



MINUTES

of

CEO PERFORMANCE REVIEW COMMITTEE SPECIAL MEETING

Pursuant to the provisions of Sections 87(6)&(7) and 91 of the
Local Government Act 1999

held at

**WALKERVILLE CIVIC CENTRE
COUNCIL CHAMBERS
66 WALKERVILLE TERRACE GILBERTON**

on

MONDAY 9 OCTOBER 2023 AT 7:30PM

MINUTES

9 October 2023

The Presiding Member declared the meeting open at 7:30pm

1. ATTENDANCE RECORD

1.1 Present

Mayor Melissa Jones
Deputy Mayor Liz Trotter
Cr John Zeppel

Staff in Attendance

Chief Executive Officer, Andrew MacDonald
WHS/HR Coordinator, Jim Dickens
Council Secretariat & Governance Officer, Danielle Edwards

1.2 Apologies

Cr Steven Rypp

1.3 Not Present / Leave of Absence

1.3.1 Cr Allanson is on a leave of absence from 1 August 2023 to 30 July 2024, inclusive (**CNC316/22-23**).

1.3.2 **CEO01/23-24**

Moved: Cr Trotter
Seconded: Cr Zeppel

That the CEO Performance Review Committee approve Cr Trotter's request for Leave of Absence from 23 October 2023 to 1 November 2023, inclusive.

CARRIED

2. CONFIDENTIAL REPORTS

2.1 CEO Recruitment Process – Candidate Shortlisting

CEO02/23-24

Moved: Cr Trotter

Seconded: Cr Zeppel

Confidentiality Resolution (Public)

Pursuant to section 90(2) and 90(3)(d)

Pursuant to section 90(2) of the *Local Government Act 1999* (the **Act**) the CEO Performance Review Committee orders that all members of the public, except the Chief Executive Officer Andrew MacDonald, WHS/HR Coordinator Jim Dickens and Council Secretariat & Governance Officer Danielle Edwards be excluded from attendance at the meeting for Agenda Item 4.1 CEO Performance Review - Appointment of Consultant.

The CEO Performance Review Committee is satisfied that pursuant to sections 90(3)(d) of the Act, the information to be received, discussed and considered in confidence as the information in relation to this agenda item includes information of a confidential nature (not being a trade secret) the disclosure of which -

- could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- would, on balance, be contrary to the public interest.

Accordingly, on this basis, the Council is satisfied that the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

CARRIED

The time being 7:31pm the meeting moved into confidence.

CEO03/23-24

Moved: Cr Zeppel

Seconded: Cr Trotter

Resolution (Confidential)

That the CEO Performance Review Committee recommends to Council that Hender Consulting's proposal to facilitate the CEO's Probation review and 2023-2024, 2024-2025 & 2025-2026 Annual Performance Review be accepted.

CARRIED UNANIMOUSLY

CEO04/23-24

Moved: Cr Trotter

Seconded: Cr Zeppel

Confidentiality Resolution (Public)

Pursuant to section 91(7)

That having considered Agenda Item 4.1 CEO Performance Review - Appointment of Consultant in confidence under section 90(2) & 90(3)(d) of the Act, the CEO Performance Review Committee, pursuant to section 91(7) of that Act orders that the report, minutes and all attachments to this Agenda Item be retained in confidence for a period of 12 months, and that pursuant to section 91(9)(c) of the Act the CEO Performance Review Committee delegates to the Acting Chief Executive Officer the review and power to revoke this Order.

CARRIED

The time being 7:33pm the meeting moved out of confidence.

3. CLOSURE

The Presiding Member declared the meeting closed at 7:33pm