



**MINUTES**

of

**COUNCIL MEETING**

held in the

**COUNCIL CHAMBERS**

and via electronic means through live streaming at  
<https://www.youtube.com/channel/UCZxKI13S3M8n8zxKI5LFT9w>

on

**MONDAY 20 FEBRUARY 2023 AT 7PM**

**MINUTES**  
**20 FEBRUARY 2023**

*The Presiding Member declared the meeting open at 7:00pm.*

**ACKNOWLEDGEMENT OF COUNTRY**

Town of Walkerville would like to acknowledge the Kurna people as the traditional custodians of the land we are meeting on today, and respect their spiritual relationship with their country.

We recognise the many generations of stewardship the Kurna people have provided to this land, and respect that their cultural heritage and beliefs are as important today as they were for their ancestors.

**1. ATTENDANCE RECORD**

1.1 Present

Mayor Melissa Jones  
Deputy Mayor Liz Trotter  
Cr Jay Allanson  
Cr Aman Kaur  
Cr James Nenke  
Cr Steven Rypp  
Cr Anthony Vanstone  
Cr James Williams  
Cr John Zeppel

Staff in Attendance

Acting Chief Executive Officer, Scott Reardon  
Group Manager Assets & Infrastructure, James Kelly  
Group Manager Corporate Services, Vikki Purtle  
Group Manager Public Relations & Community Services, Sarah Spencer  
Council Secretariat, Danielle Edwards

1.2 Apologies

Nil.

### 1.3 Not Present / Leave of Absence

#### 1.3.1 Cr Allanson Leave of Absence

##### **CNC184/22-23**

**Moved:** Cr Rypp

**Seconded:** Cr Zeppel

##### **Resolution (Public)**

Pursuant to section 90(3)(b)

Pursuant to section 90(2) of the *Local Government Act 1999* (the Act) the Council orders that all members of the public, except the Acting Chief Executive Officer Scott Reardon and Council Secretariat Danielle Edwards be excluded from attendance at the meeting for Agenda Item 1.3.1 Cr Allanson Leave of Absence.

The Council is satisfied that pursuant to section 90(3)(b) of the Act, the information to be received, discussed and considered in relation to this Agenda Item is information relating to the personal affairs of living person.

**CARRIED UNANIMOUSLY**

*The time being 7:02pm the meeting moved into confidence.*

##### **CNC185/22-23**

**Moved:** Cr Allanson

**Seconded:** Cr Rypp

##### **Resolution (Public)**

That Council approve Cr Allanson's request for a leave of absence relating to Council Meetings from 1 August 2023 to 30 November 2023, inclusive.

**CARRIED UNANIMOUSLY**

##### **CNC186/22-23**

**Moved:** Cr Rypp

**Seconded:** Cr Zeppel

##### **Resolution (Public)**

Pursuant to section 91(7)

That having considered Agenda Item 1.3.1 Cr Allanson Leave of Absence in confidence under section 90(2) and 90(3)(b) of the Act, the Council, pursuant to section 91(7) of that Act orders that the minutes to this Agenda Item be released following Council's determination on the matter;

and

That the Council resolves to end its confidential deliberations pursuant to section 90(2) of the Act and re-admit the public.

**CARRIED UNANIMOUSLY**

*The time being 7:07pm the meeting moved out of confidence.*

## 2. CONFIRMATION OF MINUTES

2.1 Ordinary Council meeting held on the 16 January 2023.

**CNC187/22-23**

**Moved:** Cr Allanson

**Seconded:** Cr Vanstone

That the minutes of the Ordinary Council meeting held on 16 January 2023 be confirmed as a true and accurate record of the proceedings.

**CARRIED**

2.2 Special Council meeting held on the 23 January 2023.

**CNC188/22-23**

**Moved:** Cr Allanson

**Seconded:** Cr Kaur

That the minutes of the Special Council meeting held on 23 January 2023 be confirmed as a true and accurate record of the proceedings.

**CARRIED UNANIMOUSLY**

## 3. DECLARATIONS OF INTEREST

Nil.

## 4. DEPUTATIONS / REPRESENTATIONS / PRESENTATIONS

Nil.

## 5. PETITIONS

Nil.

## 6. MAYORS DIARY

6.1 Mayors Diary

**CNC189/22-23**

**Moved:** Cr Trotter

**Seconded:** Cr Rypp

That Council receives and notes the Mayoral Diary from 12 January 2023 to 15 February 2023.

**CARRIED UNANIMOUSLY**

**7. REPORTS FROM ELECTED MEMBERS HAVING ATTENDED TRAINING, CONFERENCES, SEMINARS OR EXTERNAL MEETINGS**

7.1 Principal Members Forum – 17 February 2023 - 18 February 2023 – Mayor Melissa Jones provided a verbal update.

7.2 Australian Institute of Company Directors Course – 9 February 2023 - 15 February 2023 – Mayor Melissa Jones provided a verbal update.

**8. REPORTS FROM ELECTED MEMBERS HAVING ATTENDED SUBSIDIARY BOARD MEETINGS**

8.1 ERA Water Board Meeting – Cr Vanstone provided a verbal update.

**9. QUESTIONS FROM THE GALLERY**

Nil.

**10. QUESTIONS WITHOUT NOTICE**

10.1 Cr Williams

Question:

It has been two months since we've had a meeting regarding the Bowling and Sports Club Redevelopment (December 2022). I am unable to answer questions from the community. My question is, what is going on?

Mayoral Response:

The President of the Walkerville Sports Club has reached out to myself and the Acting CEO to ask whether they will be able to play a full season of football on the oval this year, and the answer is yes as we will not be in a position to build prior to September/October 2023.

Administration Response:

Acting CEO: I am not sure which meeting you are speaking of as there were no meetings in December scheduled for discussion about the oval. There may have been reference to a general briefing session.

Mayor Jones: I think there was going to be a meeting with the architects.

Cr Williams: No there was a meeting to be held to discuss an alternate.

Acting CEO: Following the Informal Gathering, there were comments made about specific design amendments, the Architects were engaged to make some changes. There was also the Christmas break in that time. We received information about the design late January 2023, and we are now in receipt, as of last week, a report regarding costings and updates, which will be presented to Council on Monday evening (27 February 2023) at a Briefing Session.

Cr Williams: I recall there being discussion around some alternative design having been drafted that Council were going to see, I'm sure other members remember as well.

Acting CEO: Not quite accurate Cr Williams, I appreciate where you're coming from and I know what you are referring to, but there has not been an alternative plan drafted for the oval. What was talked about was some original sketches done by our internal staff that were looking at options for potential value management for the design itself, so I have to reiterate there has been no alternate design done for that site, except for the options that are currently on the table.

Cr Williams: My understanding was that the other sketches, we were going to see but we haven't.

Mayor Jones: I'll ask that those come to the meeting on Monday night.

10.2 Cr Nenke

Question:

This is more a matter of process. Referring to the item regarding the SANTOS Tour Down Under (Item 14.3.3), but also correspondence in general. I am wondering what the correspondence was and whether we could have that sort of correspondence included into the agenda. What date was the correspondence received?

Administration Response:

Acting CEO: Absolutely we can make sure such items come into the agenda as part of items in the future.

Group Manager Public Relations and Community Services:

This particular item was sent to us through the State Government commercial in confidence, so that is why it was not included as part of the report. It was received at the start of January 2023.

Cr Nenke: My concern is something like this is a Council matter, not Administration. I think we should be discussing our appetite to host such an event. I see this as an economic development opportunity. I would have liked for this to have been discussed.

My concern is more about the process of correspondence coming into the Chamber. If items are commercial in confidence, they could be redacted accordingly.

## 11. QUESTIONS ON NOTICE

Nil.

## 12. MOTIONS WITHOUT NOTICE

### 12.1 Correspondence

**CNC190/22-23**

**Moved:** Cr Nenke  
**Seconded:** Cr Williams

That all correspondence that would assist in the decision making process for an agenda item be included in Council agendas, including matters of confidence to be redacted accordingly.

**CARRIED UNANIMOUSLY**

## 13. MOTIONS ON NOTICE

### 13.1 Cr Rypp

**CNC191/22-23**

**Moved:** Cr Rypp  
**Seconded:** Cr Williams

That as part of the 2023 community wide Traffic Survey, Administration and the appointed Traffic Consultants obtain the views of residents as to whether or not eligible Council controlled roads within the Township should become 40km/hour zones for each respective suburb.

**CARRIED**

*Councillor Nenke called a division and the Presiding Member declared that the vote be set aside.*

*The following Committee Members voted in **FAVOUR** of the motion: Cr Rypp, Cr Williams, Cr Allanson, Cr Zeppel, Cr Kaur, Cr Trotter*

*The following Committee Members voted **AGAINST** the motion: Cr Nenke, Cr Vanstone*

*The motion was **CARRIED***

### 13.2 Cr Rypp

**CNC192/22-23**

**Moved:** Cr Rypp  
**Seconded:** Cr Allanson

That Administration presents a report to the April Council Meeting on what options are available to change our hard waste collection system from an at-call system to an alternate collection system. It would be advantageous as part of this report to have conversations with East Waste and other Councils along with providing a cost / benefit analysis.

**CARRIED UNANIMOUSLY**

13.3 Cr Rypp

**CNC193/22-23**

**Moved:** Cr Rypp

**Seconded:** Cr Williams

1. That the Town of Walkerville Meeting Procedures be updated by the May 2023 Council Meeting for Agenda Item 'Public Question Time' to allow for members of the Public attending Council Meetings to ask Questions Without Notice.
2. That the Town of Walkerville create draft guidelines regarding 'Public Question Time' and 'Questions Without Notice' from the public to outline how questions will be dealt with. These draft guidelines will be presented to the March Council meeting for Council's consideration and return by the May 2023 Council Meeting.

**CARRIED UNANIMOUSLY**

13.4 Cr Allanson

**CNC194/22-23**

**Moved:** Cr Allanson

**Seconded:** Cr Kaur

That Council direct Administration to conduct a seven (7) day traffic count to collect data along Ilford St, Vale Park, particularly at the top end near Hamilton Street and up to Harris Road, to assess traffic conditions and vehicle thoroughfare speeds, to share the data with Council by the April 2023 Council meeting, and SAPOL if deemed necessary.

**CARRIED UNANIMOUSLY**

**14. REPORTS REQUIRING DECISION OF COUNCIL**

14.1 Strategy

14.1.1 Appointment of Presiding Member to Women of Walkerville Committee

*The presiding member called to suspend standing orders of the meeting until 8:16pm.*

*Majority supported*  
**CARRIED**

*The presiding member called to extend suspended standing orders of the meeting until 8:20pm.*

*Majority supported*  
**CARRIED**



**CNC195/22-23**

**Moved:** Cr Allanson

**Seconded:** Cr Rypp

That Council appoints Cr Liz Trotter as Presiding Member of the Women of Walkerville Committee from 9:01am Tuesday 21 February 2023 for a term of two (2) years.

**CARRIED UNANIMOUSLY**

14.2 Policy

14.2.1 Heritage Management Policy – for Consultation

**CNC196/22-23**

**Moved:** Cr Zeppel

**Seconded:** Cr Allanson

1. That Council receives and notes the revised Heritage Management Policy appearing as Attachment B to this report.
2. That Council approves the release of the revised Heritage Management Policy, appearing as Attachment B to this report, for public consultation for a period of 21 days.
3. That Council authorise Administration to make changes to the Heritage Management Policy of a minor technical or formatting nature as and where necessary, prior to release for consultation.

**CARRIED UNANIMOUSLY**

14.3 Operational

14.3.1 Review of the Women of Walkerville Committee

**CNC197/22-23**

**Moved:** Cr Kaur

**Seconded:** Cr Allanson

1. That Council receives and notes the minutes of the Women of Walkerville Committee Special Meeting held on Thursday 16 February 2023, appearing as Attachment A to this report.
2. That Council supports the below recommendations from the Committee:
  - a) Council endorse the renaming of the 'Women of Walkerville Committee' to the '**Walkerville Community Committee**'.
  - b) That Council endorse and adopt the revised Committee Terms of Reference, appearing as Attachment B to this report.

- c) That Council rescind point 3 of Council Resolution CNC151/22-23 of 19 December 2022, which reads:

*That Council resolves to make the following further amendments to the Women of Walkerville's Terms of Reference:*

- *That members of the committee may be female or male*

3. That Council authorises Administration to make minor amendments of a formatting or technical nature to the Committee Terms of Reference, as required.

**CARRIED UNANIMOUSLY**

14.3.2 Election of Greater Adelaide Regional Organisations of Councils (GAROC) East Regional Grouping Representative

**CNC198/22-23**

**Moved:** Cr Allanson

**Seconded:** Cr Rypp

**Resolution (Public)**

Pursuant to section 90(3)(b)

Pursuant to section 90(2) of the Local Government Act 1999 (the Act) the Council orders that all members of the public, except the Acting Chief Executive Officer Scott Reardon and Council Secretariat Danielle Edwards be excluded from attendance at the meeting for Agenda Item 14.3.2 Election of Greater Adelaide Regional Organisations of Councils (GAROC) East Regional Grouping Representative.

The Council is satisfied that pursuant to section 90(3)(b) of the Act, the information to be received, discussed and considered in relation to this Agenda Item is information relating to the personal affairs of living person.

**CARRIED UNANIMOUSLY**

*The time being 8:24pm the meeting moved into confidence.*

*The presiding member called to extend suspended standing orders of the meeting until 8:35pm.*

*Majority supported*  
**CARRIED**

**CNC199/22-23**

**Moved:** Cr Vanstone  
**Seconded:** Cr Trotter

**Resolution (Public)**

Pursuant to section 91(7)

That having discussed Agenda Item 14.3.2 Election of Greater Adelaide Regional Organisations of Councils (GAROC) East Regional Grouping Representative in confidence under section 90(2) and 90(3)(b) of the Act, the Council, pursuant to section 91(7) of that Act orders that the minutes to this Agenda Item be released following Council's determination on the matter;

and

That the Council resolves to end its confidential deliberations pursuant to section 90(2) of the Act and re-admit the public.

**CARRIED UNANIMOUSLY**

*The time being 8:33pm the meeting moved out of confidence.*

**CNC200/22-23**

**Moved:** Cr Trotter  
**Seconded:** Cr Rypp

1. That Council instructs the Presiding Member to mark the "Ballot Paper" with an "X" next to the name of Cr Don Palmer for election to the East Regional Grouping of Members of GAROC.
2. That the Presiding Member submit the completed "Ballot Paper" in line with the requirements set out in clause 4.4.5 of the GAROC Terms of Reference and in so doing ensure that the "Ballot Paper" is received by the "Returning Officer" no later than 5:00pm Wednesday 1 March 2023.

**CARRIED UNANIMOUSLY**

**14.3.3 2024 Santos Tour Down Under EOI**

*The presiding member called to suspend standing orders of the meeting until 8:49pm.*

*Majority supported*  
**CARRIED**

*The presiding member called to extend suspended standing orders of the meeting until 8:54pm.*

*Majority supported*  
**CARRIED**

**CNC201/22-23**

**Moved:** Cr Rypp

**Seconded:** Cr Vanstone

1. That Council directs Administration not to submit an expression of interest to host a 2024 Santos Tour Down Under stage.
2. That Administration write to Tour Down Under to express possible future interest.

**CARRIED UNANIMOUSLY**

14.3.4 Robe Terrace Service Road Traffic Investigations

**CNC202/22-23**

**Moved:** Cr Allanson

**Seconded:** Cr Rypp

1. That Council receive and note the Robe Terrace Service Road Traffic Investigations report.
2. That Council acknowledges the function of the vegetated mound as a physical separator between local and Robe Terrace Main Road traffic, providing amenity and noise buffering to the area.
3. That Council direct Administration to undertake the actions from the engineering investigation of the Robe Terrace Service Road shown in Attachment A of this report including:
  - a. Removal of vegetation within the restricted sight line zones (pink shaded areas) at sites 3, 4, 5 and 6;
  - b. Adjustment of any signage that is located within this sight line zones at sites 3, 4, 5 and 6;
  - c. Ensure any vegetation re-planted within these sight line zones in all sites are ground covers only; and
  - d. Preserve the shape and size of the mounds in their existing form, with the exception of site 5 (entry), which requires further topographical survey to determine whether reshaping of the mound at this point is required;
  - e. To bring back a report by the March 2023 Council Meeting recommending the height and distance for removal of vegetation for all sites.

**CARRIED UNANIMOUSLY**



14.3.5 Establishment of Section 41 Committee – Sustainability Committee

*The presiding member called to suspend standing orders of the meeting until 9:35pm.*

*Majority supported*  
**CARRIED**

**CNC203/22-23**

**Moved:** Cr Zeppel

**Seconded:** Cr Kaur

1. That Council receive and note the 'Establishment of Section 41 Committee – Sustainability Committee' report.
2. That Council resolve to establish the Town of Walkerville Sustainability Committee under Section 41 of the *Local Government Act 1999*, commencing 9:01am Tuesday 20 February 2023, and in so doing adopts the Sustainability Committee Terms of Reference, appearing as Attachment A to this report.
3. That Council appoint the following Elected Members to the Sustainability Committee:
  - Mayor Melissa Jones
  - Cr John Zeppel
  - Cr James Williams
  - Cr Aman Kaur
4. That Council invite Resilient East to attend the first workshop of the Sustainability Committee in order to provide a briefing to the Committee on the role and functions of Resilient East.
5. That following the first workshop and meeting of the Sustainability Committee, a subsequent report be submitted to Council which includes, but is not restricted to, recommendations on the appointment for the Committee's Presiding Member, a proposed works program, and a review of the Committee's Terms of Reference including consideration of the below amendments;
  - a. That the Mayor be an ex-officio member of the Committee
  - b. 4.2 change wording to 'a period of two years'
  - c. References to CEO change to Committee Executive Officer
  - d. Item 8.4 references to 'Deputy Mayor' be changed to 'Deputy Presiding Member'
  - e. Inclusive of economic sustainability

**CARRIED UNANIMOUSLY**

14.3.6 Community Fund Application – Green

**CNC204/22-23**

**Moved:** Cr Vanstone

**Seconded:** Cr Trotter

1. That Council allocates the following funds to the respective Community Fund applicant from the 2022-23 Community Fund budget:
  - a. Charlise Green – \$250 as determined by Council
2. That Administration writes to the applicant for the Community Fund grant and advises them of the Council resolution.

**CARRIED**

14.3.7 Community Fund Application – Rotary Club of Walkerville

**CNC205/22-23**

**Moved:** Cr Williams

**Seconded:** Cr Trotter

1. That Council waives the hiring and security fees of \$886.40 for the Rotary Club of Walkerville for their Birthing Kits Assembly Afternoon on Sunday 26 March 2023.
2. That Administration writes to the applicant for the Community Fund grant and advises them of the Council resolution.

**CARRIED**

14.4 Subsidiaries

Nil.

**15. IDENTIFICATION OF ITEMS FOR INDIVIDUAL CONSIDERATION**

**CNCXXX/22-23**

**Moved:** Cr Williams

**Seconded:** Cr Zeppel

That items 16.3.2, 16.3.3, 16.4.1, and 16.5 be moved as per their recommendations.

**CARRIED UNANIMOUSLY**

## 16. REPORTS REQUIRING DISCUSSION AND / OR PRESENTED FOR INFORMATION

### 16.1 Strategy

Nil.

### 16.2 Policy

Nil.

### 16.3 Operational

#### 16.3.1 Monthly Works Report January 2023

**CNC206/22-23**

**Moved:** Cr Williams

**Seconded:** Cr Vanstone

That Council receives and notes the Works Report for January 2023.

**CARRIED UNANIMOUSLY**

#### 16.3.2 Monthly Financial Report January 2023

**CNC207/22-23**

**Moved:** Cr Williams

**Seconded:** Cr Zeppel

That Council receives and notes the Monthly Financial Report as at 31 January 2023.

**CARRIED UNANIMOUSLY**

#### 16.3.3 Decisions of Council Assessment Panel 13 February 2023

**CNC208/22-23**

**Moved:** Cr Williams

**Seconded:** Cr Zeppel

That Council notes that the Council Assessment Panel did not meet on Monday 13 February 2023 as no items were raised for consideration by Council Administration.

**CARRIED UNANIMOUSLY**

16.3.4 Transport Strategy Update 2023

**CNC209/22-23**

**Moved:** Cr Allanson  
**Seconded:** Cr Trotter

That Council receives and notes the Transport Strategy Update for February 2023.

**CARRIED**

16.4 Subsidiaries

16.4.1 ERA Water Board Meeting Minutes 25 January 2023

**CNC210/22-23**

**Moved:** Cr Williams  
**Seconded:** Cr Zeppel

That Council receives and notes the ERA Water Minutes from the Board Meeting convened on 25 January 2023.

**CARRIED UNANIMOUSLY**

16.5 Outstanding Council Resolutions and Actions

**CNC211/22-23**

**Moved:** Cr Williams  
**Seconded:** Cr Zeppel

That Council receives and notes the list of Council resolutions currently being processed as at 15 February 2023.

**CARRIED UNANIMOUSLY**

**17 CORRESPONDENCE**

Nil.

**18 URGENT OTHER BUSINESS**

*This item occurred after item 19.2 (page 21).*



## 19 CONFIDENTIAL ITEMS

### 19.1 Discretionary Rates Rebate Application (ECH Inc.) 2022-23

#### **CNC212/22-23**

**Moved:** Cr Zeppel  
**Seconded:** Cr Kaur

#### **Resolution (Public)**

Pursuant to s90(3)(b)

Pursuant to Section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except the Acting Chief Executive Officer Scott Reardon, Group Manager Asset & Infrastructure James Kelly, Group Manager Corporate Services Vikki Purtle, Group Manager Public Relations & Community Services Sarah Spencer, and Council Secretariat Danielle Edwards, be excluded from attendance at the meeting for Agenda Item 19.1 'Discretionary Rates Rebate Application (ECH Inc) 2022-23'.

The Council is satisfied that, pursuant to section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

**CARRIED UNANIMOUSLY**

*The time being 9:38pm the meeting moved into confidence.*

#### **CNC213/22-23**

**Moved:** Cr Williams  
**Seconded:** Cr Rypp

#### **Resolution (Public)**

That item 19.1 *Discretionary Rates Rebate Application (ECH Inc.) 2022-23* be deferred until the March 2023 Council Meeting after investigation of historical rates rebates.

**CARRIED UNANIMOUSLY**

**CNC214/22-23**

**Moved:** Cr Allanson

**Seconded:** Cr Rypp

**Recommendation (Public)**

Pursuant to s.91(7)

That having considered Agenda Item 'Discretionary Rates Rebate Application (ECH Inc) 2022-23' in confidence under section 90(2) and (3)(b) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report and attachments relevant to this Agenda Item be retained in confidence until the matter is resolved, excepting that the Council authorises the release of the Council resolution to those parties identified in the substantive resolution relating to this Agenda Item to enable enactment of the resolution and that pursuant to Section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the review and power to revoke this Order;

and

That Council resolves to end its confidential deliberations pursuant to Section 90(2) of the *Local Government Act 1999* and re-admit the public.

**CARRIED UNANIMOUSLY**

*The time being 9:45pm the meeting moved out of confidence.*

19.2 CEO Recruitment Process

**CNC215/22-23**

**Moved:** Cr Rypp

**Seconded:** Cr Vanstone

**Recommendation (Public)**

Pursuant to section 90(3)(b),(h)&(k)

Pursuant to section 90(2) of the *Local Government Act 1999* (the **Act**) the Council orders that all members of the public, except Council Secretariat Danielle Edwards be excluded from attendance at the meeting for Agenda Item 19.3 CEO Recruitment Process, noting that the Acting CEO may be called upon if required.

The Council is satisfied that pursuant to sections 90(3)(b),(h)&(k) of the Act, the information to be received, discussed and considered in relation to this Agenda Item is information relating to the personal affairs of living person, is based on legal advice, and is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person or company with whom Council is proposing to conduct business.

**CARRIED UNANIMOUSLY**

*The time being 9:50pm the meeting moved into confidence.*

*The presiding member called to suspend standing orders of the meeting until 10:00pm.*

*Majority supported*  
**CARRIED**

*The presiding member called to extend suspended standing orders of the meeting until 10:15pm.*

*Majority supported*  
**CARRIED**

*The presiding member called to extend suspended standing orders of the meeting until 10:30pm.*

*Majority supported*  
**CARRIED**

*The time being 10:30pm Cr Williams departed the meeting.*

*The time being 10:32pm Cr Williams re-entered the meeting.*

**Moved:** Cr Vanstone

**Seconded:** Cr Trotter

**Resolution (Confidential)**

1. That the CEO Performance Review Committee in their capacity as the CEO Recruitment and Selection Panel recommend to Council that the recruitment process for the Chief Executive Officer now commence and be undertaken in accordance with both the prescribed 'appointment procedures' as outlined under section 98 of the *Local Government Act 1999* and the legal advice obtained, appearing as Attachment B to this report, and in doing so Council:
  - a. appoints a suitably qualified recruitment company through an open request for quotes tender process conducted via Vendor Panel to assist with the CEO recruitment process, and that subject to Council's endorsement this open request for quotes tender process be undertaken for the 21 day period as soon as reasonable practical after the Council's determination but no later than Monday 27 February 2023.
  - b. engages an independent legal adviser to provide advice and probity on issues relating to the CEO recruitment process through an open request for quotes tender process conducted via Vendor Panel, and that subject to Council's endorsement this open request for quotes tender process be undertaken for the 21 day period as soon as reasonable practical after the Council's determination but no later than Monday 27 February 2023.
2. That the CEO Performance Review Committee recommend to Council that the Acting Chief Executive Officer be authorised to write to those three (3) companies, namely Hender Consulting, McArthur Consulting and Perks People Solutions, to advise that Council will undertake an open tender process to appoint a suitably qualified recruitment company, and as part of which the respective companies may submit a proposal.
3. That the CEO Performance Review Committee request that Administration draft the requisite tender documentation relating to recommendations 1 a. and 1 b. above, and that this draft documentation be submitted to Council for reference and noting at their Ordinary Meeting of 20 February 2023.
4. That Council note that the CEO Performance Review Committee have determined that following completion of recommendations 1, 2 and 3 above, the CEO Performance Committee will convene a Special Meeting at which [REDACTED] will be invited to assist and provide guidance on any/all tender submissions received, so that the Committee can subsequently make recommendations to Council on the appointment of both a suitably qualified recruitment company and independent legal adviser.

**CARRIED UNANIMOUSLY**

**CNC217/22-23**

**Moved:** Cr Trotter  
**Seconded:** Cr Vanstone

**Resolution (Public)**

Pursuant to section 91(7)

That having considered Agenda Item 4.1 CEO Recruitment Process in confidence under section 90(2), 90(3)(b),(h)&(k) of the Act, the Council, pursuant to section 91(7) of that Act orders that the report, Attachment B, and minutes relevant to this Agenda Item be retained in confidence for a period of 12 months or until the conclusion of the recruitment process, and that pursuant to section 91(9)(c) of the Act the Council delegates to the Acting Chief Executive Officer the review and power to revoke this Order;

and

That the CEO Performance Review Committee resolves to end its confidential deliberations pursuant to section 90(2) of the Act and re-admit the public.

**CARRIED UNANIMOUSLY**

*The time being 10:38pm the meeting moved out of confidence.*

**18 URGENT OTHER BUSINESS**

18.1 YMCA Gymnastics – Mayor Jones

**CNC218/22-23**

**Moved:** Cr Trotter  
**Seconded:** Cr Kaur

That Administration write to Walkerville schools, churches and community groups to enquire whether they would be able to assist with a temporary location for gymnastics classes by 5pm Friday 24 February 2023.

**CARRIED**

**20 CLOSURE**

*The Presiding Member declared the meeting closed at 10:47pm.*