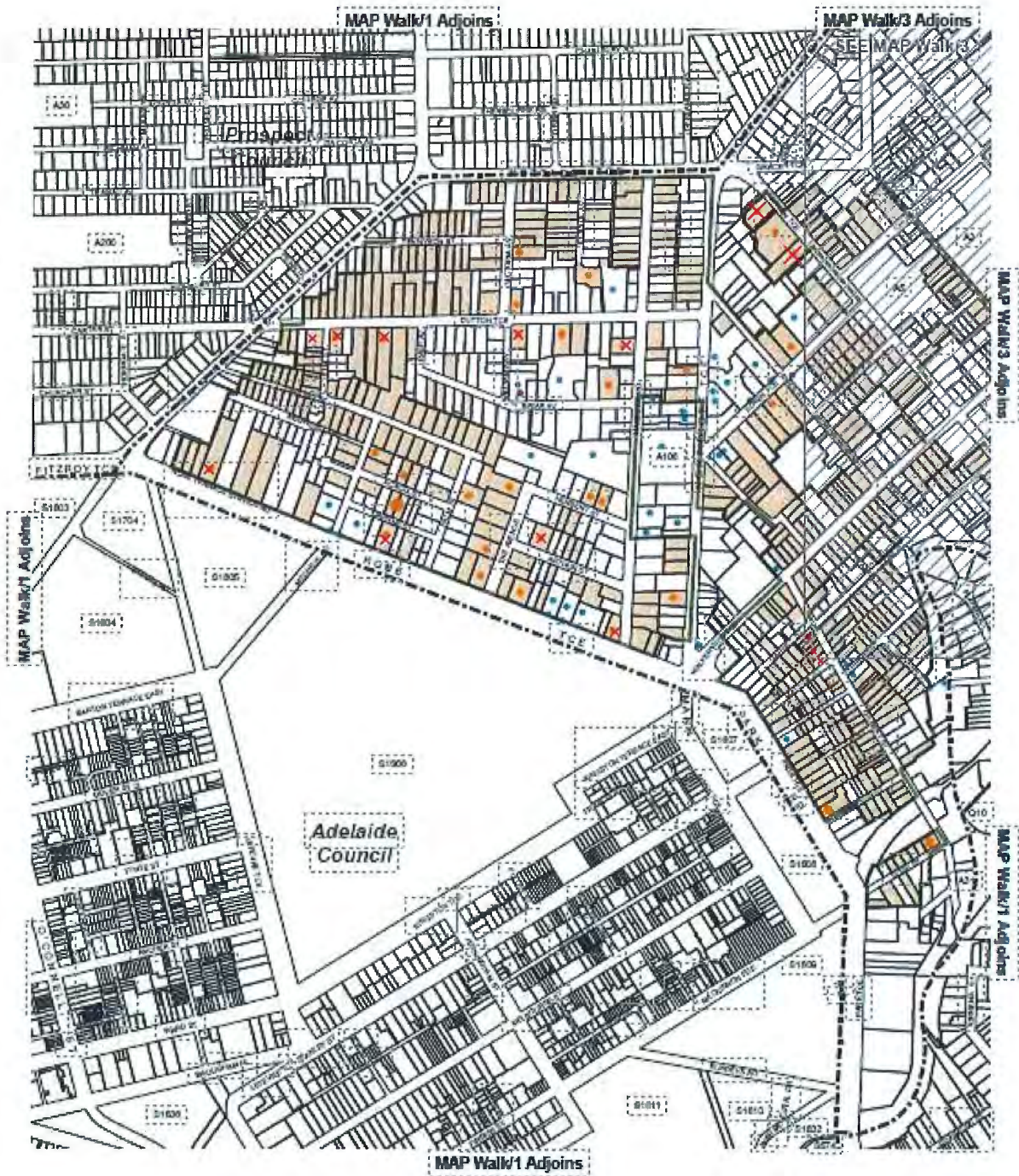
Note: This table was last updated on **31 March 2021**

Attachment C

Replacement Overlay Map Walk/2 – Local Heritage Places

Black text – existing Local Heritage Places already listed in the Development Plan.

Red text – new or amended Local Heritage Places proposed by the Development Plan Amendment.



Heritage points are indicative only.
 For further information on State and Local Heritage Places and Contributory Items please refer to the relevant tables within this document.



- X OBJECTED ELEVATIONS
- Proposed Local Heritage Places
- State heritage place
- Local heritage place Historic
- Conservation Area Contributory Item
- Development Plan Boundary

Overlay Map Walk/2 HERITAGE

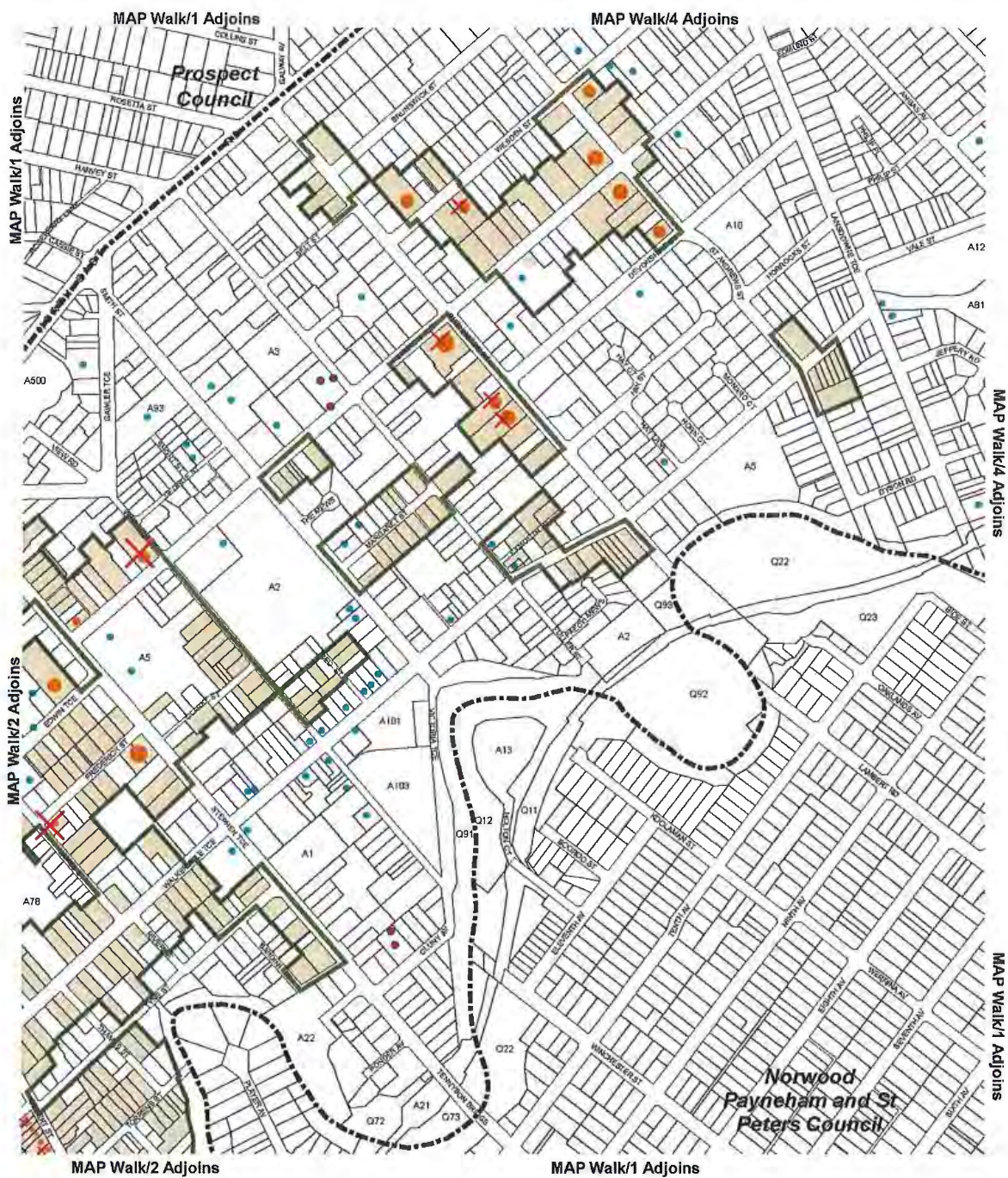
WALKERVILLE COUNCIL
 AMENDED Consolidated - 8 October 2016

Attachment D

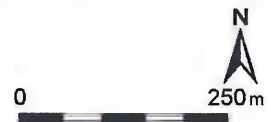
Replacement Overlay Map Walk/3 – Local Heritage Places

Black text – existing Local Heritage Places already listed in the Development Plan.

Red text – new or amended Local Heritage Places proposed by the Development Plan Amendment.



Heritage points are indicative only.
 For further information on State and Local Heritage Places and Contributory
 Items please refer to the relevant tables within this document.



- ✗ OBJECTED ELEVATIONS
- Proposed Local Heritage Places
- State heritage place
- Local heritage place Historic
- Conservation Area Contributory item
- Development Plan Boundary

Overlay Map Walk/3

HERITAGE

WALKERVILLE COUNCIL
 AMENDED Consolidated - 6 October 2016

Meeting:	Council
Title:	Monthly Works Report - September 2021
Responsible Manager:	Group Manager Assets & Infrastructure, Ben Clark
Author:	Group Manager Assets & Infrastructure, Ben Clark
Key Pillar:	Strategic Framework – Key Pillar 4 – Assets – Continue to provide for and maintain a good standard of assets and public infrastructure
Key Focus Area:	Open Space Strategy
Type of Report:	Information Only

Recommendation

That Council receives and notes the Works Report for September 2021.

Summary

This report provides Council with an update on various operational and maintenance activities as well major Capital Projects being undertaken in the Township.

Background

Monthly reports are provided to Elected Members relating to various operational and maintenance activities across the Township as well as updates on our Capital Works Program.

Capital Works Report

The following is a status report of our Capital Works occurring across the Township at the moment. Council now has an interactive map on its website where updates on these projects will be provided throughout the year. The map can be viewed here <https://www.walkerville.sa.gov.au/council/assets-and-infrastructure>

Some key project updates for September are as follows:

Tennis Court Upgrades (Levi, Gilbert Street and Willow Bend)

Works were nearing completion in September to resurface each of our three Tennis Courts across the Township. Each court is receiving a new blue acrylic surface with updated line marking and netting with Levi and Willow Bend also receiving new basketball rings. The Levi Tennis Courts are also receiving provisions for Netball Posts with the installation of in ground sleeves. Gilbert Street Tennis Courts are now ready for play (pictured below) with Levi and Willow Bend expected to be re-opened by Mid October.



Hamilton Reserve Upgrade

The makings of new nature play equipment can be seen at Hamilton Reserve after arriving on site this week. The nature play elements currently being installed include a new basket swing, “big netty”, shipwreck scramble, sparrow trail and totem cluster. Poor weather has caused minor delays last week, however, the project is on track for a November opening.



Suburb an Heritage Markers

11 Suburb Markers have now been unveiled across the Township as part of the Town of Walkerville signage project.

Following the installation of these Suburb Markers, a number of Heritage Trail Markers have been installed like the one pictured below at Walkerville Oval.

The aim of the markers is to enhance the experience and widen the knowledge of both residents and visitors alike when walking through the Township. Council's Strategic Planning and Development Policy Committee considered

appropriate locations for each of the markers based on both heritage points of interest and geographical locations for the walking network in the Township.

The locations of these Heritage Markers are as follows:

- Walkerville Wesleyan Cemetery
- Walkerville Lawn Tennis Club
- St Andrews Anglican Church
- Gilberton Swing Bridge
- Willow Bend Reserve
- Walkerville Oval
- Levi Caravan Park

For further information on the project, please contact our Assets and Infrastructure Team during business hours on 8342 7100.

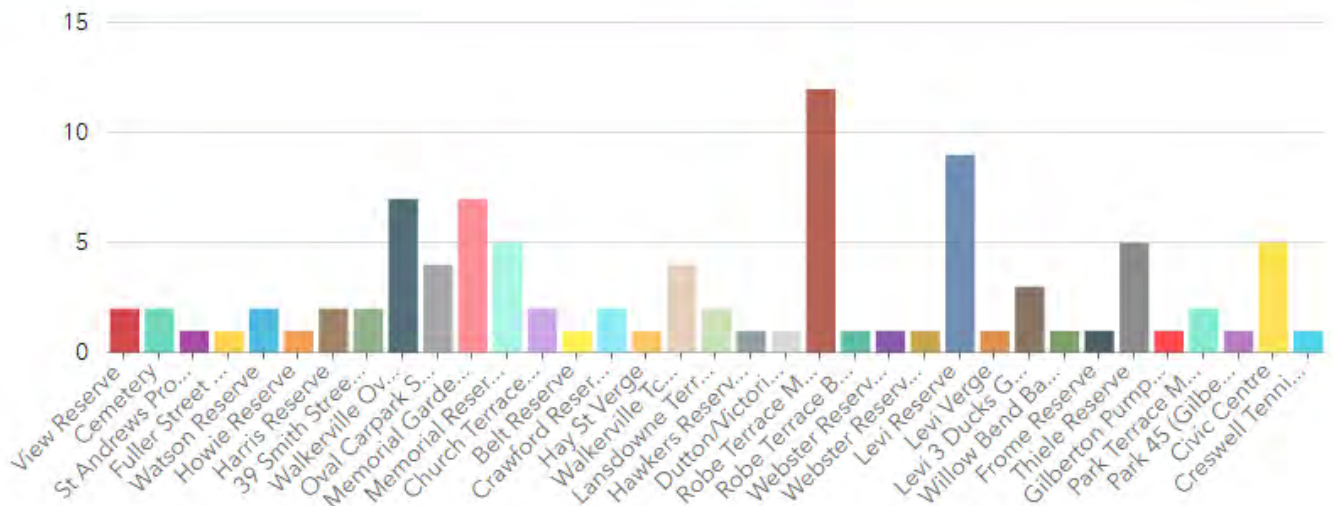
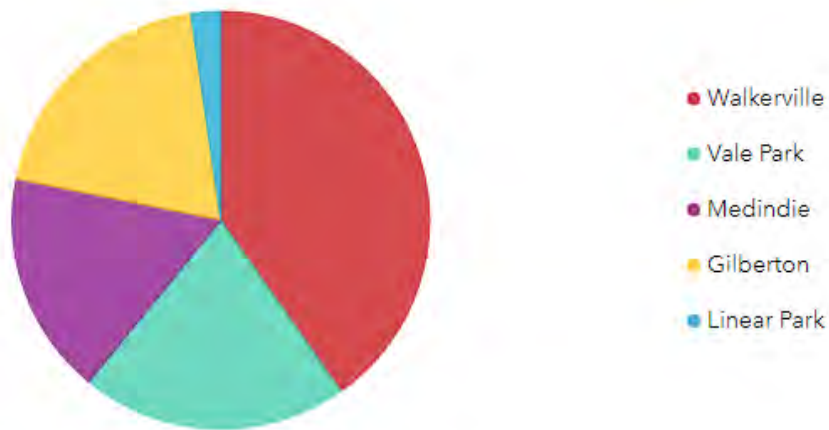


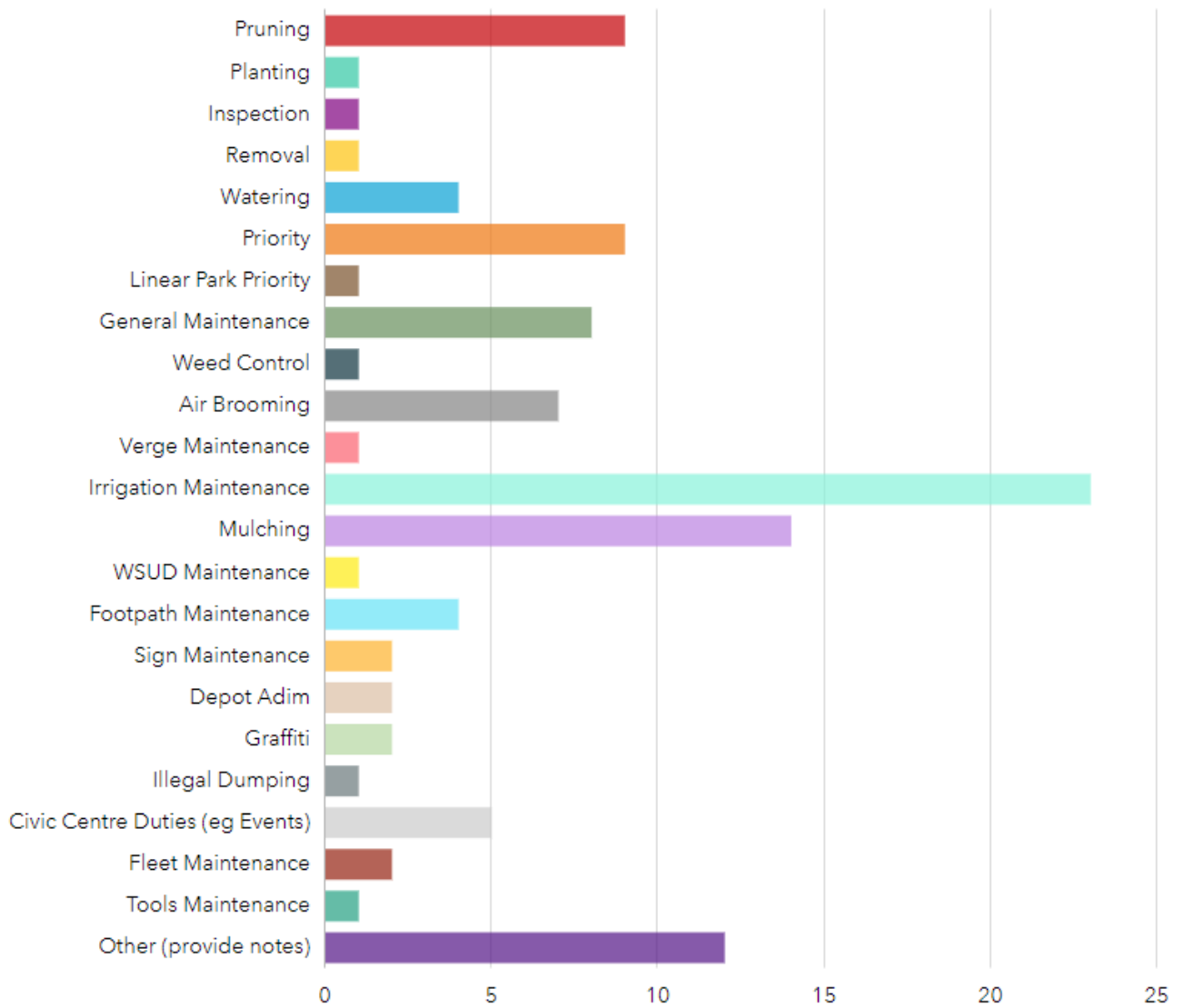
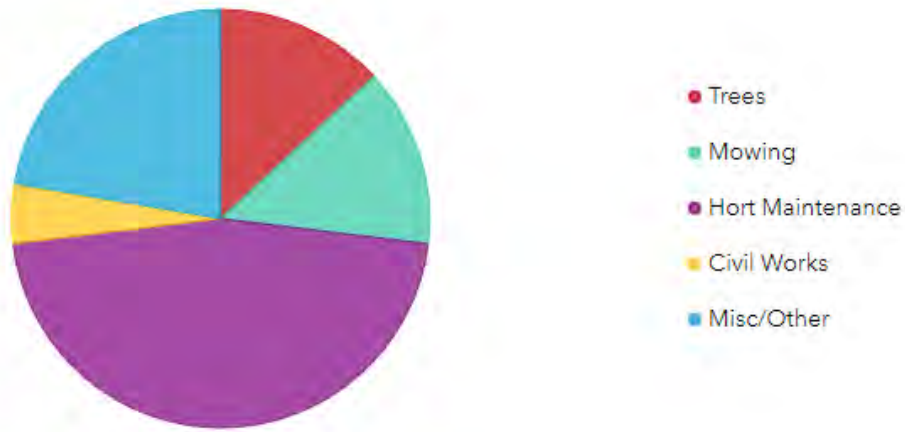
Maintenance Report

The following charts and graphs summarises their key activities and locations across the Township over the past month. A total of 132 data entries were captured during September with Irrigation Maintenance and Mulching making up a large portion of our works this month as areas are prepared for the warmer months to come. Walkerville and Vale Park were the two largest locations worked on and 14 Customer Requests were actioned during the month.

Tip: Drag on the chart to zoom in the data.

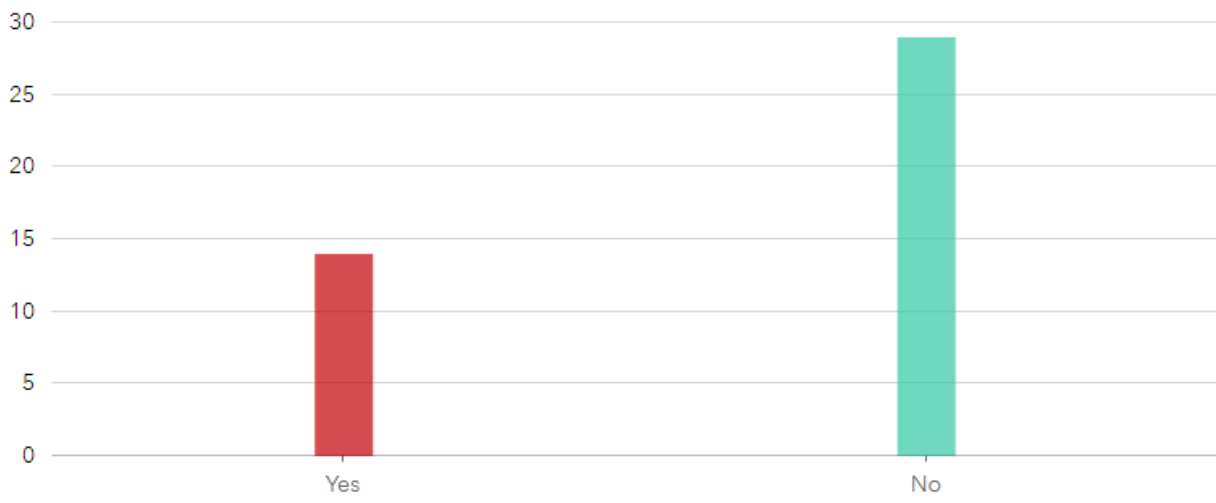
Reset

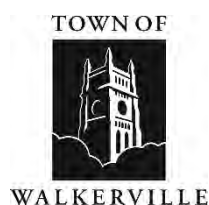




Customer Request?

Column Bar Pie Map





Item No: 16.3.2
 Date: 18 October 2021
 Attachments: A, B

Meeting: Council

Title: Monthly Financial Report – September 2021

Responsible Manager: Group Manager Corporate Services & Strategic Projects, Scott Reardon

Author: Group Manager Corporate Services & Strategic Projects, Scott Reardon
 Accounts Officer, Sharren McKenzie

Key Pillar: Strategic Framework – Key Pillar 6 – Economy – Create the means to enable economic diversity and encourage business opportunities

Key Focus Area: Financial Guiding Principle 1- Finances managed responsibly

Type of Report: **Information Only**

Recommendation

That Council receives and notes the Monthly Financial Report as at 30 September 2021.

Summary

The report provides Elected Members with information regarding Council’s financial performance and financial position as at 30 September 2021.

Background

Section 124 of the *Local Government Act 1999* requires accounting records to be kept:

- (1) *A council must: -*
 - a) *keep such accounting records as correctly and adequately record and explain the revenues, expenses, assets and liabilities of the council; and*
 - b) *keep its accounting records in such manner as will enable: -*
 - i. *the preparation and provision of statements that present fairly financial and other information; and*
 - ii. *the financial statements of the council to be conveniently and properly audited*

The following tables highlights Councils cash and debt position at the end of the month of September.

Cash balances as at 30 September 2021

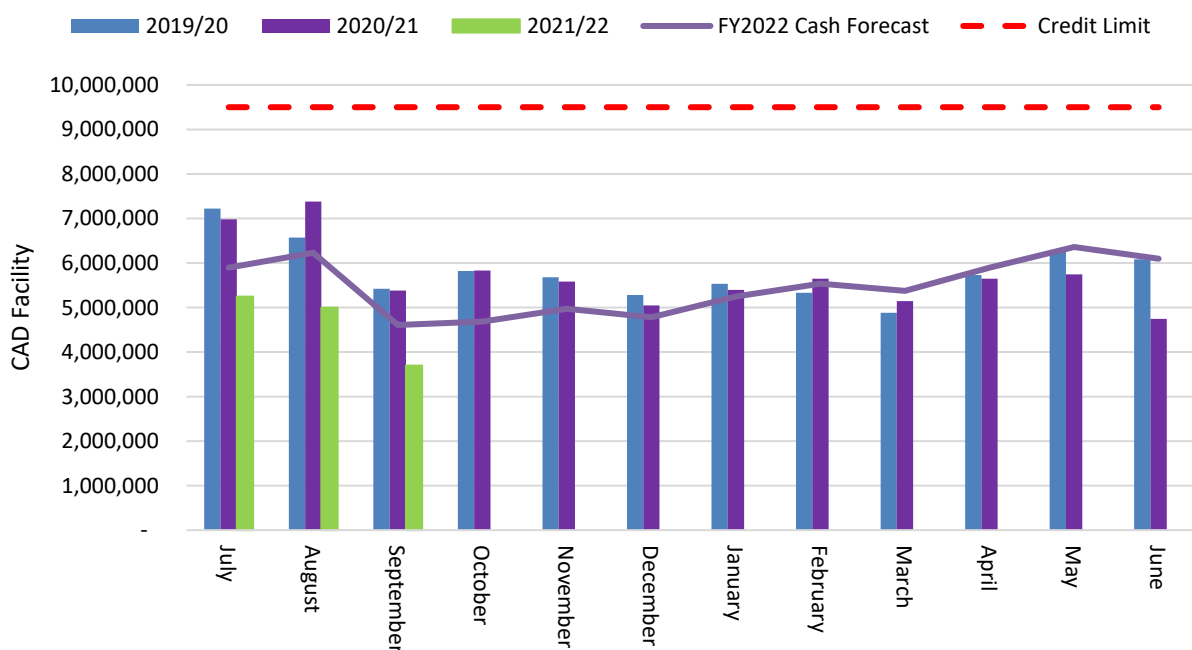
Cash at Bank		\$81,624.35
Deposits at LGFA	- General	\$338,140.47
	- Levi Caravan Park	\$587,662.68

Loan balance as at 30 September 2021

Cash Advance Debenture (CAD) balance	\$3,696,384
--------------------------------------	-------------

The Cash Advance Debenture (CAD) facility offers flexibility for Council to draw down funds as required, and repay debt when surplus funds are available all with 24 hours' notice. The following chart highlights the CAD facilities movement through the financial year, and that Council remains under the ceiling limit of the facility.

Monthly Cashflow Forecast



Outstanding Debtor balances as at 30 September 2021

Rates	\$6,056,321.69
Sundry Debtors	\$44,956.34

Rates are generated at the beginning of each financial year. Payment of rates can occur during the year in the following ways; full year payable in advance, paid quarterly or paid in regular instalments via an approved payment arrangement.

Rate Debtors

First instalment due 13 September 2021. We are currently showing \$2,840 less rates owing than in previous year (September 2020).

As reported at the 20 September Ordinary Meeting of Council, for the purpose of comparative analysis, future Quarterly Financial Reports will include a breakdown of the percentage of rate payers that pay their rates upfront, quarterly and via a payment plan, as well as those that are currently at debt collection and those that have not paid any rates in three (3) years. Administration is working through how we can extract the data, without having to interrogate each and every property. As a result, it is likely that the first comparative report will be available for second Quarterly Financial Report (BR2).

Sundry debtors as at 30 September 2021 includes the following amounts:

Debtor	Description	Amount
Best Strata	Venue Hire	\$63.00
Housing Choices SA	Venue Hire	\$202.00
SA Ballroom & Latin	Advertising in About Town	\$306.00
INEA YMCA	Reimbursement for water usage to 31/12/2020	\$519.80
Walkerville Lawn Tennis Club	Payment of October Lease Fee	-\$288.60
Walkerville Sports Club	Loan	\$44,154.14
Total Sundry Debtors		\$44,956.34

Solar Panel Management System

As part of the 2019/20 Capital Project, Council installed solar panels on the Civic Centre roof in an attempt to offset some of the building's electricity costs. The installation of the Solar Panel Management System (**SPMS**) was completed in June 2020, and delivered under-budget with a final total cost of \$70,599.50.

A report submitted to Council at their Ordinary meeting of 19 July 2021 following one full year of the SPMS operation indicated that between 1 July 2020 and 30 June 2021 the SPMS:

- generated 41.54% of the Civic Centre's energy requirements; and
- delivered a total saving of \$20,363.52, representing a saving of 44.80% of the Civic Centre's total electricity costs from the previous year.
- reduced Council's Carbon Emissions by 32,278.65 kg, which is the equivalent to 963.42 trees planted.

A further quarter on, while the SPMS has achieved only an additional saving of \$262.70 from the same time in the previous year, the SPMS has reduced Council's Carbon Emissions by an additional 5,990.91 kg (totalling 38,269.56 kg), which is the equivalent to an additional 178.81 trees planted (total of 1,142.23 trees planted).

Attachments

Attachment A	Monthly Financials – September 2021
Attachment B	Civic Centre Solar Panel Management System Data



Statement of Comprehensive Income

For Period Ending: 30/09/2021 Year: 21/22

	Original Budget	Current Budget	Budget YTD	Actual YTD	Variance \$ (YTD)	Variance % (YTD)	Variance \$	Variance %
Operating Income								
Rates	9,404,667	9,404,667	9,404,667	9,543,235	138,568	1	138,568	1
Statutory Charges *1	358,596	358,596	112,362	92,936	(19,426)	(17)	(265,660)	(74)
User Charges	629,306	629,306	163,372	153,935	(9,437)	(6)	(475,371)	(76)
Reimbursements *2	15,952	15,952	3,984	34,348	30,364	762	18,397	115
Other Income *3	147,243	147,243	32,907	50,816	17,909	54	(96,427)	(65)
Grants subsidies & contributions	295,670	295,670	65,451	69,752	4,301	7	(225,918)	(76)
Investment Income	0	0	0	641	641	0	641	0
Total Operating Income	10,851,435	10,851,435	9,782,743	9,945,664	162,921	2	905,771	8
Operating Expenditure								
Employee Costs	3,637,038	3,637,038	949,706	797,514	152,192	16	2,839,524	78
Finance Costs	115,500	115,500	0	0	0	0	115,500	100
Depreciation Amortisation & Impairment	2,233,229	2,233,229	558,308	558,307	1	0	1,674,922	75
Materials contracts & other expenses *4	4,807,100	4,807,100	1,339,000	1,191,005	147,995	11	3,616,096	75
Total Operating Expenditure	10,792,868	10,792,868	2,847,014	2,546,826	300,188	11	8,246,042	76
Operating Surplus/(Deficit)	58,568	58,568	6,935,729	7,398,838	463,109	106	7,340,270	12,533
Amounts received specifically for new or upgraded assets.	0	0	0	0	0	0	0	0
Asset disposal and fair value adjustments								
Physical resources received free of charge								
Net Surplus/(Deficit)	58,568	58,568	6,935,729	7,398,838	463,109	7	7,340,270	12,533

Notes:

1. **Statutory Charges:** Decrease in revenue received from parking expiations
2. **Reimbursements:** Reimbursement of outgoings for leased properties – Insurances, Emergency Services Levy; Tree removal/replacement income
3. **Other Income:** WHS Rebate
4. **Materials, Contracts & Other Expenses:** Timing of invoices received for provision of goods and services



Summary of Financial Performance by Business Unit

For Period Ending: 30/09/2021 Year: 21/22

	Original Budget	Current Budget	Budget YTD	Actual YTD	Variance \$ (YTD)	Variance % (YTD)	Variance \$	Variance %
Strategy & Governance	(394,733)	(394,733)	(116,923)	(69,922)	47,001	40	324,810	82
Planning and Environment	(162,174)	(162,174)	(64,872)	(36,539)	28,333	44	125,634	77
Community Services	(98,930)	(98,930)	(21,477)	(9,748)	11,729	55	89,182	90
Corporate Services	4,542,884	4,542,884	8,070,913	8,377,560	306,647	4	3,834,675	84
Environment & Waste	(916,310)	(916,310)	(229,072)	(181,878)	47,194	21	734,432	80
Assets & Infrastructure	(912,652)	(912,652)	(229,833)	(142,534)	87,299	38	770,118	84
Customer Experience	(46,581)	(46,581)	(17,581)	(41,729)	(24,148)	(137)	4,852	10
Comms & Marketing	(95,844)	(95,844)	(23,956)	(17,497)	6,459	27	78,347	82
Public Order	172,325	172,325	65,843	51,293	(14,550)	(22)	(121,032)	(70)
Property & Contracts	314,789	314,789	66,740	38,463	(28,277)	(42)	(276,326)	(88)
Programmes and Events	(110,978)	(110,978)	(5,745)	(10,323)	(4,578)	(80)	100,655	91
Sub-Total (excluding depreciation)	2,291,797	2,291,797	7,494,037	7,957,145	463,108	6	5,665,349	247
Amounts received specifically for new or upgraded assets.	0	0	0	0	0	0	0	0
Asset disposal and fair value adjustments	0	0	0	0	0	0	0	0
Depreciation Amortization and Impairment	(2,233,229)	(2,233,229)	(558,308)	(558,307)	1	0	1,674,922	75
Physical resources received free of charge								
Net Surplus/(Deficit)	58,568	58,568	6,935,729	7,398,838	463,109	7	7,340,270	12,533

20. Capital Performance Report

TOWN OF WALKERVILLE



For Period Ending: 30/09/2021

Year: 21/22

	Original Budget	Current Budget	Budget YTD	YTD Actual	Orders	YTD Total	Variance \$	Variance %
Business Unit: 902 Buildings & Other Structures								
110100100 - Civic Center								
10106 - Civic Centre Alterations	186,000	186,000	186,000	0	0	0	186,000	100.00
110100100 - Civic Center	186,000	186,000	186,000	0	0	0	186,000	100.00
116401000 - 39 Smith Street Redevelopment	200,000	200,000	200,000	0	0	0	200,000	100.00
Total Act Type: CAPITAL EXPENDITURE	386,000	386,000	386,000	0	0	0	386,000	100.00
Total Business Unit: Buildings & Other Structures	(386,000)	(386,000)	(386,000)	0	0	0	(386,000)	(100.00)
Business Unit: 903 Infrastructure-Cap								
120001000 - Roads-Kerb & Gutter								
20455 - K & G - Various Locations	100,000	100,000	100,000	9,805	0	9,805	90,195	90.20
120001000 - Roads-Kerb & Gutter	100,000	100,000	100,000	9,805	0	9,805	90,195	90.20
120001300 - Transport Program - Footpaths								
20061 - Gawler Terrace	0	0	0	0	6,000	6,000	(6,000)	0.00
20075 - River Torrens Footpath-Victoria Terrace	0	0	0	0	12,375	12,375	(12,375)	0.00
20999 - Various - Footpaths	120,000	120,000	120,000	0	0	0	120,000	100.00
120001300 - Transport Program - Footpaths	120,000	120,000	120,000	0	18,375	18,375	101,625	84.69
120011000 - Transport Program - Reseal								
20486 - Alfred Street	300,000	300,000	300,000	0	14,931	14,931	285,069	95.02
20998 - Various - Reseal	179,000	179,000	179,000	0	0	0	179,000	100.00
120011000 - Transport Program - Reseal	479,000	479,000	479,000	0	14,931	14,931	464,069	96.88
120012000 - Transport Program								
20096 - Traffic Management Devices	60,000	60,000	60,000	0	0	0	60,000	100.00
20422 - Frederick Street Lighting Upgrade	25,000	25,000	25,000	1,350	0	1,350	23,650	94.60
120012000 - Transport Program	85,000	85,000	85,000	1,350	0	1,350	83,650	98.41
Total Act Type: CAPITAL EXPENDITURE	784,000	784,000	784,000	11,155	33,306	44,461	739,540	94.33
Total Business Unit: Infrastructure-Cap	(784,000)	(784,000)	(784,000)	(11,155)	(33,306)	(44,461)	(739,540)	(94.33)
Business Unit: 904 Stormwater Drainage								
116300500 - River Torrens Revetment Project	0	0	0	0	47,450	47,450	(47,450)	0.00
120200000 - Storm Water Renewal Program								
20233 - Cambridge Street Stormwater	196,000	196,000	196,000	1,000	10,676	11,676	184,324	94.04

20. Capital Performance Report

TOWN OF WALKERVILLE

For Period Ending: 30/09/2021

Year: 21/22



	Original Budget	Current Budget	Budget YTD	YTD Actual	Orders	YTD Total	Variance \$	Variance %
20234 - ERA Water Connection - Ascot Avenue	35,000	35,000	35,000	0	0	0	35,000	100.00
20235 - Dutton Terrace - B-Pods	0	0	0	0	17,000	17,000	(17,000)	0.00
120200000 - Storm Water Renewal Program	231,000	231,000	231,000	1,000	27,676	28,676	202,324	87.59
Total Act Type: CAPITAL EXPENDITURE	231,000	231,000	231,000	1,000	75,126	76,126	154,874	67.05
Total Business Unit: Stormwater Drainage	(231,000)	(231,000)	(231,000)	(1,000)	(75,126)	(76,126)	(154,874)	(67.05)

Business Unit: 905 Plant & Equipment

122100000 - Depot Plant & Equipment Program								
22101 - Plant Machinery & Light Fleet	35,000	35,000	35,000	0	75,024	75,024	(40,024)	(114.35)
122100000 - Depot Plant & Equipment Program	35,000	35,000	35,000	0	75,024	75,024	(40,024)	(114.35)
122100500 - Asset Management Program	0	0	0	13,750	0	13,750	(13,750)	0.00
Total Act Type: CAPITAL EXPENDITURE	35,000	35,000	35,000	13,750	75,024	88,774	(53,774)	(153.64)
Total Business Unit: Plant & Equipment	(35,000)	(35,000)	(35,000)	(13,750)	(75,024)	(88,774)	53,774	153.64

Business Unit: 906 Furniture & Fittings

110900400 - Furniture & Fittings Renewal Program								
10930 - IT Capital Expenditure	204,000	204,000	204,000	1,555	0	1,555	202,445	99.24
10931 - Furniture & Fittings General	52,000	52,000	52,000	0	0	0	52,000	100.00
110900400 - Furniture & Fittings Renewal Program	256,000	256,000	256,000	1,555	0	1,555	254,445	99.39
Total Act Type: CAPITAL EXPENDITURE	256,000	256,000	256,000	1,555	0	1,555	254,445	99.39
Total Business Unit: Furniture & Fittings	(256,000)	(256,000)	(256,000)	(1,555)	0	(1,555)	(254,445)	(99.39)

Business Unit: 908 Library Materials

Total Business Unit: Library Materials	0	0	0	0	0	0	0	0.00
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Business Unit: 909 Structures

114000800 - Wesleyan Cemetery Upgrade	20,000	20,000	20,000	0	0	0	20,000	100.00
116300900 - Reserves Infrastructure Program								
16400 - Open Space Irrigation	21,000	21,000	21,000	0	0	0	21,000	100.00
16473 - Hamilton Reserve - Exeloo	210,000	210,000	210,000	46,014	142,431	188,444	21,556	10.26
16474 - Levi Park - Eden Stage	300,000	300,000	300,000	0	0	0	300,000	100.00
16475 - Open Space Infrastructure	25,000	25,000	25,000	0	0	0	25,000	100.00

20. Capital Performance Report

TOWN OF WALKERVILLE

For Period Ending: 30/09/2021

Year: 21/22

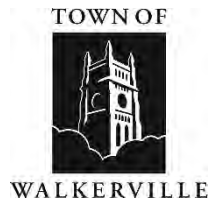


	Original Budget	Current Budget	Budget YTD	YTD Actual	Orders	YTD Total	Variance \$	Variance %
116300900 - Reserves Infrastructure Program	556,000	556,000	556,000	46,014	142,431	188,444	367,556	66.11
116400300 - Sport and Recreation								
16444 - Gilbert Street Tennis Court	0	0	0	0	3,806	3,806	(3,806)	0.00
116400300 - Sport and Recreation	0	0	0	0	3,806	3,806	(16,593)	0.00
116400400 - Sport & Recreation - Levi Park Oval								
16451 - Levi Oval Tennis Court Resurfacing	0	0	0	19,964	0	19,964	(45,539)	0.00
116400400 - Sport & Recreation - Levi Park Oval	0	0	0	19,964	0	19,964	(45,539)	0.00
116400800 - Sport & Recreation - Walkerville Oval	1,000,000	1,000,000	1,000,000	4,500	2,250	6,750	993,250	99.33
Total Act Type: CAPITAL EXPENDITURE	1,576,000	1,576,000	1,576,000	70,478	148,487	218,964	1,357,036	83.67
Total Business Unit: Structures	(1,576,000)	(1,576,000)	(1,576,000)	(70,478)	(148,487)	(218,964)	(1,357,036)	(86.11)
Business Unit: 910 Reserve Furniture								
Total Business Unit: Reserve Furniture	0	0	0	0	0	0	0	0.00
Business Unit: 911 Irrigation Infrastructure								
Total Business Unit: Irrigation Infrastructure	0	0	0	0	0	0	0	0.00
Grand Total	(3,268,000)	(3,268,000)	(3,268,000)	(97,937)	(331,942)	(429,879)	2,838,121	86.85

	Total Consumption	Total Production	Self Consumption	Imported	Export	% of Total Consumed	2020/21 Cost	2021/22 Cost	Savings	Reduction		
July 2021	13936586	3203585	3024222	10912364	179363	21.70%	\$ 3,059.27	\$ 2,976.24	\$ 83.03	2.71%		
August 2021	13213127	4915719	4129569	9083558	786150	31.25%	\$ 2,807.66	\$ 2,545.59	\$ 262.07	9.33%	Average	
September 2021	11993602	6053705	4965457	7028145	1088248	41.40%	\$ 1,897.42	\$ 1,979.82	-\$ 82.40	-4.34%	2.57%	\$ 262.70
October 2021						#DIV/0!	\$ 1,863.18		\$ 1,863.18	100.00%		
November 2021						#DIV/0!	\$ 2,049.21		\$ 2,049.21	100.00%	Average	
December 2021						#DIV/0!	\$ 1,520.80		\$ 1,520.80	100.00%	100.00%	
January 2022						#DIV/0!	\$ 1,699.97		\$ 1,699.97	100.00%		
February 2022						#DIV/0!	\$ 2,278.19		\$ 2,278.19	100.00%	Average	
March 2022						#DIV/0!	\$ 2,223.92		\$ 2,223.92	100.00%	100.00%	
April 2022						#DIV/0!	\$ 2,109.34		\$ 2,109.34	100.00%		
May 2022						#DIV/0!	\$ 2,420.60		\$ 2,420.60	100.00%	Average	
June 2022						#DIV/0!	\$ 2,821.19		\$ 2,821.19	100.00%	100.00%	
	39143315	14173009	12119248	27024067	2053761	#DIV/0!	\$ 26,750.75	\$ 7,501.65	\$ 19,249.10	71.96%		

Total Consumption Total energy consumed by the Civic Centre
Total Production Total energy produced by the SPMS
Self Consumption Total self produced energy consumed
Export Surplus generated energy exported to the grid
Import Additional energy imported from the grid

% Total Consumed % of Total Consumption as generated by the SPMS



Item No: 16.3.3
Date: 18 October 2021
Attachment: Nil

Meeting: Council

Title: Decisions of Council Assessment Panel - 13 September 2021

Responsible Manager: Group Manager Planning Environment & Regulatory Services, Joshua Bowen

Author: Planning Officer, Planning Environment & Regulatory Service, Siobhan Kelly

Key Pillar: Strategic Framework – Key Pillar 5 – Heritage – Protect and maintain the unique history of the township and its buildings

Key Focus Area: Urban Master Plan

Type of Report: Information Only

Recommendation

That Council notes that the Council Assessment Panel did not meet on Monday 18 October 2021 as no items were raised for consideration by Council Administration, hence no decisions were made by the Council Assessment Panel.

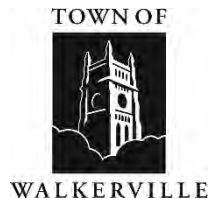
Summary

The purpose of this report is to provide Council with a summary of decisions made by the Council Assessment Panel.

Background

The Council Assessment Panel (CAP) meets on the second Monday of each month to review development applications where the Panel is the designated Authority. In the wake of a public holiday falling on the nominated date, the Panel will meet the next business day.

The Council Assessment Panel did not meet on Monday 18 October 2021 as no items were raised for consideration by Council Administration.



Item No: 16.3.4
Date: 18 October 2021
Attachment: A

Meeting: Council

Title: Community Services Quarterly Report – July to September 2021

Responsible Managers: Manager Community Development & Engagement, Fiona Deckert; Group Manager Planning, Environment & Regulatory Services, Joshua Bowen (expiations); Group Manager Corporate Services & Strategic Projects, Scott Reardon (email spam).

Authors: Manager Community Development & Engagement, Fiona Deckert; Customer Experience Acting Coordinator, Hedy Hashemi (statistics); Program & Events Officer, Adriane Dade (programs & events listing).

Key Pillar: Strategic Framework – Key Pillar 7 – Leadership – A responsible and influential local government organisation

Key Focus Area: Living Walkerville - Wellbeing for every age and stage

Type of Report: **Information Only**

Recommendation

That Council receives and notes the Community Services Quarterly Report for the period July to September 2021.

Summary

This report provides Council with an update on **all** community service activities and initiatives being undertaken in the township across the organisation. Administration has made some changes to the report, summarising the information (provided as a snapshot on the front page). This is a work in progress and will continue to evolve. Administration welcomes any feedback from Elected Members.

Background

Previously individual quarterly reports have been produced for Customer Experience and Community Development and Engagement. Administration has combined these reports to provide Council with one report inclusive of all Council program and event activities across the organisation.

Attachment


Attachment A	Community Services Quarterly Report July to September 2021
--------------	--

Community Services Quarterly Snapshot


July to September 2021




Customer Requests
 495 received / 41 outstanding
 413 via phone / 34 via email /
 48 in person and in the field




Call Centre
 2,453 received / 99.5%
 resolved at first point
 2 mins & 43 secs average call



Library physical visits
 11,485



Social Media
 Library: 111 posts / 57,595 reached
 ToW: 59 posts / 15,799 reached



Library items available for loan
 21,806




57 programs and events delivered
 with 836 event attendees

Total physical loans

Total digital loans


24,844

22,648
 (eBooks, Audiobooks
 and Magazines)




Community Bus users
 211

Justice of the Peace users
 163



Email traffic

41,809 incoming
 9,937 spam blocked
 31,872 received



Parking expiations
 477 issued / \$36,788 value



COMMUNITY SERVICES QUARTERLY REPORT STATISTICS - JULY TO SEPTEMBER 2021

CUSTOMER REQUEST ACTIVITY OVERVIEW - TOP TEN TOPICS

TYPE OF ENQUIRY	July to September 2021 [#]	July to September 2020 [#]
*Planning	206	74
*Parking	52	42
Phone Message - Depot	19	23
Tree Pruning	13	10
Illegal Dumping	12	7
Abandoned Vehicles	10	13
Tree - Fallen Tree or Limb	9	9
Building Other	8	4
Phone Message - Rates	8	3
Verge - Other	8	5
TOTAL – CR TOPIC TOP 10	345	190
TOTAL - OVERALL CR'S FOR PERIOD	495	396

**Data accurate as 1 October 2021*

**Planning includes "Planning Enquiry" and "Phone Message - Planning" ;*

**Parking includes "Parking" and "Phone Message - Parking"*

** Plan SA went live on 19-March-2021 which affected the CR numbers for Phone Message-Planning*

CUSTOMER REQUEST ACTION STATUS OVERVIEW - TOTAL

STATUS OF ENQUIRY	July to September 2021 [#]	July to September 2020 [^]
Customer Requests responded to/No further action required	454	343
Customer Requests outstanding/further action required	41	53
TOTAL	495	396

Data accurate as at 1 October 2021; ^ Data accurate as at 1 October 2020.

Note: July to September 2021 total customer requests outstanding include – CX-Unactioned x 28 , CX-External Service Providers x 1

April to June 2020 total customer requests outstanding include - CX-Unactioned x 27 , CX-Initial Investigation Undertaken x 1, and CX-Maintenance Schedule x 1

CALL CENTRE OVERVIEW – TOTAL

	July to September 2021	July to September 2020
Resolved at First Point	2,440	1,999
Further Action Required	13	433
TOTAL CALLS RECEIVED	2,453	2,432
% Resolved at First Point	99.5%	82%
% Further Action Required	0.5%	18%

From 20/21FY, Resolved At First Point methodology was adjusted to measure Call Centre performance only, and the Customer Experience teams ability to resolve incoming calls within their level of responsibility and delegation in the first instance, providing a more accurate indication of this Call Centre Key Performance Indicator. This has resulted in:

- 2020 figures based on overall organisational performance resolving a customer enquiry to the Call Centre in the first call received (gross); and
- 2021 figures based on the Call Centre's performance only and the Customer Experience teams ability to resolve enquiries to the Call Centre in the first instance, within the expectations of their customer service role (net).

LIBRARY ACTIVITY OVERVIEW – TOTAL

	July to September 2021	July to September 2020	July to September 2019
Library Visits	11,485	9,987	19,227
Loans (in Library)	24,844	20,322	22,664
Loans (eBooks, eAudiobooks, eMagazines*)	*22,648	10,798	4,058
Total Loans	*47,492	31,120	26,722
Public Access Computer Users	543	432	1,045
Public Wireless Internet Users	0	514	888

Data accurate as at 1 October 2021; ^ Data accurate as at 1 October 2020

* Public Wi-Fi data for July to September 2021 not available at time of reporting.

Note: eMagazine supplier and in turn reporting changed in 2020, reflecting total articles and issues downloaded, rather than issues only as previously reported.

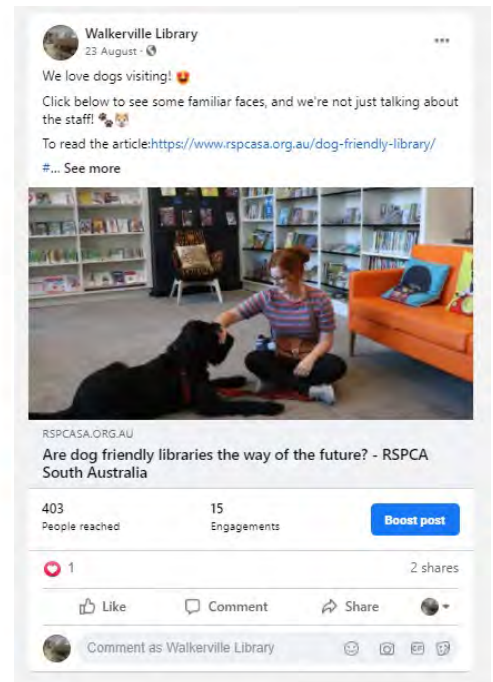
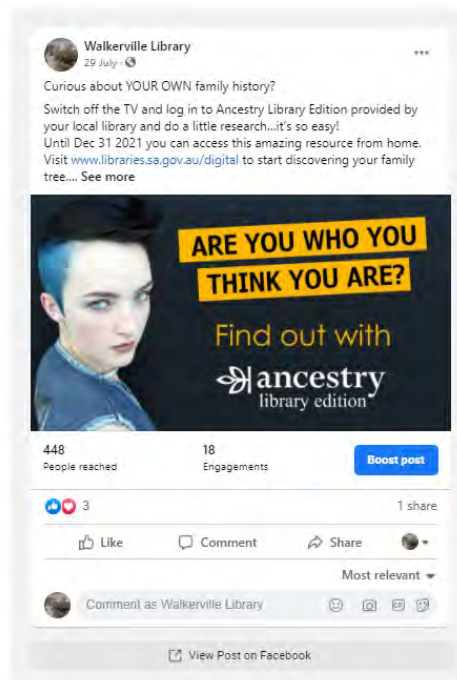
SOCIAL MEDIA ACTIVITY OVERVIEW – TOTAL

		July to September 2021 [#]	July to September 2020 [^]	July to September 2019
Walkerville Library Facebook Page	Total Number of Posts	111	166	88
	Total People Reached	57,595	52,562	41,845
Town of Walkerville Facebook Page	Total Number of Posts	59	92	34
	Total People Reached	15,799	14,215	10,763

Data accurate as at 1 October 2021; ^ Data accurate as at 1 October 2020

The Library's most popular organic (unpaid) Facebook posts for April to June 2021 were:

1. "SA Living Artists Festival – Walkerville Primary" post, reaching 733 people;
2. "Ancestry Library Edition" post, reaching 448 people;
3. Dog Friendly Library" post, reaching 403 people.



The Town of Walkerville's most popular organic (unpaid) Facebook posts for July to September 2021 were:

1. "Hamilton Reserve progress" post reaching 759 people;
2. "Most popular dog breeds in the township" post, reaching 714 people;
3. "Pets of Lockdown gallery post", reaching 631 people;

Town of Walkerville
Published by Sarah Spencer · August 25 ·

Check out the progress of Hamilton Reserve 🌱🌳

At our site meeting today with **LCS Landscapes**, we could see the nature play elements starting to take shape!

Barbecue areas, a bike loop track, native garden beds and toilet block will be coming soon as part of the upgrade.... See More



Town of Walkerville
Published by Sarah Spencer · August 20 ·

How pawesome... 🐾🐾🐾

We crunched the numbers on our most popular dog breeds, dog names and cat names! Are your furry friends on the list...

Remember to register your pets online before 31 August 2021 to avoid late fees: dogsandcatsonline.com.au

Top 10 dog breeds in TOW 2020/2021	Total
Labrador Retriever	88
Cavalier King Charles Spaniel	78
Maltese	75
Cocker Spaniel	51
Golden Retriever	48
Border Collie	39
Australian Kelpie	33
Staffordshire Bull Terrier	33
German Shepherd Dog	32
Jack Russell Terrier	28



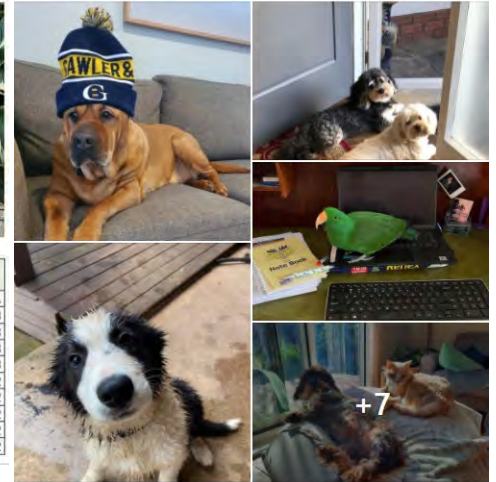
Top 10 most popular dog names in TOW 2020/21	Total	Top 10 most popular cat names in TOW 2020/21	Total
DAISY	18	MILLIE	4
BELLA	17	CHARLIE	3
CHARLIE	17	COCCO	3
MOLLY	15	MIA	3
MAX	14	TIGER	3
ARCHIE	13	BOOTS	2
HARRY	13	BRUCE	2
MILLIE	10	CASPER	2
POPPY	10	DIEGO	2
ALFIE	9	FRANKIE	2

Town of Walkerville
Published by Sarah Spencer · July 24 ·

We don't know about you – but our pets are getting into day four lockdown spirit 🐾🐾🐾

Here is our "pets of lockdown" gallery! What have your pets been up to? Share a photo with us below or send us a message 📩

Now is the perfect time to make sure your pets are registered: <https://bit.ly/3Bv5cm8>



COMMONWEALTH HOME SUPPORT PROGRAM (CHSP)

Statistics were not available from City of Prospect at the time of writing this report.

COMMUNITY BUS SERVICE OVERVIEW - TOTAL

	July to September 2021	July to September 2020
TOTAL USERS	211	191

JUSTICE OF THE PEACE SERVICES OVERVIEW - TOTAL

	July to September 2021	July to September 2020
TOTAL USERS	163	238

EMAIL SPAM OVERVIEW – TOTAL

INCOMING EMAILS	July to September 2021	July to September 2020
Total incoming emails	41,809	46,288
Total spam blocked	9,937	12,056
Total emails received	31,872	34,232

PROGRAMS & EVENTS ACTIVITY OVERVIEW – TOTAL

TYPE OF PROGRAMS & EVENTS	DELIVERY METHOD	July to September 2021	July to September 2020	July to September 2019
Children Programs & Events	In Person	210	20	935
	Online*	0	2,694	0
	Total	210	2,714	935
Adult Programs & Events inc. Tech Tuesday	In Person	626	197	0
	Online*	0	1,057	422
	Total	626	1,254	422
TOTAL PROGRAM & EVENTS PARTICIPANTS		836	3,968	1,357

* Online programs and events statistics are based on Facebooks Total Lifetime Views, i.e. number of times people viewed the video for 3 seconds or more (in line with Public Library Services reporting methodology) and not representative of the number that viewed the entire recording.

Note: Participant numbers includes all council programs and events where applicable – children and adult, regular and one off programs, including school holidays and wellbeing, ukulele's and WoW.

July - September

WINTER SCHOOL HOLIDAY PROGRAM

- Meet AIBO at Walkerville Library
- Introduction to 3D printing
- Create & build with 3D Pens - winter ornaments
- Nature play fun
- How to draw dragons
- Claymation workshop
- Meet Walkerville's robotics crew
- Create your own fairy garden
- Mini Ninja Warrior for toddlers



SPRING SCHOOL HOLIDAY PROGRAM

- Whiteboard Animation workshop
- Introduction to 3D printing
- Decorate your garden pots with 3D pens



ADDITIONAL CHILDRENS & TEENAGERS PROGRAMS & EVENTS

- National Science Week
- Australian Reading Hour



ALL AGES PROGRAMS & EVENTS

- Colour our Town (SALA Festival activity and exhibition)
- U can uke term 3
- Nourishing table (3 events)
- Walkerville Primary School art show

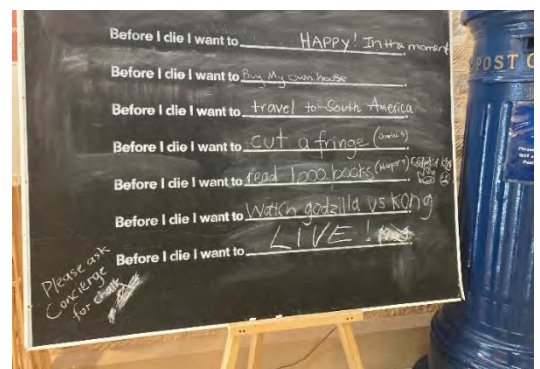
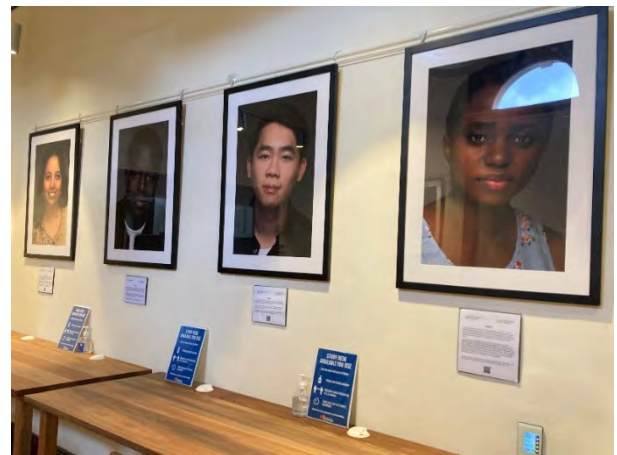


ADULT PROGRAMS & EVENTS

- Activity packs for ages 65+
- Stretch, Meditate & Relax classes
- Live in the Lounge Room sessions
- Walkerville Walkers breakfast & talk
- "Before I die....." blackboard (as part of Dying to Know month events)
- Stronger Together exhibition
- Movie Matinee - Death Makes Life Possible (as part of Dying to Know month events)
- Death Café (as part of Dying to Know month events)
- Death Across Cultures: Community Forum (as part of Dying to Know month events)
- Creaky Knees and Achy Joints - understanding arthritis presentation
- Become a savvy shopper presentation
- Dementia Friendly Community Forum
- Walkerville Walkers breakfast & talk

CITIZENSHIP DAY

At a special ceremony on 16 September, Mayor Elizabeth Fricker conferred citizenship on 19 residents from 11 different countries.



PARKING EXPIATION OVERVIEW – TOP TWENTY TOPICS

The following table provides the top 20 offences for infringements issued including warnings for the quarter, compared to the same time last year.

TYPE OF INFRINGEMENT	July to September	July to September
Parking for longer than indicated where "permissive parking" sign applies	174	104
Stopping in permit zone	75	38
Stopping where no stopping sign applies	56	50
Stopping where no parking sign applies	27	30
Stopping in taxi zone	20	42
Stopping on road with continuous yellow edge line	19	14
Stopping on path, dividing strip or nature strip	15	3
Failing to park in road - related area (except in median strip parking area) in accordance with rule - parrallel parking(1) a driver who parks in a road related area must position the driver's vehicle to face, a) in the direction of travel	13	4
Stopping in bicycle lane	11	13
Stopping in bus zone	11	2
Stopping within 10 metres of intersection without traffic lights	9	7
Obstructing access to and from driveway etc	7	6
Stopping in a parking area for people with disabilities	4	42
Obstructing access to and from footpath ramp etc	1	1
Stopping in loading zone- exceeding time in loading zone	1	3
Stopping in loading zone	1	2
Stopping near fire hydrant, etc	0	16
Expiation enforcement warning notice	0	
If the road has a continuous dividing line or a dividing strip, the driver must position the vehicle at least 3 metres from the continuous dividing line or dividing strip, unless otherwise indicated by information on or with a parking control sign.	0	4
TOTAL TOP 20 EXPIATIONS	444	381
TOTAL EXPIATIONS (excludes reminder notices)	477	398
VALUE OF TOTAL EXPIATIONS ISSUED	\$36,788	\$50,802

The statistics show more expiation notices have been issued in the 2021 quarter compared to the same time last quarter. However, the value of expiation notices is lower, this is due to less expiations being issued in Accessibility Parking spaces designed for disabled persons, which are generally around \$400.00 per notice. Note: Table includes cancelled expiations.

Meeting:	Council
Title:	Walkerville Oval Redevelopment Committee Meeting Minutes September 2021.
Responsible Manager:	Group Manager Corporate Services & Strategic Projects, Scott Reardon
Author:	Group Manager Corporate Services & Strategic Projects, Scott Reardon
Key Pillar:	Strategic Community Plan Key Pillar 7 - A responsible and influential local government
Key Focus Area:	Financial Guiding Principle 4 – Robust and transparent allocation and prioritisation of resources
Type of Report:	Information Only

Recommendation

That Council receives and notes the minutes of the Walkerville Oval Redevelopment Committee from their meetings held 9 September 2021 and 23 September 2021.

Summary

The purpose of this report is to provide Members with the minutes from the Walkerville Oval Redevelopment Committee meetings as held 9 September 2021 and 23 September 2021.

Background

In accordance with the Walkerville Oval Redevelopment Committee's (**Committee**) Terms of Reference, as established by Council resolution **CNC262/20-21** of 18 January 2021 and varied by way of subsequent Council resolution **CNC361/20-21** of 17 May 2021, and the adoption of the Committee's meeting frequency schedule (**WOR01/20-21**) the Committee is required to meet fortnightly subject to need and sufficient agenda items.

The Committee met on 9 September 2021 and 23 September 2021. The meeting minutes appear as Attachments A and B respectively to this report for Members' information. Items discussed at these meetings are as follows:

9 September 2021

Item Number	Report	Resolution Number
2.1	Confirmation of Previous Minutes	WOR16/21-22
4.1	Concept Deign Workshop – Walter Brooke	WOR17/21-22
7.1	Communications and Marketing Strategy	WOR18/21-22

23 September 2021

Item Number	Report	Resolution Number
2.1	Confirmation of Previous Minutes	WOR19/21-22
4.1	Site, Concept, and Car Parking Masterplan – Verbal Report (Administration)	WOR20/21-22

Next Steps

The next scheduled meeting of the Walkerville Oval Redevelopment Committee is Thursday 21 October 2021. The minutes from these meetings will be submitted to Council in the November 2021 agenda.

Attachments

Attachment A	Walkerville Oval Redevelopment Committee Meeting Minutes 9 September 2021
Attachment B	Walkerville Oval Redevelopment Committee Meeting Minutes 23 September 2021



MINUTES

of

WALKERVILLE OVAL REDEVELOPMENT COMMITTEE SPECIAL MEETING

held in

**WALKERVILLE CIVIC CENTRE
COUNCIL CHAMBERS
66 WALKERVILLE TERRACE GILBERTON**

on

THURSDAY 9 SEPTEMBER 2021 AT 10.32AM

MINUTES

Thursday 9 September 2021

The meeting was declared open at 10:32am.

1. ATTENDANCE RECORD

1.1 Present

Mayor Elizabeth Fricker
Deputy Mayor Cr Robert Ashby AM
Cr James Williams
Cr MaryLou Bishop (departed 11:05am)
Cr Norm Coleman (proxy)
Paul Di Iulio (Specialist External Member) (arrived at 10:40am)
Walter Brooke Architect, Anthony Balsamo (departed at 11:43am)
Walter Brooke Architect, Justin Wight (departed at 11:43am)

Staff In Attendance

Chief Executive Officer, Kiki Cristol
Group Manager Corporate Services & Strategic Projects, Scott Reardon
Communications and Marketing Manager, Sarah Spencer
Council Secretariat, Danielle Edwards

1.2 Apologies

Cr Conrad Wilkins (proxy)

1.3 Not Present / Leave of Absence

Cr Ashby has notified an amended leave of absence from 4 October 2021 – 26 October 2021, inclusive.

2. CONFIRMATION OF PREVIOUS MINUTES

WOR16/21-22

Moved: Cr Bishop

Seconded: Cr Williams

2.1 That the minutes of the Walkerville Oval Redevelopment Committee meeting held on the 26 August 2021 be confirmed as a true and accurate record of the proceedings.

CARRIED

3. DECLARATIONS OF INTEREST (material, actual, perceived)

Nil.

4. REPORTS REQUIRING DECISION OF COMMITTEE

4.1 Concept Design Workshop – Walter Brooke.

WOR17/21-22

Moved: Cr Coleman

Seconded: Cr Ashby

1. That the Walkerville Oval Redevelopment Committee receive and note the Concept Design Workshop presentation by Walker Brooke.
2. That the Committee request the architects consider options for the following as per discussions held;
 - car parking;
 - meeting rooms; and
 - playground.

CARRIED

5. REPORTS REQUIRING DISCUSSION AND / OR PRESENTED FOR INFORMATION

Nil.

6. CONFIDENTIAL ITEMS

Nil.

7. COMMUNICATIONS AND MARKETING

7.1 Communication and Marketing Strategy

WOR18/21-22

Moved: Cr Williams

Seconded: Cr Ashby

That the Walkerville Oval Redevelopment Committee endorse the Communication and Marketing Strategy for the reporting and distribution of information regarding the Walkerville Oval Redevelopment to stakeholders, community and State Government, noting that it is likely to be adjusted from time to time in regards to timeframes and content.

CARRIED

8. STAKEHOLDER ENGAGEMENT

Nil.

9. OUTSTANDING ACTIONS

Nil.

10. CLOSURE

The meeting was declared closed at 11:49am.

The next meeting of the committee will be held on Thursday 23 September 2021 at 10:30am.



MINUTES

of

WALKERVILLE OVAL REDEVELOPMENT COMMITTEE SPECIAL MEETING

held in

**WALKERVILLE CIVIC CENTRE
COUNCIL CHAMBERS
66 WALKERVILLE TERRACE GILBERTON**

on

THURSDAY 23 SEPTEMBER 2021 AT 10.31AM

MINUTES

Thursday 23 September 2021

The meeting was declared open at 10:31am.

1. ATTENDANCE RECORD

1.1 Present

Mayor Elizabeth Fricker
Deputy Mayor Cr Robert Ashby AM – Arrived at 10:54am
Cr James Williams
Cr MaryLou Bishop
Cr Conrad Wilkins (proxy) – Arrived at 10:40am
Paul Di Iulio (Specialist External Member)

Staff In Attendance

Chief Executive Officer, Kiki Cristol
Group Manager Corporate Services & Strategic Projects, Scott Reardon
Group Manager Assets & Infrastructure, Ben Clark
Communications and Marketing Manager, Sarah Spencer
Council Secretariat, Danielle Edwards

1.2 Apologies

1.3 Not Present / Leave of Absence

Cr Ashby has previously notified an amended leave of absence from 4 October 2021 – 26 October 2021, inclusive.

2. CONFIRMATION OF PREVIOUS MINUTES

WOR19/21-22

Moved: Cr Bishop

Seconded: Cr Williams

- 2.1 That the minutes of the Walkerville Oval Redevelopment Committee meeting held on the 9 September 2021 be confirmed as a true and accurate record of the proceedings.

CARRIED

3. DECLARATIONS OF INTEREST (material, actual, perceived)

Nil.

4. REPORTS REQUIRING DECISION OF COMMITTEE

4.1 Site, Concept, and Car Parking Masterplan – Verbal Report (Administration)

WOR20/21-22

Moved: Cr Williams

Seconded: Cr Bishop

1. That the Walkerville Oval Redevelopment Committee receive and note the Site, Concept, and Car Parking Masterplan – Verbal Report by Administration.
2. That the Committee requests Administration to consider further options as they relate to;
 - Car parking options
 - Playground location
 - Belt Memorial Fountain location to remain as is if possible
 - Former change rooms/storage (off Warwick St behind current Sports Club)

CARRIED

5. REPORTS REQUIRING DISCUSSION AND / OR PRESENTED FOR INFORMATION

Nil.

6. CONFIDENTIAL ITEMS

Nil.

7. COMMUNICATIONS AND MARKETING

Nil.

8. STAKEHOLDER ENGAGEMENT

Nil.

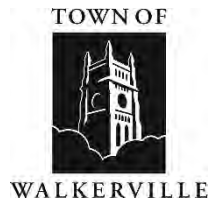
9. OUTSTANDING ACTIONS

Nil.

10. CLOSURE

The meeting was declared closed at 11:42am.

The next meeting of the committee will be held on Thursday 7 October 2021 at 10:30am.



Item No: 16.3.6
Date: 18 October 2021
Attachment: A

Meeting: Council

Title: Women of Walkerville Committee Minutes 23 September 2021

Responsible Manager: Manager Community Development & Engagement, Fiona Deckert

Author: Council Secretariat, Danielle Edwards

Key Pillar: Strategic Framework – Key Pillar 7 – Leadership – A responsible and influential local government organisation

Type of Report: **Information Only**

Recommendation

That Council receives and notes the minutes of the Women of Walkerville Committee meeting held on 23 September 2021.

Summary

The purpose of this report is to provide Members with the minutes of the Women of Walkerville Committee (Committee) meeting held on 23 September 2021.

Background

In accordance with the Women of Walkerville Committee's Terms of Reference the Committee is required to meet at least four times per financial year.

The Committee's role is to:

- *identify opportunities for the enhancement and benefit of the community;*
- *initiate and deliver fund raising activities that support a range of social (non-political) endeavours that directly benefit people in the community;*
- *raise additional funds for Councils annual Community Fund, so that more people in the community can benefit from a grant;*
- *ensure that all fund raising activities are self-funded (all costs must be covered);*
- *apply for grants as and where appropriate;*
- *seek corporate and private sponsorships to support the Committee's activities;*
- *report to Council on its activities;*

- *liaise and engage with members of the broader community, local schools and organisations who have an interest in community wellbeing and engaging collaboratively with the Committee on its fund raising activities;*
- *donate funds and / or establish relationships with charitable groups that reflect the overarching purpose of the Committee.*

The minutes of the Committee meeting held on 23 September 2021 appears as Attachment A to this report for Member's information. Items discussed at the meeting are as follows:

Item Number	Report	Resolution Number
2	Confirmation of Previous Minutes	WOW06/21-22
4.1	2021 Christmas Raffle	WOW07/21-22
4.2	Show Me Your Garden Tours	WOW08/21-22
5.1	Work / Events Program 2021	WOW09/21-22
6.1	History Month 2022	-

Please note that these minutes are to be confirmed at the next meeting of the Women of Walkerville Committee.

Attachment

Attachment A	Women of Walkerville Committee Meeting Minutes 23 September 2021
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MINUTES

of

WOMEN OF WALKERVILLE COMMITTEE MEETING

Pursuant to the provisions of section 87 of the *Local Government Act 1999*

held in the

**WALKERVILLE CIVIC CENTRE
COUNCIL CHAMBERS
66 WALKERVILLE TERRACE GILBERTON**

on

THURSDAY, 23 SEPTEMBER 2021 AT 2:02PM

MINUTES
23 September 2021

The meeting was declared open at 2:02pm.

1. ATTENDANCE RECORD

1.1 Present

Mayor Elizabeth Fricker (Presiding Member)
Cr Jennifer Joshi
Cr MaryLou Bishop
Lyn O'Grady
Fiona Raptis
Rebecca Petrucco

In attendance

Manager Community Development & Engagement, Fiona Deckert
Program & Event Officer, Adriane Dade
Council Secretariat, Danielle Edwards

1.2 Apologies

Ann Hartley
Margot Vowles OAM (Patron)

1.3 Not Present / Leave of Absence

Nil.

2. CONFIRMATION OF MINUTES

WOW06/21-22

Moved: Fiona Raptis

Seconded: Cr MaryLou Bishop

That the minutes of the Women of Walkerville Committee meeting held on 19 August 2021 be confirmed as a true and accurate record of the proceedings.

CARRIED

3. DECLARATIONS OF INTEREST (material, actual, perceived)

Nil.

4. REPORTS REQUIRING DECISION OF COMMITTEE

4.1 2021 Christmas Raffle

WOW07/21-22

Moved: Cr Jennifer Joshi

Seconded: Lyn O'Grady

That the Women of Walkerville Committee resolve that the prizes and ticket sale assistance for the '2021 Christmas Raffle in 2021 be provided by committee members as listed below:

DATE	EVENT	PRIZES	ATTENDANCE
20/11/21 3pm – 8pm	Walkervillage Christmas Fair raffle ticket sales	1. Elizabeth & Margot - Xmas Ham 2. Fiona - fruit cake 3. Jennifer - Decanter & glasses 4. MaryLou - Hydrangeas 5. Lyn - Fassinas - 2 x magnums of red 6. Rebecca - Vouchers/items received from the local businesses 7. Ann Hartley - Books 8.	3-4PM 1. Fiona 2. Rebecca 4-5PM 3. Lyn 4. Ann 5-6PM 5. Lyn 6. Jennifer 6-7.15PM 7. Elizabeth 8. MaryLou

CARRIED

4.2 Show Me Your Garden Tours

WOW08/21-22

Moved: Cr MaryLou Bishop

Seconded: Cr Jennifer Joshi

That the Women of Walkerville Committee resolves that the assistance for the 'Show me your Garden' tours in 2021 be provided by committee members as listed below:

DATE	EVENT	LOGISTICS
6/11/21	Garden Tours 1pm – 3.30pm \$10.00/ticket	Tickets & check in: 1. Lyn 2. Ann 9 Briar Ave: 1. Fiona + MaryLou 11 Briar Ave: 1. Rebecca + 1 24 Briar Ave: 1. Jennifer +1

CARRIED

5. REPORTS PRESENTED FOR INFORMATION

5.1 Work / Events Program 2021

WOW09/21-22

Moved: Cr MaryLou Bishop

Seconded: Cr Jennifer Joshi

That the Women of Walkerville Committee receive and note the work / events program as at 23 September 2021:

Date	Event/ Activity	Description	Responsible Officer/s
October Talk 6 October 2021 6pm – 7pm	October Talk	Dr Jane Lomax Smith Logistics: WOW members to provide light refreshments and wine. (Lyn and Fiona to package individual mixed nuts & Elizabeth, MaryLou and Rebecca to provide a bottle of champagne each)	WOW & Administration
6 November 2021 1pm – 3.30pm	Garden Tours	Tours of three gardens with entrance fee \$10.00 Logistics: Two WOW members to meet attendees at the corner of Briar and Willyama and take \$10 entrance fee. One or two WOW committee members to man each garden. A flyer is to be produced providing further information on each garden.	WOW & Administration
20 November 2021 3pm – 8pm	Walkervillage Christmas Fair	Raffle to raise funds Logistics: WOW members to coordinate purchase and/or donations of gifts & sell raffle tickets at the Fair	WOW & Administration

CARRIED

6. ISSUES/ IDEAS FOR DISCUSSION

6.1 History Month 2022

Idea from Lyn O'Grady to provide the history of Swanscomb (10 Fuller Street). The committee is to have a think and discuss at next meeting.

7. CONFIDENTIAL REPORTS

Nil.

8. OTHER BUSINESS

8.1 Charity Donations

Suggestion for 'Thank you for donations' submission into the next About Town for domestic violence

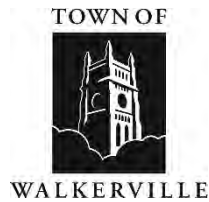
Next time go back to Backpacks for kids which was very successful.

- Advertised in the next About Town
- Donations to be new or in good condition

9. CLOSURE

The next meeting of the committee will be held on 28 October 2021 at 2pm.

The time being 2:43pm the meeting is declared closed.



Item No: 16.3.7

Date: 18 October 2021

Attachment: A

Meeting:	Council
Title:	CEO Performance Review Committee Minutes 24 September 2021
Responsible Manager:	Mayor, Elizabeth Fricker
Author:	Council Secretariat, Danielle Edwards
Key Pillar:	Strategic Framework – Key Pillar 7 – Leadership – A responsible and influential local government organisation
Type of Report:	Information Only

Recommendation

That Council receives and notes the minutes of the meeting of the CEO Performance Review Committee convened on 24 September 2021.

Summary

The purpose of this report is to provide Members with the minutes of the meeting of the CEO Performance Review Committee convened on 24 September 2021.

Background

In accordance with the CEO Performance Review Committee's (Committee) Terms of Reference the objectives of the Committee are to:

- 2.1 *Engage with the Chief Executive Officer in the undertaking of the annual performance review within the parameters of the Employment Agreement, and report the findings to Council.*
- 2.2 *On an annual basis, and in conjunction with the Chief Executive Officer, establish the Key Performance Indicators (KPIs) against which the performance review is to be conducted (July of each year)*
- 2.3 *At least once in every six month period review with the Chief Executive Officer the Key Performance Indicators, and the Key Result Areas included in the position description against which feedback will be sought during the annual performance review*
- 2.4 *On an annual basis make recommendations to Council regarding the remuneration and conditions of employment of the Chief Executive Officer, consistent with the requirements of the Employment Agreement.*
- 2.5 *Make recommendation to Council for the appointment of an independent consultant to assist with the Chief Executive Officer's performance review process.*

- 2.6 *Make recommendations to Council as to any proposed changes in remuneration or conditions of employment of the Chief Executive Officer.*
- 2.7 *In the event of a vacancy for the position of Chief Executive Officer, the Committee will develop and recommend to Council the necessary steps to fill the vacancy within the requirements of the Act. The Committee will act as the selection panel and make recommendations to Council on an appointment to the position of Chief Executive Officer.*

The minutes of the Committee meeting held on 24 September 2021 appear as Attachment A to this report for Members' information.

Items discussed at this meeting are as follows:

Item Number	Report	Resolution Number
2	Minutes of CEO Performance Review Committee meeting held on 24 August 2021	CEO10/21-22
5.1*	CEO Contract Negotiations – Verbal Update	CEO11/21-22 - CEO12/21-22

Next Steps

The minutes of the Committee meeting held on 24 September 2021 will be confirmed at the next meeting of the CEO Performance Review Committee to be held on 5 November 2021.

Attachment

Attachment A	CEO Performance Review Committee Minutes 24 September 2021
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MINUTES

of

CEO PERFORMANCE REVIEW COMMITTEE MEETING

Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999

Held at

**WALKERVILLE CIVIC CENTRE
COUNCIL CHAMBERS
66 WALKERVILLE TERRACE GILBERTON**

On

24 SEPTEMBER 2021 AT 10:00am

MINUTES

24 September 2021

The meeting was declared open at 10:04am.

1. ATTENDANCE RECORD

1.1 Present

Mayor Elizabeth Fricker
Cr James Williams
Deputy Mayor, Cr Robert Ashby AM
Cr Jennifer Joshi

In Attendance

Richard Altman, RA Consulting
Council Secretariat, Danielle Edwards

1.2 Apologies

Nil.

1.3 Not Present / Leave of Absence

CEO09/21-22

Moved: Cr Joshi
Seconded: Cr Williams

Cr Ashby has notified an amended leave of absence from 4 October 2021 – 26 October 2021, inclusive.

CARRIED

The Mayor welcomed the Strategic HR and Management Consultant Richard Altman.

2. CONFIRMATION OF MINUTES

CEO10/21-22

Moved: Cr Joshi
Seconded: Cr Ashby

That the minutes of the CEO Performance Review Committee Meeting held on 24 August 2021 be confirmed as a true and accurate record of the proceedings.

CARRIED

3. REPORTS REQUIRING DECISION OF COMMITTEE

Nil.

4. REPORTS PRESENTED FOR INFORMATION

Nil.

5. CONFIDENTIAL REPORTS

5.1 CEO Contract Negotiations – Verbal Update

CEO11/21-22

Moved: Cr Ashby

Seconded: Cr Williams

Recommendation (Public)

Pursuant to s90(3)(a)

Pursuant to section 90(2) of the Local Government Act 1999 the CEO Performance Review Committee orders that all members of the public, except the CEO Performance Review Committee's Consultant, Richard Altman and the Council Secretariat, Danielle Edwards be excluded from attendance at the meeting for Agenda Item 5.1 CEO Contract Negotiations – Verbal Update.

The CEO Performance Review Committee is satisfied that, pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda Item 5.1 is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer, in that details of her contract negotiations will be discussed, which are sensitive and are details only known to those who have participated in the process.

The CEO Performance Review Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because as the matter relates to details of the Chief Executive Officer's remuneration.

CARRIED

The time being 10:05am the meeting moved into confidence.

Verbal update was provided to committee by CEO Performance Review Committee's Consultant, Richard Altman and discussions commenced regarding CEO Contract.

CEO12/21-22

Moved: Cr Joshi

Seconded: Cr Williams

Recommendation (Public)

Pursuant to s.91(7)

That having considered Agenda Item 5.1 CEO Contract Negotiations – Verbal Update in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the CEO Performance Review Committee, pursuant to section 91(7) of that Act orders that the report and minutes be retained in confidence until the CEO Contract Negotiations process has been completed.

And that the CEO Performance Review Committee resolves to end its confidential deliberations pursuant to section 90(2) of the *Local Government Act 1999* re admit the public.

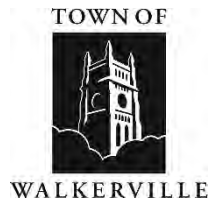
CARRIED

The time being 10:49am the meeting moved out of confidence.

6. CLOSURE

That the next meeting of the committee will be held on Friday 5 November 2021 at 10:00am the Town of Walkerville Chamber.

The meeting was declared closed at 10:49am.



Item No: 16.3.8

Date: 18 October 2021

Attachment: A

Meeting:	Council
Title:	Strategic Planning and Development Policy Committee Minutes 16 September 2021
Responsible Manager:	Group Manager Planning Environment & Regulatory Services, Joshua Bowen
Author:	Council Secretariat, Danielle Edwards
Key Pillar:	Strategic Framework – Key Pillar 7 – Leadership – A responsible and influential local government organisation
Type of Report:	Information Only

Recommendation

That Council receives and notes the minutes of the Strategic Planning and Development Policy Committee meeting held on 16 September 2021.

Summary

The purpose of this report is to provide Members with the minutes of the Strategic Planning and Development Policy Committee meeting held on 16 September 2021.

Background

In accordance with the Strategic Planning and Development Policy Committee's (Committee) Terms of Reference the objectives of the Committee are to:

- 2.1 *Providing advice to the Council in relation to the extent to which the Council's strategic planning and development policies accord with the Planning Strategy;*
- 2.2 *Assisting the Council in undertaking strategic planning and monitoring to achieve;*
 - (i) *orderly and efficient development within the area of the council; and*
 - (ii) *high levels of integration of transport and land-use planning; and*
 - (iii) *relevant targets set out in the Planning Strategy within the area of the council; and*
 - (iv) *the implementation of affordable housing policies set out in the Planning Strategy within the area of the council; and*
 - (v) *other outcomes of a prescribed kind (if any); and*

- 2.3 *To provide advice to the Council in relation to strategic planning and development policy issues when the Council is preparing – (i) a strategic Directions Report; or (ii) a Development Plan Amendment proposal; and*
- 2.4 *Other functions (other than functions relating to development assessment or compliance) assigned to the committee by the Council.*

The minutes of the Strategic Planning and Development Policy Committee meeting held on 16 September 2021 appear as Attachment A to this report for Member's information. Items discussed at this meeting were as follows:

Item Number	Report	Resolution Number
2	Confirmation of Previous Minutes	SPDC7/21-22
6.1	Alfred Street Upgrade	SPDC8/21-22
6.2	Levi Oval Playground Upgrade	SPDC9/21-22

The minutes of the 16 September 2021 meeting will be confirmed at the next meeting of Strategic Planning and Development Policy Committee.

Attachment

Attachment A	Strategic Planning and Development Policy Committee Meeting Minutes 16 September 2021
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MINUTES

of

STRATEGIC PLANNING AND DEVELOPMENT POLICY COMMITTEE

held in the

**WALKERVILLE CIVIC CENTRE
COUNCIL CHAMBERS
66 WALKERVILLE TERRACE GILBERTON**

on

THURSDAY, 16 SEPTEMBER 2021 AT 5:00PM

MINUTES

THURSDAY, 16 SEPTEMBER 2021 AT 5:00PM

The Chair declared the meeting open at 5:06 pm.

1. ATTENDANCE RECORD

1.1 Present

Councillor J Williams (Presiding Member)
Councillor N Coleman OAM
Councillor M Bishop

Staff

Group Manager Assets & Infrastructure, Ben Clark
Planning Officer, Planning, Environment and Regulatory Services, Siobhan Kelly

1.2 Apologies

Mayor E Fricker (ex-officio)

1.3 Not Present / Leave of Absence

Councillor C Wilkins

2. CONFIRMATION OF MINUTES

SPDC7/21-22

Moved: Cr N Coleman

Seconded: Cr M Bishop

- 2.1 That the minutes of the Strategic Planning and Development Policy Committee meeting held on 11 August 2021 and Special Strategic Planning and Development Policy Committee meeting held on 31 August 2021 be confirmed as a true and accurate record of the proceedings.

CARRIED

3. DECLARATIONS OF INTEREST (material, actual, perceived)

Nil.

4. PRESENTATIONS

Nil.

5. REPORTS REQUIRING DECISION OF COMMITTEE TO COUNCIL

Nil

6. REPORTS REQUIRING DISCUSSION AND / OR PRESENTED FOR INFORMATION

6.1 Alfred Street Upgrade

SPDC8/21-22

Moved: Cr M Bishop

Seconded: Cr N Coleman

That the SPDPC recommend to Council to consider:

- including the Alfred Street concept in conjunction with the Walkerville Oval Redevelopment Masterplan as it pertains to the pre-kindy, playground and cricket nets areas in order to establish a bespoke gateway from Walkerville Terrace to the oval.

That the SPDPC recommend to Council to also consider:

- the entry and exit surfaces of Alfred Street to be constructed using a contrasting and more significant material to the road space; and
- have a continuous pathway from the public road into Walkerville Oval; and
- a decreased speed limit from 50km/h to 25km/h from DIT; and
- Alfred Street to be turned into a one way road, with entry from Walkerville Terrace and exit to Warwick Street.

CARRIED

6.2 Levi Oval Playground Upgrade

SPDC9/21-22

Moved: Cr N Coleman

Seconded: Cr M Bishop

That the SPDPC recommend to Council to also consider:

- recycled plastic materials which are sympathetic to the overall theme; and
- park benches with a backing; and
- drinking fountains; and
- new fencing

That the SPDPC recommend to Council proceeds to detailed designs.

CARRIED

7. CONFIDENTIAL ITEMS

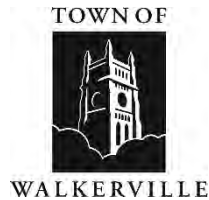
Nil

8. OTHER BUSINESS

Nil

9. CLOSURE

The meeting closed at 6:14 pm.



Item No: 16.4.1
 Date: 18 October 2021
 Attachment: A

Meeting: Council

Title: ERA Water Board Minutes 23 September 2021

Responsible Manager: Chief Executive Officer, Kiki Cristol

Author: Council Secretariat, Danielle Edwards

Key Pillar: Strategic Community Plan Key Pillar 7 - A responsible and influential local government

Type of Report: Information Only

Recommendation

That Council receives and notes the ERA Water Board Minutes for the meeting convened on 23 September 2021.

Summary

To provide Members with the minutes of the ERA Water Board meetings convened on 23 September 2021.

Background

Walkerville is a Constituent Council of ERA Water. Meetings are held in accordance with the Charter and the matters discussed are reported back to the respective Councils via the minutes of these meetings.

Cr MaryLou Bishop is Council’s ERA Water Board Member representative.

Items considered at the meeting of 23 September 2021 included:

Item Number	Report	Resolution Number
4.1	Adoption of Previous Minutes	ERAW15/21-22
6	Chairperson’s Report	
8.1.1	Operations Report	ERAW16/21-22
8.1.2	Audit Committee Minutes	ERAW17/21-22
8.1.3	Inquiry into regulatory arrangements for small scale and off-grid water, gas and electricity services – Final Inquiry Report	ERAW18/21-22

Item Number	Report	Resolution Number
8.2.1	Future Urban Water Directions	ERAW19/21-22
8.3	Policies	ERAW20/21-22
8.4.1	2020/2021 Annual Report and Financial Statements	ERAW21/21-22
8.4.2	Management Accounts	ERAW22/21-22
9.1	Meeting with James Stevens	-
9.2	Daly Oval	ERAW23/21-22
9.3	More Water to Burnside	-
9.4	Next ERA Water Meeting	-

Members are to note that the minutes of the ERA Water Board meeting held on 23 September are to be confirmed at the Board meeting scheduled for 4 November 2021.

Any items requiring a decision of Constituent Council's will, upon receipt from ERA Water, be presented to Council for consideration.

Attachment

Attachment A	ERA Water Board Minutes 23 September 2021
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ERA WATER



MINUTES

of

ERA WATER BOARD MEETING

held at the

**COUNCIL CHAMBER
TOWN OF WALKERVILLE
66 WALKERVILLE TERRACE GILBERTON**

On

THURSDAY 23 SEPTEMBER 2021 AT 9:05AM

MINUTES
23 September 2021

1. OPENING

The meeting was declared open at 9:05am

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We acknowledge this land that we meet on today is the traditional land of the Kurna People and that we respect their spiritual relationship with their country. We also acknowledge the Kurna people as the custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the Kurna people today. We pay respect to the cultural authority of Aboriginal people visiting or attending from other areas of South Australia and Australia.

3. ATTENDANCE RECORD

3.1 Present

- Jeff Tate (presiding member)
- Cr MaryLou Bishop (Town of Walkerville)
- Chris Cowley, CEO (City of Burnside)
- Cr John Minney (City of Norwood, Payneham & St Peters) – Arrived 10:00am

3.2 In attendance

- Wally Iasiello, General Manager
- Michael Richardson, BRM Advisory
- Mark Millington, Operations Contractor
- Danielle Edwards, Secretariat

3.3 Apologies

Nil.

4. ADOPTION OF MINUTES

4.1 Minutes of ERA Water Board Meeting held on 20 August 2021

Moved: Cr Bishop
Seconded: Mr Cowley

ERAW15/21-22

That the minutes from the Board meeting held on 20 August 2021 be confirmed as a true and accurate record of the proceedings.

CARRIED

5. DECLARATIONS OF INTEREST – Material, Actual, Perceived

Nil.

6. CHAIRPERSON'S REPORT

7. PRESENTATIONS

Nil.

8. REPORTS REQUIRING DECISION OF COMMITTEE

8.1 Monitoring

8.1.1 Operations Report

Moved: Cr Bishop
Seconded: Mr Cowley

ERAW16/21-22

That the Board;

1. Receive and note the operations report.
2. Authorise the expenditure of \$5,000 for the installation of a filter on the inlet prior to the injection tank.

CARRIED

8.1.2 Audit Committee Minutes

Moved: Mr Cowley
Seconded: Cr Bishop

ERAW17/21-22

That the Board receive and note the Minutes of the Audit Committee meeting held on 26-8-2021.

CARRIED

8.1.3 Inquiry into regulatory arrangements for small scale and off-grid water, gas and electricity services – Final Inquiry Report

Moved: Cr Bishop
Seconded: Mr Cowley

ERAW18/21-22

1. That the Board receive and note the report regarding the Final Inquiry Report from the Inquiry into regulatory arrangements for small scale and off-grid water, gas and electricity services.
2. That ERA Water become a member of the Energy and Water Ombudsman (SA) Limited scheme (**EWOSA**)

CARRIED

8.2 Strategy

8.2.1 Future Urban Water Directions

Moved: Cr Bishop

Seconded: Mr Cowley

ERAW19/21-22

1. That the Board receive and note the report regarding the Future Urban Water Directions papers released by the Department for Water and Environment.
2. That the General Manager provide feedback to the Department for Environment and Water regarding the Future Urban Water Directions papers as outlined in this agenda paper.

CARRIED

8.3 Policy

8.3.1 Policies

Moved: Mr Cowley

Seconded: Cr Bishop

ERAW20/21-22

That the Board adopt the following draft documents included with this report.

- The Code of Practice – Public Access to Meetings and Documents.
- Information and Records Management Policy
- Financial Delegation Policy

CARRIED

8.4 Reporting

8.4.1 2020/2021 Annual Report and Financial Statements

Moved: Mr Cowley

Seconded: Cr Bishop

ERAW21/21-22

That the board:

1. Receive and approve the attached ERA Water Annual Report 2020-21, including audited Financial Statements for year ending 30 June 2021.
2. Receive and note the attached Management Representation letter in relation to the FY2021 External Audit of ERA Water's financial accounts.
3. Receive and note the Statement of Comprehensive Income.

CARRIED

8.4.2 Management Accounts

Moved: Cr Bishop

Seconded: Mr Cowley

ERAW22/21-22

That the Board receive and note the monthly management accounts, cashflow forecast and monthly management report for the two months ended August 2021.

CARRIED

9. OTHER BUSINESS

9.1 Meeting on Monday 27 September 2021 with James Stevens – all board members attending. Information sheet to be left with him for clarity regarding our request.

9.2 Daly Oval

Moved: Cr Bishop

Seconded: Mr Cowley

ERAW23/21-22

That the board agree to connect Daly Oval Magill without the provision of a booster pump at this stage and continue to monitor the situation as to whether pump and/or other infrastructure is required.

CARRIED

Councillor John Minney arrived.

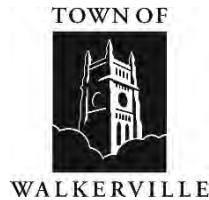
9.3 More water to Burnside – question from Cr Bishop about problems with distribution. Verbal update provided that current pipe network is almost as capacity and option of storage tanks is being looked at.

9.4 Next ERA Water Meeting

The next ERA Water Board meeting will be held on 4 November 2021 at 8:30am at the Town of Walkerville Chambers.

12. CLOSURE

The meeting was declared closed at 10:11am.



Item No: 16.4.2
 Date: 18 October 2021
 Attachment: A

Meeting: Council

Title: Highbury Landfill Authority Committee Minutes 23 September 2021

Responsible Manager: Chief Executive Officer, Kiki Cristol

Author: Council Secretariat, Danielle Edwards

Key Focus Area 3: Transparent and accountable local tier of government that is respected for its forward thinking approaches and cross-council collaborations

Type of Report: Information Only

Recommendation

That Council receives and notes the Highbury Landfill Authority Committee Minutes for the meeting convened on 23 September 2021.

Summary

To provide Members with the minutes of the Highbury Landfill Authority Committee meeting convened on 23 September 2021.

Background

Walkerville is a Constituent Council of the Highbury Landfill Authority. Meetings are held in accordance with the Charter and the matters discussed are reported back to the respective Constituent Councils via the minutes of these meetings.

The minutes of the Highbury Landfill Authority Committee meeting convened on 23 September 2021 are attached in full, for Member’s information.

At this meeting, Committee Members considered:

Item Number	Report
2.	Confirmation of Previous Minutes
4.	Executive Officer’s Report

Members are to note that these minutes are to be confirmed at the Committee’s next meeting to be held on 16 December 2021.

Any items requiring a decision of Constituent Council’s will, upon receipt from the Highbury Landfill Authority, be presented to Council for consideration.

Attachment

Attachment A	Highbury Landfill Authority Committee Minutes 23 September 2021
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MINUTES OF THE ORDINARY BOARD MEETING OF THE HIGHBURY LANDFILL AUTHORITY

11.35 am Thursday 23rd September 2021
Walkerville Council

PRESENT:

Cr John Minney City of Norwood Payneham & St Peters
Mr Chris Cowley City of Burnside

IN ATTENDANCE:

Mr Trevor Hockley Executive Officer

1. APOLOGIES

Mr Ben Clark Town of Walkerville

2. CONFIRMATION OF PREVIOUS MINUTES

MOVED MR CHRIS COWLEY

That the minutes of the HLA Board Meeting held on the 22nd April 2021 be taken as read and confirmed.

SECONDED CR JOHN MINNEY

CARRIED

3. BUSINESS ARISING

Nil

4. EXECUTIVE OFFICER'S REPORT

MOVED MR CHRIS COWLEY

That the Executive Officers Report be received, and

That the Highbury Landfill Authority (HLA) Audited Financial Statements for the year ending June 21 as recommended by the Audit Committee be adopted by the Board and forwarded to Member Councils.

That the amendment recommended by the Norwood Payneham and St Peters Council to the reviewed charter of HLA be forwarded to the two remaining Member Councils for their approval and then the revised charter be formally sent to the Minister for final approval

That the Board having regard to the following key considerations and importance of the gas management contract, namely

- **The excellent performance of Biogas Systems over the last 3 years managing the Highbury Landfill gas extraction system**
- **The invaluable experience and knowledge gained by the contractor in that period**
- **The assessment by HLA's independent consultant (Golder) on landfill gas management that in their view the current contract provides value for money and competency in managing the gas field**

The Board authorizes an extension of the existing gas management contract direct with Biogas for a further 3 years pursuant to clause 4.1 of the HLA Procurement Policy.

SECONDED JOHN MINNEY

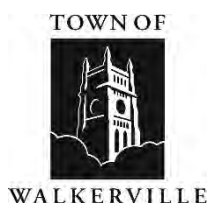
CARRIED

5. ANY OTHER BUSINESS

Nil

6. DATE AND TIME OF NEXT ORDINARY BOARD MEETING

The next Board Meeting will be at 10.30am on Thursday the 16 December 2021` at Walkerville Council.



Item No: 16.4.3
Date: 18 October 2021
Attachment: A

Meeting: Council

Title: East Waste Board Minutes 30 September 2021

Responsible Manager: Chief Executive Officer, Kiki Cristol

Author: Council Secretariat, Danielle Edwards

Key Focus Area 3: Transparent and accountable local tier of government that is respected for its forward thinking approaches and cross-council collaborations

Type of Report: Information Only

Recommendation

That Council receives and notes the East Waste Board Minutes for the meeting convened on 30 September 2021.

Summary

To provide Members with the minutes of the East Waste Board meeting convened on 30 September 2021.

Background

Walkerville is a Constituent Council of East Waste. Meetings are held in accordance with the Charter and the matters discussed are reported back to the respective seven (7) Constituent Councils via the minutes of these meetings.

The minutes of the East Waste Board meeting convened on 30 September 2021 2021 are attached in full, for Member's information.

At this meeting, Board Members considered:

Item Number	Report
5	Confirmation of Previous Minutes
9.4	Legal Matter (item was brought forward for discussion)
8.1	Audited Financial Statements for the year ended 30 June 2021
8.2	Regulation 10 Financial Report 2021
8.3	Annual Report 2020/2021
8.4	Draft Sexual Harassment Policy

Item Number	Report
8.5	Charter Review
8.6	Annual Plan Progress Report
9.1	Tender Evaluation
9.2	Contract Update
9.3	Review of Confidential Orders
11.	Next Meeting of the Board

Members are to note that these minutes are to be confirmed at the Board's meeting to be held on 16 November 2021.

Any items requiring a decision of Constituent Council's will, upon receipt from East Waste, be presented to Council for consideration.

Attachment

Attachment A	East Waste Board Minutes 30 September 2021
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Cr Carbone declared a material conflict of interest in item 9.4, on the basis that Jeffries has lodged a pre-action notice against City of Burnside, of which he is an Elected Member, and the interests of East Waste and City of Burnside may not be similar, and requested to be excluded from any discussion of the matter.

Cr Ashby declared a material conflict of interest in item 9.4, on the basis that Jeffries has lodged a pre-action notice against Walkerville Council, of which he is an Elected Member, and the interests of East Waste and Walkerville Council may not be similar, and requested to be excluded from any discussion of the matter.

Cr Stock declared a perceived conflict of interest in item 9.4, due to his membership at Norwood Football Club where Integrated Waste Services is a major Sponsor.

Mr Gregory returned to the meeting at 5:33pm.

Mr Williams entered the meeting at 5:33pm.

5. CONFIRMATION OF THE MINUTES

Moved Mayor Holmes-Ross that the Minutes of the Eastern Waste Management Authority Special Board Meeting held on Thursday 22 July 2021, be received confirmed, and adopted.
Seconded Cr Ashby **Carried**

Moved Mayor Holmes-Ross that the Minutes of the Eastern Waste Management Authority Audit & Risk Management Committee Meeting held on Tuesday 21 September 2021, be further reviewed by the Audit & Risk Management Committee to ensure they are true and correct.
Seconded Cr Ashby **Carried**

6. MATTERS ARISING FROM THE MINUTES

Nil

7. QUESTIONS WITHOUT NOTICE

Nil

Cr Stock moved that the order of business be amended, allowing for item 9.4 to be brought forward for discussion.

Seconded Mayor Holmes-Ross **Carried**

Item 9.4 was brought forward for discussion.

9.4 LEGAL MATTER

Mr Di Iulio left the meeting at 5:35pm.

Cr Carbone left the meeting at 5:35pm.

Cr Ashby left the meeting at 5:35pm.

Cr Green entered the meeting at 5:41pm.

RECOMMENDATION 1

Moved Cr Green that pursuant to Section 90(2) and (3) of the *Local Government Act, 1999* the East Waste Board orders that the public, with the exception of the subsidiary staff present and legal representation, be excluded from the meeting on the basis that the Board will receive, discuss and consider:

(h) legal advice

and the East Waste Board is satisfied that, in principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mayor Holmes-Ross

Carried

Cr Stock left the meeting at 6:18pm.

Cr Stock returned to the meeting at 6:19pm.

Mr Maywald left the meeting at 6:22pm.

Mr Maywald returned to the meeting at 6:22pm.

RECOMMENDATION 3

Moved Cr Stock that under *Section 91(7) and (9)* of the *Local Government Act 1999*, the East Waste Board orders that the report, attachments, minutes, and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed.

Seconded Mayor Holmes-Ross

Carried

Mr Williams left the meeting at 6:29pm.

Cr Stock left the meeting at 6:29pm.

Mr Di Iulio returned to the meeting at 6:30pm.

Cr Carbone returned to the meeting at 6:30pm.

Cr Ashby returned to the meeting at 6:30pm.

Mr Papa entered the meeting at 6:30pm.

8. REPORTS

8.1 AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

RECOMMENDATION

Moved Mr Di Iulio that the Board:

1. Receives and notes Bentley's Audit Findings Report.
2. Authorises the Chairman and General Manager to sign the Financial Statements as presented in Attachment A and provide to Member Councils.

3. Resolves that the rebate of \$470,000 is returned to Member Councils prior to 30 June 2022.

Seconded Mayor Holmes-Ross

Carried

Mr Papa left the meeting at 6:40pm.

8.2 REGULATION 10 FINANCIAL REPORT 2021

RECOMMENDATION

Moved Cr Green that the Board endorse the Regulation 10 Financial Report as presented in Attachment A.

Seconded Cr Carbone

Carried

8.3 ANNUAL REPORT 2020/2021

RECOMMENDATION

Moved Mayor Holmes-Ross that the Board endorses the 2020/2021 East Waste Annual Report, with the inclusion of signed Financial Statements, and authorises East Waste's General Manager to present to Member Councils.

Seconded Cr Ashby

Carried

8.4 DRAFT SEXUAL HARRASSMENT POLICY

RECOMMENDATION

Moved Mayor Holmes-Ross that the Board endorse the *Sexual Harassment Policy* as presented in Attachment A.

Seconded Cr Green

Carried

8.5 CHARTER REVIEW

RECOMMENDATION

Moved Cr Carbone that the Board notes and receives the report and presentation.

Seconded Mayor Holmes-Ross

Carried

8.6 ANNUAL PLAN PROGRESS REPORT

RECOMMENDATION

Moved Cr Ashby that the report be received and noted by the Board.

Seconded Cr Green

Carried

9. CONFIDENTIAL REPORTS

9.1 TENDER EVALUATION

RECOMMENDATION 1

Moved Cr Green that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Cr Ashby

Carried

RECOMMENDATION 3

Moved Mr Di Iulio that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report, attachment(s), discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Cr Carbone

Carried

9.2 CONTRACT UPDATE

RECOMMENDATION 1

Moved Mr Di Iulio that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mayor Holmes-Ross

Carried

RECOMMENDATION 3

Moved Mr Di Iulio that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Mayor Holmes-Ross

Carried

9.3 REVIEW OF CONFIDENTIAL ORDERS

RECOMMENDATION 1

Moved Cr Green that pursuant to Section 90(2) and (3) of the Local Government Act, 1999 the East Waste Board orders that the public, with the exception of the East Waste staff present, be excluded from the meeting on the basis that the East Waste Board will receive, discuss and consider:

(b) information the disclosure of which –

- (i) could reasonably be expected to confer a commercial advantage on a person with whom East Waste is conducting, or proposing to conduct, business, or to prejudice the commercial position of East Waste; and
- (ii) would, on balance, be contrary to the public interest;

and the East Waste Board is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded Mayor Holmes-Ross

Carried

RECOMMENDATION 2

Moved Cr Green that the Board having read and considered the remaining Confidential Orders as presented in Attachment A are satisfied and endorse the retention of these items in confidence for a period not exceeding 12 twelve months.

Seconded Cr Carbone

Carried

RECOMMENDATION 3

Moved Cr Green that under Section 91(7) and (9) of the Local Government Act 1999 the East Waste Board orders that Attachment A to the Report, and discussion be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed by the East Waste Board.

Seconded Cr Carbone

Carried

10. OTHER BUSINESS

Nil

11. NEXT MEETING OF THE BOARD

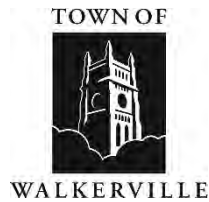
The next Ordinary Board Meeting is scheduled to be held on Thursday 25 November 2021, commencing at 5:30pm, at the City of Norwood, Paynhem & St Peters, 175, The Parade, Norwood.

12. CLOSURE OF MEETING

There being no further business the meeting closed at 7:47pm

DATE: _____

CHAIRPERSON: _____



Item No: 16.5
Date: 18 October 2021
Attachments: Nil.

Meeting: Council
Title: Outstanding Council Resolutions / Action Report
Responsible Manager: Chief Executive Officer, Kiki Cristol
Author: Council Secretariat, Danielle Edwards
Key Pillar: Strategic Community Plan Key Pillar 7 - A responsible and influential local government
Type of Report: Information Only

Recommendation

That Council receives and notes the list of Council resolutions currently being processed as at 14 October 2021.

Summary

This report provides a table of Council resolutions that are currently being processed up to 14 October 2021.

Background

Monthly reports are provided to Council including a list / table of resolutions currently being actioned.

Those greyed out reflect resolutions that have been completed and / or no further action required.

COUNCIL RESOLUTIONS CURRENTLY BEING ACTIONED

DATE	RESOLUTION	ACTION	PROGRESS	DUE DATE	RESPONSIBLE OFFICER
20/09/2021	<p>14.3.1 Behavioural Management Framework - Consultation</p> <p>CNC64/21-22</p> <p>That Council, in response to the Local Government Associations (LGA) request for feedback on the new and proposed Behaviour Management Framework, instructs Administration to write to the LGA and the Office for Local Government that Council supports the LGA Option B, which will see the Behavioural Management Framework process commencing post-election (December 2022).</p>	COMPLETED	<i>This item will be removed from the November 2021 list</i>	September 2021	CS/EA
20/09/2021	<p>14.2.1 Community Fund Program Policy Review</p> <p>CNC63/21-22</p> <p>That Council defer item 14.2.1 Community Fund Program Policy Review.</p> <p><i>(Relating to the following Recommendation which was not endorsed – to come back into the Chamber.</i></p> <ol style="list-style-type: none"> 1. <i>That Council reviews the updated Policy (with track changes) relating to the Community Fund Program appearing as Attachment A to this report.</i> 2. <i>That Council endorses the revised Community Fund Program Policy appearing as Attachment B for public consultation for a period of 21 days.</i> 3. <i>That Council authorises Administration to make minor amendments to the Community Fund Program Policy of a technical or formatting nature prior to releasing the policy for public consultation.)</i> 	IN PROGRESS	To come back into the Chamber by December 2021 Council Meeting	December 2021	MCD&E

DATE	RESOLUTION	ACTION	PROGRESS	DUE DATE	RESPONSIBLE OFFICER
20/09/2021	<p>13.1 Review of Services Provided by EHA to Town of Walkerville – Cr James Nenke</p> <p>CNC62/21-22</p> <p>With regard to the May 2021 Confidential item 19.1: Review of Services Provided by EHA to Town of Walkerville, Administration is requested to present further information in a report at the November 2021 meeting. The report is to detail the feasibility and costings of all options available to Council to best deliver the Environmental Health Service. The recommendation to this report is to include an option to take relevant action to rescind the existing resolution, along with alternative options presented based on the findings detailed within the report.</p>	IN PROGRESS		November 2021	CEO / GMPERS
16/08/2021	<p>14.4.1 HLA Charter Review</p> <p>CNC40/21-22</p> <p>That Council endorses the reviewed and amended Highbury Landfill Authority Charter as presented in Attachment A.</p>	COMPLETED	<i>This item will be removed from the November 2021 list</i>		GMA&I
16/08/2021	<p>14.3.1 Wesleyan Cemetery Advisory Committee – Amendment of Terms of Reference and Future Operations of the Committee.</p> <p>CNC39/21-22</p> <p>That Council endorse the amendment of section 4.3 of the current Wesleyan Cemetery Advisory Committee’s Terms of Reference, appearing as Attachment A to this report, to read:</p> <p><i>“The prescribed number of Committee Members to achieve quorum is three (3) and must include a Chair and at least one (1) Elected Member”.</i></p>	COMPLETED	<i>This item will be removed from the November 2021 list</i>		GM(CS&SP)

DATE	RESOLUTION	ACTION	PROGRESS	DUE DATE	RESPONSIBLE OFFICER
16/08/2021	<p>14.2.1 Draft Parking Policy</p> <p>CNC38/21-22</p> <p>1. That Council receives and notes the draft Parking Policy including updates as recommended by the Strategic Planning & Development Policy Committee, as set out in Attachments A and B.</p> <p>2. That Council approve the release of the draft Parking Policy, appearing as Attachment B to this report, for public consultation for a period of 21 days after which time the revised Policy is to be presented to Council for consideration.</p>	<p>NO FURTHER ACTION</p> <p>IN PROGRESS</p>	<p>Consultation has concluded and results are currently being collated for presentation to Council in November 2021.</p>	<p>November 2021</p>	<p>GMA&I</p>
16/08/2021	<p>14.1.2 Town of Walkerville Heritage Incentive Scheme - Feasibility Report</p> <p>CNC37/21-22</p> <p>1. That Council agrees to the full subsidisation of the cost associated with Local and State Heritage Plaques across the Township, as a means of promoting and enhancing the Township's heritage for all ratepayers' benefit and further resolves to consider an increase to the Heritage Plaque budget as part of the 2021-2022 budget review process, should Council receive notification from the Minister of Planning, that the Minister, accepts Council's recommendation and elevates the 34 places identified to Local Heritage listing.</p> <p>2. That Council requests that Administration present a budget bid for the financial year 2022-2023, for Council's further consideration, in order to engage and fund a heritage consultant to assist residents with preliminary heritage advice.</p>	<p>IN PROGRESS</p> <p>NOT COMMENCED</p>	<p>Report tabled in October 2021 Agenda in relation to notification received by the Minister.</p> <p>Updated budget will be presented to Council as part of BR2?</p> <p>Budget bid will be presented as part of 22/23 budget deliberations.</p>	<p>January 2022</p> <p>March 2022</p>	<p>GMPERS</p>

DATE	RESOLUTION	ACTION	PROGRESS	DUE DATE	RESPONSIBLE OFFICER
	<p>3. That Council further requests that Administration present a budget bid for the financial year 2022-2023, for Council's further consideration, in order to implement and fund a Heritage Incentive Scheme (HIS).</p>	NOT COMMENCED	Budget bid will be presented as part of 22/23 budget deliberations.	March 2022	
16/08/2021	<p>14.1.1 Long Term Financial Plan 2021 – 2030</p> <p>CNC36/21-22</p> <p>1. That Council receive and note the Long Term Financial Plan 2021 – 2030 report;</p> <p>2. That Council adopt the Long Term Financial Plan 2021-2030, appearing as Attachment A to this report and 2021/22 budget deliberations key financial ranges of:</p> <ul style="list-style-type: none"> • Operating Surplus ratio target to remain at 0-15%; • Net financial Liability ratio target to remain at 0-120%; • Asset sustainability ratio to remain at 90-110%. <p>3. That Council further note that Administration has included all financial ratios in the 'Uniform Presentation of Finances' table as recommended by the Audit Committee at their meeting held on 17 June 2021.</p> <p>4. That Council consider developing a Strategic Assets Acquisition Strategy, which would include a percentage of its annual revenue as part of its 2022-23 Annual Business Plan deliberations for inclusion in the Long Term Financial Plan and Financial Guiding Principles.</p>	<p>COMPLETED</p> <p>COMPLETED</p> <p>COMPLETED</p> <p>IN PROGRESS</p>	<p>Item 14.1.1 (4) included on the Audit Committee's works program. Draft strategy expected to be presented to Council in early 2022 as part of Budget reviews.</p>	March 2022	<p>GM(CS&SP), FBP</p> <p style="text-align: right;">645</p>

DATE	RESOLUTION	ACTION	PROGRESS	DUE DATE	RESPONSIBLE OFFICER
19/07/2021	<p>14.3.8 KEEP CLEAR Pavement Marking</p> <p>CNC11/21-22</p> <p>1. That Council notes that the KEEP CLEAR Pavement Markings at Dutton Tce / Northcote Tce (northbound and southbound) and Robe Tce Access / Robe Tce (R1)(eastbound) have been submitted to Department of Infrastructure and Transport for approval.</p> <p>2. That Council notes that the KEEP CLEAR Pavement Marking at Dutton Terrace / Main North Road and Gilbert Street / Walkerville Terrace will not proceed on the basis that they do not meet the Department of Infrastructure and Transport operational instruction requirements for installation.</p> <p>3. That Council request that Administration install a Bicycles Warning Sign at the Gilbert Street / Walkerville Terrace intersection and at the Burlington / Walkerville Terrace intersection.</p>	<p>COMPLETED</p> <p>COMPLETED</p> <p>COMPLETED</p>	<p>Signs installed.</p> <p><i>This item will be removed from the November 2021 list</i></p>		GMA&I
19/07/2021	<p>14.3.5 Third Party Community Groups</p> <p>CNC08/21-22</p> <p>1. That Council approves the waiving of user fees and / or charges for venue hire for the following local community organisations:</p> <ul style="list-style-type: none"> • Friends of the Walkerville Library • Walkerville Probus Club • Walkerville Rotary Club • Walkerville Miniature Pageant <p>2. That Council authorises Administration to enter into extensions of Memorandum of Understanding's (MOU's) with each group that exercise the right to take up the waiver for a period up to but not exceeding 30 June 2022.</p>	<p>COMPLETED</p> <p>COMPLETED</p>	<p><i>This item will be removed from the November 2021 list</i></p>		MCD&E

DATE	RESOLUTION	ACTION	PROGRESS	DUE DATE	RESPONSIBLE OFFICER
19/04/2021	14.3.6 Proposal to disband Waste Advisory Group CNC344/20-21 That Council resolves to suspend the Waste Advisory Group until 1 November 2022.	NO FURTHER ACTION UNTIL November 2022 ordinary meeting of Council		November 2022	CEO
19/04/2021	14.3.1 KEEP CLEAR Pavement Marking and Medindie Transport and Parking Plan Implementation Update CNC339/20-21 1. That Council requests that Administration formally approach the Department of Infrastructure and Transport in order to seek approval and installation of the KEEP CLEAR Pavement Markings at Dutton Tce / Northcote Tce (northbound and southbound) and Robe Tce Access / Robe Tce (R1)(eastbound). 2. That Council requests that Administration undertake further investigations for the KEEP CLEAR Pavement Markings at the Gilbert St / Walkerville Tce (eastbound) intersection and at Dutton Tce / Main North Road (westbound). 3. That Council receives and notes the update 12 months on from the implementation of the Medindie Transport and Parking Plan.	IN PROGRESS COMPLETED NO FURTHER ACTION	Report presented to July 2021 meeting.	June 2022	GMA&I
15/03/2021	14.4.1 ERA Water Budget Review Two 2020/2021 & Cash Flow Forecast CNC322/20-21 1. That Council approves the ERA Water Budget Review Two & Cash Flow Forecast Report for 2020/2021 as detailed in Attachment A to this report. 2. That Administration writes to ERA Water advising of Council's decision.	COMPLETED COMPLETED	Letter forwarded to ERA Water General Manager 18 March 2021.		GM(CS&SP), FBP 648

DATE	RESOLUTION	ACTION	PROGRESS	DUE DATE	RESPONSIBLE OFFICER
	<p>3. That Council requests that Administration undertake a scenario analysis using ERA Water LTFP scenarios as a basis and how that directly impacts the Town of Walkerville LTFP during the 2021/2022 Annual Business Plan and Budget Process.</p> <p>4. That Council request ERA Water to reconsider the price of water supplied to constituent Councils as originally budgeted.</p> <p>5. That Council consider including the budgeted results of subsidiaries as part of the ABP&B and LTFP process.</p>	<p>IN PROGRESS</p> <p>COMPLETED</p> <p>IN PROGRESS</p>	<p>Revised LTFP inclusive of subsidiary modelling to be resubmitted to Council for review and consideration.</p>	<p>February 2022</p> <p>February 2022</p>	
15/03/2021	<p>14.3.4 Treasury Report – CAD Fixed Interest rate update</p> <p>CNC319/20-21</p> <p>1. That Council rescinds resolution CNC283/20-21 (15 February 2021) and in lieu thereof, resolves to convert a \$3.5m portion of its existing cash advance facility debenture CAD75 (issued by the Council under section 135 of the <i>Local Government Act 1999</i>) to a fixed rate cash advanced facility, from the Local Government Finance Authority, of up to 2.05% for a period of 5 years at the prevailing rate determined on 16 March 2021 and instructs Administration to write to the Local Government Finance Authority to inform them of Councils decision and apply a commencement date of 16 March 2021.</p> <p>2. That Council further resolves that if the rate is higher than Council’s current variable rate (2.05%) on the 16 March 2021, that Administration monitor movement of the fixed rate and if the fixed rate drops under Council’s variable rate (2.05%) then Administration is to</p>	<p>ONGOING</p> <p>ONGOING</p>		<p>30 JUNE 2022</p>	<p>GM(CS&SP), FBP</p>

DATE	RESOLUTION	ACTION	PROGRESS	DUE DATE	RESPONSIBLE OFFICER
	<p>proceed with converting a \$3.5m portion of its existing cash advance facility debenture CAD75 fixed for a period of 5 years.</p> <p>3. That Administration provide further update reports as part of the monthly financial reports to Council, as required in relation to this matter.</p> <p>4. That Council acknowledges that the total debt ceiling approved during the 2020/21 Annual Business Plan will remain unchanged.</p>	NO FURTHER ACTION REQUIRED			
21/12/2020	<p>12.2 Walkerville Oval Redevelopment</p> <p>CNC226/20-21</p> <p>As part of the detailed design phase for the Walkerville Oval Redevelopment, that Administration present Council with options that include but are not limited to:</p> <ul style="list-style-type: none"> A heritage style design option for the grandstand section of the Walkerville Oval Sports Club Access to the grandstand that allows Civic Functions Connectivity by way of footpaths between all clubs, Memorial Gardens, carparks and road ways Incorporates public art in accordance with Council's Public Art Strategy. 	<p>COMPLETED</p> <p>IN PROGRESS</p> <p>IN PROGRESS</p> <p>IN PROGRESS</p>	<p>Workshop held 22 March 2021.</p> <p>Final Masterplan Concept Designs to be tables at the Walkerville Oval Redevelopment Committee Meeting of 21 October 2021.</p>	<p>30 June 2021</p> <p>December 2021</p>	<p>CEO, GM(CS&SP)</p>
30/11/2020	<p>3.1 Walkerville Oval Redevelopment Options Report</p> <p>CNC218/20-21</p> <p>That Council resolves to proceed with the Walkerville Oval redevelopment and in so doing:</p> <p>1. Instructs Administration to proceed with detailed designs for Option 2, being a total new building cost in the order of \$8 million;</p>	IN PROGRESS	Community informed of the outcome of the 30 November 2020. All ratepayers	December 2021	<p>CEO / GM(CS&SP)</p> <p>650</p>

DATE	RESOLUTION	ACTION	PROGRESS	DUE DATE	RESPONSIBLE OFFICER
	<p>2. Instructs Administration to submit a grant funding application as part of the State Government's Local Government Infrastructure Partnership Program, in the order of \$4 million to match the value of funds that Council will contribute;</p> <p>3. Finalise the Prudential Review once funding is in place and detailed designs have been undertaken;</p> <p>4. Undertake further public consultation to inform the community of Council's decision.</p>	<p>COMPLETED</p> <p>YET TO PROCEED</p> <p>COMPLETED</p>	<p>were sent a letter from the Mayor, as well as being informed through the <i>Weekly Round Up</i> and social media.</p> <p>Will commence once detailed design is complete.</p> <p>First meeting of the Walkerville Oval Redevelopment Committee held on 13 April 2021.</p>		
19/10/2020	<p>14.1.2 Collections Strategy 2020-2024</p> <p>CNC149/20-21</p> <p>1. That Council resolve to replace the Collections Policy with the Collections Strategy 2020-2024, appearing as Attachment A to this report.</p> <p>2. That Council requests that Administration undertake an audit of Council's Collection and a further report be presented to a future meeting.</p> <p>3. That Council authorise Administration to make changes of a technical or minor formatting nature to the Collections Strategy 2020-2024.</p>	<p>COMPLETED</p> <p>IN PROGRESS</p> <p>COMPLETED</p>	<p>Council resolved to adopt the 2020-2024 Collections Policy at the October 2020 Ordinary meeting of Council.</p> <p>Administration to organise an audit of Council's Collection in 2021.</p>	<p>August 2021</p> <p>June 2022</p>	<p>C&MM GM(CS&SP)</p>
17/08/2020	<p>14.3.4 Waste Advisory Group – Green Waste Diversion and Other Initiatives</p> <p>CNC62/20-21</p>				<p>GM(A&I)</p> <p>651</p>

DATE	RESOLUTION	ACTION	PROGRESS	DUE DATE	RESPONSIBLE OFFICER
	1. That Council request Administration write to the Local Government Association to provide their support for the Woolworths and LGA "Food for the Earth" initiative requesting that the initiative include an educational element with regard to minimising unnecessary purchases.	COMPLETED	Letter to LGA sent on 31 August 2020		
	2. That Council request that East Waste consider the fullness/ available capacity of the green waste bin in their next available audit.	IN PROGRESS	Report presented in the October 2020 agenda with RFID tags	October 2020	
	3. That Council request Administration undertake a survey of Walkerville households and businesses in order to investigate the behavioural drivers for green waste diversion.	COMPLETED	Report presented to December 2020 Council meeting	December 2020	
	4. That Council agrees to the Waste Advisory Group recommendation to undertake a public education program to increase awareness of the type of materials that can go in the green waste bin, accessing the funds East Waste allocate through KESAB.	IN PROGRESS	Education plan in drafting		
	5. That Council request that Administration further research and present additional intervention strategies to the next available Waste Advisory Group as it relates to:	Report presented to September 2020 meeting	Reports with initiatives presented on September 2020 meeting agenda	Ongoing as each waste stream is explored further	
	a. unrecovered resources and education around waste separation.	IN PROGRESS	Report presented to December 2020 WAG		
	b. comingled recycling and education including CDS and non-CS containers.	IN PROGRESS			
	c. organics contamination and education around waste separation.	ONGOING			
	6. That Council direct Administration to find \$1,100 savings in the Waste Budget in order to fund a small green waste educational program for households.	COMPLETED	Savings have been made and budget line has been set up		

DATE	RESOLUTION	ACTION	PROGRESS	DUE DATE	RESPONSIBLE OFFICER
	<p>Council decisions relating to both reviews, Council endorse the proposed Revocation of the Community Land Classification from the whole of land contained within Certificates of Title 5728/637 (Smith 1) and 5838/95 (Smith 2) and the portion of land contained within Certificate of Title 5796/887 (Depot);</p> <p>3. That pursuant to s.194 of the <i>Local Government Act</i> 1999, Council directs Administration to undertake the required Community Consultation pertaining to the proposed Revocation;</p> <p>4. That following the conclusion of the Consultation, a subsequent report be submitted to Council outlining any/ all feedback received.</p> <p>5. That the public consultation period be for a period of six weeks commencing on 1 September 2020 and concluding on Friday 16 October 2020 to enable Administration to present a report to the Ordinary meeting of Council in November 2020.</p>	<p>COMPLETED</p> <p>COMPLETED</p> <p>COMPLETED</p>	<p>Completed per Resolution CNC382/19-20</p> <p>Finalisation of this matter is reliant on Council making a decision in relation to Strategic Property (Smith & Fuller) Expression of Interest Tender. A report addressing the Tender appears in the October Agenda as item 19.1</p>		
19/08/2019	<p>14.3.1 Proposed Additional Fees and Charges</p> <p>CNC40/19-20</p> <p>That Council requests the WCAC to develop prototypes for types of appropriate plaques to be placed in the Wesleyan Cemetery and that a report be presented to Council for consideration</p>	<p>IN PROGRESS</p>	<p>Indicative historic concept design underway in accordance with new policy provisions..</p> <p>An item pertaining to the Wesleyan Cemetery appears as Item 14.3.7 in the October 2021 Agenda. Once the</p>	<p>June 2024</p> <p>August 2024</p> <p>November 2021</p>	<p>GM(CS&SP)</p> <p>654</p>

DATE	RESOLUTION	ACTION	PROGRESS	DUE DATE	RESPONSIBLE OFFICER
			associated policy has been endorsed, Administration will finalise all fees, charges, plaques etc. for the future operations of the Wesleyan Cemetery.		

CONFIDENTIAL ITEMS – CURRENTLY BEING ACTIONED (NIL)

DATE	AGENDA ITEM / TITLE / RESOLUTION NUMBER	PROGRESS	COUNCIL REPORT

GA-D00000065

Mayor Elizabeth Fricker
Town of Walkerville
Email: efricker@walkerville.sa.gov.au

81-95 Waymouth St
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Adelaide SA 5001 Australia

P: +61 (08) 8463 3733
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www.greenadelaide.sa.gov.au

Dear Mayor Fricker

Re: Release of Green Adelaide's Regional Landscape Plan 2021-26 and Annual Business Plan 2021/22

On behalf of the Green Adelaide Board, I would like to thank your Council for its input into the development of our inaugural Regional Landscape Plan 2021-2026. It is an important first step in our pathway towards 'a cooler, greener, wilder, and climate resilient Adelaide that celebrates our unique culture'.

Over 700 people were actively involved in our engagement process that comprised a community forum, targeted stakeholder workshops, conversations with young people, a survey, webinar and social media campaigns. You can find out more about the engagement process, what we heard and how we responded in our [Consultation Report](#).

I am pleased to advise that the Minister for Environment and Water has approved Green Adelaide's [Regional Landscape Plan 2021-26](#) and [Annual Business Plan 2021/22](#) for public release.

Our annual business plan outlines how Green Adelaide will allocate its funding this financial year to implement programs and projects across its region. The consultation feedback that we received on potential project ideas has helped inform the preparation of this year's annual business plan. This feedback will also be used to inform the development of future annual business plans.

The Board has also prepared an [A3 summary](#) of its Regional Landscape Plan and the projects to be delivered in 2021/22. To discuss further, please contact Brenton Grear (Green Adelaide Director) via 0428 823 622 or Brenton.Grear@sa.gov.au.

We look forward to further building on our partnership with your Council as the Board embarks on the delivery of this ambitious vision.

Yours sincerely



CHRIS DANIELS

Presiding Member, Green Adelaide

30 / 9 / 2021

Cc. Ms Kiki Cristol

