

Development Information Sheet 28

Liquor Licensing

When is a Liquor Licence required?

A Liquor Licence is required wherever liquor is being sold.

'Selling' liquor includes:

- Where the consumption of liquor is included in a cover charge, e.g. food, drinks and entry included in the one ticket price, even at a private home;
- Where entry is by donation;
- Where wine tasting is being offered with a view to selling wine, whether at the event or in the future;
- Where liquor is offered as a 'gift' when an item is purchased; and
- Selling by wholesale/retail.

A licence is also required when liquor is consumed on regulated premises (even if there is no sale of liquor).

Regulated premises include:

- A restaurant, café, or shop;
- A bus, limousine, train, or tram; and
- A public place that is being used for the purposes of an organised event where guests pay an admission charge.

How to apply for a Liquor License

All applications for liquor licences must be lodged with Consumer and Business Services (CBS) for consideration by the Liquor and Gambling Commissioner.

Application forms can be found on the CBS website here: <https://www.cbs.sa.gov.au/liquor-and-gambling-licenses/>

As part of the liquor licence application process, CBS will require comments from the relevant council before the licence proceeds to hearing.

It is the applicant's responsibility to seek comment from the Council within the relevant timeframes. This includes notifying Council of an application (excluding a transfer of licence application).

Limited Liquor Licensing

If you are intending to host a party or you are organising an event (or a series of events) where liquor will be sold or liquor will be consumed on a regulated premises, you are required to obtain a limited licence. This requirement applies even if your party or function will be held at a private place.

An application for a Limited Licence must be lodged with Consumer and Business Services (CBS) at least 14 days prior to the event. However, applications for large events such as festivals, street closures, Christmas and New Year's Eve functions should be lodged as early as possible and at least 60 days prior to the event.

A Limited Licence application form is available from the CBS website: <https://www.cbs.sa.gov.au/licensing-and-registration/liquor/limited-licence/>

Development Information Guides are intended to help applicants to submit applications which are complete, well prepared, and can be processed efficiently. The information provided is intended as a general guide only and applicants are encouraged to refer to the Town of Walkerville Development Plan and to seek professional advice if necessary. This information is subject to frequent updates. This version last updated in January 2018.

Access the Development Plan and current versions of information guides at <http://www.walkerville.sa.gov.au/>

Should you have any further enquiries or wish to discuss this process, please do not hesitate to contact the Planning and Environment team via:

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