

Waste Management Policy

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1.	Introduction	1
2.	Scope	1
3.	Policy Statement	1
4.	Availability of Policy	9
5.	Review	9



Waste Management Policy

1. Introduction

- 1.1. The Waste Management Policy sets out the Town of Walkerville's kerbside waste, recycling and green organics collection service.
- 1.2. This Policy provides guidance in the provision of an efficient, environmentally and financially sustainable kerbside collection service for the community and assist with the minimisation of waste material directed to landfill from the Town of Walkerville.

2. Scope

- 2.1. This Policy applies to kerbside collection services for general waste, Food Organics Garden Organics (FOGO), hard waste and recyclables provided by Council.
- 2.2. Through the implementation of the Policy, Council will provide a kerbside waste, recycling and FOGO collection service comprising:
 - 140 litre landfill waste bin (blue lid)
 - 240 litre recyclables bin (yellow lid)
 - 240 litre food organics and garden organics bin (green lid)
- 2.3. As required, the Council can grant exceptions to the bin sizes specified in section 2.2 of this Policy for Rateable Properties, provided the requested sizes are either 140-litre or 240-litre bins.

3. Policy Statement

3.1. Provision of bins

- 3.1.1. Council will provide Mobile Garbage Bins (MGBs) to all Rateable Properties.
- 3.1.2. Only MGBs provided by Council or East Waste provided and approved MGBs may be used for kerbside waste, recycling and green organics collection.
- 3.1.3. New bins issued by the Council or East Waste will include a Radio Frequency Identification Device (RFID) chip to link each MGB to the allocated property address and assist with tracking.

Waste Management Policy

- 3.1.4. The Council retains ownership of all MGBs (including any additional MGBs provided by the Council in accordance with this Policy), with ongoing repair and replacement carried out by East Waste, at the discretion of Council in all respects. MGBs will be branded with Council's logo and remain the property of Council.
- 3.1.5. MGBs are not to be removed from the property in which they have been allocated without prior written approval from Council.

3.2. Provision of Service

- 3.2.1. The waste minimisation hierarchy of “waste avoidance, reduction and reuse” underpins the Council's provision of waste and recycling services. The Council will provide a kerbside waste collection service using a three (3) bin system with varying bin capacities to encourage recycling and reduce the volume of waste sent to landfill.
- 3.2.2. All Rateable Properties will be provided with a waste collection service comprising of the three (3) waste streams including Waste to Landfill, Recyclables, and Food Organics and Green Organics (FOGO), unless alternative arrangements are approved in writing by the Council, in accordance with this Policy.
- 3.2.3. For the purposes of waste collection, service entitlement is based on Rateable Properties not on the number of allotments or Certificates of Title for the land.
- 3.2.4. Hard waste, including e-waste, collection services will only be provided for residential properties.

3.3. Collection of Waste

- 3.3.1. The Council's standard waste service provides the following frequencies of collection:
 - Landfill collection (blue lid bin) – weekly
 - Recyclables collection (yellow lid bin) – fortnightly
 - FOGO collection (green lid bin) – fortnightly
 - Hard Waste (including e-waste) – at call service with 1 free service per rateable property per year

Waste Management Policy

- 3.3.2. The occupier of a premises must ensure that MGBs are placed on the kerbside for collection on the collection day designated by the Council (or the night before, and not earlier) and that MGBs are removed from the kerbside within 24 hours of collection.

3.4. Residential properties

- 3.4.1. Each Rateable Residential Property will be entitled to receive the standard waste service, comprising the following MGBs free of charge with collection frequencies listed at 3.3.1:

- One (1) 140 litre landfill bin (blue lid)
- One (1) 240 litre recyclables bin (yellow lid); and
- One (1) 240 litre food and garden organics bin (green lid)

- 3.4.2. Additional bins

Residents may request additional MGBs above the standard allocation, up to an allowable maximum limit. Additional bins will incur an additional annual collection fee in accordance with Council's [Fees and Charges Policy](#). The maximum allowable number of bins per rateable property is as follows:

- Up to one additional 140 litre landfill bins (blue lid) for a total maximum of two (2)
- Up to two additional 240 litre recyclables bins (yellow lid) for a total maximum of three (3); and
- Additional FOGO bins can be purchased to cover the supply cost of the bin in accordance with Council's Fees and Charges Policy. No annual collection fees will be incurred for the collection of FOGO bins. Compliant FOGO bins can also be purchased by residents from alternative suppliers (e.g. Bunnings)

3.5. Commercial Properties

- 3.5.1. Whilst it is not a core (or legislated) responsibility of the Council to collect waste generated by businesses, a standard collection service will be made available to Rateable Commercial Properties to encourage the correct sorting and disposal of waste, where the nature and volume of waste generated is comparable with that of domestic properties.

Waste Management Policy

3.5.2. Waste and materials as a by-product of commercial processing or industrial activity and building waste is not able to be included for collection.

3.5.3. Each Rateable Commercial Property will be entitled to receive the standard waste service comprising the following MGBs:

- One (1) 140 litre waste to landfill bin (blue lid);
- One (1) 240 litre recyclables bin (yellow lid); and
- One (1) 240 FOGO bin (green lid).

3.5.4. The standard MGB service and frequency of collection offered to Rateable Commercial Properties will not be increased if the property has a number of tenancies or sub-leases (e.g. where several businesses coexist within the one rateable property).

3.5.5. Additional Bins

An additional FOGO and/or recycling MGB may be applied for, for each Rateable Commercial Property. An additional bin charge will apply to each additional bin, as set out in the Council's Fees and Charges Policy (as amended from time-to-time).

No additional waste to landfill MGB will be provided to a Rateable Commercial Property. Any landfill waste requirements over and above the single MGB capacity (blue bin - 140L) will be deemed to be commercial in scale, whereby suitable waste disposal arrangements are the responsibility of the business.

3.6. Primary and Secondary Schools

3.6.1. Waste collection services and the provision of bins for schools is the responsibility of the Department for Education (for public schools) and in the case of a private school, the school administration. Waste education programs are offered to schools through East Waste (or its contractors).

3.6.2. To assist those schools which have completed the waste education program, the Council is able to provide one set of three (3) MGBs (one (1) each for Waste to Landfill, Recyclables, and Food Organics and Garden Organics) as an educative tool and these will be collected by the Council as part of its standard kerbside collection service. However, the Council will not provide further bins to cater for the entire waste collection needs of the school. A request for access to the three (3) bin system as

Waste Management Policy

an educative tool, must be submitted to the Council in writing. Schools will not be eligible for additional bins.

3.7. Community and Not- for- Profit Organisations

- 3.7.1. Community and Not-for-Profit Organisations are entitled to access the Council's standard waste service and will be provided with one set of MGBs as set out in 3.4.1.
- 3.7.2. An additional FOGO and/or recycling MGB may be applied for, for each Community or Not-for-Profit organisation. An additional bin charge fee will apply to each additional bin, as set out in the Council's Fees and Charges Policy (as amended from time-to-time).
- 3.7.3. No additional waste to landfill MGB will be provided to a Community or Not-for-Profit organisation. Any landfill waste requirements over and above the single MGB capacity (blue bin - 140L) will be deemed to be in excess of the Policy, whereby suitable waste disposal arrangements are the responsibility of the organisation.

3.8. Provision of Kitchen Organics Baskets (Kitchen Caddies)

- 3.8.1. The Council provides each Rateable Residential Property with:
 - One (1) 8 litre Kitchen Organics Basket; and
 - Access to 150 compostable liner bags per financial year
- 3.8.2. The items above will be available from the Town of Walkerville Civic Centre, during business hours. Proof of address for a Rateable Property is required.
- 3.8.3. Kitchen Organics Baskets are limited to one per Rateable Residential Property. New baskets may be provided at no cost to residents if:
 - Baskets are damaged – the damaged baskets may be exchanged for new baskets (at the Civic Centre); or
 - Residents move into a house and there is no kitchen basket (either a new house or an existing house).
- 3.8.4. Free rolls of compostable bags are limited to 150 bags per financial year per rateable property.

Waste Management Policy

- 3.8.5. Residents may also purchase and use compostable bags from retail outlets provided the bags meet Australian Standard AS 4736-2006.
- 3.8.6. In recognition of the importance of waste education and good waste practices, primary and secondary schools will be supplied (at no charge) one (1) Kitchen Organics Basket per classroom and an annual provision of one roll (75) compostable bags per classroom, subject to the requirements below:
- Confirmation that all collected organics are commercially composted; and
 - Demonstration of regular school-hosted events and communications encouraging waste minimisation.

3.9. Hard Waste Service

- 3.9.1. Rateable Residential Properties and Community/Not-for-Profit organisations are entitled to book one (1) free At Call Hard Waste Collection (of up to 2 cubic metres) per financial year. Additional bookings will incur a charge as set out in Council's Fees and Charges Policy.
- 3.9.2. Residents and Not-for-Profit organisations must follow the guidelines for Hard Waste that are published on the Council's website and any operational directions provided by East Waste from time-to-time. Failure to comply with these guidelines and directions may result in the Hard Waste not being collected.
- 3.9.3. It is expected that waiting times will apply to the service and these will be advised at the time of requesting the service. Waiting times may vary depending on operational requirements.
- 3.9.4. Items placed out for collection in excess of the maximum amount, and nonacceptable items, will not be collected and will be the requester's responsibility for removal.
- 3.9.5. Council or East Waste may engage a contractor to remove reusable or recyclable items from hard waste to reduce the waste of useful resources.

3.10. Missed Services and Complaint Resolution

- 3.10.1. The Council will provide customer service and complaint resolution in conjunction with East Waste, including complaints where bins have not been emptied as a result of a missed or refused service.

Waste Management Policy

3.11. Stolen, Damaged or Vandalised Bins

- 3.11.1. Council will replace lost and/or stolen MGBs where it can be established that the loss of the bin was beyond the control of the property owner or occupier. The property owner or occupier must complete and sign a Missing/Vandalised Bin Form, available from East Waste, online or from the Council Customer Service Centre.
- 3.11.2. Council or East Waste will repair or replace bins at its cost where damage has occurred due to:
- Reasonable wear and tear;
 - Manufacturing defect;
 - Vandalism (outside the control of, and not due to the negligence of the property owner); or
 - Collection by a waste collection vehicle.
- 3.11.3. In all other cases, the property owner or occupier will need to pay for the repair or replacement of the bin.
- 3.11.4. The property owner or occupier is responsible for keeping their allocated MGBs in a clean and sanitary condition and maintained in good order and repair at all times. In addition, the property owner or occupier must ensure each MGB is kept securely covered or sealed on their property, except when waste is being deposited in or removed from the container.

3.12. Enforcement and withdrawal of service

- 3.12.1. The Collection of MGBs may be refused to properties that:
- fail to use the approved MGB;
 - are late in placing a MGB out for collection or removing a MGB from the road within 24 hours of collection;
 - place insanitary or prohibited waste out for collection (see section 3.13);
 - place a MGB out for collection that weighs more than 60kg;
 - overfill a MGB so that the lid does not close/material protrudes from the MGB;

Waste Management Policy

- place a MGB in a location that can't be reached by the collection vehicle;
- place a MGB incorrectly with the handles towards the kerb; or
- fail to use MGBs correctly, leading to contamination of recyclables or organics.

3.12.2. When the contents of a bin has not been emptied, a sticker will be placed on it by East Waste, indicating the reasons for refusal. East Waste has the discretion to accept MGBs that could be refused under this Policy, subject to stickers being placed on these MGBs to advise that future collections may not be made unless remedial action is taken.

3.12.3. The Council reserves the right to cease a collection service for any commercial or residential premises when there is repeated misuse of bins, including but not limited to continually leaving bins on the kerbside after collection or continually placing bins so they are inaccessible to East Waste's collection vehicles.

3.13. Prohibited Waste

3.13.1. The following substances are prohibited from being placed within MGBs:

- Hot ashes; liquids; dust and fine loose material unless it is securely wrapped in paper; pool chemicals; paints, varnishes and solvents; listed waste (refer to Schedule 1 of the Environment Protection Act 1993) as amended from time-to-time; car batteries; acids and alkalis; soil, sand, gravel, rocks; building materials including concrete, bricks, masonry, tiles; asbestos; bitumen; vehicle bodies, engines and parts; tyres; explosives and ammunition; gas bottles; medical waste (includes prescribed waste from dental and veterinary practices); wastes resulting from medical or veterinary research; radioactive waste; and
- Any other item or substance that could constitute a hazard to the waste collectors, to the mechanism of the collection vehicle and/or to the environment as determined by the Council or East Waste from time-to-time.

3.14. Multi Unit Dwellings (MUDs and Apartments)

3.14.1. Council will liaise with Strata Corporations and Community Title developments to evaluate the feasibility of implementing a standard kerbside three-bin collection system, where appropriate. Key

Waste Management Policy

considerations for servicing these developments will include:

- Number of bins required and capacity for storing them on site
- Access within the complex for our standard waste collection vehicle
- Shared collection among apartments or dwellings to minimise the number of bins needed
- Types of waste that need to be collected from the development
- Works or modifications to infrastructure to facilitate the collection process

The above factors will be assessed to ensure an efficient and effective waste management solution that meets the needs of the community within operational restrictions.

4. Availability of Policy

- 4.1. This Policy will be available for inspection at Council's principal office during ordinary business hours and on Council's website www.walkerville.sa.gov.au
- 4.2. Copies will also be provided to interested members of the community upon request and payment of associated fees in accordance with Council's schedule of fees and charges.

5. Review

- 5.1. This Policy will be review within 12 months following the conclusion of periodic election.