



MINUTES

of

CEO PERFORMANCE REVIEW COMMITTEE SPECIAL MEETING

Pursuant to the provisions of Section 84(1) of the
Local Government Act 1999

Held at

**WALKERVILLE CIVIC CENTRE
COUNCIL CHAMBERS
66 WALKERVILLE TERRACE GILBERTON**

on

28 MARCH 2023 AT 6:00PM

MINUTES

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The meeting was declared open at 6:00pm.

1. ATTENDANCE RECORD

1.1 Present

Mayor Melissa Jones
Deputy Mayor Cr Liz Trotter
Cr Jay Allanson
Cr Steven Rypp
Cr John Zeppel

In Attendance

[REDACTED]
Council Secretariat, Danielle Edwards

1.2 Apologies

Nil.

1.3 Not Present / Leave of Absence

Nil.

2. REPORTS REQUIRING DECISION OF COMMITTEE

Nil.

3. REPORTS REQUIRING DISCUSSION AND / OR PRESENTED FOR INFORMATION

Nil.

4. CONFIDENTIAL REPORTS

4.1 CEO Recruitment Process – RFQ Submissions

CEO21/22-23

Moved: Cr Rypp

Seconded: Cr Trotter

Recommendation (Public)

Pursuant to section 90(3)(k)

Pursuant to section 90(2) of the *Local Government Act 1999* (the **Act**) the CEO Performance Review Committee orders that all members of the public, except the Council Secretariat Danielle Edwards, and [REDACTED] be excluded from attendance at the meeting for Agenda Item 4.1 CEO Recruitment Process – RFQ Submissions.

The CEO Performance Review Committee is satisfied that pursuant to sections 90(3)(k) of the Act, the information to be received, discussed and considered in relation to this Agenda Item is information relating to tenders for the provision of services.

CARRIED

The time being 6:01pm the meeting moved into confidence.

The presiding member called to suspend standing orders of the meeting until 6:21pm.

Unanimously supported

CARRIED

The presiding member called to extend suspended standing orders of the meeting until 6:40pm.

Unanimously supported

CARRIED

CEO22/22-23**Moved:** Cr Trotter**Seconded:** Cr Rypp**Recommendation (Confidential)**

That the CEO Performance Review Committee recommend to Council that:

1. McArthur be engaged as the qualified recruitment company to assist with the recruitment process the new Chief Executive Officer; and
2. Norman Waterhouse be engaged as the independent legal adviser as required under s 98(4a) of the *Local Government Act 1999* to provide advice and probity on issues relating to the recruitment process the new Chief Executive Officer.

CARRIED**CEO23/22-23****Moved:** Cr Rypp**Seconded:** Cr Trotter**Recommendation (Public)**Pursuant to section 91(7)

That having considered Agenda Item 4.1 CEO Recruitment Process – RFQ Submissions in confidence under section 90(2) & 90(3)(k) of the Act, the CEO Performance Review Committee, pursuant to section 91(7) of that Act orders that the report, minutes and all Attachments except Attachment A to this Agenda Item be retained in confidence for a period of 12 months or until the conclusion of the recruitment process, and that pursuant to section 91(9)(c) of the Act the CEO Performance Review Committee delegates to the Acting Chief Executive Officer the review and power to revoke this Order;

and

That the CEO Performance Review Committee resolves to end its confidential deliberations pursuant to section 90(2) of the Act and re-admit the public.

CARRIED

The time being 6:40pm the meeting moved out of confidence.

6. CLOSURE

The meeting was declared closed at 6:40pm.