



MINUTES

of

COUNCIL MEETING

held in the

COUNCIL CHAMBERS

on

MONDAY 18 SEPTEMBER 2023 AT 7:00PM

MINUTES
18 SEPTEMBER 2023

The Presiding Member declared the meeting open at 7:00pm.

ACKNOWLEDGEMENT OF COUNTRY

Town of Walkerville would like to acknowledge the Kurna people as the traditional custodians of the land we are meeting on today, and respect their spiritual relationship with their country.

We recognise the many generations of stewardship the Kurna people have provided to this land, and respect that their cultural heritage and beliefs are as important today as they were for their ancestors.

1. ATTENDANCE RECORD

1.1 Present

Mayor Melissa Jones
Cr Aman Kaur
Cr James Nenke
Cr Steven Rypp
Cr Anthony Vanstone
Cr James Williams
Cr John Zeppel

Staff in Attendance

Chief Executive Officer, Andrew MacDonald
Group Manager Assets & Infrastructure, James Kelly
Group Manager Corporate Services, Vikki Purtle
Council Secretariat and Governance Officer, Danielle Edwards

1.2 Apologies

Nil.

1.3 Not Present / Leave of Absence

1.3.1 Cr Allanson is on a leave of absence from from 1 August 2023 to 30 July 2024, inclusive (**CNC316/22-23**).

1.3.2 Cr Trotter is on a leave of absence from from 15 September 2023 to 23 September 2023, inclusive (**CNC22/23-24**).

1.3.3 Cr Vanstone will be on a leave of absence from 19 October 2023 to 15 November 2023, inclusive (**CNC23/23-24**).

2. CONFIRMATION OF MINUTES

2.1 Ordinary Council meeting held on 21 August 2023

CNC42/23-24

Moved: Cr Vanstone

Seconded: Cr Kaur

That the minutes of the Ordinary Council meeting held on **21 August 2023** be confirmed as a true and accurate record of the proceedings.

CARRIED UNANIMOUSLY

3. DECLARATIONS OF INTEREST (GENERAL / MATERIAL)

Nil.

4. DEPUTATIONS / REPRESENTATIONS / PRESENTATIONS

Nil.

5. PETITIONS

Nil.

6. MAYORS DIARY

6.1 Mayors Diary

CNC43/23-24

Moved: Cr Zeppel

Seconded: Cr Rypp

That Council receives and notes the Mayoral Diary from 17 August 2023 to 13 September 2023.

CARRIED UNANIMOUSLY

7. REPORTS FROM COUNCIL MEMBERS HAVING ATTENDED TRAINING, CONFERENCES, SEMINARS OR EXTERNAL MEETINGS

7.1 Mayor Jones attended Principal Member Leadership Competency Mandatory Training on 5 September 2023 and provided a verbal update.

8. REPORTS FROM COUNCIL MEMBERS HAVING ATTENDED SUBSIDIARY BOARD MEETINGS

Nil.

9. QUESTIONS FROM THE GALLERY

Nil.

10. QUESTIONS WITHOUT NOTICE

Nil.

11. QUESTIONS ON NOTICE

Nil.

12. MOTIONS WITHOUT NOTICE

Nil.

13. MOTIONS ON NOTICE

Nil.

14. REPORTS REQUIRING DECISION OF COUNCIL

14.1 Strategy

Nil.

14.2 Policy

14.2.1 Draft Behavioural Management Policy – for Consultation

CNC44/23-24

Moved: Cr Vanstone

Seconded: Cr Nenke

1. That Council authorises the release of the Draft Behavioural Management Policy, appearing as Attachment A to this report, for public consultation for a period of 21 days.
2. That Council authorise Administration to make any necessary changes to the Behavioural Management Policy of a minor technical or formatting nature, prior to its release for consultation.
3. That Council resolves not to develop and adopt a Behavioural Support Policy as at this present time.

CARRIED UNANIMOUSLY

14.2.2 Draft Casual Vacancies (Supplementary Elections) Policy – for Consultation

CNC45/23-24

Moved: Cr Williams

Seconded: Cr Kaur

1. That Council authorises the release of the Draft Casual Vacancies (Supplementary Elections) Policy, appearing as Attachment B to this report, for public consultation for a period of 21 days.
2. That Council authorise Administration to make any necessary changes to the Casual Vacancies Supplementary Elections Policy of a minor technical or formatting nature, prior to its release for consultation.

CARRIED UNANIMOUSLY

14.2.3 Draft Request for Service and General Complaint Handling Policy – for Adoption

CNC46/23-24

Moved: Cr Vanstone

Seconded: Cr Zeppel

1. That Council adopts the draft Request for Service and General Complaint Handling Policy appearing as Attachment A to this report.
2. That Council authorise Administration to make any necessary changes to the revised draft Request for Service and General Complaint Handling Policy of a minor technical or formatting nature.

CARRIED UNANIMOUSLY

14.2.4 Town of Walkerville Audit Committee Terms of Reference Amendment

CNC47/23-24

Moved: Cr Rypp

Seconded: Cr Nenke

That Council receive and note the Town of Walkerville Audit Committee Terms of Reference Amendment report.

CARRIED UNANIMOUSLY

CNC48/23-24

Moved: Cr Rypp

Seconded: Cr Kaur

That Council endorse and adopt the revised Town of Walkerville Audit Committee Terms of Reference, appearing as Attachment B to this report, and in so doing rescinds resolution **CNC225/22-23 2.a** (only) of 20 March 2023 which reads:

2. *That Council endorse and adopt the revised Town of Walkerville Audit Committee Terms of Reference, appearing as Attachment B to this report, which includes the following amendments:*
 - a. *That pursuant to section 41(6) of the Local Government Act 1999 Clause 5.3 has been amended to appoint the Mayor as an ex officio Member of the Audit Committee.*

CARRIED UNANIMOUSLY

CNC49/23-24

Moved: Cr Williams

Seconded: Cr Zeppel

That due to the change in membership requirements resulting from the legislative amendments, particularly relating to Council Member representation, Council resolve to appoint Mayor Jones and Cr Trotter as members of the Audit & Risk Committee.

CARRIED UNANIMOUSLY

14.3 Operational

14.3.1 Ordinary Council Meeting Live Streaming Services

CNC50/23-24

Moved: Cr Zeppel

Seconded: Cr Williams

1. That Council resolve to discontinue the current Ordinary Council meeting live streaming services following the September 2023 Ordinary Meeting.
2. That Administration investigate and implement a solution for recording of future Council meetings.

CARRIED UNANIMOUSLY

14.3.2 Community Fund Grant – Time Extension Request – Walkerville Sports Club

CNC51/23-24

Moved: Cr Vanstone

Seconded: Cr Rypp

1. That Council receive and note the *Community Fund Grant – Time Extension Request – Walkerville Sports Club* report and the associated request from the President of the Walkerville Sports Club, appearing as Attachment A to this report; and
2. That Council approve the request for extension of time made by the President of the Walkerville Sports Club, thus granting an additional three (3) months for the Walkerville Sports Club to provide a return brief to Council detailing the proposed scope of works and draft concept for the Walkerville Sports Club, which includes upgrade to accommodate female change rooms.

CARRIED UNANIMOUSLY

14.4 Subsidiaries

Nil.

15. IDENTIFICATION OF ITEMS FOR INDIVIDUAL CONSIDERATION

CNC52/23-24

Moved: Cr Rypp

Seconded: Cr Kaur

That items, 16.3.1, 16.3.2, 16.3.3, 16.3.4, 16.3.5, 16.3.6, 16.3.7, 16.3.8, 16.4.1, 16.4.2 and 16.5 be moved as per their recommendations.

CARRIED UNANIMOUSLY

16. REPORTS REQUIRING DISCUSSION AND / OR PRESENTED FOR INFORMATION

16.1 Strategy

Nil.

16.2 Policy

Nil.

16.3 Operational

16.3.1 Monthly Works Report August 2023

CNC52/23-24 (as per item 15)

Moved: Cr Rypp
Seconded: Cr Kaur

That Council receives and notes the Works Report for August 2023.

CARRIED UNANIMOUSLY

16.3.2 Monthly Financial Report August 2023

CNC52/23-24 (as per item 15)

Moved: Cr Rypp
Seconded: Cr Kaur

That Council receives and notes the Monthly Financial Report as at 31 August 2023.

CARRIED UNANIMOUSLY

16.3.3 Decisions of Council Assessment Panel 11 September 2023

CNC52/23-24 (as per item 15)

Moved: Cr Rypp
Seconded: Cr Kaur

That Council notes that the Council Assessment Panel did not meet on Monday, 11 September 2023 as no items were raised for consideration by Council Administration.

CARRIED UNANIMOUSLY

16.3.4 Audit Committee Meeting Minutes 11 July 2023 and 7 September 2023

CNC52/23-24 (as per item 15)

Moved: Cr Rypp
Seconded: Cr Kaur

That Council receives and notes the minutes of the Audit Committee meetings convened on 11 July 2023 and 7 September 2023.

CARRIED UNANIMOUSLY

16.3.5 Local Roads and Community Infrastructure Program (LRCIP), Phase 4

CNC52/23-24 (as per item 15)

Moved: Cr Rypp
Seconded: Cr Kaur

That Council receives and notes the Report – Local Roads and Community Infrastructure Program (LRCIP), Phase 4.

CARRIED UNANIMOUSLY

16.3.6 DITs Blackspot Program 2024-25

CNC52/23-24 (as per item 15)

Moved: Cr Rypp
Seconded: Cr Kaur

That Council receives and notes the report – DITs Blackspot Program 2024-25.

CARRIED UNANIMOUSLY

16.3.7 40km/hr Precinct collaboration with City of Port Adelaide Enfield

CNC52/23-24 (as per item 15)

Moved: Cr Rypp
Seconded: Cr Kaur

That Council receives and notes the report - 40km/hr Precinct collaboration with City of Port Adelaide Enfield.

CARRIED UNANIMOUSLY

16.3.8 Community Services Quarterly Snapshot Report – June-August 2023

CNC52/23-24 (as per item 15)

Moved: Cr Rypp
Seconded: Cr Kaur

That Council receives and notes the community services quarterly snapshot report for the period of June to August 2023.

CARRIED UNANIMOUSLY

16.4 Subsidiaries

16.4.1 Highbury Landfill Authority Board Minutes 17 August 2023

CNC52/23-24 (as per item 15)

Moved: Cr Rypp
Seconded: Cr Kaur

That Council receives and notes the minutes of the Highbury Landfill Authority Board Meeting held on 17 August 2023.

CARRIED UNANIMOUSLY

16.4.2 Eastern Health Authority Board Minutes 30 August 2023

CNC52/23-24 (as per item 15)

Moved: Cr Rypp
Seconded: Cr Kaur

That Council receives and notes the Eastern Health Authority Board Minutes for the meeting convened on 30 August 2023.

CARRIED UNANIMOUSLY

16.5 Outstanding Council Resolutions and Actions

CNC52/23-24 (as per item 15)

Moved: Cr Rypp
Seconded: Cr Kaur

That Council receives and notes the list of Council resolutions currently being processed as at 18 September 2023.

CARRIED UNANIMOUSLY

17 CORRESPONDENCE

Nil.

18 URGENT OTHER BUSINESS

Nil.

19 CONFIDENTIAL ITEMS

19.1 Bancroft (Watson Car Park) Discretionary Rebate Application 2023/24

CNC53/23-24

Moved: Cr Zeppel
Seconded: Cr Nenke

Pursuant to s90(3)(a)

Pursuant to Section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except the Chief Executive Officer Andrew MacDonald, Group Manager Assets & Infrastructure James Kelly, Group Manager Corporate Services Vikki Purtle and Council Secretariat Danielle Edwards, be excluded from attendance at the meeting for Agenda Item 19.1 'Bancroft (Watson Car Park) Discretionary Rebate Application 2023/24'.

The Council is satisfied that, pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

CARRIED UNANIMOUSLY

The time being 7:27pm the meeting moved into confidence.

CNC54/23-24

Moved: Cr Rypp
Seconded: Cr Kaur

That Council accepts Bancroft Custodian Pty Ltd's request for a discretionary rates rebate of \$1,382.00 for the 2023/24 financial year.

CARRIED UNANIMOUSLY

CNC55/23-24

Moved: Cr Zeppel
Seconded: Cr Nenke

Pursuant to s.91(7)

That having considered Agenda Item 19.1 'Bancroft (Watson Car Park) Discretionary Rebate Application 2023/24' in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report and attachments relevant to this Agenda Item be retained in confidence until the matter is resolved, excepting that the Council authorises the release of the Council resolution to those parties identified in the substantive resolution relating to this Agenda Item to enable enactment of the resolution and that pursuant to Section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the review and power to revoke this Order.

CARRIED UNANIMOUSLY

The time being 7:29pm the meeting moved out of confidence.

20 CLOSURE

The Presiding Member declared the meeting closed at 7:29pm.