



MINUTES
of
COUNCIL MEETING
held in the
COUNCIL CHAMBERS
on

MONDAY 21 AUGUST 2023 AT 7:00PM

MINUTES
21 AUGUST 2023

The Presiding Member declared the meeting open at 7:00pm.

ACKNOWLEDGEMENT OF COUNTRY

Town of Walkerville would like to acknowledge the Kurna people as the traditional custodians of the land we are meeting on today, and respect their spiritual relationship with their country.

We recognise the many generations of stewardship the Kurna people have provided to this land, and respect that their cultural heritage and beliefs are as important today as they were for their ancestors.

1. ATTENDANCE RECORD

1.1 Present

Mayor Melissa Jones
Deputy Mayor Liz Trotter
Cr Aman Kaur
Cr James Nenke
Cr Steven Rypp
Cr Anthony Vanstone
Cr James Williams
Cr John Zeppel

Staff in Attendance

Acting Chief Executive Officer, Scott Reardon
Group Manager Assets & Infrastructure, James Kelly
Group Manager Corporate Services, Vikki Purtle
Council Secretariat and Governance Officer, Danielle Edwards

1.2 Apologies

Nil.

1.3 Not Present / Leave of Absence

1.3.1 Cr Allanson is on a leave of absence from from 1 August 2023 to 30 July 2024, inclusive (**CNC316/22-23**).

1.3.2 **CNC21/23-24**

Moved: Cr Rypp
Seconded: Cr Trotter

That Council approve Cr Rypp's request for Leave of Absence from 28 August 2023 to 11 September 2023, inclusive.

CARRIED

1.3.3 **CNC22/23-24**

Moved: Cr Trotter
Seconded: Cr Rypp

That Council approve Cr Trotter's request for Leave of Absence from 15 September 2023 to 23 September 2023, inclusive.

CARRIED

1.3.4 **CNC23/23-24**

Moved: Cr Vanstone
Seconded: Cr Rypp

That Council approve Cr Vanstone's request for Leave of Absence from 19 October 2023 to 15 November 2023, inclusive.

CARRIED

2. CONFIRMATION OF MINUTES

2.1 Ordinary Council meeting held on 17 July 2023

CNC24/23-24

Moved: Cr Nenke
Seconded: Cr Trotter

That the minutes of the Ordinary Council meeting held on **17 July 2023** be confirmed as a true and accurate record of the proceedings.

CARRIED

3. DECLARATIONS OF INTEREST

Nil.

4. DEPUTATIONS / REPRESENTATIONS / PRESENTATIONS

Nil.

5. PETITIONS

5.1 Petition - Car Parking Dutton Terrace Medindie

CNC25/23-24

Moved: Cr Vanstone

Seconded: Cr Trotter

1. That Council receives and notes the updated petition, as tabled during the meeting (appearing as an addendum to Attachment A to this report), as received from Lead Petitioner Mr Theo S Maras AM JP in relation to car parking, and in so doing acknowledges the petitioners strong support for the implementation of parking restrictions on Dutton Terrace Medindie.
2. That Council directs Administration to undertake the necessary Traffic Impact Statement report (at a cost of approximately \$1,500) and consultation process with all relevant stakeholders to assist in the well-informed decision making process for any such changes to the parking controls along Dutton Terrace Medindie.

CARRIED UNANIMOUSLY

6. MAYORS DIARY

6.1 Mayors Diary

CNC26/23-24

Moved: Cr Trotter

Seconded: Cr Kaur

That Council receives and notes the Mayoral Diary from 14 July 2023 to 16 August 2023.

CARRIED

7. REPORTS FROM ELECTED MEMBERS HAVING ATTENDED TRAINING, CONFERENCES, SEMINARS OR EXTERNAL MEETINGS

Nil.

8. REPORTS FROM ELECTED MEMBERS HAVING ATTENDED SUBSIDIARY BOARD MEETINGS

- 8.1 Cr Vanstone attended the ERA Water Board Meeting on 20 July 2023 - provided a verbal update. A query was raised with regard to the status of a previous Council resolution relating to an independent external consultant comprehensive review of ERA Water. The Acting CEO advised that correspondence had been made with the other constituent Councils' CEOs and the process was underway.

9. QUESTIONS FROM THE GALLERY

Nil.

10. QUESTIONS WITHOUT NOTICE

10.1 Cr Nenke

Question

Debris has been built up and captured along the river due to storms. Is there an agreement or arrangement regarding clean up along the Linear Trail with the respective land owners/neighbouring Councils?

Administration Response

Maintenance along the River Torrens is generally assigned to land parcel ownership. As there are a number of different land parcels along the River Corridor, it means that maintenance responsibilities are generally shared between Council, Green Adelaide and Crown Lands. The section of the River Torrens at Willow Bend Reserve is shared between Council and Crown Lands and Council is currently seeking quotes to gain machinery access to clear the large debris within the River. This work cannot be done until drier conditions so that the reserve and River is not significantly damaged.

11. QUESTIONS ON NOTICE

Nil.

12. MOTIONS WITHOUT NOTICE

Nil.

13. MOTIONS ON NOTICE

13.1 Cr Kaur

Preamble

Currently, when attempting to make a right-hand turn off Stephen Terrace into the Council Civic & Community Centre premises, we face a challenge. The absence of a give-way or keep-clear area, coupled with opposing traffic, often results in congestion and disruption.

As such, I request that Administration investigate the installation of a "Keep Clear" area at the intersection. This sign would remind oncoming traffic to allow sufficient space for vehicles turning right into our council premises. By preventing congestion, this solution would enhance both traffic flow and safety.

Benefits:

- Smooth Traffic Flow: The "Keep Clear" sign will encourage drivers to create a space for right-turning vehicles, minimising congestion.
- Enhanced Safety: The designated area for right turns will reduce abrupt lane changes and potential conflicts.
- Efficient Access: With improved traffic conditions, accessing our council premises will become more efficient.

Motion

CNC27/23-24

Moved: Cr Kaur

Seconded: Cr Nenke

1. That Administration write to the current state Minister for Infrastructure and Transport/Department of Infrastructure and Transport raising the need for a "Keep Clear" area on Stephen Terrace immediately adjacent to the Civic & Community Centre drive way entrance in to order to prevent congestion, enhance traffic flow and safety for the ingress and egress of vehicles.
2. That Administration follow up with the relevant Minister if correspondence has not been received within three months, with a report to return to Council irrespective of the outcome.

CARRIED

14. REPORTS REQUIRING DECISION OF COUNCIL

14.1 Strategy

Nil.

14.2 Policy

14.2.1 Draft Request for Service and General Complaint Handling Policy

CNC28/23-24

Moved: Cr Zeppel

Seconded: Cr Williams

1. That Council authorise the release of the Draft Request for Service and General Complaint Handling Policy, appearing as Attachment A to this report, for public consultation for a period of 21 days.
2. That Council authorise Administration to make any necessary changes to the revised Public Consultation Policy of a minor technical or formatting nature, prior to release for consultation.

CARRIED

14.3 Operational

14.3.1 Town of Walkerville Audit Committee Terms of Reference Amendment

This item was withdrawn from the Council Meeting prior to commencement. The item will be returned for consideration at a future Council Meeting.

14.3.2 Regional Public Health Plan Progress Report

CNC29/23-24

Moved: Cr Williams

Seconded: Cr Trotter

1. That Council receives and notes the 'Regional Public Health Plan Progress Report'.
2. That, having considered the 'Regional Public Health Plan Progress Report', Council determines not to pursue the following actions identified within the current Regional Public Health Plan:
 - a. Implement enhancements to regional community transport network.
 - b. Pilot regional promotion approach around an existing event of regional significance (e.g. ZestFest) – review.
 - c. Development Regional Volunteer Passport scheme including regional database of volunteers and volunteer opportunities.
 - d. Establish regional mental health and suicide prevention network.
3. That Administration report back to Council with the actions arising from investigations.

CARRIED

14.3.3 Library Survey 2.0 Report

CNC30/23-24

Moved: Cr Trotter

Seconded: Cr Kaur

1. That Council receive and note the *Library Survey 2.0 Report*, provided as Attachment A to this report.
2. That Council resolve to keep the Walkerville Library opening hours the same, based on the survey results from the community.

CARRIED

14.3.4 Community Fund Application - Callum

CNC31/23-24

Moved: Cr Rypp

Seconded: Cr Trotter

1. That Council allocates the following funds to the respective Community Fund applicant from the 2023/24 Community Fund budget:
 - a. Callum – \$250 as determined by Council
2. That Administration writes to the applicants for the Community Fund grant and advises them of the Council resolution.

CARRIED

14.3.5 Community Fund Application - Jacob

CNC32/23-24

Moved: Cr Trotter
Seconded: Cr Rypp

1. That Council allocates the following funds to the respective Community Fund applicant from the 2023/24 Community Fund budget:
 - a. Jacob – \$250 as determined by Council
2. That Administration writes to the applicants for the Community Fund grant and advises them of the Council resolution.

CARRIED

14.3.6 Community Fund Application - Oliver

CNC33/23-24

Moved: Cr Williams
Seconded: Cr Kaur

1. That Council allocates the following funds to the respective Community Fund applicant from the 2023/24 Community Fund budget:
 - a. Oliver – \$250 as determined by Council
2. That Administration writes to the applicants for the Community Fund grant and advises them of the Council resolution.

CARRIED

14.4 Subsidiaries

Nil.

15. IDENTIFICATION OF ITEMS FOR INDIVIDUAL CONSIDERATION

CNC34/23-24

Moved: Cr Trotter
Seconded: Cr Rypp

That items, 16.3.2, 16.3.3, 16.3.4, 16.4.1 and 16.5 be moved as per their recommendations.

CARRIED

16. REPORTS REQUIRING DISCUSSION AND / OR PRESENTED FOR INFORMATION

16.1 Strategy

Nil.

16.2 Policy

Nil.

16.3 Operational

16.3.1 Monthly Works Report July 2023

CNC35/23-24

Moved: Cr Zeppel

Seconded: Cr Kaur

That Council receives and notes the Works Report for July 2023.

CARRIED

16.3.2 Monthly Financial Report July 2023

CNC34/23-24 (as per item 15)

Moved: Cr Trotter

Seconded: Cr Rypp

That Council receives and notes the Monthly Financial Report as at 31 July 2023.

CARRIED

16.3.3 Decisions of Council Assessment Panel 14 August 2023

CNC34/23-24 (as per item 15)

Moved: Cr Trotter

Seconded: Cr Rypp

That Council notes that the Council Assessment Panel did not meet on Monday, 14 August 2023 as no items were raised for consideration by Council Administration.

CARRIED

16.3.4 Audit Committee Special Meeting Minutes 11 July 2023

CNC34/23-24 (as per item 15)

Moved: Cr Trotter

Seconded: Cr Rypp

That Council receives and notes the minutes of the Special Audit Committee meeting convened on 11 July 2023.

CARRIED

16.4 Subsidiaries

16.4.1 ERA Water Board Meeting Minutes 20 July 2023

CNC34/23-24 (as per item 15)

Moved: Cr Trotter

Seconded: Cr Rypp

That Council receives and notes the ERA Water Minutes from the Board Meeting convened on 20 July 2023.

CARRIED

16.5 Outstanding Council Resolutions and Actions

CNC34/23-24 (as per item 15)

Moved: Cr Trotter

Seconded: Cr Rypp

That Council receives and notes the list of Council resolutions currently being processed as at 21 August 2023.

CARRIED

17 CORRESPONDENCE

Nil.

18 URGENT OTHER BUSINESS

Nil.

19 CONFIDENTIAL ITEMS

19.1 Donnelly (Watson Car Park) Discretionary Rebate Application 2023-24

CNC36/23-24

Moved: Cr Zeppel

Seconded: Cr Nenke

Pursuant to s90(3)(a)

Pursuant to Section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except the Acting Chief Executive Officer Scott Reardon, Group Manager Assets & Infrastructure James Kelly, Group Manager Corporate Services Vikki Purtle and Council Secritartiet Danielle Edwards be excluded from attendance at the meeting for Agenda Item 19.1 'Donnelly (Watson Car Park) Discretionary Rebate Application 2023/24.'

The Council is satisfied that, pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

CARRIED

The time being 7:50pm the meeting moved into confidence.

CNC37/23-24

Moved: Cr Vanstone

Seconded: Cr Rypp

That Council accepts Ms Louise Donnelly's request for a discretionary rates rebate of \$1,382.00 for the 2023/24 financial year.

CARRIED

CNC38/23-24

Moved: Cr Trotter

Seconded: Cr Rypp

Pursuant to s.91(7)

That having considered Agenda Item 'Donnelly (Watson Car Park) Discretionary Rebate Application 2023/24' in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report and attachments relevant to this Agenda Item be retained in confidence until the matter is resolved, excepting that the Council authorises the release of the Council resolution to those parties identified in the substantive resolution relating to this Agenda Item to enable enactment of the resolution and that pursuant to Section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the review and power to revoke this Order;

and

That Council resolves to end its confidential deliberations pursuant to Section 90(2) of the *Local Government Act 1999* and re-admit the public.

CARRIED

The time being 8:02pm the meeting moved out of confidence.

- 19.2 Remuneration Tribunal Determination and the Chief Executive Officer Remuneration Package

CNC39/23-24

Moved: Cr Trotter

Seconded: Cr Zeppel

Pursuant to s90(3)(a)&(h)

Pursuant to section 90(2) of the Act the Council orders that all members of the public, except the Acting Chief Executive Officer Scott Reardon, Group Manager Assets & Infrastructure James Kelly, Group Manager Corporate Services Vikki Purtle, and Council Secretariat Danielle Edwards be excluded from attendance at the meeting for Agenda Item 19.2 Remuneration Tribunal Determination and the Chief Executive Officer Remuneration Package.

The Council is satisfied that, pursuant to section 90(3)(a)&(h) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person (living or dead), that person being the incoming Chief Executive Officer of the Corporation of the Town of Walkerville, and that the legal advice presented is subject to professional privilege.

CARRIED

The time being 8:02pm the meeting moved into confidence.

CNC41/23-24

Moved: Cr Vanstone

Seconded: Cr Rypp

Pursuant to s.91(7)

That having considered Agenda Item 19.2 Remuneration Tribunal Determination and the Chief Executive Officer Remuneration Package in confidence under section 90(2)&(3)(a)&(h) of the Act, Council, pursuant to section 91(7) of that Act orders that with the exception of Attachment D and E, the report, all other Attachments and the minutes relevant to this Agenda Item be retained in confidence for a period of 12 months excepting that Council authorises the release of the minutes to substantive party/parties to enable enactment of the resolution and that pursuant to Section 91(9)(c) of the Act the Council delegates to the Chief Executive Officer the review and power to revoke this Order

and

That Council resolves to end its confidential deliberations pursuant to Section 90(2) of the *Local Government Act 1999* Council and re-admit the public.

CARRIED

The time being 8:18pm the meeting moved out of confidence.

20 CLOSURE

The Presiding Member declared the meeting closed at 8:18pm.