



MINUTES
of
COUNCIL MEETING

held via

via electronic means through live streaming at
<https://www.youtube.com/channel/UCZxKI13S3M8n8zxKI5LFT9w>

as afforded for through the Electronic Participation in Council Meetings Notice 2020, SA Government Gazette, 31 March 2020 and resolved by Council.

on

MONDAY 17 AUGUST 2020 AT 7PM

MINUTES

17 August 2020

The Meeting was declared open at 7.00pm.

On behalf of Council, the Mayor provided condolences to Ms Lyn Adams on the recent death of her husband Rex Adam, former Councillor and Walkerville Rotarian.

1. ATTENDANCE RECORD

1.1 Present

Mayor Elizabeth Fricker
 Cr MaryLou Bishop
 Cr Rob Ashby AM
 Cr Norm Coleman OAM
 Cr Stephen Furlan
 Cr Jennifer Joshi
 Cr James Nenke
 Cr Conrad Wilkins
 Cr James Williams

Staff in Attendance

Chief Executive Officer, Kiki Critsol
 Group Manager Assets & Infrastructure, Ben Clark
 Group Manager Customer Experience, Danielle Garvey
 Group Manager Planning, Environment and Regulatory Services, Andreea Caddy
 Manager Community Development and Engagement, Fiona Deckert
 Senior Planner, Carly Walker
 Council Secretariat, Vanessa Davidson

1.2 Apologies

1.3 Not Present / Leave of Absence

Nil.

2. CONFIRMATION OF MINUTES

2.1 Minutes of Ordinary Meeting held on 20 July 2020

Moved: Cr Bishop
Seconded: Cr Williams

CNC48/20-21

That the minutes of the Ordinary Council meeting held on 20 July 2020 be confirmed as a true and accurate record of the proceedings.

CARRIED

2.2 Minutes of Special Council Meeting held on 3 August 2020

Moved: Cr Bishop

Seconded: Cr Wilkins

CNC49/20-21

That the minutes of the Special Council meeting held on 3 August 2020 be confirmed as a true and accurate record of the proceedings.

CARRIED

3. DECLARATIONS OF INTEREST (material, actual, perceived)

- 3.1 Cr Conrad Wilkins declared a perceived conflict of interest in agenda Item.14.1.2 Developer Funded DPA Peer Review Stage Update as he is a personal friend of the owner/ director of the Matthews Hotel Group and owns property adjacent to the Buckingham Arms at 11 Walkerville Terrace. Cr Wilkins advised that he would remain in the Chamber during the discussion of the item, participate in the debate and vote on the agenda item.
- 3.2 Cr James Williams declared a perceived conflict of interest in Item 19.1 Strategic Property Project – Smith & Fuller EOI Evaluation Panel as he lives adjacent to 39 Smith Street. Cr Williams advised that he would remain in the Chamber during the discussion of the item, participate in the debate and vote on the agenda item.
- 3.3 Cr Jennifer Joshi declared a perceived conflict of interest in Item 14.1.2 Developer Funded DPA Peer Review Stage Update as she owns property adjacent to the Buckingham Arms Hotel site. Cr Joshi advised that she would remain in the Chamber during the discussion of the item, participate in the debate and vote on the agenda item.
- 3.4 Cr Stephen Furlan declared a perceived conflict of interest in Item 19.1 Strategic Property Project – Smith & Fuller EOI Evaluation Panel as his family has an interest in the shopping centre adjacent to the site. Cr Furlan advised that he would remain in the Chamber during the discussion of the item, participate in the debate and vote on the agenda item.
- 3.5 Mayor Elizabeth Fricker declared a perceived conflict of interest in Item 14.3.1 Election of Greater Adelaide Regional Organisations of Councils (GAROC) Representative as she is being nominated to a position on GAROC. Mayor Fricker advised that she will remain in the room and participate in the debate. Should there be a tied vote Mayor Fricker indicated that she would not vote in the matter.
- 3.6 The Chief Executive Officer, Ms Kiki Cristol, declared a s120 interest in Item 16.3.7 CEO Performance Review Committee Minutes 27 July 2020 as the item relates directly to the CEO's employment contract.

4. DEPUTATIONS / REPRESENTATIONS / PRESENTATIONS

South Australian Housing Authority - Mellor Court Presentation

Brett Lewis and Andrew Ciechanowicz from South Australian Housing Authority and Chief Inspector, Matt Nairn from SAPOL presented Council with an update on the redevelopment of the Mellor Court site owned by South Australian Housing Authority.

5. REPORTS FROM ELECTED MEMBERS HAVING ATTENDED TRAINING, CONFERENCES OR SEMINARS

Nil.

6. MAYORS DIARY

5.1 Mayors Diary

Moved: Cr Colemn

Seconded: Cr Williams

CNC50/20-21

The Council receives and notes the Mayoral Diary from 16 July 2020 to 13 August 2020.

CARRIED

7. REPORTS FROM ELECTED MEMBERS HAVING ATTENDED SUBSIDIARY BOARD MEETINGS

Nil.

8. QUESTIONS FROM THE GALLERY

Nil.

9. QUESTIONS WITHOUT NOTICE

Nil.

10. QUESTIONS ON NOTICE

10.1 Question with Notice – Cr Conrad Wilkins – Development Approval Timeframes

A recent article in the Advertiser stated that the average approval time for development in the Walkerville council was 18 weeks.

Can Administration please provide a breakdown of development approval times for FY20, including:

- **Average approval time for all DA's**
- **The number of DA's requiring further information not provided by the applicant on submission**
- **The average resulting length of approval time in cases where additional information was sought?**

Response from Administration

The average approval time for Development Approvals for the 2019/ 2020 financial year is as follows:

Type of Development	Number of Business Days
Building Rules Consent Only	8.5
Res Code Compliant or Complying Development	8.25
Category 1 - Planning Merit Assessment (PMA)	55.75
Category 2 - PMA + Public Notification Mail Out	52
Category 3 - PMA + Public Notification Mail Out + Public Notice	69.3

Approximately 30% - 50% of applications lodged lack the necessary minimum information for assessment to be undertaken. This percentage is dependent on complexity of the request (i.e. it can range between colour selection which can be turned around within hours or days to a request for a site survey or consultant report which can take weeks if not months, as it is a costly exercise that delays information coming back if the applicant is not in a hurry to provide it).

When requesting further information from applicants the following time frames apply:

- In the first instance where additional information is requested the applicant has three (3) calendar months to furnish the information
- In the second instance, per application, of further information being required the applicant has 14 days to provide the information requested.

Upon receipt of the amended plans, the planning officer may have to seek further clarity / information to satisfy the request for information. The clock will not stop until the request for information is satisfied.

It may take 2-4 weeks from receiving the required information to issue Development Plan Consent This timeframe may be further impacted if the item is required to go to the Council Assessment Panel.

10.2 Question with Notice – Cr Conrad Wilkins – Residential Rates Revenue

Can Administration please provide a yearly breakdown of percentage contribution of residential rates revenue for each suburb within the Council area, over the last 5 years?

Response from Administration

Percentage contribution of residential rates revenue for each suburb over the last 5 years											
Residential Rates	2020/21		2019/20		2018/19		2017/18		2016/17		
Gilberton	1,689,907	21.1%	1,654,511	21.2%	1,681,919	22.2%	1,577,391	21.4%	1,501,840	21.2%	
Medindie	1,677,400	21.0%	1,651,541	21.2%	1,575,894	20.8%	1,625,355	22.0%	1,541,042	21.8%	
Walkerville	2,944,222	36.8%	2,871,053	36.8%	2,726,009	36.0%	2,681,926	36.3%	2,625,802	37.1%	
Vale Park	1,682,052	21.0%	1,619,597	20.8%	1,584,369	20.9%	1,494,654	20.3%	1,412,201	19.9%	
Total Residential Rates	7,993,581	100.0%	7,796,701	100.0%	7,568,192	100.0%	7,379,325	100.0%	7,080,885	100.0%	

10.3 Question with Notice – Cr Conrad Wilkins – Capital Expenditure

Can Administration please provide a yearly breakdown of percentage of capital expenditure (including renewal) for each suburb within the council area, over the last 5 years? (noting extra-ordinary projects such as the Lansdowne stormwater project)

Response from Administration

Capital expenditure						
	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016	5 Year Average
	\$2,494,059.88	\$4,221,630.79	\$1,347,907.24	\$1,578,398.79	\$1,511,535.53	\$2,230,706.45
Medindie	19.00%	0.00%	6.75%	10.46%	40.15%	15%
Gilberton	14.15%	3.99%	36.04%	14.69%	0.84%	14%
Walkerville	41.98%	20.78%	52.09%	51.51%	41.73%	42%
Vale Park	24.86%	75.22%	5.12%	23.34%	17.28%	29%
	100.00%	100.00%	100.00%	100.00%	100.00%	

Notes:

1. Major projects over last 5 years
 - a. Lansdowne Terrace - \$2,811,382.24 – which was specific to Vale Park
 - b. River Torrens Linear Park Lighting - \$699,987 – which was split evenly between Gilberton, Walkerville and Vale Park
2. Excludes an average of \$319,675 per year over the 5 years for Civic Centre related Capital including Plant & Fleet, IT equipment, Furniture and fittings and other capital costs that don't directly impact the community.

11. PETITIONS

Nil.

12. MOTIONS WITHOUT NOTICE

Nil.

13. MOTIONS WITH NOTICE

13.1 Motion with Notice - Cr Rob Ashby (as deferred from the 15 June 2020 Ordinary meeting of Council)

As part of the planning process Administration prepare a business plan for the ongoing operation of the facility that includes the following:

- A budget including proposed leasing and income streams
- Operational costs to Council by way of, management, depreciation, maintenance and all expected contingencies
- Operating and management plan
- Identify and assess user groups including current and potential and their viability

Other, as identified by Elected Members, Audit and SPDC.

Formal Motion

Moved: Cr Ashby
Seconded: Cr Wilkins

CNC51/20-21

That the motion (*as listed above*) lay on the table.

CARRIED13.2 Motion with Notice – Deputy Mayor Cr MaryLou Bishop

Moved: Cr Bishop
Seconded: Cr Williams

CNC52/20-21

Council instruct Administration to engage with the Department of Infrastructure and Transport to allow “keep clear” line markings to designated Department of Infrastructure and Transport roads around the Township to make movement in and out of the four (4) suburbs easier.

CARRIED**14. REPORTS REQUIRING DECISION OF COUNCIL**14.1 Strategy

14.1.1 (Draft) Gilberton Traffic & Parking Plan Report

Moved: Cr Williams
Seconded: Cr Joshi

CNC53/20-21

1. That Council reviews the draft *Gilberton Local Area Traffic and Parking Plan appearing* as Attachment A to this report.
2. That Council agrees to the Strategic Planning and Development Policy Committee’s request for an informal gathering to be held, to determine the key priorities for implementation.

CARRIED

14.1.2 Developer Funded DPA Peer Review Stage Update

Motion

Moved: Cr Bishop
Seconded: Cr Ashby

CNC54/20-21

That Standing Orders be suspended for a period of fifteen minutes in order to allow Councillors to ask questions of the Group Manager Planning, Environment and Regulatory Services with regard to the content of the report.

Standing Orders were suspended at 8.07pm

CARRIED

Motion

Moved: Cr Williams

Seconded: Cr Joshi

CNC55/20-21

That Standing Orders be suspended for a further five minutes to enable all Councillors to put questions to the Group Manager Planning, Environment and Regulatory Services.

CARRIED

Motion

Moved: Cr Bishop

Seconded: Cr Joshi

CNC56/20-21

That Standing Orders be resumed.

CARRIED

Standing Orders were resumed at 8.12pm.

Moved: Cr Joshi

Seconded: Cr Coleman

CNC57/20-21

1. That Council receive and note the summary findings of the Independent Peer Review undertaken for the proposed developer funded Local Centre Zone Development Plan Amendment.
2. That Council resolve to withdraw support for the developer funded Local Centre Development Plan Amendment (DPA) on the basis that the agreement is frustrated by virtue of two critical aspects of the DPA not being met, namely envisaged maximum height and setbacks as specified in Section 23(4) of the *Development Act 1993*.

CARRIED

14.2 Policy

14.2.1 Review of Building and Swimming Pool Inspection Policy

Moved: Cr Nenke
Seconded: Cr Williams

CNC58/20-21

1. That Council adopts the amended and renamed Building Inspection Policy, presented as Attachment A to this report, in accordance with section 71A of the Development Act 1993.
2. That Council revokes the *Building Inspection Policy* once the *Planning Development and Infrastructure Act 2016* comes into full effect.
3. That Council authorise Administration to make amendments of a minor technical or formatting nature to the *Building Inspection Policy*.

CARRIED

14.3 Operational

14.3.1 Election of Greater Adelaide Regional Organisations of Councils (GAROC) Representative

Moved: Cr Williams
Seconded: Cr Joshi

CNC59/20-21

That Council nominates Mayor Elizabeth Fricker to the East Regional Grouping of the Greater Adelaide Regional Organisation of Councils.

CARRIED

14.3.2 Delegations Update August 2020

Moved: Cr Furlan
Seconded: Cr Bishop

CNC60/20-21

1. That Council hereby revokes all previous delegations made to the persons occupying the position of Chief Executive Officer under the *Planning, Development and Infrastructure Act 2016* and associated regulations.
2. In exercise of the power contained in section 44 of the *Local Government Act 1999* the powers and functions under the *Planning, Development and Infrastructure Act 2016* and statutory instruments made thereunder contained in the proposed Instrument of Delegation (annexed to the Report dated 17 August 2020 and entitled Delegations Update August 2020 and marked Appendix A) are hereby delegated this 17th day of

August 2020 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

3. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.
4. In exercise of the power contained in section 44 of the *Local Government Act 1999* the powers and functions under the *Landscape South Australia Act 2019* and associated regulations contained in the proposed Instrument of Delegation (annexed to the Report dated 17 August 2020 and entitled Delegations Update August 2020 and marked Appendix B) are hereby delegated this 17th day of August 2020 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
5. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

CARRIED

14.3.3 Public Notification and Hard Lodgement Fees Under the PDI Act

Moved: Cr Furlan

Seconded: Cr Ashby

CNC61/20-21

1. That Council request Administration to commence a procurement process for public notification signage.
2. That Council request Administration to amend the fees and charges as conferred by the powers under Regulation 47(4)(d) of the PDI (General) Regulation 2017, upon commencement of the Phase Three Planning and Design Code, to reflect that the actual cost for each notice to be erected on the land (corner sites are required to have two signs, one for each road frontage) will be borne by applicant.
3. That upon the commencement of the Phase Three Planning and Design Code, Council has determined not to waive the \$80 hard lodgement fee set out under Schedule 1, Part 2 5(b) of the Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019.

CARRIED

14.3.4 Waste Advisory Group – Green Waste Diversion and Other Initiatives

Moved: Cr Williams

Seconded: Cr Ashby

CNC62/20-21

1. That Council request Administration write to the Local Government Association to provide their support for the Woolworths and LGA “Food for the Earth” initiative requesting that the initiative include an educational element with regard to minimising unnecessary purchases.
2. That Council request that East Waste consider the fullness/ available capacity of the green waste bin in their next available audit.
3. That Council request Administration undertake a survey of Walkerville households and businesses in order to investigate the behavioural drivers for green waste diversion.
4. That Council agrees to the Waste Advisory Group recommendation to undertake a public education program to increase awareness of the type of materials that can go in the green waste bin, accessing the funds East Waste allocate through KESAB.
5. That Council request that Administration further research and present additional intervention strategies to the next available Waste Advisory Group as it relates to:
 - a. unrecovered resources and education around waste separation.
 - b. comingled recycling and education including CDS and non-CS containers.
 - c. organics contamination and education around waste separation.
6. That Council direct Administration to find \$1,100 savings in the Waste Budget in order to fund a small green waste educational program for households.
7. That as part of the 2021/ 2022 budget cycle Council consider installing a three bin system in the public domain specifically in the main trading streets where food is sold and the Community and Civic Centre.

CARRIED

14.3.5 Third Party Community Groups

Moved: Cr Williams

Seconded: Cr Wilkins

CNC63/20-21

1. That Council approves the waiving of user fees and / or charges for venue hire for the following local community organisations:

- Friends of the Walkerville Library
- Men's Probus Club of Walkerville
- Walkerville Rotary Club

2. That Council authorises Administration to enter into extensions of Memorandum of Understanding's (MOU's) with each group that exercise the right to take up the waiver for a period up to but not exceeding 30 June 2021.

CARRIED

14.3.6 Nomination for Local Government Association President

Moved: Cr Joshi
Seconded: Cr Williams

CNC64/20-21

That Council receives and notes the Nomination for Local Government Association President report.

CARRIED

14.4 Subsidiaries

Nil.

15 IDENTIFICATION OF ITEMS FOR INDIVIDUAL CONSIDERATION

Moved: Cr Williams
Seconded: Cr Joshi

CNC65/20-21

That items 16.3.1, 16.3.2, 16.3.4, 16.3.5, 16.3.7, 16.3.8, 16.3.9, 16.3.10, 16.3.12, 16.3.13, 16.3.4 be moved as per their recommendations.

CARRIED

16 REPORTS PRESENTED FOR INFORMATION

16.1 Strategy

16.1.1 Hamilton Reserve Community and Stakeholder Engagement Update Report

Moved: Cr Ashby
Seconded: Cr Williams

CNC66/20-21

That Council receive and note the Hamilton Reserve Community and Stakeholder Engagement Report, noting that Administration is in the process of developing working drawings to better inform the subsequent costing stage.

CARRIED

16.2 Policy

Nil.

16.3 Operational

16.3.1 Monthly Financial Report

Moved: Cr Williams

Seconded: Cr Joshi

CNC67/20-21

That Council receives and notes the Monthly Financial Report as at 31 July 2020.

CARRIED

16.3.2 Works Report for July 2020

Moved: Cr Williams

Seconded: Cr Joshi

CNC68/20-21

That Council receives and notes the Works Report for July 2020.

CARRIED

16.3.3 Council's role and responsibility – Mellor Court

Moved: Cr Ashby

Seconded: Cr Joshi

CNC69/20-21

That Council receives and notes the 'Councils role and responsibility' report as it specifically relates to Mellor Court, noting that Council does not have the authority nor the ability to have a greater level of involvement in terms of supervision, compliance, inspection, use and approvals for the site owned by the State Government through SA Housing Authority, apart from those regulatory functions provided for under the *Local Government Act 1999*, the *South Australian Public Health Act 2011*, the *Development Act 1993* and the *Local Nuisance and Litter Control Act 2016*.

CARRIED

16.3.4 Community Services Statistical Snapshot for 2019/ 20 Report

Moved: Cr Williams**Seconded:** Cr Joshi**CNC70/20-21**

That Council receives and notes the Community Services Statistical Snapshot for the 2019/ 20 financial year.

CARRIED

16.3.5 Status of Council Policies

Moved: Cr Williams**Seconded:** Cr Joshi**CNC71/20-21**

That Council receives and notes the report on the status of Council Policies as at 1 August 2020.

CARRIED

16.3.6 SA Ombudsman Report 1 January 2020 – 30 June 2020

Moved: Cr Joshi**Seconded:** Cr Ashby**CNC72/20-21**

That Council receives and notes the SA Ombudsman report for 1 January 2020 to 30 June 2020.

CARRIED

16.3.7 CEO Performance Review Committee Minutes 27 July 2020

Moved: Cr Williams**Seconded:** Cr Joshi**CNC73/20-21**

That Council receives and notes the minutes of the meeting of the CEO Performance Review Committee convened on 27 July 2020.

CARRIED

16.3.8 Strategic Planning and Development Policy Committee Minutes 23 July 2020

Moved: Cr Williams
Seconded: Cr Joshi

CNC74/20-21

That Council receives and notes the minutes of the Strategic Planning and Development Policy Committee meeting held on 23 July 2020.

CARRIED

16.3.9 Women of Walkerville Committee Minutes 28 July 2020

Moved: Cr Williams
Seconded: Cr Joshi

CNC75/20-21

That Council receives and notes the minutes of the Women of Walkerville Committee meeting held on 28 July 2020.

CARRIED

16.3.10 Waste Advisory Group Meeting Minutes 22 July 2020

Moved: Cr Williams
Seconded: Cr Joshi

CNC76/20-21

That Council receives and notes the minutes of the Waste Advisory Group Meeting convened on 22 July 2020.

CARRIED

16.3.11 Walkerville Oval Building Condition Assessments

Moved: Cr Bishop
Seconded: Cr Ashby

CNC77/20-21

That Council receives and notes the Walkerville Oval Building Condition Assessment report.

CARRIED

16.3.12 Amendments to Local Government (Elections) Act 1999

Moved: Cr Williams
Seconded: Cr Joshi

CNC78/20-21

That Council receives and notes the Amendments to *Local Government (Elections) Act 1999* report.

CARRIED

16.3.13 Elected Members Allowances and Benefits Register for year ended 30 June 2020

Moved: Cr Williams
Seconded: Cr Joshi

CNC79/20-21

That Council receives and notes the Elected Members Allowance and Benefits Register for year ended 30 June 2020.

CARRIED

16.3.14 Audit Committee Minutes 27 July 2020

Moved: Cr Williams
Seconded: Cr Joshi

CNC80/20-21

That Council receives and notes the minutes of the Audit Committee meeting convened on 27 July 2020.

CARRIED16.4 Subsidiaries

Nil.

16.5 Outstanding Council resolutions

Moved: Cr Williams
Seconded: Cr Wilkins

CNC81/20-21

That Council receives and notes the list of Council resolutions currently being processed as at 13 August 2020.

CARRIED

17 CORRESPONDENCE

Moved: Cr Joshi

Seconded: Cr Bishop

CNC82/20-21

That the correspondence as listed below be received and noted.

17.1 Correspondence to Mayor Fricker from Mayor Karen Redman, Chairperson Greater Adelaide Region Organisation of Councils (GAROC)

17.2 Correspondence to Mayor Fricker from Michael Lennon, Chair State Planning Commission

17.3 Correspondence to Mayor Fricker from Mayor Sam Telfer, President of the Local Government Association

CARRIED

18 URGENT OTHER BUSINESS

NII

19 CONFIDENTIAL ITEMS

19.1 Strategic Property Project – Smith & Fuller EOI Evaluation Panel

Recommendation (Public)

Moved: Cr Coleman

Seconded: Cr Joshi

CNC83/20-21

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public except, Chief Executive Officer Kiki Cristol, Group Manager Asset & Infrastructure Ben Clark, and Council Secretariat Vanessa Davidson, be excluded from attendance at the meeting for Agenda Item 19.1 Strategic Property Project – Smith & Fuller EOI Evaluation Panel.

The Council is satisfied that, pursuant to section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is associated with the planned tender process for the site, which will result in the redevelopment of a Council asset for the provisions of professional services and/or supply of goods.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be disclosed and discussed has the potential to impact adversely and/or compromise the tender process

CARRIED

The time being 9.08pm the meeting moved into confidence.

Recommendation (Confidential)**Moved:** Cr Williams**Seconded:** Cr Joshi**CNC84/20-21**

1. That Council receives and notes the Strategic Property Project – Smith & Fuller EOI Evaluation Panel report;
2. That Council invites the following shortlisted candidates to be interviewed for the Strategic Property Project – Smith & Fuller EOI Evaluation Panel:
 - Dimitty Andersen
 - Douglas AlexanderMabel Tan
 - Richard Angove
 - Doug Wallace
 - Ben Cunningham or Sarah Gilmour
3. That the following Members of Council be appointed to the Strategic Property Project – Smith & Fuller EOI Evaluation Interview Panel along with the Business Analyst (Property & Contracts) Officer, Scott Reardon:
 - Cr Wilkins
 - Cr FurlanDeputy Mayor Cr Bishop
 - Cr Coleman
4. That following the interview process, a further report be presented to Council, with a recommendation from the Strategic Property Project – Smith & Fuller EOI Evaluation Interview Panel, outlining the preferred two (2) candidates to be appointed to the EOI Evaluation Panel.
5. That Council sets a meeting fee of \$350 per independent member per session as payment for Evaluation Panel Members, with the expectation that three (3) Tender review sessions will be held in the 2021 calendar year.
6. Following step 4 above, once all candidates have formally accepted Council's invitation to be appointed to the Strategic Property Project – Smith & Fuller EOI Evaluation Panel, Administration hold a workshop with the nominated panel members in order to provide them with all necessary preliminary information.

CARRIED**Recommendation (Public)****Moved:** Cr Bishop**Seconded:** Cr Coleman**CNC85/20-21**

That having considered Agenda Item 19.1 Strategic Property Project – Smith & Fuller EOI Evaluation Panel in confidence under section 90(2) and (3)(k) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of the Act orders that the

documents and/or minutes relative to this Agenda Item be retained in confidence for a period of 18 months or until the matter has been finalised excepting that Council authorises the release of the minutes to substantive party/parties to enable enactment of the resolution and that pursuant to Section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the power to review and revoke this Order.

and

That Council resolves to end its confidential deliberations pursuant to Section 90(2) of the *Local Government Act 1999* and re-admit the public

CARRIED

The time being 9.35pm the meeting moved out of confidence.

20. CLOSURE

The meeting was declared closed at 9.36pm