

2010

ANNUAL REPORT
FOR THE TOWN OF
WALKERVILLE

TOWN OF



WALKERVILLE



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ABOUT
WALKERVILLE

The Town of Walkerville showcases the very best of Adelaide.

Walkerville's wide, tree-lined streets, distinctive character homes and rare village ambience still provide for modern, cosmopolitan living – all are complemented by the lush, green ribbon of the River Torrens Linear Park.

As Adelaide's most attractive and prestigious inner city area, Walkerville offers an aspirational lifestyle valued by residents and highly sought after by others.

Walkerville's diverse and vibrant community is proud of the area's rich history and unique, affluent character, which has been further enhanced by sensitively managed modern developments.

OUR TOWN

The township of Walkerville was one of the first settled areas outside of central Adelaide. The Walkerville Council was proclaimed 155 years ago, in 1855, and is one of the oldest council areas in South Australia. November 2009 marked the 171st anniversary of the settlement of Walkerville.

Walkerville is situated on the north-eastern border of the Adelaide CBD and consists of the suburbs of Medindie, Gilberton, Walkerville and Vale Park.

Primarily a residential area, many of the town's properties date back to the mid 1800s and provide a variety of dwelling styles ranging from cherished single fronted cottages to mansions of a grand scale. The built character of Walkerville is complemented by a mixture of wide, tree-lined streets found throughout Medindie and Vale Park, and the charming streets of Gilberton and Walkerville.

Reflecting the quality of the homes in the area, in 2010 the Town of Walkerville was the first council area in metropolitan Adelaide to record a median house price of more than \$1 million.

The River Torrens is the boundary between the Town of Walkerville and City of Norwood Payneham & St Peters, and the Linear Park is a highly valued recreational and environmental asset.

Walkerville Council has been actively involved in the ongoing regeneration of this valuable bushland strip, which is now an important wildlife corridor for native birds and animals, as well as a magnet for walkers, cyclists and families wanting to enjoy the natural parkland setting.

OUR PEOPLE

Walkerville's population of just over 7000 residents is predicted to grow, albeit slowly, in the coming years with estimates by Planning SA of more than 7500 residents by 2021, reflecting a similar population growth trend of recent years.

The most recent Census (undertaken in 2006) shows that Walkerville's largest population group is those aged 35-59 years, representing 36% of the population.

Walkerville also has a high number of residents aged 60 years and over (27%), which is considerably more than the metropolitan Adelaide statistical average. This number is expected to continue to grow in the coming years, with these people requiring additional assistance and services in order to remain living independently at home.

Council is mindful of this demographic and its specific needs, and is factoring these into its consideration of everything from planning and zoning regulations (to allow for multiple, smaller residences that will suit older people, many of whom live on their own) to community services.

The three most prevalent occupation types of Walkerville residents are professionals, managers, and clerical and administrative workers, representing 65.7% of the employed resident population. This compares with a figure of 47.8% for metropolitan Adelaide, highlighting the high socio-economic status of the area.

Equally, analysis of individual income levels in the Town of Walkerville from the 2006 Census compared to the Adelaide metropolitan area shows that there was a larger proportion of people earning a high income (\$1000 a week or more) but a smaller proportion of low income earners.

Compared to the rest of metropolitan Adelaide, Walkerville has a higher proportion of households who own their dwelling, a smaller proportion purchasing and a similar proportion who are renters.



STRATEGIC PLAN

Walkerville's Strategic Plan 2008-2018 was adopted in November 2008. It was developed through a process of wide consultation involving community feedback on issues and directions for both the Town as a place and community, and the Council as an organisation.

The Strategic Plan represents the aspirations of the Walkerville community, and was developed and designed as a framework for the agreed desired future for the Town of Walkerville, through to 2018.

Walkerville's Vision, Mission and Values are:

VISION

A cohesive community actively participating in shaping a sustainable future that:

- provides an outstanding quality of life for our residents, prosperity for our businesses and creates opportunities to learn and grow
- builds on our diversity and strong sense of identity
- values our heritage
- celebrates our achievements.

MISSION

We will be a Council that listens and responds to our residents and ratepayers.

Councillors and Council staff, working together, will build relationships with our community and other Councils in the region. We will be resourceful managers of our assets and careful stewards of our valued quality of life. We will look for new ways to find effective local solutions.

VALUES

We will be known for our:

- integrity and responsibility
- accessibility and responsiveness
- commitment to learning
- open and inclusive approach to decision making
- sustainable management of our natural and built environments.

THE STRATEGIC PLAN CONTAINS 16 KEY GOALS:

Goal 1 A well informed community that regularly uses our services and participates in events and activities.

Goal 2 The contribution made by schools, community organisations and individual volunteers is recognised and valued.

Goal 3 A physical and social environment that supports our older residents and contributes to people feeling safe.

Goal 4 Opportunities will be provided for young people to play an active role in their community.

Goal 5 Demonstrate our strong commitment to the natural environment by leading the way in taking environmentally responsible actions.

Goal 6 Support our community in adopting initiatives that contribute to a more sustainable use and management of energy, water and materials.

Goal 7 Review and update development plan policies to provide stronger guidance for sustainable development.

Goal 8 Encourage business opportunities that contribute to economic prosperity.

Goal 9 Maintain and strengthen the “Local Village” quality of our main streets and centres.

Goal 10 Accessible local services that support social interaction and promote physical activity.

Goal 11 Facilitate housing choice and diversity to cater for the needs of the community across all the stages of their lives.

Goal 12 Identify and protect heritage properties and historic character areas.

Goal 13 Learn from and promote our history.

Goal 14 Efficient and effective use of financial resources to maintain a good standard of infrastructure and assets for present and future generations.

Goal 15 Continue to act as ethical and responsible decision makers.

Goal 16 Provide consultative processes where the community feels satisfied that they have been included and their contribution valued.



An initial evaluation of the Strategic Plan undertaken during 2009-10 identified that many of the performance measures in the plan were established with no supporting mechanism for the collection of accurate data so that the level of achievements can be determined. These performance measures do not provide Council with any sound basis for analysis or capacity for improvement and fail to establish any form of benchmarks.

It has also been identified that a stronger linkage is needed between the Strategic Plan and Council's annual budget process, to provide the ability for better planning, and allow more transparent and meaningful reporting of the organisation's activities and outcomes.



A major review of the Strategic Plan, which will be the first, will commence in February 2011, following the election of the new Council in November 2010. As part of this review, extensive consultation will be undertaken with Elected Members, staff and residents.

It is expected that considerable changes will be made to the Strategic Plan to ensure it continues to reflect the needs and priorities of the Walkerville community, and contains tangible and measurable goals.

The revised Strategic Plan will be integral in setting priorities in the 2012-13 annual budget and beyond.

MESSAGE
FROM THE
MAYOR



The Town of Walkerville took great steps forward in 2009-10 to building a community that respects and values its heritage while embracing progress.

Key to this was the development of our visionary new plan, the Urban Masterplan, which provides a blue print for the development of Walkerville over the next 30 years, making our area Adelaide's most attractive inner city community.

While the Town of Walkerville may be statistically small, it is an important inner city community.

The Urban Masterplan – which I have been heartened to see has been strongly supported and endorsed by the community – will ensure we retain our heritage features and village character, while making the township more connected to the Linear Park and more welcoming to visitors from neighbouring areas.

The social, environmental and heritage features of Walkerville that distinguish it from all other inner city councils will be protected and the plan provides for urban development improvements in the four Walkerville suburbs with an emphasis on outstanding architecture and heritage preservation.

With the Urban Masterplan now finalised, in 2010-11 attention will turn to the first stages of the roll-out. Some of the early priorities are to introduce new gateways that clearly define the town's boundaries – and which will feature a new corporate identity – along with improved streetscape. Cycle and pedestrian pathways will be built that take advantage of Walkerville's boundary with the River Torrens and close proximity to the city.

Also integral to preserving Walkerville's character while helping to develop a vision for the future has been the completion of the residential Development Plan amendment during 2009-10, an initiative which has been some 10 years in the making.

For the first time in Walkerville's history, our Development Plan now features Heritage Development rules which protect all heritage properties in the Town. The Development Plan limits excessive urban infill and sets out character statements for each residential precinct to prevent the building of inappropriate and confrontational developments.

It is pleasing to see the significant Walkerville Terrace Streetscape project is now well advanced after much discussion and debate and, once completed, will mean that Walkerville Terrace appropriately reflects its status as the Town's premier precinct.

While there has been much happening within Walkerville's boundaries, there have equally been significant developments at a regional level, with the Eastern Region Alliance (ERA) making great inroads in the past 12 months.



Claire Easton
Tuesday 26 January
Mayor David Whitt

Partnership Ceremony



CEO Kiki Magro and I have worked closely with the six other eastern suburb councils to ensure that we come together as a cohesive regional unit, rather than seven individual entities.

As a result, we now have a much stronger voice and profile with the State and Federal Governments and I am optimistic that this will result in positive outcomes for the region in the coming years, including in the area of stormwater harvesting – an issue which is very much close to my heart and one that Walkerville has become a leader on.

This is my last Annual Report message as Mayor, a privilege I have enjoyed for the past four years. I am not standing for the position in the November 2010 local government elections, although I will be seeking to stay on as an Elected Member.

Public service has always been an important part of my life and I have welcomed the opportunity to contribute to building a positive community since joining Council in 1993 and taking on the role of Mayor in 2006.

I have a passion for the environment and a strong belief in building a vibrant and sustainable community for everyone to enjoy, and believe that great inroads have been made to achieving this aim in the past few years, particularly since Kiki Magro has taken on the role of CEO.

Kiki has worked tirelessly since coming on board just over 18 months ago to affect the cultural and organisational change that I believed was needed. These changes have gained real momentum in the past year and I believe we are well advanced in achieving our goals.

My focus as an Elected Member for the past 17 years, and particularly during the past four years as Mayor, has been to turn this Council into a modern service delivery organisation that is responsive to the needs of the community it serves.

When elected as Mayor, my stated commitment was to ensure greater transparency, openness and responsiveness in terms of our dealings with the public and I am pleased to say that this has been achieved.

The Town of Walkerville is now a much more professional and business-like organisation than it was previously, and this is reflected in initiatives such as the budget planning process which has resulted in greater transparency in Council's financial affairs and a much more proactive approach to aligning our financial resources with our future planning.

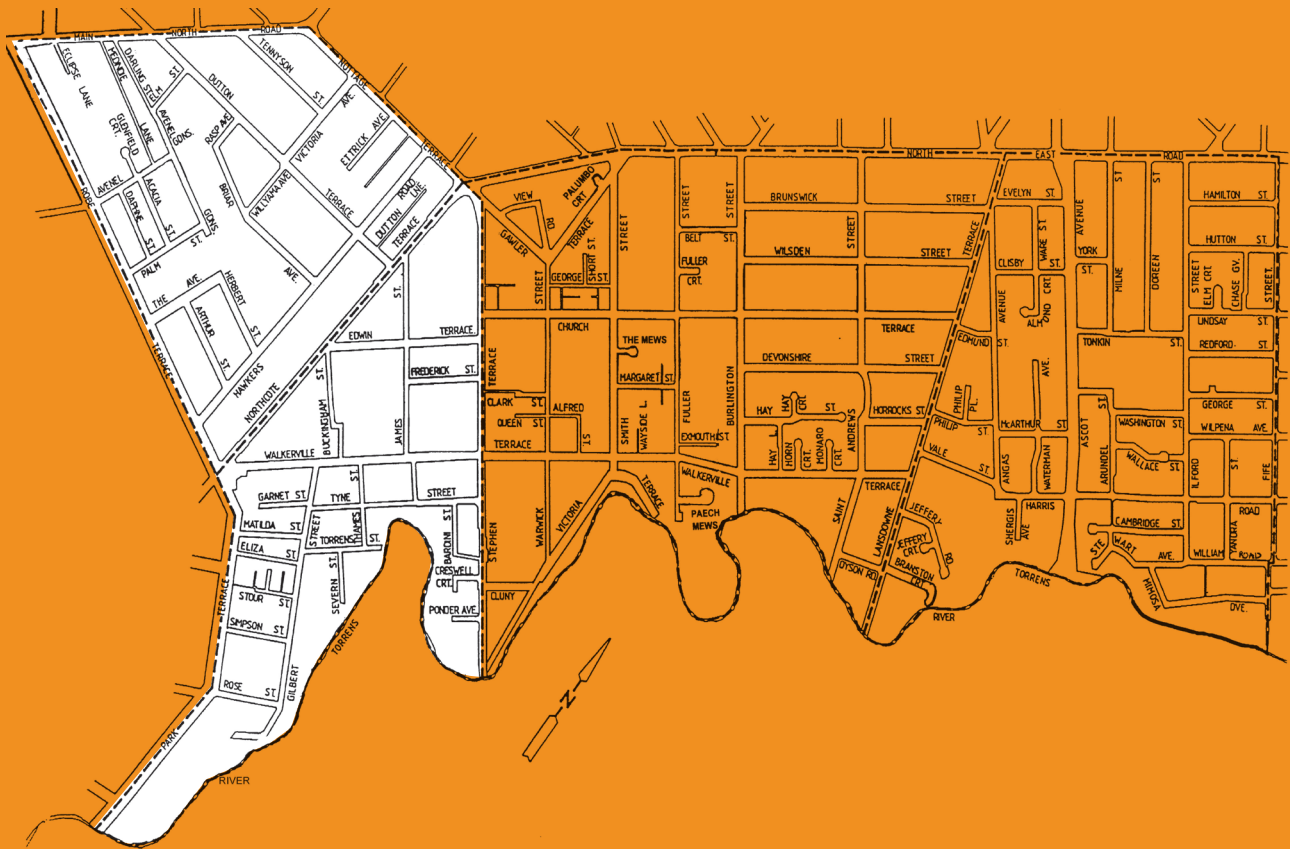
Much has been achieved in the past 12 months and I would like to acknowledge the efforts of elected members and staff who have worked to make Walkerville the number one Council in Adelaide.



ELECTED
MEMBERS



GILBERT WARD





Cr Rex Adams

Motivation for joining Council: Having been actively involved in various groups such as Neighbourhood Watch and Rotary, I wanted to be able to participate in the community at a different level.

Highlights of my past year/term: Seeing the Walkerville Terrace Streetscape project that was proposed in the previous council's term come to fruition.

My vision/hopes for Walkerville: To see the shopping centre project completed. That Council continues to strive to serve the community as best possible. I feel that the Masterplan needs to be tailored to what Council can achieve with the limited financial resources available.



Cr Carolyn Wigg

Motivation for joining Council: I considered that service as an Elected Member was an opportunity to make a difference. I have skills and experience which I hoped could contribute to better strategic planning for Walkerville, conservation of its unique heritage and preservation of the lifestyle and amenity of the area.

Highlights of my past year/term: Working with our consultants on the Urban Masterplan was one. Another was an insight into the invaluable contributions of Council staff and volunteers in many areas.

My vision/hopes for Walkerville: That we have a long-term future as a sustainable Council, which is proactive and reduces costs of services by partnering with other councils and organisations.



Cr Paul Wilkins

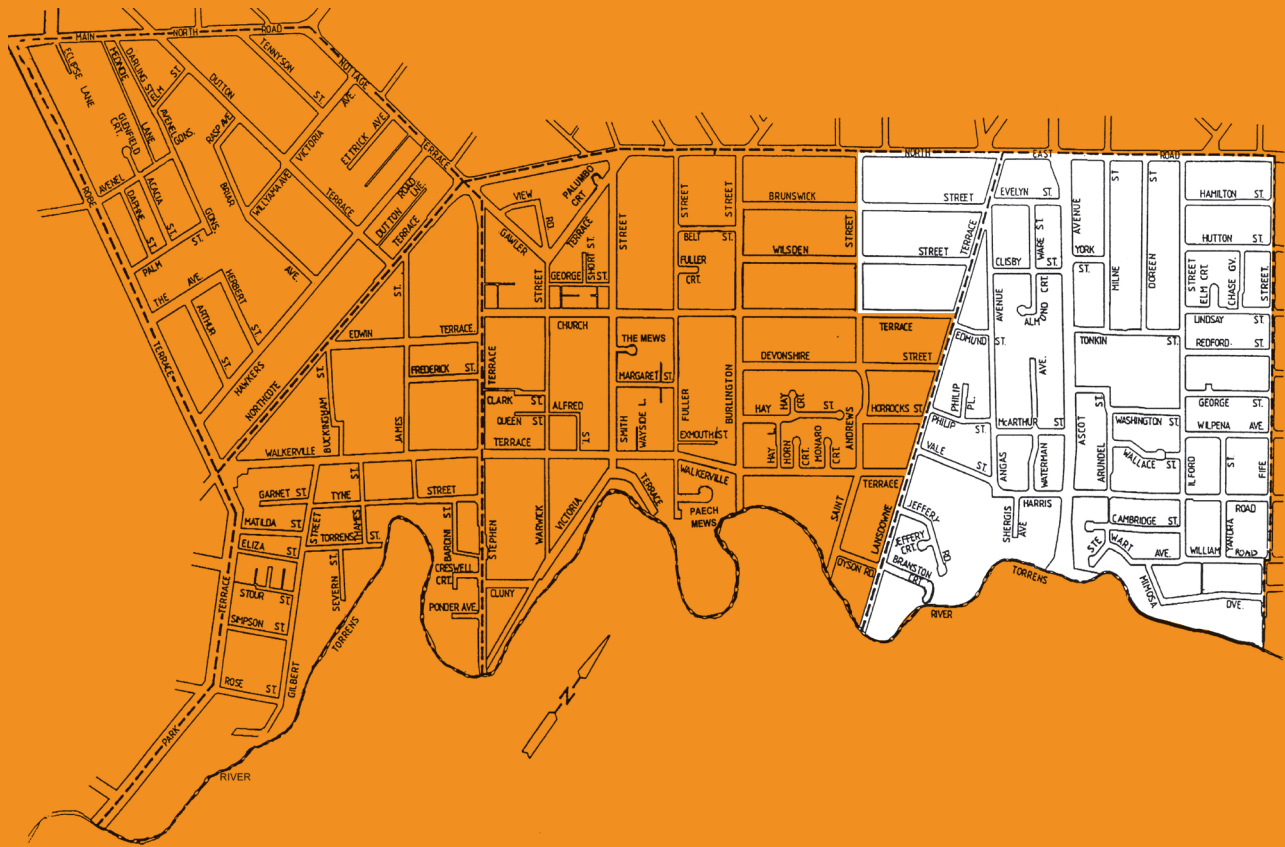
Motivation for joining Council: I was willing to serve the community via local government and, in my view, the widespread concerns of the community were not represented on Council.

Highlights of my past year/term: While it may not sound particularly exciting, I believe the delivery of the long-term financial plan is a highlight, as it is fundamental to our future.

My vision/hopes for Walkerville: My vision is to maintain that close and harmonious relationship between the built and natural environment which attracted me to Walkerville. This is increasingly a battle, as sustainability requires limits to growth. Under no circumstances should our reserves and open spaces be sacrificed

VALE PARK

WARD





Cr Gianni Busato

Motivation for joining Council: To find out what was going on in Council and challenge some of the thinking that led to (in my opinion) a number of poor decisions in regards to financial and asset management

Highlights of my past year/term: Commencement of the Walkerville Terrace Streetscape project, the adoption of the Urban Masterplan and the initiation of the project to address the inadequate Civic Centre, Town Hall and Library.

My vision/hopes for Walkerville: For Walkerville to exist as an independent local government authority and manage its responsibilities sustainably, transparently and ethically. To implement the Masterplan within the specified time lines to create a vibrant inner city precinct.



Cr Tony Reade

Motivation for joining Council: To contribute to the community where I have spent most of my adult life.

Highlights of my past year/term: Being part of a team that has helped the Council become a sustainable entity, that has an exciting future and a real sense of direction.

My vision/hopes for Walkerville: To maintain the real sense of community that makes the Town of Walkerville such a special place by promoting events that bring residents together.



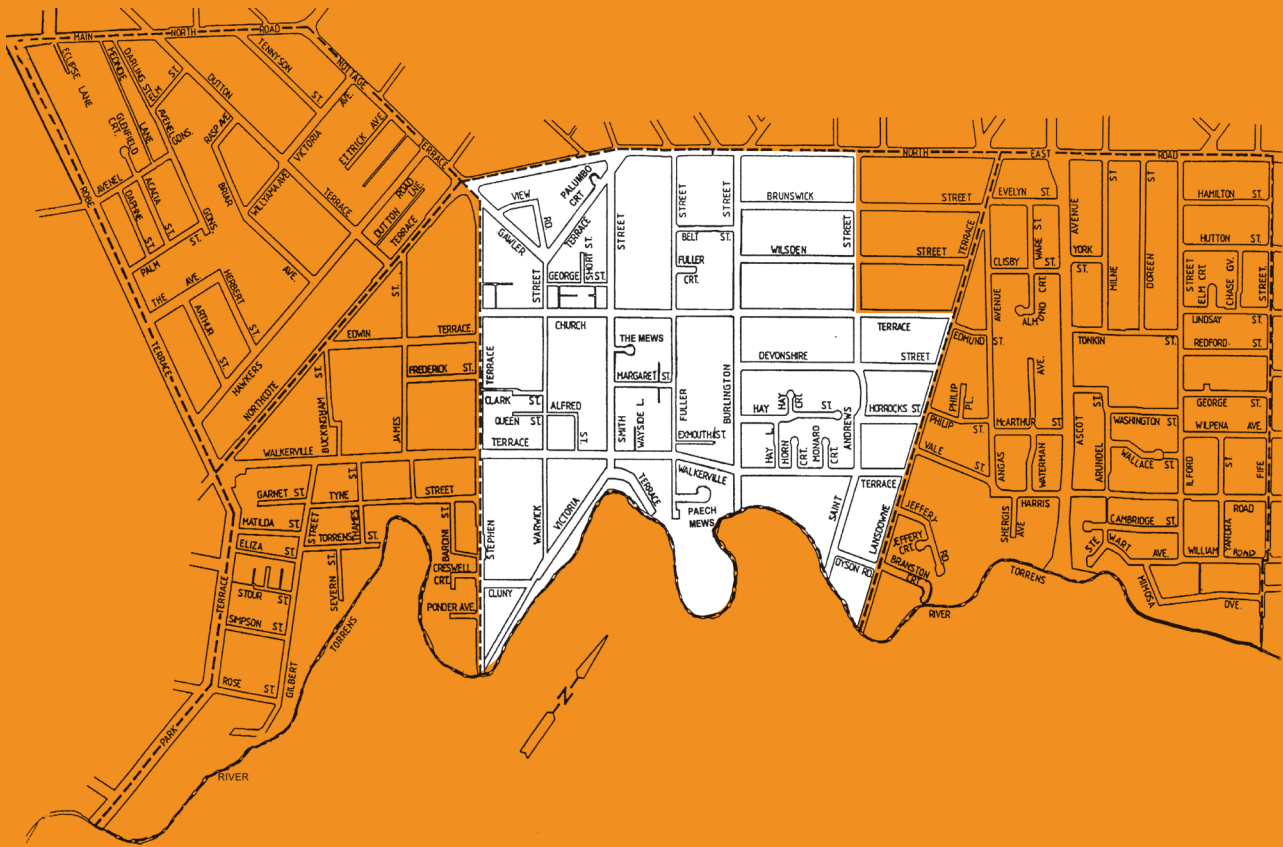
Cr Heather Wright

Motivation for joining Council: After 40 years living and working in the Walkerville Council area and also volunteering in many community organisations, it seemed a natural progression and challenge to nominate for Council.

Highlights of my past year/term: Serving on the Walkerville Streetscape Committee, thereby assisting in the achievement of a long overdue project. In addition to this, the contact with the local population is always an ongoing pleasure.

My vision/hopes for Walkerville: An independent, competently governed and splendid area with a Council and Administration which maximise the quality of life for the residents and tend the natural local environment.

WALKERVILLE WARD





Cr Philip Cheesman

Motivation for joining Council: To find out for myself what was happening in the Council and to encourage some badly needed balance in planning decisions between the interests of new and existing owners.

Highlights of my past year/term: I am pleased to have observed over the past four years that not only have Section 90 (confidentiality) motions all but disappeared, but also that debate has become the norm. This trend augurs well for the next Council.

My vision/hopes for Walkerville: Provided Council concentrates on providing only those services which are actually needed by the community (and is not tempted to try to match the spending patterns of the larger councils), Walkerville should be able to continue to demonstrate the value of remaining small and independent.



Cr John Rich

Motivation for joining Council: To ensure that those who live in Walkerville are provided with locally-based services that they need and deserve.

Highlights of my past year/term: The opportunity to serve the residents of Walkerville as both a Councillor and Mayor, as well as contribute at a state level through my involvement with the Local Government Association.

My vision/hopes for Walkerville: There are many challenges ahead and I would encourage the incoming Council to focus on what they want to achieve, and not on what they don't want. I'd like to see the revitalisation of the town centre finished as a priority.



Cr James Williams

Motivation for joining Council: Being able to contribute to the decision-making process that shapes the area where we all live and the future of Walkerville is important to me. Being an Elected Member has been challenging, enjoyable and rewarding.

Highlights of my past year/term: The introduction of the Urban Masterplan, which gives us a real look into how Walkerville may be shaped in the future. This was an exciting process with the opportunity to speak to a lot of residents and ratepayers.

My vision/hopes for Walkerville: I hope Walkerville remains independent for a long time – there is no need for amalgamation as Walkerville has always been an envied council area.

VOTER REPRESENTATION

Council's current representation quota is one councillor for every 520 electors, resulting in nine Elected Members (plus the Mayor) for 5200 electors. The Town of Walkerville is the only remaining Town Council within metropolitan Adelaide and there are no other Councils of a similar size and type with which to compare the representation quota.

Council continued with its Elector Representation review during 2009-10, as required under the *Local Government Act 1999*, with the results finalised and gazetted in December 2009.

As a result of this review, Council endorsed the removal of Walkerville's ward boundaries and ward system, in light of the physical size of the Council area, elector representation, the existence of only four obvious 'communities of interest' (reflecting the four suburbs of Medindie, Gilberton, Walkerville and Vale Park) and limited physical boundary options.

A reduction in the number of Elected Members, from nine to eight, was also endorsed, which will result in voter representation of one councillor for every 746 electors and brings Walkerville more in line with elector ratios within other metropolitan Adelaide councils.

Council's next review is scheduled to commence in 2017 at which time an invitation will be extended to interested persons to make written submissions expressing their views on the composition of Council.

ATTENDANCES AT COUNCIL MEETINGS

A total of 20 council meetings were held during the 2009-10 financial year, of which 12 were ordinary Council meetings and eight were special meetings of Council. Following is a list of the number of meetings each Elected Member attended:

Mayor Whiting	16
Cr Adams	18
Cr Busato	20
Cr Cheesman	15
Cr Reade	15
Cr Rich	16
Cr Wigg	20
Cr Wilkins	17
Cr Williams	20
Cr Wright	17

ELECTED MEMBER ALLOWANCES

Elected Members receive an annual allowance to assist with expenses incurred that are associated with undertaking their role. The allowances paid in 2009-10 were:

Mayor	\$18,750
Deputy Mayor	\$5860
Presiding member of a standing committee	\$5860
Elected members	\$4690

In addition, all out-of-pocket expenses are reimbursed, in accordance with Section 77 of the *Local Government Act 1999*. Other benefits included training and attendance at conferences relevant to their role and function on Council (see next page).

The Mayor is also provided with additional support and facilities to assist him to perform his official functions and duties. This includes Mayoral office space, a laptop computer, an internet service, a mobile telephone (including reimbursement of Council-related phone calls), home phone rental, copy paper and clerical assistance as required.





ELECTED MEMBERS TRAINING/ CONFERENCES

During the 2009-2010 financial year a budget of \$23,000 was allocated for Elected Member training and development, and attendance at seminars/ conferences. A total of just over \$15,000 of this allocation was spent.

Various training undertaken by each Elected Member was as follows:

Mayor David Whiting

- 2009 LGA AGM and Associated Workshops
- Mainstreet Australia – Art of Placemaking Workshop
- ACLG Conference
- 2010 LGA General Meeting and Showcase
- ALGA National Conference

Cr Tony Reade

- 2009 LGA AGM and Associated Workshops
- 2010 LGA General Meeting and Showcase
- Workshop – External Boards, Confidentiality, Code of Conduct, Caretaker Policy and Development Assessment Panel

Cr Heather Wright

- Workshop – External Boards, Confidentiality, Code of Conduct, Caretaker Policy and Development Assessment Panel

Cr Carolyn Wigg

- Mainstreet Australia – Art of Placemaking Workshop
- Mayor and Chairpersons Residential Seminar
- 2010 ALGA National General Assembly
- 2010 LGA General Meeting and Showcase
- Audit Committee Chairpersons Workshop
- Workshop – External Boards, Confidentiality, Code of Conduct, Caretaker Policy and Development Assessment Panel



Cr Philip Cheesman

- “Seeing the Wood for the Trees” Seminar
- Workshop – External Boards, Confidentiality, Code of Conduct, Caretaker Policy & Development Assessment Panel

Cr John Rich

- 2010 LGA AGM and Associated Workshops
- 2010 ALGA National General Assembly
- 2010 LGA General Meeting & Showcase

Cr Rex Adams

- Murray Darling Basin Association Conference

Cr Gianni Busato

- Workshop – External Boards, Confidentiality, Code of Conduct, Caretaker Policy & Development Assessment Panel

Cr James Williams

- Workshop – External Boards, Confidentiality, Code of Conduct, Caretaker Policy and Development Assessment Panel

During the 2009-2010 financial year members participated in a Training Needs Analysis, which resulted in Council resolving to undertake a 2 hour monthly training program, which were conducted throughout the year. In order to maintain and enhance their knowledge. The following workshops were undertaken:

- General Duties
- Conflict of Interest
- Code of Conduct and Communicating with the Community
- Rating Policy
- Freedom of Information and Records Management
- Meeting Procedures
- The Different and Complementary Roles of the CEO and Principal Member

COMMITTEES OF
COUNCIL

COMMITTEES OF COUNCIL

While the Council is the main decision making body, Section 41 of the *Local Government Act 1999*, provides a mechanism to establish committees:

- to assist the Council in the performance of its function
- to inquire into and report to the Council on matters within the ambit of the Council's responsibilities
- to provide advice to the Council
- to exercise, perform or discharge delegated powers, functions or duties.

When establishing a committee, the Council must determine the reporting and other accountability requirements that are to apply to that committee.

Current Section 41 committees are:

AUDIT COMMITTEE

The Audit Committee was established in February 2007 to assist Council to meet its legislative and probity requirements under the *Local Government Act 1999* and other relevant legislation, standards and codes.

The primary role of the Audit Committee is to assist in financial reporting, management of risk, maintaining a reliable system of internal controls and facilitating the organisation's ethical development.

The Audit Committee's membership includes:

- Cr Philip Cheesman (Chairperson)
- Mr Matthew Walsh
- Mr John Maslen
- Cr Carolyn Wigg
- Cr James Williams.

The Independent Members of the Audit Committee each receive a \$300 per meeting sitting fee. Elected Members receive no sitting fee.

CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE

Committee Membership:

- Mayor David Whiting (Chairperson)
- Cr Heather Wright
- Cr James Williams

The Committee's role is to:

- review the performance of the Chief Executive Officer at least twice a year and report the findings to Council
- determine performance measures and targets on an annual basis
- make recommendations to Council regarding salary and conditions of employment on an annual basis
- select, if required, an independent panel member in collaboration with the Chief Executive Officer
- engage an independent support service agreed to by the members and the Chief Executive Officer to assist with the Chief Executive Officer's performance review process.



WALKERVILLE TERRACE STREETSCAPE COMMITTEE

Committee Membership:

- Cr James Williams (Chairperson)
- Cr Heather Wright
- Cr Tony Reade

Other Attendees:

- Mr Bill Stefanopoulos – Executive Planning & Infrastructure
- Mr Jeff Sandford – Team leader Works
- Mr Warwick Keates – Wax Design
- Mr Dan Walsh – Tonkin Consulting – Project Manager

The Walkerville Terrace Streetscape Committee comprised of Cr Reade, Cr Wright and Cr Williams was formed to assist in the implementation of the Walkerville Terrace Streetscape plan approved by Council.

Other issues identified by Council to be considered by the Committee included, but were not limited to, lower level and feature lighting, recycling of old pavers, review of the location of the time capsule, future public art locations, stormwater retention for tree and plant watering, and removal of old shade constructions. All of these issues have been considered and acted upon.

Council's aim with the Walkerville Terrace Streetscape project was to update a tired and pedestrian hazard-filled street into a more attractive, safe, vibrant and usable area for the whole community, while giving Walkerville Terrace traders more exposure and useful space.

The widened footpath, narrowed carriageway and additional public seating will assist in attracting more local residents to the Town Centre of Walkerville, while decreasing the traffic speed and increasing the likelihood of passing traffic and the wider community stopping to see what Walkerville has to offer.

Although the project has taken a little longer than anticipated, there have been minimal variations to the originally accepted tender quote.

With the Walkerville Terrace Streetscape project nearing completion, there has been a considerable improvement in the appearance of what had become a tired looking main street and town centre.

As the jacaranda trees grow and become a focus with the use of uplighting and the local heritage buildings are brought to life with feature lighting, the aesthetic appeal of Walkerville Terrace will only increase.

The traders of Walkerville deserve congratulations for their patience and understanding during disruption of their daily business activity.



Development Assessment Panel (DAP)

Council's Development Assessment Panel (DAP), established under 56A of the *Development Act 1993*, operates and has delegated authority from Council to carry out the assessment of development applications with due regard to Council's Development Plan.

The Development Assessment Panel consists of three Councillors and four independent members and meets every second Monday of each month.

The Panel's membership includes:

- Ms Skye MacDonald (Presiding Member)
- Ms Stephanie Johnston
- Mr Douglas Johnston
- Mr Keith Neighbour
- Cr Philip Cheesman
- Cr Carolyn Wigg
- Cr Gianni Busato.

The Presiding Member receives \$400 per meeting and Independent Members receive \$300 per meeting. Elected Members receive no sitting fee.

OTHER COMMITTEES

Other committees which operated during the year included:

Building Fire Safety Committee

The objective of the Building Fire Safety Committee is to investigate whether fire safety in existing buildings throughout the Council area is being adequately maintained and, where it is considered inadequate, ensure it is upgraded to provide an acceptable level of fire safety.

As the role of the Committee relates to fire safety in older existing buildings, the priority order of inspections is determined by a risk assessment basis related to the types of buildings that constitute a high fire safety risk.

The Committee's membership includes:

- David Nash (with Rene Arens as his deputy). Both work for Tonkin Engineering and hold the prescribed qualifications in building surveying
- Rod Bahr (with Rod Kersten as his deputy). Both are Fire Safety Officers with South Australian Metropolitan Fire Service (SAMFS) and were nominated by the Chief Officer of SAMFS
- Council's Development Officer (Building).

Strategic Planning and Development Policy Committee

The Strategic Planning and Development Policy Committee, established under 100A of the *Development Act 1993*, is established for the purposes of providing advice to the Council on strategic planning and development policies to ensure:

- orderly and efficient development within the area of the Council
- high levels of integration of transport and land-use planning
- relevant targets set out in the Planning Strategy within the area of the Council
- the implementation of affordable housing policies set out in the Planning Strategy within the area of the council
- other outcomes assigned to the Committee by the Council.

The Committee's membership includes:

- Mayor David Whiting (Chairperson)
- Cr Carolyn Wigg
- Cr Paul Wilkins
- Cr Gianni Busato
- Cr Phil Cheesman

CHIEF
EXECUTIVE
OFFICER'S
STATEMENT

THIS STONE
WAS LAID BY



The past 12 months have been a busy time for the Walkerville Council as we put in place the all important foundations on which to build a relevant, responsive and outcomes-focused organisation that can best serve the needs of our community.

While there was much that worked well within the organisation, it was also obvious when I took on the CEO role some 18 months ago that there was considerable scope for improvement and the need to introduce modern business and management practices to ensure transparency, delivery of outcomes and customer service.

An enormous amount of work has been undertaken during 2009-10 to bring about the required change. Much of this activity has been 'behind the scenes' as we put in place the internal structure, personnel and policies that will make this organisation a modern, responsive local government authority. I am pleased with the progress that has been made to date and certainly believe we are on the right track, but am mindful that much still needs to be done.

With this framework now in place, what will increasingly start to become apparent to our residents in the coming months is the considerable emphasis that has been placed on improving our customer service as we work towards becoming very much a 'can do' organisation that provides quality service.

Work commenced this year on a review of every aspect of our service delivery and this will be a key focus in the coming 12 months. All of Council's 30 staff members will be involved with this process and will be extensively consulted on the development of strategies and approaches to ensure we become a customer-centric organisation that achieves real results for our community.

This commitment to achieving results will also be reflected in the review of the Strategic Plan 2008-2018 in the coming months and the revised document that will result from this process. While developed with the best of intentions, our Strategic Plan as it currently stands has been written in such a manner that it is almost impossible to adequately measure our performance or have access to information that provides any basis for sound analysis, continuous improvement or benchmarking.

Walkerville requires a Strategic Plan that reflects the character, needs and aspirations of our community and which provides the framework for Council to deliver the required services and programs. A new, carefully considered Strategic Plan will promote both due diligence and the establishment of strategies and measures that will drive efficiencies and improvements towards social, financial, environmental, economic and community sustainability.

We also need to create a stronger linkage between our Strategic Plan, our Annual Business Plan and our annual budgeting process, ensuring the appropriate allocation of resources to achieve our goals.

A comprehensive planning and budgeting process will become even more essential in the coming years as we continue to provide services to the community within the constraints of a finite pool of resources.

In the same way that households and businesses are facing financial challenges, as an organisation we are experiencing continually rising costs associated with the provision of our services. We need to raise sufficient funds, largely through rates, to provide the services the community wants and needs, however we are mindful of managing rate increases so as not to impact on our residents. As a result we have absorbed a range of escalating costs – a 10% increase in waste management costs is just one example – and we expect these challenges to continue in the foreseeable future as this is not sustainable.

As a result, as an organisation and as a community we will need to make decisions in the coming months and years about what our priorities are and, therefore, what services and programs are considered essential and what may need to be reviewed. Having a relevant and carefully considered Strategic Plan will be integral to creating the community we all want and will assist in making what may be some difficult decisions.

Despite some challenges, I am excited about the opportunities that await us as a community and as an organisation in the coming years. I appreciate the support of the Mayor and Elected Members, Council staff and the community in working together to realise the potential of Walkerville.

A grid of dark blue lockers with numbers and 'COA' labels. The lockers are arranged in a 3x2 grid. The top row has lockers numbered 101 and 120. The middle row has lockers with 'COA' labels. The bottom row has lockers numbered 107 and 126. The text 'ORGANISATIONAL ACCOUNTABILITY' is overlaid on the middle row.

ORGANISATIONAL
ACCOUNTABILITY

The Chief Executive Officer, Executive Management Team and Council staff are responsible for ensuring the decisions of the Elected Members are implemented, and that services and programs are delivered to the community.

Accordingly, the CEO's key role is to ensure the organisation has the capacity to carry out these important roles.

ORGANISATIONAL REVIEW

A comprehensive review of the organisation from both a functionality and personnel perspective was carried out during the year which resulted in a significant restructure.

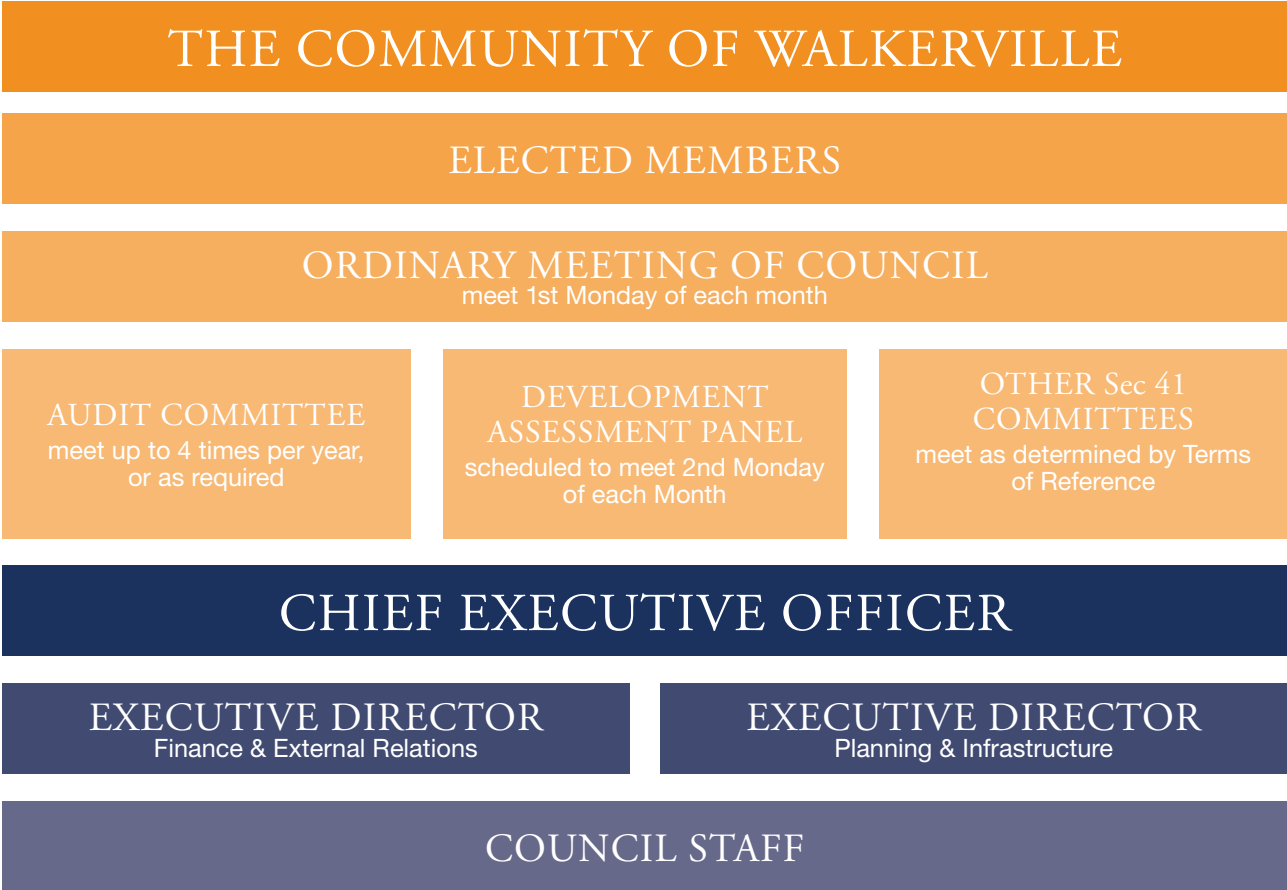
A number of personnel changes were made and the Executive Management Team was reduced from three to two General Managers (now called Executives).

This process also saw the abolition of some roles and the creation of several others, to ensure these reflected the needs of the organisation and to allow maximum efficiencies in the delivery of services.

This new structure has resulted in a more cohesive working relationship between members of the Executive Management Team and staff, providing greater accountability and transparency.

While the majority of work has been done in this area in the past year, some further refinement to the organisational structure will continue to take place in 2010-11.

In accordance with specific roles, powers and delegations defined by legislation and at the discretion of Council, the following chart depicts the decision making process of Council.



EMPLOYMENT PRACTICES

All of Council's employment practices, including its policies and procedures, were reviewed during 2009-10 to ensure that these reflected the organisation's new structure, priorities and goals.

As a result, performance management reviews for all staff were introduced, reinforcing the organisation's new emphasis on employee accountability and responsibility.

A more thorough recruitment process was also implemented, which now involves psychological testing, functional medicals and police clearances.

While considerable changes were made during the year, numerous additional initiatives have been identified and these will continue to be implemented in the coming year.

The Executive team is made up of the CEO who is supported by two Executive Directors. Remuneration for these officers is a salary package which includes base salary superannuation guarantee percentage, and private use of a fully maintained vehicle.



CHIEF EXECUTIVE
Kiki Magro

- Elected Member advice and support
- Governance
- Policy
- By-Laws
- Employee management
- Community engagement
- Strategic planning
- Legal framework
- Resource allocation
- Compliance



EXECUTIVE FINANCE & EXTERNAL RELATIONS
Lyndon Prior

- Customer service
- Finance
- IT
- Records management
- Library and SWAP
- Leases and licences
- Regional subsidiaries
- Risk
- Long-term financial planning
- Investment portfolios
- Rates



EXECUTIVE PLANNING & INFRA-STRUCTURE
Bill Stefanopoulos

- Parks and gardens
- Planning and building
- Civil projects
- Asset management
- Infrastructure and asset renewal planning

HUMAN RESOURCE MANAGEMENT

The following tables show the profile of employees as at 30 June 2010.

AGE	FEMALE	MALE	TOTAL
21-30	2	-	2
31-34	-	2	2
35-44	5	2	7
45-54	8	3	11
55-64	5	3	8
TOTAL	20	10	30

EMPLOYMENT STATUS	FEMALE	MALE	TOTAL
Permanent – Full Time	7	7	14
Permanent – Part Time	9	-	9
Casual	3	-	3
Fixed Term Contract	1	3	4

LENGTH OF SERVICE	FEMALE	MALE	TOTAL
0 - 2 years	7	6	13
2 – 5 years	2	1	3
5 – 10 years	4	1	5
10 – 15 years	1	1	2
over 15 years	6	1	7

OCCUPATION STREAM	FEMALE	MALE	TOTAL
Engineering	-	1	1
Build/ Planning	1	2	3
Community Services	12	1	13
Works/ Maintenance	1	4	5
Corporate/ Governance	7	1	8

RISK MANAGEMENT/ OCCUPATIONAL HEALTH SAFETY & WELFARE

An increasing emphasis was placed on risk management and Occupational Health & Safety during the year, reflecting the organisation's focus on greater employee accountability and responsibility, and the importance of worker safety.

The OH&S Committee now reports directly to the CEO, with an independent consultant chairing the Committee, and a comprehensive program of monthly and spot audit checks has been introduced.

This emphasis saw Walkerville achieve a 93% result in the annual Risk Management Review conducted by the Local Government Mutual Liability Scheme, a significant increase on the previous year's result of 89.2%.

POLICIES AND CODES

Council Policies

Council's policy documents and codes of conduct/practice provide a guide for Council's procedures and conduct of Council Members and Administration. Council has policies governing several areas of operation and these are outlined in the Freedom of Information Statement in this Annual Report.

During the year in review it was identified that Council had numerous policies that were superfluous or irrelevant as they were already reflected in existing legislation under which Council operated, or were actually administrative documents rather than formal policies.

As a result, the number of Council policies was reduced during the year from in excess of 70 to 32. This review will continue in 2010-11, with the aim of having less than 10 policies by the end of this period.

Under the *Local Government Act 1999* Council is required to keep a list of registers and codes of conduct/practice. These include:

Code of Practice – Procedures at Meetings

The Local Government (Procedures at Meetings) Regulations 2000 specify certain procedures to be undertaken during the operation of Council meetings. These procedures govern:

- the meetings of a council
- the meetings of a council committee performing regulatory activities
- the meetings of any other council committee.

This Council abides by the Regulations as per the *Local Government Act*.

Code of Conduct – Elected Members

This Code of Conduct is a public declaration of the principles of good conduct and standards of behaviour that the community could reasonably expect of its Elected Members.

Code of Conduct – Employees

This Code of Conduct is a public declaration of the principles of good conduct and standards of behaviour the Walkerville Council has decided its stakeholders could reasonably expect Council employees to demonstrate in the performance of their duties and functions. This code is required by the Local Government Act 1999, Section 11

Code of Practice – Access to Meetings and Documents

This Code of Practice is a public declaration relating to public access to Council and committee meetings and to the minutes of those meetings. This Code is required by the *Local Government Act 1999*, Section 92.

BY-LAWS

As required under the *Local Government Act 1999*, Council conducted a review of its by-laws during the year.

The following by-laws are in operation within the Council area:

By-Law No. 1 – Permits and Penalties

To provide for a permit system and continuing penalties in Council by-laws, to clarify the construction of such by-laws and to repeal by-laws.

By-Law No. 2 – Local Government Land

For the management and regulation of the use and access to local government land (other than streets and roads) vested in or under the control of the Council, including the prohibition and regulation of particular activities on local government land.

By-Law No. 3 – Roads

For the management, control and regulation of certain activities on roads.

By-Law No. 4 – Moveable Signs

To set standards for moveable signs on streets and roads, and to provide conditions for and the placement of such signs.

By-Law No. 5 – Dogs

For the management and control of dogs within the Council area.

Full copies of the by-laws are available from the Council office or can be downloaded from Council's website www.walkerville.sa.gov.au

COMPETITIVE NEUTRALITY, SIGNIFICANT BUSINESS ACTIVITIES AND STRUCTURAL REFORM OF PUBLIC MONOPOLIES

The competition principles applicable to local government under the Competition Principles Agreement require that each local government authority issue a Clause 7 Statement.

Accordingly, Council advises that it:

- has no significant businesses defined as Category 1 businesses under Competitive Neutrality Principles
- has no by-laws which place barriers on market entry, conduct or discriminates between competitors
- has received no complaints alleging a breach of competitive neutrality principles by the agency
- has not been involved in any structural reform of monopolies.

CONFIDENTIALITY

While the *Local Government Act 1999* requires meetings of Council or any of its committees to be open to the public, from time to time some matters need to be discussed in confidence, and confidential matters are covered by Sections 90 and 91.

During the year, a total of nine confidential items were considered at meetings of Council and Council committees under Section 90 and Section 91 – primarily related to staffing issues – which is a considerable reduction from the previous year, when 22 items were considered under confidentiality.

CONTRACTS AND TENDERS

Council is committed to ensuring fairness, transparency and accountability in the provision of services, the purchase of goods and services, and in the disposal of land and other assets.

The Town of Walkerville aims to ensure that it uses cost-effective methods to achieve best value for money and that it meets the needs of the community in the areas of:

- service provision (including the carrying out of works)
- purchasing goods
- selling and disposal of land and or other assets.

Council's Contracts and Tenders Policy outlines Council's required conduct in these areas and the principles that will guide its decision-making processes.

FREEDOM OF INFORMATION

Under Section 9(1) and (1a) of the *Freedom of Information Act 1991*, Council is required to publish an Information Statement (refer to appendix A) annually. Included in this statement is a list of Council documents which are accessible to the community as required by law.

In accordance with the *Local Government Act 1999* under Schedule 4 1(gb), Council must report on the applications it receives under the *Freedom of Information Act 1991* during the relevant financial year. Council did not receive any Freedom of Information applications during the 2009-10 financial year.

PLACES

SOMERSET
COTTAGES
1897



Goal 3 A physical and social environment that supports our older residents and contributes to people feeling safe

Goal 5 Demonstrate our strong commitment to the natural environment by leading the way in taking environmentally responsible actions

Goal 6 Support our community in adopting initiatives that contribute to a more sustainable use and management of energy, water and materials

Goal 7 Review and update development plan policies to provide stronger guidance for sustainable development

Goal 9 Maintain and strengthen the “Local Village” quality of our main streets and centres

Goal 10 Accessible local services that support social interaction and promote physical activity

Goal 11 Facilitate housing choice and diversity to cater for the needs of the community across all the stages of their lives

Goal 12 Identify and protect heritage properties and historic character areas

Goal 13 Learn from and promote history

ASSET MANAGEMENT

Street Cleaning

Council employees air broom footpath litter into the kerb prior to collection by the street sweeper. The sweeping cycle is a minimum of four weeks based upon need and reduces to weekly during heavy leaf fall periods.

A footpath sweeper has been contracted to sweep footpaths in high litter areas such as Northcote Terrace and the shopping area of Walkerville Terrace.

Street Tree Maintenance

A total of 260 mature street trees were pruned and maintained during the year (230 by Council staff and a further 30 by contractors), representing 7% of Council’s total 3650 street trees.

All street trees planted over the past three years were formatively pruned. All street trees less than three years old were watered regularly during the summer months.

Weed Control

A summer and winter weed control program which includes all street verges and the River Torrens Linear Park is conducted by a contractor.

DEVELOPMENT

Development Assessment

A total of 232 development applications were received during the 2009-10 year, which was 19% less than the previous year, with the drop in numbers largely attributed to the Global Financial Crisis (GFC).

The combined value of these applications was \$7.477 million, considerably less than the \$9.623 million figure of the previous year.

Building inspections are a critical part of Council's development assessment role and during the financial year staff inspected 24% of all building applications, in excess of Council's minimum requirement of 20%.

Walkerville has continued to experience a relatively buoyant residential real estate market, with a total of 249 property searches undertaken, a similar number to the previous year. These searches are undertaken for the vendor and form part of the statement they are required to provide to intending purchasers and include information relating to zoning, planning approvals, planning policies and rates.

Development Assessment Panel (DAP)

The Development Assessment Panel (DAP) met on three occasions during the year, to consider a total of three items, and DAP members were also invited to attend a Council meeting to observe discussion regarding the Residential and General Development Plan Amendment and the Residential Code.

There were no appeals lodged with the Environment, Resources and Development Court (ERD Court) about DAP decisions.

Heritage Advisory Service

Council provides residents with a Heritage Advisory Service, which is jointly funded by Heritage SA. The service is designed to assist owners of Heritage Listed properties to access the services of Council's heritage architects to ensure that development of the property can occur to make it functional for modern living in a manner that is respectful of its heritage qualities.

During the period 24 applications were referred under this service.

Planning Policy

Good progress was made on Council's General and Residential Development Plan Amendment (DPA).

The DPA underwent the public and agency consultation process and following a number of changes that resulted from the consultation process, was endorsed by Council in April 2010 and consequently submitted for Ministerial approval.

In September 2009 the State Government released the draft 30-Year Plan for Greater Adelaide for public consultation. In October 2009, Walkerville, along with other Eastern Region Alliance (ERA) Councils, submitted a collective response.

The final 30-Year Plan for Greater Adelaide was consequently launched by the State Government in February 2010.

Looking Forward

Progress in the Development area in the next 12 months is expected to include:

- authorisation of the General and Residential DPA by the Minister
- participation in Local Government Regional Partnership Forums to assist in the implementation of the 30-Year Plan for Greater Adelaide a review of Council's Development Plan.

DOG AND CAT MANAGEMENT

Council, in association with the Dog and Cat Management Board, continued to provide educational programs to the community on responsible pet ownership and urban animal management to ensure the safety of residents and the wellbeing of animals.

Council delivers its compliance and inspectorial service to the community via a collaborative agreement with Prospect Council.

Dog registrations	921
Dog complaints	
barking	17
wandering	68
attacks (on humans)	11
attacks (on animals)	3
Cat complaints	5

ENVIRONMENTAL HEALTH

The Eastern Health Authority (EHA) is a regional subsidiary of this Council and delivers a wide range of environmental health services to the local community, including immunisation services, surveillance of food safety, sanitation and disease control, and licensing of supported residential facilities.

EHA's staff have delegated responsibility under the *Public and Environmental Health Act 1987*, the *Food Act 2001*, the *Supported Residential Facilities Act 1992*, the *Environment Protection Act 1993* and the *Local Government Act 1999*.

EHA's full Annual Report is included in this report.

RESERVES AND RECREATION AREAS

Several significant projects were undertaken on reserve and recreation areas during the year, in addition to ongoing maintenance.

Linear Park Access

In order to improve access to the Linear Park, a shared use path was constructed at a cost of \$181,000, from St Andrews Street to Burlington Street.

Council worked with SA Water to stabilise a section of river bank downstream from the Gilberton low level bridge.

Reserve Maintenance and Irrigation

Council maintains approximately 12.4 hectares of reserve area which includes formal gardens, ovals and passive reserves, with the River Torrens Linear Park, Walkerville Oval and Levi Park being the most significant reserve areas.

Activities undertaken by Council's hard working but small maintenance team of just four include grass cutting, tree maintenance, lighting maintenance and revegetation works.

All Council ovals, formal gardens, parks and reserves are watered in line with SA Water's guidelines and the Irrigating Public Open Space Code of Practice.

The use of new technology, installed in 2008, has improved the quality of the bore water used on Walkerville Oval, reducing the reliance on mains water.

Willow Bend Reserve

A new toilet block was constructed at Willow Bend Reserve, adjacent to Ascot Avenue, and associated landscaping was carried out at a total cost of \$142,000. Funding for this project was provided via the Regional and Local Community Infrastructure Program.

The Willow Bend Tennis Courts were upgraded and resurfaced, and general reserve infrastructure – such as barrier fencing, shelters and seating – was upgraded and the area revegetated.

ROAD MAINTENANCE AND RECONSTRUCTION

Road reconstruction work undertaken during 2009-10 included the excavation of existing road pavement, kerbing and bitumen footpaths and construction of new road pavement, concrete kerb and gutter and brick paved footpaths.

A total of \$78,000 of road reconstruction work was undertaken during the year on 1.45% of the total road network, primarily at Arthur Street, Lansdowne Terrace, Walkerville Terrace and Vale Street.

Walkerville Terrace

A great deal of preparation and planning was undertaken during the year on the Walkerville Terrace redevelopment, with the Walkerville Terrace Streetscape Committee established to oversee and coordinate this significant project.

Streetscape work commenced during 2009-2010, including the reconstruction of footpaths, kerbs and gutters.

Looking Forward

The following work has been undertaken in preparation for future infrastructure renewal in the coming 12 months:

- survey and design for the reconstruction of Buckingham Street and The Avenue
- survey and design for the reconstruction of the River Torrens Linear Park and access ramps from Fuller Street to St Andrews Street and lower Gilberton
- data collection and analysis for a review of traffic control treatments
- preliminary design work on the stormwater management of Ascot Avenue – Lansdowne Terrace and the upgrade of the Devonshire and Hay Street drain.

WASTE MANAGEMENT

Domestic Waste Collection

Walkerville Council is a member of the Eastern Waste Management Authority (East Waste), a regional subsidiary comprised of six metropolitan councils, established to collect and dispose of municipal waste.

East Waste provides a three bin service to Walkerville residents which includes a 140 litre waste bin (collected weekly), a 240 litre bin for recyclables (collected fortnightly) and a 240 litre green organic bin (collected fortnightly).

In the past year, East Waste collected the following volumes of waste:

Domestic waste	1695 tonnes
Recyclables	895 tonnes
Green organics	1031 tonnes

An average of about 54% of waste collected by East Waste is diverted from landfill and either recycled or reused.

East Waste's full Annual Report is included in this report.

Hard Waste Collection

The annual hard waste collection occurred in October 2009, with 96 tonnes of waste collected over a four day period at a cost of \$26,600.

Highbury Landfill Authority (HLA)

East Waste operated a landfill at Highbury from 1971 to 1996 and at cessation of operations at the landfill, Highbury Landfill Authority (HLA) was established to administer the closure of the site. Walkerville Council has a 9.24% share in HLA.

Mayor David Whiting was Council's representative on the HLA Board during the year.

Highbury Landfill Authority's full Annual Report is included in this report.

WASTE CARE SA

Waste Care SA, a regional subsidiary comprised of six metropolitan councils, established the Wingfield Resource Recovery Centre (WRRC) in 2004 and has contracted Transpacific Industries Ltd (TPI) to operate the business of receiving, reusing, recycling and disposing of waste.

Council was represented on the Waste Care Board by Cr Cheesman.

Waste Care SA's full Annual Report is included in this report.

PEOPLE

Goal 1 A well informed community that regularly uses our services and participates in events and activities

Goal 2 The contribution made by schools, community organisations and individual volunteers is recognised and valued

Goal 3 A physical and social environment that supports our older residents and contributes to people feeling safe

Goal 4 Opportunities will be provided for young people to play an active role in their community

Goal 10 Accessible local services that support social interaction and promote physical activity

Goal 11 Facilitate housing choice and diversity to cater for the needs of the community across all the stages of their lives

Goal 13 Learn from and promote history

Goal 16 Provide consultative processes where the community feels satisfied that they have been included and their contribution valued

COMMUNITY FUND

Grants were allocated to six community groups totalling \$4650 for a range of projects including community events, upgrading of facilities, meeting the needs of new arrivals to the Walkerville community, and producing newsletters and promotional materials to inform and entertain local residents.

Additionally, Council has supported three local young people through the Individual Sport Academic and Cultural Fund. These young high achievers, who have all represented South Australia in their chosen field of expertise, received small financial grants to assist pursue excellence in their study and sporting pursuits.

COMMUNITY SERVICES

Home and Community Care (HACC) Services

Walkerville has a high proportion of aged residents, with almost 20% aged over 70 years. Walkerville Council, in conjunction with the City of Prospect, provides home assist services for elderly, disabled and frail residents (and their carers) to allow them to remain living independently.

Trained staff visit and assess the needs of the person and deliver the services that are needed, such as domestic assistance, social support, home maintenance, transport (i.e. to medical appointments), home modification and advocacy.

Council's Home Assist services are mainly funded through the Home and Community Care (HACC) program, which is a joint Commonwealth and State Government initiative.

Community Bus

Council offers a community bus service which is outsourced and operated by a professional company with highly experienced and trained staff. This weekly service picks up residents from the front door of their home, takes them to the North Park shopping centre and returns them to their home.

This service receives a very small fund (\$9,000) from HACC and is available for elderly and frail residents and their carers.

YOUTH

Walkerville Council, in conjunction with the City of Prospect, employs a Youth Development Officer who assists with coordinating valuable programs for younger members of the Walkerville community.

A series of youth-focused events were held throughout the year:

- **Refugee Week** – Council partnered with Blackfriars Priory School to organise a week-long soccer tournament titled 'Freedom from fear – Kapil Pande Cup'. The tournament aimed to promote multiculturalism, showcase talent and encourage social cohesion between new arrivals and the wider school community.
- **Prospect/Walkerville Youth Advisory Committee (YAC)** – After extensive consultation with local youth throughout 2009-10, the Youth Advisory Committee (YAC) has now turned its attention to promote its latest project the 'Youth Initiative Grant' which aims to encourage and support community groups and individuals to implement youth initiatives, programs and events which address priority areas identified in the Eastern Region Youth Action Plan.
- **On The Same Wave** – A beach and water safety program for young people from new and emerging communities, this year's event was held in January 2010 at the Semaphore Surf Lifesaving Club. The event was a collaborative initiative between numerous councils, Surf Lifesaving SA, Multicultural Youth SA, Australian Refugee Association, Survivors of Torture and Trauma Rehabilitation Services, and Families SA Refugee Services.
- **'Sowing the seeds of happiness'** – Parents of teenagers in Walkerville were invited to develop their parenting skills at a free seminar held in March at the Unley Civic Centre. 'Sowing the seeds of happiness' provided parents with tools they can use at home to help nurture young people to be positive, and make informed decisions.
- **National Youth Week – Get the Drift!** – More than 280 teenagers from across Adelaide's eastern suburbs came together to learn how to cope with life's challenges at South Australia's largest National Youth Week event, held on 25 March. Hosted by the Walkerville, Burnside, Campbelltown, Norwood Payneham & St Peters, Prospect and Unley Councils at the Adelaide Festival Centre, this was the second collaborative Youth Week event staged by the six councils.
- **Youth Parliament 2010** – Three members of the Prospect and Walkerville Youth Advisory Committee (YAC) were selected to participate in the 2010 YMCA Youth Parliament program. The program is now in its 15th year and continues to provide young people aged 16 to 25 with an opportunity to voice issues of concern to them, with the opportunity to be heard by those who have the power to make laws and influence change.



SWAP

The SWAP Library Network enables four local government areas - Walkerville, Norwood Payneham & St Peters, Prospect and Campbelltown to share library resources through a centralised library management system. Established for over 20 years this successful collaboration has enabled Walkerville Library patrons to have access to over 236,700 items, compared to 24,000 if the library was operating as a stand alone, and provides significant economies and shared benefits for member councils such as the joint purchase of online resources and joint program delivery.



A Memorandum of Understanding establishes the SWAP Library Network Committee which meets during the year to consider and determine the annual budget as well as discuss the strategic direction and any major policy issues relating to the network. From these meetings, recommendations are made to the constituent councils on these matters. The Corporation of the Town of Walkerville is the host council which means that the IT hardware and staff are located at the council offices and the council administers the network in accordance with the memorandum. A cost schedule is set out in the memorandum that outlines the division of all network, salary, specific and operational costs which all councils are responsible for while they are a member of the network. Depending on the type of expense these costs are either shared equally or allocated on the basis of total item borrowings of library material from each council.

Projects initiated by SWAP this financial year include:

- Security improvements on all Public and Staff PC's across the network with Virus Software and Patching upgraded
- Upgrade to the central Library Management Software, Horizon, resulting in improved functionality and reporting
- Upgrade to the web interface for the public which enables the combined catalogue of all seven libraries to be available online
- A major audit and review of the SWAP IT infrastructure was conducted by an external consultant providing a number of recommendations for future consideration
- Improvements to the Network Monitoring Alert Service utilised by SWAP which will assist in improving response times and network connectivity
- Involvement in discussions regarding the proposed introduction of a State-Wide Library Management System with the South Australian Public Library Network. Ongoing developments in this area will be closely monitored in order to determine the impact on SWAP and its future direction.

WALKERVILLE PUBLIC LIBRARY

The Walkerville Public Library continued to be well patronised during 2009-10, with more than 60,600 people visiting and borrowing in excess of 104,034 items from the library's collection.

Library users also accessed a wide range of library facilities such as computers (with free and wireless internet access), colour printers and photocopiers, faxes, local history information, online databases and various daily newspapers.

As of 30 June 2010 the library collection totalled 24,380 items and 6773 people were registered users of the Walkerville Library.

The library continued to host a range of very successful children's programs, tailored to different age groups, as well as a popular school holiday program and Children's Book Week. The library continued to host a monthly book group for adults.

The Walkerville Library, in conjunction with The Advertiser Big Book Club, hosted various author visits during the year, while the active Friends of the Walkerville Library group raised funds through its annual book sale.

COMMUNITY EVENTS

Numerous events were held in 2009-2010 which were well attended by Walkerville community members and were important opportunities for the community to come together and celebrate. These included:

- **Walkerville Miniature Christmas Pageant Presentation** – About 1300 people visited and viewed this year's event, which was again held due to the efforts of Peter Golding. A total of 63 floats were on display at the Walkerville Town Hall, with \$1500 raised and donated to Telethon.
- **Carols in the Village** – More than 350 families enjoyed carols performed by the Walkerville Primary School and Vale Park Primary School choirs and the Kensington & Norwood Spring Gully Brass Band. Father Christmas paid a visit and a large collection of food was undertaken for the Salvation Army Christmas Appeal.
- **Volunteer of the Year Award 2010** – This annual luncheon was held in May to recognise and thank the numerous community groups and volunteers who assist our Council in providing services to the community. The Volunteer of the Year award was presented to Dianne Zerella.
- **Australia Day Awards** – On 26 January 2010 more than 100 people attended and enjoyed Council's Australia Day celebrations at the Walkerville Town Hall, which included an Australian citizenship ceremony and the presentation of the Citizen of the Year Awards to Jennifer Hills and Anne Fairweather.





PROSPERITY

Goal 8 Encourage business opportunities that contribute to economic prosperity

Goal 14 Efficient and effective use of financial resources to maintain a good standard of infrastructure and assets for present and future generations

Goal 15 Continue to act as ethical and responsible decision makers

FINANCIAL MANAGEMENT

Council continues to operate in a financially responsible manner in order to achieve its financial targets while delivering services to residents, and providing and maintaining community infrastructure.

Council has again managed its operations well to ensure adherence to budget during the 2009-10 financial year. A small deficit of \$135,958 resulted, after accounting for losses of \$101,000 as reported by Council's regional subsidiaries.

A revaluation of building and stormwater infrastructure assets during the year has resulted in an increase in depreciation expenses, impacting on the operating result. However, the asset consumption ratio of 74% for 2009-10 is an indication that community assets overall are being maintained in good condition.

Overall, Council remains in a very strong financial position with its Net Financial Liabilities ratio indicating that cash assets are significantly greater than cash liabilities, with overall net assets totalling \$95.2 million.

Looking Forward

In conjunction with the review of the Strategic Plan, Council will also review its Long-term Financial Plan in 2011, which will aim to project annual income and expenditure over the next 10 years.

Some of the key considerations of this review will include revenue opportunities such as rates from the redeveloped Department for Transport, Energy and Infrastructure (DTEI) building and additional grant monies.

Expenditure considerations will include employee costs, capital works, the possible Civic Centre redevelopment, and plant and equipment.

PROPERTY RATES

Council is responsible for providing a number of services and maintaining infrastructure assets for and on behalf of the community. Council is also required to meet various legislative compliance obligations under the Local Government Act, OHS&W Act and others. Through our planning and budget process Council establishes what services will be provided together with operational overheads, and determines the expected cost.

Council must raise sufficient funds to meet all identified costs for each year, and does this by charging a rate on property. While Councils receive some money from other sources such as grants and fees, the largest portion (approximately 80%) of the money that Council needs comes from the rates it charges.

Rating Strategy

The Rating Strategy is a broad statement by the Council of the approach that it will take in determining rates and the reasons for this approach. This process helps to ensure accountability to the community.

The Rating Strategy for 2009-10 was adopted by Council as part of Council's Annual Business Plan for that year. It takes into account:

- Valuations set by the Valuer-General,
- The Town of Walkerville Strategic Directions 2008-2018,
- Inflation rates and Consumer Price Index (CPI),
- Local Government Price Index
- The effect of rates on local business,
- Employment rates,
- Interest rates,
- Council's loan borrowings,
- Any financial change imposed by legislation,
- Physical infrastructure requirements,
- Environmental impacts and opportunities,
- Income from fees and charges,
- Income from grants,
- Income from other sources.

Council endeavors to ensure rates are kept to a responsible level, consistent with meeting the needs and demands of the local community in maintaining infrastructure and providing services. Council also seeks to ensure that rates are applied fairly and equitably across the community.

In 2009-2010, the revenue raised from rates increased by 6% (including growth).

The average residential rate increased from \$778 to \$832.

Council continues to apply rates based on capital value of property and land use.

AUDITED
FINANCIAL
STATEMENTS

FINANCIAL STATEMENTS

for the period ended 30 June 2010

2009/2010

Audited, and Adopted by Council at a Special Meeting 8/11/2010

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CEO Statement

Audit Report

Council Certificate of Audit Independence

Audit Certificate of Audit Independence

STATEMENT OF COMPREHENSIVE INCOME

for the year ended 30 June 2010

	Note	2010 (\$)	2009 (\$)
INCOME			
Rates	2	5,151,593	4,776,685
Statutory charges	2	137,471	158,061
User charges	2	449,244	444,794
Grants, subsidies and contributions	2	435,138	348,724
Investment income	2	130,730	141,550
Reimbursements	2	91,281	14,981
Other income	2	35,628	31,751
Net gain - joint ventures & associates	19	-	2,762
Total Income		6,431,085	5,919,308
EXPENSES			
Employee costs	3	1,954,152	1,615,358
Materials, contracts & other expenses	3	2,994,345	2,670,353
Finance costs	3	86,158	69,997
Depreciation, amortisation & impairment	3	1,431,304	1,290,189
Net loss - joint ventures & associates	19	101,084	362,992
Total Expenses		6,567,043	6,008,889
OPERATING SURPLUS / (DEFICIT)		(135,958)	(89,581)
Asset disposal & fair value adjustments	4	(5,976)	(72,595)
Amounts received specifically for new or upgraded assets	2	120,000	-
NET SURPLUS / (DEFICIT)		(21,934)	(162,176)
transferred to Equity Statement			
Other Comprehensive Income			
Changes in revaluation surplus - infrastructure, property, plant & equipment	9	20,697,794	540,224
Transfer to accumulated surplus on sale of revalued infrastructure, property, plant & equipment		-	(91,791)
Total Other Comprehensive Income		20,697,794	448,433
TOTAL COMPREHENSIVE INCOME		20,675,860	286,257

This Statement is to be read in conjunction with the attached Notes.

BALANCE SHEET

as at 30 June 2010

	Note	2010 (\$)	2009 (\$)
ASSETS			
Current Assets			
Cash and cash equivalents	5	3,140,358	2,592,916
Trade & other receivables	5	373,893	213,764
Inventories	5	6,039	6,196
Total Current Assets		3,520,290	2,812,876
Non-current Assets			
Financial Assets	6	223,109	243,694
Equity accounted investments in Council businesses	6	81,951	96,487
Infrastructure, Property, Plant & Equipment	7	93,881,464	73,921,330
Other Non-current Assets	6	382,602	118,836
Total Non-current Assets		94,569,126	74,380,347
Total Assets		98,089,416	77,193,223
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8	1,252,730	950,057
Borrowings	8	144,467	135,562
Provisions	8	278,757	253,604
Total Current Liabilities		1,675,954	1,339,223
Non-current Liabilities			
Borrowings	8	744,905	889,371
Provisions	8	9,159	21,453
Liability - Equity accounted Council businesses	8	382,799	342,436
Total Non-current Liabilities		1,136,863	1,253,260
Total Liabilities		2,812,817	2,592,483
NET ASSETS		95,276,599	74,600,739
EQUITY			
Accumulated Surplus		34,119,970	34,553,904
Asset Revaluation Reserves	9	60,730,579	40,032,785
Other Reserves	9	426,050	14,050
TOTAL EQUITY		95,276,599	74,600,739

This Statement is to be read in conjunction with the attached Notes.

STATEMENT OF CHANGES IN EQUITY

for the year ended 30 June 2010

	Accumulated Surplus (\$)	Asset Revaluation Reserves (\$)	Other Reserves (\$)	Total Equity (\$)
2010				
Balance at end of previous reporting period	34,553,904	40,032,785	14,050	74,600,739
Adjustment due to compliance with revised Accounting Standards	-	-	-	-
Adjustment to give effect to changed accounting policies	-	-	-	-
Restated opening balance	34,553,904	40,032,785	14,050	74,600,739
Net Surplus / (Deficit) for Year	(21,934)			(21,934)
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment	-	20,697,794	-	20,697,794
Transfers between reserves	(412,000)		412,000	-
BALANCE AT END OF PERIOD	34,119,970	60,730,579	426,050	95,276,599
2009				
Balance at end of previous reporting period	33,493,151	39,584,352	1,236,979	74,314,482
Adjustment due to compliance with revised Accounting Standards	-	-	-	-
Adjustment to give effect to changed accounting policies	-	-	-	-
Restated opening balance	33,493,151	39,584,352	1,236,979	74,314,482
Net Surplus / (Deficit) for Year	(162,176)			(162,176)
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment	-	540,224	-	540,224
Gain on revaluation of infrastructure, property, plant & equipment	-	(91,791)	-	(91,791)
Transfers between reserves	1,222,929		(1,222,929)	-
BALANCE AT END OF PERIOD	34,553,904	40,032,785	14,050	74,600,739

This Statement is to be read in conjunction with the attached Notes.

CASH FLOW STATEMENT

for the year ended 30 June 2010

	Note	2010 (\$)	2009 (\$)
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Rates - general & other			
Fees & other charges and Operating receipts		6,320,086	5,810,271
Investment receipts		130,730	141,549
Payments			
Operating payments to suppliers & employees		(4,811,360)	(4,346,860)
Finance payments		(86,158)	(69,997)
Net Cash provided by (or used in) Operating Activities		1,553,298	1,534,963
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts			
Amounts specifically for new or upgraded assets		120,000	-
Sale of replaced assets		61,740	55,029
Repayments of loans by community groups	5	19,277	18,053
Payments			
Expenditure on renewal/replacement of assets		(880,126)	(1,110,788)
Expenditure on new/upgraded assets		(145,000)	-
Capital contributed to associated entities	19	(46,185)	(112,565)
Net Cash provided by (or used in) Investing Activities		(870,294)	(1,150,271)
CASH FLOWS FROM FINANCING ACTIVITIES			
Payments			
Repayments of Borrowings		(135,561)	(127,205)
Net Cash provided by (or used in) Financing Activities		(135,561)	(127,205)
NET INCREASE (DECREASE) IN CASH HELD		547,443	257,487
Cash & cash equivalents at beginning of period	11	2,592,915	2,335,428
CASH & CASH EQUIVALENTS AT END OF PERIOD	11	3,140,358	2,592,915

This Statement is to be read in conjunction with the attached Notes.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian equivalents to International Financial Reporting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under clause 11 of the Local Government (Financial Management) Regulations 1999 dated 8th November 2010.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with AIFRS requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar.

2 The Local Government Reporting Entity

The Town of the Corporation of Walkerville is incorporated under the SA Local Government Act 1999 and has its principal place of business at 66 Walkerville Terrace, Gilberton.

3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

6 Infrastructure, Property, Plant & Equipment

6.1 Transitional Provisions

As at 1 July 2008, Council has elected not to recognise any values for land under roads acquired before the commencement of AASB 1051 Land Under Roads.

6.2 Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to infrastructure, property, plant & equipment when completed ready for use.

6.3 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality threshold of \$1,000 as established by Council.

6.4 Subsequent Recognition

Certain asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 7.

All non current assets other than receivables and investments, are revalued in accordance with the Local Government (Financials Management) Regulations 1999.

However, if at any time management considers that the carrying amount of an asset materially differs from its fair value then the asset will be revalued regardless of when the last valuation took place. Non current physical assets that are acquired between revaluations are held at cost until the next valuation, where they are revalued to depreciated replacement cost.

Revaluation increments arising upon revaluing the above mentioned non-current asset classes to their depreciated replacement cost are credited directly to the asset revaluation reserve.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

6.5 Depreciation of Non-Current Assets

Other than land and the Historical Collection, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council.

Building & Other Structures	2 to 100 years
Library Books	10 years
Infrastructure	
Pavement Types	70 to 100 years
Surface Types	15 to 50 years
Kerb & Water Table	70 years
Footpath Types	15 to 40 years
Stormwater Drainage	65 to 100 years
Other Infrastructure	20 years
Structures	25 to 100 years
Reserve Furniture	4 to 80 years
Plant & Equipment	5 years
Furniture & Fittings	2 to 19 years

6.6 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

7 Trade & Other Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid within 30 days of receipt of a tax compliant invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Loans are carried at their principal amounts. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

An accrual is made for 50% of unused sick leave at the end of each financial year as it is payable to employees on resignation or retirement.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

10 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance."

11 Joint Ventures and Associated Entities

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Such regional subsidiaries are subject to joint control within the meaning of and accounted for in accordance with AASB 128, and set out in Note 19. The interests in these subsidiaries was initially recorded at cost in 2006/2007 and have been adjusted since to reflect the share of net assets of the jointly controlled entities.

12 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed as assets under lease, and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

13 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, incomes and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

14 New Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2010 reporting period.

- **AASB 1** First-time Adoption of Australian Accounting Standards
- **AASB 5** Non-current Assets Held for Sale and Discontinued Operations
- **AASB 7** Financial Instruments: Disclosure
- **AASB 9** Financial Instruments
- **AASB 101** Presentation of Financial Statements
- **AASB 107** Statement of Cash Flows
- **AASB 108** Accounting Policies, Changes in Accounting Estimates and Errors
- **AASB 110** Events after the Reporting Period
- **AASB 117** Leases
- **AASB 118** Revenue
- **AASB 119** Employee Benefits
- **AASB 132** Financial Instruments: Presentation
- **AASB 136** Impairment of Assets
- **AASB 137** Provisions, Contingent Liabilities and Contingent Assets
- **AASB 139** Financial Instruments: Recognition and Measurement
- **AASB 1031** Financial Instruments: Recognition and Measurement
- **AASB 2009-11** Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023, & 1038 and Interpretations 10 & 12]

- **AASB 2009-12** Amendments to Australian Accounting Standards [AASBs 5, 8, 108, 112, 119, 133, 137, 139, 1023, 1031 and Interpretations 2, 4, 16, 1039, & 1052]
- **AASB 2009-13** Amendments to Australian Accounting Standards arising from Interpretation 19 [AASB 1]
- **AASB 2010-1** Amendments to Australian Accounting Standards – Limited Exemption from Comparative AASB 7 Disclosure for First-time Adopters [AASB 1 & AASB 7]
- **Interpretation 4** Determining whether an Arrangement contains a Lease
- **Interpretation 14** AASB 119 - The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction
- (Standards not affecting local government have been excluded from the above list.)

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

The Australian Accounting Standards Board is currently reviewing AASB 1004 Contributions. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 2 – INCOME

	Note	2010 (\$)	2009 (\$)
RATES REVENUE			
General Rates		5,127,100	4,737,179
Less: Mandatory rebates		(134,023)	(121,859)
Less: Discretionary rebates, remissions & write offs		(29,100)	(3,537)
		4,963,977	4,611,783
Other Rates (including service charges)			
Natural Resource Management levy		174,215	152,093
		174,215	152,093
Other Charges			
Penalties for late payment		13,401	12,809
		13,401	12,809
		5,151,593	4,776,685
STATUTORY CHARGES			
Town planning fees		83,886	86,422
Animal registration fees & fines		28,701	29,103
Parking fines / expiation fees		24,884	42,536
		137,471	158,061
USER CHARGES			
Levi Park Management Fees		417,831	413,640
Sport & Rec Hire		17,550	17,031
Sundry		13,863	14,123
		449,244	444,794
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		112,973	122,699
Banks & other		794	663
Loans to community groups		16,963	18,188
		130,730	141,550

This Note continues on the following page.

	Note	2010 (\$)	2009 (\$)
REIMBURSEMENTS			
other		91,281	14,981
		91,281	14,981

OTHER INCOME			
Rebates received		17,024	16,433
Sundry		18,604	15,318
		35,628	31,751

GRANTS, SUBSIDIES, CONTRIBUTIONS			
Amounts received specifically for new or upgraded assets		120,000	-
Other grants, subsidies and contributions		379,971	295,847
Individually significant item – additional Grants Commission payment		55,167	52,877
		555,138	348,724

The functions to which these grants relate are shown in Note 2.

SOURCES OF GRANTS			
Commonwealth government		391,744	320,294
State government		43,394	21,925
Other		120,000	6,505
		555,138	348,724

INDIVIDUALLY SIGNIFICANT ITEM

On 30 June 2010, Council receive payment of the first quarter instalment of the 2010/11 Grant Commission (FAG) grant. This represents a significant increase in income from this source for 2009/10, with an equivalent reduction in 2010/11.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 3 – EXPENSES

	Note	2010 (\$)	2009 (\$)
EMPLOYEE COSTS			
Salaries and Wages		1,425,814	1,236,909
Employee leave expense		314,034	174,593
Superannuation - defined benefit plan contributions	18	141,775	129,398
Workers' Compensation Insurance		72,529	74,458
Total Operating Employee Costs		1,954,152	1,615,358
Total Number of Employees (Full time equivalent at end of reporting period)			
		24	25.6
MATERIALS, CONTRACTS & OTHER EXPENSES			
Prescribed Expenses			
Auditor's Remuneration			
Auditing the financial reports		9,020	8,340
Elected members' expenses		93,118	98,255
Election expenses		5,493	8,545
Subtotal - Prescribed Expenses		107,631	115,140
OTHER MATERIALS, CONTRACTS & EXPENSES			
Contractors		1,235,628	1,164,245
Energy		258,084	102,601
Bank Charges		24,697	20,470
Waste Collection		676,763	482,560
Legal Expenses		50,667	74,818
Levies paid to government - NRM levy		174,215	147,718
Parts, accessories & consumables		200,331	191,705
Professional services (Consultants)		104,658	99,425
Sundry		161,671	271,671
Subtotal - Other Materials, Contracts & Expenses		2,886,714	2,555,213
		2,994,345	2,670,353
FINANCE COSTS			
Interest on Loans		86,158	69,997
		86,158	69,997

This Note continues on the following page.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

	Note	2010 (\$)	2009 (\$)
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Buildings & Other Structures		254,570	195,897
Library Materials		63,788	58,696
Infrastructure		622,945	618,205
Stormwater Drainage		106,625	107,453
Plant & Equipment		116,649	113,922
Furniture & Fittings		127,723	90,908
Structures		25,902	37,222
Reserve Furniture		113,102	67,886
		1,431,304	1,290,189

NOTE 4 – ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	Note	2010 (\$)	2009 (\$)
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT			
Assets renewed or directly replaced			
Proceeds from disposal		61,740	55,029
Less: Carrying amount of assets sold		67,716	127,624
NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS		(5,976)	(72,595)

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 5 – CURRENT ASSETS

	Note	2010 (\$)	2009 (\$)
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		22,951	67,944
Deposits at Call		2,117,407	2,262,850
Short Term Deposits & Bills, etc		1,000,000	262,122
		3,140,358	2,592,916

TRADE & OTHER RECEIVABLES			
Rates - General & Other		98,593	88,551
Accrued Revenues		35,151	31,419
Debtors - general		208,232	66,962
Prepayments		11,332	7,555
Loans to community organisations		20,585	19,277
		373,893	213,764

INVENTORIES			
Stores & Materials		6,039	6,196
		6,039	6,196

NOTE 6 – NON-CURRENT ASSETS

	Note	2010 (\$)	2009 (\$)
FINANCIAL ASSETS			
Receivables			
Loans to community organisations		223,109	243,694
TOTAL FINANCIAL ASSETS		223,109	243,694

EQUITY ACCOUNTED INVESTMENTS IN COUNCIL BUSINESSES			
Eastern Health Authority		19,918	20,295
Wastecare SA		62,033	76,192
		81,951	96,487

OTHER NON-CURRENT ASSETS			
Capital Works-in-Progress		382,602	118,836
		382,602	118,836

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 7 – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	At Fair Value	At Cost	Accum Dep'n	Carrying Amount
2009				
Land	37,554,495	136,113	-	37,690,608
Historical Collection	255,440	-	-	255,440
Buildings & Other Structures	10,930,642	223,256	(6,842,981)	4,310,917
Library Materials	-	586,965	(368,374)	218,591
Infrastructure	34,966,243	623,468	(11,069,896)	24,519,815
Stormwater Drainage	9,698,993	-	(4,713,000)	4,985,993
Plant & Equipment	-	792,616	(481,298)	311,318
Furniture & Fittings	796,961	68,290	(698,062)	167,189
Structures	1,370,270	31,279	(772,720)	628,829
Reserve Furniture	1,805,270	51,423	(1,024,063)	832,630
TOTAL INFRASTRUCTURE PROPERTY, PLANT & EQUIPMENT	97,378,314	2,513,410	(25,970,394)	73,921,330
2010				
Land	50,214,955	-	-	50,214,955
Historical Collection	255,440	-	-	255,440
Buildings & Other Structures	17,535,117	163,795	(7,293,229)	10,405,683
Library Materials	-	638,093	(432,162)	205,931
Infrastructure	34,966,244	701,855	(11,692,842)	23,975,257
Stormwater Drainage	8,720,322	-	(3,566,773)	5,153,549
Plant & Equipment	-	814,488	(529,798)	284,690
Furniture & Fittings	723,186	210,190	(713,296)	220,080
Structures	1,824,631	199,977	(755,487)	1,269,121
Reserve Furniture	3,332,999	-	(1,436,241)	1,896,758
TOTAL INFRASTRUCTURE PROPERTY, PLANT & EQUIPMENT	117,572,894	2,728,398	(26,419,828)	93,881,464

This Note continues on the following page.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 7 – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT (continued)

	2009 (\$)	CARRYING AMOUNT		
	Carrying Amount	New/ Upgrade	Renewals	Disposals
Land	37,690,608	-	-	-
Historical Collection	255,440	-	-	-
Buildings & Other Structures	4,310,917	-	163,795	(30,383)
Library Materials	218,591	-	51,128	-
Infrastructure	24,519,815	-	78,387	-
Stormwater Drainage	4,985,993	-	-	-
Plant & Equipment	311,318	-	126,173	(36,152)
Furniture & Fittings	167,189	25,000	116,900	-
Structures	628,829	120,000	79,977	-
Reserve Furniture	832,630	-	-	(1,181)
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	73,921,330	145,000	616,360	(67,716)
2009 Totals	73,806,968	-	1,083,742	(127,624)

Valuation of Assets

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports.

Pursuant to Council's election, Land assets were revalued as at 1 July 2009 by Maloney Field Services, Property Consultant and Valuers.

Historical Collection

Pursuant to Council's election, the Historical Collection was revalued as at 30 June 2008 by Tusmore Antiques.

Buildings & Other Structures

Pursuant to Council's election, buildings and other structures were revalued as at 1 July 2009 by Maloney Field Services, Property Consultant and Valuers.

Infrastructure

Road Infrastructure – Pursuant to Council's election, Road Infrastructure assets, including Footpaths, were revalued as at 30 June 2008 by Tonkin Engineering.

Stormwater

Pursuant to Council's election, Stormwater assets were revalued as at 30 June 2010 by Maloney Field Services, Property Consultant and Valuers.

MOVEMENTS DURING THE YEAR				2010 (\$)
Depreciation	Impairment	Transfers	Net Revaluation	Carrying Amount
-	-	-	12,524,347	50,214,955
-	-	-	-	255,440
(254,570)	-	-	6,215,924	10,405,683
(63,788)	-	-	-	205,931
(622,945)	-	-	-	23,975,257
(106,625)	-	-	274,181	5,153,549
(116,649)	-	-	-	284,690
(127,723)	-	-	38,714	220,080
(25,902)	-	311,838	154,379	1,269,121
(113,102)	-	(311,838)	1,490,249	1,896,758
(1,431,304)	-	-	20,697,794	93,881,464
(1,290,189)			448,433	73,921,330

Structures

Pursuant to Council's election, Structure assets were revalued as at 1 July 2009 by Maloney Field Services, Property Consultant and Valuers.

Reserve Furniture

Pursuant to Council's election, Reserve Furniture assets were revalued as at 1 July 2009 by Maloney Field Services, Property Consultant and Valuers.

Plant & Equipment

Pursuant to Council's election, these assets are recognised on a cost basis.

Furniture & Fittings

Pursuant to Council's election, Furniture Fittings and Office Equipment were revalued as at 30 June 2006 by Maloney Field Services, Property Consultant and Valuers.

Library Assets

Pursuant to Council's election, these assets are recognised on the cost basis.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 8 – LIABILITIES

	2010 (\$)		2009 (\$)	
	Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES				
Goods & Services	481,498	-	481,498	-
Payments received in advance	355,354	-	355,354	-
Accrued expenses - employee entitlements	197,297	-	197,297	-
Accrued expenses - interest	17,264	-	17,264	-
Accrued expenses - other	201,317	-	201,317	-
	1,252,730	-	1,252,730	-

BORROWINGS				
Loans	144,467	744,905	144,467	744,905
	144,467	744,905	144,467	744,905

All interest bearing liabilities are secured over the future revenues of the Council.

PROVISIONS				
Employee entitlements (including oncosts)	278,757	9,159	278,757	9,159
	278,757	9,159	278,757	9,159

	Employee Entitlements
--	-----------------------

MOVEMENTS IN PROVISIONS - 2010 YEAR ONLY (CURRENT & NON-CURRENT)

Opening Balance	275,057
Additional amounts recognised	89,856
(Less) Payments	(76,997)
CLOSING BALANCE	287,916

	Note	2010 (\$)	2009 (\$)
LIABILITY - EQUITY ACCOUNTED COUNCIL BUSINESSES			
Highbury Landfill	19	363,540	332,187
Eastern Waste Management	19	19,259	10,249
		382,799	342,436

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 9 – RESERVES

ASSET REVALUATION RESERVE	1/7/2009	Transfers, Impairment	Net Increments (Decrements)	30/6/2010
Land	18,190,175	-	12,524,347	30,714,522
Historical Collection	255,440	-	-	255,440
Buildings & Other Structures	2,565,022	-	6,215,924	8,780,946
Infrastructure	13,300,235	-	-	13,300,235
Stormwater Drainage	3,709,213	-	274,181	3,983,394
Furniture & Fittings	242,410	-	38,714	281,124
Structures	684,748	-	154,379	839,394
Reserve Furniture	990,502	-	1,490,249	2,480,751
Joint Ventures - Waste Care SA	95,040	-	-	95,040
TOTAL	40,032,785	-	20,697,794	60,730,579
2009 Totals	39,584,352	(91,791)	540,224	40,032,785

OTHER RESERVES	1/7/2009	Transfers to Reserve	Transfers from Reserve	30/6/2010
150th Anniversary Art Reserve	14,050	-	-	14,050
Committed Expenditure Reserve	-	412,000	-	412,000
TOTAL OTHER RESERVES	14,050	412,000	-	426,050
2009 Totals	1,236,979	-	(1,222,929)	14,050

Purposes Of Reserves

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets (less any subsequent impairment losses, where applicable).

Committed Expenditure Reserve

To account for unexpended capital budget amounts to be carried forward to the next financial year. The amount is transferred out of the reserve in the subsequent reporting period.

NOTE 10 – ASSETS SUBJECT TO RESTRICTIONS

Council holds no assets subject to restriction at the date of reporting.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 11 – RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Note	2010 (\$)	2009 (\$)
Total cash & equivalent assets	5	3,140,358	2,592,916
Balances per Cash Flow Statement		3,140,358	2,592,916

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

	Note	2010 (\$)	2009 (\$)
Net Surplus (Deficit)		(21,934)	(162,176)
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		1,431,304	1,290,189
Equity movements in equity accounted investments (increase) decrease		54,899	360,230
Net increase (decrease) in unpaid employee benefits		7,535	-
Grants for capital acquisitions treated as Investing Activity		(120,000)	-
Net (Gain) Loss on Disposals		5,976	72,595
		1,357,780	1,560,838

Add (Less): Changes in Net Current Assets

Net (increase) decrease in receivables	5	(165,086)	(69,184)
Net (increase) decrease in inventories	5	157	274
Net increase (decrease) in trade & other payables	8	320,291	(89,278)
Net increase (decrease) in other provisions	8	12,859	(32,255)
Net increase (decrease) in other liabilities	8	27,297	164,568
Net Cash provided by (or used in) operations		1,553,298	1,534,963

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

	Note	2010 (\$)	2009 (\$)
Bank Overdrafts		100,000	100,000
LGFA CAD Facility		691,000	691,000
Corporate Credit Cards		4,500	2,500

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice. Council also has immediate access to a short-term draw-down facility, and variable interest rate borrowings under a cash advance facility, both from the Local Government Finance Authority of SA.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 12 – FUNCTIONS

Incomes, Expenses, and Assets have been directly attributed to the following functions & activities.

	Income (Actual)		Expenses (Actual)	
	2010 (\$)	2009 (\$)	2010 (\$)	2009 (\$)
Business Undertakings	417,830	425,283	70,152	65,379
Community Services	36,646	35,373	312,532	285,940
Culture	30,740	58,203	493,316	480,815
Environment	3,045	800	958,760	916,596
Recreation	81,330	10,113	1,112,464	881,295
Regulatory Services	171,946	164,542	551,623	488,594
Transport & Communication	225,736	116,005	799,379	853,900
Unclassified Activities	42,021	-	75,638	64,306
Council Administration	5,421,791	5,106,227	2,092,095	1,609,072
TOTALS	6,431,085	5,916,546	6,465,959	5,645,897

Excludes net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Operating Surplus (Actual)		Grants Included in Income		Total Assets Held (Current & Non-current)	
2010 (\$)	2009 (\$)	2010 (\$)	2009 (\$)	2010 (\$)	2009 (\$)
347,678	359,904	-	-		
(275,886)	(250,567)	18,490	18,961		
(462,576)	(422,612)	-	46,127		
(955,715)	(915,796)	27,500	-		
(1,031,134)	(871,182)	55,504	-		
(379,677)	(324,052)	-	1,000		
(573,643)	(737,895)	195,306	111,854		
(33,617)	(64,306)	-	-	98,089,416	77,193,223
3,329,696	3,497,155	138,338	170,782		
(34,874)	270,649	435,138	348,724	98,089,416	77,193,223

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 13 – FINANCIAL INSTRUMENTS

Bank, Deposits at Call, Short Term Deposits

Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & conditions: Deposits are returning fixed interest rates between 3% and 7.5% (2009: 2.75% and 6%). Short term deposits have an average maturity of 30 days and an average interest rates of 2.5% (2009: 30 days, 2.25%).

Carrying amount: approximates fair value due to the short term to maturity.

Receivables - Rates & Associated Charges (including legals & penalties for late payment)

Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Secured over the subject land, arrears attract interest of 0.9525% (2009: 0.9375%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying amount: approximates fair value (after deduction of any allowance).

Receivables - Fees & other charges

Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying amount: approximates fair value (after deduction of any allowance).

Receivables - other levels of government

Accounting Policy: Carried at nominal value.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth & State.

Carrying amount: approximates fair value.

Receivables - Retirement Home Contributions

Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying amount: approximates fair value (after deduction of any allowance).

Liabilities - Creditors and Accruals

Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & conditions: Liabilities are normally settled on 30 day terms.

Carrying amount: approximates fair value.

Liabilities - Retirement Home Contributions

Accounting Policy: To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms & conditions: Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying amount: approximates fair value for short tenancies; may be non-materially over-stated for longer tenancies.

Liabilities - Interest Bearing Borrowings

Accounting Policy: Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & conditions: secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 6.39% and 6.85% (2009: 6.39% and 6.85%)

Carrying amount: approximates fair value.

Liabilities - Finance Leases

Accounting Policy: accounted for in accordance with AASB 117.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

Liquidity Analysis

	Due <1 year (\$)	Due >1 year; <5 years (\$)	Due >5 years (\$)	Total Contractual Cash Flows (\$)	Carrying Values (\$)
2010					
Financial Liabilities					
Payables	897,376	-	-	897,376	897,376
Current Borrowings	200,063	-	-	200,063	144,467
Non-Current Borrowings	-	435,925	524,972	960,897	744,905
TOTAL	1,097,439	435,925	524,972	2,058,336	1,786,748

	Due <1 year (\$)	Due >1 year; <5 years (\$)	Due >5 years (\$)	Total Contractual Cash Flows (\$)	Carrying Values (\$)
2009					
Financial Liabilities					
Payables	675,844	-	-	675,844	675,844
Current Borrowings	-	-	-	-	-
Non-Current Borrowings	201,064	508,299	457,184	1,166,547	1,024,933
TOTAL	876,908	508,299	457,184	1,842,391	1,700,777

The following interest rates were applicable to Council's borrowing at balance date:

	30 June 2010		30 June 2009	
	Weighted Average Interest	Carrying Value	Weighted Average Interest	Carrying Value
	%	\$	%	\$
Overdraft		-		-
Other Variable Rates		897,376		675,844
Fixed Interest Values	6.504	889,372	6.504	1,024,934
		1,786,748		1,700,778

This Note continues on the following page.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 13 – FINANCIAL INSTRUMENTS (continued)

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. Council also has available a range of bank overdraft and short-term draw down facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 14 – COMMITMENTS FOR EXPENDITURE

Capital Commitments

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

	Note	2010 (\$)	2009 (\$)
Buildings		50,000	22,243
Parks, gardens & Reserves		62,000	-
Roadways		300,000	-
		412,000	93,189

These expenditures are payable:

Not later than one year		412,000	93,189
Later than one year and not later than 5 years		-	-
Later than 5 years		-	-
		412,000	93,189

Other Expenditure Commitments

Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

	Note	2010 (\$)	2009 (\$)
Audit Services		-	9,020
Employee Remuneration Contracts		1,624,000	616,500
Asset Management		18,200	17,000
Other		-	-
		1,642,200	642,520

These expenditures are payable:

Not later than one year		392,200	163,020
Later than one year and not later than 5 years		1,250,000	479,500
Later than 5 years		-	-
		1,642,200	642,520

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 15 – FINANCIAL INDICATORS

These Financial Indicators have been calculated in accordance with Information Paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

	2010	2009	2008
Operating Surplus	(135,958)	(89,581)	(227,638)
Adjusted for early payment of FAGS Grant	(138,248)	(142,458)	
<i>Being the operating surplus (deficit) before capital amounts</i>			

Operating Surplus Ratio

Operating Surplus	(3%)	(2%)	(7%)
Rates - general & other less NRM levy			
- Adjusted for early payment of FAGS Grant	(3%)	(3%)	

This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.

NET FINANCIAL LIABILITIES	(924,543)	(457,891)	(384,829)
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Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses).

Net Financial Liabilities Ratio

Net Financial Liabilities			
Total Operating Revenue less NRM levy	(15%)	(8%)	(9%)

Interest Cover Ratio

Net Interest Expense			
Total Operating Revenue less NRM levy less Investment Income	(0.7%)	(1.3%)	(1.3%)

Asset Sustainability Ratio

Net Asset Renewals			
Depreciation Expense	57%	82%	68%

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Asset Consumption Ratio

Carrying value of depreciable assets			
Gross value of depreciable assets	74%	56%	59%

Total carrying value of depreciable assets divided by total reported value of depreciable assets before accumulated depreciation.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 16 – UNIFORM PRESENTATION OF FINANCES

	2010 (\$)	2009 (\$)
Income	6,431,085	5,919,308
less Expenses	6,567,043	6,008,889
	(135,958)	(89,581)
less Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	880,126	1,110,788
less Depreciation, Amortisation and Impairment	1,431,304	1,290,189
less Proceeds from Sale of Replaced Assets	61,740	55,029
	(612,918)	(234,430)
less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)	145,000	-
less Amounts received specifically for New and Upgraded Assets	120,000	-
less Proceeds from Sale of Surplus Assets (including investment property and real estate developments)	-	-
	25,000	-
NET LENDING / (BORROWING) FOR FINANCIAL YEAR	451,960	144,849

NOTE 17 – OPERATING LEASES

Council holds no operating leases at the date of reporting.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 18 – SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9% in 2009/10 for Marketlink members and 3% for Salarylink members; 9% and 3% respectively in 2008/09). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6% (6% in 2008/09) of "superannuation" salary. Given that Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation, the remaining 3% for Salarylink members is allocated to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent full actuarial investigation conducted by the Scheme's actuary, L C Brett, BSc., FIA, FIAA, of Brett and Watson Pty Ltd as at 30 June 2009, the Trustee has determined that the current funding arrangements are adequate for the expected Defined Benefit Plan liabilities. However, future financial and economic circumstances may require changes to council's contribution rates at some future time.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 19 – JOINT VENTURES & ASSOCIATED ENTITIES

All joint ventures and associated entities are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

Highbury Landfill Authority

The Highbury Landfill Authority was formed in December 2005 to split the East Waste operations between collection services and landfill operations with a view to bringing new members into East Waste without them having any liability for the remediation of the landfill site at Highbury. Membership of the Highbury Landfill Authority is made up of the Corporation of the Town of Walkerville, the City of Burnside and the City of Norwood Payneham & St Peters.

	2010	2009
Council's respective interests are:		
- interest in outputs of the joint operation		
- ownership interest in the joint operation	9.237%	9.237%
- the proportion of voting power in the joint operation		
Movements in Investment in Joint Operation		
Opening Balance	(332,187)	(154,608)
New Capital Contributions	46,185	164,608
Share in Operating Result	(77,538)	(342,187)
Share in other comprehensive income	-	-
Distributions Received	-	-
SHARE IN EQUITY OF JOINT OPERATION	(363,540)	(332,187)

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 19 – JOINT VENTURES & ASSOCIATED ENTITIES (continued)

Eastern Waste Management

The Eastern Waste Management Authority regional subsidiary was established pursuant to Section 43 of the Local Government Act 1999, for the purpose of the collection and disposal of waste within the areas of the constituent councils. The Authority is a regional subsidiary established by the city of Burnside, City of Norwood, Payneham & St Peters, the Corporation of the Town of Walkerville, City of Mitcham, city of Campbelltown and Adelaide Hills Council. The transactions which occur between Council and the Authority are at arms length and are for the provision of waste management management services.

	2010	2009
Council's respective interests are:		
- interest in outputs of the joint operation		
- ownership interest in the joint operation	3.23%	3.23%
- the proportion of voting power in the joint operation		
Movements in Investment in Joint Operation		
Opening Balance	(10,249)	(13,011)
New Capital Contributions	-	-
Share in Operating Result	(9,010)	(2,762)
Share in other comprehensive income	-	-
Distributions Received	-	-
SHARE IN EQUITY OF JOINT OPERATION	(19,259)	(10,249)

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

Eastern Health Authority

The Corporation of the Town of Walkerville is one of five member Councils of the Eastern Health Authority Inc (EHA). The other member councils are the City of Burnside, Campbelltown City Council, City of Norwood, Payneham & St Peters and the City of Prospect.

	2010	2009
Council's respective interests are:		
- interest in outputs of the joint operation		
- ownership interest in the joint operation	5.88%	5.88%
- the proportion of voting power in the joint operation		
Movements in Investment in Joint Operation		
Opening Balance	20,295	26,462
New Capital Contributions	-	-
Share in Operating Result	(377)	(7,244)
Share in other comprehensive income	-	-
Distributions Received	-	-
Adjustment to Equity Share	-	1,077
SHARE IN EQUITY OF JOINT OPERATION	19,918	20,295

Expenditure Commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

	2010 (\$)	2009 (\$)
Operating Expenditures Payable		
Not later than one year	262,384	186,680
Later than one year and not later than 5 years	644,470	98,667
Later than 5 years	-	-
	906,854	285,347

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 19 – JOINT VENTURES & ASSOCIATED ENTITIES (continued)

Wastecare SA

During 2003/2004, Wastecare SA, a regional subsidiary (the subsidiary) was established pursuant to Section 43 of the Local Government Act, by a number of constituent councils comprising of Adelaide, Campbelltown, Charles Sturt, Norwood Payneham & St Peters, Prospect and the Corporation of the Town of Walkerville.

	2010	2009
Council's respective interests are:		
- interest in outputs of the joint operation		
- ownership interest in the joint operation	5.94%	5.94%
- the proportion of voting power in the joint operation		
Movements in Investment in Joint Operation		
Opening Balance	76,192	89,753
New Capital Contributions	-	-
Share in Operating Result	(14,159)	(13,561)
Share in other comprehensive income	-	-
Distributions Received	-	-
SHARE IN EQUITY OF JOINT OPERATION	62,033	76,192

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2010

NOTE 20 – NON-CURRENT ASSETS HELD FOR SALE & DISCONTINUED OPERATIONS

Council has no non-current assets held for sale & discontinued operations at the date of reporting.

NOTE 21 – CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

Land Under Roads

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 37 km of road reserves of average width 20 metres.

NOTE 22 – EVENTS OCCURRING AFTER BALANCE SHEET DATE

There were no significant events occurring after balance sheet date to report.



The Corporation of the Town of Walkerville

ABN 49 190 949 882

66 Walkerville Terrace, Gilberton, S.A. 5081
P O Box 55, Walkerville, S.A. 5081

Telephone: (08) 8342 7100

Facsimile: (08) 8269 7820

Email: walkervl@walkerville.sa.gov.au

<http://www.walkerville.sa.gov.au>

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2010

STATEMENT BY CHIEF EXECUTIVE OFFICER

I, Kiki Magro, the person for the time being occupying the position of Chief Executive Officer of The Corporation of the Town of Walkerville, do hereby state that the Financial Statements of the Council for the year ended 30 June 2010 are to the best of my knowledge presented fairly, and in accordance with accounting procedures which have been maintained in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999* made under that Act.

Kiki Magro

CHIEF EXECUTIVE OFFICER

Dated this 8th day of November 2010

ADOPTION STATEMENT

Laid before The Corporation of the Town of Walkerville and adopted on the 8th day of November 2010.

MAYOR DAVID WHITING

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE CORPORATION OF THE TOWN OF WALKERVILLE

We have audited the accompanying financial report of the Corporation of the Town of Walkerville, which comprises the balance sheet as at 30 June 2010 and the statement of comprehensive income, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the Chief Executive Officer's Statement.

The Responsibility of the Chief Executive Officer for the Financial Report

The Chief Executive Officer of the Corporation of the Town of Walkerville is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 and Local Government (Financial Management) Regulations 1999. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud and error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Chief Executive Officer, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for an audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Local Government Act 1999 and Local Government (Financial Management) Regulations 1999. We confirm that the independence declaration required by the Local Government Act 1999 and Local Government (Financial Management) Regulations 1999, provided to the Chief Executive Officer on 12 July 2010, would be in the same terms if provided to the Chief Executive Officer as at the date of this auditor's report.

Auditor's Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of Corporation of the Town of Walkerville as of 30 June 2010, and its financial performance and cash flows for the year then ended in accordance with the Local Government Act 1999, Local Government (Financial Management) Regulations 1999 and the Australian Accounting Standards (including Australian Accounting Interpretations).

**DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS**



**JIM KEOGH
PARTNER**

Signed on the 8th day of November 2010,
at 214 Melbourne Street, North Adelaide, South Australia 5006.



The Corporation of the Town of Walkerville

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P O Box 55, Walkerville, S.A. 5081

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ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2010

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of The Corporation of the Town of Walkerville, for the year ended 30 June 2010, the Council's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 1999* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A(2) *Local Government (Financial Management) Regulations 1999*.


.....
Kiki Magro
CHIEF EXECUTIVE OFFICER


.....
Phillip Cheesman
**PRESIDING MEMBER
AUDIT COMMITTEE**

Date: 8th November 2010

14 JUL 2010

LYNDIA
SMC

Auditor's Independence Declaration Under Section 16A of the Local Government (Financial Management) Regulations 1999 to The Corporation of the Town of Walkerville.

I confirm that, for the audit of the financial statements of The Corporation of the Town of Walkerville for the year ended 30 June 2010, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A (4) *Local Government (Financial Management) Regulations 1999*.



JIM KEOGH

Partner

**DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS
214 MELBOURNE STREET
NORTH ADELAIDE SA 5006**

NORTH ADELAIDE, this 12th day of July 2010

EASTERN
REGION
ALLIANCE (ERA)

The Eastern Region Alliance (ERA) is a voluntary regional association of eastern metropolitan councils and includes the Town of Walkerville and the Cities of Burnside, Campbelltown, Prospect, Norwood, Payneham and St Peters, Tea Tree Gully and Unley.

Formed in November 2008, ERA's mission is to secure (through research, lobbying, advocacy, cooperation, shared services and partnerships) a sustainable lifestyle, excellent services and facilities for Adelaide's eastern metropolitan region.

By actively seeking opportunities to work collaboratively, the ERA Councils are benefitting from increased sharing of knowledge and expertise, administrative efficiencies and opportunities to seek State and Commonwealth funding.

As ERA continues to develop, its activities should see better results for the 300,000 eastern community residents and greater environmental benefits, improved economies of scale and reduced service costs.

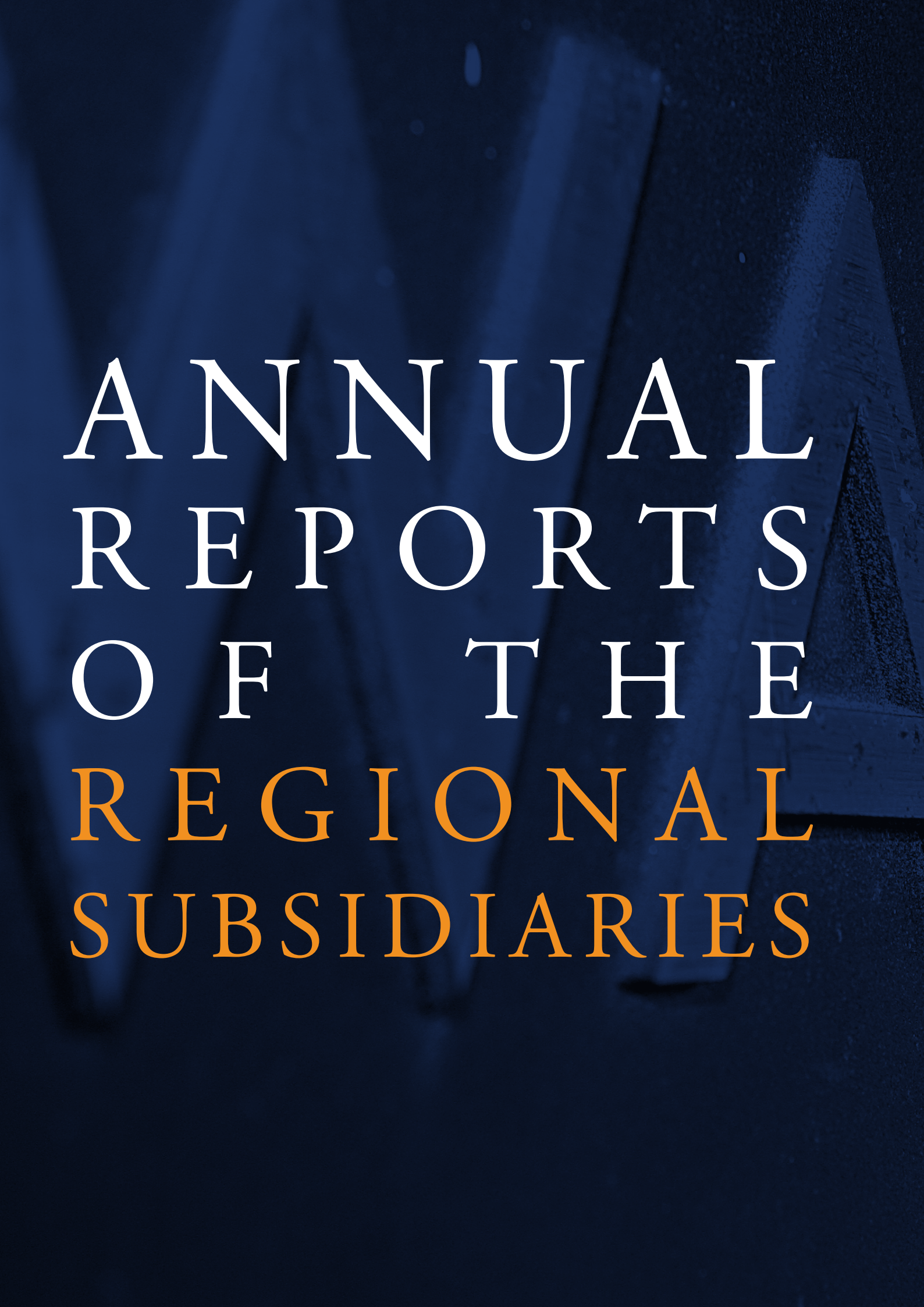
Walkerville Mayor David Whiting and Chief Executive Officer Kiki Magro have been strong supporters of the alliance concept and have worked closely with their counterparts during the year.

ERA has nine portfolios and an ERA Council CEO has responsibility for initiating and reporting progress within each portfolio, with Walkerville having responsibility for the Water, Assets and Infrastructure portfolio.

ERA's goal is for all seven participating councils to become totally non-reliant on mains water for their operations, including the maintenance of irrigated parks and sporting facilities.

The Councils believe this can be done by linking aquifers and storage via a regional system, and developing a cross-council stormwater loop, from which feeder line would radiate out to each Council area.

ERA Councils are seeking \$10 million from the Federal Government and \$6 million from the State Government for the \$33 million project, and funding submissions were prepared and lodged in February 2010, with this activity driven by Walkerville Council.



ANNUAL
REPORTS
OF THE
REGIONAL
SUBSIDIARIES



EASTERN
HEALTH
AUTHORITY

2009-10



Annual Report

Local councils working together to protect the health of the community





message

from the Chairperson

The recently completed reporting year has seen a continuing increase in the level of health surveillance and immunisation services provided to the councils that form the Eastern Health Authority.

The H1N1 influenza pandemic placed significant strains on the Authority, with increased demand from both the general public and businesses seeking to protect their workers from the disease. It is a testament to staff that normal service provision continued uninterrupted during this period.

The Icelandic volcano eruption although on the other side of the world also had an impact because the delivery of the H1N1 vaccine was interrupted to the extent that the supply of the vaccine had to be rationed to the most critical areas of the community until reliable supplies were restored.

The educative and monitoring work conducted in the area of environmental health continues to grow with many positive impacts on businesses being observed. We believe that this work helps to reduce diseases that may result from poor maintenance and hygiene. As an example, inspections of an increasing number of warm water systems and cooling towers assist in reducing the incidence of Legionnaires Disease.

The operations of the Authority illustrate the increase in efficiency and effectiveness that is achievable by the

grouping of common council service operations into a single organisation dedicated to the provision of these services. Staff can be efficiently allocated to whatever council area that requires the services without impacting on the overall efficiency of the organisation.

Members of the community who reside in our various constituent councils are able to attend any of our public clinics within our extended area. Our clients know that the services are delivered by the same organisation and its staff wherever they attend. They are provided with a huge range of dates, times and locations which is one demonstration of the benefits of regional cooperation.

I congratulate the CEO, Michael Livori, and his dedicated staff who have achieved miracles in the performance of the operations of the Authority creating a model that can be used by other councils if they so desire.

An organisation such as the Authority cannot do its work well without the support of a Board that is switched onto the requirements of the organisation. The existing Board has performed this task very well and I thank them for their efforts this year.

It has also been my greatest pleasure to chair the Board over the last 12 months, helping the Authority deal with complex environmental health issues in a climate of chaos.

Terence Cody, Chairperson



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about

the Eastern Health Authority

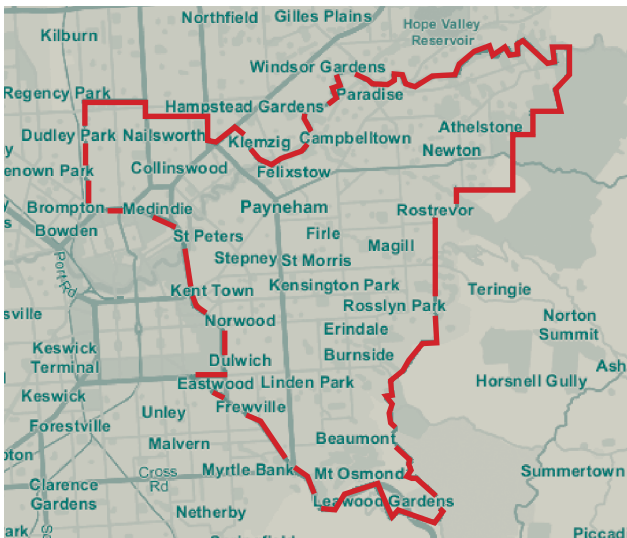
The Eastern Health Authority (the 'Authority') is a regional subsidiary established pursuant to the Local Government Act 1999.

Section 43 of the Local Government Act 1999 enables two or more councils (known as constituent councils) to establish a regional subsidiary to perform a function of the councils in a joint service delivery arrangement. The function performed may be prescribed by the Local Government Act or another Act.

The Authority's constituent councils are:

- City of Burnside
- Campbelltown City Council
- City of Norwood Payneham and St Peters (NPSP)
- City of Prospect
- The Corporation of the Town of Walkerville.

The region that the five councils encompass is predominantly residential with retail / commercial land use and limited industrial activity. Development dates from the mid 1800s and many heritage-listed buildings remain. Major features of the area include popular dining and shopping precincts, numerous public and private schools, large sporting complexes, public swimming centres, hospitals, two national parks and one university. The River Torrens and five major creeks traverse the area.



The Authority's constituent councils cross the eastern and inner northern suburbs of Adelaide

The Authority discharges its constituent councils' environmental health responsibilities that are mandated in the following legislation:

- Public and Environmental Health Act 1987
- Food Act 2001
- Supported Residential Facilities Act 1992
- Environment Protection Act 1993


A wide range of functions are performed to protect the health and wellbeing of 156,464 residents plus those people who visit the region. Functions include the provision of immunisation services, hygiene and sanitation control, licensing and monitoring of supported residential facilities and surveillance of food premises.



	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Rateable Properties	20362	20379	19161	9513	3383	72798
Population of Council	44010	48593	35893	20710	7258	156464
Number of Food Premises	258	235	401	142	32	1068
Swimming & Spa Pools	20	5	23	2	2	52
Cooling Towers & Warm Water Systems	28	9	22	7	7	73
Supported Residential Facilities	4	3	1	3	1	13
Environmental Health Complaints	101	108	140	54	13	416
Personal Grooming, Body Art & Health Care	57	48	90	29	7	231
2010 SBIP Year 8 Enrolment Numbers	577	639	651	190	68	2125
2010 SBIP Year 9 Enrolment Numbers	563	652	742	207	72	2236
Immunisation Clinics – Vaccines Given	2220	2610	3999	807	436	10072
Immunisation Clinics – Client Attendance	1384	1507	2148	497	296	5832

The diversity and increasing complexity of environmental health makes it difficult for small organisations to have staff who are experienced and fully competent across all spheres of the profession. The Authority is structured to proficiently deliver all required services on behalf of its constituent councils.

Service provision opportunities minimise the constituent councils' financial contributions to the Authority's operations. During 2009, the Authority successfully tendered to provide immunisation services for Adelaide City Council. Licensing of supported residential facilities continues to be contracted to the Authority and performed under delegated authority on behalf of the City of Unley.





board

of management

The Authority is a body corporate, governed by a Board of Management.

The Board of Management is responsible for managing the business and administrative affairs of the Authority, ensuring that it acts in accordance with its Charter. Two elected members from each constituent council comprise the Board, which consists of ten members.

The Board met five times during the year to consider the Authority's business. Meetings were conducted in accordance with the Local Government (Procedures and Meetings) Regulations 2000. The Board also met informally at a workshop that was held to discuss the 2010-11 budget.

During 2009-10, the Board considered two items where it was necessary to exclude the public from discussion. The table below identifies the grounds on which the Board determined to exclude the public.

Local Government Act 1999	Description	Number of Times Used
Section 90(3)(a)	Information relating to the personal affairs of a person	2

BOARD OF MANAGEMENT AS AT 30 JUNE 2010



TERENCE CODY
*Campbelltown
City Council*
Chairperson
Meetings attended: 5



LANCE MANSER
*City of Norwood
Payneham &
St Peters*
Deputy Chairperson
Meetings attended: 6



DAVID LINCOLN
City of Burnside
Board Member
Meetings attended: 2



ANDREW HILLIER
City of Burnside
Board Member
Meetings attended: 3



ANNE FITZHARRIS
*Campbelltown
City Council*
Board Member
Meetings attended: 2



SUE WHITTINGTON
*City of Norwood
Payneham &
St Peters*
Board Member
Meetings attended: 4



GRACE FITZPATRICK
City of Prospect
Board Member
Meetings attended: 5



TIM NEWALL
City of Prospect
Board Member
Meetings attended: 3



CAROLYN WIGG
*Corporation of the
Town of Walkerville*
Board Member
Meetings attended: 5



HEATHER WRIGHT
*Corporation of the
Town of Walkerville*
Board Member
Meetings attended: 5



chief

executive officer's report

The Eastern Health Authority continued to deliver very high quality environmental health services to more than 150,000 residents who live in the areas serviced by our constituent councils during 2009-2010. This quality of service was yet again recognised by the Public and Environmental Health Council through the Authority being shortlisted for the Public and Environmental Health Award for Metropolitan Councils. This award recognises and rewards efforts in attaining excellence in the field of public and environmental health. I can proudly say that we have been a finalist in four of the five years since the awards inception and the inaugural winner in 2006.

The increase in demand for access to the Authority's Public Immunisation Services continued through a year which saw the longest Seasonal Influenza Program in history. The Swine Flu (H1N1) pandemic was the catalyst which elevated awareness and the demand for influenza vaccines to unprecedented levels.

The result was a 47% increase in the number of clients seen at public clinics and a 60% increase in worksite clients for the year. October to December 2009 was incredibly busy with almost twice the average number of monthly vaccines being delivered at peak demand.

It is important to know how you are perceived by your customers and we had planned to undertake an immunisation survey during the year. The timing

of the survey happened to coincide with the peak in immunisation demand. We decided to continue irrespective of the H1N1 pandemic and the survey results in this environment were truly remarkable.

During a period when clients may be waiting up to 2 hours to be vaccinated, 99% of those clients surveyed were satisfied by the service. Staff performance was rated on average at greater than 4.5 out of 5 (90%+) by respondents against a range of professional and customer service indicators. The results are a reflection of an extremely professional and dedicated team of nurses and support staff who deliver our programs.

Food safety enforcement continues to be core business and the Authority continues to be an industry leader in this area. Last year we reported on a significant increase in enforcement activity, particularly with the issue of formal improvement notices. The changes that were seen across the board in food premises during the past year resulting from this activity are considerable.

We have seen a reduction in the required inspection frequency, a reduction in food handling complaints and a significant reduction in the number of improvement notices issued. It was very pleasing to see that the vast majority of businesses who were given an improvement notice the previous year were not issued with one this year.

I believe we have a very fair and balanced approach to our enforcement in the food area and we continue to complement enforcement with onsite education and our Preventing Kitchen Nightmares food handler training sessions.

There are a growing number of people living in squalor in South Australia and dealing with issues involving domestic squalor can be complex, problematical and time consuming. There are many factors which complicate effective resolution of a squalor situation such as compulsive hoarding, mental health issues and social isolation.

We were involved in a number of significant issues during the last year where our environmental health officers went far above and beyond the call of duty to enable effective outcomes for vulnerable persons. In one situation officers even went as far as applying to have guardians appointed to monitor the welfare of the persons involved when they became aware that they had been severely financially disadvantaged by unscrupulous people and that their health was extremely poor.

A number of matters required a long and arduous process to achieve resolution. Much of the work done was far beyond what we are legally required to do as a Health Authority. I am extremely grateful for the dedication of the staff in the resolution of issues such as these.

A periodic review of the Authority's charter was finalised in March 2010. The revised Charter is now more contemporary and strengthens governance provisions. One such change is the requirement to establish an Audit Committee. The Audit Committee will be responsible for overseeing and monitoring the participation of management and external auditors

in the financial reporting process. It will also consider business risks, corporate and financial governance responsibilities and legal compliance.

The South Australian Public Health Bill 2009 was released for public consultation during August 2009. The Public Health Act will replace the Public and Environmental Health Act 1987 and will significantly change the approach to we take in protecting and promoting public health. While not finalised, the new legislation will broaden local government's role and provide us with significant challenges. I am confident that our structure and capacity is extremely well placed to deal with the challenges that do result.

I remain privileged and proud to be involved with an organisation that has staff who are caring, committed and professional and without peer in the provision of exceptional environmental health services. I thank them sincerely for their efforts in this reporting period.

The Board of Management continues to be proactive supporters of Environmental Health and understand its importance in relation to the communities we serve. On behalf of the staff and myself I would like to thank them for their continuing support.

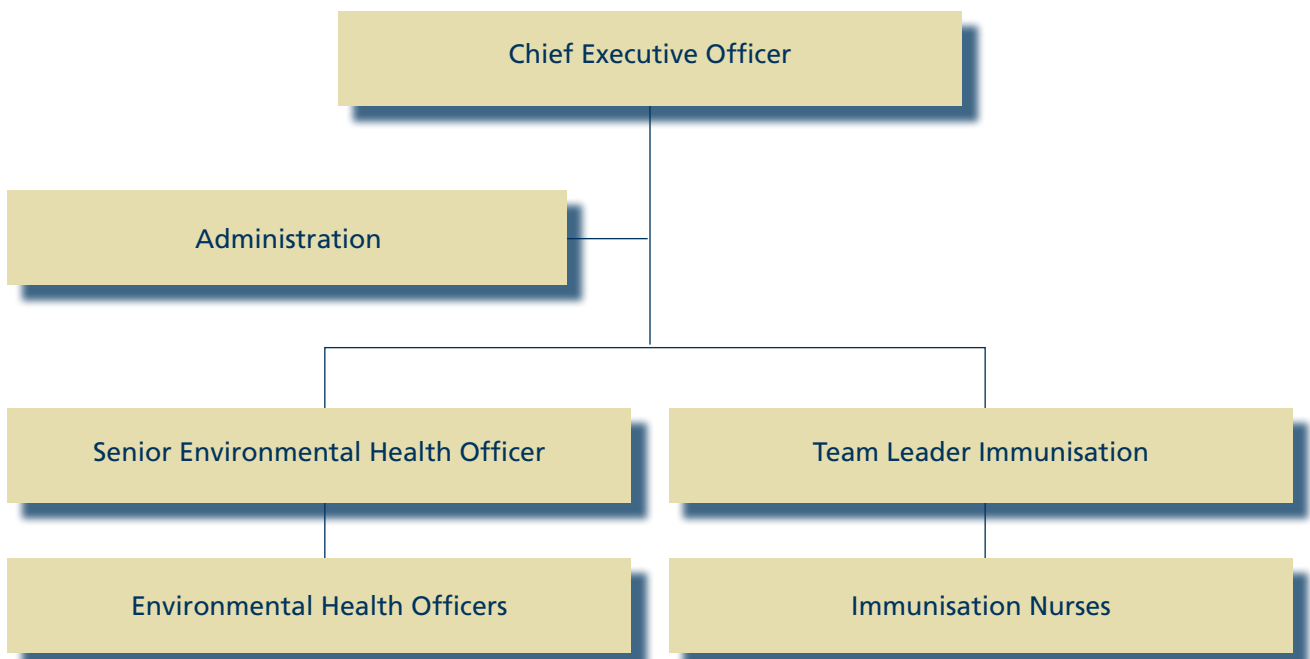
Michael Livori
Chief Executive Officer

governance

& organisational development

The efficient and effective management of the affairs of the Authority are the responsibility of the Chief Executive Officer.

The Authority comprises three functional areas - environmental health, immunisation and administration. The importance of good administration and governance to support environmental health and immunisation service-delivery functions has prompted several new projects, discussed in this section.





The staffing of the Authority as at 30 June 2010 was:

- Chief Executive Officer
- Senior Environmental Health Officer
- Environmental Health Officers (7.6 FTE)
- Team Leader Immunisation Services
- Immunisation Nurses (3.0 FTE plus casual staff employed as required)
- Team Leader Administration
- Clerical Officers
(2.1 FTE plus temp staff employed as required)
- Medical Officer of Health
(Dr Rodney Pearce - consultant)
- Auditor (Dean Newbery and Partners)

PROFESSIONAL DEVELOPMENT AND PROFESSIONAL AFFILIATION

The Board of Management and staff pride themselves on delivering high quality but efficient services to the constituent councils. Competent and professional staff are vital to the Authority being able to maintain this standard. Ongoing professional development and affiliation with professional networks ensures that staff continue to be exposed to new concepts and expand their knowledge.

Education and training sessions attended by staff during the reporting period addressed the following topics:

- Mandatory notification of child abuse
- Cardiopulmonary resuscitation
- Senior first aid
- Consent for immunisation of school children
- 2, 4 and 6 month old encounters at public immunisation clinics
- 'Immunisation - The Basics'
- H1N1 immunisation
- 'We are family' pet safety
- Ergonomic workstation assessment
- Manual handling
- Environmental Health Australia 32nd State Conference
- 'Training Tactics' for adult learning
- Evidence gathering and enforcement procedures
- Swimming pool operation and maintenance
- Creating reports with Crystal
- Legionella control and warm water systems
- 'Health Manager' system administration
- Excel 2007 Intermediate
- Website content management with Drumbeat

The 'Professional Certificate In Immunisation' offered by the University of South Australia aims to provide registered nurses with the knowledge, skills and experiences to competently provide quality immunisation services. The course is three months in duration and delivered online with discussion forums, power point lectures, audio interviews and video streaming of immunisation procedures. Having successfully completed the required assignments, a newly appointed immunisation nurse attained the Certificate during the reporting period.

Workforce shortages have had a direct impact upon staff recruitment. One strategy to address this is to ensure that university graduates are aware of the opportunities for a profession in local government. During the reporting period, two second year students (one environmental health and one nursing) were hosted during their community field placements. Staff mentored the students during their placements which varied from one week fulltime to six weeks part-time.

Professional associations that the Authority and / or staff hold membership of include Environmental Health Australia, Public Health Association of Australia and South Australia Immunisation Network. Meetings of Special Interest Groups and the ImPs Users Group were regularly attended.

OCCUPATIONAL HEALTH, SAFETY AND WELFARE

During 2009, the Local Government Association Workers Compensation Scheme (LGAWCS) appointed a consultant to help local government subsidiaries bring their occupational health, safety and welfare (OHSW) policies and procedures in line with model documents. With the consultant's guidance, new OHSW policies were endorsed during 2010 and the review and adaption of OHSW procedures commenced. This involves a significant upgrade of the Authority's current OHSW system to ensure compliance.

Staff participated in the Local Government Association's Changing Shape Program, which involves health assessments, skin cancer checks and the new 'Step Up' program. 'Step Up' involved the use of a pedometer to improve physical activity prior to participants' health assessment so that the positive outcomes of a healthy lifestyle could be seen.

As an ongoing OHSW program, five Diphtheria Tetanus Pertussis (dTpa), three Hepatitis A & B and two HPV vaccinations were administered to staff. 100% of staff received the H1N1 influenza vaccine offered in October 2009 and there was a similar uptake by staff for annual influenza vaccination in March 2010.

ANNUAL BUSINESS PLAN

Each year the Authority develops an Annual Business Plan that identifies the organisation's core activities, outlines actions and sets measures to assess performance. Significant factors that influenced the preparation of the 2009-10 Annual Business Plan were:

- ongoing auditing of food businesses that serve "Vulnerable Populations";
- an increase in administrative impact of food auditing, registration of cooling towers and warm water systems and ongoing immunisation programs.
- Enterprise Bargaining and increment level increases for staff employment arrangements.

2009-10 was a challenging year due to the continuing implementation of Food Safety Standard 3.3.1 (Food Safety Programs for Food Service to Vulnerable Populations) and the Public and Environmental Health (Legionella) Regulations 2008. The Australian H1N1 Influenza vaccination program, an unknown influence at the time the business plan was prepared, further strained services.

Despite this, evaluation of core program indicators shows that a majority of performance targets were met and positive outcomes for public health were demonstrated. A full report detailing performance against the business plan was presented to the Board of Management during August 2010.

RECORDS MANAGEMENT

In March 2010 an information and records management consultant was engaged to assess the Authority's records management systems and practices. It was identified that development and implementation of a records management program is required. This will ensure the organisation can be accountable, be compliant, operate efficiently, provide timely access to accurate information to all stakeholders and mitigate risks.

A records management plan has been developed and an electronic records management system was approved in the 2010-11 budget. Implementation will commence in late 2010.

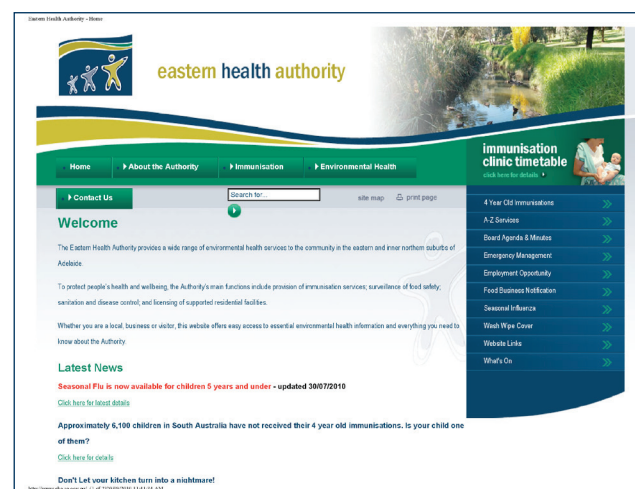
Included in this process is the development of a disposal program including adequate sentencing of existing inactive records and the mandatory transfer of permanent records to State Records.

Training for all staff on the new system is part of the implementation process.

WEBSITE

The website continues to provide current information and details about our services to the public. Following the website's launch mid 2009, three staff members received training to enable continuous improvement of its functionality and content. Public accessibility to information and services has improved particularly in relation to immunisation, such as availability of the H1N1 (Swine flu) vaccine and withdrawal of the seasonal flu vaccine for children under five years of age. Indications show that the website is being well utilised as there were 3,466 hits relating to H1N1 alone during the last financial year.

Environmental health issues are also well represented and received on the website. This is shown by the number of hits, for example 1,597 hits were made for food business notification.



BUSINESS CONTINUITY

The Business Continuity Plan outlines how the Authority will recover and restore services in the event of an emergency affecting the organisation itself. Computer systems are essential to many critical functions such as accounting, records management, employee pay and data relating to environmental health and immunisation.

The plan contemplates the implementation of a computer fail-over system. In the event of a major incident where computer systems are lost, it will be possible to access our systems via a fail-over system in a relatively short period of time ensuring critical functions continue appropriately.

Procurement and implementation of a fail-over system was approved in the 2010-11 budget.

FREEDOM OF INFORMATION

Two freedom of information applications were received during 2009-10. Information requested by one applicant was released, however the second application was rejected as there was no information that matched the request.





health

education and promotion

The promotion of public and environmental
health within the community

OBJECTIVE

highlights

- The Minister for Health received his H1N1 (swine flu) vaccine at the SA Health Media Conference which was hosted by the Authority at its Payneham immunisation clinic.
- 137 food handlers attended the Authority's food handler training session 'Preventing Kitchen Nightmares - A Guide to Food Safety Fundamentals'.
- Food Safety Week was promoted at Northpark Shopping Centre to highlight the importance of food safety in light of Australians seeking good value whilst cooking and entertaining more at home.
- A project to inform parents that immunisation of their four year old children was overdue resulted in 62% subsequently reporting their booster vaccines to the Australian Childhood Immunisation Register.

Promotion of public and environmental health is a statutory requirement of all Councils under the *Public and Environmental Health Act 1987*, which states:

Section 12A(2) . . . it is the duty of a local council -

- (a) to promote proper standards of public and environmental health in its area; and
- (b) to take reasonable steps to prevent the occurrence and spread of notifiable diseases within its area.

Health promotion compliments and supports the Authority's enforcement functions and is vital to creating healthy living environments and positive health outcomes. Health promotion activities that are routinely undertaken include:

- Promotion of public health messages via publications produced by the constituent councils.
- Display of public health promotional and hand-out material in the customer service areas of the constituent councils, libraries and the Authority.
- Mail-out of the annual immunisation clinic timetable to community centres.
- Attendance at the 'Parent & Baby Expo' immunisation stand sponsored by the Immunisation Section SA Health.
- Immunisation education sessions at child care centres.

PREVENTING KITCHEN NIGHTMARES - A GUIDE TO FOOD SAFETY FUNDAMENTALS

The food handler training session 'Preventing Kitchen Nightmares - A Guide to Food Safety Fundamentals' continued into its second successful year. Environmental Health Officers conducted seven training sessions with 117 people attending. There was also a request from a food business for in-house training that was attended by 20 staff.

Initially the training program attracted food handlers from food businesses that provided food to vulnerable populations. However, over the past year there has been a shift of interest with restaurants, deli's, home businesses and takeaway food premises registering their staff to attend.

The training program was reviewed at the beginning of 2010. A stronger emphasis was placed on safe food processing in the presentation and new activities were introduced to help participants better understand methods of temperature control, in particular cooling of potentially hazardous food.

The training program has been a success and a learning experience for all involved. Officers have seen a significant improvement in the standard of food handling and cleanliness of businesses whose staff attended. In addition, the training has enabled officers to develop a rapport with food handlers, proprietors and managers resulting in a positive reception during inspections.



FOOD SAFETY WEEK

Food Safety Week is a national event and initiative of the Food Safety Information Council. The theme for 2009 'Safe Food - Smart and Great Value' focussed on food safety in light of Australians seeking good value whilst cooking and entertaining more at home.

On 12 November 2009, the Authority promoted Food Safety Week at Northpark Shopping Centre. The public were informed over the PA system that there would be a questions and answer session, the attraction being a free cooler bag for all participants. Questions addressed the Food Safety Week theme and included bulk buying, freezing, thawing, cold storage and cross contamination.

A display stand was stocked with a range of promotional materials and gifts which drew public interest. Environmental Health Officers passed on valuable information to remind people just how important food safety is in preventing food poisoning and its potentially life threatening consequences.

FIGHT THE BITE

To reduce both the nuisance and illness impacts of mosquitoes, a proactive approach was taken by promoting personal protection and avoidance measures within the community. 'Fight the Bite' promotional information developed by SA Health including posters, pamphlets and fact sheets was distributed during the summer period as mosquito populations started to increase. The relevant literature was delivered to the constituent councils, libraries, medical centres, community centres, caravan parks and other venues where mosquito problems may occur. Where necessary, the issue at hand was discussed at each venue and they were advised to contact the Authority for any further help or information.

HEPATITIS A - A HIDDEN RISK FOR FOOD HANDLERS & THE COMMUNITY

A proposal for an adult immunisation program - 'Hepatitis A - A hidden risk for food handlers & the community' was submitted to the GlaxoSmithKline Adult Immunisation National Grants Program 2009. Our submission was highly regarded by the judges and made the final shortlist, but was not successful in obtaining the grant.

H1N1 INFLUENZA VACCINATION PROMOTION

Following the launch of the Australian Governments H1N1 Influenza Vaccination Program, the Authority hosted SA Health's media conference and promotion campaign to remind people to have their vaccination. As shown in the photo below, the message succeeded and high client attendance was observed at our dedicated H1N1 clinics held from October 2009 to January 2010.

OVERDUE FOUR YEAR OLD RECALL

A 3-month project was undertaken to recall four year olds whose immunisations were overdue, regardless of their previous immunisation service provider. The project captured children who live within the area covered by our constituent councils and Adelaide City Council. Support and assistance was provided by the Australian Childhood Immunisation Register (ACIR) and the Immunisation Section of SA Health.

According to ACIR, 119 children were due for their 4 year old booster vaccines. Following a letter being sent, ACIR records were reviewed to determine the number of children who had attended for vaccination. 73 of 119 (61.34%) of children have subsequently had their 4 year old booster vaccines reported to ACIR.

Get Set for Kindy..



Immunisations are due at 4.



H1N1 Immunisation Clinic - clients queuing outside the door



Immunisation Nurse and a 4 year old client with 'sweet' distraction





immunisation

The provision of a comprehensive, accessible and efficient immunisation service valued by the community

OBJECTIVE

highlights

- A customer satisfaction survey found that 99% of clients were satisfied with the immunisation service they received and 96% highly value the service.
- 7689 H1N1 and seasonal influenza vaccines were provided to the community through public clinics and worksite programs.
- 7068 clients attended our public clinics and received 11978 vaccinations, a 47% increase in client attendance and a 21% increase in vaccinations.
- A 100% increase in dTpa immunisation resulted from immunisation nurses promoting vaccination to parents and close family contacts of newborn infants because of continued outbreaks of whooping cough.
- 4012 vaccinations were delivered through the worksite program, an increase of 63% when compared with the previous year.

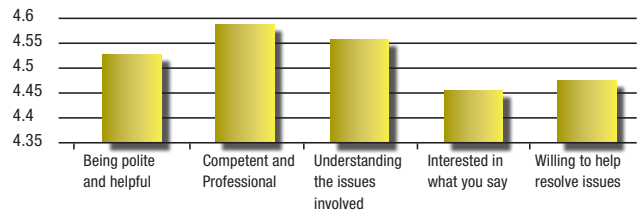


The success of government immunisation programs has dramatically reduced morbidity and mortality of vaccine-preventable diseases in the population, especially in infants and young children. The Authority contributes to this success as a proactive local government immunisation provider whose services encompass three main programs: public clinics, schools and workplaces. Education and balanced information on the benefits and possible risks of immunisation, including the implications of refusing immunisation is a valued part of our comprehensive service.

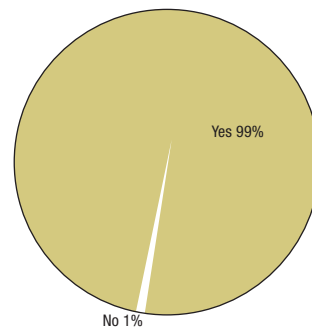
The increasing demands on the Authority's public clinics prompted a client survey to be undertaken as part of the annual immunisation service evaluation and review. The survey aimed to identify strengths, weaknesses and critical factors to guarantee an ongoing successful service.

As shown in the following graph, the clients surveyed were very satisfied with the staff and how the immunisation service is delivered. We believe it highlights that the investment made in training, customer service and staff development is recognised by our clients and is valued highly by them.

Out of 5 how would you rate staff performance?

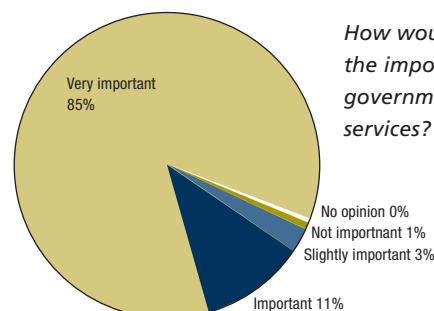


Even with very long waiting periods, sometimes up to one to two hours for the H1N1 vaccine, 99% of clients were satisfied with the service they received.



Are you satisfied with EHA's immunisation service?

The survey also found that the community highly values the immunisation service. 85% of clients rated local government immunisation services as very important, and in total 96% considered that the service is important.



How would you rate the importance of local government immunisation services?

PANDEMIC AND SEASONAL INFLUENZA

Swine (H1N1) & Seasonal Flu vaccination dominated service provision for the year. The 2009-10 'Flu Season' simply rolled on from the 2008-09 season, making it the longest 'Seasonal Influenza Program' ever experienced. Enquiries and high demand for flu vaccinations continued for over twelve months, and kept pace with media and government releases on the H1N1 influenza pandemic.

While participation in the Australian Government's H1N1 Influenza Vaccination Program was voluntary, 47 dedicated H1N1 public clinics were conducted during October, November and December 2009 for the wellbeing of our communities. A total of 2874 H1N1 influenza vaccinations were provided at these clinics.

In total an exceptional number of 7689 influenza vaccines (H1N1 and seasonal influenza) were provided to the community at our public clinics and worksite programs. Our website received over 9800 hits during the peak period for influenza information highlighting the level of interest in the vaccine.

2009-10 has seen awareness of the benefits of annual influenza immunisation dramatically increase within the general community and business sector, especially by younger adults and those who do not consider themselves 'at risk'. The increasing demand for seasonal flu vaccination can be seen as a positive outcome from the H1N1 influenza pandemic.

Protect yourself, your family and the community

get your free swine flu vaccine now



People worldwide are still being infected – often the young and healthy – and evidence suggests the pandemic H1N1 influenza virus (swine flu) could return to Australia much earlier than the normal flu season. The safe and effective swine flu vaccine is free* for everyone over 6 months, unlike the seasonal flu vaccine which is only free for some.

*GPs may charge a consultation fee.

Ask your GP now or call 180 2007 for more information
or go to www.healthemergency.gov.au


 Australian Government

'Swine' & Seasonal Flu vaccination dominated service provision at our public clinics for 2009-10

PUBLIC IMMUNISATION CLINICS

Approximately 30 clinics per month were held this year and attended by 7068 clients who received 11978 vaccinations. This was a 47% increase in client attendance and a 21% increase in vaccinations compared to the previous year. The availability of the government funded H1N1 influenza vaccine from October 2009 contributed significantly to these increases.

Immunisation programs are targeted at whole populations because it is important to achieve the required 'herd immunity threshold' to prevent disease outbreak. Statistically over 50% of children diagnosed with whooping cough will be infected by adults who are close family members. Vaccination remains one of the most effective ways to reduce the amount of whooping cough in the community. Due to continued outbreaks of whooping cough in 2009-10, the immunisation nurses actively encouraged diphtheria, tetanus, pertussis (dTpa) vaccination to clients who had regular contact with newborn infants. The dTpa promotion to parents, grandparents and close family members resulted in 248 booster doses of whooping cough provided at the public clinics to parents and close family contacts. This was an increase of 124 or 100% on non-funded dTpa immunisation from the previous year.

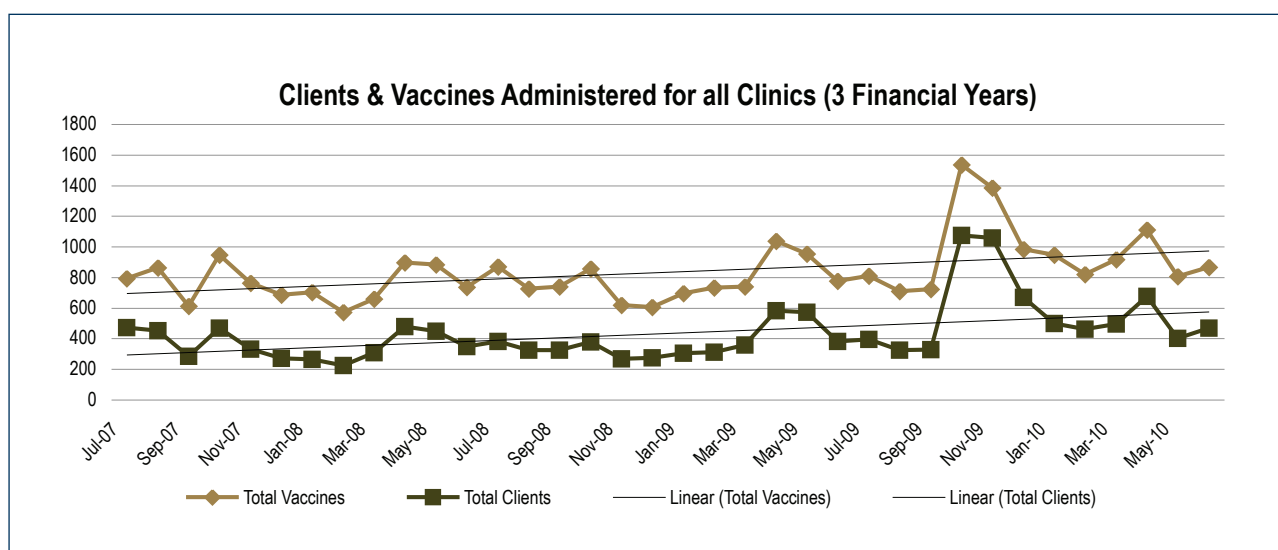
The graph opposite illustrates the ongoing increase in demand at the public clinics over the last three years. Peaks in attendance from October to December 2009 and again during March to April 2010 coincide with H1N1 and seasonal influenza immunisation programs. This spike in demand emphasises the need for a range of immunisation services that the community can access during a period of high demand such as the recent pandemic.

One of the benefits of providing immunisation by a regional subsidiary is that the communities in the councils serviced have a wide choice of immunisation venues, dates and times.

The table opposite illustrates the fact that residents take advantage of this variety. If we take the 296 Walkerville clients as an example we find that while 36% attended the Walkerville clinic, 28% attended Payneham and a further 21% attended St Peters. Walkerville residents attended every one of the venues offered during the year. This trend is similar for all councils served. The availability of such a variety of clinics to our residents is an important strategy in improving access to services and enhancing immunisation coverage.



Administering Rotavirus vaccine at Adelaide South West Clinic



Ratepayers per Council and Clinics attended for 2009-10

CLINIC VENUE									
Client Council of Origin	Total Number of Clients From Each Council Area	Burnside	Campbelltown	Prospect	Walkerville	NPSP	Payneham	Adelaide	Total
Burnside	1384	40%	5%	2%	2%	14%	36%	1%	100%
Campbelltown	1507	5%	37%	1%	2%	13%	42%	0%	100%
NPSP	2148	6%	4%	2%	3%	24%	60%	1%	100%
Prospect	497	4%	1%	38%	8%	19%	29%	1%	100%
Walkerville	296	5%	5%	3%	36%	21%	28%	2%	100%
Adelaide	391	7%	2%	14%	8%	18%	26%	25%	100%
Other	845	16%	10%	11%	5%	17%	35%	6%	100%
	7068								

SCHOOL BASED IMMUNISATION PROGRAM

Ninety-two sessions at 24 schools were booked for the 2010 School Based Immunisation Program (SBIP) which involved:

- year eight male and female students receiving two doses of Hepatitis B vaccine;
- year eight male and female students receiving one dose of Varicella (chicken pox) vaccine;
- year eight female students receiving three doses of Human Papillomavirus (HPV) vaccine;
- year nine male and female students receiving one dose of Diphtheria-Tetanus-pertussis (dTpa) vaccine

Additional to normal SBIP funding, the State Government negotiated service delivery funding with local government to enable H1N1 vaccination for 'at risk' students with special needs. During October 2009 to April 2010, the Authority provided a H1N1 SBIP to six special schools over eight sessions.

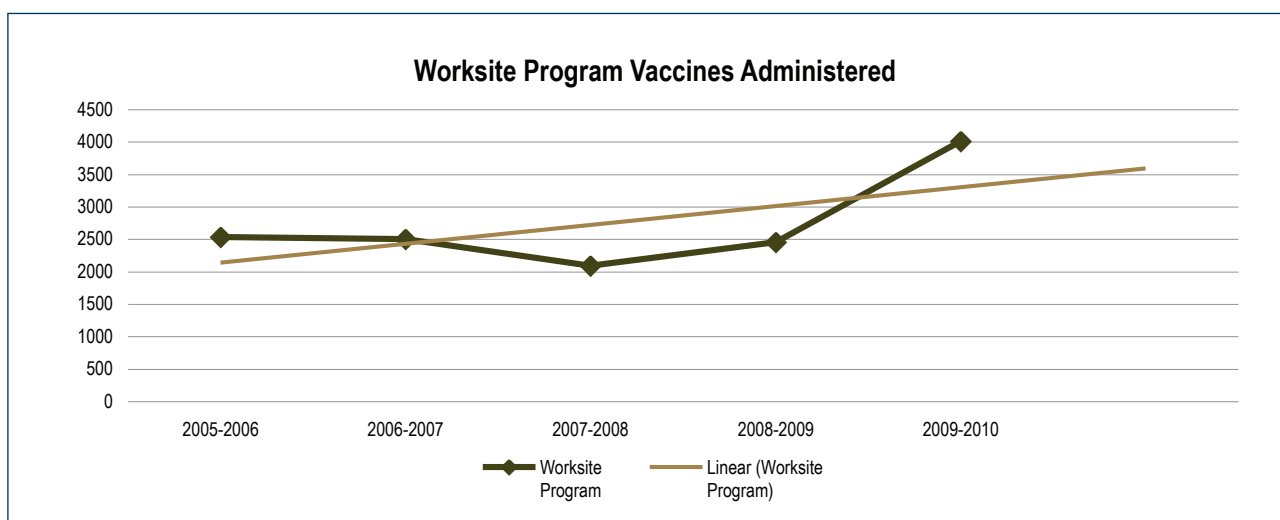
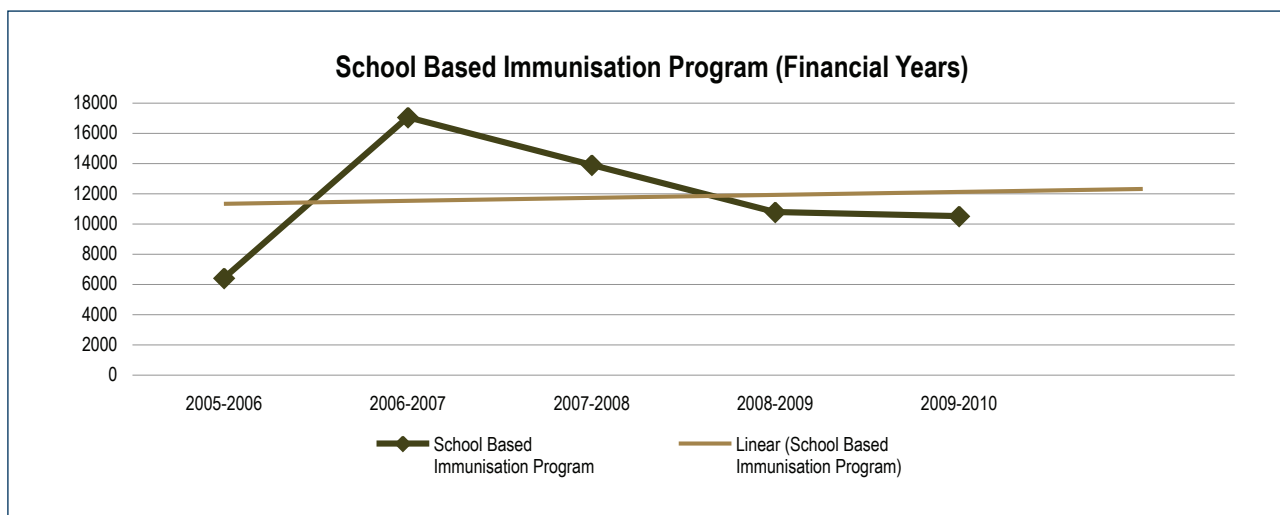
As detailed in the table below, 10505 vaccines were delivered during 2009-10.



Year 8 School Based Immunisation Program

The graph opposite illustrates that the ongoing SBIP delivery is comparable to the 2008-09 year. The small decrease is mainly due to fewer dTpa school sessions completed before the end of June 2010 than the previous year.

VACCINATIONS ADMINISTERED FOR THE 2009-10 SCHOOL BASED IMMUNISATION PROGRAM						
School Program 2009-10	Hep B	VZV	HPV	dTp	H1N1	Total
Adelaide	1110	263	850	559	-	2782
Burnside	764	263	862	427	16	2332
Campbelltown	913	267	643	680	28	2531
NPSP	822	230	621	324	18	2015
Prospect	247	80	25	169	-	521
Walkerville	92	25	151	56	-	324
Total	3948	1128	3152	2215	62	10505



WORKSITE PROGRAM

Before this year's promotional mail out for the influenza worksite programs had been completed, workplaces were already booking their seasonal influenza programs for March 2010. This early commitment for influenza vaccination alerted us that 2010 was going to be an extraordinary year for 'Flu' worksite bookings. One hundred and twenty-six worksites were serviced and 4012 vaccinations were provided, an increase of 1555 or 63% on the previous year.

Local Government was able to offer H1N1 Influenza worksite programs provided the participating business or organisation paid for the service delivery. From October to December 2009 sixteen H1N1 influenza worksite programs were delivered to business organisations, with a total of 311 H1N1 vaccines administered. The graph above reflects the sharp increase in the delivery of Influenza Vaccines through the Worksite Program in 2009-10.

The table below shows the breakdown of the vaccine types administered at worksite programs.

Vaccines provided for the Worksite Program 2009-10

Vaccine type	Total
Influenza	3964
Hepatitis B	3
Hepatitis A	4
Hepatitis A & B	14
ADT	1
dTpa	26
Total	4012



Immunisation nurse providing an Influenza Vaccination at a SAPOL worksite Program

VACCINE & COLD CHAIN MANAGEMENT

In line with the current National Vaccine Storage Guidelines, 'Strive for 5', the cold chain temperature range of 2°C - 8°C is monitored and managed to ensure stored vaccines remain effective and potent. Vaccine and cold chain management during the reporting period involved:

- Recording of the pharmaceutical refrigerator minimum and maximum temperature twice daily.
- Checking freeze sensitive monitors placed on each shelf of the pharmaceutical refrigerator.
- Checking each temperature data logger daily and downloading graphs weekly or when the data loggers read out of temperature range.
- Calibration and service of the data loggers annually by a NATA approved agent.
- Maintenance and service of the pharmaceutical refrigerator.
- Reviewing cold chain standard operating procedures.
- Monthly vaccine stock take, rotating vaccines and disposing of vaccines that have passed the 'expiry date'.
- Management and maintenance of the cold chain when transporting vaccines in a cooler to clinic venues.

STANDING DRUG ORDERS

The Authority, as a local government organisation providing a community based immunisation program, uses Standing Drug Orders (SDOs) that are reviewed and endorsed bi-annually or updated earlier if required. The SDOs are consistent with the current NHMRC Australian Immunisation Handbook and used in conjunction with the handbook to assist the immunisation nurses with best practice principles. The endorsement committee consists of the Authority's Medical Officer of Health, Chief Executive Officer and the Senior Immunisation Nurse. All immunisation nurses counter sign the endorsement page.







disease *control*

Protection of the community from communicable and infectious disease

OBJECTIVE

highlights

- Forty-four warm water systems in premises such as hospitals and aged-care facilities were inspected for the first time to assess their operation and maintenance in accordance with the Public and Environmental Health (Legionella) Regulations 2008.
- A case of domestic squalor and hoarding was resolved this year after a successful application to the Guardianship Board. Neighbours are no longer subjected to offensive odours arising from the hoarding of animals.

'Environmental Health comprises those aspects of human health, including quality of life, that are determined by chemical, physical, biological, social and psychosocial factors in the environment.'

It also refers to the theory and practice of assessing, correcting, controlling and preventing those factors in the environment that can potentially affect adversely the health of present and future generations.'

(World Health Organisation 1972)

The *Public and Environmental Health Act 1987* and Regulations are mechanisms employed by the Authority to fulfil its duty of care for the constituent councils. The Act deals with the following environmental health issues:

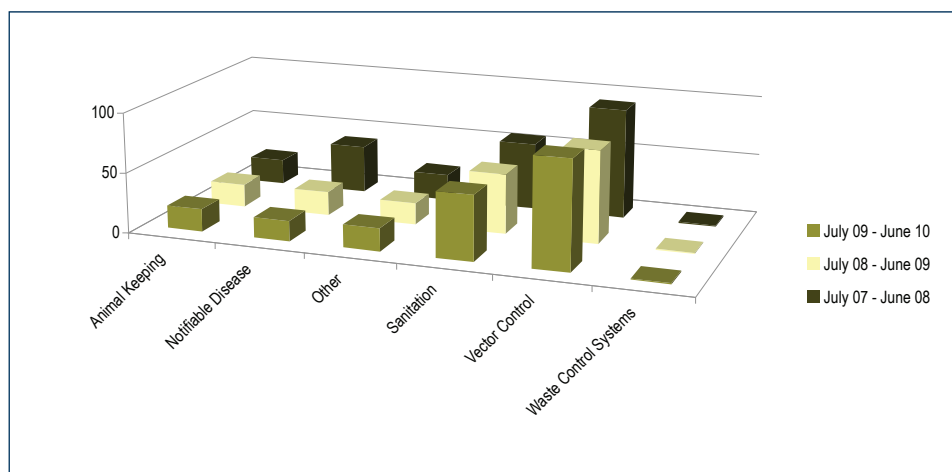
- prevention of insanitary conditions
- remediation of housing unfit for human habitation
- surveillance of swimming pool, spa pool, cooling tower and warm water system operation
- assessment of hairdressing salons, beauty salons, acupuncture clinics and tattoo parlours
- approval and inspection of waste control systems
- control of offensive activities and discharges of waste to the environment
- prevention and control of notifiable diseases.

COMPLAINTS AND REFERRALS

During 2009-10, officers responded to 200 complaints under the Public & Environmental Health Act 1987. As shown in the following table, the majority related to vector control and insanitary premises.

Disease Control Complaints received 1 July 2009 - 30 June 2010						
	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Animal Keeping	3	5	7	3	1	19
Notifiable Disease	6	3	5	3	0	17
Other	0	9	8	2	0	19
Sanitation	18	13	14	7	2	54
Vector Control	21	26	29	11	3	90
Waste Control Systems	1	0	0	0	0	1
Total	49	56	63	26	6	200

Disease Control Complaints 2007 - 2010



The graph above depicts a breakdown of complaints for each council area, and a comparison of disease control complaints received over the past three years. The overall number of complaints received was similar to 2008-09 with a reduction of only 2%. However, there has been a decline in total complaints over preceding years. From 2006-07 to 2009-10 there has been a 25% decrease in complaints received. This is partly attributable to the method that officers now employ to vet initial complaints. By better clarifying the situation of concern, an appropriate response can be determined.

The decrease in complaints has enabled officers to devote greater time to complex complaints, such as those involving domestic squalor and hoarding. An increase in routine monitoring and surveillance has also resulted. From 2007-08 to 2009-10, the total number of routine inspections performed each year has doubled from 137 to 266.

Animals

Nineteen animal keeping complaints were received this year, which is comparable to last year. Pigeon flocks and their droppings were the predominant cause of concern. Pigeons have easily adapted to the urban environment and prospered. Uncontrolled and unowned pigeons generally constitute a nuisance rather than a direct threat to public health. Where there is no direct contact with pigeons or their faeces, the relative risk of contracting disease is low. For control techniques to be effective, often all sectors of the community must be willing to take responsibility by limiting roosting points and food sources.

Notifiable diseases reported to SA Health by council area 1 July 2009 - 30 June 2010									
	Campylobacter	Salmonella	Legionellosis	Hepatitis A	Cryptosporidiosis	Rotavirus	Pertussis	Varicella	Totals
Burnside	49	15	-	-	-	14	99	28	205
Campbelltown	32	19	-	2	-	8	117	44	222
NPSP	26	17	1	-	3	6	76	40	169
Prospect	12	6	-	-	-	6	32	7	63
Walkerville	6	3	1	-	-	1	18	11	40
Other	125	60	2	2	3	35	342	130	699

Notifiable Disease

The *Public and Environmental Health Act 1987*

prescribes an extensive list of diseases that are notifiable including Hepatitis A, Influenza, Meningococcal and Smallpox. Notifiable diseases pose a risk to public health due to their severity and their effective mode of transmission. The above table provides a breakdown for each constituent council of vaccine preventable and food and water-borne diseases reported to SA Health over the past year.

The reporting period saw 125 confirmed cases of Campylobacter and 60 confirmed cases of Salmonella. As shown in the following table, the number of Campylobacter and Salmonella cases reported across our constituent councils has reduced since 2006-07. Rates of disease vary over time for a variety of reasons. Factors behind the decline may include improved regulation of the food industry and education about food handling.

Trend of Campylobacter and Salmonella over the past 5 years

	2006-07	2007-08	2008-09	2009-10
Campylobacter	365	186	155	125
Salmonella	80	60	72	60

Environmental Health Officers always respond to gastroenteritis outbreaks in aged care facilities primarily due to the vulnerability of the residents. There were seven notified incidents of gastroenteritis at aged care facilities in 2009-10, of which five were confirmed to be caused by Norovirus. When introduced into an aged care facility, Norovirus spreads easily due to its high rate of transmission between people. The Authority's role is to ensure appropriate infection control measures are implemented, and if the causative agent is not yet known, determine if food may be the source.

Two residents contracted Legionella pneumophila, requiring investigation by Environmental Health Officers. The standard procedure involves collection of water samples from the person's home and environmental investigation of other potential sources of Legionella that the person may have been exposed to. In both cases the exact source of the illness was not identified.

Sanitation

This year 54 complaints were received about alleged insanitary conditions. As with previous years, most of these complaints related to an accumulation of rubbish and other materials that had the potential to harbour vermin. In the majority of cases, the premises were deemed not to be in an insanitary condition, as defined by the *Public and Environmental Health Act 1987*.

When premises were confirmed to be in an insanitary condition and negotiation with the resident failed to resolve the issue, enforcement action was taken.

During 2009-10, officers issued five notices under Section 15 of the *Public and Environmental Health Act 1987*. Two notices declared the premises to be unfit for human habitation. In both instances notices were also issued under section 20 due to inadequate facilities for sanitation and personal hygiene.

Complex insanitary conditions that involve domestic squalor and hoarding have become an emerging issue in recent years. Mental health issues relating to dementia, obsessive-compulsive behaviour or other disorders often contribute to residents becoming unable to maintain their properties. Complaints arise often when rat problems become persistent or odours emanate from the premises. These are difficult and time consuming to resolve. A multidisciplinary approach is required to address the underlying problem in a sensitive manner and reach the best outcome. Officers have worked with agencies such as Council Home Assist, Domiciliary Care, Aged Rights Advocacy Service, the Office of the Public Advocate and the RSPCA. To bring resolution to a case that officers had pursued since 2006, the Authority successfully applied to have guardians appointed to monitor the residents' medical, social and financial welfare. The property is no longer insanitary and neighbours are not subjected to offensive odours arising from the hoarding of animals.

In some instances, the Authority may undertake a clean-up of the property if the requirements of a Notice are not fulfilled. There were two cleanups this year, costing approximately \$22,000. Assistance was sought from other agencies to provide the residents ongoing support post clean-up.

Vector Control

During 2009-10, 90 vector complaints were received and investigated. This represents an increase of approximately 8% from 2009-10.

The majority of complaints arose from sightings of rats and mice on residential properties. They were commonly alleged to be due to accumulated hard refuse and poor poultry keeping. Educative material on rodent control was distributed to neighbouring residents and free samples of rodent bait offered to concerned residents. To resolve potential insanitary conditions, inspections were conducted and instructions given to assist residents implement appropriate remedial action.

A significant number of complaints were received about mosquito breeding in unmaintained sites including creeks, ponds and neglected swimming pools. A small number of complaints related to pigeons and cockroaches. Inspections were conducted where necessary and premises that were determined to be conducive to harbourage of vectors were required to take remedial action accordingly.

Waste Control Systems

Two applications for waste control systems were received both of which were for grey water re-use systems. The systems were both installed on premises within SA Water's sewerage area. As such, applications to SA Water were also required. Four inspections of these waste control systems were undertaken to ensure that they were approved and installed in compliance with the Regulations and approval conditions.

The increased awareness by the general population of water saving and re-use initiatives has provided an increase in enquiries, although many people opt for non-permanent grey water re-use measures. Many people find permanent systems to be quite costly, particularly when retrofitting them to existing properties. They can also require large areas to dispose of the water, where as it is more common that open space and property sizes are reducing.

One complaint was received which alleged that a property had installed a permanent grey water re-use system without approval. A new property had been built ready for sale with connections available for grey water re-use, but no system had been installed.

MONITORING AND SURVEILLANCE

Personal Grooming, Body Art and Health Care

Officers routinely inspected 101 premises during 2009-10, consisting of 89 hair and beauty salons, 11 acupuncturists and one tattooist. A high level of compliance was observed and only three businesses required a follow up inspection. Officers identified three newly established businesses during the reporting period and inspected them accordingly. One complaint was received and investigated.

To enhance hygienic practice within the beauty industry, an increased focus was placed on educating businesses. Educational materials were distributed and discussed with operators to improve their knowledge and ensure they adhere to the relevant guidelines.

A third year environmental health student from Flinders University accepted a research project that was proposed by the Authority early in 2010. The project involves evaluating the hygiene and infection control practices of the hairdressing and beauty industry with the aim of increasing awareness of the risks associated with their services. An officer is supervising the project that is in progress.

Cooling Towers and Warm Water Systems

The introduction of the Public and Environmental Health (Legionella) Regulations 2008 has resulted in an expansion of duties and resources applied to Legionella control. The Regulations were enacted to improve the management and operation of high-risk manufactured water systems (HRMWS), defined to be either a cooling tower or warm water system.

There were 30 sites encompassing 73 HRMWS registered this financial year. All registered systems were inspected at least once and 24 follow up inspections were required. As this was the first time warm water systems were inspected, non-compliances were identified in the majority of systems. The main reasons included insufficient operation manuals, site plans and maintenance records. Additionally, several cooling towers did not have compliant drift eliminators fitted. Most businesses were cooperative, however it was necessary to serve three notices due to serious or ongoing non-compliances.

The Regulations require operators of HRMWS to notify the Authority when high Legionella counts are detected. The information must then be reported to SA Health. This financial year 39 notifications of high counts were received from eight premises. Two sites accounted for 29 of these notifications. Discussions ensued with site owners about how they intend to address the issues associated with their systems. Progress was monitored to ensure they take all appropriate measures to comply with the Regulations.

Environmental investigations are required when individuals acquire Legionnaires Disease. These may be either persons who live within the area, or persons who have visited places within the Authority's area during the incubation period of the disease. SA Health reported five cases during the year that required investigation into any potential sources of Legionella. All sites returned negative results from the samples collected.

Public Swimming Pools and Spas

During the year, officers conducted 92 inspections of 50 public swimming pools and spas located at 35 sites.

Officers' persistent approach to ensuring that standards prescribed by the *Public and Environmental Health (General) Regulations 2006* are met has seen a willingness to improve swimming pool and spa standards. Improvements made by pool operators to pool maintenance, record management and frequency of monitoring have resulted in a significant decline of common issues relating to inadequate disinfection.

Four swimming pools/spas were closed compared to eleven closures during the previous reporting period. When the pool operator could demonstrate that their pool was operating within prescribed disinfection parameters, officers re-inspected and re-opened the closed pool.

There was also a decline in complaints with only one received relating to cleaning and maintenance of areas surrounding the pool.

Lodging Houses

A research paper prepared by SA Health in 2003 entitled 'It's No Palace - Boarding Houses: the Sector, its Clientele and its Future' defines a lodging house and boarding house as follows.

Boarding houses provide low-cost accommodation to some of the most marginal and disadvantaged members of our community. Most boarding houses are smaller premises accommodating between 3-8 residents. Most boarding houses in South Australia operate in older premises; this has implications for the standard stock as well as the costs of maintenance and improvements.

This accommodation sector charges a weekly rent and in return, the residents may receive a single room with shared kitchen and bathroom facilities. Meals are included in some cases.

Within the Authority's jurisdiction, there are the traditional lodging houses that accommodate those on the brink of homelessness, as well as those providing accommodation for international university students.

Nine lodging houses were inspected to ensure the dwellings were in a sanitary condition as per the *Public and Environmental Health Act 1987*. Minor concerns were identified and discussed with proprietors to enable improvements to be implemented.



An amass of hoarded materials prevented normal use of the bedroom and provided a haven for rats and mice

Case Study

The insanitary condition of a dwelling was discovered early in 2009 after police responded to reports from concerned neighbours that an elderly resident had not been seen for some time during a heat wave.

Upon making contact with the property owner, officers' attempts to co-operate were unsuccessful as the person appeared unable to comprehend that their property was insanitary or that they demonstrated hoarding behaviour. A notice issued under the *Public and Environmental Health Act 1987* was not complied with, resulting in the Authority conducting a clean-up.

An unfortunate and complicating factor was that the person was socially isolated meaning that family members or friends could not be introduced as a support network. Officers used their interpersonal skills as best they could to support the property owner who felt overwhelmed, angry and tired during the week long clean-up. Extensive vermin harbourage was discovered as newspapers, plastic bags and cardboard were removed from the property.

After pursuing various lines of enquiry, officers were finally able to contact estranged family members and their involvement has now seen the property owner receive proper medical assistance.



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food *safety*

An acceptable standard of food hygiene and safety is maintained by food business and food handlers

OBJECTIVE

highlights

- Positive outcomes have become evident this year as a result of strategies implemented in recent years to improve standards of food safety.
- The decline in complaints relating to poor food handling practices continued.
- Many businesses demonstrated during their second mandatory audit that their food safety program was being effectively implemented, resulting in their audit frequency being reduced.

Safe food is something we take for granted in Australia as we have access to a large variety of food that is manufactured here and around the world.

To ensure the food we consume everyday remains safe and does not become contaminated, legislation is in place and enforced by the Authority within its jurisdiction.

The Food Act 2001 in conjunction with the Food Safety Standards (Chapter 3 of the Australia New Zealand Food Standards Code) aims to:

- ensure food for sale is both safe and suitable for human consumption
- prevent misleading conduct in connection with the sale of food
- provide for the application of the Food Standards Code.
- being involved with Environmental Health Australia and state and local government agencies to encourage consistency in the application of legislation
- pursuing special initiatives that raise awareness of food safety amongst the community and food handlers' understanding of food hygiene.

The Authority monitors and promotes food safety by:

- conducting regular assessments of food premises including vehicles and special events using the Australian Food Safety Assessment inspection tool
- investigating food related complaints, alleged food poisoning and food recalls
- ensuring receipt of notification from all food businesses
- providing advice and information to food proprietors and the community on matters relating to food safety
- providing training on food safety and hygiene principles to food handlers

FOOD BUSINESS NOTIFICATION

As at 30 June 2009 there were 1068 known food premises operating within the Authority's jurisdiction, representing an increase of 14 premises when compared with last year. The table below provides a breakdown of the number of food premises per constituent council area. Most businesses fall within the food service sector and include restaurants, take-away food outlets and cafes. The multicultural socio-demographics of the community are reflected in the food industry, in particular manufacturers that distribute their food across Adelaide.

Number of Food Premises as at 30 June 2010						
	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Total	258	235	401	142	32	1068

Food businesses have defined responsibilities under the legislation to notify the Authority of specific details about their food business. There were 91 notifications received comprising primarily of new food businesses and change of ownership.

INSPECTIONS

Officers conducted 1269 inspections during the year, of which 94% involved routine inspections (779) and follow-up inspections (375). Eight-two inspections were specifically in response to complaints received from the public.

An additional 33 inspections were advisory in nature and predominantly related to the proper construction and fit-out of premises used for food handling.

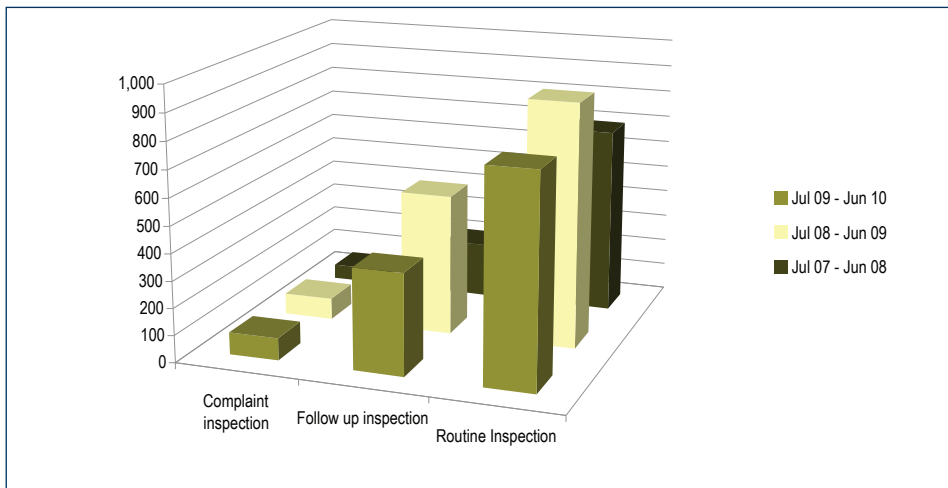
Food Premises Inspections 1 July 2009 - 30 June 2010						
	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Complaint Inspection	15	21	28	12	6	82
Follow Up	80	70	147	69	9	375
Routine Inspection	186	171	302	92	28	779
Other inspections	4	7	18	2	2	33
Total	285	269	495	175	45	1269

The Authority's approach to food safety in recent years has been to inform, educate and if required, enforce. The benefit to public health is now becoming apparent.

This approach has involved Environmental Health Officers taking time during inspections to inform proprietors and explore with them how to improve cleanliness, structural maintenance and food handling. This is complemented by regular food safety training sessions that educate food handlers about basic food safety principles.

Since 2007, the response to unsatisfactory standards of food safety resulted in an increase in inspection frequency of businesses and more frequent monitoring, peaking in 2009. Standards within food premises have markedly improved and inspection frequencies are starting to return to normal levels as shown in the table below. This resulted in a reduction in the number of routine inspections and re-inspections during 2009-10 compared with the previous financial year.

Comparison of type of food inspections performed 1 July 2009 - 30 June 2010



Food business inspection frequency 2007 - 2010

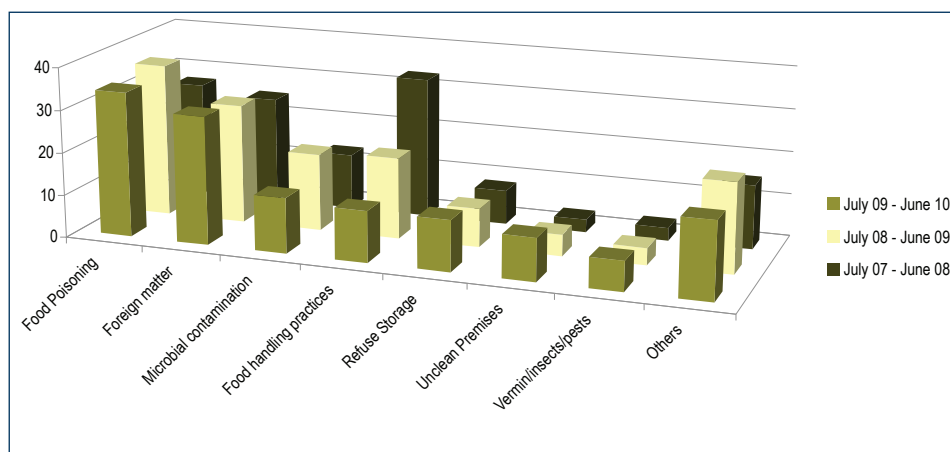
Inspection Frequency	2007	2008	2009	2010
12 month	663	667	616	628
6 month	21	36	69	44
3 month	0	0	14	16

FOOD COMPLAINTS

The Authority received 140 food complaints during the reporting period. This figure is comparable to the 143 complaints received the previous year. Complaints relating to alleged food poisoning accounted for the majority and contributed to 24% of complaints received. Complaints that related to contamination of food by foreign matter, such as stone, plastic, metal fragments and insects, accounted for 21%. These two issues combined contributed to 45% of food complaints received.

The most significant trend illustrated by the following graph is the continual decline in the number of complaints related to poor food handling practices. During 2009-10, 16 complaints were received, compared to 19 for 2008-09 and 34 for 2007-08. This equates to a 64% reduction since 2007-08. The improved sense of ownership and responsibility for a high standard of food safety by proprietors and food handlers is another positive outcome of the Authority's recent approach to food safety.

Comparison of food complaints received 1 July 2007 - 30 June 2010



FAIRS AND SPECIAL EVENTS

Special events can range from small fundraiser sausage sizzles to large festivals and fairs that pose challenges for food safety.

This year saw the introduction of the African Twilight Market, a new open-air event held every Friday evening during daylight saving at which African food is sold. Due to language barriers, an officer conducted basic training during an informal meeting and attended the Market twice. Stalls that sold food at the following annual events were also inspected:

- St Peters Annual Fair
- Prospect Up Market Fair
- Prospect Fair
- The Natuzzi Parade Food and Wine Fair
- Prospect Food Fashion Affair
- Magill Alive.

The relationship between officers and council event co-ordinators has continued to strengthen. The introduction of a special events booklet, strong support from the constituent councils and officer attendance at stallholder meetings has prompted a significant rise in the number of 'temporary event notifications'. Improvements in the following food safety measures have also been observed:

- supply of sufficient potable water
- provision of hand washing facilities
- safe food storage
- adequate cooking and heating facilities
- cleaning and sanitation of food contact surfaces (eg. Benches, equipment)
- avoidance of cross contamination
- appropriate packaging and labelling of food
- adequate toilet and waste management facilities.

IMPROVEMENT NOTICES AND PROHIBITION ORDERS

Where an informative and educative approach fails, or serious non-compliance that compromises public health is identified, enforcement tools provided by the Food Act 2001 are utilised. Improvement notices, expiations and prohibition orders may be issued or prosecutions instigated.

During 2009-10, the number of improvement notices issued (64) declined in comparison to 2008-09 due to improved standards of food safety. Officers noted an improvement in food handlers skills and knowledge and willingness to improve food safety standards within their food premises. This observation is supported by an analysis of 65 businesses that received an improvement notice in 2007-08 and / or 2008-09. None of these businesses received an improvement notice during 2009-10 and 52% had an improvement in their inspection frequency.

Recurrent non-conformances that were addressed by improvement notices related to food storage, fixtures and fittings, hand washing, cleaning and sanitising. The extra time that officers are taking during routine inspections enables them to gain a better appreciation of food processing methods and identify the need for improvements. During 2009-10, there was an increase in food processing-related non-conformances such as improper cooling in particular curries and rice, inadequate cooking and improper reheating eg: gravies and sauces in bain-maries.

No prohibition orders were issued during 2009-10.

Case Study



Despite previous enforcement action, serious breaches of the Food Safety Standards were found during a routine inspection of a food business. Cockroaches had infested the entire kitchen and potentially hazardous food, such as seafood and cooked meat, were stored out of temperature control for the entire day. The standard of cleanliness of the kitchen was inadequate and structural maintenance had been neglected.

Senior management and company directors were contacted regarding the condition of the premises and the seriousness of the situation. Improvement notices were served to trigger immediate action on issues such as pest control, cleaning and food storage. Due to the severity of the incident and past history of non-compliance, expiations were issued to the business totalling \$8310.

Officers worked with new management and new food handling staff who have since commenced employment to ensure that all required improvements were completed and changes to food handling practices implemented. Staff now undergo regular training to ensure that they are sufficiently knowledgeable in food hygiene and safety.

The operator of the food business has also implemented a food safety scheme across all their sites in Australia. A policy and procedures manual has been implemented to ensure that all managers and food handlers are aware of the standards that must be maintained and the actions required to achieve this. They include daily food temperature monitoring and six monthly audits by a private company. This business has gone from one of the worst ranking facilities across Australia in the group to the top ranked facility for food safety.

EXPIATIONS & PROSECUTION

Breaches of the Food Safety Standards are a serious concern and with sufficient evidence, an expiation notice may be issued. A total of 23 offences were expiated under the Food Act 2001 for 2009-2010, resulting in \$31,500 in fines. This is consistent with the previous year.

The following table itemises the expiations issued for breaches of the Food Act 2001 during 2009-10. No prosecutions were initiated this year.

Section	Offence	Expiations Issued
Food Act 2001 Section 16 (2)	A person must not sell food that is unsafe.	2
Food Act 2001 Section 50	A person must not, without reasonable excuse, contravene or fail to comply with an improvement notice or a prohibition order served on the person under this Part.	4
Food Act 2001 Section 86	The proprietor of a food business must not conduct the food business unless the proprietor has given written notice, in the approved form, of the information specified in the Food Safety Standards that is to be notified to the appropriate enforcement agency before the business is conducted.	1
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 6	A food business must when storing food, store the food in such a way that it is protected from the likelihood of contamination and under temperature control.	4
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 17	A food business must, for each food premises: maintain easily and accessible hand washing facilities.	3
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 19	A food business must maintain food premises and all fixtures, fittings and equipment to a standard of cleanliness where there is no accumulation of garbage, except in garbage containers; recycled matter except in containers; food waste; dirt; grease or other visible matter.	8
Food Act 2001 Section 21 Food Safety Standard 3.2.2 Clause 24	A food business must take all practicable measures to eradicate and prevent the harbourage of pests on the food premises and those parts of vehicles used to transport food.	1

FOOD SAFETY AUDITING

Food Safety Standard 3.3.1 'Food Safety Programs for Food Service to Vulnerable Populations' came into effect on 5 October 2008. The Standard requires businesses that serve vulnerable populations, such as hospitals, aged care, childcare and delivered meals organisations, to implement an audited food safety program.

Unlike the food inspection regime, the audit portfolio comprises businesses in other council areas that elect to engage the Authority's audit services. During 2009-10, 122 audits were conducted of which 66 took place within the boundaries of the constituent councils and 56 in other council areas. The time commitment is significant and averages 7.5 hours per audit. This varies depending on the size of the business, the nature of the Food Safety Program and the stage of compliance with Standard 3.3.1.

The Department of Health recommends that the initial audit frequency of businesses be six monthly. Upon establishing a compliance history after two audits, the audit frequency can be adjusted. Many businesses during their second audit demonstrated that they had a suitable food safety plan that was being effectively implemented. This resulted in their audit frequency being extended to 12 months.

There was an increase in the number of follow-up audits conducted this year. In the main, the change in audit frequency prompted a follow-up audit to ensure that any minor non-conformances were rectified. Follow-up audits were required in a few instances where the business had not implemented their food safety program in accordance with the documented process.

Cumulative Totals for Food Audits from 1 July 2009 - 30 June 2010

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total	Other
Audit	16	21	16	9	4	66	56





community

services and health care

An appropriate level of care and standards are provided to residents of
Supported Residential Facilities

OBJECTIVE

highlights

- New Regulations under the Supported Residential Facilities Act 1992 came into operation during the year, which aim to raise minimum standards for the care and safety of residents.
- A complaint relating to the insolvency of a proprietor resulted in cancellation of the licence and relocation of the residents with assistance from the Department of Families and Communities.

Supported Residential Facilities (SRFs) are regulated under the Supported Residential Facilities Act 1992 to ensure that adequate standards of care and amenity are provided and to protect the rights of residents.

The need for regulation of SRFs is due to the vulnerable nature of the clientele. They can experience a broad array of mental, intellectual, age-related and physical disabilities. As such, clientele rely on SRF staff to provide low-level assistance with personal care, medication and personal finances together with accommodation and meals.

Whilst the Minister for Families and Communities is responsible to promote the objects of the Act, local councils are charged with its administration and enforcement. The role of the Authority under the Act is to act as the 'licensing authority'. This responsibility involves monitoring the principles of the Act that relate to the management and administration of SRFs.

There are SRFs located within all constituent councils. In addition, licensing of supported residential facilities continues to be contracted to the Authority and performed under delegated authority on behalf of the City of Unley.

LICENSING AND MONITORING

Annual licensing of SRFs involves two key steps, auditing of documentation and inspections of facilities during March to June. Sixteen SRFs were relicensed during 2009-10 based on the results of the audit and inspection.

A range of issues were addressed during relicensing including management and staffing, standards of care, management of resident's finances and medication, dispute resolution, physical standards, privacy/dignity/respect and meal service. A nutrition survey was a new addition to this licence period. The information collected enabled officers to better ascertain the standard of nutrition and related dietary factors. There were no significant issues raised and, as the survey was used as an educational tool in the first instance, observations were discussed with the managers.

Upon application for a new SRF licence, the proprietor must demonstrate that they are financially solvent. This is one of many factors that must be taken into account to determine the suitability of the applicant to be granted a licence. However, it has not been common practice of licensing authorities to revisit this during relicensing. Because of the recent closure of a SRF and other facilities over the past five years due to insolvency and financial mismanagement, the Authority requested this information whilst relicensing this year. All proprietors provided written confirmation that they are solvent.

During 2009, the Department of Families and Communities (DFC) provided local government with assistance from the Housing Improvement Branch to assess all pension-only SRFs from a building compliance perspective. Proprietors of 10 SRFs in the Authority's jurisdiction were provided a report that detailed the defects relevant to their premises. During the relicensing process officers found that whilst the majority had implemented improvements, several sites had works outstanding.

The Act requires fire safety measures to be in place to protect people onsite in the event of a fire. Reports received from the Building Fire Safety Committee of each respective council detailed fire safety deficiencies to be addressed as licence conditions, including:

- installation of a fire sprinkler system
- provision of appropriate staffing at night until fire
- sprinkler systems are commissioned
- breaches of firewalls
- other minor fire safety provisions such as exit signage.

Licence conditions were imposed on nine SRFs in relation to staffing, fire safety and building defects. Conditions relating to fire safety remain in place until the proprietor can demonstrate compliance to the Building Fire Safety Committee.

This year six SRFs that operate predominantly as retirement villages were approved a two year licence. Retirement villages differ from pension-only SRFs because residents enter into complex contracts under the Retirement Villages Act 1987 and few receive personal care services. A two-year licence would not be considered appropriate if, for example, a retirement village increased the level of personal care services it provides to residents or was subject to significant licence conditions.

Thirteen unannounced midyear inspections were conducted this year. These inspections took place during November to December and provided the opportunity to observe progress against the Housing Improvement Branch building compliance reports. Improvements implemented in response to the new Regulations were also reviewed and discussed. Additional monitoring of SRFs with licence conditions occurred to ensure that conditions were met.

APPROVAL OF MANAGER AND ACTING MANAGER

During 2009-10, two applications were received seeking approval of a person to be a manager / acting manager of a SRF. The applicants' suitability was considered by assessing documents supplied such as a police clearance and certificates of prior education. References were checked before approval was granted.

COMPLAINTS AND QUERIES

Officers investigated four complaints under the Act during 2009-10.

The financial solvency of a proprietor was questioned after the Authority was informed that eviction was imminent due to unpaid rent. After an intensive investigation with assistance from DFC, a forensic accountant and legal advisors, it was concluded that the proprietor was insolvent. The proprietor was notified of the proposed licence cancellation and as they did not exercise their right to make submission, the licence was subsequently cancelled. DFC helped to inform the residents of the facility's closure and relocated them to alternative accommodation of their preference.

NEW REGULATIONS

The Supported Residential Facilities Regulations 2009 were introduced on 1 September 2009 which replaced the Regulations of 1994. New requirements include:

- contracts to be entered within 7 days
- a manager to be onsite for 25 hours a week
- single room occupancy in SRFs established after the commencement of the Regulations
- a fire sprinkler system.

Officers took the opportunity to write to each proprietor alerting them of the new legislation. This generated several queries, which were clarified for the proprietors.

Staff from the Office of Public Advocate wished to gain a better appreciation of the outcomes for residents resulting from the new Regulations. To observe how the Regulations were being applied, they accompanied Officers during their midyear visits to some pension-only SRFs in November 2009. This benefited both organisations with everyone gaining a better understanding of each other's role.







environmental management

The protection of the community from environmental incidents that have the potential to have detrimental effects on their health

OBJECTIVE

highlights

- A risk-based approach to environment related complaints was implemented with input from the constituent councils. The Authority's reduced involvement in environmental nuisance incidents has enabled resources to be proactively applied towards activities that pose a direct risk to public health.
- Development commenced on a risk management plan to improve the Authority's capacity to adapt to climate change.

The maintenance and improvement of peoples' health is an important element of environmental protection.

Adverse health effects of environmental change may be short term or long term. Environmental harm, as defined by the Environment Protection Act 1993, includes the health and safety of human beings.

The *Public and Environmental Health Act 1987* and *Environment Protection Act 1993* are employed by the Authority to address environmental issues that impact on human health. Environmental Health Officers are appointed authorised officers under the Environment Protection Act 1993 and their powers are limited to enforcing provisions of the *Environment Protection (Water Quality) Policy 2003* only.

The 2009-10 Annual Business Plan provides a risk-based approach to environment related complaints, whereby those incidents that have the potential to affect public health are assigned priority. This required a new approach to deal with community concern about environmental nuisance incidents, which was explored with the constituent councils. After delineating responsibility for different types of complaints, the need to up-skill council officers was identified. A training workshop was presented by the Authority's Environmental Health Officers during March 2010.

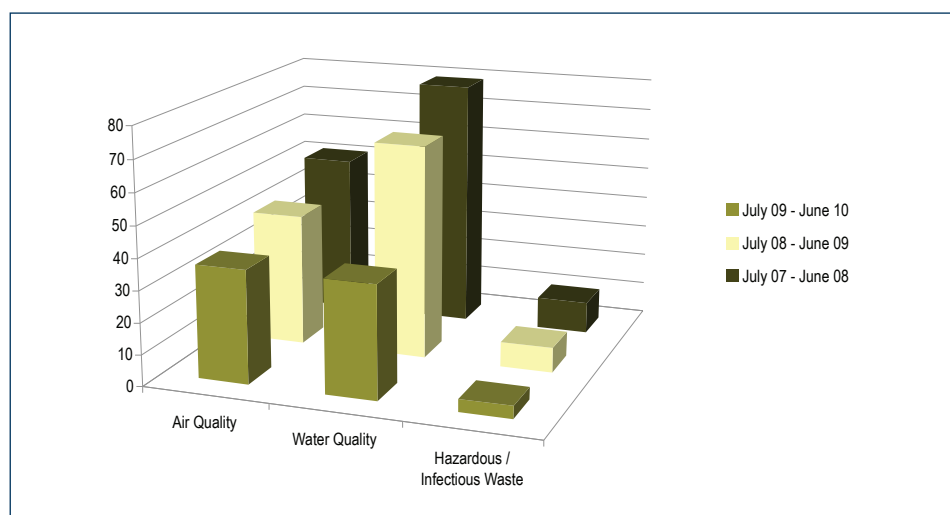
A council officer now responds in the first instance to assess environmental incidents, arrange clean-up (if required) and educate the offender of their responsibility. Environmental Health Officers assist if enforcement under the Environment Protection (Water Quality) Policy is required.

For the year ending 30 June 2010, 76 complaints relating to environmental management were received as depicted below. An equal number of complaints concerned air and water quality.

The following graph provides a comparison of complaints received in the previous three years. A reduction in total complaints over preceding years has been observed with a sharp decline of 37% this year. The risk-based approach to environment related complaints is primarily attributable and enabled the Authority's limited resources to be applied to activities that pose a more direct risk to public health. A proactive approach to public health surveillance is preferable to a reactive, situational response to complaints.

Cumulative Environmental Management complaints 1 July 2009 to 30 June 2010						
	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Air Quality	14	6	11	4	1	36
Water Quality	8	14	12	2	0	36
Hazardous & Infectious Waste	2	1	1	0	0	4
Total	24	21	24	6	1	76

Environmental Management Complaints 2007–2010



AIR QUALITY

There were 36 air quality complaints reported to the Authority during 2009-10. 44% were associated with wood smoke and dust generated from building sites. Less common issues reported were odours linked to sewerage, chemical spraying and rubbish.

In the absence of legislative mechanisms, officers took an educative approach to alleviate the impact of wood smoke. Neighbours were encouraged to resolve the problem utilising the Environment Protection Authority's guidelines. If the problem persisted, officers conducted an inspection to ensure the guidelines were observed and wood smoke minimised. Mediation was also encouraged where a conciliatory approach between neighbours was unsuccessful.

Where dust was causing a concern for neighbours, officers reminded contractors to water the area being excavated or the infrastructure being demolished. It is now common to see a water truck being used for suppressing dust at large building sites. These nuisances are often short term and only last for a day or two. This is an example of an environmental nuisance complaint that is now responded to by council officers.

WATER QUALITY

Officers responded to 36 complaints of pollution entering the stormwater system and local creeks. There has been a steady decline in the number of complaints received over the past three years. Specifically, there has been a 48% drop when comparing 2009-10 with 2008-09 data. The primary reasons are likely to be the Authority's risk-based approach to complaints and improved industry compliance with the Environment Protection (Water Quality) Policy.

The complaints arising in 2009-10 included concrete slurry in a creek, reroofing paint in the street and creek water turning anaerobic. Officers provided educational material to contractors and issued verbal warnings. No expiations were issued during the year.

The Authority entered into a one year contract with Campbelltown City Council to carry out routine testing of Fifth Creek for the purposes of an Environment Protection Authority licence. The council has an aquifer at Torrens Valley Sportsfield whereby water is extracted from Fifth Creek, filtered and disinfected before being pumped into groundwater. This is a prescribed activity under the *Environment Protection Act 1992*, which requires a licence and regular monitoring. An Officer collected four water samples for analysis over the period and prepared a report for the Environment Protection Authority on behalf of council.

HAZARDOUS SUBSTANCES & INFECTIOUS WASTES

There were only four instances where officers collected sharps from public places this year, however there are other departments of the constituent councils that also collect sharps in public places.

Officers provided advisory information about asbestos safety and disposal when complaints or enquiries were received. Where residents were concerned about activities carried out by licensed contractors, the matter was referred onto SafeWork SA. Most enquiries related to asbestos that had been improperly disposed of.

CLIMATE CHANGE ADAPTATION PROGRAM

Whether one believes in climate change or not, the Local Government Association Mutual Liability Scheme (LGAMLS) has identified that there is a significant risk to local government from the potential impacts. The financial, social and environmental costs resulting from extreme temperature, reduced average rainfall and bushfire could be significant, even catastrophic, for communities unable to cope.

To reduce the risk, the LGAMLS has implemented a program to increase local government's capacity to adapt to climate change. Through strategic planning and modifying systems, local government is in a position to moderate potential damages and cope with the consequences.

The Authority was afforded the opportunity in February 2010 for the LGAMLS to facilitate a workshop, whereby staff identified and analysed potential hazards associated with climate change and the impact on operations. As an example:

From extreme temperatures, we may experience longer power failures, which in turn affects our vaccine fridge and causes the temperature to rise. A temperature rise to 8°C for 30 minutes breaks the vaccine's cold chain and therefore the vaccine can no longer be used. The effects from this include the loss of vaccines, cancellation of immunisation clinics, and diversion of resources to reorder stock and carry out extra clinics after stock has been replenished.

In the coming year, once the LGAMLS provides a report on the outcomes of the workshop, adaptation measures will be considered and implemented based on the findings.



auditor's *report*

EASTERN HEALTH AUTHORITY INC

General Purpose Financial Reports for the year ended 30 June 2010

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EASTERN HEALTH AUTHORITY INC

STATEMENT OF COMPREHENSIVE INCOME for the year ended 30 June 2010

	Notes	2010 \$	2009 \$
INCOME			
Council contributions	2	1,111,400	937,901
Statutory charges	2	103,524	109,654
User charges	2	283,009	238,556
Grants, subsidies and contributions	2	124,736	118,617
Investment income	2	22,597	29,657
Other income	2	17,454	13,550
Total Income		<u>1,662,720</u>	<u>1,447,935</u>
EXPENSES			
Employee costs	3	1,227,049	1,106,820
Materials, contracts & other expenses	3	426,861	451,817
Depreciation, amortisation & impairment	3	13,540	12,499
Total Expenses		<u>1,667,450</u>	<u>1,571,136</u>
OPERATING SURPLUS / (DEFICIT)		(4,730)	(123,201)
Net gain (loss) on disposal of revaluation of assets	4	(1,685)	-
NET SURPLUS / (DEFICIT)		<u>(6,415)</u>	<u>(123,201)</u>

This Statement is to be read in conjunction with the attached Notes.

EASTERN HEALTH AUTHORITY INC

BALANCE SHEET as at 30 June 2010

	Notes	2010 \$	2009 \$
ASSETS			
Current Assets			
Cash and cash equivalents	5	496,155	528,855
Trade & other receivables	5	132,765	95,232
Total Current Assets		<u>628,920</u>	<u>624,087</u>
Non-current Assets			
Infrastructure, Property, Plant & Equipment	6	19,852	32,621
Total Non-current Assets		<u>19,852</u>	<u>32,621</u>
Total Assets		<u>648,772</u>	<u>656,708</u>
LIABILITIES			
Current Liabilities			
Trade & Other Payables	7	209,024	222,786
Provisions	7	77,634	45,987
Total Current Liabilities		<u>286,658</u>	<u>268,773</u>
Non-current Liabilities			
Provisions	7	23,376	42,782
Total Non-current Liabilities		<u>23,376</u>	<u>42,782</u>
Total Liabilities		<u>310,034</u>	<u>311,555</u>
NET ASSETS		<u>338,738</u>	<u>345,153</u>
EQUITY			
Accumulated Surplus		156,738	66,029
Other Reserves	8	182,000	279,124
TOTAL EQUITY		<u>338,738</u>	<u>345,153</u>

This Statement is to be read in conjunction with the attached Notes.

EASTERN HEALTH AUTHORITY INC

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2010

		Accumulated Surplus	Other Reserves	TOTAL EQUITY
2010	Notes	\$	\$	\$
Balance at end of previous reporting period		66,029	279,124	345,153
Net Surplus / (Deficit) for Year		(6,415)		(6,415)
Transfers between reserves		97,124	(97,124)	-
Balance at end of period		156,738	182,000	338,738
2009				
Balance at end of previous reporting period		95,230	373,124	468,354
Net Surplus / (Deficit) for Year		(123,201)		(123,201)
Transfers between reserves		94,000	(94,000)	-
Balance at end of period		66,029	279,124	345,153

This Statement is to be read in conjunction with the attached Notes

EASTERN HEALTH AUTHORITY INC

CASH FLOW STATEMENT for the year ended 30 June 2010

	Notes	2010 \$	2009 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Rates - general & other			
Fees & other charges			
Operating receipts		1,649,249	1,421,240
Investment receipts		20,502	37,435
<u>Payments</u>			
Operating payments to suppliers & employees		<u>(1,699,994)</u>	<u>(1,513,249)</u>
Net Cash provided by (or used in) Operating Activities		(30,243)	(54,574)
 CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Sale of replaced assets		740	-
<u>Payments</u>			
Expenditure on renewal/replacement of assets		-	(1,226)
Expenditure on new/upgraded assets		<u>(3,196)</u>	<u>(14,908)</u>
Net Cash provided by (or used in) Investing Activities		(2,456)	(16,134)
 Net Increase (Decrease) in cash held		 <u>(32,699)</u>	 <u>(70,708)</u>
Cash & cash equivalents at beginning of period	11	528,855	599,563
Cash & cash equivalents at end of period	11	<u>496,155</u>	<u>528,855</u>

This Statement is to be read in conjunction with the attached Notes

EASTERN HEALTH AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under clause 11 of the Local Government (Financial Management) Regulations 1999 dated 25 August 2010.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Authority's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

2 The Local Government Reporting Entity

Eastern Health Authority is incorporated under the SA Local Government Act 1999 as a Regional Subsidiary and has its principal place of business at 101 Payneham Road, St Peters. These financial statements include the consolidated fund and all entities through which the Authority controls resources to carry on its functions. In the process of reporting on the Authority as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Authority's operations for the current reporting period.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 1 - Significant Accounting Policies (cont)

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 10.

5 Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$1,000
Other Plant & Equipment	\$1,000

5.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 6.

5.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Authority, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment	
Office Equipment	5 to 10 years
Office Furniture	10 to 20 years

5.5 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Authority were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 1 - Significant Accounting Policies (cont)

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Authority assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

7 Employee Benefits

7.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as the Authority experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Authority does not make payment for untaken sick leave.

7.2 Superannuation

The Authority makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and the Authority's involvement with the schemes are reported in Note 15.

8 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

9 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

Eastern Health Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 1 - Significant Accounting Policies (cont)

10 New Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2010 reporting period.

- AASB 1 *First-time Adoption of Australian Accounting Standards*
- AASB 5 *Non-current Assets Held for Sale and Discontinued Operations*
- AASB 7 *Financial Instruments: Disclosures*
- AASB 9 *Financial Instruments*
- AASB 101 *Presentation of Financial Statements*
- AASB 107 *Statement of Cash Flows*
- AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*
- AASB 110 *Events after the Reporting Period*
- AASB 117 *Leases*
- AASB 118 *Revenue*
- AASB 119 *Employee Benefits*
- AASB 132 *Financial Instruments: Presentation*
- AASB 136 *Impairment of Assets*
- AASB 137 *Provisions, Contingent Liabilities and Contingent Assets*
- AASB 139 *Financial Instruments: Recognition and Measurement*
- AASB 1031 *Financial Instruments: Recognition and Measurement*
- AASB 2009-11 *Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Interpretations 10 & 12]*
- AASB 2009-12 *Amendments to Australian Accounting Standards [AASBs 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 & 1031 and Interpretations 2, 4, 16, 1039 & 1052]*
- AASB 2009-13 *Amendments to Australian Accounting Standards arising from Interpretation 19 [AASB 1]*
- AASB 2010-1 *Amendments to Australian Accounting Standards – Limited Exemption from Comparative AASB 7 Disclosures for First-time Adopters [AASB 1 & AASB 7]*
- *Interpretation 4* *Determining whether an Arrangement contains a Lease*
- *Interpretation 14* *AASB 119 – The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction*
- (Standards not affecting local government have been excluded from the above list.)

The Authority is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

The Australian Accounting Standards Board is currently reviewing AASB 1004 *Contributions*. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 2 - INCOME

	Notes	2010 \$	2009 \$
COUNCIL CONTRIBUTIONS			
City of Burunside		286,923	235,269
City of Campbelltown		259,922	225,616
City of Norwood, Payneham & St Peters		366,158	307,960
City of Prospect		135,601	113,883
Town of Walkerville		62,796	55,173
		<u>1,111,400</u>	<u>937,901</u>
STATUTORY CHARGES			
SRF Licences		6,346	5,885
Food Inspection		50,211	52,957
Legionella Registration and Inspection		13,937	6,935
Fines, penalties & expiations		30,840	41,960
Other fines, penalties & expiations		2,190	1,917
		<u>103,524</u>	<u>109,654</u>
USER CHARGES			
Immunisation Fee for Service		66,442	36,187
Immunisation Worksites		84,661	62,972
Food Safety Training		6,736	6,211
Food Auditing		52,858	57,614
City of Unley		8,077	14,382
City of Adelaide		64,235	61,190
		<u>283,009</u>	<u>238,556</u>
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		22,597	29,657
		<u>22,597</u>	<u>29,657</u>

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

NOTE 2 - INCOME (continued)

	Notes	2010 \$	2009 \$
OTHER INCOME			
Motor Vehicle Reimbursements		13,735	13,109
Sundry		<u>3,719</u>	<u>441</u>
		<u>17,454</u>	<u>13,550</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Immunisation Fees - Schools		87,542	73,639
Emergency Management Grant		-	8,182
Child Immunisation Register		<u>37,194</u>	<u>36,796</u>
		<u>124,736</u>	<u>118,617</u>
<i>The functions to which these grants relate are shown in Note 2.</i>			
Sources of grants			
Commonwealth government		18,258	26,580
State government		<u>106,478</u>	<u>92,037</u>
		<u>124,736</u>	<u>118,617</u>

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 3 - EXPENSES

	Notes	2010 \$	2009 \$
EMPLOYEE COSTS			
Salaries and Wages		1,110,641	987,111
Employee leave expense		11,989	28,027
Superannuation - defined contribution plan contributions	15	56,625	46,938
Superannuation - defined benefit plan contributions	15	36,581	34,730
Workers' Compensation Insurance		11,213	10,014
Total Operating Employee Costs		1,227,049	1,106,820
 Total Number of Employees		 16	 14
<i>(Full time equivalent at end of reporting period)</i>			
MATERIALS, CONTRACTS & OTHER EXPENSES			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		8,990	10,800
- Other Services		-	2,300
Board of Management expenses		7,111	6,267
Operating Lease Rentals - non-cancellable leases	14		
- minimum lease payments		87,390	106,794
Subtotal - Prescribed Expenses		103,491	126,161
<u>Other Materials, Contracts & Expenses</u>			
Contractors		28,728	25,849
Energy		5,906	9,159
Fringe Benefits Tax		24,220	31,385
Insurance		18,039	20,939
Maintenance		9,885	14,910
Legal Expenses		13,048	34,201
Motor Vehicle Expenses		19,538	-
Parts, accessories & consumables		67,056	50,342
Postage, Printing & Stationery		21,232	17,548
Telephone		13,438	13,454
Health Promotion		852	19,812
Rent		47,239	42,971
Sundry		54,189	45,086
Subtotal - Other Materials, Contracts & Expenses		323,369	325,656
		426,861	451,817

EASTERN HEALTH AUTHORITY INC**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2010****Note 3 - EXPENSES (cont)**

	Notes	2010 \$	2009 \$
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Office Furniture & Software		<u>13,540</u>	<u>12,499</u>
		<u>13,540</u>	<u>12,499</u>

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	2010	2009
Notes	\$	\$
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	740	-
Less: Carrying amount of assets sold	<u>2,425</u>	<u>-</u>
Gain (Loss) on disposal	<u>(1,685)</u>	<u>-</u>
NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS	<u>(1,685)</u>	<u>-</u>

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 5 - CURRENT ASSETS

	Notes	2010	2009
CASH & EQUIVALENT ASSETS		\$	\$
Cash on Hand and at Bank		53,354	51,074
Short Term Deposits & Bills, etc		<u>442,801</u>	<u>477,781</u>
		<u>496,155</u>	<u>528,855</u>
 TRADE & OTHER RECEIVABLES			
Accrued Revenues		5,875	3,780
Debtors - general		125,599	91,669
GST Recoupment		659	1,028
Prepayments		<u>1,877</u>	<u>-</u>
Total		<u>134,010</u>	<u>96,477</u>
 Less: Provision for impariment		 <u>1,245</u>	 <u>1,245</u>
		<u>132,765</u>	<u>95,232</u>

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 6 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2009				2010			
	AT FAIR VALUE	AT COST	ACCUM DEPN	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEPN	CARRYING AMOUNT
Office Furniture & Software	-	69,761	(37,140)	32,621	-	65,216	(45,364)	19,852
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	-	69,761	(37,140)	32,621	-	65,216	(45,364)	19,852
2009 Totals		74,185	(45,199)	28,986	-	69,761	(37,140)	32,621

This Note continues on the following pages.

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 6 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2009 \$	CARRYING AMOUNT MOVEMENTS DURING YEAR							2010 \$
		Additions		Disposals	Depreciation	Impairment	Transfers	Net Revaluation	
		New/Upgrade	Renewals						
Office Furniture & Software	32,621	3,196	-	(2,425)	(13,540)	-	-	-	19,852
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	32,621	3,196	-	(2,425)	(13,540)	-	-	-	19,852
2009 Totals	28,986	14,908	1,226	(20,559)	(12,499)		20,559		32,621

This Note continues on the following pages.

EASTERN HEALTH AUTHORITY INC.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 6 (cont) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Valuation of Assets

At 1 July 2004 upon the transition to AIFRS, the Authority elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non-material asset classes.

Plant, Furniture & Equipment

These assets are recognised on the cost basis.

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 7 - LIABILITIES

	Notes	2010		2009	
		\$		\$	
TRADE & OTHER PAYABLES		Current	Non-current	Current	Non-current
Goods & Services		76,767	-	95,528	-
Accrued expenses - employee entitlements		79,574	-	100,060	-
Accrued expenses - other		52,683	-	25,484	-
Other		-	-	1,714	-
		<u>209,024</u>	<u>-</u>	<u>222,786</u>	<u>-</u>
PROVISIONS		Current	Non-current	Current	Non-current
Employee entitlements (including oncosts)		77,634	23,376	45,987	42,782
		<u>77,634</u>	<u>23,376</u>	<u>45,987</u>	<u>42,782</u>

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 8 - RESERVES

OTHER RESERVES	1/7/2009	Transfers to Reserve	Transfers from Reserve	30/6/2010
Committed Expenditure	279,124	-	(97,124)	182,000
TOTAL OTHER RESERVES	<u>279,124</u>	-	<u>(97,124)</u>	182,000
<i>2009 Totals</i>	<u>373,124</u>	62,662	(156,662)	<u>279,124</u>

PURPOSES OF RESERVES

Committed Expenditure Reserve

Funds set aside to fund budget initiatives including the development of a Regional Health Plan, a Computer Failover System, an Electronic Records Management System and a Performance Management System.

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 9 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2010 \$	2009 \$
Total cash & equivalent assets	5	<u>496,155</u>	<u>528,855</u>
Balances per Cash Flow Statement		<u>496,155</u>	<u>528,855</u>

**(b) Reconciliation of Change in Net Assets to Cash
from Operating Activities**

Net Surplus (Deficit)	(6,415)	(123,201)
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	13,540	12,499
Net increase (decrease) in unpaid employee benefits	(8,245)	28,027
Net (Gain) Loss on Disposals	<u>1,685</u>	<u>-</u>
	565	(82,675)
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	(37,533)	(35,553)
Net increase (decrease) in trade & other payables	<u>6,724</u>	<u>63,654</u>
Net Cash provided by (or used in) operations	<u>(30,243)</u>	<u>(54,574)</u>

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	5,000	5,000
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EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 10 - FINANCIAL INSTRUMENTS

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p>Terms & conditions: Deposits are at call and returning fixed interest rates between 2.75% and 4.5% (2009: 2.75% and 7%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Fees & other charges	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although the Authority is materially exposed to some individual debtors, credit risk exposure is concentrated within the constituent Council's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - other levels of government	<p>Accounting Policy: Carried at nominal value.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth & State.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 10 (cont) - FINANCIAL INSTRUMENTS

Liquidity Analysis

2010	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$	\$	\$	\$	\$
Financial Liabilities					
Payables	76,767	-	-	76,767	76,767
Total	76,767	-	-	76,767	76,767
2009	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$	\$	\$	\$	\$
Financial Liabilities					
Payables	97,242	-	-	97,242	97,242
Total	97,242	-	-	97,242	97,242

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the the Authority.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any allowance for doubtful debts. All Authority investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the constituent Authority's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. The Authority has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 11 - COMMITMENTS FOR EXPENDITURE

	2010	2009
<u>Notes</u>	\$	\$
Other Expenditure Commitments		
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:		
Audit Services	6,300	-
Employee Remuneration Contracts	<u>900,554</u>	<u>285,347</u>
	<u>906,854</u>	<u>285,347</u>
These expenditures are payable:		
Not later than one year	262,384	186,680
Later than one year and not later than 5 years	644,470	98,667
Later than 5 years	-	-
	<u>906,854</u>	<u>285,347</u>

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 12 - FINANCIAL INDICATORS

2010
2009
2008

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

Operating Surplus	(4,730)	(123,201)	(24,026)
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Being the operating surplus (deficit) before capital amounts .

Operating Surplus Ratio

<u>Operating Surplus</u> Council Contributions	0%	(13%)	(3%)
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Adjusted Operating Surplus Ratio

	0%	(13%)	(3%)
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This ratio expresses the operating surplus as a percentage of Council contributions

Net Financial Liabilities

	(318,886)	(312,532)	(439,368)
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Net Financial Liabilities are defined as total liabilities less financial assets

Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u> Total Operating Revenue	(19.2%)	(21.6%)	(33.0%)
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Interest Cover Ratio

<u>Net Interest Expense</u> Total Operating Revenue less Investment Income	(1.4%)	(2.0%)	(3.1%)
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Asset Sustainability Ratio

<u>Net Asset Renewals</u> Depreciation Expense	(5.5%)	10%	0%
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Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Asset Consumption Ratio

<u>Carrying value of depreciable assets</u> Gross value of depreciable assets	30%	47%	39%
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Total carrying value of depreciable assets divided by total reported value of depreciable assets before accumulated depreciation.

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 13 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Authority prepared on a simplified Uniform Presentation Framework basis.

All Authorities in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Authorities provide a common 'core' of financial information, which enables meaningful comparisons of each Authority's finances

	2010 \$	2009 \$
Income	1,662,720	1,447,935
<i>less</i> Expenses	<u>1,667,450</u>	<u>1,571,136</u>
	(4,730)	(123,201)
<i>less</i> Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	-	1,226
<i>less</i> Depreciation, Amortisation and Impairment	13,540	12,499
<i>less</i> Proceeds from Sale of Replaced Assets	<u>740</u>	<u>-</u>
	(14,280)	(11,273)
<i>less</i> Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	3,196	14,908
	<u>3,196</u>	<u>14,908</u>
Net Lending / (Borrowing) for Financial Year	<u><u>6,354</u></u>	<u><u>(126,836)</u></u>

EASTERN HEALTH AUTHORITY INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 14 - OPERATING LEASES

Lease payment commitments of the Authority

The Authority has entered into non-cancellable operating leases for various items of computer and other plant and equipment.

No lease imposes any additional restrictions on the Authority in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit the Authority at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

	2010	2009
	\$	\$
Not later than one year	73,272	58,979
Later than one year and not later than 5 years	35,413	50,057
Later than 5 years	-	-
	108,685	109,036

EASTERN HEALTH AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

Note 15 – SUPERANNUATION

The Authority makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9% in 2009/10 for Marketlink members and 3% for Salarylink members; 9% and 3% respectively in 2008/09). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years of contribution and final average salary. The Authority makes employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6% (6% in 2008/2009) of "superannuation" salary. Given that Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation, the remaining 3% for Salarylink members is allocated to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), the Authority does not use defined benefit accounting for these contributions.

The most recent full actuarial investigation conducted by the Scheme's actuary, L C Brett, BSc., FIA, FIAA, of Brett and Watson Pty Ltd as at 30 June 2009, the Trustee has determined that the current funding arrangements are adequate for the expected Defined Benefit Plan liabilities. However, future financial and economic circumstances may require changes to Authority's contribution rates at some future time.



eastern health authority

*Local councils working together
to protect the health of the community*

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2010

STATEMENT BY CHIEF EXECUTIVE OFFICER

I, Michael Livori, the person for the time being occupying the position of Chief Executive Officer of the Eastern Health Authority, do hereby state that the Financial Statements of the Authority for the year ended 30 June 2010 are to the best of my knowledge presented fairly, and in accordance with accounting procedures which have been maintained in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999* made under that Act.

Michael Livori

CHIEF EXECUTIVE OFFICER

Dated this 16th day of August 2010

ADOPTION STATEMENT

Laid before the Board of Management of the Eastern Health Authority and adopted on the 25th day of August 2010.

Councillor T Cody

CHAIR

**DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS**

ABN 30 164 612 890

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE
EASTERN HEALTH AUTHORITY INC****Report on the Financial Report**

We have audited the accompanying financial report of the Eastern Health Authority Inc ('Authority') which comprises the balance sheet as at 30 June 2010, and the statement of comprehensive income, statement of changes in equity, cash flow statement for the year ended on that date, a summary of the significant accounting policies, other explanatory notes and the Chief Executive Officer's Statement.

Chief Executive Officer's Responsibility for the Financial Report

The Chief Executive Officer of the Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1999 and Local Government (Financial Management) Regulations 1999. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud and error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Chief Executive Officer, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for an audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Local Government Act 1999 and Local Government (Financial Management) Regulations 1999. We confirm that the independence declaration required by the Local Government Act 1999 and Local Government (Financial Management) Regulations 1999, has been provided to the Chief Executive Officer on 19 August 2010.

Auditor's Opinion

In our opinion financial report of the Eastern Health Authority Inc is in accordance with the Local Government Act 1999 and Local Government (Financial Management) Regulations 1999 including:

- (a) giving a true and fair view of the Eastern Health Authority Inc financial position as at 30 June 2010 and of its performance for the year ended on that date; and complying with Australian Accounting Standards (including the Australian Accounting Interpretations); and
- (c) complying with Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999; and
- (d) in accordance with the provisions relating to Regional Subsidiaries of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999.

**DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS
COUNCIL AUDITOR**



**SAMANTHA ALLARD
PARTNER**

Signed on the 19th day of August 2010,
at 214 Melbourne Street, North Adelaide, South Australia 5006.



eastern health authority

101 Payneham Road
St Peters SA 5069

PO Box 275
Stepney SA 5069

Phone 08 8132 3600

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Email eha@eha.sa.gov.au

www.eha.sa.gov.au

ABN 52 535 526 439

16 August 2010

Chief Executive Officer's Certificate of Compliance – Auditor Independence

I Michael Livori, the person for the time being occupying the position of Chief Executive Officer of the Eastern Health Authority do hereby certify (for the purposes of Regulation 16A(2) of the Local Government (Financial Management) Regulations 1999) that the Authority's Auditor, Dean Newbery and Partners, has not been engaged by the Authority to provide services to the Authority outside of the scope of the audit functions prescribed by the Local Government Act 1999.

(Signed)

16 August 2010

(Dated)

Michael Livori
Chief Executive Officer

EASTERN HEALTH AUTHORITY**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2010****CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Eastern Health Authority for the year ended 30 June 2010, the Authority's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 1999* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A(2) *Local Government (Financial Management) Regulations 1999*.

PAUL DEB

.....
(name of CEO)

CHIEF EXECUTIVE OFFICER

(name of council)

BURNSIDE

Date: 13 AUGUST 2010

EASTERN HEALTH AUTHORITY**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2010****CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Eastern Health Authority for the year ended 30 June 2010, the Authority's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 1999* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A(2) *Local Government (Financial Management) Regulations 1999*.




.....
PAUL DI IULIO
CHIEF EXECUTIVE OFFICER
Campbelltown City Council

Date: 17 AUGUST 2010

EASTERN HEALTH AUTHORITY**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2010****CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Eastern Health Authority for the year ended 30 June 2010, the Authority's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 1999* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A(2) *Local Government (Financial Management) Regulations 1999*.



Mario Barone
CHIEF EXECUTIVE OFFICER
City of Norwood Payneham & St Peters

Date: 12 AUGUST 2010 .

EASTERN HEALTH AUTHORITY**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2010****CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Eastern Health Authority for the year ended 30 June 2010, the Authority's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 1999* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A(2) *Local Government (Financial Management) Regulations 1999*.



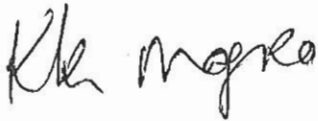
.....
Mark Goldstone
CHIEF EXECUTIVE OFFICER
City of Prospect

Date: 16/8/2010

EASTERN HEALTH AUTHORITY**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2010****CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Eastern Health Authority for the year ended 30 June 2010, the Authority's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 1999* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A(2) *Local Government (Financial Management) Regulations 1999*.



.....
Kiki Magro
CHIEF EXECUTIVE OFFICER
Corporation of the Town of Walkerville

Date: 18 August 2010

**DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS**

ABN 30 164 612 890

Auditor's Independence Declaration Under Section 16A of the Local Government (Financial Management) Regulations 1999 to the Eastern Health Authority

I confirm that, for the audit of the financial statements of the Eastern Health Authority for the year ended 30 June 2010, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A (4) *Local Government (Financial Management) Regulations 1999*.

**SAMANTHA ALLARD****Partner****DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS
214 MELBOURNE STREET
NORTH ADELAIDE SA 5006****NORTH ADELAIDE, this 19th day of August 2010**

EASTERN
WASTE
MANAGEMENT
AUTHORITY



ANNUAL REPORT 2009/2010

EAST WASTE

1 Temple Court, Ottoway SA 5013
PO Box 26, Athol Park SA 5012
Ph 08 8347 5111 Fax 08 8240 3244
Email: east@eastwaste.com Website www.eastwaste.com

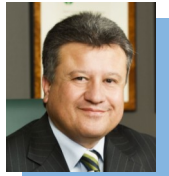
Board of Management



Mr Paul di Iulio
Chairman
City of Campbelltown



Mr Bill Cossey
Adelaide Hills Council



Mr Mario Barone
City of Norwood,
Payneham & St Peters



Cr Elaine Grimm
City of Mitcham



Cr Peter Pavan
City of Burnside



Cr Gianni Busato
Corporation of the
Town of Walkerville

CHAIRMAN'S REPORT

This is my first report as Chairman of East Waste. The Board elected me in January this year after the resignation of Cr Justin Lang as the Chairman of East Waste and the Campbelltown Council representative. I would like to thank Justin for his commitment and excellent work during his term as Chair of East Waste.

Other changes to the Board during the year included the appointment of Mr Bill Cossey as an Independent nomination representing the Adelaide Hills Council. Mr Mario Barone, CEO of Norwood, Payneham & St Peters Council, was appointed to represent his Council. These new representatives have taken over from Mr Peter Peppin, CEO of Adelaide Hills Council, and Mayor Robert Bria, from Norwood, Payneham & St Peters. I would like to express the Board's appreciation to both these former Board Members for their contribution to East Waste.

In November last year, the General Manager of East Waste resigned and the Board appointed Trevor Hockley as the Acting General Manager. Trevor has extensive experience in Local Government waste management and the Board set a series of priorities to be implemented consistent with the Annual Business Plan of East Waste.

The Board of East Waste has worked with Member Councils and the Management of East Waste to address these priorities as summarised below:

The Charter has been reviewed and substantially agreed to by Member Councils. There are some minor drafting amendments to be made and further consultation required on the membership of the Board. The Mayors of Member Councils are working together to find a compromise so that the revised Charter can be gazetted.

An improved and fairer costing methodology for overhead cost allocation for East Waste has been approved by the Board after consultation with Member Councils. This new overhead allocation, based on proportion of direct costs, has been used in the

2010/2011 Budget, approved by the Board in June of this year.

A new policy on Hard Waste Collection has been approved by the Board. East Waste will offer an At Call Hard Waste Service to Member Councils subject to their agreement. Councils are expected to progressively access this service over the coming years rather than the traditional Hard Waste Service across the whole Council area.

The Board has worked hard to resolve the dispute between Burnside Council and East Waste regarding the cost of the split-bin service. Member Councils have now instructed the Board of East Waste to utilise the appropriate mechanism within the Charter to resolve this dispute. This strategy will see a resolution to this dispute in the New Year and hopefully East Waste can move forward with all Councils adhering to the Charter that governs the operation of East Waste.

The Board of East Waste has approved an ambitious Annual Business Plan and Budget for the 2010/2011 year that will further improve the sustainability of East Waste in providing a cost-effective kerbside collection service that meets the expectation of Member Councils and the communities they serve.

Finally, I would like to thank all the staff of East Waste for their commitment during the year. Despite a change at Senior Management level, the staff of East Waste have met the Budget set for the year and maintained a high satisfaction rating with the kerbside collection services offered to Member and Client Councils.

I commend the 2009/2010 East Waste Annual Report to you.

Paul di Iulio
Chairman

ACTING GENERAL MANAGER'S REPORT

Year in Review

I was appointed as the Acting General Manager of East Waste in January 2010. The Board had previously approved an Annual Business Plan and work was well advanced in implementing this plan.

East Waste operates 18 collection services for its Member and Client Councils. This represents collection services from over 123,000 households weekly. There is a split-bin (waste and recyclables) collection service for Burnside Council. The remaining Member Councils and our Client Council, Unley, have a combination of a weekly 140L waste collection with a 240L recyclable collection fortnightly. All Member Councils and our Client Council are also provided with a green organics collection service with the exception of Adelaide Hills Council. This Council has a large rural area and drop-off facilities are provided for green organics as a more appropriate alternative.

The East Waste Budget tracks these 18 activities and estimates the individual cost of each service to conform with the requirements in it's Charter to charge each member council the actual cost of providing these services.

It is pleasing to note that the East Waste Annual Budget projected over \$13 million of expenditure during the year requiring relatively minor adjustments to Member Council fees for the year to ensure each Member Council only pays the actual cost of their collection service.

The Unley Council, as a non-Member Client, pays a contracted rate and, from the feedback at the quarterly meetings to monitor the contract performance, both parties are happy with the provided services. This contract is a very good strategic fit for East Waste that provides economies of scale to better absorb overhead costs which benefits both Member and Client Councils.

Summary of Business Activities

Quality Accreditation

Continuous improvement is essential for any organisation including East Waste. This year further work was undertaken to achieve accreditation for AS/NZS ISO 9001:2000 – a Quality Management System. The Board formally adopted the East Waste Quality Policy earlier this year as another milestone in gaining accreditation. Already the systems being introduced are yielding benefits for East Waste and Member Councils.



Information System

The Data Management System (DMS) of East Waste has been refined so that the Customer Service staff of East Waste can better respond to enquiries from residents. Soon ratepayers will have a choice between contacting us via the Internet as well as the phone

The DMS will be used to measure agreed Key Performance Indicators (KPIs) that will be included in individual Service Level Agreements (SLAs) with Member Councils. This system will also measure the performance of our drivers to further monitor and improve our collection services. Meetings are now held quarterly with Councils and East Waste key staff to review all aspects of the actual services being delivered by East Waste to ensure they meet the standard expected by the community. East Waste remains committed to collect every bin presented at the kerbside and respond and remedy any resident collection query within 24 hours.

Occupational Health and Safety

East Waste places a very high importance on providing a safe work place for it's employees. This year has been no exception with the Local Government Association Workers Compensation Scheme rebating over \$53,000 in recognition of achieving an excellent result in minimizing lost time accidents.

Operations

The management of East Waste have reviewed the overall efficiency and cost effectiveness of its operations and proposed a capital budget for the coming

year that will see the purchase of 5 new trucks. This increase in capacity to the existing truck fleet will allow more in-house regular maintenance and reduce overtime requirements resulting in a more sustainable model for East Waste with a corresponding reduction to labour costs.

Broader Local Government Issues

East Waste as a Local Government Regional Waste Authority has a role in keeping abreast of waste issues facing it's Member Councils. During the year East Waste continued the trial of the co-collection of food waste with green organics. Member Councils have been encouraged to consider the introduction of this system to help achieve the Zero Waste SA targets in the new State Waste Strategy.

Staffing

New organisational structural changes have been put in place. The new structure makes East Waste more proactive and strategic than the reactive organisation of the past.

A special acknowledgement must go to Mr Malcolm Schulz for his 48 years of service as a driver for East Waste.



Trevor Hockley

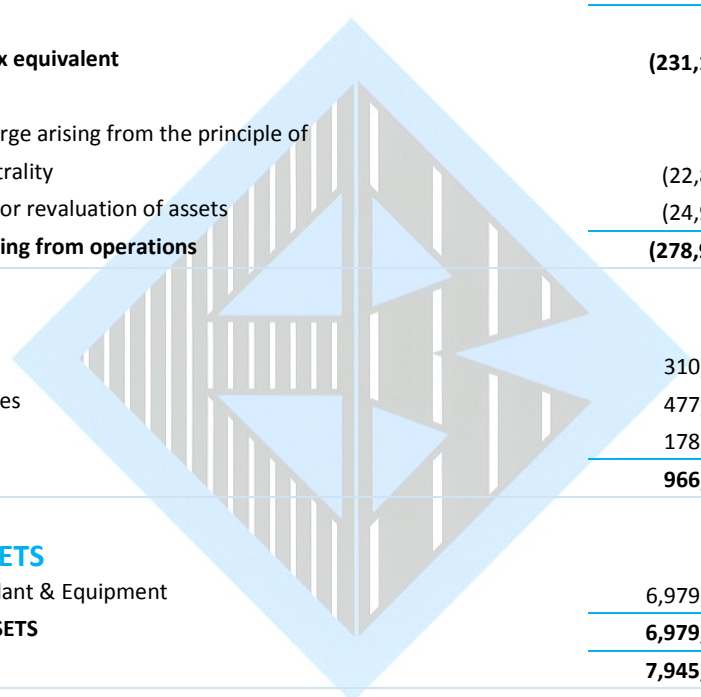
Acting General Manager



Eastern Waste Management Authority Inc

Summary Financial Statement for the year ended 30 June 2010

	2010	2009
REVENUE	\$	\$
Collection Charges	11,881,867	9,528,576
Interest Income	13,431	27,640
Sundry Income	893,776	862,737
TOTAL REVENUE	12,789,074	10,418,953
EXPENSES		
Employee Costs	3,428,137	3,321,646
Materials, contracts & other expenses	7,203,444	4,677,433
Finance Costs	512,245	603,017
Depreciation, amortization & impairment	1,876,370	1,702,911
TOTAL EXPENSES	13,020,196	10,305,007
Surplus (Deficit) before tax equivalent	(231,122)	113,946
Income Tax Equivalent charge arising from the principle of competitive neutrality	(22,869)	(22,811)
Net gain (loss) on disposal or revaluation of assets	(24,956)	(5,610)
Net surplus (deficit) resulting from operations	(278,947)	85,525
CURRENT ASSETS		
Cash and Cash Equivalents	310,946	31,375
Trade and Other Receivables	477,042	823,686
Other	178,085	24,217
TOTAL CURRENT ASSETS	966,073	879,278
NON-CURRENT ASSETS		
Infrastructure, Property, Plant & Equipment	6,979,808	8,617,689
TOTAL NON-CURRENT ASSETS	6,979,808	8,617,689
TOTAL ASSETS	7,945,881	9,496,967
CURRENT LIABILITIES		
Trade and other payables	980,817	1,089,298
Provisions	52,247	48,557
Borrowings	1,666,504	2,405,169
TOTAL CURRENT LIABILITIES	2,699,568	3,543,024
NON-CURRENT LIABILITIES		
Provisions	153,730	145,794
Borrowings	5,688,943	6,125,562
TOTAL NON-CURRENT LIABILITIES	5,842,673	6,271,356
TOTAL LIABILITIES	8,542,241	9,814,380
NET ASSETS	(596,360)	(317,413)
EQUITY		
Accumulated Surplus (Deficit)	(596,360)	(317,413)
TOTAL EQUITY	(596,360)	(317,413)



HIGHBURY
LANDFILL
AUTHORITY

HIGHBURY LANDFILL AUTHORITY

ANNUAL REPORT 2009 / 2010

GOVERNANCE AND ADMINISTRATION

BOARD MEMBERS

BURNSIDE

Cr Peter Pavan

(Chairman)

Cr Andrew Hillier

(Proxy)

NORWOOD PAYNE-HAM & ST PETERS

Cr John Minney

(Board Member)

Mr Peter Perilli

(Proxy)

WALKERVILLE

Mayor David Whiting

(Board Member)

Ms Kiki Magro

(Proxy)

INDEPENDENT

MEMBER

Mr Paul Lightbody

SPECIAL POINTS OF INTEREST:

- Landfill gas monitoring wells have been established on the eastern & southern boundaries.
- A review of the original Risk Management Plan for the Highbury Landfill has now commenced.
- The CEO's of Member Councils are investigating the best management model for the post closure period of the Highbury landfill.

The composition of the Highbury Landfill Authority's (HLA's) Board changed slightly in April of this year with Ms Kiki Magro (Chief Executive Officer) replacing Mr Mark Draper as Proxy for Walkerville. The Independent Board Member, Mr Paul Lightbody, was reappointed by the Member Councils for the 2009/2010 financial year.

The approved closure plan had been implemented as required by the Environmental Protection Authority (EPA) with most of the work completed in the previous financial year. The site was reassessed after the winter rains and remedial work undertaken to improve the drainage and erosion control on the site.

The EPA requested that additional landfill gas monitoring bores be established on the southern and eastern boundaries of the site. This was in response to the proposed re-zoning of land adjacent those boundaries that was not considered when the Highbury Landfill Closure Plan was formulated.

A review of the original Risk Management Plan for Highbury has commenced, again in response to the EPA so that the risk profile for the site is reassessed after completion of the placement of the Geosynthetic Clay Liner.

The draft report titled "Environmental Risk Review and Management Plan for Landfill Gas, Highbury Landfill" will be finalised when the results of additional drilling have been assessed.

The HLA Charter is in the process of being reviewed. Once amendments have been finalised it will be forwarded to the Office of Local Government for gazettal.



Capped Highbury landfill site

TJH Management Services Pty Ltd continued to provide administration and management for HLA during the year.

A comprehensive report was prepared for the Board and Member Councils in May 2010 detailing the work undertaken since the closure plan was completed.

Each year the Audit Committee, in conjunction with the Auditor, reviews the adequacy of the provision for the post-closure management of the Highbury Landfill. This year the provision was increased by \$843,000 in line with the latest information of expenditure necessary to meet EPA requirements and the prevailing RBA interest rates and inflation forecasts.

The CEOs of Member Councils are now considering the best option available to manage the remainder of the post-closure period required by the EPA.

CLOSURE & POST-CLOSURE MANAGEMENT OF THE HIGHBURY LANDFILL



Vegetative mulch over the capped area of the Highbury landfill.

The Highbury Landfill Authority is committed to supporting recycled product. The mulch used to assist with the revegetation of the landfill has been sourced from the contractor who composts the green organics collected at the kerb of Member Councils.

Vegetation will be established in the retention pond in spring this year to filter stormwater so that only silt free water discharges off the site.

CLOSURE & POST-CLOSURE MANAGEMENT (CONT)



A new rock lined drain that was constructed to intercept runoff

Now that the landfill has been capped and experienced its first winter rains remedial drainage works were undertaken in autumn this year.

A specialist drainage contractor, in conjunction with Golders Associates Pty Ltd, implemented practical plans to ensure the site is properly drained and stormwater is managed in accordance with EPA requirements. This work was followed up with further mulching in preparation for revegetation over the next 2–3 years.



The reconstructed rock lined drains

FINANCIAL SUMMARY FOR THE YEAR ENDING 30 JUNE 2010

Income Statement as at 30 June 2010

Balance Sheet as at 30 June 2010

	<u>2010</u>	<u>2009</u>		<u>2010</u>	<u>2009</u>
	\$	\$		\$	\$
REVENUE			CURRENT ASSETS		
Highbury Levy		77,000	Cash	136,562	868,713
Interest Received	10,201	101,319	Investments LGFA	66,975	62,193
Sundry Income	4,251	3,600	Receivables		131,036
TOTAL REVENUE	14,452	181,919	Other	18,556	61,404
			Total Current Assets	222,093	1,123,346
EXPENSES			NON-CURRENT ASSETS		
Materials Contracts & Other Expenses		188,022	Plant & Equipment	57,774	50,217
Finance Costs		508	Total Non-Current Assets	57,774	50,217
Depreciation	10,043	4,688	TOTAL ASSETS	279,867	1,173,563
Highbury Closure Provision	843,838	3,696,308	CURRENT LIABILITIES		
TOTAL OPERATING EXPENSES	853,881	3,889,526	Trade and Other Payables	48,527	835,076
			Other	4,140	5,460
NET (DEFICIT) RESULTING FROM OPERATIONS	(839,429)	(3,707,607)	Provisions	343,000	800,000
			Total Current Liabilities	395,667	1,640,536
			NON-CURRENT LIABILITIES		
			Provisions	3,819,899	3,129,297
			Total Non-Current Liabilities	3,819,899	3,129,297
			TOTAL LIABILITIES	4,215,566	4,769,833
			NET ASSETS	(3,935,699)	(3,596,270)
			EQUITY		
			Accumulated Deficit	(3,935,699)	(3,596,270)
			TOTAL EQUITY	(3,935,699)	(3,596,270)



Entrance to the capped Highbury landfill site

AERIAL MAP OF LANDFILL GAS MONITORING LOCATIONS FOR THE Highbury LANDFILL TO MONITOR COMPLIANCE WITH THE EPA LANDFILL LICENCE

LANDFILL GAS MANAGEMENT AT Highbury

- The plan opposite shows the network of monitoring bores to assist in managing landfill gas on the site.
- Boundary landfill gas monitoring bores are measured weekly at the Highbury landfill.
- Boundary gas extraction bores have been established on the southern and eastern boundaries of the site.
- These additional boundary extraction bores have been connected to previously established boundary bores and connected to the gas extraction system.
- Energy Developments Ltd (EDL) extracts landfill gas from approximately 80 extraction bores located over the site.
- Landfill gas extraction generates approximately 1 megawatt of green electricity for 16–17 hours a day at the site.
- This is a renewable energy resource that is used by AGL and supports the State and nationwide initiative for renewable energy.



HIGHBURY LANDFILL AUTHORITY
 HIGHBURY LANDFILL,
 HIGHBURY, SOUTH AUSTRALIA

LANDFILL GAS EXTRACTION WELL LOCATION PLAN
 WELLS INSTALLED APRIL 2010 TO MAY 2010

- Legend**
- Landfill Gas Extraction Well installed during field program 28/04/10 to 09/06/10
 - Approximate Location of Gas Monitoring Probe Installed 2009 to 2010
 - Approximate Location of Gas Monitoring Well, Probe installed 2000
 - Residence
 - Approximate Site Boundary of Highbury Landfill
 - Approximate Perimeter of 2009 Landfill Cap

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 Aerial photograph sourced from Google, 18.12.2009.
 Base data sourced from Lucas Earthmovers Pty Ltd.
 Drawn 16-11-2009.

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Project: 091620060 Figure No: F0104, Rev 0
 Drawn: KB Date: 18.08.2010
 Checked: Date: 15.09.2010

Golder Associates
 100 FRANKLIN STREET
 ADELAIDE SA 5000 AUSTRALIA
 P 81 831 1111
 F 81 831 2101

Scale in metres

SCALE 1:2,600 @A3
 DATUM GDA 1984
 PROJECTION MGA, Zone 54

FIGURE 1

WASTECARESA

BOARD MEMBERS

City of Charles Sturt

Mr Adrian Sykes
Chairman

Mr Bob Fidock
Deputy Board Member

Adelaide City Council

Mr Michael Sedgman
Board Member

Mr Mike Carey
Deputy Board Member

City of Campbelltown

Cr John Kennedy
Board Member

Mr Kevin Lowe
Deputy Board Member

City of Norwood, Payneham & St Peters

Mr Peter Perilli
Deputy Chairman

Cr John Frogley
Deputy Board Member

City of Prospect

Cr Ashley Dixon
Board Member
Cr Tim Newall
Deputy Board Member

Corporation of the Town of Walkerville

Cr Philip Cheesman
Board Member
Ms Kiki Magro
Deputy Board Member

Chairman's Report



The Waste Care SA Budget for the year was formulated on a conservative basis given the world economic climate in April/ May last year. However, Waste

Care SA (WCSA) has performed much better than anticipated. The tonnages through the Resource Recovery Waste Transfer Station (RRWTS) have been maintained and allowed WCSA to substantially improve on its budget forecast.

I was pleased to be re-elected Chairman at the April 2010 Board Meeting. The composition of the Board has changed quite dramatically since my last report. Mr Malcolm Downie, Board Member from Adelaide City Council, left in December 2009 and was replaced by Mr Peter Robson who attended his first meeting in February 2010. Subsequent structural changes in Council meant that its representation changed once again, with Mr Michael Sedgman and Mr Mike Carey being appointed as Board and Deputy Board Member respectively in June 2010. Mr Thornton Harfield resigned from Prospect Council and was replaced on the Board by Cr Ashley Dixon in April 2010. Walkerville Council also said goodbye to Mr Mark Draper and his position as Deputy Board Member was filled by Ms Kiki Magro (CEO of Walkerville Council) in April as well.

Let me take this opportunity to welcome the new Board and Deputy Board Members to WCSA and sincerely thank the past Board and Deputy Board Members for their contribution during their terms.

The RRWTS, owned by WCSA and operated by Transpacific Industries Group Ltd (TPI), received the Waste Management Association of Australia Award for the best Large Transfer Station in Australia in August 2009. The citation with the award congratulates TPI on managing a facility that *incorporates best practice environmental management measures across the board. Many of the issues often associated with transfer stations, such as odour, litter and leachate control, have been solved by innovative design.*

This award winning facility continues to attract commercial customers that maintain a viable business for TPI and help achieve the WCSA primary objective of controlling disposal fees for Member Councils.

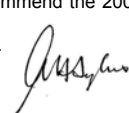
Innovative design and comprehensive planning and training were evident when waste within the facility caught alight in November 2009. All the fire prevention systems worked and the facility sustained minimal damage and did not lose any operational hours. TPI has repaired the fire damage and the facility again meets the requirements of the operational contract.

WCSA has an advocacy role on behalf of its Member Councils and liaises closely with the Environment Protection Agency (EPA), Zero Waste SA (ZWSA) and other Local Government Waste Regional Subsidiaries. WCSA responded to the consultation phase in the preparation of the new State Waste Strategy that is now out for comment.

Last year the Adelaide City Council (ACC) announced its intention to sell Lot 25 at Wingfield. This parcel of land forms the Wingfield Waste and Recycling Centre and covers the ground leases with all the tenants including WCSA. The Board has considered several reports on the opportunities this may present and has conducted a workshop to develop a position for when the land is offered for sale. The Charter of WCSA requires the express approval of 4 of the 6 Member Councils before the land could be purchased. All Member Councils have been kept informed and the Board is committed to consulting with Councils to ensure Member Council support and approval for any final decision on the land acquisition.

In conclusion I would like to congratulate *TJH Management Services Pty Ltd* on being the successful tenderer for the outsourcing of administration and management contract of Waste Care SA that commenced in November 2009 for the next five years.

I commend the 2009/ 2010 Waste Care SA Annual Report to you.


Adrian Sykes



The Year in Review

The Member Councils and the Board adopted and approved an Annual Plan prior to the start of the financial year. The *Year in Review* reports on WCSA's success in achieving the priorities in the 2009/2010 Annual Plan and Budget.

Project and Contract Management — WCSA Facility

- WCSA held regular Management Committee Meetings with TPI as required in the Operations Contract to review the performance of the WCSA facility.
- Several Member Councils delivered their hard waste kerbside collected material to the WCSA facility for recycling and disposal at very competitive rates.
- To ensure TPI's compliance with the Project Agreement, Asset Management Reviews were conducted in June 2009 and April 2010. No significant non-compliance issues were identified.
- TPI's commitment to resource recovery has seen, wherever possible, resources diverted for recycling and reuse. Several thousands of tonnes of resources were recovered during the year.



Resource recovery within the Facility

Wingfield Waste & Recycling Centre (WWRC)

- The Executive Officer attended the bimonthly WWRC Marketing Committee Meetings, convened by Adelaide City Council. These meetings are attended by all of the WWRC tenants including TPI, AMCOR, Adelaide Resource Recovery (ARR) and Jeffries. Marketing and promotion of the WWRC are the reasons behind these meetings.
- The Committee has been responsible for:
 - ◇ A jointly sponsored website, www.wingfieldrecycling.com.au.
 - ◇ Improved signage for easier public access to the site;
 - ◇ An education centre that is being developed by KESAB as part of its school's education program sponsored by Zero Waste SA. The centre will also be used by Local Government and interested community groups.
 - ◇ Cooperation on site between tenants for the sharing of resources such as the weighbridge and the reuse and recycling of products between the different businesses, ie, reclaimed timber from TPI to Jeffries for chipping and composting, and recovered demolition waste from TPI for crushing by ARR into roadbase.



Entrance to the Wingfield Waste & Recycling Centre



Mr Geoff Webster (TPI) being presented with the National Transfer Station Excellence Award



The Year in Review



The Waste Care SA Facility

Financial Management & Reporting

- A summary of the Audited Financial Statements for WCSA to June 2010 is on page 4 and was an excellent result given the economic conditions. WCSA exceeded its budget and has achieved its targeted reserve funds as projected in the Business Plan.
- The Audit Committee met during the year to review the budget and financial statements and will be involved in developing a financial model for the next 10 years that will assist the Board and Member Councils in decisions regarding the possible purchase of Lot 25 from the ACC (*refer to Chairman's Report, page 1*).

Administration & Governance of WCSA

- *Charter Review*
 - ◇ All Member Councils have adopted the revised Waste Care SA Charter which is in the process of being gazetted by the Office of Local Government.
- *Outsourcing Contract*
 - ◇ A public tender was called in August 2009 for the Outsourcing of Management and Administration Services for WCSA. *TJH Management Services Pty Ltd* was the successful tenderer and was awarded a five year contract.



Clients tipping waste within the Waste Care SA Facility

Broader Local Government & Member Council Issues

- Several Member Councils are considering the introduction of food waste into their green organics collection. WCSA supports this initiative and has factored in the reduced waste to landfill in its forward financial projections.
- The Waste to Resources Environment Protection Policy is now legislation and WCSA will monitor the impacts on Local Government over the next 1—2 years. A key area of concern for Member Councils and Local Government is e-waste.

Trevor Hockley
EXECUTIVE OFFICER



Summary Financial Statement for the year ended 30 June 2010

Income Statement as at 30 June 2010

	<u>2010</u>		<u>2009</u>
<u>INCOME</u>	\$	<u>INCOME</u>	\$
Members' Contributions	134,317	Members' Contributions	134,317
Investment Income	17,090	Investment Income	17,117
Commercial Activities	1,301,219	Commercial Activities	1,267,953
TOTAL INCOME	1,452,626	TOTAL INCOME	1,419,387
<u>EXPENSES</u>		<u>EXPENSES</u>	
Materials, Contracts & Other Services	554,521	Materials, Contracts & Other Services	511,156
Finance Costs	772,298	Finance Costs	772,367
Depreciation, Amortisation & Impairment	364,170	Depreciation, Amortisation & Impairment	364,170
TOTAL EXPENSES	1,690,989	TOTAL EXPENSES	1,647,693
NET (DEFICIT)	(238,363)	NET (DEFICIT)	(228,306)

Balance Sheet as at 30 June 2010

<u>ASSETS</u>		<u>ASSETS</u>	
CURRENT ASSETS			
Cash and Cash Equivalents	393,593	Cash and Cash Equivalents	179,924
Receivables	515,577	Receivables	563,191
Total Current Assets	909,170	Total Current Assets	743,115
NON-CURRENT ASSETS			
Plant & Equipment	12,040,679	Plant & Equipment	12,404,848
Total Non-Current Assets	12,040,679	Total Non-Current Assets	12,404,848
TOTAL ASSETS	12,949,849	TOTAL ASSETS	13,147,963
<u>LIABILITIES</u>		<u>LIABILITIES</u>	
CURRENT LIABILITIES			
Trade & Other Payables	613,733	Trade & Other Payables	564,768
Other Current Liabilities	10,198	Other Current Liabilities	18,914
Short Term Loan	3,500,000		
Total Current Liabilities	4,123,931	Total Current Liabilities	583,682
NON-CURRENT LIABILITIES			
Long Term Loan	7,781,600	Long Term Loan	11,281,600
Total Non-Current Liabilities	7,781,600	Total Non-Current Liabilities	11,281,600
TOTAL LIABILITIES	11,905,531	TOTAL LIABILITIES	11,865,282
NET ASSETS	1,044,318	NET ASSETS	1,282,681
EQUITY			
Accumulated Deficit	(555,682)	Accumulated Deficit	(317,319)
Asset Revaluation Reserve	1,600,000	Asset Revaluation Reserve	1,600,000
TOTAL EQUITY	1,044,318	TOTAL EQUITY	1,282,681



APPENDIX



FREEDOM OF
INFORMATION
STATEMENT



Freedom of Information

Statement 2009 / 10

Adopted: Council 2 November 2009

1. Introduction

Information Statement

This Information Statement is published by the Corporation of the Town of Walkerville in accordance with the requirements of the Freedom of Information Act 1991.

The Corporation of the Town of Walkerville is pleased to comply with the legislation and welcomes enquiries on any information listed in this statement.

An updated Information Statement is published every twelve months.

The Information Statement is available for viewing at the Council Office, 66 Walkerville Terrace, Gilberton or on Council's web site: www.walkerville.sa.gov.au.

A copy of the Information Statement can be purchased as per Council's Fees & Charges listing. An administration fee of \$5.00 per document will apply if staff are requested to do the photocopying of the document.

2. Structure and Functions of the Council

2.1 Council

Council, consisting of nine Ward Councillors (3 for each of the three Wards) and the Mayor, is the decision-making body on all policy matters.

In keeping with legislative requirements the Council:

- ♦ Determines the policies to be applied by the Council in exercising its discretionary powers;
- ♦ Determines the type, range and scope of projects to be undertaken by the Council; and
- ♦ Determines the resources which are to be made available to undertake such works and services.

Ordinary meetings of the full Council are held on the 1st Monday (except public holidays when meetings are held on the Tuesday) of every month at 7.00pm.

Members of the public are welcome to attend.

2.2 Committees

Committees have been formed to streamline Council business where necessary.

The committees are:

- Audit Committee
- Building Fire Safety Committee (Section 71, Development Act 1993)
- Chief Executive Officer Performance Review Committee

They meet irregularly for special, specified purposes / projects.

2.3 Development Assessment Panel

The Council has established a Development Assessment Panel pursuant to Section 56A of the Development Act 1993.

The Panel has delegated authority from Council to carry out the assessment of Development Applications.

Meetings of the Panel are held as required on the second Monday of each month (or the second Tuesday, if the Monday is a public holiday) commencing at 5.30 pm in the Council Chambers, 66 Walkerville Terrace, Gilberton or as such place as the Development Assessment Panel determines. Meetings are not held if there is no business for the Panel to discuss.

Members of the public may attend Development Assessment Panel meetings.

2.4 Agendas and Minutes

Council, Audit Committee, CEO's Performance Review Committee and Development Assessment Panel agendas are placed on public display not less than three days prior to the meetings. Minutes of the meetings are on display within five days of the meetings at both the Council Offices and the Walkerville Public Library.

Meeting agendas and minutes can also be viewed on Council's web site: www.walkerville.sa.gov.au

2.5 Working Parties and Groups

A number of staff committees have been established to assist with the Management of the Council and to comply with legislative requirements. These include (but are not inclusive):

- Executive Management Team
- Occupational Health, Safety and Welfare; Risk Management & Environmental Management Committee

2.6 Delegations

The Chief Executive Officer has the delegated authority from Council to make decisions on a number of specified administrative and regulatory matters. The Chief Executive Officer may sub-delegate such authority to other officers in particular circumstances.

The Council makes policy decisions which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken, and the resources which are to be made available to undertake such works and services.

3. Services for the Community

Local Government is a multi-disciplinary business primarily serving the needs of its community.

The following list is indicative of the core functions:

- Administrative Services
- Asset Management & Maintenance
- Community Services
- Construction & Project Management
- Corporate Communications & Marketing
- Corporate Planning
- Development Assessment
- Development Plan Policy
- Economic & Business Development
- Elections
- Environmental Management
- Financial Management
- Fleet Management
- Governance
- Historical Records
- Home & Community Care
- Library Service
- Legislative Compliance
- Parks & Gardens
- Policy Development
- Public Health
- Significant Trees
- Subsidiaries
- SWAP Library Network
- Town Planning

The range of services provided by Local Government is in response to the needs and priorities of the community as determined by the Council. The services will be depending upon the Council's geographical location and size, development and growth patterns, and population profile.

Some services, however, Councils are required to provide by legislation.

4. Public Participation

4.1 Council and Committee Meetings

Members of the public have a number of opportunities to put forward their views on particular issues before Council. These opportunities are covered in Councils:

- Public Consultation Policy
- Public Question Time Policy
- Code of Practice – access to Council meetings, Council committees and Council documents
- Code of Practice – procedures at meetings

These documents are available from the Council Offices or the Walkerville Library for a small fee. They are also available on Councils website at www.walkerville.sa.gov.au.

5. Access to Council Documents

5.1 Documents Available for Inspection

The following documents are available for public inspection at the Council Offices, 66 Walkerville Terrace, Gilberton between 9.00 am and 5.00 pm weekdays. Members of the public may purchase copies of these documents by payment of the fees set out in the Fees and Charges Register.

Inquiries concerning the procedures for inspecting and purchasing the Council's policy documents should be directed to Council staff.

Council Documents

- Annual Business Plan
- Audited Financial Statements
- Annual Report
- Assessment Record
- By-Laws
- Charters of subsidiaries that Council is a constituent Council (eg Eastern Health Authority; Eastwaste; Wastecare; Highbury Landfill)
- Committee Agendas
- Committee Minutes
- Council Agendas
- Council Minutes
- Community Land Management Plans
- Delegations – recorded under Local Government Act 1999
- Development Assessment Panel Agendas
- Development Assessment Panel Minutes
- Development Plan Amendment (once authorised for Public Consultation)
- Fees and Charges Listing
- Freedom of Information Statement
- Occupational Health Safety & Welfare Policy Manual
- Plan Amendment Reports
- Policy Manual
- Strategic Management Plan
- Voters Roll (LG (Elections) Act 1999)

Policies

- Advertising Charges

Codes

- Code of Conduct for Elected Members
- Code of Conduct for Employees
- Code of Practice - Access to Council Meetings, Council Committees and Council Documents
- Code of Practice – procedures at meetings

Registers

- Register of By-laws and certified copies
- Register of Campaign Donations Returns
- Register of Community Land
- Register Development Applications / Consents / Approvals
- Register Dogs
- Register of Elected Members Allowances & Benefits
- Register of Interests – Elected Members / Board Members on subsidiaries
- Register of Interests - Employees
- Register of Parking Controls
- Register of Public Roads
- Register of Remuneration, salaries & benefits – staff

- Building Inspections
- Chief Executive Officer – appointment of Acting
- Circulation of Agendas and Minutes to the media & other groups
- Communication Strategy
- Community Fund Guidelines
- Consultation – public
- Contracts & Tenders
- Development – Building over easements
- Development – extensions of planning consents
- Development Act Delegations
- Elected Members Allowances, Benefits Facilities & Support Policy
- Elected Members Training & Development
- Election signs – control of
- Emergency Risk Management
- Internal Review of Council Decisions
- Individual Sport, Academic & Cultural Sponsorship Guidelines
- Memorial Gardens – use of for wedding ceremonies / photographs
- Order Making
- Outdoor Dining
- Parking Permits – residential
- Parks, Gardens & Reserves – use of
- Public Question Time
- Records Management
- Risk Management
- Sponsorship – accepting & provision of
- Stobie Pole Decoration
- Temporary Road Closure – events on roads
- Town Hall / Meeting Room – free hire to community groups / educational bodies
- Volunteers
- Walkerville News Third Party Advertising
- Wesleyan Cemetery – Smith Street
- Wilderness Home Help Fund

5.2 Freedom of Information

Requests for access to other Council documents will be considered in accordance with the Freedom of Information Act 1991. Under this legislation, a written application accompanied by the prescribed application fee is required.

The application fee and the fees for dealing with the application (including photocopying of documents) are prescribed in the Freedom of Information (Fees and Charges) Regulations 2003. The Council must waive or remit fees for pensioners and other prescribed persons.

Freedom of Information requests should be addressed to:

Freedom of Information Officer
Town of Walkerville
PO Box 55
WALKERVILLE SA 5081

Forms are available from the Council Offices, 66 Walkerville Terrace, Gilberton.

Applications will be responded to as soon as practicable and in any event within 30 days of Council receiving a proper written request, together with the prescribed application fee.

6. Amendment of Council Records

A person to whom access to Council documents has been given may apply under the Freedom of Information Act 1991 for the amendment of the Council's records if –

- the document contains information concerning the person's personal affairs;
and
- the information is available for use by the Council in connection with its administrative functions;
and
- the information is, in the person's opinion, incomplete, incorrect, out-of-date and misleading.

Applications must be in writing and contain the information specified in Section 31 of the Freedom of Information Act 1991. Forms for this purpose are available at the Council Office, 66 Walkerville Terrace, Gilberton.

Kiki Magro

Chief Executive Officer

November 2009

TOWN OF



WALKERVILLE