



## Hoarding Permit Application Form – Section 221 & 222

*Application to Erect Temporary Fencing or Place a Skip Bin on Council Land  
Section 221 and Section 222 of the Local Government Act 1999*

*To complete this form electronically, please download and complete in Adobe.*

*Applications must be submitted **5 WORKING DAYS** prior to intended commencement of works. Works **MUST NOT COMMENCE** without Council's authorisation.*

*Please note, once approved, this Permit does not release the Applicant from any obligations or compliance with any other relevant State or Local Government Laws.*

### Application Fee Payable

Application Type		Fee
<input type="checkbox"/> Skip Bin	First week (fixed fee)	\$236
	Each additional week (fixed fee per week)	\$157
	<b>Sub Total</b>	
<input type="checkbox"/> Temporary Fencing (less than 20m <sup>2</sup> )	First week (fixed fee)	P.O.A
	Each additional week (fixed fee per week)	P.O.A
	<b>Sub Total</b>	
<input type="checkbox"/> Temporary Fencing (greater than 20m <sup>2</sup> )	First week \$258.50 + \$6 per each additional m <sup>2</sup> above 20m <sup>2</sup>	P.O.A
	Each additional week \$217 + \$6 per each additional m <sup>2</sup> above 20m <sup>2</sup>	P.O.A
	<b>Sub Total</b>	
<b>Total Amount Payable</b>		

TOWN OF



WALKERVILLE

66 Walkerville Terrace, Gilberton  
8342 7100  
walkerville@walkerville.sa.gov.au  
PO Box 55, Walkerville SA 5081

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## Payment Authorisation

Please note that your credit card payment will only be processed following Council's assessment and approval of your Hoarding Permit Application.

Card type <i>(Amex Not Accepted)</i>	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard
Card number		
Expiry date		CCV number
Amount to be charged to card		
Card Holders Name		
Card Holders Signature		

## Council Use Only

Receiving officer		Receipt number	
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## Applicant Details

Applicant type	<input type="checkbox"/> Property Owner	<input type="checkbox"/> Company
Company name <i>(if applicable)</i>		
Company ABN <i>(if applicable)</i>		
Contact name		
Postal address		
Phone numbers		
Email		

## Public Liability Insurance

A Certificate of Currency (proof of specified Public Liability Insurance Policy) with a public risk of at least \$10 million and endorsed to include the Town of Walkerville as an interested party must accompany the application. Either include a copy with your hard copy application form or select the "Click here to attach files" option to include in your electronic application.

[Click here to attach files](#)

## Hoarding Location

Name of site <i>(if applicable)</i>	
Street number	
Lot number	
Street name	
Suburb	

## Hoarding Description

Type	<input type="checkbox"/> Skip Bin	<input type="checkbox"/> Temporary Fencing
Hoarding material		
Hoarding dimensions <i>(anything above 2m requires Development Approval)</i>		

## Hoarding Duration

Intended commencement date		
Intended completion date		
Will hoarding be in place at night	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will hoarding be in place on weekends	<input type="checkbox"/> Yes	<input type="checkbox"/> No

## Details of Proposed Works

Brief description of proposed works requiring hoarding	
Equipment/Machinery to be used	

## Required Documentation

*The following documentation must accompany the application.*

1. A Work Site Traffic Management Plan (site plan) showing boundaries of the proposed hoarded/fenced site to be erected on public land. Details on the plan to include:
  - a. Provision of a 1.5m pedestrian walkway
  - b. Provision of safety barriers to protect the public, where the pedestrian walkway is located on roadway, to relevant Australian Standards
  - c. Specification of the hoardings, fencing, bollards and safety barriers
  - d. Location of access and egress points
  - e. Provision for Disabled Access
  - f. Signage to alert the public of an obstruction to the use of the road or footpath in accordance with the Road Safety Act 1986.
  - g. Verification that the proposed arrangements comply with the relevant Australian Standards relating to traffic and pedestrian safety.
2. A Certificate of Currency (proof of specified Public Liability Insurance Policy) with a public risk of at least \$10million and endorsed to include the Town of Walkerville as an interested party.

## Applicant Acknowledgement

I, the Applicant, hereby acknowledge that I have read and understood all Conditions of this Permit and agree to abide by, and be bound by them in addition to any Special Conditions that may be placed on the application. I further acknowledge that the Council is not liable for any injury, damage or loss resulting from the granting of this permit and that I, the Applicant, indemnifies and holds harmless the Council in respect of any claim that may arise from such injury, damage or loss.

Name		Position	
Signature		Date	

## Lodgement of Form

*You can lodge your form by clicking the "Submit via email" button, or alternatively select the "Print form" button and post to PO Box 55 Walkerville SA 5081 or deliver to 66 Walkerville Terrace Gilberton. If you require further assistance, please call our friendly Customer Experience Officers on 8342 7100.*

**Submit via  
Email**

**Print  
Form**

**Save  
Form**

## General Conditions of Hoarding Permit

### Approvals

This Permit is subject to the permit holder obtaining any approval that may be required under the Development Act 1993 and any approval, permit or licence that may be required under other laws in relation to the use of or alteration of the public road to which this permit relates.

The permit holder must ensure that any alteration (as defined in Section 221 Local Government Act 1999) to a public road is constructed in accordance with any applicable Development Act approval and that all works carried out are undertaken promptly and with all due care, skill and diligence.

### Compliance

For the term of the Permit, the permit holder must comply with all conditions attached to any applicable approval, licence or permit and all applicable industry standards, health or safety standards, current standards of Standards Australia or any other applicable codes of practice.

### Liability and Indemnity

The permit holder acknowledges that the Council is not liable for any injury, damage or loss resulting from the granting of this permit excluding Council's negligence.

The permit holder indemnifies and holds harmless the Council in respect of any claim that may arise from such injury, damage or loss in relation to the granting of this Permit excluding Council's negligence.

### Public Risk Insurance

The permit holder **must** maintain a public liability insurance policy during the permit period in the sum of not less than **TEN MILLION DOLLARS (\$10, 000,000.00)** or such other amount as the Council may from time to time require.

The permit holder **MUST** provide the Council with a **Certificate of Currency** of the policy **BEFORE** the permitted use or alteration of the public road noting the Town of Walkerville as an Interested Party.

### Construction of Hoardings

1. Hoardings must provide a suitable and an appropriate barrier to separate and safeguard the general public.
2. Hoardings shall be maintained in good condition, with no sharp projections or similar hazards.
3. Hoardings shall be a consistent colour.
4. Hoardings need to be appropriately braced to secure the hoardings in case of strong winds.
5. Hoardings must be kept free of graffiti and bill posters at all times.
6. Hoardings must display a sign showing the name and contact details of the Permit Holder.

### Safety

The permit holder must ensure that all reasonable care is taken to ensure that any alteration is constructed, maintained and operated; and that the permitted use is carried on, in such a manner that the safety of persons using the road is not endangered at any time.

## Assignment

This permit is personal to the Permit Holder. The Permit Holder must not assign the benefit of the permit to any other person without first seeking and obtaining the written permission of the Council.

## Council's Rights

This permit does not derogate from Council's powers under the Local Government Act 1999.

## Maintenance

Any alteration to the road must be maintained in good condition to the reasonable satisfaction of the Council at all times and must not be allowed to become dangerous, dilapidated or unsightly.

## Ownership of Fixtures and Equipment

All fixtures and equipment forming part of the alteration to the road remain the property of the permit holder pursuant to Section 209 of the Local Government Act 1999.

## Damage

The permit holder shall be responsible for all repairs, damage or rectification work, to any road or footpath or other Council property resulting from the granting of the Permit, in default, Council may complete any repairs necessary and recover the costs from the permit holder, in accordance with the provisions of the Local Government Act 1999 Section 233.

## Cancellation of Permit

The Council may, by notice in writing to the permit holder, cancel the permit for breach of condition in accordance with Section 225 Local Government Act 1999.

## Special Permit Conditions

Council reserves the right to apply special conditions as it deems fit to the granting of a permit.

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