



**TOWN OF WALKERVILLE
TENDER EVALUATION TENDER**

**RIVER TORRENS LINEAR PARK LIGHT
UPGRADE PROJECT**

**TENDER EVALUATION AND PURCHASE
RECOMMENDATIONS – APRIL 2018**

TENDER EVALUATION AND PURCHASE RECOMMENDATION

1 Background

1.1 General

As part of Council's on-going Asset Management Program for Lighting, Council is to renew/upgrade the Path Lighting along the entire length of Walkerville River Torrens Linear Path to modern LED lighting.

The Contract for Services is a 'Construction' Contract.

The project is scheduled over concurrent Financial Years (2017/2018, 2018/2019 and 2019/2020)

1.2 Purpose of the Purchase

The Services tendered were described as civil / electrical construction works;

As part of the initial assessment towards delivery of the Services included in this tender, Council engaged GHD (Engineers), to develop a concept design to improve the Linear Path lighting along the sections that are under the care and control of Council.

The 'Services' have been developed by GHD and have been described as follows;

- **Stage 1 River Torrens Linear Path LED lighting Upgrade, sections to be determined with preferred contractor.**
- **Stage 2 River Torrens Linear Path LED lighting upgrade, sections to be determined with preferred contractor.**
- **Stage 3 River Torrens Linear Path LED lighting upgrade, sections to be determined with preferred contractor**

Specifically, **the Services** shall include, but be not limited to;

- a) Notify residents of impending works, delays or significant events that arise because of proposed works.
- b) Demolish and excavate old infrastructure, light poles and fittings plus underground wiring (as required), with all surplus material to be removed from site at the contractors expense

TENDER EVALUATION AND PURCHASE RECOMMENDATION

- c) Supply and Construct new Lighting assets and associated work as specified within Section D, the Specification
- d) Reinstate verge and footpath areas to match into existing using asphalt, sanding loam, dolomite rubble and other materials as specified.
- e) Be totally responsible for site traffic control, management, and any interim controls required to divert /manage traffic / storm water or other

Provisional Items/Services were described as;

- a) Construction of Stage 2 & 3, River Torrens Linier Path LED lighting upgrade sections 2,4,5 and 6
- b) Development of "As Constructed Drawings"

1.3 Purchasing Invitation Details

Requests for Tender were invited via an "open" tender process.

Specifically, invitations were invited via, Tenders SA, for River Torrens Linier Path LED Lighting Upgrade Stages 1, 2 & 3 and was released on 23 January 2018.

Tenders closed on Friday 16 February 2018 @ 3.00pm.

All Tenders were required to be submitted to Councils Tender Box, at 66 Walkerville Terrace.

TENDER EVALUATION AND PURCHASE RECOMMENDATION

1.4 Contract & Financial Authority

The Chief Executive Officer has financial delegation up to \$1,000,000. The budget for the project in entirety is \$535,000. This project was approved as part of Council budget deliberations a budget earmarked to replace the lighting along the Linear Path.

This contract has been tendered as a fixed price/lump sum contract.

Council allocated funds within its 2017/18 budget for Stage 1, and subject to Council approval funds for subsequent Financial Years;

Contract Term	Estimated Cost of Contract	Account Number
Lump sum contract	\$535,000	116300900/16372

2. Evaluation Process

2.1 Offers Received

Tenders were received from the following four contractors.

- Tenderer 1, Remo Contractors
- Tenderer 2, Team Civil
- Tenderer 3, Arc-Logic
- Tenderer 4, Sync Cabling

2.2 Evaluation of Offers

The Tender Evaluation Panel (TEP) consisted of;

- Joshua Bowen, Group Manager Assets & Infrastructure
- Michael Blythe, Project Officer Assets & Infrastructure
- Chami De Silva, (Electrical Engineer, GHD Adelaide)

Submissions were evaluated over a period of weeks commencing 19 February 2018, by the TEP using the following Tender Evaluation Criteria (as disclosed in the Conditions of Tender documentation):

1.	Value for Money – 40%
2.	Resources and Capacity to undertake the work – 25%
3.	Quality and Reliability – 25%

TENDER EVALUATION AND PURCHASE RECOMMENDATION

4.	Tendered Program – 10%
5.	Risk Management & Work, Health & Safety – Conformity
6.	Environmental Sustainability & Impact, and Economic Contribution – Conformity

2.3 Tender Compliance Consideration

Offers were considered in the first instance in relation to complying / or non-complying tender, or alternate tender.

All tenders were considered complying, albeit all tenders were over the prescribed budget by varying amounts. The TEP determined that only one submission was to be evaluated because the tendered lump sum was approximately 15% over the prescribed budget.

2.4 Weighted Criteria Assessment

The weighted criteria assessment table is included in **Annexure 2**, and has been completed by the TEP.

2.5 Overall Score and Weighted Matrix Scoring Summary (matrix attached)

Tenderer	Evaluated Score (out of 250)	Rated on Score
Remo Contractors	233	3
Sync Cabling Solutions	360	1
Arc-Logic	259	2
Team Civil	205	4

2.6 Experience/Referee Check's

A review of recent works history by Sync Cabling Solutions was considered to assess like work and the outputs achieved.

Sync Cabling Solutions provided documented evidence of their experience and capability to undertake the work.

The TEP had a level of confidence that Sync Cabling Solutions are more than capable of undertaking the work should they be appointed.

TENDER EVALUATION AND PURCHASE RECOMMENDATION

2.7 Budget vs. Expected Expenditure

The Budget vs. Expected Expenditure (based on Tenderer Rated No. 1), is as follows;

Budget (2017/2018)	
Allocated Budget for 2013/14 for Contract Works	\$182,210
Actual spend to date (design costs)	\$16,955
Expected Expenditure (2017/18) – Stage 1	
Sync Cable Solutions (Construction Stage 1)	\$150,231.81 (ex. GST)
Contingency (10%)	\$15,023.19
Total expected expenditure 2017/2018	\$182,210 (ex. GST)
Expected Expenditure (2018/19) – Stage 2*	
Sync Cable Solutions (Construction Stage 2)	\$209,322.61 (ex. GST)
Contingency (10%)	\$18,857.89
Total expected expenditure 2018/2019	\$228,180.50 (ex. GST)
Expected Expenditure (2019/20) – Stage 3*	
Sync Cable Solutions (Construction Stage 3)	\$209,322.61 (ex. GST)
Contingency (10%)	\$18,857.89
Total expected expenditure 2019/2020	\$228,180.50 (ex. GST)
TOTAL Expected Project Expenditure	\$638,461 (ex. GST)

- *Council officers will negotiate the breakdown of works and costs over the 3 Financial Years.

2.8 Evaluation Panel Discussion and Recommendation

Based on the Tender Evaluation, Sync Cable Solutions, have rated overall as the best tenderer to deliver the Contract Works

They offer best overall value based on demonstrated past experience and performance vs. realistic construction cost estimates (based on information provided to all tenderers).

It should be noted that all tenderers have based their price (lump sum fee) on the available information (at the time of tender) as it relates to the construction component of the works. Tenderers are required to reasonably inform themselves regarding the work.

Sync Cable Solutions have rated best overall value based on demonstrated past experience and performance vs. realistic construction cost, and appear to have informed themselves regarding variables.

It is recommended that;

That Councils Administration and the CEO be authorised to negotiate a contractual agreement with Sync Cable Solutions, based on;

- The Tender Documentation for River Torrens Linear Park Light Upgrade Project
- The Sync Cable solutions, Tender (for Contract Works and Provisional Items ex. GST) including letter confirming clarifications and final price.
- Works being funded by existing budget allocation in 2017/18, and proposed budget allocation in 2018/19 and 2019/2020

TENDER EVALUATION AND PURCHASE RECOMMENDATION

2.9 Unsuccessful

Unsuccessful be notified by formal letter.

2.10 Contract Management

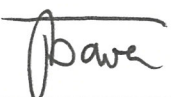
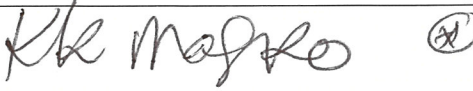
Michael Blythe, Project Officer Assets & Infrastructure manage the contract, with ongoing support by Joshua Bowen, Group Manager Assets & Infrastructure.

3. Recommendation

That Councils Administration and the CEO be authorised to negotiate a contractual agreement with Sync Cable Solutions, based on;

- The Tender Documentation for River Torrens Linear Park Light Upgrade Project
- The Sync Cable solutions, Tender (for Contract Works and Provisional Items ex. GST) including letter confirming clarifications and final price.
- Works being funded by existing budget allocation in 2017/18, and proposed budget allocation in 2018/19 and 2019/2020

Dated: 03/01/2018

Position Title	Supported by Group Manager Assets & Infrastructure	Approved by Chief Executive Officer
Name	Joshua Bowen	Kiki Magro
Signature		 (X)
Date	11 / 4 / 18	12 / 4 / 2018

**Return executed document to Records for Filing.

(X) Subject to Council approving the revised budget

Annexure 1
Signed Conflict of Interest and
Confidentiality Declaration Forms



**TOWN OF WALKERVILLE
TENDER**

**RIVER TORRENS LINEAR PARK
LIGHT UPGRADE PROJECT**

**CONFLICT OF INTEREST AND CONFIDENTIALITY
DECLARATION FORM**

TENDER DECLARATION
TOWN OF WALKERVILLE
TENDER RIVER TORRENS LINEAR PARK LIGHT UPGRADE PROJECT

CONFLICT OF INTEREST

I, Joshua Bowen.....

Declare that to the best of my knowledge, I do not have:

- Any financial interest with regards to the **“Town Of Walkerville, River Torrens Linear Park Light Upgrade Project”**
- Any relatives or friends with a financial interest in **“Town of Walkerville, River Torrens Linear Park Light Upgrade Project”**
- Any personnel bias or inclination which would in any way affect my decisions in relation to **“Town of Walkerville, River Torrens Linear Park Light Upgrade Project”**
- Any personal obligation, alliances or loyalty which would in any way affect my decisions in relation to **“Town of Walkerville, River Torrens Linear Park Light Upgrade Project”**

I undertake to make a further declaration detailing any conflict, potential conflict or apparent conflict which may arise during the contract period. I agree to abstain from any decision where such a conflict shall arise by informing the Program Manager.

CONFIDENTIALITY

I,

Acknowledge that I will be given access to information pertaining to or in respect of a bid for the **“Town of Walkerville, River Torrens Linear Park Light Upgrade Project”** all information (whether acquired verbally or written) that is provided to me or acquired by me in the course of my duties is strictly confidential. I undertake that I shall not at any time give, disclose or reveal to any other party or person, or use or copy for any purpose other than in the discharge of my duties.

The following information discussed within the evaluation must be treated as commercial-in-confidence and must not be given to any persons not connected with the Tender Evaluation Panel.

Information determination:-

- Pricing
- Bid/tender information
- Cost sheets
- Formulas and/or process information
- Design information (drawings, blueprints, etc.)
- Company plans, goals, strategies
- Profit information
- Asset information
- Wage and salary scales
- Personal information about employees or trustees
- Supply sources or supplier information
- Customer lists
- Computer software

I acknowledge understanding of the Commercial-in-Confidence regarding **“Town of Walkerville, River Torrens Linear Park Light Upgrade Project”** and comply totally with my duties as a Tender Evaluation Panel Member.

Joshua Bowen..... Date : 19 / 02 / 2018



**TOWN OF WALKERVILLE
TENDER**

**RIVER TORRENS LINEAR PARK
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TENDER DECLARATION
TOWN OF WALKERVILLE
TENDER RIVER TORRENS LINEAR PARK LIGHT UPGRADE PROJECT

CONFLICT OF INTEREST

I, MICHAEL BLYTHE

Declare that to the best of my knowledge, I do not have:

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- Any personnel bias or inclination which would in any way affect my decisions in relation to **"Town of Walkerville, River Torrens Linear Park Light Upgrade Project"**
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CONFIDENTIALITY

I,

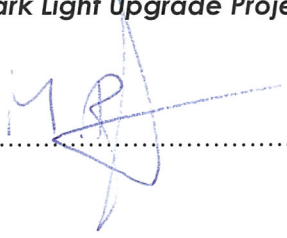
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I acknowledge understanding of the Commercial-in-Confidence regarding **"Town of Walkerville, River Torrens Linear Park Light Upgrade Project"** and comply totally with my duties as a Tender Evaluation Panel Member.

.....  Date : 19 / 2 / 2018

Annexure 2 Tender Evaluation Matrix

Evaluation Matrix

1	Complying / Non Complying	Remo Contractors	Team Civil	Arc-Logic	Sync Cabling Solutions
**Schedule 1 - Tender Form (Formal Offer)	Y	Satisfactory	Y	Y	Y
**Schedule 2 - Tender's Details	Y	Satisfactory	Y	Y	Y
**Schedule 3 - Financial Capacity	Y	Satisfactory	Y	Y	Y
**Schedule 4 - Licences & Accreditation	Y	Satisfactory	Y	Y	Y
**Schedule 5 - Insurances	Y	Satisfactory	Y	Y	Y
**Schedule 6 - Work Health & Safety & Risk Management	Y	Satisfactory	Y	Y	Y
**Schedule 7 - Environmental Hea	Y	Satisfactory	Y	Y	Y
**Schedule 8 - Quality Systems	Y	Satisfactory	Y	Y	Y
**Schedule 9 - Industrial Relations Record	Y	Satisfactory	Y	Y	Y
**Schedule 10 - Conflict of Interest	Y	Satisfactory	Y	Y	Y
**Schedule 11 - Referees	Y	Satisfactory	Y	Y	Y
**Schedule 12 - Statement of Conformity	Y	Satisfactory	Y	Y	Y
**Schedule 13 - Organisation Structure, Facilities and Resources	Y	Satisfactory	Y	Y	Y
**Schedule 14 - Experience	Y	Satisfactory	Y	Y	Y
**Schedule 15 - Customer Service Plan	Y	Satisfactory	Y	Y	Y
**Schedule 16 - Implementation Program	Y	Satisfactory	Y	Y	Y
**Schedule 17 - Value Add Services	Y	Satisfactory	Y	Y	Y
**Schedule 18 - Improvement and Innovation	Y	Satisfactory	Y	Y	Y
**Schedule 19 - Pricing	Y	Satisfactory	Y	Y	Y
**Schedule 20 - Economic Contribution	Y	Satisfactory	Y	Y	Y
**Schedule 21 - Rates for Variation	Y	Satisfactory	Y	Y	Y

** To Be Submitted with Tender

Criteria	Criteria Weighing (W) (%)	Remo Contractors Score (S)	Weighted Score (WxS)	Team Civil Score (S)	Weighted Score (WxS)	Arc-Logic Score (S)	Weighted Score (WxS)	Sync Cabling Solutions Score (S)	Weighted Score (WxS)
2 Value for Money / Tender Price	25	2.12	53.02	1.00	25.00	3.14	78.52	4.00	100.00
3 Resources & Capacity (Depth to Execute)	20	2.0	40.00	2.0	40.00	2.0	40.00	3.1	62.50
4 Quality & Reliability (Past Performance & Quality)	20	2.0	40.00	2.0	40.00	2.0	40.00	3.8	75.00
5 Tender Program (or Schedule)	15	4.0	60.00	4.0	60.00	4.0	60.00	4.0	60.00
6 Risk Management & Work, Health & Safety	10	2.0	20.00	2.0	20.00	2.0	20.00	3.3	32.50
7 Environmental Sustainability and Impact & Economic Contribution	10	2.0	20.00	2.0	20.00	2.0	20.00	3.0	30.00
Total Weighted Score			233		205.00		258.52		340.00

SCORES
 0 Unsatisfactory
 1 Poor
 2 Fair
 3 Good
 4 Excellent

2 Value for Money / Tender Price (refer Schedule 19)

Lowest Price (Insert) \$ 621,616.00
 Highest Price (Insert) \$ 1,565,280.51

Highest Price - Lowest Pric \$ 943,664.51

Contract Services	Remo Contractors	Team Civil	Arc-Logic	Sync Cabling Solutions
1.1 2017/2018 Financial Year	\$ 620,781.30	\$ 432,743.92	\$ 232,590.00	
1.2 2018/2019 Financial Year	\$ 591,955.10	\$ 1,132,536.59	\$ 659,270.00	
Sub Total:	\$ 1,212,736.40	\$ 1,565,280.51	\$ 891,860.00	\$ 621,616.00
Comparative Tender Price (including GST)	\$ 1,212,736.40	\$ 1,565,280.51	\$ 891,860.00	\$ 621,616.00
Price Difference (Lowest to Actual)	\$ 591,120.40	\$ 943,664.51	\$ 270,244.00	\$ -
Score	2.12	1.00	3.14	4.00

3 Resources & Capacity (Depth to Execute)	Remo Contractors	Team Civil	Arc-Logic	Sync Cabling Solutions
Contract Works				
Part A - Schedule 14, Details of Current & Previous Works & Experience	2.00	2.00	2.00	3.00
Part B - Schedule 3, Financial Capacity	2.00	2.00	2.00	3.00
Part C - Schedule 12, Company Competency Statement	2.00	2.00	2.00	4.00
Part D - Schedule 13, Organisation, Resources and Capacity	2.00	2.00	2.00	3.00
Consolidated Score (= 1, 2, 3 or 4)	2.00	2.00	2.00	3.13

4 Quality & Reliability (Past Performance)	Remo Contractors	Team Civil	Arc-Logic	Sync Cabling Solutions
Contract Works				
Part A - Schedule 14, Details of Current & Previous Works & Experience	2.00	2.00	2.00	4.00
Part B - Schedule 4, Licenses & Accreditations	2.00	2.00	2.00	3.00
Part C - Schedule 11, References	2.00	2.00	2.00	4.00
Part D - Schedule 8, Quality Systems	2.00	2.00	2.00	3.00
Consolidated Score (= 1, 2, 3 or 4)	2.00	2.00	2.00	3.75

5 Tender Program (or Schedule)	Remo Contractors	Team Civil	Arc-Logic	Sync Cabling Solutions
Least Weeks Schedule	10.00			
Most Weeks Schedule	20.00			
Most - Least =	10.00			

Program Schedule Weeks (Schedule 16)	Remo Contractors	Team Civil	Arc-Logic	Sync Cabling Solutions
Comparative Tender (Weeks)	10.00	10.00	10.00	10.00
Difference (Least - Most)	0.00	0.00	0.00	0.00
Score	4.00	4.00	4.00	4.00

6 Risk Management & Work, Health & Safety	Remo Contractors	Team Civil	Arc-Logic	Sync Cabling Solutions
Contract Works				
Part A - Schedule 6, Work Health & Safety	2.00	2.00	2.00	3.00
Part B - Schedule 5, Insurance	2.00	2.00	2.00	3.00
Part C - Schedule 9, Industrial Relations Record	2.00	2.00	2.00	4.00
Consolidated Score (= 1, 2, 3 or 4)	2.00	2.00	2.00	3.25

7 Environmental Sustainability & Impact and Economic Contribution	Remo Contractors	Team Civil	Arc-Logic	Sync Cabling Solutions
Contract Works				
Part A - Schedule 7, Environmental Management Systems and Controls	2.00	2.00	2.00	3.00
Part B - Schedule 15, Customer Service Plan	2.00	2.00	2.00	3.00
Part B - Schedule 20, Economic Contribution	2.00	2.00	2.00	3.00
Consolidated Score (= 1, 2, 3 or 4)	2.00	2.00	2.00	3.00