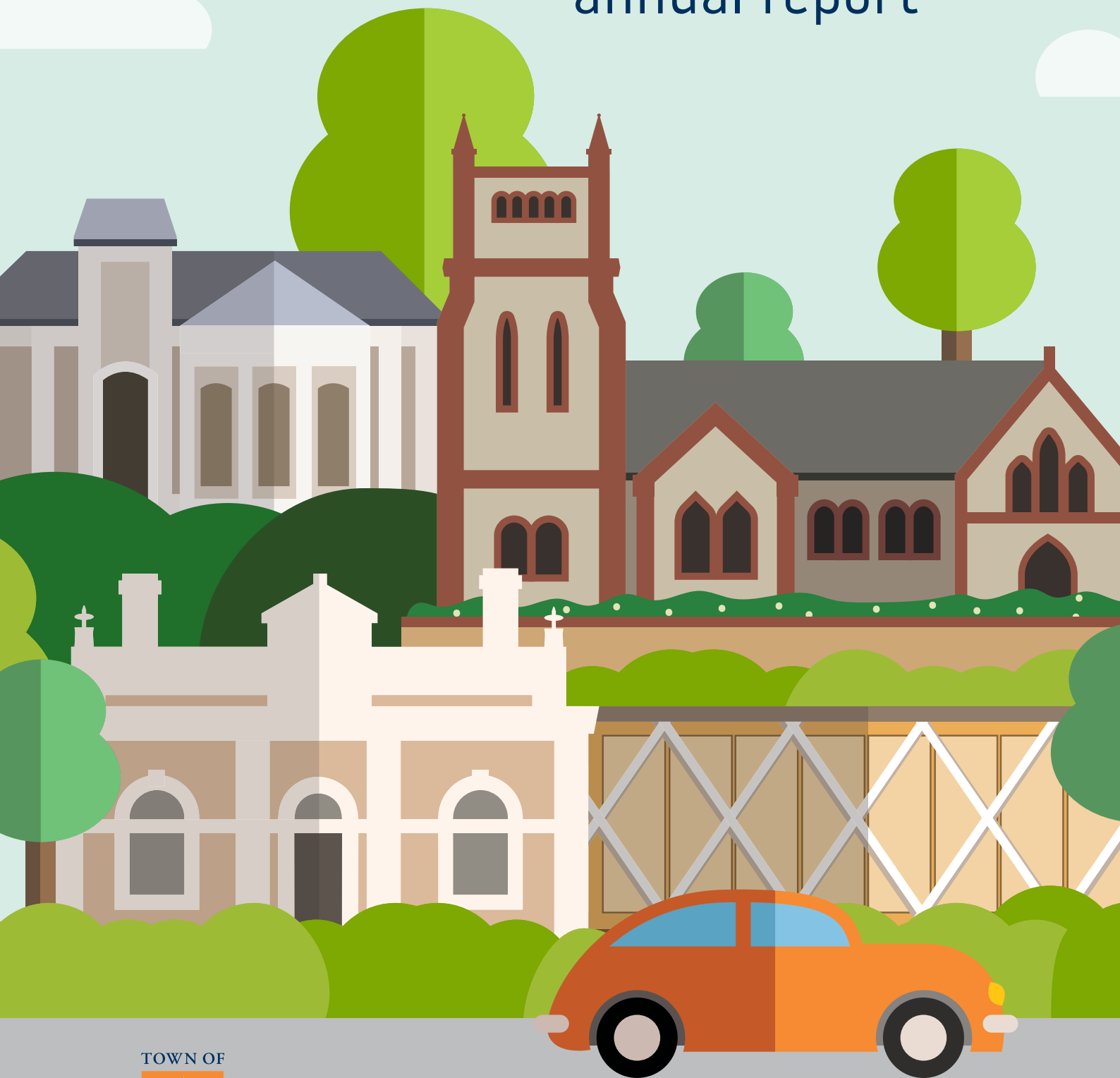


2019/20
annual report



TOWN OF



WALKERVILLE



The Town of Walkerville **acknowledges** the Kurna people as the traditional custodians of this land, and respects their spiritual relationship with their country.

The Town of Walkerville **recognises** the generations of stewardship the Kurna people have provided to this land, and **respects** that their cultural and heritage beliefs are as important to the living Kurna people today, as they were for their ancestors.


Town of Walkerville

66 Walkerville Terrace, Gilberton SA 5081


telephone 08 8342 7100

walkerville@walkerville.sa.gov.au

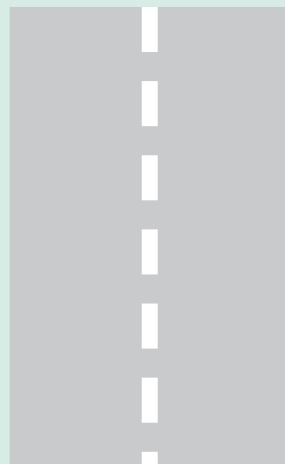
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 @walkerville5081

 WalkervilleLibrary  TownofWalkerville

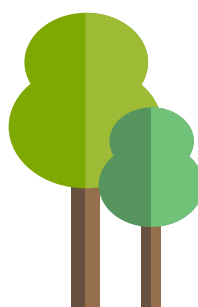
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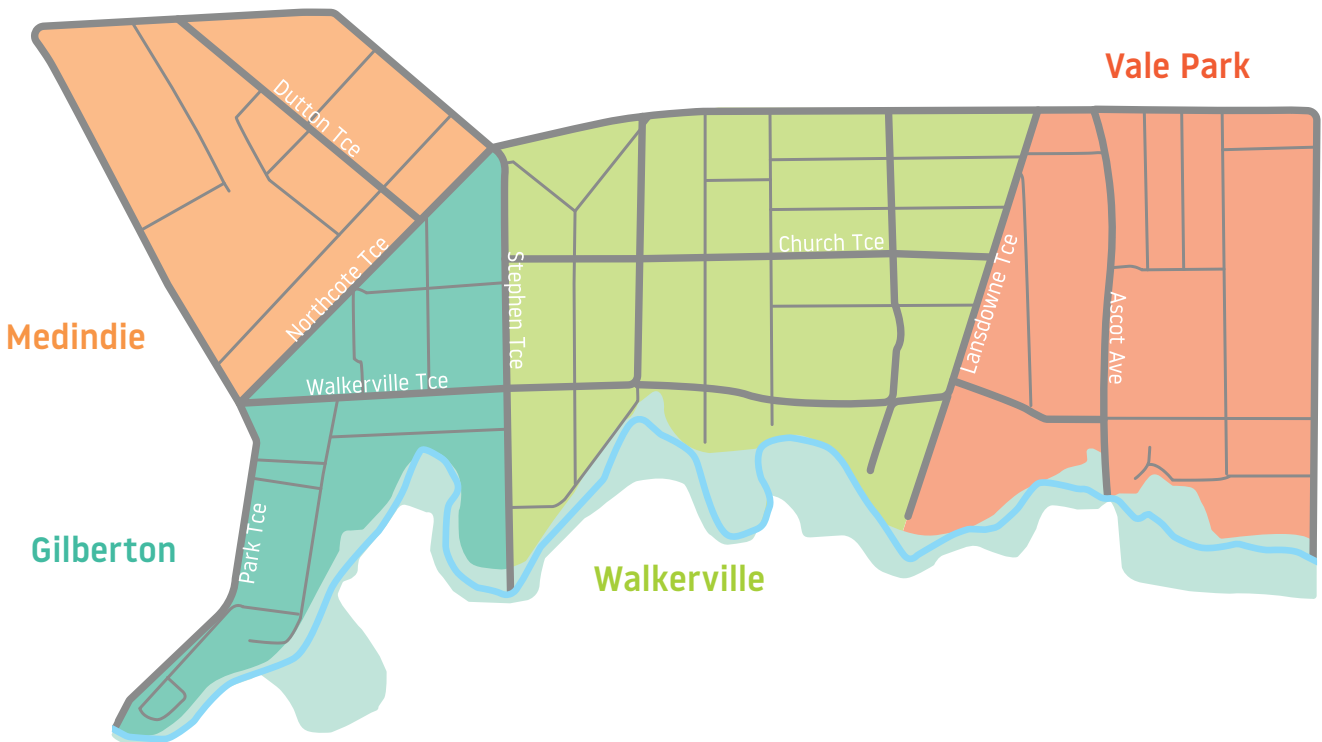
5081

The Town of Walkerville encompasses the suburbs of Gilberton, Medindie, Vale Park and Walkerville. The Township is located immediately north-east of the city of Adelaide, about six kilometres from the Adelaide GPO.

There are a total of 4,014 rateable properties in the Town of Walkerville.

The Town of Walkerville is the smallest Council in metropolitan Adelaide and covers a land area of 3.5km². The Township is home to almost 8,000 residents and remains the only Council in metropolitan Adelaide to have retained its 'Town' status. The Town of Walkerville is bordered by the River Torrens, the Adelaide Parklands and residential suburbs to the north and north-east. Its street boundaries are:

- Park Terrace;
- Robe Terrace;
- Main North Road;
- Nottage Terrace;
- North East Road;
- Fife Street.



community snapshot

estimated residential population **7,550**

Residents born overseas
2,077

Male
48.7%

Median age
44 yrs

Female
51.3%

Volunteers
1,589

total land area

350ha

24 Reserves

education

65.7%

Completed year 12 or equivalent



38.6%

Completed a Bachelor Degree or higher level

income Median weekly incomes

\$796 Single

\$500

Median weekly mortgage repayment

\$1,703 Household

\$330

Median weekly rent

Number of private dwellings

Total: 3,335



Separate House 1,874

Semi-detached, row or terrace house, townhouse 643

327

1 storey

316

2+ storeys

Flat or apartment 389

241

1 or 2 storey block

64

3 storey block

84

4+ storey block

0

Attached to a house

Other Dwelling 19

12

Caravan

0

Cabin, houseboat, improvised home, tent, sleepers out

7

House or flat attached to a shop, office, etc

Dwelling structure not stated 9

Unoccupied private dwellings 401

Language

73.6%

of people only spoke English at home

Other languages spoken at home included:

Mandarin
3.2%

Greek
2.4%

Italian
2.5%

Cantonese
1.5%

Vietnamese
1.4%

Roads 36.4km **Footpaths 72.5km** **Kerbing 81.6km**

Number of motor vehicles

2,933

1 motor vehicle
1,098

3 or more vehicles
496

2 motor vehicles
1,011

Number of motor vehicles not stated
89

None
239

strategic framework



2016-2020 Living in the Town of Walkerville: a strategic community plan

Building sustainability for the Town of Walkerville is a key visionary strategy for Council and a fundamental foundation for future generations.

The current plan acknowledges the ‘spirit and intent’ of *2012–2016 Living in the Town of Walkerville: a strategic plan for the Town of Walkerville*.

2016–2020 Living in the Town of Walkerville: a strategic community plan outlines five key focus areas:

- vibrant local culture, inspired by diversity and inclusivity;
- sustainable and resilient future, based on a sensitive and sensible approach to planning, heritage, economic development and the public realm;
- transparent and accountable local tier of Government that is respected for its forward thinking approaches and cross-Council collaborations;
- healthy, connected and inspired community;
- positive and respectful customer service experience delivered by professional, informed and cohesive work force.

Each focus area is supported by initiatives, desired outcomes and targets.

The plan was adopted in July 2016, by the Council of the day, as per resolution CNC5/16–17.

vision

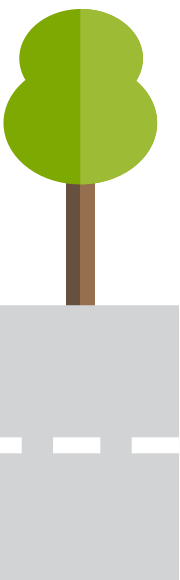
A Council that supports the aspirations and wellbeing of the community.

mission

This Council will make decisions and take actions that are shaped by the interests and values of the community. We respect our history that makes the Town of Walkerville unique. This Council will provide services that are equitable, responsible and sustainable.

values

We are a Council that is transparent, accountable, fair, caring, honest, responsible, ethical, collaborative, adaptable, respectful, flexible and resilient.





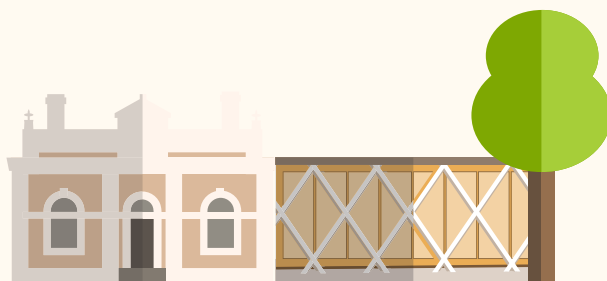
2019/20 strategic update from the Chief Executive Officer

The purpose of a strategic plan is to set overall goals and develop a plan to achieve the corresponding outcomes.

When Council set out on the journey of developing the *2016-2020 Living in the Town of Walkerville: a strategic community plan*, the aim was to support the aspirations and wellbeing of the community. Reflecting on the final year of this Strategic Plan, it is clear the organisation has achieved the vision it set out to accomplish – not only have wellbeing initiatives and programs been launched, but a Disability Action and Inclusion Plan has been progressed, consultation methods have been heightened and Council's online presence has increased significantly. A critical requirement when measuring the success of this plan is the ability to report on the progress and implementation of the original goals.

The activities outlined on the following pages provide an update on the five key focus areas, their initiatives, desired outcomes and targets.

In May 2020, Council endorsed its *2020-2024 Living in the Town of Walkerville: a strategic community plan*, which will be the guiding document moving forward.





delivered








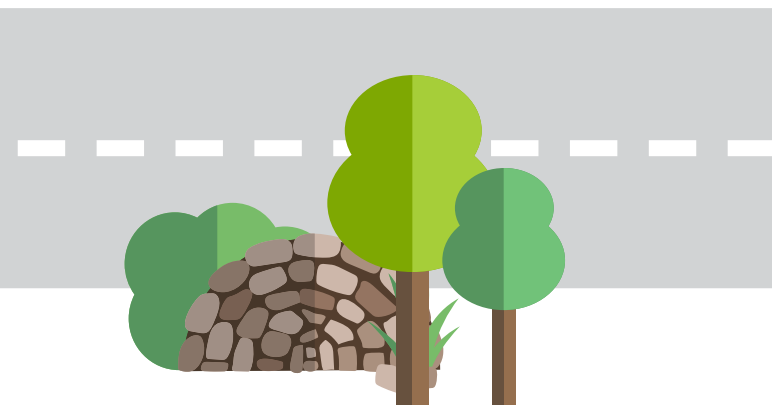
ongoing






not delivered

Key focus area:
vibrant local culture, inspired
by diversity and inclusivity

initiative	desired outcomes	targets	progress to date
Local history is preserved, promoted and easily accessible.	The Town’s heritage is recognised, recorded, enhanced and protected.	Walkerville library has a dedicated Local History on Display area.	Delivered. 
	Local history displayed and celebrated.		
	Protect and celebrate Australia’s Indigenous heritage and culture and provide opportunities for interpretation and understanding.	Civic & Community Centre has a dedicated display for Australia’s Indigenous heritage and Dreamtime.	The Gallery space was earmarked for this purpose. We have yet to progress this in any meaningful way. 
	Maximise the cultural and historic value of the Walkerville Wesleyan Cemetery.	Guided tours operate throughout the year.	Not delivered. Guided tours did not go ahead during history month in May due to COVID-19. 
Cultural and community events are well attended.	Increase attendance at community events and programs.	Attendances at community events and programs increase each year.	Delivered. In-person programs and events were placed on hold in the last quarter of 2019/20 due to COVID-19. Program delivery was directed online. 
	Collaborative approaches with key stakeholders and cross-Council connections made.	Events and programs are co-hosted with key stakeholders.	Focus on co-hosted programs was reserved to the wellness initiative programs. The most successful of these was the Nourishing Table, which was co-hosted with Vale Park Primary School. 

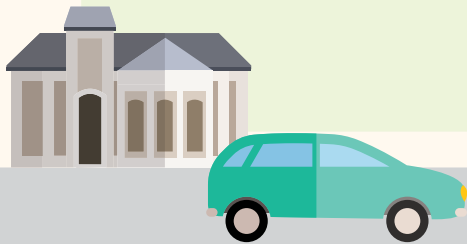









initiative	desired outcomes	targets	progress to date
<p>Promote activation and community participation within the Town Centre.</p>	<p>Provide open spaces and opportunities for more community participation and events.</p>	<p>An 'information pack' is available for community use, identifying available public (open) spaces / places for use.</p>	<p>The Walkable Walkerville map was released to identify key areas of interest in the Township – including all parks and reserves. Brochures on the Linear Park Trail were made available to the community. Brochures on the Wesleyan Cemetery graves of interest will be updated and reproduced under the guidance of the Wesleyan Cemetery Advisory Group.</p> 
	<p>Create public places that add interest and vibrancy so that residents and visitors enjoy the amenities.</p> <p>Quality permanent and temporary public art that will enrich the Town's cultural attractiveness is displayed within the Town Centre.</p>	<p>Public art is on display within the Town Centre.</p>	<p>Council endorsed its first Public Art Strategy in May 2020, which will guide the future of public artworks in the Township.</p> 
<p>Create opportunities for people of every age to participate in community life.</p>	<p>Develop and implement <i>Living Walkerville</i>, to provide a framework for 'healthy' living for people of all ages.</p>	<p><i>Living Walkerville: wellbeing for every age and stage</i> is implemented and reviewed annually.</p>	<p>Strategy implemented and reviewed annually.</p> 

Key focus area:
 sustainable and resilient future, based on a sensitive and sensible approach to planning, heritage, economic development and the public realm







initiative	desired outcomes	targets	progress to date
A well designed, accessible and connected Township.	Entrance statements, garden beds and landscaped areas of importance are visually interesting. Landmarks, streetscapes, open spaces are protected and enhanced.	Entrance statements, garden beds and landscaped areas of importance are enhanced, maintained and identified in the <i>Annual Business Plan</i> .	Delivered.
	Movement and access for all modes of transport is improved.	Townwide traffic plans / movement action plans are implemented.	A number of parking reviews were undertaken and implemented. Council completed the <i>Medindie Transport and Parking Plan</i> community consultation and corresponding traffic controls on Briar Avenue. Council also completed the Gilberton Transport and Parking Study.
Council's public infrastructure is responsibly managed and maintained.	Asset management maturity and improved capabilities to deliver positive outcomes to the community in the management of Council's assets. Maintain investment in our infrastructure in line with the long term financial plan and asset management plans.	Investment in infrastructure, is delivered in line with the long term financial plan and asset management plans.	Delivered.
Development which supports mixed-use, higher density and activation along arterial corridors.	Council's policies and procedures support mixed-use, business and retail, public realm and car parking activation initiatives.	Annual review of Council's policies and procedures is undertaken to ensure they support mixed-use, business, retail, public realm, car parking activation initiatives and complement the Town's heritage and culture.	Delivered.





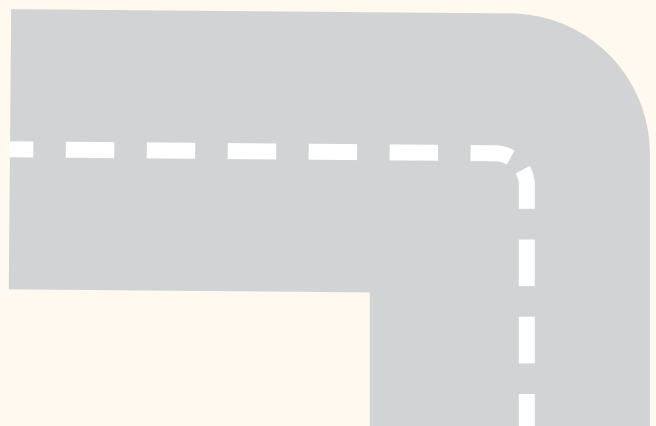
initiative	desired outcomes	targets	progress to date
	Higher density development along major arterial corridors and transport facilities are encouraged.		
	New development complements the Town's heritage and character areas.	Council implements a heritage policy.	Delivered. 
Development in balance with the environment.	Council's development plan, policies and procedures deliver a wide choice of living and work places that are in balance with the needs of the environment.	Council's development policies and procedures are reviewed regularly to ensure they reflect wide choice of living and work places.	Delivered. 
	Infrastructure, by way of roads, footpaths and stormwater exist to support development.	Council's asset management plans are reviewed annually and delivered in line with the annual business plan and long term financial plan.	Delivered. 
	Council actively works with commercial developers to ensure that community benefits are incorporated into projects.	Commercial development provides for community benefit by way of public art, public realm activation, playgrounds and increased amenities.	Ongoing. 
Cross-Council collaboration delivers shared service arrangements.	Council's development assessment process is transparent, fair, simplified and facilitative. Identify further resource sharing opportunities with neighbouring Councils.	Council reviews on an annual basis its resource sharing initiatives and implements new initiatives.	Council undertook a number of shared service arrangements, namely the depot, WHS service delivery, street sweeping, joint capital works programs, a number of subsidiaries and the Walkerville and Prospect Building Fire Safety Committee. 

Key focus area:
 transparent and accountable local government that is respected
 for its forward thinking approaches and cross-Council collaborations

initiative	desired outcomes	targets	progress to date
Council's role and services are clearly understood.	Council regularly communicates with its community.	Council produces and delivers a quarterly newsletter. Council's <i>Weekly Roundup</i> is released every Friday on Council's website.	Delivered. 
	Community engagement is higher than the State average.	Community engagement is higher than the State average.	Data was not collected. 
Council's communication and decision making is clear, open and transparent.	Council's publications are void of jargon.	Council publications are written in plain language.	Delivered. 
	Council regularly communicates with its community through various methods.	Council produces and delivers a quarterly newsletter. Council's <i>Weekly Roundup</i> is released every Friday on Council's website.	Delivered. Council also increased use in social media platforms including Facebook and Instagram. 
	Council's reputation and brand is enhanced and promoted.	Customer satisfaction survey results improve from previous survey.	Delivered. 
	Community has a positive and trusting relationship with Council.	As above.	Delivered. 

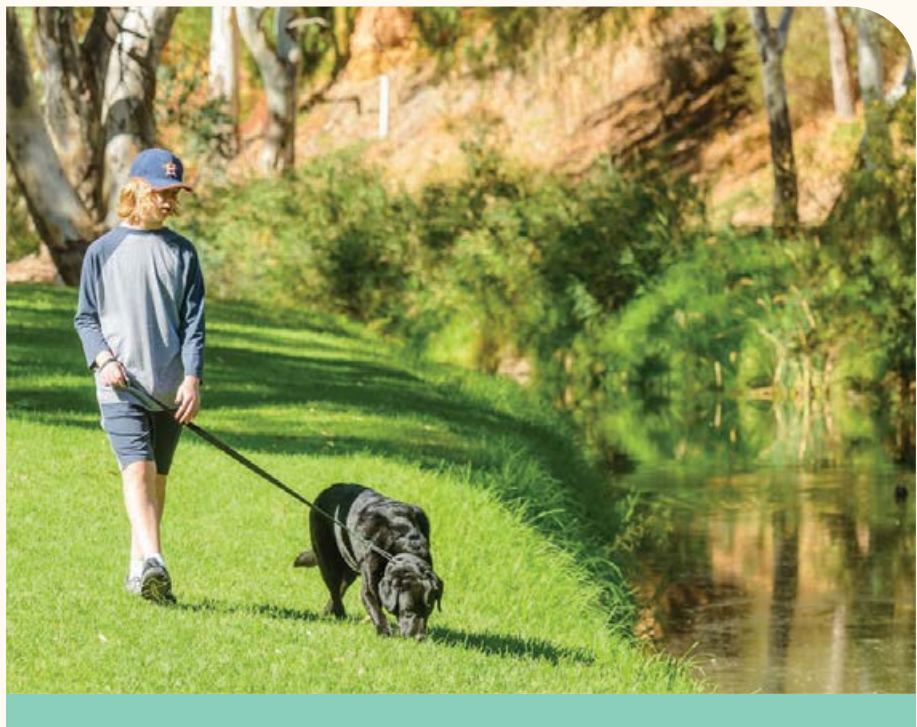
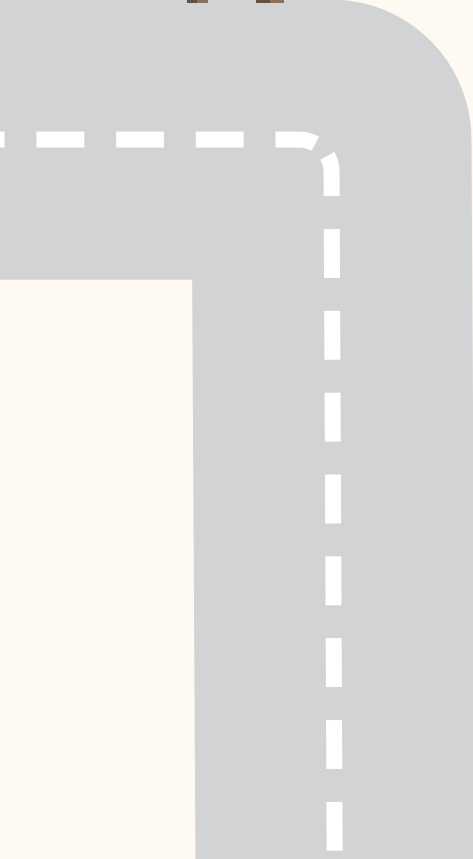
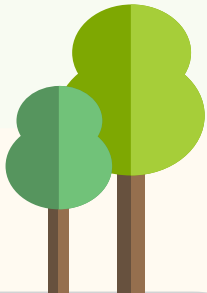


initiative	desired outcomes	targets	progress to date
	Increased community awareness of Council's decisions.	Council's website 'hits' increase annually.	Data on website hits was not actively collected. The website was transitioned to a new platform (Squiz) at the end of 2019 and Council engaged web governance and accessibility compliance company Monsido to assist with web analytics, including page "hits".
	Council regularly seeks feedback from its community.	Council provides online project driven surveys.	Council undertook several surveys on projects across different departments of the organisation using Survey Monkey.
Council consistently meets its legislative compliance obligations.	Elected Members operate within legislative requirements.	Council policies are reviewed annually to ensure they are compliant with legislation.	Delivered.
	Staff operate within their delegated authority.	Staff delegations are reviewed annually and audited.	Delivered.
Council's long term financial position is viable and sustainable.	Council regularly reviews its short-term and long-term financial plans and challenges assumptions made on an annual basis.	Council operates within its financial restraints and moves towards delivering a balanced budget.	Council delivered a surplus balance budget.



Key focus area:
healthy, connected and inspired community






initiative	desired outcomes	targets	progress to date
Enhance community wellbeing.	Community wellbeing strategy developed, endorsed and implemented. Facilitate and develop programs and services for vulnerable members of the community.	Council's <i>Living Walkerville: wellbeing for every age and stage</i> is implemented.	The Wellbeing Strategy was adopted in 2016 and was progressively implemented in line with its action plan.
Provide active and passive recreational spaces.	Lighting, signage and footpaths improved along Linear Park. Amenities along Linear Park are improved, providing picnic and BBQ areas.	Amenities along Linear Park are improved, maintained and identified in the <i>Annual Business Plan</i> .	Council undertook a revegetation project along Frome Reserve in Linear Park. This included the replanting and rebuilding of the soil along the lower and middle part of the hillside and the habitat pruning of three large dead River Red Gums.
	Create an Indigenous Australian art and cultural trail along the Town of Walkerville length of the River Torrens.	Indigenous Australian art and cultural trail along the Town of Walkerville length of the River Torrens.	No progress was made in relation to this item. Attempts were made in the past to work with other riparian Council's to undertake a joint venture, which did not advance.



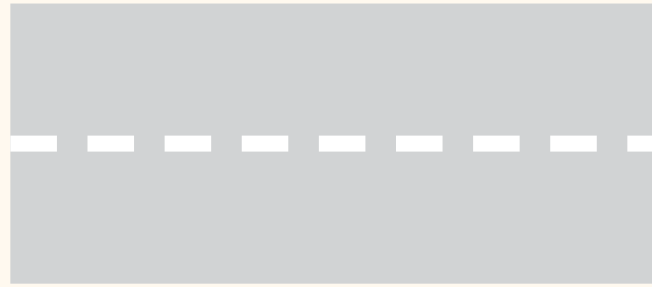
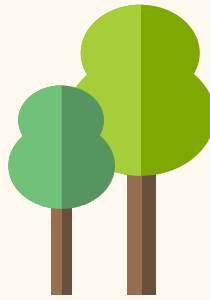




initiative	desired outcomes	targets	progress to date
Support community leaders to facilitate community events & activities.	Positive and collaborative working relationships exist between Council and community leaders to deliver community requirements.	Mayor's liaison forums are held every year.	The forums were put on hold during 2019/20, pending a review. The Mayor held stakeholder and public forums on the Walkerville Oval redevelopment in October 2019. There was also a Mayoral forum regarding the renaming of the reserve adjacent to the Memorial Gardens.
		Council facilitates community events and activities through its sponsorship & community grant program.	Delivered.
Technology is available for community use through Council's facilities.	Community has access to appropriate technology to participate in the digital world.	Civic & Community Centre has a selection of appropriate technology available for community use.	Delivered.
Active living is promoted and encouraged.	Facilitate forums / events to educate community on active healthy living.	Council's <i>Living Walkerville: wellbeing for every age and stage</i> is implemented.	Delivered.
	Develop map outlining local walking trails.	Local walking trail maps exist.	Council released its first walking map of the Township "Walkable Walkerville".
	Develop resources and programs to meet the learning and literacy needs of the community.	Literacy resources and programs are available and incorporated in Council's wellbeing programs.	Delivered.

Key focus area:
 positive and respectful customer service experience
 delivered by professional, informed and cohesive work force

initiative	desired outcomes	targets	progress to date
Enhanced customer experience.	Processes, policies, procedures and service levels are easily accessible.	Council's publications are produced in plain language.	Delivered. 
	Concierge services are expanded. Increase accessibility to services and staff.	Community surveyed to ascertain what 'extra' services they require from Council staff.	In 2019/20, Council resolved to suspend the community survey in order to collect feedback in relation to the future of the Wesleyan Cemetery. 
	Update website to provide for greater online services.	Council's website provides a variety of online services.	Council's website was upgraded and Administration continued to provide online services – this included a greater focus on video programs (eg Walky Talks). 
Customer satisfaction surveys inform continuous improvement initiatives.	Community surveys focus on customer experience.	Council provides online project driven surveys.	Council provided several surveys on projects across different departments of the organisation using Survey Monkey. 
Civic & community centre is easily accessible and widely utilised.	Facility is actively used by a variety of community groups.	Bookings and usage of the Civic & Community Centre is increased annually.	Delivered. Bookings and usage increased, however, were impacted by COVID-19. 





initiative	desired outcomes	targets	progress to date
Positive working relationship with the community and stakeholders.	Community and stakeholders actively participate in public consultation opportunities.	Number of responses received from public consultation opportunities increase.	Council received a considerable increase in community consultation in 2019/20 as a result of new marketing methods. This included a whole of Township mail-out promoting the Wesleyan Cemetery community survey using Survey Monkey. This targeted approach received a record number of responses (688 responses). 
	Community forums provide avenues for members of the community to be heard, provide feedback or be educated.	All consultation models provide multiple ways to engage.	Members of the community were offered various platforms to engage, including online, email, written submissions, surveys and drop in forums. COVID-19 resulted in new ways of engagement, including drone footage and Township-wide mailouts. 

As referenced in the tables above; from the 44 targets across five key areas of focus:

36 (81.82%)
have been delivered

4 (9.09%)
remain in progress – ongoing

4 (9.09%)
have not been delivered

A total of **40 targets (or 90.91%)** have been reached or are in the process of being delivered.



disability access and inclusion plan (DAIP)

Our plan

The Town of Walkerville is committed to creating and supporting an environment that is free of discrimination and pro-active about facilitating access and inclusion.

The 2018-2020 Disability Access and Inclusion Plan represents Council's commitment and contribution towards progressing the objectives of the Disability Discrimination Act 1992.

DAIP outcomes

- support for health and wellbeing through inclusive programs, services and events;
- accessible buildings, streets and open spaces;
- appropriate information and responsive customer service;
- effective participation in decision making;
- proactive planning and building assessment processes;
- informed and supportive working environments.





delivered



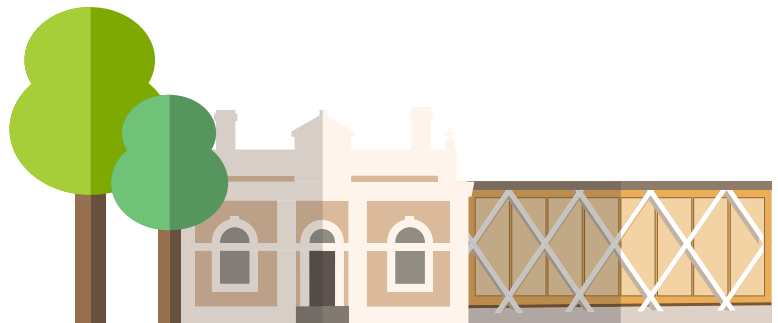
ongoing







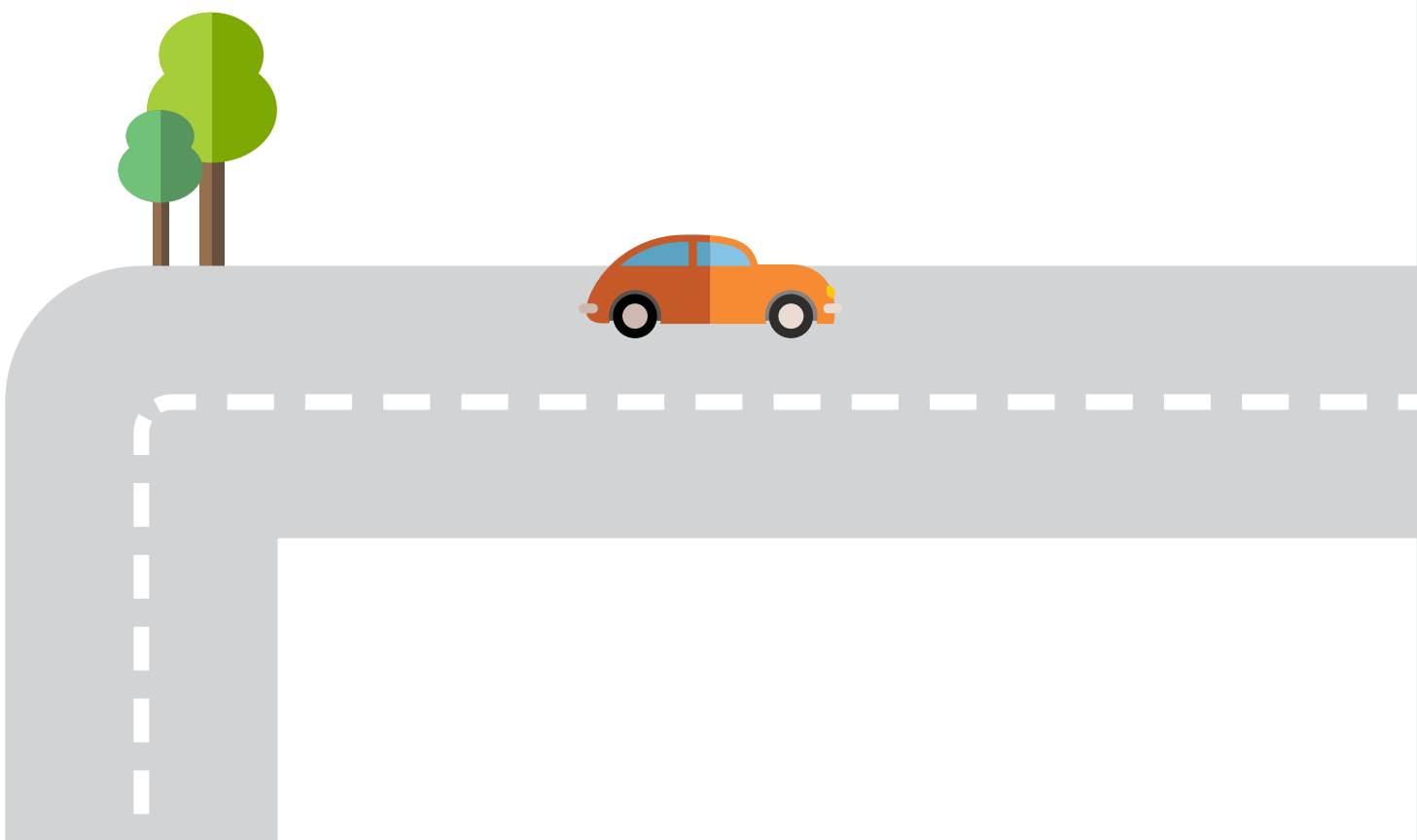
not delivered

DAIP outcome
 support for health and wellbeing through
 inclusive programs, services and events

Focus area	Actions	Progress to date
Inclusive centres, programs and activities	Provide and promote more adult activities through the library.	Delivered.
	Maintain and further develop wellbeing activities.	Delivered. Wellbeing programs and events focussed on skills learning, health and awareness, including the Nourishing Table, which encouraged intergenerational socialisation over a nourishing meal.
	Consider the needs of parents caring for a child living with a disability in providing programs such as yoga for mums.	Ongoing.
Event planning and management	Identify ways to engage with new arrival communities and celebrate their contribution to the Town of Walkerville through events.	Ongoing.



Focus area	Actions	Progress to date
<p>Library services, materials and technology.</p>	<p>Review and update the provision of assistive technology to support library use (eg supportive technologies for people with hearing and vision impairments).</p>	<p>Delivered. Customer Experience Officers provided one-on-one assistance to library patrons with hearing and vision impairments by writing down audio information.</p> 
	<p>Review digital literacy programs for relevance to targeted groups, including older people, isolated residents and new arrivals.</p>	<p>Delivered. Course topics and programs included cover letter and CV writing, introduction to email, computer presentation skills, introduction to spreadsheets, digital device techniques and Facebook use.</p> 
	<p>Increase the number of accessible materials available through the library collection and home library service.</p>	<p>Ongoing. The library's print and audio resources were regularly assessed and refreshed. The home library service was temporarily placed on hold during the COVID-19 pandemic.</p> 
	<p>Recognise the needs of people living with dementia in the design and layout of the library and in the way customer services are provided.</p>	<p>Delivered. All Customer Experience staff completed Dementia Awareness training.</p> 

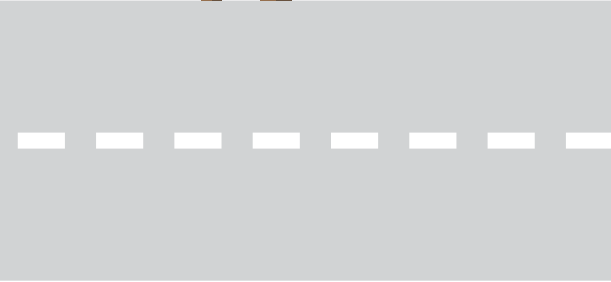


Focus area	Actions	Progress to date
	Provide and promote reading and audio-visual materials in languages, other than English, spoken in the community.	Delivered.
	Review and increase specialist materials available through the library to assist with language and literacy solutions for new arrivals.	Delivered.
Community transport.	Continue to provide a community bus service for Walkerville residents and Commonwealth Home Support Program (CHSP) clients.	Ongoing. The community bus service was regularly accessed by the community. However, the service was temporarily placed on hold during the COVID-19 pandemic.



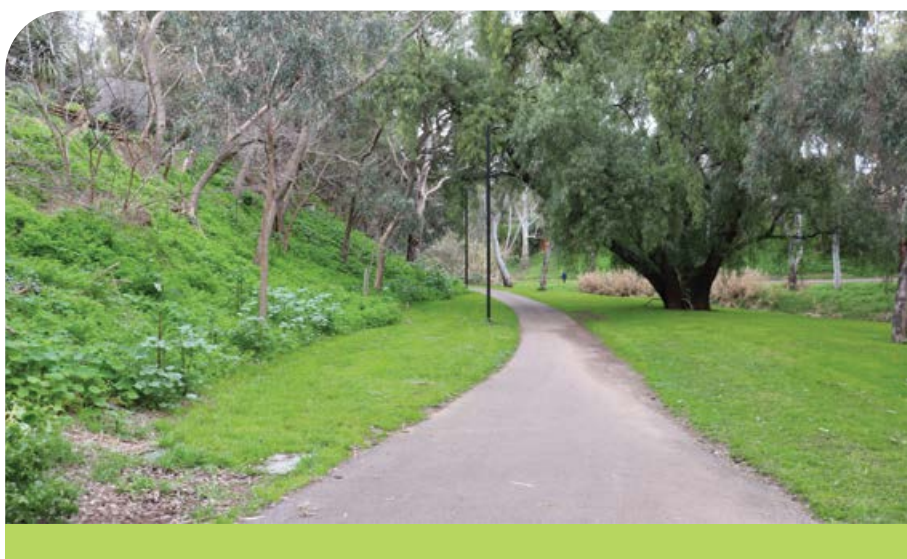
DAIP outcome accessible buildings, streets and open spaces

Focus area	Actions	Progress to date
 <p>Meeting <i>Disability Discrimination Act 2018</i>, Building Code of Australia or Australian Standards in buildings, public realm and facilities.</p>	Undertake a targeted audit of Council owned and operated buildings, facilities and public gathering spaces to assess their compliance with DDA Standards and identify areas for improvement.	Delivered. Council ensured that the <i>Disability Discrimination Act 2018</i> was considered as part of all relevant capital works delivery.
	Ensure that the master plans for Levi Caravan Park and the Walkerville Sporting Club address existing barriers to access, notwithstanding Council's responsibility to preserve particular heritage attributes under certain circumstances.	Ongoing.
	Undertake a review of the Civic Centre and library to address identified gaps and issues. Explore opportunities to improve access for people living with disabilities to a toilet on the upper level.	Delivered to the building's capacity.
	Review lease agreements for groups using Council owned facilities to ensure access and inclusion requirements are specified and monitored regularly (eg at least annually) for compliance.	Delivered.





Focus area	Actions	Progress to date
<p>Footpaths, parks and reserves.</p>	<p>Review the provision of access to Linear Park to identify any practical opportunities to improve this. Consider all ability park furniture and play spaces. Promote any improvements that are able to be made through on-site signage, Council's website and maps.</p>	<p>Not delivered. Council recognised the need to look at future opportunities to provide greater access to Linear Park. This will be completed over coming years.</p>
	<p>Add value to 'business as usual' by incorporating accessibility improvements to public realm maintenance and upgrades.</p>	<p>Ongoing.</p>
	<p>Review the relationship of Council's parks and gardens to housing and facilities for people with limited mobility and sensory impairment. Use this information to identify priority reserves for introducing accessible pathways, seating and other features such as sensory planting. Explore the potential for partnerships with providers of housing for older people and people with disabilities.</p>	<p>Ongoing.</p>



DAIP outcome
appropriate information and responsive customer service

Focus area	Actions	Progress to date
Published content.	Complete review and update of Council’s website and work towards meeting Web Content Accessibility Guidelines (WCAG). This will ensure that the website is intuitive and easy to navigate for people living with a disability.	Ongoing. Council transitioned to a new website and aimed to provide all content as accessible text for people with impairments or disabilities.
	<p>Review and update the new resident’s information pack to include information about services and facilities that support access and inclusion such as:</p> <ul style="list-style-type: none"> • location of accessible toilets; • charging points for electric wheel chairs and mobility scooters via link to recharge scheme: http://www.rechargescheme.org.au; • free wifi access points; • information in other community languages; • regular services, programs and events. 	Ongoing.
	Review Council’s existing publications and promotional material to ensure that the information is accessible or that documents that comply with disability format standards can be provided on request.	Ongoing.



Focus area	Actions	Progress to date
Customer Experience.	Identify training opportunities for all staff who have regular contact with members of the community to increase their capacity to deliver exceptional customer experience to people of all abilities.	Delivered.
	As part of the ICT Strategy, seek to broaden the functionality of the customer request system to include filters for accessibility and inclusion. Link the system to a mechanism for reporting and response.	Not delivered. Review of Council's customer request system yet to be completed.

DAIP outcome participation in decision making

Focus area	Actions	Progress to date
Consultation processes.	Continue to offer consultation processes that use multiple methods of engagement (eg written, online, face-to-face, and group sessions) and ensure that these comply with disability format standards.	Ongoing.
	Consider the introduction of hearing loop technology in the Civic and Community Centre and/or better promote existing hearing assistance.	Not delivered.
	Review and improve disabled access to toilets for people attending consultation events at Council venues.	Ongoing.
Access and inclusion stakeholder involvement.	Develop a stakeholder register of people with lived experience of disability, or those representing the disability sector and establish a panel that meets two to three times a year to provide input into the development of Council projects, plans or policy. Members of this panel could also be invited to participate in task groups for specific initiatives.	Not delivered.



DAIP outcome
planning and building

Focus area	Actions	Progress to date
Development planning and assessment.	DDA requirements will be integrated into the development approval process and development plan amendments.	Delivered.
	Provide training or information to support planners to maximise accessibility outcomes through the development assessment process.	Ongoing.
Information for developers and builders.	Provide the Age-friendly Guidelines for Residential Living (based on universal design principles) to landowners and private sector developers undertaking infill housing projects to enable them to assess the suitability of these sites for older people and people living with disability.	Ongoing.



DAIP outcome
informed and supportive working environments

Focus area	Actions	Progress to date
Recruitment.	Recruitment processes do not discriminate against people living with a disability.	Delivered.
	All position advertisements are Equal Employment Opportunity compliant and in formats that comply with disability format standards.	Delivered.
	Work proactively with disability placement agencies to explore opportunities for placements.	Not delivered. To be explored in 2020/21.
Workplaces.	Support workplace requirements, offer flexible working arrangements and provide skill development opportunities for staff working with disability.	Delivered.
	Undertake an access audit of all workplaces to ensure these are accessible for people working with disability.	Delivered.

As referenced in the tables above; from the 35 targets across six key areas of focus:

16 (45.71%)
have been delivered

14 (40%)
remain in progress – ongoing

5 (14.28%)
have not been delivered

A total of **30 targets (or 85.71%)** have been reached or are in the process of being delivered.



2019/20 strategic update for wellbeing

The Town of Walkerville's Wellbeing Plan – *2016-2020 Living Walkerville: wellbeing for every age and stage* – is a strategy that integrates planning for wellbeing across all life stages. As a Council, we understand that the wellbeing of individuals is linked to the wellbeing of our community. Just as we plan for infrastructure, open spaces and traffic management – Council also has a role in fostering the wellbeing of its community.

The 2016-2020 Plan was the first time that Council delivered a specific overarching strategy to enhance quality of life, facilitate activities and promote organisations that advocate for babies, children, youth, women's issues, literacy, mental health, inclusivity and cultural diversity, active ageing and home support.

The following pages provide an update on the progress of the targets outlined in the plan.





delivered








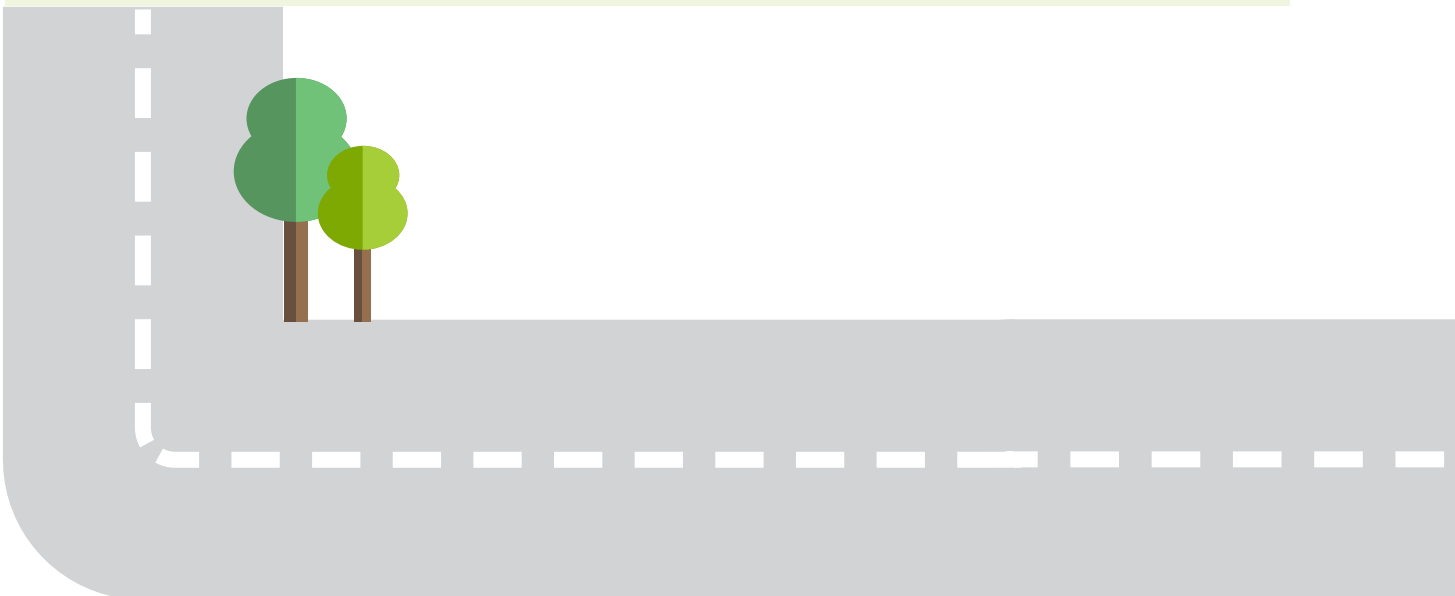
ongoing



not delivered

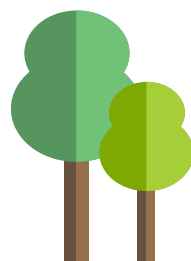
Theme 1: Babies and early childhood

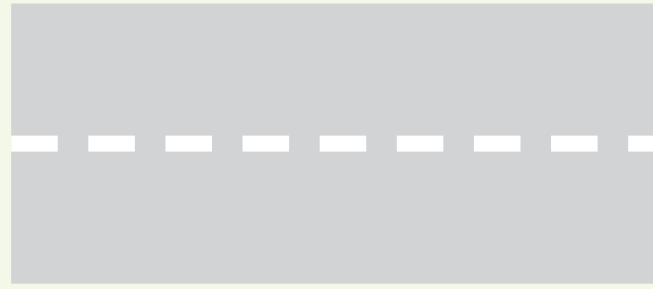
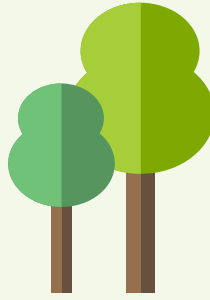
initiative	desired outcomes	targets	progress to date
Supporting positive health outcomes for babies.	Families have access to Eastern Health Authority (EHA) services, such as immunisation clinics.	EHA services are promoted and understood by the community.	Delivered. 
		Number of people using the services increase each year.	Delivered. 
Supporting early childhood development.	Families have access to a range of development opportunities that encourage social interaction and early learning skills.	Increased attendance by 10% annually at library programs aimed at babies and early childhood, including Playtime, Storytime and Baby Bounce.	Delivered. In-person programs and events were placed on hold in the last quarter of 2019/20 due to COVID-19. Program delivery was directed online. 
Fostering a sense of belonging and connection for families and carers.	Families and carers have access to organisation that provide support services and information.	Seminars and forums held with early childhood specialists for parents and carers.	Delivered. 
		Website, <i>Weekly Round Up</i> and <i>About Town</i> newsletter promote support services.	Delivered. 










Theme 2: Youth

initiative	desired outcomes	targets	progress to date
Young people are inspired to pursue their dreams and aspirations.	Young people access community fund grants that support sporting, cultural or other endeavours.	Youth targeted to apply for Council's Community fund program.	Delivered.
	Council provides programs that support young people, such as Youth FM.	Applications reviewed increase annually.	Delivered.
		Local schools are active participants in programs.	Delivered.
Young people are engaged with their local community.	Young people are active participants in library activities, such as Clubs, school holiday programs, competitions.	There is a 5% increase in young people accessing library programs annually.	Delivered.
	Young people have access to designated 'youth friendly' spaces in the Civic and Community Centre.	Dedicated spaces for young people to socialise, study and interact are created.	Delivered.
	Council partners with local schools in arts and culture events. Participants from local schools are nominated for Young Volunteer of the year award.	Opportunities for young people to be involved with the community are promoted and encouraged.	Ongoing.





Theme 3: Women and men

initiative	desired outcomes	targets	progress to date
Partnering with peak bodies that advocate for equal participation, gender pay gap, the prevention of domestic violence and elder abuse.	Information and resources available in a range of languages, formats and channels.	Information on family and domestic violence issues and support services are accessible for the community via the website, brochures and newsletter.	Delivered. 
	Council is an equal opportunity employer (EEO) and complies with EEO policies and legislation.	Council is an equal opportunity employer (EEO) and complies with EEO policies and legislation.	Delivered. 
	Walkerville Council is an accredited White Ribbon Workplace.	White Ribbon workplace accreditation is reviewed every three years.	Ongoing. 
Providing Volunteering opportunities.	Voluntary activities create pathways into community and personal development providing opportunities for personal growth, health and wellbeing social interaction.	Opportunities are offered and supported for volunteers within the Civic and Community Centre.	Delivered. 
		Volunteers are recognised and celebrated at annual volunteer lunches.	Not delivered due to COVID-19 restrictions. A small ceremony for the Volunteer of the Year Awards was planned for 2020/21. 
Existing assets are investigated for use as a community garden.	Existing site or sites in the Town of Walkerville are used as a community garden.	Community garden established and managed by the community.	Delivered. An edible community garden was developed on Council land near The Watson Hotel, in coordination with Vale Park Primary School students and Vale Park Our Patch. 
Clear pathways for men to connect with programs and activities that specifically address men's issues.	Council meets with community groups (including Men's Probus, Rotary, RSL) to ascertain what activities and programs are currently available and identify gaps.	Community groups are active participants in activities, particularly in regard to those seen as speaking to men's issues.	Delivered. 

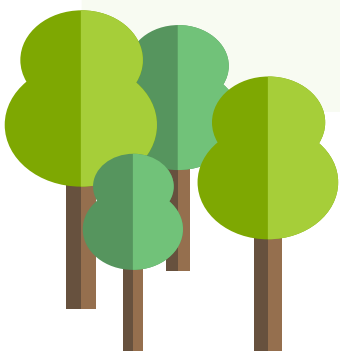


Theme 4: Inclusivity and cultural diversity

initiative	desired outcomes	targets	progress to date
Greater community interaction and participation.	Diversity in our community is recognised and celebrated. We live and work in an environment that values a diverse range of views, knowledge and experiences and use this to maximise our service delivery capabilities.	Publications accessible in plain language.	Delivered.
		Council services are explained and presented in ways that are mindful of cultural diversity.	Delivered.
		Public spaces are welcoming and accessible.	Delivered.
		Forums for new Australian citizens are established.	Not delivered. There has been no progress made in relation to this item.
Existing assets are investigated to use for fairs and markets.	Existing sites in the Town of Walkerville are used for a diverse range of events including fairs and markets.	Fairs and markets are held annually.	Delivered. The annual Christmas Fair “Walkervillage” was a success with more than 2,000 people.
Build socially cohesive communities.	Promotion of stronger community relations and the development of sustainable community partnerships.	Contributions made by our community are recognised and celebrated i.e. volunteers luncheon, Australia Day citizenship ceremony.	Delivered. An Australia Day citizenship ceremony was held on 26 January 2020.
		A Mayor’s Liaison Group is established, focussed on new Australian citizens and residents from culturally diverse backgrounds.	Not delivered. This will be explored in future years pending a review of the Mayor’s forums.

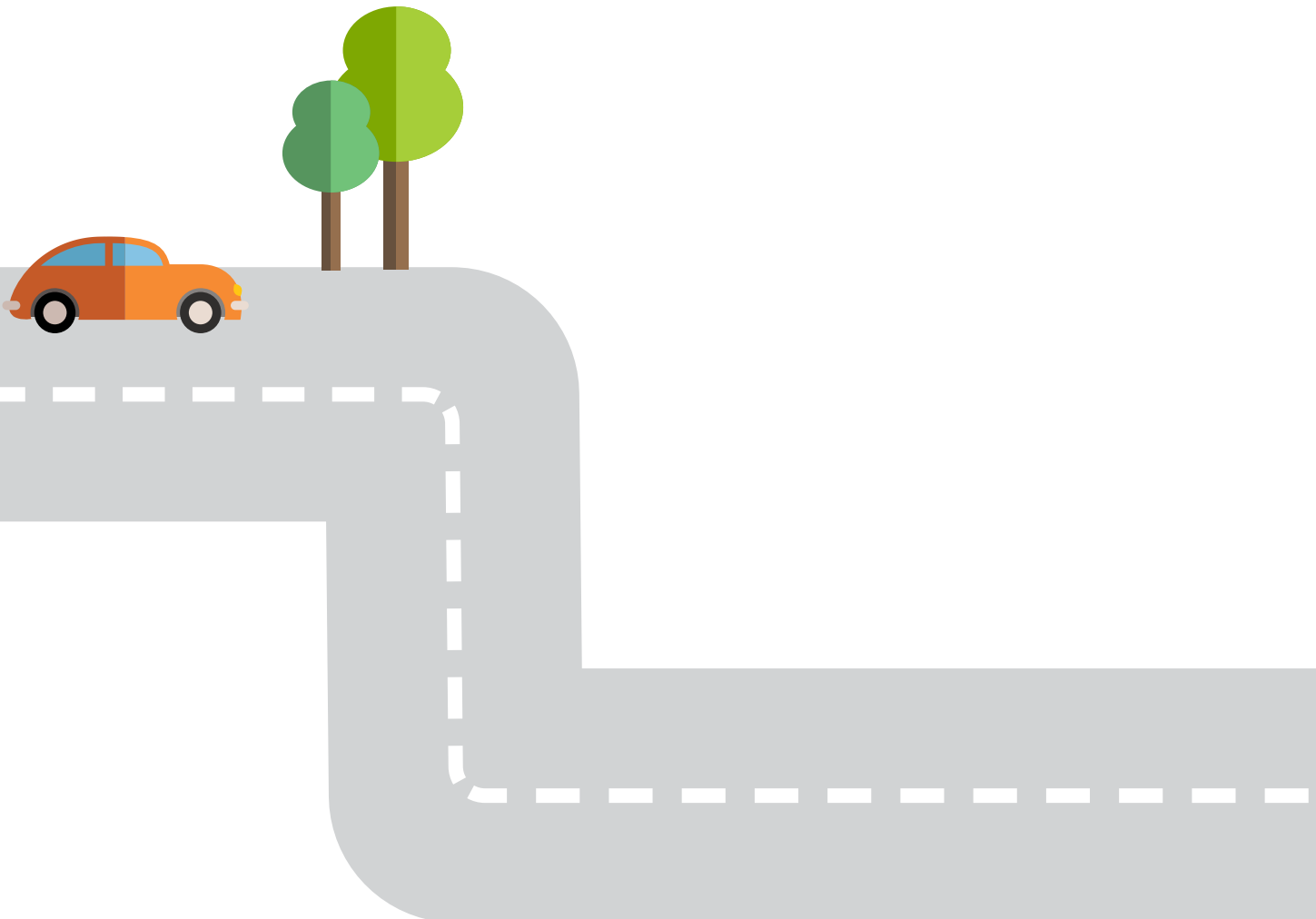
Theme 5: Literacy

initiative	desired outcomes	targets	progress to date
Build literacy, language and lifelong learning skills.	Literacy and learning programs for new immigrants and residents are fostered through Library services and include conversational English & assistance with completing forms.	Literacy programs are available that encourage families to read together.	Delivered. A range of free digital courses were delivered by library staff across the year. The vast majority of attendees at these sessions were older people, isolated residents and new arrivals.
Help our community connect around the issue of literacy offering ways to network, and work together to improve literacy for every individual, through book groups, author events and workshops.	Library offers a range of language collections (print and audio).	Library has a dedicated 'LOTE' (language other than English) collection, which is reviewed annually.	Ongoing.
	Library offers early childhood reading packs with the Little Book Club.	Rotating displays of books and items that link with calendar events and external festival programs are available and promoted.	Delivered.
	The Library is recognised as a safe community 'literacy hub'.	Dedicated spaces and furniture exist in the library where families can read to babies and infants.	Delivered.
	Programs on offer combine language and digital literacy activities.	New technologies and digital resources are provided to the community to develop their digital and literacy skills.	Delivered.
	The community has access to the International English Language Test System online.	Provide access to the International English Language Test System online.	Delivered.



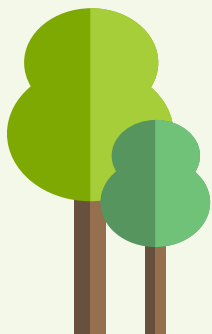
Theme 6: Mental health

initiative	desired outcomes	targets	progress to date
Engage with key stakeholders in the mental health sector to raise awareness of mental health issues and understand the impact of mental health on communities.	Awareness and understanding of mental health issues exists in the community through displays, website and Council’s promotional networks.	Information sessions on mental health issues are presented quarterly.	Delivered. Frontline staff received mental health awareness training and information on a range of mental health issues was made available.
	Staff are given effective tools, skills and information to support them in dealing with customers with mental health issues.	Staff are regularly trained on mental health issues.	Delivered.
		Helplines and links to services are accessible from Council’s website.	Delivered.









Theme 7: Disability

initiative	desired outcomes	targets	progress to date
Accessible communities.	Local buildings and public spaces are accessible for people with disabilities.	<i>Disability action and inclusion plan</i> is reviewed and updated (as required) annually.	Delivered.
Accessible information.	Information is available for people with hearing loss or deafness, impaired vision or blindness, or disabilities that affect the ability to learn or think.	Information provided to the public is clear and concise and various communication formats are used.	Delivered.





Theme 8: Active ageing

initiative	desired outcomes	targets	progress to date
Enhanced health and wellbeing.	Active living is promoted and encouraged.	Forums and information sessions with key stakeholders on health and wellbeing are held biannually.	Delivered. 
	Healthy lifestyle is promoted.	Resources are accessible through the library that assist and promote active ageing.	Ongoing. 
		Sessions on healthy eating and cooking are held quarterly.	Delivered. Accredited Dietitian Rebecca Greco was engaged to provide a seven-week program on healthy eating. 
Services and programs are inclusive, empowering and responsive.	Diversity of seniors and their right to safety is recognised.	Forums and information sessions with key stakeholders on a variety of relevant topics are held monthly.	Delivered. 
Dementia friendly organisation.	Walkerville is an accredited dementia friendly organisation.	Programs and sessions on dementia are held biannually.	Delivered. 
	Staff are trained to understand people with dementia health issues.	Information and resources on dementia are available through the library and on the website.	Ongoing. 

Theme 9: Support at home

initiative	desired outcomes	targets	progress to date
Ensure diverse needs of older people are supported and acknowledged.	Programs and services are offered for vulnerable members of the community.	Attendance at social programs held at the Civic & Community Centre are increased annually.	Delivered. In-person programs and events were placed on hold in the last quarter of 2019/20 due to COVID-19. Program delivery was directed online.
	Members of the community with mobility issues have access to the Home Library Service and outreach programs.	Number of people using Council's community bus service increases annually.	Delivered. In-person programs and events were placed on hold in the last quarter of 2019/20 due to COVID-19. Program delivery was directed online.
		Outreach programs are promoted and uptake increases annually.	Delivered. In-person programs and events were placed on hold in the last quarter of 2019/20 due to COVID-19. Program delivery was directed online.
Support people to remain in their own home for as long as they wish.	Domestic assistance and home maintenance services are available.	Home and community care services are promoted.	Delivered.
	Information is available on government funded programs and accessibility to services.	Information is accessible through the library and on Council's website.	Delivered.
		Forum sessions are held annually with key stakeholders to advise the community of changes to government funded services.	Delivered.

As referenced in the tables above; from the 48 targets across nine key areas of focus:

40 (83.33%)
have been delivered

5 (10.42%)
remain in progress – ongoing

3 (6.25%)
have not been delivered

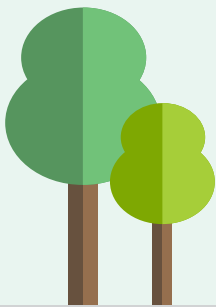
A total of 45 targets (or 93.75%)
have been reached or are in the process of being delivered.



message from the mayor

“Though she be but little, she is fierce!”

Although I cannot draw comparisons between the world’s greatest playwright William Shakespeare and the Town of Walkerville, the above quote from his play – *A Midsummer Night’s Dream* – resonated with me. It seems a fitting summary for our Township for the past year.



The Town of Walkerville is small, but the way we achieve through innovation, collaboration and creativity sets us apart.

What we lack in geographic size, we make up for with enthusiasm and accomplishments. The 2019/20 financial year was a prime example of this as we completed major capital works upgrades, established a Waste Advisory Group and implemented new strategic plans, while for six months dealing with COVID-19. Despite coronavirus and the impact it had on “business as usual”, our Elected Members and staff soldiered on. Although many other areas of the Local Government sector, the country and even parts of the world stopped – we did not.

When we could not physically meet with people, we held informal gatherings and Council meetings online, we embraced technology and consequently, we grew stronger on the innovation front. We kept our focus on what really mattered – our community.

This time last year, I reflected on my first few months as Mayor and identified my vision and affirmed my commitment to foster a Council that has:

- sound financial management;
- investment in assets and infrastructure;
- protection of trees and open spaces;
- heritage; and
- waste management.



“we embraced technology and consequently, we grew stronger on the innovation front. We kept our focus on what really mattered – our community.”

Mayor Elizabeth Fricker



Mayor Elizabeth Fricker out with her dogs in Mary P Harris Reserve

Since then, that vision has been refined and enhanced. Although these remain priorities – Council has reconsidered, shaped and developed these goals towards a new focus and direction as part of the *2020-2024 Living in the Town of Walkerville: a strategic community plan*. This new Strategic Plan aims to drive strong policy, create sustainability, secure the wellbeing for all and deliver necessary outcomes in the Township. It sets the tone of the following four years with three key elements in mind:

- Vision: A liveable, cohesive, safe, active and sustainable township;
- Mission: We will provide services that are affordable, equitable and sustainable; and
- Values: We are fair and ethical in our decision making.

As we work towards our new strategic vision, it is important to acknowledge how the previous year has impacted where we now stand as a Council – both economically and socially.

Council's Asset and Infrastructure Team completed the Herbert Street upgrade for road, kerb and footpath renewal, while also moving to become more energy efficient by installing solar panels on the Civic and Community Centre. In addition, Council commissioned its first Public Art Strategy with the aim of guiding high quality works within the Township that engage the community, amplify the unique cultural and natural heritage, and celebrate our diversity. I am pleased Council agreed to consider the allocation of funding towards art in the Township and look forward to what the future may hold in this realm.

In 2019/20, the Wesleyan Cemetery was a focus for Council. As part of the Wesleyan Cemetery Improved Landscaping and Maintenance Program, Administration completed upgrades within the historic cemetery grounds. This included planting 14 new trees, renewing garden beds and installing bench seating and lawn areas. In addition, Council resolved to undertake a whole of Township community survey regarding the present and future operation of the cemetery – and it received one of the greatest number of responses from a Council-run consultation in Walkerville, with 668 responses. Council will consider the future options in 2020/21 following advice from the Adelaide Cemeteries Authority.

I am committed to maintaining the financial stability of Council and implementing a budget based on our *Financial Guiding Principles*. One of the major achievements of Council was the delivery of the *2020/21 Annual Business Plan*. In the unknown COVID-19 climate, it was a difficult task, however, we produced a budget, which is fair and progressive.



Women of Walkerville Foundation Committee Member Rebecca Petrucco and Mayor of Walkerville Elizabeth Fricker at Nest Bistro.

As I look to 2020/21, my priorities are:

- **Walkerville Oval redevelopment:** This plan holds an extensive history and although there is a vast amount of work and rebuilding ahead, we are making progress. The development of a major community hub is worth the time and debate to ensure we get it right. Council will consult further with the community on plans with the aim of applying for in 2020/21.
- **Streetscapes:** Our focus will be on roads, footpaths and a heightened increase on the safety of children, in particular the upgrade of Warwick Street with a new footpath, picket fence and pedestrian crossing near Walkerville Primary School.
- **Open space:** We will be moving forward with the upgrade of Hamilton Reserve, as well as the further greening of the Township to enhance the urban forest within the district.
- **State Planning Reform:** The State Government is in the process of implementing building reforms as part of its Planning and Design Code, which will impact heritage and development in the Township. These changes will be applied regardless of whether Council agrees or not. We have reviewed and submitted our feedback on the reform, however, we have no control over the outcome. We will keep the community informed on the progress.
- **St Andrew's Church bell:** I am pleased Council endorsed the funding of \$25,000 towards the restoration of the church bell at one of our most notable landmarks.

This Council must not be defined by geographical size. We will continue to seek opportunities to collaborate with other Councils to remain competitive and independent and we will always be innovative in our engagement and sensibly bold in our decision-making. The past year has been one of steady progress, despite unprecedented challenges. Council's capacity to absorb these challenges is a testament to the commitment of Administration, the willingness of Elected Members and the heart of our community.

Elizabeth Fricker
Mayor of Walkerville



elected members



Robert Ashby AM

M 0408 855 960
rashby@walkerville.sa.gov.au

As an Elected Member, it is my responsibility to consider all aspects of Council matters. The community elects us to make sure their voices are heard and represented. They trust Council to make sound decisions and complete projects to the best of its ability. With that said, it is not always possible to have everything your way. I was disappointed in the process undertaken during our application to revoke the Community Land Classification from Smith Street. It was not completed successfully due to oversight and our failure to properly understand the process we believed was enacted in 2016. I will continue to argue that this property remains available for parking, sporting and community activities. Space for future development of these pursuits within the Township is severely limited given the Walkerville Oval precinct is already at full capacity, even considering

the current Masterplan proposal. I actively advocated to allow the Inner North East Adelaide YMCA to stay at the Smith Street building until a decision had been made on the future of the site, rather than ending their lease in 2020. I remain hopeful that it is possible to revisit this decision given the procedural delays. Despite not achieving my desired outcomes on these issues, I acknowledge that the majority rules. Council is about democracy and having a say.

Although we faced some tough decisions and outcomes in 2019/20, I am pleased with the progression of our capital works program and development of open space projects. We consulted on the upgrade of Hamilton Reserve and made improvements along Linear Park, particularly at Willow Bend. I walk down there at least once a week and you only need to look at the number of people enjoying themselves in the natural surrounds to see how important green space is for our community. I also look forward to consulting with the community on the Walkerville Oval redevelopment. It has been a long time in the making and nobody wants to see something happen there more than I do. I am a great believer in good sporting facilities, considering Walkerville attracts so many young people with the success of all our sporting clubs – particularly cricket, netball and football.

Last year, I mentioned the importance of Councils in delivering core services – roads, rates and rubbish. I am generally happy with our performance in these areas, particularly given there will be a little more emphasis on footpaths in the future. It has been a turbulent year in regards to rubbish, however, my experience on the East Waste Board has been excellent. East Waste are industry leaders in innovation and learning and I look forward to continuing down the path of education and excellent service delivery in coming years.



MaryLou Bishop

M 0417 017 577

mbishop@walkerville.sa.gov.au

The financial year of 2019/20 will undoubtedly be marked in world history as a time of huge change and upheaval due to the coronavirus pandemic. Will any of our lives return to the old norm? Will we ever be truly free again to socialise and enjoy the freedoms of this wonderful and affluent country?

Every day I am reminded of how lucky I am to live in South Australia and in particular, the Town of Walkerville, where we have first class services, beautiful natural surroundings and a history of which to be proud.

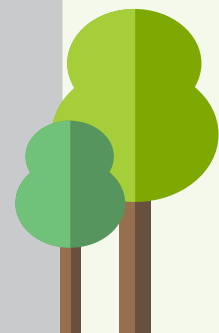
I was elected to Council in November 2014 on an election campaign and promise of a “more beautiful Walkerville”. My passion is urban aesthetics, street art, wonderful parks that can be used by all age groups and all people in our community.

I think our Council is making great advances in these areas. Our Beautification Team has planted 123 trees in the reporting year by following plans from the newly introduced Urban Forest Strategy and we are slowly restoring the headstones and gardens of our historic Wesleyan Cemetery on Smith Street. In addition, we have undertaken consultation on the upgrade of Hamilton Reserve, we are looking for new management of Levi Caravan Park – which includes our unique Vale House – we have introduced a Public Art Strategy and we have new blue park benches across the Township.

There is a great deal more to be done as the Australian Bureau of Statistics Census tells us that the Town of Walkerville demographics are changing rapidly and we are defying the South Australian norm by getting younger each year. We now need to look at the facilities required by the youth in our four suburbs.

Council regularly asks for feedback from our community. As a Councillor, I love the responses and the ideas we receive as part of this valuable consultation. We listen and react to the community majority. We have had a substantial response to recent surveys with our residents wanting more facilities for our youth. My next two years on Council are going to be exciting as we look at the upgrade of the Walkerville Oval area as a community hub for the use of all citizens.

I have immensely enjoyed being involved in the Town of Walkerville and I have enjoyed making a difference. I look forward to what 2020/21 has to bring and the achievements we will make as a Council.





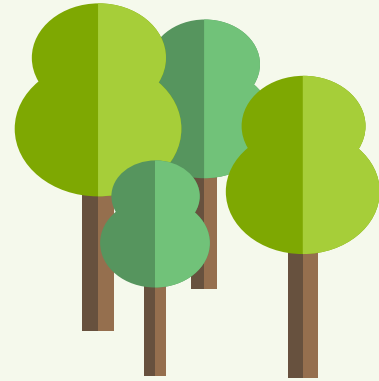
Norm Coleman OAM

M 0417 817 568

ncoleman@walkerville.sa.gov.au

When you become involved with an organisation, it is hard to grasp the full extent of involvement until you are truly in the midst of it. This was the case for me when I was elected to Council. I have always been an active member of the community, but it was not until I became an Elected Member that I realised just how much is involved in the running of a Council. There is a lot that goes on behind the scenes that many of us take for granted.

I am a member of Council's SPDPC, otherwise known as the Strategic Planning and Development Policy Committee, which oversees topics such as street lighting, buildings, reserves and traffic. In the past year, we considered the Walkerville Oval redevelopment and we established a Heritage Plaques Fund Policy. All of the aforementioned issues are considered by SPDPC before they are formally tabled in the chamber at a Council meeting. This is just one Council Committee where Elected Members give up their time to meet, discuss and debate projects or reports, on top of their regular duties.



The Town of Walkerville also has a focus on promoting diversity and inclusivity. During my time as an Elected Member, I have had the pleasure of attending citizenship ceremonies where I stand with our residents as they become proud Australians. These new citizens are from all parts of the globe and it is with pleasure that I get the chance to meet them. They play an integral role in forming the future of our community and I find their enthusiasm inspiring.

This year has been an exciting and challenging year for the Town of Walkerville, with discussion surrounding 39 Smith Street, moving forward with the Walkerville Oval redevelopment and working on improvements to Levi Caravan Park. Council has made significant progress the past year, however, there is a lot more improvement to be made in 2020/21 – including the upgrade of Hamilton Reserve in Vale Park.

I would like to thank the Mayor, my fellow Councillors and Administration for their guidance and support. It would be remiss of me not to say thank you to our Beautification Team, which does an outstanding job, especially on Memorial Gardens where the dawn service is held each year.

I am looking forward to the challenges and successes over the coming year.





Stephen Furlan

M 0409 222 326

sfurlan@walkerville.sa.gov.au

The past 12 months have been an exciting and challenging time. I have well and truly settled into my role as an Elected Member.

My interests are in finance and planning. Consequently, I am a member of both the Audit Committee and Council Assessment Panel. These committees provide a great opportunity to analyse and interrogate Council's figures, as well as the chance to provide input into development in the Township.

As a small Council, it is important we maintain our independence so that we can provide services specific to our residents, as well as being prudent with our spending in order to remain financially sustainable. My aim is to deliver both the core services and the projects our community wants to see happen in the Township, all the while managing our finances appropriately. Reflecting on 2019/20, I believe we have achieved this. I was impressed with the way we carried out our first Annual Business Plan as a Council, particularly in the midst of COVID-19, and the way we developed the 2020/21 budget to reflect the latter half of 2019/20 and recovery moving forward.

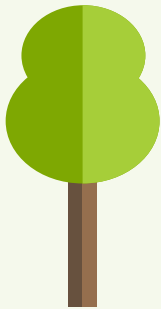
Over the past year, we faced a number of traffic and congestion issues, which remain a priority for me moving into the new financial year. This was a focus in 2019/20 with the implementation of various changes, including parking controls in Briar Avenue, Medindie. Council appointed GTA Consultants to develop the Medindie Transport and Parking Plan, along with a transport and parking study for Gilberton. Feedback from residents and businesses during these processes allowed for measured and appropriate changes. Further consideration of transport concerns, safety, mobility and access will be progressed to Vale Park and Walkerville.

There continues to be many challenges that we face and 2020 has shown us to expect the unexpected. However, as a committed and innovative Council, we are well-placed to excel.

One of the upcoming challenges is the change to development regulations as part of the State Planning Reform. These new guidelines will have the potential to significantly impact the built environment in our area and it is important that we ensure our "village" feel and quality of life is maintained.

I would like to thank the Mayor and my fellow Councillors, as well as the CEO and Administration, who work hard to provide the services required for our community.





James Nenke

T 08 7073 5050

jnenke@walkerville.sa.gov.au

A significant focus of mine since being elected has been to encourage and support the progress of Asset Management within Council. Fundamentally, Asset Management is the projection of forthcoming works and ensuring Council has the required funding and resource capability to meet the projected demand.

Understanding what infrastructure we have, its current condition, whether it continues to service the needs of our community, the ongoing cost of maintenance and planning the year for replacement, along with the required budget, is critical in ensuring the responsible management of Council finances. The Asset Management Plan serves to ensure that the existing roads, footpaths, drainage systems and buildings continue to service our needs without unplanned increases to rates.

I am pleased to report that Administration has recently released the 2020 Asset Management Plan, which can now be found on Council's website under the category of Strategic Plans. Administration has further enabled all residents direct access to the financial modelling via a digital link to our Asset Management System (Assetic). This is an opportunity that will allow all members of the community to view the current condition of any road or footpath within the Council area, and the projected year of replacement. It further provides an insight into how Council prepares its budget over the 10-year planning period for each asset class.

I thank all relevant staff involved, as I certainly appreciate the delivery of this strategic requirement.



Jennifer Joshi

M 0425 406 798

jjoshi@walkerville.sa.gov.au

This year has been a year like never seen before in our lifetime. Our community – and society in general – has conformed to the idea of a “new normal”.

I commend our Council and its staff for executing diligent measures to ensure our Township remained safe during this unprecedented time. They continued to support residents and businesses by working with them via virtual sessions, offering assistance through Council's Shop Local campaign and sharing programs and events online. Our businesses have been able to restart and have done an excellent job at complying with social distancing and safety measures throughout the restrictions imposed during COVID-19.

The Town of Walkerville delivered a new roundabout at the intersection of Walkerville Terrace and Smith Street, which was a first of its kind in the State. The improved method of construction has more than doubled the lifespan of the asset from the average of 10 years to 25 years, which is an achievement in innovation for our Council.

The East Waste Household Bin Audit was undertaken (Oct/Nov 2019) to provide an insight into the disposal behaviours of our community. The findings highlighted that the Town of Walkerville could save about \$90,000 per year if all food and compostable materials were placed in the green bin rather than the landfill bin. As a community, I believe we can collectively adopt better recycling measures and reduce landfill.

The changes to Medindie parking controls have proven to be fruitful in easing traffic congestion around Briar Avenue. The Council is systematically reviewing traffic issues across the entire Township to not only help residents affected by the heavy flow of traffic, but also to improve safety.

In addition to the above achievements, improvements were made to the Town of Walkerville's weekly newsletter (the *Weekly Round Up*), Council adopted its new 2020-2024 Strategic Plan and the Wesleyan Cemetery consultation process was extremely successful, receiving an impressive 668 responses.

While strolling down the streets this coming year, keep a lookout for the efforts of the Beautification Team, including 125 new trees and the installation of blue park benches across the Township.

Thank you for your ongoing support and help.



Conrad Wilkins

M 0403 134 118

cwilkins@walkerville.sa.gov.au

It is with some sense of reverence that I write to you in this year's Town of Walkerville Annual Report. In the first six months of 2020, the community, State, country and world as a whole have experienced some of the most difficult of times in many generations. COVID-19 has disrupted all normal operations and many plans have gone out the window. I empathise with those who lost jobs, closed businesses and experienced hard times during the necessary restrictions imposed to manage the pandemic and prevent the loss of lives to the greatest extent possible. These are the times that the community spirit of Walkerville is at its best. I implore you, where you can, to support local businesses and people in our community.

Whilst normal Council processes could not be carried out during this time, I congratulate Administration on transitioning with the restrictions and still managing to provide so many great community services. Continuing to offer so many programs – such as Baby Bounce, library services, yoga and ukulele lessons – all online, shows that necessity is a great driver of innovation and change.

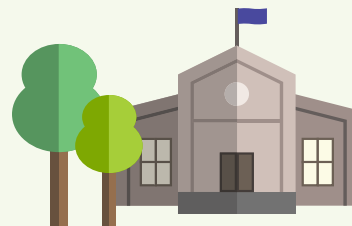
The Elected Body was not without similar challenges as we transitioned from face-to-face meetings to online meetings, ensuring that as much normality as possible was maintained and Council services could continue. Through these times, we have still managed to develop and engage our community on many important strategic and improvement activities including, but not limited to:

- *2020-2024 Living in the Town of Walkerville: a strategic community plan;*
- Wesleyan Cemetery consultation;
- Hamilton Reserve upgrade;
- Walkerville Oval redevelopment;
- Medindie and Gilberton traffic management;
- Public Art strategy.

I am committed to supporting the Council in continuing to invest in the renewal of our assets, as well as making improvements that will provide a community benefit for many generations. I believe we need to position ourselves to better access many of the Federal and State funding initiatives as the economy recovers from COVID-19. Progress has been made on large projects within the Council and this will position us well to access these funds if we continue to pursue and support these projects.

The Elected Body, as well as Administration, will continue to keep a watch on our spending and prevent overruns in budgeted projects, acknowledging that many are struggling during this period of our lives. I am supportive of Council pursuing projects that will make the Council finances stronger and less reliant on our ratepayers. While this may result in some change in our community, the ongoing benefits will be apparent for many generations to come.

Finally, if we continue to each do our bit and stop the spread of COVID-19, normal life, while it may look a little different in the future, will resume.





James Williams

M 0408 446 457

jwilliams@walkerville.sa.gov.au

2019/2020 has certainly thrown up some challenges for both the community and Council. There is such a unique set of circumstances around how COVID-19 has affected everyone's lives and Council is no exception. However, collectively, we have endeavoured to keep focused on the community. Council has considered and/or implemented the following plans and actions over the past 12 months and I would encourage you to delve deeper by viewing the corresponding documents:

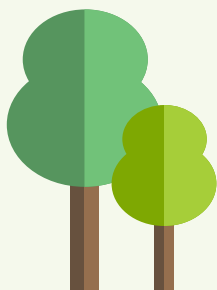
- *2020-2024 Living in the Town of Walkerville: a strategic community plan;*
- *2020/21 Annual Business Plan;*
- Walkerville Oval Precinct Masterplan;
- Hamilton Reserve upgrade;
- ERA Water project;
- Medindie Transport and Parking Plan;
- Gilberton Local Area Traffic Management and Parking Plan;
- Urban Forest Management Policy;
- Open Space Strategy.

Our Open Space Strategy to improve our public domain has proven to be of great importance over the past six months, providing good outside areas for the community to enjoy and engage with each other. Over the next 12 months, we hope to improve other open space within the Township. Hamilton Reserve in particular will provide more usable space for the residents of Vale Park and the greater community as Council seeks to upgrade the park.

In keeping with our improvements to the public realm, Council is currently considering its interpretive signage for places of interest and streets of distinction. Our Heritage Plaques Policy will enable properties of interest to be identified within the Council area and I am hopeful that our Public Art Strategy will help provide even more points of interest across the Township, should Council decide to commit funds to projects.

Council has committed funds to the restoration and management of the Wesleyan Cemetery. Elected Members were quite divided on the future of the cemetery and consequently, a survey was sent to all ratepayers for feedback. An overwhelming 668 responses were received, which will significantly assist council in its decision-making process moving forward. This has also changed the engagement methods Council will use in the future regarding public consultation. I am hopeful that future community surveys will be as successful.

Council continues to masterplan its key locations including Walkerville Oval, Levi Park and the Inner North East Adelaide (INEA) YMCA/Depot sites at Smith and Fuller streets. With public consultation commencing on the Walkerville Oval Precinct Masterplan, there will be more to report over the 2020/2021 period on all of these sites.





COVID-19

innovation in the peak of a pandemic

Lessons from history

The Town of Walkerville took lessons from history in its response to the greatest health crisis in our living memory: COVID-19.

In the 16th century, the world faced a similar pandemic. It was during this time that a professor called Martin Luther came to the forefront and urged his community to venture on with life. Luther's letter in response to the question "is it proper to run away from a deadly plague?" is one of the most renowned theologies in history.

As the impacts of COVID-19 changed the way the community went about daily life in Walkerville, Council learnt a lot from Martin Luther. He stressed the importance of prevention. In advice bizarrely similar to the World Health Organisation's guidelines today, he urged people to take medicine, to disinfect their homes, and to avoid people and places to prevent transmission of the disease.

Luther also wrote about the responsibilities of public officials in times of crisis. He said officials had a duty to remain in areas affected by the plague. Their authority was meant to be exercised in an effort to protect and preserve their communities. For Luther, public service was just that – service.

This is why the Town of Walkerville continued with its doors open during COVID-19, while many others closed theirs. Council maintained essential services and continued to remain accessible to its community. When facilities were eventually closed – such as the library – it was because of instructions imposed by higher authorities.

The following overview of COVID-19 prefaces the remainder of the Annual Report by acting as a summary of the impacts on the organisation as a whole.

During the latter half of 2019/2020, Administration quickly realised the impacts that the pandemic would have on the community now and long into the future. Consequently, Council reviewed its Rating Policy to include a specific "COVID-19 Hardship" section. It also took on hardship requests, fines were waived when possible and welfare checks were conducted on our most vulnerable – these are just some of the ways Council tried to lessen the immediate burden on the community.



Moving into the online realm

Programs and events

The Township is the smallest Council in metropolitan Adelaide, yet Walkerville Library was one of the first in the State to take its programs into the online realm in the midst of COVID-19. When the greatest health crisis in our living memory hit Adelaide – the Council’s library, events, community programs and customer service team were thrown into a world of disarray.



“In the height of one of the scariest periods we’ve seen in our lifetime, we turned to the online world and made ‘digital’ our new reality,” Town of Walkerville Group Manager, Customer Experience (GMCE) Danielle Garvey said.

In response to face-to-face gatherings being suspended, along with the State Government directive to close public libraries, Walkerville library and events staff developed virtual programs for Council’s social media platforms and website. From virtual yoga and gardening tours to online children’s programs and nutrition sessions – the Town of Walkerville proved that a little community can go a long way in achieving big things. Within three days of announcing the suspension of events, the first virtual pre-school video “Story Time” was posted. The video reached more than 11,000 people within a few days. Council continued to produce in-house videos of previously planned in-person events as a way for the community to stay tuned-in from home. What would normally take a small team months to organise – from new cameras and video editing software training – was fast tracked within a matter of days.

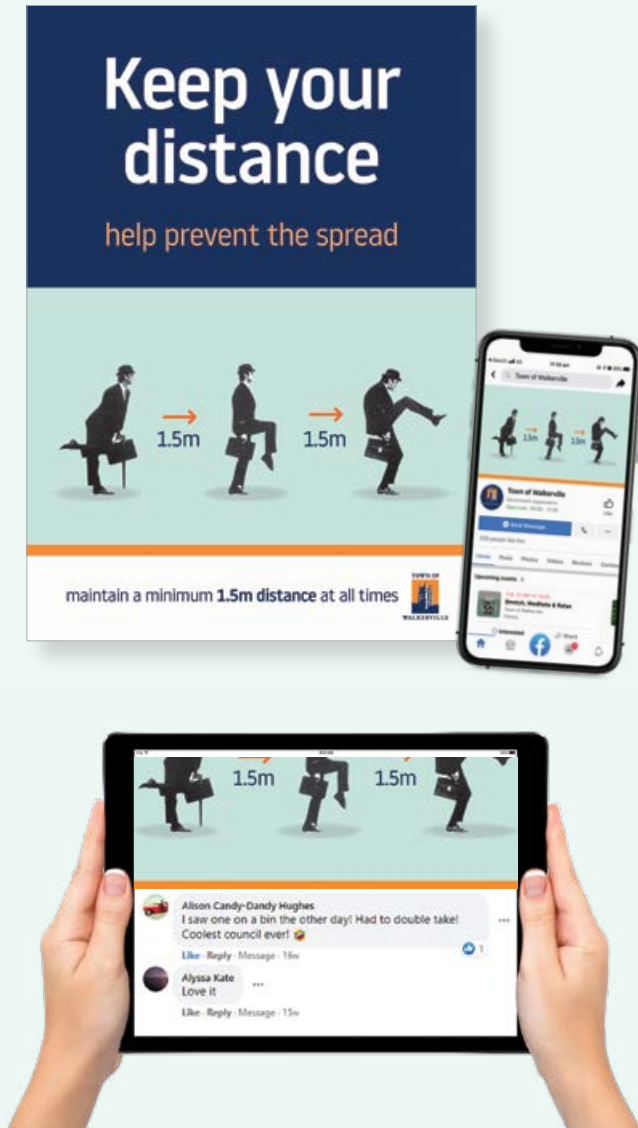
“Since re-opening on 18 May 2020, we also had an unbelievable increase in online borrowings, with our e-loans up by 215% compared to the same time last year,” the GMCE said.

“On our first day of reopening, we had more than 100 people visit the library and over 470 items borrowed, showing how important our library services are to our small community.

“We are looking forward to seeing how these trends evolve post COVID-19 and continuing to adapt our library services to meet our community’s changing needs and habits.”

Council and Committee meetings

The Town of Walkerville held two Council meetings, an Audit Committee meeting and an Informal Gathering via web service, Microsoft Teams. Additionally, it embraced new technology to allow Council meetings to be filmed and live streamed using YouTube. This allowed the public to watch deliberations from home. A process which was set to be completed in years, was fast tracked within a matter of weeks and Council will continue live streaming into the future.



Consultation and marketing methods

Despite COVID-19 impacting 2019/20 regular plans for consultation, Council continued seeking feedback from its community – but in new ways. We moved to different mediums to engage with residents. The upgrade of Hamilton Reserve in Vale Park went out for consultation. We sent out mail, shared a survey on social media and filmed drone footage of the reserve so the community could view our park in a different light.

At the peak of COVID-19, it was pertinent for Councils to produce informative messaging for its community, without raising panic. With so many forms of communication, coming from multiple different sources, Council wanted to engage with its community in a way that would strike a chord. The Town of Walkerville “Silly Walks” signs were commissioned – which were a creative take on John Cleese’s Ministry of Silly Walks. The Beautification Team distributed the signs in key locations across the Township. This out-of-the-box method grabbed the attention of residents as it was unique to the generic marketing material being distributed at the time. The Silly Walks signs received excellent feedback from the community, particularly through social media.

Civic and Community Centre

The Town of Walkerville Civic and Community Centre remained open from 9am to 5pm, Monday to Friday, throughout the COVID-19 pandemic to enable the community to access all Council services during this period. To ensure the safety of our staff and community, all necessary COVID-19 restrictions and recommendations were put in place as legislated, including a range of employee personal protective equipment and increased personal hygiene for front line staff, visual markers for 1.5m social distancing and a heightened cleaning regime. We asked all members of the public to use contactless payment options where possible, consider telephoning or emailing us rather than attending in person and if face-to-face contact with Administration was necessary that they call first to arrange a time before visiting.

Supporting small business

During COVID-19, the Shop Local campaign was launched as a way to support businesses. We doorknocked shops still open, as well as calling traders, to inform them of the new campaign. A directory of those still trading during COVID-19 was created on Council’s website and distributed through social media as a way to promote our businesses and instigate trade. In addition, these businesses were offered the opportunity for free advertising and to be included in the winter edition of Council’s quarterly newsletter *About Town*.

Looking ahead

In 2019/20, Australians faced the flow-on effects from some of the worst bushfires in history followed by the outbreak of the COVID-19 pandemic. Along with neighbouring Councils, the rest of the State and Local Government across the country, the test of the new financial year for the Town of Walkerville is moving past the impact that coronavirus has had on the health and living pressures of its residents and businesses. As a result, the 2020/21 budget aims to play a critical role in the Township’s recovery, prioritising the wellbeing and economic recovery of our community.





elector representation

The Town of Walkerville has nine Elected Members, including the Mayor, and 5,720 electors. This equates to a representation quota of 1:635.

5720 Electors **9** Elected Members including the Mayor

The following table compares the Town of Walkerville's elector representation quota with neighbouring and other comparable Councils. The representation quota is determined by dividing the total number of electors for the area of the Council by the number of members of the Council.

Council	Elected Members	Electors	Ratio
City of Burnside	13	31,624	2,432
City of Campbelltown	11	35,575	3,234
City of Norwood, Payneham & St Peters	14	25,344	1,810
City of Unley	13	27,247	2,095
City of Prospect	9	14,825	1,647
Town of Walkerville	9	5,720	635

Source: Local Government Association of South Australia, August 2020.

The process for Elector Representation Reviews

In accordance with section 12 of the *Local Government Act 1999* (Act), a Council is required to conduct an Elector Representation Review at least once in every eight years. A review may relate to the composition of the Council, the wards of the Council or to those matters generally. The Town of Walkerville currently has nine Elected Members and is not divided into wards.

The Act sets out the requirements for conducting a review and stipulates timeframes to ensure that members of the public have ample time to make submissions at key stages during the review process.

In order to commence a review, a Council is required to prepare a Representations Options Paper (Paper) which outlines the representation structures available. In conducting a review, a Council is required to consider whether its community would benefit from an alteration to its composition and/or its ward structure. The Paper addresses the representation and governance issues that are likely to be raised during the review. It also presents the advantages and disadvantages of each option under consideration.

At the end of the consultation process, the Council must submit a report, detailing a summary of amendments resulting from any considerations in respect of the public consultation process, to the Electoral Commissioner of South Australia for certification.

Section 28 of the Act allows for eligible electors to initiate a proposal to alter the boundaries of a Council area, its ward boundaries or the composition of the Council. This is a separate process from the automatic review provisions.

The Town of Walkerville most recently conducted a representation review in 2017. The next scheduled review is due to occur between October 2024 and October 2025.





elected member allowances and benefits

In accordance with section 79 of the *Local Government Act 1999* (Act) and to promote openness, transparency and probity, the Chief Executive Officer is required to maintain a register, which details the allowances, reimbursements, support and benefits provided to Elected Members.

The register is updated each quarter and is required to be made publicly available on Council's website.

The Elected Member Allowances are determined by a "Determination of the Remuneration Tribunal Allowances for Members of Local Government Councils", which has jurisdiction under section 76 of the Act. There are five Council groups identified by the Remuneration Tribunal. The Town of Walkerville falls into Group 4.

Summary – Elected Members Allowances & Benefits Register 01 July 2019 to 30 June 2020

Sec 76 - 80A of the *Local Government Act 1999*

	Allowance (Sec 76)	Reimbursed Expenses (Sec 77)	Phone/Fax (Sec 77)	Vehicle Running Costs (Sec 77)	Taxi Fares (Sec 77)	Air Fares (Sec 77)	Mileage (Sec 77)
Mayor Elizabeth Fricker	40,548.65	0.00	738.95	0.00	86.49	0.00	0.00
Cr MaryLou Bishop	11,967.69	0.00	280.04	0.00	0.00	0.00	0.00
Cr James Williams	12,710.00	0.00	271.42	0.00	0.00	0.00	0.00
Cr Norm Coleman OAM	10,168.00	0.00	270.83	0.00	23.21	0.00	0.00
Cr James Nenke	10,168.00	0.00	273.34	0.00	0.00	0.00	0.00
Cr Stephen Furlan	10,168.00	0.00	269.27	0.00	216.08	0.00	0.00
Cr Conrad Wilkins	10,168.00	0.00	270.79	0.00	94.84	0.00	0.00
Cr Robert Ashby AM	10,168.00	0.00	268.30	0.00	0.00	0.00	0.00
Cr Jennifer Joshi	10,168.00	0.00	184.59	0.00	0.00	0.00	0.00
Total	\$126,234.34	\$0.00	\$2,827.53	\$0.00	\$420.62	\$0.00	\$0.00

	Meals	Training & Conferences (Sec 77)	Accommodation (Sec 77)	Facilities & Support (Sec 78)	Other	Total
Mayor Elizabeth Fricker	7.46	2,042.28	0.00	0.00	0.00	43,423.83
Cr MaryLou Bishop	0.00	0.00	0.00	0.00	0.00	12,247.73
Cr James Williams	0.00	0.00	0.00	0.00	0.00	12,981.42
Cr Norm Coleman OAM	0.00	0.00	0.00	0.00	0.00	10,462.04
Cr James Nenke	0.00	0.00	0.00	0.00	0.00	10,441.34
Cr Stephen Furlan	0.00	0.00	0.00	0.00	0.00	10,653.35
Cr Conrad Wilkins	0.00	0.00	0.00	0.00	0.00	10,533.63
Cr Robert Ashby AM	0.00	0.00	0.00	0.00	0.00	10,436.30
Cr Jennifer Joshi	0.00	0.00	0.00	0.00	0.00	10,352.59
Total	\$7.46	\$2,042.28	\$0.00	\$0.00	\$0.00	\$131,532.23



professional development

During the 2019/20 financial year a **budget of \$5,500** was allocated for Elected Member training, development and attendance at seminars and conferences.

A total of \$1,619 was spent on professional development for Elected Members for the below:

Mayor Elizabeth Fricker

- 2019 National Roads Congress;
- 2019 LGA Conference and AGM.

council

Council, consisting of eight Councillors and the Mayor, is the decision-making body on all policy matters.

In keeping with legislative requirements, the Council:

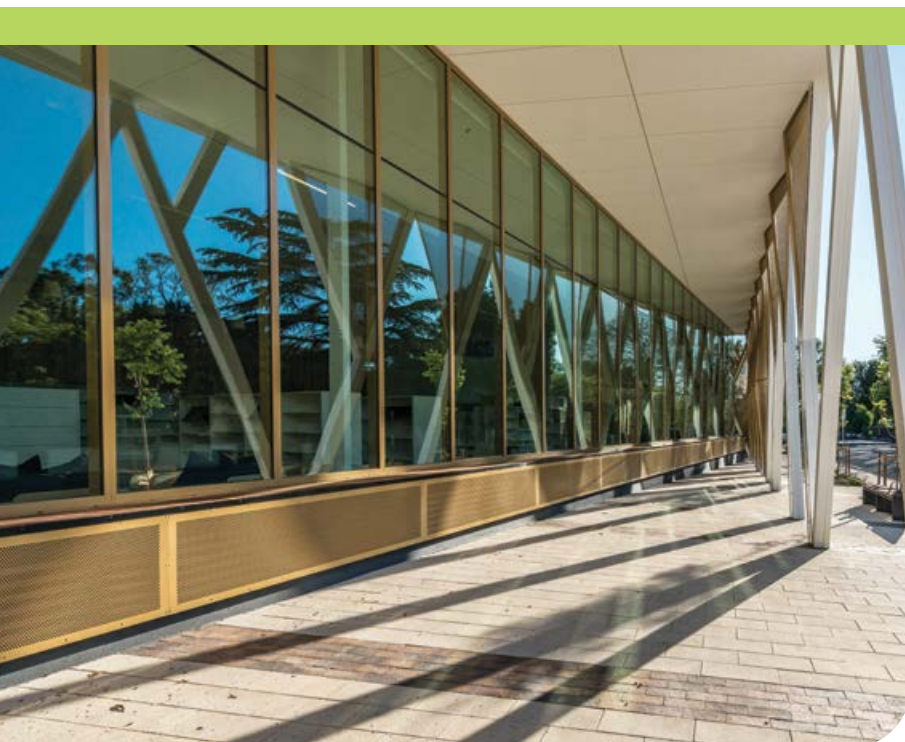
- acts as a representative, which is the informed and responsible decision-maker in the interests of its community;
- provides and coordinates various public services and facilities and to develop its community and resources in a socially just and ecologically sustainable manner;
- encourages and develops initiatives within its community for improving the quality of life of the community;
- represent the interests of its community to the wider community.

Ordinary meetings of the full Council are held on the third Monday of each month, except public holidays when meetings are held on the third Tuesday of every month at 7pm.

All meetings of Council are held at the Town of Walkerville Civic and Community Centre. Members of the public are welcome to attend.

Functions of the Council are:

- to plan at the local and regional level for the development and future requirements of its area;
- to provide services and facilities that benefit its area, ratepayers, residents and visitors;
- to provide for the welfare, well-being and interests of individuals and groups within its community;
- to take measures to protect its area from natural and other hazards and to mitigate the effects of such hazards;
- to manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner and to improve amenity;
- to provide infrastructure for its community and for development within its area;
- to promote its area to provide an attractive climate and locations for the development of business, commerce, industry and tourism;
- to establish or support organisations or programs that benefit people in its area or local government generally;
- to manage and if appropriate, develop, public areas vested in, or occupied by, the Council;
- to manage, improve and develop resources available to Council;
- to undertake other functions and activities conferred by or under the Act (section 6 of the *Local Government Act 1999*).



the decision-making process

Decision-making is the most important activity undertaken by the Town of Walkerville, both by Council and Administration.

An effective decision-making process increases the likelihood that the decisions themselves will be in the best interests of the entire community. The Council can only make decisions by resolution, that is, a motion being considered at a formal meeting of Council.

Council meetings are formal meetings of Council as defined under the Act and are required to be open to the public, although under certain conditions, meetings can be closed when Council considers certain items of business, in confidence, as prescribed by the Act. In order to promote transparency and accountability required for good governance, the closure of meetings is applied as infrequently as possible.

During the year under review Council met to consider information, reports and recommendations from Administration in order to set budgets and arrive at decisions on strategies and policies to benefit the community.

Council's "Code of Practice – Access to Meetings and Documents" (Code) details Council's commitment to the principle of open and accountable government and encourages appropriate community participation in the business of Council.

The Code provides the community with information relating to:

- how to access agendas and minutes for meetings;
- public access to documents and meetings;
- the process to exclude the public from meetings;
- matters, which the Council or Committee may order that the public be excluded from a meeting;
- how the Council will apply the confidentiality provisions of the Act;
- how confidentiality orders will be reviewed;
- accountability and reporting to the community;
- the availability of the Code;
- grievances about the use of the Code by Council.

The community is able to participate in Council meetings through presentations, deputations, petitions and questions from the public gallery.

On 30 March 2020, the Minister for Transport, Infrastructure and Local Government issued a notice pursuant to section 302B of the *Local Government Act 1999* (Notice No 1) varying or suspending the operation of the specified provisions of the *Local Government Act 1999* relating to having to hold meetings in public and the way that Minutes and Agendas of meetings could be accessed.

As a result of COVID-19 restrictions, members of the public were unable to attend Council meetings in person. This presented challenges for Elected Members and Administration, who had to quickly adapt to provide access to the meetings and associated documents in a different format. The Ordinary Council meetings on 20 April 2020 and 18 May 2020 were held using Microsoft Teams. The Ordinary Council meeting of 15 June 2020 and Special Council meeting of 29 June 2020 were live streamed to YouTube.

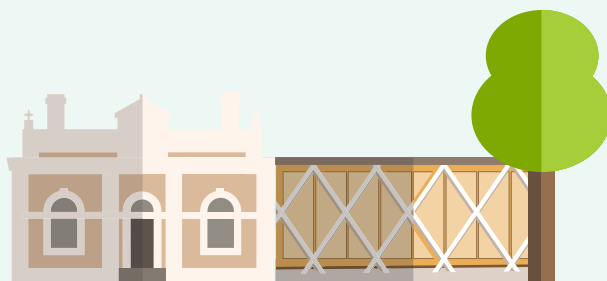
Agendas and Minutes

Agendas of Council and Committees are placed on public display no less than three days prior to the meetings.

Minutes of the meetings are placed on public display within five days following the meetings. Agendas and Minutes can be viewed at the Town of Walkerville Civic and Community Centre.

Meeting Agendas and Minutes can also be viewed on Council's website www.walkerville.sa.gov.au.

Members of the public can access the agenda for free online or pay a fee for a hard copy.



council meeting attendance

Meetings were held on the third Monday of each month at 7pm in the Walkerville Civic Centre Council Chambers, 66 Walkerville Terrace, Gilberton.

There were a total of 404 Council resolutions for the 2019/2020 financial year.

There were 28 outstanding Council resolutions presented to Council as at the June 2020 meeting, which equates to 93% of all resolutions being delivered.

Full Council

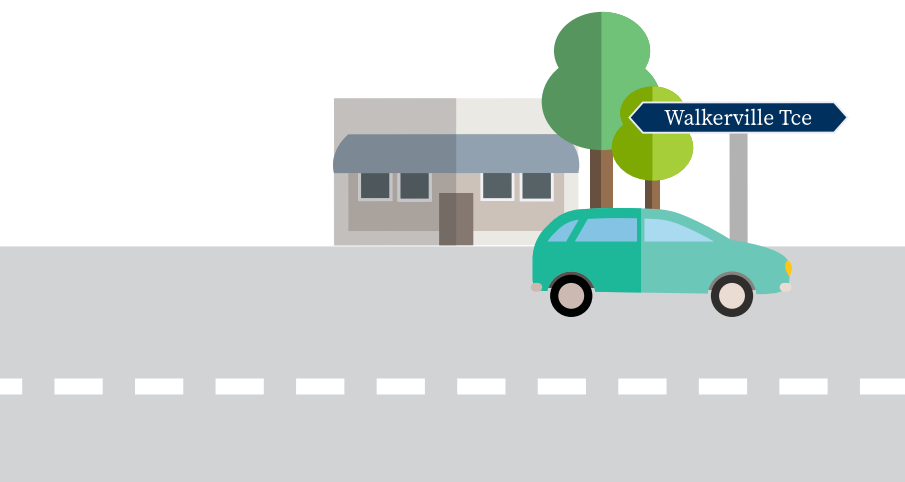
Membership consists of the Mayor and all Councillors; the Council elects a Deputy Mayor.

Presiding Member:
Mayor Elizabeth Fricker

Membership and Attendance of Full Council from 1 July 2019 to 30 June 2020:

Council	15 July 2019	19 Aug 2019	16 Sep 2019	21 Oct 2019	18 Nov 2019	16 Dec 2019	20 Jan 2020	17 Feb 2020	16 March 2020	20 April 2020	18 May 2020	15 June 2020	Total
Mayor Elizabeth Fricker	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12
Cr James Williams	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12
Cr Robert Ashby AM	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12
Cr Norm Coleman OAM	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12
Cr Stephen Furlan	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	11
Cr Jennifer Joshi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	12
Cr James Nenke	✓	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	10
Cr Conrad Wilkins	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	A	11
Cr MaryLou Bishop	LOA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	11

A: apology
LOA: approved leave of absence





Informal Gatherings of Council

Sections 90(8) and 90(8a) of the *Local Government Act 1999* enable Council to lawfully hold designated informal gatherings of Council or a Council Committee, provided that:

- Any matters discussed relating to a matter, which would normally form part of an agenda for a formal Council or Committee meeting, are dealt with in such a way that the matter is discussed but a decision is not reached.
 - The Council has adopted a policy on the holding of designated Informal Gatherings and discussions and all Informal Gatherings are held in accordance with the policy.
- A copy of Council's Informal Gathering Policy is available on Council's website.
- In 2019/2020, Council held 13 designated Informal Gatherings in accordance with the Council's Informal Gathering Policy.

The following matters were discussed:

Attendance	Walkerville Oval Masterplan held on site 1 July 2019	GTA Draft Medindie Transport and Parking Plan Options Paper 9 July 2019	Proposed amendments to the existing Community Land Management Plans 10 September 2019	Review of the strategic plan, known as '2016 - 2020 Living in the Town of Walkerville: a strategic community plan' 21 September 2019	Draft Framework for the 2020-2024 Strategic Community Plan 25 November 2019	Implementation of the Planning, Infrastructure and Development Act 2016 3 December 2019
Mayor Elizabeth Fricker	✓	✓	✓	✓	✓	✓
Cr Rob Ashby AM	✓	A	✓	✓	✓	✓
Cr MaryLou Bishop	✓	✓	✓	✓	✓	✓
Cr Norm Coleman OAM	✓	✓	✓	✓	✓	✓
Cr Stephen Furlan	✓	✓	✓	✓	✓	A
Cr Jennifer Joshi	✓	A	✓	✓	✓	✓
Cr James Nenke	N	A	L	✓	✓	A
Cr Conrad Wilkins	✓	✓	✓	✓	✓	✓
Cr James Williams	✓	✓	✓	✓	✓	✓

A: apology
 L: late
 N: did not attend

The following matters were discussed:

Attendance	Development Plan Amendment relating to the Buckingham Arms site at 1 Walkerville Terrace Gilberton. 18 February 2020	Budget Workshop #1 AND Council resolutions CNC265/19-20 and CNC268/19-20 as they relate to the February 2020 Council agenda items 13.1 (motion with notice) and 14.1.2 (Strategic Property Review – 39 Smith Street Asset). 2 March 2020	Budget Workshop #2 30 March 2020 (via MS Teams)	Smith Street Expressions of Interest Process 21 April 2020	Budget Workshop #3 22 April 2020	Budget Workshop #4 10 June 2020	Walkerville Oval Masterplan 16 June 2020	Total Attendance
Mayor Elizabeth Fricker	✓	✓	✓	✓	✓	✓	✓	13
Cr Rob Ashby AM	A	✓	✓	✓	✓	✓	✓	11
Cr MaryLou Bishop	✓	✓	✓	✓	✓	✓	✓	13
Cr Norm Coleman OAM	A	✓	✓	✓	✓	✓	✓	12
Cr Stephen Furlan	✓	A	A	✓	✓	✓	✓	10
Cr Jennifer Joshi	✓	✓	✓	✓	✓	✓	✓	12
Cr James Nenke	A	A	A	✓	✓	✓	✓	7
Cr Conrad Wilkins	✓	✓	✓	✓	✓	✓	A	11
Cr James Williams	✓	✓	✓	✓	✓	✓	✓	13

A: apology

L: late

N: did not attend

Note: informal gatherings of Council Committees are also listed under each Council Committee.

committees established under the *Local Government Act 1999*

Committees established under the *Local Government Act 1999* are colloquially known as section 41 Committees as this is where Council derives the power to establish such Committees.

To assist with its decision-making responsibilities, Council has established two section 41 Committees. Each Committee performs a specific purpose and its recommendations are presented to Council as the decision-making body.

Committees may comprise of:

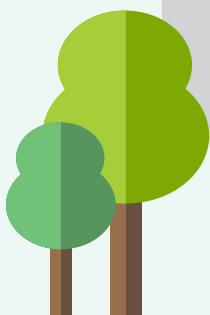
- Elected Members only;
- Elected Members and Independent Members;
- Elected Members and members of the community.

The role and tasks of Committees are varied, however, Committees are generally established to:

- assist Council in the performance of its functions;
- inquire into matters and to provide and make recommendations to Council on matters within Council's responsibilities;
- provide advice to Council.

All of the Committees are required to operate within their own Terms of Reference and are required to make recommendations to Council. The recommendations will only take effect when adopted by Council.

During 2019/2020, the Town of Walkerville had the following section 41 Committees:



Chief Executive Officer's Performance Review Committee

The Chief Executive Officer's Performance Review Committee comprises four Elected Members.

Its role is to perform the function of a selection panel for the position of Chief Executive Officer, to monitor the performance of the appointee and review conditions of remuneration and employment on an annual basis.

Meetings of the Chief Executive Officer's Performance Review Committee are held in May and November of each year and as required by the Committee.

In accordance with the Committee's Terms of Reference, a consultant is engaged to assist the Committee and undertake the Chief Executive Officer's Performance Review.

The Chief Executive Officer is formally invited to attend meetings and Informal Gatherings as required by the Committee.

Membership and attendance of the Chief Executive Officer's Performance Review Committee from 1 July 2019 to 30 June 2020:

Presiding Member: Mayor Elizabeth Fricker

	29 Jul 2019	17 Sep 2019	10 Oct 2019	28 Nov 2019	19 Feb 2020	23 Mar 2020	3 Apr 2020	11 May 2020	9 June 2020	22 June 2020	Total
Mayor Elizabeth Fricker	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	10
Cr James Williams	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	10
Cr MaryLou Bishop	LOA	✓	✓	✓	✓	✓	✓	✓	✓	✓	9
Cr Stephen Furlan	✓	✓	✓	✓	N/A	N/A	N/A	N/A	N/A	N/A	4
Cr Jennifer Joshi	N/A	N/A	N/A	N/A	✓	✓	✓	✓	✓	✓	6

LOA: approved leave of absence

A: apology

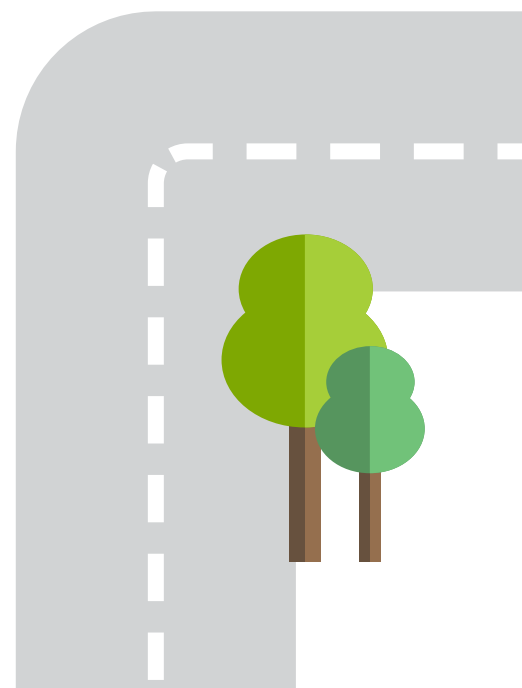
N/A: not appointed to the Committee at this date

Attendance at Informal Gatherings of the CEO Performance Review Committee:

	9 June 2020
Mayor Elizabeth Fricker	✓
Cr James Williams	✓
Cr MaryLou Bishop	✓
Cr Jennifer Joshi	✓

Fee Structure

Sitting fees are not payable to Elected Members for attendance at Committee meetings.





Women of Walkerville
Foundation
Jennifer Joshi

Women of Walkerville
Foundation
Rebecca Pizzano

Women of Walkerville
Foundation
TOWN OF WALKERVILLE

Women of Walkerville
Foundation
TOWN OF WALKERVILLE

Women of Walkerville
Foundation
TOWN OF WALKERVILLE

Women of Walkerville
Foundation
Walkerville
Christmas Fair
Raffle
\$10.00 per ticket or

Walkerville
Christmas Fair Raffle
Thank you to all who have supported the
TOWN OF WALKERVILLE
TOWN OF WALKERVILLE
TOWN OF WALKERVILLE

Women of Walkerville Foundation Committee

The Women of Walkerville (WoW) Foundation Committee consists of female Elected Members and members of the community.

In accordance with its Terms of Reference, the role of the Committee is to:

- enhance quality of life and facilitate activities with organisations that advocate for residents of Walkerville;
- ensure that its activities broadly reflect the aspirations and intentions of *2016-2020 Living Walkerville: wellbeing for every age and stage*.

In 2019/2020, WoW committed to undertaking fundraising activities on behalf of Catherine House and the Eastern Adelaide Domestic Violence Service.

The Committee ran a Christmas raffle at the 2019 Walkerville Christmas fair and raised \$630.

The events program for 2020 included the following fundraising events:

- High Tea with the Hon Amanda Vanstone OA;
- May talks with local historian Lyn O'Grady and Darren Peacock from the National Trust;
- Man with a Pram Father's Day event.

Unfortunately due to the impacts of COVID-19 restrictions, these events were postponed until 2021.

Meetings of the Women of Walkerville Foundation Committee are held at least four times per financial year.

Membership and attendance of the Women of Walkerville Foundation Committee from 1 July 2019 to 30 June 2020:

Patron: Margot Vowles OAM

Presiding Member: Mayor Elizabeth Fricker

	30 Jul 2019	10 Sep 2019	7 Nov 2019	4 Feb 2020	Total
Mayor Elizabeth Fricker	✓	✓	✓	✓	4
Cr Jennifer Joshi	✓	✓	✓	✓	4
Cr MaryLou Bishop	LOA	✓	✓	✓	3
Ms Margot Vowles OAM	✓	A	✓	✓	3
Ms Rebecca Petrucco	✓	✓	✓	✓	4
Ms Lyn O'Grady	A	✓	✓	✓	3
Ms Fiona Raptis	✓	✓	✓	✓	4

A: apology

LOA: approved leave of absence

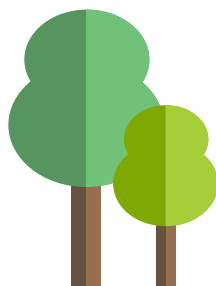
Fee Structure

Sitting fees are not payable to members of the Women of Walkerville Committee.

Informal Gatherings:

	15 Oct 2019	23 Jun 2019	Total
Mayor Elizabeth Fricker	✓	✓	2
Cr Jennifer Joshi	✓	✓	2
Cr MaryLou Bishop	A	✓	1
Ms Margot Vowles OAM	✓	✓	2
Ms Rebecca Petrucco	✓	✓	2
Ms Lyn O'Grady	✓	✓	2
Ms Fiona Raptis	✓	✓	2

A: apology



Audit Committee

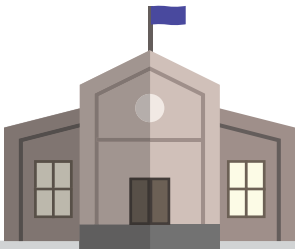
Council's Audit Committee – which was established in accordance with section 126 of the *Local Government Act 1999* – comprised two Elected Members and three Independent Members. The Committee met to evaluate and provide advice to Council on ways to improve the effectiveness of Council's:

- financial management;
- risk management;
- internal and external audit;
- internal controls.

The Committee also presented recommendations to Council on the annual budget and business plan and Council policies.

In accordance with its Terms of Reference, the Audit Committee meets at least four times in the financial reporting cycle.

The Audit Committee is presided over by an Independent Member, as required by its Terms of Reference.



Presiding Member Report

The Audit Committee has had a productive 2019/2020 year in meeting its responsibilities under the Terms of Reference. The Committee has had an increased focus on reviewing risk management processes, in particular strategic risks and related controls. In accordance with the Terms of Reference, the role of the Audit Committee remains firmly as an oversight body to review and provide feedback to Council and management on issues related to accounting, audit, legislative compliance, financial and operational risk management, good governance and reporting practices. The Committee does not make decisions on behalf of Council.

As has been the established practice over recent years, the Committee reviews Council policies relevant to the scope of the Committee's functions. During the financial year, the Committee reviewed and made recommendations on a number of policies including:

- Fraud and Corruption Prevention Policy;
- Financial Internal Controls Policy;
- Rating Policy (as a result of COVID-19);
- Procurement Policy;
- Budget Management Policy.

Other substantive issues dealt with during this period include the review of:

- LGRS Cyber Risk Assessment;
- Review of the Long Term Financial Plan;
- Local Government Reform Bill;
- COVID-19 and financial implications;
- 2019/2020 financial statements, external audit and management letter and liaison with external auditor;
- The creation of an internal audit program and liaison with the newly appointed internal auditor;
- External audit internal financial controls review and Council's self-assessment of these controls;
- Quarterly budget reviews;
- Review of financial performance of ERA Water, East Waste and Eastern Health Authority.

As Presiding Member, I would like to thank both the Independent Members and the Elected Members for their diligence and contribution to the meetings and also the Administration for the quality of the papers and their administrative support.

Greg Connor

Presiding Member 30 June 2020

Membership and attendance of the Audit Committee from 1 July 2019 to 30 June 2020:

Presiding Member: Mr Greg Connor

Audit Committee	6 Aug 2019	21 Oct 2019	3 Feb 2020	4 May 2020	Total
Mr Greg Connor (Independent)	✓	✓	✓	✓	4
Ms Corinne Garrett (Independent)	✓	A	✓	✓	3
Mr David Hitchcock (Independent)	✓	✓	✓	✓	4
Cr Conrad Wilkins	✓	✓	✓	✓	4
Cr Stephen Furlan	✓	A	A	✓	2
Mayor Elizabeth Fricker (Ex-Officio)	A	✓	✓	✓	3
Cr Rob Ashby AM (Proxy)	N/A	✓	✓	N/A	2

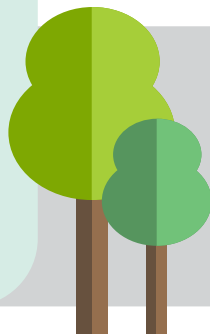
LDA: approved leave of absence
 A: apology
 N/A: not applicable

Fee Structure

The Presiding Member was paid a \$420 sitting fee per meeting.

Independent Members were paid \$350 sitting fee per meeting.

Elected Members on this Committee are not paid a sitting fee.



other committees established under legislation

Council Assessment Panel (CAP)

The Council Assessment Panel is established in accordance with section 83(1)(b) of the *Planning, Development and Infrastructure Act 2016*.

CAP membership consists of four independent members and one Elected Member. The CAP meets to consider and make decisions on certain types of development applications submitted to the Town of Walkerville.

The CAP makes decisions on development applications in accordance with the requirements of the *Development Act 1993*. It provides advice to Council about trends, issues and any other matters that may relate to the applications.

Decisions made by the CAP are not subject to review by Council. Rather, appeals may be heard by the Environment, Resources and Development Court.

The CAP met on the second Monday of each month in 2019/20.

Fee Structure

The Presiding Member was paid a \$420 sitting fee per meeting.

Independent Members were paid \$350 sitting fee per meeting.

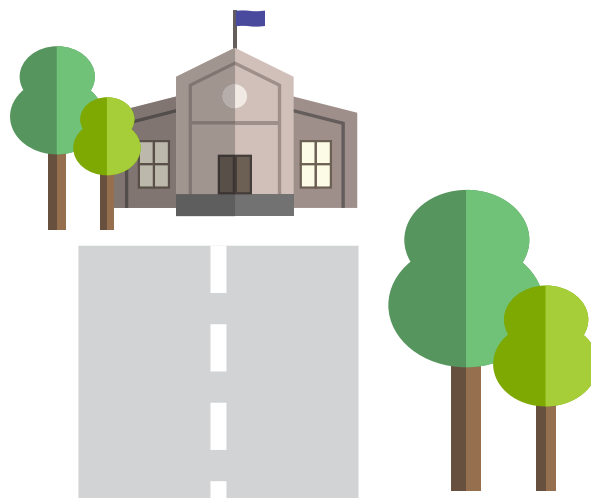
The Elected Member on this Committee is not paid a sitting fee.

Membership and attendance of the Council Assessment Panel from 1 July 2019 to 30 June 2020:

Presiding Member: Mr Doug Wallace

Council Assessment Panel	8 Jul 2019	12 Aug 2019	9 Sep 2019	14 Oct 2019	11 Nov 2019	12 Dec 2019	10 Feb 2020	11 May 2020	9 Jun 2020	Total
Mr Bill Chandler	✓	✓	✓	✓	✓	✓	✓	✓	✓	9
Mr Doug Wallace	✓	✓	✓	✓	✓	✓	✓	✓	✓	9
Mr Phil Smith	✓	✓	✓	✓	✓	✓	✓	✓	✓	9
Mr Ross Bateup	✓	✓	A	✓	✓	✓	✓	✓	✓	8
Cr James Nenke	L	✓	✓	✓	N/A	N/A	N/A	N/A	N/A	4
Cr Stephen Furlan	N/A	N/A	N/A	N/A	✓	✓	✓	✓	✓	5

A: apology
 L: arrived late for meeting
 N/A: not appointed to the Committee at this date



Strategic Planning and Development Policy Committee

The Strategic Planning and Development Policy Committee is established in accordance with section 101A of the *Development Act 1993*.

The role of the Committee is to provide advice to Council on strategic planning and policy positions to ensure:

- orderly and efficient development within the Council area;
- high levels of integration of transport and land-use planning;
- relevant targets set out in the planning strategy within the Council area;
- the implementation of affordable housing policies set out in the planning strategy within the Council area;
- other outcomes assigned to the Committee by the Council.

Meetings of the Strategic Planning and Development Policy Committee are held on an as needs basis.



Membership and Attendance of the Strategic Planning and Development Policy Committee from 1 July 2019 to 30 June 2020:

Presiding Member: Cr James Williams

Strategic Planning and Development Policy Committee	6 Jun 2019	4 Jul 2019	8 Aug 2019	20 Nov 2019	Total
Mayor Elizabeth Fricker (Ex-officio)	A	✓	✓	A	2
Cr MaryLou Bishop	✓	A	✓	✓	3
Cr Conrad Wilkins	✓	✓	✓	✓	4
Cr Norm Coleman OAM	✓	✓	✓	✓	4
Cr James Williams	✓	✓	✓	✓	4
Cr Stephen Furlan (Proxy)	N/A	✓	N/A	N/A	1

A: apology

N/A: not appointed to the Committee at this date

Fee Structure

Between November 2019 to June 2020, Cr James Williams was paid an allowance of \$1,799.69 in his capacity as Presiding Member. No other members were paid a sitting fee.



Walkerville and Prospect Building Fire Safety Committee

The Walkerville and Prospect Building Fire Safety Committee (BFSC) was established pursuant to section 71 of the *Development Act 1993*. The role of the BFSC is to identify and take action in relation to insufficiencies in fire safety.

Relevant buildings are identified, inspected and considered with regard to the fire safety objectives and performance criteria of the Building Code of Australia (BCA). Where necessary, the BFSC communicates with building owners to ensure compliance with the BCA is obtained. Where required, the BFSC may serve notices requiring work to be undertaken or, if there is a risk to life safety, to evacuate the building or part thereof.

Meetings of the Committee are held every third month, alternating between the Town of Walkerville and the City of Prospect.

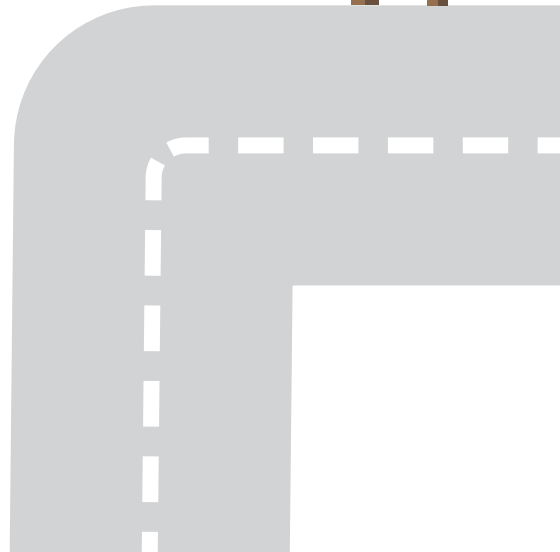
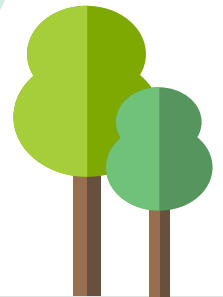
Fee Structure

Sitting fees are not payable to members of the Walkerville and Prospect Building Fire Safety Committee.

Membership and attendance of the Walkerville and Prospect Building Fire Safety Committee from 1 July 2019 to 30 June 2020:

Presiding Member: Mr Troy Olds

Building Fire Safety Committee	28 Aug 2019	27 Nov 2019	26 Feb 2020	27 May 2020	Total
Mr Troy Olds	✓	✓	✓	✓	4
Mrs Andreea Caddy	✓	✓	✓	✓	4
Mr Mark Dally (Metropolitan Fire Service)	✓	✓	✓	✓	4
Mr Chi Hok (City of Prospect)	✓	✓	✓	✓	4



advisory groups and committees

A Council may also establish advisory groups as a mechanism for facilitating and improving community participation in its decision-making process.

While not formally established under legislation, advisory groups provide particular expertise and advice to help the Council make its decisions, or help engage community resources and opinion.

Decisions or recommendations from the advisory groups are presented to a formal meeting of Council for consideration.

Council has established the following advisory groups:

Wesleyan Cemetery Advisory Committee

The Wesleyan Cemetery Advisory Committee consists of two Elected Members and five community representatives.

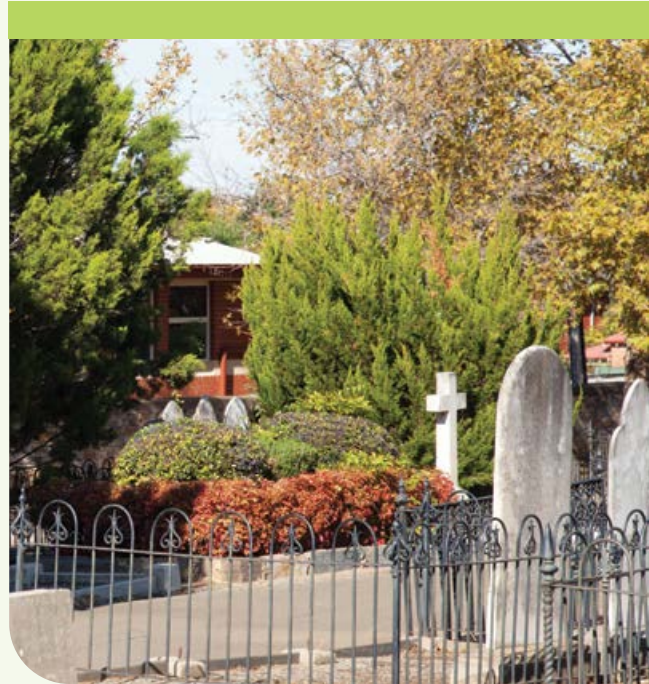
The role of the Advisory Committee is to:

- promote and encourage the enjoyment and appreciation of the Walkerville Wesleyan Cemetery;
- identify opportunities for the enhancement of the site;
- assist in the restoration, preservation and maintenance of the grounds in a planned and respectful manner.

Although the Committee’s Terms of Reference state that the Advisory Committee is required to meet four times per year, only one formal meeting was held in part due to COVID-19 restrictions.

While scheduled meetings were impacted by COVID-19, during the 2019/20 financial year, the Wesleyan Cemetery Advisory Committee (WCAC):

- developed a new Cemetery and Memorial Policy, which Council endorsed in August 2019;
- assisted in the coordination of the headstone repair and maintenance program, which saw the repair and restoration of 28 high risk headstones, 15 medium and 24 low risk;
- assisted in the development and completion of a final concept design for the new cemetery brochure; and
- instigated and saw the completion of the Township wide Wesleyan Cemetery community survey, which gauged the community’s perspective on both the current and future operations of the Cemetery. A total of 668 responses were received from the survey, all of which will inform and assist Council in their deliberations for the future operation of the Cemetery.



Membership and attendance of the Wesleyan Cemetery Advisory Committee from 1 July 2019 to 30 June 2020:

Presiding Member: Mr Jim Everett

Cemetery Advisory Committee	11 Jul 2019	Total
Cr James Nenke	N	1
Cr James Williams	✓	1
Mr Jim Everett	✓	1
Ms Karen Murphy	✓	1
Ms Raye Whitehead	✓	1
Mr John Jackson	✓	1
Ms Heather Wright	✓	1
Mr David Griffiths	✓	1

N: not present at meeting

Fee Structure

Sitting fees are not payable to members of the Wesleyan Cemetery Advisory Committee.

Waste Advisory Group

The Waste Advisory Group was established by Council at its Ordinary Meeting of 15 July 2019.

The membership of the Waste Advisory Group consists of three Elected Members and three community representatives.

The role of the Waste Advisory Group is to:

- provide advice to Council on the direction and development of waste policy;
- provide advice to Council on key reforms to encourage the use of waste derived materials;
- provide advice to Council on key reforms to encourage the community to reduce waste to landfill;
- provide advice to Council to increase food and green organics diversion from general waste collections.

In accordance with its Terms of Reference, the Advisory Group will meet on an as needs basis, with a minimum of four meetings per calendar year. Due to COVID-19, the March 2020 meeting was cancelled and the June meeting pushed back to July. The Advisory Group has developed a Work Plan for the 2020/21 financial year.

Fee Structure

Sitting fees are not payable to members of the Waste Advisory Group.

Membership and attendance of the Waste Advisory Group from 1 July 2019 to 30 June 2020:

Presiding Member: Cr James Williams

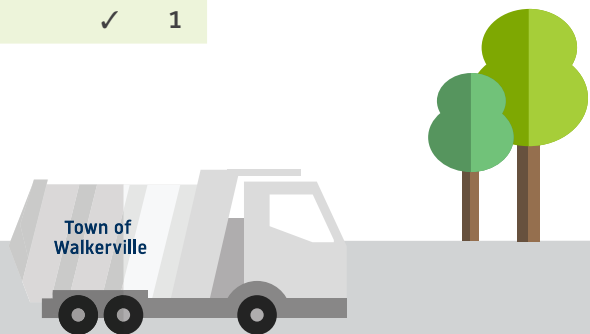
Waste Advisory Group	5 Sep 2019	Total
Cr James Williams	✓	1
Cr Jennifer Joshi	✓	1
Ms Karen Murphy*	✓	1
Ms Helena Stone	✓	1

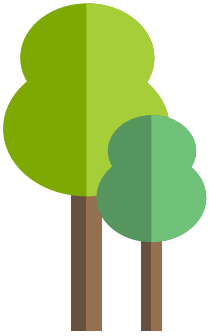
* Mr John Rolls replaced Ms Karen Murphy on the Waste Advisory Group on 16 September 2019.

Note: Cr Rob Ashby was appointed to the Waste Advisory Group on 16 September 2019.

Attendance at Informal Gatherings of the Waste Advisory Group from 1 July 2019 to 30 June 2020:

Waste Advisory Group	4 Dec 2019	Total
Cr James Williams	✓	1
Cr Jennifer Joshi	✓	1
Cr Rob Ashby AM	✓	1
Ms Helena Stone	✓	1
Mr John Rolls	✓	1





Regional subsidiaries

Council is a member of the following regional subsidiaries, which are established under section 43 of the *Local Government Act 1999*:

- Highbury Landfill Authority;
- East Waste;
- Eastern Health Authority;
- ERA Water.

Subsidiary annual reports are included in this document at page 144.

Confidential matters

While the *Local Government Act 1999* requires meetings of Council or any of its Committees to be open to the public, from time to time some matters need to be discussed in confidence.

Confidential matters are not classified by Council, but defined by the *Local Government Act 1999* (sections 90 and 91) and include, but are not limited to:

- commercial-in-confidence;
- security matters;
- staff matters;
- legal advice and litigation;
- personal affairs of people living or dead.

During 2019/2020, of the 455 agenda items, 33 were considered in accordance with section 90(3) of the *Local Government Act 1999*, where it was necessary to exclude the public from the discussion of a particular matter. This represents approximately 7% of all decisions made by Council and its Committees.



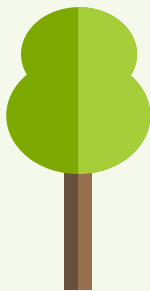


The following table summarises the number of occasions that the provisions listed in section 90(2) (excluding the public during debate) or section 91(7) (documents to be kept confidential for a period of time) were used during the 2019/2020 financial year.

The confidential status was current at 30 June 2020.

Date of meeting	Council / Committee	Subject matter	Section 90(2)	Section 90(3)	Section 91(7)	Confidentiality status
15 July 2019	Council	Masterplanning Strategic Sites	1	90(3)(b)	1	Order remains
15 July 2019	Council	East Waste – Reappointment of Independent Chairman	1	90(3)(a) 90(3)(h)	1	Released 11 March 2020
15 July 2019	Council	East Waste Board Meeting – confidential Minutes	1	90(3)(k)	1	Released 11 March 2020
29 July 2019	CEO Performance Review Committee	CEO 2018 / 2019 Performance Review Report	1	90(3)(a)	1	Order remains
19 August 2019	Council	Walkerville Sports Club Incorporated Loan Repayment Schedule, Lease and Licence Agreement	1	90(3)(b)	1	Order remains
19 August 2019	Council	Donnelly (Watson Car Park) Discretionary Rebate Request	1	90(3)(b)	1	Released 28 August 2019
19 August 2019	Council	CEO 2018/2019 Performance Review Report	1	90(3)(a)	1	Order remains
16 September 2019	Council	Draft Request for Expression of Interest (REOI) – Master Planning of Strategic Sites	1	90(3)(b)	1	Order remains
21 October 2019	Council	Bancroft (Watson Car Park) Discretionary Rebate Request	1	90(3)(b)	1	Released 24 October 2019
21 October 2019	Council	Goode (Watson Car Park) Discretionary Rebate Request	1	90(3)(b)	1	Released 24 October 2019
18 November 2019	Council	East Waste – Legal Contract Matter	1	90(3)(h)	1	Released 11 March 2020
18 November 2019	Council	Walkerville Citizen of the Year Awards held on Australia Day 2020	1	90(3)(a)	1	Released 11 March 2020
16 December 2019	Council	East Waste – Appointment of Independent Chairman	1	90(3)(a)	1	Released 11 March 2020
16 December 2019	Council	Request for Expression of Interest (REOI) – Master Planning of Strategic Sites Update	1	90(3)(b)	1	Order remains
16 December 2019	Council	Application for Assignment of Pre-Kindy Lease	1	90(3)(b)	1	Released 16 June 2020

Date of meeting	Council / Committee	Subject matter	Section 90(2)	Section 90(3)	Section 91(7)	Confidentiality status
20 January 2020	Council	Levi Caravan Park – Future Operations	1	90(3)(b)	1	Order remains
20 January 2020	Council	Walkerville Developments Pty Ltd (Watson Car Parks) Discretionary Rebate Request	1	90(3)(b)	1	Released 11 March 2020
17 February 2020	Council	Strategic Property Review – 39 Smith St – Attachment C	1	90(3)(h)	1	Order remains
19 February 2020	CEO Performance Review Committee	CEO Performance Review Appointment of Consultant	1	90(3)(d) 90(3)(k)	1	Released 22 April 2020
23 March 2020	CEO Performance Review Committee	CEO Performance Review Appointment of Consultant	1	90(3)(d) 90(3)(k)	1	Released 22 April 2020
3 April 2020	CEO Performance Review Committee	CEO Performance Review Appointment of Consultant	1	90(3)(d) 90(3)(k)	1	Released 22 April 2020
20 April 2020	Council	COVID-19 – Lease/Licence Rent Waiver Projections	1	90(3)(b)	1	Order remains
20 April 2020	Council	Levi Caravan Park – Application for Rent Relief	1	90(3)(b)	1	Order remains
20 April 2020	Council	Mr Shane Jones (Watson Car Park) Discretionary Rebate Request	1	90(3)(b)	1	Order remains
20 April 2020	Council	2020 Volunteer Awards and Mayor's Choice Award	1	90(3)(a)	1	Order remains
20 April 2020	Council	CEO Performance Review – Appointment of Consultant	1	90(3)(d) 90(3)(k)	1	Released 22 April 2020
4 May 2020	Audit Committee	Appointment of Independent Member to ERA Water Audit Committee	1	90(3)(a)	1	Order remains
18 May 2020	Council	Commercial Leases – COVID-19 Legal Advice and Application for Assistance	1	90(3)(b) 90(3)(h)	1	Order remains
18 May 2020	Council	Community Leases – COVID-19 Rent Assistance	1	90(3)(b)	1	Order remains
18 May 2020	Council	Ministerial Submission – Application for Revocation	1	90(3)(j)	1	Order remains
18 May 2020	Council	ERA Water Independent Chairperson	1	90(3)(h)	1	Order remains
15 June 2020	Council	Appointment of Independent Member to ERA Water Audit Committee	1	90(3)(a)	1	Order remains
15 June 2020	Council	Levi Caravan Park – Asset Valuations and EOI Update	1	90(3)(b)	1	Order remains
Total Orders			33		33	



The following table identifies the grounds on which the Council considered the matters and determined to exclude the public from the discussion and the related documentation.

This differs from the total number of confidential orders as a number of confidential orders fell under more than one subparagraph of Section 90(3)(a)-(n).

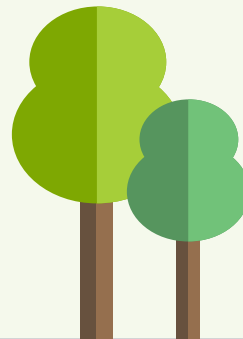
Section	Description	Total
90(3)(a)	information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)	8
90(3)(b)	information the disclosure of which— (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest	16
90(3)(c)	information the disclosure of which would reveal a trade secret	0
90(3)(d)	commercial information of a confidential nature (not being a trade secret) the disclosure of which— (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage of a third party; and (ii) would, on balance, be contrary to the public interest	4
90(3)(e)	matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person	0
90(3)(f)	information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial	0
90(3)(g)	matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty	0
90(3)(h)	legal advice	5
90(3)(i)	information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council	0
90(3)(j)	information the disclosure of which— (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the council); and (ii) would, on balance, be contrary to the public interest	1
90(3)(k)	tenders for the supply of goods, the provision of services or the carrying out of works	5
90(3)(m)	information relating to a proposed amendment to a Development Plan under the <i>Development Act 1993</i> before a Development Plan Amendment proposal relating to the amendment is released for public consultation under that Act	0
90(3)(n)	information relevant to the review of a determination of a council under the <i>Freedom of Information Act 1991</i>	0
Total instances of 90(3) subparagraphs used		39

A total of 15 confidential orders expired, ceased to apply or were released during 2019/20, including 13 orders which were made in 2019/20.

There were nine confidential retention orders under section 91(7) that remained operative as at 30 June 2020.

Date of meeting	Council / Committee	Subject Matter	Reason for Confidentiality
18 March 2020	Council	Masterplanning Strategic Sites	90(3)(b)
15 October 2018	Council	Insurance Coverage Report	90(3)(d)
17 September 2018	Council	Masterplanning Strategic Sites	90(3)(b)
16 July 2018	Council	Walkerville Sports Club Financials	90(3)(h)
18 June 2018	Council	Appointment of ERA Water Independent Chair	90(3)(h)
16 April 2018	Council	River Torrens Linear Path – Led Lighting Upgrade Project Tender Evaluation Report	90(3)(k)
21 August 2017	Council	CEO Performance Review 2016 /2017	90(3)(a)
15 May 2017	Council	Strategic Property – Master Planning Framework	90(3)(d)
16 January 2017	Council	LGA public lighting business case	90(3)(d)

Please refer to the Confidential Items Register on Council's website for the current status of the items listed.





Delegations

The Chief Executive Officer has the delegated authority from Council to make decisions on a number of administrative and regulatory matters. The Chief Executive Officer may sub-delegate such authority to other officers in particular circumstances.

Council makes policy decisions, which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken and the resources, which are to be made available to undertake such works and services.

Council's delegation register is available for inspection at the Town of Walkerville Civic and Community Centre and on Council's website www.walkerville.sa.gov.au.

Internal review of Council decisions

Section 270 of the *Local Government Act 1999* provides for any individual to request a review of a decision of the Council, the Administration and other people acting on Council's behalf.

A copy of Council's Internal Review of a Council Decision Policy is available from Council's website.

During 2019/20, no applications for a section 270 review of a Council decision were received.

In addition for the period 1 July 2019 to 30 June 2020, 261 requests for an internal review of an expiation notice were received. Of these requests, 115 expiations were waived; being 44%.

Applicants were notified of their right of review with the SA Ombudsman should they remain dissatisfied.

SA Ombudsman enquiries

In 2019/20, seven matters were referred to the SA Ombudsman by interested parties.

Of these matters, the SA Ombudsman declined to investigate three of the complaints. The other four complainants were referred back to Administration by the SA Ombudsman.

No negative findings were made against the Town of Walkerville.



message from the CEO



Kiki Cristol, CEO

“Risk-taking is the essence of innovation” – Herman Kahn

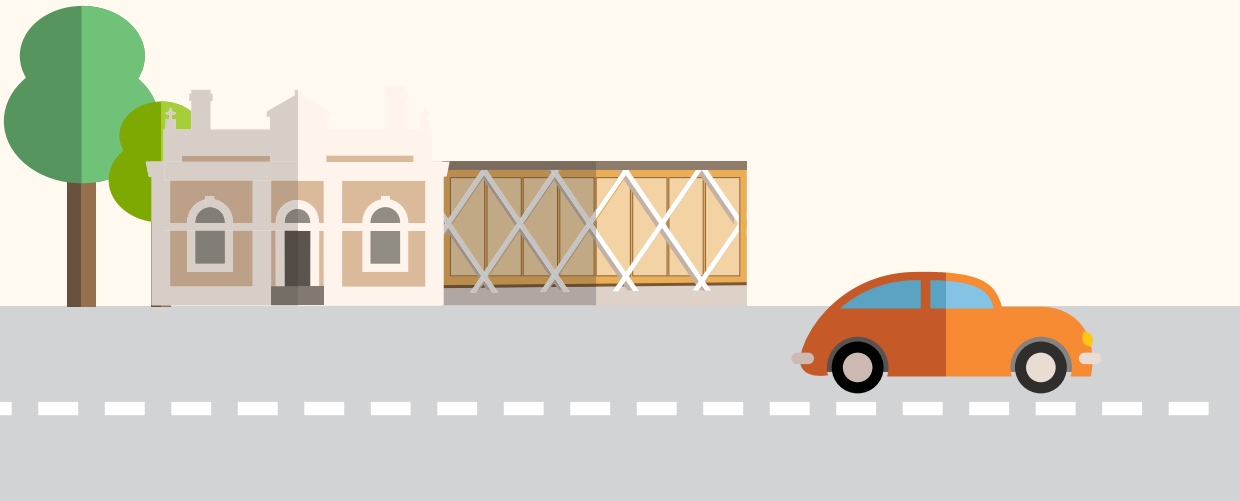
As a CEO, I encourage out-of-the-box-thinking. This Council strives to be leaders in innovation, frontrunners of collaboration, pioneers in our fields of expertise and trendsetters in creativity. In order to achieve this, we need to take risks.

2019/20 was a year of risk and innovation for the Town of Walkerville. Despite the challenges that not only the Local Government sector faced, but also the entire world, because of COVID-19, it was inspiring to see us take on the challenge and maintain our services within the confines enforced by the strictures of the pandemic.

We became leaders in innovation through our ability to transform from a physical presence to the online realm, frontrunners of collaboration in our business development partnerships, pioneers of expertise in the pursuit of a State-first roundabout and trendsetters in creativity through our COVID-19 “Silly Walks” signs.

This was a year of significant challenge and change. We had to continue to adapt at an accelerating pace to respond to our residents in a time of crisis.

We adapted during a period of the unknown and maintained a progressive attitude. Size has never held our organisation back. One example of this is that our Assets and Infrastructure Team delivered a new roundabout, which was the first of its kind in South Australia.



Administration had been looking for a solution to the ageing and damaged roundabout at the intersection of Walkerville Terrace and Smith Street for three years. The upgraded structure employs a methodology, which is used in the development of high-rise buildings, but not common for civil roadworks. A regular roundabout on Walkerville Terrace would generally last about 10 years, however, by using this new method of development, Council has more than doubled the asset's lifespan to 25 years. The project has also been nominated as part of the 2020 Excellence Awards for the Institute of Public Works Engineering Australia, South Australian Division (IPWEA SA).

In addition to award nominations, we also received praise for our messaging during COVID-19. We used marketing material to engage the community when we faced physical restrictions. As residents were being overwhelmed with coronavirus information, we decided to stand out, by providing mandatory restrictions in a more light-hearted way by reproducing John Cleese's "Ministry of Silly Walks" as 1.5m social distancing signs. The feedback received from the community was remarkable and a testament to this Council for its creativity and willingness to try new methods of engagement.

The issue of waste management and the impact of landfill continued as a priority into 2019/20. Our subsidiary, East Waste, completed the largest and most comprehensive kerbside bin audit undertaken in South Australia. The audit included 2,143 bins from 700 households from East Waste's seven Member Councils, including 321 bins in the Town of Walkerville. One of the key findings was that 55% of the material in the general waste to landfill bins in Walkerville could be recycled or composted. Consequently, we will place a bigger emphasis on the education of our community regarding the disposal of waste materials. This will be directed by our Waste Advisory Group, which was established this year to provide expert advice and develop waste management initiatives.

One of the key focuses for Council in 2019/20 was achieving a new vision through a revised Strategic Plan. Our *2020-2024 Living in the Town of Walkerville: a strategic community plan* provides a roadmap of the direction the community indicated the Township should progress and how to get there. It is driven by our residents and businesses and will be actioned by the delivery of services, plans and strategies over the next four years. In addition, we developed, revised and endorsed multiple crucial documents and policies. Council adopted its first Public Art Strategy, adapted its Open Space Strategy, worked on its Asset Management Plan and updated the 2020-2024 Wellbeing Strategy.

Town of Walkerville Chief Executive Officer Kiki Cristol with former Walkerville Mayor David Whiting at the Australia Day Citizenship Ceremony.



While there was much uncertainty in the sector over the last quarter of 2019/20, the Town of Walkerville continued to respond, adapt and deliver outcomes that supported our community.

We made inroads towards the Town's economic development, through our partnerships with the Eastern Region Alliance (ERA) Business and Economic Development Committee and Propel SA, particularly in helping small businesses come to fruition. Our collaboration with the cities of Burnside and Campbelltown, along with business board members of Propel SA, put us on the State agenda for business development. As part of our commitment to assist local companies expand and develop, particularly in light of COVID-19, Propel SA offered our businesses free membership for 12 months. This was a windfall for those looking for business advice, marketing information and networking experiences.

Throughout 2019/20, Local Government Reform preoccupied the attention of many Councils. Walkerville provided feedback to State Government on a number of proposed recommendations and changes, driven by the SA Productivity Commission, SA Planning Commission and the Statutes Amendment (Local Government Review) Bill 2020. Some were supported, while other amendments were considered detrimental to the future of the Local Government sector.

Council was also faced with making challenging decisions related to Council-owned property. Council resolved to seek expressions of interest for the Levi Caravan Park and the site at 39 Smith Street and 42-44 Fuller Street for the purpose of potentially investing in and redeveloping the site for the benefit of the community.

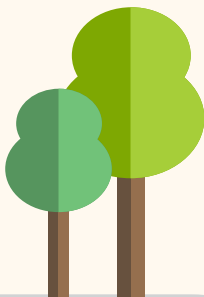
Council resolved at its meeting on 20 January 2020, to seek the Minister's consent to revoke the Community Land Classification from the portions of land straddling Certificates of Title 5796/887 (Depot), 5728/637 (Smith 1) and 5838/95 (Smith 2). At its meeting on 15 June 2020, Council subsequently determined to undertake a period of community consultation in accordance with section 194 of the *Local Government Act 1999*, to revoke the Community Land Classification from the whole of the land contained within Certificates of Title 5728/637 (Smith 1) and 5838/95 (Smith 2) and the portion of land contained within Certificate of Title 5796/887 (Depot). The proposed revocation of the Community Land Classification will be undertaken in 2020/21.

Having reviewed its Community Land Management Plans, and following feedback from the community, Council resolved to name the previously 'unnamed reserve', straddling the Memorial Gardens, 'Soldiers' Memorial Reserve' and most importantly, retain its Community Land Classification status.

It has been my privilege to work with Council over the past year. I have been inspired, encouraged and motivated by my many talented staff. I wish to thank our Elected Members, the Management Team and our employees for embracing risk, change and innovation.

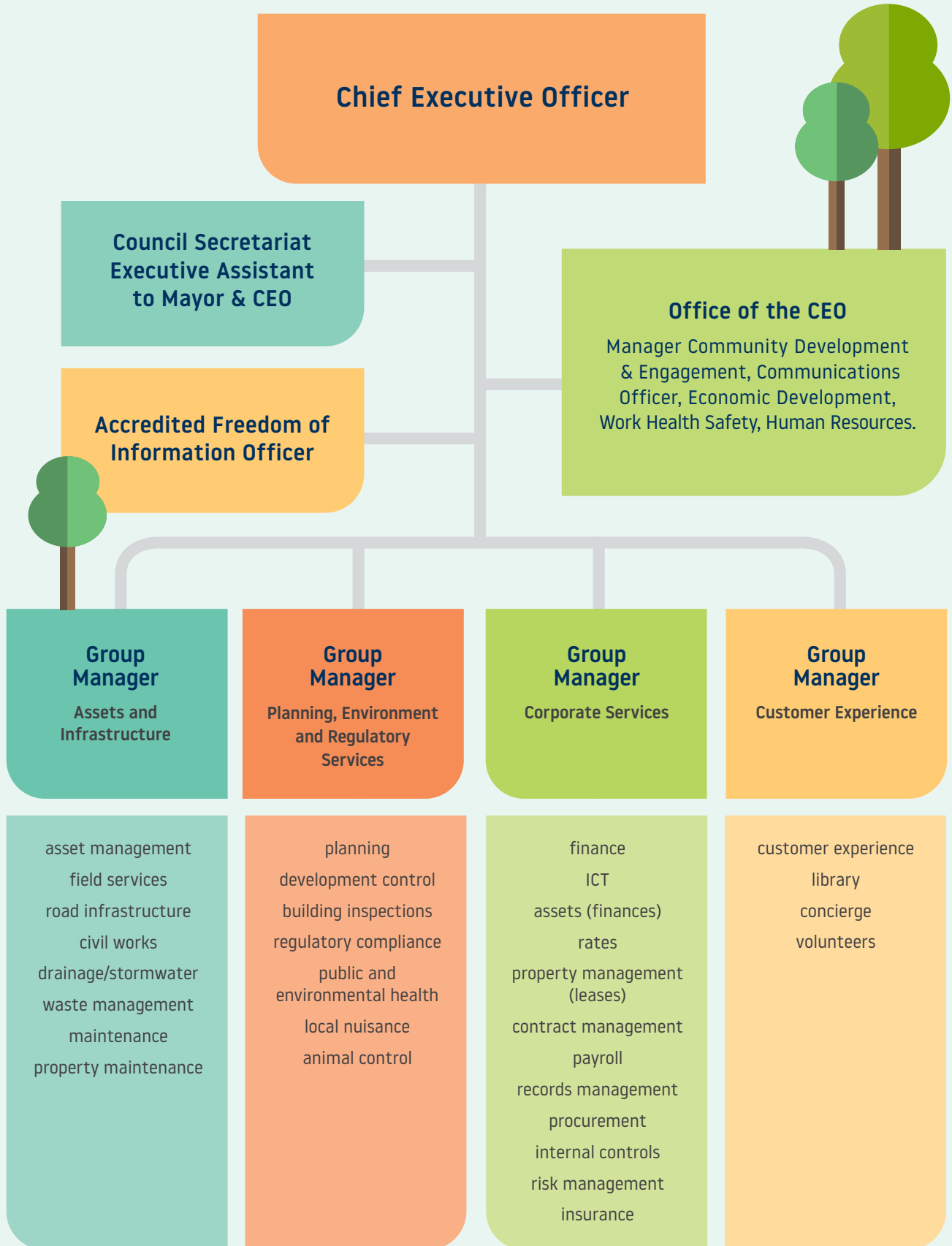


Kiki Cristol
CEO of Walkerville





organisation structure



administration

employee profile (head count)

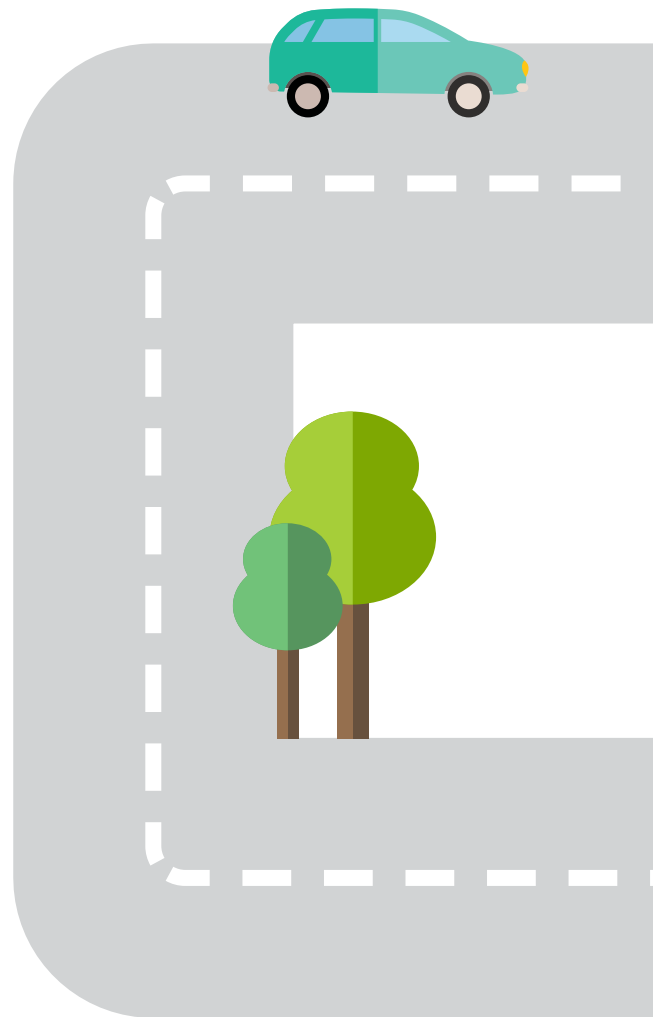
Age	Female	Male	Total
Under 21	0	0	0
21-30	4	0	4
31-34	2	1	3
35-44	10	5	15
45-54	1	3	4
55-64	7	3	10
65 plus	0	1	1
Total	24	13	37

employment status

Permanent	Female	Male	Total
Full time	3	5	7
Part time	5	0	3
Casual	0	0	0
Fixed term contract	16	8	27
Total	24	13	37

occupation stream (head count)

	Female	Male	Total
engineering	0	2	2
building/planning	4	2	6
community Services	11	0	11
works/maintenance	2	7	9
corporate/governance	7	2	9
Total	24	13	37



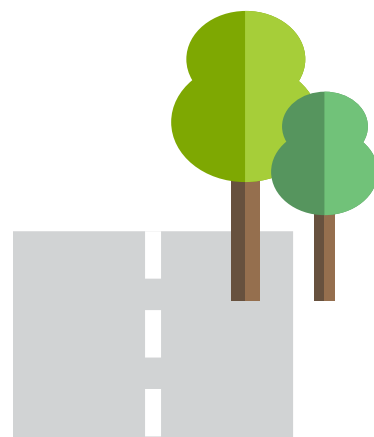


length of service (head count)

Years	Female	Male	Total
0-2	7	5	12
2-5	8	1	9
5-10	3	4	7
10-15	4	2	6
15 plus	2	1	3
Total	24	13	37

length of service (head count)

Years	2015/16	2016/17	2017/18	2018/19	2019/20
0-2	11	15	14	8	12
2-5	8	8	8	10	9
5-10	10	10	10	9	7
10-15	4	3	3	4	6
15 plus	3	1	2	2	3
Total	36	37	37	33	37

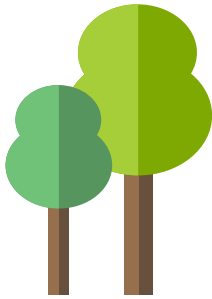




salary register and employment status

register of salaries 2019/20

	Part Time (PT) or Casual (C)	FTE	Classification (Level)	Salary Scale	Salary	On Call Allowance	Motor Vehicle (MV): Full Use + Value or Fuel Card (FC)	MV Value	Super	Total Package
Chief Executive Officer		1	Contract	228,435			MV 7,000	21,244	256,679	
Group Manager Corporate Services		1	Contract	132,420				12,580	145,000	
Group Manager Planning, Environment & Regulatory Services		1	Contract	123,288				11,712	135,000	
Manager Community Development & Engagement		0.8	Contract	112,770	90,216		FC 2,000	8,390	100,606	
Group Manager Asset & Infrastructure		1	Contract	123,017			MV 10,000	11,687	144,704	
Group Manager Customer Experience		1	Contract	125,507				11,923	137,430	
Strategic Development & Policy Planner		1	Contract	96,311				9,150	105,461	
Business Analyst – Property & Contracts	PT	0.9	Contract	91,620	82,458			8,704	100,324	
Senior Planner		1	Contract	91,311				8,675	99,986	
Project Officer Assets & Infrastructure		1	Contract	88,624				8,419	97,043	
Council Secretariat / EA – Office of CEO		1	Contract	86,530				8,220	94,750	
Communications Officer		1	Contract	80,000				7,600	87,600	
Community Safety Officer		1	Contract	71,850				6,826	78,676	
Program & Events Officer		1	Contract	65,379				6,211	71,590	
Shared Depot Administration Officer	PT	0.6	GO 5.2	78,507 - 81,838	48,105			4,570	52,675	
Rates & Payroll Officer		1	GO 4.4	71,850 - 76,845	76,845			7,147	83,992	
Accounts Officer		1	GO 4.4	71,850 - 76,845	76,845			7,147	83,992	
Co-ordinator Customer Experience		1	Contract	76,845				7,300	84,145	



	Part Time (PT) or Casual (C)		Classification (Level)	Salary Scale		On Call Allowance	Motor Vehicle (MV): Full Use + Value or Fuel Card (FC)	MV Value	Super	Total Package
	FTE			Salary						
Concierge/Customer Experience Office	1		GO 3.4	65,379 - 70,376	70,376				6,686	77,062
Customer Experience Officer	1		GO 3.4	65,379 - 70,376	70,376				6,686	77,062
Customer Experience Officer	1		GO 3.2	65,379 - 70,376	67,042				6,369	73,411
Customer Experience Officer	1		GO 3.3	65,379 - 70,376	68,709				6,527	75,236
Customer Experience Officer	1		GO 3.1	65,379 - 70,376	65,379				6,211	71,590
Graduate Planner	1		Contract	71,850					6,826	78,676
Library Team Member	PT	0.64	GO 3.4	65,379 - 70,376	46,091				4,379	50,470
Regulatory Services Administration Officer	1		GO 3.3	65,379 - 70,376	68,709				6,527	75,236
Shared Depot Administration Officer	1		GO 3.4	65,379 - 70,376	70,376				6,686	77,062
Civic & Urban Services	1		WC 3.3	66,697 - 70,012	70,012				6,511	76,523
Team Leader Beautification Services	1		WC 3.3	66,697 - 70,012	70,012	3,309			6,965	80,286
Beautification Services Team Member	1		WC 2.3	60,073 - 63,390	63,390				5,895	69,285
Beautification Services Team Member	1		WC 2.3	60,073 - 63,390	63,390	3,309			6,336	73,035
Beautification Services Team Member	1		WC 2.3	60,073 - 63,390	63,390	3,309			6,336	73,035
Beautification Services Team Member	1		WC 2.3	60,073 - 63,390	63,390	3,309			6,336	73,035
Beautification Services Team Member	1		WC 2.1	60,073 - 63,390	60,073				5,707	65,780
FTE 32.94										

portfolios

office of the CEO

The Office of the CEO provides support to the Elected Members through the provision of advice on strategy and policy direction and ensuring that Council and Administration comply with statutory obligations.

The Office of the CEO supports the principles of equal opportunity to encourage the detection and elimination of discrimination, victimisation and sexual harassment, as well as promoting a state of equality among all sectors of the Town of Walkerville. It also ensures that all members of Administration are treated the same – irrespective of race, age, caring responsibilities, gender identity, disability, marital or domestic partnership status, intersex status, pregnancy, race, sex, sexual orientation, or spouse or partner's identity.



governance

The following information relates to Council's Governance activities in 2019/20.

Freedom of Information

The *Freedom of Information Act 1991* extends to every person the right to access information held by State and Local Government agencies. To access information in accordance with the *Freedom of Information Act 1991*, a person must submit an application clearly specifying the nature of the information required.

The application fee and the fees for dealing with the application, including photocopying of documents, are prescribed in the Freedom of Information (Fees and Charges) Regulations 2018. The Council must waive or remit fees for pensioners and other prescribed persons.

Freedom of Information requests should be addressed to:

**Freedom of Information Officer
Town of Walkerville
PO Box 55, Walkerville SA, 5081**

Forms are available from the Town of Walkerville Civic and Community Centre.

Applications will be responded to as soon as practicable and in any event within 30 calendar days of Council receiving a compliant, written request, together with the prescribed application fee.

The Town of Walkerville received two Freedom of Information requests in 2019/20:

File Number	Date Received
13.40.2.24	01/07/2019

Requesting copies of invoices regarding the payment of the Solid Waste Levy for 2017/18 and 2018/19 financial years.

File Number	Date Received
13.40.2.46	28/05/2020

Requesting access to the written submission letter from Walkerville Council to the Minister for Local Government setting out its request to the Minister revoking the Community Land Status from the portions of land straddling Certificates of Title 5796/887 (Fuller Street Depot), 5728/637 (Smith Street 1) and 5838/95 (Smith Street 2); including the report but excluding all attachments being the consultation documents and responses, plus any other supplementary documents.

Amendment of Council records

A person to whom access to Council documents has been given may apply under the *Freedom of Information Act 1991* for the amendment of the Council's records if:

- the document contains information concerning the person's personal affairs;
- the information is available for use by the Council in connection with its administrative functions;
- the information is, in the person's opinion, incomplete, incorrect, out-of-date and misleading.

Applications must be in writing and contain the information specified in Section 31 of the *Freedom of Information Act 1991*. Forms for this purpose are available at the Town of Walkerville Civic and Community Centre, located at 66 Walkerville Terrace, Gilberton.

Applications to amend Council Records should be directed to:

**Freedom of Information Officer
Town of Walkerville
PO Box 55, Walkerville SA, 5081**

Or emailed attention to:
walkerville@walkerville.sa.gov.au
ATT: Freedom of Information Officer.



Documents available to the public

This section of the Annual Report details the documents, which the Town of Walkerville makes available to the public in accordance with relevant legislation.

The documents and registers listed may be inspected:

- At the Town of Walkerville Civic and Community Centre: 66 Walkerville Terrace, Gilberton;
- On Council's website www.walkerville.sa.gov.au.

Copies of the documents are available for a small fee as detailed in Council's Schedule of Fees and Charges.

By-Laws

The *Local Government Act 1999* provides the ability for Council to make by-laws as a way of providing good governance to the community and which reflect current community standards. By-laws operate as a piece of legislation and may be enforced by means of issuing an expiation notice.

The Town of Walkerville has five by-laws to ensure the good rule and governance of the Township and for the convenience, safety and comfort of its community. These being:

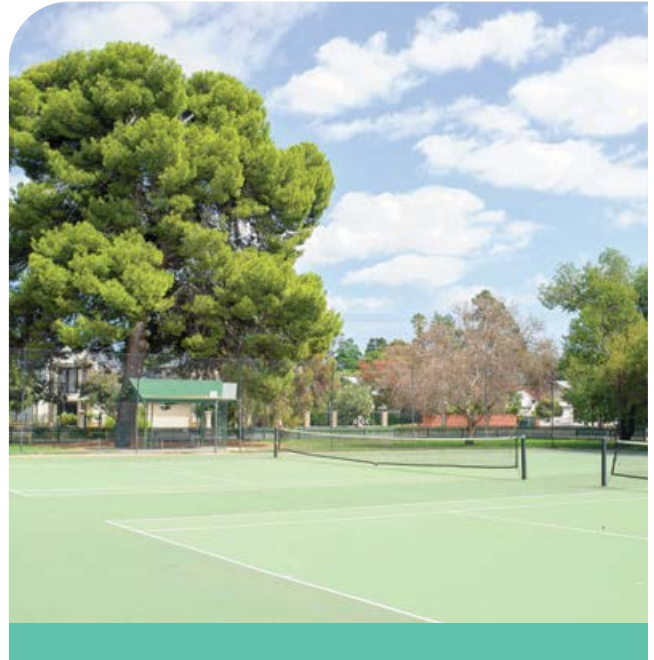
By-Law no 1: Permits and penalties: to provide for a permit system and penalties in Council by-laws, to clarify the construction of such by-laws and to repeal by-laws.

By-Law no 2: Local Government land: for the management and regulation of the use and access to Local Government land (other than roads) including the prohibition and regulation of particular activities on Local Government land and public places.

By-Law no 3: Roads: for the management, control and regulation of certain activities on Council roads.

By-Law no 4: Moveable signs: to set standards for moveable signs on roads and to provide conditions of, and the placement of, such signs.

By-Law no 5: Dogs: for the management and control of dogs in the Council area.



Codes

The following is a list of Codes that the Town of Walkerville maintains in accordance with the *Local Government Act 1999*:

- Mandatory Code of Conduct for Council Members;
- Mandatory Code of Conduct for Council Employees;
- Code of Practice – Access to Meetings and Documents;
- Code of Practice – Procedures at Meetings;
- Council Assessment Panel Code of Conduct.

Terms of Reference

The following Council Committees are guided by Terms of Reference, which define the purpose and authorities of each entity:

- Audit Committee;
- Building Fire Safety Committee;
- Chief Executive Officer's Performance Review Committee;
- Council Assessment Panel;
- Strategic Planning and Development Policy Committee;
- Waste Advisory Group;
- Wesleyan Cemetery Advisory Committee;
- Women of Walkerville Committee.

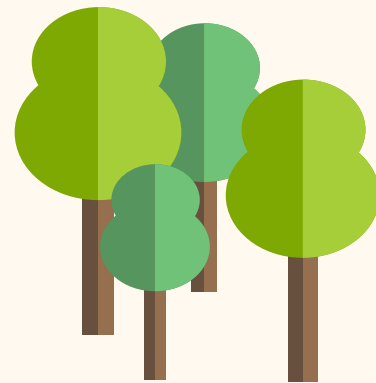


Policies

Policies provide the Council and Administration with the ability and direction to make decisions that are considered to be consistent and unbiased. A policy can also provide detail on the manner in which the Council undertakes, or requires others to undertake, certain works or activities.

Council has endorsed the following policies:

- Budget Management Policy;
- Building and Swimming Pool Inspection Policy;
- Building Over Easements Policy;
- Caretaker Policy;
- Cemetery and Memorials Policy;
- Collections Policy;
- Community Engagement and Consultation Policy;
- Community Fund Program Policy;
- Complaints Handling Procedure under Council Members Code of Conduct;
- Damage to Council Infrastructure Policy;
- Development Act Delegations Policy;
- Development Enforcement and Compliance Policy;
- Disposal of Land and Assets Policy;
- Elected Members Allowances and Benefits Policy;
- Elected Member Training and Development Policy;
- Elections – Casual Vacancies Supplementary Elections Policy;
- Financial Internal Controls Policy;
- Fraud and Corruption Prevention Policy;
- General On-Street Parking Policy;
- Heritage Management Policy;
- Heritage Plaques Policy;
- Heritage Plaques Fund Policy;
- Informal Gatherings Policy;
- Internal Review of Council Decisions Policy;
- Interpretative Signage Policy;
- Lease and Licence for Community Land and Buildings Policy;
- Liquor Licence Management Policy;
- Order Making Policy;
- Outdoor Dining Policy;
- Plaques Policy;
- Privately Funded Development Plan Amendment Policy;
- Public Question Time Policy;
- Public Interest Disclosure Policy;
- Public Interest Disclosure Procedure;
- Procurement Policy;
- Public Land Encroachment Policy;
- Rating Policy;
- Request for Service and General Complaint Handling Policy;
- Residential Parking Permit Policy;
- Risk Management Policy;
- Selection of Road Names Policy;
- Social Media Policy;
- Sponsorship Policy;
- Temporary Road Closure Policy;
- Treasury Management Policy;
- Urban Forest Management Policy;
- Use of Council Reserves Parks Gardens and Open Spaces Policy.



Registers

The following is a list of registers that the Town of Walkerville maintains in accordance with legislative requirements:

- Assessment register (rateable land);
- Campaign donations returns for the 2018 Local Government Elections*;
- Community land management plans;
- Community land (open space);
- Confidential and Released Documents for Council and Committee Meetings Register;
- Declaration of Interests Register for Council and Committee Meetings;
- Delegations Register;
- Development applications (DA) /consents/approvals (DA register);
- Dog Register;
- Elected Members allowances & benefits;
- Elected Members gifts and benefits register;
- Employees gifts and benefits register;
- Register of Interests – Elected Members;
- Register of Interests – Employees#;
- Register of Interests – Council Assessment Panel;
- Register of By-Laws and certified copies;
- Elected Members conflict of interest register*;
- Register of Public Roads;
- Salaries register (remuneration, salaries & benefits – staff);
- Schedule of Fees and Charges.

*A written application must be received by the Chief Executive Officer to view these registers.

The “Register of Interests – Employees” is not legally able to be viewed by members of the public.

Other documents available for inspection

The following documents are available for public inspection at the Civic and Community Centre, 66 Walkerville Terrace, Gilberton, during normal business hours and are available on Council's website.

Many of the documents are available free of charge. Documents listed with an asterisk(*) may be purchased as per the fee listed in Council's Schedule of Fees and Charges.

The documents are listed under the responsible portfolio:

Office of the Chief Executive

- Urban Master Plan
- *2020-2024 Living in the Town of Walkerville: a strategic community plan;*
- Town of Walkerville Annual Report;
- Administration policies and procedures;
- Agendas and Minutes of Council and Council Committees;
- Codes of Conduct – Council Members and Employees;
- Codes of Practice;
- Terms of Reference;
- Council Policies;
- Delegations Register;
- Voters Roll;
- Weekly Round Up.

Marketing and Communications

- *About Town;*
- Public Art Strategy.

Community Development and Engagement

- *2016-2020 Living Walkerville: wellbeing for every age and stage;*
- *2018-2020 Disability Access and Inclusion Plan.*

Assets and Infrastructure

- Open Space Strategy;
- *Town of Walkerville Traffic Plan 2017-2022;*
- *Town of Walkerville - Movement Action Plan;*
- Infrastructure and Asset Management Plans;
 - » Transport
 - » Stormwater
 - » Buildings
 - » Regional Climate Adaptation Plan
 - » Integrated Vulnerability Assessment Report
 - » Climate Projections Report
- Urban Forest Strategy.

Corporate Services

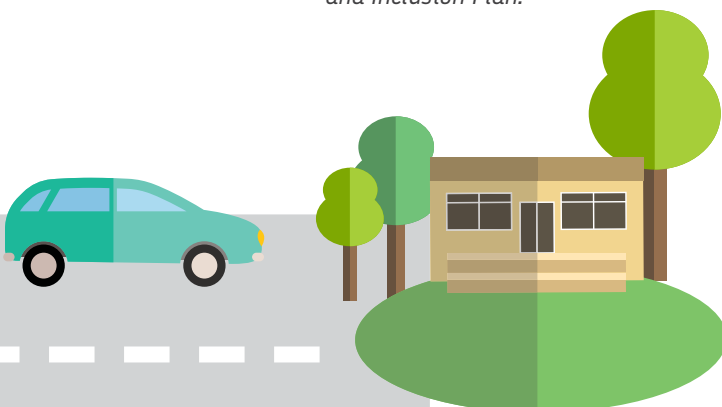
- *Annual Business Plan and Budget*;*
- *Long Term Financial Plan;*
- Assessment Record*;
- Council's Schedule of Fees and Charges;
- Community Land Management Plans:
 - » Parks, Reserves and Open Spaces
 - » Walkerville Oval Precinct
 - » Walkerville Memorial Gardens
 - » Linear Park
 - » Smith Street Sports and Recreation
 - » Creswell Reserve Sports and Recreation
 - » Walkerville Wesleyan Cemetery
 - » Levi Park;
- Audited Financial Statements*;
- *Financial Guiding Principles.*

Planning, Environment and Regulatory Services

- *Animal Management Plan 2018/19-2023;*
- Strategic Directions Report;
- Development Plan.

Emergency Management

- Business Continuity Plan;
- Zone Emergency Management Plan for Eastern Adelaide Zone;
- Key Hazards and Risks Summary.





community development and engagement

Council has a dedicated manager who oversees the delivery of services, programs and initiatives in alignment with the *2016-2020 Living Walkerville: wellbeing for every age and stage* – Council’s first strategic document to focus on the wellbeing of individuals living in the Town of Walkerville.

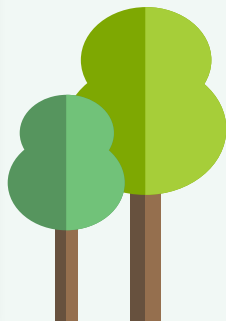
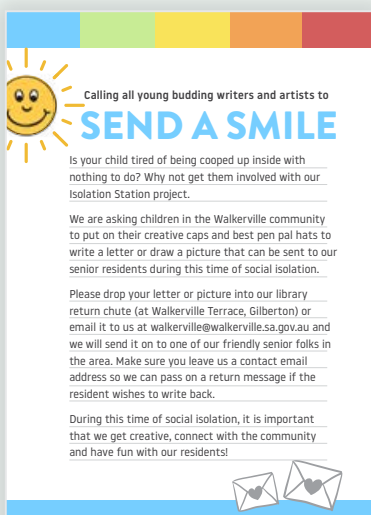
The Manager Community Development and Engagement advocates strategic and policy development within the organisation and ensures that Council offers appropriate services and programs to the community.

The Manager also works collaboratively with the Programs and Events Officer and Group Manager, Customer Experience to develop and deliver high quality community events and programs under the Cultivate5081 banner. The Community Fund and Sponsorship Program is also managed through this portfolio.

A dedicated Program and Events Officer was employed in August 2019 as part of the Community Development and Engagement portfolio. This has enabled the team to have a higher focus on the development of wellbeing and Cultivate5081 programs.

The COVID-19 pandemic hit South Australia at the beginning of 2020.

Restrictions came into place 17 March 2020 and impacted all programs and events. View page 52 for an overview of Council and COVID-19.



2019/20 highlights:

- **The Nourishing Table:** this program encouraged an intergenerational experience over food as students and senior residents shared their favourite recipes and stories. Council was also successful in obtaining a grant of \$3,000 from Age Friendly SA to run the program in 2019/20.
- **Send a Smile project:** children in the Walkerville community were asked to create a letter or picture to send to senior residents who were isolated during the COVID-19 pandemic.
- **White Ribbon accreditation:** in 2019/20, The Town of Walkerville continued its commitment towards becoming a White Ribbon Accredited Organisation. As part of the accreditation process, ongoing training and information was provided to all staff.

2019/20 ongoing services provided to the community:

Free community bus

The community bus was in service every Friday and eligible residents were able to utilise the service as many times as they needed.

This weekly service picked up residents from their front door, took them to North Park Shopping Centre and returned them home. For many, it was a practical and safe way to meet new people and get out and about without the hassle or expense of arranging transport. This community service was primarily intended for people who did not have private transport options or who had difficulties using or accessing public transport. The free community bus service was completely funded by the Town of Walkerville and operated by an external professional company.

Justice of the Peace

In 2019/20, Council continued to offer a weekly JP service from the Civic and Community Centre. JPs offered their services on a volunteer basis, three days a week.

Services offered by the JPs included:

- witnessing of affidavits certified copy;
- power of attorney;
- advanced directive care;
- expiation notices;
- lands titles;
- waiver of rights;
- witness signature;
- statutory declarations;
- 100 point ID checks.

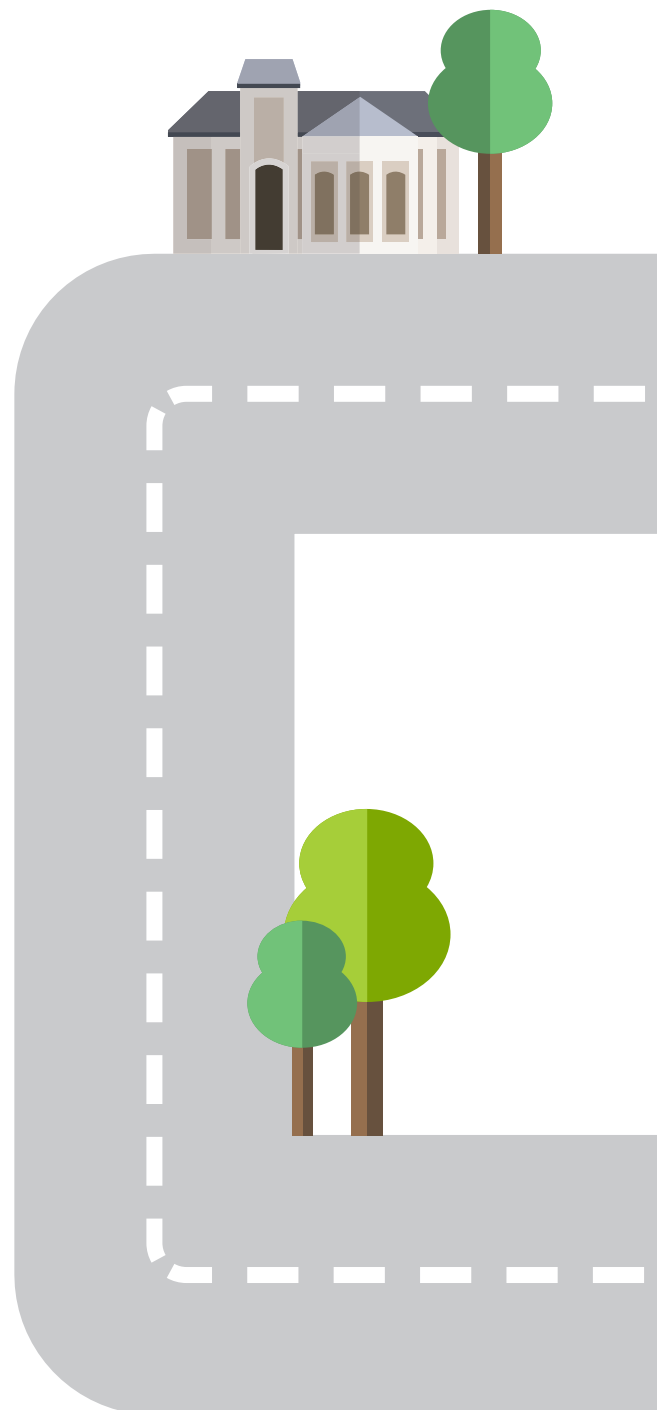
Pick ups and returns 2019/20

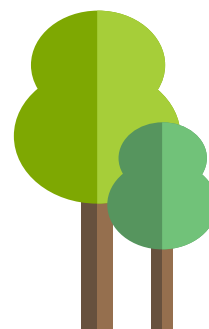
July 2019	78
August 2019	66
September 2019	95
October 2019	77
November 2019	53
December 2019	52
January 2020	45
February 2020	49
March 2020	47
April 2020*	0
May 2020*	0
June 2020	15
Total	577

Residents utilising JPs services in 2019/20

July 2019	119
August 2019	69
September 2019	77
October 2019	121
November 2019	178
December 2019	46
January 2020	67
February 2020	99
March 2020	124
April 2020*	0
May 2020*	0
June 2020	7
Total	907

* These services were placed on hold as a result of COVID-19.





Community Fund Program

The Town of Walkerville established a community fund to enable eligible community groups, individuals and organisations to apply for projects, programs or activities that benefited the residents of the Township.

Individuals could apply for:

A grant to participate in sporting, musical, artistic or other competitions, activities and programs at a State, national or international level where the applicant was required to travel to participate and was a resident or ratepayer of the Town of Walkerville.

Not-for-profit community groups, organisations and individuals could apply for funding to support:

- projects, programs or activities that benefit the Town of Walkerville community;
- capital purchases in support of a community project, program or activity;
- plaques.

Council had an annual budget in 2019/20 for the Community Fund Program, which was awarded on merit.

2019/20 community fund recipients

name	project	date received	funding awarded
Edie Benger	School Sport Australia 12 and Under Netball Championship Canberra	27/08/2019	\$150
Caitlin and Sasha Hardin	School Sport Australia Cross Country in Woolongong	26/09/2019	\$300
Kaitlyn Page	Australian National Irish Dancing Championships, Canberra	26/09/2019	\$150
Walkerville Uniting Church	Purchase of Coffee Trolley to be used at community events	24/10/2019	\$1,000
Olivia Kelly	Junior Nationals Indoor Netball Championships	27/11/2019	\$150
Carys Jones	International Rowing Regatta, Sydney	05/02/2020	\$150
John Rolls	Plant purchase for Linear Park revegetation project	29/06/2020	\$150
Total			\$2,050

Sponsorship Program

Not for profit community groups, organisations and individuals could apply for funding to support:

- projects, programs, activities or operational costs (e.g. newsletters that benefit the Town of Walkerville community);
- capital purchases in support of a community project, program or activity.

2019/20 sponsorship recipients

name	project	date received	funding awarded
Walkerville Rotary Club	Council supports the Walkerville Art Show as naming rights sponsor	20/09/2019	\$3,000
Luke Spajic	Attendance at YMCA Youth Parliament	28/05/2020	\$150
Total			\$3,150

Total grant funding: \$5,200

Community events

In line with its strategic focus areas, the Town of Walkerville supported the following community events in 2019/20:

- 2019 Miniature Christmas Pageant presented by Peter Golding;
- 2019 Walkerville Art Show presented by Walkerville Rotary Club;
- 2020 Anzac Day Dawn Service presented by the Walkerville RSL (due to COVID-19 restrictions, this event was only attended by Mayor Elizabeth Fricker, Walkerville RSL President, Norm Coleman OAM and Walkerville RSL Vice President Richard Trotman-Dickenson AM).

Memorandum of Understanding

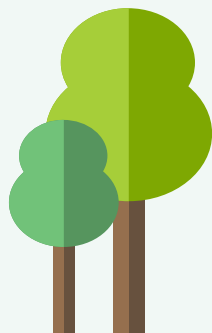
Council had established the following Memorandum of Understanding (MOUs) with local community groups and organisations to ensure consistency, probity and fair dealing in transactions with third parties.

- Walkerville Rotary Club;
- Friends of the Walkerville Library;
- Walkerville Men's Probus;
- Miniature Christmas Pageant.

Venue hire

The Civic and Community Centre offered a number of meeting rooms and the Town Hall for hire. In 2019/20, this generated an income of \$4,092.

Many community groups who entered into MOU arrangements with the Council had hire costs waived. In 2019/20, the total loss of income from waiving hire fees for groups, which entered into an MOU with Council, totalled \$7,144.



Cross-Council community support

Commonwealth Home and Support program (CHSP)

In 2019/20, the Town of Walkerville and City of Prospect continued to offer services that assisted older residents (more than 65 years of age) and younger people with a disability to live independently in their own homes.

Dedicated program coordinators based at the City of Prospect organised services and social programs for residents of the City of Prospect and the Town of Walkerville.

Partnering with a neighbouring Council was a cost efficient way to offer a diverse range of programs and services for domestic assistance, home maintenance and modifications and social participation.

These included:

- Exercise groups;
- Market run;
- Community brunch;
- Friendship groups;
- Men's shed;
- Fishing buddies;
- Lunch group;
- Zoo group;
- Seniors group;
- Matinee group;
- Strength for Life;
- Matinee performance program.



People wishing to access the CHSP program were required to register through My AgedCare (1800 200 422 or www.myagedcare.gov.au).

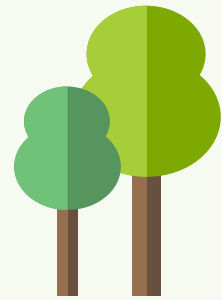
2019/20 uptake of CHSP programs by Town of Walkerville clients

	number of clients	occasions of service	total extent of service hrs/\$
Social groups – attendance			
Shopping experience	5	7	24.00
Friendship group	3	21	63.00
Community lunch	21	102	204.00
Exercise group at Walkerville	18	186	186.00
Lunch group	6	26	104.00
Men's shed	4	60	237.00
Social program	7	11	19.50
Performance	3	3	4.50
Explore Monday	4	7	31.00
Wellness Wednesday	13	67	155.00
Active Thursday	14	22	107.50
Strength for Life	9	242	242.00
Zoo group	15	19	118.00
Domestic assistance			
cleaning	65	1,078	1,580.00
spring clean	20	22	57.50
Home garden and maintenance			
electrical	6	7	8.50
gardening	72	271	406.00
general house maintenance	21	29	36.00
gutter clean	29	32	43.50
plumbing	7	8	7.75
window clean	17	18	30.00
Home modifications			
general modification	1	1	\$451.50
grab rails	5	5	\$1,204.00
smoke detector batteries	1	1	\$10.00
Transport			
taxi vouchers	7	30	26.00
transport to activity	16	67	51.50
transport from activity	15	60	48.50

Celebrating wellbeing

“Community wellbeing is about the health and happiness of the community in which we live. Our sense of wellbeing is affected by our physical and mental health, the relationships between us, the natural and built environments in which we live, the economy and our ability to have our say in decisions that matter to us.”

– Excerpt from 2016-2020 Living Walkerville: wellbeing for every age and stage



2019/20 events and programs highlights

Nourishing Table

This seven-week intergenerational project continued from 2018/19 with a further four events in 2019/20 as part of Council’s ongoing wellbeing program. Students from Vale Park Primary School cooked, served and shared many healthy meals for the community. Students and guests shared stories to lessen social isolation and create a relationship between the Township’s young people and senior residents.

The final program of the year involved two different Vale Park Primary classes and was held in September 2019. Council organised the food so students and residents could relax and spend time getting to know each other. The Town of Walkerville Mayor and CEO attended, along with Vale Park Primary Principal Jo Catsas-Maroulis.



Mayor Elizabeth Fricker, Kiki Cristol & Jo Catsas-Maroulis.

Decluttering presentation

This fun and inspiring presentation provided practical advice on transforming the home into a calm and organised space. Participants were shown how to declutter and organise their homes to reduce stress, regain control and discover why less can really mean more.

Ukulele classes and showcases

Rick Whitehead’s weekly ukulele classes continued to attract new students and showcase events in the Town Hall. The Ukulele Showcase provided students the opportunity to perform on stage and encourages potential ukulele ‘strummers’ to sign up for classes. In-person ukulele classes continued up until Term 2 in 2020, when the sessions were moved online as a result of COVID-19 restrictions. There were also three community showcases held to bring the joy of the ukulele to the community.



Activity packs

In response to COVID-19, the Town of Walkerville offered activity packs for residents aged 65 and over as a way to combat isolation. The packs included a puzzle book, exercise book, playing cards, hot drink sachets, biscuits and hand sanitiser.



Welfare calls

The Town of Walkerville had 239 Commonwealth Home Support clients registered. Welfare calls were made to each of these residents to ensure they were coping with COVID-19 restrictions. After the first call, 40% of the clients requested ongoing weekly calls to check on their wellbeing. Town of Walkerville staff continued to place calls to these residents to check how they were coping and make sure they were able to receive groceries. If not, staff organised either for food to be delivered or for taxi vouchers to allow these residents to get to the shops. Council received many positive responses in regards to the welfare calls, proving how successful the service was for the vulnerable community in isolation.

Send a Smile project

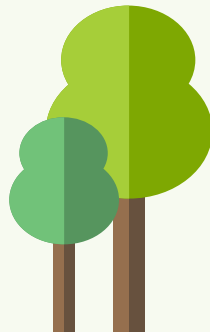
From drawings of mandalas and paintings reflecting friends hugging – children from the Walkerville community brightened up the days of isolation for our elderly and vulnerable residents during the darkness of COVID-19. As part of the Send a Smile project, Town of Walkerville staff called out to the youth in the community to put on their creative caps and write a letter or draw a picture for senior residents in the area. The project was successful as several “pen pals” were formed between young people and seniors in the Township.

Nutrition education program via Facebook

Nourish Adelaide accredited dietitian Rebecca Greco provided tips, tricks and recipes to help people strengthen their immune system and improve their gut health on the Town of Walkerville Facebook page. Videos and posts were shared with the community on a Thursday for seven weeks.

Meditation and yoga

In 2019/20, weekly sessions of meditation and yoga commenced for participants to learn simple and effective practices. Regular attendees achieved a deeper sense of peace in daily life by calming their mind and relaxing their body, which improved both physical and mental well-being. In April, these sessions were moved online.



Senior self-defence

This three-week course was designed for seniors wanting to learn self-defence. Participants received practical tips and advice, as well as learning physical and verbal techniques so they could confidently defend themselves in a variety of situations.

Heart Foundation Walking Program

In 2019/20, the Town of Walkerville continued to be a host organisation and local coordinator for the Heart Foundation Walking Program. The walking group met on Monday mornings. Sessions were occasionally held after the walk with a presentation on health-related topics.

Go Beyond Plastic-Free July

Town of Walkerville and East Waste invited residents to find out how they could go plastic-free beyond July. Topics included ways to avoid, reduce, reuse, recycle and compost items, as well as practical and easy solutions to replace single use plastic items.

National Recycling Week presentation

Residents interested in recycling attended presentations by East Waste to better inform the public on what happens to the materials in the recycling bin. The session provided an opportunity to get answers to recycling questions.

Beeswax wrap workshops

KESAB's beeswax wrap workshops guided participants through making their own plastic-free alternative to cling wrap, as well as care instructions and a do-it-yourself manual. Participants learned how these wraps could reduce waste, as well as discussing other ways to become more eco-friendly.

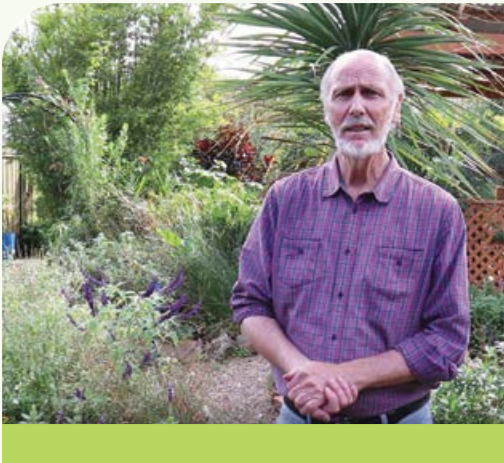


Worm farm workshop

Organic and sustainable gardener Alan Shepard presented a theoretical and practical understanding of composting and worm farm systems. The session was both informative and hands on as Alan showed how to set up and care for worms in various systems.

Sustainable garden tour

Leading on from the successful worm farm workshop, Alan took viewers on a video tour around his sustainable and wildlife-friendly garden during COVID-19 isolation. Native plants, fruit trees, vegetables and herb plots, insect and lizard hotels, as well as companion plants to attract insects and deter pests, make up the beautiful garden.



Dementia awareness session

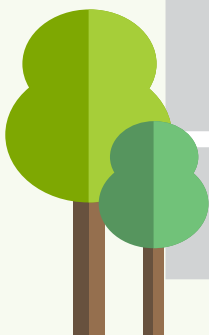
This session, run by Dementia Australia, provided the community with information on general awareness, as well as dementia signs and symptoms.

CPR session

Town of Walkerville hosted a Community CPR30 program run by the SA Ambulance Service. Participants learned compressions only CPR and Automated External Defibrillator (AED) familiarisation and activation.

Stroke Safe resources

As the Stroke Safe talk scheduled for March was postponed due to COVID-19, staff offered Stroke Safe resources for the community, which included a fact sheet, a risk check list, a magnet and a wallet Act FAST card. This was advertised in *About Town*, *Weekly Round Up* and emailed to those who had registered for the original event.





2019 Walkervillage Christmas Fair



2019/20 Council's civic events

2019 Walkervillage Christmas Fair

Council's annual Christmas community event at Levi Park was held on Saturday 16 November 2019. The fair was a great success, with an exceptional turn out in the order of 2,000 attendees. Hundreds of residents gathered to celebrate Christmas with all the fun of a village fair. Loads of free family fun was offered including the Wacky Shack, Tinsel the Reindeer, strolling performers, free face painting, camel and pony rides, Christmas carols, amazing food trucks, a doggie "bar" – and of course, a visit from Santa.

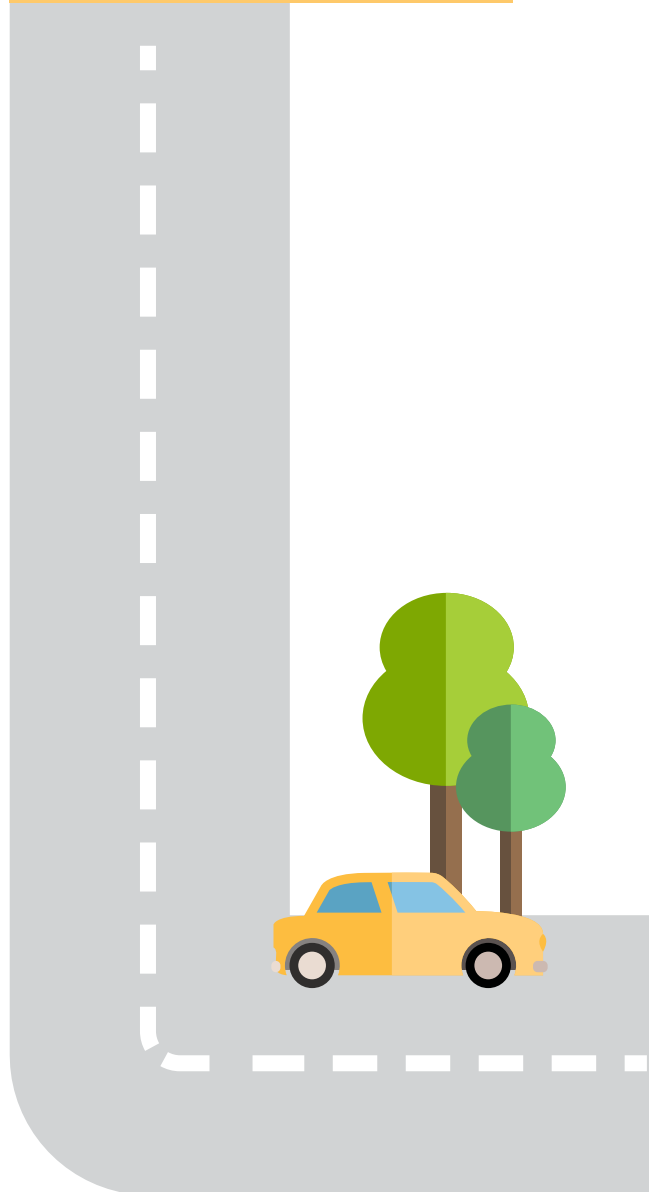
2020 Australia Day Citizenship Ceremony

Senator the Hon Simon Birmingham, Minister for Trade, Tourism and Investment, was the special guest at the 2020 Australia Day Citizenship Ceremony. More than 100 invited guests attended this civic event, which was held at Mary P Harris Reserve. Mayor Elizabeth Fricker conferred citizenship on 25 individuals. As part of the ceremony, Chair of Clayton Church Homes Board, Mr Brian Hern, accepted the award for the Town of Walkerville's Australia Day Citizen of the Year. Mr Hern was selected by Town of Walkerville Elected Members in recognition of his selfless service to community, church and other organisations.

In addition to the citizenship ceremony held on Australia Day, two separate ceremonies were held throughout the year. The Mayor of Walkerville conferred citizenship on 18 individuals on Citizenship Day, 17 September 2019.

2020 Volunteer Awards

The Town of Walkerville was unfortunately unable to hold its annual Volunteer of the Year Awards ceremony as a result of COVID-19 restrictions. The event was postponed to 2020/21 when winners would be announced.

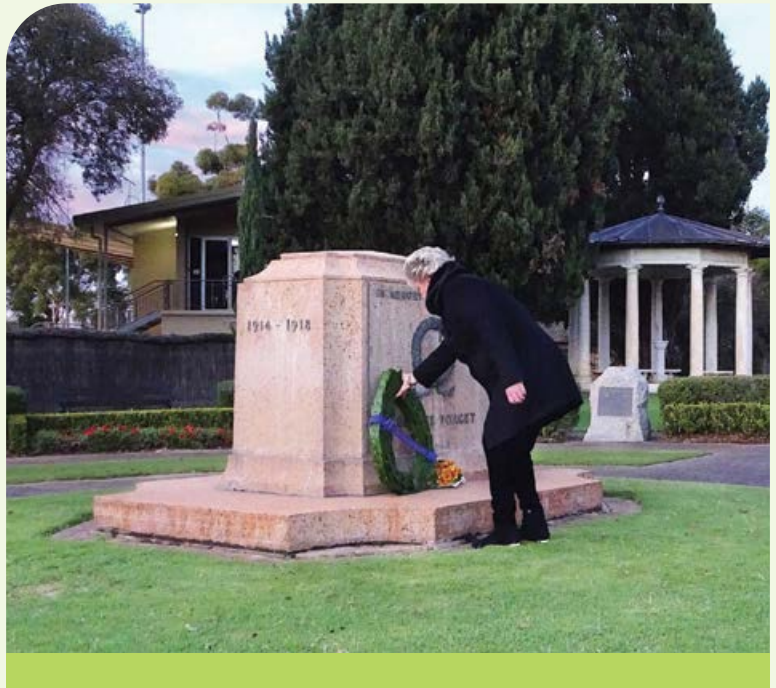




Anzac Day

Although the traditional Walkerville Anzac Day Dawn Service could not be held in the Memorial Gardens as usual, the morning was just as lovely as hundreds of people in the community stood on their driveways with a candle to light up the dawn.

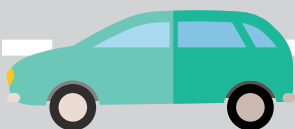
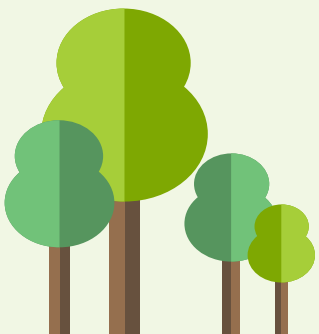
For the first time in decades, the regular dawn service did not go ahead, but the way those fallen were commemorated was a vision we will remember and should be proud of as a community. Walkerville Mayor Elizabeth Fricker, Walkerville RSL President Norm Coleman OAM and Walkerville RSL Vice President Richard Trotman-Dickenson AM paid their respects at a low-key wreath laying at the Memorial Gardens as the surrounding community stood on their driveways to greet not only the birth of a new morning, but the birth of a new way to remember them. The event was known as #LightUpTheDawn. A poppy display was also designed by Customer Experience staff for the Library window.



Walkerville Mayor Elizabeth Fricker laying a wreath on Anzac Day 2020.



Walkerville Mayor Elizabeth Fricker, Walkerville RSL President Norm Coleman OAM and Walkerville RSL Vice President Richard Trotman-Dickenson AM paid their respects at a low-key wreath laying.





Upcoming in 2020/21

The Nourishing Table

Successfully being awarded a grant of \$3,000 from the Office for Ageing Well in 2019/20, allows the Town of Walkerville to continue to run the successful Nourishing Table program in 2020/21.

Walkerville Walkers

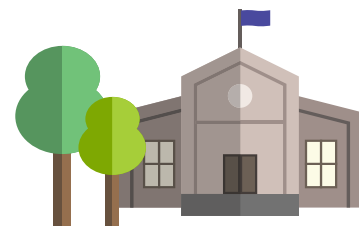
The Walkerville Walkers are a Heart Foundation Walking Group, which meet on Monday mornings as a way to exercise, boost health and meet new people. The walkers will celebrate collectively achieving 1000 walks since their inception in November 2017. Mayor Elizabeth Fricker will hold a breakfast and talk session with Rebecca Greco on nutrition and exercise.

Spin bike

The Community Development team purchased a spin bike to be used in the library to promote physical and mental wellbeing. It will be installed in 2020/21 to allow members of the community to grab a book and peddle away.

Wesleyan Cemetery video

The Community Development Team is working with local historian Lyn O'Grady and Presiding Member of the Wesleyan Cemetery Advisory Committee Jim Everett to develop a video history of the Wesleyan Cemetery. Story snippets will be developed to promote this historic cemetery.



work health & safety and return to work (WHS & RTW)

WHS & RTW is led by a WHS Risk Coordinator and supported by a WHS Corporate Services Administration Officer.

Throughout 2019/20, Council continued to place WHS, RTW and risk at the forefront of its day-to-day activities. The WHS and RTW Team achieved positive audit results and inspection outcomes, reflecting the CEO’s ongoing commitment to maintaining a safe place for all workers and visitors.

Training

As a result of a training needs analysis for all staff, along with the update, review and introduction of WHS and RTW policies and instructions, the following training was undertaken during 2019/20:

- Skytrust (WHS Management System);
- fire safety emergency warden skills retention;
- training for the fire board (wardens);
- heat stress/skin cancer awareness for depot staff;
- first aid – senior first aid certificate;
- first aid – CPR refresher;
- fraud and cyber awareness for the Management Team;
- drug and alcohol awareness;
- WHS awareness for managers and supervisors;
- return to work for selected staff;
- health and safety representative – level 1;
- spill kit training;
- pole saw operation competency for depot staff;
- child safe environment;
- mental health awareness;
- chain of responsibility/load restraint for depot staff.

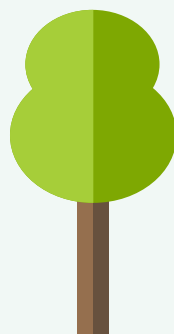
Council’s WHS Committee comprised five employees: two management representatives and three trained Health and Safety Representatives.

The Committee met quarterly in 2019/20 and constantly reviewed the Council’s WHS and Return To Work Management System. This included hazards, incidents, audits, policies and instructions, risk assessments, legislative changes and plans and programs.

During 2019/20 the Committee met on the following dates:

- 26 September 2019;
- 5 December 2019;
- 19 March 2020;
- 25 June 2020.

Consultation with staff on the review of policies, instructions and WHS and Risk initiatives assisted in framing a safety culture that was acknowledged for excellence throughout the Local Government sector.



Health and wellbeing

In 2019/20, the following health and wellbeing programs were offered to employees:

- free annual health assessments carried out by the Corporate Health Group on behalf of Council’s insurers, the LGA workers Compensation Scheme;
- free back and shoulder massages (funded by rebates received by Council’s insurers);
- skin cancer screenings;
- rebates for either annual gym membership or private health cover for eligible staff;
- free flu vaccinations;
- mental health awareness.





Employee Assistance Program (EAP)

The EAP continued to support employees wellbeing with access to free confidential counselling sessions for themselves and their families, at any time.

Employees and their families had the opportunity to access four free sessions throughout the year.

LGA Mutual Schemes

All Councils in South Australia are members of the Local Government Association Mutual Schemes, which provides a service to Councils in risk services, insurances, public liability and asset management.

Councils are now audited every two years for WHS and Risk Management performance.

Council undertook a First Aid Procedure Validation (safety audit) with the Local Government Association Workers Compensation Scheme (LGAWCS).

The Town of Walkerville received no non-conformances and were congratulated by the LGAWCS as being the first Council to achieve this.

Council submitted a Risk Evaluation Action Plan to the LGAWCS, which returned a 100% rebate for 100% compliances.

The LGAWCS offered a Safety Leadership qualification to the Industry. Council's WHS Officer was successful in completing this course and undertaking an Internal Audit Training, also offered by the scheme.

The following article appeared in the LGA Risk Services newsletter *Mutual Matters*:

"The Town of Walkerville have become the first LGA Workers Compensation Scheme member to be able to show that they are following their WHS procedure fully when tested during a procedural validation (PV). The PV process examines whether organisations are doing in practice, what they say they should do in their procedures. Walkerville were able to prove this as well as demonstrating a strong positive culture towards WHS."

Key strategic deliverables:

- Achieving 100% rebate for 100% compliances on the Risk Evaluation Action Plan submitted to the LGAWCS;
- Receiving a total rebate from the Local Government Association Risk Service Schemes of \$24,355. These funds were allocated to:
 - » maintenance and annual update of Council's Business Continuity Plan (BCP);
 - » library return RFID smart library book return bin to reduce manual handling;
 - » battery-run hedge trimmers for the depot staff;
 - » aerosol safety storage cage for the depot;
 - » sit-stand desks;
 - » ergonomic workstation chairs;
 - » window screens in the customer experience area to stop glare;
 - » mental health awareness training;
 - » posters for the office front desk promoting the show of respect to staff from customers;
 - » training of emergency wardens and trial evacuations;
 - » mental health first aid certificate training;
 - » panic alarms.
- Continuing to follow the *Work Health and Safety and Return to Work Strategic Plan*, which was approved in 2018/19;
- Undertaking a desktop review on the BCP in December 2019, where the plan was fully updated;
- Reviewing the Emergency Management System, which included risk assessment and emergency drills;
- Training of the Emergency Planning Committee and reviewing the Terms of Reference;
- Updating battery powered equipment for the Beautification Team;
- Continuing to develop, enhance and transition WHS processes over to the online Skytrust WHS management system;
- Responding to COVID-19, which included:
 - » undertaking risk assessments;
 - » procuring wipes and hand sanitiser;
 - » placing social distancing markers on the floor of the Civic and Community Centre;
 - » developing COVIDSafe plans;
 - » providing guidance to the public on restrictions;
 - » ensuring the safety of staff by providing gloves and hand sanitiser as requested.

marketing and communications

The Marketing and Communications department has direct oversight of the development, production and delivery of corporate publications and external communications.

In 2019/20, these included:

- 2019/20 Annual Business Plan and Annual Business Plan Summary;
- development of the 2020/21 Draft Annual Business Plan for public consultation;
- 2018/19 Annual Report;
- Council’s quarterly newsletter *About Town*;
- Open Space Strategy;
- Public Art Strategy;
- Asset Management Plan;
- advertising and public notices;
- online content and social media;
- media management and responses.

The Communications Officer works in collaboration with the Manager Community Development and Engagement and Group Manager, Customer Experience to develop, promote and deliver library and wellbeing inspired programs.

In 2019/20, this included delivering promotional materials and collateral for a range of activities including:

- Send a Smile project;
- Cultivate5081 programs;
- library programming and promotions.

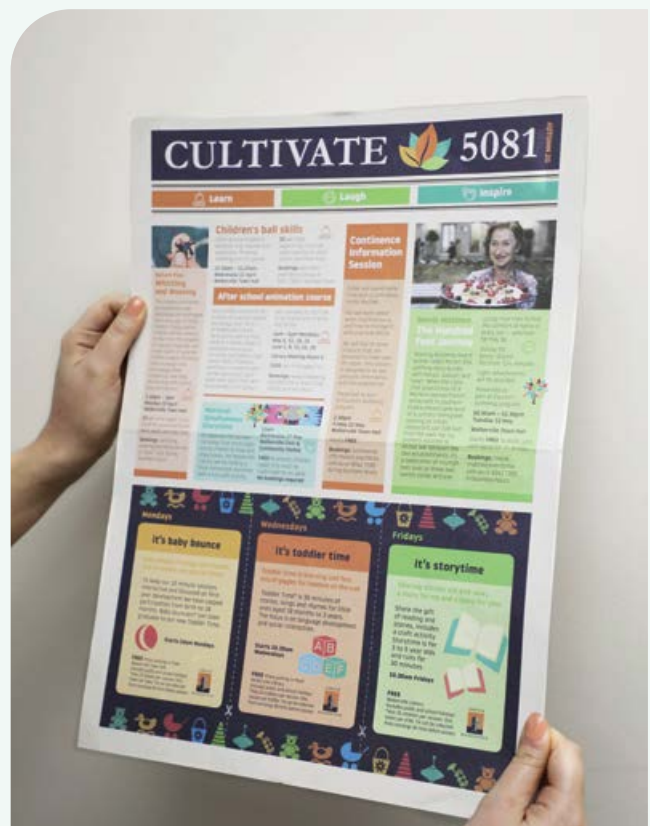
Working closely with the Chief Executive Officer and the Mayor of Walkerville, the Communications Officer develops key strategic messages through speeches, editorials and presentations for corporate events and activities. The Communications Officer is also involved in developing communication materials for a range of public consultation engagements.

Community consultation and engagement

As per the *Local Government Act 1999*, Council is required to consult with its community. The Town of Walkerville’s commitment to community consultation is outlined in Council’s Community Consultation and Engagement Policy. The Township utilises a range of consultation and engagement methods to inform decision-making on major projects, issues and policies to obtain feedback from the community, key stakeholders and interested persons.

This includes:

- direct consultation via surveys, hardcopy and online, and in person;
- information available on Council’s website;
- *Weekly Round Up* (e-newsletter);
- social media posts and advertising;
- public notices.



In 2019/2020, the Town of Walkerville sought the community's views on the following matters:

- *Better Living Better Health Draft Regional Public Health and Wellbeing Plan 2020 – 2025;*
- Community Land Management Plan Review;
- Customer Service Quality Survey (Walkerville Library);
- *Draft 2020-2024 Living in the Town of Walkerville: a strategic community plan;*
- *Draft 2020-2024 Living Walkerville: wellbeing for every age and stage;*
- Draft Cemetery and Memorials Policy;
- Draft General On-Street Parking Policy;
- Draft Heritage Plaques Policy;
- Draft Heritage Plaque Fund Policy;
- Draft Interpretative Signage Policy;
- Draft Privately Funded Development Plan Amendment Policy;
- Draft Public Art Strategy;
- Gilberton Transport and Parking Study;
- Hamilton Reserve Upgrade;
- Draft Public Interest Disclosure Policy;
- Draft Urban Forest Management Policy;
- Medindie Transport & Parking Study;
- Proposed Walkerville Oval Redevelopment;
- Revised Code of Practice – Access to Meetings and Documents;
- Revised Community Engagement and Consultation Policy;
- Revised Public Question Time Policy;
- Revised Internal Review of Council Decisions Policy;
- *Draft Annual Business Plan 2020/21;*
- Warwick Street Footpath and Traffic Movement Study;
- Warwick Street One Way Traffic Study;
- Wesleyan Cemetery Survey.

External consultation processes that the Town of Walkerville promoted included:

- Draft South Australian Little Corella Management Strategy;
- 2019 Adelaide Airport preliminary Draft Master Plan;
- Mission Australia 2020 Youth Survey;
- Draft South Australian Planning and Design Code.

Business and economic development

The Communications Officer sits on the board of Propel SA and the Eastern Region Alliance (ERA) Economic Development Group.

Propel SA – which was formerly known as Eastside Business Enterprise Centre (EBEC) – is a not-for-profit organisation supported by Federal and Local Government funding. It offers a range of services designed to help business succeed. The Propel SA team aims to help business owners by providing valuable, low-cost support. It is supported by the Town of Walkerville, City of Burnside and Campbelltown City Council. In 2020/21, Propel SA will be increasing the level of support to local businesses by offering a free 12-month membership. An annual membership starts at \$360, which Council will be covering for those business owners who wish to join.

ERA is made up of seven eastern Councils – the Cities of Burnside, Campbelltown, Norwood, Payneham & St Peters, Prospect, Tea Tree Gully, Unley and the Town of Walkerville. In 2019/20, the Economic and Development Group continued to work towards improved cooperation, resource sharing, more effective working relationships and joint actions to address strategic priorities between Councils. Members also discussed State Government responses which focused on business and investment, high-end strategies for local business reinvention, shared Council policies and business support programs.



assets and infrastructure

The Assets and Infrastructure Team consists of four groups of responsibility which are overseen by the Group Manager, Assets and Infrastructure.

These areas of responsibility are:

- assets and infrastructure projects;
- beautification services;
- urban and civil services;
- depot administration.

In 2019/20, the Assets and Infrastructure Team was engaged in the following activities:

Civic Centre solar panel upgrade

Council undertook an energy consumption analysis of the Civic and Community Centre for 15-minute intervals over a 12-month period. The data was used to design and model an upgraded solar PV system to reduce the site's energy consumption. The design was then refined and optimized for the site's energy requirements, considering viable roof space and maintaining a safe working environment. The calculated final design suggested a 51.2kW. The system was installed in May 2020 and the modelling suggests that the system will provide approximately 80% of the site's daily usage.



State-first roundabout

Council was having ongoing issues with damage to the roundabout at the intersection of Smith Street and Walkerville Terrace. Previous maintenance attempts had failed and officers were continuing to see ongoing damage to the kerb surrounding the roundabout. In discussions with a number of civil contractors, it was determined that precasting segments of the roundabout offsite and then laying the pieces would provide a stronger barrier and minimise ongoing maintenance requirements. This type of work had not been done previously by Councils and required site surveys and careful design work to ensure each segment would fit correctly. The sections were laid over three nights in June 2020. The project was deemed a success and was nominated for an innovative award at the IPWEA Excellence Awards to be held in November 2020.



Herbert Street upgrade

Herbert Street in Medindie was upgraded for road, kerb and footpath renewal in June 2020. Work involved the reconstruction of adjoining footpaths and driveways, the realignment of kerbing and the installation of new pavement and asphalt seal. As part of the construction, a number of water sensitive urban design (WSUD) elements were used, including B-pods and Treenets.

B-Pods are small-scale, sub-surface retention systems, which are placed in a number of locations within the street to capture stormwater. These systems are designed to deliver water to soil and trees via infiltration, as well as reducing the speed and peak volumes of stormwater flowing to Council's stormwater system. The current design collects household roof runoff and transfers it into underground storage crates within the street verge, referred to as B-Pods, which then infiltrates into the surrounding soil profile, with any overflow discharged to the street. The system has no visible infrastructure except inspection pits. The design was originally used by the City of Burnside, which provided input and advice into Walkerville's system.

TreeNets are designed to direct stormwater from roads into what is often the driest zone in the urban environment – the "nature strip". Treenet inlets provide water via soakage devices in the nature strip and guides root growth to these zones, which in turn reduces root damage to kerbs and footpaths. Council implemented these in a number of different areas across the Township, including Herbert Street.

Walkerville Oval – south car park

The upgrade of the carpark along Smith Street included:

- garden bed renovation focusing on the centre median;
- car park resealing;
- new bollards to replace timber rails along the perimeter of the oval;
- reinstatement of old "Walkerville Oval" signage;
- new bench seat pads.



Hawker Reserve garden bed rejuvenation

Improvements were made to the existing garden bed adjacent Dutton Lane to allow for better access and to increase open space with the set back of the bench seat and a rejuvenated garden bed.

Lansdowne Terrace "verge"

As part of a Council directive on irrigation, the land on the corner of Angas Avenue and Lansdowne Terrace was selected for renovation. A new irrigation system was installed, the area was re-turfed and three new trees were planted to replace the poorly performing existing trees. This also allowed Council to select trees that would be larger and provide greater benefits in the future.

Park Terrace mounds

Native vegetation, including new trees, was planted along the mounds on Park Terrace in dense blocks around irrigation points. The new plantings would screen residents from passing traffic.

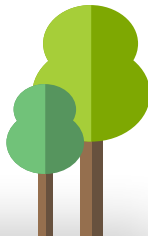




Wesleyan Cemetery

As part of the 2019/2020 Wesleyan Cemetery Improved Landscaping and Maintenance Program, the following works were completed at the historic Wesleyan Cemetery on Smith Street:

- planting of 14 new trees;
- new lawn areas;
- garden bed renewal;
- upgraded seating at the western end.



Asset Management Plan

Council's 2020-2030 Asset Management Plan was developed in order to meet minimum legislative and organisational requirements for sustainable service delivery and long term financial planning and reporting. This plan is to be read in conjunction with Council's digital asset management program – the Assetic System.



The Town of Walkerville is transitioning to this online medium as a way to log and display the data of specific asset groups. Transport is the first asset class to be created through the Assetic System and the remaining four groups will be transitioned in future.

The purpose of the Asset Management Plan (AMP) is to ensure that assets provide their required levels of service in the most cost-effective manner to cater for both the present and future community. This plan specifies the requirements for effective management of assets and the corresponding financials. The figures in this plan are reviewed annually, with a full update completed every four years.

Upcoming in 2020/21

Hamilton Reserve upgrade:

the installation of park furniture, footpaths, upgraded irrigation and the beautification of the site through planting and minor earth works.

Warwick Street:

the installation of a new footpath and emu crossing, along with the resealing of the road and replacement of sections of kerb. This project will also include a new white picket fence to align with the recently upgraded Walkerville Oval carpark.

River Torrens Linear Park:

the widening of the shared use path along the River Torrens between Jeffery Road and Willow Bend Reserve to 2.4m to match the rest of the path through this section.

Tree planting:

the planting of between 120 to 130 new trees throughout the Township as part of the Urban Forest Strategy.

Renewals:

the undertaking of a number of road, kerb, water table, footpath and stormwater renewals at various locations throughout the Township to continue to provide the current level of service to the community.

Willow Bend and Levi Park tennis courts:

landscaping and the upgrade of the surrounding area.

Traffic Plans:

Council has allocated \$20,000 for the implementation of traffic plans to address congestion issues and improve safety.



corporate services

The Corporate Services Team has a partnering relationship with the business managers across the organisation. It supports a collaborative culture with business and financial management disciplines and a strong corporate focus.

Corporate Services oversees:

- payroll services;
- ICT services;
- internal controls and risk management;
- records management;
- procurement and contract management;
- leases and licenses management;
- ongoing assessment of performance against budget forecasts;
- provision of advice on budget preparation and planning;
- commercial and financial advice.

National Competition Policy

In accordance with Australia's National Competition Policy (Clause 7) requirements, Council can report as follows:

1. While Council was engaged in many negotiations for the provision of goods and services to the public for the 2019/20 financial year, some of which were of a business nature, it was concluded that none of these could be regarded as significant.
2. In relation to the complaints procedure, implemented in compliance with National Competition Policy, Council does not have any complaints pending. When complaints are received, they are dealt with according to Council's General Complaints Policy.

Following consideration by the Legislative Review Committee of the South Australian Parliament and Gazettal, the new by-laws came into operation in 2015. The by-laws will be reviewed in 2022.

The by-laws do not restrict competition.

Community Land Management Plans

The Town of Walkerville is committed to maintaining all land under its management for a range of purposes including (but not restricted to) recreation, tourism, community use and conservation, as well as further ensuring that these valuable assets are managed in the best interests of the community; both current and future.

Consequently, Council has prepared the Community Land Register (CLR) in accordance with Section 207 of the *Local Government Act 1999* and associated Community Land Management Plans (CLMP) in accordance with Section 196 of the *Local Government Act 1999* for those parcels either owned by, or under the care and control of, Council.

The CLR and CLMPs – which were first implemented in 2004 and then reviewed in 2016 and 2019 – include seven Management Plans which respectively govern the following:

- Parks, Reserves and Open Space;
- Walkerville Oval Precinct;
- Walkerville Memorial Garden;
- Linear Park;
- Creswell Reserve Sports and Recreation;
- Walkerville Wesleyan Cemetery;
- Levi Caravan Park.

The CLMP associated with the Smith Street Sports and Recreation is currently under review.

The scope of land covered under this document includes:

- **25** parcels of land owned by the Town of Walkerville, totalling approximately **138,260m²** in size; and
- **18** parcels of land under the care and/or control of the Town of Walkerville totalling approximately **176,186m²** in size.

No new land was acquired in 2019/20. No land was disposed of in 2019/20.

The above documents are available on Council's website.





Procurement Policy

Pursuant to Section 49 of the *Local Government Act 1999*, Councils are required to develop and maintain procurement policies that ensure probity, accountability and transparency across all operational practices that require the expenditure of public money.

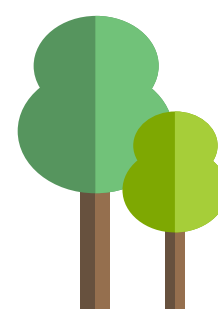
In accordance with the requirements of the Act, Council has developed its current Procurement Policy which focuses on the observing to the following principles:

- demonstrated probity, accountability, responsibility and transparency;
- fairness and equitable treatment of all parties;
- achieving the best possible outcome;
- value for money and continuous improvement in the provision of services;
- the use of Council's resources in an efficient, effective and ethical manner;
- advancing Council's economic, social and environmental policies and objectives;
- providing a reasonable opportunity for competitive local businesses to contract with Council;
- demonstrated sensitivity to the current and future needs of a diverse community;
- appropriate management of risk;
- compliance with all statutory requirements.



2019/20 Corporate Services deliverables

Projects	Summary	Status
2019/20 Annual Business Plan.	Development and delivery of Council's annual budget.	Delivered.
Implementation of Office 365.	Upgrade of email and office application to Office 365.	Delivered.
Upgrade of Council's website.	Migration of Council's website to a new software platform	Delivered.
Asset Insurance review.	Review of Council's asset insurance listing.	Delivered.
Procurement Policy review.	Review of Council's procurement practices and governing policy.	Delivered.
Internal Financial Control Policy review.	Review of Council's internal financial control practices and governing policy.	Delivered.
Rating Policy review.	Review of Council's rating practices, procedures and governing policy.	Delivered.
Budget Management Policy review.	Review of Council's budget management practices and governing policy.	Delivered.
Wesleyan Cemetery headstone restoration program.	Maintenance and repair program for damaged headstones.	Delivered.
Wesleyan Cemetery public consultation.	Public consultation pertaining the current and future operations of the Wesleyan Cemetery.	Delivered.
Wesleyan Cemetery landscaping.	Landscape upgrade and land improvement within the Wesleyan Cemetery.	Delivered.
Community Land Register review.	Strategic Property Review and adoption of Council's Community Land Register and associated Community Land Management Plans.	Delivered.
Walkerville Pre-Kindy lease.	Negotiation and execution of lease for the Alfred Street property.	Delivered.
Walkerville Sports Club lease.	Negotiation and execution of lease for the Smith Street property.	Delivered.
St. Andrew's School licence.	Negotiation and execution of licence for the use of Walkerville Oval.	Delivered.
Wesleyan Cemetery Management Agreement.	Negotiation and execution of Management Agreement for the Cemetery.	Delivered.
Cemetery and Memorial Policy.	Adoption of a policy to oversee the governance of the Wesleyan Cemetery.	Delivered.



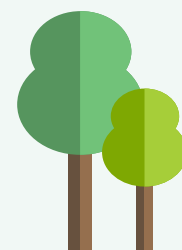


customer experience

The Customer Experience Team is generally the community's first point of contact with Council.

The team responds to a diverse range of matters and community requests on a daily basis through a variety of means including phone, email and face-to-face. All Council enquiries outside business hours are diverted to a 24-hour answering service.

In 2019/20, the Group Manager identified and implemented continuous improvement opportunities to respond to the changing needs of the community – particularly in light of COVID-19 – and enable the team to continue to deliver a consistent and informed standard of front-of-house customer experience across all administrative areas and the library.



The COVID-19 pandemic hit South Australia at the beginning of 2020.

Restrictions came into place 17 March 2020 and impacted all programs and events. View page 52 for an overview of Council and COVID-19.

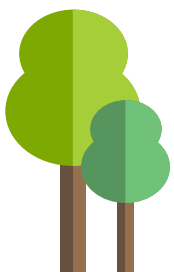
Customer service requests

A significant number of enquiries can be resolved by the Customer Experience Team as the first point of contact and are therefore not recorded. However, requests that require ongoing follow-up and input from other departments are recorded and tracked until they are resolved.

In 2019/20, the following requests were recorded:

Abandoned Vehicles	44	Dog Faeces	4	Graffiti Removal – Council Property	16
Access Cover Lifted or Missing – Council Owned	1	Dog Found	12	Graffiti Removal – Private Property	2
Animals – Other	7	Dog Harassment – Animal – No Physical Injuries	1	Graffiti Removal – Utilities	4
Bee Keeping – Private Property	1	Dog Harassment – Person – No Physical Injuries	1	Illegal Dumping	54
Bee Removal – Council Property	7	Dog Lost	10	Illegal Dumping Investigation	13
Bin – Damaged	1	Dog Nuisance	1	Incident or Injury	1
Bin – Not Emptied	19	Dog Wandering	10	Inflammable Undergrowth – Private Property	21
Bin – Request for Additional Bins	1	Doggy Dunit Bags – New Dispenser Stand	1	Insects (not bees or wasps)	6
Bin – Street or Reserve – Emptied	3	Doggy Dunit Bags – Replacement	3	Irrigation – Council Land	9
Bridge Investigation & Maintenance	4	Drag Out	5	Line Marking – Faded	6
Building Compliance	8	Drains Blocked – Storm Damage	2	Line Marking – Missing	1
Building Inspection and Advice	5	Dust from Development	1	Line Marking – New	13
Building – Other	11	Encroachment – Privately Owned	12	Linear Park – Maintenance	20
Building Site Excessive Noise (footing pour only)	2	European Wasps	17		
Building Work Inspection Notification	2	Events – Function Preparation	9		
Burning	1	Fencing Inspection	1		
Bus Shelter – Damaged	2	Flooding – Storm Damage	1		
Cat Found	5	Footpath – Construction	6		
Cat Lost	4	Footpath – Maintenance	35		
Cats Nuisance	1	Footpath – Trip Hazard	40		
Crossovers – Driveways – Construction	2	Furniture – Maintenance	3		
Dead Animal Removal	16	Graffiti – Unsightly Premises – Private Property	1		
Dog Barking Complaint	12				

Litter Investigation	4	Request to Undertake Work on Council Land	1	Street Tree – Pruning	1
Miscellaneous Request	2	Resurfacing/Resealing Council Roads	1	Syringes Needles Sharps – Council Property	6
Mowing – Parks	3	Road - Kerb/Guttering Maintenance	13	Traffic Management Investigation	1
Mowing – Verge	1	Road - Uneven Surfaces and Maintenance	7	Tree – Council Tree Stump Removal	1
Outdoor Dining	1	Road Repairs	4	Tree – Damaged	10
Oval Maintenance	4	Side Entry Pit Repair	2	Tree – Dead or Dying	21
Overhanging/Overgrowth Hedges Private Property	1	Signage – Maintenance	18	Tree – Fallen Tree or Limb	53
Park Lighting	1	Signage – Missing	6	Tree – Inspection	21
Parking	228	Signage – New	10	Tree – New Planting or Replacement	21
Parking Controls – New	15	Signage – Regulatory	5	Tree – Removal	6
Phone Message	1	Speed Limit Investigation	1	Tree – Watering	1
Planning Complaint	3	Sprinklers/Irrigation	5	Tree Planting	1
Planning Enquiry	13	Stormwater – Drains Blocked	4	Tree Pruning	45
Planting – New	1	Stormwater - Manhole Damaged or Blocked	5	Unightly Premises	6
Playground – Maintenance	4	Stormwater – Other/ Request for Information	7	Utilities – Complaints	2
Potholes	14	Street Light – Maintenance	1	Vandalism – Council Property	1
Property Maintenance – Council Owned	10	Street Light – Review – Location/Light Level	5	Vegetation Removal – Berries Nuts etc	3
Public Toilets	3	Street Sweeping	19	Verge – Other	18
Rates – Arrangement to Pay	1			Weeding – Parks	9
Rates – Enquiries	13			Weeding – Request to Spray – Verge	4
Rates Hardship	1			total	1,170





2019/20 Customer Experience key strategic deliverables

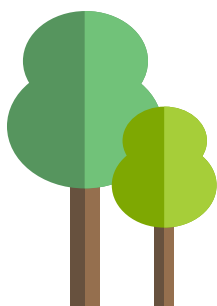
Recruitment

An additional full-time Customer Experience Officer was recruited in 2019/20 to ensure sufficient resource levels to service existing and emerging operational needs, whilst reducing Administration's reliance and expenditure on casual agency staff.

Library ICT upgrades

Key outdated library equipment was upgraded in 2019/20 to improve services for the community and inventory management, including stock security, through the purchase of:

- new security gates ensuring library resources were accurately tracked and secured for the Walkerville community's long-term use;
- new self-check kiosk providing customers the option to manage their own borrowings via a user-friendly and reliable machine in-library;
- mobile scanning wand to perform shelf-reading, item searches and inventory scans, in turn saving considerable staff and volunteer time to locate missing or unsecured items and identify unused titles. In addition, this inventory tool substantially aided collection management, making it much simpler for staff to perform regular stocktakes of library materials.



Phone Messages	
Building	12
Community Development	15
Depot	107
Dogs and Animals	5
Finance	10
Marketing	10
Office of the CEO	29
Parking	36
Planning	272
Programs and Events	6
Properties and Contracts	30
Rates	27
Regulatory Services	10
WHS	2
Total	571

Library by numbers	
Total days of operation	247
Total items borrowed in-library	71,789
Total number of e-books, e-audiobooks & e-magazines borrowed online	36,248*
Total items borrowed (library and online)	108,037
Total holds placed on items	12,389
Total registered borrowers	5,143
Total number of items in the collection	18,988
Total number of visitors	52,295
Loans per day (average)	291
Total number of public PC sessions	3,768
Total number of public Wi-Fi internet users	2,552
Total number of free one on one tech assistance sessions	100
Total number of ancestry searches (family history)	207^
Total number of Lynda online training logins	281

Civic and Community Centre signage and displays

Administration identified the need for streamlined and contemporary signage, along with dedicated display spaces, within the Civic and Community and Centre. The project was required to meet the architectural style of the building, whilst ensuring the library and concierge areas were fitted with effective signage and display areas to promote information to the community in an easy and educational manner.

This capital project is staged over the 2019/20 and 2020/21 financial years.

Stage 1 (2019/20):

consisted of customised signage display units in the foyer for promoting Council and community programs and events, a suite of banners and stands to market Council's broad range of activities on offer and additional library display shelving and equipment to improve layout and presentation.

Stage 2 (2020/21):

will focus on upgrading the former refreshment space at the library entrance into a multipurpose display cabinet for showcasing items of community interest, including local history artefacts and acknowledging days of significance (e.g. Anzac Day).

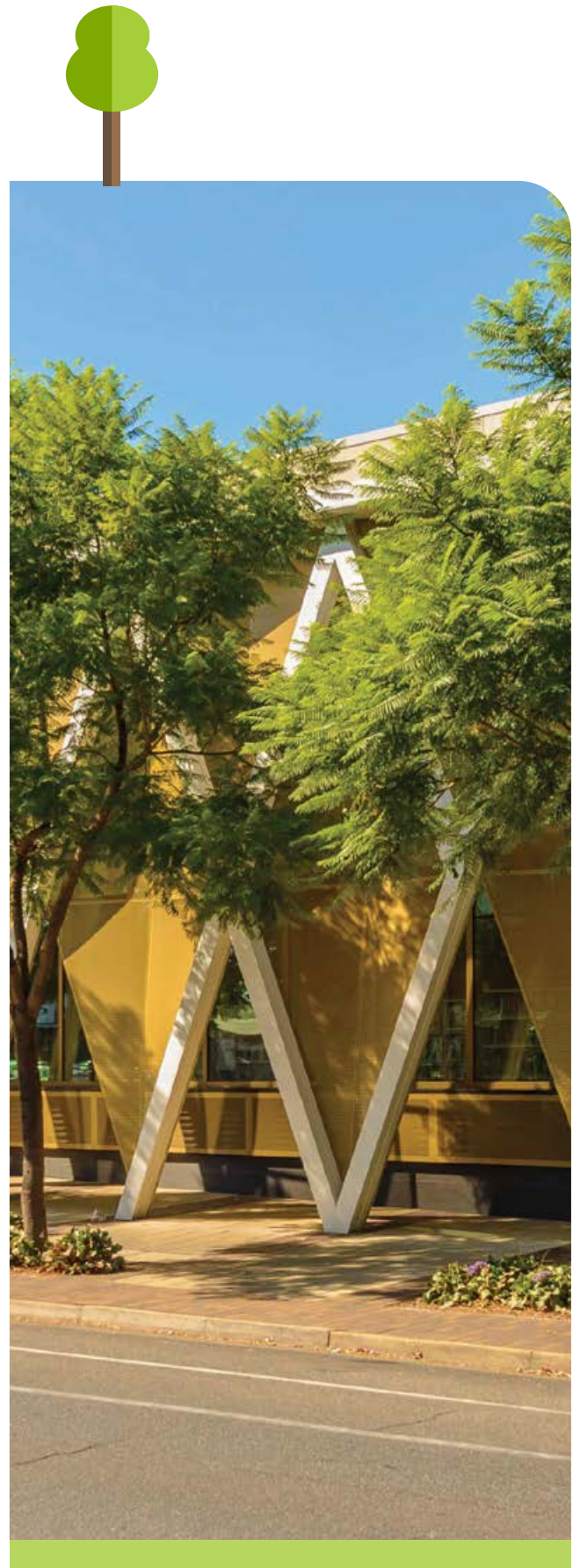
Customer Experience data review

Substantial work occurred in 2019/20 to review the captured data and reporting practices in order to provide more meaningful information to Council and the community, in addition to guiding Administration's focus areas and ongoing decision making. This project will continue in 2020/21 to establish a suite of Customer Experience KPIs.

Programs and events	Delivery method	2019/20
Total number of participants	In-person	3,028
	Online	17,863*
	Total	20,891
Total number of participants in children's programs	In-person	1,535
	Online	13,967*
	Total	15,502

* Online delivered programs and events statistics are based on Facebook's Total Lifetime Views, i.e. number of times people viewed the video for three seconds or more; consistent with South Australian Public Library Services reporting methodology and not representative of the number that viewed the entire video.

^ With the forced closure of public libraries across the country due to COVID-19, Ancestry allowed members remote access that is usually only possible within libraries. However whilst overall usage across the library network was much higher during this period, the number of individual library members who accessed remotely is not available and omitted from the above figure.



2019/20 library highlights

Australian Library and Information Association (ALIA) Standards Report

Each year, the Libraries Board of South Australia measures the performance of the State's 18 metropolitan libraries against the Australian Library and Information Association Key Performance Indicators.

Walkerville Library performed exceptionally well, ranking first of all South Australian metropolitan libraries in:

- population served by FTE;
- library materials expenditure per capita;
- collection items per capita;
- membership as a percentage of population;
- visits per capita per annum.

In addition, Walkerville Library ranked second for the highest percentage of population that attended library events.



New Toddler Time

To ensure Council was providing quality pre-school programs which targeted each key development stage, the Customer Experience team added Toddler Time to its schedule from Term 4, 2019. The interactive sessions – involving stories, songs and rhymes – were held on Wednesday mornings for ages 18-months to three years, with the aim of developing language and social skills in toddlers.

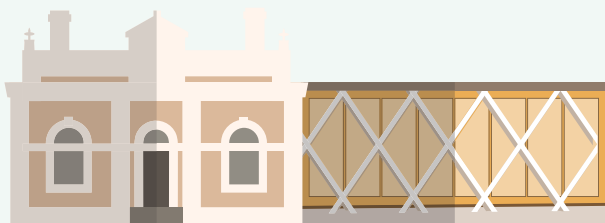
The introduction of this program allowed Monday's Baby Bounce to provide a heightened focus on first year development from birth up to 18 months of age, offering fun and engaging sessions aimed at introducing families to the library, using action songs, nursery rhymes and rhythm.

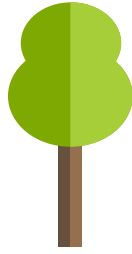
Story Time – a session for sharing stories, reading and a themed craft activity – continued on Friday mornings for three to five-year-olds.

To celebrate Baby Bouncers progressing to the new Toddler Time or Story Time, the Town of Walkerville held its first Baby Bounce Graduation on 23 September 2019 where Mayor Elizabeth Fricker handed out graduation certificates, whilst families were entertained by Cool Bear and a fairy themed balloon artist.

“Grateful Garden” featured in James Bennett 2020 Calendar

SA public libraries received the opportunity to submit an image to well-known library supplier James Bennett for consideration in its 2020 calendar themed 'Audacious Innovation'. The purpose of the theme was to provide a glimpse into libraries across Australia and New Zealand. The Customer Experience Team submitted a photo of the “Grateful Garden” on display at the library's entrance in 2019, created by the Customer Experience Team. The garden was a display of pot plants with handwritten signs stating what the community was grateful for. The photo was selected in the top 12 across Australia and New Zealand and was featured for the month of November.





2019/20 library programs and events

Throughout 2019/20, hundreds of children and people of all ages participated in Council's ongoing programs and one-off events – this included both in-person and online sessions.

When all scheduled face-to-face programs were cancelled from 17 March 2020 because of COVID-19, the Town of Walkerville moved online (see page 52 for more information).

Ongoing programs for babies and children

The following programs for babies and children continued in 2019/20:

Baby Bounce sessions (0-18 months), Story Time (three to five years) and LEGO Club (four years and older). These programs continued to provide an essential early development experience for the community. Toddler time (18 months to three years) was introduced from Term 4 to represent a gap in programs for that age group. These programs moved online from March 2020 due to COVID-19 restrictions.

Ongoing programs for adults

The following free ongoing programs for adults continued in 2019/20:

Tech Tuesdays, Monday and Thursday book groups and the Walkerville Craft Group. These programs were suspended indefinitely from March 2020 due to COVID-19 restrictions.

Science Week VR and Robotics

Science Week 2019 was celebrated by inviting the community to experiment with a range of robotic equipment and immerse themselves in the world of virtual reality, learning how these technologies were being applied in the real world, as well as their future potential.



Australian Reading Hour

This important annual campaign encouraged everyone to stop for one hour and either pick a book to rediscover, or introduce themselves to the benefits of reading. The Theresa Walker Gallery was transformed into a reading lounge so residents could take the time to learn, escape and relax.

22 Too Gymnastics and circus skills

Children aged two to five years old were introduced to the world of gymnastics and circus skills in a supportive and fun environment. During the course of 10 sessions, they learnt fine and gross motor skills, balance, hand-eye coordination and social interaction with parents. Children were encouraged to let their imagination run wild with touch, sound and movement.

Summer Reading Challenge

The 2019/20 challenge celebrated the International Year of Indigenous Language with a focus on the idea that every person has a tale to tell and the language used to express that story is a vital component in the story-telling.

Children and young people who joined the challenge collected their pack from the library and noted all books read on their reading log. Prizes were given for every completed log, as well as a random prize draw at the conclusion of the challenge. This years' challenge was a great success, with a total of 62 reading logs returned.



One of our fantastic readers picking up his Dymocks voucher prize.



Adelaide Writers Week live stream

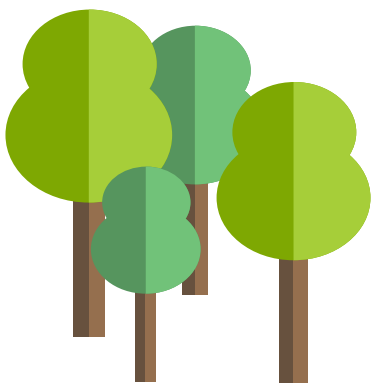
The Walkerville Library live streamed all events from Adelaide Writers Week in 2020. This event was very well attended and greatly appreciated by the community.

Christmas craft for adults

Participants spent an afternoon creating their own unique and inspiring Christmas decorations from pre-loved library books. This was both a delightful Christmas activity and a way to reduce waste by finding new ways to reuse items that were no longer fit-for-purpose.

Digital Springboard courses

Library staff facilitated free courses for people wanting to build their digital skills. Course topics included cover letter and CV writing, introduction to email, computer presentation skills and introduction to spreadsheets.



Walky Talks

These online information sessions and tutorials were introduced to assist people in different areas of life from technology and apps to gardening tips and lifestyle ideas. Videos were regularly posted on the Facebook pages of Town of Walkerville and Walkerville Library.

Movie mornings

A selection of movie mornings were offered in the Town Hall throughout the year for a range of age groups. Screenings included: *The Secret Life of Pets*, *A Bug's Life*, *Charming*, *Coco*, *Palm Beach* and *Finding Your Feet*.

Author talks

- Poet and author Kristin Martin shared an interactive session inspired by her latest poetry book *To Rhyme or Not To Rhyme?* Children acted out the poems, stamped out the rhythm and discussed how poems create pictures in their heads.
- Local author Annie Harvey spoke about living life with purpose, authenticity and passion – and putting wellbeing and resilience at the top of everyone’s “to do” list. These are all areas she explored in her book *The Little Book of Still*.
- Bestselling author Nicole Alexander described the family saga spanning two centuries, where each generation learns that freedom comes at a cost in her tenth novel, *The Cedar Tree*. This author talk was shared via video on the Walkerville Library Facebook page.



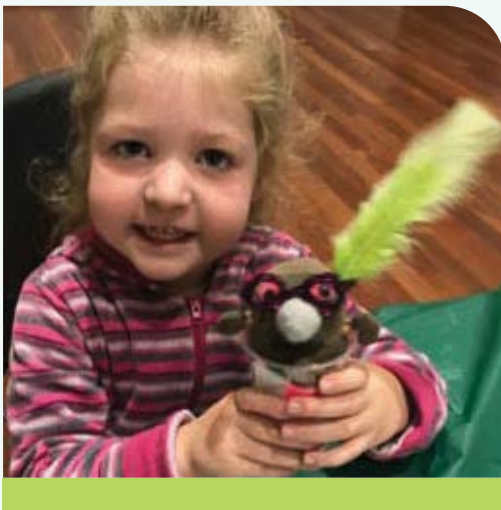
2019/20 school holiday program highlights

SkyDome Planetarium

The Town Hall was transformed into a galaxy far far away for an immersive and interactive experience where children entered the inflatable planetarium and were guided through a digital solar system.

Make your own grass head

Spring was the perfect time to start a grass head where children were able to plant seeds and observe the germination and growth process.



Junior librarian for a day

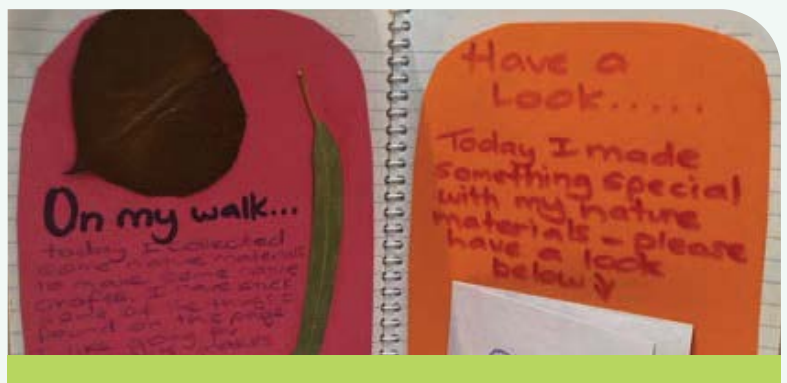
Children were delighted with the honour of selecting new books to be added to the library's children collection and having their name recognised on their chosen book. This event was supported by Dymocks Adelaide and Friends of Walkerville Library.

Nylon Zoo "Frog"

A regular feature at WOMAdelaide, the giant multi-colored "frog tent" was inflated in the Town Hall where children dressed up and took part in a costume parade before gathering inside the frog for a storytelling session.

Learning to journal

During this online program, children developed fine motor skills, expressed emotions and reflected on recent experiences whilst creating an art journal, nature journal or an observational journal.



Upcoming in 2020/21

Internal Electronic Knowledge Management System

A key project for the Customer Experience Team in 2020/21 is the development and implementation of an electronic repository which will hold all information and processes relevant to the Town of Walkerville and its residents. The system will ensure the community receives timely and accurate information.

Town of Walkerville Customer Service Charter

The Town of Walkerville's Customer Service Charter will be drafted and released for community consultation to ensure this valuable document is in line with Council's values and meets the community's needs and expectations.

Customer Experience Team professional development program

A tailored professional development program, delivered by external facilitator The Missing Think, with the objective of further developing team cohesion and capabilities was scheduled to run over the first half of 2020. However, the program was put on hold due to COVID-19. The program will be progressed and completed in 2020/21.



Friends of the Walkerville Library: 2019/20 in review

The 2019/20 year has been an interesting and challenging year for everyone and the Friends of the Walkerville Library acknowledge the impact COVID-19 has had on the library, each of our members and the operation of the Friends.

We are pleased to be able to report that, despite the limitations imposed by the safety requirements to manage COVID-19, the Friends has pledged just over \$10,000 to the library across 2019/20. This included \$1,800 in adult fiction and non-fiction, \$2,000 to purchase Lego as an ongoing resource for children's activities, \$1,000 for parenting books and a further \$1,400 for books for toddlers. We are also delighted to have contributed \$3,000 towards boosting the DVDs and audio book collection.

A large proportion of these funds are provided through the sale of second-hand books and we would like to thank all those who have made donations of their preloved books to support us. In January 2020, library staff undertook a significant cull of books. Discussions between staff and the Friends members saw these books offered to the public for a very modest donation which contributed to the funds raised by the Friends.

Our annual Christmas drinks were well attended by our members and invited guests, including Mayor Elizabeth Fricker. It was lovely to hear the guests chat with friends and acquaintances, recalling the events of the year.

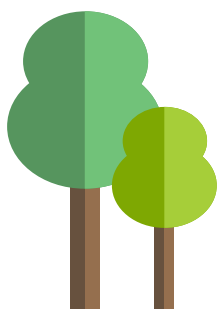
Unfortunately, as a result of COVID-19 restrictions, all further meetings and events planned throughout the year were postponed. This included the AGM originally scheduled to be held on 27 May 2020. You will be pleased to hear that, despite these difficulties, we continued to receive donations of pre-loved books. We are delighted that the sale of these books resumed with the re-opening of the library and we continued to have good quality books for purchase in order to contribute to our continued support of the library.

We look forward to a time in the not-too-distant future when we can resume our normal meetings and activities.

As always, we love to see new members, so if you have friends or neighbours who may be interested in joining the Friends, please talk to staff in the library. If you have good quality pre-loved books please drop them into the library.

Lynette Adams

Chair of the Friends of the Walkerville Library





planning, environment and regulatory services

The Planning, Environment and Regulatory Services (PERS) Team oversees the assessment of approximately 230 applications per year, along with the provision of pre-lodgement advice and general development related enquiries and compliance.

The PERS Team manages the processing of parking related infringements, as well as litter and nuisance complaints under the *Local Nuisance and Litter Control Act 2016*. Also, within the team's remit is the processing of dog and cat registrations.

In the 2019/20 year, the team actively consulted with the State Government on the Planning Reform and the transition to the new Planning and Design Code, scheduled for a date in the first half of the 2020/21 calendar year.

Addressing traffic management issues and their impact on the availability of on-street parking across the Township was also on the agenda, with consultation undertaken with the Medindie and Gilberton communities for the Medindie Traffic and Parking and the Gilberton Local Area Traffic Management plans. A subsequent process of implementing traffic changes was underway at the time of reporting, in accordance with community consultation outcomes and Council resolutions.

PERS also actively engaged with the Strategic Policy Development Committee on policy and strategic decision making opportunities within the Town of Walkerville. 2019/20 saw Council engage in two Development Plan Amendments with the South Australian Minister for Planning.

Planning and Development

The Council Assessment Panel (CAP) was established under the *Planning, Development and Infrastructure Act 2016*. In 2020, the Town of Walkerville undertook a recruitment drive to engage accredited professionals to the CAP. The CAP reviewed and assessed applications that met certain criteria and worked towards supporting Council in implementing improved planning and built form outcomes across the Township.

2019/20 development applications (where Council was the relevant authority)

Development applications: 230 Appeals: 0

2019/20 development applications (where CAP was the relevant authority)

Mixed Use Zone: 1 Commercial: 1
Residential: 14 **Total: 16**

Development and Environmental Health (section 7 searches)

A section 7 search provides information on a particular property. It can only be ordered by, or on behalf of, a person who has an interest in land within the area.

For the purposes of ordering a search, the *Local Government Act 1999* (section 187) states that a person has an interest in land if and only if that person is:

- the owner of a registered estate or interest in the land; or
- an occupier of the land; or
- a person who has entered or declares to the Council that he or she proposes to enter into a contract to purchase the land; or
- a mortgagee or prospective mortgagee of the land.

A full section 7 Search consists of three components:

- Rates: a rates certificate is generated which shows rates levied for this financial year and outstanding rates due;
- Environmental Health: the specific property is checked against the contaminated land register to identify whether any relevant notices have been issued;
- Development Services: a search is done on previous applications to check whether there are any continuing conditions. A copy of the indemnity insurance (if available) is attached and any encumbrances, Land Management Agreements or current notices issued for that particular property are indicated on the search.

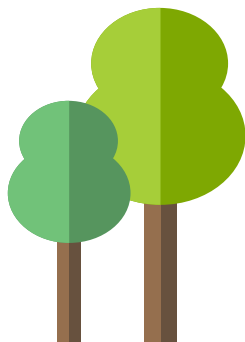
Urgent searches

- Urgent searches will be given priority but Council will not guarantee a turnaround time.

S7 searches (including full searches and rates searches): 120

Urgent S7 searches: 160 **Total: 280**





Resilient East

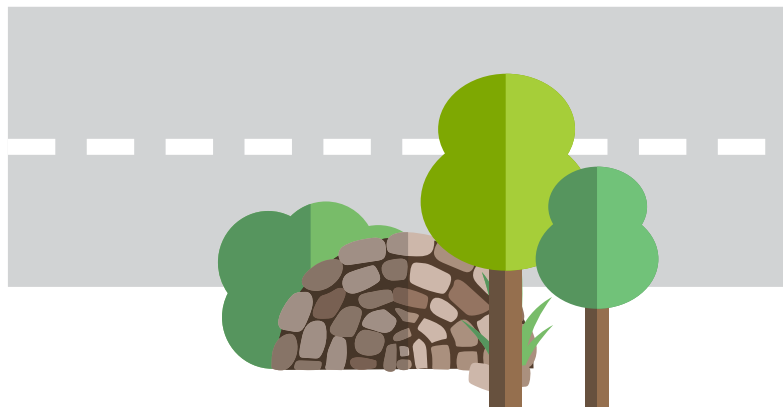
Resilient East is an initiative between the cities of Adelaide, Campbelltown, Burnside, Norwood, Payneham & St Peters, Prospect, Tea Tree Gully, Unley and the Town of Walkerville. Resilient East is funded by the eight participating Councils, the Department of Environment and Water, South Australian Fire and Emergency Services Commission (SAFECOM) and Adelaide and Mount Lofty Ranges Natural Resources Management Board.

The objective of Resilient East is to ensure our communities, assets and infrastructure, local economies and natural environment are resilient to the impacts and challenges of climate change. Through Resilient East, a number of vulnerabilities, risks and level of adaptive capacity across the eastern region have been identified and a Climate Change Adaptation Plan has been developed with input from government, business and community organisations. The Climate Change Adaptation Plan offers a range of regional and local adaption pathways, which will help eastern region communities, businesses and the natural environment adapt, thrive and prosper.

Resilient East is seen as a key partner to support Green Adelaide and to promote constructive ways to increase canopy and green cover.

Hamilton Reserve upgrade project

In 2019/20, public consultation and engagement took place for the Hamilton Reserve project. Council is planning to upgrade the Vale Park reserve to provide greater facilities for the community – which could include BBQs, seating, nature play areas and a bike track. Two separate stages of engagement were undertaken during the COVID-19 lockdown period in early 2020. The community feedback helped Administration develop a concept plan and further feedback was then sought on the concept plan. Support for the proposed changes to Hamilton Reserve was relatively high, with most acknowledging that an upgrade of Hamilton Reserve was a positive action on Council's part. In the first round of consultation, 85 people provided feedback and in the second round, 58 people responded to the plans. The majority of stakeholders who made comment on the proposed upgrade were supportive of the project. This was on the condition that the natural feel and visual amenity of the reserve was maintained. The Strategic Development and Planning Policy Committee considered the survey's findings and Administration was progressing to accurately cost the project, prior to returning the project to Council for a decision to proceed.



Animal Management Plan 2018/19-2023

Every Council in South Australia is required under section 26A of the *Dog and Cat Management Act 1995* (Act) to prepare a plan of management relating to dogs and cats every five years.

The Act underwent significant changes that took effect from 1 July 2018. These changes are addressed in the current plan, which replaced the *Strategic Urban Animal Management Plan*.

The current *Animal Management Plan 2018/19-2023* provides the Town of Walkerville with an opportunity to address dog and cat management at a strategic level and implement initiatives to address the recent changes to the Act.

The current plan sets out Council's objectives when managing animals, as well as information about where dogs can be walked and the requirement for dogs to be on-leash or off-leash. The plan also outlines Council's position with respect to other animals like chickens, wasps, snakes and possums.

In 2019/20, Administration completed the below actions:

- undertook a door knock campaign to identify unregistered dogs;
- developed a range of "Did you know?" messages in relation to responsible pet ownership, which were promoted to the community through Council's social media channels;
- completed a significant promotion of the Dog and Cat Management Board's (DCMB) information on the new state-wide dog registration system – Dog and Cat Online (DACO);
- continued to display dog registration signs in prominent locations to advertise the due date for dog registration;
- reviewed dog registration fees;
- updated Council's website to reflect changes to the *Dog and Cat Management Act 1995*.



Regulatory services

Parking infringements

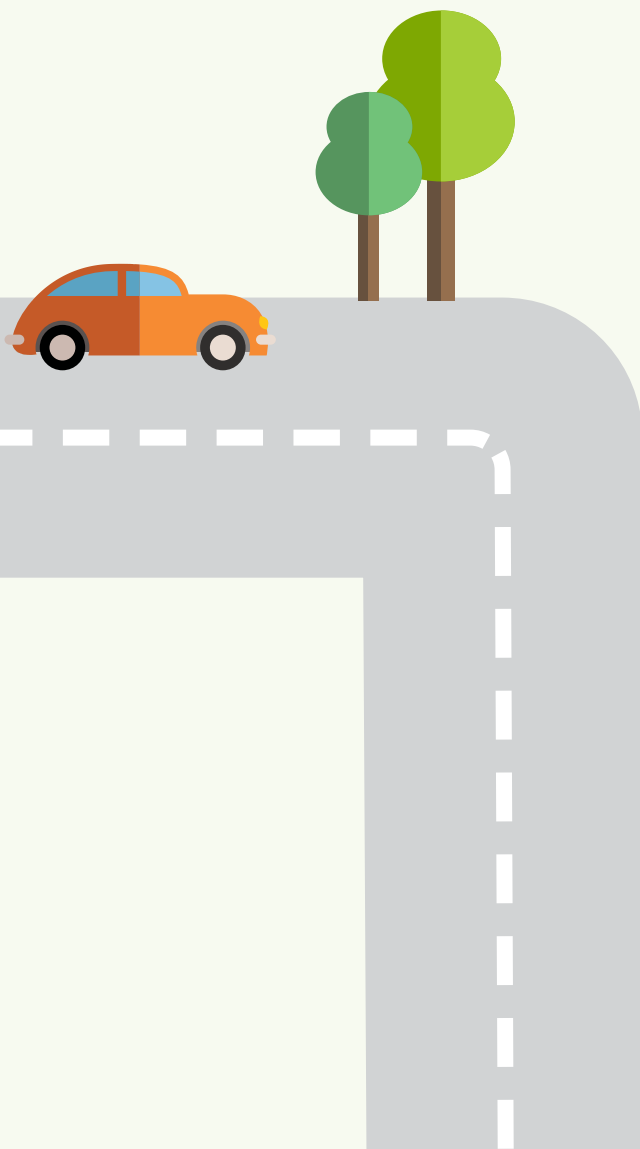
Council strives to balance the car parking needs of multiple road users with the expectations and needs of residents affected. Parking in the Town of Walkerville is a shared community asset that is in demand. On-street parking is a resource that requires careful management to ensure a wide range of users have fair and reasonable access.

Total expiation notices issued in 2019/20: 1,869

Expiation request for reviews: 261

Parking infringement statistics

Parking infringement statistics	
Parking infringements	1,849
Warnings issued	323
Expiations waived	115
Non-parking infringements issued	1
Non-parking infringements waived	0
Total expiation revenue received:	\$167,955.08



Dog and cat management

Council continued to play a role in dog and cat management. It was responsible for registration, collection and return of stray dogs and cats, as well as investigating complaints of barking or dog attacks in the community.

In 2019/20, the Council had an ongoing role in providing input to the Dog and Cat Management Board regarding changes to dog and cat management and welfare in the State. Council also resolved to return the inspectorial duties in house after a period of time of outsourcing the service to an external provider. Council reviewed internal processes and Safety Operating Procedures as relating to dog and cat management to ensure currency and compliance with legislation and industry best practice.

2019/20 dog expiation statistics

Dog expiation statistics	
expiations	19
cancelled expiations	2
total revenue	\$2,655

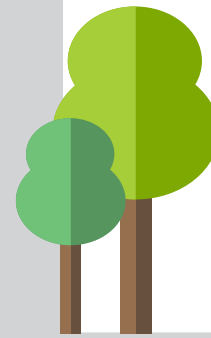
2019/20 dog and cat management statistics	
total court actions for the year	0
barking complaints	13
wandering dog complaints	22
dogs collected and returned to owner, prior to being impounded	12
dogs impounded	2
dogs impounded and returned to owner	2
dog harassment to humans	2
dog attacks on humans	1
dog harassment to animals	1
dog attacks on animals	4
cat complaints	2
authorised dog and cat management officers	1
total of dogs registered	943
total of cats registered	128

Local Nuisance and Litter Control

The *Local Nuisance and Litter Control Act 2016* (Act) covers littering, illegal dumping and nuisance caused by dust, odour, noise, smoke or unsightly conditions.

The Act gives Council increased powers to deal with issues that cause a nuisance in the community and centralises all complaints so that they may be actioned equitably and consistently. Much of this responsibility formerly sat with the Environmental Protection Authority (EPA).

In 2019/20, Administration received a number of complaints regarding alleged nuisance caused by dust, noise and unsightly conditions. Each of these matters were resolved internally.



2019/20 complaints

waste/dumped litter	70
other animals/bird issues	2
graffiti	22
building dust/drag out	12
unsightly conditions	12
odour	4
dust	4
noise	16

Local nuisance statistics

expiations	2
total expiation revenue received	\$475
offences under the Act that were prosecuted	0
nuisance abatement notices or litter abatement notices issued	0
civil penalties negotiated under section 34 of the Act	0
applications by the Council to the court for orders for civil penalties under section 34 of the Act and the number of orders made by the court on those applications	0

financial statements



Town of Walkerville

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2020

A liveable, cohesive, safe, active and sustainable township



Town of Walkerville

General Purpose Financial Statements for the year ended 30 June 2020

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Town of Walkerville

General Purpose Financial Statements for the year ended 30 June 2020

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Kiki Cristol
CHIEF EXECUTIVE OFFICER



Elizabeth Fricker
MAYOR

Date: 16 November 2020

Town of Walkerville

Statement of Comprehensive Income for the year ended 30 June 2020

\$ '000	Notes	2020	2019
Income			
Rates	2a	9,017	8,732
Statutory Charges	2b	320	390
User Charges	2c	458	560
Grants, Subsidies and Contributions	2g	691	403
Investment Income	2d	7	10
Reimbursements	2e	68	43
Other Income	2f	232	128
Total Income		10,793	10,266
Expenses			
Employee Costs	3a	3,223	3,035
Materials, Contracts & Other Expenses	3b	4,656	4,451
Depreciation, Amortisation & Impairment	3c	2,094	2,089
Finance Costs	3d	161	212
Net loss - Equity Accounted Council Businesses	19	435	283
Total Expenses		10,569	10,070
Operating Surplus / (Deficit)		224	196
Asset Disposal & Fair Value Adjustments	4	(416)	(229)
Amounts Received Specifically for New or Upgraded Assets	2g	59	57
Net Surplus / (Deficit) ¹		(133)	24
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	513	6,506
<i>Amounts which will be reclassified subsequently to operating result</i>			
Movements in Other Reserves		5	-
Total Other Comprehensive Income		518	6,506
Total Comprehensive Income		385	6,530

¹ Transferred to Statement of Changes in Equity

Town of Walkerville

Statement of Financial Position

as at 30 June 2020

\$ '000	Notes	2020	2019
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	344	330
Trade & Other Receivables	5b	356	500
Total Current Assets		700	830
Non-Current Assets			
Equity Accounted Investments in Council Businesses	6a	2,343	2,786
Infrastructure, Property, Plant & Equipment	7a	118,088	117,314
Other Non-Current Assets	6b	16	617
Total Non-Current Assets		120,447	120,717
TOTAL ASSETS		121,147	121,547
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	1,145	1,492
Borrowings	8b	-	118
Provisions	8c	681	644
Other Current Liabilities	8e	7	2
Total Current Liabilities		1,833	2,256
Non-Current Liabilities			
Borrowings	8b	6,082	6,422
Provisions	8c	51	65
Liability - Equity Accounted Council Businesses	8d	319	327
Total Non-Current Liabilities		6,452	6,814
TOTAL LIABILITIES		8,285	9,070
Net Assets		112,862	112,477
EQUITY			
Accumulated Surplus		34,332	34,465
Asset Revaluation Reserves	9a	78,134	77,621
Other Reserves	9b	396	391
Total Council Equity		112,862	112,477

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Town of Walkerville

Statement of Changes in Equity for the year ended 30 June 2020

\$ '000	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
2020					
Balance at the end of previous reporting period		34,465	77,621	391	112,477
Net Surplus / (Deficit) for Year		(133)	-	-	(133)
Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	513	-	513
- Heritage Plaque Fund		-	-	5	5
Other Comprehensive Income		-	513	5	518
Total Comprehensive Income		(133)	513	5	385
Balance at the end of period		34,332	78,134	396	112,862
2019					
Balance at the end of previous reporting period		34,441	71,115	391	105,947
Net Surplus / (Deficit) for Year		24	-	-	24
Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	6,506	-	6,506
Other Comprehensive Income		-	6,506	-	6,506
Total Comprehensive Income		24	6,506	-	6,530
Balance at the end of period		34,465	77,621	391	112,477

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Town of Walkerville

Statement of Cash Flows for the year ended 30 June 2020

\$ '000	Notes	2020	2019
Cash Flows from Operating Activities			
Receipts			
Operating Receipts		11,349	11,031
Investment Receipts		7	10
Payments			
Operating Payments to Suppliers and Employees		(8,733)	(8,245)
Finance Payments		(132)	(213)
Net Cash provided by (or used in) Operating Activities	11b	2,491	2,583
Cash Flows from Investing Activities			
Receipts			
Amounts Received Specifically for New/Upgraded Assets		59	57
Sale of Replaced Assets		36	29
Repayments of Loans by Community Groups		92	12
Payments			
Expenditure on Renewal/Replacement of Assets		(1,328)	(1,908)
Expenditure on New/Upgraded Assets		(878)	(1,692)
Net Cash provided by (or used in) Investing Activities		(2,019)	(3,502)
Cash Flows from Financing Activities			
Receipts			
Proceeds from Borrowings		-	838
Payments			
Repayments of Borrowings		(458)	-
Net Cash provided by (or used in) Financing Activities		(458)	838
Net Increase (Decrease) in Cash Held		14	(81)
plus: Cash & Cash Equivalents at beginning of period	11	330	411
Cash & Cash Equivalents at end of period	11	344	330

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

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n/a - not applicable

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention (except as stated below) in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 16 November 2020.

1.2 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

Town of Walkerville is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 66 Walkerville Terrace, Gilberton, SA 5081. These consolidated financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all

transactions and balances between activity areas and controlled entities have been eliminated.

3 Income Recognition

The Council recognises revenue under *AASB 1058 Income of Not-for-Profit Entities* (AASB 1058) or *AASB 15 Revenue from Contracts with Customers* (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the council. In this case, the council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

In recent years the payment of untied grants financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2017/18	\$243,870	\$233,890	+ \$9,980
2018/19	\$253,307	\$245,018	+ \$8,289
2019/20	\$247,127	\$248,662	-\$1,535

In 2018/19 the payment of untied supplementary local road grant has varied from the allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2018/19	\$116,715	\$38,905	\$77,810
2019/20	\$0	\$38,905	(\$38,905)

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the *Local Government Act 1999*. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Infrastructure, Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to

the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below (or in Note 7). No capitalisation threshold is applied to the acquisition of land or interests in land.

Buildings and Other Structures	12 to 190 years
Open Space	7 to 200 years
Plant and Equipment	6 to 60 years
Stormwater	100 years
Transport Infrastructure	15 to 200 years
Land	Indefinite
Historical Collection	Indefinite

5.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

5.4 Depreciation of Non-Current Assets

Other than land and historical collection (artworks), all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are regularly reviewed.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

Major depreciation periods for each class of asset are listed below (or in Note 7). Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Buildings and Other Structures:	
Buildings	24 to 100 years
Furniture	7 to 190 years
Fixtures	24 to 70 years
Equipment	1 to 132 years
Undefined	9 to 90 years
Open space:	
Services	20 to 80 years
Recreation	15 to 100 years
Irrigation	20 to 25 years
Pathways	20 to 50 years
Lighting	25 to 50 years
Furniture	7 to 80 years
Structure	10 to 100 years
Plant and Equipment:	
Fleet	10 to 15 years
Plant	9 to 54 years
Equipment	6 to 60 years
Stormwater:	
Structure	100 years
Drain	100 years
Transport Infrastructure:	
Road	20 to 200 years
Carpark	30 to 40 years
Pathways	15 to 40 years
Kerb	20 to 80 years
Traffic Management	15 to 30 years

5.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that

class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

5.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

7 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

8 Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

An accrual is made for 50% of unused sick leave for those employees covered under ASU EB agreement Number 6. Otherwise Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme or where selected by employees under the "choice of fund" legislation to another complying fund. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the policies applied and Council's involvement with the schemes are reported in note 18.

9 Leases

Accounting policy applicable from 01 July 2019

The Council assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

9.1 Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

i.) Right-of-Use-Assets

The Council recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term.

The right-of-use assets are also subject to impairment. Refer to the accounting policies above - Impairment of non-financial assets.

ii.) Lease Liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

iii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

10 Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (continued)

facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

11 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

12 New and amended accounting standards and interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2020, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements that could be applicable to Councils.

Effective for NFP annual reporting periods beginning on or after 1 January 2020

- AASB 1059 Service Concession Arrangements: Grantors
- AASB 2018-6 Amendments to Australia Accounting Standards – Definition of a Business
- AASB 2018-7 Amendments to Australian Accounting Standards – Definition of Material
- AASB 2019-3 Amendments to Australian Accounting Standards – Interest Rate Benchmark Reform

Effective for NFP annual reporting periods beginning on or after 1 January 2021

- AASB 17 Insurance Contracts

Effective for NFP annual reporting periods beginning on or after 1 January 2022

- AASB 2014-10 Sale or Contribution of Assets between and Investor and its Associate or Joint Venture (amended by AASB 2015-10 and AASB 2017-5)

13 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

14 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 2. Income

\$ '000	Notes	2020	2019
(a). Rates Revenues			
General Rates			
General Rates		8,974	8,691
Less: Mandatory Rebates		(251)	(252)
Less: Discretionary Rebates, Remissions & Write Offs		(59)	(46)
Total General Rates		8,664	8,393
Other Rates (Including Service Charges)			
Natural Resource Management Levy		333	319
Total Other Rates		333	319
Other Charges			
Penalties for Late Payment		20	20
Total Other Charges		20	20
Total Rates Revenues		9,017	8,732
(b). Statutory Charges			
Development Act Fees		13	11
Town Planning Fees		98	117
Animal Registration Fees & Fines		41	42
Parking Fines / Expiation Fees		168	183
Sundry		-	37
Total Statutory Charges		320	390
(c). User Charges			
Hall & Equipment Hire		5	10
Property Lease		42	41
Sundry		41	27
Levi Park Management Fee		365	475
Library Fees & Sales		5	7
Total User Charges		458	560
(d). Investment Income			
Interest on Investments			
- Local Government Finance Authority		1	3
- Loans to Community Groups		6	7
Total Investment Income		7	10

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 2. Income (continued)

\$ '000	Notes	2020	2019
(e). Reimbursements			
Roadworks		7	6
Sundry		61	37
Total Reimbursements		68	43
(f). Other Income			
Rebates Received		61	59
Sundry		5	33
LGFA Bonus		16	26
Refund overcharged public lighting costs		57	-
Other		93	10
Total Other Income		232	128
(g). Grants, Subsidies, Contributions			
Amounts Received Specifically for New or Upgraded Assets		59	57
Total Amounts Received Specifically for New or Upgraded Assets		59	57
Other Grants, Subsidies and Contributions		478	190
Roads to Recovery		79	-
Individually Significant Item - Additional Grants Commission Payment (refer below)		134	213
Total Other Grants, Subsidies and Contributions		691	403
Total Grants, Subsidies, Contributions		750	460
The functions to which these grants relate are shown in Note 12.			
(i) Sources of grants			
Commonwealth Government		247	370
State Government		154	90
Local Government contribution towards stormwater upgrade		349	-
Total		750	460
(ii) Individually Significant Items			
Grant Commission (FAG) Grant Recognised as Income		134	213

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 3. Expenses

\$ '000	Notes	2020	2019
(a). Employee Costs			
Salaries and Wages		2,508	2,406
Employee Leave Expense		287	217
Superannuation - Defined Contribution Plan Contributions	18	219	204
Superannuation - Defined Benefit Plan Contributions	18	34	39
Workers' Compensation Insurance		123	120
Other - Income Protection Insurance		50	47
Other - Journey Insurance		2	2
Total Operating Employee Costs		3,223	3,035
Total Number of Employees (full time equivalent at end of reporting period)		33	34
(b). Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		19	18
- Other Services		8	-
Bad and Doubtful Debts		3	-
Elected Members' Expenses		136	140
Election Expenses		2	36
Subtotal - Prescribed Expenses		168	194

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 3. Expenses (continued)

\$ '000	Notes	2020	2019
(b). Materials, Contracts and Other Expenses (continued)			
(ii) Other Materials, Contracts and Expenses			
Contractors		1,044	855
Energy		207	222
Maintenance		418	489
Legal Expenses		55	96
Levies Paid to Government - NRM levy		324	310
Levies - Other		18	18
Parts, Accessories & Consumables		64	53
Professional Services		295	203
Sundry		373	400
Bank Charges		30	28
Contractors - Health Services		112	114
Contractors - Waste Collection/Management		866	792
Insurance		116	83
Professional Services/Consultants - Planning Consultants		142	132
IT and Communication		355	382
Fringe Benefits Tax		26	37
Training		43	42
Other		-	1
Subtotal - Other Material, Contracts & Expenses		4,488	4,257
Total Materials, Contracts and Other Expenses		4,656	4,451
(c). Depreciation, Amortisation and Impairment			
(i) Depreciation and Amortisation			
Buildings & Other Structures		584	479
Open Space		290	158
Plant and Equipment		44	173
Stormwater		194	147
Transport Infrastructure		982	1,132
Subtotal		2,094	2,089
(ii) Impairment			
Nil			
Total Depreciation, Amortisation and Impairment		2,094	2,089

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 3. Expenses (continued)

\$ '000	Notes	2020	2019
(d). Finance Costs			
Interest on Overdraft and Short-Term Drawdown		157	202
Interest on Loans		4	10
Total Finance Costs		161	212

Note 4. Asset Disposal & Fair Value Adjustments

Infrastructure, Property, Plant & Equipment

(i) Assets Renewed or Directly Replaced

Proceeds from Disposal		36	29
Less: Carrying Amount of Assets Disposed		(452)	(258)
Gain (Loss) on Disposal		(416)	(229)
Net Gain (Loss) on Disposal or Revaluation of Assets		(416)	(229)

Note 5. Current Assets

(a). Cash & Cash Equivalent Assets

Cash on Hand at Bank		45	68
Short Term Deposits & Bills, etc.		299	262
Total Cash & Cash Equivalent Assets		344	330

(b). Trade & Other Receivables

Rates - General & Other		240	146
Accrued Revenues		8	41
Debtors - General		73	187
Prepayments		35	34
Loans to Community Organisations		-	92
Total Trade & Other Receivables		356	500

(i) Receivables Loans to Community Organisations

Walkerville Sports Club		-	62
Walkerville Bowling & Community Club		-	30

Loans to Community Organisations expired in March 2020. Walkerville Bowling club paid all outstanding in March 2020. Remaining principal outstanding from Walkerville Sports Club has been transferred into Debtors - General.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 6. Non-Current Assets

\$ '000	Notes	2020	2019
(a). Equity Accounted Investments in Council Businesses			
Eastern Health Authority	19	28	-
East Waste Management	19	138	-
ERA Water Regional Subsidiary	19	2,177	2,786
Total Equity Accounted Investments in Council Businesses		2,343	2,786
(b). Other Non-Current Assets			
Capital Works-in-Progress		16	617
Total Other Non-Current Assets		16	617

Town of Walkerville

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 7a. Infrastructure, Property, Plant & Equipment

	Fair Value Level	as at 30/6/2019				Asset Movements during the Reporting Period							as at 30/6/2020		
		At Fair Value	Accumulated Impairment	Carrying Value	Asset Additions			WIP Transfers	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	Accumulated Impairment	Carrying Value		
					New / Upgrade	Renewals	WDV of Asset Disposals							Depreciation Expense (Note 3c)	
\$ '000															
Land	3	55,150	-	55,150	-	-	-	-	-	-	-	-	55,150	-	55,150
Buildings & Other Structures	2	19,761	8,130	11,631	300	95	(71)	(584)	-	513	-	-	23,180	11,296	11,884
Open Space	3	9,667	4,231	5,435	891	44	(11)	(290)	-	-	-	-	10,554	4,484	6,070
Plant and Equipment	2	683	230	454	147	-	(54)	(44)	-	-	-	-	751	249	502
Stormwater	3	19,318	6,657	12,661	157	8	-	(194)	-	-	-	-	19,483	6,851	12,632
Transport Infrastructure	3	52,817	21,194	31,623	-	1,165	(315)	(982)	-	-	-	-	53,125	21,635	31,490
Historical Collection	3	360	-	360	-	-	-	-	-	-	-	-	360	-	360
Total Infrastructure, Property, Plant & Equipment		157,756	40,442	117,314	1,495	1,312	(451)	(2,094)	-	513	(10)	-	162,603	44,515	118,088
Comparatives		133,095	44,010	108,802	1,141	1,909	(258)	(2,089)	1,293	6,516	(10)	-	157,756	40,442	117,314

During the 2020 financial year, ToW implemented a new cloud based asset management system. As part of this implementation, the asset categories and sub categories used by ToW were reviewed and updated in accordance with best practice asset management practices. The classification of each individual asset was reviewed and updated as part of the implementation. Comparative information presented in Note 7 is based on the updated asset categories and asset classifications following the review. Total FY2019 asset values (all categories) have been reconciled to the total in previous years' financial statements, however the classification between asset categories has changed to be consistent with the desired FY2020 presentation.

Town of Walkerville

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

\$ '000

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Fair value hierarchy level 2 valuations - Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations of land - Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets - There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques. Accordingly, formal sensitivity analysis does not provide useful information.

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Town of Walkerville

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Other Information (continued)

Upon revaluation, the current new replacement cost and accumulated depreciation are re stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land. Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land

- Basis of valuation: Market Value
- Date of valuation: 30 June 2014
- Valuer: Maloney Field Services, Property Consultants and Valuers.

Buildings & Other Structures

- Basis of valuation: Market Value / Written down current replacement cost
- Date of valuation: 30 June 2020
- Valuer: Asset Val, Property Consultants and Valuers.

Open Space

- Basis of valuation: Market Value / Written down current replacement cost
- Date of valuation: Various (new asset category following implementation of new asset management system)
- Valuer: n/a

Transport Infrastructure

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2019
- Valuer: Assetic Pty Ltd

Stormwater

- Basis of valuation: Fair Value / Market Value / Written down current replacement cost
- Date of valuation: 30 June 2018.
- Valuer: Assetic Pty Ltd

Historical Collections

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2014
- Valuer: Theodore Bruce

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 8. Liabilities

\$ '000	Notes	2020 Current	2020 Non Current	2019 Current	2019 Non Current
(a). Trade and Other Payables					
Goods & Services		654	-	796	-
Payments Received in Advance		60	-	177	-
Accrued Expenses - Finance Costs		31	-	2	-
Accrued Expenses - Other		400	-	517	-
Total Trade and Other Payables		1,145	-	1,492	-
(b). Borrowings					
Loans		-	6,082	118	6,422
Total Borrowings		-	6,082	118	6,422
All interest bearing liabilities are secured over the future revenues of the Council.					
(c). Provisions					
Employee Entitlements (including oncosts)		681	51	644	65
Total Provisions		681	51	644	65
(d). Liability Accounted Investments in Council Businesses					
Highbury Landfill	19		319		327
Total Liability Accounted Investments in Council Businesses			319		327
(e). Other Liabilities					
Other Liability (Security Bond received)		4	-	2	-
Other Liabilities		3	-	-	-
Total Other Liabilities		7	-	2	-

Town of Walkerville

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 9. Reserves

\$ '000	1/7/2019	Increments (Decrements)	Transfers	Impairments	30/6/2020
(a). Asset Revaluation Reserve					
Land	35,122	-	-	-	35,122
Buildings & Other Structures	6,568	513	-	-	7,081
Open Space	4,038	-	-	-	4,038
Plant and Equipment	375	-	-	-	375
Stormwater	10,867	-	-	-	10,867
Transport Infrastructure	20,097	-	-	-	20,097
Historical Collection	429	-	-	-	429
JV's / Associates - Other Comprehensive Income	125	-	-	-	125
Total Asset Revaluation Reserve	77,621	513	-	-	78,134
Comparatives	71,115	6,506	-	-	77,621

\$ '000	1/7/2019	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2020
(b). Other Reserves					
150th Anniversary Art Reserve	2	-	(2)	-	-
Other Reserves - Open Space Strategy Fund	220	-	-	-	220
Levi Caravan Park	168	2	-	-	170
Urban Tree Fund	1	-	-	-	1
Heritage Plaque Fund	-	5	-	-	5
Total Other Reserves	391	7	(2)	-	396
Comparatives	391	-	-	-	391

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

The Urban Tree Replacement fund

Pursuant to Section 42(4) of the Development Act 1993, if Council grants approval for the removal of a Regulated Tree or Significant Tree, the Council is required to impose a condition requiring you to plant and maintain two (2) trees to replace every Regulated Tree and three (3) trees to replace every Significant Tree. Replacement trees cannot be planted within 10 metres of an existing dwelling or an existing in-ground swimming pool.

If there is no suitable location for you to plant replacement trees in accordance with the above criteria, or if you do not wish to plant replacement trees for whatever reason, the Council may allow you to pay money into its Urban Trees Fund at the rate of \$85.50* for each replacement tree that is not planted. Money paid into the Urban Trees Fund is used by the Council to either:

(a) maintain or plant trees which are or will (when fully grown) constitute significant trees; or (b) to purchase land in order to maintain or plant trees which are or will (when fully grown) constitute significant trees.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 9. Reserves (continued)

\$ '000

(b). Other Reserves (continued)

Open Space Strategy Fund

In 2014 Watersun Assets Pty Ltd developed 45 Park Terrace, Gilberton. As there was no available land within the developed area to include an 'open space' development, Watersun paid \$246,544 into the Open Space Fund for Council (pursuant to Section 50 of the Development Act 1993). Clause 3.1 of the Infrastructure Deed states that Council agrees to spend such portion of the open space contribution as they reasonably consider necessary to improve the amenity of the area of the River Torrens Linear Park in the immediate vicinity of the development.

150th Art Anniversary

In 2004 Council received donations from the public for a Public Art & Design Project as part of Town of Walkerville's 150th Anniversary. The project did not proceed and the money has been moved into general revenue.

Levi Caravan Park

Reserve funds for capital expenditure at Levi Caravan Park.

Heritage Plaques Fund

Relates to a donation received from the Walkerville Historical Society to be applied to subsidise the provision of historical plaques in the Town of Walkerville.

Note 10. Assets Subject to Restrictions

Council does not hold any assets subject to restrictions.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2020	2019
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(a). Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Total Cash & Equivalent Assets	5	344	330
Balances per Statement of Cash Flows		344	330

(b). Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus/(Deficit)		(133)	24
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		2,094	2,089
Equity Movements in Equity Accounted Investments (Increase)/Decrease		435	283
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(59)	(57)
Net (Gain) Loss on Disposals		416	229
		2,753	2,568
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		52	4
Net Increase/(Decrease) in Trade & Other Payables		(347)	(57)
Net Increase/(Decrease) in Unpaid Employee Benefits		23	70
Net Increase/(Decrease) in Other Liabilities		5	(2)
Net Increase/(Decrease) in Other Cash Items		5	-
Net Cash provided by (or used in) operations		2,491	2,583

(c). Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	100	100
Corporate Credit Cards	17	17
LGFA Cash Advance Debenture Facility	10,191	10,191

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 12a. Functions

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).									
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Actual 2020	Actual 2019	Actual 2020	Actual 2019	Actual 2020	Actual 2019	Actual 2020	Actual 2019	Actual 2020	Actual 2019
\$ '000										
Business Undertakings	-	-	-	-	-	-	-	-	121,147	121,547
CEO & Governance	-	-	412	431	(412)	(431)	-	-	-	-
Communications & Marketing	10	10	179	131	(169)	(121)	-	-	-	-
Corporate Services	9,413	8,994	6,638	6,408	2,775	2,586	159	229	-	-
Community Services	4	5	147	147	(143)	(142)	-	-	-	-
Property & Contracts	435	534	275	298	160	236	-	-	-	-
Environment & Waste	3	1	866	792	(863)	(791)	-	-	-	-
Infrastructure	577	283	1,090	980	(513)	(697)	528	117	-	-
Customer Experience	16	75	164	118	(148)	(43)	64	57	-	-
Planning & Building	119	134	290	335	(171)	(201)	-	-	-	-
Public Order	216	230	72	147	144	83	-	-	-	-
Total Functions/Activities	10,793	10,266	10,133	9,787	660	479	751	403	121,147	121,547

Income and expenses exclude net gain (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets, physical resources received free of charge and net results of equity accounted for businesses.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 12b. Components of Functions

\$ '000

The activities relating to Council functions are as follows:

CEO & Governance

The Office of the CEO includes the provision of executive, administrative and clerical support services to the Council, CEO, Mayor, Elected Members and across the organisation for the delivery of Council services. Including an effective risk management framework and principles, WHS and injury management system, strategic planning, corporate governance services, compliant with the Local Government Act 1999 and other relevant legislation.

Communications and Marketing

Marketing and communication is responsible for developing communication and marketing materials to promote Council's activities by raising the profile of the Town of Walkerville in alignment with Council's strategic objectives. This includes key strategic publications such as annual report, strategic reports, annual business plans, About Town newsletter and speeches and other communications for the Mayor and Elected Members as required.

Community Development and Engagement

Community development and engagement works in partnership with the community to facilitate and deliver a range of services, programs and projects, separate from customer experience. These programs include, youth and elderly wellbeing programs, community sponsorships, volunteer co-ordination, volunteer of the year, co-ordination of community transport, community grants administration, Walkerville citizen of the year and citizenship ceremonies.

Customer Experience

Customer experience is responsible for the development, implementation and regularly review a Customer Service Strategy, community programs, library services and collection management. The Customer Experience team interacts directly with the community and in most incidents is the first point of contact.

Planning and Development

Planning, Environment and Regulatory Services is responsible for planning, building control, compliance and property related services in accordance with the Development Act and other legislative requirements. This includes overseeing the strategic development of Councils open spaces and reserves. Overseeing Councils strategic traffic requirements incorporating road networks, pedestrian linkages and cycling connections throughout the township.

Asset and Infrastructure

Asset and Infrastructure is responsible for outdoor workforce delivery (beautification) and resources in the construction and maintenance, renewal and replacement of related Council assets.

Corporate Services

Corporate Services has a partnering relationship with the business managers across the department that provides a collaborative culture with a strong understanding of the business and financial management disciplines. Together with a strong corporate focus, which is linked to other corporate finance areas. Including Payroll services, ICT services, Internal controls/ risk management, Records Management, Procurement/contract management, Assess performance against budget, Review and present forecasts, Review Budgets and provide advice on budget preparation/planning and Contribute to strategic decision making and achieving strategic objectives.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 12b. Components of Functions (continued)

\$ '000

Public Order

Public Order and Safety is Council's regulatory and inspectorial service responsible for monitoring and control of Council's By-Laws including dog and cat management and parking controls.

Property and Contracts

Property and Contracts is responsible for administering and auditing existing contracts/leases/licences, negotiating and implementing new contracts/leases/licences, managing community land, effective management of the procurement framework, developing and implementing policy frameworks and project initiatives and the management of councils' assets and facilities.

Environment and Waste

Activities relating to the collection and disposal of general waste, kerbside recycling, green waste, general litter collection and street sweeping.

Note 13. Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:

Short term deposits are earning an interest rate of 0.45% (2019: 1.25%)

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables

Rates & Associated Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.5292% (2019: 0.55%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 13. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Receivables

Fees & Other Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Other Levels of Government

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Liabilities

Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 13. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Liabilities

Interest Bearing Borrowings

Accounting Policy:

Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

Terms & Conditions:

Secured over future revenues, borrowings are in the form of cash advance debentures; with interest is charged at variable rates of between 2.20% and 3.35% (2019: 3.35% and 3.60%).

Carrying Amount:

Approximates fair value.

Liabilities

Leases

Accounting Policy:

Accounted for in accordance with AASB 16 as stated in Note 17.

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2020					
Financial Assets					
Cash & Equivalents	344	-	-	344	344
Receivables	321	-	-	321	321
Total Financial Assets	665	-	-	665	665
Financial Liabilities					
Payables	1,085	-	-	1,085	1,085
Current Borrowings	-	-	-	-	-
Non-Current Borrowings	-	-	7,083	7,083	6,082
Total Financial Liabilities	1,085	-	7,083	8,168	7,167

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2019					
<u>Financial Assets</u>					
Cash & Equivalents	330	-	-	330	330
Receivables	466	-	-	466	466
Total Financial Assets	796	-	-	796	796
<u>Financial Liabilities</u>					
Payables	1,322	-	-	1,322	1,322
Current Borrowings	118	-	-	118	118
Non-Current Borrowings	-	906	7,328	8,234	6,422
Total Financial Liabilities	1,440	906	7,328	9,674	7,862

The following interest rates were applicable to Council's Borrowings at balance date:

	30 June 2020		30 June 2019	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Other Variable Rates	2.20%	6,082	3.60%	3,540
Fixed Interest Rates		-	3.35%	3,000
		6,082		6,540

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 14. Capital Expenditure and Investment Property Commitments

Council has no commitments for expenditure.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 15. Financial Indicators

\$ '000	Amounts	Indicator	Prior Periods	
	2020	2020	2019	2018

These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	224			
Total Operating Income	10,793	2%	2%	3%

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio

Net Financial Liabilities	7,266			
Total Operating Income	10,793	67%	77%	71%

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

Adjustments to Ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.

Adjusted Operating Surplus Ratio		1%	1%	3%
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Adjusted Net Financial Liabilities Ratio		67%	77%	71%
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3. Asset Renewal Funding Ratio

Net Asset Renewals	1,459			
Infrastructure & Asset Management Plan required expenditure	1,769	82%	97%	94%

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Town of Walkerville

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 15. Financial Indicators - Graphs (continued)

<p>1. Operating Surplus Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td>3%</td> </tr> <tr> <td>2019</td> <td>2%</td> </tr> <tr> <td>2020</td> <td>2%</td> </tr> </tbody> </table>	Year	Ratio %	2018	3%	2019	2%	2020	2%	<p>Purpose of Operating Surplus Ratio</p> <p>This indicator is to determine the percentage the operating revenue varies from operating expenditure</p>	<p>Commentary on 2019/20 Result</p> <p>2019/20 Ratio 2% Target 0-15%</p> <p>Minimal change from previous years operating results.</p>
Year	Ratio %									
2018	3%									
2019	2%									
2020	2%									
<p>2. Net Financial Liabilities Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td>71%</td> </tr> <tr> <td>2019</td> <td>77%</td> </tr> <tr> <td>2020</td> <td>67%</td> </tr> </tbody> </table>	Year	Ratio %	2018	71%	2019	77%	2020	67%	<p>Purpose of Net Financial Liabilities Ratio</p> <p>This indicator shows the significance of the net amount owed to others, compared to operating revenue</p>	<p>Commentary on 2019/20 Result</p> <p>2019/20 Ratio 67% Target ratio 0-120%</p> <p>Net financial liabilities ratio reduced due to council applying positive operating cashflow to reduce borrowings by approximately \$0.5 million.</p>
Year	Ratio %									
2018	71%									
2019	77%									
2020	67%									
<p>3. Asset Renewal Funding Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td>94%</td> </tr> <tr> <td>2019</td> <td>97%</td> </tr> <tr> <td>2020</td> <td>82%</td> </tr> </tbody> </table>	Year	Ratio %	2018	94%	2019	97%	2020	82%	<p>Purpose of Asset Renewal Funding Ratio</p> <p>This indicator aims to determine if assets are being renewed and replaced in an optimal way</p>	<p>Commentary on 2019/20 Result</p> <p>2019/20 Ratio 82% Target ratio 90-110%</p> <p>The allocation of expenditure to asset management is directed by Council's Asset Management Plan.</p>
Year	Ratio %									
2018	94%									
2019	97%									
2020	82%									

Town of Walkerville

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 16. Uniform Presentation of Finances

\$ '000	2020	2019
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	10,793	10,266
less Expenses	(10,569)	(10,070)
Operating Surplus / (Deficit)	224	196
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(1,328)	(1,908)
<i>add back</i> Depreciation, Amortisation and Impairment	2,094	2,089
<i>add back</i> Proceeds from Sale of Replaced Assets	36	29
Subtotal	802	210
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(878)	(1,692)
<i>add back</i> Amounts Received Specifically for New and Upgraded Assets	59	57
Subtotal	(819)	(1,635)
Net Lending / (Borrowing) for Financial Year	207	(1,229)

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 17. Leases

\$ '000	2020	2019
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Council as a Lessor

Leases Providing Revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

(i) Investment Property

Rentals received, and outgoings reimbursed, in relation to Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable.

Future minimum rentals receivable under non-cancellable operating leases as at 30 June, are as follows:

Not later than one year	15	15
Later than one year and not later than 5 years	15	30
Later than 5 years	-	-
	<u>30</u>	<u>45</u>

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 18. Superannuation

\$ '000

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2019/20; 9.50% in 2018/19). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2018/19) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Town of Walkerville

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 19. Interests in Other Entities

\$ '000

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

	Council's Share of Net Income		Council's Share of Net Assets	
	2020	2019	2020	2019
Joint Ventures	(435)	(283)	2,024	2,459
Total	(435)	(283)	2,024	2,459

(i) JOINT VENTURES, ASSOCIATES AND JOINT OPERATIONS

(a) Carrying Amounts

Name of Entity	Principal Activity	2020	2019
Highbury Landfill Authority	Waste Operations	(319)	(327)
Eastern Waste Management	Collection & Disposal of Waste	138	118
Eastern Health Authority	Public & Environmental Health Services	27	27
ERA Water Regional Subsidiary	Storm Water Harvesting	2,177	2,641
Total Carrying Amounts - Joint Ventures & Associates		2,023	2,459

Highbury Landfill Authority

The Highbury Landfill Authority was formed in December 2005 to split the East Waste operations between collection services and landfill operations with a view to bring new members in East Waste without them having any liability for the remediation of the landfill site at Highbury. Membership of the Highbury Landfill Authority is made up of the Town of Walkerville, the City of Burnside and the City of Norwood Payneham & St Peters.

Eastern Waste Management

The Eastern Waste Management Authority regional subsidiary was established pursuant to Section 43 of the Local Government Act 1999, for the purpose of the collection and disposal of waste within the areas of the constituent councils. The Authority is a regional subsidiary between the Town of Walkerville, the City of Burnside, the City of Norwood Payneham & St Peters, the City of Mitcham, the City of Campbelltown, Adelaide Hills Council and the City of Prospect (admitted in 2018). The transactions which occur between Council and Authority are at arms length and are for the provision of waste management services.

Eastern Health Authority

The Town of Walkerville is one of five member councils of the Eastern Health Authority Inc (EHA). The other member councils are the City of Burnside, Campbelltown City Council, City of Norwood Payneham & St Peters and the City of Prospect.

ERA Water Regional Subsidiary

ERA Water Regional Subsidiary was established in July 2015 to construct and manage a storm water harvesting project by three Councils, these being the Town of Walkerville, City of Burnside, City of Norwood Payneham & St Peters.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 19. Interests in Other Entities (continued)

\$ '000

(b) Relevant Interests

Name of Entity	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2020	2019	2020	2019	2020	2019
Highbury Landfill Authority	9%	9%	9%	9%	9%	9%
Eastern Waste Management	14%	17%	14%	17%	14%	17%
Eastern Health Authority	6%	6%	6%	6%	20%	20%
ERA Water Regional Subsidiary	33%	33%	33%	33%	33%	33%

(c) Movement in Investment in Joint Venture or Associate

	Highbury Landfill Authority		Eastern Waste Management	
	2020	2019	2020	2019
Opening Balance	(327)	(350)	118	79
Share in Operating Result	(11)	1	28	28
New Capital Contributions	18	22	9	11
Adjustments to Equity	-	-	(17)	-
Council's Equity Share in the Joint Venture or Associate	(320)	(327)	138	118

	Eastern Health Authority		ERA Water Regional Subsidiary	
	2020	2019	2020	2019
Opening Balance	27	26	2,641	2,987
Share in Operating Result	(1)	1	(463)	(346)
Council's Equity Share in the Joint Venture or Associate	28	27	2,177	2,641

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 36.91 km of road reserves of average width 8.86 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. LEGAL MATTERS

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council did not have any notice of appeals against planning decisions made prior to reporting date.

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 22. Events After the Statement of Financial Position Date

Events that occur after the reporting date of 30 June 2020, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Certification of Financial Statements as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 16/11/20.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 23. Related Party Transactions

\$ '000	2020	2019
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Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the *Local Government Act 1999*. In all, 17 persons were paid the following total compensation:

The compensation paid to Key Management Personnel comprises:

Short-Term Employee Benefits	972	1,032
Long-Term Benefits	25	177
Termination Benefits	-	32
Total	997	1,241

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Receipts from Key Management Personnel comprise:

Other than amounts paid as ratepayers or residents (e.g. rates, swimming pool entry fees, etc.), Council received the following amounts in total:

Planning and Building Application Fees	2	1
Total	2	1

Town of Walkerville

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 23. Related Party Transactions (continued)

\$ '000

Other Related Parties

Other parties that are deemed to be related to Council include the five subsidiaries it has an interest in.

\$ '000	Paid to	Received from
Highbury Landfill Authority	18	-
Eastern Waste Management	643	2
Eastern Health Authority	125	-
ERA Water Regional Subsidiary	161	-

The following key management personnel are appointed by Council as their representative to the following regional subsidiaries;

Name of Entity	Board Member/s	Deputy Board Member/s
Highbury Landfill Authority	Group Manager Assets and Infrastructure Joshua Bowen	-
Eastern Waste Management	Cr Robert Ashby	Cr Norm Colman
Eastern Health Authority	Cr Jennifer Joshi	-
	Group Manager Planning, Environment & Regulatory Services Andreea Caddy	-
ERA Water Regional Subsidiary	CEO - Kiki Cristol	Cr MaryLou Bishop

No Key Management personnel received any compensation as representatives to any of the regional subsidiaries of Council.



Bentleys SA Audit Partnership

Level 5
63 Pirie Street
Adelaide SA 5000

GPO Box 939
Adelaide SA 5001

ABN 43 877 091 903

T +61 8 8372 7900
F +61 8 8372 7999

admin@adel.bentleys.com.au
bentleys.com.au

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE TOWN OF WALKERVILLE

Opinion

We have audited the accompanying financial report of the Town of Walkerville, which comprises the statement of financial position as at 30 June 2020, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and the Certification of the Financial Statements.

In our opinion, the financial report gives a true and fair view of the financial position of the Town of Walkerville as of 30 June 2020, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation of the financial report, which gives a true and fair view in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*, and for such internal control as the committee and management determines is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

BENTLEYS SA AUDIT PARTNERSHIP

A handwritten signature in black ink, appearing to read "David Papa", with a large, sweeping flourish at the end.

DAVID PAPA
PARTNER

Dated at Adelaide this 17th day of November 2020


Bentleys SA Audit Partnership

Level 5
63 Pirie Street
Adelaide SA 5000

GPO Box 939
Adelaide SA 5001

ABN 43 877 091 903

T +61 8 8372 7900
F +61 8 8372 7999

admin@adel.bentleys.com.au
bentleys.com.au

INDEPENDENT ASSURANCE REPORT ON INTERNAL CONTROLS OF THE TOWN OF WALKERVILLE

Opinion

We have audited the compliance of the Town of Walkerville (the Council) with the requirements of *Section 125 of the Local Government Act 1999* in relation to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2019 to 30 June 2020 are in accordance with legislative provisions.

In our opinion, the Council has complied, in all material respects, with *Section 125 of the Local Government Act 1999* in relation to Internal Controls, established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with legislative provisions for the period 1 July 2019 to 30 June 2020.

Limitation on Use

This report has been prepared for the members of the Council in accordance with *Section 129 of the Local Government Act 1999* in relation to Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than that for which it was prepared.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on internal controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Independence

In conducting our engagement, we have complied with the independence requirements of the Australian professional accounting bodies.



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The Council's Responsibility for the Internal Controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* in relation to Internal Controls, to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities are in accordance with legislative provisions.

Our Responsibility

Our responsibility is to express an opinion on the Council's compliance with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and ASAE 3150 *Assurance Engagement on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the *Council* has complied with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls specified above for the period 1 July 2019 to 30 June 2020. ASAE 3000 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

Our procedures included obtaining an understanding of internal controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, evaluating management's assessment of these internal controls, assessing the risk that a material weakness exists, and testing and evaluating the design and implementation of controls on a sample basis on the assessed risks.

BENTLEYS SA AUDIT PARTNERSHIP

A handwritten signature in black ink, appearing to read "David Papa", written over a white background.

DAVID PAPA
PARTNER

Dated at Adelaide this 17th day November of 2020

Town of Walkerville

General Purpose Financial Statements for the year ended 30 June 2020

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Town of Walkerville for the year ended 30 June 2020, the Council's Auditor, Bentley's SA Audit Partnership has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Kiki Cristol
CHIEF EXECUTIVE OFFICER



Greg Connor
PRESIDING MEMBER, AUDIT COMMITTEE

Date: 16 November 2020



Bentleys SA Audit Partnership

Level 5
63 Pirie Street
Adelaide SA 5000

GPO Box 939
Adelaide SA 5001

ABN 43 877 091 903

T +61 8 8372 7900
F +61 8 8372 7999

admin@adel.bentleys.com.au
bentleys.com.au

Certification of Auditor Independence

I confirm that, for the audit of the financial statements of the Town of Walkerville for the year ended 30 June 2020, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants (*including Independence Standards*), Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

BENTLEYS SA AUDIT PARTNERSHIP

DAVID PAPA
PARTNER

Dated at Adelaide this 10th day of October 2020



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- Advisors
- Accountants
- Auditors

Town of Walkerville

Adjusted Statement of Comprehensive Income

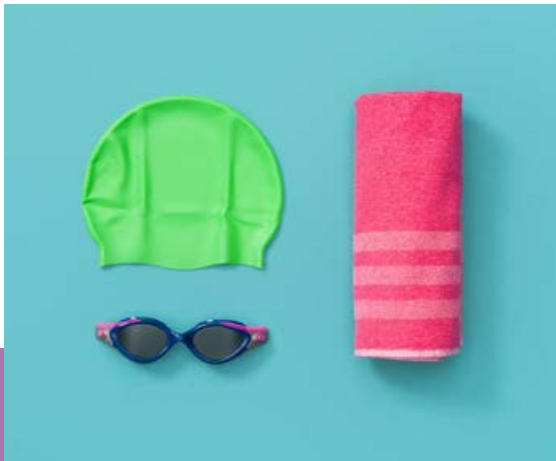
(Removal of Joing Venture impact and NRM Levy)
for the year ended 30 June 2020

\$ '000	Notes	2020	2019
Income			
Rates	2a	8,684	8,413
Statutory Charges	2b	320	390
User Charges	2c	458	560
Grants, Subsidies and Contributions	2g	691	403
Investment Income	2d	7	10
Reimbursements	2e	68	43
Other Income	2f	232	128
Total Income		10,460	9,947
Expenses			
Employee Costs	3a	3,223	3,035
Materials, Contracts & Other Expenses	3b	4,332	4,141
Depreciation, Amortisation & Impairment	3c	2,094	2,089
Finance Costs	3d	161	212
Net loss - Equity Accounted Council Businesses	19	-	-
Total Expenses		9,810	9,477
Operating Surplus / (Deficit)		650	470
Asset Disposal & Fair Value Adjustments	4	(416)	(229)
Amounts Received Specifically for New or Upgraded Assets	2g	59	57
Net Surplus / (Deficit) ¹		293	298

subsidiary reports



Annual Report 2019/20



EHA has continued to deliver outstanding service during a global pandemic.



Message from the Chairperson

Cr Peter Cornish

The Eastern Health Authority (EHA) has continued to deliver outstanding service during a global pandemic.

The residents and ratepayers of its five Constituent Councils (the Cities of Burnside, Campbelltown, Norwood, Payneham and St Peters, Prospect and the Town of Walkerville) have continued to benefit directly and indirectly from the operations of EHA.

It has been a challenging year for us all, more so in the public health sector and our local businesses. The novel coronavirus (COVID-19) and the restrictions that the Government of South Australia progressively applied and revised has been challenging for many to navigate, implement and monitor.

I have welcomed the leadership and the support from EHA's Constituent Councils to ensure the operations and management of EHA were augmented to continue all of its statutory functions during the restrictions. EHA was able to continue to deliver the inspections of food premises, supported residential facilities, hairdressers and swimming pools and vaccination programs.

The *South Australian Public Health Act 2011* recognises the functions of councils in protecting and promoting public health and preventing public health risks. EHA Environmental Health Officers have played an active role as physical distancing officers to protect the health and wellbeing of individuals and the community from the spread of COVID-19 (flatten the curve) through education, surveillance and support. EHA is also well placed to play a part in assisting our communities with any required response once a COVID-19 vaccination program becomes available.

EHA and its Constituent Councils approved a revised Regional Public Health Plan, it has been a collaborative approach with some amazing outcomes. It builds on

regional strengths, addresses regional challenges and considers priority populations identified in South Australia's State Public Health Plan 2019-2024.

It has been a challenging year for us all, more so in the public health sector and our local businesses.

Hoarding and squalor continues to be an issue within our community. The ongoing management is complex with multiple layers of issues and many organisations, state and local government agencies.

This year EHA also changed its external auditor, which provided a thorough unmodified audit. The Audit Committee has also seen a new independent member appointed.

I am delighted to bring the 2019-20 Annual Report for your consideration.

Cr Peter Cornish
Chairperson



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About Eastern Health Authority

Eastern Health Authority (EHA) has a proud history of promoting and enforcing public health standards in Adelaide’s eastern and inner northern suburbs.

Continuing in the tradition of the East Torrens Council Board, which operated from 1899, the present day regional subsidiary protects the health and wellbeing of about 160,000 residents plus visitors. EHA is an excellent example of council shared service delivery.

Established under the *Local Government Act 1999*, EHA works across our Constituent Council areas to improve public and environmental health standards.

- City of Burnside
- Campbelltown City Council
- City of Norwood Payneham and St Peters (NPSP)
- City of Prospect
- The Corporation of the Town of Walkerville

With a single focus and highly specialised and experienced staff, EHA is well-equipped to deal with the increasing diversity and complexity of public and environmental health.

During 2019-20 EHA discharged the environmental health responsibilities of its five Constituent Councils under the *South Australian (SA) Public Health Act 2011*, *Food Act 2001*, and *Supported Residential Facilities Act 1992*.

Services include the provision of immunisation services, hygiene and sanitation control, licensing and monitoring of supported residential facilities and monitoring of food safety standards, including inspection of food premises.





Chief Executive Officer's Report

Michael Livori

When we look back on the last financial year it is extremely hard not to focus on the COVID-19 pandemic which has seemingly paralysed the world. Most of us have not lived in a time with such an incredible amount of disruption in our daily lives. It is certainly a period in our lives that I think we will look back and reflect on.

The pandemic puts a spotlight on the importance of having a robust public health system to protect our community. Comparing the infection rates in South Australia with vast areas of the world indicates that our system has served us very well.

While it has been a challenging period, the resilience of our staff has been outstanding. As an essential service we did not have the option of having our staff work from home. Within a short period, we needed to develop and implement a different structure of working.

Recognising the risk to employees and the public during any face-to-face interactions, guidance tools for staff were developed for both office based and ongoing field work. The tools were continually updated to recognise the ever changing directives issued by the Government.

As many food businesses were not operating at full capacity for an extended period we focused on 'high risk' priority areas within the business. Concentrating on critical areas such as hand washing, sanitising and food processing at the peak of outbreak ensured appropriate food safety standards were being maintained but minimised the impact on businesses during this stressful time.

Many aged care facilities prevented access to their facilities which made conducting food auditing challenging. Our Auditors arranged for records that required to be audited to be delivered to our offices and conducted 'virtual' assessments of the premises as a successful short term alternative.

The resilience of our staff has been outstanding.

In the interests of public health, we continued to provide immunisation services right through the pandemic. To do this safely we needed to ensure physical distancing and other safety and hygiene requirements related to COVID-19 were put in place to protect the community and our staff.

To assist with this all public clinics normally conducted at our Constituent Council venues were relocated to our St Peters office. The clinics were all converted to an appointment only basis which our bespoke booking system facilitated very smoothly.

With the appropriate measures in place we also continued to deliver the extremely important school immunisation program with a minimum of disruption. Additional absentee specific clinics were provided at our St Peters offices to accommodate students who may not have been attending schools when we visited. It is extremely pleasing to see that the vaccine completion rates at the schools located in our area continue to be above the state average.

Early in the pandemic the Chief Public Health Officer circulated communications in relation to limiting the spread (flattening the curve) of COVID-19 through physical distancing and prohibiting non-essential mass gatherings. Our Environmental Health Officers (EHOs) immediately set a plan to identify and effectively communicate, educate and monitor the businesses and local community within the Constituent Council areas that we generally have contact with.

Due to Local Governments' role in public health and the enormity of the task, both EHA and its Constituent Councils agreed to act on a regional basis to monitor and enforce physical distancing and other government imposed requirements relating to the COVID-19 crisis to assist SAPOL and the State and Commonwealth Governments.

Both EHA and Council staff monitored these requirements

with a focus on education of business and the community in the first instance. EHA took on the role of further monitoring and enforcement where required, with serious matters referred to SAPOL.

The Eastern Health Authority and its Constituent Councils developed and adopted the second iteration of the Regional Public Health and Wellbeing Plan, Better Living Better Health 2020 – 2025. The plan is presented in an easily digestible trifold format (with supplementary material) and focuses on regional activities that require collaboration between the councils and community partners, builds on regional strengths and addresses regional challenges.

As always, it has been an extremely busy year with the added element of the disruption caused by the pandemic. I would like to thank all of our hardworking staff for their commitment and efforts during this interesting year. Thanks also to the Board of Management for their continued interest in public health and support to both myself and our staff.

Michael Livori
Chief Executive Officer



Governance

Board of Management 2020

EHA is a body corporate, governed by a Board of Management comprised of two elected members from each Constituent Council. The Board met six times during the year to consider EHA's business.

Member	Meetings Attended
Cr Peter Cornish (Chair)	● ● ● ● ● ○
Cr Jane Davey	● ● ● ● ● ●
Cr Sue Whittington (Deputy Chair)	● ● ● ● ● ○
Cr Garry Knoblauch	● ● ● ● ● ○
Andreea Caddy	● ● ● ● ● ○
Cr Jennifer Joshi	● ● ● ● ● ●
Cr John Kennedy	● ● ● ● ● ○
Michelle Hammond	● ● ● ● ● ○
Cr Kristina Barnett	● ● ● ● ● ●
Nathan Cunningham	● ● ● ● ● ●

City of Burnside



Cr Peter Cornish
(Chair)



Cr Jane Davey

Campbelltown City Council



Cr John Kennedy



Michelle Hammond

City of Norwood Payneham & St Peters



Cr Sue Whittington
(Deputy Chair)



Cr Garry Knoblauch

City of Prospect



Cr Kristina Barnett



Nathan Cunningham

Corporation of the Town of Walkerville



Andreea Caddy



Cr Jennifer Joshi

Finance Audit Committee

In accordance with the requirements of the *Local Government Act 1999*, EHA has established an Audit Committee (The Committee).

Functions of the Committee include: liaising with external auditors, reviewing annual financial statements, reviewing the adequacy of accounting, reporting and other financial management system including numerous financial and governance policies.

Lisa Scinto served as Presiding Member until February 2020 when her term of appointment expired. We thank Lisa for her service over a number of years on the Committee. Claudia Goldsmith continued as an Independent Member of the Committee during the reporting period and has now been appointed as the Presiding Member of the Committee. Cr Peter Cornish continued in his role as Board Appointed Member. The Committee held three meetings during the reporting period.

Annual Business Plan

EHA develops an Annual Business Plan to establish strategic directions and measures to assess its performance. The core activities are undertaken to deliver the objectives of the plan as detailed in this report.

Structure and Staffing

EHA comprises three functional areas – environmental health, immunisation and administration. The administration team, led by the Chief Executive Officer, supports the activities of the environmental health and immunisation teams. The Team Leader - Environmental Health and Team Leader - Administration and Immunisation have responsibilities for achieving the Annual Business Plan objectives relevant to their functional area.

Staffing as at 30 June 2020 comprised a total of 27 employees (18 FTE).

Financial Statements

The Audited Financial Statements for the year ending 30 June 2020 are provided on page 34. They show an operating deficit of \$13,401. The budgeted operating result was a \$28,000 deficit. The result was negatively impacted by the application of AASB Standard 16 Leases by \$35,910.





Immunisation

EHA provides a comprehensive, specialised, and convenient immunisation service by way of public immunisation clinics, school immunisation program and workplace immunisation programs to the residents of our Constituent Councils.

As demonstrated in Figure 1, March through to June is the period of peak demand for immunisation services due to the timing of the Influenza and School Immunisation Programs.

Public Immunisation Clinics

With the large media focus and high demand for influenza vaccines created by the alarming nature of COVID-19 the demand for immunisation at EHA public clinics was extremely high during March to June. As a result, clinics were booked out for several months in advance.

To ensure the safest possible environment for our clients and to effectively manage COVID-19 restrictions, all public clinics were moved to EHA's offices at St Peters on an appointment only basis.

SMS and email messages were sent out to all clients with prebooked appointments regarding venue changes and special instructions prior to attending their appointments. Information on safe practices and physical distancing

procedures were also distributed to clients before attendance.

The immunisation pages of our website have been continually modified to reflect the evolving changes to our service delivery and relevant COVID-19 requirements and have been popular with clients.

The online booking system on the website continues to be well utilised with 1,503 confirmed bookings online.

There was a strong focus on improving the customer experience of our online appointment system. New email confirmations and reminders prior to appointments are now being sent, together with the ability for clients to cancel their own appointments.

Despite the extremely high demand, the change to appointment-based clinics only (as opposed to providing a number of drop-in clinics) has impacted the total number of clients that were able to be serviced.

A total of 4,873 clients were provided with 8,819



vaccinations, a decrease of 839 clients (15%) in comparison to 2018 (Figure 2). The long term trend however, sees an increase when considering a longer period.

The decrease was also influenced by the completion of the catch-up programs for two vaccines which

commenced in July and October 2018. These were the single dose Meningococcal ACWY vaccine and the two dose Meningococcal B vaccine. The catch-up programs were completed in December 2019 and February 2020 respectively.

Figure 1 – The combined demand for all immunisation services over the last year

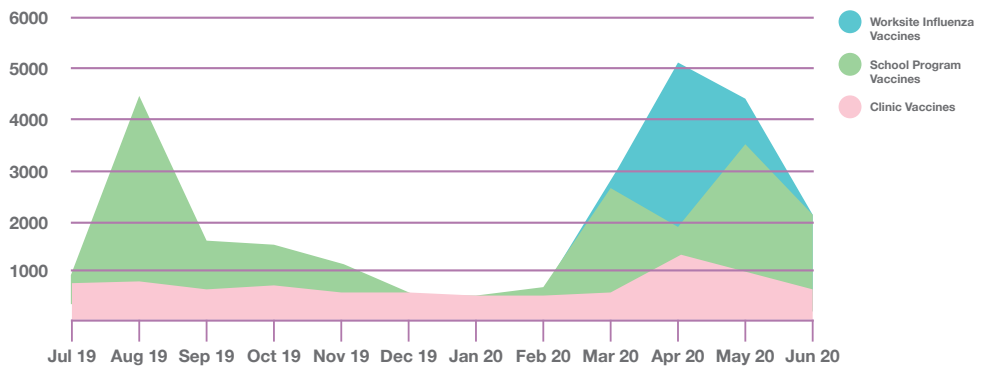


Figure 2 – Client attendance at public immunisation clinics for the last 3 years

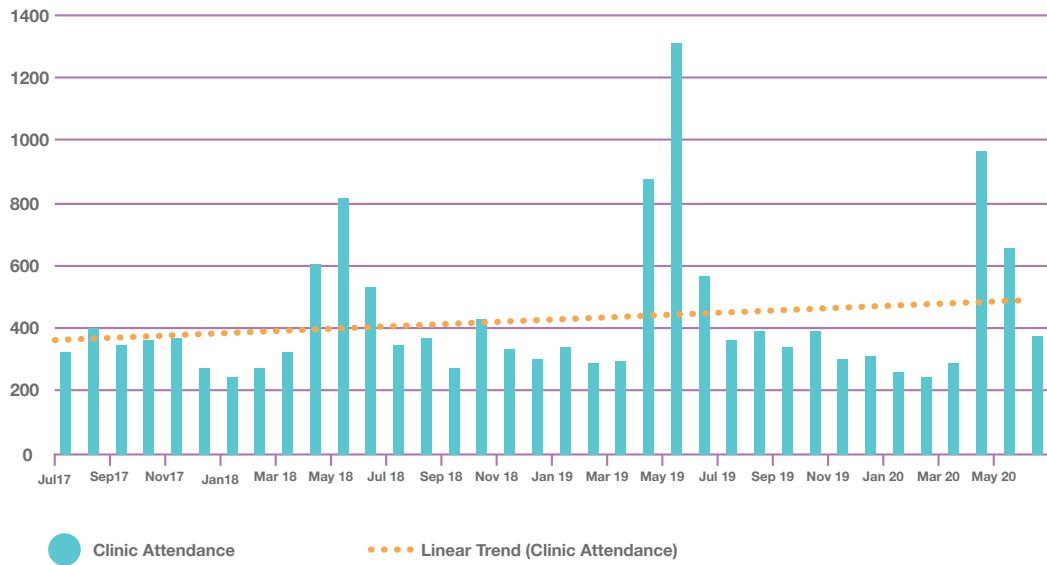


Figure 3 – The number of vaccines administered at public clinics for the last 3 years.

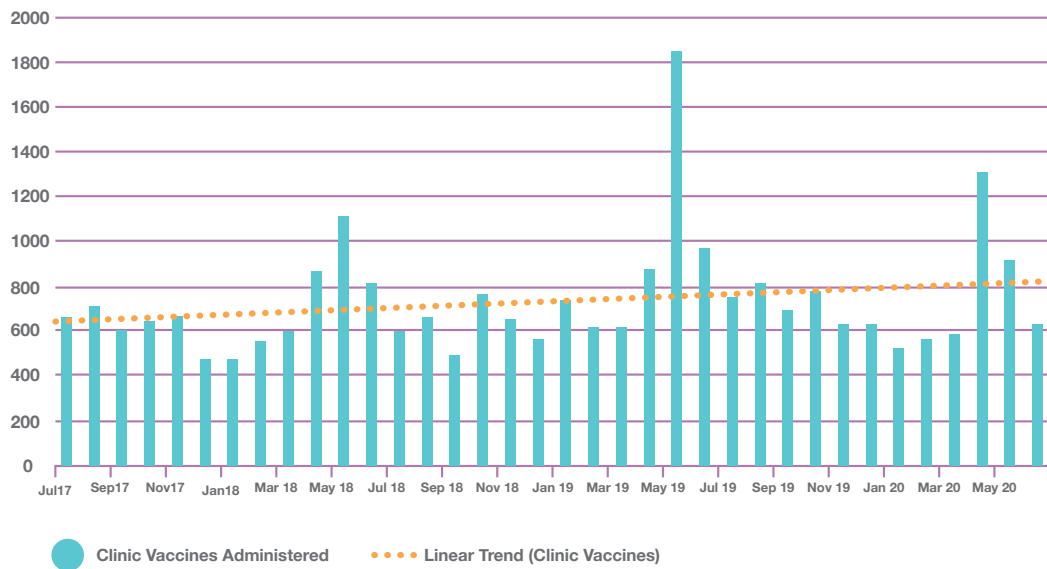


Table 1 – The number of clients per council area and their choice of clinic venue

Where clients come from (Council Area)	Number of clients from Council Area	Where clients attend (Clinic Venue by %)					
		Burnside	Campbelltown	NPSP	Prospect	Walkerville	Unley
Burnside	1,111	17%	4%	70%	0%	2%	7%
Campbelltown	1,251	3%	17%	76%	0%	2%	2%
NPSP	1,336	3%	3%	89%	0%	2%	3%
Prospect*	289	2%	1%	86%	5%	4%	2%
Walkerville	264	2%	0%	84%	1%	7%	6%
Unley**	333	5%	1%	46%	0%	1%	47%
Other	289	5%	2%	74%	1%	2%	16%
Total Number of Clients	4,873						

*Prospect clinics were only operational between January – March 2020 due to redevelopment.
 **Unley clinics ceased December 2019.

Table 1 shows which of the five clinic venue locations the residents from our Constituent Councils choose to be vaccinated at. It should be noted that the numbers have been impacted by the centralisation of clinics to St Peter's in March 2020. Residents will attend the site that best suits their needs which is often not in their own council area. This demonstrates the benefit of our councils' collective approach to immunisation service provision.

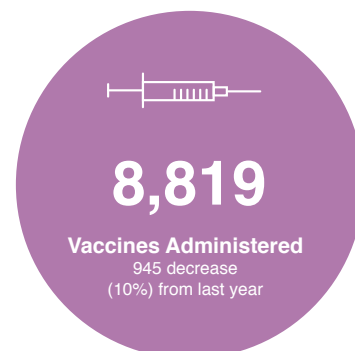
School Immunisation – 2019 Program

During 2019, EHA completed 19 high school immunisation visits to deliver the annual School Immunisation Programme (SIP). A total of 14,747 vaccines were administered to Year 8, 10 and 11 students (Table 2).

The amount of vaccines administered has increased by 6,247 when compared to the same period in 2018. This increase was due to the expansion of the school program in 2019 to include a Meningococcal B catch-up program for Year 11 students together with the introduction of Meningococcal B and ACWY for Year 10 students.

SA Health compiles data in relation to student immunisations each year to measure the success of the SIP program. EHA vaccine coverage rates continue to be higher than the state average for each vaccine delivered:

- dTpa Yr 8: EHA 89.35% (State 85.86%),
- HPV Yr 8 dose 1: EHA 89% (State 84.76%),
- HPV Yr8 dose 2: EHA 82.79% (State 74.81%)
- Meningococcal B Yr 10 dose 1: EHA 80.45% (State 79.39%)
- Meningococcal B Yr 10 dose 2: EHA 73.89% (State 70.17%)
- Meningococcal B Yr 11 dose 1: EHA 78.64% (State 73.76%)
- Meningococcal B Yr 11 dose 2: EHA 72.86% (State 64.04%)
- Meningococcal ACWY: EHA 80.29% (State 74.85%)



A new SMS reminder system for school absentees was introduced.



Table 2: School vaccinations for calendar year to date – January to December 2019

Council	Human Papillovavirus	Diphtheria Tetnus and Pertussis	Meningococca B	Meningococca ACWY	Total
Burnside	1,254	653	2,213	602	4,722
Campbelltown	930	478	1,456	641	3,505
NPSP	857	557	1,976	444	3,834
Prospect	190	97	389	107	783
Walkerville	160	83	288	63	594
Unley	327	169	652	161	1,309
Total	3,718	2,037	6,974	2,018	14,747

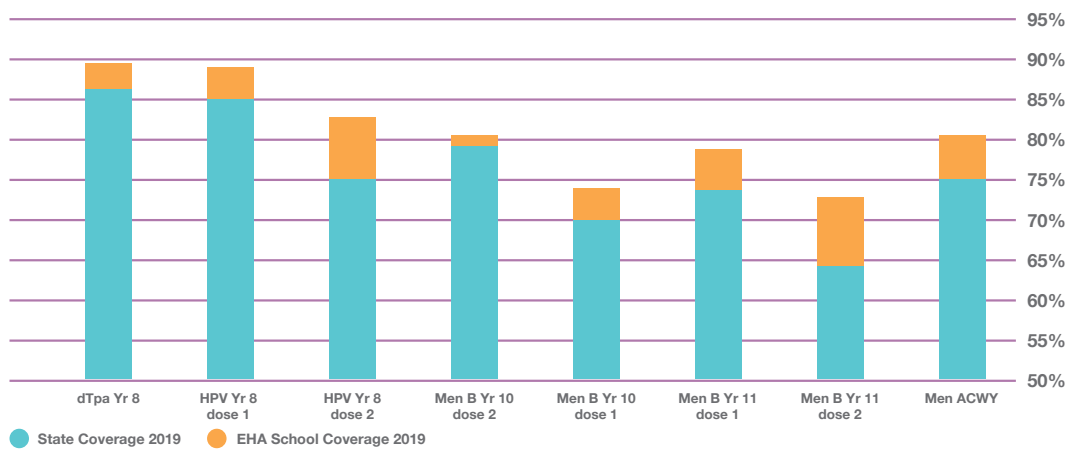
A new SMS reminder system for school absentees was introduced. Additional reminders sent at the end of the yearly program has proven to provide a better response rate from parents versus posting absentee slips. This has

contributed to the ongoing success of EHA’s SIP program, evidenced by the results detailed above.

Figure 4 demonstrates how the SIP vaccine coverage rates compared to the State average in 2019.



Figure 4 – EHA vaccine coverage rates compared with the SA State coverage rates across all vaccines administered.



Workplace Immunisation Program

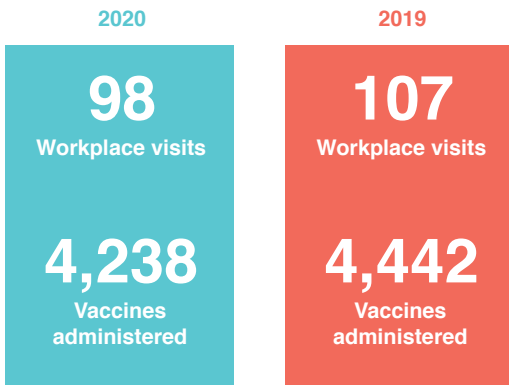
The 2020 Workplace Influenza Program which assists business in protecting their staff from highly contagious respiratory illnesses caused by Influenza A and B commenced in March 2020, resulting in 4,238 vaccines being provided across 98 worksites.

Throughout the challenging time that resulted from the COVID-19 pandemic EHA worked extremely hard with businesses to ensure all scheduled visits could proceed where possible. Successful bookings were also conducted on-site at EHA offices at St Peters and a single on-site drive through clinic was highly successful for a client to ensure their original booking could be honoured.

With COVID-19 providing a challenging environment for workplaces to enable visits, EHA did experience several cancellations due to companies operating with staff working from home. These challenges resulting in a minor decrease (-5%) of workplaces visited and vaccines administered in 2020 compared to the same period in 2019.

EHA staff are reviewing promotional opportunities for the program prior to the upcoming flu season with consideration of COVID-19 when planning for alternative options in conducting future workplace visits.

Upgrades continue to be made to our unique online workplace booking system which continues to be a success with workplaces booking our services.



Despite COVID-19 proving a challenging environment, EHA worked extremely hard with businesses to ensure all scheduled visits could proceed where possible.





Public and Environmental Health

Environmental health is the branch of public health that focuses on the interrelationships between people and their environment, promotes human health and well-being, and fosters healthy and safe communities. [website: NEHA Environmental health](#)

The *SA Public Health Act 2011* and Regulations are mechanisms employed by EHA to fulfil its duty of care on behalf of the Constituent Councils with the following public health issues: prevention and management of domestic squalor and hoarding; surveillance of swimming pools and spa pools; high risk manufactured water systems (cooling towers and warm water systems); assessment of personal care and body art premises; approval and inspection of waste control systems and prevention and control of notifiable diseases.

This year Environmental Health Officers' responsibilities under the *SA Public Health Act 2011* has extended to encompass duties to assist with controlling of the COVID-19 pandemic spread within South Australia. On 22 March 2020 the State Coordinator, Commissioner Grant Stevens made a Declaration of a Major Emergency under the *Emergency Management Act 2004*. The State restrictions based on the Prime Ministers' recommendations were enacted through a suite of enforceable Directions.

Whilst vaccines and therapeutics are not available, EHOs' role to monitor, educate and where required enforce the required physical distancing measures and restrictions to stop individual chains of transmission has played a valuable role in preventing further outbreaks and in limiting further spread of COVID-19.

Complaints and Referrals

We received 213 public health related complaints/referrals from the public or State Government agencies during 2019-20. This was a significant increase (+23%) compared to the previous year.

Figure 5 shows the category of complaint issue types by proportion required to administer the *SA Public Health Act* during 2019-20. As shown in Figure 5 vector control relating to rodents, pigeons and mosquitoes (93) and sanitation (39) accounted for a large proportion of public health complaints.



[EHA] played an active role in protecting the health and wellbeing of individuals and the community from the spread of COVID-19 through surveillance, education and support.

On the 24 March 2020 the Chief Public Health Officer communicated the intent to limit the spread (flatten the curve) of COVID-19 through physical distancing and prohibiting non-essential mass gatherings imposed by the Federal Government and State Police Commissioner.

The SA Public Health Act 2011 (the Act) recognises the functions of councils (s. 37) in protecting and promoting public health and preventing public health risks. EHOs are Authorised Officers under the Act and played an active role in protecting the health and wellbeing of individuals and the community from the spread of COVID-19 through surveillance, education and support.

Officers were proactive in educating businesses and shopping centres in the lead up to significant public events (i.e. Easter, Mothers Day) to ensure the requirements were adequately managed.

We were required to rapidly change and quickly adapt to our new roles and responsibilities. Authorised Officers undertook a total of 277 social distancing observation inspections which we estimate to cover more than 1,000 premises.

A total of 28 physical distancing complaints were received and investigated (Figure 5). These complaints accounted for 13% of the total complaints received for the year. This is a considerable proportion of complaints received within a condensed timeframe.

Figure 5– Category of complaint issue types by proportion required to administer the SA Public Health Act 2011 during 2019-20.

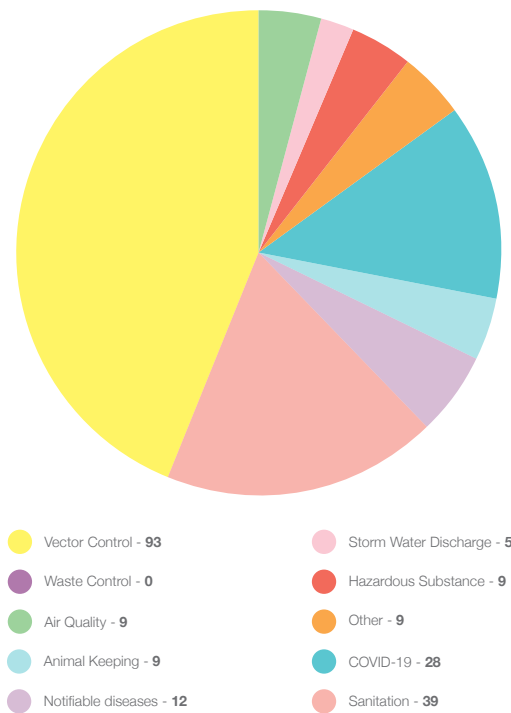


Table 3 – A three year comparison of the type of public health complaints received.

	2017-18	2018-19	2019-20
Animal Keeping	3	4	9
Notifiable Disease	12	13	12
Sanitation	38	41	39
Vector Control	108	73	93
Waste Control	2	0	0
Air Quality	0	9	9
Water Quality	0	5	5
Hazardous Substances	9	5	9
Other	13	0	9
Total	185	150	185

Hoarding and squalor complaints made up 48% of sanitation complaints during 2019-20 (Table 3). The number of squalor investigations decreased when compared to the previous year, with the number of hoarding investigations remaining the same (Table 4). These matters are often complex and sensitive and require a holistic approach to achieve the best outcomes. EHA is committed to facilitating where possible a multi-disciplinary coordinated approach with other Government and non-Government agencies. This is to ensure public health risks are addressed in addition to the individual(s) living in inappropriate conditions receiving appropriate support.

EHA adopts where possible an informal (non-legislative) approach when addressing matters relating to hoarding and squalor.

Table 4 – A three year comparison of the total number of sanitation complaints and severe domestic squalor and hoarding complaints

	2017-18	2018-19	2019-20
Total number of Sanitation Complaints	38	44	39
Severe Domestic Squalor	6	15	11
Hoarding	6	8	8

EHA adopts where possible an informal (non-legislative) approach when addressing matters relating to hoarding and squalor. Where there is no serious and imminent risk to public health individual(s) are encouraged to address conditions pertaining to hoarding and squalor within their living environment. If these options do not achieve compliance or there is a serious risk to public health, without legal direction enforcement action is taken under the *SA Public Health Act 2011*. During 2019-20 two domestic squalor matters were determined to be a breach of the General Duty under the *SA Public Health Act 2011*. Compliance Notices were also issued under Section 92 of the *SA Public Health Act 2011* to both residential properties.

EHA continues to lead the Eastern Hoarding and Squalor Group (the Group). The Group continued into its seventh successful year and met four times. This collaborative forum for EHOs and representatives from Government and non-Government agencies allows for proactive discussion and information sharing on hoarding and squalor, as well as services and resources available to help resolve these issues.

A total of nine hazardous waste complaints required investigation during the year involving the collection of syringes and the investigation of asbestos and clandestine drug laboratories. The increase in the number of hazardous waste complaints compared to the previous year was attributed to the request for the collection of used discarded syringes. The investigation of two separate Category C Clandestine Drug Laboratories resulted in the issue of a Compliance Notice under Section 92(1) of the *SA Public Health Act 2011*.

The *SA Public Health Act 2011* prescribes a list of diseases that are notifiable. Notification of these diseases allows for surveillance and investigation to be undertaken to protect the community from the risk of infectious disease.

Campylobacter is the most commonly notified cause of gastroenteritis in Australia¹. Foodborne illness caused by *Salmonella* has been significantly increasing over the past 20 years and has one of the highest rates when compared to similar countries. ¹ Australia's Foodborne Illness Reduction Strategy 2018-2021+, Food Regulation Secretariat, 2018

Table 5 – The number of reported notifiable diseases for 2019-20

	2019-20
<i>Campylobacter</i>	267
<i>Salmonella</i>	79
<i>Legionellosis</i>	5
<i>Cryptosporidiosis</i>	5
Hepatitis A	1
Rotavirus	47

Salmonella and *Campylobacter* continue to be the most frequently reported food borne disease within EHA's five Constituent Councils (Table 5). The reporting period saw 267 confirmed cases of *Campylobacter* and 79 confirmed cases of *Salmonella* (Table 5).

SA Health requested an investigation at an early learning centre and primary school in relation to confirmed cases of *Salmonella* allegedly involving animal hatching program. The investigating Officer ensured that appropriate infection control measures were implemented and appropriate and educational material was provided. Outcomes of the inspections were provided to SA Health.

Monitoring and Surveillance Cooling Towers and Warm Water Systems

A total of 30 high-risk manufactured water systems (HRMWS) were registered at 16 sites within EHA under the SA Public Health (*Legionella*) Regulations 2013. All HRMWS systems were inspected at least once throughout the year with a total of 30 routine inspections undertaken at 12 cooling tower and four warm water system sites (Table 6). No follow-up inspections were required.

Water samples were taken from all warm water systems and cooling towers sites during routine inspections. Testing of the samples resulted in two detections of *Legionella* at two separate sites.

Authorised Officers worked closely with the facilities that reported detections of *Legionella* to ensure the systems were shut down and decontaminations were promptly undertaken as required by the Regulations.

Four *Legionella* disease notifications were received from SA Health during the year. Three required investigation. No potential sources were identified.

Table 6 - The number of registered high risk manufactured water systems and the number of routine and follow-up inspections undertaken and *Legionella* high count test results

	2019-20
Number of sites	16
Total number HRMWS registered	30
Number of system inspections	30
Number of follow-ups	0
Notices issued to HRMWS	0
Expiation Notices issued to HRMWS	0
Detections of <i>Legionella</i>	2
Investigation of <i>Legionella</i> disease notifications from CDCB	4

Public Swimming Pools and Spas

A total of 71 routine inspections at 27 swimming pool and spa sites was undertaken, which was comparable to the previous year (Table 7). Despite the COVID-19 State Directions requiring the closure of public pools and spas for a period of time, all swimming, spa and hydrotherapy pools were assessed at least once during the year against the standards prescribed in the SA Public Health (General) Regulations 2013.

There was a 39% decrease in the number of follow up inspections conducted when compared to the previous year (Table 7). High combined chlorine and free chlorine, pH and alkalinity not within the required parameters required additional inspections to ensure compliance with the General Regulations.

Table 7 – A three year comparison of the number of routine and follow-up inspections conducted at spas, swimming and hydrotherapy pools.

	2017-18	2018-19	2019-20
Number of Sites	28	28	27
Number of Pools/Spas	44	43	42
Inspections of Pools/Spas	58	69	71
Follow-ups of Pools/Spas	24	36	22
Voluntary Temporary Closures	4	5	4
Complaints	2	1	1

Three sites closed voluntarily: two to rectify high combined chlorine levels and one due to high pH and alkalinity. One site was issued with a Compliance Notice under Section 92 of the *SA Public Health Act 2011* as a result of inadequate chlorine levels to disinfect the pool, inadequate record keeping, failure to operate the filtration

system to the pool and spa and accessibility to the public. The pool operators were instructed to close the pool and spa to the public and undertake the necessary corrective actions.

Personal Care and Body Art (PCBA)

Assessments of high-risk personal care and body art (PCBA) premises involving high risk skin penetration practices such as tattooing, permanent make-up, microdermabrasion, derma-rolling and piercing with reusable needles were undertaken during the year. These activities were assessed against the standards prescribed in the SA Public Health (General) Regulations, 2013.

During the year 2019-20 all 10 tattoo premises involving high risk skin penetration practice were assessed. No follow-up inspections were required.

Six beauty premises undertaking high risk treatment processes were assessed. This was 20 less inspections than the previous year. The decrease in the number of inspections was influenced by the COVID-19 State Directions which resulted in the closure of a beauty premises for a period of time.

One complaint was received during the year involving cleanliness and inappropriate hygiene practices during a microdermabrasion procedure at a beauty premises. Education and recommendations on the safe and hygienic practice of skin penetration was provided and no further follow up was required.

Waste Control Systems

A small area within EHA's catchment is not connected to SA Water Sewer or a Community Wastewater Management Scheme, requiring the installation of an approved onsite wastewater system.

During the year EHA assessed six wastewater applications for waste water works approval and two pending applications carried over from the previous reporting period in accordance with the requirements of the SA Public Health (Wastewater) Regulations 2013.

Following the assessment of the applications and onsite inspections seven applications were granted works approval. One application was refused approval and is still pending further information.

No complaint investigations were undertaken during the reporting period.





Food Safety

EHA administers the *Food Act 2001* in conjunction with the Food Safety Standards to protect the public from food-borne illness and associated risks.

Illnesses caused by the sale or consumption of unsafe food are preventable through education and intervention from EHOs during regular inspections and audits, investigation of complaints and where required, enforcement.

Food Safety Inspections, Complaints, Audits and Enforcement

As at 30 June 2020, a total of 1,174 known food premises were operating within our jurisdiction, a small decrease (7.5%) compared to the previous year. This decrease is a result of temporary and permanent closures resulting from the COVID-19 pandemic.

Food businesses are classified on the basis of food safety risk, using the South Australian Food Business Risk Classification (FBRC) profiling framework (the Framework). The FBRC allows for the monitoring and enforcement to be aligned with the inherent food safety risk of the business, taking into account the business' performance during inspections.

The majority of food businesses are risk classified as P1 (Figure 6). P4 food businesses selling shelf stable and pre-packaged food are considered 'low risk' and are only inspected if there has been a change in activity or a complaint has been received.

EHA's food safety practice is to conduct thorough routine inspections and follow-up inspections to ensure



non-compliances are rectified and appropriate food safety standards are maintained. Routine and follow-up inspections are opportunities for EHOs to provide advice and information and for businesses to demonstrate improved systems or processes.

During the year EHOs undertook a total of 1,310 food safety inspections (Figure 7). As shown in Figure 7 a large proportion of inspections undertaken during 2019-20 accounted for routine food inspections (633) and follow-up inspections (465).

Figure 6 – Number of food businesses per risk classification

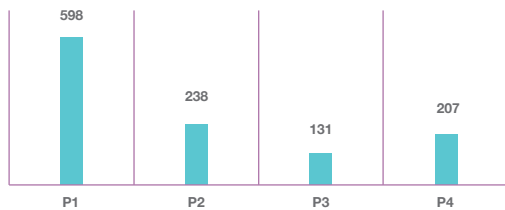
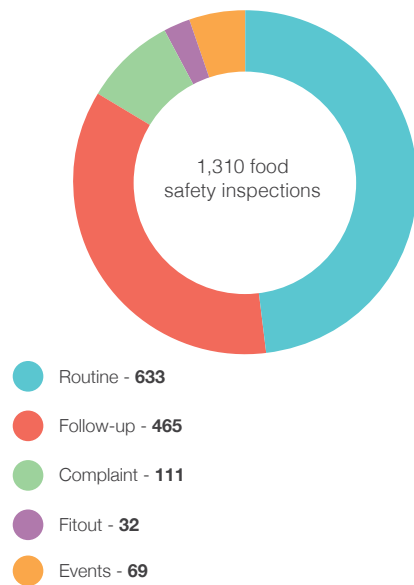


Figure 7 – Type of food safety inspections undertaken during 2019-20



A total of 633 scheduled routine inspections were undertaken during 2019-20. The decrease in scheduled food inspections was a product of the increasing public health concerns surrounding COVID-19. A significant number of food businesses closed and EHOs quickly had to adapt to their new roles and primary responsibility as Physical Distancing Officers following the restrictions imposed by the Federal Government and State Police Commissioner.

The impacts of the pandemic and state restrictions resulted in either the temporary or permanent closure and limited or altered hospitality services provided by food businesses. Despite these changes EHA identified that the continuation of scheduled inspections was important to ensure food was prepared in a safe and suitable manner. Following the announcement on 24 March 2020 from the State Police Commissioner EHA implemented the following changes to the scheduled inspections:

- food inspection assessment forms were changed to reflect COVID-19. As most businesses were not operating at full capacity there was a focus on 'high risk' priority areas during inspections, i.e. hand washing, sanitising and food processing
- physical distancing restrictions and requirements were monitored

To assist food businesses knowledge and interpretation of the ever-changing state physical distancing requirements regular electronic emails, website updates, monitoring and face to face visits were provided.

Table 8 – The percentage number of follow up inspections conducted based on the number of routine inspections

	2019-20
Routine inspections	633
Total number of follow-up inspections	465
Number of businesses requiring a follow-up inspection	305
% of routine inspections requiring a follow-up inspection	48%

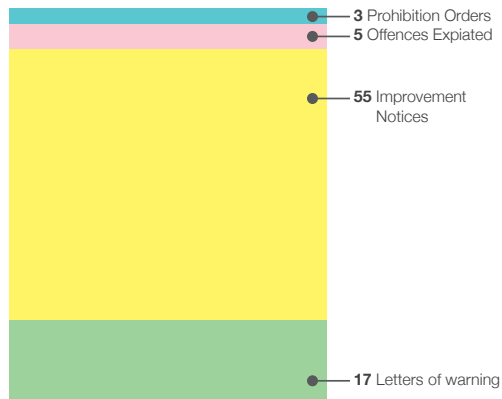
A total of 465 follow-up inspections were conducted during the year (Table 8). As shown in Table 8 48% of inspected businesses required at least one follow-up inspection. This is reflective of the commitment to ensure non-compliances are rectified within an appropriate timeframe.

If repeated non-compliance continues, EHA's enforcement policy requires a graduated and proportionate response to be applied to either recurring or very serious food safety breaches.

Figure 8 demonstrates the graduated responses to enforcement. Legal action may be taken to repeat offenders in the form of written warnings, Improvement Notices, Prohibition Orders, Expiations or Prosecutions.

EHA identified that the continuation of scheduled inspections was important at the height of the pandemic restrictions to ensure food was prepared in a safe and suitable manner.

Figure 8 – The graduated response to enforcement under the *Food Act 2001*



The majority of food businesses requiring legal action are P1 high risk businesses (Table 9). Enforcement action is however not limited to high risk businesses with Improvement Notices also issued to moderate risk P2 food businesses (Table 9).

Table 9 – Summary of enforcement action taken as per risk classification

	P1	P2	P3
Warning Letter	16	0	1
Improvement Notices	50	5	0
Offences Expiated	5	0	0
Prohibition Orders	3	0	0





Improvement Notices continue to account for the majority of enforcement action taken, with a total of 55 Improvement Notices issued to 41 food businesses (Table 10). A total of 13 businesses received more than one Improvement Notice during the year with one business receiving three Improvement Notices.

Table 10 - The percentage of Improvement Notices issued based on the number of routine inspections

	2019-20
Routine inspections	633
Total number of Improvement Notices issued	55
Number of businesses issued with Improvement Notices	41
Number of businesses issued with multiple Improvement Notices	13
% of routine inspections resulting in the issue of an Improvement Notice	6.5%

In 2019-20, five businesses were expiated for five offences committed under the *Food Act 2001* (Figure 8). Offences included failure to comply with an Improvement Notice and failure to clean and sanitise.

Three Prohibition Orders were issued (Figure 8), five less than the previous year. The Prohibition Orders were issued to a bakery, restaurant and takeaway food business for serious offences relating to significant build-up of mould in a cool room, extremely poor standards of cleanliness and

unsafe food processing practices and inadequate structural suitability.

EHA inspected 69 food stalls (Figure 7) at nine major special events held within the Constituent Councils. Several major council events were cancelled during the event season due to COVID-19. Food handlers were assessed on their application of food safety and hygiene practices. EHOs also considered the structure and fit out of each stall to ensure food was stored, prepared and displayed appropriately and safely.

Food safety training videos were developed and made available on the EHA website for free public access. These training videos aim to educate food handlers or the public in general on improving food safety practices through clear demonstrations and statements/instructions and symbols. The available videos focus on handwashing, safe storage practices and temperature measuring devices.

During 2019-20 EHA featured in the FSANA Food Safety Culture Connections Autumn Newsletter. The article titled 'Culture changers: Celebrating food safety champions' highlighted a food business that worked with our officers to take steps to improve their food safety culture.

The article highlighted the importance of the balance of an EHO's guidance/education with regulatory responses to encourage and affirm the importance of food safety, the food business' will improve and identify individual's potential as a food safety champion.

Safety training videos were developed and made available for free public access.

Audits

Food businesses serving food to vulnerable populations, including hospitals, aged care facilities, child care centres and delivered meal organisations are captured under Food Safety Standard 3.3.1. This Standard requires food businesses to comply with Food Safety Standard 3.2.1, and the implementation of a documented and audited Food Safety Program.

Despite the declaration of a major emergency relating to COVID-19, SA Health required food safety auditors to conduct the audits on-site. However, many aged care facilities prevented access to their facilities to protect the public safety of their residents. To enable these facilities to be audited EHA arranged for records to be delivered to EHA offices and a 'virtual' assessment of the site to be conducted. Whilst not common practice, the solution allowed for the statutory requirements of the business to be fulfilled whilst minimising the risk to not only the employees of EHA and the businesses but most importantly to the aged residents.

As shown in Table 11, a total of 73 scheduled food safety audits and five follow-up audits were conducted within EHA's jurisdiction during the year. There was an increase in the number of audits conducted outside of EHA's jurisdiction when compared to the previous year. During the year EHA secured an agreement to audit the food safety plan at 18 aged care sites across Adelaide. This agreement along with other new sites with EHA's jurisdiction contributed to an increase in audits conducted during the reporting period.

Table 11 - A three year comparison of the number of audits and follow-up audits conducted in our five Constituent Councils and other council areas

	2017-18		2018-19		2019-20	
	EHA	Other Council Areas	EHA	Other Council Areas	EHA	Other Council Areas
No. of Audits	60	37	64	46	73	73
No. of Follow-up Audits	5	1	6	3	5	2

Complaints

As shown in Table 12 EHA received a total of 111 food related complaints, a 34% increase when compared to the previous two years.

As depicted in Table 12 there was a significant increase in the number of complaints relating to poor personal hygiene or poor food handling practices, a significant proportion of these complaints (45%) were received between March and June 2020. This may be attributed to the increased public awareness of COVID-19 and focus on health and hygiene made readily available through media and websites during this time.

Table 12 – Total number of complaints received 2019-20.

Type of Complaints Received	Total number of complaints received		
	2017-18	2018-19	2019-20
Food unsuitable/unsafe due to foreign matter	10	5	12
Food unsuitable/unsafe due to microbial contamination/growth	9	9	15
Food unsuitable/unsafe due to presence of unapproved or excessive chemical residues	0	3	1
Alleged food poisoning	14	12	17
Unclean premises	5	17	8
Poor personal hygiene or poor food handling practices	21	13	31
Rodent/insects/pests observed in premises	5	5	7
Refuse storage	9	10	13
Labelling issues	1	2	4
Other	8	7	3
Total	82	83	111



Health Care and Community Services

Supported Residential Facilities

EHA is the licensing authority for all Supported Residential Facilities (SRFs) within the Constituent Councils. A total of five facilities are licensed, with two Pension Only and three retirement Village /Dual License Facilities.

Licensing, Monitoring and Complaints

EHOs conduct unannounced routine audits and, where required, follow-up inspections and complaint investigations.

During 2019-20 we conducted three unannounced routine audits and two follow-up visits. COVID-19 impacted the auditing process scheduled for the first half of 2020. The *COVID-19 Emergency Response Act 2020* prohibited Authorised Officers from entering SRFs and as a result audits by EHA and were not conducted at the three dual-licensed facilities. Alternatively, documentation audits were performed for these facilities.

Both onsite structural audits and documentation audits were conducted at the two pension only facilities. The follow-up inspection for one pension-only facility was not able to be performed due to the restrictions.

The criteria assessed to determine compliance with the *Supported Residential Facilities Act 1992*, the Supported Residential Facilities Regulations 2009 and the Supported Residential Facilities Guidelines and Standards 2011, included the following:

- adequacy of documentation and suitability of service plans
- level of staffing and appropriate qualifications
- nutritional quality and variety of the food provided to the residents
- solvency of the business
- public liability insurance
- structural condition of the premises
- financial management
- general amenity and cleanliness of the facility
- medication management
- privacy, dignity and respect of residents
- evidence of an up to date Visitors' Book

Of the audits performed, the majority of non-conformances identified related to structural maintenance and documentation management. A limited number of non-conformances related to standards of care including nutrition and medication management.

Fire safety inspections were also impacted by COVID-19. Council Fire Safety Officers could not conduct onsite inspections. Instead, correspondence was received from the Building Fire Safety Committees from each Council to indicate that there are no outstanding building fire safety matters that would prevent the licensing of these facilities. Building fire safety inspections are expected to be conducted at all facilities in the 2020-21 financial year.

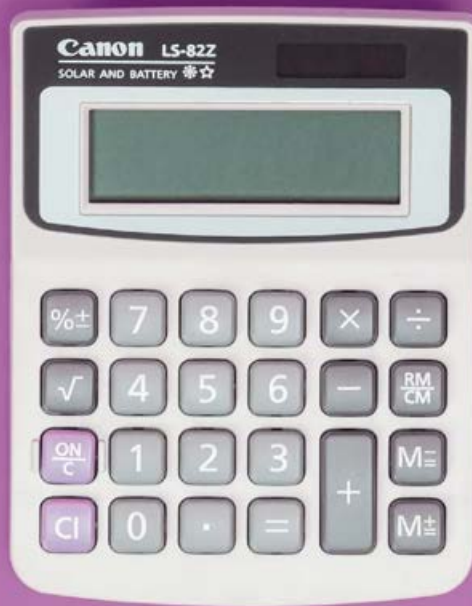
Two complaints were received and investigated during the reporting year. The numbers of complaints received was comparable to the previous year. Complaints related to access to the facility and residents by an NDIS service provider and the nutritional value of food served. Relevant action was taken by the facilities where required to resolve the matters.

Where audits were not performed, reduced term licenses were issued for four of the facilities. As with other years, where there were significant or persistent issues identified during the auditing process, conditions were imposed on the facility's next license. All facilities were given the condition to maintain all Essential Fire Safety Provisions. Three facilities were issued licences for six months with a condition. One facility was issued a licence for three months with conditions. One facility was issued a license for one year with conditions.

SRF Manager and Acting Manager approvals

One acting manager application was approved by EHA's Chief Executive Officer under delegated authority.

The General Purpose Financial Reports for the year ended 30 June 2020



**Eastern Health Authority
General Purpose Financial Reports
for the year ended 30 June 2020**

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EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by Eastern Health Authority (EHA) to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of EHA's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.

Michael Livori
CHIEF EXECUTIVE OFFICER

Cr Peter Cornish
CHAIRPERSON
EHA BOARD OF MANAGEMENT

Date: 2 September 2020

Eastern Health Authority
Statement of Comprehensive Income
for the year ended 30 June 2020

	Notes	2020 \$	2019 \$
INCOME			
Council contributions	2	1,803,571	1,723,013
Statutory charges	2	72,447	150,360
User charges	2	330,134	394,577
Grants, subsidies and contributions	2	245,618	257,814
Investment income	2	8,183	16,316
Other income	2	4,031	15,841
Total Income		2,463,984	2,557,921
EXPENSES			
Employee costs	3	1,636,215	1,767,577
Materials, contracts & other expenses	3	594,507	716,069
Depreciation, amortisation & impairment	3	190,358	37,355
Finance costs	3	56,305	12,811
Total Expenses		2,477,385	2,533,812
OPERATING (DEFICIT) / SURPLUS		(13,401)	24,109
Other Comprehensive Income			
Total Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME		(13,401)	24,109

This Statement is to be read in conjunction with the attached Notes.

Eastern Health Authority
Statement of Financial Position
as at 30 June 2020

ASSETS	Notes	2020	2019
		\$	\$
Current Assets			
Cash and cash equivalents	4	721,310	743,272
Trade & other receivables	4	155,650	168,200
Total Current Assets		<u>876,960</u>	<u>911,472</u>
Non-current Assets			
Infrastructure, property, plant & equipment	5	1,491,511	324,192
Total Non-current Assets		<u>1,491,511</u>	<u>324,192</u>
Total Assets		<u>2,368,471</u>	<u>1,235,664</u>
LIABILITIES			
Current Liabilities			
Trade & other payables	6	157,719	149,195
Borrowings	6	262,051	64,393
Provisions	6	307,885	322,578
Total Current Liabilities		<u>727,655</u>	<u>536,166</u>
Non-current Liabilities			
Borrowings	6	1,143,669	186,350
Provisions	6	22,268	24,868
Total Non-current Liabilities		<u>1,165,937</u>	<u>211,218</u>
Total Liabilities		<u>1,893,592</u>	<u>747,384</u>
NET ASSETS		<u>474,879</u>	<u>488,280</u>
EQUITY			
Accumulated Surplus		474,879	488,280
TOTAL EQUITY		<u>474,879</u>	<u>488,280</u>

This Statement is to be read in conjunction with the attached Notes.

Eastern Health Authority
Statement of Changes in Equity
for the year ended 30 June 2020

2020	Notes	Acc'd Surplus \$	TOTAL EQUITY \$
Balance at end of previous reporting period		488,280	488,280
Net (Deficit) for Year		<u>(13,401)</u>	<u>(13,401)</u>
Balance at end of period		<u>474,879</u>	<u>474,879</u>
2019			
Balance at end of previous reporting period		464,171	464,171
Net Surplus for Year		<u>24,109</u>	<u>24,109</u>
Balance at end of period		<u>488,280</u>	<u>488,280</u>

This Statement is to be read in conjunction with the attached Notes

Eastern Health Authority
Statement of Cash Flows
for the year ended 30 June 2020

CASH FLOWS FROM OPERATING ACTIVITIES	Notes	2020	2019
		\$	\$
Receipts:			
Council contributions		1,983,928	1,895,314
Fees & other charges		72,447	157,878
User charges		373,345	372,381
Investment receipts		7,234	16,316
Grants utilised for operating purposes		245,618	257,814
Other revenues		4,031	18,497
Payments:			
Employee costs		(1,645,676)	(1,779,142)
Materials, contracts & other expenses		(802,416)	(974,102)
Finance payments		(57,773)	(14,213)
Net Cash provided by (or used in) Operating Activities	7 (b)	<u>180,738</u>	<u>(49,257)</u>
 CASH FLOWS FROM INVESTING ACTIVITIES			
Payments:			
Expenditure on renewal/replacement of assets		<u>(24,677)</u>	<u>(19,633)</u>
Net Cash used in Investing Activities		<u>(24,677)</u>	<u>(19,633)</u>
 CASH FLOWS FROM FINANCING ACTIVITIES			
Payments:			
Repayments of borrowings		(67,488)	(64,392)
Repayment of lease liabilities		<u>(110,535)</u>	<u>-</u>
Net Cash or used in Financing Activities		<u>(178,023)</u>	<u>(64,392)</u>
Net (Decrease) in cash held		<u>(21,962)</u>	<u>(133,282)</u>
Cash & cash equivalents at beginning of period	7	<u>743,272</u>	<u>876,554</u>
Cash & cash equivalents at end of period	7	<u>721,310</u>	<u>743,272</u>

This Statement is to be read in conjunction with the attached Notes

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Eastern Health Authority's (EHA) accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar (\$).

2 The Local Government Reporting Entity

Eastern Health Authority is incorporated under the SA Local Government Act 1999 and has its principal place of business at 101 Payneham Road, St Peters, SA 5069. These financial statements include EHA's direct operations and all entities through which EHA controls resources to carry on its functions. In the process of reporting on EHA as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income recognition

EHA recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which EHA expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the authority to acquire or construct a recognisable non-financial asset that is to be controlled by the authority. In this case, the authority recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at EHA's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments also form part of Note 8.

5 Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by EHA for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 5.

5.3 Depreciation of Non-Current Assets

All property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of EHA, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

5.4 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets carried at fair value whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if EHA were deprived thereof, are not assessed for impairment.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

5.5 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to EHA assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

7 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates and is recorded as part of "Payables".

7.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as EHA experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. EHA does not make payment for untaken sick leave.

Superannuation

EHA makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and EHA's involvement with the schemes are reported in Note 11.

8 Leases

Accounting Policy applicable for the year ending 30 June 2019 (comparatives):

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where EHA substantially carries the entire risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class and are amortised to expense over the period during which EHA is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

Accounting policy applicable from 01 July 2019:

EHA assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

EHA as a lessee

EHA recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

i) Right-of-use assets

EHA recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets.

The right-of-use assets are also subject to impairment. Refer to the accounting policies in section (5.4) Impairment of non-financial assets.

ii) Lease liabilities

At the commencement date of the lease, EHA recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, EHA uses its incremental borrowing rate or the interest rate implicit in the lease.

iii) Short-term leases and leases of low-value assets

EHA applies the short-term lease recognition exemption to its short-term leases of equipment (i.e. those leases that have a lease term of 12 months or less from the commencement date).

It also applies the low-value assets recognition exemption to leases of equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

9 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

10 New and amended standards and interpretations

Adoption of AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities:

EHA applied AASB 15 and AASB 1058, for the first time from 1 July 2019. AASB 1058 clarifies and simplifies the income recognition requirements that apply to not-for-profit (NFP) entities, in conjunction with AASB 15. These Standards supersede the NFP income recognition requirements previously in AASB 1004 Contributions (with the exception of certain matters relating to public sector NFP entities) as well as current revenue recognition guidance including AASB 118 Revenue, AASB 111 Construction Contracts and the related Interpretations. The timing of income recognition depends on whether such a transaction gives rise to a liability or other performance obligation (a promise to transfer a good or service). Details of the accounting policy adopted for these standards can be found in section 10 of this note. EHA has elected to adopt the modified retrospective method on transition to the new standards with an initial application date of 1 July 2019. The cumulative effect of initially applying AASB 15 and AASB 1058 is recognised at the date of initial application as an adjustment to the opening balance of Accumulated Surplus. Therefore, the comparative information was not restated and continues to be reported under AASB 111, AASB 118, AASB 1004 and related Interpretations.

The impact of adopting the new standards as at 1 July 2019 was an increase to liabilities of nil and a decrease to Accumulated Surplus of nil.

Adoption of AASB 16 Leases (AASB 16)

EHA applied AASB 16 for the first time from 1 July 2019. AASB 16 supersedes AASB 117 Leases, Interpretation 4 Determining whether an Arrangement contains a Lease and other related Interpretations. The standard sets out the principles for the recognition, measurement, presentation and disclosure of leases and requires lessees to recognise most leases on the balance sheet under a single on-balance sheet model. EHA has lease contracts for a building and some equipment. Before the adoption of AASB 16, EHA classified each of its leases (as lessee) at the inception date as either a finance lease or an operating lease.

EHA adopted AASB 16 using the modified retrospective method of adoption. Under this method, the standard has been applied retrospectively with the cumulative effect of initially applying the standard recognised as an adjustment to the opening balance of Accumulated Surplus as at 1 July 2019 and comparatives have not been restated.

EHA recognised right-of-use assets and lease liabilities for those leases previously classified as operating leases, except for short-term leases with lease terms that end within 12 months of the date of initial application and leases of low-value assets. The right-of-use assets for all leases were recognised based on the amount equal to the lease liabilities. No adjustments were needed for any previously recognised prepaid or accrued lease expenses as there were none. Lease liabilities were recognised based on the present value of the remaining lease payments, discounted using the incremental borrowing rate at the date of initial application.

The effect of adoption AASB 16 as at 1 July 2019 (increase/(decrease)) is, as follows:

	2020	2021	2022	2023	2024
	\$	\$	\$	\$	\$
Income Statement					
Interest expense	46,655	42,786	38,525	34,934	32,063
Depreciation	146,445	151,278	119,277	100,833	100,833
Lease expense	(157,190)	(164,067)	(141,414)	(117,175)	(113,543)
Profit or loss impact	35,910	29,998	16,388	18,593	19,354
Balance Sheet					
Right of use asset	1,186,555	1,035,277	916,833	816,000	715,167
Lease liability	(1,222,465)	(1,031,146)	(988,227)	(916,261)	(834,787)

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 2 - INCOME

	Notes	2020 \$	2019 \$
COUNCIL CONTRIBUTIONS			
City of Burnside		437,022	444,498
Campbelltown City Council		426,994	403,854
City of Norwood, Payneham & St Peters		559,954	523,301
City of Prospect		230,650	237,123
Town of Walkerville		102,500	114,237
Public Health Plan/Service Review (equal constituent share)		46,451	-
		<u>1,803,571</u>	<u>1,723,013</u>
STATUTORY CHARGES			
Inspection Fees: Food		53,213	108,095
Inspection Fees: Legionella		8,603	9,795
SRF Licences		1,520	2,200
Fines & Expiation Fees		9,111	30,270
		<u>72,447</u>	<u>150,360</u>
USER CHARGES			
Immunisation: Clinic Vaccines		87,341	116,097
Immunisation: Worksite Vaccines		98,799	98,419
Food Auditing		84,428	79,538
City of Unley		59,566	100,523
		<u>330,134</u>	<u>394,577</u>
INVESTMENT INCOME			
Interest on investments:			
Local Government Finance Authority		8,183	16,316
		<u>8,183</u>	<u>16,316</u>
OTHER INCOME			
Motor Vehicle Reimbursements		1,627	10,597
Sundry Income		2,404	5,244
		<u>4,031</u>	<u>15,841</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Other grants, subsidies and contributions			
Immunisation: School Programme		220,308	169,874
Meningoccal B Study		-	59,644
Immunisation: AIR		25,310	28,296
		<u>245,618</u>	<u>257,814</u>

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 3 - EXPENSE

	Notes	2020 \$	2019 \$
EMPLOYEE COSTS			
Salaries and Wages		1,453,727	1,521,123
Employee leave expense		9,091	38,321
Superannuation - defined contribution plan contributions	11	124,020	117,126
Superannuation - defined benefit plan contributions	11	12,212	24,653
Workers' Compensation Insurance		18,441	16,470
Other - Agency staff and Consultant Medical Officer		18,724	49,884
Total Operating Employee Costs		1,636,215	1,767,577
Total Number of Employees		15	18
<i>(Full time equivalent at end of reporting period)</i>			
MATERIALS, CONTRACTS & OTHER EXPENSES			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		7,494	7,210
Bad and Doubtful Debts		1,227	1,532
Governance expenses		11,144	15,946
Lease Expenses - short term leases	10	6,000	60,708
Subtotal - Prescribed Expenses		25,865	85,396
<u>Other Materials, Contracts & Expenses</u>			
Accounting		5,473	5,971
Contractors		26,466	26,506
Energy		10,808	10,967
Fringe benefit tax		12,447	17,165
Human resources		18,983	11,742
Income protection		24,177	22,430
Insurance		28,817	27,248
IT licencing & support		161,608	136,462
Legal Expenses		13,605	17,484
Motor vehicle expenses		14,250	26,293
Office rent		-	104,829
Parts, accessories & consumables		181,373	130,593
Printing & stationery		15,088	17,557
Staff training		6,843	13,254
Sundry		21,889	33,703
Telephone		18,923	17,638
Work health & safety consultancy		7,892	10,831
Subtotal - Other Materials, Contracts & Expenses		568,642	630,673
Total Materials, Contracts & Expenses		594,507	716,069

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 3 - EXPENSE (cont.)

	Notes	2020 \$	2019 \$
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Buildings & Other Structures		23,642	23,642
Office Equipment, Furniture & Fittings		20,271	13,713
Right of Use Assets	10	146,445	-
		<u>190,358</u>	<u>37,355</u>
FINANCE COSTS			
Interest on Loans		9,650	12,811
Interest on Leases	10	46,655	-
		<u>56,305</u>	<u>12,811</u>

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 4 - CURRENT ASSETS

	Notes	2020 \$	2019 \$
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		168,947	158,728
Deposits at Call		<u>552,363</u>	<u>584,544</u>
		<u>721,310</u>	<u>743,272</u>
TRADE & OTHER RECEIVABLES			
Accrued Revenues		949	-
Debtors - general		<u>154,701</u>	<u>168,200</u>
Total		<u>155,650</u>	<u>168,200</u>
Less: Allowance for Doubtful Debts		<u>-</u>	<u>-</u>
		<u>155,650</u>	<u>168,200</u>

Amounts included in receivables that are not expected to be received within 12 months of reporting date.

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 5 - PROPERTY, PLANT & EQUIPMENT (PP&E)

	2019				2020			
	\$				\$			
	Fair Value	Cost	Acc' Dep'n	Carrying Amount	Fair Value	Cost	Acc' Dep'n	Carrying Amount
Buildings & Other Structures	-	472,846	(188,328)	284,518	-	472,846	(211,970)	260,876
Office Equipment, Furniture & Fittings	-	239,509	(199,835)	39,674	-	264,186	(220,106)	44,080
Right of Use Assets	-	-	-	-	-	1,333,000	(146,445)	1,186,555
Total PP&E	-	712,355	(388,163)	324,192	-	2,070,032	(578,521)	1,491,511
Comparatives	-	809,838	(467,924)	341,914	-	712,355	(388,163)	324,192

	2019	CARRYING AMOUNT MOVEMENTS DURING YEAR				2020		
	\$	\$	Additions		Disposals	Dep'n	Impair't	Carrying
	Carrying Amount	Net Adjust AASB 16	New / Upgrade	Renewals				
Buildings & Other Structures	284,518	-	-	-	-	(23,642)	-	260,876
Office Equipment, Furniture & Fittings	39,674	-	-	24,677	-	(20,271)	-	44,080
Right of Use Assets	-	1,333,000	-	-	-	(146,445)	-	1,186,555
Total PP&E	324,192	1,333,000	-	24,677	-	(190,358)	-	1,491,511
Comparatives	341,914	-	-	19,633	-	(37,355)	-	324,192

This note continues on the following pages.

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 6 - LIABILITIES

	Notes	2020		2019	
		Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES					
Goods & Services		108,316	-	111,829	-
Accrued expenses - employee entitlements		39,736	-	31,904	-
Accrued expenses - other		3,994	-	5,462	-
GST Payable		5,673	-	-	-
		157,719	-	149,195	-
<i>Amounts included in trade & other payables that are not expected to be settled within 12 months of reporting date.</i>					
BORROWINGS					
Loans		70,732	112,523	64,393	186,350
Leases Liabilities	10	191,319	1,031,146	-	-
		262,051	1,143,669	64,393	186,350
<i>All interest bearing liabilities are secured over the future revenues of EHA.</i>					
PROVISIONS					
Employee entitlements (including oncosts)		307,885	22,268	322,578	24,868
		307,885	22,268	322,578	24,868
<i>Amounts included in provisions that are not expected to be settled within 12 months of reporting date.</i>					

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 7 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2020 \$	2019 \$
Total cash & equivalent assets	4	<u>721,310</u>	<u>743,272</u>
Balances per Cash Flow Statement		<u>721,310</u>	<u>743,272</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net (Deficit) Surplus		(13,401)	24,109
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		190,358	37,355
Net (decrease) in unpaid employee benefits		<u>(9,461)</u>	<u>(11,565)</u>
		167,496	49,899
Add (Less): Changes in Net Current Assets			
Net decrease (increase) in receivables		12,550	(45,871)
Net increase (decrease) in trade & other payables		<u>692</u>	<u>(53,285)</u>
Net Cash provided by (or used in) operations		<u>180,738</u>	<u>(49,257)</u>

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	5,000	5,000
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Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 8 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost, interest is recognised when earned</p> <p>Terms & conditions: Deposits are returning fixed interest rates 0.45% (2019: 1.25%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Fees & other charges	<p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although EHA is not materially exposed to any individual debtor, credit risk exposure is concentrated within the EHA's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - other levels of government	<p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to EHA.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Interest Bearing Borrowings	<p>Accounting Policy: initially recognised at fair value and subsequently at amortised cost, interest is charged as an expense using the effective interest rate</p> <p>Terms & conditions: secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 4% and 5% (2019: 4% and 5%)</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Finance Leases	<p>Accounting Policy: accounted for in accordance with AASB 16</p>

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 8 - FINANCIAL INSTRUMENTS (cont.)

Liquidity Analysis

2020	Due < 1 year	Due > 1 year ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<u>Financial Assets</u>	\$	\$	\$	\$	\$
Cash & Equivalents	721,310			721,310	721,310
Receivables	155,650	-	-	155,650	155,650
Total	876,960	-	-	876,960	876,960
<u>Financial Liabilities</u>					
Payables	157,719	-	-	157,719	157,719
Current Borrowings	70,732	-	-	70,732	70,732
Lease Liabilities	121,280	386,361	714,824	1,222,465	1,222,465
Non-Current Borrowings	-	112,523	-	112,523	112,523
Total	349,731	498,884	714,824	1,563,439	1,563,439
2019	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<u>Financial Assets</u>	\$	\$	\$	\$	\$
Cash & Equivalents	743,272			743,272	743,272
Receivables	168,200	-	-	168,200	168,200
Total	911,472	-	-	911,472	911,472
<u>Financial Liabilities</u>					
Payables	149,195	-	-	149,195	149,195
Current Borrowings	64,393	-	-	64,393	64,393
Non-Current Borrowings	-	186,350	-	186,350	186,350
Total	213,588	186,350	-	399,938	399,938

The following interest rates were applicable to EHA's borrowings at balance date:

	30 June 2020		30 June 2019	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
	%	\$	%	\$
Fixed Interest Rates	4.75	183,255	4.75	690,438
		183,255		690,438

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 8 - FINANCIAL INSTRUMENTS (cont.)

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of EHA.

Risk Exposures:

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of EHA is the carrying amount, net of any impairment. All EHA investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 4 in relation to individual classes of receivables, exposure is concentrated within EHA's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of EHA's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that EHA will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. EHA also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. EHA has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 9 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of EHA prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2020	2019
	\$	\$
Income	2,463,984	2,557,921
Expenses	<u>(2,477,385)</u>	<u>(2,533,812)</u>
Operating Surplus / (Deficit)	(13,401)	24,109
 Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	(24,677)	(19,633)
Add back Depreciation, Amortisation and Impairment	190,358	37,355
	<u>165,681</u>	<u>17,722</u>
 Net Lending / (Borrowing) for Financial Year	 <u>152,280</u>	 <u>41,831</u>

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 10 - OPERATING LEASES

EHA as a Lessee

Operating Lease Commitments

EHA leases various plant and equipment under finance leases expiring within 1 to 4 years. At expiry, EHA may re-lease, or return or acquire the leased assets.

Some leases provide for the payment of contingent rentals depending on actual use of the equipment. Contingent rental payments made are disclosed in Note 3.

Commitments under operating leases at the reporting date are as follows:

	2020	2019
	\$	\$
Not later than one year	191,319	64,188
Later than one year and not later than 5 years	42,919	73,861
Later than 5 years	988,227	-
Minimum lease payments	<u>1,222,465</u>	<u>138,049</u>
Less: future finance charges	-	(45,644)
Net Lease Liability	<u>1,222,465</u>	<u>92,405</u>

Right of Use Asset

Office Buildings & Motor Vehicles

Set out below are the carrying amounts (written down value) of right of use assets recognised within Property, Plant & Equipment

Carrying Value	Building & Structures	Motor Vehicles
At 1 July 2019	1,200,000	133,000
Depreciation Charge	(96,000)	(50,445)
At 30 June 2020	<u>1,104,000</u>	<u>82,555</u>
Depreciation expense right of use asset	96,000	50,445
Interest expense on lease liabilities	42,000	4,655
Total amount recognised in profit and loss	<u>144,000</u>	<u>55,100</u>

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 11 – SUPERANNUATION

EHA makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2018-19; 9.50% in 2019-20). No further liability accrues to EHA as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. EHA makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2018-19) of "superannuation" salary.

In addition, EHA makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), EHA does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2020. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to EHA's contribution rates at some future time.

Contributions to Other Superannuation Schemes

EHA also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to EHA.

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 12 – CONTINGENT ASSETS AND CONTINGENT LIABILITIES

There are no contingencies, asset or liabilities not recognised in the financial statements for the year ended 30 June 2020.

Note 13 – EVENTS OCCURRING AFTER REPORTING DATE

There are no events subsequent to 30 June 2020 that need to be disclosed in the financial statements.

Eastern Health Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 14 - RELATED PARTY DISCLOSURES

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of EHA include the Chairperson, Board Members, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, the Key Management Personnel were paid the following total compensation:

	2020	2019
	\$	\$
Salaries, allowances & other short term benefits	182,847	182,054
TOTAL	182,847	182,054

Amounts received from Related Parties during the financial year:

	2020	2019
	\$	\$
City of Burnside	437,022	444,498
Campbelltown City Council	426,994	403,854
City of Norwood, Payneham & St Peters	559,954	523,301
City of Prospect	230,650	237,123
Town of Walkerville	102,500	114,237
Public Health Plan/Service Review (equal constituent share)	46,451	-
TOTAL	1,803,571	1,723,013

Amounts paid to Related Parties during the financial year:

	2020	2019
	\$	\$
City of Norwood, Payneham & St Peters	106,978	104,829
TOTAL	106,978	104,829

Description of Services provided to all related parties above:

Assist the Constituent Councils to meet their legislative responsibilities in accordance with the SA Public Health Act 2011, the Food Act 2001 (SA), the Supported Residential Facilities Act 1992 (SA), the Expiation of Offences Act 1996 (SA), (or any successor legislation to these Acts) and any other legislation regulating similar matters that the Constituent Councils determine is appropriate within the purposes of EHA; Take action to preserve, protect and promote public and environmental health within the area of the Constituent Councils.

**Eastern Health Authority
Annual Financial Statements
for the year ended 30 June 2020**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2020, the Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Michael Livori
CHIEF EXECUTIVE OFFICER



PRESIDING MEMBER
AUDIT COMMITTEE

Date: 28/8/2020



Bentleys SA Audit Partnership

Level 5
63 Pirie Street
Adelaide SA 5000

GPO Box 939
Adelaide SA 5001

ABN 43 877 091 903

T +61 8 8372 7900
F +61 8 8372 7999

admin@adel.bentleys.com.au
bentleys.com.au

Certification of Auditor Independence

I confirm that, for the audit of the financial statements of Eastern Health Authority Inc for the year ended 30 June 2020, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

Bentleys SA Audit Partnership

David Francis
Partner

Dated at Adelaide this 2nd September 2020



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- ▶ Advisors
- ▶ Accountants
- ▶ Auditors



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2020, the Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Chris Cowley
CHIEF EXECUTIVE OFFICER
CITY OF BURNSIDE

Date: 4/10/20.



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

CERTIFICATION OF AUDITOR INDEPENDENCE

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This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Paul Di Iulio
CHIEF EXECUTIVE OFFICER
Campbelltown City Council

Date: 2.9.2020




EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2020, the Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Mario Bargue
CHIEF EXECUTIVE OFFICER
CITY OF NORWOOD, PAYNEHAM & ST PETERS

Date: 07. 09. 2020.



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2020, the Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....
Nigel McBride
CHIEF EXECUTIVE OFFICER
City of Prospect

8/9/2020
Date:



EASTERN HEALTH AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Health Authority for the year ended 30 June 2020, the Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

A handwritten signature in black ink, appearing to read 'Kiki Cristol', is written over a horizontal dotted line.

Kiki Cristol
CHIEF EXECUTIVE OFFICER
Town of Walkerville

Date: 2 September 2020



local councils working together to protect the health of the community

ANNUAL REPORT 2019-20

ERA WATER



ERA WATER ANNUAL REPORT 2019-20

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GENERAL MANAGER'S REPORT

It has been a year of challenges and some progress at Eastern Region Alliance Water (ERAW).

The performance of the project was again constrained by very low rainfall in the winter of 2019. Following the dry 2018 winter, it made for difficult injection conditions. 179 ML was injected against a possible target of 437 ML. ERAW drilled two additional injection/extraction bores which have been tested as successful. They have not yet been connected to the system due to timing and cost issues.

The cost pressures upon ERAW have proved increasingly confronting. The cost of connecting the additional bores to the system has, in a matter of months, risen by some 85%. The operations and maintenance cost and the costs of engineering services have also risen sharply. In response, the Board has decided that only one of the additional bores will be connected to the system during 2021, which will unfortunately have the effect of limiting the increase in injection capacity to below the plated capacity of the project. It has also become clear that when the system is at plated capacity, there will be insufficient UV treatment capacity and a second unit will be required.

All of the Constituent Council's nominated irrigation points have been connected to the system and water deliveries occurred at a number of the reserves. It is pleasing to note that the Constituent Councils are indicating new reserves for irrigation expansion to occur to. New contracts with the Constituent Councils were executed. Deliveries were interrupted by the need to re-flush the system, particularly in the Burnside area. Some connections could not be completed early enough in the irrigation season to make a significant contribution to water sales.

It is expected that there will be water available, in addition to meeting the Constituent Council's requirements, for sale to third parties during the summer of 2020/2021. Sales contracts are being negotiated to dispose of the available water.

ERAW is therefore committed to doing all that is possible to contain capital and operating costs, connecting one of the two additional bores and making third party water sales as are required to dispose of surplus water.

Rainfall in the 2020 winter commenced well but is now reverting to well below average falls.

ERAW therefore faces a challenging environment with cost pressures extending the time period to the point where its finances are at breakeven.

ROBIN ENGLISH

ERA WATER GENERAL MANAGER

ABOUT ERA WATER

ERA Water Regional Subsidiary (ERA Water) is a regional subsidiary of the Constituent Councils established on 21 July 2015 under Section 43 of the *Local Government Act 1999*. Its Charter provides for the supply of recycled urban storm water on behalf of its Constituent Councils in the eastern suburbs of Adelaide, South Australia.

THE CONSTITUENT COUNCILS

The Constituent Councils of ERA Water are:

- The Corporation of the Town of Walkerville
- The City of Norwood, Payneham & St Peters
- The City of Burnside.

PURPOSE

ERA Water was established as a result of the Waterproofing Eastern Adelaide project (Project) and funded by the Constituent Councils which were supported through funding from the Australian Government's National Urban Water and Desalination Plan, and the Adelaide and Mount Lofty Ranges Natural Resources Management Board.

ERA Water's prime purpose, is to implement and manage a water recycling scheme which captures, treats and delivers stormwater for irrigation purposes to the Constituent Councils and other customers, which makes a significant contribution to the protection of Adelaide's environment and which reduces the reliance of Adelaide upon water from the Murray River. The scheme included the establishment of wetlands and biofilters, aquifer recharge and recovery infrastructure, pipeline installations and water storage facilities and utilises a process known as Aquifer Storage and Recovery (ASR) - a system of harvesting, treating and injecting the cleaned water into aquifers for later use.

The scheme comprises two treatment sites (which are capable of harvesting 600 ML of stormwater per annum and yielding for use 458 ML of water per annum) as well as 46km of distribution pipe network covering each of the three Constituent Council areas. The distribution network is designed to deliver water to Constituent Council reserves as well as to other potential customers in these areas and beyond (see page 11 showing a plan of the ERA Water network).

The ERA Water scheme was designed to ultimately sell 458 ML per annum of water of which 204.7 ML per annum is committed to the three Constituent Councils. An additional 253.3 ML per annum is forecast to be sold to other customers.

GOVERNANCE

BOARD OF MANAGEMENT

ERA Water is governed by a Board of Management composed of an Independent Chairperson and a representative from each Constituent Council as shown in the Table below. The Board held eight formal meetings during the 2019-20 financial year. The table below details Board Member attendance at each meeting.

	Member	
Independent Chairperson	Bryan Jenkins	8
City of Burnside	Cr Sarah Hughes	7
City of Norwood Payneham and St Peters	Cr John Minney	8
Corporation of the Town of Walkerville	Kiki Cristol	6
Corporation of the Town of Walkerville	Cr MaryLou Bishop (Proxy)	1

Meetings were held on the following dates:

14 August, 2019

30 August, 2019

1 November, 2019

13 December, 2019

31 January, 2020

24 February, 2020

27 March, 2020

27 May, 2020

CONFIDENTIALITY

During the 2019-20 financial year, the Board considered reports of a confidential nature at one meeting where it was necessary to exclude the public from discussion. The table below identifies the grounds on which the Board made this determination

Local Government Act 1999 times used	Description	Number
90(3)(d) 90(3)(k)	Information relating to commercial information of a confidential nature (not being a trade secret)	1

FREEDOM OF INFORMATION

No requests were received under the *Freedom of Information Act 1991* during the 2019-20 financial year

STAFFING STRUCTURE

The Board employs a General Manager. No additional staff were employed during the year.

SUPPORT FROM CONSTITUENT COUNCILS

The Town of Walkerville continued to provide ERA Water with Board secretarial support functions and services throughout the 2019-20 financial year.

The City of Burnside contributed to accounting and IT support during the year.

The City of Norwood Payneham & St Peters provided office accommodation and support for the General Manager.

FINANCIAL MATTERS

FY2020 BUDGET and LONG TERM FINANCIAL PLAN

The Budget FY2019-20 and Long Term Financial Plan (LTFP) for ERA Water were adopted by the Constituent Councils.

CHARTER

The Charter for ERA Water was approved by the Minister for Local Government on 21 July 2015. The Charter sets out the responsibilities of ERA Water including its governance, financials and its responsibilities to the Constituent Councils. The Charter required a review commencing on 21 July 2019. As no unanimous agreement upon changes to the Charter was reached, any variations to the Charter were deferred to a later date.

FINANCE AUDIT COMMITTEE

The ERA Water Audit Committee held four meetings in the 2019-20 financial year. The work of the Committee over the past financial year has included reviewing ERA Water's audited Financial Statements, reviewing the draft Budget and Long Term Financial Plan and the required budget reviews, providing recommendations on financial and accounting policy matters, and considering external audit matters.

The Audit Committee Members in 2019-20 were:	Meetings Attended
• Corinne Garrett (Chairperson) term completed 7 May 2020	3
• Roberto Bria (resigned 26 August 2019)	1
• Bryan Jenkins	4
• Brigid O'Neill (appointed 7 November 2019)	2
• Cr Grant Piggott (appointed 7 November 2019)	3

Meetings were held on the following dates:

23 August, 2019

23 January, 2020

12 March, 2020

7 May, 2020

FINANCIAL STATEMENTS

The Audited Financial Statements for the year ending the 30 June 2020 are provided in the annual report below and show an Operating Deficit of \$ 1,389,265 and Total Council Equity of \$6,533,983.

PROJECT

CONSTRUCTION

Construction and commissioning of the Project is complete and water sales at Constituent Councils were made during the year.

All connections to Constituent Councils have been constructed and as water sales are made to third parties, connections will be constructed.

OPERATIONS AND MAINTENANCE

Engineering management of the Project has been performed by Walbridge Gilbert Aztec (WGA), the Project's designers, for a number of years, including 2020, Operations by Guidera O'Connor and Landscaping by LCS Landscaping. The term contract of WGA has been renewed.

The performance of the Project continues to improve. At the end of the financial year 257.85 ML of water had been harvested at the Project's two intakes, 237.9 ML had been treated to the required standard and injected into the aquifer and 83.6 ML had been provided to the Constituent Councils for irrigation. The current winter harvest season is being constrained by the irregularity of rainfall and high turbidity of initial streamflows.

RAINFALL DATA

In view of the dependence of the project upon rainfall, average rainfall for Adelaide, and actual rainfall in the thirty months to 30th June 2020, has been provided below.

The following rainfall figures have been taken from the Bureau of Meteorology’s weather station at Kent Town.

Rainfall Adelaide													
2018	Jan	Feb	Mar	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Mean rainfall (mm)	20.1	15.5	26.4	38.2	61.5	78.1	76.6	68.1	58.7	41.4	29.9	28.9	551.4
2018	7.2	5.8	5.8	22.2	67.8	54.8	67.8	82.6	23.2	21.8	48.6	19.8	427.4
2019	Jan	Feb	Mar	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Mean rainfall (mm)	20.1	15.5	26.4	38.2	61.5	78.1	76.6	68.1	58.7	41.4	29.9	28.9	551.4
2019	0.0	9.0	8.2	5.4	87.4	82.6	39.2	50.6	48.2	18.6	15.4	9.4	374.0
2020	Jan	Feb	Mar	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Mean rainfall (mm)	20.1	15.5	26.4	38.2	61.5	78.1	76.6	68.1	58.7	41.4	29.9	28.9	551.4
2020	22.2	44.4	4.6	94.2	52.6	71.0							

DISTRIBUTION NETWORK FOR ERA WATER SCHEME

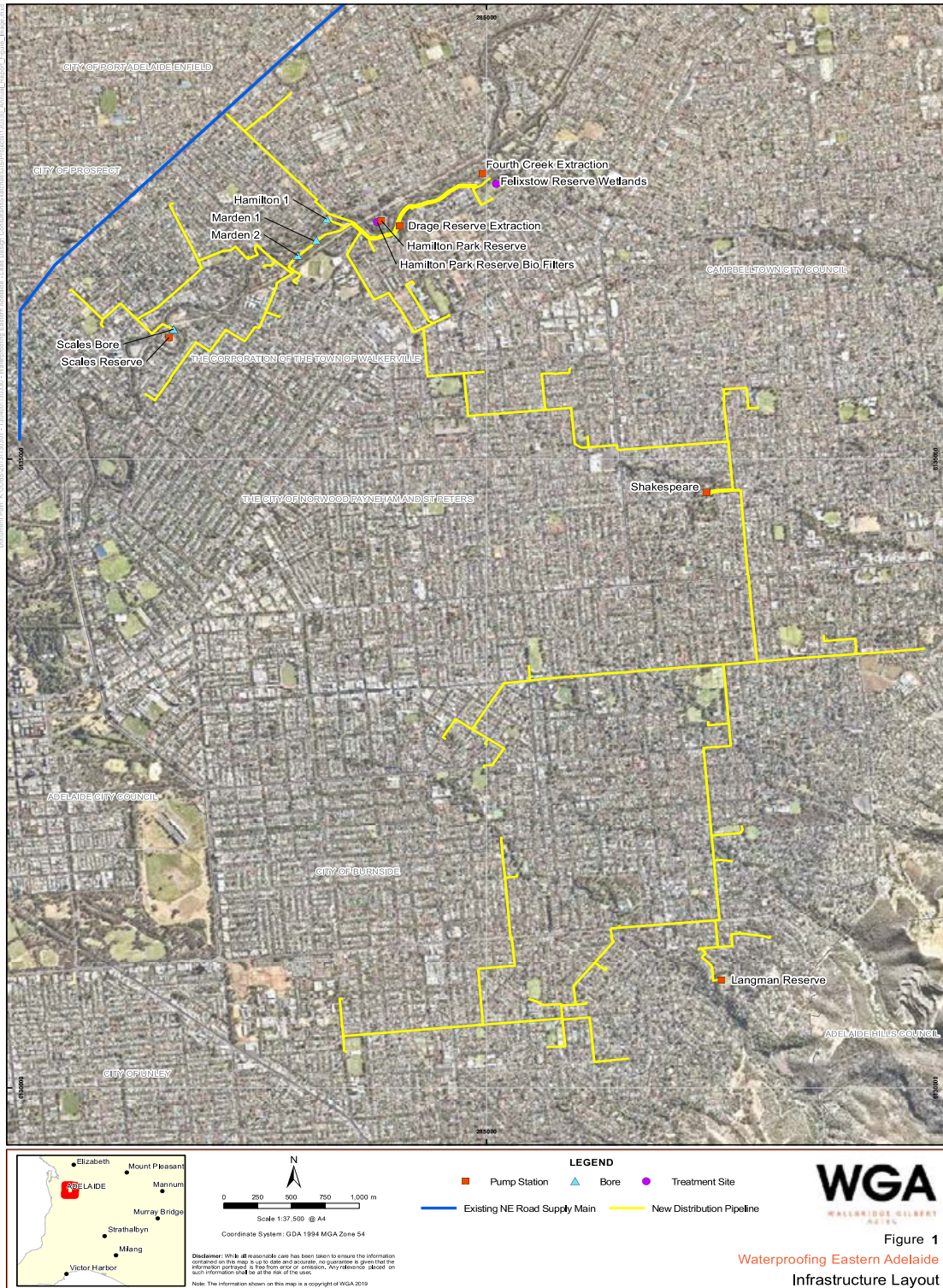


Figure 1
Waterproofing Eastern Adelaide
Infrastructure Layout



ERA Water Regional Subsidiary

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2020

*The Corporation of the Town of Walkerville
The City of Norwood Payneham and St Peters
The City of Burnside*

ERA Water Regional Subsidiary

General Purpose Financial Statements for the year ended 30 June 2020

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ERA Water Regional Subsidiary

General Purpose Financial Statements for the year ended 30 June 2020

Certification of Financial Statements

We have been authorised by ERA Water Regional Subsidiary to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of ERA Water Regional Subsidiary's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year,
- internal controls implemented by ERA Water Regional Subsidiary provide a reasonable assurance that ERA Water Regional Subsidiary's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect ERA Water Regional Subsidiary's accounting and other records.



Robin English
General Manager



John Minney
Acting Chairperson

Date:

ERA Water Regional Subsidiary

Statement of Comprehensive Income

for the year ended 30 June 2020

\$	Notes	2020	2019
Income			
User Charges	2a	281,391	25,860
Investment Income	2b	13,550	10,589
Reimbursements	2c	416,288	180,626
Other Income	2d	19,002	-
Total Income		730,231	217,075
Expenses			
Employee Costs	3a	104,661	110,407
Materials, Contracts & Other Expenses	3b	1,179,433	616,551
Depreciation, Amortisation & Impairment	3c	457,025	265,701
Finance Costs	3d	378,377	261,806
Total Expenses		2,119,496	1,254,466
Operating Surplus / (Deficit)		(1,389,265)	(1,037,391)
Amounts Received Specifically for New or Upgraded Assets		-	-
Net Surplus / (Deficit)		(1,389,265)	(1,037,391)
Total Comprehensive Income		(1,389,265)	(1,037,391)

ERA Water Regional Subsidiary

Statement of Financial Position

for the year ended 30 June 2020

\$	Notes	2020	2019
ASSETS			
Current Assets			
Cash and Cash Equivalents	4a	146,868	30,615
Trade & Other Receivables	4b	32,973	206,522
Prepayments	4b	14,328	-
Subtotal		194,169	237,137
Total Current Assets		194,169	237,137
Non-Current Assets			
Other Non-Current Assets	5	20,644,651	20,919,166
Total Non-Current Assets		20,644,651	20,919,166
TOTAL ASSETS		20,838,820	21,156,303
LIABILITIES			
Current Liabilities			
Trade & Other Payables	6	240,479	237,157
Borrowings	6	14,063,603	13,000,000
Provisions	6	755	(4,102)
Subtotal		14,304,837	13,233,055
Total Current Liabilities		14,304,837	13,233,055
TOTAL LIABILITIES		14,304,837	13,233,055
Net Assets		6,533,983	7,923,248
EQUITY			
Accumulated Surplus		6,533,983	7,923,248
Total Council Equity		6,533,983	7,923,248

ERA Water Regional Subsidiary

Statement of Changes in Equity
for the year ended 30 June 2020

\$	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
Balance at the end of previous reporting period		7,923,248	-	-	7,923,248
Restated Opening Balance		7,923,248	-	-	7,923,248
a. Net Surplus / (Deficit) for Year		(1,389,265)	-	-	(1,389,265)
b. Other Comprehensive Income		-	-	-	-
Other Comprehensive Income		-	-	-	-
Total Comprehensive Income		(1,389,265)	-	-	(1,389,265)
c. Transfers between Reserves		-	-	-	-
Balance at the end of period		6,533,983	-	-	6,533,983

ERA Water Regional Subsidiary

Statement of Cash Flows

for the year ended 30 June 2020

\$	Notes	2020	2019
Cash Flows from Operating Activities			
<u>Receipts</u>			
User Charges		881,716	10,280
Investment Receipts		1,024	10,589
Reimbursements		-	-
Other Receipts		27,694	-
<u>Payments</u>			
Payments to Employees		(93,644)	(117,848)
Payments for Materials, Contracts & Other Expenses		(1,194,562)	(558,864)
Finance Payments		(473,465)	(253,132)
Net Cash provided by (or used in) Operating Activities		(851,237)	(908,975)
Cash Flows from Investing Activities			
<u>Receipts</u>			
Amounts Received Specifically for New/Upgraded Assets			
<u>Payments</u>			
Expenditure on New/Upgraded Assets		(182,511)	(401,760)
Net Cash provided by (or used in) Investing Activities	7	(182,510)	(401,760)
Cash Flows from Financing Activities			
<u>Receipts</u>			
Proceeds from Borrowings		1,150,000	1,331,834
Net Cash provided by (or used in) Financing Activities		1,150,000	1,331,834
Net Increase (Decrease) in Cash Held		116,253	21,099
plus: Cash & Cash Equivalents at beginning of period	7	30,615	9,516
Cash & Cash Equivalents at end of period	7	146,868	30,615
Total Cash, Cash Equivalents & Investments		146,868	30,615

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

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ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies

ERA Water is a Local Government Authority Section 43 Regional Subsidiary under the control of the Corporation of the Town of Walkerville, the City of Norwood, Payneham & St Peters and the City of Burnside. The principal accounting policies adopted by ERA Water Regional Subsidiary (ERA Water) in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 Going Concern Basis

The board of management notes that the authority has borrowings that it will continue to manage. The authority has a statutory guarantee from its member councils to meet all of its financial obligations and accordingly has prepared their financials on a going concern basis.

1.3 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.4 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying ERA Water's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.5 Economic Dependency

Per Section 5.2 of the Authority's Charter, there may be a requirement for additional financial contributions to be made by Constituent Councils if there is insufficient working capital available to meet ERA Water's financial

obligations. The Authority may be reliant on this additional financial support being provided to enable it to continue to operate on a going concern basis.

1.6 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

ERA Water is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 175 The Parade, Norwood SA 5067. These financial statements include the ERA Water's direct operations.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when ERA Water obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes.

4. Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at ERA Water's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 8.

5 Infrastructure, Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (cont.)

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by ERA Water includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by ERA Water for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

As the scheme is not yet fully operational, all costs relating to the construction and commissioning of the scheme have been capitalised.

5.3 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of ERA Water, best reflects the consumption of the service potential embodied in those assets.

5.4 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

5.5 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123. The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to ERA Water assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

7 Borrowings

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

10 Provisions for Reinstatement, Restoration and Rehabilitation

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation and rehabilitation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, and are carried at the net present value of estimated future costs.

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements which may change. ERA Water's policy to maximise recycling is extending the operational life of these facilities, and significant uncertainty exists in the estimation of the future closure date.

11 Construction Contracts

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 1. Summary of Significant Accounting Policies (cont.)

Construction works undertaken by ERA Water for third parties are generally on an agency basis where the third party reimburses ERA Water for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

13 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

14 New accounting standards and UIG interpretations

In the current year, ERA Water adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to ERA Water's accounting policies.

ERA Water has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective with the exception of AASB 2015-7 *Amendments to Australian Accounting Standards – Fair Value Disclosures of Not-for-Profit Public Sector Entities*. Generally ERA Water applies standards and interpretations in accordance with their respective commencement dates. The retrospective application of AASB 2015-7 has exempted ERA Water from the disclosure of quantitative information and sensitivity analysis for some valuations categorised within Level 3 of the fair value hierarchy.

At the date of authorisation of the financial report, AASB 9 *Financial Instruments* and AASB 2015-6 *Amendments to Australian Accounting Standards – Extending Related Party Disclosures to Not-for-Profit Public Sector Entities* are the only new accounting standards with a future application date that are expected to have a material impact on ERA Water's financial statements.

From 1 July 2016 AASB 124 *Related Party Disclosures* will apply to ERA Water, which means that ERA Water will disclose more information about related parties and transactions with those related parties.

AASB 9, which replaces AASB 139 *Financial Instruments: Recognition and Measurement*, is effective for reporting periods beginning on or after 1 January 2018 and must be applied retrospectively. The main impact of AASB 9 is to change the requirements for the classification, measurement and disclosures associated with financial assets. Under the new requirements the four current categories of financial assets stipulated in AASB 139 will be replaced with two measurement categories: fair value and amortised cost and financial assets will only be able to be measured at amortised cost where very specific conditions are met.

ERA Water is still reviewing the way that revenue is measured and recognised to identify whether AASB 15 *Revenue from Contracts with Customers* will have a material impact. To date no impact has been identified.

AASB 15 is effective from 1 January 2018 and will replace AASB 118 *Revenue*, AASB 111 *Construction Contracts* and a number of Interpretations. It contains a comprehensive and robust framework for the recognition, measurement and disclosure of revenue from contracts with customers.

Other amended Australian Accounting Standards and Interpretations which were issued at the date of authorisation of the financial report, but have future commencement dates are not likely to have a material impact on the financial statements.

16 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

17 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 2. Income

\$	Notes	2020	2019
(a). User Charges			
Water Sales		281,391	25,860
Total User Charges		281,391	25,860
(b). Investment Income			
Interest Income		-	41
LGFA distribution		13,485	8,604
LGAMF distribution		64	1,944
Total Investment Income		13,550	10,589
(c). Reimbursements			
Reserve connection costs reimbursed by Constituent Councils		416,288	180,626
Total Reimbursements		416,288	180,626
(d). Other Income			
Insurance Claim		19,002	-
Total Other Income		19,002	-
Note 3. Expenses			
(a). Employee Costs			
Salaries and Wages		90,000	104,805
Movement in Leave Provision		7,495	(4,307)
Superannuation		7,166	9,909
Total Operating Employee Costs		104,661	110,407
(b). Materials, Contracts and Other Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		5,500	5,300
Electricity		101,118	34,013
Insurance		24,924	74,115
Maintenance		476,217	223,565
Professional Services		41,374	44,020
Connection Costs		433,255	180,626
Other		97,045	54,913
Total Materials, Contracts and Other Expenses		1,179,433	616,551
(c). Depreciation, Amortisation and Impairment			
Depreciation		457,025	265,701
Total Depreciation, Amortisation and Impairment		457,025	265,701
(d). Finance Costs			
Interest Expense		378,377	261,806
Total Finance Costs		378,377	261,806

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

\$	Notes	2020	2019
Note 4. Current Assets			
(a). Cash & Cash Equivalents			
Cash at Bank		146,868	30,615
Total Cash & Cash Equivalents		146,868	30,615
(b). Trade & Other Receivables			
Trade debtors		23,424	7,834
Reimbursement of capital connection costs		-	198,688
Prepayments		14,328	-
GST Receivable		9,549	-
Subtotal		47,301	206,522
Total Trade & Other Receivables		47,301	206,522

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 5. Non-Current Assets

	Asset Movements during the Reporting Period						as at 30/6/2020	
	as at 30/6/2019			Asset Additions			Cost	Acc. Dep'n
\$	Cost	Acc. Dep'n	Written Down Value	New / Upgrade	Depreciation	Cost	Acc. Dep'n	Written Down Value
Civil Assets	12,849,171	123,708	12,725,463	176,437	214,140	13,025,608	337,848	12,687,760
Electronic Assets	1,316,245	25,304	1,290,941		43,378	1,316,245	68,682	1,247,563
Instrumentation & Control Assets	213,546	8,730	204,816	4,620	14,313	218,166	23,043	195,123
Mechanical Assets	2,260,502	65,931	2,194,571		113,025	2,260,502	178,956	2,081,546
Sunk Construction Costs	4,346,233	36,219	4,310,014		62,089	4,346,233	98,308	4,247,925
Information Technology	-	-	-	1,454	121	1,454	121	1,332
Water Treatment Equipment	199,170	5,809	193,361		9,958	199,170	15,767	183,403
Total Infrastructure, Property, Plant & Equipment	21,184,867	265,701	20,919,166	182,511	457,024	21,367,377	722,725	20,644,651
Comparatives	20,783,106	-	20,783,106	-	265,701	21,184,867	265,701	20,919,166

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 6. Liabilities

\$	Notes	2020		2019	
		Current	Non Current	Current	Non Current
(a). Trade and Other Payables					
Trade and Other Payables		122,892	-	57,713	-
Accrued Expenses - Finance Costs		-	-	113,652	-
Accrued Expenses - Salaries		6,075	-	-	-
Accrued Expenses - Other		111,512	-	65,792	-
Total Trade and Other Payables		240,479	-	237,157	-
(b). Borrowings					
Loans		14,063,603	-	13,000,000	-
Total Borrowings		14,063,603	-	13,000,000	-
(c). Provisions					
Employee Entitlements		755	-	(4,102)	-
Total Provisions		755	-	(4,102)	-

Note 7. Reconciliation to Statement of Cash Flows

\$	2020	2019
(a). Reconciliation of Cash		
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:		
Total Cash & Equivalent Assets	146,868	30,615
Balances per Statement of Cash Flows	146,868	30,615
(b). Reconciliation of Change in Net Assets to Cash from Investing Activities		
Net Surplus/(Deficit)	(1,389,265)	(1,037,391)
Non-Cash Items in Income Statements		
Depreciation, Amortisation & Impairment	457,025	265,701
Net increase (decrease) in unpaid employee benefits	4,857	(7,442)
	(927,383)	(779,131)
Add (Less): Changes in Net Current Assets		
Net (Increase)/Decrease in Receivables	173,549	(196,207)
Net Increase/(Decrease) in Trade & Other Payables	3,322	66,362
Net Cash provided by (or used in) operations	(750,512)	(908,975)
(c). Financing Arrangements		
Unrestricted access was available at balance date to the following lines of credit:		
LGFA Cash Advance Debenture Facility	15,300,000	15,300,000
Undrawn balance	1,236,397	2,300,000

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 8. Financial Instruments

	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2020					
Financial Assets					
Cash & Equivalents	146,868	-	-	146,868	146,868
Receivables	32,973	-	-	32,973	32,973
Total Financial Assets	179,841	-	-	179,841	179,841
Financial Liabilities					
Payables	239,045	-	-	239,045	239,045
Current Borrowings	14,063,603	-	-	14,063,603	14,063,603
Total Financial Liabilities	14,302,648	-	-	14,302,648	14,302,648
2019					
Financial Assets					
Cash & Equivalents	30,615	-	-	30,615	30,615
Receivables	206,522	-	-	206,522	206,522
Total Financial Assets	237,137	-	-	237,137	237,137
Financial Liabilities					
Payables	229,442	-	-	229,442	229,442
Current Borrowings	13,000,000	-	-	13,000,000	13,000,000
Total Financial Liabilities	13,229,442	-	-	13,229,442	13,229,442

The following interest rates were applicable
to Council's Borrowings at balance date:

	30 June 2020		30 June 2019	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Other Variable Rates	2.63%	14,063,603	3.35%	13,000,000
		14,063,603		13,000,000

Financial Liabilities

Financial liabilities do not include employee benefits such as wages payable, superannuation payable, or income tax withheld.

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the ERA Water.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of ERA Water is the carrying amount, net of any allowance for doubtful debts. All ERA Water investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of ERA Water's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that ERA Water will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. ERA Water also has available a borrowing facility that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. At the balance date, ERA Water has a combination of variable and fixed rate facilities of varying maturities.

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 9. Uniform Presentation of Finances

\$	2020	2019
The following is a high level summary of both operating and capital investment activities of ERA Water prepared on a simplified Uniform Presentation Framework basis. All Councils and Subsidiaries in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.		
Income	730,231	217,075
less Expenses	<u>(2,119,496)</u>	<u>(1,254,466)</u>
Operating Surplus / (Deficit)	(1,389,265)	(1,037,391)
less Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	-	-
Add back Depreciation, Amortisation and Impairment	457,025	265,701
Proceeds from Sale of Replaced Assets	-	-
Subtotal	457,025	265,701
less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(182,511)	(136,059)
Amounts Received Specifically for New and Upgraded Assets	-	-
Proceeds from Sale of Surplus Assets (including Investment Property & Real Estate Developments)	-	-
Subtotal	(182,511)	(136,059)
Net Lending / (Borrowing) for Financial Year	(1,114,751)	(907,749)

Note 10. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

POTENTIAL INSURANCE LOSSES

ERA Water insures against known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance. ERA Water is not aware of any such insurance claims at the reporting date. Other potential claims not reported to ERA Water may have existed at reporting date.

PIPE REMEDIATION OR DAMAGE

ERA Water owns a network of pressurised underground pipes which could result in damage to public or private infrastructure in the event of failure. Further more, there may be long term remediation liabilities attached to some of ERA Water's pipeline assets. The cost of these potential liabilities cannot be reliably estimated.

Note 11. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2020, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

ERA Water has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the authorised for issue date is 25 September 2020.

ERA Water is unaware of any material or significant "non adjusting events" that should be disclosed.

ERA Water Regional Subsidiary

Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 12. Expenditure Commitments

Capital Commitments

ERA Water is expecting to connect the Hamilton bore during financial year 2021 however at the balance date a contract for services has not been entered into. A number of connections to external customer reserves will also be made however the number of connections and the cost of these connections is not currently known.

Other Expenditure Commitments

ERA Water has contracts in place with external providers of operations and maintenance services for ongoing operations.

Note 13. Related Party Transactions

Key Management Personnel

Transactions with Key Management Personnel

At the Balance Date, the Key Management Personnel of the Authority include Robin English (General Manager) and the members of the ERA Water Board including:

- Bryan Jenkins (Chairperson)
- Kiki Cristol (Chief Executive - Corporation of the Town of Walkerville)
- John Minney (Councillor - City of Norwood, Payneham and St Peters)
- Sarah Hughes (Councillor - City of Burnside)

Compensation paid to Key Management Personnel during the financial year:

Robin English received employment entitlements to the value of \$97,667 in relation to his role as General Manager of ERA Water.

Bryan Jenkins earned \$14,566 in relation to his role as Chairperson of ERA Water during FY2020.

Kiki Cristol, Sarah Hughes and John Minney received \$nil compensation from ERA Water.

Transactions with related parties:

The Related Parties disclosed below are equity owners of the Authority and are referred to as Member Councils. Member Councils have representation on the Board of the Authority and accordingly have significant influence on the financial and operating decisions of the Authority. No one Member Council individually has control of those policies.

Amounts received from related parties:

Town of Walkerville provided ERA Water with Board and Audit Committee secretarial support and Bookkeeping / Accounting services for part of the financial year.

City of Norwood Payneham & St Peters provided furnished office accommodation for ERA Water General Manager for the whole of the financial year.

City of Burnside funded part of the cost of bookkeeping and financial management support provided to ERA Water by a third party.

The following amounts were outstanding from member councils relating to unpaid water charges:

Corporation of the Town of Walkerville - \$1,432
City of Norwood Payneham & St Peters - \$2,990
Total - \$4,422



214 Melbourne Street
North Adelaide SA 5006

PO Box 755
North Adelaide SA 5006

T: (08) 8267 4777

F: (08) 8239 0895

E: admin@deannewbery.com.au

ABN: 30 164 612 890

**Auditor's Independence Declaration under Section 22 of the Local Government
(Financial Management) Regulations 2011 to the Eastern Region Alliance
Water Regional Subsidiary**

I confirm that, for the audit of the financial statements of the Eastern Region Alliance Water Regional Subsidiary for the year ended 30 June 2020, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

A handwritten signature in black ink, appearing to read "Samantha Creten".

**SAMANTHA CRETEN
PARTNER**

Signed on the 25th day of August 2020,
at 214 Melbourne Street, North Adelaide, South Australia 5006

ERA Water Regional Subsidiary

General Purpose Financial Statements for the year ended 30 June 2020

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of ERA Water Regional Subsidiary for the year ended 30 June 2020, the Council's Auditor, Dean Newbery and Partners has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Robin English
General Manager



Michael Parkinson
Presiding Member, Audit Committee

EASTERN REGION ALLIANCE WATER
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020
CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Region Alliance Water for the year ended 30 June 2020, Eastern Region Alliance Water's auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) of the Local Government (Financial Management) Regulations 2011.



Mr C Cowley,
Chief Executive Officer,
City of Burnside

Date: 28 October, 2020

**EASTERN REGION ALLIANCE WATER
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020
CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Region Alliance Water for the year ended 30 June 2020, Eastern Region Alliance Water's auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) of the Local Government (Financial Management) Regulations 2011.



Mr M Barone,
Chief Executive Officer,
City of Norwood Payneham & St Peters

Date: 27 October 2020

**The Corporation of the Town of Walkerville**

ABN 49 190 949 882

66 Walkerville Terrace, Gilberton SA 5081

PO Box 55, Walkerville SA 5081

File Number: 5.14.1.1

Please Quote Ref: OLT202044279

Contact Officer: Chief Executive Officer, Kiki Cristol

Telephone: (08) 8342 7100

Facsimile: (08) 8269 7820

Email: walkerville@walkerville.sa.gov.auwww.walkerville.sa.gov.au

23 October 2020

Mr Robin English
General Manager
ERA Water

via email: gm@erawater.com.au

Dear Mr English,

Re: ERA Water Audited Financial Statements

I, Kiki Cristol, CEO of the Town of Walkerville, being a Member Council of ERA Water, state that to the best of my knowledge and belief, Dean Newbery & Partners, the Auditor of ERA Water, has complied with Regulation 22(3), in that the Auditor has not undertaken any services to ERA Water outside of the scope of the Auditor's functions under the *Local Government Act 1999* and the Local Government (Financial Management) Regulations 2011.

Yours sincerely

Kiki Cristol
Chief Executive Officer

**EASTERN REGION ALLIANCE WATER
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020
CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Eastern Region Alliance Water for the year ended 30 June 2020, Eastern Region Alliance Water's auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) of the Local Government (Financial Management) Regulations 2011.



Michael Parkinson
Chairperson, Audit Committee
Eastern Region Alliance Water
Date: 21 October, 2020



214 Melbourne Street
North Adelaide SA 5006

PO Box 755
North Adelaide SA 5006

T: (08) 8267 4777

F: (08) 8239 0895

E: admin@deannewbery.com.au

ABN: 30 164 612 890

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE EASTERN REGION ALLIANCE WATER REGIONAL SUBSIDIARY

Opinion

We have audited the financial report of the Eastern Region Alliance Water Regional Subsidiary (the Authority), which comprises the Statement of Financial Position as at 30 June 2020, the Statement of Comprehensive Income, the Statements of Changes in Equity, the Statement of Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and other explanatory information and the Certification of Financial Statements.

In our opinion, the financial report presents fairly, in all material respects, the financial position of Eastern Region Alliance Water Regional Subsidiary as at 30 June 2020, and its financial performance and its cash flows for the year then ended in accordance with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and the Australian Accounting Standards (including Australian Accounting Interpretations).

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Authority in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information other than the Financial Report and Auditor's Report Thereon

The Authority is responsible for the other information. The other information comprises the information included in the Authority's annual report for the year ended 30 June 2020, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibility for the Financial Report

The Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*. The Authority's responsibility includes establishing and maintaining internal control relevant to preparation and fair presentation of the financial report so that it is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Authority is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by those charged with governance.
- Conclude on the appropriateness of the Authority's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Eastern Region Alliance Water Regional Subsidiary to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS



SAMANTHA CRETEN
PARTNER

Signed on the 25th day of September 2020,
at 214 Melbourne Street, North Adelaide



Turbid water entering the Torrens after passing ERAW's Drage intake



Carp being removed from Felixstowe ponds



Felixstowe Wetlands vegetation is flourishing



Turbid water entering the Torrens after passing ERAW's Drage intake



Felixstowe Wetlands vegetation is flourishing



Drilling the Scales 2 bore



HIGHBURY LANDFILL AUTHORITY

ANNUAL REPORT 2019 / 2020

GOVERNANCE AND ADMINISTRATION

BOARD MEMBERS

BURNSIDE
Mr. Chris Cowley
 (Board Member)

**NORWOOD,
 PAYNEHAM
 & ST PETERS**
Cr John Minney
 (Board Member
 and Chair)

WALKERVILLE
Mr. Ben Clark
 (Board Member)

**INDEPENDENT
 MEMBER—
 AUDIT COMMITTEE**
Corinne Garret

The Board of the Highbury Landfill Authority (HLA) had two new board members appointed during the year, Mr Ben Clark representing Walkerville and Mr Chris Cowley representing Burnside. The Board formally thanks the retiring members Mr Paul Deb and Mr Joshua Bowen for their service to the Authority.

The Board appointed Ms Corinne Garrett as the Independent Member on the Audit Committee replacing Mr Peter Holmes who resigned during the year. Peter provided many years of professional service to HLA for which the Board is very grateful. TJH Management Services Pty Ltd has been re-appointed to provide administration and management services to HLA for the next 3 years.

The Highbury Landfill is governed by the South Australian Environment Protection Authority (SA EPA) as a contaminated site covered by the Environment Protection Act 1993. The Authority has an ongoing environmental duty to manage the site and ensure that it has minimal impact on the surrounding environment. The site has remained stable and within an acceptable risk profile during the year.

The landfill gas quality continues to degrade and McMahon Services Australia Pty Ltd through its sub-contractor Biogas Systems is contracted to manage the gas field and flare the landfill gas 24 hours per day 7 days per week.



Torrens Road Entrance

The accounting standards require Highbury to estimate the future costs over an initial period of at least 25 years to meet the legislative requirements of a closed landfill in South Australia. HLA is now 10 years into the post closure management period and the provision in the accounts is a net present value (NPV) calculation of the future cash outflows to manage the remaining 15 years.

As recommended by the HLA audit committee the provision calculation was reviewed by Golder Associates Pty Ltd in 2018 and is due to be reviewed again in 2021. There has been no material change to the provision. from last year.

SPECIAL POINTS OF INTEREST:

- The Risk Management Plan continued to be the measure of how the site was managed during the year.
- The Board previously conducted a nationwide EOI process to explore Future Options for the closed landfill site. The board has resolved to work with Suez Recycling to investigate the feasibility of a solar power plant on the site and export green energy into the electricity grid.



Monitoring Bore in the landfill



The LoCal flare installed and operating at the Highbury landfill

ANNUAL REPORT 2019/2020

CLOSURE & POST-CLOSURE MANAGEMENT

The site continues to revegetate naturally and is maintained with annual spraying for noxious weeds and regular grass cutting and maintenance. In accordance with the landfill closure plan, the retention pond is being planted out with appropriate plants to further improve the quality of water discharged off site.

The EPA has access to monthly reports on landfill gas extraction and monitoring. These reports show compliance with the risk profile for the site.



Retention Pond

FINANCIAL SUMMARY FOR THE YEAR ENDING 30 JUNE 2020

Income Statement as at 30 June 2020

Statement of Financial Position as at 30 June 2020

	<u>2020</u>	<u>2019</u>		<u>2020</u>	<u>2019</u>
	\$	\$		\$	\$
<u>INCOME</u>			<u>CURRENT ASSETS</u>		
Interest Received	838	121	Cash & Cash Equivalents	65,246	85,055
Sundry Income	21,261	18,017	Trade & Other Receivables	35,295	13,197
Highbury Landfill Provision		26,244			
TOTAL REVENUE	22,099	44,382	Total Current Assets	100,541	98,252
<u>EXPENSES</u>			<u>NON-CURRENT ASSETS</u>		
Materials, contracts & other expenses	2,830	2,500	Infrastructure, Property, Plant	161,513	186,731
Depreciation, amortisation & impairment	25,218	25,218			
Finance Payments	7,432	8,312	Total Non-Current Assets	161,153	186,731
Highbury Closure Provision	105,930		TOTAL ASSETS	262,054	284,983
TOTAL EXPENSES	141,410	36,030	<u>CURRENT LIABILITIES</u>		
OPERATING SURPLUS/ (DEFICIT)	(119,311)	8,352	Trade and Other Payables	13,329	25,239
			Borrowings	25,580	24,647
			Provisions	203,471	203,890
			Total Current Liabilities	242,380	253,776
			<u>NON-CURRENT LIABILITIES</u>		
			Borrowings	159,015	184,595
			Provisions	3,319,228	3,385,870
			Total Non-Current Liabilities	3,478,243	3,570,465
			TOTAL LIABILITIES	3,720,623	3,824,241
			NET ASSETS	(3,458,569)	(3,539,258)
			<u>EQUITY</u>		
			Accumulated Deficit	(3,458,569)	(3,539,258)
			TOTAL EQUITY	(3,458,569)	(3,539,258)



Re-vegetation of the landfill

ANNUAL REPORT 2019/2020

AERIAL MAP OF LANDFILL GAS MONITORING LOCATIONS FOR THE HIGHBURY LANDFILL TO MONITOR COMPLIANCE WITH THE EPA LANDFILL LICENCE



LANDFILL GAS MANAGEMENT AT HIGHBURY

- The plan opposite shows the network of monitoring bores to assist in managing landfill gas on the site.
- Boundary gas extraction bores have been established on the southern and eastern boundaries of the site.
- Landfill gas monitoring bores were monitored regularly during the year
- McMahons through their sub-contractor Biogas Systems extracted landfill gas from approximately 80 extraction bores located over the site and flared the landfill gas.
- The landfill gas quality and quantity are declining and is insufficient to generate green electricity so the gas is burnt to reduce greenhouse gas emissions.
- The ongoing flaring of the landfill gas ensures that the gas is controlled from the site to comply with the risk management plan.

HIGHBURY LANDFILL AUTHORITY

General Purpose Financial Reports for the year ended 30 June 2020

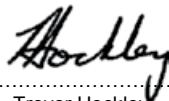
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HIGHBURY LANDFILL AUTHORITY**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2020****CERTIFICATION OF FINANCIAL STATEMENTS**

We have been authorised by the Authority to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.



.....
Trevor Hockley
CHIEF EXECUTIVE OFFICER



.....
Cr John Minney
CHAIRPERSON

Date: 17 September 2020

HIGHBURY LANDFILL AUTHORITY
STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2020

	Notes	2020 \$	2019 \$
INCOME			
Interest Received	2	43	121
Sundry Income	2	21,261	18,017
LGFA Investment Income	2	795	
Highbury Closure Provision	2		26,244
Total Income		<u>22,099</u>	<u>44,382</u>
EXPENSES			
Materials, contracts & other expenses	3	2,830	2,500
Depreciation, amortisation & impairment	3	25,218	25,218
Finance Payments		7,432	8,312
Highbury Closure Provision	3	105,930	-
Total Expenses		<u>141,410</u>	<u>36,030</u>
OPERATING SURPLUS / (DEFICIT)		(119,311)	8,352
Other Comprehensive Income		-	-
Total Other Comprehensive Income		<u>-</u>	<u>-</u>
TOTAL COMPREHENSIVE INCOME		<u>(119,311)</u>	<u>8,352</u>

This Statement is to be read in conjunction with the attached Notes.

HIGHBURY LANDFILL AUTHORITY			
STATEMENT OF FINANCIAL POSITION			
as at 30 June 2020			
	Notes	2020 \$	2019 \$
ASSETS			
Current Assets			
Cash and cash equivalents	4	65,246	85,055
Trade & other receivables	4	35,295	13,197
Total Current Assets		<u>100,541</u>	<u>98,252</u>
Non-current Assets			
Infrastructure, property, plant & equipment	5	161,513	186,731
Total Non-current Assets		<u>161,513</u>	<u>186,731</u>
Total Assets		<u>262,054</u>	<u>284,983</u>
LIABILITIES			
Current Liabilities			
Trade & other payables	6	13,329	25,239
Borrowings	6	25,580	24,647
Provisions	6	203,471	203,890
Total Current Liabilities		<u>242,380</u>	<u>253,776</u>
Non-current Liabilities			
Borrowings	6	159,015	184,595
Provisions	6	3,319,228	3,385,870
Total Non-current Liabilities		<u>3,478,243</u>	<u>3,570,465</u>
Total Liabilities		<u>3,720,623</u>	<u>3,824,241</u>
NET ASSETS		<u>(3,458,569)</u>	<u>(3,539,258)</u>
EQUITY			
Accumulated Surplus		(3,458,569)	(3,539,258)
TOTAL EQUITY		<u>(3,458,569)</u>	<u>(3,539,258)</u>
This Statement is to be read in conjunction with the attached Notes.			

HIGHBURY LANDFILL AUTHORITY

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2020

		Accumulated Surplus	TOTAL EQUITY
2020	Notes	\$	\$
Balance at end of previous reporting period		(3,539,258)	(3,539,258)
Net Surplus / (Deficit) for Year		(119,311)	(119,311)
Member Council Contributions - Recurrent Funding of Provision			
- City of Burnside		100,812	100,812
-City of Norwood Payneham & St. Peters		80,714	80,714
-Corporation of the Town of Walkerville		18,474	18,474
Balance at end of period		(3,458,569)	(3,458,569)
2019			
Balance at end of previous reporting period		(3,786,610)	(3,786,610)
Net Surplus / (Deficit) for Year		8,352	8,352
Member Council Contributions - Recurrent Funding of Provision			
-City of Burnside		120,470	120,470
-City of Norwood Payneham & St. Peters		96,453	96,453
-Corporation of the Town of Walkerville		22,076	22,076
Balance at end of period		(3,539,258)	(3,539,258)

This Statement is to be read in conjunction with the attached Notes

HIGHBURY LANDFILL AUTHORITY

STATEMENT OF CASH FLOWS for the year ended 30 June 2020

	Notes	2020 \$	2019 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Operating Receipts		17,322	55,246
Investment receipts		838	121
<u>Payments</u>			
Operating Payments to Suppliers		(205,704)	(243,007)
Finance payments		(7,618)	(8,516)
Net Cash provided by (or used in) Operating Activities	7	(195,162)	(196,156)
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Payments</u>			
Expenditure on renewal/replacement of assets		-	-
Net Cash provided by (or used in) Investing Activities		-	-
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Member Council Contributions		200,000	239,000
Proceeds from borrowings		-	-
<u>Payments</u>			
Repayments of borrowings		(24,647)	(23,748)
Net Cash provided by (or used in) Financing Activities		175,353	215,252
Net Increase (Decrease) in cash held		(19,809)	19,096
Cash & cash equivalents at beginning of period	7	<u>85,055</u>	<u>65,959</u>
Cash & cash equivalents at end of period	7	<u>65,246</u>	<u>85,055</u>

This Statement is to be read in conjunction with the attached Notes

HIGBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2020

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation

Highbury Landfill Authority (the Authority) is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. The Member Councils and their respective percentages of equity are as follows:

<i>Constituent Council</i>	<i>Equity Share %</i>
City of Burnside	50.406%
City of Norwood Payneham & St Peters	40.357%
Corporation of the Town of Walkerville	9.237%

The financial report was authorised for issue by certificate under clause 11 of the *Local Government (Financial Management) Regulations 2011*.

The following is a summary of the material accounting policies adopted by the Authority in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

Basis of preparation

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

Accounting Policies

(a) Competitive Neutrality

The Authority does not undertake any commercial (for profit) activities.

The Authority holds an Environmental Authorisation under Part 6 of the Environment Protection Act 1993. The EPA Licence number is EPA15145 and this licence was renewed on 1st August 2016.

(b) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Plant and Equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by the Board of the Authority to ensure it is not in excess of the recoverable amount from these assets.

Depreciation

The depreciable amount of all fixed assets including building and capitalised lease assets, is depreciated on a diminishing value basis over their useful lives commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Plant and equipment	20%
Flare	10%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Highbury Landfill Authority

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2020

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

(c) Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

(d) Cash And Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

(e) Investments

Investments represent monies on deposit at twenty-four hour call and on fixed deposit for twelve months or less.

(f) Revenue

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

(h) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(i) Critical Accounting Estimates and Judgments

The Authority evaluates estimates and judgements incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the association.

Key assumptions from the provision calculated:

HLA has applied an additional allowance of \$50k in FY 2020 for further maintenance on the gas extraction system based on advice received from Golders due to further works being required to improve the performance and resilience of the system.

The provision provides for ongoing administrative costs to be paid per annum to recognise the costs associated with running the Authority and post closure obligations

The provision has been calculated based on the assumption that the minimum requirements for ongoing operation of the flare will be met with gas collected.

The provision calculation has been based on a 24 year period. This period may be required to be longer if the site poses unacceptable environmental risks.

The Post Closure Provision has been calculated on the assumption that a capital purchase for \$350k will be made for a new environmental flare in FY 20 23, however it is possible that replacement of the existing flare may be needed sooner than FY 2023 due to potential unforeseen circumstances. As the provision calculation is based on member council's contributions, this outlay of funds is assumed to be funded by the member councils rather than external borrowings.

Highbury Landfill Authority

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2020**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

(j) Going Concern Basis

The Board of Management of HLA notes the accumulated deficit of \$3,458,569. The Authority is required to manage the post-closure of the Highbury landfill and the Authority has a statutory guarantee from its Member Councils to meet all financial obligations and accordingly has prepared the financial statements on a going concern basis.

(k) New Accounting Standards

In the current year, the Authority adopted all of the new and revised Standards and interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to the Authority's accounting policies.

Certain new accounting standards have been published that are not mandatory for the 30 June 2020 reporting period and have not been used in preparing these reports.

The Authority is required to implement AASB 15 *Revenue from Contracts*, AASB 16 *Leases* and AASB 1058 *Income for Not-for-profit Entities* as from 1 July 2019. An assessment has been made and concluded that the introduction of the new accounting standards will have no material impact on the Authority's accounting policies and future reported financial performance and position.

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

Note 2 - INCOME

	Notes	2020 \$	2019 \$
OPERATING INCOME			
Interest Income		43	121
Sundry Income		21,261	18,017
LGFA Investment Income		795	
Movement in Provision	6	-	26,244
		22,099	44,382

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

Note 3 - EXPENSES

	Notes	2020 \$	2019 \$
Materials, Contracts and Other Expenses			
Auditor's Remuneration			
- Auditing the financial reports		2,830	2,500
Depreciation			
Plant & Equipment		25,218	25,218
Highbury Closure Provision			
Movement in Provision	6	105,930	-
Total Expenses		133,978	27,718

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

Note 4 - CURRENT ASSETS

	Notes	2020 \$	2019 \$
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		64,451	85,055
LGFA Investment Account		795	-
		65,246	85,055
TRADE & OTHER RECEIVABLES			
Trade Receivables		32,542	9,801
GST Receivable		2,753	3,396
		35,295	13,197
Total		35,295	13,197

HIGHBURY LANDFILL AUTHORITY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2020**

Note 5 - PROPERTY, PLANT & EQUIPMENT

	CARRYING AMOUNT MOVEMENTS DURING YEAR										2020
	2019		Additions		Disposals	Depreciation	Impairment	Transfers		Net Revaluation	2020
	CARRYING AMOUNT	\$	New/Upgrade	Renewals				In	Out		
Land	1,800		-	-	-	-	-	-	-	-	1,800
Plant & Equipment	184,931		-	-	25,218	-	-	-	-	-	159,713
TOTAL PROPERTY, PLANT & EQUIPMENT	186,731		-	-	-	25,218	-	-	-	-	161,513
Comparatives	211,949		-	-	-	25,218	-	-	-	-	186,731

This Note continues on the following pages.

HIGHBURY LANDFILL AUTHORITY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2020**

Note 5 - PROPERTY, PLANT & EQUIPMENT

	2019				2020			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Land	-	1,800	-	1,800	-	1,800	-	1,800
Plant & Equipment	-	330,270	(145,339)	184,931	-	330,270	(170,557)	159,713
TOTAL PROPERTY, PLANT & EQUIPMENT	-	332,070	(145,339)	186,731	-	332,070	(170,557)	161,513
<i>Comparatives</i>		332,070	(120,121)	211,949	-	332,070	(145,339)	186,731

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

Note 6 - LIABILITIES

	Notes	2020		2019	
		Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES					
Goods & Services		8,816		1,202	
Accrued expenses - other		4,513		24,037	
		<u>13,329</u>	<u>-</u>	<u>25,239</u>	<u>-</u>
BORROWINGS					
Loans		25,580	159,015	24,647	184,595
		<u>25,580</u>	<u>159,015</u>	<u>24,647</u>	<u>184,595</u>
PROVISIONS					
Provision for Highbury Post Closure		203,471	3,319,228	203,890	3,385,870
		<u>203,471</u>	<u>3,319,228</u>	<u>203,890</u>	<u>3,385,870</u>

Movements in Provisions - 2020 year only

<i>(current & non-current)</i>		
Opening Balance		3,589,760
(Less) Payments recorded & accrued		(172,991)
Add (Less) Remeasurement Adjustments		105,930
Closing Balance		<u>3,522,699</u>

The Authority has an ongoing obligation under the Environment Protection Act 1993 to manage the post-closure phase of the landfill for at least 25 years. A provision for the Highbury Landfill closure has been accrued. A net present value (NPV) calculation has then been made by estimating cash flows to manage the Highbury site in accordance with its environmental duty for a 25 year period commencing 1 July 2009. The cash outflows have been escalated at an inflation forecast of 2% per annum (2019:2%) and the discount rate used is equivalent to the 10 year Commonwealth Bond rate - indicative mid rate 30 June 2020 adjusted to 30 June balance dates. This NPV calculation has been incorporated into the provision and represents the Authority's best estimate of its future liability to manage the Highbury Landfill post-closure phase.

In 2012, the Board of the Highbury Landfill Authority resolved to have the cash flow estimates and assumptions in the provision spreadsheet reviewed by Golders Associates. Their summary conclusion was that the provision appears to be reasonable based on available information.

The Audit Committee of the Highbury Landfill Authority has recommended that the provision be reviewed annually and that the provision be independently reviewed every 3 years. It was reviewed in 2018 by Golder Associates and found to be reasonable.

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

Note 7 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2020 \$	2019 \$
Total cash & equivalent assets	4	65,246	85,055
Balances per Cash Flow Statement		<u>65,246</u>	<u>85,055</u>

**(b) Reconciliation of Change in Net Assets to Cash
from Operating Activities**

Net Surplus (Deficit)		(119,311)	8,352
Non-cash items in Income Statement			
Movement in Post Closure Provision		105,930	(26,244)
Depreciation, amortisation & impairment		25,218	25,218
		<u>11,837</u>	<u>7,326</u>
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		(22,098)	15,054
Net increase (decrease) in trade & other payables		(11,910)	8,461
Net increase (decrease) in other provisions		(172,991)	(226,996)
Net Cash provided by (or used in) operations		<u>(195,162)</u>	<u>(196,155)</u>

HIGHBURY LANDFILL AUTHORITY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2020**

Note 8 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p>Terms & conditions: Deposits are returning fixed interest rates of 0.45%</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Fees & other charges	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Interest Bearing Borrowings	<p>Accounting Policy: Carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p>Terms & conditions: secured over future revenues, borrowings are repayable (describe basis); interest is charged at a fixed rate of 3.75%</p> <p>Carrying amount: approximates fair value.</p>

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

Note 8 (cont) - FINANCIAL INSTRUMENTS

Liquidity Analysis

2020	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows \$'000	Carrying Values \$'000
Financial Assets					
Cash & Equivalents	65,246	-	-	65,246	65,246
Receivables	35,295	-	-	35,295	35,295
Total	100,541	-	-	100,541	100,541
Financial Liabilities					
Payables	13,329	-	-	13,329	13,329
Current Borrowings	32,265	-	-	32,265	25,580
Non-Current Borrowings	-	161,325	16,123	177,448	159,015
Total	45,594	161,325	16,123	223,042	197,924
2019	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows \$'000	Carrying Values \$'000
Financial Assets					
Cash & Equivalents	85,055	-	-	85,055	85,055
Receivables	13,197	-	-	13,197	13,197
Total	98,252	-	-	98,252	98,252
Financial Liabilities					
Payables	25,239	-	-	25,239	25,239
Current Borrowings	32,264	-	-	32,264	24,647
Non-Current Borrowings	-	161,325	48,398	209,723	184,595
Total	57,503	161,325	48,398	267,226	234,481

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any allowance for doubtful debts. All Authority investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Authority's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. The Authority has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

HIGHBURY LANDFILL AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

Note 9 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2020	2019
	\$	\$
Income	22,099	44,382
Expenses	<u>(141,410)</u>	<u>(36,030)</u>
Operating Surplus / (Deficit)	(119,311)	8,352
Net Outlays on Existing Assets		
Add back Depreciation, Amortisation and Impairment	25,218	25,218
	<u>25,218</u>	<u>25,218</u>
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	-	-
Amounts received specifically for New and Upgraded Assets	-	-
	<u>-</u>	<u>-</u>
Net Lending / (Borrowing) for Financial Year	<u>(94,093)</u>	<u>33,570</u>

HIGHBURY LANDFILL AUTHORITY**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2020****Note 10 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED
IN THE STATEMENT OF FINANCIAL POSITION**

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

HIGHBURY LANDFILL AUTHORITY**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2020****Note 11 - EVENTS OCCURRING AFTER REPORTING DATE**

There were no events subsequent to 30 June 2020 that need to be disclosed in the financial statements.

HIGHBURY LANDFILL AUTHORITY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2020**

Note 12 - DISCLOSURES OF RELATED PARTY TRANSACTIONS

The Key Management Personnel include the Board and Chief Executive Officer under section 112 of the Local Government Act 1999. In all, one entity (TJH Management Services Pty Ltd) was paid the following total compensation management and administrative services:

	2020
Salaries, allowances & other short term benefits	\$ 59,207.00
Post-employment benefits	\$ -
Long term benefits	\$ -
Termination benefits	\$ -
TOTAL	\$ 59,207.00

Transactions with Related Parties

Related Party Entity	Sale of Goods & Services (\$)	Equity Contributions (\$)	Amounts Outstanding from Related Parties (\$)	Descriptions of Services provided to Related Parties
City of Burnside	-	100,812	-	Rehabilitation of landfill site
City of Norwood, Payneham & St.Peters	-	80,714	-	Rehabilitation of landfill site
Corporation of the Town of Walkerville	-	18,474	-	Rehabilitation of landfill site

The Related Parties disclosed above are equity owners of the Authority and as referred to as Member Councils. Member Councils have equal representation on the Board of the Authority and accordingly have significant influence on the financial operating decisions of the Authority. No one Member Council individually has control of those policies.

HIGBURY LANDFILL AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2020**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Highbury Landfill Authority for the year ended 30 June 2020, the Authority's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....
Trevor Hockley
CHIEF EXECUTIVE OFFICER



.....
Cr John Minney
**PRESIDING MEMBER
AUDIT COMMITTEE**

Date: 17 September 2020



22 September 2020

Mr Trevor Hockley
Executive Officer
HIGHBURY LANDFILL AUTHORITY

Sent via email: trevor@tjhms.com.au

Dear Trevor

HLA AUDITED FINANCIAL STATEMENTS – AUDITOR INDEPENDENCE

I refer to your email of 15 September 2020.

As CEO of the City of Burnside, Member Council of the Highbury Landfill Authority, I state that, to the best of my knowledge and belief, Dean Newbery & Partners, the Auditor of the Highbury Landfill Authority, has complied with Regulation 22(3) in that the Auditor has not undertaken any services to the Highbury Landfill Authority outside of the scope of the Auditor's functions under the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Please accept this email as my attestation to the auditor's independence.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Chris Cowley'.

Chris Cowley
Chief Executive Officer

Post PO Box 9, Glenside SA 5065
Civic Centre 401 Greenhill Road, Tusmore SA 5065
Phone (08) 8366 4200 Fax (08) 8366 4299 Email
burnside@burnside.sa.gov.au

File Number: qA1933
Enquiries To: Skye Grinter-Falzun
Direct Telephone: 8366 4539

15 September 2020

Mr Trevor Hockley
Executive Officer
Highbury Landfill Authority
C/- PO Box 289
BROOKLYN PARK SA 5032

Dear Trevor

I, Mario Barone, Chief Executive Officer of the City of Norwood Payneham & St Peters (Member Council of the Highbury Landfill Authority) state, that to the best of my knowledge and belief, Dean Newbery & Partners, the appointed Auditor of the Highbury Landfill Authority, has complied with Regulation 22(3) of the *Local Government (Financial Management) Regulations Act 2011*, in that the Auditor has not undertaken any services to the Highbury Landfill Authority outside of the scope of the Auditor's functions under the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Yours sincerely

Mario Barone PSM
CHIEF EXECUTIVE OFFICER



City of
Norwood
Payneham
& St Peters

CHIEF
EXECUTIVE'S
OFFICE

175 The Parade,
Norwood SA 5067

PO Box 204
Kent Town SA 5071

Telephone
8366 4555

Facsimile
8332 6338

Email
townhall@npsp.sa.gov.au

Website
www.npsp.sa.gov.au



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Cultural Vitality
Economic Prosperity
Environmental
Sustainability



**The Corporation of the Town of Walkerville**

ABN 49 190 949 882

66 Walkerville Terrace, Gilberton SA 5081

PO Box 55, Walkerville SA 5081

File Number: 5.14.1.2

Please Quote Ref: OLT202043479

Contact Officer: Chief Executive Officer, Kiki Cristol

Telephone: (08) 8342 7100

Facsimile: (08) 8269 7820

Email: walkerville@walkerville.sa.gov.auwww.walkerville.sa.gov.au

15 September 2020

Mr Trevor Hockley
Executive Officer
Highbury Landfill Authority
PO Box 289
Brooklyn Park SA 5032

via email: trevor@tjhms.com.au

Dear Mr Hockley,

Re: Highbury Landfill Authority Audited Statements

I, Kiki Cristol, CEO of the Town of Walkerville, being a Member Council of the Highbury Landfill Authority, state that to the best of my knowledge and belief, Dean Newbery & Partners, the Auditor of the Highbury Landfill Authority, has complied with Regulation 22(3), in that the Auditor has not undertaken any services to the Highbury Landfill Authority outside of the scope of the Auditor's functions under the *Local Government Act 1999* and the Local Government (Financial Management) Regulations 2011.

Yours sincerely

Kiki Cristol
Chief Executive Officer



214 Melbourne Street
North Adelaide SA 5006

PO Box 755
North Adelaide SA 5006

T: (08) 8267 4777
F: (08) 8239 0895
E: admin@deannewbery.com.au

ABN: 30 164 612 890

Certification of Auditor's Independence

I confirm that, for the audit of the financial statements of the Highbury Landfill Authority for the year ended 30 June 2020, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

A handwritten signature in black ink, appearing to read "JKL".

JIM KEOGH

Partner

DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS

Dated this 22nd day of September 2020



214 Melbourne Street
North Adelaide SA 5006

PO Box 755
North Adelaide SA 5006

T: (08) 8267 4777
F: (08) 8239 0895
E: admin@deannewbery.com.au

ABN: 30 164 612 890

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE Highbury Landfill Authority

Opinion

We have audited the financial report of the Highbury Landfill Authority (the Authority), which comprises the Statement of Financial Position as at 30 June 2020, the Statement of Comprehensive Income, the Statements of Changes in Equity, the Statement of Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and other explanatory information and the Certification of Financial Statements.

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Authority as at 30 June 2020, and its financial performance and its cash flows for the year then ended in accordance with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and the Australian Accounting Standards (including Australian Accounting Interpretations).

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Authority in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information other than the Financial Report and Auditor's Report Thereon

The Authority is responsible for the other information. The other information comprises the information included in the Authority's annual report for the year ended 30 June 2020, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibility for the Financial Report

The Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*. The Authority's responsibility includes establishing and maintaining internal control relevant to preparation and fair presentation of the financial report so that it is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Authority is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

Auditor’s Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by those charged with governance.
- Conclude on the appropriateness of the Authority’s use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor’s report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor’s report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS**



**JIM KEOGH
PARTNER**

Signed on the 24th day of September 2020,
at 214 Melbourne Street, North Adelaide

EastWaste

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**ANNUAL
REPORT**

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East Waste is on a transformational path moving solely from a reactive waste collection logistics business to a broader resource manager and active community behaviour change agent.

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2019-2020

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EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020

CHAIRPERSON'S REPORT

I am pleased to be able to contribute to, and commend, my first Annual Report for East Waste. I was fortunate enough to be appointed Independent Chairperson of East Waste, commencing February 2020. My appointment coincided with the onset of COVID-19 and so my first few months as Chairperson have not been as I initially envisaged - they were more dynamic!

I will talk further to this later in my report, but before I refer to some highlights of the 2019/2020 Financial Year, I would like to acknowledge and express my thanks to some people. Firstly, I would like to thank East Waste's out-going Independent Chairperson, Mr Brian Cunningham. Brian served as Chairperson for six (6) consecutive years and in that time oversaw and directed some significant outcomes at East Waste. Brian's leadership throughout his tenure has seen East Waste in the strong position it is today, as both a business and industry leader.

On behalf of the East Waste Board, East Waste staff and Member Councils, I thank Brian for his contribution, and wish him well for the future. I would also like to thank Mr Paul Di Iulio, Deputy Chair of the East Waste Board for acting as the Independent Chairperson for a number of months prior to my appointment, whereby he oversaw a number of significant decisions and outcomes. Paul is a very strong leader, whose on-going committed contribution to the East Waste Board has been evident over the years and has continued in my time as Chairperson.

East Waste has also seen some movement within the membership of its Audit and Risk Management Committee. After a successful six (6) years on the Committee, Mr Leigh Hall, Independent Member has completed his tenure. I would like to thank Mr Hall for his contribution to East Waste throughout his tenure. Replacing Mr Hall, is Ms Sandra Di Blasio, who commenced as Independent Member on the Committee in February 2020. Sandra is an experienced

executive, who sits on a number of Boards and Committees as a Non-executive Director, and East Waste is fortunate to have Sandra's contribution to the Committee.

Strategic Direction

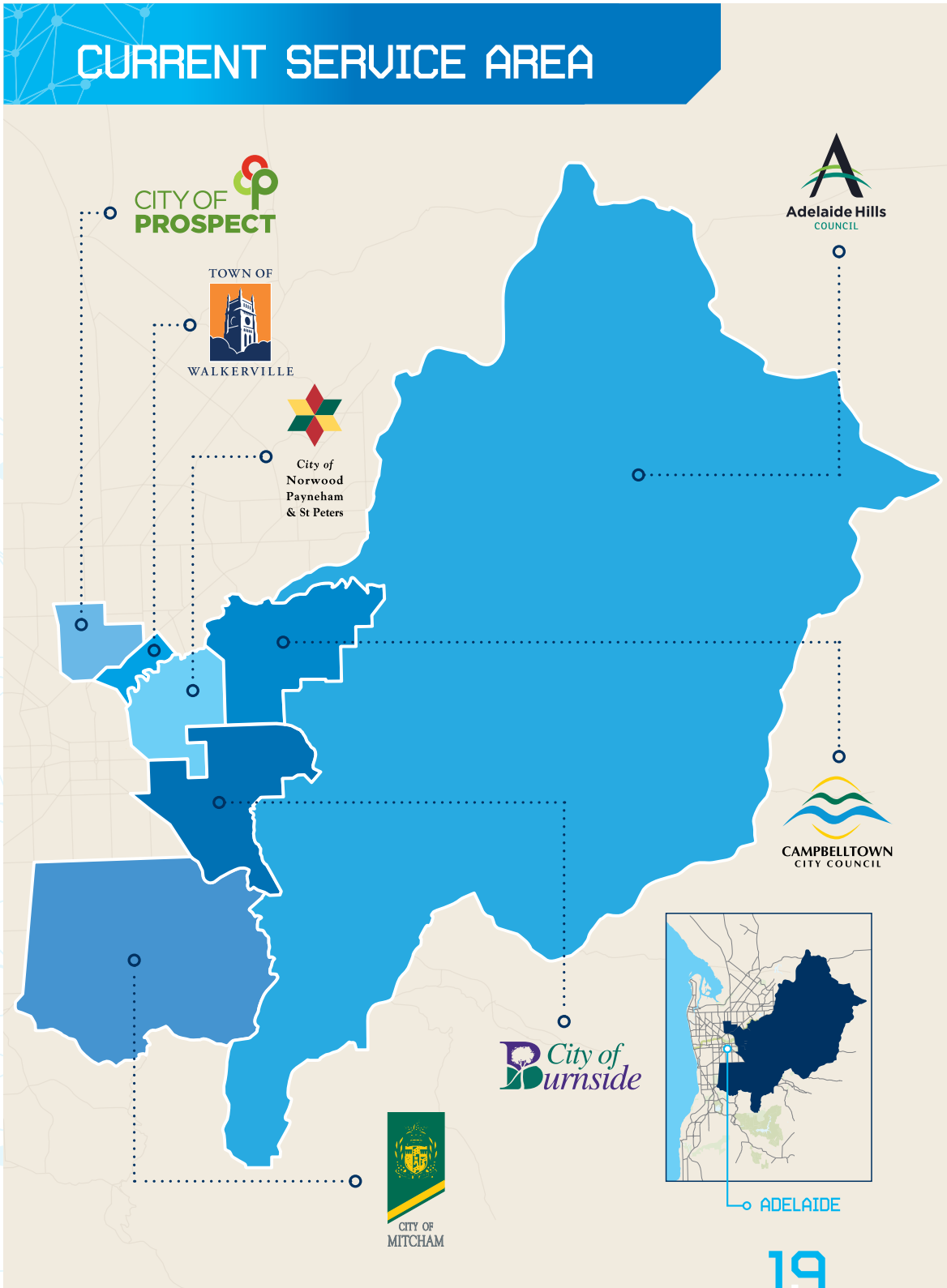
East Waste has earned a reputation as a leader in waste management and with an engaged Board and Member Councils and it has a clear direction to continue this momentum. A clear mandate for East Waste is to drive value back to the communities we serve, and we can do this in many ways.

The waste industry finds itself in a dynamic space at the moment, with many unknowns continuing to present themselves. This presents a great opportunity for East Waste to outline and deliver a robust strategic direction, which identifies clear objectives with opportunities to enhance advocacy and foster growing partnerships with like-minded organisations to establish efficiencies and create sustainable behavioural change practices that ensure waste minimisation targets are met.

East Waste's soon to be released Strategic Direction 2030 will outline the objectives and targets to attain our Strategic goals.

Partnerships

In support of these thoughts regarding East Waste's Strategic intent, I am excited to be able to report on a significant partnership agreement that East Waste has entered into during the 2019/2020 Financial Year. East Waste has partnered with the Fight Food Waste Cooperative



EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020

CHAIRPERSON'S REPORT

Research Centre, Adelaide University and Green Industries South Australia with the intention of identifying behavioural change initiatives that eliminate food waste being disposed of to landfill.

East Waste's target is 100 percent (by weight) of total food waste collected from residential premises, to be collected separately and recycled by 2030. The partnerships aim to nurture behavioural change trials, that are supported by robust data, comprehensive bin audits and technology that is able to report on household disposal habits and behaviours.

for the 2019/2020 Financial Year. In a year that has been heavily impacted by COVID-19, this is a pleasing result to be able to report. As readers and stakeholders can appreciate, the waste industry saw a significant increase in the volumes of household waste, recyclables and green organics being collected in the months of March, April and May 2020, which ultimately saw East Waste's drivers working significant hours to meet this increase.

Not only did the drivers perform particularly well during this time, it is a credit to East Waste's



The elimination of food waste being disposed of to the general waste will not only have major positive impacts on the environment i.e. reduction in greenhouse gas emissions, it will also considerably reduce kerbside collection costs for all households.

I look forward to being able to report on the progress of this project in the near future.

Financial Performance

I am pleased to be able to report that East Waste has delivered an operating surplus of \$193,000

Board, Audit and Risk Management Committee and Executive Staff for delivery of a healthy operating surplus.

Thank you

I would like to thank the East Waste Board and Audit and Risk Management Committee for their strong leadership and decision-making during my early tenure and the year of COVID-19.

To East Waste Member Councils, thank you for your engagement, support and leadership in working with East Waste to deliver its Annual

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020

CHAIRPERSON'S REPORT



Plan, our new initiatives and service delivery model throughout a challenging year. I have observed the strong relationships each Member Council has with East Waste and look forward to working with you.

To East Waste's General Manager, Mr Rob Gregory, thank you for your leadership of East Waste throughout a challenging and tumultuous time.

Your care and empathy towards your staff has been evident and has been the ongoing key to your success in operating the business throughout the 2019/2020 Financial Year.

You lead a great team that I had the pleasure

of working directly with during some very challenging times in Q1 of this year.

I commend the 2019/2020 East Waste Annual Report to you.



Fraser Bell
East Waste Chair



110,000 TOTAL TONNAGES COLLECTED



8,000,000 ANNUAL BIN COLLECTIONS



3,200 HARD WASTE TONNES CONVERTED TO FUEL



56% OF MATERIAL DIVERTED FROM LANDFILL



45 COLLECTION VEHICLES



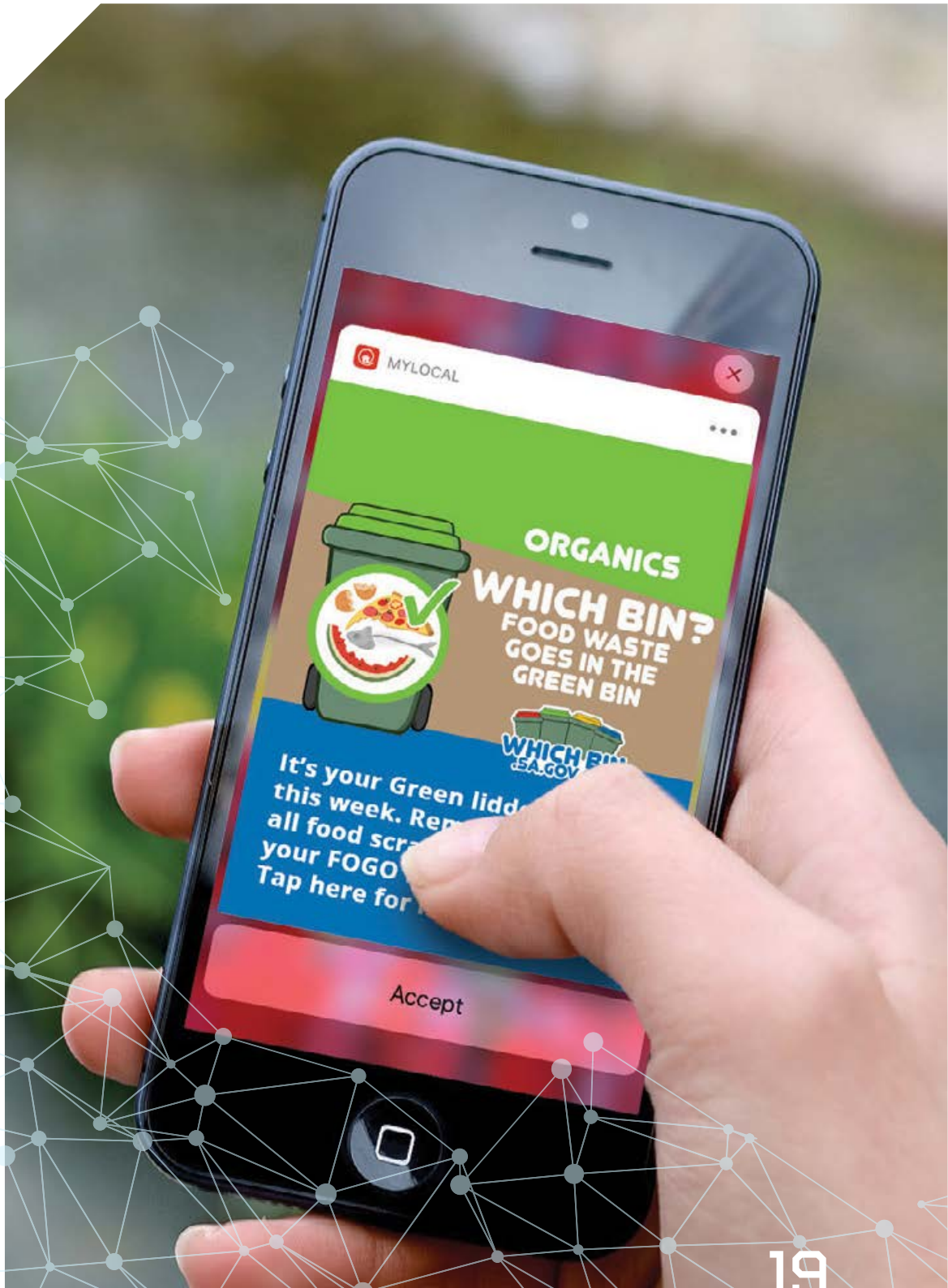
7,500 BIN REPAIRS UNDERTAKEN BY THE MOBILE TEAM



3,000 BIN DELIVERIES UNDERTAKEN PER YEAR



2,000+ ENQUIRIES RECEIVED & RESOLVED EACH WEEK



GENERAL MANAGER'S REPORT

Like everyone else in the world, East Waste has not been immune to impacts of COVID-19. As an essential service, it was critical that East Waste responded quickly to the ever-changing environment. I am extremely pleased to report that East Waste responded very early and decisively to COVID-19 impacts.

With a focus on staff well-being, hygiene practices, contingency planning and continuation of service delivery, I am proud to be able to say that East Waste did, and continues to do so, deliver 100% of services to our Member Councils and their residents.

The months of March, April and May saw increases in residential disposal of waste, recyclables and green organics, as most residents were working from home. In the month of April, East Waste saw an increase of 35% in green organics tonnes collected and a 15% increase in recyclables tonnes collected, compared to the same time last year. In addition, East Waste saw an increase in Hard Waste collections, as again, most residents were working from home and took the opportunity to undertake early spring cleaning.

East Waste rose to the challenge, at the same time adhering to and responding to the daily or weekly restriction and social-distancing requirements being imposed. This was only possible with the commitment and flexibility of our fantastic staff.

All East Waste staff have worked together, shown compassion, empathy for each other and simply got the job done. I would therefore like to express my sincere thanks to the entire East Waste team and their families who continue to support them.

I provide the following highlights to you:

Kerbside Bin Audit

In October/November 2019, East Waste undertook the largest, most in-depth kerbside bin audit ever undertaken in South Australia.

Over 2,100 kerbside bins were randomly selected across East Waste's seven (7) Member Council areas, with 29 tonnes of material audited across all kerbside streams (general waste, recyclables and green organics).

The audit took a deep dive analysis of food waste disposal, types of food being disposed of, and to which bin.

The audit identified that more than 27% of the general waste bin was food which ends up in landfill and causes greenhouse gas emissions and is expensive for Councils and residents. Therefore, the glaring opportunity identified is to get this food recycled into the green organics bin, where it can be turned into valuable compost. By doing this, East Waste Member Councils and their residents could save up to \$3M per annum.

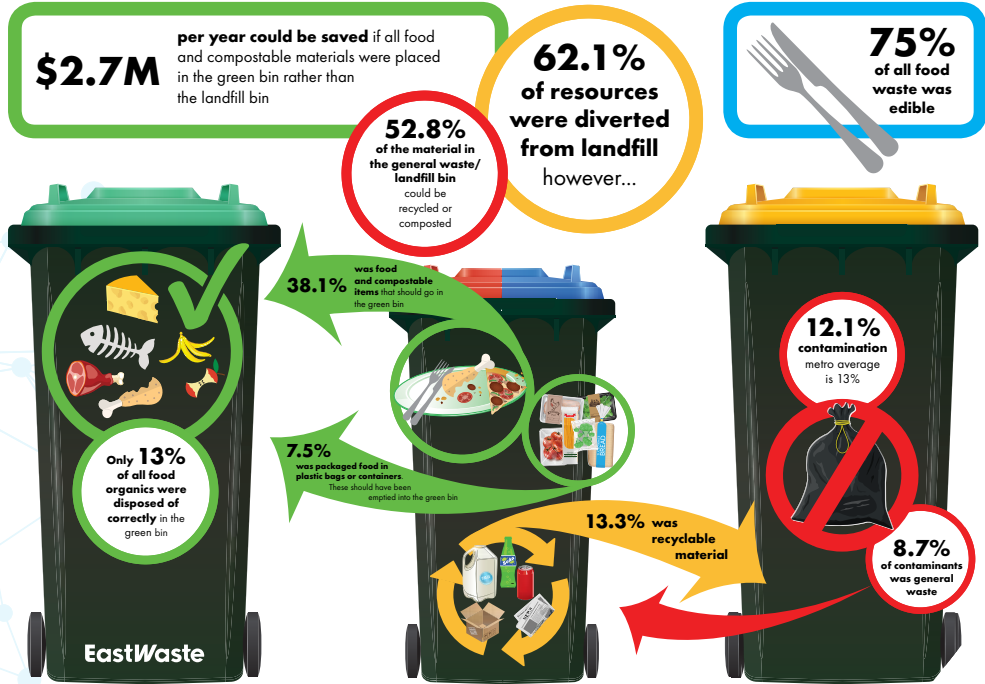
The audit also confirmed that contamination within the yellow bin continues to be at a high level. Soft plastics, textiles and general waste remain the key contaminants that we will continue to target through our education program.

These opportunities are and will be pursued in East Waste's Strategic direction and identified projects.

Increase in diversion from landfill rate

East Waste collected more tonnes this financial year than it did last financial year, and that increase can be attributed to COVID-19 whereby residents were working from home, thus generating more waste than usual and due to a large increase in green organics tonnes collected, primarily due to weather conditions and again,

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020
GENERAL MANAGER'S REPORT



residents working from home and undertaking more gardening than usual.

Whilst the tonnes collected this financial year have increased, I am pleased to report that the overall diversion from landfill rate across East Waste's service area, has increased this financial year to 56%, compared with 54% last year. This is a great result as it means that less tonnes are going to landfill and more tonnes are being recycled.

This result can be attributed to East Waste's successful and on-going waste minimisation education focus and message delivery through media.

100% recycled

The recycling commodity market continues to be a challenging one, with the impacts of the China bans still being felt. A tighter commodity market has resulted in reduced demand and prices being received for recyclables. Unfortunately,

in some Australian states, some collected recyclables have ended up in landfill due to there not being a market for the amount collected.

I am pleased to report however that this has not been the case in South Australia, whereby all kerbside recyclables collected by East Waste have been recycled through our Recycling Disposal contractor, Northern Adelaide Waste Management Authority (NAWMA), who have and continue to do a great job processing all the recyclables that they receive.

Electric Vehicle

Earlier in the 2019/2020 financial year, East Waste purchased South Australia's first fully electric collection vehicle. To ensure a full commitment to on-going sustainability and green initiatives, East Waste installed a rooftop solar system at its depot, which ensures the charging of the electric vehicle is 100% undertaken through solar energy.

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020

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The electric vehicle is being used to service East Waste Member Council, City of Prospect, predominantly due to its location and layout. Whilst there have been some challenges at times in the operation of the vehicle, when in operation and undertaking a full collection run, it is a pleasure to run and operate.

Advocacy

For varying reasons through the financial year, East Waste has seen itself garnering media interest, particularly around audit outcomes, electric vehicle operations, education initiatives and recycling contamination messaging.

As a kerbside collection operator that undertakes collections for approximately 20% of the Adelaide market, East Waste is seen as a thought leader within the industry. East Waste has this year set

about to reach a wider audience and advocate for its Member Councils, its stakeholders and the industry with respect to positive resource recovery opportunities, and particularly promoting initiatives that will lead to less waste going to landfill.

In my capacity as General Manager, I have seen a real increase in interest from the media, the waste industry and all levels of government as to what East Waste has to offer, and I would like to express my thanks to the East Waste Board and Member Councils for their support in increasing our footprint within the advocacy space.

Thanks

The 2019/2020 financial year has been a particularly challenging one, with bushfires impacting East Waste's service area in the

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020
GENERAL MANAGER'S REPORT



Adelaide Hills and the impacts of COVID-19, however, I am very proud to be able to say that East Waste staff have responded exceptionally well to the challenges presented and have continued to perform their roles at a high level, with no disruption to our services levels.

This a real credit to all East Waste and their supportive families. Thank you all.

Finally, I would like to thank our previous Chairman Mr Brian Cunningham for his guidance and support over my initial years at East Waste and I am fortunate that this great support has continued with our current Chair Mr Fraser Bell. Also to the East Waste Board, Audit and Risk Management Committee and all Member

Councils for their support, hard work, guidance and leadership over this past year.

East Waste enjoyed another successful year, in what has been one of the most challenging years I have experienced, so it is credit to everyone.



Rob Gregory
General Manager

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020

KERBSIDE TONNAGES COLLECTED



Member Council	Recyclables	Organics	Waste
Adelaide Hills Council	3,574	4,265	7,549
City of Burnside	4,043	6,975	7,499
Campbelltown City Council	4,174	7,023	9,921
City of Mitcham	5,901	10,266	11,692 ¹
City of Norwood, Payneham & St Peters	3,468	5,006	7,076
City of Prospect	1,787	2,943	4,016
Town of Walkerville	704	1,164	1,358

¹ City of Mitcham undertakes the collection of waste for its residents.



EAST WASTE GOVERNANCE

East Waste is administered by a Board in accordance with the requirements of the Local Government Act, the East Waste Charter, and various other policies and codes.

The membership of the Board comprises of eight directors – one director appointed by each of the Member Councils, and one independent person who acts as Chair. The Board appoints a General Manager who is responsible for implementing

the decisions made by the Board, and running the day-to-day operations of East Waste.

The Board held eight formal meetings over the 2019 – 2020 financial year. The table below details Board Member attendance.

BOARD MEMBER	MEETINGS
Mr Brian Cunningham (Chair) *Term Expired 30/09/2019	0/1
Mr Fraser Bell (Chair) *Appointed 10/02/2020	5/5
Cr Linda Green (Adelaide Hills Council)	6/8
Mr Simon Bradley (City of Prospect)	6/8
Cr Grant Piggott (City of Burnside) *Term expired 30/12/2019	3/3
Cr Julian Carbone (City of Burnside) *Appointed 01/01/2020	5/5
Mr Paul Di Iulio (Campbelltown City Council)	6/8
Mayor Heather Holmes-Ross (City of Mitcham)	7/8
Mr Mario Barone (City of Norwood, Payneham & St Peters)	8/8
Cr Rob Ashby (Corporation of the Town of Walkerville)	6/8

DEPUTY DIRECTOR ATTENDANCE	MEETINGS
Mr John McArthur (Adelaide Hills Council)	2/2
Cr Paul Huebl (City of Burnside)	0/0
Cr Stephen Fisher (City of Mitcham) *Resignation effective 20 January 2020	1/1
Mr Andrian Wiguna (Campbelltown City Council)	0/0
Cr Norm Coleman (Corporation of the Town of Walkerville)	0/0

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020
EAST WASTE GOVERNANCE



Audit and Risk Management Committee

In accordance with the requirements of the Local Government Act 1999, East Waste has an established Audit and Risk Management Committee (the Audit Committee).

The principal objective of the Audit Committee is to ensure that the East Waste Board meets its

legislative and probity requirements as required by the Local Government Act 1999 and other relevant legislation, standards and codes.

The Audit Committee held five formal meetings over the 2019 – 2020 financial year. The table below details Audit Committee Member attendance.

AUDIT & RISK MANAGEMENT COMMITTEE MEMBER	MEETINGS
Mr Paul Di Iulio (Acting Chair) *Term expired 30/09/2019	2/2
Mr Fraser Bell (Chair) *Appointed 10/02/2020	3/3
Mr Mario Barone (City of Norwood, Payneham & St Peters)	5/5
Cr Linda Green (Adelaide Hills Council) *Appointed 28/11/2019	2/3
Mr Tim Muhlhausler (Independent Member)	5/5
Ms Sandra Di Blasio (Independent Member) *Appointed 01/01/2020	3/3
Cr Grant Piggott (City of Burnside) *Term expired 30/12/2019	2/2

The Audited Financial Statements for the year ending 30 June 2020 are provided at page 20.

EastWaste

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**FINANCIAL
STATEMENTS**

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FINANCIAL STATEMENTS 2019-2020

CERTIFICATION OF FINANCIAL STATEMENTS

EASTERN WASTE MANAGEMENT AUTHORITY INC

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2020**

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by Eastern Waste Management Authority Inc. to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.*
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.



Rob Gregory
General Manager



Fraser Bell
Chairperson

Date:

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020

FINANCIAL STATEMENTS 2019-2020

STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2020

	Notes	2020 \$'000	2019 \$'000
INCOME			
User charges	2	16,756	15,440
Investment income	2	21	32
Grants, subsidies and contributions		-	38
Other	2	677	684
Total Income		17,454	16,194
EXPENSES			
Employee costs	3	5,851	5,580
Materials, contracts & other expenses	3	9,120	8,229
Finance costs	3	281	290
Depreciation & amortisation	3	2,069	1,959
Total Expenses		17,321	16,058
OPERATING SURPLUS		133	136
Asset disposal & fair value adjustments	4	60	32
NET SURPLUS		193	168
Other Comprehensive Income		-	-
Total Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME		193	168

This Statement is to be read in conjunction with the attached Notes.

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020

FINANCIAL STATEMENTS 2019-2020

STATEMENT OF FINANCIAL POSITION
FOR THE YEAR ENDED 30 JUNE 2020

	Notes	2020 \$'000	2019 \$'000
ASSETS			
Current Assets			
Cash and cash equivalents	5	2,322	1,967
Trade & other receivables	5	1,019	717
Total Current Assets		3,341	2,684
Non-current Assets			
Property, Plant & Equipment	6	7,652	6,100
Total Non-current Assets		7,652	6,100
Total Assets		10,993	8,784
LIABILITIES			
Current Liabilities			
Trade & Other Payables	7	1,205	771
Provisions	7	597	540
Borrowings	7	1,929	1,987
Total Current Liabilities		3,731	3,298
Non-current Liabilities			
Trade & Other Payables	8	-	-
Borrowings	7	6,221	4,702
Provisions	7	77	78
Total Non-current Liabilities		6,298	4,780
Total Liabilities		10,029	8,078
Net Assets		964	706
EQUITY			
Accumulated Surplus		964	706
Total Equity		964	706

This Statement is to be read in conjunction with the attached Notes.



EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020
FINANCIAL STATEMENTS 2019-2020

**STATEMENT OF CHANGES IN EQUITY
 FOR THE YEAR ENDED 30 JUNE 2020**

	Accumulated Surplus \$'000	Total Equity \$'000
Balance at start of period - 1 July 2019	706	706
Net Surplus for Year	193	193
Other Comprehensive Income		
Contributed Equity	65	65
Distributions to Member Councils	-	-
Balance at end of period - 30 June 2020	964	964
Balance at start of period - 1 July 2018	473	473
Net Surplus for Year	168	168
Other Comprehensive Income		
Contributed Equity	65	65
Distributions to Member Councils	-	-
Balance at end of period - 30 June 2019	706	706

This Statement is to be read in conjunction with the attached Notes.

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020

FINANCIAL STATEMENTS 2019-2020

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2020

	Notes	2020 \$'000	2019 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Operating receipts		17,136	16,572
Investment receipts		16	32
Employee costs		(5,795)	(5,555)
Materials, contracts & other expenses		(8,677)	(8,260)
Finance payments		(291)	(309)
Net cash provided by operating activities	8	2,389	2,480
CASH FLOWS FROM INVESTING ACTIVITIES			
Sale of replaced assets	4	81	35
Expenditure on renewal/replacement of assets	6	(2,297)	(1,897)
Net cash used in investing activities		(2,216)	(1,862)
CASH FLOWS FROM FINANCING ACTIVITIES			
Capital contribution by member councils		65	65
Proceeds from Borrowings		2,171	1,814
Repayments of Borrowings		(1,834)	(1,906)
Repayment of lease liabilities		(220)	-
Net cash provided by (used in) financing activities		182	(27)
Net Increase (Decrease) in cash held		355	591
Cash & cash equivalents at beginning of period	5	1,967	1,376
Cash & cash equivalents at end of period	5	2,322	1,967

This Statement is to be read in conjunction with the attached Notes.

FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian equivalents to International Financial Reporting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011.

The Authority is a Local Government Authority Section 43 Regional Subsidiary under the control of the Adelaide Hills Council, City of Burnside, Campbelltown City Council, City of Mitcham, City of Norwood, Payneham & St Peters, City of Prospect and the Corporation of the Town of Walkerville. The seven Member Councils have an equity share and the Board comprises a Director from each Council and an Independent Chair appointed by the absolute majority of the Member Councils.

1.2 Historical Cost Convention

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards which requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Authority's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000) for the first time this year.

2 The Local Government Reporting Entity

Eastern Waste Management Authority Inc. operates as a regional subsidiary and is incorporated under the SA Local Government Act 1999. Its principal place of business is at 1 Temple Court Ottoway.

3 Income Recognition

The Authority recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate. In cases where there is an 'enforceable' contract with a customer with 'sufficient specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied.

FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Cont.)

Revenue is measured based on the consideration to which the Authority expects to be entitled in a contract with a customer. In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into a transaction where the consideration to acquire the asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives.

The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset that has been received to enable the Authority to acquire or construct a recognisable non-financial asset that is to be controlled by the Authority. In this case, the Authority recognises the excess as a liability that is recognised over time in profit and loss when (or as) the Authority satisfies its obligations under the transfer.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables are generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 9.

5 Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use".

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

5.3 Depreciation of Non-Current Assets

Property, plant and equipment assets are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Authority, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020
FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Cont.)

Asset Class	Estimated Useful Lives	Capitalisation Threshold
Plant, Machinery & Equipment	3-10 Years	>\$1,000
Buildings & Other Structures	5-20 Years	>\$1,000
Right-of-use-assets	Over period of expected lease	n/a

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

5.4 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Authority were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7 Employee Benefits

7.1 Salaries, Wages & Compensated Absences

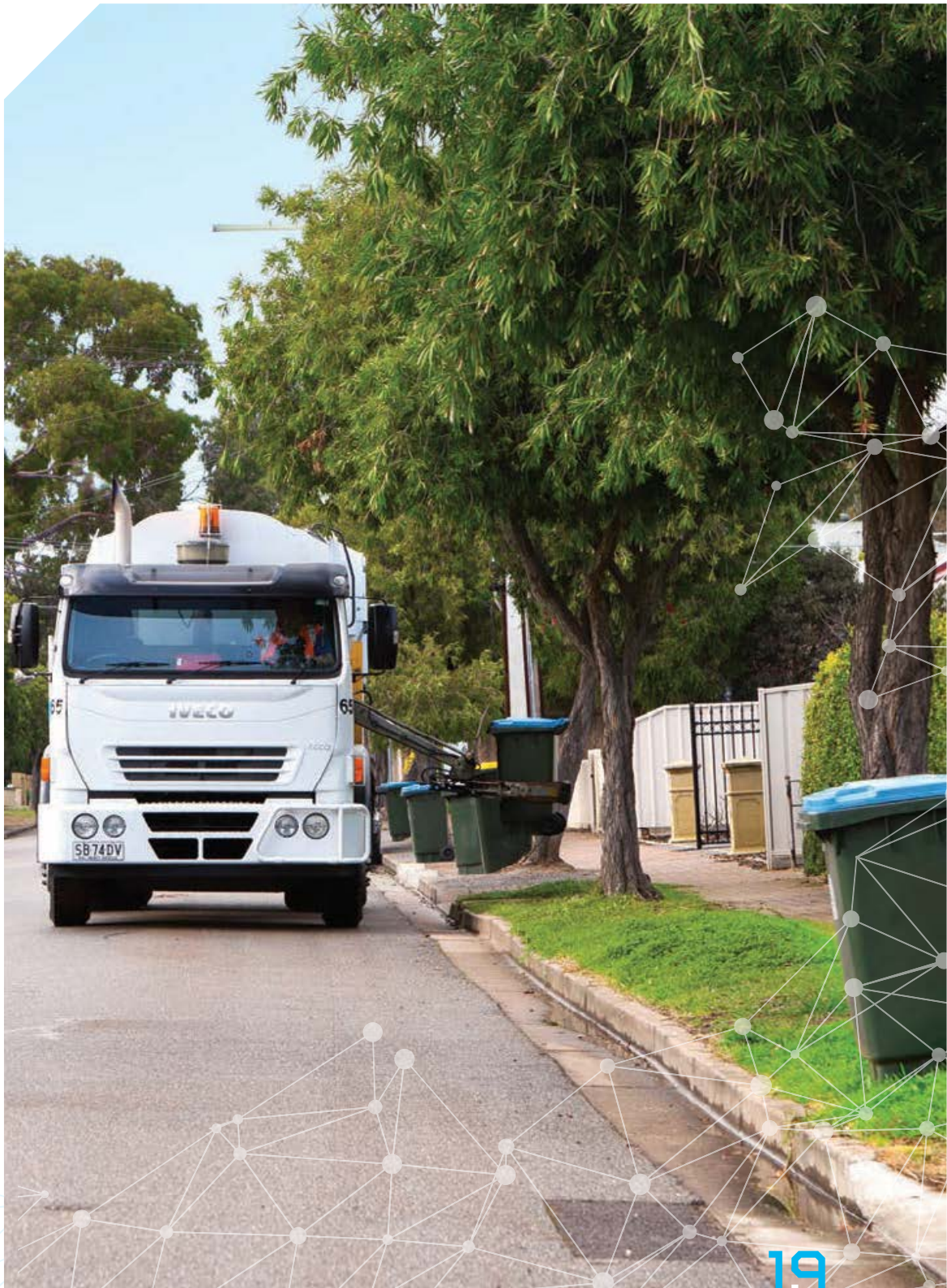
Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as the Authority's experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Authority does not make payment for untaken sick leave.

7.2 Superannuation

The Authority makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme).



FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Cont.)

The Scheme has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with Superannuation Guarantee Legislation (9.5% in 2019/20; 9.5% in 2018/19). No further liability accrues to the Authority as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. The Authority makes employer contributions as determined by the Fund's Trustee based on advice for the appointed Actuary. The rate is currently 6.3% (6.3% in 2018/19) of 'superannuation' salary.

In addition, the Authority makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), the Authority does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2020. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to the Authority's contribution rates at some future time.

Contributions to Other Superannuation Schemes

The Authority also makes contributions to other superannuation schemes selected by employees under the 'choice of fund' legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the new assets of the scheme, and no further liability attaches to the Authority.

8 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Cont.)

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates and is recorded as part of 'Payables'.

9 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

10 Comparative Information

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with Australian Accounting Standards.

11 Critical Accounting Estimates and Judgements

The Board evaluate estimates and judgements incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and based on current trends and economic data, obtained both externally and within the Authority.

12 New Accounting Standards

As a result of the introduction of AASB 15 and AASB 1058 as from 1 July 2019, there was no impact to the historical accounting policies of the Authority that required to be adjusted.

The Authority has applied AASB 16 for the first time from 1 July 2019. AASB 16 superseded AASB 117 Leases, Interpretation 4 Determining whether an arrangement contains a Lease and other related Interpretations. The standard sets out the principles for the recognition, measurement, presentations and disclosure of leases and requires lessees to recognise most leases on the balance sheet under a single on-balance sheet model. The Authority has lease contracts for its building facility. Before the adoption of AASB 16, the Authority classified each of its leases (as lessee) at the inception date as either a finance lease or an operating lease.

The Authority adopted AASB 16 using the modified retrospective method of adoption. Under this method, the standard has been applied retrospectively with the cumulative effect of initially applying the standard recognised as an adjustment to the opening balance of Accumulated Surplus as at 1 July 2019 and comparatives have not been restated.

The Authority recognised right-of-use assets and lease liabilities for those leases previously classified as operating leases, except for short-term leases with lease terms that end within 12 months of the date of the date of initial application and leases of low-value assets. The right-of-use-assets for all leases were recognised based on the amount equal to the lease liabilities.

FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Cont.)

No adjustments were needed for any previously recognised prepaid or accrued lease expenses as there were none. Lease liabilities were recognised based on the present value of the remaining lease payments, discounted using the incremental borrowing rate at the date of initial application.

The effect of adoption of AASB 16 as at 1 July 2019 (increase/(decrease)) is, as follows:

	\$'000
Assets	
Property, Plant & Equipment	1,345
Total Assets	1,345
Liabilities	
Borrowings	1,345
Total Liabilities	1,345
Accumulated Surplus	nil

The following is the impact on the profit and loss in the current year as a result of the introduction of AASB 16:

	\$'000
Interest Expense – Lease Borrowings	34
Amortisation – right-of-use-assets	256
Lease Expenses	(255)
Net increase in Expenses Recognised in Profit & Loss	35

13 Highbury Landfill Authority Inc.

The Authority, originally known as the East Torrens Municipal Destructor Trust, was established on 19 July 1928 (the name change took place in 1993). As at 1 July 2004, the Authority comprised of 3 Member Councils, being the City of Norwood, Payneham & St Peters, City of Burnside and the Corporation of the Town of Walkerville.

On 5 August 2004, the City of Norwood, Payneham & St Peters, the City of Burnside and the Corporation of the Town of Walkerville established the Highbury Landfill Authority Inc. Its purpose included the facilitation of the closure and the post closure of the Highbury Landfill site, as well as managing the joint interests and liability of the Councils in relation to the closure of the site.

On 31 December 2004 the property known as the Highbury Landfill site was transferred from East Waste to Highbury Landfill Authority Inc.

On 1 January 2005, the Authority's Charter was amended to include the three new Member Councils – the City of Mitcham, the City of Campbelltown and the Adelaide Hills Council.

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020

FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (Cont.)

On 1 January 2005 a loan was created between the Authority and the Highbury Landfill Authority that represented the net value of assets in East Waste prior to 1 January 2005. This was an At Call Loan and interest had been capitalised until the loan was called in by the Highbury Landfill Authority in November 2008. The loan amount was \$873,000 and the Authority borrowed the money from the National Australia Bank with an Interest Only Loan. This loan has now been re-financed through the Local Government Finance Authority, to be repaid in 10 years.

The Board of the Authority resolved in February 2010 to charge Member Councils the loan repayments for this loan in their equity percentages as set out in the January 2006 Charter.

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020

FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 2 - INCOME

	Notes	2020 \$'000	2019 \$'000
USER CHARGES			
Waste Collection Income		12,159	11,768
Waste Processing Income		4,509	3,456
Administration		225	216
Member Council Waste Collection Rebate		(137)	-
		16,756	15,440
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		21	32
		21	32
OTHER INCOME			
Bin Supply		203	201
Replacement Bins		457	439
Sundry		17	44
		677	684
NOTE 3 - EXPENSES			
EMPLOYEE COSTS			
Salaries and Wages		4,599	4,434
Employee leave expense		56	25
Superannuation		381	369
Wages Casual Agency		467	522
Workers' Compensation Insurance		196	120
Other		152	110
Total Employee Costs		5,851	5,580
<i>Number of FTE Employees as at reporting date</i>		<i>59</i>	<i>55</i>

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020

FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 3 - EXPENSES (Cont.)

	Notes	2020 \$'000	2019 \$'000
MATERIALS, CONTRACTS & OTHER EXPENSES			
Auditor's Remuneration	10	10	9
Board Expenses	33	33	26
Lease costs	-	-	316
Waste Processing Costs	4,532	4,532	3,479
Electricity	27	27	25
Fuel, Gas & Oil	1,076	1,076	1,180
GPS Expenses	4	4	17
Legal Expenses	34	34	88
Maintenance	2,123	2,123	1,815
Parts, Accessories & Consumables	11	11	9
Printing, Stationery & Postage	24	24	55
Professional Services	449	449	440
Registration & Insurance - Trucks	364	364	358
Sundry	392	392	370
Telephone	41	41	42
		9,120	8,229
FINANCE COSTS			
Interest on Loans		247	290
Interest on Leases		34	-
		281	290
DEPRECIATION & AMORTISATION			
Buildings & Other Structures	6	25	8
Plant, Machinery & Equipment	6	1,788	1,951
Right-of-use assets	6	256	-
		2,069	1,959

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020
FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 4 - ASSET DISPOSAL

	Notes	2020 \$'000	2019 \$'000
Proceeds from disposal		81	35
Less: Carrying amount of assets sold		(21)	(3)
Gain (Loss) on disposal		60	32

NOTE 5 - CURRENT ASSETS

CASH & EQUIVALENT ASSETS

Cash on Hand and at Bank		1,160	1,548
Deposits at Call		1,162	419
		2,322	1,967

TRADE & OTHER RECEIVABLES

Debtors - general		1,013	716
Accrued Income		6	1
		1,019	717

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020

FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 6 - PROPERTY, PLANT & EQUIPMENT

	Notes	2020 \$'000	2019 \$'000
Buildings & Other Structures - At Cost		162	106
Accumulated Depreciation		(82)	(56)
		80	50
Plant, Machinery & Equipment - At Cost		16,573	15,068
Accumulated Depreciation		(10,090)	(9,018)
		6,483	6,050
Right-of-use-assets		1,345	-
Accumulated Depreciation		(256)	-
		1,089	-
Total Property, Plant & Equipment		7,652	6,100

	2019 \$'000	Movement in Property, Plant & Equipment during the financial year					2019 \$'000
	Carrying Value	Additions		Disposals	Depreciation	Transfer	Carrying Value
		New/ Upgrade	Renewal				
Buildings & Other Structures	50	55	-	-	(25)	-	80
Plant, Machinery & Equipment	6,050	2,242	-	(21)	(1,788)	-	6,483
Right-of-use-asset	-	1,345	-	-	(256)	-	1,089
	6,100	3,642	-	(21)	(1,813)	-	7,652
2019	6,165	1,897	-	(3)	(1,959)	1	6,100

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020
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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 7 - LIABILITIES

	2020 \$'000		2019 \$'000	
	Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES				
Goods & Services	998	-	554	-
Accrued expenses - other	207	-	217	-
	1,205	-	771	-
BORROWINGS				
Loans	1,692	5,334	1,987	4,702
Lease Liabilities	237	887	-	-
	1,929	6,221	1,987	4,702
PROVISIONS				
Annual Leave	304	-	236	-
Long Service Leave	293	77	304	78
	597	77	540	78

FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 8 - RECONCILIATION TO CASH FLOW STATEMENT

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	2020 \$'000	2019 \$'000
Total cash & equivalent assets	2,322	1,967
Less: Short-term borrowings	-	-
Balances per Cash Flow Statement	<u>2,322</u>	<u>1,967</u>
(a) Reconciliation of Change in Net Assets to Cash Flows from Operating Activities		
Net Surplus (Deficit)	193	168
Non-cash items in Income Statement		
Depreciation & amortisation	2,069	1,959
Net increase (decrease) in unpaid employee benefits	(56)	25
Net increase (decrease) accrued interest charges	(15)	(32)
(Gain) / Loss on Disposal	(60)	(19)
	<u>2,131</u>	<u>2,101</u>
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	(297)	410
Net increase (decrease) in trade & other payables	443	(31)
Net increase (decrease) in other provisions	112	-
Net Cash provided by (or used in) operations	<u>2,389</u>	<u>2,480</u>
(b) Financing Arrangements		
Corporate Credit Cards	15	15
Cash Advance Debenture Facility - LGFA	1,000	1,000

FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 9 - FINANCIAL INSTRUMENTS

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits **Accounting Policy:** Initially recognised at fair value and subsequently measured at amortised cost.

Terms & conditions: Deposits on Call do not have a maturity period and have an average interest rates of 0.4% - 0.45% (2019: 1.25% - 1.85%).

Carrying amount: approximates fair value due to the short term to maturity.

Receivables - Waste Collection Fees & Associated Charges **Accounting Policy:** Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Carrying amount: approximates fair value (after deduction of any allowance).

Liabilities - Creditors and Accruals **Accounting Policy:** Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.

Terms & conditions: Liabilities are normally settled on 30 day terms.

Carrying amount: approximates fair value.

Liabilities - Interest bearing borrowings **Accounting Policy:** initially recognised at fair value and subsequently at amortised cost. Interest is charged as an expense using the effective interest rate.

Terms & conditions: secured over future revenues and Member Councils, borrowings are repayable on fixed interest terms. Rates between 2.55% - 5.35% (2019: 3.5% - 5.35%).

Liabilities - Leases **Accounting Policy:** accounted for in accordance with AASB 16 as stated in Note 11.

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any provision for doubtful debts. All investments are made with the SA Local Government Finance Authority and Bank SA. There is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. The Authority also has available a range of bank overdraft and short-term draw down facilities that it can access.

FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 9 - FINANCIAL INSTRUMENTS (Cont.)

Liquidity Analysis

2020

	Maturity			Non-Interest Bearing	Total
	≤ 1 year	> 1 year ≤ 5 years	> 5 years		
	\$'000	\$'000	\$'000	\$'000	\$'000
<i>Financial Assets</i>					
Cash & Equivalents	2,322	-	-	-	2,322
Receivables	-	-	-	1,013	1,013
Total	2,322	-	-	1,013	3,335
<i>Financial Liabilities</i>					
Payables	-	-	-	998	998
Borrowings	1,929	5,460	726	-	8,115
Total	1,929	5,460	726	998	9,113

2019

	Maturity			Non-Interest Bearing	Total
	≤ 1 year	> 1 year ≤ 5 years	> 5 years		
	\$'000	\$'000	\$'000	\$'000	\$'000
<i>Financial Assets</i>					
Cash & Equivalents	1,967	-	-	-	1,967
Receivables	-	-	-	716	716
Total	1,967	-	-	716	2,683
<i>Financial Liabilities</i>					
Payables	-	-	-	554	554
Borrowings	1,987	3,390	1,312	-	6,689
Total	1,987	3,390	1,312	554	7,243

FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 10 - COMMITMENTS FOR EXPENDITURE

Expenditure Commitments

The Authority has expenditure commitments relating to fleet replacement totalling \$2.3M as at reporting date.

NOTE 11 - LEASES

Authority as a lessee

Right-of-use-assets

The Authority leases its administrative and depot facilities at Ottoway.

	Buildings & Other Structures \$'000	Total \$'000
At 1 July 2019	1,345	1,345
Additions of right-of-use-assets	-	-
Depreciation Charge	(256)	(256)
At 30 June 2020	1,089	1,089

Set out below are the carrying amounts of lease liabilities and the movements during the period:

	2020 \$'000
At 1 July 2019	1,345
Additions	-
Accretion of interest	34
Payments	(255)
At 30 June 2020	1,124
Current	237
Non-Current	887

NOTE 12 - EVENTS OCCURRING AFTER REPORTING DATE

There were no events after Balance Date that are required to be disclosed.

FINANCIAL STATEMENTS 2019-2020

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

NOTE 13 - DISCLOSURES OF RELATED PARTY TRANSACTIONS

The Key Management Personnel include the Chair of the Board, Chief Executive and other prescribed officers as defined under Section 112 of the Local Government Act 1999. In all, 4 persons were paid the following total compensation:

	2020 \$'000	2019 \$'000
Salaries, allowances & other short term benefits	476	467
TOTAL	476	467

Transactions with Related Parties:

The following transactions occurred with Related Parties:

Related Party Entity	Sale of Goods and Services (\$'000)	Amounts Outstanding from Related Parties (\$'000)	Description of Services Provided to Related Parties
Adelaide Hills Council	3,370	128	Provision of kerbside waste collection and hardwaste
City of Burnside	2,943	165	Provision of kerbside waste collection and hardwaste
City of Mitcham	3,029	281	Provision of kerbside waste collection and hardwaste
City of Norwood, Payneham & St Peters	2,709	144	Provision of kerbside waste collection and hardwaste
City of Prospect	1,429	86	Provision of kerbside waste collection and hardwaste
Corporation of the City of Campbelltown	3,218	178	Provision of kerbside waste collection and hardwaste
Corporation of the Town of Walkerville	589	28	Provision of kerbside waste collection and hardwaste

Amounts recorded as outstanding from Related Parties are recorded in Trade and other receivables in Note 5. The Related Parties disclosed above are equity owners of the Authority and are referred to as Member Councils. Member Councils have equal representation on the Board of the Authority and accordingly have significant influence on the financial and operating decisions of the Authority.

No one Member Council individually has control of those policies.



EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020

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MEMBER COUNCIL CERTIFICATION OF AUDITOR INDEPENDENCE

EASTERN WASTE MANAGEMENT AUTHORITY

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 June 2020

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Eastern Waste Management Authority for the year ended 30 June 2020, the Authority's Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

 <hr style="border: 0; border-top: 1px dotted black;"/> <p>Andrew Aitken Chief Executive Officer Adelaide Hills Council Date: 29 September 2020</p>	 <hr style="border: 0; border-top: 1px dotted black;"/> <p>Chris Cowley Chief Executive Officer City of Burnside Date: 29/9/2020</p>	 <hr style="border: 0; border-top: 1px dotted black;"/> <p>Paul Di Iulio Chief Executive Officer Campbelltown City Council Date:</p>
 <hr style="border: 0; border-top: 1px dotted black;"/> <p>Matthew Pears Chief Executive Officer City of Mitcham Date: 30/09/2020</p>	 <hr style="border: 0; border-top: 1px dotted black;"/> <p>Mario Barone PSM Chief Executive Officer City of Norwood, Payneham & St Peters Date: 28.09.2020</p>	 <hr style="border: 0; border-top: 1px dotted black;"/> <p>Nigel McBride Chief Executive Officer City of Prospect Date: 29/09/2020</p>
 <hr style="border: 0; border-top: 1px dotted black;"/> <p>Kiki Cristol Chief Executive Officer Town of Walkerville Date: 28/9/2020</p>		

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020
FINANCIAL STATEMENTS 2019-2020

CERTIFICATION OF AUDITOR INDEPENDENCE



Bentleys SA Audit Partnership

Level 5
63 Pirie Street
Adelaide SA 5000
GPO Box 939
Adelaide SA 5001
ABN 43 877 091 903
T +61 8 8372 7900
F +61 8 8372 7999
admin@adsl.bentleys.com.au
bentleys.com.au

Certification of Auditor Independence

I confirm that, for the audit of the financial statements of Eastern Waste Management Authority Inc for the year ended 30 June 2020, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

Bentleys SA Audit Partnership

David Papa
Partner

Dated at Adelaide this 25th September 2020

FINANCIAL STATEMENTS 2019-2020

INDEPENDENT AUDITOR'S REPORT

**Bentleys SA Audit Partnership**

Level 5
63 Pirie Street
Adelaide SA 5000

GPO Box 939
Adelaide SA 5001

ABN 43 877 091 903

T +61 8 8372 7900
F +61 8 8372 7999

admin@adeli.bentleys.com.au
bentleys.com.au

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF THE EASTERN WASTE
MANAGEMENT AUTHORITY INC**

Opinion

We have audited the accompanying financial report of the Eastern Waste Management Authority Inc, which comprises the statement of financial position as at 30 June 2020, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and the Certification of the Financial Statements.

In our opinion, the financial report gives a true and fair view of the financial position of the Eastern Waste Management Authority Inc as of 30 June 2020, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation of the financial report, which gives a true and fair view in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*, and for such internal control as the committee and management determines is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

EASTERN WASTE MANAGEMENT AUTHORITY ANNUAL REPORT 2019-2020
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INDEPENDENT AUDITOR'S REPORT



Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

BENTLEYS SA AUDIT PARTNERSHIP

DAVID PAPA
PARTNER

Dated at Adelaide this 30th day of September 2020



The waste industry finds itself in a disruptive space at the moment, with many unknowns continuing to present themselves.

This presents a great opportunity for East Waste to outline and deliver a robust strategic direction, that identifies clear objectives, advocacy enhancement and growing partnerships with like-minded organisations to efficiencies and sustainable behavioural change practices that ensure waste minimisation targets are met.

Fraser Bell
East Waste Chair



EastWaste

 1 Temple Court
Ottoway SA 5013

 PO Box 26
Mansfield Park SA 5012

 08 8347 5111

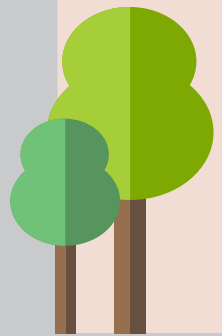
 east@eastwaste.com

 EastWasteSA

 @East_Waste

 East Waste - Eastern Waste
Management Authority

 eastwaste.com.au





TOWN OF



WALKERVILLE

