



*Lest we forget*

Commemorating the 100th anniversary of the ANZAC landings at Gallipoli.

TOWN OF



WALKERVILLE

annual  
report  
2014-15

The Town of Walkerville acknowledges the Kurna people as the traditional custodians of this land, and respects their spiritual relationship with their country.

The Town of Walkerville recognises the generations of stewardship the Kurna people have provided to this land, and respects that their cultural heritage and beliefs are as important today, as they were for their ancestors.

2015 ANZAC Day Dawn Service, Memorial Gardens, Church Terrace, Walkerville.



# annual report 2014-15

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## FEATURE STORY

# ANZAC Centenary:

## A field of handmade poppies commemorates the sacrifice of a nation

### The poppy project

In 2014, the library became involved in a project called *5000 poppies* a national initiative to plant a field of handmade poppies in Melbourne's Federation Square on April 2015.

The project began with a donation of poppies from Susan Collins in October 2014. Accompanying the poppies was a handwritten letter about her grandfather – Norman 'Doxo' Richard Barrett. 'Doxo' as he was known, was a survivor of the Gallipoli landings and later served in Egypt and the trenches in France. Thankfully, he did return home and as the letter tells us, married his sweetheart who nursed him back to health, had a son and lived to his 76th year.

Below is an excerpt from Susan's letter:

**"He would not speak about the horrors he and his comrades experienced, but he quietly instilled in me a need to promote peace and understanding of others in my life"**

*5000 poppies* proved immensely popular with the local community. Ultimately, thousands of poppies were donated to the library and a regular craft group was established that continues to meet every week to work on a range of craft projects.

The Walkerville poppies were first used to make a wreath for the 2014 Remembrance Day Service. By ANZAC 2015, enough poppies had been donated to create an impressive five metre banner which was displayed in the RSL Clubrooms on ANZAC Day 2015. The library also donated poppies towards a field of flowers created in Federation Square in Melbourne for the ANZAC Centenary.

The Council also commissioned new banners for Walkerville Terrace to commemorate the Centenary.



### ANZAC Day 2015

In recognition of the particular significance of 2015 ANZAC Day, Walkerville Council entered into an agreement with Walkerville RSL to sponsor the Dawn Service and contributed almost \$9,500 towards its Centenary commemoration.

It was estimated that up to 2500 people attended the Dawn Service – the largest turnout for the Town of Walkerville. For the first time, large television screens were positioned at key vantage points to accommodate the crowds and the 1st Gilberton Scout Group, braved the wet weather conditions to conduct an overnight vigil in the Memorial Gardens. In the lead up to this event, the depot staff carried out a range of works in the Memorial Gardens including, new planting, landscaping and improved irrigation to ensure the Gardens would be at their absolute best.

**"I would like to acknowledge Walkerville Council for sponsoring the 2015 ANZAC Day event and for the work they have undertaken in enhancing the Memorial Gardens to ensure they will be at their best."**

Norm Coleman, President, Walkerville RSL



Scenes from the 2015 ANZAC Day dawn service.

## FEATURE STORY

# ANZAC Centenary:

## The Town of Walkerville commemorates the sacrifice of a nation



### The Mayor of Walkerville's Speech at the 2015 Dawn Service

*It is an honour to be part of this very significant ANZAC Day Dawn Service.*

*The anniversary of the Centenary of the landings at Gallipoli has resonated with Australians everywhere. This ill-fated campaign... fought on the other side of the world... became a catalyst that helped forge the identity of a nation. Gallipoli became legend... exemplifying courage, endurance and sacrifice.*

*As, Historian, C. E. W. Bean, observed:*

***"ANZAC stood and still stands for reckless valour in a good cause, for enterprise, resourcefulness, fidelity, comradeship and endurance that will never own defeat."***

*Every year, Australians make the pilgrimage to Gallipoli, to see for themselves, the challenges and unrelenting conditions the ANZACs were faced with.'*

*Many of them will reflect upon the powerful message inscribed on the memorial at ANZAC Cove, by the first President of Turkey, Mustafa Kemal Atatürk:*

*"You, the mothers, who sent their sons from faraway countries, wipe away your tears your sons are now lying in our bosom and are in peace, after having lost their lives on this land they have become our sons as well."*

*Last year, my wife Beverley and I travelled to northern France to visit the World War One battlefields and landmarks.*

*When you are standing there, the reality and scale of those battles really hits home. We learned of incredible feats of bravery and comradeship and of the adversity the ANZACs endured.*

*It was a profound and extremely emotional experience.*

*During this trip, we visited many military cemeteries and museums: the Menin Gate Memorial in Ypres, the Flanders Field Museum and the town of Villers-Bretonneux which honours the ANZACs with a Dawn Service each year.*

*Of course, you don't have to travel overseas to see the impact of war. Every country town, suburb and city has its own war memorial. Some are very grand and imposing, while others are very simple. Every memorial is a lasting tribute to those who served, and those who never came home.*

*Here in Walkerville, the Wesleyan Cemetery on Smith Street has a memorial to seven ANZACs from World War One.*

*All but one, were killed on the battlefields of France, the exception being, Private Walter Jordan Rusk who died at Gallipoli on the 29 August 1915, aged 29 years of age.*

*Sadly, war and armed conflict are never consigned to history.*

*The First World War was quickly followed by a Second World War and since then our defence forces have served in many countries around the world.*

*Today we remember the sacrifice of all those who have served – and those who continue to serve this country.*

*I commend and thank our hosts the Walkerville RSL, who have been supported by the Walkerville Rotary Club in presenting this year's Dawn Service.*

*In closing, I'd like to say how important it is to see so many children and young people here this morning. We can only hope that they will be spared the realities of war.*

*That is why these ceremonies matter and why the legend of ANZAC should always endure in our hearts and minds.*

*Lest we forget.*

Mayor of Walkerville

**“Sound the Last Post again,  
lest we forget the freedom  
that we cherish has been  
bought – not found like  
mushrooms in the field; the  
debt is ours to pay, mindful  
of those who fought and fell.”**

Excerpt from Sonnet for ANZAC Day by Alf Wood.

*Lest we forget*



Mayor Ray Grigg (left), Norm Coleman, President of the Walkerville RSL (right).

## FEATURE STORY:

# A river runs through it...



**Since 2009, the Town of Walkerville has played a lead role in the management, planning, design and delivery of a large scale stormwater harvesting and distribution scheme. Initially known as *Waterproofing the East – Eastern Region Alliance Stormwater Harvesting and Reuse* – the project was rebranded *ERA Water* in mid-2015.**

This innovative project is an initiative of the Eastern Region Alliance (ERA), a group of metropolitan Councils working together for the benefit of the eastern region. Once delivered it will capture, store and distribute, recycled urban stormwater within a region that has previously been considered unfavourable for stormwater harvesting due to its steep terrain, lack of sufficient open space and underlying fractured rock aquifers.

Thus far, the project has steadily achieved an impressive list of milestones: the completion of feasibility studies and master planning; the establishment of a Project Steering Group and the appointment of a design and distribution team. Some of the key elements of this multi-million dollar project include its success in securing Federal and State funding and its comprehensive strategic and master planning processes.

From the beginning, this was an ambitious cross-Council endeavour. While the configuration of participating Councils has changed over time, the project's objective to deliver a sustainable source of non-potable water to the region has remained the same.

By mid-2015 three eastern metropolitan Councils had confirmed their involvement: the Town of Walkerville and the Cities of Burnside and Norwood, Payneham and St Peters.

In July 2015, the Hon Geoff Brock MP, Minister for Regional Development and Minister for Local Government, formally approved the establishment of both the Subsidiary and its Charter. The project was rebranded as *ERA Water*. The board will take over the work of the Project Steering Group, which was set up in 2013 and led by Walkerville's CEO, Kiki Magro. The CEOs of the three participating Councils comprise the Board of the Subsidiary.

Despite the fact that Walkerville Council is the smallest of the three Councils, it negotiated an equal three-way distribution of profits. Once completed, *ERA Water* will have capacity to supply far beyond the Council borders of the three participating Councils. That's great news for water security and a testament of the vision and determination in realising this long-term and innovative stormwater harvesting project.



**“The project also provides an outstanding opportunity to make significant progress towards greater regional co-operation – an imperative for local government in the twenty-first century.**

**The genesis of the project was the consequences of the drought years 2005-2010. Like all visionary projects, it has required a champion to maintain the momentum and interest with potential in participating councils. That role has been played by the Town of Walkerville and in particular your CEO Kiki Magro.”**

David Parkin, Mayor of the City of Burnside.

17 April 2015 the Project Steering Group won the award for Excellence in Environmental Leadership and Sustainability at the LG Professional awards. Kiki Magro, Town of Walkerville’s CEO, is holding the award.

# Your Town

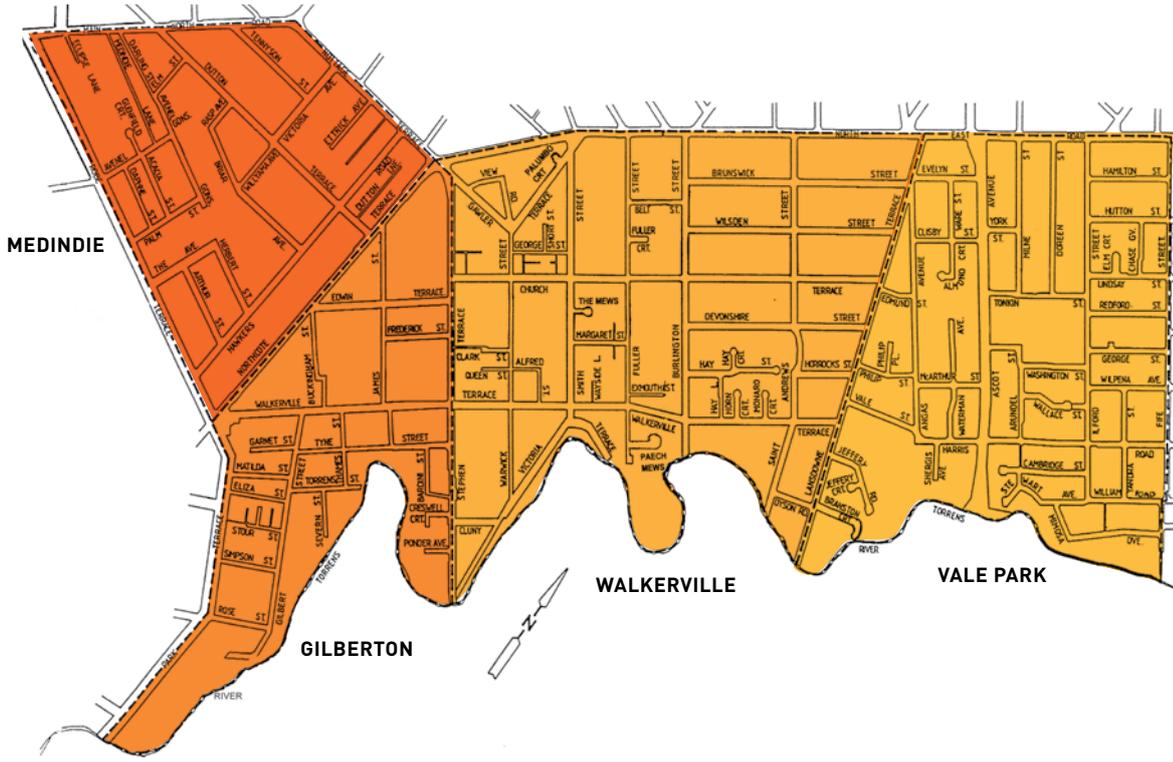


**The Town of Walkerville is the smallest council in metropolitan Adelaide and covers a land area of 3.5km<sup>2</sup>. The Township is home to more than 7000 residents and remains the only council in metropolitan Adelaide to have retained its 'Town' status.**

**The Town of Walkerville encompasses the suburbs of Gilberton, Medindie, Vale Park and Walkerville and is located immediately north-east of the city of Adelaide, about 4 kilometres from the Adelaide GPO.**

The Town of Walkerville is bordered by the River Torrens, the Adelaide Parklands and residential suburbs to the north and north-east. Its street boundaries are:

- Park Terrace
- Robe Terrace
- Main North Road
- Nottage Terrace
- North East Road
- Fife Street.



### Snapshot of our community

**44**

median age



**1487**

volunteers



**24**

open space  
assets/reserves

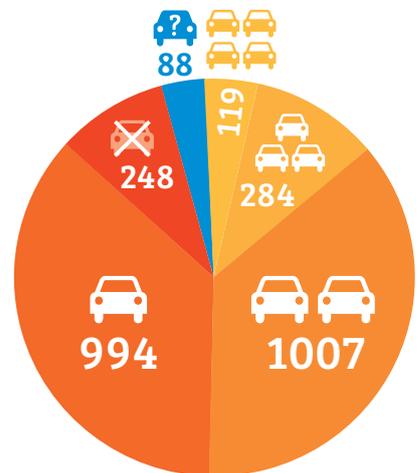
(includes Linear  
Park Trail)

### Dwellings



total private dwellings **3041**

### Number of motor vehicles per dwelling



total **2740**

# Your Town

## Higher education

**Level of education** Count of persons aged 15 years and over with a qualification (b)

	15-24 years	25-34 years	35-44 years	45-54 years	55-64 years	65-74 years	75-84 years	85 years & over	Total
<b>Males</b> 									
Postgraduate Degree Level	3	33	54	74	51	39	18	5	277
Graduate Diploma and Graduate Certificate Level	0	13	23	13	11	17	0	0	77
Bachelor Degree Level	55	127	115	118	149	70	47	16	697
Advanced Diploma and Diploma Level	16	27	41	42	52	42	10	0	230
<b>Certificate Level:</b>									
Certificate Level, nfd	3	0	6	7	5	7	4	0	32
Certificate III & IV Level(c)	26	30	54	60	66	43	30	7	316
Certificate I & II Level(d)	0	3	3	4	3	0	3	0	16
<b>subtotal</b>	<b>29</b>	<b>33</b>	<b>63</b>	<b>71</b>	<b>74</b>	<b>50</b>	<b>37</b>	<b>7</b>	<b>364</b>
Level of education inadequately described	3	0	4	6	4	9	4	3	33
Level of education not stated	40	24	33	34	37	23	26	20	237
<b>Total</b>	<b>146</b>	<b>257</b>	<b>333</b>	<b>358</b>	<b>378</b>	<b>250</b>	<b>142</b>	<b>51</b>	<b>1,915</b>
<b>Females</b> 									
Postgraduate Degree Level	3	30	59	50	29	21	4	0	196
Graduate Diploma and Graduate Certificate Level	0	11	24	31	22	11	6	0	105
Bachelor Degree Level	57	130	149	138	125	48	28	11	686
Advanced Diploma and Diploma Level	9	30	56	49	80	50	29	10	313
<b>Certificate Level:</b>									
Certificate Level, nfd	0	4	11	15	12	12	4	0	58
Certificate III & IV Level(c)	19	35	28	34	26	12	9	8	171
Certificate I & II Level(d)	11	3	3	3	3	0	3	0	26
<b>subtotal</b>	<b>30</b>	<b>42</b>	<b>42</b>	<b>52</b>	<b>41</b>	<b>24</b>	<b>16</b>	<b>8</b>	<b>255</b>
Level of education inadequately described	0	6	9	8	10	12	5	5	55
Level of education not stated	25	10	29	25	39	31	87	48	294
<b>Total</b>	<b>124</b>	<b>259</b>	<b>368</b>	<b>353</b>	<b>346</b>	<b>197</b>	<b>175</b>	<b>82</b>	<b>1,904</b>

This table is based on place of usual residence. (a) Excludes schooling up to Year 12. (b) Excludes persons with a qualification out of the scope of the Australian Standard Classification of Education (ASCED). (c) Includes 'Certificate III & IV Level, nfd'. (d) Includes 'Certificate I & II Level, nfd'.

## Work force

	15-19 years	20-24 years	25-34 years	35-44 years	45-54 years	55-64 years	65-74 years	75-84 years	85 years & over	Total
<b>Males</b> 										
<b>Employed, worked:</b>										
Full-time (a)	5	78	204	302	328	254	51	3	0	1,225
Part-time	47	73	65	32	33	76	61	11	0	398
Employed, away from work (b)	3	4	3	10	13	14	6	3	0	56
Hours worked not stated	0	4	6	0	4	4	0	0	0	18
<b>subtotal</b>	<b>55</b>	<b>159</b>	<b>278</b>	<b>344</b>	<b>378</b>	<b>348</b>	<b>118</b>	<b>17</b>	<b>0</b>	<b>1,697</b>
<b>Unemployed, looking for:</b>										
Full-time work	3	6	12	7	9	9	0	0	0	46
Part-time work	12	9	6	5	4	4	0	0	0	40
<b>subtotal</b>	<b>15</b>	<b>15</b>	<b>18</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>86</b>
<b>Total labour force</b>	<b>70</b>	<b>174</b>	<b>296</b>	<b>356</b>	<b>391</b>	<b>361</b>	<b>118</b>	<b>17</b>	<b>0</b>	<b>1,783</b>
<b>Not in the labour force</b>	<b>127</b>	<b>79</b>	<b>36</b>	<b>50</b>	<b>47</b>	<b>117</b>	<b>208</b>	<b>184</b>	<b>71</b>	<b>919</b>
<b>Labour force status not stated</b>	<b>9</b>	<b>20</b>	<b>21</b>	<b>27</b>	<b>25</b>	<b>25</b>	<b>14</b>	<b>12</b>	<b>10</b>	<b>163</b>
<b>Total</b>	<b>206</b>	<b>273</b>	<b>353</b>	<b>433</b>	<b>463</b>	<b>503</b>	<b>340</b>	<b>213</b>	<b>81</b>	<b>2,865</b>
<b>Females</b> 										
<b>Employed, worked:</b>										
Full-time (a)	6	44	139	135	193	133	22	3	0	675
Part-time	69	95	82	171	162	143	49	7	0	778
Employed, away from work (b)	4	8	17	16	14	14	3	3	0	79
Hours worked not stated	7	3	0	5	4	0	0	0	0	19
<b>subtotal</b>	<b>86</b>	<b>150</b>	<b>238</b>	<b>327</b>	<b>373</b>	<b>290</b>	<b>74</b>	<b>13</b>	<b>0</b>	<b>1,551</b>
<b>Unemployed, looking for:</b>										
Full-time work	3	4	7	7	5	3	0	0	0	29
Part-time work	9	7	6	4	8	3	0	0	0	37
<b>subtotal</b>	<b>12</b>	<b>11</b>	<b>13</b>	<b>11</b>	<b>13</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>66</b>
<b>Total labour force</b>	<b>98</b>	<b>161</b>	<b>251</b>	<b>338</b>	<b>386</b>	<b>296</b>	<b>74</b>	<b>13</b>	<b>0</b>	<b>1,617</b>
<b>Not in the labour force</b>	<b>151</b>	<b>51</b>	<b>49</b>	<b>93</b>	<b>89</b>	<b>186</b>	<b>277</b>	<b>269</b>	<b>176</b>	<b>1,341</b>
<b>Labour force status not stated</b>	<b>6</b>	<b>8</b>	<b>7</b>	<b>21</b>	<b>18</b>	<b>24</b>	<b>15</b>	<b>32</b>	<b>16</b>	<b>147</b>
<b>Total</b>	<b>255</b>	<b>220</b>	<b>307</b>	<b>452</b>	<b>493</b>	<b>506</b>	<b>366</b>	<b>314</b>	<b>192</b>	<b>3,105</b>

This table is based on place of usual residence. (a) 'Employed, worked full-time' is defined as having worked 35 hours or more in all jobs during the week prior to Census Night. (b) Comprises employed persons who did not work any hours in the week prior to Census Night.

# Your Town

## Families

	Families	Persons
<b>Couple family with no children</b>	<b>785</b>	<b>1,547</b>
<b>Couple family with:</b>		
<b>children under 15 and:</b>		
dependent students and non-dependent children	7	42
dependent students and no non-dependent children	94	418
no dependent students and non-dependent children	7	33
no dependent students and no non-dependent children	372	1,435
<b>subtotal</b>	<b>480</b>	<b>1,928</b>
<b>no children under 15 and:</b>		
dependent students and non-dependent children	44	181
dependent students and no non-dependent children	121	436
no dependent students and non-dependent children	126	377
<b>subtotal</b>	<b>291</b>	<b>994</b>
<b>Total</b>	<b>771</b>	<b>2,922</b>
<b>One parent family with:</b>		
<b>children under 15 and:</b>		
dependent students and non-dependent children	0	6
dependent students and no non-dependent children	18	62
no dependent students and non-dependent children	0	5
no dependent students and no non-dependent children	66	161
<b>subtotal</b>	<b>84</b>	<b>234</b>
<b>no children under 15 and:</b>		
dependent students and non-dependent children	13	25
dependent students and no non-dependent children	28	68
no dependent students and non-dependent children	74	145
<b>subtotal</b>	<b>115</b>	<b>238</b>
<b>Total</b>	<b>199</b>	<b>472</b>
<b>Other family</b>	<b>43</b>	<b>92</b>
<b>Total</b>	<b>1,798</b>	<b>5,033</b>

Includes same-sex couple families. Excludes family members temporarily absent on Census Night.

## Travel to work

	Males	Females	Persons
<b>One method:</b>			
Train	0	3	3
Bus	102	124	226
Tram (includes light rail)	3	0	3
Taxi	7	7	14
Car, as driver	1,105	871	1,976
Car, as passenger	51	97	148
Truck	10	0	10
Motorbike/scooter	14	3	17
Bicycle	69	26	95
Other	18	10	28
Walked only	50	51	101
<b>Total one method</b>	<b>1,429</b>	<b>1,192</b>	<b>2,621</b>
<b>Two methods:</b>			
<b>Train and:</b>			
Bus	3	4	7
Tram (includes light rail)	0	0	0
Car, as driver	3	0	3
Car, as passenger	0	0	0
Other	0	0	0
<b>subtotal</b>	<b>6</b>	<b>4</b>	<b>10</b>
<b>Bus and:</b>			
Tram (includes light rail)	3	0	3
Car, as driver	5	3	8
Car, as passenger	3	5	8
Other	3	0	3
<b>subtotal</b>	<b>14</b>	<b>8</b>	<b>22</b>
<b>Other two methods</b>	<b>11</b>	<b>9</b>	<b>20</b>
<b>Total two methods</b>	<b>31</b>	<b>21</b>	<b>52</b>
<b>Three methods:</b>			
<b>Train and two other methods</b>	<b>3</b>	<b>0</b>	<b>3</b>
<b>Bus and two other methods (excludes train)</b>	<b>3</b>	<b>0</b>	<b>3</b>
<b>Other three methods</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total three methods</b>	<b>6</b>	<b>0</b>	<b>6</b>
Worked at home	82	90	172
Did not go to work	132	227	359
Method of travel to work not stated	16	24	40
<b>Total</b>	<b>1,696</b>	<b>1,554</b>	<b>3,250</b>

This table is based on place of usual residence.

An extensive community profile for the Town of Walkerville based on 2011 census data is available from [www.censusdata.abs.gov.au](http://www.censusdata.abs.gov.au)

overleaf: 2014 Walkerville Christmas



# Message from the Mayor



**In my first seven months as Mayor of Walkerville, I have certainly learned much about the workings of Local Government; and my passion for the role and for the future direction of this Township is greater than ever.**

I began this term with a mandate to encourage genuine participation, transparency and interaction with residents and to work cohesively as a Council, along with Administration, to ensure the best outcomes for the community.

Many people over the course of the last months have heard me say that I want to retain the 'village' atmosphere that we have in Walkerville. That doesn't mean we don't support innovation or change – but we shouldn't have to compromise the qualities and characteristics that make our community unique.

As the smallest Council in metropolitan Adelaide, our residents are in a prime position to connect directly with their Elected Members.

While there are ceremonial aspects to the role of Mayor, I am not a Mayor that *stands* on ceremony. Everyone has a voice – or to put it another way – everyone has a right to be heard. Indeed, the highlight of my role is the chance to get out into community and meet our diverse, talented and informed residents face to face.

Making this connection with the community was the impetus behind establishing a series of community liaison groups. These groups are informal, (i.e. they are not Committees of Council) but they have proved invaluable in keeping me, and the Elected Members, in touch with what people are concerned about; what their aspirations are for the future and where Council is getting it right and where it still has a way to go.

Thus far, I have met with representatives from local community organisations, sporting clubs, schools and traders and property owners along Walkerville Terrace. I want to thank everyone involved who participated in these groups.

This Council identified their key priorities for their first 12 months in office and I am pleased to say that within seven months, many of our priorities were delivered in advance or are in development for implementation in 2015/16.

Long term financial sustainability and reduced debt were key priorities as we embarked on the process of developing the *2015/16 Annual business plan*. To enhance transparency we changed the configuration of the Audit Committee. To ensure we had a sound basis for our long term financial planning we engaged an external consultant to conduct a comprehensive review of Council's asset valuations.

In February 2015, Council endorsed the *Movement management plan*, a planning document that is the basis of a *Movement action plan*, which prioritises actions to resolve some of the traffic and movement issues we have in the Township. We've been able to fast track some of those actions already, including:

- Installing a wombat crossing on Walkerville Terrace (near the Walkerville Shopping Centre)
- Investigating the introduction of a 40km/h speed limit on Walkerville Terrace.
- Developing proposals to increase pedestrian safety on Hawkers Road, Medindie and undertaking public consultation.

Offering a level of customer service that exceeds expectations is another priority area. When Council endorsed the 2015/16 budget it endorsed a whole of town survey inviting residents to tell us what they think about the services Council provides and how it performs. The survey will also seek feedback and direction on Council's key strategic priorities.

The results of this survey will be available by December 2015.

As a small Council, we are not in a position to deliver a full-program of social and cultural events on our own.

However, we facilitate our hard-working community groups to deliver their events. In 2014/15, we sponsored the 2015 ANZAC Day Dawn Service and the Walkerville art show, presented by Walkerville Rotary.

Council also supported the 2014 Remembrance Day Ceremony and the Christmas Miniature Pageant. Through its Community Fund Program it offered grants to individuals and local groups.

All these activities are outlined in detail throughout this report.

In closing, it's been an incredibly busy and fulfilling first seven months. I would like to acknowledge the Elected Members for their commitment, support and informed contributions towards shaping the future direction of this Council.

I thank Administration for their considerable efforts and hard work in transforming our priorities into actions.



Mayor Grigg with Rex Adams, 2015 Volunteer of the year.



A handwritten signature in black ink that reads 'Ray Grigg'. The signature is fluid and cursive.

**Ray Grigg**

MAYOR OF WALKERVILLE

# Meet the Elected Members



## MaryLou Bishop



It is now seven months since I was elected to represent the people of The Town of Walkerville. I am learning a lot and I am also very conscious of the great responsibility that has been given to me, to represent you all in an honest and thoughtful way, as a decision made today could well impact, in unknown ways, in the future. I am passionate about improving our four suburbs and therefore improving our lifestyles, and will continue to work in this direction. I have become very aware that the 'wheels of local government' turn very slowly and it takes a very long time to firstly find the money and then implement great ideas. I have great admiration for those who volunteer within our community, giving of their precious time and energy to create a better place for us all. I also admire the residents 'who stand up to be counted' and come to the meetings to tell the Councillors, that which they want and do not want. This involvement by our residents gives our Town a life and a beating heart. Thank you for giving me the opportunity to represent you all.

M 0417 017 577 [mbishop@walkerville.sa.gov.au](mailto:mbishop@walkerville.sa.gov.au)

## Gianni Busato (Re-elected)



This last financial year included a general election in November 2014 which did disrupt the normal business of Council for a number of months. Nevertheless, being re-elected to Council is a highlight. Being given the opportunity by the community to once again contribute to the ongoing management of Council is much appreciated.

I would like to take the opportunity to thank our former Councillors: Rex Adams, Sinead Bernardi, Tony Reade, Carolyn Wigg and Paul Wilkins. All but one, did not contest the 2014 election. Their contribution to Council over the years has made a difference for the better.

This year saw some key milestones achieved. In particular: the decision to proceed with the *Waterproofing the east project*; finalising the masterplan for Walkerville Oval; consulting on the *Movement action plan* and *Open space strategy*. Funding for the water project had already been locked in and we can now proceed with construction. Being able to ensure a sustainable water supply with our partner Councils will ensure a healthy green environment into the future.

A significant event that Council sponsored this year was the Walkerville RSL ANZAC Dawn service commemorating the 100th anniversary of the landing at Gallipoli. It was a very well organised event and extremely well attended. I look forward to the 2016 event which will commemorate the events on the Western Front.

For the coming year I look forward to working on, and consulting with, the community on the strategic plan that will guide the direction of Council for the current four year term.

M 0447 863 418 [gbusato@walkerville.sa.gov.au](mailto:gbusato@walkerville.sa.gov.au)

## Elizabeth Fricker



In the first 7 months of my term as an Elected Member, there has been much learning of the Council processes and procedures. However in this short period I have been proud to be part of the Council that listened to the safety concerns of the community and saw the installation of the 'wombat' crossing on Walkerville Terrace between the two shopping precincts.

In addition, I am a member of the Audit Committee, which in 2015 oversaw a professional review of the assets held by the Council. The review considered age, renewal and maintenance of assets. At around the same time, Administration introduced software to hold all asset information. The review will assist the software program so that maintenance and renewal can be projected for one, two and further years. This will greatly benefit the Council in its long term planning and budgets for the coming years.

M 0418 826 533 [efricker@walkerville.sa.gov.au](mailto:efricker@walkerville.sa.gov.au)

## Margaret Graham-King



It has been a privilege to be part of a team of Councillors engaged with promoting change within the Town of Walkerville while at the same time conserving the Town's historic character. Our region is one of great diversity of ages and cultural experiences. The challenge is to harness this diversity to provide an endowment worthy of leaving to our children.

On a personal level, I have had the pleasure of meeting at citizenship ceremonies, new citizens from a wide variety of backgrounds who will play a large part in forming our future and I have found their enthusiasm inspiring. I see a future for Walkerville that embraces the new and the old, a future that combines all elements of our community to provide a vibrant, attractive environment that encourages respect for its past.

Of course, the Council's first priority is one of safety for its residents. I am pleased that the Council has a focus on pedestrian safety in various areas of the Township including Hawkers Road, Medindie and parts of Walkerville Terrace. To this end, I am actively involved in fostering pedestrian safety along Walkerville Terrace, particularly between Stephen Terrace and Warwick Street.

Of course, a highlight of the new Council has been a reduction in debt and as an Elected Member I am committed to assisting in the continuance of this process.

It is an exciting and challenging time for the Town of Walkerville. The preservation and enhancement of our recreational and sporting facilities and the attraction of appropriate commercial activities are ongoing concerns that engage my attention.

Council is fortunate in having Elected Members from diverse backgrounds and areas of expertise. We are also fortunate to have a Mayor who is adept in marshalling these attributes for the good of the Town of Walkerville.

M 0404 063 380 [mgraham-king@walkerville.sa.gov.au](mailto:mgraham-king@walkerville.sa.gov.au)

## David Shetliffe



For me, as a new member of Council, the first seven months have been very much about learning – learning about how Local Government operates, learning about what has been in train prior to the election and getting to understand the things my fellow elected members are keen to see achieved.

However, it has been pleasing that much of the focus of Council's work has been on issues that I was keen to see addressed, including financial sustainability, maintenance and improvement of infrastructure, management of traffic and parking and proactive community engagement.

It became very clear, virtually from day one, that Councils are a product of State Government and are very much subject to significant regulation from government legislation – from the *Local Government Act*, the *Development Act*, the ICAC legislation, *Road Traffic Act* and many others. Whilst I'm all for prudence and integrity in the conduct of Council business, there are many occasions that this level of regulation seems to get in the way of common sense and good management practice.

I am a very strong believer in community engagement and that this is where one of the significant benefits of being a small Council resides. Therefore, it has been pleasing to see the introduction of the Mayor's community and business liaison groups, active engagement with lessees of community assets and the participation of Council, on behalf of the community, in sponsoring a number of significant community activities such as the outstanding ANZAC Day Dawn Service, the Walkerville Art Show and the Council's Christmas carols event.

In regard to financial management, we have seen a strengthening of the independence of Council's Audit Committee and the further development of a modern asset management system which will greatly assist Council in determining the resources required to maintain and improve our roads, footpaths, parks and other assets. I have been impressed by the amount of work being done in shared services in order to keep costs down. A lot of work is also being done to address safety issues around schools and along Walkerville Terrace.

All this makes me optimistic about the future of the Town of Walkerville and its ability to be able to continue as a small, but efficient and engaged Council.

M 0414 631 442 [dshetliffe@walkerville.sa.gov.au](mailto:dshetliffe@walkerville.sa.gov.au)

## Meet the Elected Members

### Graham Webster



Unfortunately Council annual reports are rarely read by most in our community. If they were read and thought about, many would appreciate how the community's money was being put to work to make Walkerville a better place to live in. This annual report has many good news stories.

I was elected on a platform of reform: reforming our reliance on debt and excessive expenditure; reforming our asset and infrastructure planning and reforming community engagement.

The first seven months have seen much reform for the better. The ill-conceived Walkerville Oval precinct master plan has been shelved. The annual deficit has been reduced. A new *Asset and infrastructure plan* will be directly linked to the *Long term financial plan* ensuring our roads, footpaths and other assets are maintained and our community groups are being better supported.

But there are economic aspects where Council and our ratepayers are being unfairly treated. The State Government's Solid Waste Levy continues to impose a heavy cost on us all and the State and Federal Government's cancellation of the rate concession for self-funded superannuated ratepayers is harsh at a time when Government grants to Councils are also being constrained.

We are also up against a State Government which is vying for control of the planning and development decision making process so they can override Council, promoting new development with little regard to good design, overlooking, traffic and parking congestion.

That said, I believe we now have a good team in place to represent your interests and guide the Town of Walkerville through these very challenging times.

M 0475 471 205 [gwebster@walkerville.sa.gov.au](mailto:gwebster@walkerville.sa.gov.au)

### David Whiting (Re-elected)



One of the many gripes expressed by residents is the time taken for Council to respond to enquiries for assistance and complaints about services. I have always considered that there was considerable room for improvement in this area especially given the technology that is available to us today.

To make this happen, in 2014/15 I put forward a proposal to introduce a tracking system for use by residents and Elected Members. I am pleased to say that this proposal was unanimously supported by Council and fully funded in the 2015/16 budget. This process will work in much the same way as an online or telephone order for goods where the seller will give you a tracking number so you can see how your order is

progressing. With this system, you will be able to ring in (or email) a request or complaint and be given a tracking number which you can use to check the progress of your enquiry. I hope it will end a familiar complaint such as "I rang Council weeks ago about a fallen branch but I've heard nothing!" Council staff have assured Elected Members the system will be up-and-running in 2015.

Our local community environment program Our Patch has gained more volunteers this year and planted a significant number of native plants, close to 500 this year, including native orchids.

Our Patch was been featured on a number of environmental websites and in the *Trees for life* newsletter for our success with native orchids at our two sites at Willow Bend and next to the OBahn on Gilbert Street.

M 0488 916 650 [dwhiting@walkerville.sa.gov.au](mailto:dwhiting@walkerville.sa.gov.au)

### James Williams (Re-elected)



In the short term of this newly elected council we have seen a number of projects that have been in the pipeline for a few years finally start to show some reward for effort.

The *Movement action plan* has identified a number of key locations around the Town of Walkerville that have required attention

for the better movement of traffic, pedestrians and cyclists that are now being implemented. In 2015, the completion of the wombat crossing on Walkerville Terrace ensured a safer passage for pedestrians. Road crossings, particularly around schools, will be improved and completed in 2015-16.

Other projects including Council's *Open space strategy* are seeing the better use of our green space with extra seating and improved access to our precious parks and gardens. With more people moving into all suburbs across the Council area, often on smaller allotments, these public spaces are all important and a great chance to meet people that live in our Township. The formation of ERA Water with Norwood, Payneham & St Peters and Burnside Councils, which has been driven by Walkerville, will give water security to our council areas in the years to come.

A massive highlight was the ANZAC Day Dawn Service in the Memorial Garden. Those who have attended over the past few years wouldn't miss it and many people from outside of the Township have also appreciated the event.

In May 2015, Council launched Cultivate5081 which bought together a range of arts and cultural events either presented or supported by the Council. Community events such as the annual Christmas event on Walkerville Oval, library programs, the Walkerville Art Show and Rotary's Pleasant Sunday afternoon concerts have all proven to be extremely popular.

M 0408 446 457 [jwilliams@walkerville.sa.gov.au](mailto:jwilliams@walkerville.sa.gov.au)

## Attendance at Council meetings

Council meets on the third Monday of each month. On average, meetings run for between 1.5 hours and 3 hours. Members of the public are welcome to attend these meetings and see their local representatives and Local Government in action.

When Council meeting dates coincide with a Monday public holiday, the meeting is held on the Tuesday.

Agendas and minutes are available from Council's website. There were a total of 392 Council resolutions for 2014/15 financial year. There was 2 outstanding Council resolutions presented to Council as at the June 2015 meeting.

### 2014/15 Ordinary Council meeting dates:

15/06/2015	1/06/2015*	18/05/2015
20/04/2015	16/03/2015	16/02/2015
19/01/2015	15/12/2014	24/11/2014
20/10/2014	15/09/2014	18/08/2014
21/07/2014	8/07/2014*	

\*special meetings of Council

## Allowances

Elected Members receive an annual allowance determined by the remuneration tribunal to assist with expenses associated with undertaking their role. Elected Members are also issued with an iPad, business cards and badges.

Mayor	\$36,400
Deputy Mayor	\$11,375
Presiding member of a standing committee	\$11,375
Elected members	\$9,100

In addition to this allowance, all out-of-pocket expenses incurred by Elected Members were reimbursed, in accordance with Section 77 of the *Local Government Act 1999*. Other benefits included training and attendance at conferences relevant to their role and function on Council.

The Mayor of Walkerville is also provided with additional support and facilities to perform official functions and duties. This includes: office space (Mayoral parlour), an iPad, iPhone, internet access and administrative support and diary management.

## Attendance at Council meetings

2014/15 *Former Elected Members	Former Council					Current Council										Total
	08 Jul 14	21 Jul 14	18 Aug 14	15 Sep 14	20 Oct 14	24 Nov 14	15 Dec 14	19 Jan 15	16 Feb 15	16 Mar 15	20 Apr 15	18 May 15	01 Jun 15	15 Jun 15		
<b>Rex Adams*</b>	1	1	1	1											4	
<b>Sinead Bernardi*</b>		1		1	1										3	
<b>MaryLou Bishop</b>						1	1	1	1	1		1	1	1	8	
<b>Gianni Busato</b> re-elected	1	1	1	1	1	1	1	1		1	1	1	1	1	13	
<b>Elizabeth Fricker</b>						1	1	1	1	1	1	1	1	1	9	
<b>Margaret Graham-King</b>						1	1	1	1	1	1	1	1	1	9	
<b>Raymond Grigg</b>						1	1	1	1	1	1	1	1	1	9	
<b>Anthony (Tony) Reade*</b>	1	1	1	1	1										5	
<b>David Shetliffe</b>						1	1	1	1	1	1			1	7	
<b>Graham Webster</b>						1	1	1		1	1	1		1	8	
<b>David Whiting</b> re-elected	1	1	1	1	1	1	1	1		1	1	1		1	12	
<b>Carolyn Wigg*</b>		1	1	1	1										4	
<b>Paul Wilkins*</b>	1	1	1	1	1										5	
<b>James Williams</b> re-elected	1	1	1	1	1	1	1	1		1	1	1	1	1	13	

# Meet the Elected Members

## Professional development

During the 2014/2015 financial year a budget of \$15,150 was allocated for Elected Member training, development and attendance at seminars or conferences.

A total of \$12,396 was spent on professional development for Elected Members.

### Mayor Ray Grigg

Mandatory training:

- ethics of being a council member
- meeting procedures and meeting regulations
- relationship between council members and staff
- conflict of interest
- ICAC and external review agencies
- financial planning & budgets.

2015 Future of Local Government conference

2015 LGA ordinary general meeting

### Councillor MaryLou Bishop

Mandatory training:

- ethics of being a council member
- meeting procedures and meeting regulations
- relationship between council members and staff
- conflict of interest
- ICAC and external review agencies
- financial planning & budgets.

### Councillor Gianni Busato

Mandatory training:

- ethics of being a council member
- meeting procedures and meeting regulations
- relationship between council members and staff
- conflict of interest
- ICAC and external review agencies
- financial planning & budgets.

### Councillor Elizabeth Fricker

Mandatory training:

- ethics of being a council member
- meeting procedures and meeting regulations
- relationship between council members and staff
- conflict of interest
- ICAC and external review agencies
- financial planning & budgets.

### Councillor Margaret Graham-King

Mandatory training:

- ethics of being a council member
- meeting procedures and meeting regulations
- relationship between council members and staff
- conflict of interest
- financial planning & budgets.

### Councillor David Shetliffe

Mandatory training:

- ethics of being a council member
- meeting procedures and meeting regulations
- relationship between council members and staff
- conflict of interest
- ICAC and external review agencies
- financial planning & budgets.

2015 LGA ordinary general meeting

### Councillor Graham Webster

Mandatory training:

- ethics of being a council member
- meeting procedures and meeting regulations
- relationship between council members and staff
- conflict of interest
- ICAC and external review agencies
- financial planning & budgets.

### Councillor David Whiting

Mandatory training:

- meeting procedures and meeting regulations
- ICAC and external review agencies
- financial planning & budgets.

### Councillor James Williams

Mandatory training:

- ethics of being a council member
- meeting procedures and meeting regulations
- relationship between council members and staff
- conflict of interest
- ICAC and external review agencies
- financial planning & budgets.

### Former Councillor (and Acting Mayor) Tony Reade

LGA Annual general meeting and networking dinner

### Former Councillor Carolyn Wigg

LGA Annual general meeting and networking dinner

## Representation quota for the Town of Walkerville as at 28/02/15

**5326**  
electors



**9**  
elected  
members  
(including  
the Mayor)



Statistics provided by the Local Government Association of South Australia  
and current as at 28/2/2015.

## Boundary review

Council intends to conduct its next boundary review  
in 2016/17.



# From the CEO



2015 Australia Day Citizenship Ceremony

## Without a doubt, the most significant event during the last financial year – and the one which will have the greatest influence on the next four years – was the outcome of the Local Government Elections in 2014.

As of November 2014, the residents of the Town of Walkerville had elected a new first time Mayor and five new elected members. Three former members of the former Council (including a former Mayor) were returned to Council.

I would like to take this opportunity to acknowledge the contribution and commitment of five former Elected Members, who did not return post election:

- Rex Adams
- Sinead Bernardi
- Tony Reade
- Carolyn Wigg
- Paul Wilkins.

In the previous term (November 2010 to November 2014), these five Elected Members were part of a Council whose decisions and vision played a key role in shaping the direction of Council. This includes the adoption of Council's *Strategic plan*, the *Strategic directions report* and the *Open space strategy*. The development and construction of the Civic and Community Centre and the increased activation of Walkerville Terrace were also realised during the last term.

The new Council has introduced a different tenor into the Council Chamber; new voices, revised priorities, strong focus on debt reduction, improving connections with the community, improving customer service delivery, robust review and assessment of Councils assets, and an overwhelming interest and desire to address parking and safety issues for its residents. Council set us a challenging agenda and I would like to take this opportunity to thank the staff for putting decisions of Council into actions as evidenced by the comprehensive range of capital and operational projects and activity delivered over the last 12 months.

The post election period has been a process of transition, not only for the new Elected Member body, but for Administration. Throughout it all, Administration has continued to keep the wheels turning and providing optimum services for our ratepayers and as well as meeting our legislative requirements.

Enhancing the Town Hall as a multi-purpose facility for hire was a focal point in 2015. The Town Hall is utilised by many local community groups (who are eligible for reduced hire rates); as well as for corporate and individual bookings. Significant enhancements were completed in 2015, included acoustic panelling, an improved sound system, the installation of a 'cinema' sized screen and new furniture. These changes will maximise the ways in which people can hire these facilities.

Working together, it has been a year of 'firsts' for the new Elected Members; from endorsing their first annual budget, selecting the recipients of the 2014 Volunteer awards, through to understanding the process of public consultation around projects such as pedestrian access improvements to Hawkers Road, Medindie.

Much was achieved in the five months of the former Council and the first seven months of the current Elected Members and these activities are outlined in detail this *2014/15 Annual report*.

As part of a three-tiered system of Government, local Councils also engage with what is happening at a State and Federal level. For example, in 2014/15 we actively supported the campaign to reinstate Pensioner Concessions on Council rates. On the 14th May, 2015 the State Government announced that pensioners, low-income earners and self-funded retirees holding a Commonwealth Seniors Health Card will receive up to \$200 per year under a new cost of living concession.

In 2014/15 we also continued to work closely with the nbn™ to ensure our residents and local businesses were well informed and prepared for the roll out of the nbn™.

The Town of Walkerville has also been well served in 2014/15 through the delivery of essential services provided through the following regional subsidiaries.

- Eastern Health Authority
- East Waste
- Highbury Landfill Authority
- Waste Care SA.

The annual reports of all four regional subsidiaries have been included in this publication.

There is never an 'end point' for Council, it constantly reevaluates and renews its internal processes and thinking and is always working towards continuous improvement.

The ushering in of a new Council signals a new direction for the Town of Walkerville and I welcome the opportunities that this offers and the journey we have undertaken so far. Ultimately, we are motivated by a shared goal – to support the betterment of our community and to deliver best value and service for our ratepayers.

In closing, I acknowledge Mayor Ray Grigg and the Elected Members for choosing to take on the responsibilities of Council, including their participation on various Committees of Council and on the boards of regional subsidiaries. I also thank them for their patience, particularly in the first months, as we undertook various training and workshop activities to assist them to navigate the complex legislative framework in which they now operate.



List of Boards and Committees the CEO is a member of:

- ERA Mayors and CEOs (member)
- ERA CEOs (chair)
- Metropolitan LGA CEOs (member)
- ERA Water Board (interim Chair and member)
- LGA Shared Services Think Tank Group (member)
- Creative Industries Association Reference Group (Chair)
- River Torrens Linear Park Committee (member).



**Kiki Magro**

CHIEF EXECUTIVE OFFICER

# Corporate



## Strategic documents

### *Living in the Town of Walkerville: a strategic plan for the Town of Walkerville*

Council's principal strategic planning document shapes and informs decisions and priorities. The plan focuses on maximising social, cultural and economic opportunities – now – and into the future.

Aligned with *A connected community: The Town of Walkerville urban master plan*, Council's *Strategic plan* outlines goals and objectives necessary to achieve the 2040+ vision for Walkerville.

#### The plan is focused on three central goals:

- a lively, local culture
- an economically successful community
- sensitive environments and development.

#### Strategic goals are underpinned by a range of objectives:

- **Community involvement:** encouraging active community involvement in events, activities and places.
- **Diverse culture:** promoting and supporting diverse cultural values, heritage and identity.
- **Active centre:** creating an active, well-connected town centre.
- **Mixed-use development:** identifying and developing mixed use opportunities along Main North Road and North East Road.

- **Linear Park:** creating a safe, well planned and biodiverse Linear Park that allows for recreation along the river.
- **Sensitive development:** ensuring that development is in balance with the natural environment.
- **Connections:** creating accessible, useable and connected open spaces and streets.

Each goal is supported by a theme plan, which sets out in detail, strategies, activities or projects that are necessary to realise the goals. In essence, theme plans articulate how Council intends to implement the strategic plan.

*Living in the Town of Walkerville* was formally adopted by Council in March 2012. *Living in the Town of Walkerville* is available from [walkerville.sa.gov.au](http://walkerville.sa.gov.au)

### *A connected community: The Town of Walkerville urban master plan*

The *Urban master plan* provides a vision and direction for the future development of Walkerville over the next 30 to 50 years. It explores a range of opportunities, directions and options that aim to reinforce, reinvigorate and regenerate the Town's urban fabric, creating an attractive and vibrant environment for the community of Walkerville.

The master plan is available from [walkerville.sa.gov.au](http://walkerville.sa.gov.au)

### **Annual business plan and budget**

The *Annual business plan and budget* is prepared every year as part of Council's budget development process and includes:

- a summary of Council's long-term objectives as outlined in its strategic framework
- a summary of Council's objectives for the financial year
- an outline of how Council plans to achieve those objectives
- the measures (financial and non-financial) to assess Council's performance achieving its objectives.

The *Annual business plan and budget* is available from [walkerville.sa.gov.au](http://walkerville.sa.gov.au)

### **Long term financial plan**

To achieve the key objectives outlined, in the *Strategic plan*, as well as in Council's overall strategic framework, Council needs a 10 year *Long term financial plan* which sets out financial strategies and commitments.

A *Long term financial plan* supports Council in:

- maintaining financial sustainability
- achieving the objectives of Council's overall strategic planning framework
- minimising the possibility of unplanned increases for ratepayers.

### **Strategic directions report**

From time to time, Council is required to prepare a *Strategic directions report (SDR)* in accordance with Section 30 of the *Development Act (1993)* that essentially outlines Council's schedule and priorities for amending its *Development plan* so as to align it with the *State planning strategy*.

The SDR is a work plan for Council that clearly identifies the aims and objectives of strategic documents; how those broader aims and objectives relate to the Town of Walkerville and the manner in which Council intends to ensure that Walkerville contributes to meeting those aims and objectives.

This report outlines the aims and objectives of the *State planning strategy* and identifies strategic opportunities for Walkerville with particular reference to:

- activating the Town centre
- identifying additional opportunities to encourage mixed use development
- identifying opportunities to link different parts of the Township and provide amenities for different modes of travel.

The report is available from [walkerville.sa.gov.au](http://walkerville.sa.gov.au)

### **Open space strategy**

This report provides a framework for management, preservation and protection of our precious open spaces – for current and future generations. The *Open space strategy* includes:

- an audit of open space assets in the Town of Walkerville
- a review of Council's and State Government's strategic documents
- Council's demographic profile
- a series of recommended future works relative to each of Council's owned or managed open spaces.

The report was published in June 2014. For more information refer to page 71.

### **Movement Management Plan**

The *Movement management plan* focuses on providing treatment options for traffic and transport improvements within the Council area and forms the basis for the *Movement action plan* (MAP). The *Movement action plan* articulates a list of prioritised actions to resolve several movement related issues across the Township.

# Corporate

## Strategic framework

### *Living in the Town of Walkerville: a strategic plan for the Town of Walkerville*

Council's principal strategic planning document.

### *A connected community: the Town of Walkerville urban master plan*

A vision and direction for the future development of the Township for the next 30-40 years.

#### *Long term financial plan*

Outlining all aspects of Council's financial strategy and commitments.

#### *Asset management plans*

Demonstrating responsible management of assets and infrastructure.

### *Annual business plan*

Setting out Council's proposed services to the community and its programs.

#### *Work health safety & injury management plan*

#### *Department plans*

#### *Disaster recovery plan*

#### *Business continuity plan*

### *Annual budget*

## employment status

	female	male	total
<b>permanent:</b>			
• full time	5	8	13
• part time	7	0	7
<b>casual</b>	1	1	2
<b>fixed term contract</b>	12	3	15
<b>Total</b>	<b>25</b>	<b>12</b>	<b>37</b>

## length of service

years	female	male	total
0-2	6	5	11
2-5	10	5	15
5-10	4	1	5
10-15	2	1	3
15 plus	3	0	3
<b>Total</b>	<b>25</b>	<b>12</b>	<b>37</b>

## employment profile

The below table shows the profile of employees (ie the total headcount) as at the 30 June 2015.

age	female	male	total
<b>Under 21</b>	0	0	0
<b>21-30</b>	4	1	5
<b>31-34</b>	1	4	5
<b>35-44</b>	4	3	7
<b>45-54</b>	10	3	13
<b>55-64</b>	5	1	6
<b>65 plus</b>	1	0	1
<b>Total</b>	<b>25</b>	<b>12</b>	<b>37</b>

## occupation stream

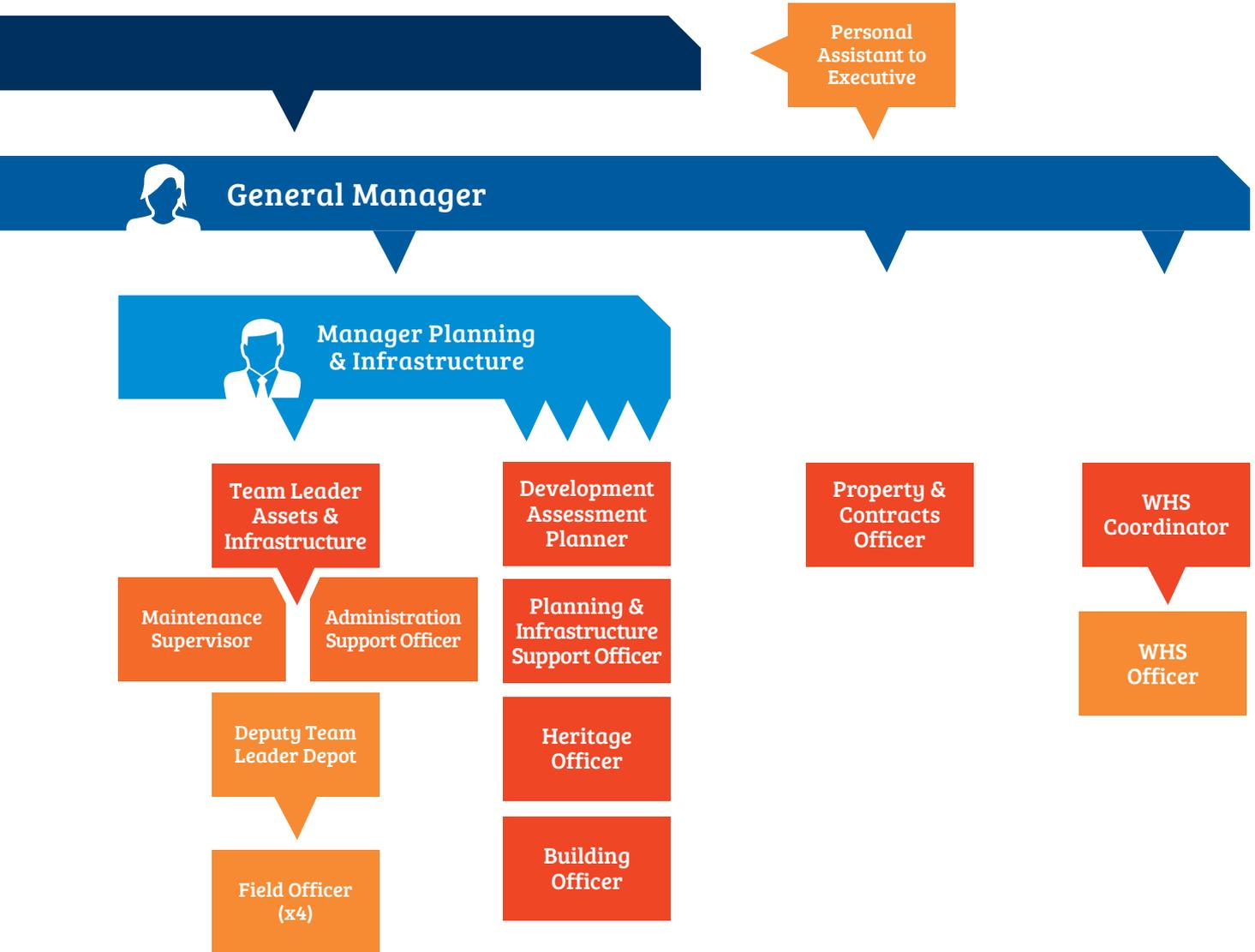
	female	male	total
<b>engineering</b>	0	0	0
<b>building/planning</b>	1	2	3
<b>community services</b>	12	3	15
<b>works/maintenance</b>	2	7	9
<b>corporate/governance</b>	10	0	10
<b>Total</b>	<b>25</b>	<b>12</b>	<b>37</b>



# Corporate

## Organisational structure as at 30 June 2015





# Corporate

## Salary register



	Part Time (PT) or Casual (C)	FTE (31.8)	Classification (Level)	Salary Scale	Salary	Motor vehicle (MV): Full Use + Value or Fuel Card (FC)	Super	Total Package
Chief Executive Officer		1	Contract	205,079		7,000 MV	19,072	231,151
General Manager		1	Contract	170,563		2,600 FC	16,203	189,366
Financial Controller		1	Contract	110,400			10,488	120,888
Manager Planning & Infrastructure		1	Contract	109,132			10,368	119,500
Manager Community Services		1	Contract	101,000		2,000 FC	9,393	112,393
Communications & Marketing Manager		1	Contract	91,768			8,718	100,486
Development Assessment Planner		1	Contract	79,181			7,522	86,703
Team Leader Asset & Infrastructure		1	Contract	80,000			7,600	87,600
Property/Contracts Officer		1	Contract	73,000			6,935	79,935
Protocol & Compliance Officer		1	GO 6.3	77,138 - 82,200	82,200		7,645	89,845
Depot Operations Administration	PT	0.6	GO 5.2	71,571 - 74,608	43,855		4,166	48,021
Rates & Payroll Officer		1	GO 4.4	65,503 - 70,056	70,056		6,515	76,571
Accounts Officer		1	GO 4.4	65,503 - 70,056	70,056		6,515	76,571
Information Management Officer		1	GO 4.4	65,503 - 70,056	70,056		6,515	76,571
Personal Assistant		1	GO 3.1	59,603 - 64,158	61,120		5,806	66,926
Customer Service Officer	PT	0.8	GO 3.4	59,603 - 64,158	51,327		4,876	56,203
Customer Service Officer	PT	0.6	GO 3.2	59,603 - 64,158	36,672		3,484	40,156
Customer Service Officer	PT	0.51	GO 2.2	53,530 - 58,089	28,241		2,683	30,924
WHS Officer	PT	0.4	GO 3.1	59,603 - 64,158	23,840		2,265	26,105
Customer Service Officer (Planning & Building)		1	GO 2.3	53,530 - 58,089	58,089		5,518	63,607
Records/Customer Service Officer		1	GO 2.3	53,530 - 58,089	56,564		5,374	61,938
Concierge/Customer Service Officer		1	GO 2.1	53,530 - 58,089	53,530		5,085	58,615
Team Leader Community Services		1	Contract	77,138	77,138		7,328	84,466
Systems Administrator	PT	0.8	Contract	73,091	73,091		6,944	80,035
Library Assistant	PT	0.55	GO 2.4	53,530 - 58,089	32,747		3,045	35,792
Library Team Member	PT	0.66	GO 2.4	53,530 - 58,089	38,861		3,614	42,475
Library Team Member	PT	0.65	GO 2.4	53,530 - 58,089	38,742		3,680	42,422
Library Team Member		1	GO 2.1	53,530 - 58,089	53,530		5,085	58,615
Library Team Member	PT	0.5	GO 2.1	53,530 - 58,089	26,765		2,543	29,308
Library Team Member	Cas		GO 2	53,530 - 58,089			-	-
Cleaner	Cas	0.7	WCAT 1	49,190 - 57,765	44,018		4,182	48,200
Team Leader Depot		1	GO 4.3	65,503 - 70,056	68,537		6,374	74,911
Works Leader		1	WC 3.3	60,804 - 63,826	63,826		6,063	69,889
Municipal Employee		1	WC 2.3	54,766 - 57,789	57,789		5,374	63,163
Maintenance Officer		1	WC 2.3	54,766 - 57,789	57,789		5,490	63,279
Leading maintenance Worker		1	WC 2.3	54,766 - 57,789	57,789		5,374	63,163
Field Worker		1	WC 2.2	54,766 - 57,789	56,273		5,233	61,506

## Work health safety & injury management (WHS & IM)

### In 2014/2015 the WHS & IM program continued to advance its pro-active approach to improving work health safety within the workplace.

The main focus was to ensure that all potential risks were identified, documented, consulted on, agreed to and made easily accessible to all staff. A major project was undertaken to review the risks associated with all hazardous substances and Council plant items used in the workplace.

The WHS Team has successfully implemented online registers which contain all legislatively required information in one location for 52 hazardous substances and 27 plant items.

Implementing this online system enables staff to access to all relevant risk management information related to tasks being undertaken via their smart devices.

#### 2014/15 Milestones

- Council celebrated 358 days incident and injury free for all Council operated sites.
- Council received a score of 100% for the LGAWCS KPI Audit resulting in a monetary bonus of \$29,000 that will be reinvested into the WHS & IM program.
- A decrease in Workers Compensation claims has resulted in a 10% increase in rebate penalties.
- The WHS Team undertook a comprehensive review of all critical WHS information, including policies, instructions, procedures and risk assessments.
- Business continuity planning (BCP)

The Town of Walkerville has adopted a comprehensive and integrated approach to the development of a *Business continuity management plan*. The purpose of this plan is to build organisational capabilities to support the continued achievements of critical business objectives in the face of a real life emergency situation. The plan identifies the required facilities, technical infrastructure, key responsibilities, personnel and processes.

To make this all possible, Council entered into a reciprocal formal agreement with the City of Prospect to temporarily utilise their facilities in the case of disruption and inability to use the Civic and Community Centre or Depot site.

Management and staff undertook two training sessions which involved scenarios where the *Business continuity plan* would require implementation as well as individual briefing sessions for each Council department. This training was carried out by Local Government Risk Services and proved to be of great benefit. As a result of this training, the plan was reviewed and improved.

#### Training

WHS Training is tailored to meet the WHS & IM needs associated with the diverse roles undertaken by staff in all Council based working environments.

In 2014/2015 employees attended sessions on:

- armed hold up training
- business continuity planning
- child safe environments – reporting child abuse and neglect
- front end loader/backhoe training
- plant competency assessments
- fire warden training
- first aid training
- health and safety representative training
- performance standards PSSI self-insured awareness
- skin cancer and heat stress awareness seminar
- working at heights
- workzone traffic management.

#### Work health safety and Injury management continuous improvement committee (WHS & IMCI Committee)

The Committee is the administrative body that ensures that the organisation complies with all legislative requirements associated with work health safety, injury and risk management.

The Committee comprises of three management representatives and three health and safety representatives.

The Committee met four times in the 2014/2015 financial year and discussed and reviewed aspects of the WHS & IM program.

## Corporate

### Health and wellbeing

Every year, Council is eligible for a performance based rebate from the LGA Workers Compensation Scheme. All health and wellbeing programs are funded from this rebate.

Free annual health assessments were offered to all staff and were carried out by the Corporate Health Group, on behalf of Council's insurers, the LGA Workers Compensation Scheme.

Back and shoulder massages were once again offered to staff on a monthly basis and 95% of Council employees took advantage of this health and wellbeing initiative.

Skin cancer screening was also offered to all staff.

Council continued to offer a contribution rebate to staff for either an annual gym membership or private health cover.

### Employee assistance program (EAP)

The program offers up to six free confidential counselling sessions to employees and their immediate family and is an important part of Council's health and wellbeing programs.

### LGA mutual liability scheme

Changes to the risk management review process by the LGA mutual liability scheme has resulted in different reporting information for Council. The 2014/2015 Risk management profile resulted in the opportunity to improve Council's processes in relation to:

- Risk management systems and frameworks
- Emergency planning
- Contractor management
- Risks associated with lands, assets and roads.



# Strategy & Governance

## Committees of Council

Section 41 of the *Local Government Act 1999* provides a mechanism to establish committees that:

- assist the Council in the performance of its functions
- inquire and report to the Council on matters within Council's responsibilities
- provide expert advice to the Council
- exercise, perform or discharge delegated powers, functions or duties.

**When establishing a committee, the Council must determine the reporting and other accountability requirements that are to apply to that committee.**

Elected Members, including the Mayor of Walkerville, are involved with a range of committees and panels. Where available, the representation and attendance on committees and panels by Elected Members is included in the following information.

Committees established under Section 41 of the Act are:

## CEO's Performance Review Committee

The role of the Committee is to:

- review the performance of the CEO, (at least twice a year), and report their findings to Council
- determine performance measures and targets on an annual basis
- make recommendations to Council regarding salary and conditions of employment on an annual basis
- select, where required, an independent panel member in collaboration with the CEO
- engage an independent support service agreed to by the committee and the CEO to assist with the performance review process.

### Membership and attendance

*former Elected Member	18 Sep 14	03 Dec 14	29 Jan 15	30 Mar 15	Total
<b>Sinead Bernardi*</b>	1				1
<b>Margaret Graham-King</b>		1	1	1	3
<b>Raymond Grigg</b> Mayor and Presiding member		1	1	1	3
<b>Anthony Reade*</b> Former Presiding member	1				1
<b>David Shetliffe</b>		1	1	1	3
<b>James Williams</b> not reappointed	1				1

Elected Members are not paid a sitting fee.

## Friends of the Walkerville Wesleyan Cemetery Committee

The Committee comprises up to 15 members. The chair, deputy chair, secretary and treasurer are appointed from within the membership.

The Committee's role is to:

- promote and encourage the enjoyment and appreciation of the Walkerville Wesleyan Cemetery
- identify opportunities for the enhancement of the site
- assist in the restoration, preservation and maintenance of the grounds in a planned and respectful manner.

### Membership and attendance

	15 Oct 14	10 Dec 14	11 Mar 15	24 Jun 15	Total
<b>Jim Everett</b> Presiding member	1	1	1	1	4
<b>Gareth Griffith</b>	1	1	1	1	4
<b>David Griffiths</b>	1	1	1	1	4
<b>Lyn Griffiths</b>	1	1	1	1	4
<b>Brenda Keen</b>	1	1		1	3
<b>Margaret Platten</b>	1				1
<b>Di Roberts</b>	1	1	1	1	4
<b>Raye Whitehead</b>	1	1	1	1	4
<b>Heather Wright</b>	1	1	1	1	4

### Milestones

- Continued restoration works on headstones in the cemetery.
- Received funding from the Department of Veterans' Affairs and commenced work on a research project with St Andrew's and Walkerville Primary School to develop a commemorative DVD on the ANZAC memorial in the cemetery. Proceeds for the *The 7 Local ANZAC heroes remembered* DVD will go towards future repairs of headstones in the cemetery.
- Held guided tours of the site as part of 2015 History Month.

2014/15 All activities undertaken by this Committee are documented in agendas and minutes available from Council's website.



## Behind the white picket fence...

Busy commuters may be unaware that behind the picket fence on Smith Street, Walkerville, is one of Adelaide's earliest village cemeteries and the resting place of many notable local identities.

These include: J W A Sudholz, chairman of the Yatala South District Council and parliamentarian from the 1880s and 1890s; Mary Lee, the prominent women's rights activist; Samuel Braund, the first chairman of the Prospect Council and members of the Le Cornu, Wigg and Cleland families, among many others. There is also a memorial to seven ANZACs who died in World War One and these local heroes were the subject of a commemorative project undertaken by the Committee in conjunction with two local primary schools in 2014/15.



# Strategy & Governance

## Audit Committee

The Town of Walkerville Audit Committee ('Audit Committee' or the 'Committee') is established under Section 126 of the *Local Government Act 1999*.

The Committee meets at least four times per year at appropriate times in the financial reporting cycle and as business needs arise or as decided by Council from time to time. The functions of an Audit Committee include:

- a) reviewing annual financial statements to ensure that they present fairly the state of affairs of the Council
  - i) proposing, and providing information relevant to a review of the Council's *Strategic plan* or *Annual business plan*
  - ii) proposing, and reviewing, the exercise of powers under Section 130A
  - iii) if the Council has exempted a subsidiary from the requirement to have an Audit Committee, the functions that would, apart from the exemption, have been performed by the subsidiary's Audit Committee
- b) Annually review the findings of the external auditor
- c) reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Council on a regular basis.

## Membership and attendance

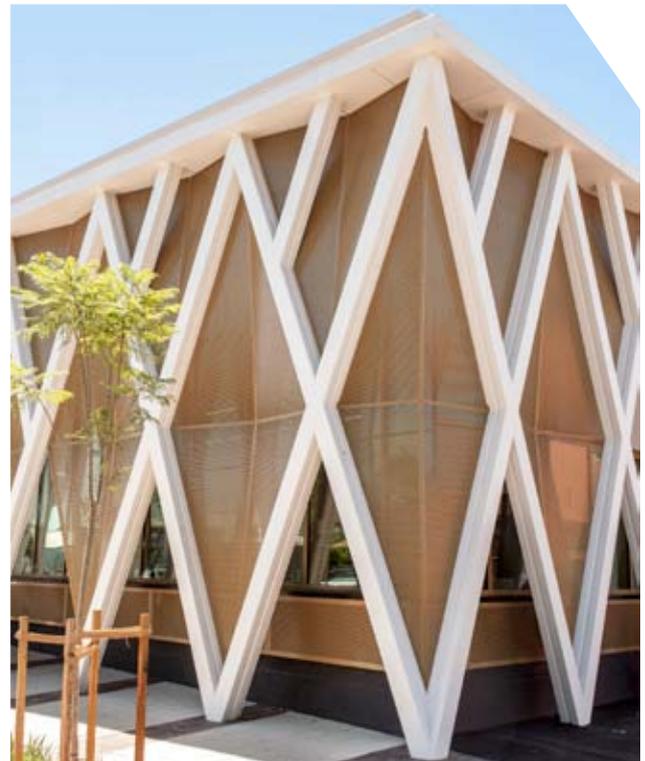
*former Elected Member	7 Jul 14	5 Aug 14	9 Sep 14	14 Oct 14	19 Dec 14	10 Feb 15	17 Feb 15	7 Apr 15	26 May 15	Total
<b>Gianni Busato</b> not reappointed	1	1	1	1						4
<b>Greg Connor</b> Independent Member					1	1	1	1	1	5
<b>Elizabeth Fricker</b>					1	1	1	1	1	5
<b>Corinne Garrett</b> Independent Member		1	1	1	1	1	1	1	1	8
<b>Raymond Grigg</b> Mayor					1					1
<b>David McInerney</b> Independent Member not reappointed	1	1	1	1						4
<b>Lisa Scinto</b> Presiding Member					1	1	1	1	1	5
<b>Graham Webster</b>					1	1	1	1	1	5
<b>Paul Wilkins*</b>	1	1		1						3
<b>James Williams</b> not reappointed	1	1	1	1						4

## Milestones

- In August 2014, the Committee reviewed and made recommendations to Council on the draft *Rating policy*.
- In December 2014 appointed Lisa Scinto (Independent) as the new Presiding member of Committee
- In April 2015, Council adopted its terms of reference and changed the configuration of the Committee to comprise two Elected Members and three independents, with an independent member serving as the Presiding Member.
- The financial statements for the financial year ending 30 June 2015 were reviewed by the Committee and presented to Council for adoption.

Independent Members were paid a \$300 sitting fee. Elected Members on this Committee are not paid a fee.

2014/15 All activities undertaken by this committee are document in agendas and minutes available from Council's website.



## Other committees

### Development Assessment Panel (DAP)

The Development Assessment Panel (DAP) has delegated authority from Council, to carry out the assessment of development applications. The Committee meets on the second Monday of each month, or as required. Members of the public can also attend DAP meetings.

#### Membership and attendance

*former Elected Member	14 Jul	11 Aug	08 Sep	13 Oct	10 Nov	08 Dec	15 Jan	09 Feb	10 Mar	13 Apr	18 Jun	Total
<b>Gianni Busato</b> not reappointed	1	1	1	1	1							5
<b>Bill Chandler</b>	1	1	1	1	1	1	1	1	1	1	1	11
<b>Margaret Graham-King</b>						1	1	1	1	1		5
<b>Justin Payne</b>	1	1	1	1	1	1	1	1	1		1	10
<b>David Shetliffe</b>						1	1	1	1	1	1	6
<b>Phil Smith</b>	1	1	1	1	1	1	1	1	1	1	1	11
<b>Doug Wallace</b> Presiding Member	1	1	1	1	1	1	1	1	1	1		10
<b>David Whiting</b> not reappointed	1	1		1	1							4
<b>Carolyn Wigg*</b>	1	1	1	1	1							5
<b>James Williams</b> appointed post election						1	1	1	1	1		5

The Presiding Member is paid a sitting fee of \$420 per meeting. Independent Members are paid a sitting fee of \$350. Whilst they are selected on the criteria that they are Elected Members, Councillors do not serve on the panel in their capacity as Elected Members and are not paid a sitting fee.

2014/15 activities undertaken by the DAP are documented in agendas and minutes available from Council's website.

### Strategic Planning and Development Policy Committee

The Committee was established under the *Development Act, 1992* Section 101 (A) of the *Development Act 1993*. It provides advice to Council on strategic planning and policy issues to ensure delivery of:

- orderly and efficient development within the Council area
- high-levels of integration of transport and land-use planning
- relevant targets set out in the planning strategy within the Council area
- the implementation of affordable housing policies set out in the planning strategy within the Council area
- other outcomes assigned to the committee by the Council.

#### Membership and attendance

\*former  
Elected  
Member

<b>Rex Adams*</b>
<b>MaryLou Bishop</b>
<b>Elizabeth Fricker</b>
<b>David Shetliffe</b> Presiding Member
<b>Graham Webster</b>
<b>David Whiting</b> Presiding Member not reappointed
<b>Carolyn Wigg*</b>
<b>Paul Wilkins*</b>

No meetings were held between 1 July 2014 and 30 June 2015.

## Strategy & Governance

### Freedom of Information

Under Section 9(1) and (1a) of the *Freedom of Information Act 1991*, Council is required to publish an information statement which lists documents that are available to the community. This statement appears in the appendix of this report.

In accordance with the requirements of the *Local Government Act 1999*, Schedule 4 1(gb), Council must report on all applications it receives under the *Freedom of Information Act 1991*.

Council received the following Freedom of Information requests in 2014/15:

File number	Date registered
<b>13.40.2.14</b> Documents related to registered warm water units and hot water services.	1/06/2015
<b>13.40.2.13</b> Documents relating to a Code of Conduct complaint against an Elected Member.	1/05/2015
<b>13.40.2.12</b> Documents referred to in Council correspondence dated 02 April 2015 regarding a Code of Conduct complaint.	21/04/2015
<b>13.40.2.11</b> Freedom of Information Request for Copies of any documentation, correspondence or communication concerning operations in regards to reclaiming, re-homing and or destruction of dogs possessed or transferred to the Animal Welfare League by Council for the full financial years of 2009 to 2014.	14/08/2014

### Policies and Codes of conduct

Policies and Codes inform all Council's procedures and provide a guide for the conduct of Elected Members and staff. Council has policies governing key areas of operation and these are outlined in the *Freedom of Information statement* (see appendix).

The *Local Government Act* sets out a requirement that Council's policies are to be reviewed within 12 months of a general council election. Council undertook these reviews in October and November 2011.

Under the *Local Government Act 1999* Council is required to keep a list of registers and codes of conduct and practice.

These include:

#### Code of practice – procedures at meetings

These procedures govern the meetings of:

- Council
- Council committees performing regulatory activities
- any other Council committees.

#### Code of conduct – Elected Members

This covers the principles of good conduct and standards of behaviour that the community and stakeholders could reasonably expect of its Elected Members.

#### Code of conduct – employees

This covers the principles of good conduct and standards of behaviour that the community and stakeholders could reasonably expect of all Council employees.

#### Code of practice – access to meetings and documents

This covers public access to meetings and to the minutes of those meetings.

### By-laws

The *Local Government Act 1999* allows Council to set by-laws. Council currently has five by-laws.

#### By-Law no 1: Permits and penalties:

To provide for a permit system and penalties in Council by-laws, to clarify the construction of such by-laws, and to repeal by-laws.

#### By-Law no 2: Local Government land:

For the management and regulation of the use and access to Local Government land (other than roads) including the prohibition and regulation of particular activities on Local Government land and public places.

#### By-Law no 3: Roads:

For the management, control and regulation of certain activities on Council roads.

#### By-Law no 4: Moveable signs:

To set standards for moveable signs on roads and to provide conditions of, and the placement of, such signs.

#### By-Law no 5: Dogs:

For the management and control of dogs in the Council area.



WALKERVILLE  
TOWN  
HALL

# Strategy & Governance

## Community land

Council maintains community land management plans for numerous properties under its care and control.

While no new land was acquired during 2014/15.

## Mandatory registers

### LOCAL GOVERNMENT ACT 1999

Section 68	Members register of interests
Section 79	Members register of allowances and benefits
Section 105	Officers register of salaries
Section 116	Officers register of interests
Section 188	Fees and charges
Section 196	Community management plans
Section 207	Community land
Section 231	Public roads
Section 252	By-laws

## Contracts and tenders

Council remains committed to pursuing cost-effective methods and best value for money to ensure it meets the needs of the community in the areas of:

- service provision (including carrying out of work)
- purchasing goods and services
- selling and disposal of lands or assets.

## Internal review of council action

During 2014/15, Council did not receive any requests to undertake a review of any decisions made by Council as specified under Section 270 of the *Local Government Act*.

## Public access to documents

Members of the public are welcome to download policy, codes and administrative documents from Council's website. Printed copies of these documents are also available for public inspection from the Council during business hours.

Members of the public may purchase copies of the following documents by payment of the fees set out in the Fees and Charges register.

- *Annual business plan*
- Audited financial statements
- *Annual report*
- Assessment record
- By-laws
- Charters of subsidiaries that Council is a constituent Council (eg Eastern Health Authority, East Waste, Waste Care SA, Highbury Landfill)
- Committee agendas
- Committee minutes
- Council agendas
- Council minutes
- Community land management plans
- Delegations – recorded under *Local Government Act 1999*
- Development assessment panel agendas
- Development assessment panel minutes
- Development plan amendment (once authorised for public consultation)
- Fees and charges listing
- Freedom of information statement
- Work health safety policy manual
- Plan amendment reports
- *Living in the town of Walkerville: a strategic plan for the town of Walkerville*
- *A connected community: The Town of Walkerville urban master plan*
- Voters roll (LG (Elections) Act 1999)
- *Open space strategy*
- *Draft Walkerville Oval master plan.*

## Policies

- Budget Management Policy
- Building Inspections Policy
- Caretaker Policy
- Code of Conduct for Council Employees
- Code of Conduct for Elected Members
- Code of Practice – Access to council meetings Council Committees and Council Documents
- Collections Policy
- Community Fund and Guidelines Policy
- Contracts and Tenders Policy
- Council Members Allowances and Benefits Policy
- Development Act Delegations policy
- Development Building over Easements policy
- Development Enforcement and Compliance Policy
- Elected Members training and development policy
- Elections – Casual Vacancies Supplementary Elections
- Financial Internal Controls Policy
- Fraud and Corruption Prevention Policy
- Internal Review of Council Decisions policy
- Lease and Licence for Community Land and Buildings Policy
- Liquor License Application Management Policy
- Local Government (Procedures at Meetings) Regulations 2013
- Memorial Plaque Policy
- Order Making policies
- Outdoor Dining and Encroachment Policy
- Parking Permits Residential policy
- Public Policy Consultation & Communication Policy
- Public Question Time policy
- Rating Policy
- Request for Service and General Complaint Handling Policy
- Selection of Road Names Policy
- Social Media Policy
- Sponsorship accepting and provision of policy
- Stobie Pole Decoration policy
- Temporary Road Closure policy
- Treasury Management Policy
- Tree Management Policy
- Use of Council Reserves Parks Gardens and Open Spaces incl Linear Park and Soldiers Memorial Gardens under Council Management
- Whistleblower Protection Policy.

## Codes

- Ethical code of conduct for Elected Members
- Ethical code of conduct for employees
- Code of practice – access to council meetings, council committees and council documents.
- Council employee gifts and benefits register
- Elected Members gift and benefits register.

## Registers

- Register of by-laws and certified copies
- Register of campaign donations returns
- Register of community land
- Register development applications / consents / approvals
- Register dogs
- Register of Elected Members allowances and benefits
- Register of interests – Elected Members / board members on subsidiaries
- Register of interests – employees
- Register of parking controls
- Register of public roads
- Register of remuneration, salaries and benefits – staff.

## Competitive neutrality, significant business activities and structural reform of public monopolies

According to Local Government's Competition principles agreement, Council is required to issue what is referred to as a Clause 7 statement.

Accordingly, Council advises that it:

- has no significant businesses defined as category 1 businesses under Competitive neutrality principles
- has no by-laws which place barriers on market entry, conduct or discriminates between competitors
- has received no complaints alleging a breach of Competitive neutrality principles by the agency
- has not been involved in any structural reform of monopolies.

# Strategy & Governance

## Confidential matters

While the *Local Government Act* requires meetings of Council or any of its committees to be open to the public, from time to time some matters need to be discussed in confidence, and confidential matters are covered by *Sections 90 and 91* of the Act.

Council does not have the authority to classify an issue as confidential. Instead, confidential matters are defined by the *Local Government Act 1999 (Section 90 and 91)* and include, but are not limited to:

- commercial-in-confidence
- security matters
- staff matters
- legal advice/litigation
- personal affairs of people living or dead.

In 2014/15, 29 confidential items were considered at meetings of Council and Council Committees under Section 90 and Section 91.

no.	committee	report title
1	Friends of the Walkerville Wesleyan Cemetery Committee	Management of the Walkerville Wesleyan Cemetery
2	Council	Walkerville Bowling and Community Club Status Report No 2 2015
3	Council	Walkerville Bowling Club
4	Council	Financial Hardship – Request from ratepayer to waive and refund fines and legal fees
5	Council	Levi Caravan Park
6	Council	Road Closure and sale of parcel of land between 10-12 Almond Court
7	Council	Walkerville Pre Kindy
8	Council	2015 Volunteer Awards
9	Council	Walkerville Pre Kindy
10	Council	Engagement of an external consultant to review Councils asset management plans
11	Audit Committee	Engagement of an external consultant to review Councils asset management plans
12	Council	CEO Performance Review 2014
13	Council	Summary of Current Legal Matters
14	Audit Committee	Engagement of an external consultant to review Councils asset management plans
15	Chief Executive Officer Performance Review Committee	CEO Performance Review 2014
16	Council	Community Land Management Leases and Licences Status Report
17	Council	George Street Road Closure Process
18	Council	Audit Committee – Appointment of Independent Members
19	Chief Executive Officer Performance Review Committee	CEO Performance Review
20	Council	Evaluation Report – Kerbside Waste Disposal

<b>meeting date</b>	<b>reason for confidentiality</b>	<b>review date</b>	<b>resolution retention period</b>	<b>Status</b>
24/06/2015	Sections 90(3)(d)		until the matter has been finalised	In Confidence
15/06/2015	Sections 90(3)(d)		until the matter has been finalised	In Confidence
18/05/2015	Section 90(3)(b)		until the matter has been finalised	In Confidence
18/05/2015	Section 90(3)(a)		be retained in confidence for a period of 12 months	In Confidence
18/05/2015	Sections 90(3)(d)		until the matter has been finalised	In Confidence
18/05/2015	Section 90(3)(b)(d)		until this matter has been finalised	In Confidence
18/05/2015	Section 90(3)(b)		until the matter has been finalised	In Confidence
20/04/2015	Section 90(3)(a)	13/05/2015	be retained in confidence until the recipients have received their awards	Lifted
20/04/2015	Section 90(3)(b)		until the matter has been finalised	In Confidence
16/03/2015	Section 90(3)(k)	17/04/2015	be retained in confidence until the letter of engagement has been signed	Lifted
17/02/2015	Section 90(3)(k)	17/04/2015	be retained in confidence until the letter of engagement has been signed	Lifted
16/02/2015	Section 90(3)(a)	17/04/2015	be retained in confidence until the Performance Review process has been completed	Lifted
16/02/2015	Section 90(3)(i)		be retained in confidence until the matters has been finalised	In Confidence
10/02/2015	Section 90(3)(k)	17/04/2015	be retained in confidence until the letter of engagement has been signed	Lifted
29/01/2015	Section 90(3)(a)	26/04/2015	be retained in confidence until the Performance Review process has been completed	Lifted
19/01/2015	Sections 90(3)(b)(d)		until this matter has been finalised	In Confidence
19/01/2015	Section 90(3)(b)(d)		until this matter has been finalised	In Confidence
15/12/2014	Section 90(3)(a)	22/12/2014	until the successful candidates have been notified	Lifted
18/09/2014	Section 90(3)(b)		until the matter has been finalised	Lifted
15/09/2014	Section 90(3)(b)		until the matter has been finalised	In Confidence

# Customer service



Customer service is the 'engine room' of the Council. Every year, it responds to thousands of enquiries – in person, by email and over the phone.



Customer service is typically the first point of contact between Council and residents. Outside of business hours, Council is served by a 24 hour answering service.

## Total outgoing calls

2014/15	
July	1165
August	1459
September	1729
October	1443
November	1452
December	1687
January	1397
February	1655
March	1653
April	1641
May	1652
June	1668
<b>Total</b>	<b>18,601</b>

## Walkerville@walkerville.sa.gov.au

This is a record of emails received and sent from Council's main email address – please note this does not include emails sent directly to individual staff.

2014/15	
Inbound	18,793
Outbound	13,711
Internal	8747
Sent	21,254
Received	19,997
<b>Total</b>	<b>82,502</b>

## Customer service requests

Every day, customer services staff respond to a range of issues. Most enquiries can usually be dealt with at the first point of contact, and these enquiries are not recorded by the Council. However, issues that require some follow-up are recorded and tracked. Below is a register of customer services requests received during 2014/15, which demonstrate the wide array of enquiries that bring us face-to-face with our community.



Description	No. of requests	Description	No. of requests	Description	No. of requests	Description	No. of requests
A frame, sandwich board permits	3	Dogs barking, nuisance, misc complaint	7	Linemarking mew	4	Signage new	8
Access cover lifted missing council owned	19	Dogs found, stray	38	Litter	4	Significant trees	1
Access cover lifted missing utility owned	12	Dogs lost	20	Miscellaneous request	59	Snakes	1
Accident, insurance claim	1	Dogs off the leash	5	Mosquitoes	1	Stormwater	8
Birds	2	Drag out	5	Needles sharps syringes found in public place	1	Street lights	3
Banners	23	Drainage problem, private property	1	Noise pollution	2	Street lights maintained by Council	2
Bees Council property	4	Electrical service underground	2	Obstacles rubbish skips	11	Street signs	4
Bees private property	2	Fences: damage to Council owned	2	Overhanging/ rubbish skips	11	Street sweeping	19
Bins	202	Fences: damage to private property	2	Overhanging/ Overgrowth hedges council owned	5	Street tree damage	55
Bins not emptied	116	Flooding	1	Overhanging/ Overgrowth hedges private property	17	Street tree dead or dying	16
Bins on street/ reserves	6	Footpaths	105	Parking concerns queries complaints etc	149	Street tree new replacement	7
Brick cutting	2	Function, preparation	11	Planning enquiries	3	Street tree overhanging	16
Building enquiries	19	Gardens, Nature strips	31	Play equipment	1	Street tree requires pruning	29
Building site issues	13	Graffiti	21	Pollution (oil/glue/glass)	6	Taps	1
Bus shelters	5	Graffiti on Council property	8	Pothole	11	Traffic signals	3
Cars, abandoned, dumped, incorrectly parked	94	Hard rubbish	18	Public toilets	1	Trees private, overhanging Council	8
Cats found with ID	2	Hazard report internal	1	Rats	1	Trees private, overhanging private	3
Cats found without ID/ wild cats	3	Hazardous waste	1	Reserve furniture	2	Trees, street, reserve, Council owned	53
Cats lost	7	Home assist aged care	2	Reserve maintenance	4	Uneven surface	1
Cats, nuisance	1	Inflammable undergrowth	24	Residents kit	1	Vandalism	2
Council property maintenance	65	Irrigation on council property	6	Roads, Council	43	Vegetation berries nuts grass	18
Dead animals	13	Linemarking faded	5	Roads, Transport SA	4	Wasps, European	35
Dog attack	1	Linemarking missing	1	Rubbish	22	Waste, Illegal dumping	43
Doggy dunnit bags	1			Signage faded	3		
				Signage missing	6		
						<b>Total</b>	<b>1630</b>

## Customer service

### Parking infringements

parking infringements issued	592
parking infringements waived	40
non-parking infringements issued	15
non-parking infringements waived	2



### Dog and cat management registrations

In association with the Dog and Cat Management Board, Council continued to provide educational programs and information to the community on responsible pet ownership and urban animal management to ensure the safety of residents and the wellbeing of animals.

Council delivers the compliance and inspectorial service to the community through a collaborative agreement with the City of Prospect.

Dog registrations	835
Dog complaints:	
• barking	11
• wandering	41
• impounded	18
• returned to owner, after impounding	16
• attacks: involving people	1
• attacks: involving other animals	1
Cat complaints	7



### The 2015 LGMA Australasian management challenge

**Early in 2015, Council entered a team into the 2015 LGMA Australasian Management Challenge.**

Five of the 'younger' members of staff: Cristina Nazar (customer services), Alyssa Burford (planning), Tahlia Willey (executive), Ruth Kenny (library) and Dave Muller (depot) rose to the challenge and put their minds and collective know-how to the test. The team was called Three.5 Squared – in reference to the fact that the Town of Walkerville comprises an area of 3.5 km<sup>2</sup>. The team was mentored throughout the process by team leaders Josh Bowen and Fiona Deckert.

As part of the challenge the team was given a set of tasks and challenges to help them understand each others strengths and work as a team to develop strategies. Creativity (and acting and directing skills) were in full force as the team produced a short video around the theme 'Value propositions' to enter into the competition.

While the team didn't make the State finals – they did gain new insights into keys issues faced by the Local Government as well as learning a lot more about each other's roles in Council.



L-R: Cristina, Ruth, Tahlia, Dave and Alyssa.



Council's photos.

# Community services and programs



## Home and Community Care

**Throughout 2014/15, the Town of Walkerville and City of Prospect continued to provide services to assist older residents live independently in their homes for as long as possible.**

As well as co-funding from both Councils, the program also receives State and Federal funding. The program's coordinators are based in the City of Prospect.

HACC services include domestic and garden assistance and minor home maintenance and modifications.

Due to the increased demand for ongoing domestic assistance, Councils received additional funding from the Federal Government in 2014/15 to increase the number of ongoing domestic assistance services.

Social programs include a diverse range of activities designed to reduce social isolation and to increase community engagement:

- Exercise groups
- Community bunch
- Men's shed
- Lunch group
- Seniors group
- Strength for life
- Market run
- Friendship groups
- Fishing buddies
- Zoo group
- Matinee group
- Matinee performance program.

## HACC in the Town of Walkerville

A snapshot of 2014/15:

A total of **316** residents of Town of Walkerville received a HACC Service of some kind

**441** occasions of care were provided – an average of **14** occasions of care per person

**130** residents received domestic assistance

**68** residents attended a social program

**168** residents received some kind of home maintenance assistance, this included gardening, window and gutter cleaning, minor plumbing and electrical work.

**23** residents received home modifications, this included installation of grab rails, key safes and smoke detectors.

Other services included: assessment, referral, client coordination and general support i.e. transport.

## Highlights:

### World Elder Abuse Awareness Day June 15 2014

As part of World Elder Abuse awareness day, posters and brochures were distributed to raise awareness of the alarming increase of elder abuse. A HACC community lunch in Prospect featured a presentation on this serious issue. The lunch was attended by 58 residents in total and 11 were residents from Walkerville.

## Community services and programs

### Youth

**The Town of Walkerville and City of Prospect have continued to work together to co-fund programs and initiatives for young people aged between 10 and 25 years old. A dedicated youth program coordinator is based at the City of Prospect.**

#### Club5082

Held every second Friday, this live music event provides the opportunity for young people to take their band or solo act out of their parent's garage and onto a professional stage equipped with high quality lighting and sound facilities operated by newly graduated sound and lighting technicians.

Five bands are showcased every fortnight, with high quality still photographs and a music video provided for each of the performers produced by newly graduated young photographers and video makers.

The program responds to the way that young people engage and connect with their communities through social media, through their use of hand held devices, by posting videos, music, images and comments on the Club5082 Facebook page. The Facebook page has attracted more than 2300 'likes' with many more young people viewing and sharing the page to access the high quality photography and music videos.

Posters promoting the events were designed by a newly graduated graphic designer, reflecting the high production standards that has contributed to Club5082's ongoing ability to attract young people's interest and engagement.



#### Prospect and Walkerville Youth Advisory Committee (YAC)

A committed group of our younger residents continue to be active in the planning and implementation of Club5082 as well as the identification of volunteer opportunities for young people across Council including engaging young people within Youth Parliament and *On the same wave* youth activities.

#### On the same wave



This event was held on the 17 December 2014 at Henley Beach Surf Life Saving Club. Its aim was to educate young people who have recently arrived in South Australia about staying safe in the ocean. More than 90 young people from the eastern and western suburbs participated and gained important knowledge on the role of surf life savers and how to swim in the surf.

The program was launched in 2008 by the Prospect and Walkerville Youth Advisory Committee and Surf Life Saving SA and now involves 11 metropolitan councils and six community organisations.

In 2014/15 Surf Life Saving SA received a grant from Mission Australia to cover costs associated with the event e.g. swimming instructors, shared lunch, DJ and graphic design. This equates to a cost saving of \$350 per participating Council. Councils were only required to pay for transport for participants.

#### Youth Parliament

Six students from local high schools were selected to represent Town of Walkerville and City of Prospect and at 2015 YMCA Youth Parliament.

The group met for the first time in April 2015 and began working with an assigned mentor to develop a Bill on a topic of their choice and present it at Parliament House during a residential week in July.

Their Bill entitled '*Bicycle Licensing 2015*' endeavoured to improve and prevent the growing number of fatalities and serious injuries associated with cyclists on the roads.

## YouthFM



Council continues to be an active participant and contributor to this popular regional Youth FM radio program.

Each year young people from the Council area come together for training and mentoring which helps them prepare and present radio programs.

Intakes of young people were completed during the April and October school holidays with Walkerville being engaged through local schools and youth organisations.

Twelve YouthFM shows aired on Three D Radio 93.7FM during this period, covering various themes such as apocalypse, animal rights, healthy eating, technology and ANZAC Day. The shows are aired weekly on Thursday afternoons from 4pm to 5pm and feature local youth volunteers. The live to air shows are produced by young people, for young people, under the guidance and supervision of the YouthFM mentor.

The Town of Walkerville acknowledges the City of Prospect for providing this information and photos on the HACC program and Youth Services for inclusion in this Annual report.

## Justice of the Peace services

Justice of the Peace services were offered on Mondays and Thursdays. This popular service is regularly booked out and JPs offer their services on a volunteer basis.

Services offered by the JPs include: witnessing of affidavits, certified copy, power of attorney, advanced directive care, expiation notices, lands titles, waiver of rights, witness signature, statutory declarations and 100 point ID checks.

2014	documents	clients	2015	documents	clients
July	206	72	January	266	75
August	179	72	February	196	87
September	175	73	March	240	92
October	186	64	April	116	46
November	169	81	May	153	64
December	103	47	June	75	45

<b>Year total</b>	<b>2064</b>	<b>818</b>
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## Community bus

In 2014-15 Council continued to offer a community bus service which is outsourced and operated by a professional company with experienced and trained staff.

This weekly service picks up residents from their front door, takes them to the North Park Shopping Centre and returns them to their home.

**This service enables those residents of our community to meet new people and develop new friendships.**

The community bus service is completely funded by Walkerville Council.

In 2014-15, 24 residents utilised this service.

2014	pick ups & returns	2015	pick ups & returns
July	127	January	162
August	148	February	93
September	122	March	118
October	119	April	116
November	115	May	157
December	194	June	117

<b>Total pickup and returns</b>	<b>1588</b>
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## Immunisation clinics

The Eastern Health Authority (EHA) serves five constituent metropolitan Councils, including the Town of Walkerville. The EHA supports the Council with a range of public and health services throughout the year.

EHA provides public immunisation clinics for its constituent Councils and their residents. In 2014/15, a total of 200 clients from the Walkerville Council area attended a public immunisation clinic. However, residents are not obliged, nor do they choose to visit a clinic in their own Council area. For example, out of the 200 clients from the Walkerville, 67% went to public clinics in the City of Norwood, Payneham and St Peters, whilst 26% went to the clinic held in the Civic and Community Centre.

## Community services and programs

### Eastside Business Enterprise Centre (BEC)

Eastside BEC is a not for profit organisation supported by a unique partnership of Federal and Local Government funding members (The Town of Walkerville and the Cities of Norwood Payneham & St Peters, Campbelltown, Burnside, Prospect and Unley).

Each of these Government bodies sits on the Board of Eastside BEC alongside 6 local businesses, with the Town of Walkerville being represented by Council's General Manager.

Eastside BEC has regular contact with small businesses and owners situated in the Town of Walkerville, including those that are based from home and provides the following services:

- low cost business assistance for business start ups
- business growth and business challenges
- workshops, seminars, training
- networking events
- access to mentoring programs for new and established businesses.

Membership as at 30 June 2015 was 55.

**Membership as at 30 June 2015** 55

**Total number of businesses participating in an activity, ie a workshop or networking event, in 2014/15** 22

### Business engagement with the community

In 2014, the Town of Walkerville entered into an arrangement with EBEC to cover the cost (at a discounted rate) of a 'free' one year introductory membership to EBEC for local businesses. This was part of an overall strategy for Council to support local small businesses and start-ups as well as to increase the local membership to EBEC.

In 2015, Council contracted a temporary Project Officer dedicated to local business engagement. The Project Officer made direct approaches to local businesses and as a result the EBEC membership base in Walkerville increased from 5 to 55. The Project Officer also collaborated with EBEC to develop an up-to-date business directory to assist Council to contact and engage with local businesses in the area in the future.

One of the first opportunities to engage directly with the business community was a forum on the nbn™ that was specifically tailored to the local businesses. The forum was held in the Walkerville Town Hall on the 17th June 2015.

The purpose of the forum was to ensure minimum disruption and maximum utilisation of the roll out of the nbn™, with a focus on the requirements of local traders and businesses.

#### Highlights included:

- Keynote presentation from Nick Tai from Deloitte Digital who gave an overview of the digital future and opportunities for local businesses.
- Presentation and Q & A from Chris Gregory, Community Affairs Manager SA, nbn™. Chris explained the benefits and practicalities of connecting to super-fast broadband.
- Representatives from Telstra, Optus and Internode provided one-on-one information on pricing and packages available.
- Representatives from EBEC provided advice on how membership to EBEC could assist their business.

More than 30 business people from the community attended the forum.

## Community Fund

Council's Community fund program has two funding rounds per year. Not for profit community groups, organisations and residents can apply for funding towards capital purchases or projects, programs or activities that benefit the Town of Walkerville. Individuals (including students) can apply for up to \$200 sponsorship to take part in sporting, musical, artistic or other competitions, activities or programs at a State, national or international level.

### 2014/15 grant recipients:

**Dwayne Antojado** \$220 Participated in 'Progress 2015' in Melbourne.

**Bridgette Cupcovic** \$200 Participated in World Sport Netball Carnival in the Gold Coast.

**Kiara DiGiusto** \$200 Participated in the Champion of Champions event in Melbourne.

**Alita DiGiusto** \$200 Participated in the Champion of Champions event in Melbourne.

**Tahlia Dnistrjanski** \$200 Participated in the National Netball championships in Gold Coast.

**Emmaline Edwards** \$200 Training, travel, accommodation costs as member of Calisthenics National Team in 2014.

**Zara Fenton-Mair** \$200 Participated in the Lacrosse under 15 National Championship.

**Kartik Iyer** \$200 Participated in the Australia University Games, Sydney.

**Hannah Lehmann** \$200 Participation in 2014 Metro U16's Junior Basketball Championships.

**Nicole Page** \$200 Australian Irish Dancing National Championships in Canberra.

**Anne-Marie Savas** \$200 Represented the SA State 12 and under Hockey Team in Hobart.

**Walkerville Mens Probus Club Inc** \$921.80  
Printing of 100 Men's Probus Anniversary books.

**Walkerville Sub Branch RSL** \$1500  
2014 Remembrance Day Event.

**Walkerville Historical Society** \$430  
Printing of newsletters.

**Rotary Club of Walkerville** \$500  
Pleasant Sunday Afternoon Concerts.

**Walkerville Residents Association** \$2800  
Printing of quarterly newsletters.

**Walkerville Neighbourhood Watch** \$1604  
Printing of newsletters.



# Your library



**104,943** loans  **17,676** holds

 **4415** registered borrowers  
**68,413** visitors

**2239** operating hours   
**30.56** customers per hour  
**46.87** loans per hour of operation

**87,344** items received from other libraries

**85,757** items sent to other libraries

 **430** hrs contributed  
by library volunteers

**12** outreach visits made to  
house bound library users

**6584** monthly PC bookings

**3582.79** hrs time used

**32.71** min average session time 

**IT Training with volunteer tutors**

**112.25** hrs training

**29** participants at the  
iPad workshops 

**172** participants for  
One-To-One PC Help

## Library hours

New opening hours for the library commenced on Monday 7 July 2015, the library now operates:

**Mondays 9am to 7pm (closed public holidays)**

**Tuesdays to Fridays 9am to 5pm**

**Saturdays 9.30am to 1pm.**

## Library programs

In addition to its regular programming such as: weekly *Baby bounce* sessions (for 0-3 years olds), *Story time* (for 2-5 year olds) and *Tech Tuesdays* for adults, the library also offered a range of one-off events in 2014/15.

Highlights include:

- In August 2015 the library participated in Children's Book Week with competitions, displays and giveaways.
- In February 2015, 65 people attended two rehearsed play readings delivered by former ABC and BBC presenter John Ovenden and his band of players in the Walkerville Town Hall. Refreshments were provided by the Friends of the Walkerville Library. The event was so well received that a second play reading was arranged for October 2015.
- More than 50 schoolchildren attended an event at the 2015 Come Out Festival, hosted by Walkerville library staff.
- In May 2015, the library took part in South Australia's History Festival with a range of activities and displays. More than 100 local school children attended a history week activity where they discovered what it was like to go to school during World War 2. One of the activities involved making a replica of a dilly bag that was carried by children containing items to be used in an emergency.

Library activities are promoted through a monthly newsletter called *footnotes*.



## Friends of the Walkerville Library

A group of interested readers formed the Friends of the Walkerville Library (Incorporated) in 1986 with the aim of serving as a go-between for the library and the community. The Friends organise fund-raising activities and events of interest to its members and gives practical help and support to the library.

Funds have been raised in various ways over those years. An annual book sale, held on the 25 October 2014, raised significant funds. However, in consideration of the move towards digital devices; an increase in borrowing from libraries and a subsequent diminution in donated books; the Friends decided to change their fund-raising focus.

At the Board's request, the library has allocated a set of shelves for the sale of donated books, CDs and DVDs and two raffles are held per year. Modest membership subscriptions also contribute to the Friends being able to provide the library with items it could not otherwise afford.

The Board of the Friends meets four times per year and at these meetings invites the library staff to submit a 'wish list' for purchases for the collection. From the 1st April 2014 through to the 31st March 2015, the Friends contributed a total of \$12,000 for the purchase of non-fiction books, childrens books and toys, computer games, adult fiction, CDs and DVDs and equipment, including a CD/DVD cleaner. In May 2014, the Friends donated two PCs to the library.

The Friends also support the library and the Council in other ways. In 2014 it hosted a Christmas function for members, the Mayor, Councillors and other invited residents. The Friends regularly provide and serve refreshments during Council cultural events and members assist with shelving books and supplying and preparing materials for school holiday programmes.

### FOWL executive membership

- Jenny Hills, President and Chair of the Friends of Walkerville Library
- Christine Elstob, Secretary
- Susan Newell, Treasurer

# Marketing & communications



**Marketing and Communications delivers a range of services for the Council, across all aspects of: communications, media management, advertising, brand management, public consultation, corporate publications and promotional materials. Marketing and Communications manages the annual Volunteer awards, Citizenship presentations, including the Australia Day event, the Walkerville Christmas event and activities associated with Cultivate5081.**



Launch of *The ERA we live in*

## 2014/15 highlights

### **The ERA we live in: 2014 SALA Exhibition**

In 2012, the Eastern Region Alliance's (ERA) arts and cultural portfolio, collaborated on a project to showcase the work of visual artists with connections to the seven ERA Councils. *The ERA we live in* would be a 12 month touring exhibition travelling to each ERA Council and concluding at the Civic and Community Centre in 2014. This unique cross-Council collaboration was led by the Town of Walkerville.

Expressions of Interest were called during the 2012 South Australian Living Artists (SALA) Festival and the portfolio selected 21 artists. Annabelle Collett was commissioned to curate each exhibition.

High quality promotional materials were developed by the Council and fully sponsored by the developers of The Watson with a donation of \$10,000 in 2013.

The first exhibition was launched at the Prospect Gallery during the 2013 SALA Festival. On Friday 15 August 2014, Acting Mayor Tony Reade, officially launched the exhibition at the Walkerville Town Hall. Approximately 35 people attended the launch, including many of the participating artists. A total of 32 artworks were on display in both the Town Hall and the Theresa Walker Gallery.

The exhibition was presented as part of the 2014 SALA Festival and featured in the 2014 SALA program.

*The ERA we live in* generated considerable interest from people coming in to the Centre and ran until the 12 September 2014.

Mr William Deague, Chief Executive Officer of the Asian Pacific Group and developer of The Watson, was a guest speaker.

## 2014 Walkerville Christmas: a community celebrates the spirit of Christmas



Every year, Council presents a free Christmas community event on Walkerville Oval.

On the 12 November, more than 1000 people attended A Walkerville Christmas, including approximately 400 children. The free activities for children were especially popular and included face painting, free popcorn, a photobooth, free lollies, balloons, games presented by the local YMCA and a visit from Santa.

The concert was co-hosted by media identities Matt Gilbertson and Ann Wills (see above) and the crowds enjoyed a wide array of live entertainment including:

- Carols sung by choirs from local primary schools Vale Park, Walkerville and St Andrews
- Performance by Club5082 youth band Fusion
- Kensington & Norwood Brass Band led by soloist Macintyre Howie-Reeves.

On the night, Channel 7's Amelia Mulcahy (above) did a live weather cross from Walkerville Oval promoting the event to a State wide audience.

In 2014, the event was bought forward to coincide with the Christmas Miniature Christmas pageant. The change of date from early December to November, was positively received by local schools. Once again, Peter Golding, assisted with the event by arranging free hire of decorative items for the event from the Credit Union Christmas Pageant.

## 2014 Christmas Miniature Pageant: the biggest little pageant in Town



The Christmas Miniature Pageant is a static display of 60 miniature Christmas floats, many with their own on-board sound and movement. This popular Christmas tradition is presented by local resident Peter Golding who is supported by a group of dedicated volunteers. The event runs for five days in the Walkerville Town Hall.

Whilst not a Council run event, Council recognises that this is a unique event that brings hundreds of people into the Township and plays an important role in Christmas celebrations for generations of residents. Council supports this event through a Memorandum of Understanding. Council waives hire fees for the use of the Town Hall, (seven days in total), assists with furniture delivery and meets the costs associated with developing promotional materials, advertisements as well as security guard requirements. In addition, Administration manages the group booking system for this event. Schools and nursing homes are contacted via letter by Administration. The largest group booking was from Walkerville Primary School with 400 students.

**Attendances over the five days: Adults 672 Children 820.**  
**Total attendance: 1492 (which is an average of 298 per day)**

Gold coin donation over the five days, with proceeds going to Channel 9 Telethon. Total donation collected: \$1925.10.

**“Sincere thanks must go to the Corporation of the Town of Walkerville for their on-going faith in this community event. They supported me from Day 1, and I sincerely appreciate it immensely.”**

Peter Golding, Manager, Designer & Creator  
 Walkerville Miniature Christmas Pageant

## Marketing & communications

### 2015 Australia Day Citizenship Ceremonies



Council offers three citizenship per year, the most prominent being the ceremony held in the Walkerville Town Hall on Australia Day. On that occasion, Mayor Ray Grigg conferred citizenship on eleven people. Mia Hanshin was the MC for the event and along with the citizens and their families and friends, special guests included:

- Rachel Sanderson, State Member for Adelaide and Shadow Minister for Families and Child Protection, Social Housing, Volunteers, Youth, Higher Education, Science and Information Economy
- Ms Suzanne Kellet, representing Kate Ellis, the Federal Member for Adelaide
- Councillor Elizabeth Fricker
- Councillor Margaret Graham-King
- Councillor David Shetliffe
- Councillor Graham Webster
- Councillor David Whiting
- Kiki Magro CEO of the Town of Walkerville

Award winning soprano Sara Lambert performed the national anthem.

**“From today onwards – as Australian Citizens – you and your family can play a part in shaping the future of this county, this State and this community.**

**As residents of the Town of Walkerville, you are our neighbors and an integral part of our community.**

**You bring fresh ideas, new experiences and diversity which add value and vibrancy to our way of life.**

**The Town of Walkerville has many local groups and associations whose members are involved at every level of the life of this community – sports, heritage, environment, education and social programs. There are many opportunities to people to get involved and I encourage you to active citizens in this community.**

**As Mayor, I want us to embrace and develop the values of a close-knit village. A place where people feel included and connected with what is happening in the ‘village’ of Walkerville.**

**A place we are proud to call home.”**

Mayor Ray Grigg

### 2015 Volunteer of the year awards



The winners of 2015 Volunteer awards included a community group that celebrated its Centenary in January 2015 and a former local Councillor who has volunteered in the Town of Walkerville for almost three decades.

Almost 90 volunteers and community leaders attended the 2015 Volunteer of the year awards, held in the Town Hall on the 13th May, 2015. The awards were presented during National Volunteer Week, an initiative of Volunteering Australia. Media identity Graeme Goodings was the MC for the event.

Each year, Volunteer Australia selects a theme, and in 2015, it was *Give Happy, Live Happy* which focused on how volunteering can make people happier.

L-R 2014 Winners – Alan Jones, Gilberton Amateur Swimming Club, Alice Netting and Rex Adams.

### The 2015 winners are:

#### Volunteer of the year: Rex Adams

Rex Adams joined Rotary in 1989. He is a former President of Rotary and the recipient of that organisation's highest award, the Paul Harris Fellow Award for services to Rotary and the community. As a volunteer, Mr Adams:

- introduced a tree planting program in conjunction with Trees for Life, involving local schools
- introduced re-vegetation projects at Scales Park and other park areas
- established tree propagation program at Walkerville Council depot in 1996
- has coordinated Pleasant Sunday Afternoon concerts for the elderly citizens of Council area for the last 18 years
- formed Neighbourhood Watch, served as Secretary & Editor
- was part of a Gilberton Graffiti removal team
- coordinated and managed of Rotary fundraising BBQs for local schools, Rotary and many other community groups and events.

#### Young volunteer of the year: Alice Netting

Local resident Alice Netting shares her passion for music through volunteering with the congregation of St Andrew's in Walkerville. Alice takes a leading role in the Church's music program and also mentors young musicians. Alice Netting organised a string quartet concert at the Church to raise funds for the Australian Children's Music Foundation and provides music for church services, something she has been involved in since primary school.

#### Local Community event of the year: Gilberton Amateur Swimming Centenary and Book launch

The Gilberton Amateur Swimming Club was formed in 1915. Although the Club closed in 1970, it continues its work through an investment scheme that enables local primary schools to offer free swimming lessons to children. The Club celebrated its centenary in 2015, with an event and launch of a book detailing its fascinating history called *Meet you at the Gilby!* by Margaret Phillips.

In 2014, Alan Jones, the Club's treasurer, was nominated Volunteer of the year for his decade's long contribution to this community organisation.

**Volunteering has what call the ripple out effect. The contribution of one volunteer can ripple out to impact and inspire the lives of so many others. It can also change the kind of community we live in.**

**What is just as remarkable is the inward ripple effect. That is, how the experience of volunteering can enhance the happiness, health and wellbeing of the volunteer.**

**Volunteering creates social bonds that keep people connected to each other and to what 's happening in the world.**

**In a world that feels increasingly impersonal and isolated, it is actually comforting to know that 'giving to others' can be its own best reward."**

Mayor Ray Grigg

#### Cultivate5081

In 2014, the former Elected Member body endorsed a proposal for a 12 month program of community arts and cultural events. This program was launched in May 2015, under the banner *Cultivate5081*. The aims of *Cultivate5081* were to:

- showcase the Civic and Community Centre's versatility as a venue for meetings, events, performances, film events and workshops.
- raise awareness and encourage participation in Council's own events, including its library programs
- highlight community events co-funded or supported by Council throughout the year, including:
  - Club 5082 Youth concerts
  - ANZAC Dawn Service
  - Remembrance Day Service
  - Christmas Miniature Pageant
  - Walkerville Art Show
  - Rotary Club afternoon concerts.

A number of new Council events have been developed specifically for Cultivate5081 and were scheduled to commence after 30 June 2015.

# Planning & infrastructure



## Asset management system

In the 2014/15 financial year, Council continued work on the implementation of a cutting edge asset management system. As part of this process all asset classes have been reviewed (audited and valued) and integrated into the system. The system will allow Council to ensure appropriate capital projects are proposed and funded. Council intends to use this system to inform future capital work programs.

## Reserve maintenance and irrigation

Council maintains approximately 12.4 hectares of reserve area which includes formal gardens, ovals, parks and reserves, with the River Torrens Linear Park, Walkerville Oval and Levi Park being the most significant open space areas in the Township.

Activities undertaken by Council's maintenance team include grass cutting, irrigation maintenance, tree maintenance, lighting maintenance and revegetation works.

All Council ovals, formal gardens, parks and reserves are watered in line with SA Water's guidelines and the relevant code of practice.

## Capital works

A capital works program was undertaken during the 2014/15 financial year.

There were a number of capital works (work in progress) from the 2013/2014 financial year which were completed during the 2014/2015 financial year.

These include:

- Civic & Community Centre redevelopment phase 2 compliance and priority actions in including significant enhancements to the Town (refer CEO's report on page 26)
- Ilford Street Reseal
- Washington Street Reseal
- Hay Lane Stormwater Drainage Upgrade
- Linear Park Path from St Andrews boardwalk.

In addition to the 2013/14 work in progress, the following 2014/15 financial year capital works projects were completed:

- Civic and Community Centre operational additions
- New Depot office building
- Church Terrace road reseal
- Walkerville Terrace Wombat Crossing
- General stormwater works
- Walkerville Terrace stormwater drainage
- Renewal of depot fleet vehicles
- Water truck purchase
- Asset Management program and implementation
- Irrigation (general)
- Reserve furniture (general)
- Stage 2 & 3 of server migration
- IT projects (Touch screen for community information, Share Point IT Request System, New User Access Request System)
- Library books (Plain Book Grant: \$28,482 & Friends of the Library Donations: \$3500).

### Savings realised (2014/15 program)

During the financial year savings have been realised on the following programs:

- Church Terrace road reseal
- Walkerville Terrace Stormwater Drainage
- Renewal of depot fleet vehicles
- Asset management program Assetic
- Washington Street reseal
- Linear Park Path (from St Andrews Boardwalk).

At the end of the financial year Council approved a number of carry forward projects due to timing. The major carry forward projects were:

- **Open space** Five designs have been developed for five open space sites within the Town. Construction of these projects has been held off so the designs can be considered by Council and undergo public consultation. It is envisaged some of these sites will be completed in the 2015/16 financial year.
- **The Avenue reconstruction** A large amount of background work to determine an appropriate and feasible design for the Avenue has been undertaken during the 2014/15 financial year. This has resulted in delays and changes to the design. Given these changes the construction of the project has been delayed to undertake public consultation. The public consultation of this project ends in July 2015.

### Development

A total of 282 Development applications were received during the 2014/15 financial year. The number of applications represents a 4.4% increase on the previous year.

The combined value of these applications were \$34,888,015.

#### Development assessment panel (DAP)

In 2014/15 the DAP met on 11 occasions to consider 25 development applications.

#### Appeals

In the 2014/15 financial year Administration received three appeals which were heard in the Environment, Resources and Development Court. All three appeals were a result on a Council Development Assessment Panel (CDAP) decision. Two of the appeals were resolved through a compromised position between the Applicant and CDAP, and one was withdrawn.



### Planning

Whilst there were no changes to Council's Development Plan during the 2014/15 financial year, Council continued with a number of projects so as to implement the recommendations in Council's *Strategic directions report* which was endorsed and adopted by the Council in the 2012/13 financial year.

The purpose of the *Strategic directions report* was for Council to reach an agreement with the Minister for Planning regarding the prioritisation of Council's strategic work program.

The report details how Council intends to align its Development Plan with *The 30 year plan for greater Adelaide*. It sets out Council's priorities for achieving orderly and efficient development through the implementation of planning policies. The report also sets out priorities for:

- the integration of transport and land use planning within the Township
- implementing any relevant targets set out in the planning strategy
- implementing affordable housing policies set out in the planning strategy within the Township
- infrastructure planning (with respect to both physical and social infrastructure), and the Council's proposals with respect to infrastructure
- other strategic projects or initiatives considered to be relevant.

# Planning & infrastructure

Council undertook the following work in the 2014/15 financial year:

## Town centre Development Plan Amendment (DPA)

The *Strategic directions report* states that Council will seek to amend its Development plan as it relates to the town centre so as to align it with aspects from *A connected community: the Town of Walkerville urban master plan* by:

- reviewing Development plan policy to include the latest modules of the SA Planning Policy Library.\*
- reviewing the Neighbourhood centre zone development plan provisions to ensure they align with aspects of the urban master plan
- investigating opportunities for rezoning of residential properties fronting Alfred Street to create a new precinct linking the existing business core policy area 2 with Walkerville Oval
- reviewing the use and zoning of the YMCA and Council works depot site and investigating opportunities for best use
- reviewing the policy framework of the existing business core policy area 2
- reviewing the policy framework and physical extent of the Walkerville Oval policy area 4.

The *Strategic directions report* envisaged that the DPA would be completed in 2015.

The draft DPA was finalised, presented to Council and released for public consultation in June 2014.

It is expected Council will review the consultation results and make a determination on this DPA in December 2015.

\* The SA Planning Policy Library encourages best practice policy application and a consistent development plan format across the State. It also makes it easier and faster for councils to update their development plans and for government agencies to assess proposed amendments.

## Movement strategy

The *Strategic directions report* stated that Council will seek to develop a *Movement strategy* for the Township so as to inform future Development Plan Amendments. Specifically, the report envisaged that Council would undertake strategic investigations and community consultation to:

- provide guidelines for the management and design of vehicle, pedestrian and cyclist networks throughout the Council area
- ensure the safety of pedestrians at risk due to high traffic volumes and speeds as well as lack of intermediate crossing points and consistent cycle lanes
- reduce congestion at key 'hot-spots', particularly around schools
- improve connections between road networks and open space for cyclists and pedestrians
- improve connections between the entire Council area and the Town centre
- promote small scale projects that support safer, greener and more active travel choices
- overcome the 'segmentation' of the Township caused by arterial roads
- promote initiatives that encourage traffic calming and speed reduction
- promote a new focus regarding:
  - infrastructure planning relating to road safety
  - encouraging people to cycle, walk or use public transport
  - providing a priority list of public works
  - the timely implementation of the strategy and ensure adequate funding is included in Council's annual budget.

During the 2014/15 financial year the completed Movement management plan was endorsed and adopted by Council. In addition, Council also adopted a *Movement action plan* which prioritised treatment options from the *Movement management plan*. This *Movement action plan* is proposed to be implemented over a three year period. During the 2014/15 financial year:

- a Wombat Crossing on Walkerville Terrace has been designed, constructed and completed
- the implementation of 40km/h is being investigated on Walkerville Terrace, Walkerville (between Stephen Terrace and Smith Street)
- pedestrian refuges on Hawkers Road Medindie have been investigated and public consultation has been planned.

## Open space strategy

The *Strategic directions report* stated that Council will seek to develop an open space strategy to inform future DPAs. Specifically, the report envisaged that Council would undertake strategic investigations and community consultation to:

- identify and categorise public open spaces
- identify facilities in public open spaces
- identify areas where open spaces may be improved
- identify an open space network
- provide an overview of open space priorities.

The Open Space Strategy suggested a series of prioritised 'high priority' actions being approved for further development in this Public Realm Master Plan. As such masterplans for the following open space areas have been developed:

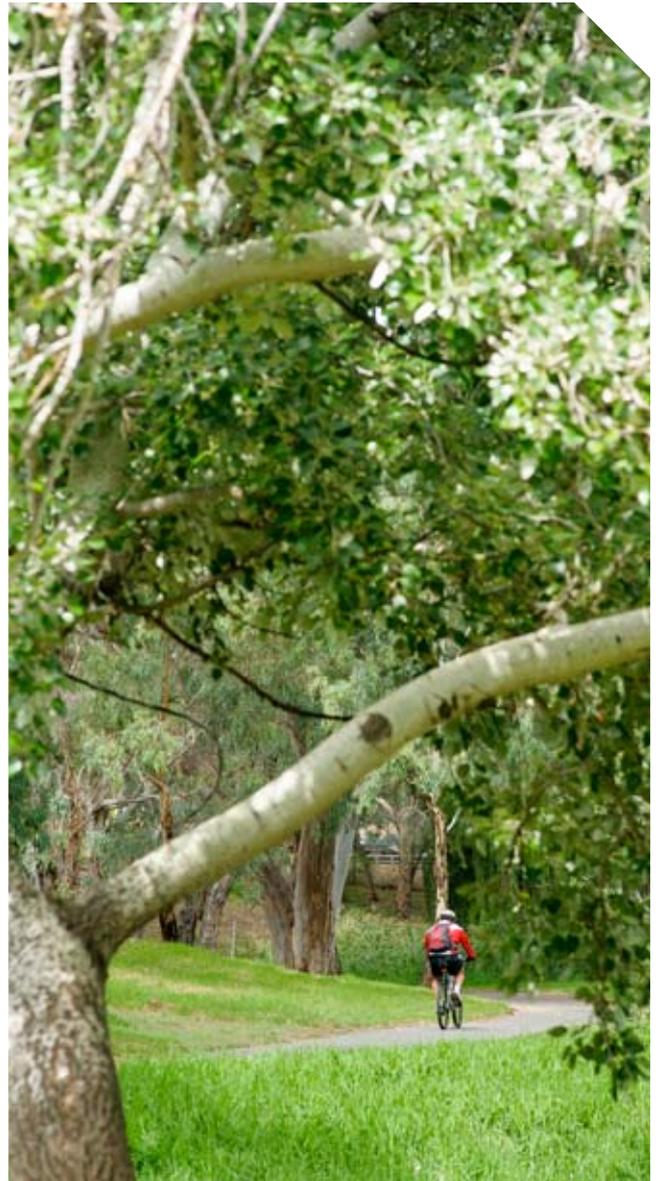
- Hamilton Reserve
- Mary P Harris Reserve and Howie Reserve
- Levi Park
- Willow Bend Reserve
- Ilford Reserve.

The masterplans have been completed to a point where they can be workshopped with Council prior to being released for public consultation. It is envisaged public consultation will occur in November 2015.

## Building inspections

Building inspections are a critical part of Council's development assessment role. In 2014/15, Council inspected 28% of all building applications, satisfying the requirements of Council's *Building inspection policy*.

The Town of Walkerville continued to experience a relatively buoyant residential real estate market, with a total 230 property searches undertaken, a 43.75% increase from last year.



# Waste management



## Domestic waste management

Walkerville Council is a member of the Eastern Waste Management Authority (East Waste), a regional subsidiary comprising six metropolitan councils.

East Waste provides a three bin service to Walkerville residents which includes a 140 litre waste bin (collected weekly), a 140 litre bin for recyclables (collected fortnightly) and a 240 litre green organic bin (collected fortnightly).

## Recycling statistics for 2014/15

Monthly recycling (tonnes)	%
Newspaper	390.65
Cardboard	209.91
Glass (deposit)	6.47
Glass (non deposit)	48.01
Steel	22.83
PET	6.97
PET (non deposit)	3.70
Mixed Plastic	3.56
HDPE Opaque (milk)	10.03
Aluminium Cans	1.21
Liquid Paper Board	7.97
<b>total</b>	<b>711.31</b>



Monthly tonnages collected 2014/15							total per house hold (kgs)	total diverted house hold waste
	waste (tonnes)	per house hold (kgs)	green organics (tonnes)	per house hold (kgs)	recyclables (tonnes)	per house hold (kgs)		
July	129.89	8.82	105.00	7.13	54.92	3.73	20.42	55.18%
August	112.12	8.34	82.86	6.17	54.15	4.03	21.01	55.00%
September	130.92	9.30	75.87	5.39	63.87	4.54	22.46	51.63%
October	127.20	8.64	83.65	5.68	72.94	4.96	20.19	55.18%
November	102.17	7.98	103.19	8.06	46.36	3.62	19.69	59.41%
December	144.18	9.79	87.54	5.95	59.26	4.03	19.91	50.45%
January	120.86	8.58	95.84	6.81	58.79	4.18	19.28	56.13%
February	109.15	8.53	68.51	5.35	65.66	5.13	19.39	55.14%
March	106.41	7.56	71.78	5.10	59.30	4.21	17.59	55.19%
April	118.93	8.45	73.06	5.19	68.00	4.83	18.55	54.26%
May	118.24	8.80	75.98	5.65	58.88	4.38	19.07	53.28%
June	95.70	6.80	97.08	6.89	49.18	3.49	17.77	60.45%
<b>Total</b>	<b>1415.77</b>	<b>100.55</b>	<b>1020.36</b>	<b>72.47</b>	<b>711.31</b>	<b>50.52</b>	<b>232.77</b>	<b>55.02%</b>

# Update on projects from the 2014/15 Annual business plan



Below is a update of some of the projects endorsed by Council in the *2014/15 Annual business plan and budget*.

The *2015/16 Annual business plan* was endorsed by the current Council on the 20th July 2015 as per Council resolution CNC 8/15-16.

<b>Funded operational expenditure</b>	<b>amount (\$)</b>	<b>status</b>
Purchase of a custom design transportable 'pop up' to be used off site by Council for the purposes of promotion of Council activities and public engagement.	5000	Completed
Development of a 12 month cultural calendar of events for the Theresa Walker Gallery and other Community & Civic Centre public spaces. The program will be launched in 2015.	20,000	Ongoing
IT projects, including touch screen for community information and the final stages of server migration.	23,000	Partially Completed
Replacement of PCs and mobile devices.	68,000	Carried Forward
Public realm master planning.	50,000	Completed
Asset management software.	60,000	Completed
Public consultation for the Walkerville Oval precinct master plan.	20,000	Completed
Telephone/Telephony upgrade.	36,160	Completed

<b>Funded capital expenditure infrastructure</b>		<b>job description</b>	<b>amount (\$)</b>	<b>status</b>
building renewal program	general	190,945	Completed	
building renewal program	new depot office building	122,800	Completed	
<b>buildings and other structures total</b>		<b>313,745</b>		
furniture and fittings renewal program	general	25,000	Completed	
<b>furniture and fittings total</b>		<b>25,000</b>		
transport program: reseal & kerb	Church Terrace (002) from Smith Street to Fuller Street	118,808	Completed	
transport program: reconstruction	The Avenue (001) from Robe Terrace to Herbert Street	410,000	Carried Forward	
transport program	Walkerville Terrace pedestrian safety treatments	50,000	Carried Forward	
stormwater renewal program	general	22,000	Completed	
stormwater renewal program	Walkerville Terrace stormwater drainage: stage 3	330,000	Completed	
<b>stormwater and infrastructure total</b>		<b>930,808</b>		
fleet upgrade program	renewal of depot fleet vehicles	100,000	Completed	
depot plant and equipment program	general	80,000	Carried Forward	
asset management program		70,000	Completed	
<b>plant and equipment total</b>		<b>250,000</b>		
irrigation renewal program	Walkerville Oval irrigation upgrade	50,000	Carried Forward	
irrigation renewal program	general	20,000	Completed	
<b>irrigation infrastructure total</b>		<b>70,000</b>		
reserves infrastructure program	open space upgrades	225,000	Carried Forward	
<b>structures total</b>		<b>225,000</b>		
reserve furniture renewal program	general	20,000	Completed	
<b>reserve furniture total</b>		<b>20,000</b>		
<b>infrastructure budget 2014-15</b>		<b>1,834,553</b>		

# Finance



## Town of Walkerville

GENERAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2015

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*a lively local culture  
an economically successful community  
sensitive environments and development*



## Town of Walkerville

### General Purpose Financial Statements for the year ended 30 June 2015

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## Town of Walkerville

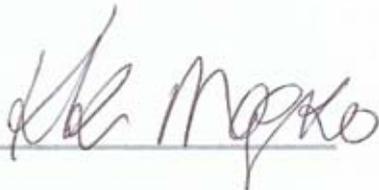
### General Purpose Financial Statements for the year ended 30 June 2015

### Certification of Financial Statements

**We have been authorised by the Council to certify the financial statements in their final form.**

**In our opinion:**

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2015 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Kiki Magro  
CHIEF EXECUTIVE OFFICER



Raymond (Ray) Grigg  
MAYOR

Date: November 2015

## Town of Walkerville

Statement of Comprehensive Income  
for the year ended 30 June 2015

\$ '000	Notes	2015	2014
<b>Income</b>			
Rates Revenues	2a	7,159	6,657
Statutory Charges	2b	196	169
User Charges	2c	513	491
Grants, Subsidies and Contributions	2g	404	214
Investment Income	2d	85	54
Reimbursements	2e	118	17
Other Income	2f	147	47
Net Gain - Equity Accounted Council Businesses	19	94	17
<b>Total Income</b>		<b>8,716</b>	<b>7,666</b>
<b>Expenses</b>			
Employee Costs	3a	2,687	2,698
Materials, Contracts & Other Expenses	3b	3,604	3,224
Depreciation, Amortisation & Impairment	3c	1,985	2,139
Finance Costs	3d	408	227
Net loss - Equity Accounted Council Businesses	19	3	39
<b>Total Expenses</b>		<b>8,687</b>	<b>8,327</b>
<b>Operating Surplus / (Deficit)</b>		<b>29</b>	<b>(661)</b>
Asset Disposal & Fair Value Adjustments	4	(188)	137
Amounts Received Specifically for New or Upgraded Assets	2g	50	247
Physical Resources Received Free of Charge	2i	647	350
<b>Net Surplus / (Deficit) <sup>1</sup></b>		<b>538</b>	<b>73</b>
<b>Other Comprehensive Income</b>			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	(4,200)	2,285
Share of Other Comprehensive Income - Equity Accounted Council Businesses	19	-	30
<i>Amounts which will be reclassified subsequently to operating result</i>			
Nil			
<b>Total Other Comprehensive Income</b>		<b>(4,200)</b>	<b>2,315</b>
<b>Total Comprehensive Income</b>		<b>(3,662)</b>	<b>2,388</b>

<sup>1</sup> Transferred to Equity Statement

## Town of Walkerville

## Statement of Financial Position

as at 30 June 2015

\$ '000	Notes	2015	2014
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	5a	2,327	1,990
Trade & Other Receivables	5b	357	539
Other Financial Assets	5c	1,641	2,505
<b>Total Current Assets</b>		<b>4,325</b>	<b>5,034</b>
<b>Non-Current Assets</b>			
Financial Assets	6a	131	165
Equity Accounted Investments in Council Businesses	6b	89	41
Infrastructure, Property, Plant & Equipment	7a	103,485	108,019
Other Non-Current Assets	6c	312	47
<b>Total Non-Current Assets</b>		<b>104,017</b>	<b>108,272</b>
<b>TOTAL ASSETS</b>		<b>108,342</b>	<b>113,306</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	8a	1,098	829
Borrowings	8b	1,657	600
Provisions	8c	475	554
Other Current Liabilities	8e	1,641	2,505
<b>Total Current Liabilities</b>		<b>4,871</b>	<b>4,488</b>
<b>Non-Current Liabilities</b>			
Borrowings	8b	6,778	8,437
Provisions	8c	95	78
Liability - Equity Accounted Council Businesses	8d	410	453
<b>Total Non-Current Liabilities</b>		<b>7,283</b>	<b>8,968</b>
<b>TOTAL LIABILITIES</b>		<b>12,154</b>	<b>13,456</b>
<b>Net Assets</b>		<b>96,188</b>	<b>99,850</b>
<b>EQUITY</b>			
Accumulated Surplus		31,335	30,938
Asset Revaluation Reserves	9a	64,463	68,663
Other Reserves	9c	390	249
<b>Total Council Equity</b>		<b>96,188</b>	<b>99,850</b>

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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## Town of Walkerville

Statement of Changes in Equity  
for the year ended 30 June 2015

\$ '000	Notes	Asset			Total Equity
		Accumulated Surplus	Revaluation Reserve	Other Reserves	
<b>2015</b>					
<b>Balance at the end of previous reporting period</b>		30,938	68,663	249	<b>99,850</b>
<b>a. Net Surplus / (Deficit) for Year</b>		538	-	-	<b>538</b>
<b>b. Other Comprehensive Income</b>					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	(4,200)	-	<b>(4,200)</b>
<b>Other Comprehensive Income</b>		-	(4,200)	-	<b>(4,200)</b>
<b>Total Comprehensive Income</b>		<b>538</b>	<b>(4,200)</b>	-	<b>(3,662)</b>
<b>c. Transfers between Reserves</b>		(141)	-	141	-
<b>Balance at the end of period</b>		<b>31,335</b>	<b>64,463</b>	<b>390</b>	<b>96,188</b>
<b>2014</b>					
<b>Balance at the end of previous reporting period</b>		31,111	66,349	2	<b>97,462</b>
<b>a. Net Surplus / (Deficit) for Year</b>		73	-	-	<b>73</b>
<b>b. Other Comprehensive Income</b>					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	2,285	-	<b>2,285</b>
- Transfer to Accumulated Surplus on Sale of I,PP&E	9a	1	(1)	-	-
- Share of OCI - Equity Accounted Council Businesses	19	-	30	-	<b>30</b>
<b>Other Comprehensive Income</b>		<b>1</b>	<b>2,314</b>	-	<b>2,315</b>
<b>Total Comprehensive Income</b>		<b>74</b>	<b>2,314</b>	-	<b>2,388</b>
<b>c. Transfers between Reserves</b>		(247)	-	247	-
<b>Balance at the end of period</b>		<b>30,938</b>	<b>68,663</b>	<b>249</b>	<b>99,850</b>

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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## Town of Walkerville

## Statement of Cash Flows

for the year ended 30 June 2015

\$ '000	Notes	2015	2014
<b>Cash Flows from Operating Activities</b>			
<u>Receipts</u>			
Operating Receipts		9,116	7,465
Investment Receipts		85	54
<u>Payments</u>			
Operating Payments to Suppliers and Employees		(6,459)	(6,733)
Finance Payments		(409)	(219)
<b>Net Cash provided by (or used in) Operating Activities</b>	11b	<b>2,333</b>	<b>567</b>
<b>Cash Flows from Investing Activities</b>			
<u>Receipts</u>			
Nil			
Amounts Received Specifically for New/Upgraded Assets		50	247
Sale of Replaced Assets		35	149
Repayments of Loans by Community Groups		16	18
<u>Payments</u>			
Nil			
Expenditure on Renewal/Replacement of Assets		(870)	(5,407)
Expenditure on New/Upgraded Assets		(622)	(235)
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>(1,391)</b>	<b>(5,228)</b>
<b>Cash Flows from Financing Activities</b>			
<u>Receipts</u>			
Proceeds from Borrowings		-	5,800
<u>Payments</u>			
Repayments of Borrowings		(602)	(79)
Repayment of Bonds & Deposits		(3)	-
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>(605)</b>	<b>5,721</b>
<b>Net Increase (Decrease) in Cash Held</b>		<b>337</b>	<b>1,060</b>
plus: Cash & Cash Equivalents at beginning of period	11	1,990	930
<b>Cash &amp; Cash Equivalents at end of period</b>	11	<b>2,327</b>	<b>1,990</b>

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

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n/a - not applicable

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

#### 1 Basis of Preparation

##### 1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

##### 1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

##### 1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

##### 1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

#### 2 The Local Government Reporting Entity

Town of Walkerville is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 66 Walkerville Terrace, Gilberton, SA 5081. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

#### 3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In the month of June in recent years the Federal Government has paid amounts of untied financial assistance grants, which are recognised on receipt, in advance of the year of allocation. In June 2011, one quarter of the 2011/12 allocation amounting to \$120K was paid in advance; in June 2012, two quarters of the 2012/13 allocation: \$120K; and in June 2013, again two quarters of the 2013/14 allocation: \$140K; in June 2014, no advance payment was received; and in June 2015, two quarters of the 2015/16 allocation: \$118K. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in a consistent manner.

The actual amounts of untied grants received during the reporting periods are disclosed in Note 2.

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 1. Summary of Significant Accounting Policies (continued)

#### 4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

#### 5 Infrastructure, Property, Plant & Equipment

##### 5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to infrastructure, property, plant and equipment when completed ready for use.

##### 5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land

The capitalisation threshold determined by Council is \$5,000 for all asset categories.

##### 5.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

##### 5.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Buildings & Other Structures	2 to 100 years
Roadways Pavement Types	70 to 100 years
Roadways Service Types	15 to 50 years
Kerb & Watertable	70 years
Footpath Types	15 to 40 years

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 1. Summary of Significant Accounting Policies (continued)

Stormwater Drainage	65 to 100 years
Other Infrastructure	20 years
Structures	25 to 100 years
Reserve Furniture	4 to 80 years
Plant & Equipment	5 years
Furniture & Fittings	2 to 19 years
Library Books	10 to 15 years

#### 5.5 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

#### 6 Payables

##### 6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

##### 6.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

#### 7 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

#### 8 Employee Benefits

##### 8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

An accrual is made for 50% of unused sick leave for those employees covered under ASU EB Agreement Number 6. Otherwise Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

##### 8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 1. Summary of Significant Accounting Policies (continued)

reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

#### 9 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class, and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

#### 10 Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

#### 11 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.

- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

#### 12 New accounting standards and UIG interpretations

Certain new (or amended) accounting standards and interpretations have been published that are not mandatory for reporting periods ending 30 June 2015.

**Council has not adopted any of these standards early.**

Council's assessment of the impact of these new standards and interpretations is set out below.

Apart from the AASB disclosures below, there are no other standards that are "not yet effective" which are expected to have a material impact on Council in the current or future reporting periods and on foreseeable future transactions.

#### Applicable to Local Government:

##### **AASB 9 - Financial Instruments (and associated amending standards)**

AASB 9 replaces AASB 139 Financial Instruments: Recognition and Measurement and has an effective date for reporting periods beginning on or after 1 January 2018 (and must be applied retrospectively).

The overriding impact of AASB 9 is to change the requirements for the classification, measurement and disclosures associated with financial assets.

Under the new requirements the four current categories of financial assets stipulated in AASB 139 will be replaced with two measurement categories:

- fair value and
- amortised cost (where financial assets will only be able to be measured at amortised cost where very specific conditions are met).

##### **AASB 15 - Revenue from contracts with customers and associated amending standards**

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 1. Summary of Significant Accounting Policies (continued)

AASB 15 introduces a five step process for revenue recognition with the core principle of the new Standard being that entities recognise revenue so as to depict the transfer of goods or services to customers in amounts that reflect the consideration (that is, payment) to which the entity expects to be entitled in exchange for those goods or services.

The changes in revenue recognition requirements in AASB 15 may cause changes to accounting policies relating to the timing and amount of revenue recorded in the financial statements as well as additional disclosures.

The full impact of AASB 15 has not yet been ascertained or quantified.

AASB 15 will replace AASB 118 which covers contracts for goods and services and AASB 111 which covers construction contracts.

The effective date of this standard is for annual reporting periods beginning on or after 1 January 2017.

#### **AASB 124 - Related Party Disclosures**

From 1 July 2016, AASB 124 Related Party Disclosures will apply to Council.

This means that Council will be required to disclose information about related parties and Council transactions with those related parties.

Related parties will more than likely include the Mayor, Councillors and certain Council staff. In addition, the close family members of those people and any organisations that they control or are associated with will be classified as related parties (and fall under the related party reporting requirements).

#### **AASB 2014 - 10 Sale or contribution of Assets between an Investor and its Associate or Joint Venture**

The amendments address an acknowledged inconsistency between the requirements in AASB 10 and those in AASB 128 (2011), in dealing with the sale or contribution of assets between an investor and its associate or joint venture.

The main consequence of the amendments is that a full gain or loss is recognised when a transaction

involves a business (whether it is housed in a subsidiary or not).

A partial gain or loss is recognised when a transaction involves assets that do not constitute a business, even if these assets are housed in a subsidiary.

The effective date of this standard is for annual reporting periods beginning on or after 1 January 2016.

This standard will only impact Council where there has been a sale or contribution of assets between the entity and the associate/joint venture.

#### **AASB 2014 - Amendments to Australian Accounting Standards - Accounting for Acquisitions of Interests in Joint Operations [AASB 1 and AASB 11]**

This Standard amends AASB 11 to provide guidance on the accounting for acquisitions of interests in joint operations in which the activity constitutes a business.

The amendments require:

- (a) the acquirer of an interest in a joint operation in which the activity constitutes a business, as defined in AASB 3 Business Combinations, to apply all of the principles on business combinations accounting in AASB 3 and other Australian Accounting Standards except for those principles that conflict with the guidance in AASB 11; and
- (b) the acquirer to disclose the information required by AASB 3 and other Australian Accounting Standards for business combinations.

This Standard also makes an editorial correction to AASB 11.

The effective date of this standard is for annual reporting periods beginning on or after 1 January 2016.

If a joint operation is acquired during the reporting period, then this standard clarifies the accounting for the acquisition to be in accordance with AASB 3, i.e. assets and liabilities acquired to be measured at fair value.

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

### Note 1. Summary of Significant Accounting Policies (continued)

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**Not applicable to Local Government per se;**

None

#### **13 Comparative Figures**

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

#### **14 Disclaimer**

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 2. Income

\$ '000	Notes	2015	2014
<b>(a). Rates Revenues</b>			
<b>General Rates</b>			
General Rates		7,096	6,641
Less: Mandatory Rebates		(155)	(202)
Less: Discretionary Rebates, Remissions & Write Offs		(37)	(35)
<b>Total General Rates</b>		<b>6,904</b>	<b>6,404</b>
<b>Other Rates (Including Service Charges)</b>			
Natural Resource Management Levy		241	238
<b>Total Other Rates</b>		<b>241</b>	<b>238</b>
<b>Other Charges</b>			
Penalties for Late Payment		14	16
<b>Total Other Charges</b>		<b>14</b>	<b>16</b>
Less: Discretionary Rebates, Remissions & Write Offs		-	(1)
<b>Total Rates Revenues</b>		<b>7,159</b>	<b>6,657</b>
<b>(b). Statutory Charges</b>			
Development Act Fees		8	11
Town Planning Fees		121	102
Animal Registration Fees & Fines		25	27
Parking Fines / Expiation Fees		42	29
<b>Total Statutory Charges</b>		<b>196</b>	<b>169</b>
<b>(c). User Charges</b>			
Hall & Equipment Hire		4	-
Levi Park management fee		462	455
Library fees & sales		8	7
Property Lease		33	17
Sport & recreation hire		-	6
Sundry		6	6
<b>Total User Charges</b>		<b>513</b>	<b>491</b>

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

## Note 2. Income (continued)

\$ '000	Notes	2015	2014
<b>(d). Investment Income</b>			
Interest on Investments			
- Local Government Finance Authority		75	42
- Loans to Community Groups		10	12
<b>Total Investment Income</b>		<b>85</b>	<b>54</b>
<b>(e). Reimbursements</b>			
Joint Undertakings		97	-
Sundry		21	17
<b>Total Reimbursements</b>		<b>118</b>	<b>17</b>
<b>(f). Other Income</b>			
Rebates Received		29	34
Sundry		118	13
<b>Total Other Income</b>		<b>147</b>	<b>47</b>
<b>(g). Grants, Subsidies, Contributions</b>			
Amounts Received Specifically for New or Upgraded Assets		50	247
Other Grants, Subsidies and Contributions		404	214
<b>Total Grants, Subsidies, Contributions</b>		<b>454</b>	<b>461</b>
The functions to which these grants relate are shown in Note 12.			
<b>(i) Sources of grants</b>			
Commonwealth Government		345	163
State Government		101	35
Other		8	263
<b>Total</b>		<b>454</b>	<b>461</b>
<b>(ii) Individually Significant Items</b>			
Grant Commission (FAG) Grant Recognised as Income		118	140
Other		-	247

In the month of June 2015, two quarters of the 2015/16 allocation of the Grants Commission FAG Grants, by the Federal Government being \$118k was paid to Council.

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 2. Income (continued)

\$ '000	Notes	2015	2014
<b>(h). Conditions over Grants &amp; Contributions</b>			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
<b>Unexpended at the close of the previous reporting period</b>		254	-
<i>Less:</i>			
<i>Expended during the current period from revenues recognised in previous reporting periods</i>			
Bus shelter upgrade		(7)	-
<b>Subtotal</b>		<b>(7)</b>	<b>-</b>
<i>Plus:</i>			
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>			
Open space strategy consultation		-	247
Bus shelter upgrade		-	7
<b>Subtotal</b>		<b>-</b>	<b>254</b>
<b>Unexpended at the close of this reporting period</b>		<b>247</b>	<b>254</b>
<b>Net increase (decrease) in assets subject to conditions in the current reporting period</b>		<b>(7)</b>	<b>254</b>
<b>(i). Physical Resources Received Free of Charge</b>			
Land & Improvements		524	-
Roads, Bridges & Footpaths		-	350
Reserve Furniture		123	-
<b>Total Physical Resources Received Free of Charge</b>		<b>647</b>	<b>350</b>

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 3. Expenses

\$ '000	Notes	2015	2014
<b>(a). Employee Costs</b>			
Salaries and Wages		2,116	2,148
Employee Leave Expense		186	170
Superannuation - Defined Benefit Plan Contributions	18	214	206
Workers' Compensation Insurance		132	144
Other - Income Protection Insurance		37	30
Other - Journey Insurance		2	-
<b>Total Operating Employee Costs</b>		<b>2,687</b>	<b>2,698</b>
Total Number of Employees (full time equivalent at end of reporting period)		32	32
<b>(b). Materials, Contracts and Other Expenses</b>			
<b>(i) Prescribed Expenses</b>			
Auditor's Remuneration			
- Auditing the Financial Reports		22	19
Elected Members' Expenses		122	119
Election Expenses		31	2
Operating Lease Rentals - Non-Cancellable Leases	17		
- Minimum Lease Payments		24	26
<b>Subtotal - Prescribed Expenses</b>		<b>199</b>	<b>166</b>
<b>(ii) Other Materials, Contracts and Expenses</b>			
Bank charges		36	33
Contractors		1,046	966
Contractors - Health services		89	88
Contractors - Waste collection/Management		632	621
Energy		81	219
Insurance		74	28
Maintenance		50	-
Legal Expenses		118	79
Levies Paid to Government - NRM levy		234	230
Levies - Other		18	-
Parts, Accessories & Consumables		52	121
Professional Services		282	224
Professional Services/Consultants - Planning Consultants		152	126
Professional Services/Consultants - Strategic Planning Consultants		21	64
Sundry		520	259
<b>Subtotal - Other Material, Contracts &amp; Expenses</b>		<b>3,405</b>	<b>3,058</b>
<b>Total Materials, Contracts and Other Expenses</b>		<b>3,604</b>	<b>3,224</b>

Sundry items include costs for IT of \$184k, telephone of \$85k, various programs and events of \$24k and resource sharing of \$20k. Maintenance costs were split out in 2014/15, previously they were allocated to other appropriate lines including Parts, Accessories & Consumables. Energy costs fall partially due to a more accurate allocation of expenses relating to street lighting in the current year.

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

### Note 3. Expenses (continued)

\$ '000	Notes	2015	2014
<b>(c). Depreciation, Amortisation and Impairment</b>			
<b>(i) Depreciation and Amortisation</b>			
Buildings & Other Structures		404	599
Infrastructure		1,072	744
Stormwater Drainage		99	171
P& E & Furn & Fitt		146	170
Library Books		52	72
Structures		66	137
Reserve Furniture		146	246
<b>Subtotal</b>		<b>1,985</b>	<b>2,139</b>
<b>(ii) Impairment</b>			
Nil			
<b>Total Depreciation, Amortisation and Impairment</b>		<b>1,985</b>	<b>2,139</b>
<b>(d). Finance Costs</b>			
Interest on Overdraft and Short-Term Drawdown		382	196
Interest on Loans		26	31
<b>Total Finance Costs</b>		<b>408</b>	<b>227</b>

### Note 4. Asset Disposal & Fair Value Adjustments

#### Infrastructure, Property, Plant & Equipment

##### Assets Renewed or Directly Replaced

Proceeds from Disposal	35	149
Less: Carrying Amount of Assets Sold	(223)	(12)
<b>Net Gain (Loss) on Disposal or Revaluation of Assets</b>	<b>(188)</b>	<b>137</b>

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

### Note 5. Current Assets

\$ '000	Notes	2015	2014
<b>(a). Cash &amp; Cash Equivalents</b>			
Cash on Hand at Bank		172	183
Deposits at Call		-	1,150
Short Term Deposits & Bills, etc.		2,155	650
Other		-	7
<b>Total Cash &amp; Cash Equivalents</b>		<b>2,327</b>	<b>1,990</b>
<b>(b). Trade &amp; Other Receivables</b>			
Rates - General & Other		94	133
Accrued Revenues		66	62
Debtors - General		157	9
Prepayments		22	21
Loans to Community Organisations		18	-
Other Financial Asset - Levi Short Term Investment		-	314
<b>Total Trade &amp; Other Receivables</b>		<b>357</b>	<b>539</b>
<b>(c). Other Financial Assets (Investments)</b>			
LGFA investments - ERA stormwater funds		1,641	2,505
<b>Total Other Financial Assets (Investments)</b>		<b>1,641</b>	<b>2,505</b>

Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

### Note 6. Non-Current Assets

\$ '000	Notes	2015	2014
<b>(a). Financial Assets</b>			
<b>Receivables</b>			
Loans to Community Organisations		131	165
<b>Total Receivables</b>		<b>131</b>	<b>165</b>
<b>Total Financial Assets</b>		<b>131</b>	<b>165</b>
<b>(b). Equity Accounted Investments in Council Businesses</b>			
Eastern Health Authority	19	30	24
East Waste Management	19	46	1
Waste Care SA	19	13	16
<b>Total Equity Accounted Investments in Council Businesses</b>		<b>89</b>	<b>41</b>
<b>(c). Other Non-Current Assets</b>			
Capital Works-in-Progress		312	47
<b>Total Other Non-Current Assets</b>		<b>312</b>	<b>47</b>

Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

Note 7a (i). Infrastructure, Property, Plant & Equipment

	Fair Value Level	as at 30/06/2014						Asset Movements during the Reporting Period						as at 30/06/2015			
		At Fair Value	At Cost	Accumulated Dep'n	Carrying Value	New / Upgrade	Renewals	WDV of Asset Disposals	Depreciation Expense (Note 3c)	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated Dep'n	Impairment	Carrying Value	
\$ '000																	
Land - Community	3	50,704	-	-	50,704	-	-	-	-	-	-	-	-	-	50,704	-	50,704
Land - Other	2	3,922	-	-	3,922	524	-	-	-	-	-	-	-	-	4,446	-	4,446
Buildings & Other Structures	2	18,289	-	5,317	12,972	-	150	(404)	-	-	-	-	-	-	17,857	5,473	12,534
Infrastructure	3	38,697	572	13,678	25,591	173	360	(1,072)	(698)	-	-	-	-	-	48,043	24,263	24,313
Stormwater Drainage	3	15,871	74	6,617	9,328	272	85	(99)	(4,175)	-	-	-	-	-	9,585	4,551	5,391
P & E & Furn & Fit	2	593	833	1,007	419	95	53	(28)	(146)	375	-	-	-	-	1,529	148	778
Library Books	3	-	720	654	66	42	-	(52)	-	128	-	-	-	-	599	42	184
Structures	2	3,784	-	1,588	2,186	-	-	(66)	-	-	-	-	-	-	3,785	1,664	2,121
Reserve Furniture	2	4,780	25	2,164	2,641	205	-	(21)	(146)	-	-	-	-	-	4,948	2,294	2,654
Historical Collection	3	190	-	-	190	-	-	-	-	170	-	-	-	-	360	-	360
<b>Total Infrastructure, Property, Plant &amp; Equipment</b>		<b>136,830</b>	<b>2,224</b>	<b>31,035</b>	<b>108,019</b>	<b>1,311</b>	<b>648</b>	<b>(260)</b>	<b>(1,985)</b>	<b>(4,873)</b>	<b>673</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>141,856</b>	<b>39,601</b>	<b>103,485</b>
<b>Comparatives</b>		<b>127,447</b>	<b>3,153</b>	<b>32,407</b>	<b>98,193</b>	<b>619</b>	<b>9,148</b>	<b>(85)</b>	<b>(2,139)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>136,830</b>	<b>31,035</b>	<b>108,019</b>

The Fixed Assets records changed to a new platform (Assetic) in 2014/15, this led to a re-assessment of the accounting balances. Based on this assessment, resulting modifications were made between the replacement cost and accrued depreciation. This did not constitute a revaluation as the carrying value was unaffected by this process.

Note 7a (ii). Investment Property

Nil

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

### Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

\$ '000

#### Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2:** Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

#### Information on Valuations

Fair value hierarchy level 2 calculations - Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 2 calculations-Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets- There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

### Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

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\$ '000

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#### Valuation of Assets (continued)

##### Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

##### Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Highest and best use - For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land. Land under Council's care and control has been declared as community land under the provisions of the Local Government Act 1999.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated

##### Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

### Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

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\$ '000

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#### Valuation of Assets (continued)

##### **Fair value hierarchy level 2 & 3 valuation :Land & Land Improvements**

- Basis of valuation: Market Value
- Date of valuation: 30 June 2014
- Valuer: Maloney Field Services, Property Consultants and Valuers.

##### **Fair value hierarchy level 2 valuation :Buildings & Other Structures**

- Basis of valuation: Market Value / Written down current replacement cost
- Date of valuation: 30 June 2014
- Valuer: Maloney Field Services, Property Consultants and Valuers.

#### **Infrastructure**

##### *Road Infrastructure*

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2013
- Valuer: Maloney Field Services, Property Consultants and Valuers.

##### *Stormwater Drainage*

- Basis of valuation: Fair Value / Market Value / Written down current replacement cost
- Date of valuation: 1 July 2014.
- Valuer: Maloney Field Services, Property Consultants and Valuers.

##### **Fair value hierarchy level 2 & 3 valuation :Structures & Reserve Furniture**

- Basis of valuation: Fair Value / Market Value / Written down current replacement cost
- Date of valuation: 30 June 2014
- Valuer: Maloney Field Services, Property Consultants and Valuers.

#### **Historical Collections**

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2014
- Valuer: Theodore Bruce

#### **Library Book and other lending materials**

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2014
- Valuer: Maloney Field Services, Property Consultants and Valuers.

#### **Plant, Equipment, Furniture & Fittings**

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2014
- Valuer: Maloney Field Services, Property Consultants and Valuers.

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

## Note 8. Liabilities

\$ '000	Notes	2015 Current	2015 Non Current	2014 Current	2014 Non Current
<b>(a). Trade and Other Payables</b>					
Goods & Services		802	-	236	-
Payments Received in Advance		90	-	184	-
Accrued Expenses - Finance Costs		7	-	8	-
Accrued Expenses - Other		199	-	398	-
Deposits, Retentions & Bonds		-	-	3	-
<b>Total Trade and Other Payables</b>		<b>1,098</b>	<b>-</b>	<b>829</b>	<b>-</b>
<b>(b). Borrowings</b>					
Loans		1,657	6,778	600	8,437
<b>Total Borrowings</b>		<b>1,657</b>	<b>6,778</b>	<b>600</b>	<b>8,437</b>
All interest bearing liabilities are secured over the future revenues of the Council					
<b>(c). Provisions</b>					
Employee Entitlements (including oncosts)		475	95	554	78
<b>Total Provisions</b>		<b>475</b>	<b>95</b>	<b>554</b>	<b>78</b>
<b>(d). Liability Accounted Investments in Council Businesses</b>					
Highbury Landfill	19		410		453
<b>Total Liability Accounted Investments in Council Businesses</b>			<b>410</b>		<b>453</b>
<b>(e). Other Liabilities</b>					
ERA Stormwater Project		1,641	-	2,505	-
<b>Total Other Liabilities</b>		<b>1,641</b>	<b>-</b>	<b>2,505</b>	<b>-</b>

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

### Note 9. Reserves

\$ '000	1/7/2014	Increments (Decrements)	Transfers	Impairments	30/6/2015
<b>(a). Asset Revaluation Reserve</b>					
Land - Community	35,122	-	-	-	35,122
Buildings & Other Structures	5,189	-	-	-	5,189
Infrastructure	14,246	(698)	-	-	13,548
Stormwater Drainage	8,460	(4,175)	-	-	4,285
P& E & Furn & Fitt	-	375	-	-	375
Furniture & Fittings	472	-	-	-	472
Library Books	-	128	-	-	128
Structures	1,379	-	-	-	1,379
Reserve Furniture	3,411	-	-	-	3,411
Historical Collection	259	-	-	-	259
JV's / Associates - Other Comprehensive Income	125	-	-	-	125
<b>Total Asset Revaluation Reserve</b>	<b>68,663</b>	<b>(4,200)</b>	<b>-</b>	<b>-</b>	<b>64,463</b>
<b>Comparatives</b>	<b>66,349</b>	<b>2,285</b>	<b>29</b>	<b>-</b>	<b>68,663</b>

\$ '000	1/7/2014	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2015
<b>(b). Other Reserves</b>					
150th Anniversary Art Reserve	2	-	-	-	2
Other Reserves - Open Space Strategy Fund	247	-	(27)	-	220
Levi Caravan Park	-	168	-	-	168
<b>Total Other Reserves</b>	<b>249</b>	<b>168</b>	<b>(27)</b>	<b>-</b>	<b>390</b>
<b>Comparatives</b>	<b>2</b>	<b>247</b>	<b>-</b>	<b>-</b>	<b>249</b>

#### PURPOSES OF RESERVES

##### Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

### Note 10. Assets Subject to Restrictions

Council does not hold any assets subject to restrictions

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2015	2014
<b>(a). Reconciliation of Cash</b>			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:			
Total Cash & Equivalent Assets	5	2,327	1,990
<b>Balances per Statement of Cash Flows</b>		<b>2,327</b>	<b>1,990</b>
<b>(b). Reconciliation of Change in Net Assets to Cash from Operating Activities</b>			
Net Surplus/(Deficit)		538	73
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		1,985	2,139
Equity Movements in Equity Accounted Investments (Increase)/Decrease		(91)	22
Non-Cash Asset Acquisitions		(647)	(350)
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(50)	(247)
Net (Gain) Loss on Disposals		188	(137)
		<b>1,923</b>	<b>1,500</b>
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		200	(266)
Net (Increase)/Decrease in Other Current Assets		864	(805)
Net Increase/(Decrease) in Trade & Other Payables		272	(162)
Net Increase/(Decrease) in Unpaid Employee Benefits		(62)	300
Net Increase/(Decrease) in Other Liabilities		(864)	-
<b>Net Cash provided by (or used in) operations</b>		<b>2,333</b>	<b>567</b>
<b>(c). Non-Cash Financing and Investing Activities</b>			
Acquisition of assets by means of:			
- Physical Resources Received Free of Charge	2i	647	350
<b>Total Non-Cash Financing &amp; Investing Activities</b>		<b>647</b>	<b>350</b>
<b>(d). Financing Arrangements</b>			
<b>Unrestricted access was available at balance date to the following lines of credit:</b>			
Bank Overdrafts		100	100
Corporate Credit Cards		25	25
LGFA Cash Advance Debenture Facility		10,191	10,191
The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice. Council also has immediate access to a short-term draw-down facility, and variable interest rate borrowings under a cash advance facility, both from the Local Government Finance Authority of SA.			

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

### Note 12a. Functions

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).											
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)			
	Actual 2015	Actual 2014	Actual 2015	Actual 2014	Actual 2015	Actual 2014	Actual 2015	Actual 2014	Actual 2015	Actual 2014		
<b>\$ '000</b>												
CEO & Governance	-	34	303	910	(303)	(876)	-	-	-	-		
Communications & Marketing	-	-	165	259	(165)	(259)	-	-	-	-		
Corporate Services	8,206	6,828	6,227	3,443	1,979	3,385	227	84	5,131	5,618		
Community Services	4	4	162	169	(158)	(165)	-	3	174	190		
Customer Services & IT	-	-	-	658	-	(658)	-	-	-	-		
Depot	-	-	-	480	-	(480)	-	-	-	-		
Environment & Waste	4	3	632	621	(628)	(618)	-	-	-	-		
Infrastructure	132	544	822	609	(690)	(65)	167	63	98,120	107,433		
Library	70	69	19	380	51	(311)	56	45	60,000	66		
Planning & Building	137	117	255	616	(118)	(499)	-	-	-	-		
Public Order	69	58	99	83	(30)	(25)	-	-	-	-		
Sports, Rec & Parks	-	9	-	99	-	(90)	-	-	-	-		
<b>Total Functions/Activities</b>	<b>8,622</b>	<b>7,666</b>	<b>8,684</b>	<b>8,327</b>	<b>(62)</b>	<b>(661)</b>	<b>450</b>	<b>195</b>	<b>103,485</b>	<b>113,307</b>		

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

### Note 12b. Components of Functions

\$ '000

The activities relating to Council functions are as follows:

#### COMMUNITY SERVICES & PUBLIC ORDER

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Preventive Health Services, Other Health Services, Community Support, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries / Crematoria, Public Conveniences, Car Parking – non-fee-paying and Other Community Amenities.

#### LIBRARY

Library Services, Housebound Services, Static Libraries, Other Library Services and Other Cultural Services.

#### CEO & GOVERNANCE

Employment Creation Programs, Regional Development, Support to Local Businesses, Tourism, and Other Economic Development, Governance, Elected Members, Organisational, Human Resources

#### ENVIRONMENT & WASTE MANAGEMENT

Waste Management, Domestic Waste, Green Waste, Recycling, Other Waste Management, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

#### SPORTS, REC & PARKS

Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor and Other Recreation.

#### COMMUNICATIONS & MARKETING

Communication, Media, Publishing Council documents, Event Coordination, Residents Information

#### INFRASTRUCTURE & DEPOT

Bridges, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport. Arboriculture Program, Asset Management Program

#### PLANNING & BUILDING

Town Planning, Appeals, Building Rules, Property Searches, Planning Lodgement, Land Division

#### CUSTOMER SERVICES & IT

Information Technology support, Customer Service & Other Support Services, Records

#### COUNCIL ADMINISTRATION

Organisational Support Services, Finance & Accounting, Payroll, Audit Committee, Audits - Internal & External, Internal Controls, Budget & Annual Business Plan, Rates Administration, Contract Management, LGGC – General Purpose, and Separate and Special Rates, Financial Statements

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 13. Financial Instruments

\$ '000

##### Recognised Financial Instruments

##### Bank, Deposits at Call, Short Term Deposits

##### Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

##### Terms & Conditions:

Deposits are returning fixed interest rates between 2% and 2.4% (2014: 2.50% and 2.75%). Short term deposits have an average maturity of 90 days and an average interest rate of 2.37% (2014: 90 days and 3.05%).

##### Carrying Amount:

Approximates fair value due to the short term to maturity.

##### Receivables

##### Rates & Associated Charges

(including legals & penalties for late payment)

Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.

##### Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

##### Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.6458% (2014: 0.6667%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

##### Carrying Amount:

Approximates fair value (after deduction of any allowance).

##### Receivables

##### Fees & Other Charges

##### Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

##### Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

##### Carrying Amount:

Approximates fair value (after deduction of any allowance).

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

### Note 13. Financial Instruments (continued)

\$ '000

#### Recognised Financial Instruments

##### Receivables

##### Other Levels of Government

##### Accounting Policy:

Carried at nominal value.

##### Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

##### Carrying Amount:

Approximates fair value.

##### Receivables

##### Retirement Home Contributions

##### Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

##### Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

##### Carrying Amount:

Approximates fair value (after deduction of any allowance).

##### Liabilities

##### Creditors and Accruals

##### Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

##### Terms & Conditions:

Liabilities are normally settled on 30 day terms.

##### Carrying Amount:

Approximates fair value.

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 13. Financial Instruments (continued)

\$ '000

#### Recognised Financial Instruments

##### Liabilities

##### Retirement Home Contributions

##### Accounting Policy:

To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

##### Terms & Conditions:

Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

##### Carrying Amount:

Approximates fair value for short tenancies; may be non-materially overstated for longer tenancies.

##### Liabilities

##### Interest Bearing Borrowings

##### Accounting Policy:

Carried at the principal amounts. Interest is charged as an expense as it accrues.

##### Terms & Conditions:

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 6.49% and 6.85% (2014: 6.40% and 6.85%).

##### Carrying Amount:

Approximates fair value.

##### Liabilities

##### Finance Leases

##### Accounting Policy:

Accounted for in accordance with AASB 117.

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

## Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b>2015</b>					
<b>Financial Assets</b>					
Cash & Equivalents	2,159	-	-	2,159	2,327
Receivables	185	-	-	185	394
Other Financial Assets	1,789	70	-	1,859	1,641
<b>Total Financial Assets</b>	<b>4,133</b>	<b>70</b>	<b>-</b>	<b>4,203</b>	<b>4,362</b>
<b>Financial Liabilities</b>					
Payables	890	-	-	890	1,001
Current Borrowings	857	-	-	857	1,657
Non-Current Borrowings	-	7,578	-	7,578	6,778
<b>Total Financial Liabilities</b>	<b>1,747</b>	<b>7,578</b>	<b>-</b>	<b>9,325</b>	<b>9,436</b>

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b>2014</b>					
<b>Financial Assets</b>					
Cash & Equivalents	1,990	-	-	1,990	1,990
Receivables	258	-	-	258	571
Other Financial Assets	2,505	314	-	2,819	2,505
<b>Total Financial Assets</b>	<b>4,753</b>	<b>314</b>	<b>-</b>	<b>5,067</b>	<b>5,066</b>
<b>Financial Liabilities</b>					
Payables	691	-	-	691	637
Current Borrowings	600	-	-	600	600
Non-Current Borrowings	-	5,370	3,067	8,437	8,437
<b>Total Financial Liabilities</b>	<b>1,291</b>	<b>5,370</b>	<b>3,067</b>	<b>9,728</b>	<b>9,674</b>

The following interest rates were applicable to Council's Borrowings at balance date:

	30 June 2015		30 June 2014	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Other Variable Rates	4.61%	8,080	-	-
Fixed Interest Rates	6.56%	355	5.25%	9,037
		<b>8,435</b>		<b>9,037</b>

**Net Fair Value**

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 13. Financial Instruments (continued)

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\$ '000

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##### Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

#### Note 14. Commitments for Expenditure

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Council has no Commitments for Expenditure

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 15. Financial Indicators

\$ '000	Amounts 2015	Indicator 2015	Prior Periods	
			2014	2013

These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

#### 1. Operating Surplus Ratio

Operating Surplus	29			
Rates - General & Other Less NRM levy	6,918	0%	(10%)	(13%)

*This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.*

#### 1a. Adjusted Operating Surplus Ratio

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.

(89)				
6,918	(1%)	(10%)	(11%)	

#### 2. Net Financial Liabilities Ratio

Net Financial Liabilities	7,288			
Total Operating Revenue	8,716	84%	111%	62%

*Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.*

#### 3. Asset Sustainability Ratio

Net Asset Renewals	613			
Infrastructure & Asset Management Plan required expenditure	1,147	53%	246%	61%

*Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.*

Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

Note 15. Financial Indicators - Graphs (continued)

<p><b>1. Operating Surplus Ratio</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2013</td> <td>-13%</td> </tr> <tr> <td>2014</td> <td>-10%</td> </tr> <tr> <td>2015</td> <td>0%</td> </tr> </tbody> </table>	Year	Ratio %	2013	-13%	2014	-10%	2015	0%	<p><b>Purpose of Operating Surplus Ratio</b></p> <p>This indicator is to determine the percentage the major controllable revenue source varies from operating expenditure</p>	<p><b>Commentary on 2014/15 Result</b></p> <p><b>2014/15 Ratio 0%</b></p> <p>Federal Government grants were received in advance which affected this ratio favourably.</p> <p>The Council target range is between zero and 15%.</p>
Year	Ratio %									
2013	-13%									
2014	-10%									
2015	0%									
<p><b>1a. Adjusted Operating Surplus Ratio</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2013</td> <td>-11%</td> </tr> <tr> <td>2014</td> <td>-10%</td> </tr> <tr> <td>2015</td> <td>-1%</td> </tr> </tbody> </table>	Year	Ratio %	2013	-11%	2014	-10%	2015	-1%	<p><b>Purpose of Adjusted Operating Surplus Ratio</b></p> <p>This indicator is to determine the percentage the major controllable revenue source (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure</p>	<p><b>Commentary on 2014/15 Result</b></p> <p><b>2014/15 Ratio -1%</b></p> <p>This is the operating result excluding the effect of the Federal Government grant received for 15/16 but incorporated into 14/15 financial statements.</p> <p>The Council target range is between zero and 15%.</p>
Year	Ratio %									
2013	-11%									
2014	-10%									
2015	-1%									
<p><b>2. Net Financial Liabilities Ratio</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2013</td> <td>62%</td> </tr> <tr> <td>2014</td> <td>111%</td> </tr> <tr> <td>2015</td> <td>84%</td> </tr> </tbody> </table>	Year	Ratio %	2013	62%	2014	111%	2015	84%	<p><b>Purpose of Net Financial Liabilities Ratio</b></p> <p>This indicator shows the significance of the net amount owed to others, compared to operating revenue</p>	<p><b>Commentary on 2014/15 Result</b></p> <p><b>2014/15 Ratio 84%</b></p> <p>Council Net Financial Liabilities ratio has decreased from 13/14.</p> <p>The Council's target for this ratio is between zero and 60%</p>
Year	Ratio %									
2013	62%									
2014	111%									
2015	84%									
<p><b>3. Asset Sustainability Ratio</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2013</td> <td>61%</td> </tr> <tr> <td>2014</td> <td>246%</td> </tr> <tr> <td>2015</td> <td>53%</td> </tr> </tbody> </table>	Year	Ratio %	2013	61%	2014	246%	2015	53%	<p><b>Purpose of Asset Sustainability Ratio</b></p> <p>This indicator aims to determine if assets are being renewed and replaced in an optimal way</p>	<p><b>Commentary on 2014/15 Result</b></p> <p><b>2014/15 Ratio 53%</b></p> <p>This ratio is lower than expected due to a \$500k carry over of renewal work that is being completed in 15/16.</p> <p>The Council's target range is between 90% - 110% over the next five years.</p>
Year	Ratio %									
2013	61%									
2014	246%									
2015	53%									

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 16. Uniform Presentation of Finances

\$ '000	2015	2014
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	8,716	7,666
less Expenses	(8,687)	(8,327)
<b>Operating Surplus / (Deficit)</b>	<b>29</b>	<b>(661)</b>
<b>less Net Outlays on Existing Assets</b>		
Capital Expenditure on Renewal and Replacement of Existing Assets	648	5,442
less Depreciation, Amortisation and Impairment	(1,985)	(2,139)
less Proceeds from Sale of Replaced Assets	(35)	(149)
<b>Subtotal</b>	<b>(1,372)</b>	<b>3,154</b>
<b>less Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	1,311	579
less Amounts Received Specifically for New and Upgraded Assets	(50)	(247)
less Proceeds from Sale of Surplus Assets (including Investment Property & and Real Estate Developments)	-	-
<b>Subtotal</b>	<b>1,261</b>	<b>332</b>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b>140</b>	<b>(4,147)</b>

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

### Note 17. Operating Leases

\$ '000	2015	2014
---------	------	------

#### Leases Providing Revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

#### (i) Investment Property

Rentals received, and outgoings reimbursed, in relation to Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable.

**Leases commitments under all non-cancellable lease agreements, including those relating to Investment Property, are as follows:**

Not later than one year	22	-
Later than one year and not later than 5 years	32	-
Later than 5 years	-	-
	<u>54</u>	<u>-</u>

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 18. Superannuation

\$ '000

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

##### **Accumulation only Members**

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2014/15; 9.25% in 2013/14). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

##### **Salarylink (Defined Benefit Fund) Members**

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2013/14) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2014. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

##### **Contributions to Other Superannuation Schemes**

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

## Town of Walkerville

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2015

### Note 19. Interests in Other Entities

\$ '000

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

	Council's Share of Net Income		Council's Share of Net Assets	
	2015	2014	2015	2014
Joint Ventures	91	(22)	(321)	(412)
<b>Total</b>	<b>91</b>	<b>(22)</b>	<b>(321)</b>	<b>(412)</b>

#### (i) JOINT VENTURES, ASSOCIATES AND JOINT OPERATIONS

##### (a) Carrying Amounts

Name of Entity	Principal Activity	2015	2014
Highbury Landfill Authority	Waste Operations	(410)	(453)
Eastern Waste Management	Collection & Disposal of Waste	46	1
Eastern Health Authority	Public & Environmental Health Services	30	24
Wastecare SA	Waste Operations	13	16
<b>Total Carrying Amounts - Joint Ventures &amp; Associates</b>		<b>(321)</b>	<b>(412)</b>

##### **Highbury Landfill Authority**

The Highbury Landfill Authority was formed in December 2005 to split the East Waste operations between collection services and landfill operations with a view to bring new members in East Waste without them having any liability for the remediation of the landfill site at Highbury. Membership of the Highbury Landfill Authority is made up of the Town of Walkerville, the City of Burnside and the City of Norwood Payneham & St Peters.

##### **Eastern Waste Management**

The Eastern Waste Management Authority regional subsidiary was established pursuant to Section 43 of the Local Government Act 1999, for the purpose of the collection and disposal of waste within the areas of the constituent councils. The Authority is a regional subsidiary established by the Town of Walkerville, the City of Burnside, the City of Norwood Payneham & St Peters, the City of Mitcham, the City of Campbelltown and the Adelaide Hills Council. The transactions which occur between Council and Authority are at arms length and are for the provision of waste management services.

##### **Eastern Health Authority**

The Town of Walkerville is one of five member councils of the Eastern Health Authority Inc (EHA). The other member councils are the City of Burnside, Campbelltown City Council, City of Norwood Payneham & St Peters and the City of Prospect.

##### **Wastecare SA**

During 2003-04, Wastecare SA, a regional subsidiary (the subsidiary) was established pursuant to Section 43 of the Local Government Act 1999, by a number of constituent councils comprising of Adelaide City Council, Campbelltown City Council, City of Charles Sturt, City of Norwood Payneham & St Peters, City of Prospect and the Town of Walkerville.

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 19. Interests in Other Entities (continued)

\$ '000

##### (b) Relevant Interests

Name of Entity	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2015	2014	2015	2014	2015	2014
Highbury Landfill Authority	9%	9%	9%	9%	9%	9%
Eastern Waste Management	17%	3%	17%	17%	17%	17%
Eastern Health Authority	6%	5%	6%	5%	6%	5%
Wastecare SA	6%	6%	6%	6%	6%	6%

The interest in the Operating Result for Eastern Waste Management for 2014 should have been updated to 17%.

##### (c) Movement in Investment in Joint Venture or Associate

	Highbury Landfill Authority		Eastern Waste Management	
	2015	2014	2015	2014
Opening Balance	(453)	(434)	1	(9)
Share in Operating Result	(46)	(19)	22	10
Adjustments to Equity	89	-	23	-
<b>Council's Equity Share in the Joint Venture or Associate</b>	<b>(410)</b>	<b>(453)</b>	<b>46</b>	<b>1</b>

	Eastern Health Authority		Wastecare SA	
	2015	2014	2015	2014
Opening Balance	24	17	16	6
Share in Operating Result	6	7	(3)	(20)
Share in Other Comprehensive Income	-	-	-	30
<b>Council's Equity Share in the Joint Venture or Associate</b>	<b>30</b>	<b>24</b>	<b>13</b>	<b>16</b>

#### Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations

## Town of Walkerville

### Notes to and forming part of the Financial Statements for the year ended 30 June 2015

#### Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge & is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

##### 1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 36.91 km of road reserves of average width 8.86 metres.

##### 2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

##### 4. LEGAL MATTERS

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of xx appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

##### 5. CARBON TAX

From 1 July 2012 a new tax on emissions of certain "greenhouse" gases commenced operation. Council has a number of garbage landfill facilities which emit, and will continue for many years to emit, gases of this type.

Using current calculation methods, emissions from Council's landfill facilities are substantially below current taxable thresholds. This situation is expected to continue while thresholds remain at current levels.

Information currently available provides assurances that "legacy emissions" from garbage placed in landfills prior to commencement of the tax will not subsequently become liable to the tax. However, should taxable thresholds be substantially reduced Council may be subject to taxation on landfill deposits made after 1 July 2013. No liability has been recognised in these reports.

#### Note 22. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2015, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 16/11/15.

**Council is unaware of any material or significant "non adjusting events" that should be disclosed.**



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& Business Consultants

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Simon Smith FCPA  
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under Professional Standards Legislation

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE THE CORPORATION OF THE TOWN OF WALKERVILLE

### Report on the Financial Report

We have audited the accompanying financial report of the Corporation of the Town of Walkerville, which comprises the balance sheet as at 30 June 2015, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Council Certificate of The Corporation of the Town of Walkerville.

### Council's Responsibility for the Financial Report

The Council is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards (including Australian Accounting Interpretations), the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as the Council determines is necessary to enable the preparation of the financial report that is free from material misstatements, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Council's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies, the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011.

**Audit Opinion**

In our opinion, the financial report of The Corporation of the Town of Walkerville for the year ended 30 June 2015 is properly drawn up:

- (a) so as to give a true and fair view of:
  - (i) the Council's state of affairs as at 30 June 2015 and its operating result and cash flows for the year ended on that date; and
  - (ii) the other matters required by Division IV of the Local Government Act 1999 to be dealt with in the accounts;
- (b) in accordance with the provisions of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011; and
- (c) in accordance with applicable Accounting Standards and other mandatory professional reporting requirements.

**GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS**

**Tim Muhlhausler**, CA Registered Company Auditor  
Partner

20/11/2015

## Town of Walkerville

### General Purpose Financial Statements for the year ended 30 June 2015

#### Statement by Auditor

I confirm that, for the audit of the financial statements of Town of Walkerville for the year ended 30 June 2015, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



---

Tim Muhlhauser  
Galpins Accountants, Auditors & Business Consultants

Dated this 20<sup>th</sup> day of November 2015.



Accountants, Auditors  
& Business Consultants

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Simon Smith FCPA  
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**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF THE  
THE CORPORATION OF THE TOWN OF WALKERVILLE**

**Independent Assurance Report on the Internal Controls of The Corporation of the Town of Walkerville**

We have audited the compliance of The Corporation of the Town of Walkerville (the Council) with the requirements of *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2014 to 30 June 2015 have been conducted properly and in accordance with law.

**The Council's Responsibility for the Internal Controls**

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* in relation to Internal Controls to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

**Our Responsibility**

Our responsibility is to express an opinion on the Council's compliance with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3100 Compliance Engagements, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with Section 125 of the Local Government Act 1999 in relation only to the Internal Controls specified above for the period 1 July 2013 to 30 June 2014. ASAE 3100 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

Our procedures included obtaining an understanding of controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, evaluating management's assessment of these controls, assessing the risk that a material weakness exists, and testing and evaluating the design and implementation of controls on a sample basis based on the assessed risks.

**Limitation on Use**

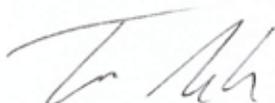
This report has been prepared for the members of the Council in accordance with *Section 129 of the Local Government Act 1999* in relation to the Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than that for which it was prepared.

**Independence**

In conducting our engagement, we have complied with the independence requirements of the Australian professional accounting bodies.

**Opinion**

In our opinion, the Council has complied, in all material respects, with *Section 125 of the Local Government Act 1999* in relation to Internal Controls established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2014 to 30 June 2015.

**GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS**

**Tim Muhlhausler**, CA Registered Company Auditor  
Partner

20/11/2015

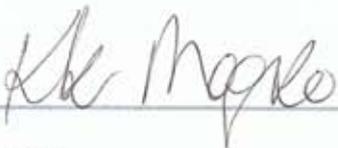
## Town of Walkerville

### General Purpose Financial Statements for the year ended 30 June 2015

#### Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Town of Walkerville for the year ended 30 June 2015, the Council's Auditor, Galpins Accountants, Auditors & Business Consultants has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Kiki Magro  
CHIEF EXECUTIVE OFFICER



Lisa Scinto  
PRESIDING MEMBER, AUDIT COMMITTEE

Date: **November 2015**



# Regional subsidiaries

<b>Eastern Health Authority</b>	<b>121</b>
<b>East Waste</b>	<b>163</b>
<b>Highbury Landfill Authority</b>	<b>219</b>
<b>Waste Care SA</b>	<b>222</b>

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# annual report

## 2014 / 2015



# Message from the Chairperson

## EHA continues to excel in the provision and delivery of public health services to the five Constituent Councils.



Sue Whittington  
Chairperson

Following Local Government elections in November 2014, Eastern Health Authority welcomed three new Board Members (Councillors Bishop, Evans and Shetliffe) and seven previous members (Councillors Barnett, Cornish, Knoblauch, Kennedy, Monceaux, Ryan and Whittington) to the Board of Management. These members represent the five Constituent Councils of EHA, Prospect, Walkerville, Campbelltown, Burnside and Norwood, Payneham and St. Peters.

As a prominent Local Government immunisation provider in South Australia, EHA has continued to promote the benefits of vaccination in eliminating life threatening infectious diseases. Public clinics, worksite programmes and school based programmes provide a comprehensive suite of vaccines. This year a delay in the manufacturing process of the influenza vaccine resulted in late delivery of the vaccine for clinics. In response to reports of an increase in Whooping Cough (*Pertussis*) in the community EHA experienced a noticeable increase in demand for this vaccine. Importantly, the *Pertussis* vaccine was made available free to pregnant women in their third trimester and recommended for fathers, grandparents and other carers of young children.

EHA is diligent in the monitoring and enforcement of public health standards in food premises, high risk manufactured water systems, waste water systems, swimming pools and personal grooming and body art premises. This is an important function of EHA and is vital to public safety. Non compliance in food premises

continues to be a high priority, EHA employs a graduated enforcement response when dealing with non-compliance, ranging from education through to prosecution.

Supported Residential Facilities (SRF's) accommodate some of the most disabled and vulnerable people in our community. EHA continues to be responsible for the licensing and regulation of standards in SRF's for Constituent Councils and for the City of Unley on a user-pays basis. This year all audits were conducted on an unannounced basis in an effort to encourage proprietors and managers to operate each facility to a high standard.

The S.A. *Public Health Act 2011* requires Councils to develop public health plans, consistent with the State Public Health Plan, to respond to public health challenges in their communities. In a fine example of Local Government collaboration EHA has developed a regional public health plan on behalf of Constituent Councils. The Plan has recently been adopted by all Constituent Councils. The Regional Public Health Plan committee will continue to discuss implementation of the strategies contained in the plan.

EHA continues to excel in the provision and delivery of public health services to the five Constituent Councils. I would like to thank EHA staff and the CEO for the diligent and sensitive manner in which they deal with the many complex issues which are the responsibility of EHA.

It has been my pleasure to work with a dedicated Board and I thank them for their support and commitment.

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# About Eastern Health Authority



**Eastern Health Authority (EHA) is a regional subsidiary established under Section 43 of the *Local Government Act 1999* which provides a range of environmental health services to the community on behalf of its Constituent Councils in the eastern and inner northern suburbs of Adelaide, South Australia.**

**The Constituent Councils are:**

City of Burnside (Burnside)

Campbelltown City Council (Campbelltown)

City of Norwood Payneham and Peters (NPSP)

City of Prospect (Prospect)

The Corporation of the Town of Walkerville (Walkerville)

During 2014-15 EHA discharged the environmental health responsibilities of its five Constituent Councils under the *South Australian (SA) Public Health Act 2011*, *Food Act 2001* and *Supported Residential Facilities Act 1992*. Services include the provision of immunisation services, hygiene and sanitation control, licensing and monitoring of SRFs, and monitoring of food safety standards including inspection of food

premises. Immunisation services are provided to the City of Unley on a user-pays basis. EHA also licenses and monitors SRFs on behalf of the City of Unley.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Rateable Properties	20,558	22,671	19,352	9,624	3,506	75,711
Population of Council	44,734	51,344	36,600	20,910	7,345	160,933
Number of Food Premises	260	271	435	190	45	1,201
Swimming & Spa Pools Sites	12	3	11	1	3	30
Cooling Towers & Warm Water Systems Sites	6	5	11	2	1	25
Supported Residential Facilities	3	2	1	2	0	8
Hairdressers/Beauty Treatment	61	47	93	35	9	245
Public & Environmental Health Complaints	64	70	80	39	15	268
2014 SBIP Year 8 Enrolment Numbers	641	576	652	182	74	2,125
2014 SBIP Year 9 Enrolment Numbers	652	608	633	175	67	2,135
Immunisation Clinics – Client Numbers	1,058	1,196	1,387	276	200	4,117
Immunisation Clinics – Vaccines Given	1,969	2,308	2,620	495	389	7,781

# Chief Executive Officer's Report

**“There is nothing more important than the health and wellbeing of our local communities.”**



**Michael Livori**  
**Chief Executive Officer**

When developing this report I thought it was an opportune time to not only reflect on the actual work EHA has undertaken over the past year, but also to reflect on why we exist and the significance of the role we undertake on behalf of our Constituent Councils.

There is nothing more important than the health and wellbeing of our local communities. Health is a human right, a vital resource for everyday life and a key factor of sustainability. For over a century local government has played a vital role in ensuring this basic right is available to its communities.

The first iteration of a Regional Public Health Plan for the EHA area has now been finalised and adopted by all Constituent Councils. It reflects on the broad range of services our councils provide which contribute to the health and wellbeing of the community.

One responsibility identified in the plan is the provision and facilitation of preventive health services to protect

the community from known health threats and identify respond to new emerging issues. Much of this work is in relation to the prevention and control of diseases and is mandated in legislation. EHA exists as a Local Government Regional Subsidiary to fulfill these important responsibilities on behalf of its Constituent Councils.

While many examples of Regional Subsidiaries exist, most are based on business functions such as waste management or exist to facilitate regional associations. EHA is the only example of an organisation fulfilling a group of councils Public Health legislative responsibilities in such a fashion.

The increasingly complex environmental health field encompasses elements of biological and chemical science, microbiology, sociology, epidemiology, food technology, health promotion, prevention of communicable diseases and general public health principles.

This diversity makes it extremely difficult for small organisations to have staff experienced and fully competent across all spheres of the profession.

EHA's Core Business and single focus is Environmental Health. It is structured to ensure that specialised staff offer proficient delivery of all required Environmental Health services to its Constituent Councils. By having a critical mass of professional environmental health officers, EHA has increased flexibility to apply resources where and when needed and maintain continuity of services to cover for staff illness and staff turnover. The alternative is to have professionally unsupervised staff working in relative isolation.

Working cooperatively and regionally in this way provides other benefits which include being seen and considered as an expert in the field; the potential to investigate cross-council issues and implement broader health policies; having a greater voice when dealing with larger government bodies; having the required experience and ideas to deal with emerging issues; and the economies of scale that occur from the sharing of equipment, facilities and other resources.

I believe working within a structure that nurtures and supports effective collaboration helps promote a dynamic and committed workforce, where knowledge and value are continually created. In this regard the importance of the professional and peer support available to staff by experts and leaders in the field at EHA cannot be underestimated. The value of such support lies not only in the potential to build organisational capacity through the transfer or pooling of knowledge, but also in the assistance it provides in workforce retention and stability.

The Annual Report is an overview of the work we do and cannot detail the complexities and challenges we face when delivering our services. Looking back at the professional manner in which EHA staff have managed a high volume of complex issues and emergency investigations, whilst also managing our routine work makes me extremely proud and privileged to be the CEO of this organisation.

I sincerely thank all staff for their committed contributions to the organisation and to the Board of Management for their interest in Public Health and ongoing support to the staff of EHA.



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**“Health is a human right,  
a vital resource for everyday  
life and a key factor of  
sustainability.”**

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# Governance



## Board of Management 2015

EHA is a body corporate, governed by a Board of Management comprising of two elected members from each Constituent Council. The Board met six times during the year to consider EHA's business. The table below details Board Member attendance.

**Table 2 – Number of meetings attended by individual Board Members.**

July 2014 – November 2014	Board Member	Meetings Attended
City of Norwood Payneham & St Peters	Cr S Whittington	2
	Cr G Knoblauch	2
City of Burnside	Cr P Cornish	1
	Cr A Monceaux	2
Campbelltown City Council	Cr J Kennedy	1
	Cr M Ryan	2
City of Prospect	Cr K Barnett	2
	Cr A Dixon	2
Corporation of the Town of Walkerville	Cr C Wigg	2
	Cr S Bernardi	0
November 2014 – June 2015	Board Member	Meetings Attended
City of Norwood Payneham & St Peters	Cr S Whittington	4
	Cr G Knoblauch	4
City of Burnside	Cr P Cornish	4
	Cr A Monceaux	4
Campbelltown City Council	Cr J Kennedy	3
	Cr M Ryan	3
City of Prospect	Cr K Barnett	3
	Cr T Evans	4
Corporation of the Town of Walkerville	Cr M Bishop	3
	Cr D Shetliffe	3

**Table 3 – Number of times the Board of Management considered an item to be excluded from public discussion.**

During 2014-15, the Board considered one item where it was necessary to exclude the public from discussion. The table below identifies the grounds on which the Board made this determination.

<i>Local Government Act 1999</i>	Description	Number of Times Used
Section 90(3)(a)	Information relating to the personal affairs of a person	one

## Freedom of Information

Four requests for information under the Freedom of Information Act 1991 were received during 2014-15.

Three requests were reviewed and access to the requested documents within the scope of the applications were granted in full.

One request was received in June 2015 and at the time of this report it was being processed in accordance with the FOI Act.



# Board of Management as at 30 June 2015

## City of Norwood Payneham & St Peters



Cr Sue Whittington  
(Chairperson)



Cr Garry Knoblauch

## Corporation of the Town of Walkerville



Cr Marylou Bishop



Cr David Shetliffe

## City of Burnside



Cr Anne Monceaux  
(Deputy Chair)



Cr Peter Cornish

## Prospect City Council



Cr Kristina Barnett



Cr Talis Evans

## Campbelltown City Council



Cr Marijka Ryan



Cr John Kennedy

# Structure and Staffing

EHA comprises three functional areas – environmental health, immunisation and administration. The administration team, led by the Chief Executive Officer, supports the activities of the environmental health and immunisation teams. The Team Leader Environmental Health and Team Leader Administration and Immunisation have responsibilities for achieving the Annual Business Plan objectives relevant to their functional area.



**Table 4 Number of total employees and FTE as at 30 June 2015**

Staffing as at 30 June 2015 comprised a total of 32 employees (18.4 FTE).

	Total Number of Employees	FTE
Administration	6	4.8
Immunisation	15	3.6
Environmental Health	11	9.0
<b>Total</b>	<b>32</b>	<b>18.4</b>



## Annual Business Plan

EHA develops an Annual Business Plan for the purpose of translating strategic directions into action and sets measures to assess its performance.

The core activities that have been undertaken to deliver on the objectives of the plan are detailed in this report.

## Charter Review

A review was undertaken and a revised Charter is currently being considered by the Constituent Councils.

## Finance Audit Committee

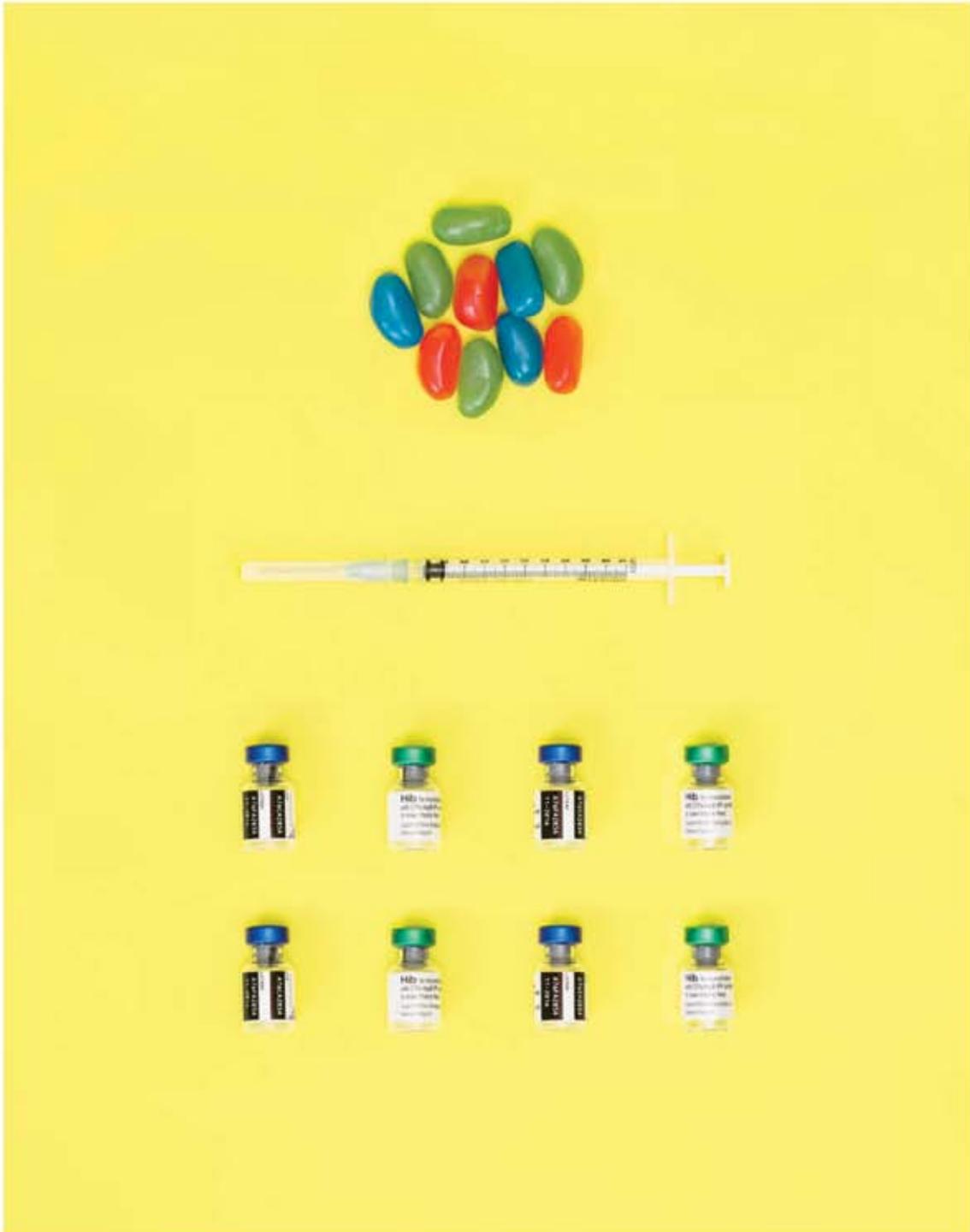
Members of EHA's Audit Committee includes: Lisa Scinto, Presiding Member; Claudia Goldsmith, Independent Member; and Cr Talis Evans, Independent Member. The committee met on two occasions during the year. The Committee's work included reviewing the audited financial statements reviewing a draft long term financial plan and considering External Audit recommendations.

## Financial Statements

The Audited Financial Statements for the year ending 30 June 2015 are provided on page 40. They show an Operating Surplus of \$112,674.

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# Immunisation



**Immunisation continues to be a safe and effective way to prevent the spread of many life threatening infectious diseases.**

**EHA plays an important role in the maintenance of appropriate immunisation rates in the community through the delivery of its Public Clinics, Schools and Workplace Immunisation programs.**

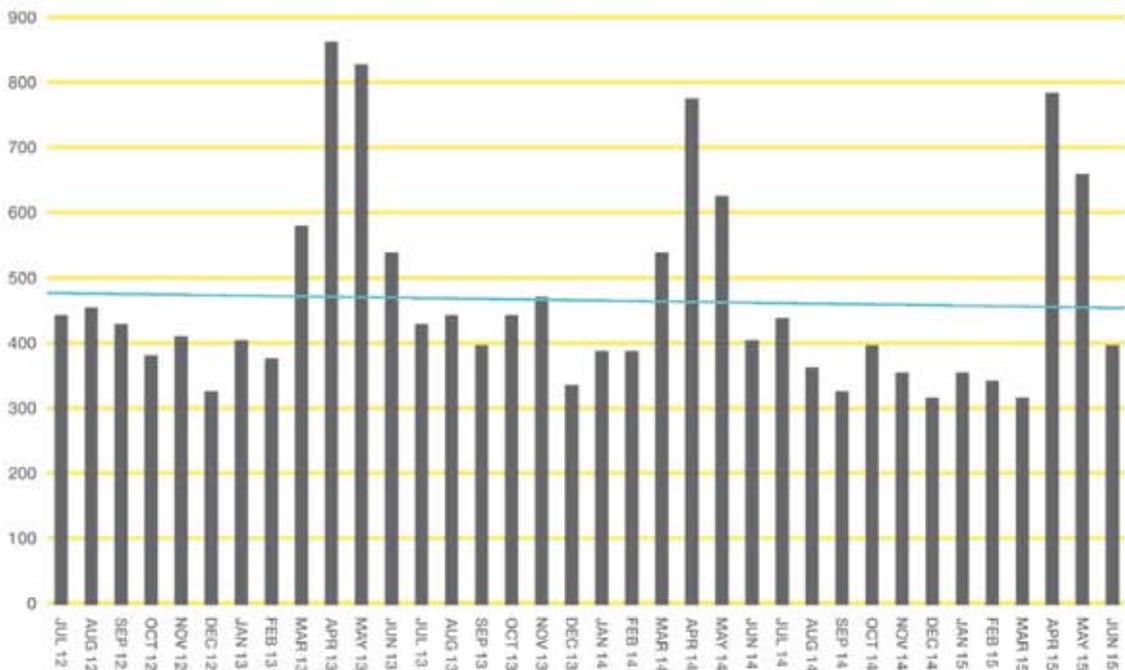
## Public Immunisation Clinics

EHA provides both appointment based and drop in public clinics to residents of its Constituent Councils and one client council. A range of clinic venues, days and times ensure convenient alternatives for our residents requiring immunisation.

A total of 5,105 clients were provided with 9,702 vaccinations. This was a decrease of 12% in comparison to 2013-14, with the main contributing factor being the delay in the delivery of the flu vaccine in March 2015.

EHA provided catch-up vaccination program appointments to 101 newly-arrived families from overseas. Records of immunisation are assessed and compared with the recommended Australian Immunisation Program Schedule. As a result of these appointments 91 children commenced catch up programs within our public clinics.

**Graph 1** A three year linear trend representation of the client attendance at the immunisation clinics





**Graph 2** A three year comparison of the number of vaccines delivered at public clinics

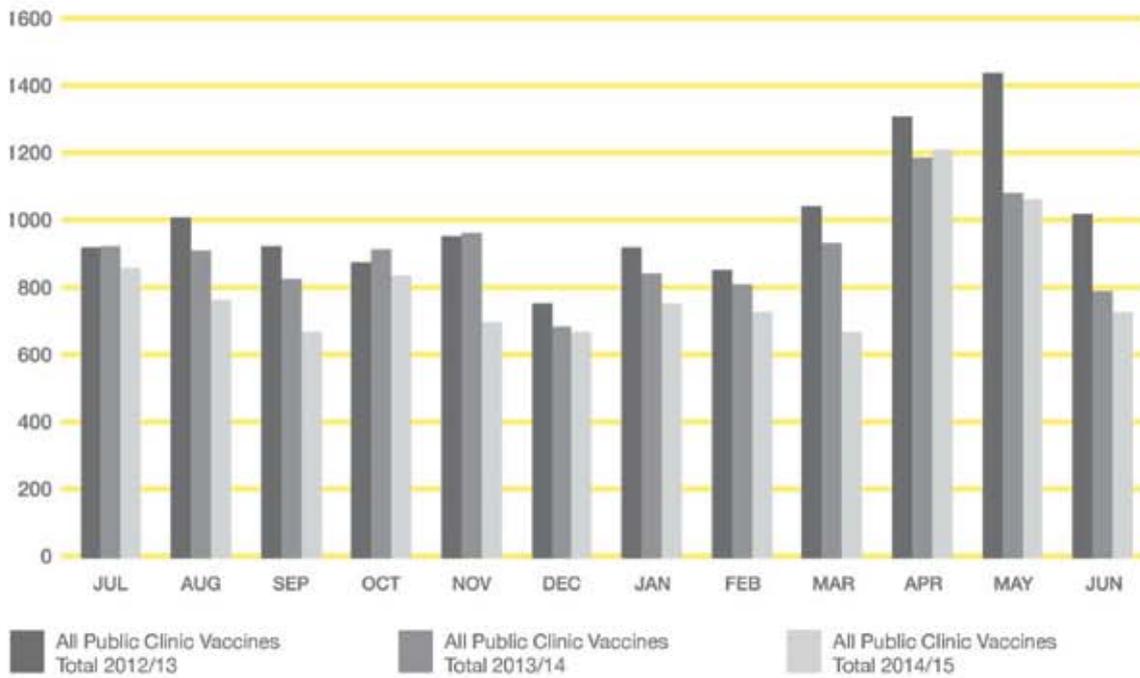


Table 5 Where our clients choose to be vaccinated

Where clients Come from (council area)	Number of Clients from council area	Where clients attended (clinic venue by %)						Total %
		Burnside	Campbelltown	NPSP	Prospect	Walkerville	Unley	
Burnside	1,058	30%	4%	52%	1%	2%	11%	100%
Campbelltown	1,196	5%	30%	59%	1%	2%	3%	100%
NPSP	1,387	4%	4%	87%	1%	2%	2%	100%
Prospect	276	3%	1%	50%	37%	7%	2%	100%
Walkerville	200	3%	1%	67%	2%	26%	1%	100%
Unley	743	8%	2%	24%	0%	2%	64%	100%
Other	245	8%	10%	37%	6%	4%	35%	100%
<b>Total Number of Clients</b>	<b>5,105</b>							

**Table 5 shows where our residents choose to be vaccinated. It demonstrates that many residents from each Constituent Council travel to other council clinics due to their suitability.**

**As an example 37% of Prospect residents chose to attend the clinic at Prospect while 50% attended the NPSP clinic and 7% attended the Walkerville clinic.**

In response to increasing incidents of *Pertussis* (whooping cough), the *Pertussis* vaccine was added to the National Immunisation Program Schedule in March 2015 for pregnant women in their third trimester.

Vaccination of pregnant women with the *Pertussis* vaccine (Boostrix or Adacel) has been shown to be effective in preventing *Pertussis* in newborn infants via the transfer of maternal antibodies in utero.

It is pleasing to note that although there has been an increase of 4,974 (46%) *Pertussis* cases in Australia compared to 2013-14, the increase in the Constituent Council areas has been much lower (8%).

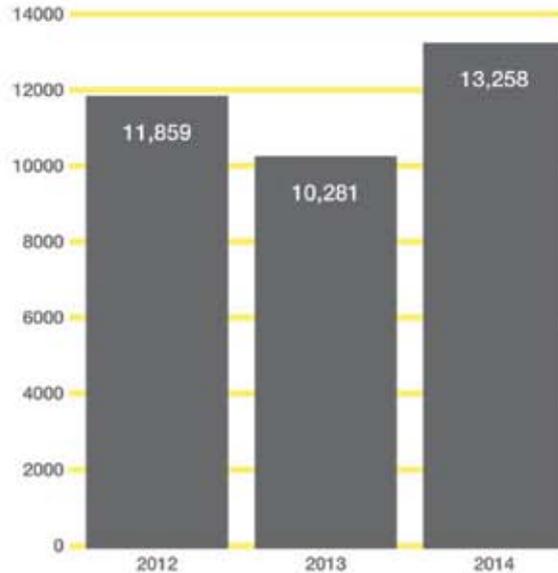
## School Based Immunisation Program (2014 Calendar year)

During the 2014 school based immunisation program (SBIP), 77 visits were made to 21 high schools where a total of 13,258 vaccines were administered to Year 8 and 9 students. This was an increase of 2,977 (29%) when compared to the previous year and was a result of a change in the National Immunisation Program for Year 8 students, expanding the HPV vaccine to include male students and the addition of the dTpa vaccine.

### The 2014 SBIP involved administering:

- three doses of Human Papillomavirus (HPV) vaccine to all Year 8 students
- one dose of Varicella (chicken pox) vaccine to all Year 8 students
- one dose of dTpa vaccine to all Year 9 students
- three doses of Human Papillomavirus (HPV) vaccine to Year 9 male students

**Graph 3** A three year comparison of total vaccines administered at schools within the Constituent Council areas\*



## Table 6 compares the vaccine types delivered for the SBIP in 2013 and 2014 for each Constituent Council area.

**Table 6** A two year comparison of vaccine types administered for the SBIP for 2013 & 2014\*

Council Area	Hep B 2013	VZV 2013	VZV 2014	HPV 2013	HPV 2014	dTpa 2013	dTpa 2014	Total 2013	Total 2014
Burnside	582	191	344	1,398	2,093	522	1,084	2,693	3,521
Campbelltown	714	234	328	1,309	2,096	441	925	2,698	3,349
NPSP	684	180	349	1,430	2,283	491	1,013	2,785	3,645
Prospect	208	90	118	418	778	148	281	864	1,177
Unley	254	49	147	482	197	163	361	948	705
Walkerville	62	20	36	158	702	53	123	293	861
<b>Total</b>	<b>2,504</b>	<b>764</b>	<b>1,322</b>	<b>5,195</b>	<b>8,149</b>	<b>1,818</b>	<b>3,787</b>	<b>10,281</b>	<b>13,258</b>

**Table 7** A three year comparison of the number of school visits\*

	2012	2013	2014
School Visits	61	79	77
Number of Schools	22	22	21

**Table 7** shows the number of school visits provided for the SBIP. The number of school visits fluctuates with changes in the National Immunisation Program.

\* Figures relating to Adelaide City Council have been removed for comparative purposes

## Worksite Immunisation Program

EHA is committed to providing a competitive and efficient service to enable workplaces to immunise their staff against the Seasonal Influenza Virus.

The late arrival of the Influenza vaccine in March 2015 due to issues with the manufacturing process affected all suppliers. This placed significant pressure on EHA staff to deliver the worksite program in a condensed time frame.

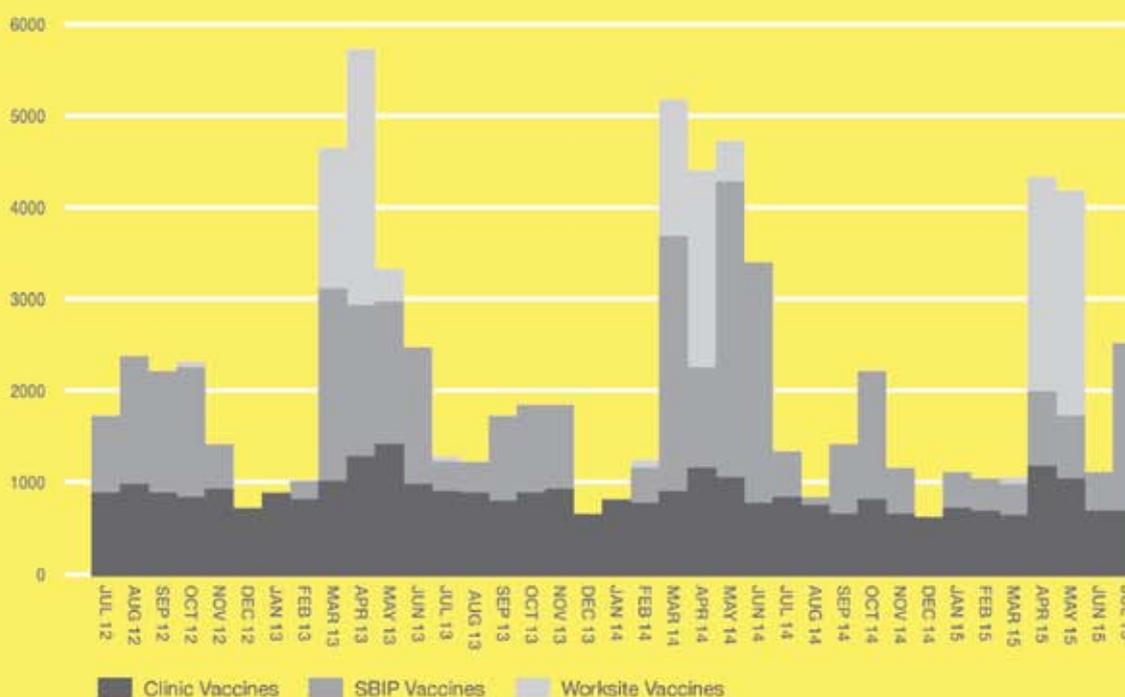
Between 31 March 2015 and 4 June 2015 a total of 98 worksite visits were delivered. The total number of vaccines administered increased by 762 (18%) to 4,900 compared with the previous year (Table 8).

There was an increased interest in dTpa vaccine by many workplaces providing care for infants as well as the increased uptake from staff of the influenza vaccine.

**Table 8** A three year comparison of the total number of vaccines administered at worksites

Vaccine type	2012-13	2013-14	2014-15
Influenza	4,679	4,019	4,775
Hepatitis A	0	15	2
Hepatitis B	34	1	3
Hepatitis A & B	23	74	42
dTpa	32	29	78
<b>Total</b>	<b>4,768</b>	<b>4,138</b>	<b>4,900</b>

**Graph 4** A three year comparison of the combined demand for all immunisation services



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# Public and Environmental Health



# Introduction

**“The world is changing and public health issues are evolving as our societies diversify.”**

Environmental Health addresses all the physical, chemical, and biological factors external to a person, and all the related factors impacting behaviours. It encompasses the assessment and control of those environmental factors that can potentially affect health. It is targeted towards preventing disease and creating health-supportive environments. This definition excludes behaviour not related to environment, as well as behaviour related to the social and cultural environment, and genetics.’ – World Health Organisation (WHO), 2012.

The world is changing and public health issues are evolving as our societies diversify. *The South Australian Public Health Act 2011* aims to provide a modernised, flexible, legislative framework to respond to both traditional and contemporary public health issues.

## Complaints and Referrals

EHA received 269 public health related complaints/referrals from the public or State Government agencies. As outlined in Table 9 the number received represents a small decrease (8%) when compared to 2013-14.

Decreases in animal keeping, air quality and hazardous substances complaints were noted. The number of complaints in these three categories this year is comparable to 2012-13 figures (Table 9).

The number of sanitation complaints received is comparable to the previous year (Table 9). A high proportion of these complaints (69%) related to excessive vegetation and accumulation of materials and did not constitute ‘harm to health’ under the *SA Public Health Act, 2011*.

In five hoarding and five severe domestic squalor matters investigated by Officers, a breach of the General Duty under the *SA Public Health Act, 2011* was determined.

These cases were all managed using the Foot in the Door – Stepping towards solutions to resolve incidents of severe domestic squalor in South Australia (A Guideline). The application of the Guidelines allowed for a multi-disciplinary approach to be taken by EHA and other Government and non-Government agencies to resolve where possible the issue of squalor and hoarding.

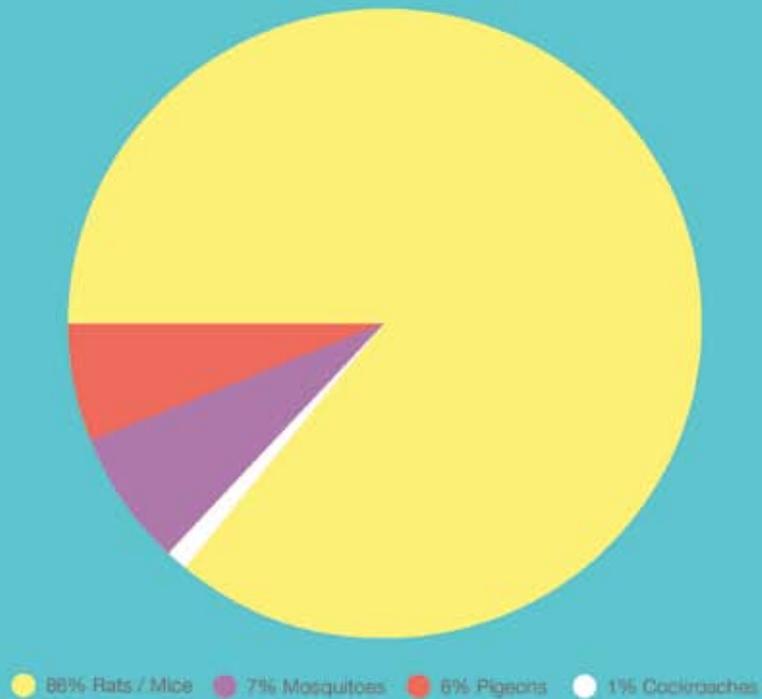
Two *SA Public Health Act 2011* Notices to secure compliance with the General Duty, Section 92(1)(a) of the *SA Public Health Act 2011*, involving a serious state of severe domestic squalor were issued. With the assistance from Government and non-Government agencies, there was voluntary action to remedy the squalid conditions.

EHA continues to lead the Eastern Hoarding and Squalor Group (the Group). The Group continued into its third successful year and met four times. The purpose of the Group is to provide a collaborative forum for Environmental Health Officers (EHOs) representing nine Eastern Metropolitan Councils and representatives from Government and non-Government agencies to discuss squalor and hoarding and services and resources available to resolve these issues. A total of 104 vector control complaints were received which was comparable to the previous two years (Table 9). As represented in Graph 5, 86% related to rodent activity. Overgrown vegetation, accumulated refuse or poor poultry keeping were the common reasons residents complained about rodent activity.

**Graph 5** A graph illustrating the proportion of the types of vector control complaints received

Where EHOs do not have substantial evidence to identify the primary source of harbourage, information is issued to neighbouring homes. Letters have been effective in notifying neighbouring residents of potential issues.

Seven complaints involving mosquitoes were received during the year. It was necessary to issue a preliminary Notice to Secure Compliance with the General Duty where inadequate measures were taken by the property owner to prevent the breeding of mosquitoes.



**Table 9** A three year comparison of the type of public health complaints received

	2012-13	2013-14	2014-15
Animal Keeping	11	17	12
Notifiable Disease	29	29	32
Sanitation	45	73	71
Vector Control	97	105	104
Waste Control	0	0	0
Air Quality	13	30	20
Water Quality	17	18	23
Hazardous Substances	2	12	6
Other	6	8	1
<b>Total</b>	<b>220</b>	<b>292</b>	<b>269</b>

**Table 10** A three year comparison of the types of hazardous waste complaints received

Type of Complaints	2012-13	2013-14	2014-15
Asbestos	0	6	2
Clandestine Laboratory	1	4	2
Collection of Syringes	1	2	2

There were six hazardous waste complaints involving the investigation of two asbestos issues, two clandestine drug laboratories and the collection of syringes at two properties (Table 10). One complaint involved a Category A Clandestine Drug Laboratory operating at a premises which was under construction to become a food business. The improved powers and

tools under the *SA Public Health Act, 2011*, enabled EHOs to issue an immediate verbal emergency Notice preventing entry to the premises. This verbal Notice was followed by a confirmation of the emergency Notice specifying the requirements to ensure the premises were no longer a risk to public health which included decontamination and testing.

**Table 11** A three year comparison of the number of reported notifiable diseases

The *SA Public Health Act 2011* prescribes a list of diseases that are notifiable to SA Health Communicable Disease Control Branch (CDCB) (Table 11). Notification of these diseases allow for surveillance and investigation to be undertaken to protect the community from the risk of infectious disease.

	2012-13	2013-14	2014-15
<i>Campylobacter</i>	199	188	154
<i>Salmonella</i>	70	110	144
<i>Legionellosis</i>	3	4	0
<i>Cryptosporidiosis</i>	8	27	13
Hepatitis A	0	0	0
Rotavirus	36	27	31
Pertussis	52	38	41

**“There has been a considerable increase of *Salmonella* over the last two years. This is consistent with a state wide increase in cases.”**

*Salmonella* and *Campylobacter* continue to remain the most frequently reported food borne diseases. There has been a considerable increase in confirmed cases of *Salmonella* over the last two years. This is consistent with a statewide increase in cases.

EHA's EHOs pay particular attention to the safe handling of raw eggs during Food Safety Assessments. Despite these efforts, 35 cases of *Salmonella* linked to six food businesses required investigation. It appears that the majority of outbreaks were a result of the consumption of contaminated raw egg contained in uncooked or lightly cooked foods. Storage of food containing raw eggs at inappropriate temperatures which permits the growth of *Salmonella* may have been a contributing factor together with cross-contamination during food preparation (i.e. transfer of *Salmonella* from the surface of the egg to other surfaces and/or foods).

Two people who contracted the *Cryptosporidiosis* infection swam in public swimming pools within EHA's Constituent Councils whilst infected. CDCB requested a 'precautionary' investigation of these pools be undertaken. Both public pool sites involved were connected to an Ultra Violet (UV) system. The investigation revealed that the UV system at one pool site was disconnected for a short period of time due to maintenance. It was during this period the confirmed case swam in the pool. A precautionary decontamination was consequently undertaken. The pool was reopened for public use following the confirmation that levels of chlorination were within the parameters set by the *SA Public Health (General) Regulations 2013*. No further confirmed cases were received and no further action was required.

# Monitoring and Surveillance

## Cooling Towers and Warm Water Systems

A total of 51 high-risk manufactured water systems (HRMWS) were registered at 25 sites within EHA. This number of systems and sites has steadily decreased over a three year period (Table 12). The decrease can be attributed to the conversion of warm water systems to hot water systems, which minimises the risk of *Legionella* and are no longer classified as a HRMWS under the new SA Public Health (*Legionella*) Regulations 2013.

A total of 23 cooling towers and 41 warm water systems were inspected (Table 12). Ten follow-up inspections were required at six cooling towers and two warm water sites due to inadequate staff training and missing documentation.

Samples taken from routine water testing resulted in 13 high counts of *Legionella*, representing a 46% and 72% decrease when compared to 2013-14 and 2012-13 respectively (Table 12).

At one site the continuous dosing of the water supply with a low level of chlorine was introduced in 2013. This site, which was previously responsible

for a large number of high counts was primarily responsible for the decrease in high counts. The last reported high count received was in September 2014, suggesting the dosing at supply has been successful in limiting the growth of *Legionella*.

In response to high count notifications, the responsible persons were contacted and immediate action was taken to shut down and decontaminate the systems. Retesting was carried out to ensure decontamination was successful.

There were no *Legionella* disease notifications received from CDCB.

Three Compliance Notices under the SA Public Health Act 2011 were issued to two cooling tower sites for failing to comply with the SA Public Health (*Legionella*) Regulations 2013. Non-compliance issues were related to inadequate system plans and procedures, access to cooling towers and biocide failing to circulate throughout the system within specified timeframes.

**Table 12** A three year comparison of the number of registered high risk manufactured water systems and the number of routine and follow-up inspections undertaken and *Legionella* high count test results.

\*Decrease in number of HRMWS inspections due to significant number of cooling towers de-registered during 2012-13.

	2012-13	2013-14	2014-15
Number of Sites	49	31	25
Total number HRMWS registered*	81	61	51
Number of system inspections	64	57	64
Number of follow-ups	4	1	8
High count test results	47	24	13
Compliance notices	0	2	3
<i>Legionella</i> disease notifications from CDCB	5	4	0

## Public Swimming Pools and Spas

A review of the inspection frequency of public swimming facilities was undertaken during the year due to limited officer availability. It was determined that outdoor pools would be inspected annually unless there was a history of non-compliance in which case they would be inspected two times per year. Indoor swimming pools and spas continue to be inspected twice a year. The decision was based on outdoor swimming pools being open to the public for a shorter period of time (late spring and summer) in comparison to indoor spas and pools available for use throughout the year.

All swimming, spa and hydrotherapy pools located at 32 sites (Table 13) were assessed against the standards prescribed in the *SA Public Health (General) Regulations 2013*. A total of 10 sites required follow-up inspections, with three sites requiring three or more follow-up inspections.

Three complaints involving two pool sites were received regarding unclean change rooms and showers and a bather experiencing skin irritation after swimming in a pool (Table 13). All complaints were investigated and the standard of cleanliness and the disinfection levels were satisfactory.

Compliance Notices under the *SA Public Health Act 2011* were issued to three sites for failing to comply with the Regulations. Non-compliance issues related to failing or malfunctioning auto-dosing equipment, insufficient record keeping and inadequate disinfection levels.

**Table 13** A three year comparison of the number of routine and follow-up inspections conducted at spas, swimming, and hydrotherapy pools, and the number of *Cryptosporidiosis* notifications received.

Following a routine inspection a Compliance Notice was issued to an indoor pool/spa site for failing to comply with the *SA Public Health (General) Regulations 2013*. The malfunctioning of the electronic analysing and dosing equipment resulted in high pH and combined chlorine levels. The pool and spa was closed for a period of 10 days requiring three consecutive follow-up inspections to ensure compliance. During this time Officers identified that cyanuric acid was added to the indoor pool which is prohibited under the *SA Public Health (General) Regulations 2013*. Advice and recommendations were sought from SA Health to account for this error. Officers requested the pool operators undergo training to improve their skills and knowledge and maintain pool records and detail corrective actions.

	2012-13	2013-14	2014-15
Number of Sites	29	29	30
Number of Pools/Spas	42	42	43
Inspections Number of Pools/Spas	44 (29 sites)	58 (29 sites)	71 (32 sites)
Follow-ups of Pools/Spas	10 (7 sites)	16 (8 sites)	20 (10 sites)
Complaints	4	1	6
<i>Cryptosporidiosis</i> notifications	1	0	3

## Waste Control Systems

EHA assessed two new waste control system applications involving grey water and a septic system with sub surface effluent disposal against the *SA Public Health Act (Wastewater) Regulations 2013*.

One application related to the installation of a permanent grey water system. The application was referred to SA Health, Office of Technical Register and the Constituent Council for review and comment. A review of the soil report and site plan was conducted and the application was approved, subject to conditions outlined in the approval notice.

No complaints were received during the reporting period.



## Personal Grooming, Body Art and Health Care

There are no formal requirements for business operators to notify Local Government that they are conducting an activity that is regulated under the *SA Public Health (General) Regulations 2013*. The absence of a formal notification process hinders the ability for councils to maintain an accurate register of the number of personal care and body art (PCBA) premises. During the year a review of the PCBA register was conducted. This involved manually checking EHA's PCBA register with the telephone directory. This method is resource intensive and difficult to keep up to date. As shown in Table 14 there was an increase in the number of acupuncturists, tattooists and beauty premises following the review of the PCBA register.

**“there was an increase in the number of acupuncturists, tattooists and beauty premises following the review of the PCBA register.”**

**Table 14** A comparison of the number of PCBA premises prior and after the review

	Acupuncture	Tattooist	Beauty
Previous PCBA register	11	4	85
Current PCBA register	20	7	109

**“Tattooists’ procedural knowledge and standard of cleanliness was consistently satisfactory.”**

All acupuncturists and tattooists, including premises recently identified were inspected during the year. The level of compliance with the Regulations was of a high standard amongst all acupuncturists. However, Officers identified many acupuncturists were unclear of their immunisation status for Hepatitis B. Educational material was distributed and recommendations were made for staff to check their immunisation status and if required obtain a booster vaccination.

Tattooists’ procedural knowledge and standard of cleanliness was consistently satisfactory. During this year’s routine inspections it was found that all but two tattoo premises use single-use equipment to minimise the spread of infection. Two tattoo

premises continue to use re-usable equipment. Both of these premises required calibration records of the autoclave to ensure re-usable skin penetration equipment is effectively sterilised.

A total of five complaints were received regarding inappropriate hygiene practices and a poor standard of cleanliness at four beauty premises. Three of these premises required further follow-up inspections. Education and information on best practice and reference to the Guidelines on the Safe and Hygienic Practice of Skin Penetration were provided. One complaint was received alleging a tattooist was inappropriately disposing waste materials into a kerbside council bin.



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# Food Safety



# Food Safety Inspections, Complaints, Audits and Enforcement

EHA administers the *Food Act 2001* in conjunction with the Food Safety Standards to protect the public from food borne illness and associated risks. Illnesses caused by the sale and consumption of unsafe food are preventable through education, regulation and intervention from EHOs during regular inspections and audits. Consumers have the right to expect the food they eat is protected from microbiological contamination, free from foreign matter and is not subjected to poor food handling practices. As a regulator of food hygiene and safety, EHA is committed to ensuring that proper food safety standards are applied through appropriate surveillance and enforcement.

## Food Safety Inspections

As at 30 June 2015, a total of 1,240 known food premises were operating within EHA's jurisdiction, which is a small increase (32) when compared to the previous year. Takeaways, cafes, and restaurants continue to be the predominant types of food businesses.

Although there was a small increase in the number of food businesses, the food business register required continual updating due to new notifications and closures. During the year, 83 businesses closed and 187 food business notifications, advising of a new food business or change of ownership, were lodged with EHA.

The commencement of the South Australian Food Business Risk Classification (FBRC) profiling framework (the Framework) took effect from 1 July 2014. The Framework is designed to provide a tool to classify business types on the basis of food safety risk. The Framework reflects the risks inherent to the product/process, risk controls, as well as association of the risk with past food borne illness outbreak information.

The Framework allows classification of food businesses or industry sectors into one of four priority risk categories. These range from the highest risk priority P1, through to the lowest risk priority P4.

A minimum and maximum inspection frequency range is applied to each risk classification. The frequency range allows for inspections to either be increased or decreased depending on whether compliance is satisfactory during the inspection.

Food businesses classified as P4 are considered 'low risk' as the types of food handled are unlikely to contain pathogenic organisms and does not undergo any further processing. The majority of these foods are shelf stable and pre-packaged. These businesses are inspected upon notification to determine whether there has been a change in activity or a complaint has been received.

As shown in Table 15, the majority of food businesses are risk classified as P1, with takeaways and restaurants being the main types of businesses within this classification.

**Table 15** Number of food businesses, food inspections and follow-up inspections as per risk classification

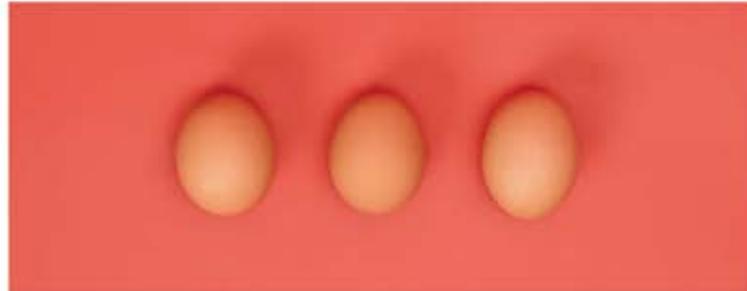
	P1	P2	P3	P4	Total
Number of food businesses	633	355	60	192	1,240
Routine inspections	535	279	26	0	840
Follow-up inspections	371	103	5	1	480

**Table 16** The percentage of businesses routinely inspected as per their risk classification

With the exclusion of P4 businesses, a total of 1,048 food premises are required to be inspected. A total of 1,435 inspections were undertaken, of which 840 were routine inspections and 480 were follow-up inspections (Table 17).

As represented in Table 16, high risk P1 businesses accounted for the largest proportion of routine inspections undertaken.

	P1	P2	P3
Estimated number of businesses routinely inspected	535	279	26
Estimated % of businesses routinely inspected	85	79	43



**Table 17** A three year comparison of the number of routine, follow-up and fit-out inspections undertaken and complaints received

EHA's food safety enforcement philosophy is to conduct thorough routine inspections and follow-up inspections to ensure non-compliances are rectified and appropriate food safety standards are maintained. Routine and follow-up inspections are opportunities for EHOs to provide advice and information to food businesses, to ensure food safety practices are implemented daily and permanently.

There was a 14% decrease in the number of follow-up inspections conducted when compared to the previous year (Table 17). This reduction is pleasing to note and believed to be associated with previous work to improve standards in food businesses.

Type of Inspection	2012-13	2013-14	2014-15
Routine	675	780	840
Follow-up	428	555	480
Complaint	83	82	98
Pre-opening/Fit-out	21	9	17
<b>Total</b>	<b>1,207</b>	<b>1,426</b>	<b>1,435</b>



**Table 18** the percentage of businesses requiring a follow-up inspection as per their risk classification

The number of businesses requiring a follow-up inspection has a direct correlation with the inherent risk of the particular premise as represented in Table 18.

	P1	P2	P3
Estimated number of businesses requiring follow-ups	371	103	5
Estimated % of businesses requiring follow-ups	57	29	8

# Enforcement

Despite the educative approach and opportunity for food businesses to improve their knowledge and onsite practice, repeated non-compliance continues and further legal action is required in some instances. Legal action may take the form of written warnings, Improvement Notices, Prohibition Orders, Expiations or Prosecutions.

EHA's enforcement policy allows for a graduated and proportionate response to be applied to either re-occurring or very serious food safety breaches. Graph 6 demonstrates the graduated response to enforcement.

The vast majority of businesses requiring legal action were P1 (high risk businesses). Table 19 details the number of businesses requiring a form of legal action according to their risk category.

**Table 19** Legal action taken as per risk classification

	P1	P2	P3
Warning Letter	18	1	0
Improvement Notices	61	14	1
Offences Expiated	39	0	0
Prohibition Orders	2	1	0

**Graph 6**  
A graph illustrating the graduated response to enforcement under the *Food Act 2001*



As shown in Table 20, there was a significant decrease in the total number of Improvement Notices issued. The percentage of inspections resulting in an Improvement Notice halved from 12% to 6% when compared to 2013-14.

Improvement Notices still accounted for the majority of enforcement action taken with a total of 96 Improvement Notices issued to 69 food businesses (Table 20).

**Table 20** A three year comparison of the percentage number of Improvement Notices issued based on the number of routine inspections

	2012-13	2013-14	2014-15
Routine inspections	675	760	840
Total number of Improvement Notices issued	61	138	96
Number of businesses issued with Improvement Notices	47	94	69
% of businesses requiring Improvement Notices	7%	12%	6%

Improvement Notices are used as a tool to improve compliance. However 18 food businesses have received at least one notice in each of the past three years. Seven of these were issued an Expiation Notice due to the continual history of non-compliance.

A total of 18 Expiation Notices accounting for 39 offences were issued (Table 21). This represents a 26% decrease in the number of expiation offences issued when compared to the previous year. It should be noted that only 2.1% of routine inspections resulted in Expiation Notices being issued (Table 22).

Table 23 provides a comparison of the number of offences expiated for breaches of the *Food Act 2007* over the past three years. It demonstrates that a poor standard of cleanliness continues to be the most common expiable offence.

**Table 21** A three year comparison of the number of Expiation Notices issued, total number of expiable offences and expiable income received

	2012-13	2013-14	2014-15
Total number of Expiation Notices issued	25	27	18
Total number of Expiable Offences	37	53	39
Total amount	\$74,050	\$101,000	\$80,000

**Table 22** A three year comparison of the percentage of Expiation Notices issued per routine inspection

	2012-13	2013-14	2014-15
Routine inspections	675	780	840
Number of businesses issued with Expiation Notices	20	27	18
Expiation Notices as % of inspections	2.9%	3.5%	2.1%

**Table 23** A three year comparison of the types of expiation offences issued for breaches under the *Food Act 2007*

Offence Type	2012-13	2013-14	2014-15
Food past its use by date	1	3	3
Skills and knowledge	1	0	0
Food storage	4	10	6
Food processing	0	3	1
Food display	1	1	1
Health and hygiene of food handlers	2	4	4
General duties of food business	1	0	0
Cleanliness	20	23	19
Cleaning and sanitising	1	1	0
Maintenance	1	0	1
Animals and pests	1	1	2
Storage of garbage	1	0	0
Failure to comply with an Improvement Notice	3	6	2
<b>Total</b>	<b>37</b>	<b>52</b>	<b>39</b>

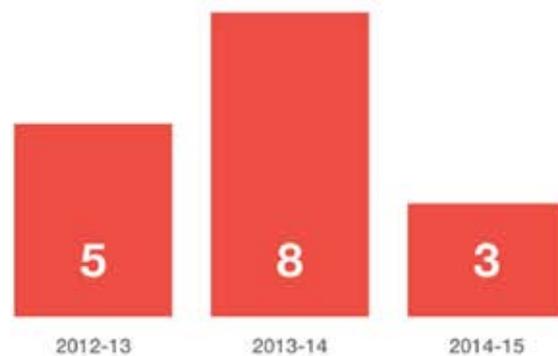


The requirement to issue Prohibition Orders to food businesses decreased when compared to the previous two years (Graph 7). Prohibition Orders were served to two restaurants for serious offences relating to significant vermin and cockroach activity, and a food vehicle for poor structural suitability. Alterations to the vehicle have not been made and the Prohibition Order remains.

Notifications of 17 cases of confirmed *Salmonella typhimurium* phage type 44 were received from CDCB implicating a food premise in EHA's jurisdiction. Nine of these cases consumed eggs at the premise in question. During the investigation Officers observed a serious infestation of cockroaches, a poor standard of cleanliness, unsafe storage of food, unsafe food handling practices and inadequate supply of soap to the hand washing facility. A Prohibition Order under s46 (1) of the *Food Act 2001* was served. The Prohibition Order directed the owner to engage a pest controller, improve the standard of cleanliness, ensure food is safely stored and handled and ensure soap is provided to the hand washing facility.

The food business was closed for an extended period until a Certificate of Clearance was issued. A structural Improvement Notice and an Expiation Notice accounting for three offences under s21(1) of the *Food Act 2001* was issued to the proprietors of the business. While the statistical probability based on epidemiological analysis was extremely high, the investigation into the outbreak could not definitively confirm the source of contamination.

**Graph 7** A three year comparison of the number of Prohibition Orders issued



## Audits

Food businesses serving food to vulnerable populations, including hospitals, aged care facilities, child care centres and delivered meal organisations are captured under Food Safety Standard 3.3.1. This Standard requires food businesses to comply with Food Safety Standard 3.2.1, requiring the implementation of a documented and audited food safety program (FSP).

As shown in Table 24, a total of 53 scheduled food safety audits and 10 follow-up audits were conducted within EHA's jurisdiction during the year. A total of 30 audits were conducted outside of EHA's council areas by request.

**Table 24** A three year comparison of the number of audits and follow-up audits conducted in our Constituent Councils and other council areas

	2012-13		2013-14		2014-15	
	EHA	Other Council Areas	EHA	Other Council Areas	EHA	Other Council Areas
No. of audits	48	20	52	42	53	30
No. of follow-up audits	15	3	8	2	10	7

## Complaints

As shown in Table 25, EHA received a total of 112 food complaints, with 31% of these complaints proven to be justified. These figures are comparable with the previous two years. The small percentage of justified complaints may be attributed to the limited evidence provided by the complainant, varied potential sources of alleged food poisoning and the difficulty of observing poor food handling practices due to officer presence.

Alleged food poisoning accounted for a significant portion (28%) of food complaints, which is consistent with the previous two years (Table 26).

Six complaints relating to potential chemical contamination of food were received compared to none received in the previous two years (Table 26). Following investigations, one complaint identified that following the application of a food grade sanitiser, the food

handlers failed to rinse the food contact surfaces, despite the manufacturer's instructions. Whilst the incorrect application of the food grade sanitiser could not definitively be related to the complaint, the approved process was required to prevent the potential contamination of food.

**Table 25** A three year comparison of the number of food complaints received

	2012-13	2013-14	2014-15
Number of food complaints	117	117	112
Number of food complaints justified	38	35	31
% of justified complaints	32%	30%	28%

**Table 26** A three comparison of the number of food complaints received

Type of complaints received	Total number of complaints received 2012-13	Total number of complaints received 2013-14	Total number of complaints received 2014-15	Number of complaints justified/confirmed 2014-15
Food unsuitable/unsafe due to foreign matter	16	13	15	5
Food unsuitable/unsafe due to microbial contamination/growth	14	21	13	3
Food unsuitable/unsafe due to presence of unapproved or excessive chemical residues	0	0	6	1
Alleged food poisoning	30	34	27	1
Confirmed food poisoning	6	6	4	2
Unclean premises	7	7	6	1
Poor personal hygiene or poor food handling practices	12	13	10	4
Vermin/insects/pests observed in premises	8	3	5	4
Refuse storage	14	13	19	6
Labelling issues	2	1	1	0
Other	8	6	6	4
<b>Total</b>	<b>117</b>	<b>117</b>	<b>112</b>	<b>31</b>

## Education and Promotion

### Food Safety Week

Food Safety Week 2014 was held from 9 to 16 November 2014. The theme was "Temperature Danger Zone" with a focus on keeping hot food hot and cold food cold.

SA Health offered a range of free promotional material to EHA. In supporting the week, EHA visited local primary schools and discussed lunch box safety with children.

The Food Safety Week initiative was well received by both staff and children. Many of them were unaware of risks involved in leaving potentially hazardous food in lunch boxes for long periods of time.

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# Health Care and Community Services



# SRF - Introduction

Supported Residential Facilities (SRFs) are privately owned facilities providing personal care services and support a home-like environment for people in the community. The residents of a SRF are often aged, physically and/or intellectually disabled, have mental health illness, substance abuse related illnesses and people in need of support with daily living. A low level of care is provided to residents, such as assistance with medication management, personal hygiene, consuming food, and financial management, as well as supplying meals and accommodation. SRFs are regulated and licensed under the *Supported Residential Facilities Act 1992 (the Act)* to ensure adequate standards of care are

provided to residents and all residents' rights are protected. EHA applies the objective and principles of the Act to ensure residents receive reasonable levels of nutrition, comfort and shelter in a home-like environment, are treated with dignity and respect and receive high quality care in a safe environment.

The Minister for Communities and Social Inclusion is responsible for promoting the objectives of the Act, and local councils administer and enforce the Act. EHA is the licensing authority for all SRFs within the five Constituent Councils, and continues to act as the licensing authority for SRFs within the City of Unley, under delegated authority.

# Licensing & Monitoring

Unannounced SRF audits were conducted quarterly at each facility. EHOs conducted 39 unannounced routine audits during the reporting period. Nine follow-up visits were conducted as a result of the non-conformances identified.

The criteria assessed to determine compliance with the *Supported Residential Facilities Act 1992*, the *Supported Residential Facilities Regulations 2009* and the *Supported Residential Facilities Guidelines and Standards 2011*, included the following:

- **adequacy of documentation and suitability of service plans**
- **level of staffing and appropriate qualifications**
- **nutritional quality and variety of the food provided to the residents**
- **solvency of the business**

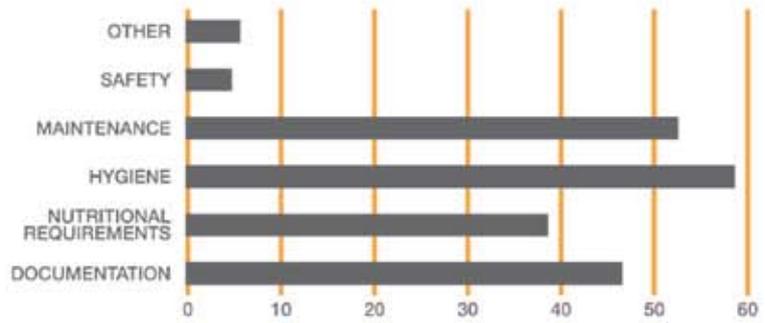
- **public liability insurance**
- **structural condition of the premises**
- **financial management**
- **general amenity and cleanliness of the facility**
- **medication management**
- **privacy, dignity and respect of residents**
- **the visitors' book**

Furthermore, the Building Fire Safety Committee of each Constituent Council was consulted to ensure that any identified fire safety issues were addressed. Non-conformances identified were followed-up by the Committee as required.

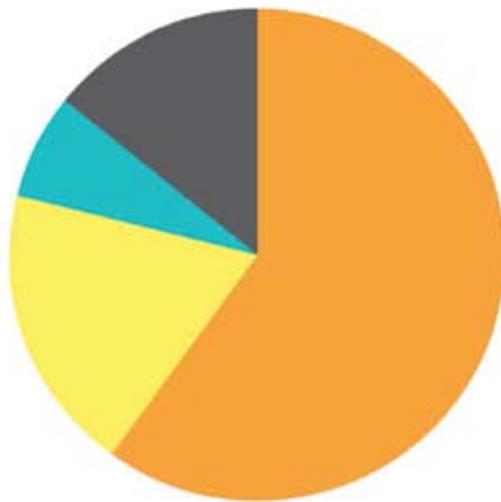
The common non-conformances identified this year related to the maintenance of the facility, hygiene,

documentation and nutritional requirements of menus, as shown in Graph 8. Graphs 9 and 10 demonstrate that the majority of hygiene and maintenance issues were identified within the residents' bedrooms. This common non-conformance is partly attributed to residents' personal choices. Officers communicated these issues to managers and proprietors. Staff and management actively encouraged and supported lifestyle changes with particular residents regarding hygiene, cleaning, ventilation and opening windows and curtains to allow natural light in bedrooms. During follow up visits, some residents showed positive improvement with regard to the condition of their bedrooms and personal hygiene. The unannounced and multiple audits conducted during the year provided EHOs with a perspective of the condition of bedrooms and how residents live on a day to day basis.

**Graph 8** Common non-conformances related to the maintenance of the facility, hygiene, documentation and nutritional requirements of menus

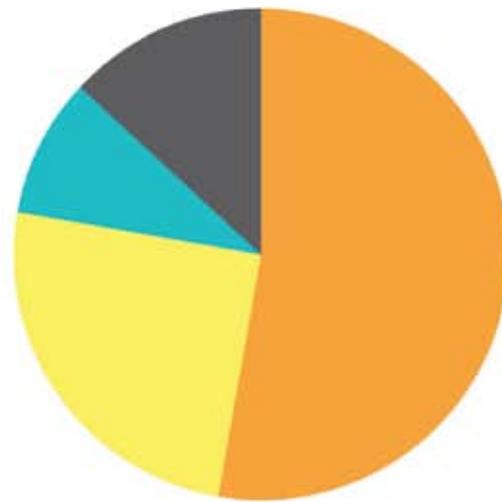


**Graph 9** Hygiene issues identified during the audits



60% Bedrooms  
19% Bathrooms  
14% Communal Areas  
7% Laundry

**Graph 10** Maintenance Issues identified during the audits



53% Bedrooms  
25% Bathrooms  
13% Communal Areas  
9% Laundry

Following the final quarterly audits at each facility, any outstanding non-conformances were imposed as conditions to the facilities' licences. Four facilities were issued licences for one year with no conditions. Four facilities were issued licences for one year with conditions. One facility was issued a five month licence with conditions, due to ongoing and reoccurring non-conformance and concerns. One facility was issued with a licence with conditions from 17 June 2015 to 30 June 2016. The proprietors of the latter facility requested that the licence be renewed prior to 30 June 2015, due to the expansion of the facility. These proprietors purchased the neighbouring property to accommodate a further eight residents. The application was reviewed and the licence was granted by the Chief Executive Officer under delegated Authority.

Two dual-licensed facilities were re-licensed this year for the number of residents receiving personal care services. Historically, these dual-licensed facilities were licensed for the total number of available residents rather than the number of residents receiving personal care services. This change in licensing allows EHOs to audit the rooms and documentation of residents who are recognised under the *Supported Residential Facilities Act 1992*. The independent residents under the retirement village model, who do not receive services defined under the Act, will no longer require an inspection of their apartments.

There are two facilities that are no longer operating as SRFs under the legislation. One premises changed ownership during the year and changed their business model to no longer offer personal care services to residents. All services are now provided externally; and the facility is no longer an SRF as defined under the Act.

The second facility was under investigation by EHA for some time due to ongoing non-conformances. This facility was granted a four month licence with conditions. The facility was subject to on-going monitoring, with a specific focus on staffing, nutrition, records management, medication and financial management. Prior to the licence expiring in November 2014, EHA liaised with the Department of Communities and Social Inclusion (DCSI), due to the seriousness of the issues and the ongoing decline in services provided to residents. DCSI, with the approval of the proprietor, entered and managed the facility with the assistance of the existing manager. DCSI assisted in the relocation of all residents to alternative suitable accommodation. The licence expired and was not renewed.

## Approval of Manager and Acting Manager

Four Acting Manager applications and one Manager application were received during the year.

## Complaints and Queries/Legal Action

As shown in Table 27, there has been an increase this year in the number of complaints received compared to previous years. The complaints received were in relation to the nutritional value of food and the quality of care provided to residents.

One complaint was received from the DCSI regarding a staff member not providing privacy, dignity and respect

to a resident. EHOs investigated the complaint and conducted interviews with the proprietors of the facility, the alleged offender, the complainant, the resident and a witness to the incident. Following the investigation, the identified breaches in the SRF legislation were communicated to the proprietors.

**Table 27** A three year comparison of the number SRF complaints received within EHA's Constituent Councils and within the City of Unley

	2012 - 13	2013 - 14	2014-15
	9	5	13

## Summary Financial Statement for the year ending 30 June 2015

	2015	2014
<b>INCOME</b>		
Council contributions	1,576,605	1,556,139
Statutory charges	157,329	428,938
User charges	303,449	371,211
Grants, subsidies and contributions	117,983	173,147
Investment income	20,871	18,022
Reimbursements	2,667	7,713
Other income	3,993	878
<b>TOTAL INCOME</b>	<b>2,182,897</b>	<b>2,556,048</b>
<b>EXPENSES</b>		
Employee costs	1,353,987	1,480,853
Materials, contracts & other expenses	608,515	827,249
Depreciation, amortisation & impairment	83,705	83,704
Finance costs	24,016	39,545
<b>TOTAL EXPENSES</b>	<b>2,070,223</b>	<b>2,431,351</b>
<b>OPERATING SURPLUS (DEFICIT)</b>		
Asset disposal & fair value adjustments	-	-
<b>NET SURPLUS/(DEFICIT)</b>	<b>112,674</b>	<b>124,697</b>
Other comprehensive income	-	-
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>112,674</b>	<b>124,697</b>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	789,971	719,815
Trade and other receivables	162,272	178,512
<b>TOTAL CURRENT ASSETS</b>	<b>952,243</b>	<b>898,327</b>
<b>NON-CURRENT ASSETS</b>		
Infrastructure, property, plant & equipment	441,095	524,800
<b>TOTAL NON-CURRENT ASSETS</b>	<b>441,095</b>	<b>524,800</b>
<b>TOTAL ASSETS</b>	<b>1,393,338</b>	<b>1,423,127</b>
<b>CURRENT LIABILITIES</b>		
Trade & other payables	108,658	181,322
Borrowings	55,934	53,369
Provisions	236,220	251,094
Liabilities relating to non-current assets held for sale	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>400,812</b>	<b>485,785</b>
<b>NON-CURRENT LIABILITIES</b>		
Borrowings	435,198	491,132
Provisions	41,662	43,218
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>476,860</b>	<b>534,350</b>
<b>TOTAL LIABILITIES</b>	<b>877,672</b>	<b>1,020,135</b>
<b>NET ASSETS</b>	<b>515,666</b>	<b>402,992</b>
<b>EQUITY</b>		
Accumulated surplus	515,666	402,992
<b>TOTAL EQUITY</b>	<b>515,666</b>	<b>402,992</b>

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE EASTERN HEALTH AUTHORITY

We have audited the accompanying financial report of the Eastern Health Authority (the Authority), which comprises the Statement of Financial Position as at 30 June 2015, the Statement of Comprehensive Income, the Statement of Changes in Equity, the Statement of Cash Flows for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the Statement by Chief Executive Officer.

### The Responsibility of the Chief Executive Officer for the Financial Report

The Chief Executive Officer of the Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud and error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Chief Executive Officer, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for an audit opinion.

### Independence

In conducting our audit, we have complied with the independence requirements of the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011 and the Australian professional ethical pronouncements.

### Auditor's Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Eastern Health Authority as of 30 June 2015, and its financial performance and cash flows for the year then ended in accordance with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and the Australian Accounting Standards (including Australian Accounting Interpretations).

**DEAN NEWBERY & PARTNERS**  
CHARTERED ACCOUNTANTS



**JIM KEOGH**  
PARTNER

Signed on the 10<sup>th</sup> day of September 2015,  
at 214 Melbourne Street, North Adelaide, South Australia 5006.

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214 Melbourne Street  
North Adelaide SA 5006

All Correspondence:  
PO Box 755  
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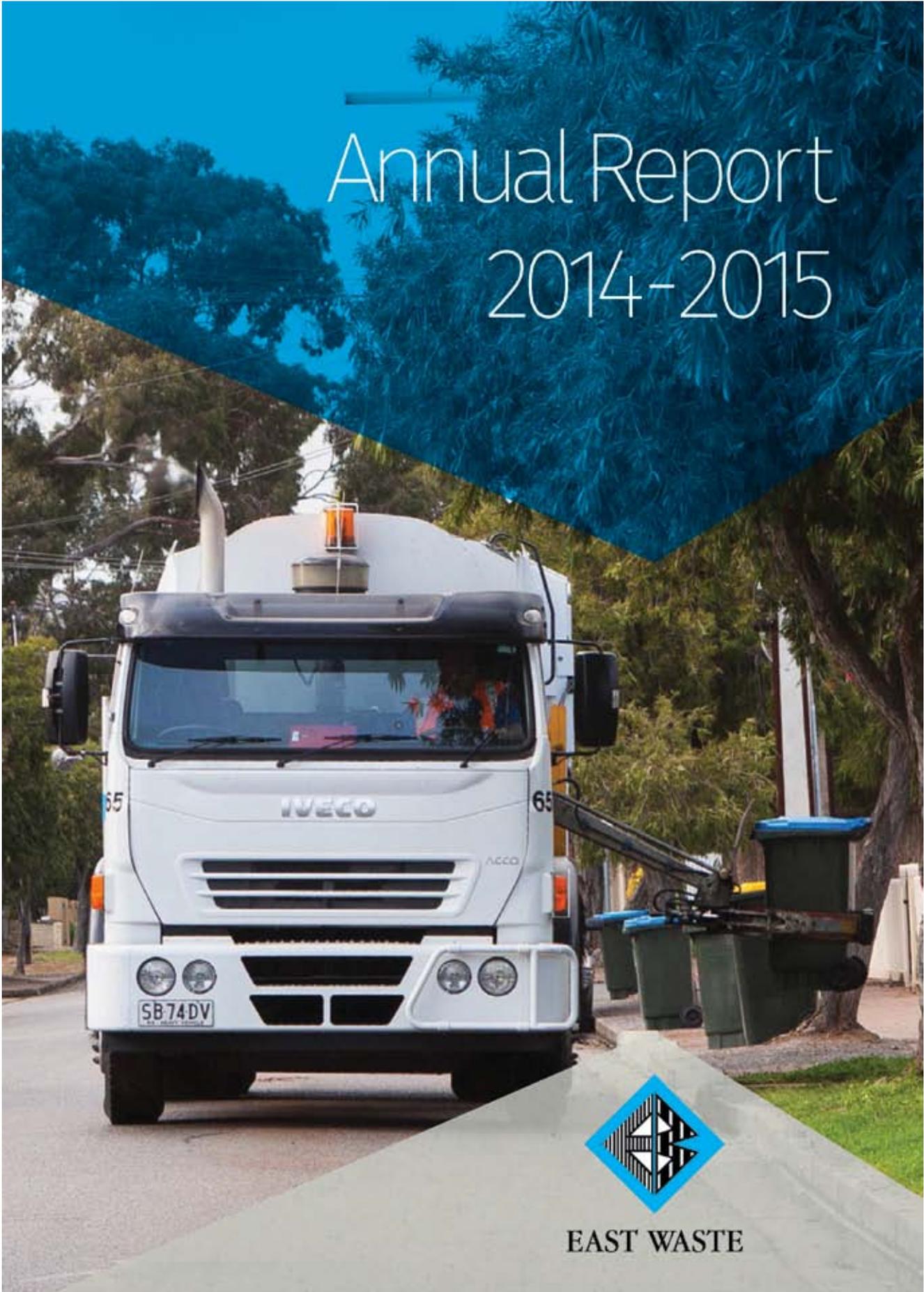
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local councils working together to protect the health of the community

# Annual Report 2014-2015



**EAST WASTE**

East Waste provides an environmentally responsible, effective collection and disposal waste and recycling service for its Constituent Councils.



A target of  
 90%  
of all bins are returned  
upright and lids closed.  
An industry first.

# ANNUAL REPORT 2014-2015

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We are pleased to report that after extensive research, Adelaide Hills Council resolved to remain a Member Council of East Waste.



years ago GPS Tracking introduced to all collection vehicles.

# EAST WASTE INDEPENDENT CHAIRPERSON'S REPORT 2014/15

In this, my third year as the Independent Chair of the East Waste Management Authority, I am very proud to be able to report on an outstanding year for our subsidiary. We have built upon the solid work undertaken in 2013/14 and have grown in our ambition to be a high performing organisation delivering excellent service and good value to our customers and our Member Councils, while providing a quality workplace with high satisfaction levels for our staff.

In his Report, General Manager Adam Faulkner will detail more the recent customer, corporate (Council) and staff satisfaction surveys which support these goals and achievements as well as many other operational matters and successes.

#### Annual Plan

At the end of last year Adam Faulkner laid out a very ambitious Annual Plan for 2014/15 for East Waste which included the development of a 10 year Business Plan, a Long Term Financial Plan, a Business Continuity Plan, a Risk Management Plan and a number of other strategic and operational initiatives which enhance the effective and efficient business of East Waste. As a Board we are delighted that Adam and his team have delivered on the 2014/15 Annual Plan setting the organisation up for future success. Feedback received over the past year indicates that the collaborative approach taken by East Waste, together with improved communication and extensive consultation undertaken in the development of our future plans has been appreciated by Member Councils.

The 2015/16 Annual Plan was approved by the Board and Member Councils prior to the end of the financial year 2014/15. It identifies 15 priority projects in the coming year and it promises to provide even greater operational efficiencies, increased services to some Member Councils (at their request) and continued strong engagement and communication with Councils.

East Waste will measure our proactivity within the communities of Member Councils and our responsiveness to community demands. Indeed, we aim to exceed community and Member Council expectations in 2015/16.

#### Performance/Highlights

The Audited Financial Statements for East Waste showed an operating surplus for the year of \$133,426 after distributing an interim dividend to each Member Council. The organisation is in a sound financial position with positive net equity and sound cash reserves.

During the latter part of 2014/15 year East Waste undertook a tender process for recyclables and organics processing which over the coming ten year period will prove to be an excellent outcome for Member Councils. In the future we expect that an approximate savings of \$2 million per year will be achieved by the subsidiary (approximately \$20 million over the 10 year contract periods) which will be returned to Member Councils. The Board have expressed their appreciation to Adam and his team for a great result for all in this negotiation.

Another highlight during 2014/15 was the outcome of a process by the Adelaide Hills Council to consider another opportunity for waste services provision offered to it.



To all the Directors of East Waste I thank you for your guidance, support and commitment to East Waste and most particularly for the many good decisions you have taken over the past year which have played a big part in the subsidiary's success.



2

years ago East Waste and City of Burnside introduced RFID tracking.

## EAST WASTE INDEPENDENT CHAIRPERSON'S REPORT 2014/15

We are pleased to report that after extensive research, Adelaide Hills Council resolved to remain a Member Council of East Waste providing stability to the Subsidiary and retaining overheads for other Member Councils. It was cited by the Adelaide Hills Council that the improved operational performance of East Waste, leadership, and improved communication were important factors in its decision to remain as a Member Council.

They have helped to focus the subsidiary on quality, value for money, engagement with our key clients and a mantra of continual improvement and efficiency throughout the East Waste business.

We welcome new Directors Cr Karen Hockley (City of Mitcham) and Cr Graham Webster (Corporation of the town of Walkerville) who are taking up those Director roles as Member Council representatives and will no doubt do a fine job.



### Operations Management

In his report Adam has outlined a range of operational matters and achievements which have delivered on our promise to Member Councils. The Board thanks Adam for his excellent leadership of his team and his very thorough and detailed reporting to the Board. To our staff we say thanks and well done on providing our Member Councils with excellent service, improving our efficiencies and in complementing the Member Councils' reputations in each of their communities with high quality delivery of services.

### Governance

The Board of East Waste continues to provide valuable professional advice to the General Manager and his team. During 2015 there have been two changes to the composition of the Board. Mr Matthew Pears (City of Mitcham) and Cr Gianni Busato (Corporation of the town of Walkerville) who have given great service to East Waste have retired from their Director roles in East Waste. We thank them sincerely for their significant contributions over the years.

To all the Directors of East Waste I thank you for your guidance, support and commitment to East Waste and most particularly for the many good decisions you have taken over the past year which have played a big part in the subsidiary's success. We look confidently forward to an even more successful year ahead.

*I commend the 2014-2015 East Waste Annual Report to you.*



*Mr Brian Cunningham  
Independent Chairperson*



East Waste's primary purpose is to provide effective waste collection services for its Member Councils. The exact nature of the waste collection services are determined independently by each Council to meet the needs of their respective communities.



# 23,321

tonnes of recyclables  
collected in our 6 Member  
Councils during 2014/15.

## ABOUT EAST WASTE

East Waste is the trading name of Eastern Waste Management Authority (East Waste), which was established in 1928. The Authority is a regional subsidiary of the Adelaide Hills Council, City of Burnside, Campbelltown City Council, City of Norwood, Payneham & St Peters, City of Mitcham, and the Corporation of the Town of Walkerville.

These six Councils are referred to as Member or Constituent Councils of East Waste. East Waste is governed by a Charter pursuant to Section 43 of the Local Government Act 1999 (the Charter).

East Waste is administered by a Board in accordance with the requirements of the Local Government Act, the Charter, and other various policies and codes. The membership of the Board comprises of seven directors – one director appointed by each of the Member Councils, and one independent person who acts as Chair. The Board appoints a General Manager who is responsible for implementing the decisions made by the Board, and running the day-to-day operations of East Waste.

East Waste's primary purpose is to provide effective waste collection services for its Member Councils. The exact nature of the waste collection services are determined independently by each Council to meet the needs of their respective communities.

East Waste operates on a cost share basis between Member Councils. This ensures Councils are not subject to providing varying levels of profit that are required by private sector operators, whilst still benefiting efficiency, buying power and cost effectiveness through East Waste as a service provider. From time to time, East Waste is contracted to provide waste collection services for other Councils (referred to as Client Councils).

The primary advantages from the East Waste delivery model can be summarised as:

- Appropriate economical return from the at cost charging methodology based on GPS cost allocation.

- Enhanced quality of service by measuring and valuing quality capacities as well as financial indicators.
- Flexibility in service delivery allowing responsiveness to emerging community and market demands.
- Aligned values and strategic direction with Member Councils, to protect and promote reputation management.
- Reducing exposure of Member Councils to the commercial profit-driven market.

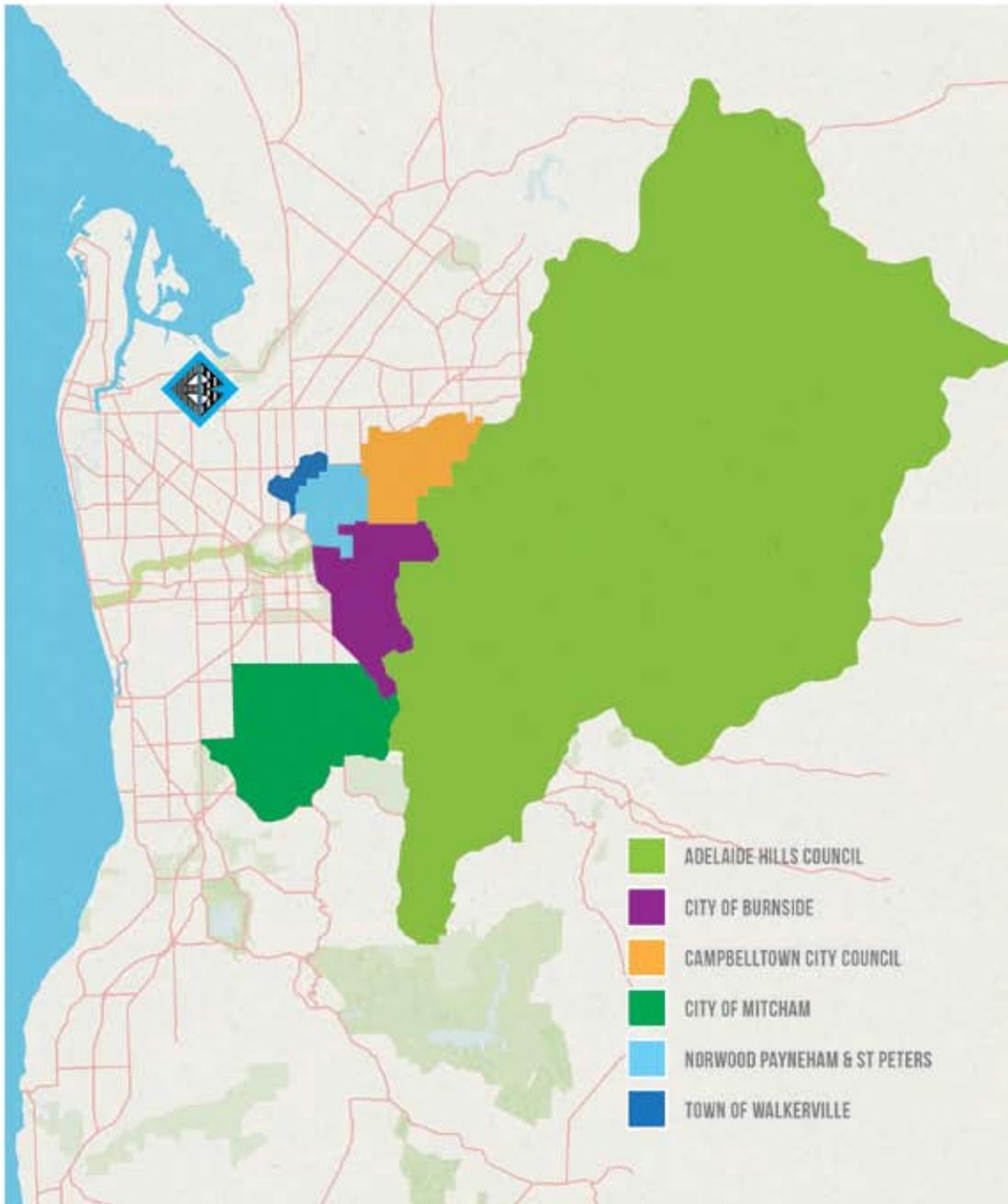
### Core Services

East Waste's core business is defined in the Charter as collection, recycling, and disposal of waste produced in the area of one or more of the Member Councils. This core business is undertaken in regard to the following broad understandings:

- Continually operate to the parameters set within the Charter.
- Deliver efficient, effective and value for money services for Member Councils.
- Maintain quality services that are quantified by certain metrics (i.e. >90% of bins returned upright to kerb with lids closed, ensuring any bins that are tipped over are put upright).
- Effective and positive complaint handling and timely resolution of complaints, and;
- Vehicles are clean, maintained and well presented.



# EAST WASTE SERVICE AREA



## VISION STATEMENT

### AT EAST WASTE WE ARE ALL ABOUT...

"Providing a safe, high quality, low cost, waste and resource recovery collection service that responds to our community's needs, while using innovation and technology to drive efficiencies, reduce cost, and have a minimal impact on the receiving environment".

### AT EAST WASTE WE ARE MOVING TOWARDS...

"Providing flexible and responsive waste and resource recovery collection services that focus on safety, high order recycling, elevated service levels, less vehicle movements, and lower emissions".

### AT EAST WASTE WE CONTRIBUTE TO OUR MEMBER COUNCIL COMMUNITIES BY...

"Providing a responsive and proactive waste and resource recovery collection service that enhances streetscape amenity and assists in promoting a healthy lifestyle".



Impressively, almost 99% of community members indicated that overall they are either fairly satisfied, very satisfied or satisfied with the collection services provided by East Waste.



Approximately  
 30%  
of Metropolitan Adelaide  
is currently serviced by  
the East Waste team.

# GENERAL MANAGER'S REPORT

East Waste has had another strong year on behalf of its Member Councils and their communities. Utilising its modern fleet of collection vehicles, East Waste provided approximately 160,000 kerbside bin collections each week with little incident. East Waste's internal motto of Repeatable Quality is evident in each bin collection, and each time we have reason to interact with our Member Councils and their community.

Some of the key achievements and accomplishments are detailed in the following report, but it is the effort and attention to detail by the wonderfully dedicated drivers and staff that deserve the majority of plaudit.

#### **Community Satisfaction and Staff Satisfaction Survey**

East Waste conducted its first community, Council, and staff satisfaction survey process in 2015. A consultant was engaged to facilitate the confidential process and the results indicated a broad satisfaction with East Waste in terms of reliability, customer service, value for money, and being an employer of choice.

Impressively, almost 99% of community members indicated that overall they are either fairly satisfied, very satisfied or satisfied with the collection services provided by East Waste. When the East Waste Member Councils were asked, over 90% are satisfied with East Waste, while 89% of staff reporting that they are satisfied with their job at East Waste.

The process has provided some valuable information in terms of community, Council and staff sentiment, and I look forward to leading the implementation of the consultants recommendations.

#### **Governance and Strategy**

Following a series of consultation sessions, the East Waste 10 Year Business Plan 2015 – 2025 was adopted by the East Waste Board on 11 June 2015. The Business Plan identifies improvements and efficiencies within the core services that East Waste

provides to Member Councils, but also enhanced service levels that are to be investigated at the request of Member Councils and/or the East Waste Board. The strategic document is broken up into priority projects to be delivered in year 1 (Annual Plan), years 1 – 4 (delivery plan) and across the entire 10 year horizon. Accompanying the Business Plan is a 10 Year Long Term Financial Plan which details revenue and expenditure across the planning period, and an Asset Management Plan which documents East Waste's commitment to responsible collection vehicle replacement.

**TO COMPLEMENT THE 10 YEAR BUSINESS PLAN, A RISK MANAGEMENT PLAN, FRAMEWORK AND RISK REGISTERS WERE DEVELOPED AND ENDORSED BY THE EAST WASTE BOARD.**



## GENERAL MANAGER'S REPORT

Concurrently, a Business Continuity Policy was adopted by the Board, rounding off a strong set of governance and risk mitigation documents that will assist the Subsidiary into the future.

### Contracts

By far the largest success story of the 2014/2015 year was the joint procurement of processing contractors for Member Councils recyclables and organics. East Waste facilitated a tendering process that delivered significant financial savings, improved environmental outcomes, and unbudgeted income for Member Councils.

In financial terms, the new long term 10 year Contracts represent approximately \$2M in savings across the Member Councils per annum. On top of this, the types of materials acceptable for recycling have increased, and the additional drop-off facilities have improved East Waste's travel time and productivity. These Contracts are testament to the Subsidiary model and clear indication of the power of joint purchasing.

**DURING THE REPORTING PERIOD, EAST WASTE ALSO ENTERED INTO NEW PERFORMANCE BASED CONTRACTS FOR TYRES, BULK FUEL AND GPS TECHNOLOGY.**

These service based contracts have saved Member Councils in excess of \$300,000 in year 1, and resulted in significant efficiency and administrative savings.

### New Services

City of Burnside resolved in 2015 to have East Waste conduct a 12 month trial of an "at-call" hard waste collection service, while Town of Walkerville requested East Waste provide its street and public place litter bin collection services. This, on top of a full year of Campbelltown City Council's at-call hard waste service, and City of Burnside transitioning their waste management customer service function across to East Waste.

East Waste has shown capacity and capability to deliver these core services to Member Councils, and looks forward to providing the full set of core services to each and every Member Council in the coming years.

As General Manager, I look forward to implementing the 2015/2016 adopted Annual Plan, and delivering the priority projects outlined in the 10 Year Business Plan 2015 – 2025. However, the focus remains on **Repeatable Quality** in the provision of collection services to Member Councils and their community.



Adam Faulmer  
General Manager



# GOVERNANCE

East Waste is administered by a Board in accordance with the requirements of the Local Government Act, the Charter, and other various policies and codes.

The membership of the Board comprises of seven directors – one director appointed by each of the Member Councils, and one independent person who acts as Chair. The Board appoints a General Manager who is responsible for implementing the decisions made by the Board, and running the day-to-day operations of East Waste. The Board held eight formal meetings (including Special Board Meetings) over the 2014-2015 financial year. The table below details Board Member attendance.

BOARD MEMBER	MEETINGS
<b>Mr Brian Cunningham</b> (Chair)	8 OF 8
<b>Cr Linda Green</b> (Adelaide Hills Council)	6 OF 8
<b>Cr Grant Piggott</b> (City of Burnside)	6 OF 8
<b>Mr Paul Di Iulio</b> Chief Executive Officer (Campbelltown City Council)	4 OF 8
<b>Cr Karen Hockley</b> (City of Mitcham) Appointed to Board 24 November 2014	4 OF 4
<b>Mr Mario Barone</b> Chief Executive Officer (City of Norwood, Payneham & St Peters)	5 OF 8
<b>Cr Graham Webster</b> (Corporation of the Town of Walkerville) Appointed to Board 24 November 2014	4 OF 4
<b>Matthew Pears</b> Chief Executive Officer (City of Mitcham) Served on Board until 24 November 2014	2 OF 3
<b>Gianni Busato</b> Elected Member (Corporation of the Town of Walkerville) Served on Board until 24 November 2014	3 OF 3



Mr Brian Cunningham  
Independent Chairperson



Cr Grant Piggott  
City of Burnside



Mr Paul Di Iulio  
Chief Executive Officer  
Campbelltown City Council



Cr Graham Webster\*  
The Corporation of the  
Town of Walkerville



Cr Karen Hockley\*  
City of Mitcham



Cr Linda Green  
Adelaide Hills Council



Mr Mario Barone  
Chief Executive Officer  
City of Norwood Payneham  
& St Peters



Gianni Busato\*  
The Corporation of the  
Town of Walkerville

\* Appointed 24.11.14.  
First meeting attended  
January 2015.

^ Served until 24.11.14.



Matthew Pears\*\*  
City of Mitcham



## AUDIT AND RISK MANAGEMENT COMMITTEE

In accordance with the requirements of the Local Government Act 1999, East Waste has an established Audit and Risk Management Committee. The functions of the Committee include:

- Reviewing annual financial statements to ensure that they provide a timely and fair view of the state of affairs of the subsidiary;
- Liaise with external auditors; and
- Reviewing the adequacy of the accounting, internal auditing, reporting and other financial management systems and practices of the subsidiary on a regular basis.

The Committee held four formal meetings over the 2014 – 2015 financial year.

The Audited Financial Statements for the year ending 30 June 2015 are provided at page 27.

## GOVERNANCE STRUCTURE

The figure below demonstrates the governance arrangements in place to ensure diligent management of East Waste on behalf of the Member Councils.



# COMMUNITY SATISFACTION

Good service delivery and customer service are a hallmark of East Waste's services and this was reflected in the feedback from Member Councils. This is very important to the Member Councils and should be seen a high priority at all times.

This includes areas such as:

- Servicing all presented bins, and replacing ≥90% upright with the lids closed;
- Ensuring any bins that tipped over are put upright;
- Effective and positive complaint handling and timely resolution; and
- Vehicles are clean and well presented.

To ensure a continued high level of customer service and delivery it is important to understand the needs and requirements of East Waste's Member Councils, constituents and stakeholders. In support of this objective, in the 2014-2015 financial year, East Waste,

together with an external consultant, developed and disseminated a Customer Satisfaction Survey.

The results of the survey were very positive. Overall, almost 99% of community members indicated that they are either satisfied, fairly satisfied or very satisfied with collection services provided by East Waste. Indeed, the majority of respondents (54.8%) said that they are very satisfied with waste management services.

The following are some highlights from the responses received:

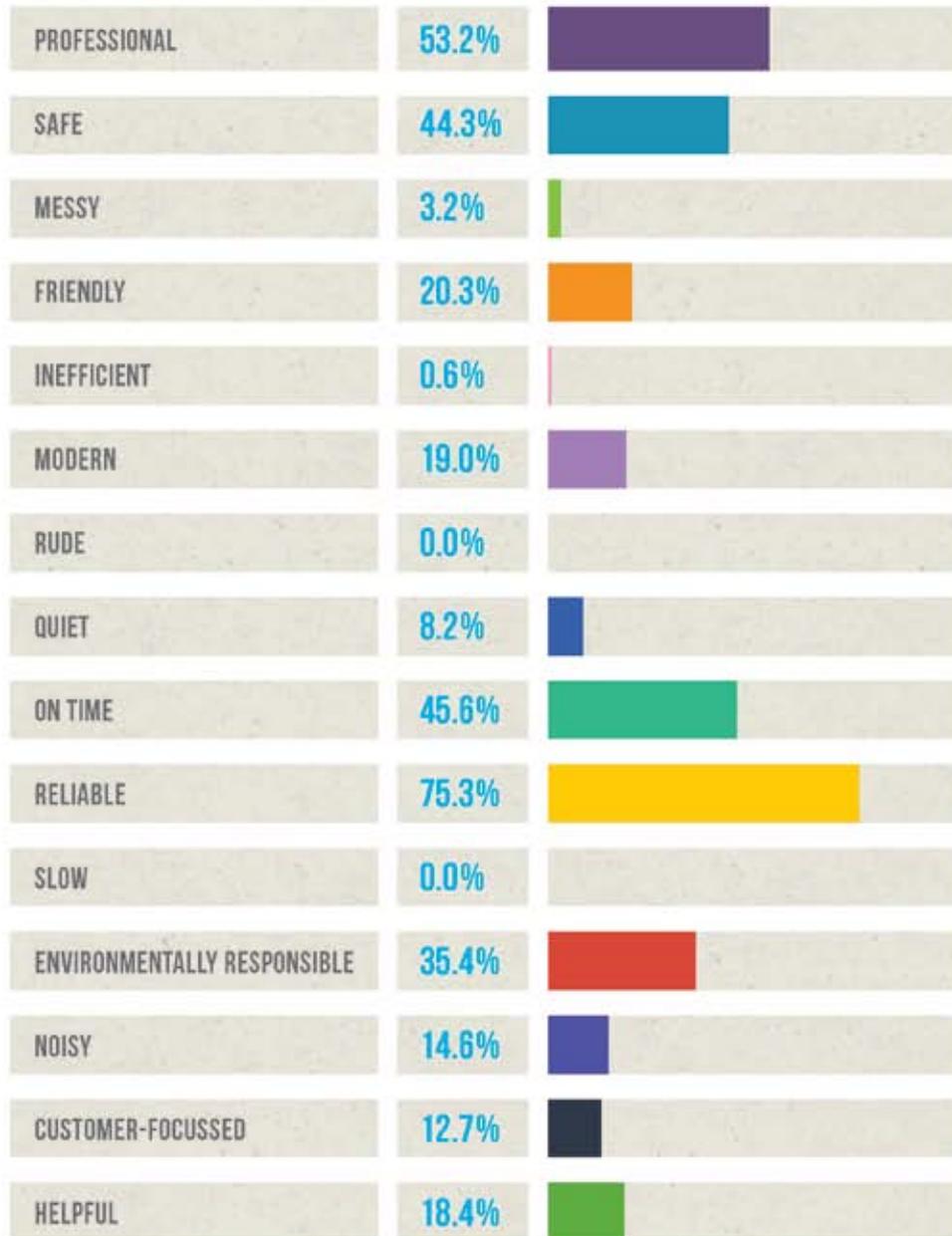
## QUESTION ASKED: OVERALL, HOW SATISFIED OR DISSATISFIED ARE YOU WITH ALL OF EAST WASTE'S COLLECTION/WASTE MANAGEMENT SERVICES?

	VERY DISSATISFIED	0.6%
	FAIRLY DISSATISFIED	0.6%
	SATISFIED	21.1%
	FAIRLY SATISFIED	22.9%
	VERY SATISFIED	54.8%



## COMMUNITY SATISFACTION

**QUESTION ASKED:**  
**WHICH OF THE FOLLOWING WORDS WOULD YOU USE TO DESCRIBE THE SERVICE PROVIDED BY EAST WASTE (SELECT ALL WHICH APPLY)?**



# OPERATIONS

East Waste has an established purpose built depot and office facilities in Ottoway. This depot comprises office buildings, a wash bay and fully equipped workshop. East Waste operates and maintains a fleet of 38 collection vehicles, and employs 41 permanent staff.

Uniquely, East Waste prides itself on a single quality performance measurement. We aim to return >90% of all bins upright back to the kerb with the lids closed. This repeatable quality is unparalleled in the industry. Day to day vehicle servicing, maintenance and breakdown rectification is undertaken using a combination of internal workshop resources, and external specialised contractors.

Currently East Waste provides a broad range of services to Member Councils. This is summarised in the Services Matrix below. To continue to provide good value and efficiency to Member Councils, it is important to East Waste to offer all of these current services to Member Councils. This table identifies opportunity for efficient and effective service offerings currently available to Member Councils.

COUNCIL	SERVICES										
	Weekly collection of general waste	Fortnightly collection of recyclables	Fortnightly collection of organics	Food waste in organics	"At Call" Hard Waste	Street/Park/Litter collection	Customer service	Bin repairs/maintenance/replacements	GPS tracking	RFID tracking	Education and promotion
Adelaide Hills Council	✓	✓	✓	✓		✓	✓	✓	✓		✓
City of Burnside	✓	✓	✓	✓	TRIAL		✓		✓	✓	✓
Campbelltown City Council	✓	✓	✓	✓	✓		✓	✓	✓		✓
City of Mitcham		✓	✓	✓	✓		✓	✓	✓		✓
City of Norwood, Payneham & SP	✓	✓	✓	✓		✓	✓	✓	✓		✓
Corp Town of Walkerville	✓	✓	✓	✓		✓	✓	✓	✓		✓



## TONNAGE DATA

Using a frontline fleet of 29 low emission collection vehicles, in 2013/2014 a total of 98,738 tonnes of household waste and recyclables was collected from East Waste Member Council households.

### 52,461 TONNES OF THAT WAS SENT FOR RECYCLING AND BENEFICIAL REUSE.

On average, across all the East Waste Member Councils, that represents an impressive 53% diversion from landfill. So over half of all the materials presented by residents in their wheelie bins each week was either recycled to be turned into new packaging materials, or composted into products to improve soil health in South Australia.

While some Member Councils are achieving above 60% diversion, the average rate of 53% is a promising result, but one that our communities can build upon.

A new waste minimisation education and promotion campaign to be rolled out in 2016 will challenge residents to improve recycling rates even more.

There is a definite environmental and financial benefit from separating out household recyclables and organics and placing them responsibly in the correct bin. East Waste, and Member Councils, will continue to strive for best practice in recycling and diversion of resources from landfill.

KERBSIDE TONNES COLLECTED 2013/14	RECYCLABLES	ORGANICS	WASTE
ADELAIDE HILLS COUNCIL	3492	3047	7634
CITY OF BURNSIDE	4389	6028	7596
CITY OF MITCHAM	6291	7977	12496*
NORWOOD PAYNEHAM & ST PETERS	3747	4421	7139
CAMPBELLTOWN CITY COUNCIL	4691	6643	9993
TOWN OF WALKERVILLE	711	1020	1415

\*The City of Mitcham manages the collection of waste for its residents.



## "AT-CALL" HARD WASTE SERVICE

East Waste currently provides an efficient, cost effective and convenient domestic 'at-call' hard waste collection service for two of its Member Councils – Campbelltown City Council and City of Mitcham, utilising a purpose built hard waste collection vehicle.

The 'at-call' service is an organised service that allows the resident to utilise the service at a date and time that is convenient for them. Traditional hard

waste collection practices often included a 'city-wide' collection on a nominated date, which impacted on the streetscapes of the respective Council area, and provided logistical challenges for the collection employees.

The 'at-call' service offers a better public amenity, and better flexibility and responsiveness for the resident.



**It's not hard to get rid of hard rubbish.**

Book your free Council collection today.  
8347 5170 or [eastwaste.com.au](http://eastwaste.com.au)

EAST WASTE City of Burnside CAMPBELLTOWN CITY COUNCIL CITY OF MITCHAM

Messenger Press Awareness Campaign

**FOR THE 2014-2015 YEAR,  
EAST WASTE UNDERTOOK 3,461 HARD WASTE  
COLLECTIONS TOTTALLING 620.75 TONNES ON  
BEHALF OF THE CAMPBELLTOWN CITY COUNCIL,  
AND 5,252 HARD WASTE COLLECTIONS  
TOTTALLING 963.04 TONNES ON BEHALF OF  
THE CITY OF MITCHAM.**





In June 2014 the Board recognised Giuliano (Jimmi) Pastro's exceptional and long term contribution to East Waste.

Jimmi Pastro retired from East Waste on 29 July 2014. Jimmi provided 34 years of service to East Waste as a collection driver. Jimmi's contribution to East Waste was significant, and he was thanked by management and staff at a function at the East Waste Depot on Friday 8 August 2014.



# 46,273

tonnes of waste collected  
from our 6 Member  
Councils in 2014/15.

# WORK, HEALTH & SAFETY

## EAST WASTE VALUES SAFETY

For East Waste, safety is more than a policy manual or a training session; it's how East Waste does business. It cannot be denied that it makes good business sense to have management systems that are designed to be suitable to the nature of the business, responsive to the business needs and manage the business' risks as part of 'every-day' operational practices.

East Waste fosters a culture in which safety, health and welfare are top priorities; and where all staff are responsible for looking out for one another. Our commitment to safety and care for fellow employees is aimed at improved business results as well as business continuity and promotion of a safe workplace.

### Audit results

East Waste is audited by the Local Government Association Workers Compensation Scheme. This annual audit serves to determine if East Waste is meeting the WHS and Injury Management performance standards for self-insured organisations. During the LGAWCS WHS Key Performance Indicator Audit 2014 545 documents were reviewed in total over a two day period. Eleven (11) elements were chosen to be audited, being a sample across all forty six (46) elements.

## AN OUTSTANDING RESULT WAS ACHIEVED BEING AN AUDIT SCORE OF 100 OUT OF 100.

This excellent result ensured East Waste received the maximum possible rebate from the Local Government Workers Compensation Scheme.

The next Audit is due to occur October 2015.



## WORK, HEALTH & SAFETY

### Risk Management Framework

East Waste, in conjunction with an external consultant, has recently completed a Risk Management Framework. The Risk Management Framework includes a Business Continuity Plan and a Risk Management Plan.

The purpose of this Risk Management Framework is to provide Staff and Board Members of the East Waste, guidance in how to manage risk in a consistent and comprehensive way.



### Workplace Emergency and Evacuation Plan

East Waste's Workplace Emergency and Evacuation Plan (WEEP) acts as a reference source of useful emergency-related information for members of the Emergency Control Organisation, being East Waste, and to provide guidance on immediate actions and important considerations in the event of an emergency situation or critical incident occurring on site.

- To facilitate a prompt, decisive, coordinated and appropriate initial response to an emergency
- To provide guidance for controlling or limiting any negative effect that an actual or potential emergency or critical incident could have on the site or surrounding community
- To provide a framework in which key persons can develop the competencies to effectively respond to an on-site emergency
- To provide a mechanism for assuring the continued accuracy and relevance of the Workplace Emergency and Evacuation Plan

East Waste has an Emergency Management Committee which meets bi-annually as part of its commitment to being an Emergency Control Organisation.

**THE OBJECTIVES OF THE EAST WASTE'S WEEP IS TO PROVIDE A MECHANISM THAT ENABLES THE ORGANISATION AND ITS OFFICERS TO:**



## WORK, HEALTH & SAFETY

### Fatigue Management Policy

A core objective of East Waste's Annual Plan 2014/15 is to ensure Workplace Health and Safety is incorporated into every decision making process that East Waste undertakes. Activities pursued to meet this objective include the development of a Fatigue Management Policy.

The intent of establishing a policy is to reduce risk (further supported by the recent completion of the Risk Management Framework) and embed a:

## 'SAFETY FIRST' CULTURE AT EAST WASTE.

The Fatigue Management Policy was endorsed by the Board. The key features of the fatigue management policy are;

- For every 8 hours worked a break of 30 minutes is to occur
- A minimum of 12 hours is to expire between finishing work and commencing work
- Outlining strategies East Waste already has in place to address possible fatigue related issues (such as; rest breaks, drug testing, daily vehicle safety check sheets, fatigue management training, gym and the fruit program)



# Financial Statement



2014-15  
Annual Report

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## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### CERTIFICATION OF FINANCIAL STATEMENTS

#### EASTERN WASTE MANAGEMENT AUTHORITY INC

#### CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the entity to certify the financial statements in their final form.  
In our opinion:

1. The accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.
2. The financial statements present a true and fair view of the entity's financial position at 30 June 2015 and the results of its operations and cash flows for the financial year.
3. Internal controls implemented by the entity provide a reasonable assurance that the entity's financial records are complete, accurate and reliable and were effective throughout the financial year.
4. The financial statements accurately reflect the entity's accounting and other records.

General Manager

  
Adam Faulkner

Chairman

  
Bob Cunningham

 September 2015



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### STATEMENT OF COMPREHENSIVE INCOME AS AT 30 JUNE 2015

	Note	2015 \$	2014 \$
<b>INCOME</b>			
Collection charges	2	13,086,802	14,717,803
Investment income	2	42,728	39,194
Other income	2	878,601	930,966
<b>TOTAL INCOME</b>		<b>14,008,131</b>	<b>15,687,963</b>
<b>EXPENSES</b>			
Employee costs	3	4,837,731	4,745,168
Materials, contracts & other expenses	3	6,879,259	8,310,13
Depreciation, amortisation & impairment	3	1,754,292	2,109,033
Finance costs	3	405,851	385,791
<b>TOTAL EXPENSES</b>		<b>13,877,133</b>	<b>15,550,126</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<b>130,998</b>	<b>137,837</b>
Asset disposal & fair value adjustments		7,002	73,549
Income tax equivalent charge		(4,574)	(20,033)
<b>NET SURPLUS / (DEFICIT)</b>		<b>133,426</b>	<b>191,353</b>
<i>Transferred to Equity Statement</i>			
Other Comprehensive Income		-	-
<b>Total Other Comprehensive Income</b>		<b>-</b>	<b>-</b>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b>133,426</b>	<b>191,353</b>

The accompanying notes form part of these financial statements.



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2015

	Note	2015 \$	2014 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash on hand	4	2,096,194	1,766,027
Trade & other receivables	4	248,589	371,625
Inventories	4	-	4,278
<b>TOTAL CURRENT ASSETS</b>		<b>2,344,783</b>	<b>2,141,930</b>
<b>NON-CURRENT ASSETS</b>			
Property, plant & equipment	5	6,793,005	6,619,596
<b>TOTAL NON-CURRENT ASSETS</b>		<b>6,793,005</b>	<b>6,619,596</b>
<b>TOTAL ASSETS</b>		<b>9,137,788</b>	<b>8,761,526</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade & other payables	6	1,163,066	1,224,141
Borrowings	6	1,099,894	1,617,228
Provisions	6	439,025	258,858
<b>TOTAL CURRENT LIABILITIES</b>		<b>2,701,985</b>	<b>3,100,227</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	6	6,103,149	5,519,620
Provisions	6	55,891	120,360
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>6,159,040</b>	<b>5,639,980</b>
<b>TOTAL LIABILITIES</b>		<b>8,861,025</b>	<b>8,740,207</b>
<b>NET ASSETS</b>		<b>276,763</b>	<b>21,319</b>
<b>EQUITY</b>			
Retained earnings		276,763	21,319
<b>TOTAL EQUITY</b>		<b>276,763</b>	<b>21,319</b>

The accompanying notes form part of these financial statements.



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2015

	Accumulated Surplus \$	Total Equity \$
<b>Balance at 1 July 2014</b>	21,319	21,319
<b>Comprehensive income</b>		
Net surplus / (deficit) for the year	133,426	133,426
<b>Total comprehensive income for the year attributable to members of the association</b>	<u>133,426</u>	<u>133,426</u>
Contributed equity	<u>122,018</u>	<u>122,018</u>
<b>Balance at 30 June 2015</b>	<u><b>276,763</b></u>	<u><b>276,763</b></u>
<b>Balance at 1 July 2013</b>	(292,051)	(292,051)
<b>Comprehensive income</b>		
Net surplus / (deficit) for the year	191,352	191,352
<b>Total comprehensive income for the year attributable to members of the association</b>	<u>191,352</u>	<u>191,352</u>
Contributed equity	<u>122,018</u>	<u>122,018</u>
<b>Balance at 30 June 2014</b>	<u>21,319</u>	<u>21,319</u>

The accompanying notes form part of these financial statements.



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2015

	Note	2015 \$	2014 \$
<b>Cash flows from operating activities</b>			
<i>Receipts</i>			
Operating receipts		14,092,717	15,829,931
Investment receipts		42,728	39,194
<i>Payments</i>			
Finance payments		(405,851)	(320,562)
Distribution to member councils		(4,574)	(20,033)
Operating payments to suppliers & employees		(11,662,367)	(13,803,622)
<b>Net cash provided by (used in) operating activities</b>		<u>2,062,653</u>	<u>1,724,908</u>
<b>Cash flows from investing activities</b>			
<i>Receipts</i>			
Sale of replaced assets		71,455	185,709
Capital contributed by members		122,018	122,018
<i>Payments</i>			
Expenditure on replacement assets		(1,992,154)	(2,299,125)
<b>Net cash provided by (used in) investing activities</b>		<u>(1,798,681)</u>	<u>(1,991,398)</u>
<b>Cash flows from financing activities</b>			
<i>Receipts</i>			
Proceeds from borrowings		1,743,400	2,013,491
<i>Payments</i>			
Repayments of borrowings		(1,677,205)	(2,045,201)
<b>Net cash provided by (used in) financing activities</b>		<u>66,195</u>	<u>(31,710)</u>
Net increase (decrease) in cash held		330,167	(298,200)
Cash on hand at beginning of financial year		1,766,027	2,064,227
Cash on hand at end of financial year		<u>2,096,194</u>	<u>1,766,027</u>

The accompanying notes form part of these financial statements.



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

The financial statements cover Eastern Waste Management Authority Inc as an individual entity. Eastern Waste Management Authority Inc is an association incorporated in South Australia under the SA Local Government Act 1999 and has its principal place of business at 1 Temple Court Ottoway SA.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

##### **Basis of Preparation**

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Authority's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

##### **The Local Government Reporting Entity**

Eastern Waste Management Authority Inc ("The Authority") is a Local Government Authority Section 43 Regional Subsidiary under the control of the City of Burnside, City of Norwood Payneham & St Peters, Campbelltown City Council, Corporation of the Town of Walkerville, City of Mitcham and Adelaide Hills Council. The Charter was reviewed as required by the Local Government Act 1999 and a revised Charter was gazetted on 29 November 2012. The six Member Councils have an equal equity share and the Board comprises a Director from each Council and an Independent Chair appointed by the absolute majority of Member Councils.

##### **Income Recognition**

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

##### **Cash, Cash Equivalents and other Financial Instruments**

Cash Assets include all amounts readily convertible to cash on hand at the entity's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

##### **Infrastructure, Property, Plant & Equipment**

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. No capitalisation threshold is applied to the acquisition of land or interests in land.



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### Infrastructure, Property, Plant & Equipment (Continued)

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and values are provided at Note 5.

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Authority, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

The depreciable amount of all fixed assets including building and capitalised lease assets, is depreciated on a straight-line basis over their useful lives commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Plant and Equipment	10% - 20%
Building and other structures	5% - 10%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement. When re-valued assets are sold, amounts included in the revaluation relating to that asset are transferred to retained earnings.

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Authority were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### Payables

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to the Authority's assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

### Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

### Employee Benefits

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date.

No accrual is made for sick leave as experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Authority does not make payment for untaken sick leave.

The Authority makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. This particular Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods.

### Leases

In respect of finance leases, where the Authority substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class, and are amortised to expense over the period during which the Authority is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

### Goods and Services Tax

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax" Receivables and Creditors include GST receivable and payable.

Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable. Non-current assets and capital expenditures include GST net of any recoupment. Amounts included in the Statement of Cash Flows are disclosed on a gross basis.



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### Competitive Neutrality

The Authority undertakes commercial (for profit) activities being the collection and disposal of domestic waste on behalf of non member councils. This non core business constitutes a significant business activity of the Authority, as such, for the purposes of the national competition policy, it is an activity to which the principles of competitive neutrality will apply.

The Authority recognises the objective of competitive neutrality as the intention to remove any net competitive advantages from its commercial (for profit) activities. Accordingly, the Authority is implementing principles of competitive neutrality, in particular tax equivalents and debt guarantee fees, where it competes with the private sector.

These tax equivalents include:

- 1.1 payroll tax;
- 1.2 stamp duty;
- 1.3 council rates;
- 1.4 fuel excise;
- 1.5 Work Cover levies;
- 1.6 prevailing commercial interest rates applicable to the purchase of operating plant;
- 1.7 debt guarantee fees, where required;
- 1.8 standard interest rates on borrowings;

The Authority will annually and proportionately disburse to its member councils, the equivalent of all of the costs referred to above together with the equivalent of company taxation on the net profit derived from its commercial (for profit) activities. The disbursements made to the member councils will not and are not intended to be directly or indirectly returned to the Authority.

In bidding for the new commercial (for profit) business activities, the Authority will fully account for all costs including all taxes, licences, fees, charges and guarantees that are applicable to the private sector operating in the same market place, unless all bidders are both equally directed to do otherwise and have the benefit of all exemptions to which the Authority is entitled.

The Authority has obtained and will maintain for its commercial (for profit) activities a prescribed activity license from the Environment Protection Authority for the collection or transport of waste from domestic premises on behalf of non member councils.

### Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2015 reporting period and have not been used in preparing these reports.

- AASB 9 - Financial Instruments
- AASB 13 - Fair Value Measurement
- AASB 116 - Property, Plant & Equipment
- AASB 119 - Employee Benefits
- AASB 137 - Provisions, Contingent Liabilities and Contingent Assets
- AASB 138 - Intangible Assets
- AASB 139 - Financial Instruments: Recognition and Measurement
- AASB 140 - Investment Properties

Standards containing consequential amendments to other Standards and Interpretations arising from the above: AASB 2010-7, AASB 2014-1, AASB 2014-3, AASB 2014-4, AASB 2014-5, AASB 2014-10, AASB 2015-1, AASB 2015-2 and AASB 2015-3.



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

The Authority is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

### Comparative Information

It has been identified that an amendment to comparative income was required to correct an overstatement of income in the 2013/14 financial year of \$122,018. The Statement of Comprehensive Income and Statement of Cash Flows have been restated to reflect the correct treatment of the overstatement of income.

As a result of the correction to income in the Statement of Comprehensive Income, the revised Operating Result for 2013/14 has changed from a \$259,855 surplus to a \$137,837 surplus.

	Previous 2013/2014	Adjustment	New 2013/2014
<b>STATEMENT OF COMPREHENSIVE INCOME</b>			
Income	15,809,981	(122,018)	15,687,963
<i>Movement in Operating Result</i>		<u>(122,018)</u>	
<b>STATEMENT OF CASH FLOWS</b>			
Operating Receipts	1,846,926	(122,018)	1,724,908
<i>Movement in Operating Cash Flows</i>		<u>(122,018)</u>	
Capital Contributed by Members	-	122,018	122,018
<i>Movement in Investing Cash Flows</i>		<u>122,018</u>	



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

#### 2. INCOME

	2015	2014
	\$	\$
<b>Collection Charges</b>		
Household refuse	3,853,511	4,200,218
Administration	202,812	202,812
Green organics	3,089,855	3,689,322
Recyclables	3,910,422	4,172,585
Hardwaste	361,775	198,927
Litter	233,959	188,001
Waste disposal	1,402,234	1,903,576
Recycling	32,234	162,362
	<u>13,086,802</u>	<u>14,717,803</u>
<b>Investment Income</b>		
Bank interest	42,728	39,194
	<u>42,728</u>	<u>39,194</u>
<b>Other Income</b>		
Bin supply	485,995	729,110
Replacement bins	128,471	121,274
Sundry	264,135	80,582
	<u>878,601</u>	<u>930,966</u>



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

#### 3. EXPENSES

	2015	2014
	\$	\$
<b>Employee Costs</b>		
Salaries and wages	3,552,355	3,399,275
Employee entitlements expense	218,599	88,364
Superannuation	278,110	239,935
Workers' compensation insurance	157,318	94,490
Wages casual agency staff	563,945	862,731
Other	67,404	60,373
	<u>4,837,731</u>	<u>4,745,168</u>
Total Number of Employees (Full time equivalent at end of reporting period)	50	45
<b>Materials, Contracts &amp; Other Expenses</b>		
<b>Prescribed Expenses</b>		
Auditor's remuneration		
- Auditing the financial reports	8,000	8,930
Board fees	23,850	17,400
Operating lease rentals	28,233	112,017
	<u>60,083</u>	<u>138,347</u>
<b>Other Materials, Contracts &amp; Expenses</b>		
Contractors	-	119,256
Disposal fees	2,264,004	2,797,188
Dumping fees	343,514	350,568
Energy	25,997	21,903
Fuel, gas & oil	957,456	1,364,524
GPS expenses	36,512	-
Insurance	24,164	16,493
Maintenance	1,522,552	1,751,374
Legal expenses	31,974	14,063
Printing, stationery, postage & courier	33,829	35,749
Promotion & advertising	21,005	13,813
Parts, accessories & consumables	45,799	111,777
Processing costs	40,041	179,150
Professional services	185,164	45,321
Registration & insurance - trucks	260,155	254,359
Telephone	41,688	42,145
Sorting fees	676,537	769,040
Sundry	308,785	285,064
	<u>6,819,176</u>	<u>8,171,787</u>
	<u>6,879,259</u>	<u>8,310,134</u>



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

#### 3. EXPENSES CONTINUED

	2015	2014
	\$	\$
<b>Depreciation, Amortisation &amp; Impairment</b>		
<i>Depreciation</i>		
Buildings & other structures	7,163	7,163
Plant & equipment	1,747,129	2,101,870
	<u>1,754,292</u>	<u>2,109,033</u>
<b>Finance Costs</b>		
Bank charges & bill fees	2,214	3,999
Interest on loans	403,637	381,792
	<u>405,851</u>	<u>385,791</u>



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

#### 4. CURRENT ASSETS

	2015	2014
	\$	\$
<b>Cash on hand</b>		
Short term deposits	1,452,513	1,311,952
Cash at bank	643,681	454,075
	<u>2,096,194</u>	<u>1,766,027</u>
<b>Trade &amp; other receivables</b>		
Debtors - general	247,599	370,840
Prepayments	990	785
	<u>248,589</u>	<u>371,625</u>
<b>Inventories</b>		
Stores & materials	-	4,278
	<u>-</u>	<u>4,278</u>



During the latter part of 2014/15 year East Waste undertook a tender process for recyclables and organics processing which over the coming ten year period will prove to be an excellent outcome for Member Councils.



# 29,136

tonnes of organic waste collected for residents in our Member Councils.

## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

#### 5. INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

2014				
	<i>At Fair Value</i>	<i>At Cost</i>	<i>Acc Depn</i>	<i>Carrying Amount</i>
Buildings & Other Structures	26,732	48,383	(17,549)	57,566
Plant & Equipment	-	19,388,350	(12,826,320)	6,562,030
<b>Total</b>	26,732	19,436,733	(12,843,869)	6,619,596

2015				
	<i>At Fair Value</i>	<i>At Cost</i>	<i>Acc Depn</i>	<i>Carrying Amount</i>
Buildings & Other Structures	26,732	48,383	(24,712)	50,403
Plant & Equipment	-	12,873,515	(6,130,913)	6,742,602
<b>Total</b>	26,732	12,921,898	(6,155,625)	6,793,005

2014 CARRYING AMOUNT MOVEMENT DURING YEAR				
	<i>Carrying Amount</i>	<i>Additions</i>		<i>Disposals</i>
		<i>New/Upgrade</i>	<i>Renewels</i>	
Buildings & Other Structures	57,566	-	-	-
Plant & Equipment	6,562,030	1,992,154	-	(64,453)
<b>Total</b>	6,619,596	1,992,154	-	(64,453)
Comparatives	6,541,665	2,299,125	-	(112,161)

2015 CARRYING AMOUNT MOVEMENT DURING YEAR				
	<i>Depreciation</i>	<i>Writeback</i>	<i>Adjustment</i>	<i>Carrying Amount</i>
Buildings & Other Structures	(7163)	-	-	50,403
Plant & Equipment	(1,747,129)	-	-	6,742,602
<b>Total</b>	(1,754,292)	-	-	6,793,005
Comparatives	(2,109,033)	-	-	6,619,596



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

#### 6. LIABILITIES

	2015 \$	2014 \$
<b>Trade and other payables</b>		
<i>Current</i>		
Goods & services	745,638	921,814
Accrued charges - employee entitlements	254,976	152,075
Accrued charges - other	157,878	130,219
Other	4,574	20,033
	<u>1,163,066</u>	<u>1,224,141</u>
<b>Borrowings</b>		
<i>Current</i>		
Lease and goods mortgage liability	1,038,885	1,534,378
Loan to repay HLA	61,009	82,850
	<u>1,099,894</u>	<u>1,617,228</u>
<i>Non Current</i>		
Lease and goods mortgage liability	5,654,846	5,010,308
Loan to repay HLA	448,303	509,312
	<u>6,103,149</u>	<u>5,519,620</u>
<b>Provisions</b>		
<i>Current</i>		
Employee entitlements (inc oncosts)	439,025	258,858
<i>Non Current</i>		
Employee entitlements (inc oncosts)	<u>55,891</u>	<u>120,360</u>



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

#### 7. RECONCILIATION TO CASH FLOW STATEMENT

##### Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	2015	2014
	\$	\$
Total cash & equivalents	2,096,194	1,766,027
Less: short-term borrowings	-	-
Balances per Statement of Cash Flow	<u>2,096,194</u>	<u>1,766,027</u>
<b>Reconciliation of Change in Net Assets to Cash from Operating Activities</b>		
Net Surplus / (Deficit)	133,426	191,353
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	1,754,292	2,109,033
Net (gain) / loss on disposals	(7,002)	(73,549)
Changes in Net Current Assets / Liabilities		
Net movement in receivables	123,036	(377,605)
Net movement in inventories	4,278	(1,362)
Net movement in trade & other payables	(61,075)	(202,143)
Net movement in provisions	115,698	79,181
<b>Net Cash provided by (or used in) operations</b>	<u>2,062,653</u>	<u>1,724,908</u>



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### 8. FINANCIAL INSTRUMENTS

All financial instruments are categorised as loans and receivables.

Accounting Policies - Recognised Financial Instruments

#### **Bank, Deposits at Call, Short Term Deposits**

##### *Accounting Policy*

Carried at lower of cost and net realisable value; interest is recognised when earned.

##### *Terms & Conditions*

Deposits are returning fixed interest rates between 2.00% and 2.05% (2014: 2.75% and 3.25%).

##### *Carrying Amount*

Approximates fair value due to the short term to maturity.

#### **Liabilities - Creditors and Accruals**

##### *Accounting Policy*

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the entity.

##### *Terms & Conditions*

Liabilities are normally settled on 30 day terms.

##### *Carrying Amount*

Approximates fair value.

#### **Liabilities - Interest Bearing Borrowings**

##### *Accounting Policy*

Carried at the principal amounts. Interest is charged as an expense as it accrues.

##### *Terms & Conditions*

Secured over future revenues, borrowings are repayable; interest is charged at fixed rates between 4.25% and 7.01% (2014: 4.80% and 7.01%).

##### *Carrying Amount*

Approximates fair value.

#### **Liabilities - Finance Leases**

##### *Accounting Policy*

Accounted for in accordance with AASB 117.



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

#### Liquidity Analysis

2015	Due < 1 year	Due > 1 year; < 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b>Financial Assets</b>					
Cash & Equivalents	2,096,194	-	-	2,096,194	2,096,194
Receivables	248,589	-	-	248,589	248,589
	<u>2,344,783</u>	<u>-</u>	<u>-</u>	<u>2,344,783</u>	<u>2,344,783</u>
<b>Financial Liabilities</b>					
Payables	745,638	-	-	745,638	745,638
Current Borrowings	1,700,074	-	-	1,700,074	1,038,885
Non-Current Borrowings	-	4,974,068	1,510,869	6,484,936	5,654,846
	<u>2,445,712</u>	<u>4,974,068</u>	<u>1,510,869</u>	<u>8,930,648</u>	<u>7,439,369</u>

2014	Due < 1 year	Due > 1 year; < 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b>Financial Assets</b>					
Cash & Equivalents	1,766,027	-	-	1,766,027	1,766,027
Receivables	371,625	-	-	371,625	371,625
	<u>2,137,652</u>	<u>-</u>	<u>-</u>	<u>2,137,652</u>	<u>2,137,652</u>
<b>Financial Liabilities</b>					
Payables	921,814	-	-	921,814	921,814
Current Borrowings	2,085,075	-	-	2,085,075	1,617,228
Non-Current Borrowings	-	5,519,620	-	5,519,620	5,519,620
	<u>3,006,889</u>	<u>5,519,620</u>	<u>-</u>	<u>8,526,509</u>	<u>8,058,662</u>

#### Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the entity.

#### Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any allowance for doubtful debts. Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply. Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Most of the Authority's financial instruments - both assets and liabilities - are at fixed rates. Any such variations in future cash flows will not be material in effect on either the Authority's incomes or expenditures.



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

#### 9. EXPENDITURE COMMITMENTS

	2015	2014
	\$	\$
<b>Finance Lease Commitments</b>		
Commitments under finance leases at the reporting date are as follows:		
Not later than one year	1,639,065	2,032,673
Later than one year and not later than 5 years	4,525,765	5,090,608
Later than 5 years	1,510,869	1,161,387
Minimum lease payments	<u>7,675,698</u>	<u>8,284,668</u>
Less: future finance charges	<u>(981,958)</u>	<u>(1,147,821)</u>
Net lease liability	<u>6,693,740</u>	<u>7,136,847</u>



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

#### 10. UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the entity prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2015	2014
	\$	\$
Income	14,008,131	15,687,963
<b>less</b> Expenses	<u>13,877,133</u>	<u>15,550,126</u>
Operating Surplus / (Deficit)	130,998	137,837
<b>less</b> Net Outlays on Assets		
Capital expenditure on renewal & replacement of existing assets	1,992,154	2,299,125
Depreciation, amortisation & impairment	(1,754,292)	(2,109,033)
Proceeds from sale of replaced assets	<u>(71,455)</u>	<u>(185,709)</u>
	166,407	4,383
Net Lending / (Borrowing) for Financial Year	<u>(35,409)</u>	<u>133,454</u>



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

#### 11. RELATED PARTY INFORMATION

A new charter for East Waste was gazetted on 29 November 2012. Under this Charter, Directors are not paid by East Waste and the newly appointed Independent Chair is paid by East Waste. The remuneration set by the Board is \$20,000 per annum.

##### **Board Members**

###### *Mr. P DiIulio*

Appointed to the Board of East Waste for a term of two (2) years from the date of the gazettal of new charter 29 November 2012. Reappointed in December 2014.

###### *Cr G Piggott*

Appointed to the Board of East Waste for a term of two (2) years from 17 September 2012. Reappointed in December 2014.

###### *Mr. M Barone*

Appointed to the Board of East Waste for a term of two (2) years from the date of the gazettal of new charter 29 November 2012. Reappointed in December 2014.

###### *Cr K Hockley*

Appointed to the Board of East Waste for a term of two (2) years from 25 November 2014.

###### *Cr G Webster*

Appointed to the Board of East Waste for a term of two (2) years from 24 November 2014.

###### *Cr L Green*

Appointed to the Board of East Waste in February 2013. Reappointed in November 2014.

###### *Mr B Cunningham*

Appointed as independent chairman of the Board of East Waste in March 2013. Reappointed in June 2015.



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

#### 12. KEY MANAGEMENT PERSONNEL

The table below summarises in aggregate the remuneration of all senior management personnel and Board Members of the Eastern Waste Management Authority Inc.

	Salary	Super	Non-Cash	Allowances	ETP	Total
	\$	\$	\$	\$	\$	\$
2015	128,827	13,523	-	12,000	-	154,350
2014	125,240	12,760	-	12,000	-	150,000

#### Board Member Compensation

Independent Chairperson - \$20,000 (2014: \$4,350)

Independent Audit Committee Members - \$3,850 (2014: \$1,050)



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015

#### 13. Highbury Landfill Authority Inc

The Eastern Waste Management Authority, originally known as the East Torrens Municipal Destructor Trust, was established on 19 July 1928 (the name change took place in 1993).

As at 1 July 2004, the Eastern Waste Management Authority comprised 3 member Councils, being the City of Norwood, Payneham and St Peters, the City of Burnside and the Corporation of the Town of Walkerville.

On 5 August 2004, the City of Norwood, Payneham and St Peters, the City of Burnside and the Corporation of the Town of Walkerville established the Highbury Landfill Authority Inc. Its purpose included the facilitation of the closure and the post-closure of the Highbury Landfill site, as well as managing the joint interests and liability of the Councils in relation to the closure of the site.

On 31 December 2004 the property known as the Highbury Landfill site was transferred from East Waste to Highbury Landfill Authority Inc.

On 1 January 2005 the Eastern Waste Management Authority Inc. Charter was amended to include the three new member Councils - the City of Mitcham, the Campbelltown City Council and Adelaide Hills Council.

On 1 January 2005 a loan was created between East Waste and the Highbury Landfill Authority that represented the net value of assets in East Waste prior to 1 January 2005. This was an At Call Loan and interest had been capitalised until the loan was called in by the Highbury Landfill Authority in November 2008. The loan amount was \$873,000 and East Waste borrowed the money from the National Australia Bank with an Interest Only Loan. This loan has now been re-financed through the Local Government Finance Authority, to be repaid in 10 years. The Board of East Waste resolved in February 2010 to charge Member Councils the loan repayments for this loan in their equity percentages as set out in the January 2005 charter.

#### 14. EVENTS OCCURRING AFTER BALANCE DATE

In accordance with AASB 110, there were no events subsequent to 30 June 2015 that need to be disclosed in the financial statements.



## EAST WASTE MANAGEMENT AUTHORITY INC. FINANCIAL STATEMENT 2014-15

### CERTIFICATION OF AUDITOR INDEPENDENCE

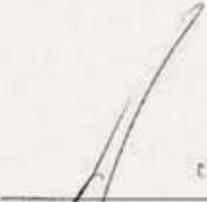
#### EASTERN WASTE MANAGEMENT AUTHORITY INC

#### CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Authority for the year ended 30 June 2015, the Council's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

General Manager

  
Adam Faulkner

Presiding Member  
Audit Committee

  
Brian Cunningham

6<sup>th</sup> September 2015



East Waste to continue to provide core services to Member Council's, and advise Member Councils of the capacity to deliver the full range of core services which could further drive efficiencies and alignment between Member Councils and East Waste.



# 56,461

tonnes sent for recycling  
and beneficial reuse  
during 2014/15.

**It's not hard  
to get rid of  
hard rubbish.**



**Book your free Council collection today.**

No need to wait for spring, we collect all year round.  
Call 8347 5170 or go online [eastwaste.com.au](http://eastwaste.com.au).



Messenger Press Awareness Campaign

## WHO IS EAST WASTE?

- A Regional Subsidiary established under the Local Government Act 1999 Six Member Councils.
- Purpose is to collect and dispose/recycle Member Councils wastes and recyclables.
- Provide approximately 180,000 services per week.
- Services approximately 30% of Metro Adelaide.
- Board of Directors & Independent Chairman.
- East Waste has a General Manger and 41 permanent staff members.
- Purpose built depot, fuel supply, self-sufficient workshop and administration centre.

Approximately  
 160,000  
bins collected per week,  
every week, each day  
of the week  
(bar two).



**EAST WASTE**

1 Temple Court  
Ottoway SA 5013

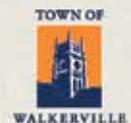
PO Box 26  
Mansfield Park SA 5012

Phone 08 8347 5111

Fax 08 8240 3244

Email [east@eastwaste.com](mailto:east@eastwaste.com)

[www.eastwaste.com.au](http://www.eastwaste.com.au)



# HIGHBURY LANDFILL AUTHORITY

## ANNUAL REPORT 2014 / 2015

### GOVERNANCE AND ADMINISTRATION

#### BOARD MEMBERS

##### BURNSIDE

**Mr Paul Deb**  
(Board Member)

##### NORWOOD,

##### PAYNEHAM

##### & ST PETERS

**Cr John Minney**  
(Board Member)

**Mr Peter Perilli**

(Proxy)

##### WALKERVILLE

**Cr Graham Webster**  
(Board Member)

##### INDEPENDENT

##### MEMBER—

##### AUDIT COMMITTEE

**Mr Peter Holmes**

A revised Charter for the Highbury Landfill Authority came into effect on 25th September 2014. Member Councils appointed their Board Member for a 3 year term. The composition of the Board of the Highbury Landfill Authority remained largely unchanged with the replacement of Cr Tony Reade from Walkerville with Cr Graham Webster.

The Independent Member on the Audit Committee remained Peter Holmes from Ferrier Hodgson.

TJH Management Services Pty Ltd continued to provide administration and management services to the Highbury Landfill Authority (HLA).

The site continues to be governed by an Environment Protection Authority (EPA) licence requiring six monthly monitoring of groundwater and monthly monitoring of landfill gas. The site has remained stable and within the approved risk profile. The Board resolved, at the start of the year, to undertake a Risk Management Plan Review for the site. Golder Associates undertook the review and it is pleasing to note that the site still complies with the parameters set by the original plan and incorporated into the EPA Licence.

As a result of the Risk Management Review, the Authority will conduct a workshop with the EPA to discuss the frequency of future environmental monitoring for the site and any further developments regarding the Ministerial Planning Amendment process for the Highbury precinct. The



*Torrens Road Entrance*

outcomes from this workshop will then be incorporated in to a 3 year Business Plan pursuant to Clause 4.3 of the HLA Charter.

The accounting standards require Highbury to estimate the future costs over a 25 year period to meet the legislative requirements of a closed landfill in South Australia. The provision in the accounts is a net present value (NPV) calculation of the future cash outflows to manage the post-closure phase of the Highbury Landfill. The Board has resolved to independently review this calculation every 3 years. Golder Associates were appointed to review the calculation for this financial year and the final provision calculation has been updated in accordance with the outcomes of this review. This has seen the provision increase by \$490,860.

#### SPECIAL POINTS OF INTEREST:

- The Risk Management Plan was reviewed this year and the site remains compliant with the EPA Licence
- The provision calculation in the HLA Financial Statements has been independently reviewed and updated.
- A new simplified Charter came into effect on 25th September 2014



*Natural vegetation continues to thrive over the site*

## CLOSURE & POST-CLOSURE MANAGEMENT

The site continues to revegetate naturally and is maintained with annual spraying for noxious weeds and regular grass cutting and maintenance. In accordance with the landfill closure plan, the retention pond will be planted out with appropriate plants to further improve the quality of water discharged off site.

The EPA are provided with monthly reports on landfill gas extraction and monitoring. These reports show compliance with the risk profile for the site.

URS conducted groundwater monitoring on one occasion during the year. The report and summary of the results were provided to the Environment Protection Authority consistent with the EPA licence.



Upgrade work on access tracks around the site

## FINANCIAL SUMMARY FOR THE YEAR ENDING 30 JUNE 2015

### Income Statement as at 30 June 2015

	<u>2015</u>	<u>2014</u>
	\$	\$
<b>REVENUE</b>		
Interest Received	636	1,255
Sundry Income	6,822	-
<b>TOTAL REVENUE</b>	<b>7,458</b>	<b>1,255</b>
<b>EXPENSES</b>		
Materials, contracts & other expenses	2,250	2,080
Depreciation, amortisation & impairment	7,395	7,395
Highbury Closure Provision	490,860	199,609
<b>TOTAL EXPENSES</b>	<b>500,505</b>	<b>209,084</b>
<b>OPERATING SURPLUS/ (DEFICIT)</b>	<b>(493,047)</b>	<b>(207,829)</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(493,047)</b>	<b>(207,829)</b>

### Statement of Financial Position as at 30 June 2015

	<u>2015</u>	<u>2014</u>
	\$	\$
<b>CURRENT ASSETS</b>		
Cash & Cash Equivalents	92,079	58,982
Trade & Other Receivables	4,234	3,305
<b>Total Current Assets</b>	<b>96,313</b>	<b>62,287</b>
<b>NON-CURRENT ASSETS</b>		
Infrastructure, Property, Plant & Equipment	16,590	23,985
<b>Total Non-Current Assets</b>	<b>16,590</b>	<b>23,985</b>
<b>TOTAL ASSETS</b>	<b>112,903</b>	<b>86,272</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	7,169	18,491
Provisions	171,000	131,000
<b>Total Current Liabilities</b>	<b>178,169</b>	<b>149,491</b>
<b>NON-CURRENT LIABILITIES</b>		
Provisions	4,372,000	4,091,000
<b>Total Non-Current Liabilities</b>	<b>4,372,000</b>	<b>4,091,000</b>
<b>TOTAL LIABILITIES</b>	<b>4,550,169</b>	<b>4,240,491</b>
<b>NET ASSETS</b>	<b>(4,437,266)</b>	<b>(4,154,219)</b>
<b>EQUITY</b>		
Accumulated Deficit	(4,437,266)	(4,154,219)
<b>TOTAL EQUITY</b>	<b>(4,437,266)</b>	<b>(4,154,219)</b>



Completed access track around monitoring well

**HIGBURY LANDFILL AUTHORITY**

**AERIAL MAP OF LANDFILL GAS MONITORING LOCATIONS FOR THE Highbury Landfill to monitor compliance with the EPA Landfill Licence**



**LANDFILL GAS MANAGEMENT AT Highbury**

- The plan opposite shows the network of monitoring bores to assist in managing landfill gas on the site.
- Boundary gas extraction bores have been established on the southern and eastern boundaries of the site.
- Landfill gas monitoring bores were monitored monthly during the year
- Energy Developments Ltd (EDL) extracts landfill gas from approximately 80 extraction bores located over the site.
- Landfill gas extraction generates approximately 1 megawatt of green electricity for up to 15 hours most weekdays.
- This is a renewable energy resource that is used by AGL and supports the State and nationwide initiatives for renewable energy.

# Waste Care SA

Annual Report 2014-2015

## BOARD MEMBERS

### Adelaide City Council

Mr Sean McNamara

Board Member

Mr Adrian Stokes

Deputy Board Member

### City of Campbelltown

Cr John Kennedy

Chair

Mr Kevin Lowe

Deputy Board Member

### City of Charles Sturt

Ms Fiona Jenkins

Board Member

Ms Jan Cornish

Deputy Board Member

### City of Norwood,

Payneham & St Peters

Mr Peter Perilli

Board Member

Cr John Frogley

Deputy Board Member

### City of Prospect

Cr Mark Standen

Board Member

Cr Allen Harris

Deputy Board Member

### Corporation of the Town of Walkerville

Cr David Whiting

Deputy Chair

## Chairman's Report



This will be my final report as Chairman of Waste Care SA.

Waste Care SA (WCSA) ended its 10 year Project Agreement with Transpacific Industries Group Ltd (TPI) and ceased trading on 31st December 2014.

Member Councils successfully transitioned to their preferred disposal option from the tender process conducted by WCSA on their behalf.

As resolved by Member Councils, WCSA exercised its put option to sell the WCSA Facility back to TPI for its original cost of \$11 million. Settlement of this transaction occurred on 17th February 2015 with the proceeds from the sale used to pay back all loans with the Local Government Finance Authority.

The lease over the site was assigned to TPI from that date and WCSA no longer has any current contracts or leases.

During the year Member Councils have resolved to wind up WCSA. All Member Councils have now written to the Minister for Local Government asking that the regional subsidiary be wound up.

At the time of writing this report, the Office of Local Government has advised the Executive Officer of WCSA that their recommendation to the Minister is that the regional subsidiary be wound up.

Once the Minister has agreed to wind up the regional subsidiary, the remaining net assets will be distributed to Member Councils in their equity proportions as set out in the Charter.

I would like to thank the staff of *TJH Management Services Pty Ltd* for their work during the year providing administration and management services to WCSA and wish them well in the future.

In finishing my report, can I thank the Board Members and Deputy Board Members for their help, assistance and governance during the year. I take this opportunity to wish them well in their future endeavours.

**John Kennedy**  
Chairman



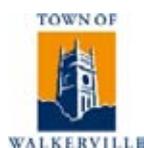
21 Rundle Street, Kent Town SA 5067 Ph 08 8363 9100



## Summary Financial Statement for the year ended 30 June 2015

	<u>2015</u>	<u>2014</u>
<b>Income Statement as at 30 June 2015</b>		
<b><u>INCOME</u></b>	<b>\$</b>	<b>\$</b>
Investment Income	27,048	14,570
Commercial Activities	643,350	1,325,517
Other—Carbon Tax Recoverable	-	34,456
<b>TOTAL INCOME</b>	<b>670,399</b>	<b>1,374,542</b>
<b><u>EXPENSES</u></b>		
Materials, Contracts & Other Services	415,790	564,232
Finance Costs	297,903	744,719
Depreciation, Amortisation & Impairment	-	361,271
Other—Carbon Tax	-	34,456
<b>TOTAL EXPENSES</b>	<b>713,693</b>	<b>1,704,678</b>
<b>NET (DEFICIT)</b>	<b>(43,294)</b>	<b>(330,136)</b>
<b>OTHER COMPREHENSIVE INCOME</b>		
Changes in Revaluation of Property, Plant & Equipment	-	507,304
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(43,294)</b>	<b>177,168</b>
<b>Balance Sheet as at 30 June 2015</b>		
<b><u>ASSETS</u></b>		
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	241,607	505,290
Trade Receivables	18,228	853,758
Other Receivable—accrued income	-	34,456
<b>CURRENT ASSETS HELD FOR SALE</b>		
Infrastructure, property, plant & equipment	-	11,000,000
<b>Total Current Assets</b>	<b>259,835</b>	<b>12,393,504</b>
<b>NON-CURRENT ASSETS</b>		
Infrastructure, Property, Plant & Equipment	-	-
<b>Total Non-Current Assets</b>	<b>-</b>	<b>-</b>
<b>TOTAL ASSETS</b>	<b>259,835</b>	<b>12,393,504</b>
<b><u>LIABILITIES</u></b>		
<b>CURRENT LIABILITIES</b>		
Trade & Other Payables	26,765	835,540
LGFA Loan	-	11,281,600
<b>Total Current Liabilities</b>	<b>26,765</b>	<b>12,117,140</b>
<b>TOTAL LIABILITIES</b>	<b>26,765</b>	<b>12,117,140</b>
<b>NET ASSETS</b>	<b>233,070</b>	<b>276,364</b>
<b>EQUITY</b>		
Accumulated Surplus/ (Deficit)	233,070	(1,730,940)
Asset Revaluation Reserve	-	2,007,304
<b>TOTAL EQUITY</b>	<b>233,070</b>	<b>276,364</b>

# Freedom of Information Statement



# Freedom of Information

**Statement 2015 / 2016**

**Adopted at ordinary meeting of Council held 20 July 2015.**

## **1. Introduction**

### **Information Statement**

This Information Statement is published by the Town of Walkerville in accordance with the requirements of the Freedom of Information Act 1991.

The Town of Walkerville is pleased to comply with the legislation and welcomes enquiries on any information listed in this statement.

An updated Information Statement is published every twelve months.

The Information Statement is available for viewing at the Town of Walkerville Civic and Community Centre. The Information Statement is also available for viewing on Council's web site: [www.walkerville.sa.gov.au](http://www.walkerville.sa.gov.au).

A copy of the Information Statement can be purchased from the Council Civic and Community Centre as per Council's Fees & Charges listing.

## **2. Structure and Functions of the Council**

### **2.1 Council**

Council, consisting of eight Councillors and the Mayor, is the decision-making body on all policy matters.

In keeping with legislative requirements the Council:

- Determines the policies to be applied by the Council in exercising its discretionary powers;
- Determines the type, range and scope of projects to be undertaken by the Council; and
- Determines the resources which are to be made available to undertake such works and services.

Ordinary meetings of the full Council are held on the 3<sup>rd</sup> Monday, except public holidays when meetings are held on the Tuesday, of every month at 7.00pm.

All meetings of Council are held at the Town of Walkerville Civic and Community Centre.

Members of the public are welcome to attend.

## 2.2 Committees

Committees have been formed to streamline Council business where necessary.

The committees are:

1. Audit Committee
2. Walkerville and Prospect Fire Safety Committee (Section 71, Development Act 1993)
3. Chief Executive Officer Performance Review Committee
4. Strategic Planning and Development Policy Committee
5. Friends of the Wesleyan Cemetery Section 41 Committee

Committees of Council meet irregularly for special, specified purposes and/or projects.

## 2.3 Development Assessment Panel

Council has established a Development Assessment Panel pursuant to Section 56A of the Development Act 1993.

The Panel has delegated authority from Council to carry out the assessment of Development Applications.

Meetings of the Panel are held as required on the second Monday of each month, or the second Tuesday, if the Monday is a public holiday, commencing at 5.30pm at the Council Offices, or as such place as the Development Assessment Panel determines. Meetings are not held if there is no business for the Panel to discuss.

Members of the public may attend Development Assessment Panel meetings.

## 2.4 Agendas and Minutes

Agendas of Council and Committees are placed on public display not less than three days prior to the meetings.

Minutes of the meetings are placed on public display within five days following the meetings.

Agendas and Minutes can be viewed at both the Council Offices and the Walkerville Library.

Meeting agendas and minutes can also be viewed on Council's web site: [www.walkerville.sa.gov.au](http://www.walkerville.sa.gov.au)

## 2.5 Working Parties and Groups

A number of staff committees have been established to assist with the Management of the Council and to comply with legislative requirements.

These include, but are not limited to:

- Executive Management Team
- Work Health and Safety, Risk and Environmental Management Committee

## 2.6 Delegations

The Chief Executive Officer has the delegated authority from Council to make decisions on a number of administrative and regulatory matters. The Chief Executive Officer may sub-delegate such authority to other officers in particular circumstances.

Council makes policy decisions which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken, and the resources which are to be made available to undertake such works and services.

## 3. Services for the Community

Local Government is a multi-functional organisation primarily serving the needs of the community.

The following list is indicative of the core functions:

1. Administrative Services
2. Asset Management & Maintenance
3. Community Services
4. Construction & Project Management
5. Corporate Communications & Marketing
6. Corporate Planning
7. Development Assessment
8. Development Plan Policy
9. Economic & Business Development
10. Elections
11. Environmental Management
12. Financial Management
13. Fleet Management
14. Governance
15. Historical Records
16. Home & Community Care
17. Library Service
18. Legislative Compliance
19. Parks & Gardens
20. Policy Development
21. Public Health
22. Significant Trees
23. Subsidiaries
24. Town Planning

The range of services provided by Local Government is in response to the needs and priorities of the community as determined by Council. The services will be depending upon the Council's geographical location and size, development and growth patterns, and population profile.

Some services however, Council is required to provide by legislation.

#### **4. Public Participation**

Members of the community present at council meetings are required to behave in a respectful and appropriate manner to ensure that the meetings are not disrupted.

As a courtesy to all present in the meeting, we ask that your behaviour and those you are responsible for is appropriate for the setting. This means:

- Be quiet during proceedings;
- Not create a nuisance within the meeting;
- Be respectful for the protocols of the meeting;
- Not harass those attending the meeting, including Councillors, officers and other visitors;
- Not bring in any placards, posters or materials other than personal effects unless prior permission has been sought and granted from the Mayor/Presiding Member;
- Not display any physical violence or verbal abuse to anyone or anything within the meeting;
- Have mobile phones switched off or on silent, and not be used for recording of meeting proceedings.

A photo or recording of the meeting can only occur with permission from the Chairperson / Presiding Member of the meeting prior to the meeting. You need to ensure that consent is given first, and members of the community are not photographed or filmed unless you have their consent also. The only official and correct record of the meeting is the Council minutes.

Members of the public who do not behave appropriately will be warned, and if poor behaviour continues, will then be asked to leave.

##### **4.1 Council and Committee Meetings**

Members of the public have a number of opportunities to put forward their views on particular issues before Council.

These opportunities are covered in Council's:

- Public Policy Consultation & Communication Policy
- Public Question Time Policy
- Code of Practice – access to Council meetings, Council committees and Council documents

These documents are available from the Town of Walkerville Civic and Community Centre for a small fee. They are also available on Council's website at [www.walkerville.sa.gov.au](http://www.walkerville.sa.gov.au).

## 5. Access to Council Documents

### 5.1 Documents Available for Inspection

The following documents are available for public inspection at the Town of Walkerville Civic and Community Centre, between 9.00am and 5.00pm weekdays. Members of the public may purchase copies of these documents by payment of the fees set out in the Fees and Charges Register.

Inquiries concerning the procedures for inspecting and purchasing the Council's policy documents should be directed to Council staff.

#### Council Documents

1. Annual Business Plan and Budget
2. Animal Management Plan
3. Audited Financial Statements
4. Annual Report
5. Assessment Record
6. By-Laws
7. Charters of subsidiaries that Council is a constituent Council (e.g. Eastern Health Authority, East Waste, Wastecare SA, Highbury Landfill)
8. Committee Agendas
9. Committee Minutes
10. Committee Terms of Reference
11. Council Agendas
12. Council Minutes
13. Community Land Management Plans
14. Delegations – recorded under Local Government Act 1999
15. Development Assessment Panel Agendas
16. Development Assessment Panel Minutes
17. Development Plan Amendment (once authorised for Public Consultation)
18. Fees and Charges Listing
19. Freedom of Information Statement
20. Long Term Management Plans (Asset and Financial)
21. Open Space Strategy
22. Plan Amendment Reports
23. Living In the Town of Walkerville: A strategic plan for the Town of Walkerville
24. Urban Master Plan: A Connected Community
25. Voters Roll (LG (Elections) Act 1999)
26. Work Health Safety Policy Manual
27. Your Town: Strategic Directions Report 2012

#### Codes

1. Code of Conduct for Council Members
2. Code of Conduct for Council Employees
3. Code of Practice - Access to Council Meetings, Council Committees and Council Documents

**Registers**

1. By-laws and certified copies
2. Campaign Donations Returns
3. Community Land Management Plans
4. Community Land
5. Development Applications / Consents / Approvals
6. Dogs
7. Elected Members Allowances & Benefits
8. Interests – Elected Members / Board Members on subsidiaries
9. Interests - Employees
10. Parking Controls
11. Public Roads
12. Remuneration, salaries & benefits – staff
13. Council Employees Gifts and Benefits
14. Elected Members Gifts and Benefits

**Policies**

1. Budget Management
2. Building Inspections
3. Caretaker
4. Code of Conduct for Council Employees
5. Code of Conduct for Council Members
6. Code of Practice Access to Council Meetings Council Committees and Council Documents
7. Collections
8. Community Fund & Guidelines
9. Contracts & Tenders
10. Development Act Delegations
11. Development – Building over easements
12. Development Enforcement and Compliance
13. Elected Members Allowances, Benefits Facilities & Support
14. Elected Members Training & Development
15. Elections Casual Vacancies
16. Fraud and Corruption Prevention Financial Internal Controls
17. Internal Review of Council Decisions
18. Lease and Licence for Community Land and Buildings Policy
19. Liquor License Application Management
20. Local Government Proceedings at Meetings
21. Memorial Plaques
22. Order Making
23. Outdoor Dining and Encroachment
24. Parking Permits Residential
25. Public Consultation and Communication
26. Public Question Time
27. Rating
28. Request for Service and General Complaint Handling
29. Selection of Road Names
30. Social Media
31. Sponsorship accepting and provision of
32. Stobie Pole Decoration
33. Temporary Road Closure
34. Town Hall Meeting Room free hire to community groups and educational bodies (suspended)
35. Treasury Management
36. Tree Management

37. Use of Council Reserves Parks Gardens and Open Spaces (including Linear Park and Soldiers Memorial Gardens under Council Management)
38. Whistle-blower Protection

## 5.2 Freedom of Information

Requests for access to other Council documents will be considered in accordance with the Freedom of Information Act 1991. Under this legislation, a written application, which complies with the standard as defined in the Freedom of Information Act 1991, accompanied by the prescribed application fee, is required.

The application fee and the fees for dealing with the application, including photocopying of documents, are prescribed in the Freedom of Information (Fees and Charges) Regulations. The Council must waive or remit fees for pensioners and other prescribed persons.

Freedom of Information requests should be addressed to:

Freedom of Information Officer  
Town of Walkerville  
PO Box 55  
WALKERVILLE SA 5081

Forms are available from the Town of Walkerville Civic and Community Centre.

Applications will be responded to as soon as practicable and in any event within 30 calendar days of Council receiving a compliant, written request, together with the prescribed application fee.

## 6. Amendment of Council Records

A person to whom access to Council documents has been given may apply under the Freedom of Information Act 1991 for the amendment of the Council's records if –

- the document contains information concerning the person's personal affairs;  
and
- the information is available for use by the Council in connection with its administrative functions;  
and
- the information is, in the person's opinion, incomplete, incorrect, out-of-date and misleading.

Applications must be in writing and contain the information specified in Section 31 of the Freedom of Information Act 1991. Forms for this purpose are available at the Town of Walkerville Civic and Community Centre, located at 66 Walkerville Terrace Gilberton.

**Kiki Magro**

**Chief Executive Officer**

**20 July 2015**



